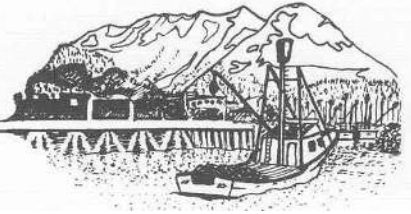


CITY OF CORDOVA

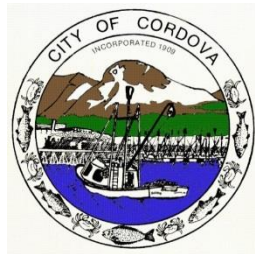


# PARKS AND RECREATION COMMISSION

## Regular Meeting

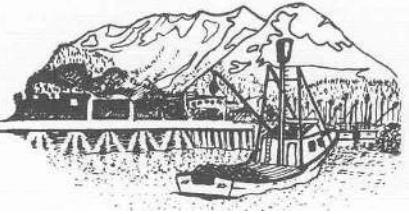
Tuesday, April 27th, 2021  
6:00 PM  
City Council Chambers

Public is welcome.



**\*\*424-7282 for additional information.**

# CITY OF CORDOVA



## **PARKS AND RECREATION COMMISSION**

### **Regular Meeting,**

**04/27/2021**

**6:00 PM / Council Chambers / Cordova Civic Center**

*Cordova Parks and Recreation is essential for providing and fostering parks, programs, and facilities for all in pursuit of a healthy sustainable community.*

## **AGENDA**

### **Commission Chair**

Wendy Ranney

### **Commission Members**

Karen Hallquist, Marvin Van Den Broek, Henk Kruithof, Dave Zastrow, Ryan Schuetze, Kirsti Jurica

### **Interim Parks and Recreation Director**

Micah Renfeldt

#### **1. CALL TO ORDER**

**2. ROLL CALL:** Wendy Ranney, Karen Hallquist, Marvin Van Den Broek, Henk Kruithof, Dave Zastrow, Ryan Schuetze, Kirsti Jurica, Micah Renfeldt

#### **3. APPROVAL OF AGENDA**

#### **4. VISITOR COMMUNICATIONS**

- a. Regarding Agenda Items (3-minute limit)

#### **5. CONSENT CALENDAR**

- a. Minutes; 03/30/2021 Regular Commission Meeting

#### **6. REPORTS**

- a. Director's Report
- b. Quarterly Financials

#### **7. UNFINISHED BUSINESS**

#### **8. NEW BUSINESS**

- a. Review of Hollis Henrichs/Odiak Pond Master Plan
- b. Parks and Recreation Dept. Logo

#### **9. PENDING AGENDA**

#### **10. COMMISSION COMMENTS**

#### **11. ADJOURNMENT**

Minutes of Parks and Recreation Commission Meeting

Tuesday March 30, 2021 DRAFT

- A.** Wendy Ranney called the meeting to order at 6:00 pm.
- B. Roll Call**  
**In Attendance:** Dave Zastrow, Marvin VanDenBroek, Kirsti Jurica, Henk Kruithof, Wendy Ranney, Karen Hallquist, Micah Renfeldt  
**Absent:** Ryan Schuetze
- C. Approval of Agenda:**  
**M/** D.Zastrow **S/** K.Jurica **V/** Unanimous
- D. Visitor Communications:** None
- E. Consent Calendar:** None
- F. Reports**
- 1. Director's Report**
    - a. Dog Park** –dimensions overlaid on Hollis Hendricks Park with other potential uses. Side by side comparison with Multi-use field location. Better grass at Multi-use field for youth sports.
    - b. Tot Lot Play Surface** – Needs to be replaced ASAP, we are out of compliance. Replace surface with shredded rubber or something comparable. Pea gravel is not an option.
    - c. Skater's Cabin**- New signs have been put up.
    - d.** Wrestlers are at Bidarki. Will need to come up with a storage solution for mats.
    - e.** Odiak Camper Park reservations are filling up fast. Shower trailer will be used there.
- G. Unfinished Business**
- 1. Dog Park**

K.Jurica – Expressed concerns regarding putting up fencing at Hollis Hendricks Park and have received much negative feedback over using this location for a dog park.

Much discussion on pros and cons of using the Multi-Use field vs. Hollis Hendricks. Multi-use field is the best grass in town and would be best to reserve for sports. Parking at Hollis is not ideal as it is a hospital parking lot. Hollis is the center of town and used by many and fencing would detract.

K.Hallquist- Expressed concerns over the funding? Parks and Rec has limited funds and bigger priorities.

Fencing alone is very expensive, up to \$30,000, not including mulch and maintenance.

Decision to table Dog Park discussion due to lack of funds and consensus on location, neither option is ideal. Open to other entities pursuing this and will be supportive.

**M/** H. Kruithof **S/** M. VanDenBroek **V/** Unanimous

2. **Skater's Cabin** – Repairs need to happen ASAP. Need funding. Have the ability to do it in house but still need monies for supplies. Could do it in phases if needed.

**H. New Business**

**I. Pending Agenda**

1. Regular meeting, scheduled April 27, 2021.
2. Update from the Trails Committee.
3. Outline roles and responsibilities of Parks and Rec Commissioners.

**J. Commission Comments**

W. Ranney – Where is the 10-year plan posted?

D. Zastrow- Thanks to Micah for putting together the visuals for dog park location ideas and great job stepping into Susie's position for the interim.

**Adjournment**

**M/ D. Zastrow S/ K.Jurica V/ Unanimous**  
Meeting adjourned at 7:03 pm



# City of Cordova

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## A L A S K A

**From the Administrative Office of the City of Cordova/  
Parks and Recreation Dept.**

Date: 04/20/2021

To: Clay Koplín; Parks and Recreation Commission

From: Micah Renfeldt / Interim Director of Parks and Recreation

Dear Mayor and Commissioners,

Our season is ramping up with fervor. The warm weather and ever-increasing rates of vaccination create a sense of hope for a more normal year. We are doing everything in our power to usher in a sense of normalcy, while still maintaining COVID caution.

### **Special Pool Use:**

We were approached by a local seine captain about training his crew in survival suit donning before setting out for halibut longlining. We as a dept. strongly encourage any safety training and will continue to be a utility in that training to the community.

The Pool has also scheduled for next month, a training with the Fire Dept. to practice aquatic self-rescue in full fire PPE. This simulates potential rescue actions needing taken by our volunteers when they are involved in any boat/harbor fire response.

### **Noel Pallas Memorial Playground / Tot Lot:**

I looked further into the cost difference for impact resistant ground covers. While it would most certainly provide a better overall aesthetic, and has the potential to reduce maintenance costs, I have found that rubber matting or tile as opposed mulched rubber is quite significantly more costly for materials and installation. Long term maintenance will entail periodic raking of migrated material and replacement of lost material. I do not see these as extraordinarily impactful over the long term. It is possible to mitigate the cost by reducing the area that we provide impact resistance. I would discourage this trade of aesthetic/slightly reduced long-term cost for increased area of safety.

### **Basketball Bubble/COVID Safe Basketball @ Bidarki:**

We have increased the group size from 6 players to 8. Players are still providing the same level of caution and agree to follow our COVID guidelines. We are considering increasing the size from 8 players to 10, so long as the same guidelines apply. This would allow the gymnasium to be used at our current maximum occupancy of 10 people.

### **Summer Street Lamp Banners:**

The Cordova Chamber of Commerce will be purchasing new banners for the City street lampposts and has asked us for our collaboration. We have provided them the physical details needed for their installation and design recommendations for their long-term use.

### **Cordova Little League:**

We have been contacted about the use of the baseball field by the Cordova Little League and have responded with our support for the upcoming season. They will be responsible for their own COVID response plans and the season's coordination. We will continue to provide the maintenance and upkeep of the facilities as normal.

### **Bear Resistant Trash Receptacles:**

This has been a high priority of mine since my start with the Dept. over 5 years ago. At that time, among all our parks, there was a single bear resistant trash receptacle. That receptacle is located at Skaters' Cabin. We have in these last 5 years, "borrowed" two more receptacle, that we serviced into working order, from the Refuse Dept. These are now at our more frequented bear areas; Nirvana Park and the Fish Cleaning Station. **Every park needs a bear resistant trash receptacle.** They not only keep the bears and people safe from each other, the labor cost of litter removal, spread by bears, crows/ravens, and sometimes dogs, would be mitigated.

The initial purchase cost has been prohibitive. We are looking into purchasing at least two for this coming season out of our own budget and I have contacted NVE as a potential granting partner for the following years. They feel it is something we can partner on.

### **Fish Cleaning Station:**

The Fish Cleaning Station is on the docket to be moved further up the road and further out of the State right of way this summer. We are currently trying to schedule when that will occur. The water line to the old station has since been deleted, as it was beyond repair. This means that the water to the Fish Cleaning Station will remain off until it is moved.

I have contacted the School District about the potential to partner with their metal fabrication class to construct a similar sized station. That would double the amount of simultaneous usage, and they are very agreeable to the idea. It would need to wait until the

following school year as there is not enough class time to start and finish a project of this size currently.

**Odiak Camper Park:**

The rear wall of the bath house has rotted beyond repair and is currently being replaced. We are removing the rotted portions and re-framing in a new wall with roll-up door. Lexan is being installed above the door to provide better lighting. The roll-up door will remain open during the summer months and provide the dept. with winter storage security.

**Fisherman's Memorial:**

This project is on our short list to be finished this year. We began the rebuild over 5 years ago and it continued to be sidelined ever since its inception, due to various other project priorities.

**Parks and Recreation Re-Branding:**

I have created a few logos to represent our Parks and Recreation Dept. This logo will be added to any of our park's future signs, apparel, the city website, etc. and will help create a uniformity in our parks that has too long been absent. They have been included in this packet for your perusal. One should be chosen by the Commission at our next meeting.

## Hollis Henrich's Memorial Park / Odiak Pond:

Classification: Community Park / Natural Resource Area

### 1. Odiak Pond:

#### a. *Be an active partner in the restoration of this watershed*

- i. Odiak Pond and boardwalk areas are used as an outdoor classroom. In 2010 the Copper River Watershed Project and the Cordova Jr/Sr High School 7<sup>th</sup> grade class worked together to have Odiak Pond and Watershed placed in the State of Alaska Anadromous Waters Catalogue. The Parks and Recreation Department will partner with the Copper River Watershed Project and others (ADEC, Alaska Dept. of Fish and Game, Ecotrust, National Fish and Wildlife Foundation, Native Village of Eyak, Prince William Sound Science Center, United States Fish and Wildlife Service, USFS Cordova and Glacier Ranger Districts, and the USFS Prince William Sound Resources Advisory Committee) to restore this watershed.

#### b. *Our shared goals are as follows:*

- i. Treatment of invasive weeds in the pond and surrounding areas.
- ii. Establishment of native plant gardens. ***\*(Native plant garden has been constructed)***
- iii. Strategic placement of native plants to provide a natural storm water filter.
- iv. Cleaner water.
- v. More coho salmon spawning in the stream.
- vi. Continued monitoring and upkeep of area by Cordova students.

#### c. *Parks and Recreation Dept. goals through this active partnership:*

- i. Continue to research how to properly deal with watershed traveling through the capped landfill (Hollis H. Park) and into the pond. Seek funding after a determination has been reached.
- ii. Continue to research how to properly deal with the sand and grit left behind from the snow dump on the property. Currently much of the sand and grit inadvertently ends up in the pond and has a negative impact on the water quality. Seek funding when a determination has been reached. ***\*(Engineered biofiltration area has been constructed)***
- iii. Continue to work on establishing a water quality maintenance program for the Parks Maintenance team. Currently the Copper



River Watershed Project is assessing the water quality of the pond in several ways. The goal is to establish our roll in assisting to monitor water quality for years to come.

d. *Construct a handrail on the board walk / Redesign and rebuild the railing on the Odiak Pond pavilion:*

i. The Commission feels that a handrail should be added to the Odiak Pond board walk. Research and consider materials that can stand up to our climate and vandalism, since it is prevalent on the board walk and pavilion. Consider a design that limits youth from climbing on the handrail.

1. The stock railing that came with the pavilion that was placed in Odiak pond in 1992 is perpetually vandalized. A new design should be developed that does not use vertical spindles that are easily kicked out. It will be important to preserve the aesthetic value of this site when developing a new design. ***\*(Picketed railing has since been replaced with more vandal resistant PT 2x6 boards)***

ii. Consider a spur trail heading east to access views of the salmon creek. There will be tremendous effort over the next year (2014-2015) to improve Salmon habitat in this portion of the pond through a grant obtained by the Copper River Watershed Project to remove a box culvert to restore Salmon habitat and enhance this area of the pond. The idea of adding a spur trail to view this salmon creek after these improvements would be beneficial to this property. ***\*(Historic culvert and pilons have been removed)***

2. Hollis Henrich's Memorial Park:

a. Address drainage issues on the grassy field; (This goal has been previously addressed under the Odiak Pond section of this document) Drainage will most certainly be addressed when we address water quality in the pond.

***\*(Important to denote differences in the term "drainage" for water quality vs. turf quality)***

i. Continue to research how to properly deal with watershed traveling through the capped landfill (Hollis H. Park) and into the pond. Seek funding after a determination has been reached.

ii. Continue to research how to properly deal with the sand and grit left behind from the snow dump on the property. Currently much of the sand and grit inadvertently ends up in the pond and has a negative impact on the water quality. Seek funding when a determination has

been reached. **\*(Engineered biofiltration area has been constructed)**

- b. Keep park looking as natural as possible. The Parks and Recreation Commission envisions this park to be as natural looking as possible; choosing colors and surfaces that enhance the natural beauty of the surroundings, for any future feature, would be highly recommended.
- c. Examine new use for space that would offer opportunity to better address drainage; EXAMPLE, raised bed sand volleyball court; remove volleyball standards and web seasonally
- d. Garden beds acting as a bio filter along the south facing hillside of the grassy field (bordering the pond).
- e. **\*Personal notes;**
  - i. **Athletic turf**
    - 1. **Surface grading/leveling**
    - 2. **Mechanical drainage**
    - 3. **Irrigation/sprinkler system;**
      - a. ***In the past 5 years there have been a number of times we have experienced several weeks, or longer without rain events. Often enough to raise concerns about the potential for grass die off due to lack of water.***

**CITY OF CORDOVA PARKS AND RECREATION DEPARTMENT**

**1ST QUARTER REPORT 2021**

<b>REVENUE DISTRIBUTION</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>TOTALS</b>
BIDARKI ENTRANCE FEES	\$ 3,559.94	\$ 2,006.75	\$ 1,503.17	\$ 7,069.86
POOL ENTRANCE FEES	\$ 994.94	\$ 824.75	\$ 1,133.69	\$ 2,953.38
SKATER'S CABIN RENTAL	\$ 235.00	\$ 75.00	\$ 160.00	\$ 470.00
FISHERMANS MEMORIAL				\$ -
POOL MISC				\$ -
BIDARKI MISC				\$ -
CAMPER PARK DEPOSIT				\$ -
CAMPER PARK FEES				\$ -
HOLIDAY BAZAAR				\$ -
PROGRAMS				\$ -
<b>MONTH / QUARTER TOTAL</b>	<b>\$ 4,789.88</b>	<b>\$ 2,906.50</b>	<b>\$ 2,796.86</b>	<b>\$ 10,493.24</b>

<b>VISIT TOTALS</b>	<b>1ST Q 2021</b>	<b>4TH Q 2020</b>	<b>DIFFERENCE</b>
BIDARKI REC CENTER	1345	1238	107
BOB KORN POOL	456	723	-267

**\*\*\*Bidarki Rec Center and Bob Korn Memorial Swimming Pool are still on an appointment-based schedule and operate at a limited occupancy.**



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