

## Annual Certified Local Government Report

The *Alaska Certified Local Government Historic Preservation Program State Guidelines* call for each Certified Local Government (CLG) to submit an annual report of its activities to the Alaska Office of History and Archaeology for the past calendar year (January 1- December 31). The purpose of the annual report is to provide information on the local government's historic preservation activities. This information helps the Office of History and Archaeology to evaluate local CLG programs and to be aware of the activities of the historic preservation commissions around the state. Please complete the following questions and provide any additional information in attachments. If you do not wish to use the form please be sure all questions are addressed in your report.

Name of CLG: Cordova Historic Preservation Commission  
Date of Report: Late report for Calendar Year 2019, submitted March XXX, 2021  
Prepared by: Cathy Sherman and Nancy Bird

### A. LOCAL PRESERVATION ORDINANCES:

1. Have there been any new ordinances, amendments or proposed amendments made to the local historic preservation ordinance? If yes, please attach.

Yes       No

2. Have there been any changes or proposed changes regarding historic preservation to the local comprehensive plan? If yes, please attach.

Yes       No

### B. LOCAL HISTORIC PRESERVATION COMMISSION:

1. Please list the current members of the historic preservation commission noting the disciplines they fill (archaeologist, historian, architect/historical architect, Alaska Native, and general).

Jim Casement, Cordova Public Member; Cathy Sherman, Cordova Historian; John Wachtel, Historical Architect, National Park Service; Heather Hall, Archeologist, U.S. Forest Service; Sylvia Lange, Native Village of Eyak; Nancy Bird, Cordova Planning & Zoning Commission; and Wendy Ranney, Cordova Public Member

2. Have there been any new members appointed to your commission?

Yes       No

3. If yes, please attach a resume for any *new* professional members (archaeologist, historian, architectural historian or architect), and a short statement of occupation and expertise for any *new* non-professional members.

3. Are there any vacancies on the commission?

Yes             No

5. If yes, list the positions that are vacant noting duration and efforts to fill them.

6. Please provide us with the dates of commission meetings.

February 7; March 14; April 25 and November 21, 2019

7. Please attach copies of your meeting minutes for the year.

Attached       Not Attached

8. Please list any CLG or historic preservation related training sessions or workshops attended by commission members and staff.

**C. SURVEY AND INVENTORY OF HISTORIC PROPERTIES:**

1. Has your CLG conducted any local surveys in the past year? *If you answer yes please complete questions 2-4.*

Yes             No

2. Please summarize the survey activity, including the number and types of surveys conducted and the total amount of acreage covered. *If you provide this information in an attachment please note below.*

We have not done any surveys but have been developing plans to start a survey in the coming year.

3. How many historic properties were recorded and reported to the Alaska Heritage Resources Survey (AHRs)?

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4. Please provide, in an attached document, a summary of the results of each survey conducted, including type of resources recorded, the number of new sites or structures recorded, the number of properties investigated during the survey, and the number of volunteers and property owners involved.
  
5. Do local government staff and non-staff researchers use the local cultural resources inventory?  
  
 Yes             No
  
6. If yes, please provide an estimate of how often and by which users your inventory is used.

**D. PRESERVATION PLANNING ACTIVITIES:**

1. Are you currently working on writing or updating your local preservation plan?  
  
 Yes             No
  
2. If yes, please provide us with a brief summary of your progress writing or updating your local preservation plan.  
  
We intended to start review of the plan adopted many years ago but that is still on our "to do" list. We focused most on developing a historic buildings survey plan and a high school class on historic preservation.
  
3. If you have an adopted preservation plan how are you implementing the plan's goals and objectives?

**E. NATIONAL REGISTER PROGRAM PARTICIPATION:**

1. Has your commission evaluated any properties for listing in the National Register of Historic Places in the past year? *If you answer yes please complete questions 2-5.*  
  
 Yes             No
  
2. Please provide a list of names and locations of historic properties evaluated.

3. Please list the dates of public hearings or regularly scheduled meetings at which the public had the opportunity to comment on the nomination(s).
4. Please explain how the commission arranged for review of the nomination by a qualified historian, archaeologist, architect or historical architect if not represented on the commission.

**F. PROTECTION OF HISTORIC PROPERTIES:**

1. Does your commission or staff review local projects for impacts on cultural resources?  
 Yes       No
2. If yes, how many local projects were reviewed in the past year?
3. Please provide a summary or list of the types of local projects reviewed that impacted or had the potential to impact historic properties.
4. Has your CLG participated in any Section 106 consultations?  
no
5. If yes, what were the projects and did you participate, through consultation, in the development of Memorandums of Agreements or Programmatic Agreements, to resolve any adverse effects to historic resources within your community?

**G. PUBLIC PRESERVATION EDUCATION PROJECTS:**

1. Has your CLG conducted any public education projects addressing historic preservation in the past year?  
 Yes       No
4. If yes, please list them.

**H. HISTORIC PRESERVATION GRANT ACTIVITIES:**

1. Did your CLG apply for and receive any CLG Historic Preservation Fund grants in the past year?

Yes             No

2. If yes, please provide a list of grants applied for and received.
3. Please list and briefly describe of other (non-CLG Historic Preservation Fund) preservation grants applied for and received.

**I. OTHER PRESERVATION ACTIVITIES:**

1. Please summarize any other local events, projects or achievements involving historic resources in the community.

The Commission was planning a training workshop on building surveys to be conducted by OHA and National Park Service staff. This workshop had been tentatively scheduled for February 2020 but did not take place due to COVID-19. See the minutes for further details of the discussion.

**J. UPDATED CONTACT INFORMATION:**

1. Please provide us with the following contact information so we can insure our records are up to date:

COMMISSION STAFF

Name: Nancy Bird

Title: Secretary

Address: PO Box 1185, Cordova, AK 99574

Phone number: 907-429-5800

Email: nbird5800@gmail.com

COMMISSION CHAIR

Name: Cathy Sherman

Phone number: 907-424-3759

Email: crhs59@gmail.com

ADDITIONAL CLG/COMMISSION CONTACT

Name:

Title:

Phone number:

Email:

For clarification or more information about the annual report requirements, please contact Summer Rickman, CLG Coordinator at the Alaska Office of History and Archaeology at (907) 269-8717 or [summer.rickman@alaska.gov](mailto:summer.rickman@alaska.gov). Annual reports can be mailed to the Office of History & Archaeology, 550 W 7<sup>th</sup> Ave Suite 1310, Anchorage, Alaska 99501-3565 or emailed to [summer.rickman@alaska.gov](mailto:summer.rickman@alaska.gov).