

Minutes
CCMC Authority – Board of Directors
Via ZOOM Meeting or Teleconference
January 28, 2021 at 6:02pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Greg Meyer called the Board Meeting to order at 6:00pm.

Board members present: **Linnea Ronnegard, Greg Meyer, Kelsey Hayden and Craig Kuntz.**

Quorum was established. 4 members present.

CCMC staff present: Dr. Hannah Sanders, CEO; Barb Jewell, Director of Community Programs; and Eric Price, CFO.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

- 1. Audience Comments** ~ None
- 2. Guest Speaker** ~ None

B. CONFLICT OF INTEREST ~ Greg Meyer reported that he has a small construction company and that Pinnacle Construction had contacted him once in regards to performing some of the work on the Underground Storage Tank Replacement Project (Action Item #2). Greg stated that when it comes to that item he will recuse himself.

C. APPROVAL OF AGENDA

M/Hayden S/Kuntz "I move to approve the Agenda."

Kuntz - yea, Ronnegard – yea, Hayden – yea, Meyer – yea, Graham - absent.
4 yeas, 0 nay, 1 absent; Motion passed.

D. APPROVAL OF MINUTES

- 1. December 15, 2020 Special Meeting Minutes**

M/Hayden S/Ronnegard "I move to approve the December 15, 2020 Special Meeting Minutes."

Kuntz - yea, Ronnegard – yea, Hayden – yea, Meyer – yea, Graham - absent.
4 yeas, 0 nay, 1 absent; Motion passed.

E. REPORTS OF OFFICERS and ADVISORS

- 1. Board Chair report** – Greg Meyer wanted to remind everyone that there are three board seats coming up and candidates have to declare by February 1st 2021 to get on the ballot.
- 2. CEO Report** – Dr. Sanders stated that written report is in the packet, the only thing I want to mention is about the team at the hospital, that every single department has been incredibly busy month after month. I think the resilience of every single department is really incredible, I'm really happy to work with a team that somehow they just keep pushing forward, and stay really positive and complete every task we put in front of them.
- 3. Medical Director's Quarterly Report** – Dr. Sanders reported that her written report is in the packet, I think what everyone has been talking about is that we were allocated for February for 100 vaccines that will have to follow the State guidelines that this vaccine is to be used for people 65 and older, EMS, or health care workers.

4. **CFO Report** – Eric Price reported that December financial had a lot of adjustments. The year to date on the Balance Sheet will be more accurate for the complete picture for the year. As we close out December, the year to date is where I'd like to focus the attention for this meeting. Our Grant Revenues had a total of \$1.5 million. One thing that we did capture and adjusted was, it appears that \$50,000 was deposited from the City in April or May and that was originally put in as a grant revenue and we put that in as City Debt on the Balance Sheet. That is where our focus has been for the past 25-30 days, shoring up the accounts for the audit. We're planning to kick-off the audit on February 15th. Something to mention, we did get confirmation that the PPP loan was fully forgiven. We did adjust off all of the old balances from the Centriq AR, and it was around \$750,000, so that will show as bad debt on the audited financial statements once we get those complete.
5. **CNO Report** – Kelly Kedzierski's Nursing Report is in the packet. Kelly was unable to attend, Dr. Sanders spoke to the great job that Kelly has been doing reducing the number of travelers. Right now we have two traveler, and one of those is a direct contract for one year rather than through an agency. The Long Term Care covid visits has been a real strain, our residents have become part of our own families. We know that they do better when they have their own loved ones coming in to visit them and we're looking forward to them being able to have that again. Right now in order to open up visitation to the LTC residents we will have to have no positive cases for two weeks.
6. **Quality Improvement Report** – Kelly Kedzierski's report is in the packet. Kelly was unable to attend, Dr. Sanders was available to answer questions in regards to QI on her behalf.
7. **Ancillary Services Quarterly Report** – Tamara Russin reported that her written report is in the packet, Dr. Gifford just arrived so he will be in Clinic tomorrow. Things are going well, Laura Henneker has been really working on using our EHR to the fullest. We have a PTA that just started and her enthusiasm and energy has been great, and our OT as well.
8. **Sound Alternatives Quarterly Report** - Barb Jewell reported that her written report is in the packet, other than that we are doing our Behavioral Health 1115 waiver and our Joint Commission survey. We will continue to advertise for group sessions, and we're hoping that people will show interest. Getting programs like this up and running in a small town is difficult.

F. ACTION ITEMS

1. **Dingus, Zarecor & Associates Engagement Letter**

M/Hayden S/Ronnegard "I move that the CCMC Authority Board of Directors approve the Engagement letter from Dingus, Zarecor & Associates for the 2020 audit."

**Meyer – yea, Hayden – yea, Ronnegard – yea, Kuntz - yea, Graham – absent.
4 yeas, 0 nay, 1 absent; Motion passed.**

2. **Approval of the UST Bid approval for Pinnacle Construction**

Greg Meyer has recused himself on this item.

M/Ronnegard S/Hayden "I move that the CCMC Authority Board of Directors approve the Underground Storage Tank Replacement Project bid provided by Pinnacle Construction for \$346,700."

**Kuntz - yea, Ronnegard – yea, Hayden – yea, Graham – absent, and Meyer -
recused.**

3 yeas, 0 nay, 1 absent, 1 recusal; Motion passed.

3. Approval of the Chemistry Analyzer

M/Kuntz S/Hayden "I move that the CCMC Authority Board of Directors approve the emergency replacement of the laboratory chemistry analyzer using Cares funding up to \$40,000."

Meyer - yea, Hayden – yea, Kuntz - yea, Ronnegard – yea, Graham – absent. 4 yeas, 0 nay, 1 absent; Motion passed.

4. Delineation of Privileges for Brian Iutzi, MD

M/Kuntz S/Hayden "I move that the CCMC Authority Board of Directors approve the delineation of privileges for Brian Iutzi, MD as presented."

Meyer - yea, Hayden – yea, Kuntz - yea, Ronnegard – yea, Graham – absent. 4 yeas, 0 nay, 1 absent; Motion passed.

G. DISCUSSION ITEMS

1. Board of Director's Tour of CCMC

10:00am on Saturday the Board of Director's will meet at CCMC and take a tour of the upgrades and changes to the facility.

H. AUDIENCE PARTICIPATION ~ None

I. BOARD MEMBERS COMMENTS

Ronnegard ~

Hayden ~ Thank you all for your hard work, I am excited to see all of the projects.

Kuntz ~ Thanks again to Dr. Sanders' leadership up and down the food chain to see that it seems that the biggest changes to CCMC came at the hardest times.

Meyer ~ I've said it over and over, we really appreciate you guys and that's sincere.

Ronnegard ~ I am wondering if we've heard any more from NVE? I am so pleased with the financials, and in the medical industry if you wait too long they're uncollectable.

Greg Meyer responded to Linnea that they have a new board within the last few months and he knows that this Board will want to proceed with something and will be more creative and open to more options. They have a lot on their plates with business' and covid, so I am thinking we'll hear something more around March. I think once we get into discussions, the yea or nay will happen rather quickly, that's my gut feeling, but it's all up to them. The Mayor did say today that they still want to go ahead and look at options.

J. EXECUTIVE SESSION ~ None

K. ADJOURNMENT

M/Hayden S/Kuntz "I move to adjourn"

Greg Meyer declared the meeting adjourned at 7:16pm.

Prepared by: Faith Wheeler-Jeppson