

# CITY OF CORDOVA



## City of Cordova Sales Tax Exemption Card Application

Business Name

Owner Name

Business #

Mailing Address

Phone Number

Email

What type of business do you perform?

Which City of Cordova Code exemption are you applying under? 5.40.030.

What type of items are you purchasing for resale, thus requesting tax exemption on that type of item?

I declare, under penalty of making a false statement that to the best of my knowledge and belief, the statements made herein are true and correct

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICE USE:

DATE RECEIVED:

CARD #:

APPROVED BY:

DATE ISSUED:

# CITY OF CORDOVA



## 5.40.031 Exemption Application and Exemption Authorization Card.

Any person, corporation, or other organization claiming an exemption under Section 5.40.030 shall apply to the city for an exemption authorization card within one month of operating or conducting business or sales or performing services within the city in the first year in which sales are made, and thereafter shall **apply by December 15th of each year** for the following calendar year.

Numbered exemption authorization cards will be issued by the city. The exemption authorization card must be shown to all sellers or the number must be recorded on a list provided by City Hall for all sales and must be recorded at the time of sale by the seller. **The exemption is valid only for those items that are purchased for resale as described under Section 5.40.030(Y) or are purchased by agencies and organizations that are exempted by city, state or federal law.** Any person that believes an attempt to purchase unauthorized items as tax exempt is being made at his place of business may refuse to accept the exemption card.