

**CITY OF CORDOVA, ALASKA  
RESOLUTION 09-13-54**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
AUTHORIZING CITY MANAGER RANDY ROBERTSON TO ENTER INTO A SOLE  
SOURCE CONTRACT WITH JOANIE BEHREND'S AS THE EMERGENCY  
MANAGEMENT PLANNER FOR THE CITY OF CORDOVA**

**WHEREAS**, the Alaska Department of Homeland Security, under the 2013 Emergency Management Performance Grant, awarded the City of Cordova an \$18,000 grant with a 100% match for the purpose of hiring an Emergency Management Planner; and

**WHEREAS**, Joanie Behrends has many years of experience working with the Cordova Volunteer Fire Department, is familiar with the City's EOP and Emergency Management as well as state and national emergency planning agencies, and possesses all the qualities necessary to fulfill the grant requirements; and

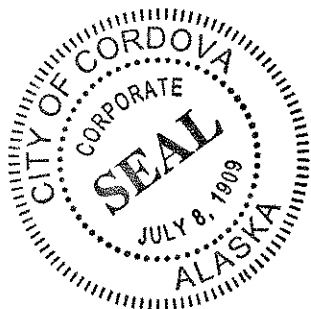
**WHEREAS**, some of the essential functions of this position involve continuous updating the City's Emergency Operations Plan (EOP), developing standard operating procedures for the City's Emergency Operations Center (EOC) and the alternate EOC, and to create Memorandums of Understanding as part of the EOP; and

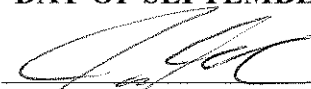
**WHEREAS**, \$16,000 in funding for this program has been appropriated in the 2013 City of Cordova Budget, the performance period for this cycle is July 1, 2013 through June 30, 2014. Work has already been performed by Joanie Behrends in Preparation for the 2014 Alaska Shield along with other duties; and

**WHEREAS**, Cordova Municipal Code section 5.12.150 (A-5) provides for sole source procurements for professional services the Council by resolution determines to procure without formal competition.

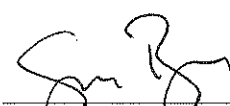
**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Cordova, Alaska hereby authorizes the City manager to enter into a sole source contract with Joanie Behrends as the Emergency Management Planner for the City of Cordova in an amount not to exceed \$36,000 and authorizes the City Manager to find the extra necessary money in the 2013 City budget.

**PASSED AND APPROVED THIS 18<sup>th</sup> DAY OF SEPTEMBER, 2013.**



  
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James Kacsh, Mayor

Attest:

  
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Susan Bourgeois, City Clerk