

**CITY COUNCIL REGULAR MEETING  
OCTOBER 16, 2013 @ 7:30 PM  
LIBRARY MEETING ROOM  
MINUTES**

**A. CALL TO ORDER**

*Mayor James Kacsh* called the Council Regular Meeting to order at 7:30 pm on October 16, 2013, in the Library Meeting Room.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Cordova Webelo Scouts presented the colors and then led the audience in the Pledge of Allegiance.

**C. ROLL CALL**

Present for roll call were *Mayor James Kacsh* and Council members *Kristin Carpenter*, *Tim Joyce*, *David Allison*, *Bret Bradford*, *EJ Cheshier* and *Dave Reggiani*. Council member *James Burton* was present via teleconference. Also present were Student Council member *Sarah Hoepfner*, City Manager *Randy Robertson* and City Clerk *Susan Bourgeois*.

**D. APPROVAL OF REGULAR AGENDA**

*M/Reggiani S/Bradford* to approve the Regular Agenda.

*Joyce* mentioned that the Student Council representative report should be moved from item 16 to after item 3.

Vote on motion: 7 yeas, 0 nays. Motion passes.

**E. DISCLOSURES OF CONFLICTS OF INTEREST**

Council Member *Carpenter* declared a conflict on agenda item 8 as she is the executive director of the CRWP which is the agency asking for Council support for a grant in this resolution. *Mayor Kacsh* agreed that she was conflicted on this item.

**F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Guest Speaker - none

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

*Harbor Commission – Burton* reported that there had been a meeting but he was sick.

*HSB – Allison* said there had been no news since the last HSB meeting.

*Parks and Rec – Carpenter* said they had a special meeting to work on more budget requests.

*Planning and Zoning – Reggiani* said they had met and had a few agenda items on tonight's Council packet.

*School Board – Bradford* said he had missed the last School Board meeting.

3. a. Student Council Representative's report: *Hoepfner* reported that some upcoming events are as follows: spirit week for volleyball and swimming will be the last week in October; the carnival will be December 14. There are three students in Juneau for AASG conference.

*Theresa Keel*, superintendent reported on the school board meeting of last week. The main topic was that *Chief Wintle* did a presentation about use of the drug dog at the schools and it opened up a conversation regarding our policy which requires the "express authorization of the school board and superintendent". There was a lively discussion and it will be on the board meeting agenda next month to get even more public input. They discussed the playground at Mt. Eccles – a timeline for the repairs should be forthcoming and the plan is for repair to occur over the winter. Budget was also discussed and she will address that with Council at their next meeting.

**G. APPROVAL OF CONSENT CALENDAR**

*Mayor James Kacsh* informed Council that the consent calendar was before them.

Council called out items 7 & 8. Which were placed under Ordinances and Resolutions, as items 17a and 17b.

**4. Ordinance 1112**

An ordinance of the City Council of the City of Cordova, Alaska, authorizing the conveyance of Lot One (1), Block One (1), Cordova Industrial Park to Ocean Beauty Seafoods, LLC – 1<sup>st</sup> reading

**5. Resolution 10-13-56**

A resolution of the City Council of the City of Cordova, Alaska supporting a Prince William Sound regional mutual aid agreement for emergency management

**6. Resolution 10-13-57**

A resolution of the City Council of the City of Cordova, Alaska approving a site plan for Thai Vu & Camtu Ho for construction of an addition to their current building that would include an enclosed building addition of 25 x 60 feet and a covered back loading dock area that is 25 x 30 feet on Lot 7 South Fill Development Park

~~**7. Resolution 10-13-58**~~

~~A resolution of the City Council of the City of Cordova, Alaska to honor the late Carl Brady, US Army aviator/instructor and first to bring helicopters to Alaska in 1948, by naming a 12,250' peak in Prince William Sound as Mt. Carl Brady~~

~~**8. Resolution 10-13-59**~~

~~A resolution of the City Council of the City of Cordova, Alaska stating support for an application to the State's recreation trails grant program for funds to restore the Eyak Mountain Trail~~

**9. Accepting P&Z Resolution 13-10**

Vote on Consent Calendar: 7 yeas, 0 nays. Burton-yes; Joyce-yes; Cheshier-yes; Bradford-yes; Carpenter-yes; Reggiani-yes and Allison-yes. Consent Calendar was approved.

**H. APPROVAL OF MINUTES**

*M/Reggiani S/Bradford* to approve the Minutes.

**10. Special Meeting Minutes 06-26-13**

**11. Regular Meeting Minutes 10-02-13**

Vote on motion: 7 yeas, 0 nays. Motion passes.

**I. CONSIDERATION OF BIDS**

**12. Contract for legal service**

*M/Allison S/Bradford* to accept the contract for general counsel legal services with BHB&C for a one year time period.

*Allison* said we could try for a year. We can then see how it works for us or not.

*Joyce* said he is going back to more than just the past couple of years. Cordova Center has been a huge cost as well as contracts they have had for interim manager and city manager and other personnel issues; also many planning and zoning issues too. He said it is really difficult for him to be able to pull those big things out and analyze the bills. Also, what is the City's policy on calling attorneys? It used to be that only the City Manager or the City Clerk and/or possibly the Planner could contact the attorney, anyone else would have to get the ok from them. He feels like he still needs information in order to make the decision.

*Bradford* also has similar questions. He said he still thinks giving this contract a shot for a year is a good idea. *Reggiani* said he doesn't feel comfortable voting for or against this at this time. He doesn't feel as though all the information necessary is before them at this time. He would ask that staff get them more information for the next meeting. *Carpenter* said if we are referring this to staff let's be clear as to what we want answers to. *Joyce* said he is just so unsure if this is a great deal or not he would have to see detailed bills to understand if there is a cost savings to this plan. City Attorney *Wells* explained that all of the bills for the past year were given to staff to pass on to Council but she said they are not easy to understand and hopes that individual Council members will call her as they are looking over the bills so she can explain things to them.

*M/Bradford S/Reggiani* to refer to staff and see this back on the next agenda.

The connection with Council member *Burton* was lost.

Vote on motion: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

## J. REPORTS OF OFFICERS

13. Mayor's Report - *Mayor Kacsh* said last week he met with the Webelo den and had a great conversation about what Council and the Mayor do and he invited them to do the color guard today. Tomorrow he has a teleconference with the Governor regarding the Cordova Center. Yesterday he attended a meeting with *Robertson, Sherman, Dokoozian, AMI, Hallquist, Capital Glass* and others – we will hear more about that in executive session.

14. Manager's Report – *Robertson* reported on these items: 1) fairly significant leakage problems at the pool, there will be at least one closure next week; 2) *Representative Austerman* will be here November 3 & 4, the Chamber has a dinner planned; Council is invited to attend, there have been no details from his office yet – more to follow on that; 3) there was a letter prepared that Council all signed and it was sent out in the mail and by email; 4) he wanted to recognize *Paul Trumblee* and his one employee for some cleaning they have done – testing hoses and spraying down dirty parts of town at the same time; 5) Chief has instituted a TIPS line where people can anonymously give tips that leads to an arrest and be paid for the information, an anonymous donor has put forth \$5K toward this as well. *Robertson* asked *Chief Wintle* to address Council.

*Chief Wintle* handed out a flyer that was out advertising the TIPS line. He mentioned that he alone would listen to the information given on the TIPS line in order to preserve the caller's anonymity. *Chief* also said that at Halloween they are giving out bags with goodies and the flyer will be placed in the bag as well.

- Legislative Lobbyist Report – *John Bitney*

*Bitney* said that in Capsis we have requested \$6.7M to complete the Cordova Center and that is our legislative priority. Big issues in the upcoming session will be: education funding, TRS, school district insurance, etc.; State running into the deficit range – current year as well as next year – all related to declining oil taxes/production. *Joyce* mentioned that the Kodiak Island Borough School District was seeking some kind of supplemental appropriation from the state based upon the problems with the Tustumena and the expense of school travel due to the ferry down time. He wondered if we should be looking into something similar based upon the Whittier dock issue. *Bitney* hadn't heard of that and said he would look into it. *Cheshier* said he heard that *Representative Austerman* was coming to town and he wondered if we should try to have an audience with him. *Bitney* said yes, we should, he has already heard about a Chamber of Commerce event.

- Staff Reports – 3<sup>rd</sup> Quarter 2013
  - a. Museum Director, *Cathy Sherman*
  - b. Information Services Director, *Laura Cloward*
  - c. Library Director, *Miriam Dunbar*
  - d. Planning Department, *Samantha Greenwood*
  - e. Chief of Police, *George Wintle*
  - f. Public Works Director, *Moe Zamarron*

15. City Clerk's Report - *Bourgeois* said she has been working on budget, catching up on minutes, and answering property tax questions because the Deputy Clerk, *Tina Hammer* is currently at a Caselle training with a couple of the Finance department staff as well. The Clerk's department was able to afford this extra training because *Hammer* had been successful in getting a scholarship for a previous training she had attended. Caselle was offering direct training to Cordova for the property tax module that we have.

## K. CORRESPONDENCE

17. Full Value Determination letter from the Office of the State Assessor 10-01-13

## L. ORDINANCES AND RESOLUTIONS

### 17a. Resolution 10-13-58

A resolution of the City Council of the City of Cordova, Alaska to honor the late Carl Brady, US Army aviator/instructor and first to bring helicopters to Alaska in 1948, by naming a 12,250' peak in Prince William Sound as Mt. Carl Brady

*M/Reggiani S/Bradford* to approve Resolution 10-13-58 a resolution of the City Council of the City of Cordova, Alaska to honor the late Carl Brady, US Army aviator/instructor and first to bring helicopters to Alaska in 1948, by naming a 12,250' peak in Prince William Sound as Mt. Carl Brady

*M/Reggiani S/Bradford* to amend the resolution by adding on line three in the title of the resolution "supporting the" before naming and "of" after naming.

Vote on motion to amend: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

*Joyce* asked what the impetus was to this resolution. *Robertson* said that *Sue Cogswell* of PWSEDD asked for this resolution of support. She said that there are some family members of Carl Brady still around who are generous benefactors to economic development in the region and this was a gesture on their behalf.

Vote on main motion: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

### 17b. Resolution 10-13-59

A resolution of the City Council of the City of Cordova, Alaska stating support for an application to the State's recreation trails grant program for funds to restore the Eyak Mountain Trail

*M/Joyce S/Cheshier* to approve Resolution 10-13-59 a resolution of the City Council of the City of Cordova, Alaska stating support for an application to the State's recreation trails grant program for funds to restore the Eyak Mountain Trail.

*Joyce* said it is a round trail – where you can complete a circuit – it is currently well-used and this was partially funded with RAC money.

Vote on motion: 5 yeas, 0 nays, 1 absent (Burton), 1 conflicted (Carpenter). Motion passes.

## M. UNFINISHED BUSINESS

### 18. Cordova Center Committee appointments by Mayor

*M/Allison S/Cheshier* to concur with *Mayor Kacsh's* appointments to the Cordova Center Committee. She said this iteration of the committee is more of a final capital campaign group and that is why she wanted the "stakeholders" to be involved in doing some of the asking for us and some of the fundraising. Therefore, an NVE rep, a Stage of the Tides rep, someone from the business community, a PWSSC representative, etc. have been invited to be members of this committee.

*M/Joyce S/Bradford* to add *Randy Robertson* onto the committee.

Vote on motion to amend: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

There was discussion regarding the need for two Council representatives on the committee as *Reggiani* said he would prefer to not be on the committee – *Carpenter* said she was willing to be the second Council member committee member.

Vote on main motion: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

### 19. Summary of South Fill Community Meetings (informational)

*Greenwood* said there was a lot of positive public input and involvement. She said P&Z commission will spend more time fleshing out some of the ideas that arose from the meetings. She mentioned an interesting idea that came out of the meetings was to do a downtown, uptown study to better understand why the South Fill is selling so well and there are still vacant lots on Main Street. Many great harbor ideas were spawned as well; filling, sheet piling, the safety concern on the north side of the harbor regarding parking. P&Z will move forward with working on these shovel-ready projects and might come back to Council asking for design money. *Reggiani* opined that the work from the meetings will be

brought forward with inclusion in the Comprehensive Plan which P&Z will be tackling. *Joyce* wished there was already a prioritized list so that if money came available or if there were grants to go after, we could know which projects to try to start on. He didn't feel it was necessary to wait more than a year for the comprehensive plan to be completed. *Mayor Kacsh* suggested a possible Council work session.

**N. NEW & MISCELLANEOUS BUSINESS**

**20. Pending Agenda and Calendar**

there will be another budget work session on October 30 at 5:30 pm

November 6 there will be a placeholder for another budget work session at 5:30 as well

*Robertson* mentioned that he would be at AML week of November 18 and then would be on vacation for Thanksgiving week – week of November 25

**O. AUDIENCE PARTICIPATION - none**

**P. COUNCIL COMMENTS**

**21. Council Comments**

*Joyce* thanked everyone for the presentations in the work session tonight

*Carpenter* said ditto

*Allison* said in light of the resolution we passed tonight, maybe we can ask the Carl Brady family if they want to sponsor a theater seat at the Cordova Center. It is good to see small business expanding and wanting to expand – he would like to thank *Camtu* and *Thai* for putting their money out there to expand their business.

**Q. EXECUTIVE SESSION**

**22. Cordova Center finances – attorney update**

*M/Joyce S/Bradford* to enter an executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect on the finances of the government, specifically Cordova Center finances.

Vote on motion: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

Council took a five minute recess at 08:58 pm; Council entered executive session at 09:03 pm and went back into regular session at 09:47 pm.

*M/Bradford S/Cheshier* to direct the City Manager to proceed as was discussed in the executive session regarding the Cordova Center.

Vote on motion: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

*M/Bradford S/Allison* to enter an executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect on the finances of the government, specifically PWSSC lease negotiations.

Vote on motion: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

Council entered executive session at 09:50 pm and went back into regular session at 10:02 pm.

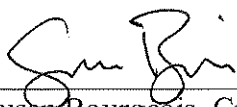
*M/Joyce S/Bradford* to direct the City Manager to proceed as was discussed in the executive session regarding the PWSSC lease negotiations.

Vote on motion: 6 yeas, 0 nays, 1 absent (Burton). Motion passes.

**R. ADJOURNMENT**

*M/Bradford S/Reggiani* to adjourn the regular meeting at 10:03 pm  
Hearing no objection, the meeting was adjourned.

Approved: November 6, 2013

Attest:   
\_\_\_\_\_  
Susan Bourgeois, City Clerk

