

**CITY COUNCIL REGULAR MEETING
AUGUST 21, 2013 @ 7:30 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor James Kacsh called the Council Regular Meeting to order at 7:30 pm on August 21, 2013, in the Library Meeting Room.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor James Kacsh led the audience in the Pledge of Allegiance.

C. ROLL CALL

Present for roll call were *Mayor James Kacsh* and Council members *Tim Joyce, David Allison, EJ Cheshier, David Reggiani* and *James Burton*. Council members *Kristin Carpenter* and *Bret Bradford* were absent. Also present were City Manager *Randy Robertson* and City Clerk *Susan Bourgeois*.

D. APPROVAL OF REGULAR AGENDA

M/Reggiani S/Joyce to approve the Regular Agenda.

Vote on motion: 5 yeas, 0 nays, 2 absent (Carpenter, Bradford). Motion passes.

E. DISCLOSURES OF CONFLICTS OF INTEREST - none

F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Guest Speaker – none
2. Audience comments regarding agenda items - none
3. Chairpersons and Representatives of Boards and Commissions

HSB - Allison said that the Board has nothing scheduled until its regular quarterly meeting

P&Z - Reggiani reported that P&Z had a forwarded a final plat before Council tonight and they had discussed a CIP list that they will be forwarding to Council and also a site development for the solid waste plan. P&Z Commission has a special meeting scheduled for next week – 6:30 pm on Tuesday August 27.

4. Superintendent's Report – *Theresa Keel* reported on the playground at Mt. Eccles. She said that the playground cover structure was being rebuilt, with insurance money (had been destroyed because of the snowpocalypse disaster) and when it was almost completed they realized that it was too short. It appears as though the engineer of the structure (i.e. covering) did not look at the as built surveys showing the playground equipment and the height necessary to cover the equipment. They thought of a couple of different plans – the latest was to lower all the heights of the playground equipment. She said the community had too much vested in the equipment and she got in touch with the insurance adjuster and said she was not going to allow that to happen. She was hoping for some sort of an update very soon. She will pass it on to the City once she has new news. *Keel* also had a report concerning the School District budget and the cost of the building insurance. She is having a misunderstanding with the State Department of Ed concerning the City covering the building insurance. We did not consider that as in-kind in the budget and that allowed the school district to hire a science teacher at the high school. However, the state said that the insurance needs to be listed as in-kind. *Keel* said that the school district auditor and the City auditor have both agreed that it does not need to be in-kind and she asked the State to show the statute which requires that insurance must be an in-kind. So, she is presently working to get a meeting with the Commissioner of Education who may be the only one who can interpret this in our favor. *Keel* said she has been talking with other superintendents who also have ideas on how Cities can fund the schools outside the cap and these other districts are waiting to see what happens with this case because it could help them if they have Cities or Boroughs interested in funding them extra as well.

G. APPROVAL OF CONSENT CALENDAR

Mayor James Kacsh informed Council that the consent calendar was before them.

5. Ordinance 1111

An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code 4.56.070 in re annual leave carry over – 2nd reading

6. Resolution 08-13-46

A resolution of the City Council of the City of Cordova, Alaska, approving the final plat of Whitshed Road Mile 4.1, SLUP Lots C and D: a subdivision of Eyak Corporation lands within USS 5103

7. Record excused absences of Council members **Cheshier & Burton** from the August 07, 2013 regular meeting.

Vote on Consent Calendar: 5 yeas, 0 nays, 2 absent. Burton-yes; Joyce-yes; Cheshier-yes; Bradford-absent; Carpenter-absent; Reggiani-yes and Allison-yes. Consent Calendar was approved.

H. APPROVAL OF MINUTES

M/Reggiani S/Burton to approve the Minutes.

8. Special Meeting Minutes 06-24-13

9. Special Meeting Minutes 07-19-13

10. Regular Meeting Minutes 08-07-13

Vote on motion: 5 yeas, 0 nays, 2 absent (Carpenter, Bradford). Motion passes.

I. CONSIDERATION OF BIDS - none

J. REPORTS OF OFFICERS

11. Mayor's Report - **Mayor Kacsh** said he met with the representatives of the resource development council while they were visiting Cordova. They toured the Cordova Center and there was an event at the Reluctant; **Mr. Robertson** attended as well. He also attended a US Coast Guard thank you picnic sponsored by the Native Village of Eyak. **Mayor Kacsh** discussed the possibility of streaming the meetings in the future and he'd like Council's opinion on that. **Mayor Kacsh** said that **John Bitney** had been in town with the resource development council and when they talked Bitney said that the Governor's capital budget for next year will be focusing on the completion of existing projects in which case the Cordova Center might be looking good.

12. Manager's Report – **Robertson** said he sent the Council an email Sunday evening and he hasn't heard that this isn't the preferred method for him to communicate with them. He said there will not need to be an executive session tonight on the Cordova Center. He said there had been a meeting of everyone involved last Thursday and they (Dokoozian) agreed at the conclusion of that meeting to get back on site and redo every flashing. The goal being to get Dokoozian completed and out of there so we can move onto phase two. He gave kudos to **Moe (Zamarron)** and **Josh (Hallquist)** for their patience in getting him up to speed on everything. **Hallquist** said it was a great meeting. **Robertson** also mentioned that he has had staff working on the appearance of City Hall, sprucing up, painting, carpet laying, etc. As far as Council he'd like to get with each of them individually over the next month or so and then have a meeting together where he gets marching orders from them as a group. **Robertson** asked **Mayor Kacsh** to award City Employee **Brandon Dahl** with a City sweatshirt and a gift certificate for going above and beyond lately. **Robertson** mentioned that there are many new community members so he has asked his wife to throw a "Newcomer's Briefing" which will be held on September 5 at the Elementary School Commons at 7pm.

Allison asked what the status is of the windows at the Elementary School. **Robertson** deferred to **Hallquist** who said that the main problems are the weather side of the building and long story short is that we do not have much of leg to stand on as far as going after the contractor because we only replaced the glazing not the frames. He said we are going to try to get the east side and the south side addressed first and he has CH2MHill working up a design for new windows here. He's been waiting a few weeks for that to come back from them, but it is on his radar and will probably be a project for next summer.

Allison said he had a comment as well – he said *Robertson* is making an impression around town as he heard an Alaskan Bar patron mention that he had been straightening the street sign there recently – *Robertson* made a good impression on that man – *Allison* said he appreciates *Randy* cleaning things up that way.

a. Finance Director *Jon Stavig* mentioned that so far in the budget year, there is nothing out of whack, expenditures are in line, his report contained the up to date sales tax figures with some historical data. He said the sales tax budgeted revenue for 2013 is \$3.7M which we may come in a little bit skinny. *Joyce* said he did have a sales tax question/concern. *Joyce* remembered a month or so ago, Council hearing that sales could be down some 10% or so, *Stavig* quickly interrupted and said he was thinking along those same lines then, however, there was a lot to receipt in these past few days and we have caught up considerably. *Cheshier* mentioned that he appreciated the historical data on sales tax and the update.

13. City Clerk's Report - *Bourgeois* said she could answer questions on the written report in the packet. There were none.

K. CORRESPONDENCE

L. ORDINANCES AND RESOLUTIONS

M. UNFINISHED BUSINESS

14. CCMC CT Scanner funding discussion

Robertson began that he had spoken with *Theresa Carte* about this item and its impact on the community, and then he deferred to *Ms. Carte* to talk with Council. *Carte* said that there are presently two potential donors; *Murdock* is interested in funding the equipment and *Rasmuson* is interested in funding the renovation. There is a very good chance we can get this money, she is hiring a grant writer at the cost of \$7K - \$10K because the return on investment would be huge. Might get up to 50% of the cost of the equipment and the renovation portion said we just have to have "skin in the game" (i.e. we must put something in toward the renovation). So going for these funding sources will delay our project until August 2014 or so instead of having a first quarter of 2014 startup but a \$500K or so savings could be worth a 6 – 9 month delay.

Mayor Kacsh said we had discussed funding this completely on our own so this is great news. *Joyce* said he agreed this is good news and wondered if there was anything we could start ahead of time. *Carte* said maybe we could order the equipment which could give us a head start. *Hallquist* said we are at 35% for the renovation, we could move ahead on that a month at a time.

N. NEW & MISCELLANEOUS BUSINESS

15. Contract approval with Interior Alaska Roofing for EPDM roofing system

M/Joyce S/Reggiani to direct the City Manager to enter into a contract with Interior Alaska Roofing, Inc. of Fairbanks, AK to perform the installation of an EPDM roof system and flashing at the Eyak Lake Water Treatment plant for a sum of seventy nine thousand eight hundred fifty dollars (\$79,850).

Joyce said that when we discussed the roofing job in general, this was the next piece and here it is. *Reggiani* said there isn't a financial note to this, is it coming from the loan or grant? *Hallquist* said he believes it has a component of both. *Reggiani* also mentioned that there is no item under "consideration of bids" on the agenda and yet we have this contract here so is this the only bid we received? *Hallquist* said that Rainproof Roofing also put in a bid and they were about \$13,000 higher. *Reggiani* asked that as far as process goes, should we have had this under "consideration of bids". *Mayor Kacsh* agreed. *Joyce* said that we should show both bids when we are approving a contract like this so people can see what we are doing.

Vote on motion: 5 yeas, 0 nays, 2 absent (Carpenter, Bradford). Motion passes.

16. Certification of the 2013 Property Tax Roll corrections

M/Joyce S/Reggiani to approve the adjusted value of the 2013 certified property tax roll as shown on page 32 of our packet.

Vote on motion: 5 yeas, 0 nays, 2 absent (Carpenter, Bradford). Motion passes.

17. Pending Agenda and Calendar

There was discussion about quorum concerns at the September 4 Regular meeting, it was decided that we should move forward in anticipation of the meeting and then cancel if need be if quorum issues arose closer to the meeting date. Council also decided to have a work session 30 minutes before the regular meeting on September 18 for the presentation of the 2012 financial audit.

O. AUDIENCE PARTICIPATION

Nancy Bird of 101 Lake Avenue she said she is delighted to hear the news from the hospital administrator concerning grants because she was here tonight to discuss the Cordova Center. She believes the City needs to ante up a little bit more. Some of the grantors that she is working with really have expressed that we need to demonstrate the City's support, i.e. financially. *Bird* went on that if the City had set aside some money for the hospital CT Scanner that would now be grant funded, that would be an opportunity to direct that money to the Cordova Center.

Theresa Keel wanted to invite Council and the public to a community barbecue at the High School Tuesday, August 27 from 5-7pm. Meet and greet for new school district staff members.

P. COUNCIL COMMENTS

18. Council Comments

Burton said he's glad to be back.

Cheshier also said he's glad to be back.

Allison said he wants to ensure that we discuss the CCMC repayment plan at least before we start our first budget work session. He mentioned also that *Zamarron* at the last Council meeting commented about a possible special election and he now sees in the Clerk's report that staff time and attorney time is being spent researching a special election that Council knows nothing about yet. He thinks we spend too much with our attorneys already. He would prefer to see the Council make a decision to go that route before we spend money researching it. He also reminded everyone that volleyball has first home game August 29 and then the fast ferry tournament weekend of 30 – 31 of August.

Q. EXECUTIVE SESSION

19. Cordova Center Finances — Attorney advice/update The City manager had informed Council that there was no need for this executive session tonight.

R. ADJOURNMENT

M/Joyce S/Burton to adjourn the regular meeting at 08:34 pm

Hearing no objection, the meeting was adjourned.

Approved: September 04, 2013

Attest: *Susan Bourgeois*
Susan Bourgeois, City Clerk

