

**CITY COUNCIL REGULAR MEETING
AUGUST 06, 2014 @ 7:00 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Vice Mayor Dave Reggiani called the Council Regular Meeting to order at 7:00 pm on August 06, 2014, in the Library Meeting Room.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Mayor Dave Reggiani led the audience in the Pledge of Allegiance.

C. ROLL CALL

Present for roll call were Council members *Kristin Carpenter, Bret Bradford, Tom Bailer* and *Dave Reggiani*. *Mayor Kacsh* and Council members *Tim Joyce, EJ Cheshier* and *James Burton* were absent. Also present were City Manager *Randy Robertson* and City Clerk *Susan Bourgeois*.

D. APPROVAL OF REGULAR AGENDA

M/Bailer S/Bradford to approve the Regular Agenda.

Vote on main motion: 4 yeas, 0 nays, 3 absent (Joyce, Cheshier, Burton). Motion passes.

E. DISCLOSURES OF CONFLICTS OF INTEREST - none

F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Guest Speaker - none

2. Audience comments regarding agenda items

Clay Koplin 100 Jensen Drive, spoke regarding agenda item 6 – the MOU between the City and CEC. He said it doesn't commit any cash or resources but it says that they will work together to develop a project that could be mutually beneficial to both entities. He said it helps them over these next few months as CEC applies for grants to do a pre-feasibility study – his board has committed \$100K toward that.

Lisa Koker of PO Box 459 in Cordova spoke representing *Paul Kelly* regarding Ordinance 1119 – he had 4 points to make. 1) CTC is a non-profit owned by members of the community and that is why they have always paid \$1/year for lease on ski hill; 2) CTC contributes tens of thousands of dollars each year to a vast list of recipients; 3) adding to the co-location fees would be detrimental to CTC; 4) CTC lease is entirely different than the for-profit competitors and that should be taken into account.

3. Chairpersons and Representatives of Boards and Commissions - *Harbor, HSB, Parks & Rec, P&Z, School Board*
Carpenter reported that the City Manager and Providence and she have met recently and they are advertising for an administrator. They anticipate making a final decision by September 26. She met with *Sundby* and asked that Council start getting financials monthly even if the HSB only meets quarterly – he said ok and he may have the first 6 months of 2014 ready for them for the August 20 packet.

School Board – *Bradford* said *Barb Jewell*, School Board President was here tonight so she reported that they had interviewed four interim candidates and on Friday they hope to be making an offer and of those they interviewed all are able to come here quickly so they hope to have an interim superintendent in place before the start of school.

G. APPROVAL OF CONSENT CALENDAR

Vice Mayor Dave Reggiani informed Council that the consent calendar was before them.

Bailer asked to pull item 5 and *Reggiani* asked to pull item 6. Those were placed later in the agenda as items 18a and 18b respectively.

4. Ordinance 1120 An ordinance of the City Council of the City of Cordova, Alaska, waiving for good cause the failure of Irene Hansen to make timely application for a senior citizen property tax exemption for the 2014 tax year – 1st reading

~~5. Resolution 08-14-31 A resolution of the City Council of the City of Cordova, Alaska, authorizing City Manager Randy Robertson to enter into a sole source contract with Joanie Behrends as the Emergency Management Planner for the City of Cordova~~

~~6. Council approval of an MOU with Cordova Electric regarding Crater Lake~~

7. Record excused absences for Cheshier and Bradford from the July 16, 2014 Regular Meeting

Vote on Consent Calendar: 4 yeas, 0 nays, 3 absent (Joyce, Cheshier, Burton). Bradford-yes; Carpenter-yes; Bailer-yes and Reggiani-yes. Consent Calendar was approved.

H. APPROVAL OF MINUTES

M/Bradford S/Bailer to approve the Minutes.

8. Special Meeting Minutes 12-04-13

9. Special Meeting Minutes 01-23-14

10. Special Meeting Minutes 02-07-14

11. Regular Meeting Minutes 07-16-14

Vote on motion: 4 yeas, 0 nays, 3 absent (Joyce, Cheshier, Burton). Motion passes.

I. CONSIDERATION OF BIDS

J. REPORTS OF OFFICERS

12. Mayor's Report – *Mayor Kacsh* was not present so there was no report from the Mayor.

13. Manager's Report – *Robertson* said that chip sealing is completed for the year; they came in a little under budget and Council Avenue went well. He said they have begun the grading of the right of way beside the swimming pool and there is some drainage work that needs to be done there as well as some beautification. *Robertson* said there had been a phone meeting with *Volckers*, *Quick*, *Sherman* and himself where they discussed old things that need to be looked at regarding energy, lights, etc. *Robertson* passed out the first City newsletter which seems to have been received well. He thanked the authors, *Sherman* and *Cloward* for getting this going. *Carpenter* thanked staff for the chip-seal work on Council – said it was done well, the oil run-off was under control, using sorbents, etc. *Bailer* asked about the grading by the pool – asked if steps were going in there. *Robertson* said not at this time. *Reggiani* said he noticed that the Cordova Center roof appears black and he wondered if there was something being done about that. *Robertson* said he and *Rogers* have been looking into this there is a contractor in town, *Carlos Martin* who is coming up with a proposal.

a. Finance department report concerning collections

Staff Second Quarter 2014 Reports to Council

a. **Buck Adams**, UBS Financial Services, City Investments

b. **Miriam Dunbar**, Library Director

c. **Laura Cloward**, Information Services

d. **Paul Trumblee**, CVFD, City Fire Marshal

e. **Samantha Greenwood**, City Planner

f. **Tony Schinella**, Harbormaster

g. **Rich Rogers**, Director of the Public Works Department

h. **Chief George Wintle**, Cordova Police Department

i. **Susan Herschleb**, Director of Parks and Recreation

j. **Jon Stavig**, Finance Director

14. City Clerk's Report - *Bourgeois* said she mentioned a couple of points from her written report: 1) did Council want to see the capital priorities resolution, it was slated for September 3? Council said they did want to see it then. 2) She mentioned a change to the agenda, she added Elected and Appointed Officials list to the Pending Agenda and calendar item. Council said it was a good idea; *Reggiani* had a suggestion that she delineate the chairs of the various Boards and Commissions on that list.

K. CORRESPONDENCE

15. Email from Debbie Collins 07-16-14 in re Raw Fish Tax

16. Letter from CDFU 07-16-14 in re Raw Fish Tax
17. Letter from Bob Smith regarding Refuse Department suggestions

L. ORDINANCES AND RESOLUTIONS

18. Ordinance 1119 An ordinance of the City Council of the City of Cordova, Alaska, authorizing a sublease for a 2,500 square foot portion of USS 1765 of Township 15 South, Range 3 West, Section 22, Copper River Meridian, Alaska, commonly identified as tripod hill, to Cordova Telephone Cooperative, Inc. – 1st reading
M/Bradford S/Bailer to adopt Ordinance 1119 an ordinance of the City Council of the City of Cordova, Alaska, authorizing a sublease for a 2,500 square foot portion of USS 1765 of Township 15 South, Range 3 West, Section 22, Copper River Meridian, Alaska, commonly identified as tripod hill, to Cordova Telephone Cooperative, Inc.

With no objection the meeting was recessed for three minutes so that *Bourgeois* could get City Attorney *Cortney Kitchen* on the teleconference line in case there were Council questions for her regarding this lease. The meeting was recessed at 7:23 pm and reconvened at 7:25 pm.

Carpenter wondered if Cortney had a report on this for Council. *Robertson* said she was available if Council had questions. Council had no questions.

Vote on motion: 4 yeas, 0 nays, 3 absent (Joyce, Cheshier, Burton). Motion passes.

18a. (5.) Resolution 08-14-31 A resolution of the City Council of the City of Cordova, Alaska, authorizing City Manager Randy Robertson to enter into a sole source contract with Joanie Behrends as the Emergency Management Planner for the City of Cordova

M/Bailer S/Bradford to approve Resolution 08-14-31 A resolution of the City Council of the City of Cordova, Alaska, authorizing City Manager Randy Robertson to enter into a sole source contract with Joanie Behrends as the Emergency Management Planner for the City of Cordova.

Bailer said he had pulled this because a couple of meetings ago when the mill rate was raised, Council said they were going to cut back on spending and here we are spending. *Bailer* said, is this a worthwhile project – yes, does she do a great job – yes. *Bailer* said he will vote for it but he wanted to pull it out and bring to everyone's attention that we need to be watching our budget. *Bradford* said he agreed with *Bailer*, he also will vote for this though. He said the beauty of this is that it is at least 50% of it is funded by the state.

Vote on motion: 4 yeas, 0 nays, 3 absent (Joyce, Cheshier, Burton). Motion passes.

M. UNFINISHED BUSINESS - none

N. NEW & MISCELLANEOUS BUSINESS

18b. (6.) Council approval of an MOU with Cordova Electric regarding Crater Lake

Reggiani said he pulled this not because he objects to it, in fact he 100% supports CEC's plan, he just wanted an opportunity to discuss it a little bit and ask some questions. *Reggiani* asked *Robertson* what kind of staff time the City would be devoting to this? *Robertson* said he sees negligible time, early on; maybe just meetings with Mr. *Rogers*. *Rogers* said that GV Jones (LT2 contractor) has six tasks outlined; one of which is to assist the City with this – i.e. the Crater Lake possibility for water supply. *Bradford* asked *Clay (Koplin)* to keep Council informed as budgeting is coming around for next year, if any resources will need to be dedicated to this come spring, etc. *Bradford* also asked if NVE had been approached. *Koplin* said CEC and NVE have signed a similar MOU as they have access to maybe some tribal funding for this.

M/Bradford S/Bailer to approve the MOU between the City of Cordova and CEC.

Vote on motion: 4 yeas, 0 nays, 3 absent (Joyce, Cheshier, Burton). Motion passes.

19. Discussion of possible November Special Election seeking Bond approval for Cordova Center

Reggiani introduced this item as it was an agenda item that he had requested be placed on the agenda. The last two resolutions that had been passed placing bonds on the ballots for elections were included in the packet as well as examples of how it's done. His idea is to put it in front of the voters sooner rather than later. He said that November would be good timing for a road bond as well because the State has awarded the Whitshed project which will begin next spring and if we have lead time on this we can piggy back with that project; a

regular March election will be too late. **Reggiani** said he wasn't ready to advocate for a certain dollar amount yet; he wanted a short discussion on this idea tonight and maybe follow it up with a resolution next time. **Bailer** said he was concerned with the amount owing on Phase 1 so he agrees with the sooner rather than later prospect of a special election in November. **Bradford** said he sees two problems with a November Special Election. He said if voters pass a bond for \$3-4 million for Cordova Center, then fundraising would be squashed. His other concern is that \$4 million for Cordova Center and then road improvements equal to \$3 - 4 million, payback on the mill rate to absorb that, effect on the mill rate would be pretty substantial. **Bailer** said he has heard that the City needs to ante up more for the Cordova Center and bonding would be our way to show that. **Carpenter** said she would also like to wait until March. She agreed that it would undermine the fundraising plus we would know a lot more by March regarding the settlement on Phase 1.

20. Council concurrence of Mayor's appointments to the Parks and Rec Commission

M/Bradford S/Bailer to concur with **Mayor Kacsh's** appointments of Miriam Dunbar and Wendy Ranney to the Parks and Recreation Commission to serve in seats that have terms that expire in November 2015.

Vote on motion: 4 yeas, 0 nays, 3 absent (Joyce, Cheshier, Burton). Motion passes.

21. Cordova Center, June 2005, Energy and Life Cycle Cost Analysis draft report

Bailer had asked for this to be on the agenda. **Robertson** and **Sherman** both mentioned that this was a 9 year old report which MRV was ensuring was being updated as we speak to get the most up-to-date values and using the most recent technologies, etc. **Bailer** opined that we should have an outside entity look this report over. He suggested a company out of Kenai. There was Council concurrence to have the manager contact this company at least to get a quote.

22. Pending Agenda, Calendar, Elected & Appointed Officials lists

Bailer asked for an agenda item discussion about the used waste oil burners; also entering budget time **Bailer** wanted to discuss the Facilities Manager position - if we could do away with that it could save the community a lot of money. **Reggiani** asked **Robertson** if the City was posting that position. **Robertson** said there was an applicant flying in tomorrow - it has been posted for 2 months. He hoped this person could have the skill set necessary to focus on the Cordova Center and we wouldn't have to hire a project manager.

O. AUDIENCE PARTICIPATION - none

P. COUNCIL COMMENTS

16. Council Comments

Bradford welcomed Chief Hicks to the team.

Bailer also welcomed Chief Hicks as a great addition; he saw the Project Manager position advertised in the newspaper but not on the web.

Reggiani also welcomed Hicks.

M/Bradford S/Bailer to recess the meeting before the executive session. With no objection the meeting was recessed from 8:17 pm until 8:25 pm.

Q. EXECUTIVE SESSION

24. Performance deed of trust negotiation

M/Bradford S/Bailer to go into an executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect on the finances of the government, specifically, a performance deed of trust negotiation.

Vote on motion: 4 yeas, 0 nays, 3 absent (Joyce, Cheshier, Burton). Motion passes.

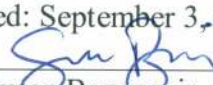
Council entered the executive session at 8:25 pm and reconvened the regular meeting at 8:36 pm.

R. ADJOURNMENT

M/Bradford S/Bailer to adjourn. Hearing no objections the meeting was adjourned at 8:50 pm.

Approved: September 3, 2014

Attest:


Susan Bourgeois, CMC, City Clerk

