

**CITY COUNCIL REGULAR MEETING
JUNE 05, 2013 @ 7:30 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor James Kacsh called the Council Regular Meeting to order at 7:30 pm on June 05, 2013, in the Library Meeting Room.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor James Kacsh led the audience in the Pledge of Allegiance.

C. ROLL CALL

Present for roll call were *Mayor James Kacsh* and Council members *Kristin Carpenter, Tim Joyce, David Allison, Bret Bradford, EJ Cheshier, David Reggiani* and *James Burton*. Also present were Interim City Manager *Don Moore* and City Clerk *Susan Bourgeois*.

D. APPROVAL OF REGULAR AGENDA

M/Reggiani S/Bradford to approve the Regular Agenda.

Mayor Kacsh asked that agenda item 22 be handled after the executive session therefore as item 28a.

M/Bradford S/Burton to amend the agenda by moving agenda item 22 after the executive session therefore, as item 28a.

Vote on motion to amend: 7 yeas, 0 nays. Motion passes.

Vote on main motion: 7 yeas, 0 nays. Motion passes.

E. DISCLOSURES OF CONFLICTS OF INTEREST - none

F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Guest Speaker – *John Bitney*, City Lobbyist, gave an overview of the recently ended legislative session. Most importantly he mentioned that in the capital budget Cordova received \$1M for the Cordova Center – considerably less than our ask. Capital budget began on the Senate side where *Stevens* put us in for the \$1M when it went to the house, we anticipated *Austerman* could get us more, but that didn't happen. On the House side, District 35 was increased by \$10M – all primarily projects in the Kodiak area. There was much discussion over redistricting which is now back in the hands of the redistricting board – almost like as a clean slate. *Bitney* mentioned that different groups had come up with different configurations during the first go-around and that nothing is off the table for this time – we may get with Southeast again, or upriver or Kodiak. He fully expects a change in our Senate District at the very least. There was mention and discussion regarding staying in touch with our legislators and the Governor in the off-season and especially with the Governor's staff – *Larry Hartig*, Commissioner of DEC was mentioned as a particularly helpful commissioner in the past. *Bitney* also mentioned the Health Care Housing grant with AHFC that he is working on for the City. He will be reporting back soon to Council as he will need some direction.

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

Harbor Commission Council Representative *Burton* said he would defer to Harbormaster *Tony Schinella* who said there would be a meeting next week. *Schinella* did say that Council member *Burton* is now the Chair of the Harbor Commission.

HSB representative *Allison* said that the Board met just previous to this Council meeting and they would be bringing forward a “debt repayment” agreement to a future Council meeting. Also, an amendment to the management contract would be necessary - that the management fee would not be increasing – which was great news. Annual review of Providence's performance would also be taken up by Council and a format for

such an evaluation needs to be decided upon as well. The HSB is also looking for someone to serve on Providence's regional community ministry board – it does require a bit of travel.

P&R representative **Kristin Carpenter** reported that they held a special meeting on May 24 and there was some correspondence about it in tonight's packet – an easement across private land for a trail. It should go to P&Z and then will be forwarded to Council.

P&Z representative **Reggiani** reported that they will meet next week – there had been a special meeting last week that he missed. **Planner Sam Greenwood** said it was about the safe routes to school site – they visited Third Street and Fifth Street City staff members were in attendance – **Bill Howard, Malvin Fajardo** and **Moe Zamarron**. They also discussed the boat ramp in the North Fill.

School Board representative **Bret Bradford** said no meetings since last Council meeting.

4. Superintendent's Report - **Theresa Keel** said she had no report this evening – school was out and School Board would meet again on June 12.

G. APPROVAL OF CONSENT CALENDAR

Mayor James Kacsh informed Council that the consent calendar was before them.

5. Resolution 06-13-29 A resolution of the City Council of the City of Cordova, Alaska, approving the final plat of Lot 8A and Lot 8B, Vina Young Subdivision

6. Resolution 06-13-30 A resolution of the City Council of the City of Cordova, Alaska, appropriating \$18,624.38 from the General Fund, fund reserve to the Whitshed Road bike and pedestrian path project for the City of Cordova's FY13 local match contribution towards the project

7. Resolution 06-13-31 A resolution of the City Council of the City of Cordova, Alaska, authorizing supplemental appropriations in the total amount of \$40,620.00 in the General Fund and Enterprise Funds to pay a 2013 wage increase for all IBEW bargaining unit (union) employees

8. Resolution 06-13-33 A resolution of the City Council of the City of Cordova, Alaska, authorizing the purchase of a used mid-sized rollback wrecker vehicle for an amount not to exceed \$50,000 freight on board Cordova

Vote on Consent Calendar: 7 yeas, 0 nays. Bradford-yes; Reggiani-yes; Allison-yes; Cheshier-yes; Carpenter-yes; Joyce-yes and Burton-yes. Consent Calendar was approved.

H. APPROVAL OF MINUTES

M/Reggiani S/Bradford to approve the Minutes.

9. Council Work session Minutes 02-21-13

10. Special Meeting Minutes 03-14-13

11. Special Meeting Minutes 03-28-13

12. Special Meeting Minutes 04-05-13

13. Regular Meeting Minutes 04-17-13

14. Regular Meeting Minutes 05-01-13

Vote on motion: 7 yeas, 0 nays. Motion passes.

I. CONSIDERATION OF BIDS - none

J. REPORTS OF OFFICERS

15. Mayor's Report

Mayor Kacsh said he had a written report in the packet. He has been in touch with DoT and isn't getting the answers he is looking for regarding the resurfacing of Whitshed Road.

16. Manager's Report – **Moore** had submitted a written report. Construction projects – water plant roof is somewhat of an emergency, we are working to get the grant and the match. Chamber of Commerce has a new executive director – they have signed an MOU for the marketing plan – Chamber and City are on board with marketing plan and how it's structured. A Rasmuson foundation representative was here and toured the building and we were able to answer all the questions he had – we have an application for a grant with them for \$750,000. Ski Hill – waiting on an insurance question with them. Safe Routes to School – he attended the

P&Z work session. Health Insurance will see a 16% increase which we will try to absorb in the budget. **Mayor Kacsh** mentioned that the City should think about shopping around the Health Insurance before next year's renewal.

a. Staff Reports:

i. Finance Department Report

Joyce asked **Stavig** and **Moore** if we had a total on the unappropriated expenses that we have incurred so far this year (that is what have we spent that wasn't budgeted). **Moore** said there is the \$90K Samson land swap deal. The dirt pile is not an overage yet, trying to fold it into the department budget. **Stavig** said he will have to figure these out and bring it forward for Council approval but he does not have those numbers now. **Reggiani** asked how the audit was coming along. **Stavig** said he is still answering questions from the auditors and expects that it must be close.

17. City Clerk's Report – **Bourgeois** said that she had a written report in the packet – she also had a handout for the mill rate resolution and could answer questions when that item came before Council.

K. CORRESPONDENCE

18. DoT&PF CRH Bridge 339 update

19. Letter from CRWP to Mayor in re easement for Eyak Mountain Trail

20. Information from Karen Swartzbart in re Whitshed Road speed limit

L. ORDINANCES AND RESOLUTIONS

21. Resolution 06-13-28 a resolution of the City Council of the City of Cordova, Alaska, setting the mill rates for 2013

M/Reggiani S/Bradford to approve Resolution 06-13-28 a resolution of the City Council of the City of Cordova, Alaska, setting the mill rates for 2013 specifically with the insertion of 9.43 and 8.43 for the mill rates in the City and in the rural zone respectively.

Reggiani said that we set the revenue goal at \$1.5M and with last year's mill rates (i.e. the 9.43 and 8.43) we would come in at slightly above that with \$1.588M. Based on some comments regarding the expenditure of unappropriated funds this year as well as without an audit in hand he thought it prudent to keep the mill rate where it is at and make no change. **Burton** was in agreement. **Carpenter** and **Bradford** agreed. **Joyce** stated that a large increase in our assessed value from last year is attributable to the one Oil & Gas property – coming in at almost a \$5M increase in assessed value between 2012 and 2013.

Vote on motion: 7 yeas, 0 nays. Motion passes.

22. **this item was moved to 28a.**

23. Ordinance 1109 an ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Title 11 entitled “port and harbor facilities” to update all provisions, to improve readability and clarity, to comply with federal and state law, and to revise the auction procedures for impoundment of nuisances and the disposal of vessels – 1st reading

M/Joyce S/Bradford to adopt Ordinance 1109 an ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Title 11 entitled “port and harbor facilities” to update all provisions, to improve readability and clarity, to comply with federal and state law, and to revise the auction procedures for impoundment of nuisances and the disposal of vessels.

Reggiani said this was a first read and he mentioned page 78 of the packet where dollar amounts for penalties were listed and he thinks it would be useful to remove that from Code and put such amounts in the fee schedule annually where they are easier to change. **Greenwood** said she can't recall but feels like **Holly Wells**, City Attorney was made aware of that and kept it in for a reason. **Greenwood** would get an answer in time for second read of the ordinance and it was agreed upon that any such change regarding removing that from the ordinance would probably not constitute a substantial change thus requiring another first reading.

Vote on motion: 7 yeas, 0 nays. Motion passes.

M. UNFINISHED BUSINESS

24. Discussion of Capital Priorities – quarterly review by Council

Council decided to make no changes to the Capital priorities at this time and directed the City Clerk to bring the resolution back in three months.

N. NEW & MISCELLANEOUS BUSINESS

25. Cordova Center Marketing plan RFP discussion

Moore said they went out for RFP and are ready to award, Council had wanted to be kept updated on the progress. It is within the Manager's purview to move forward. There was some Council discussion on the marketing plan and this as a part of the business plan.

26. Pending Agenda and Calendar

Bourgeois mentioned that there would be a public hearing at 7:15 on 6/19 followed by the regular meeting.

O. AUDIENCE PARTICIPATION

Jennifer Gibbins commented on how great it has been with the Interim City Manager, *Don Moore* – lines of communication have been open – especially during this City Manager search.

P. COUNCIL COMMENTS

27. Council Comments

Bradford thanked John Bitney for coming down – much appreciated.

Carpenter echoed *Gibbins* comments about *Moore* and thanked *Josh (Hallquist)* for his hard work. Also thanked *Bitney*.

Joyce thanked *Bitney* and *Don Moore* and we only have one more meeting with him.

Q. EXECUTIVE SESSION

28. Cordova Center Finances – Attorney advice

M/Joyce S/Bradford to enter into executive session to discuss Cordova Center finances attorney advice which is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the City government.

Vote on motion: 7 yeas, 0 nays. Motion passes.

With no objection, Council recessed from 9:12 pm until 9:20 pm.

Council entered executive session at 9:20 pm; Council came out of executive session at 10:00 pm.

28a. (formerly agenda item 22) Resolution 06-13-32 a resolution of the City Council of the City of Cordova, Alaska, appropriating \$325,000 from the general fund, fund balance (central treasury) to pay consultant and legal services related to the Cordova Center construction project.

M/Joyce S/Carpenter to approve Resolution 06-13-32 a resolution of the City Council of the City of Cordova, Alaska, appropriating \$325,000 from the general fund, fund balance (central treasury) to pay consultant and legal services related to the Cordova Center construction project.

M/Joyce S/Carpenter to amend the resolution by changing \$325,000 to \$530,000 in the title and in the last paragraph, and by replacing “general fund, fund balance (central treasury)” with “Cordova Center Fund” in the title.

Vote on motion to amend: 7 yeas, 0 nays. Motion passes.

Vote on main motion: 7 yeas, 0 nays. Carpenter-yes; Cheshier-yes; Joyce-yes; Allison-yes; Burton-yes; Reggiani-yes and Bradford-yes. Motion passes.

R. ADJOURNMENT

M/Reggiani S/Bradford to adjourn the regular meeting at 10:05 pm; with no objection, the meeting was adjourned.

Approved: June 19, 2013,

Attest: 
Susan Bourgeois, City Clerk

