

**CITY COUNCIL SPECIAL MEETING
MAY 24, 2013 @ 12:00 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor James Kacsh called the Council Special Meeting to order at 12:00 pm on May 24, 2013 in the Library Meeting Room.

B. ROLL CALL

Present for roll call were *Mayor James Kacsh* and Council members *Tim Joyce, David Allison, Bret Bradford* and *EJ Cheshier*. Council member *David Reggiani* was present via teleconference. Council members *Kristen Carpenter* and *James Burton* were absent. Also present were Interim City Manager *Don Moore* and City Clerk *Susan Bourgeois*.

C. APPROVAL OF AGENDA

M/Joyce S/Bradford to approve the agenda.

Vote on motion: 5 yeas, 0 nays, 2 absent (Carpenter and Burton). Motion carried.

D. DISCLOSURES OF CONFLICTS OF INTEREST – None.

E. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments regarding agenda items – None.

Council member *Kristin Carpenter* arrived at 12:05 pm.

F. NEW BUSINESS

2. City Manager Candidate Review – Council discussed the eight candidates whom they had conducted phone interviews with. Each Council member was asked to give their top two or three choices as to who they would like to have in-person interviews with.

Joyce: Robertson, Cecil

Reggiani: Robertson, Erickson, Cecil

Bradford: Robertson, Erickson, Cecil

Mayor Kacsh: Robertson, Cecil

Allison: Robertson, Cecil, Erickson

Cheshier: Robertson, Cecil

Carpenter: Robertson, Cecil

Council had a discussion of whether to bring up two or three out of town candidates. It was decided that all three of these men listed above would be asked to come to Cordova for in-town interviews. The scheduling was tentatively set for the following: candidates to come to town Sunday June 2 then a meet and greet that evening followed by interviews on Monday and then a special meeting Tuesday to make an offer.

Don Moore said make the interview a conversation with them. Speak to their different stories. Draw out information from them.

Meeting days and times were adjusted and Council opted to have candidates arrive on Sunday. Meet and Greet Monday, then interviews, all three, on Tuesday morning and then straight into executive session for Council to make a decision on making an offer. The start time was determined to be 11 am and allow an hour for each interview.

Council began discussing timing for a needed special meeting for the HSB as well. Wednesday May 29, HSB would meet at noon and then a Council Special Meeting at 12:15 in the City Hall Meeting Room. The meet and greet was more formalized for 5-7 pm on Monday June 3 at the Reluctant Fisherman.

G. AUDIENCE PARTICIPATION

H. COUNCIL COMMENTS

Carpenter said that the City has put out an RFP for a marketing plan for the Cordova Center and a few things caught her eye. First, it says the grand opening is June 2014 and she finds that troubling and it is a super tight timeframe, she said it allows only five weeks to do this work; she feels as though if June 2014 isn't going to happen, then why be in such a rush to do the marketing plan? She asked for the rest of Council's opinions.

Bradford said June of 2014 is aggressive.

Allison said everything is worth a second look.

Cheshier said we are in a big giant rush for nothing.

Reggiani said he doesn't see the need to rush the marketing plan for the Cordova Center. He said it sounds like we need to rethink the proposal a little bit. He thought it wasn't appropriate for us to do anything with this at a special meeting under council comments; instead it would have to come before them on a future agenda. He wondered the timing of the RFP, when it was due.

Sherman said that the deadline was coming right up, on May 30.

Moore said a Council discussion is warranted if you so choose. He said this came up suddenly one night at a Council meeting and an appropriation was made and staff went forward with it.

Mayor Kacsh asked **Sherman** why this short time frame. **Sherman** said that it is about seeking funding. The marketing plan is within the business plan which is a necessary component when seeking funding. She said we have received responses and if none are good enough we can reject them. This is the direction Council gave to staff; to complete the business plan, she would like to move forward with that.

Reggiani asked about the process. He assumed it would come before Council before a contract is let.

Sherman and **Moore** both said, it is under the \$25K threshold so it did not need to come back before Council. **Reggiani** said he would prefer that it did.

I. ADJOURNMENT

M/Allison S/Cheshier to adjourn.

Hearing no objection, the meeting was adjourned at 01:04 pm.

Approved: November 20, 2013

Attest: *Jina Hammer for Susan Bourgeois*
Susan Bourgeois, City Clerk

