

**CITY COUNCIL SPECIAL MEETING
MAY 17, 2013 @ 12:00 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor James Kacsh called the Council Special Meeting to order at 12:00 pm on May 17, 2013 in the Library Meeting Room.

B. ROLL CALL

Present for roll call were *Mayor James Kacsh* and Council members *David Allison, Bret Bradford, EJ Cheshier* and *David Reggiani*. Council members *Tim Joyce, Kristen Carpenter* and *James Burton* were absent. Also present were Interim City Manager *Don Moore* and Deputy City Clerk *Tina Hammer*.

Council member *Kristen Carpenter* arrived at 12:01 pm.

C. APPROVAL OF AGENDA

M/Reggiani S/Bradford to approve the agenda.

M/Reggiani S/Bradford to amend the agenda, to remove item F.2.

Vote on amendment: 5 yeas, 0 nays, 2 absent (Joyce, Burton). Motion carried.

Vote on main motion: 5 yeas, 0 nays, 2 absent (Joyce, Burton). Motion carried.

D. DISCLOSURES OF CONFLICTS OF INTEREST – None.

E. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments regarding agenda items – None.

F. NEW BUSINESS

1. Certification of 2013 property tax roll

M/Reggiani S/Bradford to certify the 2013 property assessment roll.

Vote on motion: 5 yeas, 0 nays, 2 absent (Joyce, Burton). Motion carried.

2. ~~City Clerk contract update~~

3. Interim City Manager contract extension

M/Allison S/Carpenter to approve the first amendment to the employment agreement for Interim City Manager Don Moore.

Mayor Kacsh stated that the City could have an interim City Manager for a maximum of six months without having issues with the PERS retirement program. *Carpenter* thought that the City should get in contact with PERS, just in case a City Manager was not hired before the deadline. *Reggiani* stated that he was in favor of the amendment, but past that timeframe, he wanted to have a permanent City Manager in place. *Mayor Kacsh* stated that *Moore* would get in contact with PERS, just as a precaution.

Vote on motion: 5 yeas, 0 nays, 2 absent (Joyce, Burton). Motion carried.

4. City Manager Candidate Review

Appleton stated that the City had just received *Randy Robertson's* application, so it was not a part of the packet. His original application was mailed in April, but the City never got it. *Appleton* requested another one be sent and just now received it, which was the handout. The *Council* agreed to review the application. *Mayor Kacsh* asked if the Council wanted to do phone interviews with any of the applicants. *Reggiani* requested *Randy Robertson*. *Carpenter* requested *John Cecil* and *Tim Bolton*.

Bradford stated that he thought *John Cecil* and *John Erickson*. *Allison* stated that he had *Cecil* and *Erikson*, at least for discussion; and after looking at *Robertson's*, he was worth a phone interview. *Mayor Kacsh* thought that *Tim Bolton* should be considered. After some discussion, the *Council* decided that *Robertson*, *Cecil*, *Bolton*, and *Erickson* would be contacted for phone interviews. The *Council* decided to meet on Tuesday, May 21st at 6:00 pm.

G. AUDIENCE PARTICIPATION – None.

H. COUNCIL COMMENT

Carpenter wondered if they should be offering more, to potentially bring in more candidates. *Mayor Kacsh* stated there would be an executive session, and that could be part of the discussion.

I. EXECUTIVE SESSION

5. City Manager position & job search

M/Bradford S/Reggiani to go into executive session to discuss matters involving consideration of governmental records that by law are not subject to public disclosure, specifically to discuss City Manager position & job search.

Vote on motion: 5 yeas, 0 nays, 2 absent (Joyce, Burton). Motion carried.

The *Council* went into executive session at 12:22 pm, and reconvened the special meeting at 12:37 pm.

Mayor *Kacsh* stated that no action was taken.

J. ADJOURNMENT

M/Bradford S/Allison to adjourn.

Hearing no objection, the meeting was adjourned at 12:38 pm.

Approved: 7/17/13

Attest: *Sun Bin for Erika Empey*
Erika Empey

