

**CITY COUNCIL REGULAR MEETING  
DECEMBER 21, 2011 @ 7:30 PM  
LIBRARY MEETING ROOM  
MINUTES**

**A. CALL TO ORDER**

*Mayor James Kallander* called the Council Regular Meeting to order at 7:30 pm on December 21, 2011, in the Library Meeting Room.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*Mayor Kallander* led the audience in the Pledge of Allegiance.

**C. ROLL CALL**

Present for roll call were *Mayor James Kallander* Council members *Keith van den Broek*, *David Allison*, *Bret Bradford*, *David Reggiani* and *Robert Beedle*. Council members *James Kacsh* and *EJ Cheshier* were absent. Also present were City Manager *Mark Lynch* and City Clerk *Susan Bourgeois*.

**D. APPROVAL OF REGULAR AGENDA**

*M/Reggiani S/Allison* to approve the Regular Agenda.

Vote on motion: 5 yeas, 0 nays, 2 absent (Kacsh & Cheshier). Motion passes.

**E. DISCLOSURES OF CONFLICTS OF INTEREST – None**

*Cheshier* joined the meeting at 7:32 pm

**F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Guest Speakers

*Tim Joyce*, MTAB (Marine Transportation Advisory Board) member, 1001 Pipe St. *Joyce* reported that they had a meeting in Anchorage last week and discussed Cordova's ferry dock and the repairs that will be made to the dock. When the bad storm hit on November 16<sup>th</sup> they were undergoing some construction to correct some deficiencies the dock had from its original construction. As a result the stern berth did separate and there was some damage to the electrical which has now been repaired. One of the ballast floats was cracked and is now repaired. The floating dock that Cordova has is not able to be fortified against another such storm. It was designed to be inside a harbor. Several storms hit South East docks this year. The makeup schedule issue that happened with the ball teams being stuck in Valdez is being addressed. A new ferry is being constructed and will be done this summer called the "Alaska Class Ferry" which will be primarily for South East ferry travel. The Governor released \$60M to be spent on the project. MTAB also asked for an additional \$60M to be put into a savings account for additional ferry's in the future, one of which will be replacing the Tustumena as it is 50 years old. *Beedle* asked about the Aurora. *Joyce* said some have said that the makeup schedule issue could have been avoided if we had the Aurora here instead of the fast ferry. However, with those particular storms even the Aurora would probably not have run. The only difference would be that the Aurora would be running 7-days a week so a makeup schedule wouldn't have to happen but they could have the fast ferry run 7-days a week. They are looking into the many possibilities. *Mayor Kallander* stated that he has been in discussions with *Deputy Commissioner Michael Neussl* who is in favor of the Aurora for Cordova. The passengers like the fast ferry but the freight guys like the Aurora. Much of the issue is the union with the crew on scheduling. He will be having a meeting this summer with *Neussl* about this issue. *Joyce* added that the fast ferry requires special certificates for the captains so if they let the fast ferry sit during the winter they will have to spend more money to get their crew recertified.

**Paul Voelckers**, MRV Architects, reported that he is here doing some inspections on the Cordova Center. We see lots of activity on the framing. The studs are in and they are getting ready to receive windows and siding. They are concerned that they have been a little tardy on the windows and siding submittals. **Cathy Sherman**, **Josh Hallquist** and he meet tomorrow to go over phase II. **Mayor Kallander** stated that he is happy to see him here and he hopes he keeps coming on a weekly basis because things move much more smoothly when he or **Corey** are onsite.

**Mayor Kallander** introduced **Katrina Hoffman** the new PWSSC (Prince William Sound Science Center) President/CEO. She stated that she is also the Executive Director for the OSRI (Oil Spill Recovery Institute) which is co-located with PWSSC. She added that this is a turning point in the timeline for the Science Center's history as they seek to develop a new facility. She knows that the City and Council have cooperated and worked on their behalf and hopes to continue that spirit of collaboration.

2. Audience comments regarding agenda items - None

3. Chairpersons and Representatives of Boards and Commissions

Harbor Commission, **Beedle** reported that they went through the budget and discussed the Science Center proposal. The Commission does have a recommendation for Council for a future meeting.

P&R, **Bradford** reported that they elected a new **Chair Allison Bidlack**, **Vice-Chair Daniel Reum**. They are reviewing the 10-year master plan and making plans for the old skate park.

P&Z, **Reggiani** reported that there is a resolution in the packet from their last regular meeting and that they are reviewing, chapter 18, zoning.

HSB, **Allison** reported that they have reviewed the draft contract with Providence.

#### **G. APPROVAL OF CONSENT CALENDAR**

**Mayor Kallander** informed Council that the Consent Calendar was before them.

4. Proclamation of Appreciation to Lauren Padawer

5. Proclamation of Appreciation to Noel Pallas

Vote on Consent Calendar: 6 yeas, 0 nays, 1 absent (Kacsh). Cheshier – yes, Reggiani – yes; Beedle – yes; van den Broek – yes; Allison – yes and Bradford – yes. Consent Calendar was approved.

#### **H. APPROVAL OF MINUTES**

**M/Cheshier S/Reggiani** to approve the minutes.

6. Minutes of 11-15-11 Budget Work Session

7. Minutes of 12-07-11 Regular Meeting

Vote on motion: 6 yeas, 0 nays, 1 absent (Kacsh). Motion passes.

#### **I. CONSIDERATION OF BIDS - None**

#### **J. REPORTS OF OFFICERS**

8. Mayor's Report

**Mayor Kallander** reported that the breakwater is back in engineerings hands. The contract with Providence has been approved by the HSB. Code change for the hospital administration and governance will be in steps in order to keep in compliance with PERS requirements. He and **John Bitney** met with the Department of Administration. The meeting went well; we will need to have a termination study for the hospital administrator's position. **Bill O'Halloran** from DOT is bringing two people to Cordova in charge of the 36 mile bridge project and suggested a town hall type meeting on January 18<sup>th</sup>. The reception for **Senator Stevens** and **Representative Austerman** went well, about 40 people attended, thanks to Susan and Cathy.

## 9. Manager's Report

**Lynch** reported that he was on vacation for two weeks. **Cathy Sherman** was Acting City Manager during that time. The Sound Developer is out of the harbor and should be up on the beach on the 23<sup>rd</sup>. The next step will be putting out an RFP to have it taken apart. Global Diving, the Coast Guard, **Andy Craig** and his company did a great job. Friday the Sound Developer will come ashore for the last time.

## 10. City Clerk's Report – written report in packet

**Bourgeois** explained her idea on changing memos for the packets. **Reggiani** asked if the public would be able to view it the same way as Council. **Bourgeois** responded that they should. She is trying to make packets simpler and easier to read. **Bradford** stated that the more information presented to him shows to him that the person presenting the item really knows what they are asking. He suggested having the full content viewable electronically and only printing a summary. **Mayor Kallander** stated that he liked having a paper packet but he doesn't mind being referred to the internet for back-up paperwork. **Cheshier** stated he likes having a summary of why it is in the packet but doesn't need all the back up with the item if it is available online for if he has questions. **Reggiani** stated he would like to go as digital as possible but wants to be sure the public has ready access to all the information. **Van den Broek** stated that links to the attachments would be helpful as opposed to scrolling through a pdf. **Beedle** stated that many citizens are not into the digital stuff so we need to still have some paper packets available.

## 11. Staff Reports

- a. **Josh Hallquist**, COR, Cordova Center Project
- b. **Cathy Sherman**, Cordova Center update

**Sherman** reported that phase 1 is winding down for the holidays. There will be one more concrete pour after the holidays. The roofing crew is still onsite. The mason has left town as he can't do any more work yet. The welder is working through the holidays. For phase 2 she has the RFP for art out on the street. She is putting a regular column in the newspaper on the Cordova Center to inform the public. The draft MOU between the City and the Chamber of Commerce is in the packet for review. She also presented a draft Event Planning Guide for review. The finished business plan will be ready come January that will have in it an organizational chart and use fees for the building.

## K. CORRESPONDENCE - None

## L. ORDINANCES AND RESOLUTIONS

### 12. Substitute Ordinance 1091

An ordinance of the City of Cordova, Alaska, authorizing a borrowing in anticipation of the receipt of revenues of the City in the aggregate principal amount of not to exceed \$2,793,918.60 to finance part of the cost of the Cordova Center project; and providing for related matters – 1<sup>st</sup> reading

**M/Reggiani S/Bradford** to approve Substitute Ordinance 1091, an ordinance of the City of Cordova, Alaska, authorizing a borrowing in anticipation of the receipt of revenues of the City in the aggregate principal amount of not to exceed \$2,793,918.60 to finance part of the cost of the Cordova Center project; and providing for related matters.

**Bradford** asked if **Lynch** would be negotiating this with UBS as far as interest rates and details. He would like to look at more of those details before the second reading. **Reggiani** pointed out that the ordinance wording allows for **Lynch** to negotiate and then come forward with the agreed upon details for final Council approval.

Vote on motion: 6 yeas, 0 nays, 1 absent (Kacsh). Motion passes.

### 13. Ordinance 1092

An ordinance of the City Council of the City of Cordova, Alaska, enacting Cordova Municipal Code

14.28.005, definitions; and amending Cordova Municipal Code 14.28.010, Community Health Services Board, 14.28.020, Administration, and 14.28.050, Schedule of Revenue, to provide for the City Council to contract for administration of the Cordova Community medical Center – 1<sup>st</sup> reading

*M/Bradford S/Cheshier* to approve Ordinance 1092, an ordinance of the City Council of the City of Cordova, Alaska, enacting Cordova Municipal Code 14.28.005, definitions; and amending Cordova Municipal Code 14.28.010, Community Health Services Board, 14.28.020, Administration, and 14.28.050, Schedule of Revenue, to provide for the City Council to contract for administration of the Cordova Community medical Center

*Allison* stated that he hasn't seen a Charter change. *Mayor Kallander* replied that the attorney does not feel like we are in conflict with the Charter. This takes us part of the way, this is an incremental process; the next part will take us all of the way. *Allison* would like to have the Charter looked at more carefully and have it explained. *Reggiani* appreciated *Allison's* thought. He stated that he will support this ordinance as a first reading. *Lynch* responded that right now we need to do an ordinance, then the contract, and then another ordinance, then maybe a charter change. It is a step by step process that has to be done in a specific order to keep PERS happy. *Mayor Kallander* suggested having a work shop with Holly to explain the process to Council. *Bradford* stated he would welcome a workshop with Holly. *Beedle* stated he would appreciate a workshop with Holly too. *Reggiani* stated that he would like to see the roadmap process. *Reggiani* asked *Lynch* if there are a lot of in-between items that go over his current \$15K authority limit. *Lynch* responded that there are some but he didn't know this would be on the agenda till he got back from vacation.

Vote on motion: 6 yeas, 0 nays, 1 absent (Kacsh). Motion passes.

#### 14. Ordinance 1093

An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code 5.12.040, Council approval of contracts; 5.12.050, contract amendments; and 5.12.140, open market procedure; to increase to \$25,000 the amount of a contract that the City manager may execute, and award by open market procedure, without City Council approval – 1<sup>st</sup> reading

*M/Reggiani S/Cheshier* to approve Ordinance 1093, an ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code 5.12.040, Council approval of contracts; 5.12.050, contract amendments; and 5.12.140, open market procedure; to increase to \$25,000 the amount of a contract that the City manager may execute, and award by open market procedure, without City Council approval.

*Reggiani* stated that he will support the ordinance as a first reading and does not have concerns with City Manager spending limit increasing. He wonders why we are increasing the limit though if it was not requested. *Bradford* stated he would like to have this addressed in the workshop with Holly.

Vote on motion: 6 yeas, 0 nays, 1 absent (Kacsh). Motion passes.

#### 15. Resolution 12-11-47

A resolution placing a ballot proposition before the voters at the regular March 6, 2011 election amending Article X, section 10-1 of the City Charter regarding the date of the regular election

*M/Bradford S/Reggiani* to approve Resolution 12-11-47, a resolution placing a ballot proposition before the voters at the regular March 6, 2011 election amending Article X, section 10-1 of the City Charter regarding the date of the regular election.

**Bradford** stated that at first thought it sounded good but after talking to people he has decided against it. The time we have set up currently works well for everybody. He will not support the resolution. **Beedle** stated he would like more discussion because the idea was just presented at the last meeting and now it is requiring action. He would like to table it for another meeting. **Bourgeois** responded that the only way for this to possibly be ready for March's ballot is for it to get passed now so it can get pre-clearance from the Department of Justice. If it gets tabled the action will have to wait till the next election. **Lynch** pointed out that if the election was in November than the newly elected council members could go to the Newly Elected Officials training at AML right away. **Reggiani** stated that if we change it there really wouldn't be any cost saving which is what the thinking was behind a change. He likes that the new elected council members get some experience under their belt before getting into the budget process. **Mayor Kallander** stated that he is opposed to the resolution. Cordova is such a seasonal community that we are unique in our timing but it works for us. It made a lot of sense what the council did back then to change it to March. **Beedle** stated that when he went to the AML training it was helpful to him to have some experience under his belt so he knew what they were talking about. He does not see a cost saving in a change and so would like to table it for more research or let it pass. **Allison** he will not support it as a resolution because it would make a council member stay until November not March.

Vote on motion: 1 yeas, 5 nays, 1 absent (Kacsh). Motion failed.

#### 16. Resolution 12-11-48

A resolution of the City Council of the City of Cordova, Alaska, authorizing amendment to the 2011 budget, and authorizing the supplemental appropriation of \$463,250

**M/Beedle S/Reggiani** to approve Resolution 12-11-48, a resolution of the City Council of the City of Cordova, Alaska, authorizing amendment to the 2011 budget, and authorizing the supplemental appropriation of \$463,250.

**Lynch** explained that this is all the changes that were made to the budget this year. The specific items are listed out in the packet. Some of this money is actually grant money but it still has to be appropriated. **Allison** clarified that this money is being appropriated from multiple funds. **Reggiani** added that it would be helpful to include a column that shows where the money is coming from.

Vote on motion: 6 yeas, 0 nays, 1 absent (Kacsh). Motion passes.

### M. UNFINISHED BUSINESS

#### 17. Capital Priorities List (Resolution 09-11-39) – looked at quarterly by Council

**Mayor Kallander** informed Council that Anchorage and the Valley are looking to create a Ports and Harbor bond for roughly \$500M. They are looking at using \$350M and will increase it to the \$500M to get votes across the State. He would like to bring forward a new CIP list at the next meeting to include a G-float replacement for \$2M and municipal ocean dock renovations for \$1.5M. He thinks they should have \$10-\$20M in ports and harbors projects on the list. **Reggiani** agreed with **Mayor Kallander** and added that location on the list doesn't really matter as long as it is on the list. **Mayor Kallander** stated that CH2MHill gave them numbers for the Shipyard fill \$18.2M but he asked a local contractor to drum up some numbers and thinks it can be done for \$7.8M if we do the project ourselves. **Beedle** invited **Mayor Kallander** to the next Harbor Commission meeting. **Reggiani** pointed out that Council has a Harbor feasibility study on their CIP list and he wonders if there was some way it could be fast tracked to be included on this list. **Beedle** suggested the sidewalks are a safety concern to add to the list. **Mayor Kallander** stated that this all will be in front of them at the next meeting.

### N. NEW & MISCELLANEOUS BUSINESS

#### 18. Council approval of P&Z Resolution 11-06 in re Land Disposal Criteria

*M/Reggiani S/Bradford* the City Council accepts Resolution 11-06 of the Cordova Planning and Zoning commission.

*Greenwood* stated that the commission wanted agreed upon criteria to look at and base their decisions on for the proposals. *Van den Broek* stated he strongly supports this adding that it was tough last time. He is glad to see this come forward. *Cheshier* agreed with *Van den Broek*.

Vote on motion: 6 yeas, 0 nays, 1 absent (Kacsh). Motion passes.

#### 19. Pending Agenda and Calendar

January 6<sup>th</sup> Home Land Security Evacuation training

January 10<sup>th</sup> Declaration of Candidacy opens

January 18<sup>th</sup> town hall meeting with DOT prior to the Council meeting

January 27<sup>th</sup> work session on zoning with Holly for P&Z

#### O. AUDIENCE PARTICIPATION

*Jennifer Gibbens*, Browning St, stated that she appreciates the paper packet at the meetings and added that many people in the community are not digital. A story on Mile 36 Bridge will be in Friday's paper. It helped her appreciate how massive a project this is. The community will have to put on some pressure to get it moved forward and help with the funding. We will be lucky to get this completed by 2015.

#### P. COUNCIL COMMENTS

##### 20. Council Comments

*Beedle* stated that there is lots of time being put into the black highway he would like to see more consideration put into the blue highway. He would like the Harbor commission to be used more.

*Cheshier* stated that this year the roads are tough so be careful.

*Allison* wished everyone a Merry Christmas and was thankful for his Christmas gift.

*Reggiani* was also thankful for his gift and welcomed *Lynch* back from vacation. He offered compliments to the City crew and added that he hopes we are putting some pressure on the State to get those roads fixed.

*Bradford* welcomed Katrina to Cordova. He stated that he is a supporter of the Aurora coming back to town for winter service. Merry Christmas!

*Van den Broek* wished everyone a Merry Christmas! He added that the proclamations should be read at the next meeting when it can be on the radio.

#### Q. EXECUTIVE SESSION

##### 21. Cordova Center Financial Update

*M/Bradford S/Reggiani* to go into executive session subjects that may be discussed are matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government specifically to hear a Cordova Center Financial Update.

Vote on motion: 6 yeas, 0 nays, 1 absent (Kacsh). Motion passes.

Council took a 5 minute recess at 9:40 pm; Council entered executive session at 9:46 pm; Council came out of executive session at 10:12 pm

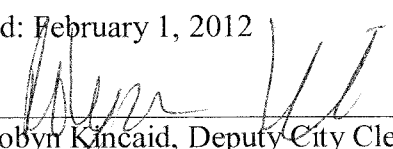
#### R. ADJOURNMENT

*M/Allison S/Reggiani* to adjourn the regular meeting at 10:13 pm

Hearing no objection. Motion approved.

Approved: February 1, 2012

Attest:

  
Robyn Kincaid, Deputy City Clerk

