

Mayor

Clay Koplin

Council Members

James Burton

Kenneth Jones

Jeff Guard

Robert Beedle

vacant

David Allison

James Wiese

City Manager

Alan Lanning

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Olivia Carroll

**Regular City Council Meeting
December 6, 2017 @ 7:00 pm
Cordova Center Community Rooms
Agenda**



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton, Kenneth Jones, Jeff Guard, Robert Beedle, vacant, David Allison and James Wiese

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (CCMCABoD, School Board)
4. Student Council Representative Report

G. Approval of Consent Calendar..... (roll call vote)

5. Resolution 12-17-32..... (page 1)
A resolution of the City Council of the City of Cordova, Alaska, approving the final plat of 'Tract A-3 and Lot 2, West Eyak Lake Tracts Subdivision Phase II'
6. Record excused absences of Council members **Burton** and **Allison** from the November 15, 2017 regular meeting

H. Approval of Minutes

7. Minutes of the 11-1-17 Council Public Hearing..... (page 7)
8. Minutes of the 11-1-17 Council Regular Meeting..... (page 8)
9. Minutes of the 11-15-17 Council Regular Meeting..... (page 12)

I. Consideration of Bids

J. Reports of Officers

10. Mayor's Report..... (page 16)
11. Manager's Report
12. City Clerk's Report

K. Correspondence

13. 11-17-17 Letter from **Mayor Koplin** to Board of Fish re 2017 proposals..... (page 17)
14. 11-25-17 Email from **E. Thompson-Clark** re support for **Anne Schaefer** to fill Council Seat E..... (page 19)
15. 11-28-17 Letter from **S. Pegau** re support for **Anne Schaefer** to fill vacant Council Seat..... (page 20)
16. 11-28-17 Email from **K. McLaughlin** re support for **Anne Schaefer** to fill vacant Council Seat..... (page 21)
17. 11-28-17 Letter from **M. Gabrielson** re support for **Anne Schaefer** to fill Council Seat E..... (page 22)
18. 11-28-17 Letter from **A. Butler** re support for **Anne Schaefer** to fill Council Seat E..... (page 23)
19. 11-28-17 Letter from **M. Bishop** re support for **Anne Schaefer** to fill Council Seat E..... (page 24)
20. 11-28-17 Letter from **K. Carpenter** re support for **Anne Schaefer** to fill Council Seat E..... (page 25)

21. 11-28-17 Email from **D. & A. Janka** re support for **Anne Schaefer** to fill Council Seat E..... (page 26)
22. 11-28-17 Letter from **P. Oswalt** re support for **Anne Schaefer** to fill Council Seat E..... (page 27)
23. 11-28-17 Email from **L. Bien** re support for **Anne Schaefer** to fill Council Seat E..... (page 28)
24. 11-28-17 Email from **S. Fritsch** re support for **Anne Schaefer** to fill Council Seat E..... (page 29)
25. 11-29-17 Email from **C. Westing** re support for **Anne Schaefer** to fill Council Seat E..... (page 30)
26. 11-29-17 Email from **B. Reynolds** re support for **Anne Schaefer** to fill Council Seat E..... (page 31)
27. 11-29-17 Letter from **K. Morse** re support for **Anne Schaefer** to fill Council Seat E..... (page 32)
28. 11-29-17 Letter from **C. McKinstry** re support for **Anne Schaefer** to fill Council Seat E..... (page 33)
29. 11-29-17 Letter from **R. Ertz** re support for **Anne Schaefer** to fill Council Seat E..... (page 34)
30. 11-29-17 Email from **J. Borst** re support for **Anne Schaefer** to fill Council Seat E..... (page 35)
31. 11-29-17 Letter from **A. Cooper** re support for **Anne Schaefer** to fill Council Seat E..... (page 36)
32. 11-29-17 Email from **K. Hoffman** including 2 attached letters re City land disposal..... (page 37)

L. Ordinances and Resolutions

33. Resolution 12-17-29..... (voice vote)(page 42)
A resolution of the City Council of the City of Cordova, Alaska, authorizing: Cathy Sherman, Information Services Director; Susan Bourgeois, City Clerk; Clay Koplin, Mayor; *Xxx Xxx*, Vice-Mayor; Samantha Greenwood, City Planner; Anthony Schinella, Harbormaster and Weston Bennett, Superintendent of Facilities, to sign checks, vouchers, notes, other documents and have access to the safe deposit box as authorized by the City Council
34. Resolution 12-17-30..... (roll call vote)(page 44)
A resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2018 and appropriating the amount of \$14,843,052 as summarized pursuant to the following table
35. Resolution 12-17-31..... (voice vote)(page 224)
A resolution of the City Council of the City of Cordova, Alaska adopting service fees, rates and charges for the 2018 calendar budget

M. Unfinished Business

N. New & Miscellaneous Business

36. Council election to fill the vacancy in Council Seat E..... (roll call vote)(page 240)
37. Council election of a vice mayor..... (roll call vote)(page 244)
38. Council action to make ASLS 2001-5 'available' on the land disposal maps..... (voice vote)(page 246)
39. Council action on disposal and method of disposal of ASLS 2001-5..... (voice vote)(page 255)
40. Council concurrence of Mayor's appointments to Historic Preservation..... (voice vote)(page 262)
Commission
41. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 266)

O. Audience Participation

P. Council Comments

Q. Executive Session

42. Exempt employee compensation
43. Medical plan negotiation/appropriation

R. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

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AGENDA ITEM # 5
City Council Meeting Date: 12/6/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 11/29/17
ITEM: Resolution 12-17-32
NEXT STEP: Pass Resolution 12-17-32

☐ INFORMATION
☐ MOTION
☒ RESOLUTION
☐ ORDINANCE

I. REQUEST OR ISSUE:

Requested Actions: Final Plat Approval
Applicant: Sean O'Brien
Owner: Eyak Corporation
Address: Power Creek Road
Zoning: Unrestricted
Attachments: Resolution 12-17-32
Location Map
Application
Final Plat

II. RECOMMENDED ACTION / NEXT STEP:

Staff recommend the final plat for Tract A-3 and Lot 2, West Eyak Lake Tracts Subdivision Phase II be

approved.

“I move to approve Resolution 12-17-32.”

III. FISCAL IMPACTS:

N/A

IV. BACKGROUND INFORMATION:

This plat is creating one SLUP lot.

11/20/17 – At the Planning Commission Special Meeting the commission recommended City Council approve the plat:

M/Bird S/Bolin to recommend to City Council to approve the final plat request for Tract A-3 and Lot 2, West Eyak Lake Tracts Subdivision Phase II.

Butler said that normally SLUP lots are 1.5 acres because each shareholder is given that amount, but through inheritance the applicant was given more.

Upon voice vote, motion passed 6-0.

Yea: McGann, Pegau, Baenen, Roemhildt, Bird, Bolin

Absent: Holter

V. LEGAL ISSUES:

No legal review required.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

N/A

VII. SUMMARY AND ALTERNATIVES:

Staff findings:

1. The proposed plat conforms to the Comprehensive Plan Policies and serves the public use, health, and safety.
2. There are no known physical conditions present which may be hazardous to the future inhabitants of these tracts.

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-17-32**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
APPROVING THE FINAL PLAT OF 'TRACT A-3 AND LOT 2, WEST EYAK LAKE
TRACTS SUBDIVISION PHASE II'**

WHEREAS, the City of Cordova recognizes that the Planning and Zoning Commission, having completed a review of the final plat, recommended at its November 20, 2017 Special Meeting that the final plat be approved; and

WHEREAS, this is the plat of Tract A-3 and Lot 2, West Eyak Lake Tracts Subdivision Phase II; and

WHEREAS, the plat is subject to all conditions, easements, covenants, reservations, restrictions and right of way of record; and

WHEREAS, the proposed subdivision is zoned Unrestricted.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, Alaska hereby approves the final plat of 'Tract A-3 and Lot 2, West Eyak Lake Tracts Subdivision Phase II' effective the date this resolution is adopted.

PASSED AND APPROVED THIS 6th DAY OF DECEMBER, 2017.

Clay R. Koplin, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk



Eyak Lake

CITY OF CORDOVA



SUBDIVISION APPLICATION

City of Cordova, Alaska

INSTRUCTIONS	PERMIT TYPE	FEE
Print or type requested information. Incomplete applications will be returned to the applicant and will delay processing of the request. Complete applications must be received by the Planning Department 21 days prior to the next Planning Commission Regular Meeting.	<input type="checkbox"/> Preliminary Plat	\$150 + \$20 per lot
	<input checked="" type="checkbox"/> Final Plat	50% of Preliminary
	<input type="checkbox"/> Plat Amendment	\$75 + \$15 per lot
	<input type="checkbox"/> Administrative Plat	\$100

APPLICANT INFORMATION

Name:	Sean Derrick O'Brien
Mailing Address:	P.O. Box 1736
City/State/Zip:	Cordova, AK 99574
Phone Number:	
Email Address:	

OWNER INFORMATION*

Name:	The EYAK Corporation
Mailing Address:	P.O. Box 340
City/State/Zip:	Cordova, AK 99574
Phone Number:	907-424-7161
Email Address:	abutler@eyakcorp.com

*If different from applicant.

PROPERTY INFORMATION*

Address:	Power Creek road
Legal Description:	Tract A-2, Eyak Lake tracts subdivision
Tax Lot No.:	02-046-200
Zone District:	unrestricted

*Planning Department can assist if unknown.

ADDITIONAL INSTRUCTIONS

Please send an electronic copy of the proposed plat to planning2@cityofcordova.net. Plats must comply with the Cordova Municipal Code, particularly Title 17 - Subdivisions. The Planning Department will review all plats and may request changes. In the case of certain subdivisions, such as major subdivisions, additional information will be required.

APPLICANT CERTIFICATION

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate. Furthermore, I (we) hereby authorize the City and its representatives to enter the property associated with this application for purposes of conducting site inspections.

Applicant Signature:

Date: 9.20.17

Print Name and Title:

Sean Derrick O'Brien

**City Council Public Hearing
November 1, 2017 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Acting Vice Mayor David Allison called the Council public hearing to order at 6:50 pm on November 1, 2017, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were Council members *Ken Jones, Jeff Guard, Robert Beedle* and *David Allison*. Council members *James Burton* and *James Wiese* were present via teleconference. *Mayor Koplin* and Council member *Josh Hallquist* were absent. Also present were City Manager *Alan Lanning* and Deputy City Clerk *Tina Hammer*.

C. Public hearing

1. Ordinance 1156 An ordinance of the City Council of the City of Cordova, Alaska, adopting Chapter 5.39, "motor fuel excise tax" and imposing an excise tax of \$.04 per gallon on motor fuel dispensed into vehicles and watercraft from a fuel facility within Cordova
2. Ordinance 1159 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code section 5.40.030(c) and CMC 5.40.030(d) to increase the cap on sales tax from \$3,000 to \$7,500
3. Ordinance 1160 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Chapter 5.40 to repeal CMC 5.40.090, eliminating the compensatory collection discount from sales tax

Allison opened the hearing up for public testimony on Ordinances 1156, 1159 & 1160.

Bill Webber Jr. spoke against the passage of ordinances 1156 & 1159 but said he supported ordinance 1160.

Barb Jewell said she was representing herself as a community member, property owner, and business owner tonight in these comments. She said she values the services she receives, roads, education, living in a safe and sustainable community. As a property owner, she said it is important to see the burden spread widely across all of the people that come to Cordova to enjoy what it has to offer. She thinks what has been offered so far hits the year-round residents most.

D. Adjournment

Acting Vice Mayor David Allison adjourned the hearing at 6:57 pm

Approved: December 6, 2017

Attest: _____
Susan Bourgeois, CMC, City Clerk

**Regular City Council Meeting
November 1, 2017 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Acting Vice Mayor David Allison called the Council regular meeting to order at 7:00 pm on November 1, 2017, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

David Allison led the audience in the pledge of allegiance.

C. Roll call

Present for roll call were Council members **Ken Jones, Jeff Guard, Robert Beedle** and **David Allison**. Council members **James Burton** and **James Wiese** were present via teleconference. **Mayor Koplin** and Council member **Josh Hallquist** were absent. Also present were City Manager **Alan Lanning** and Deputy City Clerk **Tina Hammer**.

D. Approval of Regular Agenda

M/Beedle S/Jones to approve the Regular Agenda.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Hallquist). Motion was approved.

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers - **Belen Cook** of NVE was present to speak to Council about the upcoming sobriety celebration. She gave Council, and the public, a rundown of events. She also thanked Council for the proclamation and the donation.

2. Audience comments regarding agenda items

Pete Hoepfner of the Cordova school board said that the school district has been cut \$450,000 or 26% from the previous year. He spoke in favor of increasing the school funding.

3. Chairpersons and Representatives of Boards and Commissions

CCMC Authority Board of Directors - CCMCA Board president **Kristin Carpenter** said the pharmacy is projected to open on November 15. State surveyors for LTC facility are here today and tomorrow. Audit for 2016 - presentation tomorrow night. The 2017 budget called for them having a \$250,000 loss by this time of the year and instead they have a net income of \$560,000. Largely due to increases in swing bed days and significant decreases in Professional Services line-item (local hires are abundant, 2 or 3 travelers remaining).

Cordova School Board - President of the School Board, **Barb Jewell** reported that reports and assessment results are now on the school district website. There is a lot of increased facility use. Volleyball and JH basketball both have home games this weekend. Parent-Teacher conferences are this week.

Harbor Commission - **Beedle** reported that there was a special Harbor Commission meeting last night and a resolution from Harbor Commission will be coming forward to Council next time.

4. Student Council Representative Report - not present

G. Approval of Consent Calendar

Acting Vice Mayor David Allison declared the consent calendar was before the City Council.

5. Proclamation for Native Village of Eyak's 24th Annual Sobriety Celebration

6. Record excused absences of Council members **Hallquist** and **Beedle** from the October 18, 2017 Regular Meeting

Vote on the consent calendar: 6 yeas, 0 nays, 1 absent. Beedle-yes; Hallquist-absent; Wiese-yes; Jones-yes; Allison-yes; Guard-yes and Burton-yes. Consent Calendar was approved.

David Allison read the proclamation into the record.

H. Approval of Minutes

I. Consideration of Bids

J. Reports of Officers

7. Mayor's Report - **Mayor Koplin** had a written report in the packet.

8. Manager's Report - **Lanning** read from a DEC report about the LT2 project outlining the success of that. **Lanning** also mentioned some of the partnerships that the City has been working: watershed project - recycling; science center - relocation; school district - structural and facility issues; CCMC - sharing of positions; NVE - security cameras,

collaborating with them and Dept. of Corrections on a diversion program; USCG - T-dock cameras. We are actively working these partnerships to help keep costs down.

9. City Clerk's Report - **Hammer** reminded everyone about the upcoming Special Election on Tuesday November 7 - polls open 7am - 8pm. Absentee in person through November 6 at City Hall.

K. Correspondence - none

10. 10-14-17 letter from **Fishers** re: variable tax proposal

L. Ordinances and Resolutions

11. Ordinance 1156 An ordinance of the City Council of the City of Cordova, Alaska, adopting chapter 5.39, "motor fuel excise tax" and imposing an excise tax of \$.04 per gallon on motor fuel dispensed into vehicles and watercraft from a fuel facility within Cordova - 2nd reading

M/Guard S/Burton to adopt Ordinance 1156 an ordinance of the City Council of the City of Cordova, Alaska, adopting chapter 5.39, "motor fuel excise tax" and imposing an excise tax of \$.04 per gallon on motor fuel dispensed into vehicles and watercraft from a fuel facility within Cordova.

Guard said of the proposed ordinances this is the only one that can collect a meaningful amount of money - he is in favor. It gets the boats that come here in summer. **Burton** spoke in support - said we need to get more financially stable and this is a tool to get there. **Beedle** spoke against this, said he won't support it. **Jones** also spoke against this and all tax ordinances - he thinks there are other options to balance the budget. **Wiese** spoke in support of this, said he will vote yes. **Allison** said he supports this ordinance, it allows more revenue collection seasonally which gets the summer influx. He thinks it spreads it out at least a little bit. **Burton** said he's heard council members say there are other ways to balance the budget but he has not heard specifics on what those ways are. **Jones** said he believes enforcement on sales tax exemptions and budgeting a higher amount for raw fish revenue are two ways he would see to help balance the budget. **Jones** said he would also support a modest transfer from the permanent fund. **Guard** does not believe borrowing from the permanent fund to cover operations is doing a good job. He believes we have to cut services to a level we can afford or raise revenues to cover the services that we want.

Vote on the motion: 4 yeas, 2 nays, 1 absent. Jones-no; Guard-yes; Wiese-yes; Beedle-no; Burton-yes; Hallquist-absent and Allison-yes. Motion was approved.

12. Ordinance 1159 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code section 5.40.030(c) and CMC 5.40.030(d) to increase the cap on sales tax from \$3,000 to \$7,500 - 2nd reading

M/Guard S/Burton to adopt Ordinance 1159 an ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code section 5.40.030(c) and CMC 5.40.030(d) to increase the cap on sales tax from \$3,000 to \$7,500

Guard said not a lot of options to make our budget without borrowed dollars - he will support this. He believes this helps spread out the burden to the summer influx. **Guard** says he will support this but might be interested in looking at exemptions for this. **Burton** said he is in support of this - he thinks the cap is too low. He would be on board to exempt home packages and boat engines from this cap limit. **Jones** spoke against this ordinance saying it would drive business out of town. If it does he pass he hopes Council will consider exemptions. **Beedle** spoke against the ordinance and said he wouldn't vote for it. **Lanning** said he sees this as an enforcement issue - he thinks this is being misused, sales on a single invoice are being bundled to take advantage of the cap. He says as far as state law and our own code, we will be more prudent in enforcing this. **Wiese** said he will support and also favors the building package exemption; he is glad to hear about better enforcement in the future. **Allison** agreed that this is one of the most abused sections of tax code - he thinks raising the cap eliminates some of that; he is in favor.

Vote on the motion: 4 yeas, 2 nays, 1 absent. Hallquist-absent; Burton-yes; Guard-yes; Beedle-no; Allison-yes; Jones-no and Wiese-yes. Motion was approved.

13. Ordinance 1160 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Chapter 5.40 to repeal CMC 5.40.090, eliminating the compensatory collection discount from sales tax - 2nd reading

M/Beedle S/Guard to adopt ordinance 1160 an ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Chapter 5.40 to repeal CMC 5.40.090, eliminating the compensatory collection discount from sales tax

Jones said he would not support this - he thinks the businesses deserve this based on use of credit cards.

Vote on the motion: 4 yeas, 2 nay, 1 absent. Beedle-yes; Allison-yes; Wiese-no; Hallquist-absent; Guard-yes; Burton-yes and Jones-no. Motion was approved.

M. Unfinished Business

N. New & Miscellaneous Business

14. Pending Agenda, Calendar and Elected & Appointed Officials lists

Allison wanted to get the word out that the Boards and Commissions have vacancies coming and we need people to submit letters of interest. **Lanning** also mentioned a vacancy on MTAB he has learned of – a seat usually filled by a Cordovan as **Dave Reggiani** has stepped down. **Cathy Long** would be getting it up on the chamber page and we'd get it on the City web page.

Jones asked if an item could come before them regarding the Adams Street project. **Lanning** said he would look into that but he said that the appropriation was made out of the permanent fund not the general fund. **Lanning** also said that the budget for action could be before Council at the first December meeting.

Guard asked about all the exempt properties in Cordova – he wondered if we could look into a fire service charge or police protection fee or some other way to charge those exempt properties? **Lanning** said he's look into this.

O. Audience Participation

Kristin Carpenter said she is frustrated that none of us seem to be paying any less in federal income and other taxes yet we are seeing less of that money coming back to this community. Secure Rural Schools funding was how we used to get a lot back – funded schools and projects, etc. We should all be talking to our delegation about that. She supports the measures that Council passed tonight – she said staff has become as frugal as possible but cheaping out on equipment and maintenance is not beneficial in the long run. She also promoted the Salmon Jam event which brings 800-900 people per night to ski hill and if the City moves towards continued and better promotion of these events, it is a smart idea. She welcomes support from the City, the chamber to get more people here.

Don Scutt of North Star Lumber wondered what Council said about enforcement – are they intending to pursue enforcement or not? He said he competes with 2 businesses that don't collect and remit sales tax at all, so why is he even paying his?

Wendy Ranney said she appreciates the work they are doing but they need to think of more than just a few of the businesses, events and package sales are also affected by changing the cap and it hurts. She asked that they look to some kind of stabilization. She said it's really tough to run a business in this town after passage of those three things tonight.

Chris Bolin 607 Birch Street spoke as the City mechanic – he has concerns with no money being put aside for vehicle replacement. He spoke as a citizen and is encouraged at enforcement on sales tax – he saw someone just today buying tax exempt groceries.

P. Council Comments

Wiese gave kudos to the water department crew for their recognition with LT2 project. As far as **Wendy Ranney's** comments – he thanked her for expressing those, he thinks this Council has been looking for input from business owners – they don't say they know everything they need information. He thanked **Don Scutt** for his comments and he'd really like to see something done about these competitors that he speaks of.

Burton echoed **Wiese's** comments about enforcement.

Jones thanked people for coming out, thanked **Lanning** for his efforts – glad he had a good trip home, hopefully his family can come up here sometime soon too.

Beedle encouraged people to come talk to Council and offer solutions.

Guard agreed that Council needs all the help it can get, encourages input.

Allison thanked **Beedle** and **Jones** for sticking to their guns on taxation opinions. No one likes taxes, he doesn't, but his goal is to spread the burden out as best as possible. As far as school funding – he hopes the school will approach council when they are really ready to cut teachers, cut programs, etc. He knows they used reserves this year to make it work but he hopes next year if they don't have that option, he thinks Council will assist. He also congratulated staff for the EPA award.

Q. Executive Session

18. Contractual Issues

M/Beedle S/Guard to enter an executive session to discuss contractual issues with Kristin (Carpenter) and Scot (Mitchell), matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Hallquist). Motion was approved.

Hearing no objection the meeting was recessed in order to clear the room before the executive session.

Council entered executive session at 9:17 pm.

Council came out of executive session at 10:33 pm.

Acting Vice Mayor Allison said they had discussed contractual issues with the CCMC administrator and the President of the CCMC board, no action was taken and we will proceed as was discussed.

R. Adjournment

M/Beedle S/Guard to adjourn the meeting.
Hearing no objection the meeting was adjourned at 10:35 pm.

Approved: December 6, 2017

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

**Regular City Council Meeting
November 15, 2017 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Mayor Clay Koplin called the Council regular meeting to order at 7:04 pm on November 15, 2017, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Mayor Koplin led the audience in the pledge of allegiance.

C. Roll call

Present for roll call were **Mayor Koplin** and Council members **Ken Jones, Jeff Guard, Robert Beedle** and **James Wiese**. Council members **James Burton** and **David Allison** were absent. Also present were City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Jones S/Guard to approve the Regular Agenda.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Hallquist, Allison). Motion was approved.

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items

Barb Jewell of 2.2 mile Whitshed road spoke in support of Ordinance 1161 but asked that a definition be added in concerning publishing on City website.

Tom Bailer 304 Orca Inlet Drive spoke in support of the Harbor building - thinks it's a great project but he would advise not to spend a dime on design and engineering because these buildings are easy to put up and can be bought with plans from the company.

Kerin Kramer of NVE, introduced **Brent Roland**, new to Cordova who moved here to run the Cordova Times. She spoke to the ordinance regarding advertising in newspapers and she wanted it known that the City advertising is a significant portion of the Newspaper revenue and if the City were to pull its advertising it may impact how they run the newspaper.

3. Chairpersons and Representatives of Boards and Commissions

CCMC Authority Board of Directors - CEO **Scot Mitchell** mentioned that CCMC is showing a profit this year of not quite \$600,000 through September 30, 2017. Last year at this time we showed a loss of about \$350,000. We've cut 6 FTE's, last year we cut 9 FTE's. We are sharing staff with the City - 2 positions. We are researching with **Alan** and the City ways to cut down health insurance costs. Long term care survey a couple of weeks ago - haven't received a list of deficiencies yet - seemed better than last year. Retail pharmacy hopefully by early December - waiting on entering the payer contracts into our system. Overall things are going well and the staff and board want to thank the City for their support. **Beedle** asked about the UPS for the CT scanner, **Mitchell** said the project is moving forward - RFP for electrical should be out any day now.

Cordova School Board - President of the School Board, **Barb Jewell** reported that they are starting conversations with the City about the gym floor. City staff and administration at the school are taking a proactive look at what can be done to best solve the problems. Cordova School Board was awarded outstanding board of the year for the State of Alaska. She called it a community award.

4. Student Council Representative Report - not present

G. Approval of Consent Calendar

Mayor Koplin declared the consent calendar was before the City Council.

~~5. Continuation of and membership adjustments to Cordova Historic Preservation Commission~~

Beedle called out item 5 and it was placed in the agenda as item 14a. under new & miscellaneous business.

H. Approval of Minutes

6. Minutes of the 10-18-17 Council Regular Meeting

M/Wiese S/Jones to approve the minutes.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Hallquist, Allison). Motion was approved.

I. Consideration of Bids

J. Reports of Officers

7. Mayor's Report - **Mayor Koplin** had a written report in the packet and added that Council member **Guard** had asked about some information on borough formation and there have been a couple of studies done in the past, he will try to get those distributed to Council. He's also been talking with our delegation about harbor upgrades and USCG new boats. He's attending a Shepard Point Road reception in Anchorage on November 28. He'll be attending Board of Fish in Valdez Dec 1 - 6. **Mayor Koplin** offered praise to our landfill operations and our refuse department in general concerning a recent inspection by DEC where they received a score of 94 out of 97 - and we were called one of the best managed landfills in the state. He mentioned that as far as board and commission appointments he had more applications than seats available so he tried to offer Council a good mix of citizens that don't participate in other ways with the City and those who demonstrated enthusiasm and use in the areas they are looking for involvement in.

8. Manager's Report - **Lanning** said he also provided Council with a borough information piece - in their mailboxes. He said we have been streaming live now - both the work session and the regular meeting. Full budget and fee schedule will be before Council on December 6. Hopes to have a budget town hall meeting of sorts later in the New Year.

9. City Clerk's Report - **Bourgeois** said the election went well, the always professional election board members did a great job; wasn't a huge turnout so it was an easy tally and not a late night for them. She asked Council's opinion on joining Southeast Conference and UFA - both unbudgeted, dues are \$2900 and \$300 respectively. Council gave direction to staff to find that money and join both.

K. Correspondence - none

10. 10-24-17 letter from **McManus** re: tax proposals

11. 10-25-17 letter from **Mills** re: sales tax cap proposal

L. Ordinances and Resolutions

12. Ordinance 1161 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code sections 1.04.255, 1.20.010, 2.20.010, 2.24.010, 2.48.120, 2.56.017, 3.14.020, 3.40.090, 4.12.030, 5.12.110, 5.14.020, 5.24.040, 5.32.080, 5.32.150, 5.36.110, 5.40.150, 10.52.030, 10.52.050, 10.54.40, 10.54.070, 11.32.050, 13.24.030, 17.24.040, 18.68.030 and 18.72.080 to define the term "publish" and to clarify the notice and publication requirements under the Cordova Municipal Code - 1st reading

M/Guard S/Wiese to adopt Ordinance 1161 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code sections 1.04.255, 1.20.010, 2.20.010, 2.24.010, 2.48.120, 2.56.017, 3.14.020, 3.40.090, 4.12.030, 5.12.110, 5.14.020, 5.24.040, 5.32.080, 5.32.150, 5.36.110, 5.40.150, 10.52.030, 10.52.050, 10.54.40, 10.54.070, 11.32.050, 13.24.030, 17.24.040, 18.68.030 and 18.72.080 to define the term "publish" and to clarify the notice and publication requirements under the Cordova Municipal Code

Wiese asked about the amendment that **Ms. Jewell** suggested. **Lanning** said it is included in there already. This is giving us options and eliminating the requirement in a lot of instances to publish in a physical newspaper. After lengthy discussion, Council opted for an amendment.

M/Jones S/Beedle to amend this to keep the newspaper publication requirements in code.

Jones asked **Lanning** if he was in fact trying to go away from using the newspaper. **Lanning** said no, not at all, he is looking for flexibility, the ability to use the best method to get to the most people. Just to change the definition of publish to be able to use everything that is available to us.

Vote on the motion: 3 yeas, 1 nay (Wiese), 3 absent (Burton, Hallquist, Allison). Motion to amend was approved.

Upon further lengthy discussion, Council opted to refer.

M/Wiese S/Guard to refer to staff.

Vote on the motion to refer: 4 yeas, 0 nays, 3 absent (Burton, Hallquist, Allison). Motion was approved.

13. Resolution 11-17-28 Certification of the official results of the November 7, 2017 special election

M/Guard S/Wiese to approve Resolution 11-17-28 certification of the official results of the November 7, 2017 special election.

Guard said it is kind of a sad turn of events but the voters have spoken and that's about all that needs to be said.

For the record, **Mayor Koplin** stated the results as follows: the question before the voters was, shall **Josh Hallquist** be recalled from the office of City Council? Yes votes were 236 total, No votes were 102 total.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Hallquist, Allison). Motion was approved.

M. Unfinished Business

14. Harbor Department information re used oil processing building

M/Beedle S/Jones to approve allocation of \$200k from Harbor reserve account to operating to fund this building. *Beedle* said it's a win-win – Harbor equipment will be stored undercover adding life to it. Better use of old oil, cost-savings. Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Hallquist, Allison). Motion was approved.

N. New & Miscellaneous Business

14a. 5. Continuation of and membership adjustments to Cordova Historic Preservation Commission

Beedle's issue with this is that it didn't fit the same process as usual.

M/Beedle S/Jones to continue the existence of the HPC and to then advertise the vacancies.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Hallquist, Allison). Motion was approved.

15. Council concurrence of Mayor's Appointments to Boards and Commission

M/Guard S/Wiese to concur with **Mayor Koplin's** appointments as follows:

to the Harbor Commission of the following:

Max Wiese and Mike Babic to seats that will expire in November 2020.

to the Parks and Recreation Commission of the following:

Dave Zastrow & Anne Schaefer to seats that will expire in November 2020.

to the Planning & Zoning Commission of the following:

Scott Pegau, Tom McGann & Lee Holter to seats that will expire in November 2020

Wiese thanked people for submitting letters. *Jones* said he had an issue with *Beedle* coming off Harbor Commission – said he is an effective chair of that commission. *Guard* said he has no issue with *Beedle*, he has an issue with Council members being on Boards and Commissions.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Hallquist, Allison). Motion was approved.

16. Discussion of council election to fill the vacancy in Council Seat E

Beedle tried to nominate **Tom Bailer**. However, the Mayor reminded everyone that this was a discussion item. *Guard* agreed that as *Beedle* had mentioned earlier we should follow a process and put this out for letters of interest. The majority of council seemed interested in letters of interest and then an action item at the next regular meeting.

17. Pending Agenda, Calendar and Elected & Appointed Officials lists

Jones said he would like to see “the waterfront” on pending agenda for discussion in the New Year.

O. Audience Participation

Tom Bailer 304 Orca Inlet Drive gave an opinion on how to handle the newspaper advertising. He had an opinion on how to purchase the building package for the Harbor building, said it could make the \$200K go a long ways. Thanked *Beedle* for keeping the Harbor Commission going.

Anne Schaefer of 603 Cedar Street, thanked Council for the appointment to Parks and Recreation Commission. She also asked Council to look at the current demographic makeup of the City Council when they go to nominate and elect the replacement in Seat E. She said Cordova is a diverse City and it would be nice to see that diversity reflected in the Council.

Beedle asked if she meant a native preference – she replied race, gender, etc. she said it would be nice to see other experience, voices, perspectives represented on the Council. *Beedle* said every March she is able to throw her name in, as anyone can. *Schaefer* said she meant no offense. **Mayor Koplin** reminded *Beedle* that in this instance, an election by Council members, they can have a say, during a regular election, only the voters get to have a say.

P. Council Comments

Jones thanked those who put letters of interest in, thanked Council, staff.

Wiese echoed the thanks. Thanked *Bailer* for his input on the Harbor building. Congratulations to the refuse department on the excellent review.

Guard thanked *Beedle* for his time on the Harbor Commission.

Beedle mentioned that there were some great speakers at sobriety such as a good friend, **Bob Bernard**. Pharmacy at the hospital looks good. Let's stay involved in SE Conference to have input on the ferry and other items. He apologized if he was rude to *Schaefer* with his comments.

Q. Executive Session

18. City Clerk's Annual Evaluation

M/Guard S/Jones to enter an executive session to discuss subjects that tend to prejudice the reputation or character of any person; provided that person may request a public discussion, specifically the City Clerk's evaluation.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Hallquist, Allison). Motion was approved.

Hearing no objection the meeting was recessed in order to clear the room before the executive session.

Council entered executive session at 9:01 pm.

Council came out of executive session at 10:17 pm.

Mayor Koplin said that he would be getting with the City Attorney to adjust the Clerk's contact and then it would come back before Council, as was discussed in the executive session.

R. Adjournment

M/Beedle S/Wiese to adjourn the meeting.

Hearing no objection the meeting was adjourned at 10:20 pm.

Approved: December 6, 2017

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

Mayor's Report
11/30/17
Clay Koplin

I have followed up with the US Coast Guard regarding their plans to deploy the final two fast class cutters, and a final decision on where to locate them has not been settled. I have requested a review and reconsideration of Cordova in the context of the City's strategic goals along the waterfront.

I met with Commander Bronson of the USCG cutter Sycamore to discuss items of interest and concern to the local Coast Guard, and their work on various projects in Cordova.

I met with the fisheries development committee last week to discuss the tanner crab test fishery plan and proposals for Prince William Sound.

Much of my work over the past week was reviewing the proposals and testimony to the board of fish for the Prince William Sound finfish board meeting in Valdez Dec 1-5. I plan to attend and testify on behalf of the commercial and subsistence fisheries of the Copper River which are the historical and traditional primary users of the resource. I was proud of both the quantity and quality of Cordova correspondence to the board, and am optimistic that some of the reallocation of these resources to non-traditional and non-historical uses will be stemmed.

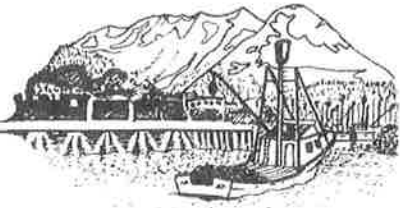
I appreciate all of the work that council and city staff have put in the numerous revisions of the budget, and am looking forward to finalizing the balanced budget so we can get to work on some of the priorities for improving our financial outlook and quality of life in our community.

I met with the Chugach Alaska Corporation and Eyak Corporation to discuss projects of interest to the City including the harbor renovation, Coast Guard cutter deployment, Shepard Point Road, renewable energy project, watershed/wetlands restoration in and around the Mudhole Smith airport, borough formation, and extending power to shareholder lands sites.

Respectfully,

Mayor Clay

CITY OF CORDOVA



November 17, 2017

Alaska Department of Fish and Game
Boards Support Section
Attn: Board of Fisheries
P.O. Box 115526
Juneau, AK 99811-5526

Members of the Board of Fisheries:

The City of Cordova is a commercial fishing community with state-wide and national participation. There are also residential subsistence, recreational, and sport fishing groups in Cordova. Approximately \$1,000,000,000 of commercial fisheries infrastructure has been built and maintained in Cordova to deliver some of the highest quality seafood in the world to the global market. Approximately 90% of Cordova's economy can be directly attributed to the harvest, processing, and delivery of this seafood, and represents a renewable, sustainable economy of which the Copper River fishery is a key element. If commercial fisheries are balanced with the needs of the subsistence, recreational, and commercial sport fishing user groups, the Copper River can sustain multiple Alaskan communities at a time when strong communities are vital to the sustainability of a strong state.

Cordova supports consistency in management, reporting, and harvest by the various user groups of the Copper River Fisheries. This consistency would suggest that all user groups are limited in the growth of their share of the harvest by managing either the number of permits issued or the percentage of harvest allocated to each group. To measure annual abundance of the resource, consistency in the timeliness of reporting amongst user groups is paramount. If twenty-four hour harvest data is required for one user group, it should be required for all user groups, and modern technology makes this feasible.

When evaluated against the objective of maintaining a balance between the user groups with an emphasis upon economic sustainability, the City of Cordova submits as follows:

Opposition to proposal 10, which represents a reallocation of more of the resource to upper river user groups by proposing larger relative escapements.

Support for proposal 13 which would prevent the growth and conversion of a personal use fishery to a quasi-commercial fishery.

Opposition to proposal 14 which would allocate resources based on forecasted resource abundance rather than the superior accuracy of empirical data generated by actual harvest of the early season commercial fisheries at the mouth of the Copper River.

CITY OF CORDOVA



Support for proposal 15 which supports conservation of fisheries resources by limiting unnecessary mortality.

Opposition to proposal 17 which potentially expands the harvest percentage of the personal use fishery, interferes with accurate measurement of the resource by the Native Village of Eyak, and expands enforcement requirements exacerbating the shrinkage of enforcement resources.

Opposition to proposal 19 deferring to the subsistent management tools of the Department, but encouraging immediate reporting of subsistence catch to improve the timeliness and accuracy of data to the Department.

Opposition to Proposal 21 and 22; supporting the prioritization of subsistence harvest of herring within the reasonable harvest constraints of subsistence use and prioritizing the restoration of historical commercial harvest of herring before developing new personal use fisheries in Prince William Sound.

Support for Proposals 23 and 27 to protect the vigor and success of spawning salmon in their spawning habitat.

Opposition to Proposals 29, 31, 32, 33, 34 which appear to be short-sighted responses to an enormous gap between forecast and actual abundance in 2017 supported by inaccurate perceptions, and to preference for forecasted rather than in-season data, and to preference for management by policy rather than science-based management by the Department.

Respectfully Submitted,

Mayor Clay Koplin, City of Cordova

Susan Bourgeois

From: Erica Clark <nomadicmermaid@gmail.com>
Sent: Monday, November 27, 2017 2:17 PM
To: Susan Bourgeois
Cc: aschaefer@pwssc.org
Subject: Anne Schaefer for Council Seat E.

Good Afternoon,

I'd like to voice my support for Anne Schaefer and her bid for the vacant seat on the Cordova City Council. Knowing Anne both professionally and personally, I feel strongly that she would be an asset to the current group of councilmen. Anne is level-headed and open-minded. She also demonstrates a keen understanding of when to speak and when to listen. Please consider her to fill Council Seat E.

Respectfully,
Erica Thompson-Clark

--

I am trying to show through my actions that you can make a far better world if you just care enough. That's all you have to do. It's no big deal. One act of kindness a day can do it.

Erica C. Thompson-Clark

28 November 2017

Dear City Council,

I am writing in support of Anne Schaefer's application to fill the vacant city council seat. I have had the pleasure of working with Anne for the last few years. I find that she is hardworking, smart, and dedicated, all traits that will be beneficial as a city councilor. I think she will show the same level of effort and dedication as a councilman as she has shown in her other endeavors.

As you are well aware, it is difficult to recruit new people into serving on the various commissions and boards throughout town. We all struggle to find people that bring the perspectives of the various backgrounds of the people that live here. I hope that you will find this appointment an opportunity to bring in new perspectives and help recruit a person that can serve the community for some time to come. Anne will bring energy and a different perspective to the city council.

Please appoint Anne to the vacant council seat.

Thanks

W. Scott Pegau

Susan Bourgeois

From: Kate McLaughlin <akbirdwm@hotmail.com>
Sent: Tuesday, November 28, 2017 8:25 AM
To: Susan Bourgeois
Cc: Anne Schaefer
Subject: Letter of support

I am writing in support of Anne Schaefer's request to fill the vacant City Council Seat (until the next election).

I know Anne personally and have worked with her on the Shorebird Festival Planning Committee. Anne is conscientious, with good communication skills, and works well with others. She also has a overall knowledge of the community and its needs.

Having a woman's perspective on the Council is also an advantage, since the current Council membership is seriously lacking in diversity.

Please support Anne's nomination to fill the vacant Cordova City Council seat.

Katherine McLaughlin
PO Box 561
Cordova, Alaska 99574
907/424-5006

Melissa Gabrielson
Cordova, AK 99574
mlgabrielson@gmail.com
(907) 370-3955

November 27, 2017

Mayor Clay Koplin & the City Council of the City of Cordova
Cordova, Alaska 99574

Dear Mayor Clay Koplin & the City Council of the City of Cordova,

My name is Melissa Gabrielson, I am a wildlife biologist with the U.S. Forest Service in Cordova Alaska. I have lived in Cordova for a little over 4 years. I am writing in support of Anne Schaefer who has recently submitted her letter of interest for Council Seat E. I have known Anne both personally and professionally for 2.5 years.

In the 2.5 years that I have known Anne she has been actively involved in the community. She has volunteered for the Copper River Watershed Project, U.S. Forest Service, and Cordova Arts and Pageants. She also serves on the Copper Delta Ducks Unlimited Committee and recently began serving as a member of the City of Cordova Parks and Recreation Commission.

Anne is a bright, passionate, enthusiastic, practical, and determined young woman. As a professional she is organized, knowledgeable, patient, and willing to go the extra mile to see a project succeed. Anne's professionalism in stressful situations is excellent. She is well read, prepared, and while passionate, she is calm, collected, and makes rational discussions.

Personally Anne is a fun, energetic, and easy to get along. She has a great personality that gets people excited about what is happening in the community, within her job, etc. She is honest, good-hearted, and truly wants the best for the people that she cares about and her community.

Anne is aware of the many challenges that Cordova faces and is willing to advocate for the community. She is engaged in what is happening with her state and national representatives and cares about how their larger decisions will affect the daily life of Cordovans.

Along with all of her other qualities, Anne is open-minded, a critical thinker, and is dedicated to her job, self, and community. Because of these qualities Anne would be a great addition to the current City Council. For this reason I recommend Anne Schaefer for Council Seat E with my highest esteem.

Best regards,

A handwritten signature in black ink, appearing to read 'Melissa Gabrielson', with a stylized, flowing script.

Melissa Gabrielson

November 28, 2017

Mayor Koplin

City of Cordova City Council

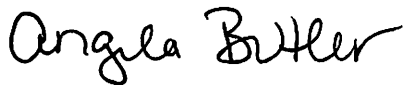
Dear Mayor Koplin and City Council,

It is my pleasure to write this letter of support for Anne Schaefer to fill Seat E which expires March 2018. Ms. Schaefer has the desire, enthusiasm and genuine leadership skills to advocate for members of our community.

Anne Schaefer is an engaged member of our community. She is actively involved and has volunteered countless hours for multiple organizations in town representing diverse interests. I have had the opportunity to volunteer with Ms. Schaefer and found her to be caring considerate and thoughtful. Her passion for local issues like flight and ferry access, recycling and education will serve Cordovans well.

I am confident that she will make decisions that will best represent our community members and businesses. Please consider Anne Schaefer to fill Seat E.

Sincerely,

A handwritten signature in black ink that reads "Angela Butler". The script is cursive and fluid, with the first name "Angela" and last name "Butler" clearly distinguishable.

Angela Butler

Date: November 27, 2017
To: Cordova City Council
From: Mary Anne Bishop
Re: Council Seat E vacancy

This letter is in support of Anne Schaefer's letter of interest to serve on Cordova City Council-Seat E that was recently vacated. I have known Ms. Schaefer since she first moved to Cordova. She has been an active volunteer in community youth programs as well as Cordova Arts and Pageants. She cares about Cordova and its future.

Ms. Schaefer will be an excellent addition to City Council. She is thorough in everything she does and would take the time to read the packets and make informed decisions before voting on issues.

Ms. Schaefer is also open-minded and a good listener. I have no doubt that she would do an outstanding job representing the citizens of Cordova.

Thanking you in advance for your consideration.

November 27, 2017

Clay Koplin
Mayor
City of Cordova
P.O. Box 1210
Cordova, AK 99574

Dear Mr. Koplin,

As you and other Council members look to fill an unexpired Council seat term, I urge you to consider the interest expressed by Anne Schaefer for that Council vacancy. Anne is motivated and energetic, and would be a great addition to the voices leading our community. She has been a Cordova resident for several years and takes advantage of the many resources Cordova has to offer. I have worked with Anne in a few volunteer capacities and find her to be reliable and enthusiastic.

Giving her the opportunity to participate in municipal government for these few months would be a great way to give her a chance to consider running for a longer term, and of course would also be a good way to encourage other young Cordova residents to picture themselves becoming involved in making community decisions.

Thank you for considering her application for the vacant City Council seat.

Sincerely,



Kristin Carpenter
P.O. Box 1430
Cordova, AK 99574

Susan Bourgeois

From: David Janka <info@auklet.com>
Sent: Tuesday, November 28, 2017 1:21 PM
To: Susan Bourgeois
Subject: Vacant council seat.

Greetings,

We wish to express our support for Anne Schaefer to fill the vacant city council seat (Seat E). She is active and engaged in our community and would bring a fresh perspective to the council.

Sincerely, David and Annette Janka

David and Annette Janka
POBox 1231
Cordova, AK 99574
907-253-3428 www.auklet.com

November 28, 2017

Penelope Oswalt
PO Box 1303
Cordova, Alaska, 99574

To Mayor Koplin
& Cordova City Councilmembers;

I would like to endorse Anne Schaefer to fill the City Council Seat E currently vacated by the Special Election on November 7, 2017.

I feel that Ms. Schaefer will be a great addition to the current Council. Her strong background in research and the sciences will allow her to quickly process the information presented in order to make necessary and decisive decisions as a councilmember.

I have worked with Ms. Schaefer since she relocated to Cordova in August 2014, she has a strong work ethic and sense of community that I feel would complement the existing council. Anne is currently serving on the Parks and Recreation Board and is enthusiastic about recreation in and around Cordova. I continue to encourage the younger adults to participate in their local government and feel Ms. Schaefer will be a valuable asset to this community in a role as a Councilmember.

Sincerely;

A handwritten signature in blue ink, appearing to read "Penelope E. Oswalt".

Penelope E. Oswalt

Susan Bourgeois

From: Lauren Bien <bienlauren@gmail.com>
Sent: Tuesday, November 28, 2017 3:30 PM
To: Susan Bourgeois
Subject: Letter of support for Anne Schaefer

Dear Mayor Koplin and members of the Cordova City Council,

I would like to express my support for Anne Schaefer, who has submitted interested in serving as a member of the Cordova City Council in the vacant Council Seat E.

Anne is a dedicated and invested member of the Cordova community. I believe she would provide a diverse and valuable perspective while making a great addition to the current City Council.

Thank you,

Lauren Bien

Susan Bourgeois

From: Signe Fritsch <alaska.swan@gmail.com>
Sent: Tuesday, November 28, 2017 8:01 PM
To: Susan Bourgeois
Cc: Anne Schaefer
Subject: Letter of Support

Dear Mayor Koplin and the City of Cordova City Council Members,

I am writing today in support of Anne Schaefer, who has submitted a letter of interest to fill vacant City Council Seat E.

I have worked closely with Anne for the past three years. I can say with great confidence that she would be a huge benefit to our community as a city council member.

These are some of the qualities Anne possess, all of which would make for an excellent city council member: bright, engaged, dedicated, thoughtful, considerate, reliable, and enthusiastic.

She is a critical thinker and is one of the most dependable people I have ever worked with. She is hard-working and always puts 110% into everything she does, whether she is at work, volunteering, or pursuing a means to improve her personal life.

She would be a great asset to our city council and I strongly urge you to consider her candidacy.

With thanks for your consideration,

Signe Fritsch

PO Box 1182
503 Third St
Cordova, AK 99574

Susan Bourgeois

From: Charlotte Westing <enchanteddesertprincess@yahoo.com>
Sent: Wednesday, November 29, 2017 8:34 AM
To: Susan Bourgeois
Subject: Letter of Support for Anne Schaefer

Dear City Council-

I would like to express my wholehearted support for Anne Schaefer to serve as an interim city council member to satisfy the remaining term of the vacant Seat E. I have worked with Anne both professionally and in volunteer capacities. I appreciate her intelligence, motivation, and desire to contribute. Additionally, she would add some diversity to a council that could use more.

Sincerely,

Charlotte Westing

[Sent from Yahoo Mail for iPad](#)

Susan Bourgeois

From: Brad Reynolds <bradfreynolds@gmail.com>
Sent: Wednesday, November 29, 2017 10:37 AM
To: Susan Bourgeois
Subject: Letter of support for City Council Seat E candidate, Anne Schaefer

Dear Mayor Koplin and Cordova City Council,

I am writing to recommend the nomination of Anne Schaefer to fill City Council seat E. I've had the pleasure of working with Anne on Prince William Sound Science Center research cruises and have witnessed her strong work ethic firsthand. Her background in science will benefit the council as she understands that solving difficult problems requires collaboration and creativity and the ability to approach a solution from many perspectives. Furthermore, she dedicates her free time to Cordova and is visible in the community as a volunteer for both arts and athletic programs. I appreciate Anne's desire to serve our community and am certain she has the intelligence and drive to be a successful councilwoman.

Sincerely,

Brad Reynolds

PO Box 1936

Cordova, AK 99574

November 29, 2017

Mayor Clay Koplin
City of Cordova
P.O. Box 1210
Cordova, AK 99574

Dear Mayor Clay Koplin and the City Council of Cordova,

I am writing to support Anne Schaefer's letter of interest for City Council Seat E. I know Anne from the various community organizations she volunteers with, including the Copper River Watershed Project where I am employed. Anne is a very dependable person who is always willing to help out with our volunteer projects. She is fully committed to whatever she signs up to do, and I have confidence she will bring the same commitment to her role as a city councilor.

I believe having Anne on City Council will bring good energy and perspective to the leadership team of our community. Her past experiences volunteering for various campaigns and ballot initiatives demonstrate her commitment to public involvement in governance. As you know, public involvement early in discussions can be the one of the frustrating aspects of government—you often don't hear strong opinions until decisions have been made after numerous planning discussions. Anne can draw on her past experiences to help engage the community early on in discussions occurring at City Council meetings.

I also believe a strong leadership team reflects the make-up of the community it is leading. Women make up a large component of our community, however we are not consistently represented on leadership bodies, and this is an opportunity to diversity the voices at the table.

I am excited that Anne has stepped forward with an interest in filling City Council Seat E and I believe she is a strong candidate for this position. Thanks for your consideration of Anne, as well as your commitment to Cordova in your role as Mayor and City Councilors.

Sincerely,



Kate Morse
P.O. Box 201
Cordova, AK 99574

November 29, 2017

Mayor Clay Koplin and the City Council of the City of Cordova
PO Box 1210
Cordova, AK 99574

Dear Mayor Koplin and City Council Members,

I would like to take this opportunity to support the appointment of Ms. Anne Schaefer to the interim City Council Seat E position. She would be an asset to the Council.

Ms. Schaefer has displayed an astounding commitment to our community. As a member of the Cordova community, Ms. Schaefer has enthusiastically volunteered her time with several organizations including Cordova Arts and Pageants, Ducks Unlimited, the Cordova's Parks and Recreation Commission, and is a founding member of Cordova's chapter of Girls on the Run. She deeply cares about Cordova and our future.

I am confident that Ms. Schaefer will bring to the council the same evidence-based thinking, problem solving skills, and professionalism she displays everyday as an avian scientist. Please consider her for this important position. Thank you for your time.

Sincerely,

A handwritten signature in black ink, appearing to read "Caitlin McKinstry". The signature is fluid and cursive, with the first name "Caitlin" and last name "McKinstry" clearly distinguishable.

Caitlin McKinstry
77 I Float
Cordova Boat Harbor
Cordova, AK 99574

Rachel Ertz
Cordova, AK 99574
rertzer@gmail.com
720-839-0245

November 29, 2017

Mayor Clay Koplin & the City Council of the City of Cordova
Cordova, Alaska

To Mayor Clay Koplin and the City Council of the City of Cordova,

Please accept this letter of support for Anne Schaefer to fill vacant seat E on our City Council.

I have known Anne as a coworker for the past three years at the Prince William Sound Science Center. She is an extremely active, informed, and engaged member of our community. Anne has volunteered an impressive amount of her time and energy with a number of community-wide initiatives and organizations, including Cordova Arts and Pageants, the Cordova Family Resource Center, and the Parks and Recreation Commission, just to name a few. Anne exemplifies the importance and value of active civic engagement.

In addition to Anne's participation within our community, Anne has strength of character that is well suited for public office. She is extremely pragmatic, patient, and demonstrates a tenacious work ethic. I believe she would be a valuable asset to our City Council, and serve our community admirably.

Sincerely,

Rachel Ertz

From: Jake Borst <jborst06@gmail.com>
Sent: Wednesday, November 29, 2017 11:27 AM
To: Susan Bourgeois
Subject: Support letter

To whom it may concern:

I am writing to support the bid of Anne Schaefer for a position on city council. Anne and I have known each other for a little over two years now; I've had the privilege to work closely with her in various settings and out of the numerous volunteer work we've done, first and second grade soccer stands out most notably with me.

This eight week program that we ran while I worked at Bidarki Rec Center last year completely exemplifies Anne's work ethic and dedication to this community. Showing up to the Rec center after a full day of responsibilities to work closely with 20+ six year olds and their parents is just one example of Anne's commitment to this town. I can confidently say that she is an invaluable asset to our community and I fully support her bid to city council.

November 29, 2017

Cordova City Council
602 Railroad Avenue
PO Box 1210
Cordova, AK 99574

Mayor Coplin and Members of the City Council,

I am writing today in regards to the City Council seat E available for interim appointment at the Regular City Council Meeting December 6, 2017. It has come to my attention that Anne Schaefer has expressed interest in filling this vacancy. I think that Ms. Schaefer would be an excellent candidate to fulfill the unexpired portion of Council Seat E.

Since arriving in Cordova, Ms. Schaefer has been an active community member volunteering with several local organizations, expressed interest and concern for the present and future well being of this community and been a source of positive enthusiasm in any activity in which she participates. She is thoughtful and even-tempered with an interest in serving the best interests of this community. I offer my support for Ms. Schaefer's appointment to the Cordova City Council.

Thank you for the opportunity to provide these comments and I look forward to hearing the Council's decision.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alexis Cooper', with a long horizontal flourish extending to the right.

Alexis Cooper
1006 Whitshed Rd C1
Cordova, AK 99574

Susan Bourgeois

From: Katrina Hoffman <khoffman@pwssc.org>
Sent: Wednesday, November 29, 2017 11:53 AM
To: Susan Bourgeois
Cc: Sam Greenwood; Leif Stavig
Subject: Letter to City Council for 12/6/17 meeting
Attachments: 2017Nov29 Council re-lot-availability.pdf; 2017Nov09-P&Z-lot-availability.pdf

Hi Susan,

Thank you for incorporating into the council packet the attached new letter to city council from the Science Center, as well as my letter to the Planning and Zoning Commission in November. Both are attached for your convenience.

Best regards,
Katrina

Katrina Hoffman
President/CEO, Prince William Sound Science Center
Executive Director, Oil Spill Recovery Institute
PO Box 705
Cordova, AK 99574
www.pwssc.org
www.pws-osri.org
khoffman@pwssc.org
907-424-5800 x225 (office)
206-947-7990 (mobile)



PO Box 705
Cordova, AK 99574

907.424.5800
pwssc@pwssc.org

www.pwssc.org

November 29, 2017

Dear City Council Members,

The Prince William Sound Science Center (PWSSC) has appreciated productive conversations with the Parks & Recreation Commission as well as the Planning and Zoning Commission recently about the potential for ASLS-2001-5 to serve as the site for development of new Science Center facilities. Both commissions have unanimously recommended that the lot be made available and that disposal of the lot proceed via direct negotiation with PWSSC.

We believe that this project has the potential to have great economic benefits for our community and our region. The proof is in the pudding: in less than 30 years of existence, the Science Center has generated approximately \$80 million in revenues.

As you hopefully read in my November 8th letter to the Planning and Zoning Commission, there are many synergistic activities slated to happen relevant to ASLS-2001-5, including, but not limited to: acquisition by the Copper River Watershed Project (CRWP) of four adjacent sites where recreation will likely occur in the future; renovation of the fish cleaning station; addition of a nearby kayak launch access; upcoming replacement of culverts; re-paving a significant portion of the road; and master planning activities by the Parks and Recreation Commission as they pertain to Shelter Cove and other recreational assets maintained by the community, including camping and RV assets elsewhere.

ASLS-2001-5 is one of the only sites in the community located adjacent to water sufficiently deep to allow the potential for installation of a seawater heat pump. An owner of adjacent tidelands has indicated that they would be interested in permitting PWSSC access to install such infrastructure (a pipe) if benefit/cost analysis demonstrates it is prudent to proceed. I am excited about the potential to decrease long-term operations and maintenance costs by using assets available in the local environment (e.g. waste heat removed from seawater) while having no substantial negative impact on the ecosystem. This would put Cordova on the leading edge of self-resilient solutions being pursued by Alaskan communities: at this time, seawater heat



PO Box 705
Cordova, AK 99574

907.424.5800
pwssc@pwssc.org

www.pwssc.org

pumps are operating in Seward and Juneau. It would also enable us to install running seawater tanks that support novel experimental work by new staff.

The Science Center is receiving time-sensitive fiscal support for pre-development work we are advancing around new facilities. At this point, we are prevented from progressing until we hone in on a site. Additionally, we view as critical the timing of our capital campaign, which will raise funds to construct new facilities and support our ability to grow and provide more jobs in Cordova, especially set in the context of the ability of some of our potential donors to give to the campaign as well as the lease the city has extended on our current building, which expires in December 2021.

We are aware of questions that remain about adjacent uses and potential conflicts and feel that such questions can be addressed as needed through collaboration among PWSSC, P&R, P&Z, and the CRWP in a manner that is inclusive of public input. We respectfully request that you make ASLS-2001-5 available so we can continue to pursue development of the Science Center in a way that will benefit our organization and the City of Cordova, and proceed with disposal via direct negotiation with the Prince William Sound Science Center. Thank you for prioritizing this economic development project in a manner that allows us to proceed in partnership with the city and other parties.

Best regards,

A handwritten signature in black ink, appearing to read "Katrina Hoffman".

Katrina Hoffman
President & CEO

khoffman@pwssc.org; 907-424-5800 x225



PO Box 705
Cordova, AK 99574

907.424.5800
pwssc@pwssc.org

www.pwssc.org

November 8, 2017

Dear Planning and Zoning Commission Members,

As most of you know, the Prince William Sound Science Center (PWSSC) wishes to identify the site on which we will develop a multi-million dollar research and education facility. Over nearly 30 years, the PWSSC has contributed tens of millions of dollars to our local economy via research grants, education programming, and employment. It is our board's belief that a new facility will support the research, education, work opportunities, commercial industries, culture, and sustainability of our globally-important region for the next 50 years – and possibly more.

Prior to your January 2017 meeting, PWSSC requested that you make two lots available for disposal: ASLS-2001-5 and ASLS-79-258. Citing concerns about existing and adjacent uses, you declined to recommend making ASLS-2001-5 available for disposal. At that time, it was suggested that the City of Cordova's Parks & Recreation Department and Parks and Recreation Commission, which we will collectively refer to as "Parks and Rec" for the remainder of this letter, would need to be willing to consider alternative uses of site ASLS-2001-5, as they currently manage assets there.

Due to site structure, potential development costs, and certain aspects of adjacent uses, ASLS-2001-5 contains great potential for a new Science Center campus and remains our priority site of interest. For example, the Copper River Watershed Project (CRWP) is in the process of acquiring from a private family several adjacent parcels on which some recreational activities may take place in the future. Additionally, the CRWP is collaborating with the city to spend funds they secured to rehabilitate and improve shoreline access in the immediate area. The Science Center and CRWP already collaborate on and offer educational programming in the area, including using the creek and adjacent areas for salmon-related science education programs for kids of all ages.

PWSSC has been in close communication with Parks and Rec, and Parks and Rec took action this week to recommend that you make ASLS-2001-5 available for disposal through direct negotiation with PWSSC. The Science Center and Parks and Rec feel confident that through a collaborative process inclusive of key parties, including CRWP, we can collectively ensure that no net loss of recreational assets occurs in the area. Given the potential positive benefits to Cordova for development of this area, and the economic benefits that the Science Center brings to Cordova, we respectfully request that you consider making ASLS-2001-5 available for disposal at your November meeting.



PO Box 705
Cordova, AK 99574

907.424.5800
pwssc@pwssc.org

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We understand that you prefer to make land disposal decisions at the beginning of each calendar year. However, we ask you to make an exception to your disposal availability schedule. Until a site is secured, we have reached a barrier beyond which additional pre-development activities cannot proceed, and have been told that by the architects and program managers we have been working with to develop the facilities program. The Science Center was accepted into a highly competitive pre-development program led by the statewide entity the Foraker Group and funded by the Rasmuson Foundation. Our participation in the program began in late August. We have recently learned that forthcoming structural changes to the pre-development program may curtail the timeline for our participation. This could potentially result in thousands of dollars of pre-development support being unrealized—funds which could assist with master planning of the site and area, solicitation of partner and community input, or other critical facilities development needs that will ultimately generate positive economic benefits for Cordova.

Additionally, we will have to run a capital campaign to raise sufficient funds to complete this project. Each month that our future location remains undetermined is a month during which we cannot proceed with planning and subsequently conduct fundraising to construct such facilities to support economic development and our mission in Cordova. Remember: the lease we are operating under at our current location expires in December 2021. Raising millions of dollars takes time. For the Science Center to be successful, we need your support—around site acquisition, site plans, and the timeline around which our successful effort will occur. At this point, the one step inhibiting further advancement of this development project is acquisition of land. If we can move forward on land acquisition, other pieces will fall into place.

We are interested in the opportunity to pursue development of ASLS-2001-5 for our facilities. This week, Parks and Rec submitted a letter to you supporting the Prince William Sound Science Center's interest in ASLS-2001-5. Thank you for considering recommending to City Council that ASLS-2001-5 be made available for disposal through direct negotiation with the Science Center.

Best regards,

A handwritten signature in black ink, appearing to read "Katrina Hoffman".

Katrina Hoffman
President & CEO
khoffman@pwssc.org
907-424-5800 x225



Agenda Item # 33
City Council Meeting Date: 12/6/2017
City Council Communication Form

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 11/21/2017
ITEM: Resolution 12-17-29
ACTION: Updating Council's CIP List Resolution

☐ Ordinance
☒ Resolution

☐ Motion
☐ Information

- I. **REQUEST OR ISSUE:** Resolution approval to update/authorize City check signers.
- II. **RECOMMENDED ACTION:** Motion to approve resolution 12-17-29.
- III. **FISCAL IMPACTS:** see background information
- IV. **BACKGROUND INFORMATION:** Impact is twofold, we are updating this by adding a new Vice Mayor as one will be elected previous to this agenda item tonight, also, we request 2 additional staff members as there have been times of overlapping unavailability of those on the check signer list – this will accomplish more efficiencies for the accounts payable and payroll clerk and assist the City in being timely for payments to debtors and for staff payroll.
- V. **LEGAL ISSUES:** A resolution is required and then the bank requires further paperwork that every signer will have to submit.
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** none
- VII. **SUMMARY AND ALTERNATIVES:** Council should approve the resolution, amend the resolution or direct staff otherwise concerning check signers

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-17-29**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING: CATHY SHERMAN, INFORMATION SERVICES DIRECTOR; SUSAN
BOURGEOIS, CITY CLERK; CLAY KOPLIN, MAYOR; Xxx Xxxx, VICE-MAYOR;
SAMANTHA GREENWOOD, CITY PLANNER; ANTHONY SCHINELLA,
HARBORMASTER AND WESTON BENNETT, SUPERINTENDENT OF FACILITIES, TO
SIGN CHECKS, VOUCHERS, NOTES, OTHER DOCUMENTS AND HAVE ACCESS TO
THE SAFE DEPOSIT BOX AS AUTHORIZED BY THE CITY COUNCIL**

WHEREAS, it is necessary to authorize: *Cathy Sherman*, Information Services Director; *Susan Bourgeois*, City Clerk; *Clay Koplin*, Mayor; *Xxx Xxxx*, Vice-Mayor; *Samantha Greenwood*, City Planner; *Anthony Schinella*, Harbormaster and *Weston Bennett*, Superintendent of Facilities to sign checks, vouchers, notes, other documents and have access to the safe deposit box as authorized by the City Council and the Municipal Charter.

NOW, THEREFORE, BE IT RESOLVED that: *Cathy Sherman*, Information Services Director; *Susan Bourgeois*, City Clerk; *Clay Koplin*, Mayor; *Xxx Xxxx*, Vice-Mayor; *Samantha Greenwood*, City Planner; *Anthony Schinella*, Harbormaster and *Weston Bennett*, Superintendent of Facilities are hereby authorized to sign checks, vouchers, notes, other documents and have access to the safe deposit box as authorized by the City Council and Municipal Charter; and

BE IT FURTHER RESOLVED, that all prior resolutions authorizing city officers to sign checks, vouchers, notes and other documents are hereby repealed.

PASSED AND APPROVED THIS 6th DAY OF DECEMBER, 2017.

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk



City Council Regular Session: 12/6/2017

CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 12/6/2017

ITEM: FY2018 Budget and FY2018 Fee Schedule

NEXT STEP: Approve Resolutions

☐ ORDINANCE
☐ MOTION
☐ INFORMATION
☒ RESOLUTION

I. REQUEST OR ISSUE:

We are pleased to present the FY2018 City of Cordova Budget and the FY2018 Fee Schedule. We are recommending City Council approve the documents as presented. I have included both Resolutions in this CCCF, although approval will be separate actions.

Resolution 12-17-30: FY 2018 Budget
Resolution 12-17-31: FY 2018 Fee Schedule

II. RECOMMENDED ACTION / NEXT STEP:

Council approval of the attached resolutions.

III. FISCAL IMPACTS:

The fiscal impacts of the budget are specified in the FY2018 Budget Resolution and

indicate a balanced budget. The fiscal impact of individual fees are realized over the course of the fiscal year and are calculated as a part of the total budget revenues.

IV. BACKGROUND INFORMATION:

Resolution 12-17-30: The attached budget resolution and attached complete budget represent months of work dedicated to reaching economic sustainability for the City of Cordova, as outlined in the Cordova Strategic Action Plan. Highlights of the attached documents include:

- Stabilized raw fish tax estimate of \$800,000 as discussed during strategic planning.
- A new 4 cent per gallon Motor Vehicle Fuel tax, raising \$176,000.
- An elimination of the timely sales tax payment rebate, raising \$30,000.
- An increase in the cap for single sales from \$3,000 to \$7,500, raising \$125,000.
- A small property tax increase, raising \$63,000.
- Sustainable level of Transfers to other entities; \$2,385,287.
-

The FY2018 Budget is less than \$80,000 higher than the FY2017 budget. Through a combination of cost reductions and small revenue increases, some degree of sustainability has been achieved, which was one of the primary goals of the Strategic Planning process. This combination has allowed the City Council to eliminate any projected transfers from the Permanent Fund. In FY2017, a Permanent Fund transfer of \$876,000 was required. The FY2018 Budget represents an adjustment in philosophy and practice, working toward solid and sustainable economic health by FY2020.

Resolution 12-17-31: There are very few changes in the FY2018 fee schedule. Small changes were made to impound fees and there have been several Cordova Center fees changes, based upon a full year of experience in FY2017. Perhaps the largest proposed change is an approximate 10% increase in annual moorage fees. Wharfage and Dockage fees also increased based upon use. Many of the fees are intended to support the various Enterprise Funds.

V. LEGAL ISSUES:

None at this time.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None at this time.

VII. SUMMARY AND ALTERNATIVES:

Approved the Resolutions
Deny the Resolutions
Propose other alternatives

A memo from Susan Bourgeois, CMC, City Clerk

DATE: November 29, 2017

TO: City Council & Public

SUBJECT: Resolutions 12-17-30 & 12-17-31

Before the public tonight for public hearing and then before City Council for action at the Regular Meeting are the annual fee schedule resolution for 2018 and the 2018 budget adoption resolution.

Attached here are the pertinent pieces of City Charter and Code to consider.

Highlights are:

- Charter 5-3 required public hearing which was duly advertised beginning on Wednesday November 29 – one week prior to December 6.
- Code 1.18.010A – rate resolutions require a public hearing
- Code 1.18.010B4 – resolutions pass by majority of the quorum unless called out elsewhere in Charter or Code
- Code 3.12.080B – majority of all required for budget adoption (i.e. 4 yeses required), and whenever majority of all is required, votes shall be by roll call

Charter referring to Budget:

Section 5-2. - Budget: Preparation and submission.

At least five weeks before the beginning of the fiscal year, the city manager shall prepare and submit to the council a proposed budget for the next fiscal year, which shall contain detailed estimates of anticipated revenues (including surplus) and proposed expenditures for the year. The total of such proposed expenditures shall not exceed the total of such anticipated revenues. The budget shall be in such form and have such contents as the city manager deems desirable or as the council may require. The budget and any budget message accompanying it, shall be a public record in the office of the city clerk and shall be open to public inspection.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

Section 5-3. - Budget: Public Hearing.

The council shall hold a public hearing on the proposed budget. Notice of the time of the hearing shall be published at least one week prior to the hearing. Any interested persons shall have an opportunity to be heard for or against the estimates or any item therein. The council may continue the hearing as it deems necessary.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

Section 5-4. - Budget: Amendment—Adoption—Appropriations.

The council may insert, strike out, increase or decrease items in the budget, and may otherwise amend it; but the proposed expenditures shall never exceed the anticipated revenues therein. The council, by majority vote of all its members, not later than the third day before the beginning of the fiscal year, shall adopt the budget and make appropriations for such fiscal year. If the council fails to adopt the budget and make appropriations on or before that day, the budget, as submitted or as amended, as the case may be, shall go into effect and be deemed to have been fully adopted by the council, and the proposed expenditures therein shall become the appropriations for the next fiscal year. The appropriations, when made by the council by resolution or ordinance separate from the budget document, need not be in as great detail as the proposed expenditures in the budget; but appropriations shall never exceed the anticipated revenues in the budget.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

Section 5-5. - Budget: Funds other than the general fund.

The budget herein provided for shall include the general fund, and may also include other funds but in separate estimates. Budgets for other funds which are deemed to require formal budgeting, may also be prepared, considered, and adopted separately from the budget of the general fund.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

Section - 5-22.

There shall be established as a separate fund within the finances of the City of Cordova to be known as Cordova General Reserve Fund and administered by city code, charter and state laws. The purpose for establishment of the fund is to provide for a continuing source of funding for capital and operating expenses for the city. The council may not consider any revenue from the fund as anticipated revenue for the purpose of funding operating expenses when preparing and approving the budget. The establishment of the fund is intended to assist in minimizing the tax burden to the citizens of Cordova, and preserve in trust assets of the city for the benefit of

present and future generations of Cordova residents. The council may, from time to time, make deposits to the fund in the same manner as it makes other appropriations. Any funds received by the city from any source may be deposited into the fund. The fund principal, once established, shall be appropriated only by ordinance. An ordinance to appropriate funds from the principal of the Cordova General Reserve Fund shall require the favorable roll call vote of all seven city council members, or six city council members and the mayor, the results to be entered into the journal. The mayor shall be allowed to vote only if exactly six (6) council members vote in favor of any such ordinance.

(Added by Resolution 87-51, 1987, and amended by Resolutions 5-95-39 and 5-95-50, approved by voters on July 19, 1995).

City Code referring to Resolutions

1.18.010 - Resolutions.

- A.** Resolutions are acts of council which are not required to be enacted by an ordinance, such as authorizing a municipal official to undertake certain acts and acts not being of a permanent nature. Resolutions creating or establishing rates shall require adequate public notice with one public hearing before passage. Resolutions are formal acts of council required in accordance with charter, code, state and/or federal law.
- B.** All resolutions are a permanent record of the city and shall bear the following:
 - 1. The heading "City of Cordova, Alaska";
 - 2. Serial number as "Resolution _____":
 - a. Annually the serial number first number(s) shall denote the month; the second number(s) shall denote the year; and the third number(s) shall denote consecutive numbers indicating the total number of resolutions passed during a calendar year;
 - 3. Resolving clause "PASSED AND APPROVED THIS _____ DAY OF _____, _____(YEAR)" with designated lines for the mayor and clerk's signatures;
 - 4. Passage of a resolution may be by a majority vote of a quorum present unless specifically required by charter or code to require a majority vote of all the members of the city council.

(Ord. 723, 1994).

City Code referring to votes required:

3.12.080 - Meetings—Passage of proposals.

A majority of the members of the council shall constitute a quorum. Any action the council is authorized or required to take under the Charter or this code may be taken by favorable vote of a majority of the quorum except as follows:

- A. A majority of all members of the council shall be required for final passage of an ordinance, in accordance with Article II, [§ 2-13](#) of the Charter;
- B. A majority of all the members of the council shall be required to adopt a budget and make appropriations for the next fiscal year in accordance with Article V, [§ 5-4](#) of the Charter;
- C. A majority of all the members of the council shall be required for the transfer of unencumbered appropriations in accordance with Article V, [§ 5-6](#) of the Charter;
- D. An appropriation from the city general reserve fund must be in accordance with [Section 5.44.060](#);
- E. Concurring vote of four members shall be necessary when the council sits as a board of adjustment in accordance with [Section 3.40.100](#);
- F. Vacancies in the office of mayor and council membership shall be filled by majority vote of the council's remaining members in accordance with Article II [§ 2-10](#) of the Charter;
- G. The city manager shall be appointed or removed by a vote of a majority of all council members, in accordance with Article III, [§ 3-1](#) of the Charter;
- H. A majority of all the members of the council shall be required to create an office or position of employment or to incur an expenditure of funds for purposes not specifically included in an approved budget.

The council shall vote on a roll call vote where a majority of all members is required, or upon request of any council member. The results of all votes shall be entered into the minutes of the meeting.

(Ord. 665, 1989).

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-17-30**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
ADOPTING AN OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2018
AND APPROPRIATING THE AMOUNT OF \$14,843,052 AS SUMMARIZED
PURSUANT TO THE FOLLOWING TABLE**

FUND	REVENUES	PLUS INTERFUND TRANSFERS IN	LESS INTERFUND TRANSFERS OUT	TO or (FROM) RESERVE	APPROPRIATION
General Fund	\$10,374,248	\$512,754	\$77,147	\$0	\$10,374,248
Permanent Fund	\$465,184	\$38,984	\$0	\$504,168	\$0
Fire Dept Vehicle Acquisition Fund	\$75,000	\$0	\$0	\$67,500	\$7,500
Vehicle Removal Fund	\$0	\$0	\$0	<\$16,301>	\$16,301
Governmental Capital Projects	\$117,940	\$77,147	\$0	\$0	\$117,940
Governmental Funds Total	\$11,032,372	\$628,885	\$77,147	\$571,668	\$10,515,989
Harbor & Port Enterprise Fund	\$1,450,536	\$0	\$365,566	\$0	\$1,450,536
Harbor Fund Dep'n Reserve	\$0	\$150,000	\$0	\$150,000	\$0
Sewer Enterprise Fund	\$1,000,233	\$0	\$210,814	\$0	\$1,000,233
Sewer Capital Projects	\$0	\$0	\$0	\$0	\$0
Sewer Fund Dep'n Reserve	\$0	\$100,000	\$0	\$100,000	\$0
Water Enterprise Fund	\$720,755	\$15,000	\$130,032	\$0	\$720,755
Water Capital Projects	\$0	\$0	\$0	\$0	\$0
Water Fund Dep'n Reserve	\$0	\$50,000	\$0	\$50,000	\$0
Refuse Enterprise Fund	\$1,083,089	\$0	\$246,576	\$0	\$1,083,089
Refuse Dep'n Reserve	\$0	\$50,000	\$0	\$0	\$0
Refuse Fund - Landfill	\$0	\$50,000	\$0	\$50,000	\$0
Odiak Camper Park Fund	\$75,456	\$0	\$13,750	\$3,006	\$72,450
Enterprise Funds Total	\$4,330,069	\$415,000	\$966,738	\$353,006	\$4,327,063
TOTALS APPROPRIATION	\$15,362,441	\$1,043,885	\$1,043,885	\$924,674	\$14,843,052

WHEREAS, the City Manager submitted his proposed FY18 Operating Budget; and,

WHEREAS, the City Council has conducted work sessions reviewing the proposed 2018 budget, and submitted its recommendations, and held a public hearing on December 6, 2017 on the proposed 2018 operating & capital budget; and

WHEREAS, in the amount appropriated from the General Fund, **\$1,500,000** is included for the Cordova Public Schools.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby adopts the City Operating and Capital Budgets and appropriates such funds for FY18, for the period of January 1, 2018 to December 31, 2018, in the amount of **\$14,843,052.**

BE IT FURTHER RESOLVED that all unencumbered balances remaining in each fund as of January 1, 2019 shall be transferred to the unappropriated fund balance of the respective fund from which appropriated.

PASSED AND APPROVED THIS 6th DAY OF DECEMBER, 2017

Clay R. Koplin, Mayor

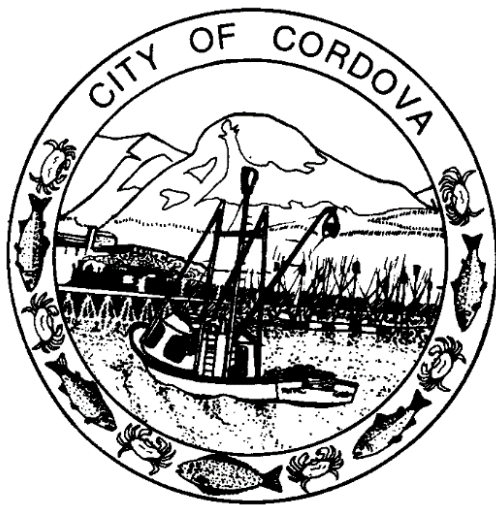
ATTEST:

Susan Bourgeois, CMC, City Clerk

DRAFT

11/29/17

2018 BUDGET



CITY OF CORDOVA

2018 DRAFT OPERATING BUDGET

(11/29/17)

Mayor

Clay Koplin

City Council

James Burton

Kenneth Jones

Jeff Guard

Robert Beedle

Vacant

David Allison

James Wiese

City Manager

Alan Lanning

Finance Director

Jon Stavig

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CITY OF CORDOVA, ALASKA
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**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

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BUDGET OVERVIEW

2018 BUDGET EXECUTIVE SUMMARY

SUBJECT: Fiscal Year (FY) 2018 Budget Executive Summary:

From: Alan D. Lanning, City Manager

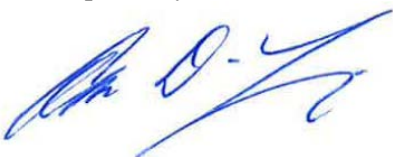
The preparation of the FY2018 budget represents a significant divergence from years past. The Cordova City Council completed an extensive, month's long strategic planning process in the early part of 2017 and adopted, by resolution, the Cordova Strategic Action Plan (CSAP) 2017. The core principle identified in the CSAP 2017 is Economic Sustainability as an effort to move forward with in the future. The CSAP 2017 is included within this budget document. Economic Sustainability as the core value assumes three major changes to the City's budgeting strategy. The first major philosophical change is past reliance upon State and Federal funding. While both sources of funding will continue to be pursued, they will not be counted on as reliable sources of annual income. As examples, "Timber Receipts" and State debt service reimbursements have accounted for nearly \$1 million in unrealized revenue. The second major philosophical change is self-reliance. It will be important for the City to put in place, policies and financial disciplines necessary for the City to function on its own, using revenues produced locally and sustainable locally. The third major philosophical change will be the arrival at some nexus of staff and operations, whereby each area is sustainable on an annual basis, but still providing superior service levels. This financial/operation nexus is anticipated to be fully realized by 2020.

Many other efforts and partnerships are necessary for an Economically Sustainable budget. The City is working to partner with other agencies and entities to produce efficiencies. The City is working on projects with the Prince William Sound Science Center concerning a new location and potential campus. The City is working closely with Cordova Electric Cooperative to provide sustainable power and reliable power grid improvements, through the National Renewable Energy Laboratory and other partners. The City is working with the Copper River Watershed Project on a more sustainable recycling effort. The City is working closely with Cordova Community Medical Center (CCMC) in an ongoing effort to create efficiencies, including sharing staff positions and implementing purchasing efficiencies. Both the City of Cordova and CCMC continue to partner on medical insurance, creating cost savings and maintaining benefit levels for City and CCMC staff. City projects will be minimal, with the Adams St. sidewalk project being the most visible.

The ongoing State fiscal crisis necessitates a conservative fiscal approach, which includes an examination of service delivery, taxes and fees. FY2018 and FY2019 will also be challenging years, but the City of Cordova remains hopeful the State of Alaska will solve its budget crisis, some federal funding sources will be reauthorized and internal planning will create sustainability and efficiency. However, any State or federal funds realized will be project specific. Even with those improvements, the City of Cordova must reduce its financial footprint and work toward a sustainable local economy, relying less upon State and federal resources as ongoing sources of funding and maintaining a local tax base that can sustain the community and yet provide affordability to those that work within the community. With a dedicated and experienced City staff and a proactive and involved City Council, we believe Cordova will meet its challenges and both sustain and thrive.

Thanks to those who assisted in preparing this document by submitting data and information and a special thanks to Jon Stavig & Leif Stavig.

Most Respectfully,



Alan D. Lanning
City Manager

RESOLUTION 12-17-30

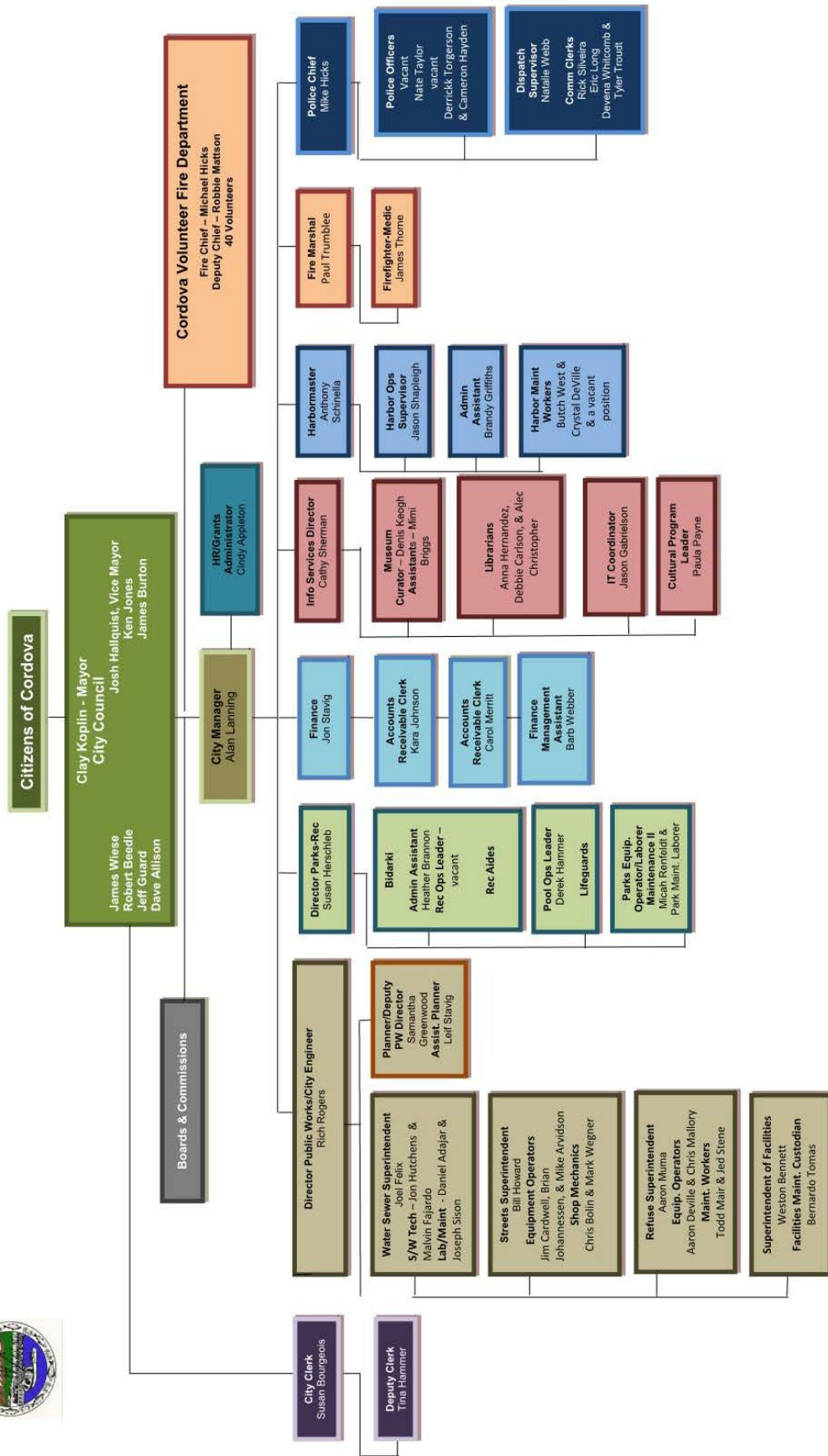
Resolution to be inserted upon approval.

2018 BUDGET SCHEDULE

5/15/2017		Staff prepares budget narratives, goals and objectives, budget plans.
8/2/2017		Departments receive excel budget worksheets.
8/22/2017		Departmental budget worksheets due. Rate analyses due.
8/24-25/2017		Dept. Heads meet with Finance Director to work out details of Dept. Budgets and fee structure. Dept.'s deadline to submit completed budget worksheets, including narratives, line item justifications and capital items or projects, and written explanation of additional personnel, wage increases, fee changes, and significant changes in operation budgets to Finance Director.
8/29/2017	Council Work Session	Council has 1 st work session and staff presentation regarding 2018 budget.
9/1/2017		Human Resources provides budget of personnel costs to City Manager & Finance Director.
9/6/2017	Council Work Session	Council Work session. Review of 2018 Budget and related documents.
9/20/2017	Council Work Session	Continuing review of 2018 Budget and related Documents.
10/4/2017	Council Work Session	Presentation of FY2018 Budget and continuing review of 2018 Budget and related Documents.
10/18/2017	Council Work Session	Continuing review of 2018 Budget and related Documents.
11/1/2017	Council Work Session	Continuing review of 2018 Budget and related Documents.
11/15/2017	Council Work Session	Continuing review of 2018 Budget and related Documents.
12/6/2017	Council Regular Meeting	Resolution and supporting documentation adopting the FY2018 Budget.

ORGANIZATION CHART

As of October 1, 2017



CORDOVA STRATEGIC ACTION PLAN 2017



**CORDOVA
STRATEGIC
ACTION PLAN
2017**



**ECONOMIC
SUSTAINABILITY**

STRATEGIC PLAN PRIORITIES

- Financial Plan
- Economic Development
- Support Partnerships
- Infrastructure
- Internal Services

FINANCIAL PLAN

- Implement 20/20 budget Plan
 - Self-Sustaining Budget
 - Staffing Reorganization Tied To Budget Model
 - Increase Operational Budgets to 2016 Level
 - Taxes-Exemptions/Exceptions Review/Implementation
- CSD Full Funding Goal-Based on Available Funding
- CCMC-Sustainable Financial Model
- Comprehensive Rate Analysis-All Funds
- Pursue Grant Funding
- Sustainable Economic Model-Self Reliance

ECONOMIC DEVELOPMENT

- Tourism Promotion
- Event Development - Conferences
- Staffing Expertise
- Eco-Tourism
- Grow/Maintain Current Events/Festivals
- Improve Marketing and Marketing Tools-Regional
- Fishery Support/Harbor Improvement/Growth
- Additional Economic Development Partners
- Cordova Center Utilization

SUPPORT PARTNERSHIPS

- Build/Maintain Strong Partnerships
- Project Collaboration
 - Chamber Move
 - Crater Lake
 - USFS Special Use Permits
 - USCG FRC (Cutter)
 - PWSSC Potential Move and Land
 - Whitshed Sidewalk Projects
 - NVE and Private Partnerships

INFRASTRUCTURE

- Sidewalks-Adams St./Sidewalk Plan/Whitshed
- Water System-Additional Capacity-Crater Lake
- Street Improvements-Phase II Plan
- Foster Partnerships
- Expand Odiak-RV Spaces
- Oil Reuse Project-Partnerships
- Ski Hill Summer Use
- Code Review: Chpt. 16-17-18
- Comprehensive Plan Review
- Code Review Chpt. 4
- Provide Modern Comprehensive Infrastructure
- Land availability/development

INTERNAL SERVICES

- Staffing to 20/20 Plan
- Reorganize to 20/20 Plan
- Review Code Chap. 16-17-18
- Review Code Chap. 4
- Review Comprehensive Plan
- Program Evaluations/Work Flow Analysis
- Process Improvements
- Staff Training and Development

STRATEGIC WORK PLAN

■ 2017 Action Items

- Tax Review and Implementation
- Rate Studies-All Funds
- Adams St. Sidewalk Project
- Redefined Budgeting Process-May
- Begin Tourism/Marketing Efforts/Event ID
- Develop Service Delivery System Efficiencies
- Waste Oil Project-2017 Phase I-Centrifuge and Building Configuration
- Promote conferences through City, CCMC, CSD
- Evaluation of Partnerships
- Complete Strategic Plan 2017
- CIP Cross Reference-Capital Priorities

STRATEGIC WORK PLAN

■ 2018 Action Items

- Comprehensive Plan Review
- Chapter 4 Review
- Chapter 18 Review (16 & 17 To Follow)
- Waste Oil Project 2018 Phase II-System efficiency
- Reorganization Phase I-System efficiencies
- Marketing Event Promotion Phase I-Brainstorming
- Project Development-RV Park
- Marketing-Promotion Improvements

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

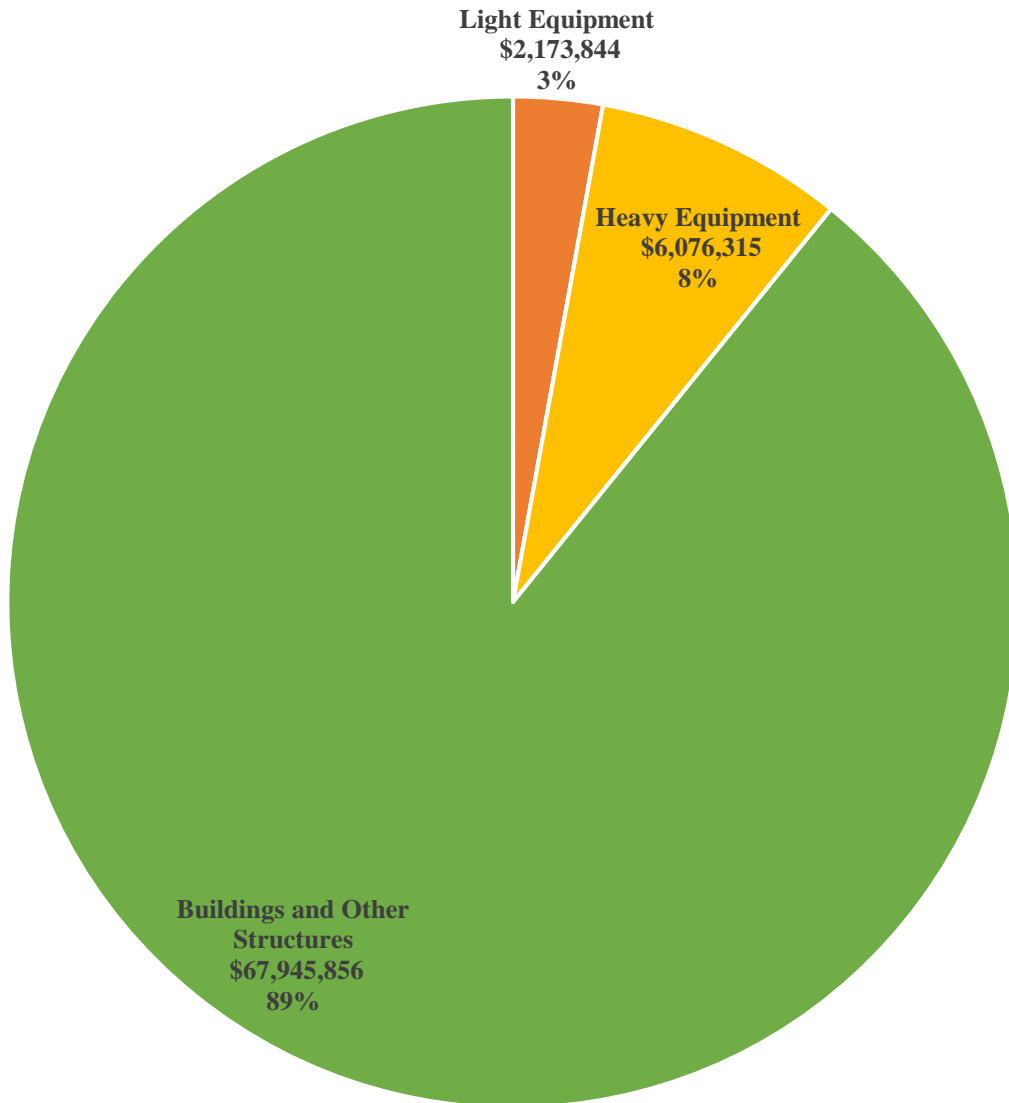
EQUIPMENT LIST

<i>Model Year</i>	<i>Make</i>	<i>Model</i>	<i>Department</i>	<i>Replacement Cost</i>	<i>Estimated Life</i>	<i>Estimated Replacement Date</i>	<i>Service Years Remaining</i>	<i>Current Condition</i>
2005	Ford	Focus	Admin	\$22,000	10	2015	-3	Good
1942	Ford	Fire Truck	Fire	\$650,000	30	1972	-46	Antique
1984	Pierreville	Fire Truck	Fire	\$650,000	20	2004	-14	Fair
1994	Kawasaki	Mule-Mini	Fire	\$25,000	15	2009	-9	Good
2003	Ford	F350	Fire	\$50,000	10	2013	-5	Good
2004	Chevrolet	Silverado	Fire	\$65,000	10	2014	-4	Good
1997	Ford	E350	Fire	\$200,000	20	2017	-1	Good
2003	Saber	Fire Truck	Fire	\$650,000	20	2023	5	Good
2005	International	Fire Truck	Fire	\$600,000	20	2025	7	Good
2005	International	Heavy Rescue	Fire	\$650,000	20	2025	7	Good
2005	Honda ATV	TXR500FMG	Fire	\$12,000	20	2025	7	Good
2005	Honda ATV	TXR500FMG	Fire	\$12,000	20	2025	7	Good
2007	Ford	E-450	Fire	\$200,000	20	2027	9	Good
2004	Haulmark	MCI trailer	Fire	\$32,000	20	2024	6	Good
2004	Haulmark	Snow machine Trailer	Fire	\$15,000	20	2024	6	Good
2005	Cargo Mate	Hazmat Response Trailer	Fire	\$25,000	20	2025	7	Good
2011	Blazer	City EM Trailer	Fire	\$16,000	20	2031	13	Good
2000	Ford	F250	Harbor	\$35,000	10	2010	-8	Needs Replacement
2003	Ford	F550	Harbor	\$45,000	10	2013	-5	Good
2006	Ford	F250	Harbor	\$35,000	10	2016	-2	Good
1998	Melroe	873 Bobcat	Harbor	\$65,000	20	2018	0	Good
2001	Genie/Man-Lift	Z-Boom, Z-45/25J	Harbor	\$25,000	20	2021	3	Good
2008	Marine Travel Lift	150CII	Harbor	\$775,329	15	2023	5	Good
2015	Ford	F250	Harbor	\$35,000	10	2025	7	Good
2010	Heavy Weather	Skiff 18' w/outboard	Harbor	\$30,000	15	2025	7	Good
1993	Chevrolet	Astro	Parks & Rec	\$30,000	10	2003	-15	Needs Replacement
1990	Bluebird	Bus	Parks & Rec	\$100,000	15	2005	-13	Fair
1995	Gmc	Vandura	Parks & Rec	\$25,000	10	2005	-13	Fair
2008	Ford	F250	Parks & Rec	\$35,000	10	2018	0	Good
2002	SkyJack	SJPX30 Man lift	Parks & Rec	\$6,500	20	2022	4	Fair
2008	Ldtd	Utility Trailer	Parks & Rec	\$10,000	20	2028	10	Good
2008	Ldtr	Utility Trailer	Parks & Rec	\$5,000	20	2028	10	Good
2011	KUBOTA TRACTOR	B3030HSDC	Parks & Rec	\$34,515	15	2026	8	Good
2007	Ford	Expedition	Police	\$65,000	10	2017	-1	Good
2008	Ford	Expedition	Police	\$65,000	10	2018	0	Needs Replacement
2008	Ford	Expedition	Police	\$65,000	10	2018	0	Fair
2008	Chevrolet	Tahoe	police	\$16,000	10	2018	0	Good
2010	Ford	Expedition	Police	\$65,000	10	2020	2	Good
2015	Ford	Explorer	Police	\$55,000	10	2025	7	Good
1991	Ford	L-8000	Public Works	\$80,000	15	2006	-12	Good
1988	International	S Series 1954	Public Works	\$150,000	20	2008	-10	Good
1989	Entyre	Chip Spreader	Public Works	\$100,000	20	2009	-9	Fair
1997	Ford	Cf7000	Public Works	\$315,000	15	2012	-6	Needs Replacement
2005	Ford	Expedition	Public Works	\$45,000	10	2015	-3	Needs Replacement
2005	Ford	Expedition	Public Works	\$45,000	10	2015	-3	Needs Replacement
1987	Ford	12Cy	Public Works	\$118,000	30	2017	-1	Needs Replacement
1999	Cat	IT62G Loader	Public Works	\$300,000	20	2019	1	Fair
2009	Chevrolet	Pickup	Public Works	\$30,849	10	2019	1	Good
2000	Freightliner	Fls112R	Public Works	\$170,000	20	2020	2	Good
2011	Ford	F250	Public Works	\$35,000	10	2021	3	Good
2012	Ford	F250	Public Works	\$35,000	10	2022	4	Good
2002	Dynapac	Roller	Public Works	\$60,000	20	2022	4	Good
2003	Cat	Grader 163h	Public Works	\$375,000	20	2023	5	Good
2009	HP	DesignJet T1200	Public Works	\$10,000	15	2024	6	Good
2009	Contex	SD 4450	Public Works	\$10,000	15	2024	6	Good
2006	RamVac	CM3600 Vacuum Trailer	Public Works	\$170,000	20	2026	8	Good
2009	Mack	Gu813	Public Works	\$136,108	20	2029	11	Good
2010	Volvo Loader	L120F	Public Works	\$300,000	20	2030	12	Good
2014	Motor Grader	140M2	Public Works	\$378,000	20	2034	16	Good

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Model Year</i>	<i>Make</i>	<i>Model</i>	<i>Department</i>	<i>Replacement Cost</i>	<i>Estimated Life</i>	<i>Estimated Replacement Date</i>	<i>Service Years Remaining</i>	<i>Current Condition</i>
2014	Ray-Tech Infrared	Combination Reclaimer & Pavement Heater	Public Works	\$100,000	20	2034	16	Good
2014	Wacker Roller	RD 12A-90	Public Works	\$20,000	20	2034	16	Good
?	Rex Works	Drum Compactor	Public Works	\$70,000	20	?	?	Fair
1989	Cat	950 E Loader	Refuse	\$300,000	20	2009	-9	Needs Replacement
1997	Mack	Refuse Packer	Refuse	\$240,000	15	2012	-6	Needs Replacement
2000	Melroe	Bobcat 963 Loader	Refuse	\$80,000	15	2015	-3	Needs Replacement
2005	Ford	F-450	Refuse	\$50,000	10	2015	-3	Fair
2000	Freightliner	Refuse Truck	Refuse	\$150,000	15	2015	-3	Needs Replacement
2005	Chevrolet	Silverado	Refuse	\$34,600	10	2015	-3	Fair
2001	Whittke	40YD Front Loader	Refuse	\$230,980	15	2016	-2	Needs Replacement
2007	Peterbilt	320	Refuse	\$244,000	15	2022	4	Fair
2002	Hitachi	EX230LC	Refuse	\$200,000	20	2022	4	Fair
2004	Harris Badger	Baler	Refuse	\$600,000	20	2024	6	Needs Replacement
2014	Ford	F550	Refuse	\$110,000	10	2024	6	Good
2011	Gehl	Skid Steer Loader	Refuse	\$65,000	15	2026	8	Good
1999	Ford	F-450	Water Sewer	\$50,000	10	2009	-9	Good
2000	Ford	F250	Water Sewer	\$35,000	10	2010	-8	Needs Replacement
1992	Cat	436B Backhoe	Water Sewer	\$125,000	20	2012	-6	Needs Replacement
1992	Ford	Sewer Vac Truck	Water Sewer	\$330,000	20	2012	-6	Fair
2005	Chevrolet	Express	Water Sewer	\$35,000	10	2015	-3	Needs Replacement
2007	Ford	F150	Water Sewer	\$30,000	10	2017	-1	Fair
2011	Ford	F250	Water Sewer	\$35,000	10	2021	3	Good
2015	Ford	F250	Water Sewer	\$35,000	10	2025	7	Good
2007	Cat	DP49J	Water Sewer	\$45,000	20	2027	9	Good

EQUIPMENT, BUILDINGS, AND STRUCTURES VALUE



Light Equipment – Work Trucks, Trailers, Small Equipment, Etc.

Heavy Equipment – Loader, Bus, Fire Trucks, Etc.

Buildings and Other Structures – City Buildings, Water Tanks, Outbuildings, Etc.

FACILITY MAINTENANCE NEEDS

All rough order of magnitudes (ROM) are very approximate and currently not based on any proposals, engineer estimates, or bids and are not to be used for budgeting.

School Facilities

Mt. Eccles

Exterior Playground Restroom

ROM: \$10,000

The playground gets used year-round even when school is out. If the building is locked the children don't have an access to any restrooms. A few options exist to provide a summer portable toilet or build a restroom facility on or near the playground. Different solutions are being considered and discussed ranging from a portable toilet to a permanent restroom facility located outside. Depending on the solution it could require additional funding to construct a facility building.

High School

HVAC

ROM: \$30,000

The HVAC system at the High School has been reviewed by 2 HVAC contractors to review the condition of the system and the potential requirements to keep it operational. Proposals are forth coming and will provided additional details on items that need corrective action. Many items could be replaced and incorporated via attrition if needed.

Boilers

ROM: \$10,000

The building has 3 boilers and a used oil burner. The used oil burner is currently in the process of being rebuilt and will likely be back online before the winter. Of the other 3 boilers, the largest has been nonfunctional for numerous years and needs to be repaired prior to returning to an online status. The second boiler runs during the winter and generally meets the needs of the building. The 3rd boiler is undersized and acts as a back up to the 2nd boiler and often meets the needs during the off seasons. These boilers will need some maintenance to bring them up to 100%.

Gym Floor

ROM: \$260,000

There is an estimated 1,100 square feet of damaged gym floor in the high school gym. This section is payable by an insurance claim for leaking from roof damage. This has not been repaired in part because the remaining section of the gym floor is beyond its useable life and is in need of repair. The current gym floor is older and doesn't meet modern cushioning requirements. The preferred option would be to replace the full gym floor at an estimated cost of \$260,000.

Extended Storage Area

ROM: \$15,000

The High School building has limited storage areas for all the activities that go on in the building. The staff is considering constructing an exterior addition to the gym area where non-temperature sensitive items could be stored. The staff is looking at making this project a student class in which the design, permitting, and construction will all be done by the students. Some materials are likely going to be donated while others would still need to be purchased to complete the project. This project has not been approved or prioritized at this time.

Cordova Community Medical Center

Fire safety sprinkler system

ROM: \$150,000

The sprinkler pipes are original and over the years have started to corrode. On their last inspection, lots of areas of the pipe showed pitting. Some areas have been upgraded as needed but a full facility review needs to be done and replacement is likely in many locations. CCMC staff is currently in talks with Taylor Fire Protection for a budget number.

Underground Storage Tank

ROM: \$150,000

The fuel tank for CCMC is a large underground storage tank that has no record of leaking at this point. If there ever was to be a leak or failure of the tank the fuel would travel to waterways quickly. This tank needs to be removed from the ground and a new above ground tank needs to be installed. An above ground tank was quoted in 2014 and has been priced around \$36,000 just for the tank.

Relocation of Generators

ROM: \$150,000

The current generators are located on the basement level of the facility. Numerous inspections have recommended that the generators be relocated to an outside generator shed to meet current standards. At this point the generators are grandfathered in and are tested monthly.

Public Safety Building

Adjust Heating System

ROM: \$12,000

This building is not being used in the same manner that the heating system was designed for and new efficiencies are being considered to reduce the amount of oil being consumed. Solutions are being considered and the expense of this project could be reduced and potentially be funded in the facilities budget.

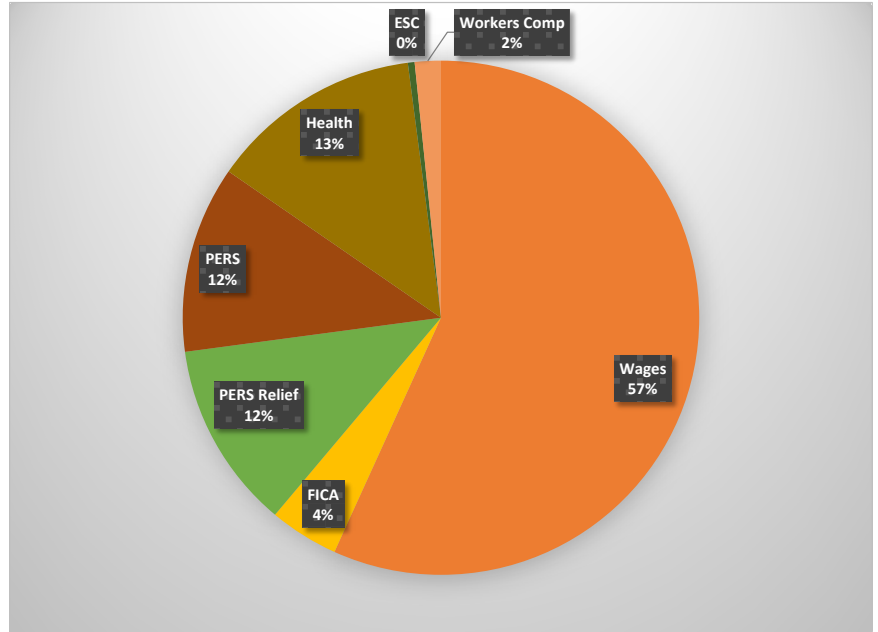
DEBT SERVICES SCHEDULE

City of Cordova Debt Service Schedule For 2018 Calendar Yr	School	School	School	School	School	School	Roads	Cordova Ctr	Sewer	Water
FUND	101	101	101	101	101	101	101	101	503 - SWR	504 - WTR
	AK Muni BB	AK Muni BB	AK Muni BB	AK Muni BB	AK Muni BB	AK Muni BB	AK Muni BB	AK Muni BB	State ADEC	State ADEC
	BK of NY	BK of NY	BK of NY	BK of NY	BK of NY	BK of NY	BK of NY	BK of NY	Clean Water	Drinking Water
	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	WWTP Loan	Wtr Loan
	2011 Series III	2010B II Taxable	S-2009-II	2015 One-C	2015 One-B	2015 One-A	2015 One-A	2015 Two-A	#261071	#261031
Principal 1/1/18	\$200,000	\$130,000	\$11,725,000	XXXX	\$370,000	\$1,630,000	\$2,610,000	\$1,100,000	\$207,133	17,972,133
	3/1/2018	2/1/2018	2/1/2018	4/1/2018	4/1/2018	4/1/2018	3/1/2018		2/1/2018	
Princ			730,000				95,000		69,044	
Int	4,750	3,019	34,594	246,725	7,400	36,512	58,225		3,107	
	9/1/2018	8/1/2018	8/1/2018	10/1/2018	10/1/2018	10/1/2018	9/1/2018			
Princ	45,000	40,000		75,000	180,000	65,000				
Int	4,750	3,019	18,169	246,725	7,400	36,512	56,325			
Principal 12/31/18	\$155,000	\$90,000	\$10,995,000	XXXX	\$190,000	\$1,565,000	\$2,515,000	\$1,100,000	\$138,089	16,748,089
Enterprise Funds			0		38,960			0	72,151	111,111
Governmental Funds	54,500	46,038	782,763	566,250	155,840	137,226	210,050	0	0	1,952,667
Total Debt Service P&I	54,500	46,038	782,763	566,250	194,800	137,226	210,050	0	72,151	2,063,778
Reimb DOE	32,700	\$32,226	\$886,360	XXXX	0			0	0	951,286
Interest Pd By Enterprise			2,960		2,960			0	3,107	
Total Paid by Ent Funds	0	0	0		38,960			0	72,151	111,111
Net Paid by GF	21,800	\$13,812	\$463,514		155,840	137,226	210,050	0	0	1,002,242

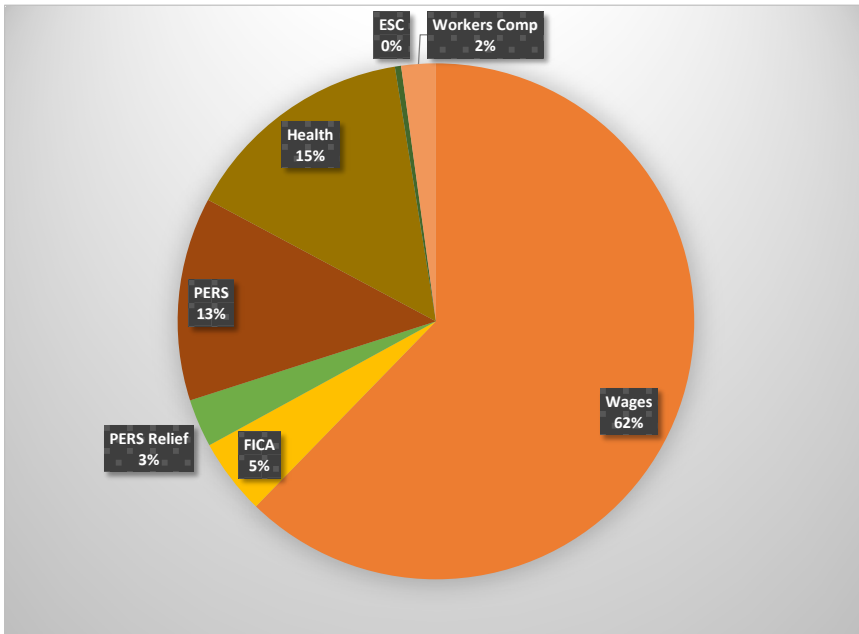
PERSONNEL COSTS

2015 PERSONNEL COSTS

Total Personnel Costs	\$7,114,446.00
Wages	\$4,038,575.00
FICA	\$308,951.00
PERS Relief	\$837,392.00
PERS	\$836,252.00
Health	\$947,277.00
ESC	\$30,035.00
Workers Comp	\$115,964.00



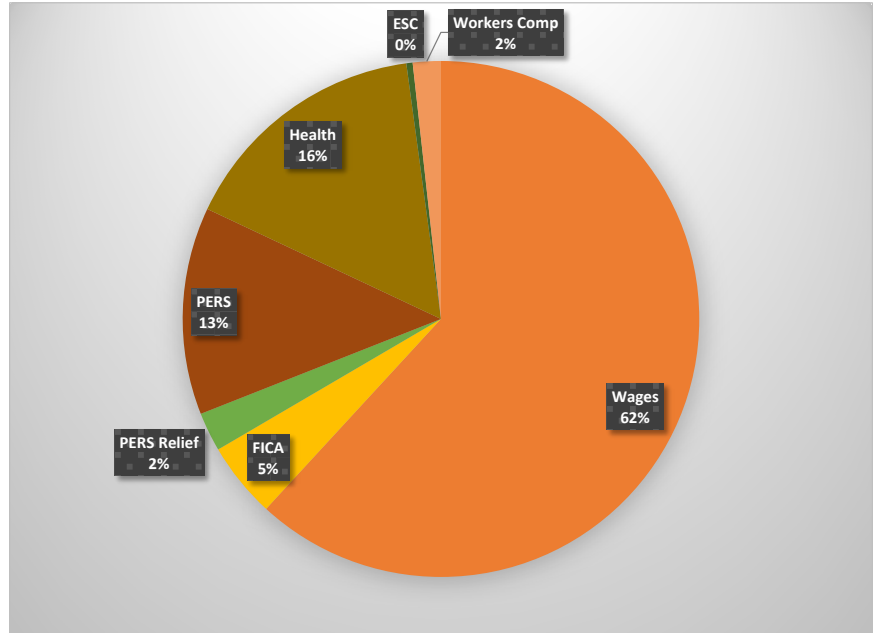
2016 PERSONNEL COSTS



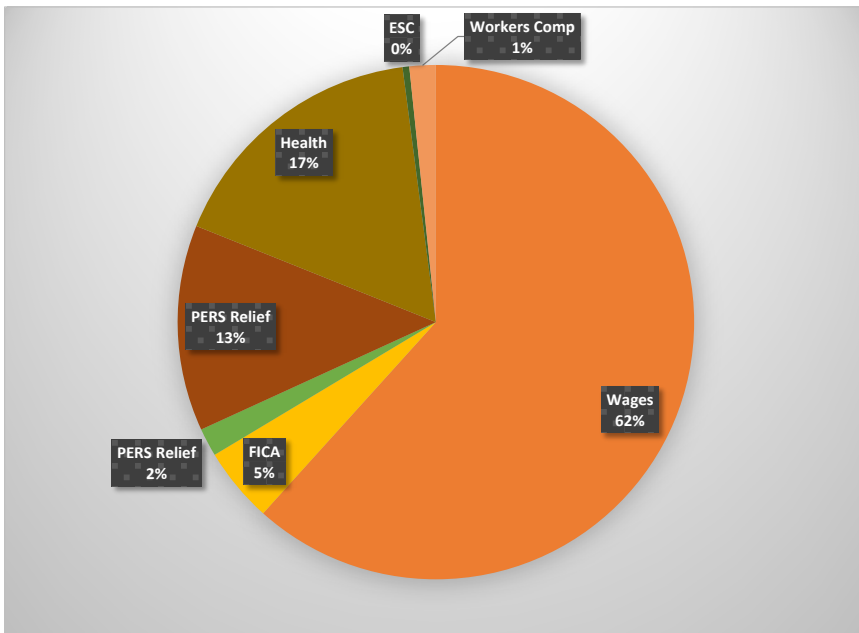
Total Personnel Costs	\$6,380,775.00
Wages	\$3,973,187.00
FICA	\$303,949.00
PERS Relief	\$192,132.00
PERS	\$814,433.00
Health	\$934,693.00
ESC	\$24,776.00
Workers Comp	\$137,605.00

2017 PERSONNEL COSTS

Total Personnel Costs	\$6,054,837.00
Wages	\$3,743,759.00
FICA	\$286,398.00
PERS Relief	\$148,123.00
PERS	\$787,129.00
Health	\$959,545.00
ESC	\$23,818.00
Workers Comp	\$106,065.00



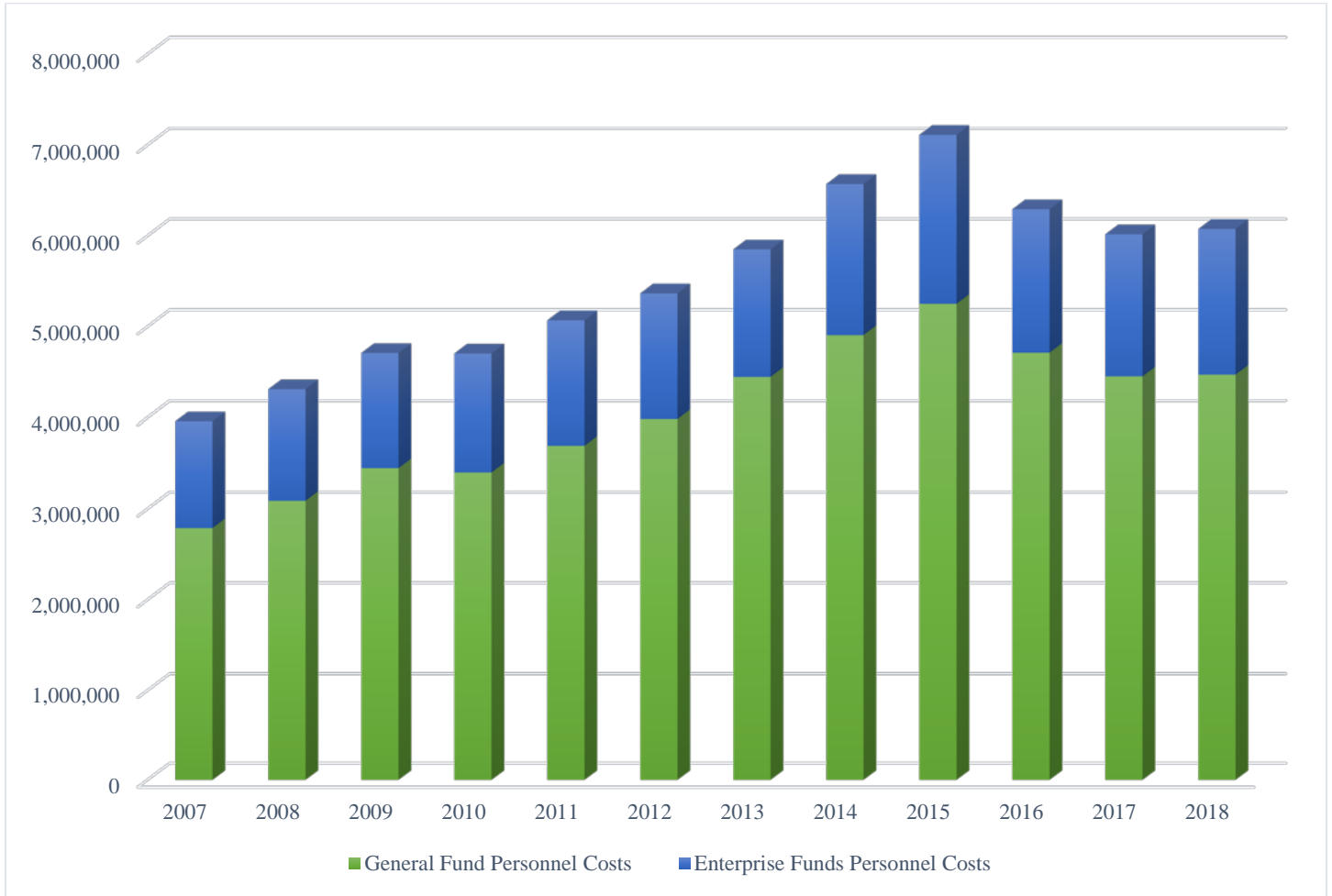
2018 PERSONNEL COSTS



Total Personnel Costs	\$5,942,218.00
Wages	\$3,663,732.00
FICA	\$280,276.00
PERS Relief	\$105,285.00
PERS	\$769,523.00
Health	\$1,000,613.00
ESC	\$24,849.00
Workers Comp	\$97,741.00

*Costs include enterprise funds

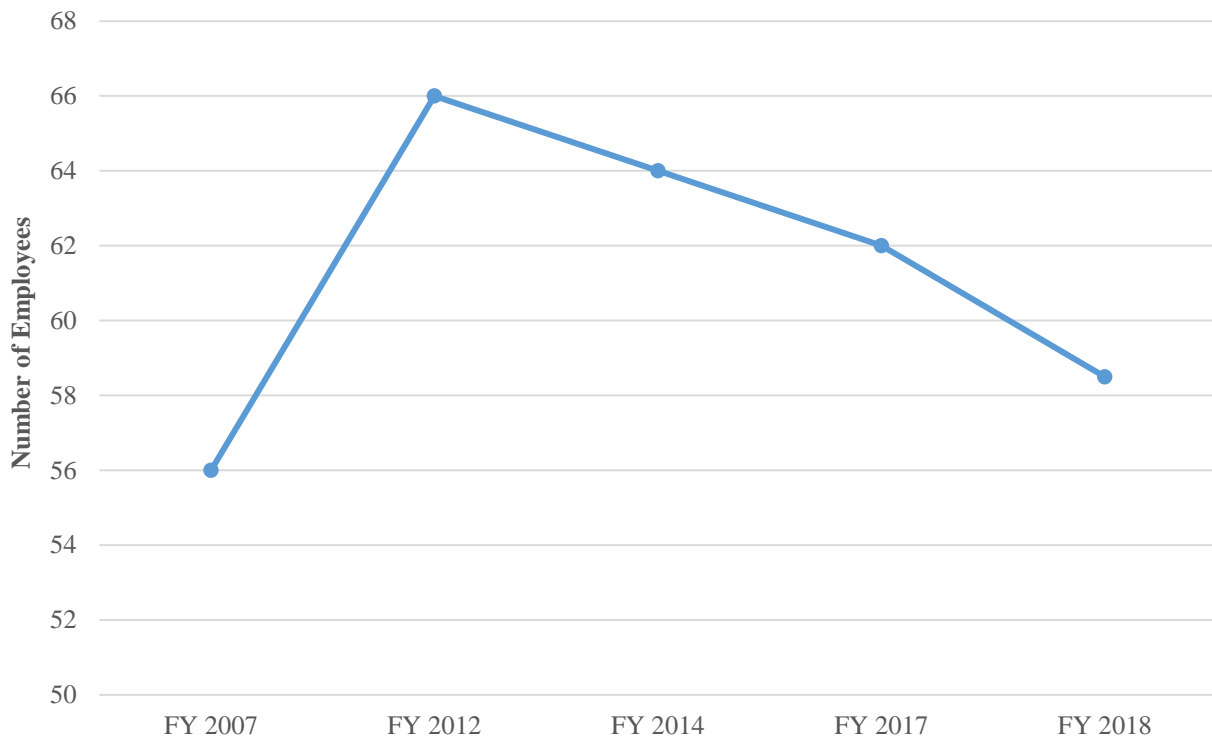
PERSONNEL COSTS 2007-2018



STAFFING PLAN

<i>Category</i>	<i>FY 2007</i>	<i>FY 2012</i>	<i>FY 2014</i>	<i>FY 2017</i>	<i>FY 2018 Budget</i>
City Manager	2	2	2	2	2
City Clerk	2	2	2	2	2
Public Safety	10	13	12	11	11
Fire	2	2	2	2	2
Parks and Rec	4	5	4	4	4
Harbor	6	6	6	6	6
Information Services	9	10	10	9	6.5
Finance	4	4	4	4	4
PW Admin	1	1	1	1	1
Facility Maint.	1	2	2	2	2
Streets	5	7	7	7	6
Water/Sewer	4	5	5	5	5
Refuse	5	5	5	5	5
Planning	2	2	2	2	2
Total	56	66	64	62	58.5

General Fund	36	43	41	39	36.5
Enterprise Funds	20	23	23	23	22

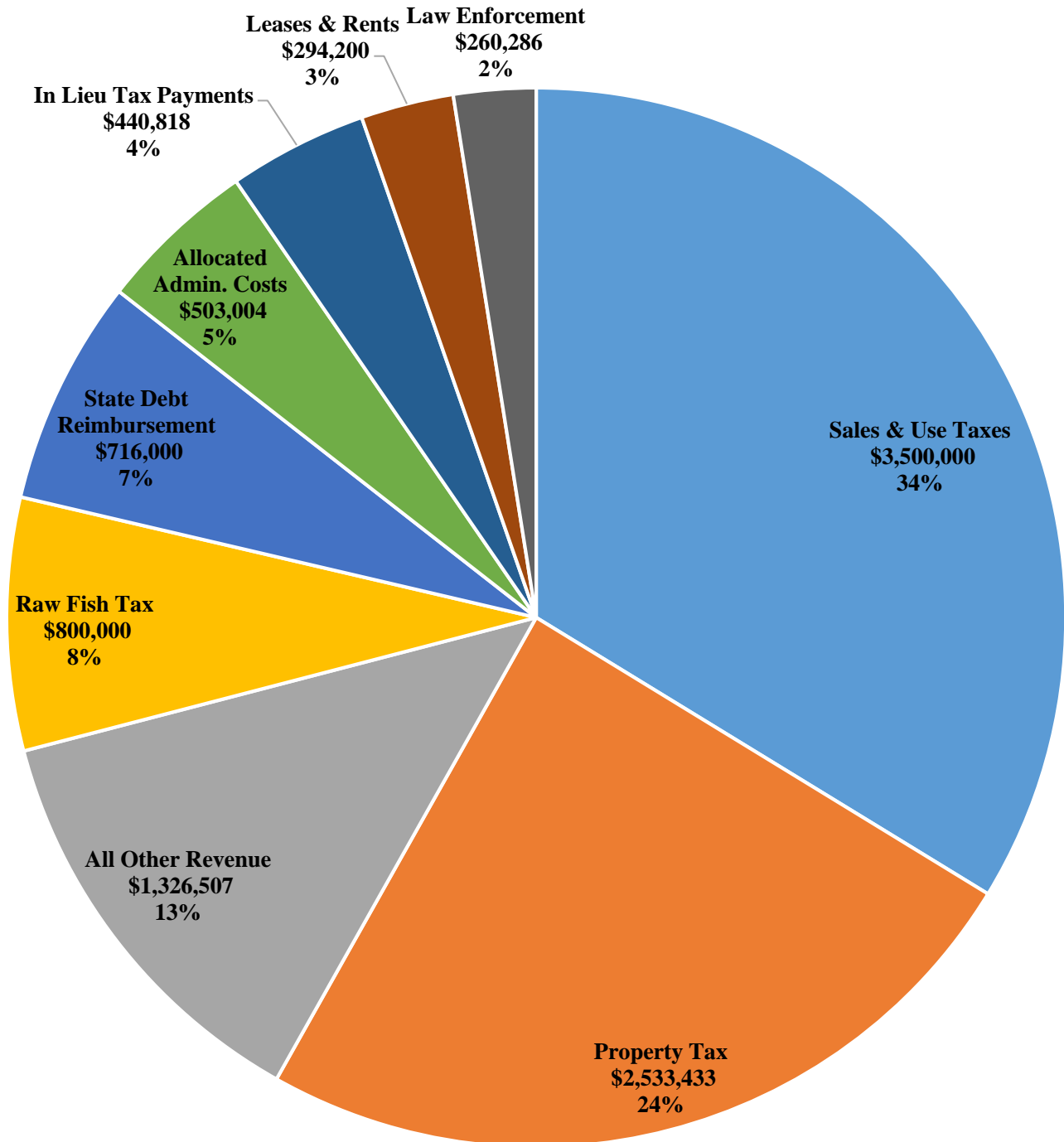


ACTIVE LAND AGREEMENTS

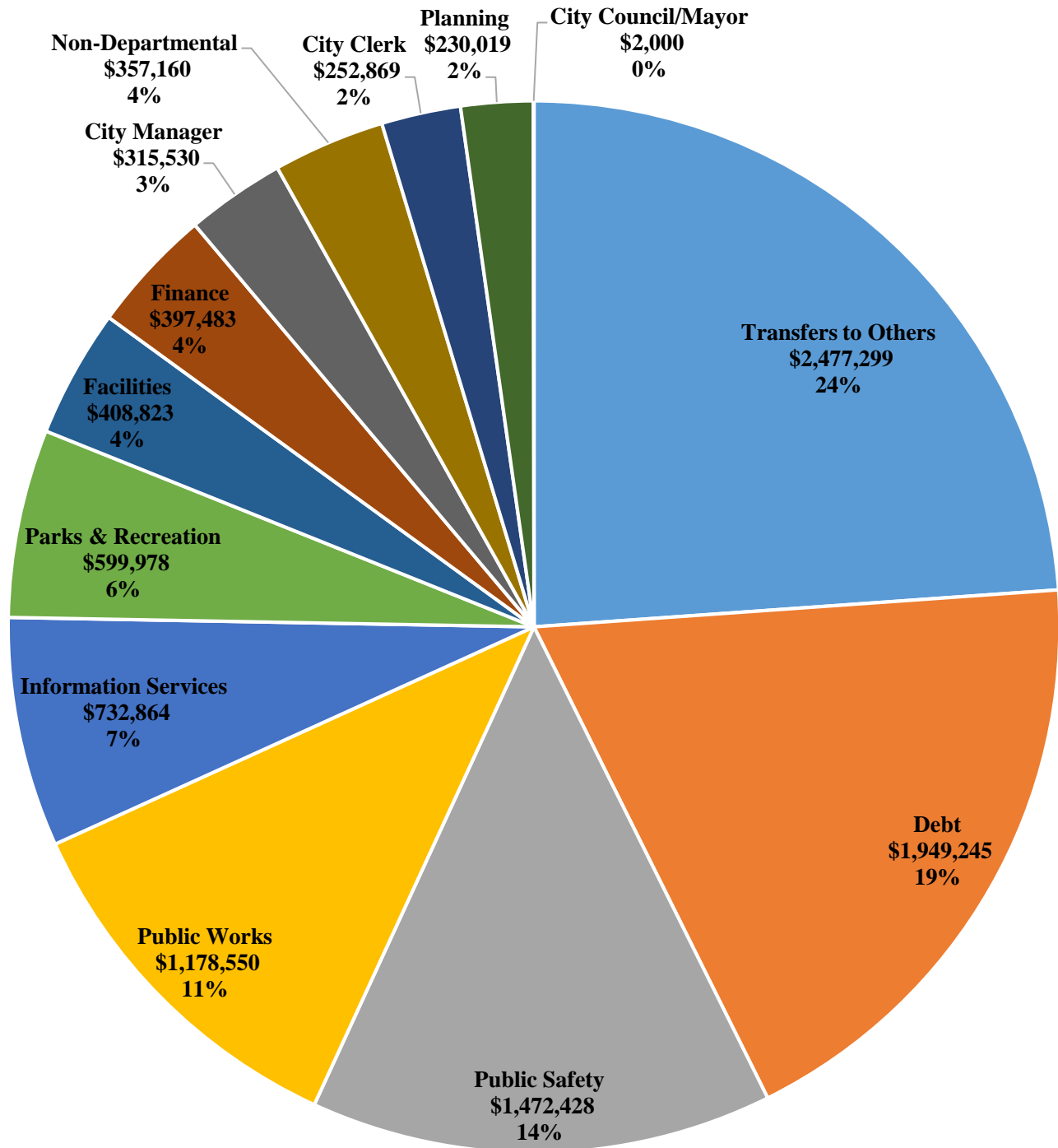
<u>Entity</u>	<u>Disposal</u>	<u>Location</u>	<u>Commencement</u>	<u>Expiration</u>
Prince William Sound Science Center	Lease	Portion of Lot 2 Block 7A, Tidewater Development Park	3/17/2014	12/31/2021
Prince William Sound Science Center	Lease	Portion Lot 3 Block 7A, Tidewater Development Park	1/1/2015	1/1/2020
Chamber of Commerce	Lease	Lot 3, 4, 5 Block 8, USS 449	1/1/2015	12/31/2019
Trident Seafoods	Lease	Portion of Lot 3 Block 7A, Tidewater Development Park	1/1/1993	1/1/2018
Alaska Department of Fish and Game	Lease	Lot 5A Block 3, Odiak Park Subdivision	8/1/2014	7/31/2034
Alaska Commercial Company	Lease	Portion of Lot 5 Block 1, South Fill Development Park	4/1/2014	3/31/2024
Alaska Commercial Company	Lease	Lot 4, 8, 9 Block 1, South Fill Development Park	9/1/1993	8/31/2018
Mobile Grid Trailers	Lease with Option	Lot 2 Block 7, North Fill Development Park	7/1/2015	7/1/2045
AT&T	Lease	Tract B, P-76-1, USS 449	6/1/2016	6/1/2019
Cordova Electric Co-op	Lease	Portion of ATS 220	8/1/1983	8/1/2018
Alaska Marine Lines	Lease	ATS 220	6/6/2006	6/6/2036
PWSCC	Lease	Space in High School	7/1/2013	7/1/2018
Shoreside Petroleum	Lease	City Dock	12/11/2012	12/11/2042
Cordova Telephone Cooperative, Inc.	Sublease	Tower on Tripod Hill	1/1/2015	8/3/2027
Copper Valley Wireless	Sublease	Tower on Tripod Hill	12/21/2010	12/21/2030
Sheridan Ski Club	Management Contract	Tripod Hill	7/14/2016	8/4/2027
U.S. Forest Service	Lease	Forest Service Dock in Harbor	5/31/1965	5/31/2020
State of Alaska DOT Ferry Terminal	Lease	Ferry Dock and Terminal	7/13/1995	7/12/2025
U.S. Coast Guard	Lease	T-pier Mooring	6/3/2002	9/30/2021
U.S. Coast Guard	Lease	Mooring and Dock Space (Old Harbor)	5/1/2007	9/30/2026
U.S. Coast Guard	Lease	Lot 2, Block 2 & a Portion of Lot 1, Block 3, North Fill Development Park	6/3/2002	9/30/2021
U.S. Coast Guard	Lease	Portion of Sorrel Road, North Fill Development Park	11/1/2007	9/30/2021
U.S. Coast Guard	Lease	Lot 1, Block 2, North Fill Development Park	11/1/2007	9/30/2021
Carl J. Arvidson and Margaret R. Arvidson	Lease with Option	Lot 13, Block 12, Original Townsite	11/1/2015	10/31/2020
Alpine Diesel	Lease	17,440 sq. ft. Portion of Shipyard	1/27/2016	1/27/2036
Leo Americus	Performance Deed	Lot 1-4, Block 42, Original Townsite	3/16/2012	N/A
Dan Nichols	Performance Deed	Lot 2, Block 3, Cordova Industrial Park	2/15/2013	N/A
Thai Vu and Camtu Ho	Performance Deed	Lot 6, Block 2, South Fill Development Park	2/25/2013	N/A
J & N Enterprises	Land Use Permit	Heney Trailer Court	4/1/2013	2/28/2032
Facility Contractors	Lease with Option	Old Library/Museum	5/10/2016	5/10/2046
Alaska State Troopers	Lease	Old City Hall Building	7/1/2016	6/30/2019
Copper River Watershed Project	Lease	South Fill Development Park	5/1/2017	5/1/2022
Trident Seafoods	Tideland Permit	ATS 220	5/8/2017	5/8/2022
Camtu's Alaska Wild Seafoods	Tideland Permit	ATS 220	4/16/2014	4/16/2019
Prime Select	Tideland Permit	ATS 220	10/1/2014	10/1/2019
Carl and Jane Jensen	Lease with Option	Lot 20, Block 23	6/1/2017	5/31/2020

GENERAL FUND SUMMARY

2018 GENERAL FUND REVENUE



2018 GENERAL FUND EXPENDITURES



Transfers to Others = Transfers to Others + Ski Hill

Public Safety = DMV + Law Enforcement + Jail Operations + Fire & EMS + Disaster Management

Public Works = PW Administration + Streets + Snow Removal + Equipment Maintenance + Cemetery Maintenance

Parks & Recreation = Parks Maintenance + Recreation – Bidarki + Pool

Non-Departmental = Non-Departmental + Interfund Transfers Out

Planning = Planning Department + Planning Commission

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

2018 GENERAL FUND BUDGET

<i>Account Title</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Revenue					
Taxes	6,091,398.41	6,053,973.97	5,665,649.22	6,346,500.00	6,801,751.00
Licenses & Permits	21,810.00	21,480.00	2,695.00	20,600.00	20,600.00
Other Governmental	2,988,828.57	1,992,123.63	1,163,857.08	891,195.00	1,291,195.00
Leases & Rents	232,435.01	301,834.01	237,857.27	294,200.00	294,200.00
Law Enforcement	270,872.45	203,872.65	149,065.64	247,353.00	260,286.00
D. M. V.	76,342.16	68,673.24	113,617.26	69,600.00	69,600.00
Planning Department Revenue	9,508.25	11,876.10	6,850.00	13,500.00	13,500.00
Recreation Dept Revenue	80,842.50	88,847.92	69,126.16	84,900.00	84,900.00
Pool Revenue	39,791.50	33,686.22	19,750.85	34,000.00	34,000.00
Sale of Property	10,272.00	2,388.25	6,869.06	12,000.00	12,000.00
Interfund Transfers In	772,043.80	399,769.41	1,317,082.99	1,399,090.24	512,754.00
Other Revenue	5,754,701.73	64,680.29	93,810.80	165,000.00	263,462.00
State Debt Service Reimbursmen	961,671.00	861,471.00	573,982.00	716,127.00	716,000.00
Total Revenue	17,310,517.38	10,104,676.69	9,420,213.33	10,294,065.24	10,374,248.00
Expense					
City Council	6,277.78	11,740.14	4,401.59	5,000.00	1,000.00
City Clerk	292,249.09	252,629.16	224,523.61	255,457.00	252,869.00
City Mayor	50.00	1,655.67	0.00	0.00	1,000.00
City Manager	389,374.41	360,636.35	272,700.83	305,528.00	315,530.00
Finance	447,554.97	395,594.72	327,555.05	398,291.00	397,483.00
Planning Department Expense	272,537.61	231,366.18	180,028.47	218,484.00	229,019.00
Planning Commission	2,715.91	1,592.05	0.00	0.00	1,000.00
Department of Motor Vehicles	76,472.23	82,706.92	42,744.75	57,048.00	58,207.00
Law Enforcement	1,103,800.74	953,787.24	697,314.31	859,639.00	875,591.00
Jail Operations	237,082.11	227,207.41	176,479.04	225,098.00	226,604.00
Fire & EMS	365,426.08	353,079.18	263,065.68	306,356.20	306,026.00
Disaster Management Dept.	12,225.01	15,444.78	1,276.66	4,500.00	6,000.00
Information Services	882,371.61	847,620.13	572,763.49	674,874.00	732,864.00
Facility Utilities	202,144.19	181,151.40	119,172.85	130,400.00	130,400.00
PW Administration	199,909.03	156,459.36	129,988.25	168,040.00	166,775.00
Facility Maintenance	255,576.83	267,311.27	252,982.45	275,697.00	278,423.00
Street Maintenance	712,960.53	759,401.18	530,069.34	683,008.04	639,657.00
Snow Removal	69,171.90	66,755.33	21,483.72	37,408.00	35,925.00
Equipment Maintenance	355,392.52	358,959.25	263,347.19	311,524.00	329,005.00
Parks Maintenance	154,977.31	132,589.20	75,028.18	80,682.00	81,496.00
Cemetery Maintenance Dept.	39,134.64	33,974.56	6,646.46	7,713.00	7,188.00
Recreation - Bidarki	351,458.46	338,566.35	236,208.00	283,977.00	283,300.00
Pool	339,548.65	272,516.57	204,056.89	218,772.00	235,182.00
Ski Hill	71,635.78	82,508.00	93,169.95	92,012.00	92,012.00

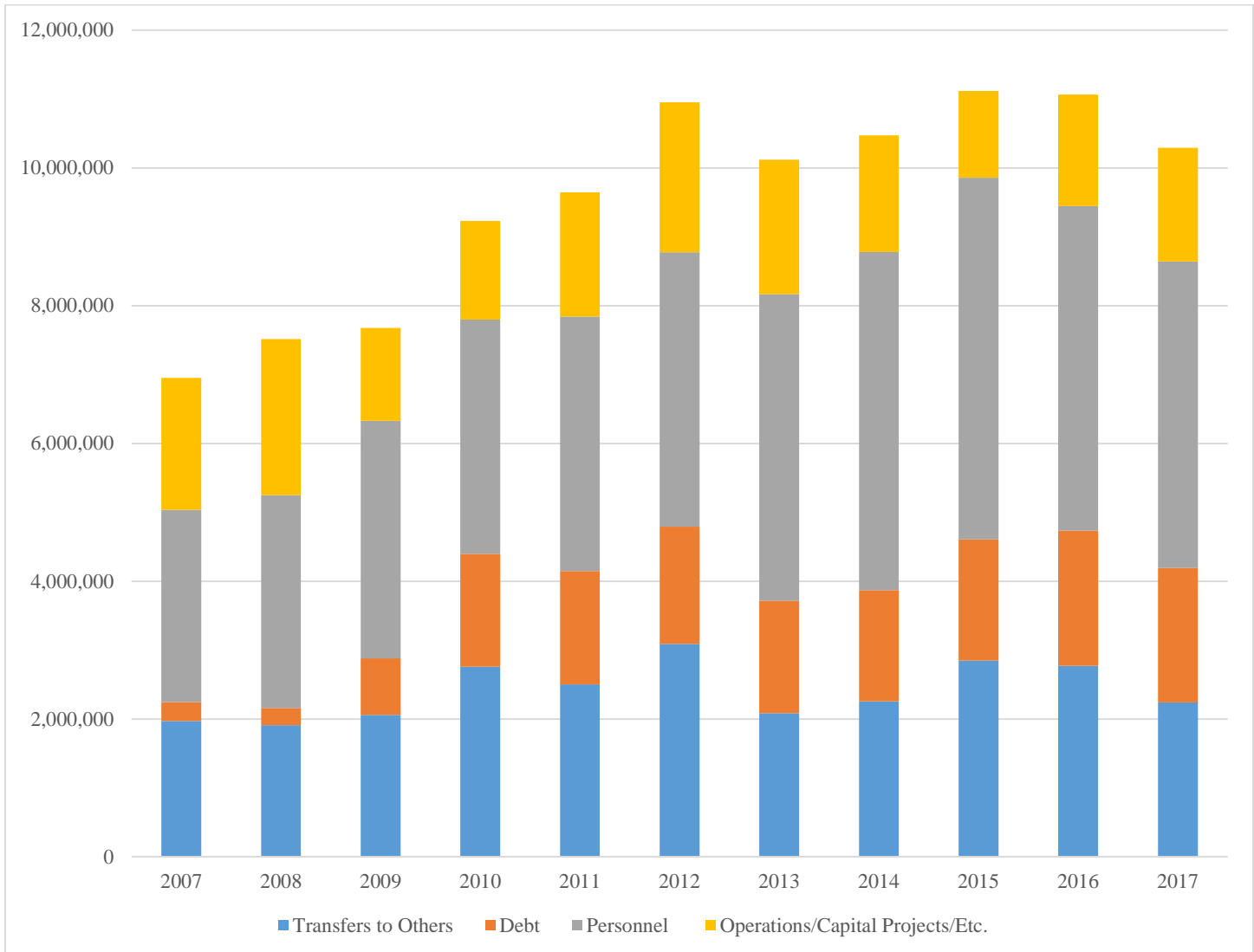
**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Account Title</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Non-Departmental	319,634.77	3,452,435.49	264,883.79	280,012.52	280,012.52
Long Term Debt Service	1,737,359.31	1,964,611.15	1,392,592.00	1,954,966.00	1,949,245.00
Interfund Transfers Out	5,766,360.14	97,750.00	49,627.00	49,627.00	77,147.00
Transfers to Other Entities	2,179,871.32	2,420,234.50	2,280,379.45	2,409,951.48	2,385,287.48
Total Expense	16,843,272.93	14,320,283.54	8,682,489.00	10,294,065.24	10,374,248.00
Total Revenue	17,310,517.38	10,104,676.69	9,420,213.33	10,294,065.24	10,374,248.00
Total Expense	16,843,272.93	14,320,283.54	8,682,489.00	10,294,065.24	10,374,248.00
Net Total	467,244.45	-4,215,606.85	737,724.33	0.00	0.00

EXPENDITURES 2010-2018 ADJUSTED TO CONSUMER PRICE INDEX

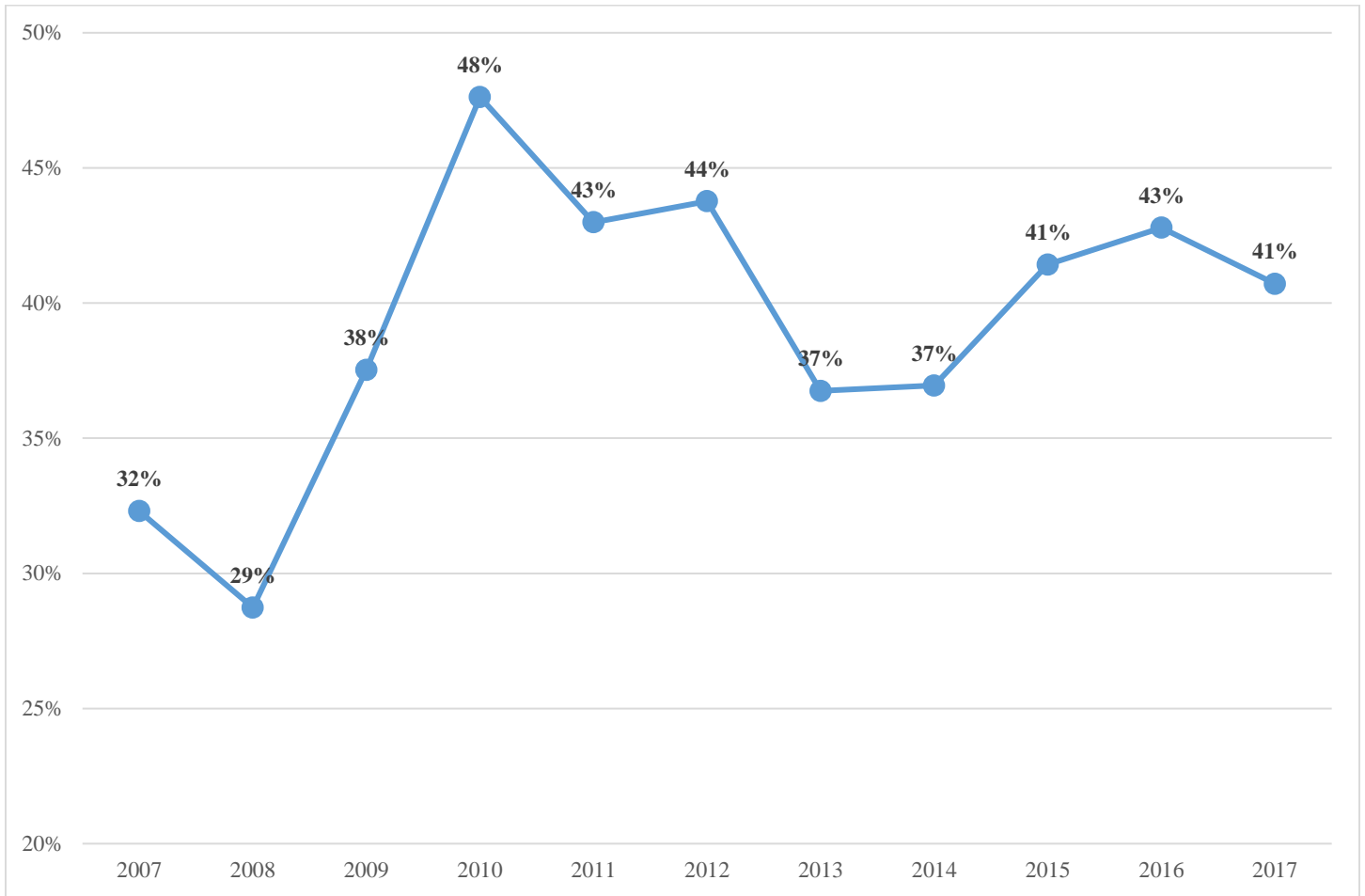


EXPENDITURES BY CATEGORY 2007-2017



	<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
Transfers to Others	1,972,029	1,908,876	2,057,676	2,761,205	2,503,299	3,090,601	2,081,959	2,257,366	2,848,029	2,770,306	2,241,436
Debt	274,082	251,180	824,111	1,634,667	1,642,997	1,702,549	1,636,805	1,613,089	1,757,975	1,964,612	1,949,245
Personnel	2,789,414	3,089,987	3,448,835	3,400,865	3,694,684	3,984,458	4,447,441	4,907,291	5,252,267	4,714,048	4,453,225
Operations/ Capital Projects/Etc.	1,917,558	2,267,106	1,348,297	1,434,234	1,804,246	2,174,526	1,952,520	1,697,347	1,260,192	1,616,468	1,650,159

PERCENT OF GENERAL FUND SPENT ON DEBT AND TRANSFERS TO OTHERS



GENERAL FUND REVENUE DETAIL

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

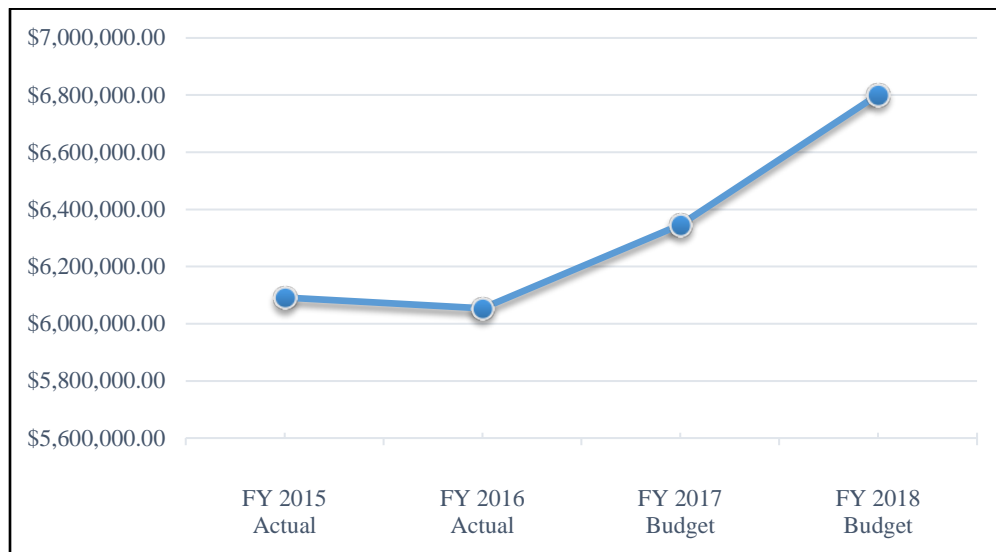
TAXES

FUND: GENERAL

BUDGET

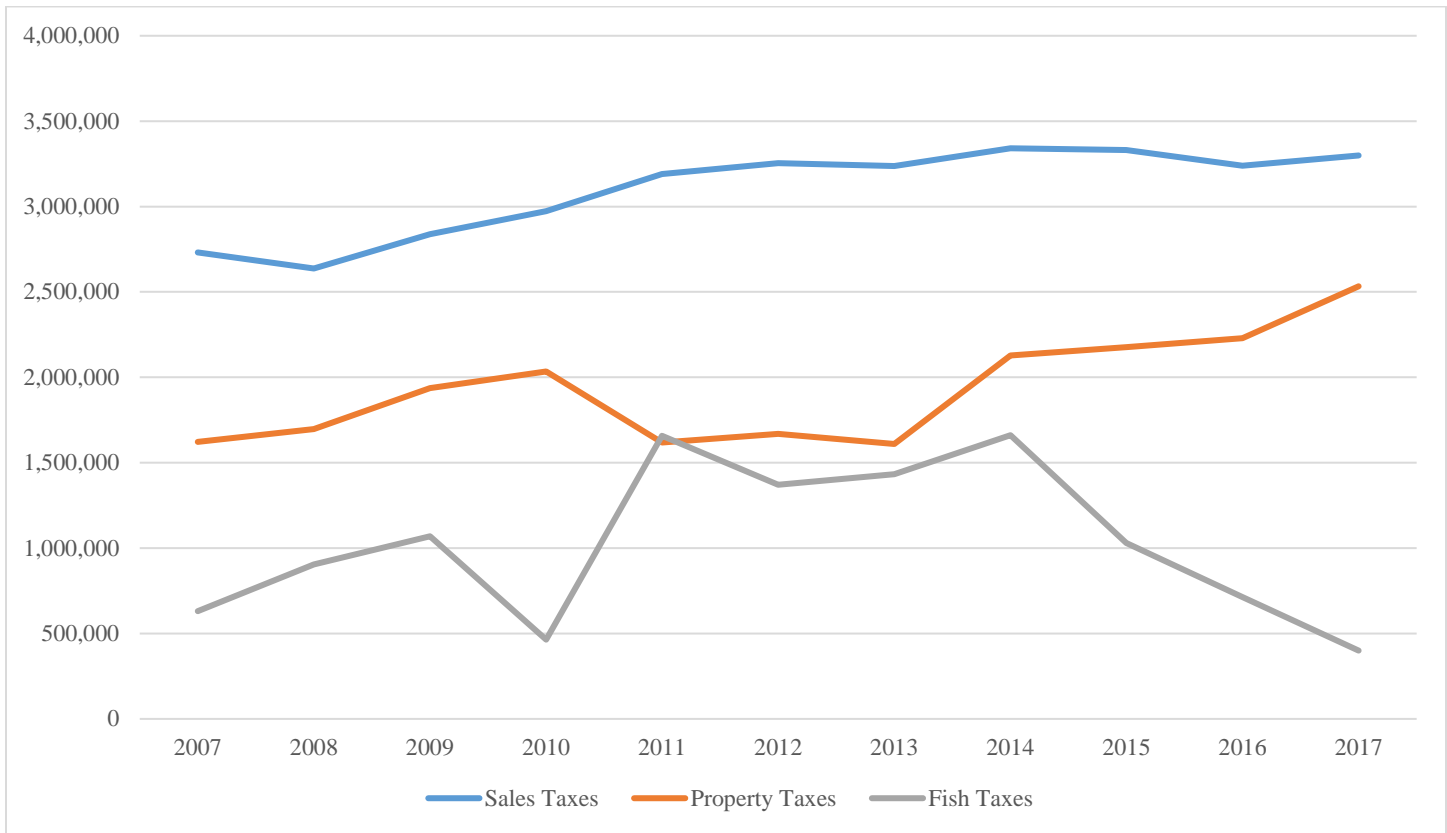
<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Taxes						
101-300-40001	Property Tax	2,171,409.25	2,236,098.99	2,418,239.92	2,474,000.00	2,533,433.00
101-300-40003	Property Tax-Penalties	3,755.13	16,899.71	9,175.38	0.00	0.00
101-300-40005	Property Tax-Interest	796.45	1,975.40	2,003.64	0.00	0.00
101-300-40010	Sales & Use Taxes	3,361,712.05	3,238,756.19	3,051,730.77	3,300,000.00	3,500,000.00
101-300-40011	Public Accommodations Surtax	131,411.74	120,687.55	187,310.60	117,500.00	117,500.00
101-300-40012	Vehicle Rental Surtax	11,643.62	16,201.41	1,243.77	18,000.00	18,000.00
101-300-40013	Sales Tax Compensation timely	30,823.41-	30,990.97-	28,849.33-	0.00	0.00
101-300-40014	Motor Fuel Tax	0.00	0.00	0.00	0.00	175,000.00
101-300-40030	Penalties & Int. - Sales Tax	18,650.77	22,449.56	18,870.06	15,000.00	15,000.00
101-300-40040	In Lieu Tax Payments	421,220.21	423,633.04	0.00	420,000.00	440,818.00
101-300-40041	Payment in Lieu of Tax - Other	1,622.60	8,263.09	5,924.41	2,000.00	2,000.00
Total		6,091,398.41	6,053,973.97	5,665,649.22	6,346,500.00	6,801,751.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

TAX REVENUE 2007-2017



	<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
Property Taxes	1,622,604	1,696,846	1,936,948	2,033,498	1,618,002	1,669,022	1,609,783	2,127,283	2,175,960	2,228,656	2,533,000
Sales Taxes	2,730,858	2,637,328	2,838,782	2,973,792	3,190,224	3,254,979	3,236,415	3,341,198	3,330,889	3,238,749	3,300,000
Fish Taxes	631,642	905,047	1,068,909	463,279	1,658,375	1,371,290	1,432,356	1,661,223	1,029,301	713,635	400,000

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

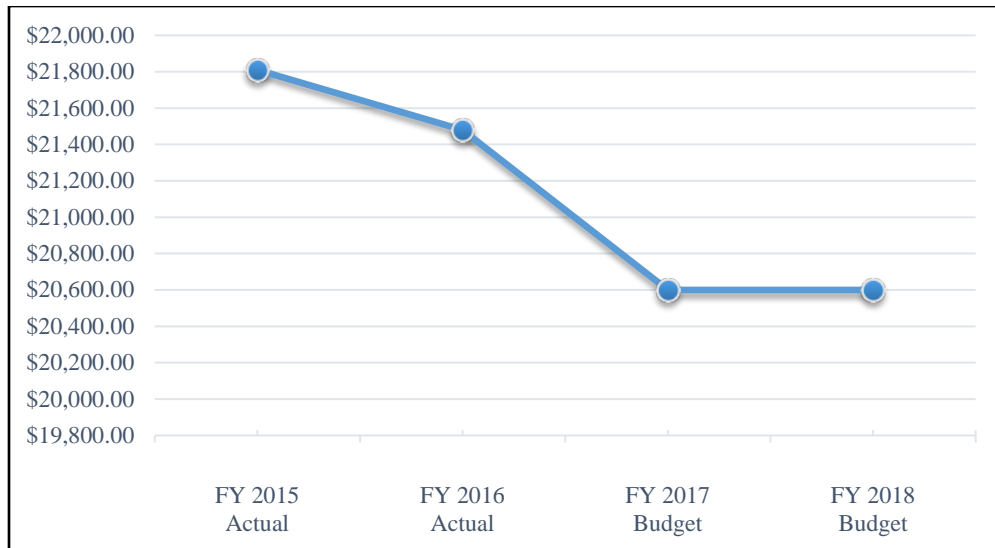
LICENSES & PERMITS

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Licenses & Permits						
101-301-40100	General Business Licenses	20,925.00	20,700.00	1,675.00	20,000.00	20,000.00
101-301-40120	Taxi - For Hire Operators	885.00	780.00	1,020.00	600.00	600.00
Total		21,810.00	21,480.00	2,695.00	20,600.00	20,600.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

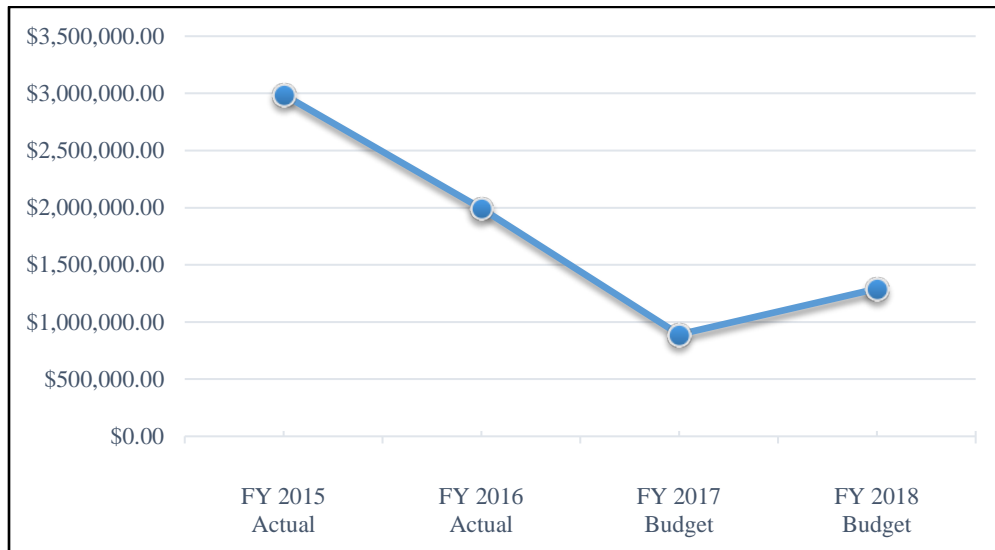
OTHER GOVERNMENTAL

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Other Governmental						
101-302-40205	Raw Fish Tax	1,029,301.09	713,635.31	1,160,157.08	400,000.00	800,000.00
101-302-40210	Liquor Licenses	12,300.00	11,950.00	3,700.00	12,000.00	12,000.00
101-302-40215	Share Revenue - General	195,211.00	130,882.00	0.00	130,853.00	130,853.00
101-302-40220	Forest Receipts - Roads	66,380.98	57,610.03	0.00	0.00	0.00
101-302-40221	Forest Receipts - School	715,074.36	652,554.32	0.00	0.00	0.00
101-302-40225	Utility Cooperative Refunds	228,743.09	227,631.89	0.00	215,000.00	215,000.00
101-302-40230	Shared Fisheries Tax	38,684.27	28,503.60	0.00	20,000.00	20,000.00
101-302-40239	Pension State Relief	675,040.32	144,060.48	0.00	113,342.00	113,342.00
101-302-40240	Library Grant	1,995.86	0.00	0.00	0.00	0.00
101-302-40245	E-Rate Grant (Library)	26,097.60	25,296.00	0.00	0.00	0.00
Total		2,988,828.57	1,992,123.63	1,163,857.08	891,195.00	1,291,195.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

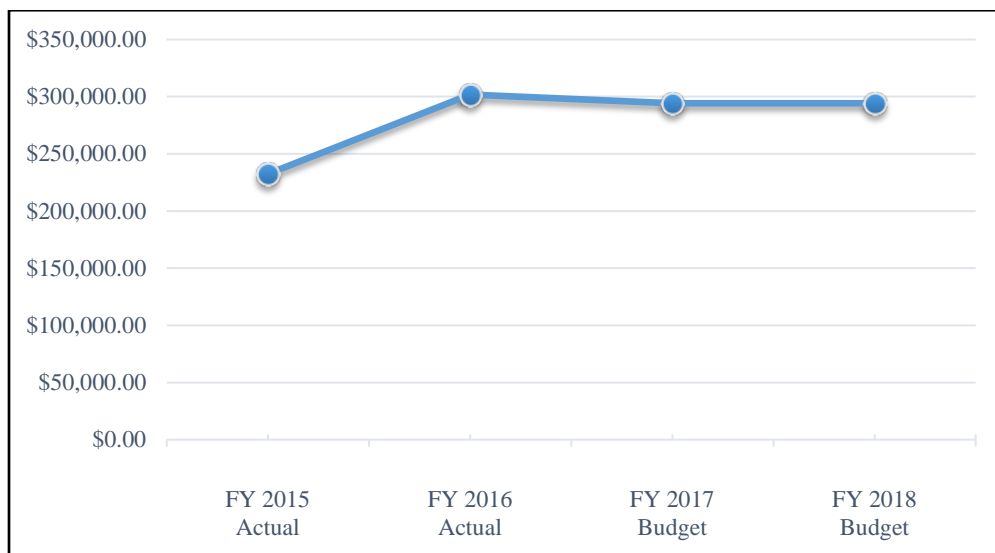
LEASES & RENTS

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Leases & Rents						
101-303-40320	N. Harbor Fill Lease	97,672.60	92,931.24	75,742.33	93,000.00	93,000.00
101-303-40330	S. Harbor Fill Lease	29,893.62	30,696.36	30,823.96	25,000.00	25,000.00
101-303-40350	Other Land Leases	39,879.20	56,339.96	44,236.25	25,000.00	25,000.00
101-303-40360	Other Building Leases	5,317.59	57,594.45	34,856.80	87,000.00	87,000.00
101-303-51110	Lease Rev Pass-Thru Mt Eyak	59,672.00	64,272.00	52,197.93	64,200.00	64,200.00
Total		232,435.01	301,834.01	237,857.27	294,200.00	294,200.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

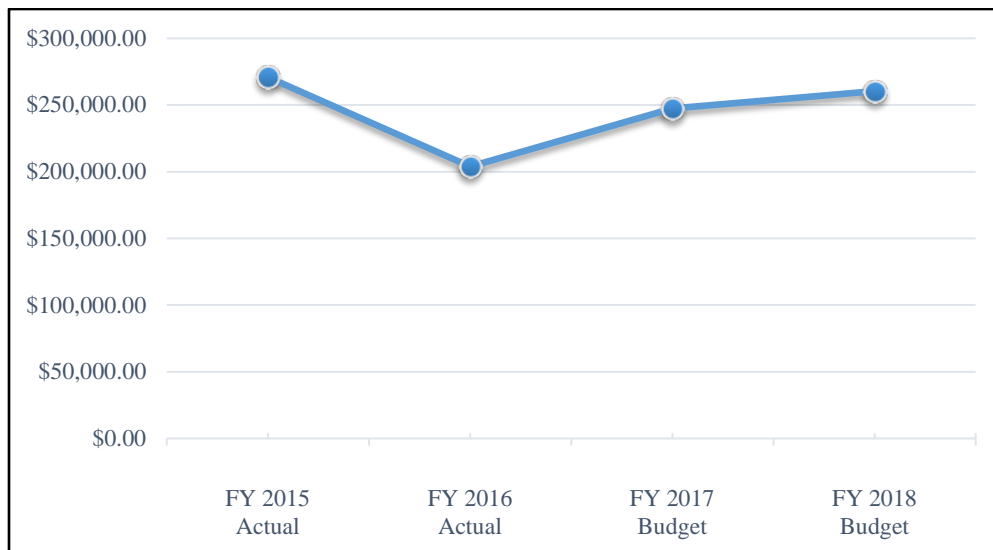
LAW ENFORCEMENT

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Law Enforcement						
101-304-40245	State Contract - Jail	190,654.00	135,303.00	105,788.25	135,303.00	148,236.00
101-304-40250	Surcharge - SOA	1,440.00	975.00	690.00	2,000.00	2,000.00
101-304-40265	State Dispatch Services	4,725.00	4,725.00	1,181.25	4,725.00	4,725.00
101-304-40267	USFS Dispatch Services	0.00	6,750.00	0.00	6,725.00	6,725.00
101-304-40268	CPD NVE MOU 2017	0.00	0.00	10,000.00	0.00	0.00
101-304-40370	Court Fines & Forfeitures	25.00	0.00	0.00	200.00	200.00
101-304-40371	Citations	12,172.40	6,930.00	5,888.00	7,500.00	7,500.00
101-304-40380	ATV Registration Fees	230.00	395.00	375.00	300.00	300.00
101-304-40400	Dog Licenses	760.00	540.00	360.00	600.00	600.00
101-304-40410	Dog Impounds	80.00	105.00	205.00	600.00	600.00
101-304-40420	Dog Citations	0.00	0.00	0.00	400.00	400.00
101-304-40440	Airline Security Service	51,097.41	40,961.06	17,099.10	80,000.00	80,000.00
101-304-40450	Fingerprinting Services	3,287.80	2,950.00	2,909.00	2,500.00	2,500.00
101-304-40545	Impound	4,689.50	4,076.50	1,680.50	5,000.00	5,000.00
101-304-40700	Case File Fees	250.00	146.00	195.00	500.00	500.00
101-304-49730	Bulletproof Vest Grant	1,447.50	0.00	472.50	0.00	0.00
101-304-49740	Miscellaneous Revenue P.D.	13.84	16.09	2,222.04	1,000.00	1,000.00
Total		270,872.45	203,872.65	149,065.64	247,353.00	260,286.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

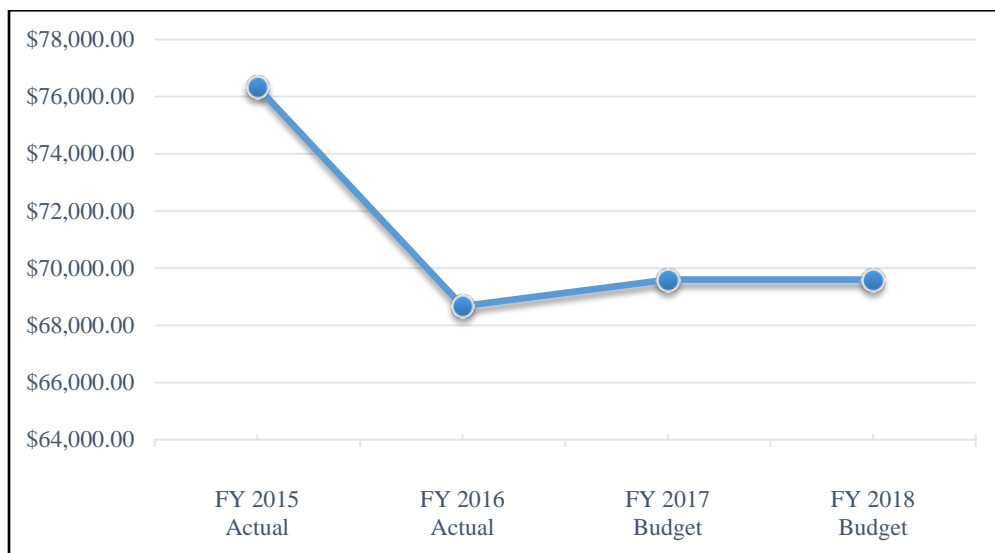
D.M.V.

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
D. M. V.						
101-305-40255	MV, Boat, Snow Trans	31,457.80	27,315.10	76,430.30	30,000.00	30,000.00
101-305-40260	Driver License & ID Fee	8,675.80	9,335.80	15,791.70	10,000.00	10,000.00
101-305-40266	Vehicle Registration Tax	19,414.00-	16,815.70-	3,677.90-	0.00	0.00
101-305-40268	Mtr Vehicle Reg Tax St of AK	54,359.56	48,074.84	22,445.16	29,000.00	29,000.00
101-305-49740	Road Tests & Misc Revenue DMV	1,263.00	763.20	2,628.00	600.00	600.00
Total		76,342.16	68,673.24	113,617.26	69,600.00	69,600.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

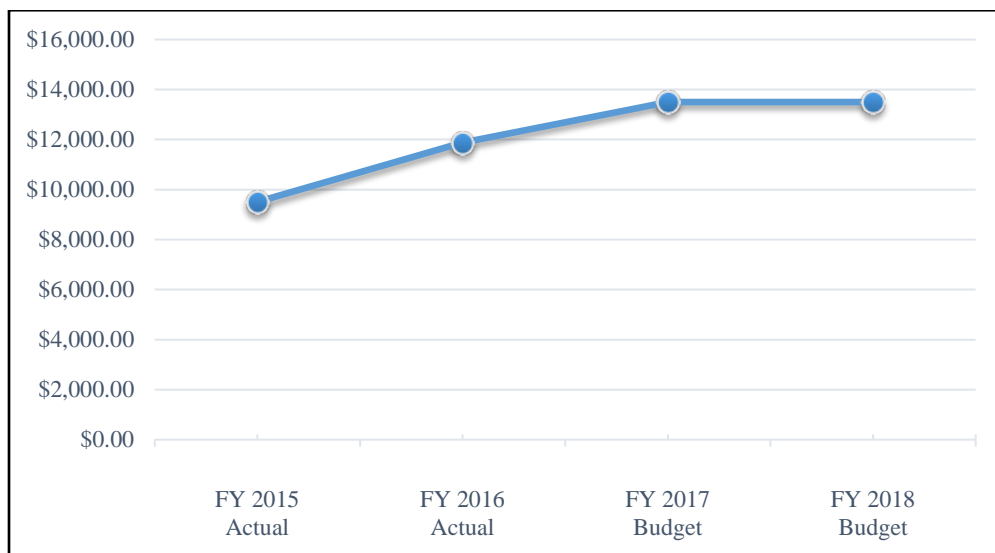
PLANNING DEPARTMENT REVENUE

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Planning Department Revenue						
101-323-40160	Plat Fees	930.75	100.00	0.00	500.00	500.00
101-323-40170	Planning Permit Fees	6,070.00	9,240.60	6,195.00	7,500.00	7,500.00
101-323-48010	Legal Fees Reimbursment	2,207.50	2,465.50	575.00	2,500.00	2,500.00
101-323-48012	Appraisal Fees Reimbursments	0.00	0.00	0.00	3,000.00	3,000.00
101-323-48014	Other Revenue	300.00	70.00	80.00	0.00	0.00
Total		9,508.25	11,876.10	6,850.00	13,500.00	13,500.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

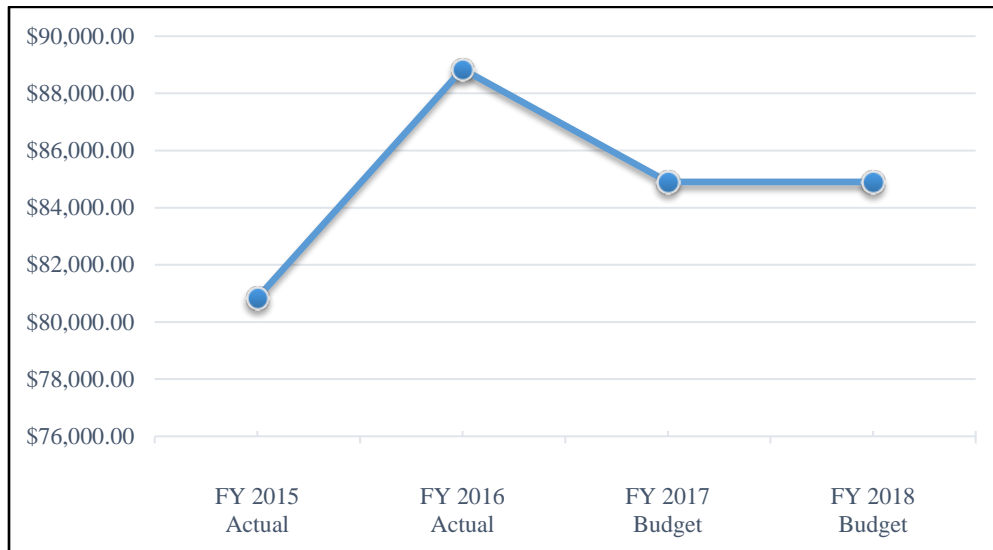
RECREATION DEPT REVENUE

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Recreation Dept Revenue						
101-345-40505	Activity Fees	955.00	2,552.00	2,705.25	500.00	500.00
101-345-40506	Floor Hockey	20.00-	0.00	0.00	0.00	0.00
101-345-40508	Christmas Bazaar	1,545.00	2,320.00	1,955.00	2,000.00	2,000.00
101-345-40515	Summer Camp	220.00	6,030.00	0.00	13,000.00	13,000.00
101-345-40520	Skaters Cabin Rental	2,994.00	3,090.00	3,951.00	3,000.00	3,000.00
101-345-40525	Bidarki Entrance Fees	68,450.50	69,592.73	46,028.62	60,000.00	60,000.00
101-345-40535	Facility Rental	880.00	300.00	150.00	1,000.00	1,000.00
101-345-42100	Fisherman's Memorial park	2,793.00	1,600.40	2,450.00	1,000.00	1,000.00
101-345-43075	ALPAR pass-thru	0.00	0.00	0.00	1,400.00	1,400.00
101-345-49740	Bidarki Misc.	3,025.00	3,362.79	11,886.29	3,000.00	3,000.00
Total		80,842.50	88,847.92	69,126.16	84,900.00	84,900.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

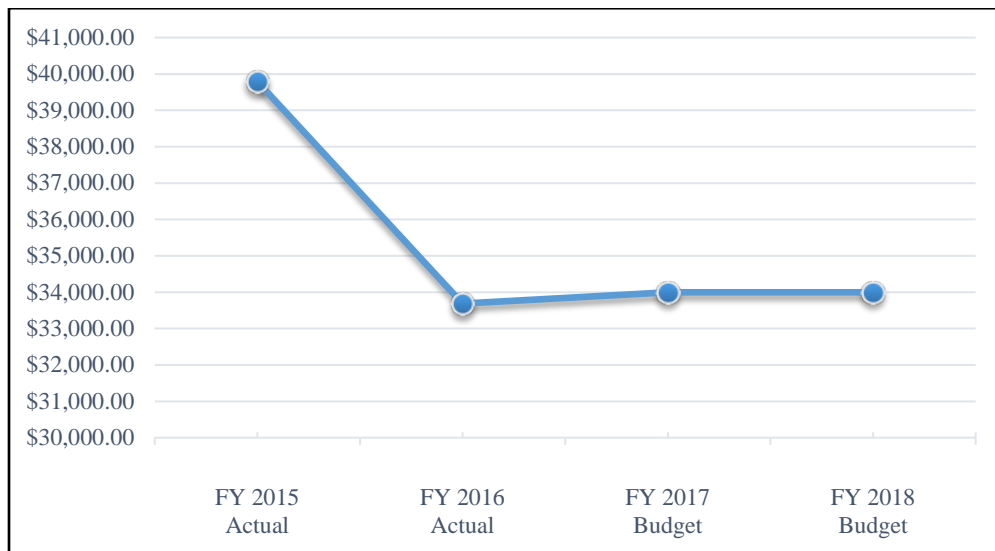
POOL REVENUE

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Pool Revenue						
101-346-40525	Combo Pass Fee	0.00	0.00	0.00	4,000.00	4,000.00
101-346-40600	Pool Entrance Fees	35,766.50	32,236.22	17,190.85	24,000.00	24,000.00
101-346-40620	Program Fees	2,400.00	425.00	1,335.00	3,000.00	3,000.00
101-346-40630	Rental Fees	1,625.00	1,025.00	1,225.00	2,000.00	2,000.00
101-346-49740	Pool Misc.	0.00	0.00	0.00	1,000.00	1,000.00
Total		39,791.50	33,686.22	19,750.85	34,000.00	34,000.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

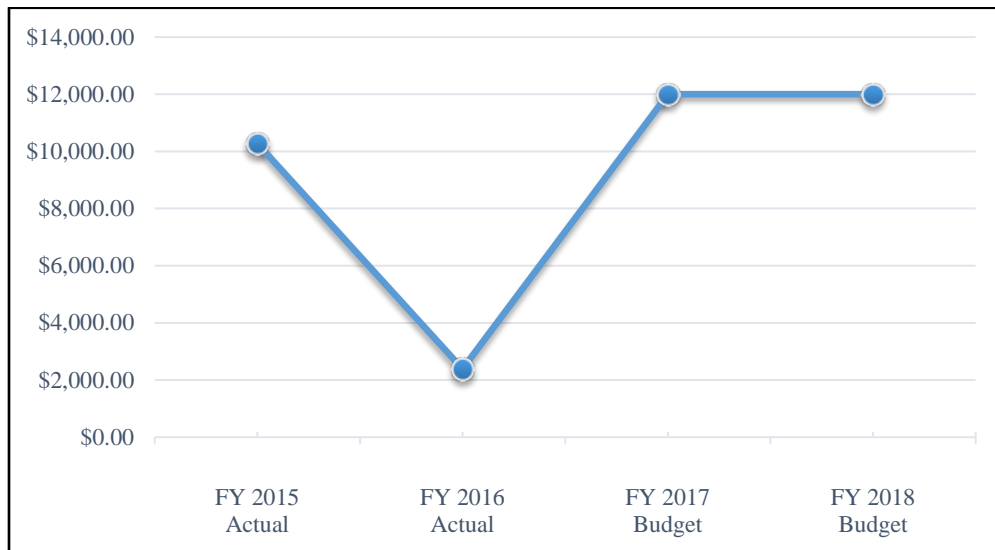
SALE OF PROPERTY

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Sale of Property						
101-347-40700	Sale of Materials	0.00	210.00	2,015.00	500.00	500.00
101-347-40710	Sale of Equipment	8,872.00	1,128.25	2,754.06	10,000.00	10,000.00
101-347-40720	Sale of Cemetary Lots	1,400.00	1,050.00	2,100.00	1,500.00	1,500.00
Total		10,272.00	2,388.25	6,869.06	12,000.00	12,000.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

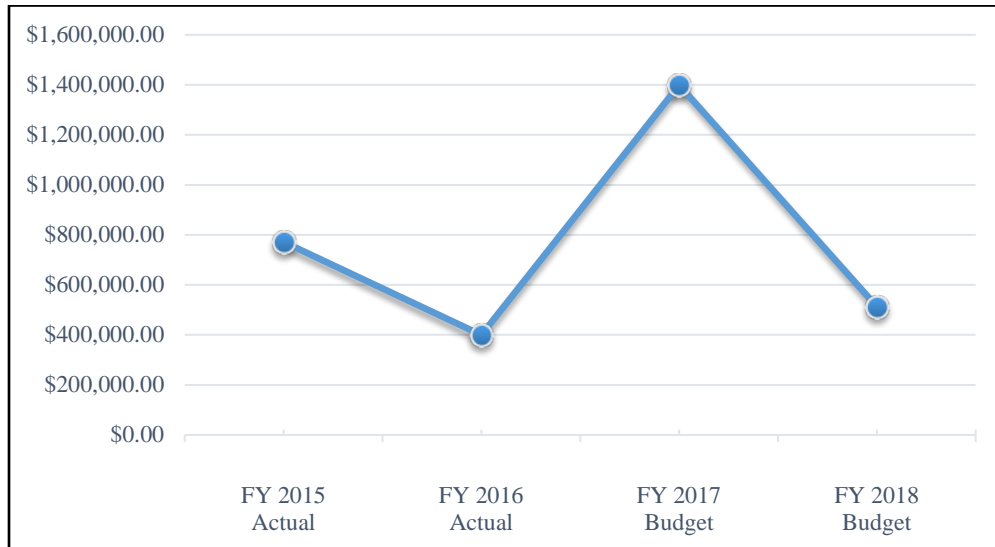
INTERFUND TRANSFERS IN

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Interfund Transfers In						
101-390-41000	Allocated Administrative Costs	492,043.80	492,043.80	410,036.50	492,043.75	512,754.00
101-390-41015	Transfer from Capital Projects	0.00	0.00	31,046.49	31,046.49	0.00
101-390-49998	Transfer from Permanent Fund	280,000.00	0.00	876,000.00	876,000.00	0.00
101-390-49999	due to/from other funds	0.00	92,274.39-	0.00	0.00	0.00
Total		772,043.80	399,769.41	1,317,082.99	1,399,090.24	512,754.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

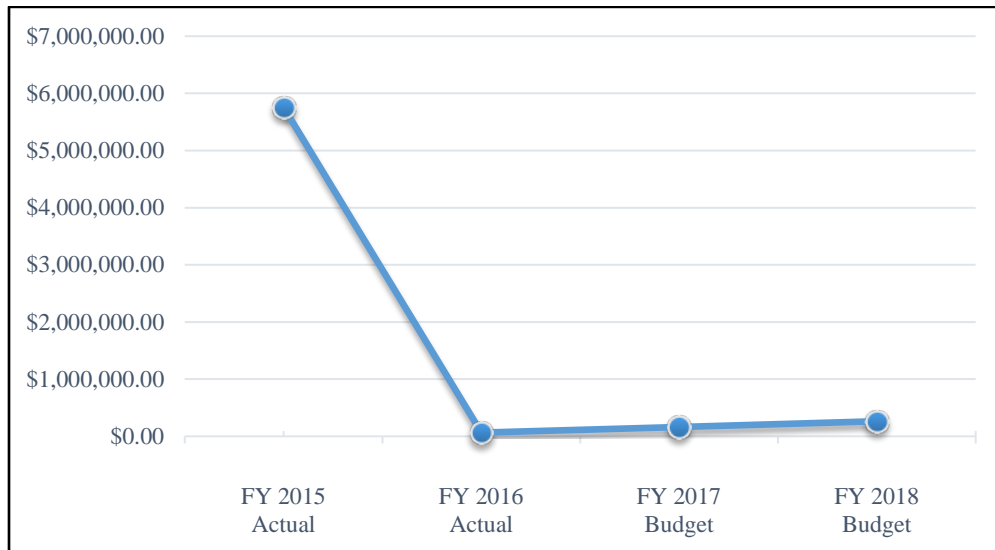
OTHER REVENUE

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Other Revenue						
101-397-40325	Investment Earnings	0.00	0.00	0.00	60,000.00	60,000.00
101-397-43000	Bond Proceeds	4,540,000.00	0.00	0.00	0.00	0.00
101-397-43001	Bond Premiums	501,308.16	0.00	0.00	0.00	0.00
101-397-49740	Misc. Revenue	29,729.29	22,752.77	53,549.82	50,000.00	148,462.00
101-397-49741	Reimbursed Legal Fees Settleme	0.00	375.00	0.00	0.00	0.00
101-397-49745	Insurance Reimbursments	98,900.00	0.00	0.00	0.00	0.00
101-397-49760	Streets-Cut Revenue	2,542.50	5,010.00	450.00	5,000.00	5,000.00
101-397-49770	Cordova Center Revenue	7,221.78	36,542.52	39,810.98	50,000.00	50,000.00
101-397-49775	CCMC CT Scanner Funding	500,000.00	0.00	0.00	0.00	0.00
101-397-49800	Donations	75,000.00	0.00	0.00	0.00	0.00
Total		5,754,701.73	64,680.29	93,810.80	165,000.00	263,462.00

REVENUE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

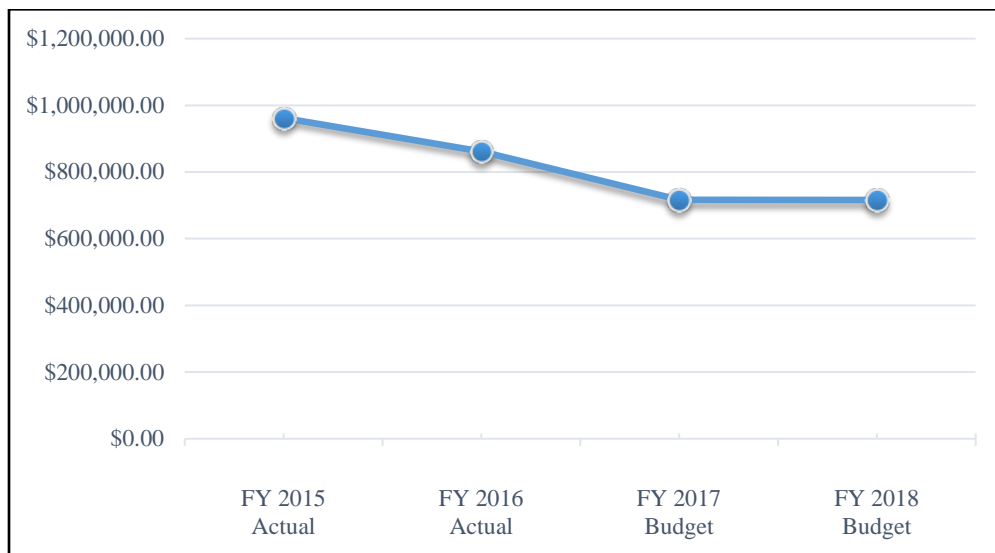
STATE DEBT SERVICE REIMBURSEMENT

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
State Debt Service Reimbursmen						
101-398-40200	State Debt Service Reimb	961,671.00	861,471.00	573,982.00	716,127.00	716,000.00
Total		961,671.00	861,471.00	573,982.00	716,127.00	716,000.00

REVENUE HISTORY



GENERAL FUND EXPENSE DETAIL

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

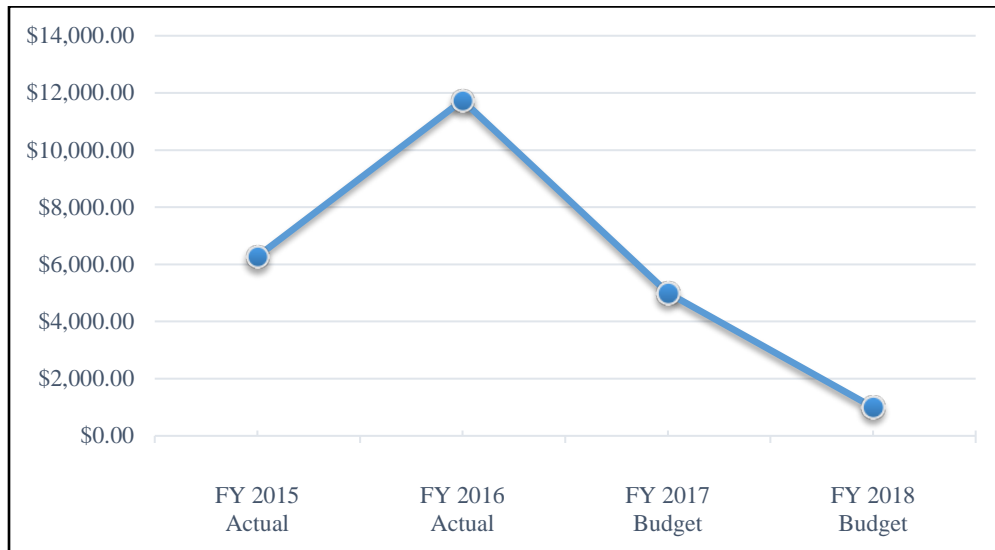
CITY COUNCIL

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
City Council						
101-401-51020	Operating Supplies	1,050.08	1,448.99	661.99	500.00	0.00
101-401-52000	Communications	652.37	511.13	567.62	500.00	0.00
101-401-52090	Council Contingency	1,928.13	3,356.02	247.98	1,000.00	1,000.00
101-401-52130	Travel - Airfare/Ferry	647.20	726.00	0.00	0.00	0.00
101-401-52140	Travel - Lodging	0.00	1,287.00	0.00	0.00	0.00
101-401-52150	Travel - Per Diem	0.00	400.00	0.00	0.00	0.00
101-401-52160	Professional Development	0.00	1,200.00	0.00	0.00	0.00
101-401-52170	Dues & Subscriptions	2,000.00	2,811.00	2,924.00	3,000.00	0.00
Total		6,277.78	11,740.14	4,401.59	5,000.00	1,000.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

CITY CLERK

FUND: GENERAL

PROGRAM DESCRIPTION

The Office of the City Clerk, in accordance with the City Charter and Code serves as the clerical officer of the Mayor and City Council. The City Clerk, with assistance from the Deputy Clerk serves as the ex-officio tax assessor. The office administers municipal elections and maintains City records and archives. The City Clerk is the custodian of the City seal and attests to documents as required by municipal code and state law. The Clerk's office also administers oaths of office and ensures licensing and registration of City vehicles and equipment.

The office of the City Clerk is often the first contact for the public seeking communication with the elected body and thus acts as a liaison for the people to the City Council. In preparing accurate minutes and accounts of all open City meetings, the Clerk maintains the history of the City for future generations of Cordovans including citizens, elected officials and City employees.

PROGRAM GOALS AND OBJECTIVES

- Provide professional service to the public – assist them in understanding local government and respond in the most respectful manner to whatever their request might be
- Maintain the most accurate records of the actions of the City Council and properly archive and catalogue permanently the minutes, resolutions, ordinances
- Prepare well-organized, thorough council agendas and packets – easily understandable to the City Council and the public in order to promote the effective engagement required to make the best decisions for the community of Cordova
- Oversee the maintenance of City property records in order to ensure the most equitable assessing and taxation for the benefit of the public and the City revenue stream
- Fairly and impartially conduct municipal elections and promote this utmost of democratic rights of our citizens
- Work cooperatively with the City Manager, the Department Heads, the Mayor and City Council and all employees of the City of Cordova toward the best interest of all citizens

BUDGET COMMENTARY

The 2017 budget was as bare bones as I have ever seen in my 15 years with the City of Cordova. The operating line items within the Clerk's office were pared down to unrealistic levels and have therefore been overspent or will be overspent by year-end. The 2018 Clerk's budget has been returned to levels consistent with the recent past years, especially in such line items as Professional Services (codification of ordinances), operating supplies and election expense. Current staff is well-trained but no budgeting toward continuing education and the accompanying travel is not realistic especially if there comes a time when there is turnover to less trained employees in this department.

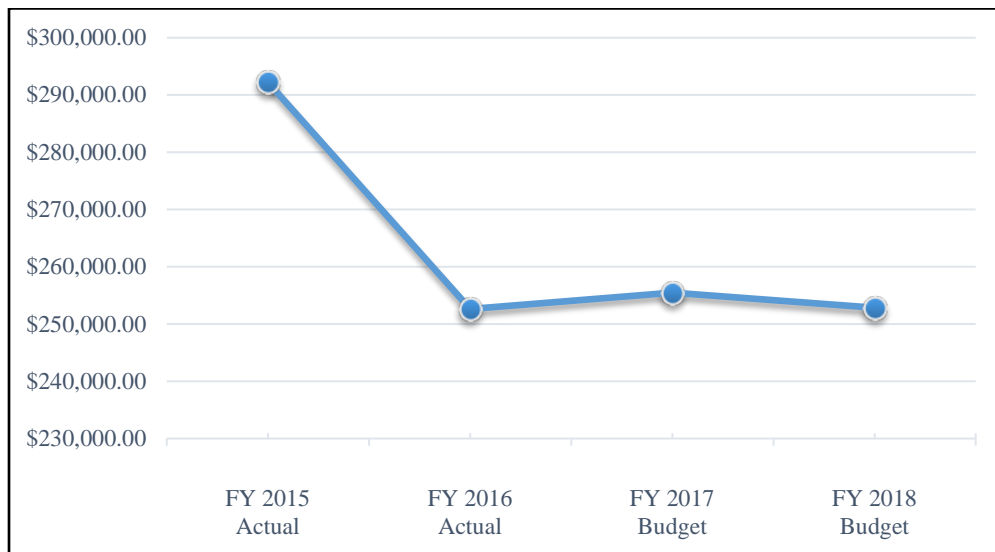
BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
City Clerk						
101-402-50000	Salaries and Wages	127,018.99	136,164.23	115,674.54	137,089.00	136,089.00
101-402-50020	Temp Employees	513.00	261.00	0.00	0.00	0.00
101-402-50100	FICA	9,730.80	9,428.92	8,849.17	10,487.00	10,411.00
101-402-50110	PERS	27,571.75	30,414.13	25,448.26	29,940.00	29,940.00
101-402-50120	Health Ins.	64,573.46	39,453.76	41,376.86	48,054.00	48,054.00
101-402-50130	Compensation Ins.	589.91	629.38	474.47	548.00	558.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
101-402-50140	ESC	779.11	837.11	755.48	780.00	796.00
101-402-50150	PERS Relief	33,923.98	7,155.36	0.00	5,634.00	4,096.00
101-402-51020	Operating Supplies	2,058.99	2,580.23	751.74	500.00	500.00
101-402-52000	Communications	2,454.50	2,770.32	2,028.52	1,000.00	1,000.00
101-402-52160	Professional Development	0.00	95.90	0.00	0.00	0.00
101-402-52170	Dues & Subscriptions	300.00	350.00	260.00	425.00	425.00
101-402-52180	Professional Services	2,487.00	3,332.00	3,090.00	1,500.00	1,500.00
101-402-52230	Assessor Fees	17,500.00	17,200.00	20,800.00	18,000.00	18,000.00
101-402-52240	Election Expense	2,747.60	1,956.82	5,014.57	1,500.00	1,500.00
Total		292,249.09	252,629.16	224,523.61	255,457.00	252,869.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

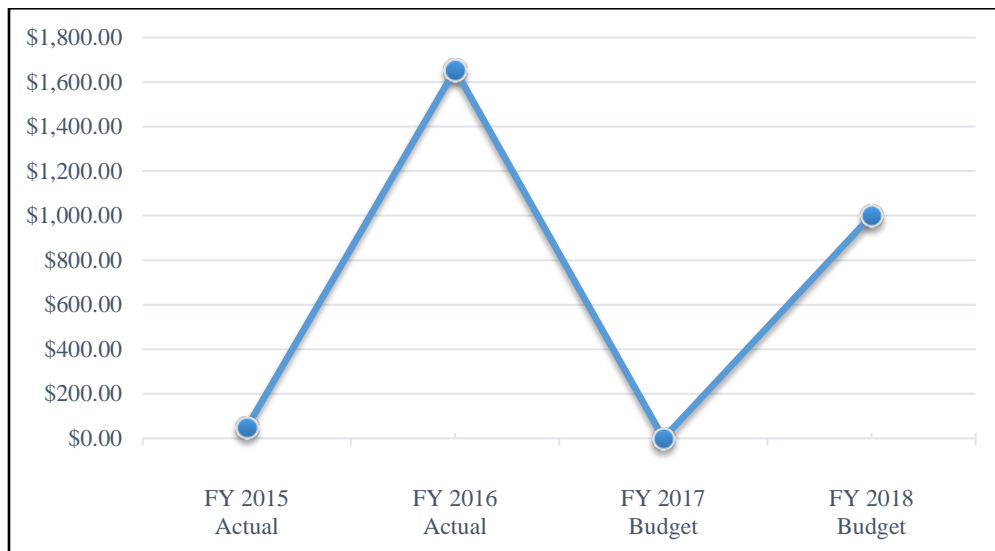
CITY MAYOR

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
City Mayor						
101-403-51020	Operating Supplies	0.00	60.00	0.00	0.00	0.00
101-403-52130	Travel - Airfare/Ferry	0.00	845.67	0.00	0.00	1,000.00
101-403-52150	Travel - Per Diem	0.00	300.00	0.00	0.00	0.00
101-403-52160	Professional Development	0.00	400.00	0.00	0.00	0.00
101-403-52170	Dues & Subscriptions	50.00	50.00	0.00	0.00	0.00
Total		50.00	1,655.67	0.00	0.00	1,000.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

CITY MANAGER

FUND: GENERAL

PROGRAM DESCRIPTION

The Office of the City Manager is charged with providing City services in a professional, innovative and cost-effective manner, with emphasis on friendly, timely and courteous service to all. The City Manager's office strives to achieve the goals and objectives of the Cordova City Council, allocating resources, encouraging development and enhancing the quality of life for the community and those who live and work in the community. As defined by the Cordova City Council, Economic Sustainability is the core value the City Manager's office works toward.

PROGRAM GOALS AND OBJECTIVES

- Work toward Economic Sustainability, supporting economic revitalization, development, diversifying income streams and reducing costs.
- Increase staff effectiveness, recognizing limitations on our resources and recruiting difficulties.
- Improve Service Delivery by continuously evaluating and monitoring systems.
- Assemble and keep a well-trained work force, encouraging and rewarding professional development, training and certifications.
- Implement the plans and goals of the City Council, allocating resources to City Council priorities.
- Annually update the Cordova Strategic Plan, goals and objectives.

BUDGET COMMENTARY

The 2018 budget for the City Manager is primarily a Status quo" budget from 2017. The goal of the 2018 budget is to maintain the ability of the City Manager and staff to perform the essential functions of City administrative services, human resources functions, risk management functions and medical insurance monitoring and evaluation. Recruitment is an ongoing and persistent issue, particularly with respect to law enforcement and new and innovative recruiting efforts will be a priority.

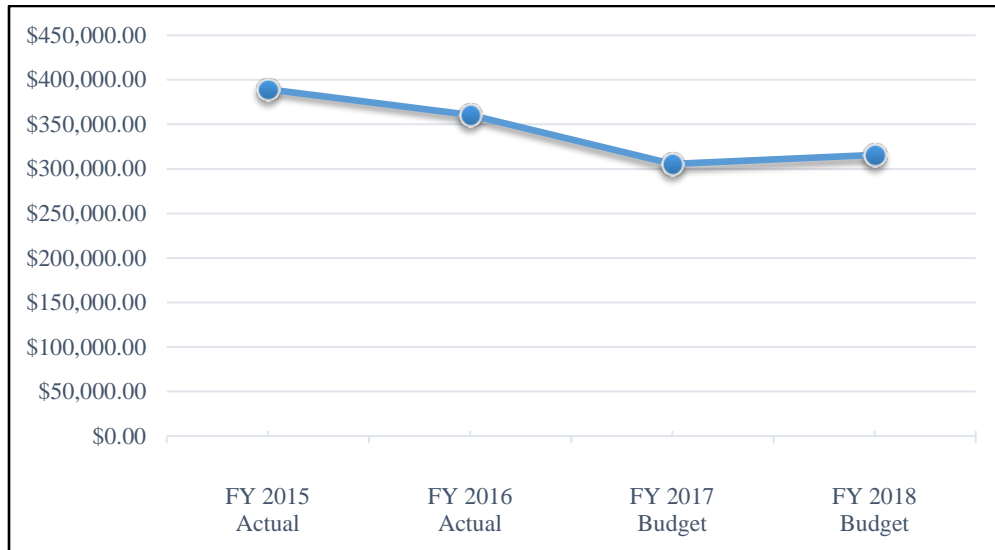
BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
City Manager						
101-421-50000	Salaries and Wages	206,030.23	235,302.48	178,797.67	188,307.00	188,307.00
101-421-50100	FICA	14,749.64	17,625.27	13,726.12	14,405.00	14,405.00
101-421-50110	PERS	39,778.13	41,124.19	25,882.69	41,428.00	41,428.00
101-421-50120	Health Ins.	31,233.47	28,787.91	43,726.76	48,054.00	48,054.00
101-421-50130	Compensation Ins.	1,413.02	1,478.53	736.04	764.00	772.00
101-421-50140	ESC	881.13	1,225.30	716.50	774.00	796.00
101-421-50150	PERS Relief	54,605.23	10,598.62	0.00	7,796.00	5,668.00
101-421-51020	Operating Supplies	1,985.67	1,354.30	785.61	2,000.00	2,000.00
101-421-52000	Communications	2,356.78	2,419.04	2,593.79	2,000.00	2,000.00
101-421-52080	Manager's Contingency	5,138.40	2,664.15	0.00	0.00	5,000.00
101-421-52110	Employee Merit Program	11,745.00	250.00	0.00	0.00	0.00
101-421-52120	Travel - Car Rental	257.75	108.96	0.00	0.00	0.00
101-421-52130	Travel - Airfare/Ferry	1,242.40	1,454.11	0.00	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
101-421-52140	Travel - Lodging	612.28	110.88	0.00	0.00	0.00
101-421-52150	Travel - Per Diem	967.88	395.00	0.00	0.00	0.00
101-421-52160	Professional Development	0.00	1,439.00	0.00	0.00	6,000.00
101-421-52170	Dues & Subscriptions	509.00	909.00	985.65	0.00	1,100.00
101-421-52350	Recruitment and Moving	0.00	4,250.00	4,750.00	0.00	0.00
101-421-55000	Other Equipment	0.00	12.52	0.00	0.00	0.00
101-421-55050	Contractual Services	15,868.40	9,127.09	0.00	0.00	0.00
Total		389,374.41	360,636.35	272,700.83	305,528.00	315,530.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

FINANCE

FUND: GENERAL

PROGRAM DESCRIPTION

The Finance Department is responsible for all accounting and finances of the City of Cordova. The Department receipts all funds the City takes from various sources such as the harbor, City utilities, property tax, sales tax, State and Federal receipts, pool and Bidarki. The Department generates approximately 800 billings for utilities monthly and services the processing of approximately 500 business licenses which includes the collection and receipting sales tax quarterly. In addition, we act as the central reception area to the City, perform payroll and A/P functions, budget preparation, procurement and report filings to government departments.

PROGRAM GOALS AND OBJECTIVES

The following are the objectives for the Finance Department:

- Assist management in the preparation of annual budget
- Produce and distribute to department heads a financial report covering their area of responsibility
- Always looking to improving internal operational efficiencies and streamlining efforts for the public
- Coordinate the completion of annual audit
- Provide financial reporting to Council on a regular basis

BUDGET COMMENTARY

The Department is staffed by 4 FTE led by a Finance Director, who over sees a staff of three other FTE, and who reports to the City Manager. Personnel Costs take up 98% of the Department's budget while the remainder of the budget is operating supplies, 2%. One FTE's role is the utility clerk, another is part reception clerk A/R clerk and is responsible for business license issuance and business tax collection and the third FTE acts as assistant to the Finance Director and performs payroll and A/P functions.

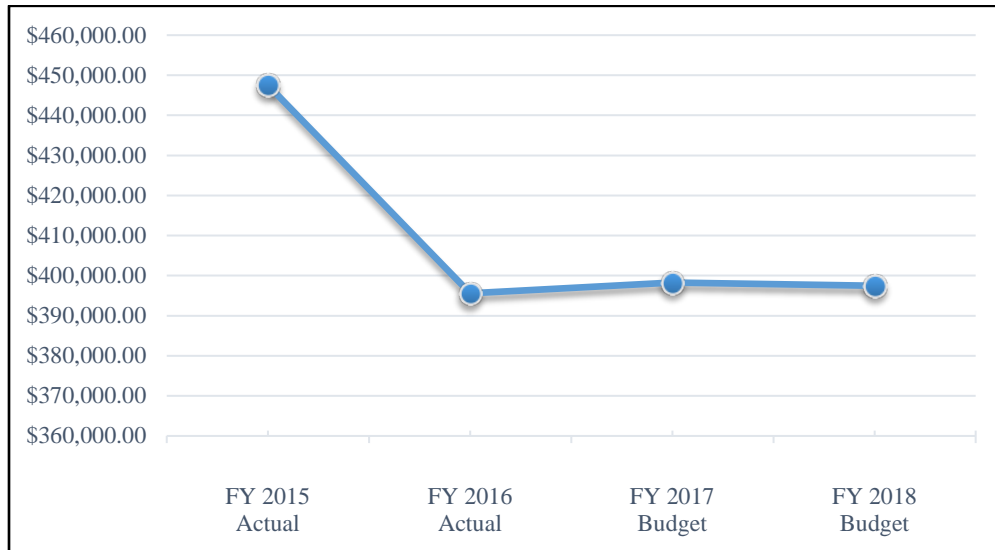
BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Finance						
101-422-50000	Salaries and Wages	229,519.61	254,763.83	210,429.84	249,076.00	250,532.00
101-422-50010	Overtime	425.34	0.00	0.00	0.00	0.00
101-422-50020	Temp Employees	594.08	0.00	0.00	0.00	0.00
101-422-50100	FICA	17,170.94	17,039.53	15,617.63	19,054.00	19,166.00
101-422-50110	PERS	43,766.47	49,685.46	41,264.93	54,797.00	55,117.00
101-422-50120	Health Ins.	86,297.93	53,509.16	55,810.27	59,008.00	59,008.00
101-422-50130	Compensation Ins.	1,076.05	1,175.77	863.20	996.00	1,027.00
101-422-50140	ESC	1,409.46	1,637.96	1,396.49	1,548.00	1,592.00
101-422-50150	PERS Relief	61,562.73	13,238.43	0.00	10,312.00	7,541.00
101-422-51020	Operating Supplies	2,609.64	2,359.24	756.70	2,000.00	2,000.00
101-422-52000	Communications	1,336.52	1,403.94	1,415.99	1,500.00	1,500.00
101-422-52130	Travel - Airfare/Ferry	0.00	731.40	0.00	0.00	0.00
101-422-52140	Travel - Lodging	587.20	0.00	0.00	0.00	0.00
101-422-52160	Professional Development	1,199.00	50.00	0.00	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Total		447,554.97	395,594.72	327,555.05	398,291.00	397,483.00

EXPENDITURE HISTORY



PLANNING

FUND: GENERAL

PROGRAM DESCRIPTION

The Planning Department consists of the City Planner/Deputy Public Works Director and the Assistant Planner. Our staff assists the public, Planning Commission, City Council, and other city departments by providing information, guidance, and direction on land use issues and regulations.

The Planning Department facilitates monthly Planning Commission meetings and brings the commission's matters and other business to City Council as necessary. The Planning Department aids the public by providing information concerning zoning requirements, building requirements, and subdivision developments. The department oversees land use in the city and is responsible for the disposal of property. The department also provides support for the Public Works Department and applies for multiple grants and loans to benefit the city's infrastructure.

PROGRAM GOALS AND OBJECTIVES

The Planning Department strives to meet these goals:

Goal: Provide excellent customer service.

Objectives:

- Address problems and requests, and assist with land use paperwork and process timely and efficiently.
- Listen and communicate clearly with public and staff.

Goal: Ensure accurate and efficient work flow.

Objectives:

- Provide accurate reports, memos, and information to public, boards, and staff
- Move requests through the Planning Commission and City Council as efficiently as possible

Goal: Uphold and disseminate city codes and processes.

Objectives:

- Communicate code requirements to the public
- Follow city policies and process

BUDGET COMMENTARY

Boards and Commissions

Staff produce monthly Planning Commission packets, document meeting with minutes, and provide additional information to commissioners as requested. The department also provides bi-monthly memos to city council which include recommendations and resolutions from the Planning Commission and other issues. Staff participate in commission meetings, providing information and direction on planning issues.

Permit Administration

Staff provide guidance, resources, maps, information and offer assistance to the public through all land use permit processes.

Public Support

Staff maintain and update the department's portion of the city's web page, which provides printable forms, Planning Commission packets and minutes, and land use information. Staff also maintain GIS parcel and tax data map layers and provide information to the public as requested.

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

Land Disposal

The Planning Department and Planning Commission develop annual land disposal maps delineating city property available for lease or sale. All steps in the land disposal process are administrated by the department. Leases, performance deeds of trust, and land use permits are tracked and rates are increased by staff.

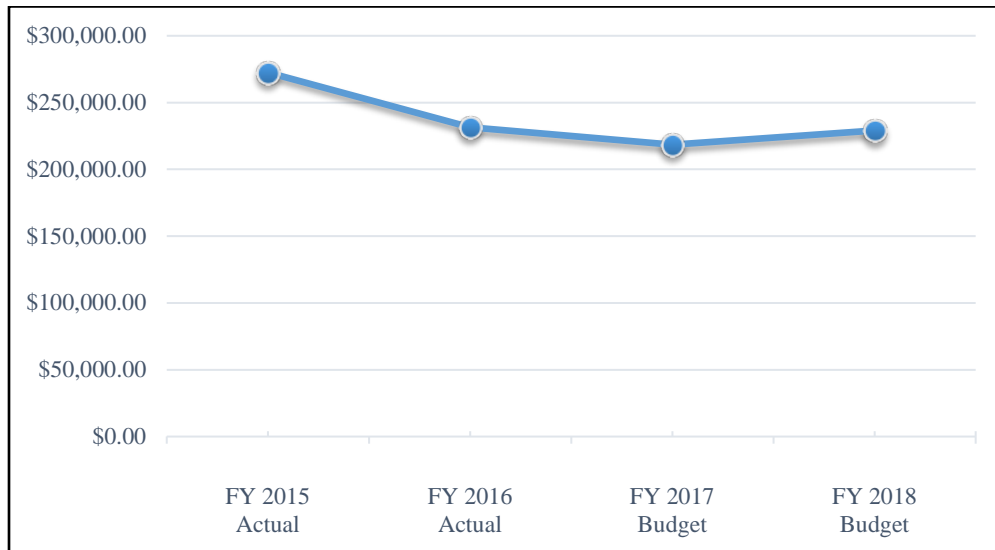
Public Works Support

Planning staff provide technical and organizational support to the Public Works Department, including coordination for large CIP projects, contract negotiations, State and Federal permitting assistance, and grant and loan application coordination and tracking.

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Planning Department Expense						
101-423-50000	Salaries and Wages	127,894.28	139,443.24	114,607.99	133,182.00	136,344.00
101-423-50010	Overtime	1,992.62	2,132.55	469.81	0.00	3,000.00
101-423-50020	Temp Employees	1,039.50	0.00	0.00	0.00	0.00
101-423-50100	FICA	9,987.77	9,688.92	8,664.92	10,168.00	10,469.00
101-423-50110	PERS	25,789.74	28,174.22	22,977.73	29,300.00	30,106.00
101-423-50120	Health Ins.	45,133.59	27,419.21	28,703.06	30,624.00	30,624.00
101-423-50130	Compensation Ins.	612.41	650.44	469.66	533.00	561.00
101-423-50140	ESC	784.42	840.22	749.81	774.00	796.00
101-423-50150	PERS Relief	35,367.49	7,380.14	0.00	5,503.00	4,119.00
101-423-51020	Operating Supplies	2,197.69	2,363.07	251.39	250.00	250.00
101-423-52000	Communications	1,893.22	2,179.51	2,149.17	2,100.00	2,100.00
101-423-52120	Travel - Car Rental	446.80	228.61	0.00	0.00	800.00
101-423-52130	Travel - Airfare/Ferry	1,288.80	1,166.60	0.00	0.00	1,500.00
101-423-52140	Travel - Lodging	1,099.20	1,895.00	0.00	0.00	1,500.00
101-423-52150	Travel - Per Diem	475.00	600.00	0.00	0.00	800.00
101-423-52160	Professional Development	1,409.90	1,743.85	0.00	0.00	0.00
101-423-52170	Dues & Subscriptions	874.74	515.00	270.00	600.00	600.00
101-423-52180	Legal Fees	5,369.80	116.00	0.00	1,000.00	1,000.00
101-423-52182	Appraisal/Survey Fees	6,790.00	2,325.00	0.00	2,500.00	2,500.00
101-423-52184	Other Professional Fees	822.64	2,014.10	619.70	1,450.00	1,450.00
101-423-52270	Legal Printing	1,268.00	490.50	95.23	500.00	500.00
Total		272,537.61	231,366.18	180,028.47	218,484.00	229,019.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-423-51020	Operating Supplies	Ink/paper for the plotter, meeting supplies, etc.
101-423-52170	Dues & Subscriptions	AK Planning Association for two
101-423-52180	Legal Fees	Misc. legal fees, land disposal fees to be reimbursed
101-423-52182	Appraisal/Survey Fees	Misc. surveys, drawings, related work
101-423-52184	Other Professional Fees	GIS fees, other software fees, engineer services, other services
101-423-52270	Legal Printing	Land disposal and other required advertising

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

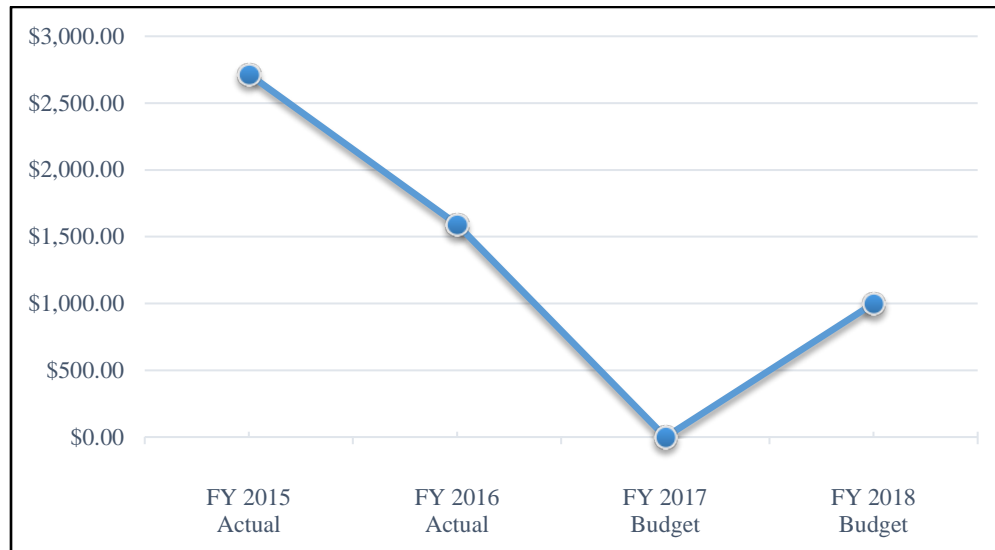
PLANNING COMMISSION

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Planning Commission						
101-424-51020	Operating Supplies	953.15	795.73	0.00	0.00	0.00
101-424-52120	Travel - Car Rental	44.99	0.00	0.00	0.00	0.00
101-424-52130	Travel - Airfare/Ferry	621.90	278.87	0.00	0.00	0.00
101-424-52140	Travel - Lodging	230.00	129.95	0.00	0.00	0.00
101-424-52150	Travel - Per Diem	200.00	75.00	0.00	0.00	0.00
101-424-52160	Professional Development	665.87	312.50	0.00	0.00	1,000.00
Total		2,715.91	1,592.05	0.00	0.00	1,000.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-424-52160 Professional Development Reports, nameplates and materials for commission

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

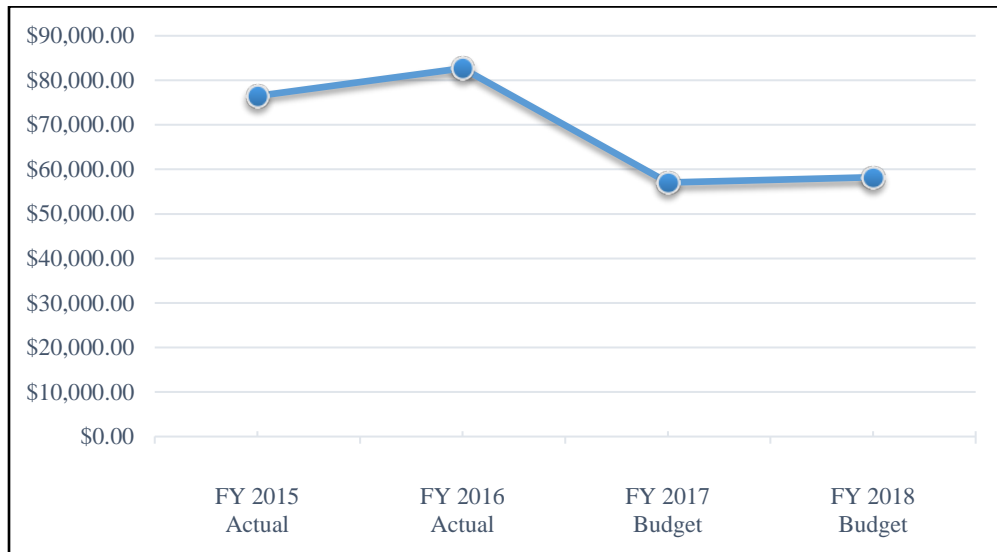
DEPARTMENT OF MOTOR VEHICLES

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Department of Motor Vehicles						
101-440-50000	Salaries and Wages	33,162.38	32,154.24	21,022.38	32,533.00	32,779.00
101-440-50010	Overtime	3,346.31	5,629.38	4,595.98	0.00	2,000.00
101-440-50030	On Call Time	0.00	74.00	0.00	0.00	0.00
101-440-50100	FICA	2,776.45	2,588.09	1,870.28	2,489.00	2,508.00
101-440-50110	PERS	6,217.85	6,787.08	4,112.25	7,157.00	7,211.00
101-440-50120	Health Ins.	12,081.86	8,119.66	5,027.07	6,385.00	5,569.00
101-440-50130	Compensation Ins.	392.54	383.93	91.19	425.00	434.00
101-440-50140	ESC	245.12	269.78	190.09	232.00	239.00
101-440-50150	PERS Relief	0.00	14,378.57	0.00	1,347.00	987.00
101-440-51010	Uniforms/Safety Equip/Supplies	355.93	66.41	97.28	90.00	90.00
101-440-51020	Operating Supp/Postage/Freight	501.40	250.92	552.18	450.00	450.00
101-440-51030	Janitorial Supplies	85.68	30.11	0.00	0.00	0.00
101-440-52000	Communications	3,561.18	2,784.74	1,758.74	2,000.00	2,000.00
101-440-52070	Leases and Rentals	10,079.88	6,402.27	0.00	0.00	0.00
101-440-52120	Travel - Car Rental	272.70	202.48	192.48	300.00	300.00
101-440-52130	Travel - Airfare/Ferry	246.00	598.20	732.00	1,000.00	1,000.00
101-440-52140	Travel - Lodging	1,738.00	594.00	784.93	1,500.00	1,500.00
101-440-52150	Travel - Per Diem	600.00	300.00	1,025.00	450.00	450.00
101-440-52160	Professional Development	0.00	49.75	0.00	0.00	0.00
101-440-52170	Dues & Subscriptions	0.00	35.00	192.90	150.00	150.00
101-440-52270	Legal Printing/Advertising	143.40	20.00	0.00	40.00	40.00
101-440-55010	Equipment, Furnishings & Tools	665.55	988.31	500.00	500.00	500.00
Total		76,472.23	82,706.92	42,744.75	57,048.00	58,207.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

LAW ENFORCEMENT

FUND: GENERAL

PROGRAM DESCRIPTION

The Cordova Police Department consists of a Police Chief, five officers, one dispatch supervisor and four dispatchers who are hired as needed by the Chief. CPD is committed to the protection of life and property of all citizens of Cordova, Alaska. CPD dispatches for local fire, medical and law enforcement and has MOU's with the Alaska Wildlife Troopers and USFS Fish and Game LEO and works closely with dispatching for their law enforcement teams. CPD currently has two open police officer positions. CPD also has one administrative assistant and once dispatch position which are unfunded.

BUDGET COMMENTARY

This Depts. workload has been slowly increasing due to the amount of Local, State and Federal Mandated Regulations that we need to enforce or adhere too. This Dept. only has 11 members out of 13 positions responsible for this work load. The Dept. Budget other than some compensation for the 11-paid staff has decreased.

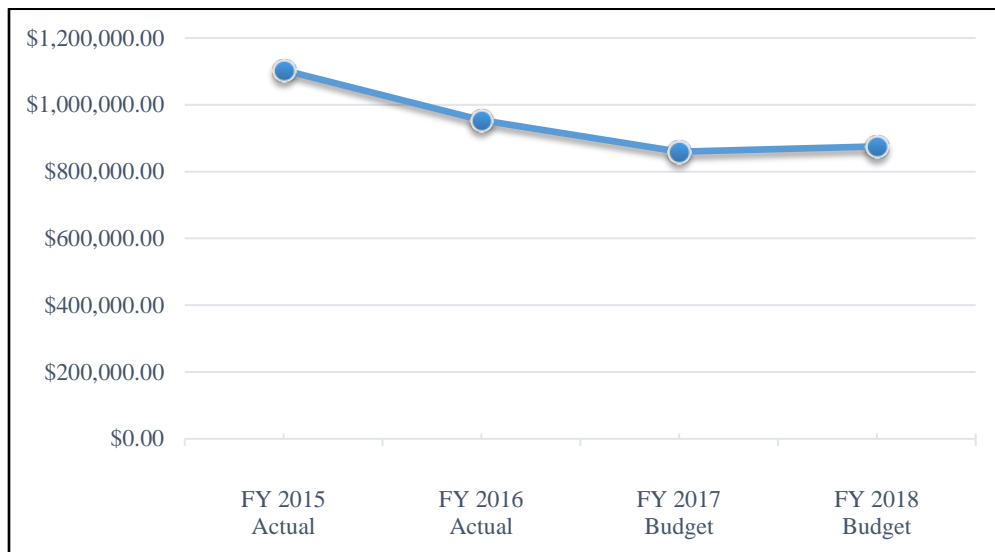
BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Law Enforcement						
101-441-50000	Salaries and Wages	450,047.81	459,355.31	376,503.96	455,932.00	460,314.00
101-441-50010	Overtime	49,848.36	66,951.33	42,070.48	8,200.00	10,000.00
101-441-50030	On Call Time	4,580.00	7,810.00	7,120.00	2,800.00	3,000.00
101-441-50040	Shift Differential	0.00	0.00	0.00	12,000.00	12,000.00
101-441-50100	FICA	36,749.58	34,974.62	31,741.03	34,879.00	35,214.00
101-441-50110	PERS	82,584.06	95,669.60	69,905.79	100,305.00	101,269.00
101-441-50120	Health Ins.	188,834.28	121,538.33	104,169.71	115,153.00	128,551.00
101-441-50130	Compensation Ins.	10,444.88	10,918.29	6,377.41	10,711.00	11,024.00
101-441-50140	ESC	3,335.71	3,539.19	2,957.59	3,173.00	3,264.00
101-441-50150	PERS Relief	170,286.07	21,791.30	0.00	18,876.00	13,855.00
101-441-51010	Uniforms/Safety Equip/Supplies	5,347.30	4,802.54	2,927.63	4,500.00	4,500.00
101-441-51020	Operating Supp/Postage/Freight	6,471.05	10,353.07	3,521.73	6,300.00	6,300.00
101-441-52000	Communications	22,697.15	49,987.08	13,411.36	20,000.00	20,000.00
101-441-52120	Travel - Car Rental	564.96	674.41	247.65	500.00	500.00
101-441-52130	Travel - Airfare/Ferry	2,079.80	3,303.08	3,909.11	5,000.00	5,000.00
101-441-52140	Travel - Lodging	3,872.44	2,107.96	1,541.09	4,500.00	4,500.00
101-441-52150	Travel - Per Diem	1,375.00	2,050.00	1,950.00	3,000.00	3,000.00
101-441-52160	Professional Development	1,606.95	1,615.95	55.00	1,500.00	1,500.00
101-441-52165	Training Equipment & Supplies	5,996.14	3,075.00	0.00	1,500.00	1,500.00
101-441-52170	Dues & Subscriptions	1,418.24	2,799.09	7,587.86	10,510.00	10,000.00
101-441-52180	Professional Services/Towing	763.48	221.50	318.00	450.00	450.00
101-441-52270	Legal Printing/Advertising	1,345.06	935.40	2,210.00	450.00	450.00
101-441-52310	Public Relations	439.42	500.00	0.00	0.00	0.00
101-441-52320	Drug Interdiction	0.00	0.00	0.00	1,000.00	1,000.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
101-441-52350	Recruitment and Moving	1,158.00	0.00	0.00	0.00	0.00
101-441-54000	Fuel & Lube	19,817.35	16,407.94	11,017.14	15,000.00	15,000.00
101-441-54010	Vehicle Parts & Repairs	10,889.36	6,833.55	1,333.99	10,500.00	10,500.00
101-441-54020	Repair Maintenan Other Equip	5,493.15	10,997.21	2,635.73	4,500.00	4,500.00
101-441-55000	Other Equipment & Rentals	5,883.37	5,275.15	2,761.36	3,600.00	3,600.00
101-441-55010	Equipment, Furnishings & Tools	1,578.00	2,355.02	1,040.69	1,800.00	1,800.00
101-441-55020	Ammunition	6,313.77	5,955.32	0.00	3,000.00	3,000.00
101-441-55035	State Surcharge Citation remit	1,980.00	990.00	0.00	0.00	0.00
Total		1,103,800.74	953,787.24	697,314.31	859,639.00	875,591.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

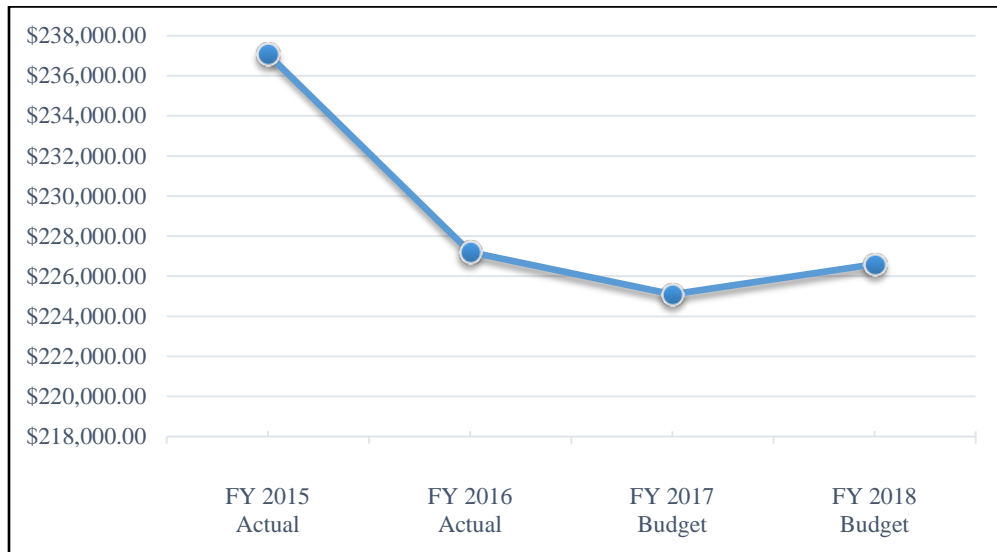
JAIL OPERATIONS

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Jail Operations						
101-442-50000	Salaries and Wages	119,234.73	122,877.44	99,177.74	121,996.00	123,273.00
101-442-50010	Overtime	13,211.30	18,111.62	11,666.66	6,000.00	6,000.00
101-442-50020	Temp Employees	164.08	0.00	0.00	0.00	0.00
101-442-50030	On Call Time	1,148.60	1,971.00	1,780.00	700.00	700.00
101-442-50040	Shift Differential	0.00	0.00	0.00	3,000.00	3,000.00
101-442-50100	FICA	9,832.64	9,390.22	8,402.48	9,333.00	9,430.00
101-442-50110	PERS	22,086.54	25,610.62	18,504.13	26,839.00	27,120.00
101-442-50120	Health Ins.	49,993.43	32,413.66	27,298.88	30,445.00	33,530.00
101-442-50130	Compensation Ins.	2,714.21	2,825.43	1,617.29	2,783.00	2,864.00
101-442-50140	ESC	890.88	952.01	786.76	851.00	876.00
101-442-50150	PERS Relief	0.00	0.00	0.00	5,051.00	3,711.00
101-442-51010	Uniforms/Safety Equip/Supplies	1,881.53	851.63	266.80	1,000.00	1,000.00
101-442-51020	Operating Supplies	2,465.88	2,318.85	324.70	2,000.00	2,000.00
101-442-51030	Janitorial Supplies	97.26	233.29	43.60	500.00	500.00
101-442-51070	Prisoner Board	5,960.65	3,812.39	1,052.59	6,000.00	4,000.00
101-442-52130	Travel - Airfare/Ferry	995.20	858.15	505.60	600.00	600.00
101-442-52140	Travel - Lodging	887.92	0.00	0.00	800.00	800.00
101-442-52150	Travel - Per Diem	500.00	1,550.00	2,200.00	2,000.00	2,000.00
101-442-52160	Professional Development	2,986.64	125.00	96.00	2,500.00	2,500.00
101-442-52180	Professional Services	188.92	950.00	1,840.61	900.00	900.00
101-442-52185	Inmate Medical Expense	2,628.28	64,845.24	0.00	0.00	0.00
101-442-52186	Inmate Medical Expense - Reimb	2,628.28-	65,044.43-	0.00	0.00	0.00
101-442-54020	Repair & Maintenance	401.14	1,603.96	915.20	1,800.00	1,800.00
101-442-55000	Other Equipment & Rentals	1,440.56	951.33	0.00	0.00	0.00
Total		237,082.11	227,207.41	176,479.04	225,098.00	226,604.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

FIRE AND EMS

FUND: GENERAL

PROGRAM DESCRIPTION

The Cordova Volunteer Fire Department consists of a Fire Chief and Deputy Chief who are elected annually by the membership and solely responsible to the City Counsel. This membership is a paramilitary organization with appointed Fire and EMS Officers responsible for their designated Companies which are responsible for responding to all emergencies within our district and at times assist other regions by Boat or Aircraft.

Many Departments in the State and most in the lower 48 provide either Fire or EMS and some Search and Rescue. CVFD on the other hand because of our unique situation of not being able to request help from neighboring communities must provide all levels of emergency services, such as: Fire Suppression, Fire Investigation, Basic Life Support, Advanced Life Support, Medical Transport Care, Search and Rescue, Dive Rescue, Avalanche Rescue, Haz-Mat Response, Marine Shipboard Firefighting, High Angle Rescue, Confined Space Rescue, Vehicle Extrication, Disaster Preparedness and Management, Provide in house Certified Instructors, Public Education and Training.

In 2016 the volunteers accumulated 7613 hours of their time providing a service to our community.

PROGRAM GOALS AND OBJECTIVES

The Goals of this Department, shall be to prevent Emergencies through inspections, education and code enforcement.

The Department Objectives. Provides fire suppression and emergency medical services to preserve, protect life, property, and the environment against injury and damage within the City of Cordova, Alaska. Property outside the City limits shall be protected at all times possible without setting in jeopardy such property that lies within these said limits.

BUDGET COMMENTARY

This Dept's. Budget has remained literally unchanged until 2002 when the City Council approved a second Fire paid position, due to the fact that the fire service nationwide has increase in codes, strict safety maintenance programs, updated vehicles, equipment and facilities. While other Department budgets are increasing the Fire Dept Budget is asked to decrease. Over the years the Fire Dept. service has continued to increase and never decrease and subjected to an ever-increasing amount of Local, State and Federal Mandated Regulations that we need to enforce or adhere too. Programs like Bloodborne pathogen training and immunization, OSHA and NFPA compliance to work related task, OSHA and NFPA Standards for Firefighters and EMS Workers (this also pertains to Volunteers), State laws and regulations pertaining to the delivery of EMS care, Continuing education and records management for all Volunteers and Equipment Maintenance Programs to list a few.

Other City Depts. have many paid staff to continue to serve our community, this Dept. only has 2 members responsible for this work load. And the Dept. Budget other than the compensation for the 2-paid staff has not increased.

BUDGET

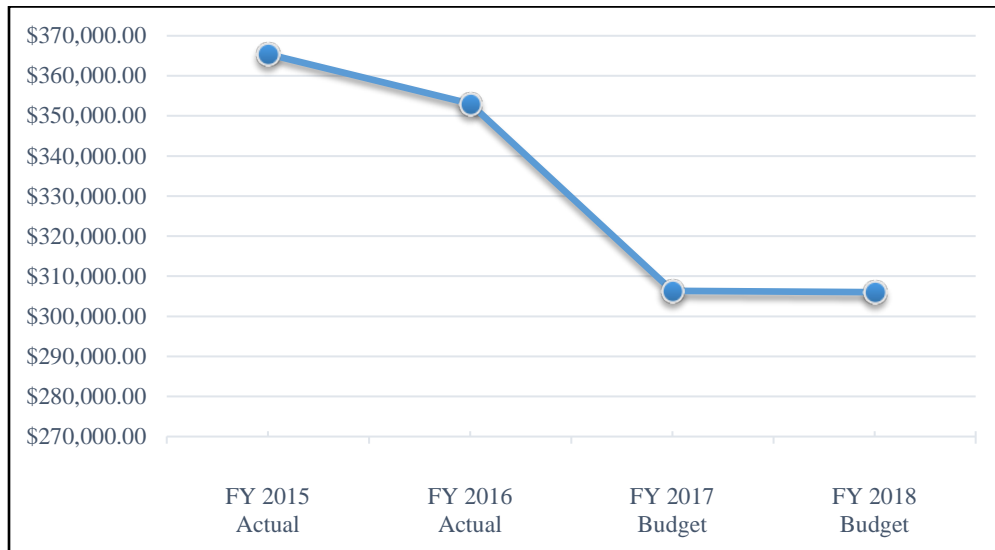
<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Fire & EMS						
101-443-50000	Salaries and Wages	104,966.65	117,309.47	98,335.17	118,522.00	119,250.00
101-443-50010	Overtime	1,766.25	1,703.94	1,668.13	0.00	0.00
101-443-50020	Temp Employees	1,853.00	592.00	0.00	0.00	0.00
101-443-50030	On Call	1,450.00	1,860.00	1,035.00	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
101-443-50100	FICA	8,133.92	8,233.07	7,661.63	9,067.00	9,123.00
101-443-50110	PERS	20,495.49	23,806.30	19,953.89	26,075.00	26,235.00
101-443-50120	Health Ins.	63,543.48	34,286.08	35,320.86	45,094.00	45,094.00
101-443-50130	Compensation Ins.	7,390.58	8,231.64	5,712.80	6,898.00	6,439.00
101-443-50140	ESC	776.73	841.53	751.05	774.00	796.00
101-443-50150	PERS Relief	29,092.45	6,368.19	0.00	4,907.00	3,589.00
101-443-51010	Uniforms/Safety Clothing	1,689.18	5,678.19	2,448.68	8,100.00	8,100.00
101-443-51020	Operating Supplies	23,320.46	26,785.56	13,711.04	18,000.00	18,000.00
101-443-51030	Custodial Supplies	540.10	87.45	0.00	0.00	0.00
101-443-51050	Small Tools	164.73	592.42	273.97	0.00	0.00
101-443-52000	Communications	6,701.18	6,703.31	5,448.53	4,050.00	4,050.00
101-443-52010	Water, Sewer & Refuse	881.50	0.00	0.00	0.00	0.00
101-443-52030	Electricity	952.66	832.74	2,181.21	1,000.00	1,000.00
101-443-52040	Heating Oil	3,826.13	2,272.04	3,788.63	1,800.00	1,800.00
101-443-52120	Travel - Car Rental	111.22	297.00	16.37	0.00	0.00
101-443-52130	Travel - Airfare/Ferry	4,934.20	2,547.20	791.38	0.00	0.00
101-443-52140	Travel - Lodging	3,416.76	2,426.00	0.00	0.00	0.00
101-443-52150	Travel - Per Diem	3,050.00	2,550.00	0.00	0.00	0.00
101-443-52160	Professional Development	5,328.34	6,668.86	4,496.60	2,550.00	2,550.00
101-443-52170	Dues & Subscriptions	569.86	481.70	400.00	0.00	0.00
101-443-52180	Professional Services	15,323.61	11,382.62	17,393.10	15,964.20	16,000.00
101-443-52310	Public Relations	2,154.09	1,721.32	0.00	0.00	0.00
101-443-52320	Volunteer Fireman	22,580.00	20,190.00	20,355.00	20,355.00	20,500.00
101-443-52330	Volunteer Incentives	1,297.67	1,737.98	1,586.30	3,000.00	3,000.00
101-443-54000	Fuel & Lube	7,645.39	4,374.51	4,609.83	4,000.00	4,000.00
101-443-54010	Vehicle Parts & Repairs	3,801.49	26,914.49	0.00	0.00	0.00
101-443-54020	Repair - Other Equipment	6,067.31	12,021.23	15,126.51	16,200.00	16,500.00
101-443-54030	Structure Maintenance	0.00	3,031.35	0.00	0.00	0.00
101-443-54032	Structure Maint Fire Station	2,440.21	2,424.02	0.00	0.00	0.00
101-443-54034	Structure Maint Station 2	970.21	828.54	0.00	0.00	0.00
101-443-54082	Furnace Maint Station 2	600.65	0.00	0.00	0.00	0.00
101-443-55000	Other Equipment	544.21	710.47	0.00	0.00	0.00
101-443-55005	Fire Fighting Equipment	4,737.09	3,222.31	0.00	0.00	0.00
101-443-55010	Equipment & Furnishings	2,309.28	3,365.65	0.00	0.00	0.00
Total		365,426.08	353,079.18	263,065.68	306,356.20	306,026.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-443-51010	Uniforms/Safety Clothing	Safety clothing / PPE Repair	\$4,000.00
		Station clothing / Uniforms	\$525.00
101-443-51020	Operating Supplies	Medical supplies	\$11,000.00
		O2 bottles, Regulators, Blankets, Ambulance Drugs CCMC, EMS Supplies.	
		General supplies	\$11,000.00
		(daily operations, office supplies and local hardware purchases)	
101-443-51030	Custodial Supplies	Soap, Brushes, TP, P towels, Cleaning supplies	
101-443-51050	Small Tools	Miscellaneous small tools, apparatus tools	
101-443-52120	Travel - Car Rental	ASFA conference, EMS Symposium, Fire Investigator Conference	
		4 for Fire & 4 for EMS	
101-443-52130	Travel - Airfare/Ferry	ASFA conference, EMS Symposium, Fire Investigator Conference	
		4 for Fire & 4 for EMS	
101-443-52140	Travel - Lodging	ASFA conference, EMS Symposium, Fire Investigator Conference	
		4 for Fire & 4 for EMS	
101-443-52150	Travel - Per Diem	ASFA conference, EMS Symposium, Fire Investigator Conference	
		4 for Fire & 4 for EMS	
101-443-52160	Professional Development	Fire Fighter I, II & Officers Course	\$2,900.00
		EMT I/II/III class	\$3,500.00
		EMS symposium registration	\$1,500.00
		ASFA conference registration	\$3,500.00
		Fire Arson Investigation Conference	\$500.00
101-443-52170	Dues & Subscriptions	NFPA dues	\$885.00
		Fire training DVD's	\$1,050.00
		EMS Training DVD's	\$1,050.00
101-443-52180	Professional Services	Annual EMS equipment calibration	\$1,588.00
		Annual Gas detector calibration	\$0.00
		Annual Mako Service	\$1,000.00
		O2, SCBA, Scuba bottle Hydro testing	\$1,890.00
		Hurst tool Annual maintance	\$650.00
		Vol Members Hep Shots 10@\$200.00	\$2,000.00
		Printer Service Contract	\$1,500.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

101-443-52310	Public Relations	CPR and First aid Supplies	\$300.00
		City Employee CPR Supplies	\$300.00
		Public education & Fire promotions	\$800.00
101-443-52320	Volunteer Fireman	Compensation to Volunteers	
101-443-52330	Volunteer Incentives	Members service awards	\$600.00
		Fire competition (purple Thursday)	\$500.00
		EMS competition (golden stethoscope)	\$400.00
		FD banquet	\$1,500.00
101-443-54020	Repair - Other Equipment	Pager repairs, 10	\$1,000.00
		Vehicle repairs,	\$4,000.00
		Fire equipment repairs	\$3,500.00
		EMS equipment repairs	\$3,500.00
101-443-54032	Structure Maint Fire Station	Bay Door Service	\$1,500.00
101-443-54034	Structure Maint Station 2	Window repair/replacement	\$1,500.00
101-443-55000	Other Equipment	Incidental equipment	\$2,000.00
101-443-55005	Fire Fighting Equipment	6 – 50' LDH Hose	\$4,470.00
		6 - 100' LDH Hose	\$7,185.00
		Misc. Fire appliances	\$345.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

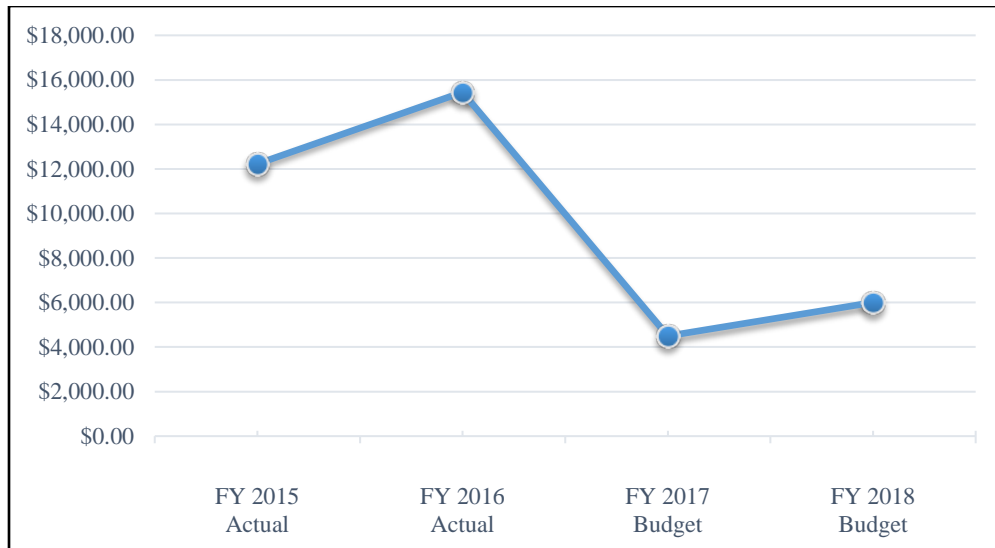
DISASTER MANAGEMENT

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Disaster Management Dept.						
101-445-59400	Supplies	6,615.97	7,638.72	530.66	2,000.00	3,000.00
101-445-59405	Community Training	5,609.04	7,806.06	746.00	2,500.00	3,000.00
Total		12,225.01	15,444.78	1,276.66	4,500.00	6,000.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-445-59400	Supplies	Training Supplies and Materials for Local and City wide activities
101-445-59405	Community Training	Prof Development, Mandatory State Grant Meetings Travel, Perdiem, Hotel

INFORMATION SERVICES

FUND: GENERAL

PROGRAM DESCRIPTION

The **Information Services Department** consists of three Divisions: Cordova Public Library, Cordova Historical Museum, and the Information Services Division which includes Public Information, Marketing, Cordova Center Rentals and Information Technology.

The **Cordova Public Library** is staffed with: 1- Permanent Full Time Librarian, 3 - Permanent Part-Time Librarians/Program Leader, 1 – Temporary Seasonal Position. The Library provides a public place for all, where ideas of a broad spectrum can be explored and considered; provides for the individual an environment conducive to reading, listening or studying; identifies community needs and provides programs and services to meet those needs. The Cordova Public Library serves as the school library for elementary and homeschool students.

The **Cordova Historical Museum** is staffed with: 1 – Permanent Full Time Curator of Exhibits and Collections, 1 – Permanent Full-Time Museum Assistant, 1 Permanent Part-Time Program Leader, 1 – Temporary Seasonal Position. The Cordova Historical Museum, an educational institution, is a museum of cultural and economic history to record and interpret everyday life in the Copper River, Bering River and Prince William Sound to help people understand the past, explore the present and plan the future. The museum accomplishes this through exhibitions, programs, publications and other activities that engage, enlighten, educate and entertain children and adults of both community residents and visitors.

The **Information Services Division** is staffed with: 1 – Permanent Full Time Director (Responsible for oversight of all divisions), 1 – Permanent Full Time Technology Leader. This division is responsible for all public information, press releases, website and other materials for the City of Cordova as well as all the technology, cell phones and website maintenance. This division is also responsible for all reservations and events at the Cordova Center. The Information Services Director serves as PIO in the ICS.

PROGRAM GOALS AND OBJECTIVES

Cordova Public Library:

Strategic Goal 1 Increasingly provide access to collections and services to support instruction, research, and outreach, while improving access to the Cordova Public Libraries' collections.

Strategic Goal 2 Increase circulation and usage by various patron types.

Strategic Goal 3 Increase cultural awareness within the community.

Cordova Historical Museum:

Goal 1: To design and implement museum exhibits

Goal 2: To successfully accomplish the move and assure efficient operation in the new facility

Goal 3: To strengthen communication with membership

Goal 4: To achieve accreditation

Goal 5: To establish an ongoing training program for staff and volunteers

Goal 6: To expand program offerings

Goal 7: To create a sustainable revenue stream

Information Services Division:

- Create, Update and Maintain Websites for Divisions
- Maintain Technology for City of Cordova
- Provide regular news updates to the Community of Cordova
- Provide Marketing for all Departments of the City of Cordova
- Maintain and Carry our reservations and events in the Cordova Center.

BUDGET COMMENTARY

Boards and Commissions

Staff serve as support for the Cordova Historical Society, the Cordova Historic Preservation Commission, the Friends of the Library and the Library Board. Staff prepares packets, minutes and agendas for the meetings as well as events and fund-raisers sponsored by the various groups

Cordova Public Library

Staff is responsible for the daily operation of the library open 6 days a week year-round. This includes the continual assessment of the collection, cataloging and ordering materials for the collection and preparing and presenting additional programs for various age groups within the community.

Cordova Historical Museum

Staff is responsible for the daily operation of the museum open 6 days a week in summer and 5 days a week in winter. This includes regular changing of exhibits in the temporary gallery, completing exhibits in the permanent gallery spaces, presentations and programs to the general public and a cultural curriculum for K through 6th grade on Cordova history.

Information Services

Staff cares for and maintains four websites for the Department and the City of Cordova as well as other social media. Working with Arctic Information Technology, staff maintains 85 work stations for the City of Cordova and manages two servers. Staff is also responsible for City Department cell phone coverage, press releases and other public announcements.

Cordova Center

A portion of the Information Services Staff serves on the Cordova Center Team taking reservations, building the new website, creating marketing, and an online reservation system. Along with CC Event Team members, staff carries out and fulfills rentals for the Cordova Center.

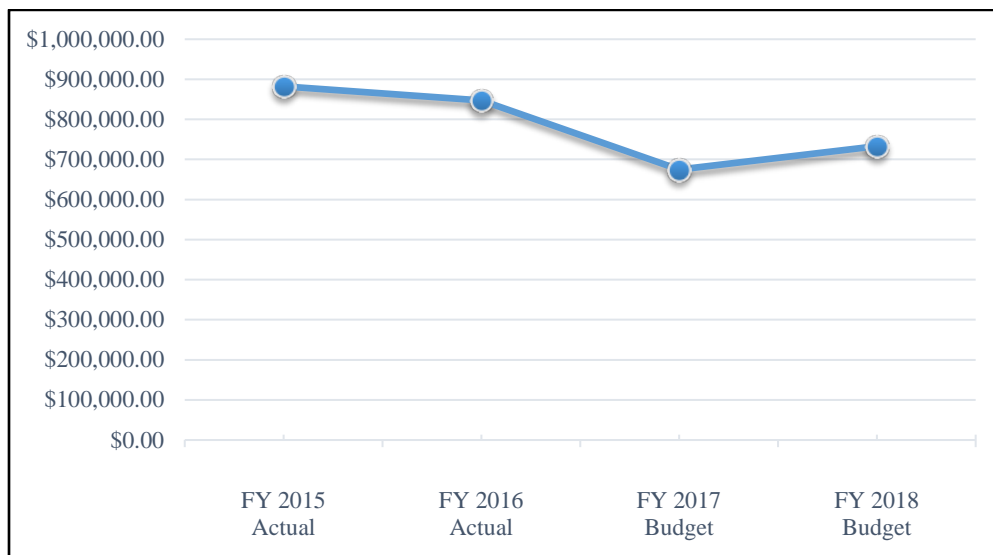
BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Information Services						
101-501-50000	Salaries and Wages	355,374.62	384,831.92	295,376.30	302,850.00	347,946.00
101-501-50010	Overtime	0.00	876.84	716.97	0.00	0.00
101-501-50020	Temp Employees	11,951.83	20,045.37	18,020.22	10,000.00	10,000.00
101-501-50100	FICA	28,084.86	26,729.37	22,874.23	23,168.00	27,383.00
101-501-50110	PERS	67,904.97	75,528.79	58,462.58	66,618.00	76,548.00
101-501-50120	Health Ins.	118,002.43	98,053.58	92,814.37	114,008.00	114,008.00
101-501-50130	Compensation Ins.	1,696.05	1,852.55	1,279.25	1,211.00	1,468.00
101-501-50140	ESC	2,872.88	3,171.43	2,527.04	2,451.00	3,008.00
101-501-50150	PERS Relief	93,511.77	19,766.59	0.00	12,538.00	10,473.00
101-501-51020	Operating Supplies	3,734.08	4,016.28	2,715.19	2,500.00	2,500.00
101-501-51060	Books & Periodicals	9,979.46	3,491.06	7,155.58	8,000.00	8,000.00
101-501-52000	Communications	29,025.52	27,158.40	3,296.54	4,000.00	4,000.00
101-501-52120	Travel - Car Rental	250.21	352.60	0.00	0.00	0.00
101-501-52130	Travel - Airfare/Ferry	2,760.06	3,203.61	0.00	0.00	0.00
101-501-52140	Travel - Lodging	2,229.42	2,866.41	0.00	0.00	0.00
101-501-52150	Travel - Per Diem	624.35	716.18	0.00	0.00	0.00
101-501-52160	Professional Development	1,100.68	893.05	0.00	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
101-501-52170	Dues & Subscriptions	960.00	844.00	0.00	0.00	0.00
101-501-52180	Professional Services	155.13	968.50	460.00	1,000.00	1,000.00
101-501-52230	Software Licensing	13,689.88	29,990.66	5,262.82	21,000.00	21,000.00
101-501-52250	IT Services	93,529.71	95,546.66	42,655.00	85,680.00	85,680.00
101-501-52270	Legal Printing	11,669.00	8,348.05	160.00	350.00	350.00
101-501-52369	Owl Literacy Grant	815.52	2,724.64	2,535.60	0.00	0.00
101-501-54020	Repair & Maintenance	2,986.42	2,937.89	0.00	1,000.00	1,000.00
101-501-54030	Computers & Peripherals	7,759.94	7,649.06	11,954.24	12,500.00	12,500.00
101-501-55000	Other Equipment	1,088.89	700.32	1,047.86	1,000.00	1,000.00
101-501-55010	Equipment & Furnishings	0.00	903.63	0.00	0.00	0.00
101-501-57181	City Marketing	20,613.93	23,452.69	3,449.70	5,000.00	5,000.00
Total		882,371.61	847,620.13	572,763.49	674,874.00	732,864.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-501-51020	Operating Supplies	Office Supplies; Library Cataloguing Materials; Program Supplies
101-501-51060	Books & Periodicals	McNaughton Lease (6700); Magazine Subscriptions (1300), Book Purchases
101-501-52000	Communications	Landline Expenses; Internet Expenses
101-510-52120	Travel - Car Rental	Alaska Library Conference, Museums Alaska Conference,
101-501-52130	Travel - Airfare/Ferry	See above
101-501-52140	Travel - Lodging	See above
101-501-52150	Travel - Per Diem	See above
101-501-52160	Professional Development	Registration for Conferences, Webinars for Training
101-501-52170	Dues & Subscriptions	Memberships: AAM, NHP, AASLH, AKLA, ALN, Museums Alaska, AHS
101-501-52230	Software Licensing	Microsoft Office, SQ Server,
101-501-52250	IT Services	Arctic Information Technology Total Care
101-501-52180	Professional Services	Tech Support for Software Applications,

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

101-501-52270	Legal Printing	Advertising – Positions, Legal Announcements
101-501-54020	Repair/Maintenance	Equipment Replacement, Equipment Repair
101-501-54030	Computers & Peripherals	As Necessary Based on Technology Plans
101-501-55000	Other Equipment	Printer Cartridges,
101-501-57181	City Marketing	Salmon Jam Spawnsorship, CHS Yearbook AD, Chamber membership, PWSSC Delta sponsorship

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

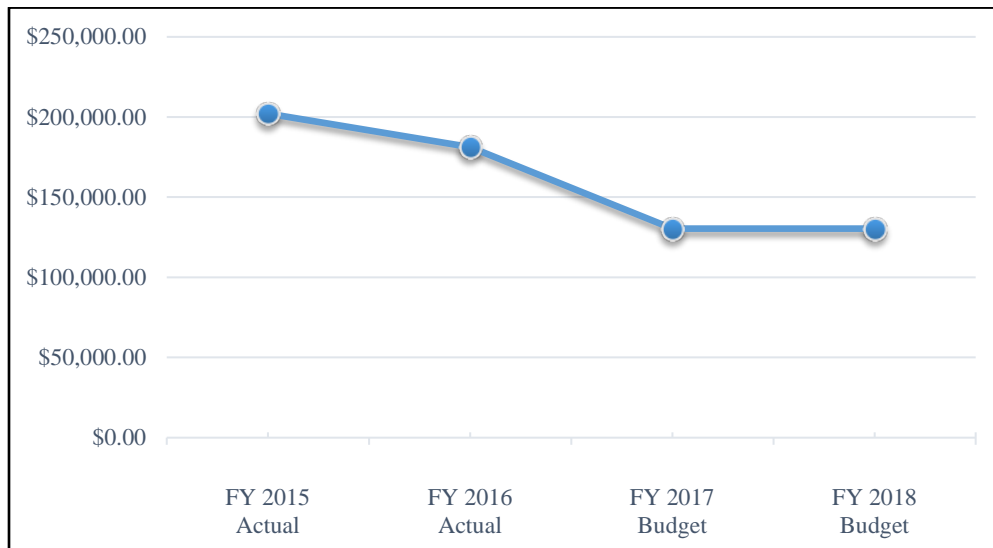
FACILITY UTILITIES

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Facility Utilities						
101-598-52012	Wtr, Swr, Refuse City Hall	4,945.88	4,836.08	0.00	0.00	0.00
101-598-52013	Wtr, Swr, Refuse Public Safety	0.00	0.00	4,395.40	4,000.00	4,000.00
101-598-52014	Wtr, Swr, Ref Library/Museum	1,552.50	381.03	0.00	0.00	0.00
101-598-52016	Wtr, Swr, Ref Chamber Comm	1,651.44	1,651.44	1,376.20	1,400.00	1,400.00
101-598-52017	Wtr, Swr, Ref Cordova Center	1,937.56	11,101.95	7,773.92	9,000.00	9,000.00
101-598-52032	Electricity City Hall	72,748.42	56,438.86	0.00	0.00	0.00
101-598-52033	Electricity Public Safety	0.00	0.00	23,756.88	40,000.00	40,000.00
101-598-52034	Electricity Library/Museum	5,495.43	705.26	0.00	0.00	0.00
101-598-52037	Electricity Cordova Center	60,600.02	57,182.73	39,412.82	42,000.00	42,000.00
101-598-52042	Heating Oil City Hall	19,631.99	13,176.55	0.00	0.00	0.00
101-598-52044	Heating Oil Library/Museum	9,747.17	3,015.59	0.00	0.00	0.00
101-598-52045	Heating Oil Public Safety	0.00	0.00	14,680.31	9,000.00	9,000.00
101-598-52046	Heating Oil Chamber Comm	1,232.93	1,333.11	2,133.37	1,500.00	1,500.00
101-598-52048	Heating Oil CordovaCenter	21,533.18	30,397.16	24,477.09	22,000.00	22,000.00
101-598-52049	Propane CordovaCenter	1,067.67	931.64	1,166.86	1,500.00	1,500.00
Total		202,144.19	181,151.40	119,172.85	130,400.00	130,400.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

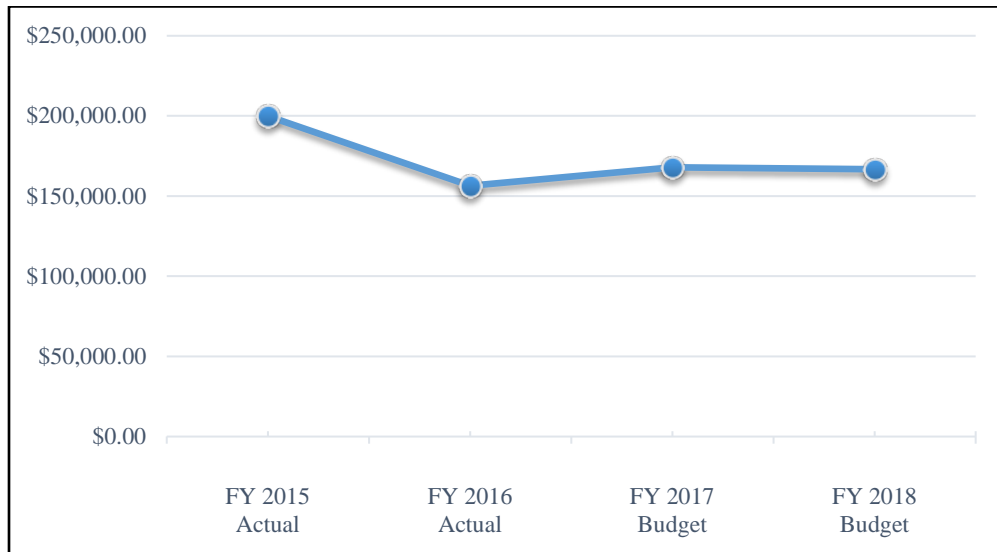
PUBLIC WORKS ADMINISTRATION

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
PW Administration						
101-601-50000	Salaries and Wages	103,417.38	107,513.00	90,760.14	113,905.00	113,905.00
101-601-50100	FICA	8,186.45	7,393.89	6,943.09	8,714.00	8,714.00
101-601-50110	PERS	18,860.03	20,269.50	17,050.61	25,059.00	25,059.00
101-601-50120	Health Ins.	19,398.83	11,719.22	11,978.95	10,003.00	10,003.00
101-601-50130	Compensation Ins.	496.30	497.30	367.75	456.00	467.00
101-601-50140	ESC	387.01	437.33	357.70	387.00	398.00
101-601-50150	PERS Relief	42,050.16	0.00	0.00	4,716.00	3,429.00
101-601-51020	Operating Supplies	148.98	462.51	65.58	300.00	300.00
101-601-52000	Communications	2,996.38	1,820.37	1,754.89	1,800.00	1,800.00
101-601-52120	Travel - Car Rental	27.00	212.69	0.00	0.00	0.00
101-601-52130	Travel - Airfare/Ferry	1,104.99	1,650.59	0.00	0.00	0.00
101-601-52140	Travel - Lodging	304.00	0.00	0.00	0.00	0.00
101-601-52150	Travel - Per Diem	200.00	275.00	0.00	0.00	0.00
101-601-52160	Professional Development	1,652.00	1,855.00	0.00	0.00	0.00
101-601-52162	Safety & Training	0.00	0.00	0.00	400.00	400.00
101-601-52170	Dues & Subscriptions	260.00	260.00	275.00	400.00	400.00
101-601-52180	Professional Services	0.00	400.00	0.00	400.00	400.00
101-601-52270	Legal Printing	0.00	0.00	0.00	100.00	100.00
101-601-54000	Fuel & Lube	258.62	77.40	0.00	500.00	500.00
101-601-54010	Vehicle Parts & Repairs	160.90	205.56	434.54	300.00	300.00
101-601-54020	Repair - Other Equipment	0.00	510.00	0.00	300.00	300.00
101-601-55010	Equipment & Furnishings	0.00	900.00	0.00	300.00	300.00
Total		199,909.03	156,459.36	129,988.25	168,040.00	166,775.00

EXPENDITURE HISTORY



FACILITY MAINTENANCE

FUND: GENERAL

PROGRAM DESCRIPTION

The facilities section consists of 2 employees; the superintendent of facilities and custodian. The section performs maintenance and creates maintenance documents for many of the cities facilities. Takes on projects as assigned that involve 1 or more facilities. Review, balance, and manage the building systems within the various facilities. Assists with events at the Cordova Center including setup and takedown, AV needs, planning and execution of scheduled events. Coordinates with the maintenance teams of the Cordova School District and the Cordova Community Medical Facility. Janitorial staff cleans the public safety building and the Cordova Center building.

PROGRAM GOALS AND OBJECTIVES

The following are the objectives for the facilities section

- Develop maintenance plans for facilities
- Continual cross training of facilities and building systems
- Reduce the amount of emergency repairs by continual preventative maintenance
- Create user guides for building systems; light and sound boards, AV, and controls
- Coordinate and schedule outside maintenance contractors with CCMC and CSD
- Monitor energy use and continually work to reduce energy use in city facilities

BUDGET COMMENTARY

The facilities budget remains fairly flat from 2017 with a few small changes. The 2018 budget includes a line item for bird mitigation at the Cordova Center that is based on a provided quote. The heating system maintenance has been increased to \$14,000 to allow for additional preventative maintenance along all facilities. School maintenance has also been increased to \$5,000 from \$2,000.

The 2017 actual will show a few overages based on emergency repairs at the Mt. Eccles school. The main breaker for the building was damaged and need replacement, the HVAC system controllers were replaced and DDC were brought back online.

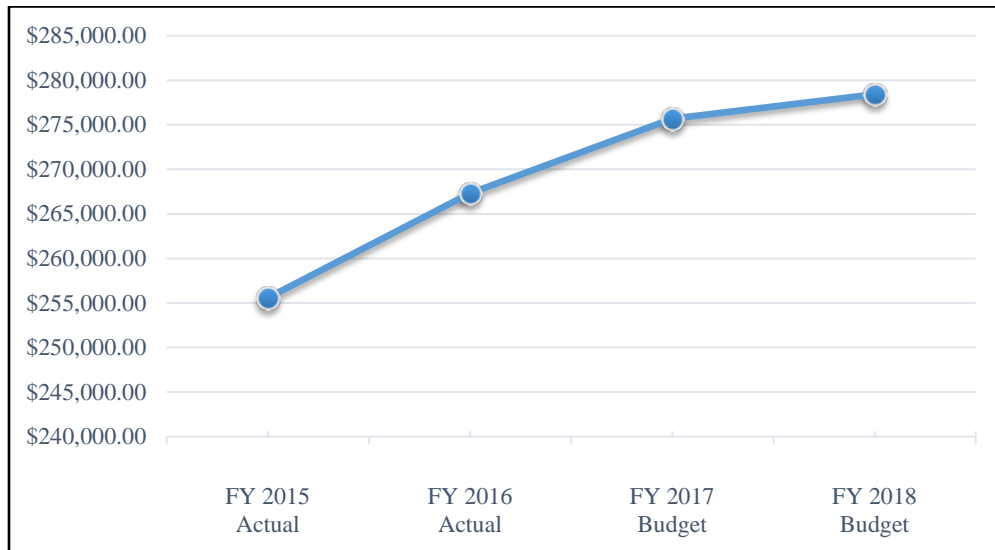
BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Facility Maintenance						
101-602-50000	Salaries and Wages	112,437.53	124,526.74	107,012.55	126,287.00	125,232.00
101-602-50010	Overtime	6,560.25	5,754.89	497.85	500.00	500.00
101-602-50020	Temp Employees	5,707.77	3,312.00	0.00	1,200.00	1,200.00
101-602-50100	FICA	9,447.38	8,933.73	7,960.35	9,661.00	9,710.00
101-602-50110	PERS	15,201.12	22,319.82	18,780.36	27,409.00	27,551.00
101-602-50120	Health Ins.	71,680.84	44,574.64	46,467.96	48,626.00	48,626.00
101-602-50130	Compensation Ins.	2,895.37	6,921.35	5,334.98	3,675.00	2,627.00
101-602-50140	ESC	779.85	845.51	680.99	781.00	808.00
101-602-50150	PERS Relief	11,090.83	12,384.14	0.00	5,158.00	3,769.00
101-602-51020	Operating Supplies	300.29	454.90	668.19	500.00	500.00
101-602-51025	Operating Supplies Cordova Ctr	0.00	1,188.83	1,892.40	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
101-602-51032	Custodial Supplies City Hall	4,815.54	875.32	0.00	0.00	0.00
101-602-51038	Custodial Supplies Cordova Ctr	1,430.66	6,672.57	0.00	0.00	0.00
101-602-51039	Custodial Supplies	0.00	0.00	6,169.32	7,000.00	7,000.00
101-602-51050	Small Tools	358.17	615.40	245.90	250.00	250.00
101-602-52000	Communications	1,563.98	1,164.88	1,355.84	1,200.00	1,200.00
101-602-52001	Communications Cordova Ctr	1,672.02	1,518.98	1,384.52	1,200.00	1,200.00
101-602-52120	Travel - Car Rental	0.00	46.89	0.00	0.00	0.00
101-602-52130	Travel - Airfare/Ferry	0.00	360.00	450.00	0.00	0.00
101-602-52150	Travel - Per Diem	0.00	100.00	0.00	0.00	0.00
101-602-52160	Professional Development	0.00	390.00	0.00	0.00	0.00
101-602-52180	Professional Services	2,141.46	9,161.88	580.00	3,000.00	3,000.00
101-602-54000	Fuel & Lube	2,649.21	1,259.09	852.05	2,500.00	2,500.00
101-602-54010	Vehicle Parts & Repairs	0.00	0.00	0.00	750.00	750.00
101-602-54020	Repair - Other Equipment	5,320.50-	6,527.54-	955.38-	0.00	0.00
101-602-54022	Equipment Maint City Hall	107.39	0.00	0.00	0.00	0.00
101-602-54024	Equipment Maint Library/Museum	17.82	0.00	0.00	0.00	0.00
101-602-54028	Equipment Maint Cordova Ctr	183.74	8,960.82	5.99	0.00	0.00
101-602-54029	Equipment Maint	0.00	150.00	10,983.51	10,000.00	10,000.00
101-602-54032	Structure Maint City Hall	1,063.55	1,004.39	3,187.43	0.00	0.00
101-602-54034	Structure Maint Library Museum	21.32	0.00	0.00	0.00	0.00
101-602-54036	Structure Maint Chamber Commer	0.00	14.98	0.00	0.00	0.00
101-602-54038	Structure Maint Cordova Ctr	0.00	2,639.50	325.00	0.00	0.00
101-602-54039	Structure Maint	0.00	0.00	2,240.59	6,000.00	6,000.00
101-602-54082	Boiler Mainetance City Hall	6,172.56	2,151.00	0.00	0.00	0.00
101-602-54084	Boiler Maint Library/Museum	597.57	0.00	0.00	0.00	0.00
101-602-54086	Boiler Maint Chamber Comm	0.00	1,075.50	0.00	0.00	0.00
101-602-54088	Boiler Maint City Shop	1,410.58	250.00	0.00	0.00	0.00
101-602-54090	Boiler Maint Cordova Ctr	0.00	1,800.75	1,462.20	0.00	0.00
101-602-54091	Heating System Maint	0.00	0.00	4,136.17	10,500.00	10,500.00
101-602-54092	Other Improvments City Hall	283.22	306.70	0.00	0.00	0.00
101-602-54098	Other Improvments Cordova Ctr	0.00	1,025.68	0.00	0.00	0.00
101-602-54099	Other Improvments	0.00	0.00	1,978.48	0.00	0.00
101-602-55000	Other Equipment & Furnishings	307.31	1,077.93	200.00	0.00	0.00
101-602-55010	Fire Inspection and Repair	0.00	0.00	5,474.50	5,500.00	5,500.00
101-602-55020	School Bldgs Maintenance	0.00	0.00	23,610.70	2,000.00	5,000.00
101-602-55030	CCMC Bldg Maintenance	0.00	0.00	0.00	2,000.00	5,000.00
Total		255,576.83	267,311.27	252,982.45	275,697.00	278,423.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-602-51020	Operating Supplies	Electrical cords, air filters, saw blades, consumable tools & parts
101-602-51039	Custodial Supplies	Paper products, cleaning supplies, soap
101-602-51050	Small Tools	Hand tools, ladders, wrenches
101-602-52180	Professional Services	Hiring of expert, engineer, or professional as needed
101-602-54000	Fuel & Lube	Fuel and oil for custodial truck
101-602-54010	Vehicle Parts & Repairs	Repairs to custodial truck
101-602-54029	Equipment Maint	Elevator maintenance contract and inspection, access controls & camera contract, generator repair,
101-602-54039	Structure Maint	Replacement parts including electrical outlets, switches, paint, lighting fixtures,
101-602-54091	Heating System Maint	Boiler inspection and parts, valves, belts, and motors
101-602-55010	Fire Inspection and Repair	Fire systems inspections and small repair items
101-602-55020	School Bldgs. Maintenance	Line item for costs not covered under the use agreement with CSD
101-602-55030	CCMC Bldg. Maintenance	Line item for costs not covered under the use agreement with CCMC

STREETS MAINTENANCE

FUND: GENERAL

PROGRAM DESCRIPTION

Responsible for the Streets and City Right of Ways, Maintaining and repairing the City's vehicle fleet and power tools. Removal of snow and applying sand for traction. Maintaining the Cemetery and digging of graves

PROGRAM GOALS AND OBJECTIVES

The following are the objectives for the Public Works Crew

- Streets Division: Keep the streets in good repair and safe
 - Equipment Division: Have an up to date, well maintained and safe motor pool. Bridge the gap between scheduled preventive maintenance and a fleet of fatigued and wore out equipment and vehicles [moving from disaster to disaster]. To educate all city employees on safe driving, and proper care of vehicles. The City has 78 pieces of rolling stock
 - Snow Removal Division: To have the City streets open and drivable at the end of each shift
 - Cemetery Division: To keep the Cemetery's well maintained and pleasing to those visiting the grounds
-

BUDGET COMMENTARY

Vehicle replacements

2011 ford pickup is due for replacement we would like to upgrade to a 550 as the 250 is a bit small for towing the Infrared paving machine and the Vactor trailer. Also with the success we have had with a pickup utilizing a sand bed and plow a 550 would be a much better option.

IT 62 Cat Loader 1999. 20 years is coming up fast and that is our rotation schedule for these bigger pieces of equipment, the front-end loaders and graders become first response vehicles in the winter and after 20 years they are getting tired.

Vehicle Maintenance

We need to have a more aggressive vehicle replacement policy throughout the whole City, We tend to keep vehicles until they are falling apart and dead, In the last few years we have purchased many used vehicles, which we might get a good deal on and then we turn around and put \$10,000 into them to keep it on the road.

There is a reason they are being sold. Is replacing a used vehicle with a used vehicle a good idea? You might get lucky occasionally. At the shop, we are having a hard time getting any preventive and routine maintenance done as we are constantly barraged with broken and falling apart vehicles that need to be put back on the road as quickly as possible to allow Refuse and Water/Sewer to provide their essential services, not to mention Police Ambulance and Fire vehicles. There is a huge cost in parts especially for the big rigs and specialty vehicles not to mention the cost of getting them here usually from the Midwest or back East.

Upgrades to Shop Area

With the new siding, new doors, auto door openers and soon to be installed concrete floor in our last bay. To finish the shop, we need to insulate and sheet the inside of the last bay then the construction phase of this building will finally be complete.

Outside improvement calls for trusses and a roof over our Conex's giving us 1,600 square feet of covered storage and building racks in the 40' Conex for tire storage.

Chip seal program:

We need to be more aggressive with our chip seal maintenance program we are losing roads to lack of maintenance coats. The last several years we have been using almost half of our allotted oil to putting bandages on asphalt roads to get them thru the winter. We need to get back to using the money to maintain and expand the chip seal roads. We need to apply 4 tanks of oil and 400 yards of chips each year for the next 4 years to keep the roads which we have already chip sealed. Which amounts to about \$120,000 per year. I have been researching applying a seal or fog coat over our chip seal roads. I was hoping to attend a seminar and maybe acquire hands on experience with the process this year but was told to cut our training and travel budget, I am almost convinced this would improve and enhance our chip seal roads, however I would like to see it in person before moving forward.

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

Asphalt Roads:

We need to continue to be aggressive in pursuing loans and grants to install curb and gutter, sidewalks and new asphalt. Except for last year's project on Railroad Avenue and the Harbor. The rest of our asphalt roads are over twenty and 30 year's old. The pavement is less than ½ inch thick in many places. This deterioration causes more potholes with occurring storm. These roads have served us well but are long past their prime. Installing curbs, gutters and sidewalks, then laying a proper road bed would vastly improve our drainage and road maintenance issues. Over twenty years ago we the public works crew spoke of doing one block per year if we had gone forward at that time think where we would be now. Part of the equation needs to be having the design and engineering done and ready to go, so when opportunities come for grants we can move. Such was the case with the Adams Street Project that our planner Samantha Greenwood was able to secure for us. I would suggest That each year we need to design and engineer for future projects

Drainage Projects

We have several locations around town that are constantly washing out during heavy rains causing erosion and then repair which takes money and resources that could be better spent or not spent at all. Over the last 25 years we have improved our drainage system to the point where we are not driving around all night during rain storms mitigating flooding issues. In fact, it is very seldom we do overtime on drainage issues whereas we used to have 2 personnel out with every heavy rain event. We have come along way but we still have a few problems to address

Personnel

If we do not fill the empty operator position, we can expect a 30 to 40 percent less in our work production in the non- snow months as many of our operations require 2 persons to be on site. This is not only a safety issue but also effects productivity, with only 3 operators we can't divide and have 2 projects going on at the same time. Examples of this would be: on a sunny day painting and pot hole repair going on at the same time. Or 2 men vacuuming out drains while the other two are grading and compacting gravel roads. Many of the tasks we do are 2 person jobs so by having 4 operators we can divide and conquer, thus our productivity prospers. In the past we have hired 2 Temps for 6 to 8 weeks to cut brush and help with the chip sealing operation [which takes a minimum of 8 bodies, with no money in the temp budget we will be struggling when the brush and alders come August we need a few extra qualified people to help with the chip seal.

Snow removal

Also, snow removal will be dramatically affected. And the public will experience a noticeable slow down and quality of service, we will see this in not being able to open all emergency and essential services before the magic hour of 8:00am for City offices, Fire and Police Dept., Hospital, parking lots, and main thoroughfares thru town. And then the Schools before 8:30 am
The Citizens should expect to remove the snow berms in front of their drives. We will also need to enforce no private dumping in City Snow dumps or on City right of ways as this also takes considerable time to clean up. I realize in most places this the order of business, however we have spoiled this town considerably over the last 30 years and the Council and upper Management are going to have to take a stand. As the public, will be in for a bit of a shock and must be educated.

Cemetery

Over the last few years' leaps and bounds have been made in transforming the Cemeteries from weed patches and eyesores, into peaceful and pleasing to the eye resting places. Mostly this is due to the efforts of William Bernard, who has worked part time each summer. Last year we hired a second temp to help him.

We have received many complements on the work done there. Looking ahead with our Cemetery Temp budget being cut in half, we will be lucky not to fall behind and find these spots in disrepair again. Also, we will need to start opening the upper addition for graves soon as I believe we only have 6 more spots on the lower section.

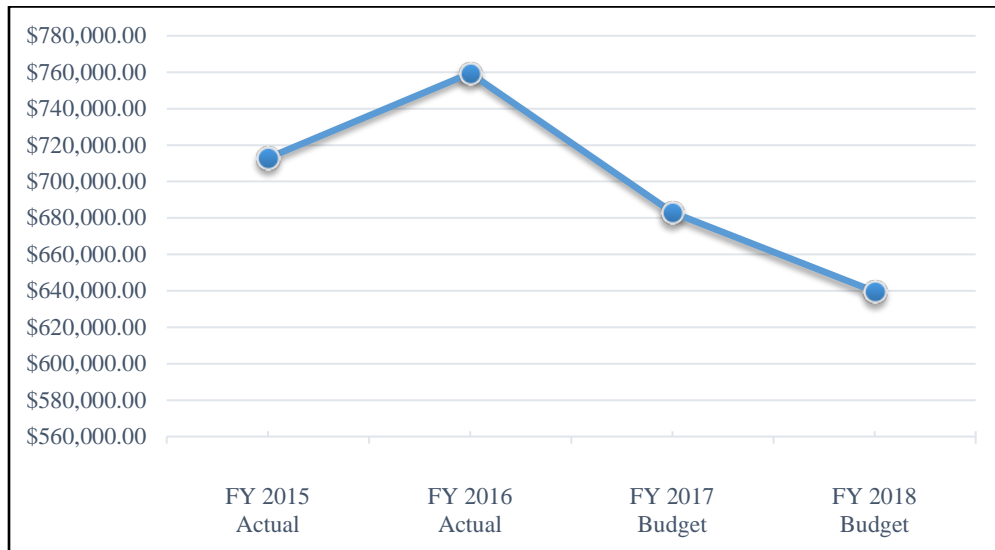
BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Street Maintenance						
101-603-50000	Salaries and Wages	256,063.40	288,842.71	235,311.16	313,034.00	265,277.00
101-603-50010	Overtime	14,465.33	25,116.12	2,371.35	8,000.00	8,000.00
101-603-50020	Temp Employees	9,464.34	10,210.00	0.00	0.00	0.00
101-603-50030	On Call Time	2,382.00	662.00	0.00	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
101-603-50100	FICA	22,159.42	23,373.06	19,123.86	24,077.00	20,997.00
101-603-50110	PERS	46,312.18	52,875.51	46,040.18	68,977.00	60,121.00
101-603-50120	Health Ins.	83,490.62	55,451.10	74,362.86	69,583.00	61,420.00
101-603-50130	Compensation Ins.	15,506.30	18,493.20	11,027.44	14,352.00	11,912.00
101-603-50140	ESC	2,102.60	2,456.24	1,704.79	1,748.00	1,604.00
101-603-50150	PERS Relief	60,490.22	13,126.78	0.00	12,980.00	8,226.00
101-603-51010	Uniforms/Safety Clothing	3,745.37	3,536.78	1,680.45	2,500.00	2,500.00
101-603-51020	Operating Supplies	27,084.64	25,468.66	17,041.53	22,000.00	22,000.00
101-603-51038	Custodial Supplies City Shop	996.64	815.44	426.39	1,000.00	1,000.00
101-603-52010	Water, Sewer & Refuse	4,216.68	4,216.68	3,162.51	3,500.00	3,500.00
101-603-52020	Street Lighting	48,980.81	52,919.73	50,921.57	48,900.00	50,000.00
101-603-52030	Electricity	15,075.20	15,664.35	14,638.68	14,000.00	14,000.00
101-603-52040	Heating Oil City Shop	2,286.83	1,065.30	0.00	2,300.00	2,300.00
101-603-52070	Leases/Rentals	1,209.50	17,824.45	1,108.36	10,000.00	10,000.00
101-603-52120	Travel - Car Rental	203.18	55.89	20.00	100.00-	100.00
101-603-52130	Travel - Airfare/Ferry	2,936.40	3,243.60	599.00	2,500.00	2,500.00
101-603-52140	Travel - Lodging	1,046.44	472.00	160.20	700.00	700.00
101-603-52150	Travel - Per Diem	1,100.00	650.00	175.00	900.00	900.00
101-603-52160	Professional Development	2,824.65	4,101.50	0.00	0.00	0.00
101-603-52162	Safety & Training	39.98	3,019.24	631.09	1,800.00	1,800.00
101-603-52180	Professional Services	2,659.00	125.50	0.00	1,000.00	1,000.00
101-603-54020	Repair & Maintenance	40,876.28	31,957.94	24,712.43	30,000.00	30,000.00
101-603-54028	Equipment Maint City Shop	291.64	358.83	970.96	800.00	800.00
101-603-54038	Structure Maint City Shop	22,093.54	16,273.67	4,188.93	4,000.00	4,000.00
101-603-54098	Other Improvments City Shop	22,857.34	8,951.32	0.00	0.00	0.00
101-603-55020	Other Improvements	0.00	17,484.13	78.20	0.00	0.00
101-603-55025	Chip Sealing Maintenance	0.00	60,589.45	19,612.40	24,457.04	55,000.00
Total		712,960.53	759,401.18	530,069.34	683,008.04	639,657.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-603-50020	Temp Employees	brush cutting, chip sealing
101-603-51010	Uniforms/Safety Clothing	vest, glasses, gloves, ear plugs, rain gear
101-603-51020	Operating Supplies	street paint, cones, jersey barriers, signs, posts, tires, cutting edges, sweeper brooms
101-603-51038	Custodial Supplies City Shop	paper towels, toilet paper cleaning supplies
101-603-52070	Leases/Rentals	excavators, and other equipment we don't own
101-603-52130	Travel - Airfare/Ferry	hauling supplies and equipment to and from Anchorage
101-603-52162	Safety & Training	upgrading and replacing harnesses, flares, first aid kits, fire extinguishers
101-603-52180	Professional Services	Bring a nequipment instructor in for crew training
101-603-54020	Repair & Maintenance	Road repair, perma-patch, road topping, storm drains, pipe fittings, concrete
101-603-54028	Equipment Maint City Shop	tire service machines, welders,
101-603-54038	Structure Maint City Shop	doors, fans, lights, paint
101-603-54098	Other Improvments City Shop	Insulation, sheeting for last bay of shop
101-603-55025	Chip Sealing Maintenance	5 tanks of oil, one for center drive and 4 to catch up on maintenance

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

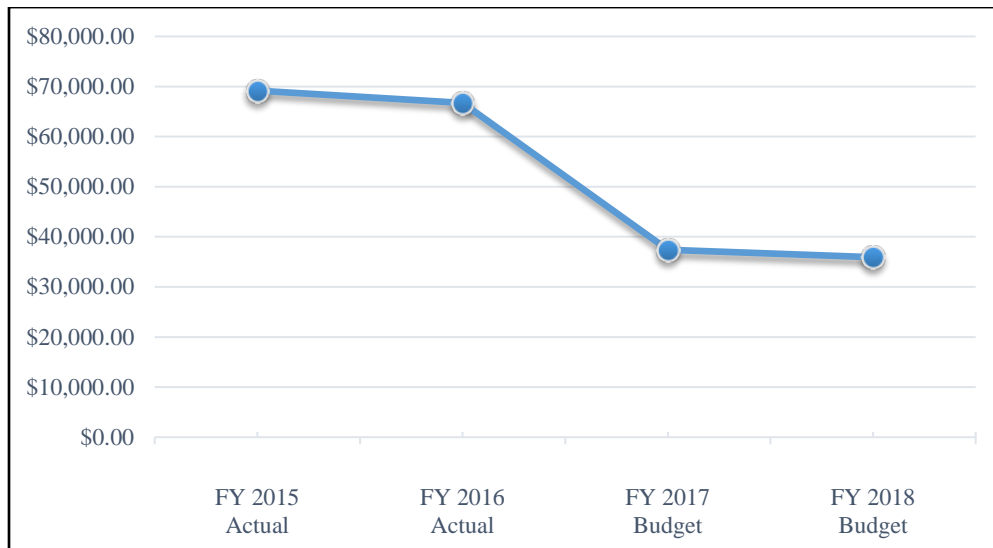
SNOW REMOVAL

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Snow Removal						
101-604-50000	Salaries and Wages	0.00	1,851.61-	0.00	0.00	0.00
101-604-50010	Overtime	6,434.66	10,249.70	12,842.18	10,000.00	10,000.00
101-604-50020	Temp Employees	5,176.22	9,072.00	0.00	0.00	0.00
101-604-50030	On Call Time	3,839.59	5,497.00	3,391.00	6,200.00	6,200.00
101-604-50100	FICA	387.71	160.28-	0.00	2,004.00	1,239.00
101-604-50110	PERS	261.94	0.00	0.00	3,564.00	3,564.00
101-604-50120	Health Ins.	2.40	0.00	0.00	0.00	0.00
101-604-50130	Compensation Ins.	505.13	510.84	0.00	912.00	434.00
101-604-50140	ESC	89.92	90.72	0.00	57.00	0.00
101-604-50150	PERS Relief	0.00	0.00	0.00	671.00	488.00
101-604-51020	Operating Supplies	24,215.21	19,521.96	5,100.54	14,000.00	14,000.00
101-604-51021	Road Sand	13,924.80	13,875.00	0.00	0.00	0.00
101-604-52250	Road Maintenance Serv.	14,334.32	9,950.00	150.00	0.00	0.00
Total		69,171.90	66,755.33	21,483.72	37,408.00	35,925.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-604-51020	Operating Supplies	set of loader chains, grader and truck chains, ice blades,
101-604-51021	Road Sand	was able to recover about 1/3 of our sand this year
101-604-52250	Road Maintenance Serv.	cutting edges and expendables for plows and buckets

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

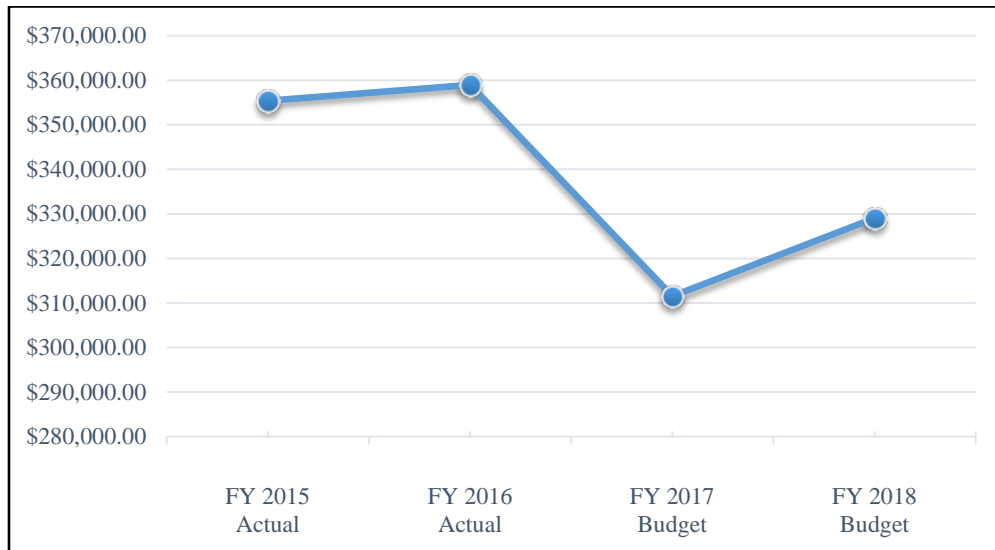
EQUIPMENT MAINTENANCE

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Equipment Maintenance						
101-605-50000	Salaries and Wages	101,963.28	125,463.47	106,791.54	123,968.00	131,102.00
101-605-50010	Overtime	7,061.62	14,921.12	3,397.36	5,000.00	5,000.00
101-605-50020	Temp Employees	12,568.00	0.00	0.00	0.00	0.00
101-605-50030	On Call Time	1,257.00	0.00	0.00	0.00	0.00
101-605-50100	FICA	9,773.16	10,323.33	9,224.24	9,484.00	10,412.00
101-605-50110	PERS	18,468.06	27,018.55	21,485.36	27,274.00	29,943.00
101-605-50120	Health Ins.	34,310.28	25,458.11	6,051.76	25,066.00	33,229.00
101-605-50130	Compensation Ins.	6,778.93	7,756.96	5,255.36	5,926.00	5,526.00
101-605-50140	ESC	751.77	854.22	735.79	774.00	796.00
101-605-50150	PERS Relief	29,450.39	7,873.74	0.00	5,132.00	4,097.00
101-605-51010	Uniforms/Safety Clothing	1,131.61	815.67	636.94	700.00	700.00
101-605-51020	Operating Supplies	28,587.93	21,234.48	16,888.64	20,000.00	20,000.00
101-605-51050	Small Tools	2,496.52	5,552.51	1,322.11	2,000.00	2,000.00
101-605-52000	Communications	4,485.11	4,243.88	3,288.60	3,500.00	3,500.00
101-605-52120	Travel - Car Rental	525.71	57.82	0.00	0.00	0.00
101-605-52130	Travel - Airfare/Ferry	601.20	1,377.60	0.00	0.00	0.00
101-605-52140	Travel - Lodging	467.04	356.00	0.00	0.00	0.00
101-605-52150	Travel - Per Diem	500.00	300.00	0.00	0.00	0.00
101-605-52160	Professional Development	990.00	2,440.00	229.17	0.00	0.00
101-605-52180	Professional Services	0.00	1,586.50	1,500.00	1,200.00	1,200.00
101-605-52350	Recruitment and Moving	100.50	0.00	0.00	0.00	0.00
101-605-54000	Fuel & Lube	38,178.09	39,503.98	42,011.68	40,000.00	40,000.00
101-605-54010	Vehicle Parts & Repairs	43,672.90	57,206.86	41,228.17	40,000.00	40,000.00
101-605-54020	Repair - Other Equipment	28.67	0.00	0.00	0.00	0.00
101-605-55010	Equipment & Furnishings	11,302.09	4,614.45	3,300.47	1,500.00	1,500.00
Total		355,392.52	358,959.25	263,347.19	311,524.00	329,005.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-605-50020	Temp Employees	insulate and sheetrock
101-605-51010	Uniforms/Safety Clothing	coveralls, glasses, gloves, welding sleeves and apron
101-605-51020	Operating Supplies	nuts, bolts, solvents, lubricants, welding rod, gasses, and expendables for welding, grinding, steel fabrication stock, paint cleaners-degreasers
101-605-51050	Small Tools	wrenches, screwdrivers, hammers, drills, specialty tools
101-605-52160	Professional Development	Diagnostic training
101-605-52180	Professional Services	diagnostic upgrade, safety data subscription
101-605-54000	Fuel & Lube	deisel, gas, oil, and other fuels
101-605-54010	Vehicle Parts & Repairs	maintainence parts and repair costs of public works equipment
101-605-54020	Repair - Other Equipment	Lift and oil burner maintenance
101-605-55010	Equipment & Furnishings	hydraulic press for shop

PARKS MAINTENANCE

FUND: GENERAL

PROGRAM DESCRIPTION

The City of Cordova Parks and Recreation Dept. / Parks Maintenance division performs routine and preventative maintenance on all the facilities/properties (and all related equipment/amenities in/at the facilities/properties) listed below:

- Bidarki Recreation Center
- The Bob Korn Memorial Pool
- Skater's Cabin
- Odiak Camper Park
- Shelter Cove Recreation Area.
- Hollis Hendricks Field
- Orca Inlet Fish Cleaning Station.
- Netty Hanson Park.
- The Tot Lot
- Orca Inlet Pump Track.
- Cordova Municipal Field.
- Whitshed Rd. Ballfield (a.k.a. Field of Dreams) / Whitshed Rd. Multi Use Field
- Fisherman's Memorial Park.
- Nirvana Park Cemetery and Eyak Lake Burial Grounds.

This division of the Parks and Recreation Department is currently underfunded. They must pay close attention to time management in order to be successful at protecting our assets.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova Parks and Recreation Department Mission Statement:

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in the pursuit of a healthy sustainable community.

Revised December 2012.

Goal: Preserve properties.

Objectives:

Perform routine and preventative maintenance on facilities, properties and parks.

Assist in creating timelines for capital improvement projects through accurate and thorough data collection.

Goal: Support continuity of service.

Objectives:

Address unforeseen maintenance issues on a timely basis.

Prioritize work flow daily, weekly, monthly and annually.

Maintain current CPO (Certified Pool Spa Operator) license.

BUDGET COMMENTARY

The Parks Maintenance team responds to unpredicted maintenance issues on a weekly basis. This division spends much of their time upholding maintenance related SOP's for every property/facility; the Parks Maintenance team also supports the Department in providing programming and special events to our Community.

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

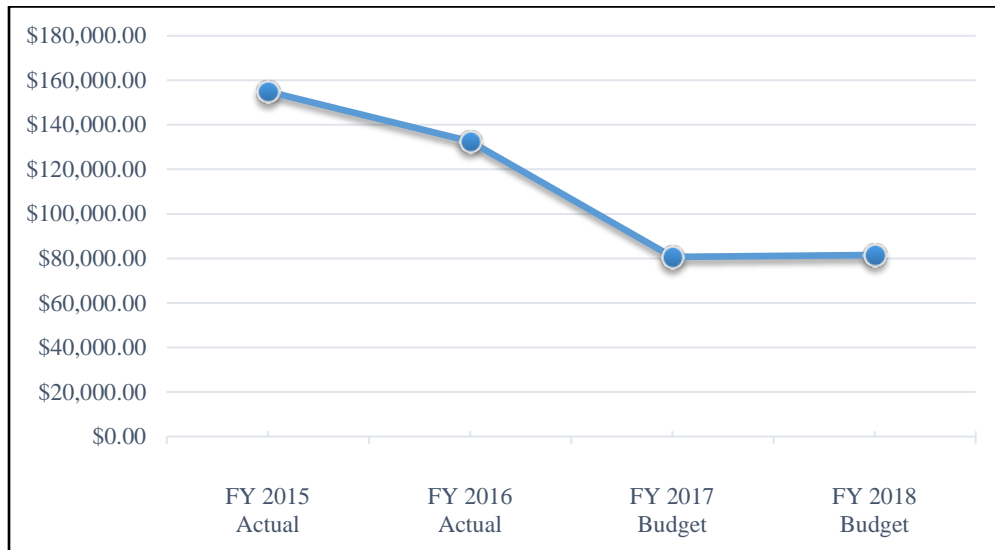
The division supervisor assists the director in developing capital project priority lists and may be designated as project manager for either capital or small projects. The division supervisor must also maintain a current CPO (Certified Pool Operator) license through the State of Alaska Department of Environmental Conservation.

This budget includes ¼ of the wages for the Parks Maintenance Supervisor. The Parks Maintenance Supervisor's wages are split equally amongst the Bidarki, Pool and Parks Maintenance general fund budgets, and the Odiak Camper Park enterprise fund. The Parks Maintenance Supervisor is funded 1 FT temporary employee, seasonally.

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Parks Maintenance						
101-606-50000	Salaries and Wages	12,991.03	13,491.10	11,441.22	13,952.00	14,160.00
101-606-50010	Overtime	2,232.66	596.91	58.72	0.00	0.00
101-606-50020	Temp Employees	33,955.13	56,832.50	31,087.25	25,000.00	25,500.00
101-606-50100	FICA	3,728.02	5,539.95	3,245.67	3,018.00	3,034.00
101-606-50110	PERS	1,975.23	2,050.83	1,957.00	3,179.00	3,225.00
101-606-50120	Health Ins.	3,915.88	5,653.01	5,893.30	6,267.00	6,267.00
101-606-50130	Compensation Ins.	2,750.20	3,648.96	2,404.06	1,929.00	2,019.00
101-606-50140	ESC	449.65	693.39	414.99	239.00	350.00
101-606-50150	PERS Relief	40,603.30	2,987.50	0.00	598.00	441.00
101-606-51020	Operating Supplies	7,779.62	5,327.58	2,421.67	5,000.00	5,000.00
101-606-52010	Water, Sewer & Refuse	3,895.76	3,156.04	2,933.21	3,000.00	3,000.00
101-606-52030	Electricity	1,824.64	1,664.37	1,456.15	2,000.00	2,000.00
101-606-52040	Heating Fuel	1,628.92	1,404.07	1,446.96	1,500.00	1,500.00
101-606-52180	Professional Services	6,008.20	6,496.98	250.00	2,500.00	2,500.00
101-606-52340	Other Costs/outhouse tender	5,013.63	3,357.14	1,818.70	1,500.00	1,500.00
101-606-53015	Fisherman's Memorial	1,842.70	1,674.45	2,044.50	1,500.00	1,500.00
101-606-54000	Fuel & Lube	5,201.37	3,538.11	2,310.31	3,000.00	3,000.00
101-606-54010	Vehicle Parts & Repairs	2,083.23	2,773.79	352.74	2,000.00	2,000.00
101-606-54020	Repair - Other Equipment	2,482.78	2,127.22	1,560.12	2,000.00	2,000.00
101-606-55000	Other Equipment	323.26	277.32	0.00	0.00	0.00
101-606-55010	Equipment & Furnishings	1,980.71	1,709.43	0.00	0.00	0.00
101-606-55020	Other Improvements	12,311.39	7,588.55	1,931.61	2,500.00	2,500.00
Total		154,977.31	132,589.20	75,028.18	80,682.00	81,496.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-606-51020	Operating Supplies	Grass seed, fertilizer, paint, stain, screws, nuts, bolts...
101-606-52180	Professional Services	Equipment rental, Operator services, Electrical repair beyond scope of ability.
101-606-52340	Other Costs/outhouse tender	Outhouse tender
101-606-53015	Fisherman's Memorial	Purchase plaques in advance of payment from family
101-606-54000	Fuel & Lube	Van, truck, tractor, summer camp school bus
101-606-54010	Vehicle Parts & Repairs	Van, truck, tractor, summer camp school bus
101-606-54020	Repair - Other Equipment	Playground equipment repair, Parks amenities repair, Parks facility repair
101-606-55000	Other Equipment	Specific equipment needed to do a planned minor Park improvement
101-606-55010	Equipment & Furnishings	Tools
101-606-55020	Other Improvements	Specific, planned small improvements and/or random, nessessary improvements related to Parks.

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

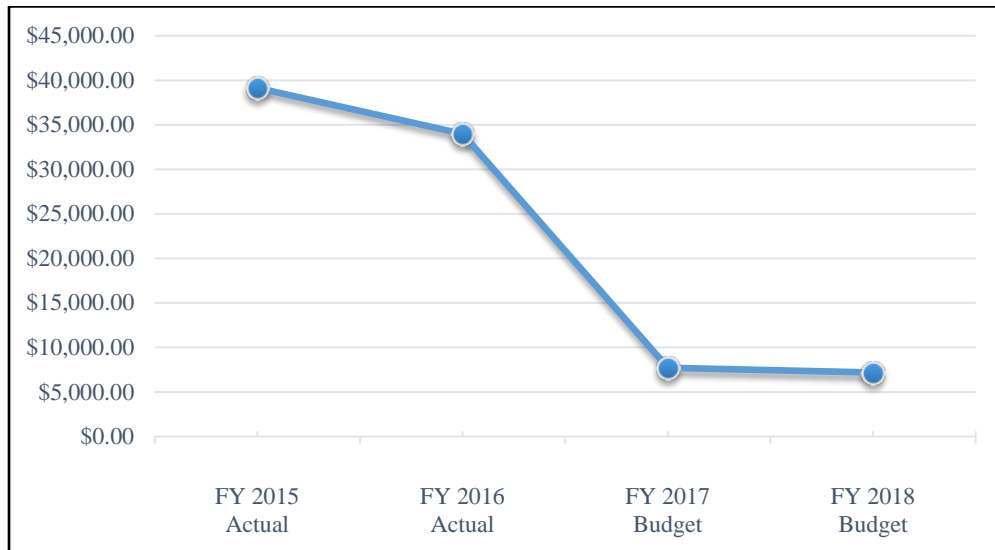
CEMETERY MAINTENANCE

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Cemetery Maintenance Dept.						
101-607-50020	Temp Employees	8,125.00	15,023.00	4,860.00	5,000.00	5,000.00
101-607-50100	FICA	621.58	1,149.31	371.80	708.00	383.00
101-607-50130	Compensation Ins.	461.17	852.71	268.06	452.00	255.00
101-607-50140	ESC	81.25	150.23	48.60	53.00	50.00
101-607-51020	Operating Supplies	953.71	3,104.56	1,098.00	1,500.00	1,500.00
101-607-55000	Other Equipment	5,609.68	8,474.75	0.00	0.00	0.00
101-607-55020	Other Improvements	0.00	5,220.00	0.00	0.00	0.00
101-607-55050	Cemetery Expansion	23,282.25	0.00	0.00	0.00	0.00
Total		39,134.64	33,974.56	6,646.46	7,713.00	7,188.00

EXPENDITURE HISTORY



BIDARKI

FUND: GENERAL

PROGRAM DESCRIPTION

The Parks and Recreation Dept. promotes healthy habits and wellness to the community by facilitating an array of programs and activities to multiple age groups. Below is a list of activities/amenities offered through Bidarki Rec. Center:

- Bidarki Recreation Center features:
 - A full-service weight room with; free weights, a cable crossover station, various weight machines and bikes, multiple treadmills, an elliptical trainer and adaptive motion trainers.
 - Upstairs, patrons enjoy a hardwood floor with a full basketball/volleyball court.
 - Each bathroom is outfitted with a sauna.
- Adult athletics are offered 4 times per week; adult volleyball and adult basketball
- Weight training and/or cardio classes are offered 6 days a week.
- Youth basketball programs for grades 3-8th.
- Summer programming for grades 4-7th.
- Tots and their parents enjoy playtime in the upstairs gymnasium x2 per week, with an assortment of toys and tumbling mats. This service is free to the public.

Staff at the Administrative offices can assist the public in scheduling the Recreation Center for birthday parties along with scheduling and/or renting several recreational sites managed by the department:

- Skater's Cabin
- Odiak Camper Park; long and short-term R/V parking.
- Shelter Cove Private R/V parking & tent platform sites.
- Shelter Cove Economy, short term R/V parking.
- Hollis Hendricks Field for Community events.

Administrative staff facilitates monthly Parks and Recreation (P&R) Commission meetings. The P&R Commission is an advisory Commission to City Council and Commissioners are appointed by the Mayor. Staff will bring P&R business as needed to City Council.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova Parks and Recreation Department Mission Statement:

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in the pursuit of a healthy sustainable community.

Revised December 2012.

Goal: Promote healthy habits and wellness to the Community.

Objectives:

Facilitate/create programming and activities that appeal to the Community.

- Be aware of current fitness/programming trends.
- Be aware of changing demographics.

Goal: Identify and remove barriers to physical activity and recreation.

Objectives:

Invite feedback from local health care providers and the public.
Be proactive in solving problems with access.

Goal: Create a safe environment for patrons to recreate.

Objectives:

Address unforeseen maintenance issues on a timely basis.

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

Practice risk management routinely.

Create current and effective EAP's (Emergency Action Plan) for activities and programs.

Review annually and revise as needed; the P&R Dept. Code of Conduct.

Review annually and revise as needed; rules and regulations for each facility, property and Park annually

Ensure the aquatics division maintains current certifications:

- CPO (Certified Pool Operator)
- LG (Lifeguard)
- LGI (Lifeguard Instructor)
- WSI (Water Safety Instructor)

BUDGET COMMENTARY

Bidarki is a division of the Parks and Recreation Dept. Included in this budget is funding for:

- All programming sponsored by the City of Cordova Parks and Recreation Dept.
- Operational expenses related to Bidarki Recreation Center.
- Operational expenses related to the Administrative services provided by the Parks and Recreation Department

This budget includes salaries and wages for: The Director of the Parks and Recreation Department; a full time benefitted Administrative Assistant; ¼ of the wages for the Parks Maintenance Supervisor, and temporary employee expenses related to community programming and janitorial services for the Recreation Center.

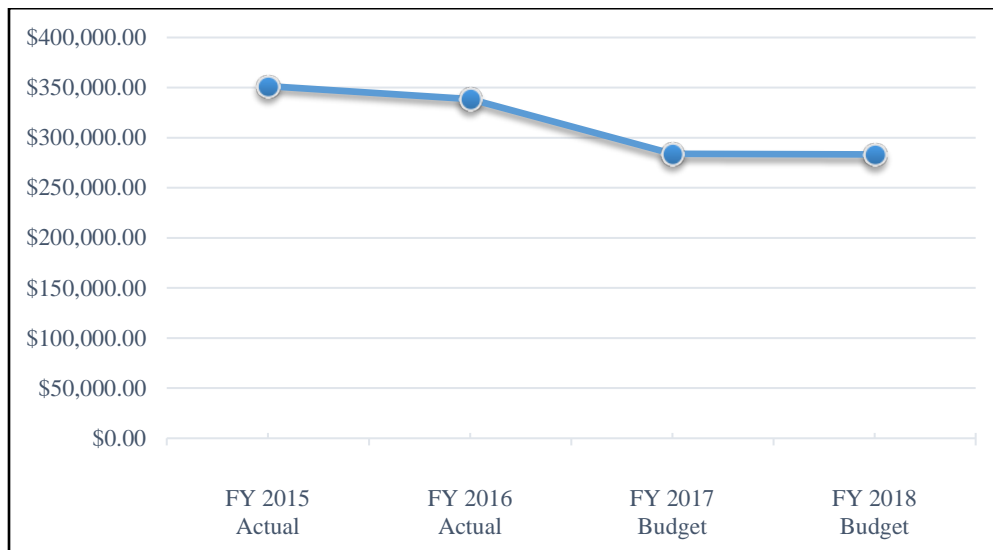
BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Recreation - Bidarki						
101-701-50000	Salaries and Wages	126,606.71	128,612.21	109,124.31	126,837.00	127,648.00
101-701-50010	Overtime	3,668.92	1,971.17	170.62	1,000.00	500.00
101-701-50020	Temp Employees	54,651.34	60,983.50	12,669.00	25,000.00	25,000.00
101-701-50100	FICA	14,042.54	13,468.77	9,350.39	11,654.00	11,716.00
101-701-50110	PERS	24,060.87	24,963.98	20,535.31	28,014.00	28,193.00
101-701-50120	Health Ins.	54,306.85	34,559.61	36,113.37	38,925.00	38,925.00
101-701-50130	Compensation Ins.	4,941.47	5,526.36	4,210.66	1,262.00	1,315.00
101-701-50140	ESC	1,487.49	1,528.31	915.38	1,013.00	1,146.00
101-701-50150	PERS Relief	0.00	5,965.60	0.00	5,272.00	3,857.00
101-701-51020	Operating Supplies	5,030.95	3,918.41	2,761.11	3,000.00	3,000.00
101-701-51030	Custodial Supplies	934.41	1,571.92	775.12	1,000.00	1,000.00
101-701-52000	Communications	4,454.37	4,072.09	3,294.62	4,000.00	4,000.00
101-701-52010	Water, Sewer & Refuse	4,810.32	4,810.32	3,563.37	4,500.00	4,500.00
101-701-52030	Electricity	9,342.05	10,125.98	10,212.12	7,500.00	7,500.00
101-701-52040	Heating Oil	8,465.64	7,069.64	8,785.40	10,000.00	10,000.00
101-701-52120	Travel - Car Rental	591.36	0.00	0.00	0.00	0.00
101-701-52130	Travel - Airfare/Ferry	524.00	0.00	0.00	0.00	0.00
101-701-52140	Travel - Lodging	578.00	0.00	0.00	0.00	0.00
101-701-52150	Travel - Per Diem	200.00	0.00	0.00	0.00	0.00
101-701-52160	Professional Development	200.00	0.00	0.00	0.00	0.00
101-701-53000	Concessions	0.00	106.05	0.00	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
101-701-53010	Programs	6,312.55	5,411.62	4,545.32	3,000.00	3,000.00
101-701-53020	Summer Camp	4,955.47	4,979.69	0.00	4,000.00	4,000.00
101-701-53060	Iceworm Festival Supplies	4,581.99	5,480.44	675.00	3,000.00	3,000.00
101-701-53075	ALPAR pass-thru	1,400.00	0.00	0.00	0.00	0.00
101-701-54010	Vehicle Parts & Repairs	101.09	148.39	0.00	500.00	500.00
101-701-54020	Equipment Maintenance & Repair	1,531.26	1,788.37	3,798.06	1,500.00	1,500.00
101-701-54030	Structure Maintenance	1,981.84	1,675.38	24.47	0.00	0.00
101-701-54080	Boiler Maintenance	374.42	2,416.47	0.00	0.00	0.00
101-701-55010	Equipment & Furnishings	5,122.80	5,762.48	2,922.84	3,000.00	3,000.00
101-701-55020	Other Improvements	6,199.75	1,649.59	1,761.53	0.00	0.00
Total		351,458.46	338,566.35	236,208.00	283,977.00	283,300.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-701-51020	Operating Supplies	Paper products, light bulbs, garbage bags, 1st aid supplies, hand sanitizer etc...
101-701-51030	Custodial Supplies	cleaning supplies
101-701-52120	Travel - Car Rental	Employee professional development or required certifications
101-701-52130	Travel - Airfare/Ferry	Employee professional development or required certifications
101-701-52140	Travel - Lodging	Employee professional development or required certifications
101-701-52150	Travel - Per Diem	Employee professional development or required certifications
101-701-52160	Professional Development	Employee professional development or required certifications
101-701-52270	Legal Printing	Advertising jobs & Commission meetings
101-701-53000	Concessions	Seed money for Concessions during youth activities
101-701-53010	Programs	Christmas Bazaar supplies, basketballs, volleyballs, jerseys, Tot-time toys, fundraising supplies
101-701-53020	Summer Camp	Snacks, 1st aid supplies, safety equipment/replacement, recreational equipment/replacement craft supplies

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

101-701-53060	Iceworm Festival Supplies	Prizes, Jerseys, athletic tape, facility rental fees,
101-701-54010	Vehicle Parts & Repairs	Small repair to school bus
101-701-54020	Equipment Maintenance & Repair	Treadmill & weight machine annual maintenance and repair
101-701-55010	Equipment & Furnishings	Weight room equipment replacement/ Other equipment replacement
101-701-55020	Other Improvements	Planned Improvements only - under 10k

POOL

FUND: GENERAL

PROGRAM DESCRIPTION

The Bob Korn Memorial Pool promotes healthy habits and wellness to the community by facilitating an array of programs and activities to multiple age groups. Below is a list of activities offered on a weekly basis:

- Open Swim for families and youth is offered a minimum of twice per week and up to 5 times per week in the summer. Time is set aside during each open swim to use the diving board and the rope swing.
- Lap swimming and other forms of aquatic exercise is available daily.
- Tot-Swim for non-swimmers and their parents happens a minimum of twice per week (perhaps more depending on the season)
- Lifeguard trainings are scheduled a minimum of twice per year.
- Swim lessons are available to a wide range of ages throughout the year.

Staff can assist you with scheduling and renting the pool for celebratory or educational programming throughout the year and depending on lifeguard availability.

The Bob Korn Memorial Swimming Pool enables the Cordova School District to execute their elementary school swim program (4 days a week) and the CHS swim team during their season. The pool also accommodates the Iceworm Swim Team 6 days a week for a minimum of 7 months a year.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova Parks and Recreation Department Mission Statement:

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in the pursuit of a healthy sustainable community.

Revised December 2012.

Goal: Promote healthy habits and wellness to the Community.

Objectives:

- Facilitate/create aquatic programming and activities that appeal to the Community.
- Be aware of current aquatic fitness/programming trends.
- Be aware of changing demographics.

Goal: Identify and remove barriers to physical activity and recreation.

Objectives:

- Invite feedback from local health care providers and the public.
- Be proactive in solving problems with access.

Goal: Create a safe environment for patrons to recreate.

Objectives:

- Address unforeseen maintenance issues on a timely basis.
- Practice risk management routinely.
- Create a current and effective EAP (Emergency Action Plan) for aquatic activities and programs.
- Review annually and revise as needed; the P&R Dept. Code of Conduct.
- Review annually and revise as needed; rules and regulations for the Bob Korn Memorial Swimming Pool
- Ensure the aquatics division maintains current certifications:
 - CPO (Certified Pool Operator)
 - LG (Lifeguard)
 - LGI (Lifeguard Instructor)
 - WSI (Water Safety Instructor)

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

BUDGET COMMENTARY

The Pool is a division of the Parks and Recreation Dept. Included in this budget is funding for:

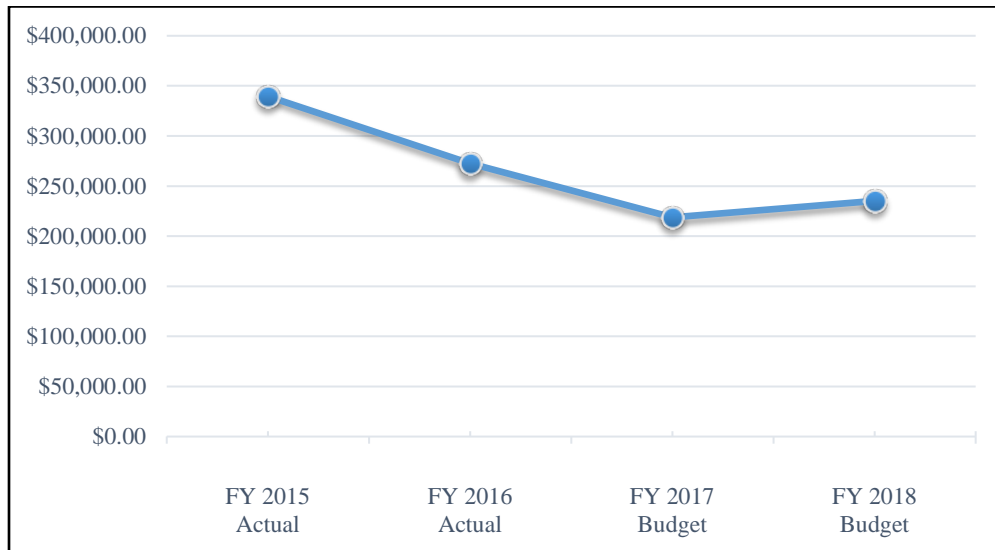
- All aquatic programming sponsored by the City of Cordova Parks and Recreation Dept.
- Operational expenses related to the Bob Korn Memorial Swimming Pool.

This budget includes the wages of the Pool Manager; ¼ of the wages for the Parks Maintenance Supervisor, and temporary employee expenses related to aquatic community programming and janitorial services for the Bob Korn Memorial Swimming Pool.

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Pool						
101-702-50000	Salaries and Wages	60,421.60	61,801.32	49,534.02	58,547.00	61,355.00
101-702-50010	Overtime	1,921.05	3,279.11	773.92	500.00	500.00
101-702-50020	Temp Employees	69,344.80	36,194.50	22,172.25	15,000.00	25,000.00
101-702-50100	FICA	10,062.62	6,876.20	5,301.29	6,430.00	6,644.00
101-702-50110	PERS	12,545.65	6,371.49	8,249.84	12,990.00	13,608.00
101-702-50120	Health Ins.	3,953.77	14,781.40	23,714.43	24,648.00	24,648.00
101-702-50130	Compensation Ins.	7,169.06	4,079.29	2,853.74	4,636.00	4,617.00
101-702-50140	ESC	1,182.11	947.27	652.79	626.00	748.00
101-702-50150	PERS Relief	13,005.70	1,045.52	0.00	2,445.00	1,862.00
101-702-51020	Operating Supplies	17,723.97	10,444.17	6,895.27	7,500.00	7,500.00
101-702-51030	Custodial Supplies	1,698.42	859.88	54.46	1,500.00	1,500.00
101-702-52000	Communications	1,919.46	2,233.84	1,718.29	1,700.00	1,700.00
101-702-52010	Water, Sewer & Refuse	6,110.58	5,478.40	4,564.40	5,500.00	5,500.00
101-702-52030	Electricity	19,291.68	22,416.08	23,236.29	11,250.00	12,000.00
101-702-52040	Heating Oil	62,058.23	54,243.83	49,000.17	52,500.00	55,000.00
101-702-52120	Travel - Car Rental	117.89	0.00	0.00	0.00	0.00
101-702-52130	Travel - Airfare/Ferry	346.00	2,094.00	0.00	0.00	0.00
101-702-52140	Travel - Lodging	757.25	570.00	0.00	0.00	0.00
101-702-52150	Travel - Per Diem	450.00	0.00	0.00	0.00	0.00
101-702-52160	Professional Development	544.52	2,129.87	0.00	0.00	0.00
101-702-52270	Legal Printing	210.00	0.00	0.00	0.00	0.00
101-702-54020	Repair & Maintenance	35,790.54	14,786.94	3,689.49	5,000.00	5,000.00
101-702-54030	Structural Maintenance	1,491.40	1,080.65	0.00	0.00	0.00
101-702-54080	Boiler Maintenance	2,919.41	1,833.20	0.00	0.00	0.00
101-702-55000	Other Equipment	7,942.43	9,000.00	1,390.20	5,000.00	5,000.00
101-702-55010	Equipment & Furnishings	0.00	5,501.20	256.04	3,000.00	3,000.00
101-702-55020	Other Improvements	181.84	4,413.41	0.00	0.00	0.00
101-702-55050	Employee Merit	388.67	55.00	0.00	0.00	0.00
Total		339,548.65	272,516.57	204,056.89	218,772.00	235,182.00

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-702-51020	Operating Supplies	Chemicals related to water quality, paper products, lifeguard supplies etc...
101-702-51030	Custodial Supplies	Cleaning supplies
101-702-52120	Travel - Car Rental	Employee professional development or required certifications
101-702-52130	Travel - Airfare/Ferry	Employee professional development or required certifications
101-702-52140	Travel - Lodging	Employee professional development or required certifications
101-702-52150	Travel - Per Diem	Employee professional development or required certifications
101-702-52160	Professional Development	Employee professional development or required certifications
101-702-52270	Legal Printing	Advertising jobs
101-702-54020	Repair & Maintenance	Contingency for minor facility/equipment repair
101-702-55000	Other Equipment	Scheduled replacement of rescue equipment or equipment related to water quality
101-702-55010	Equipment & Furnishings	Equipment /furnishings needed to do a planned minor improvement / light fixtures.
101-702-55020	Other Improvements	Planned Improvements only - under 10k

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

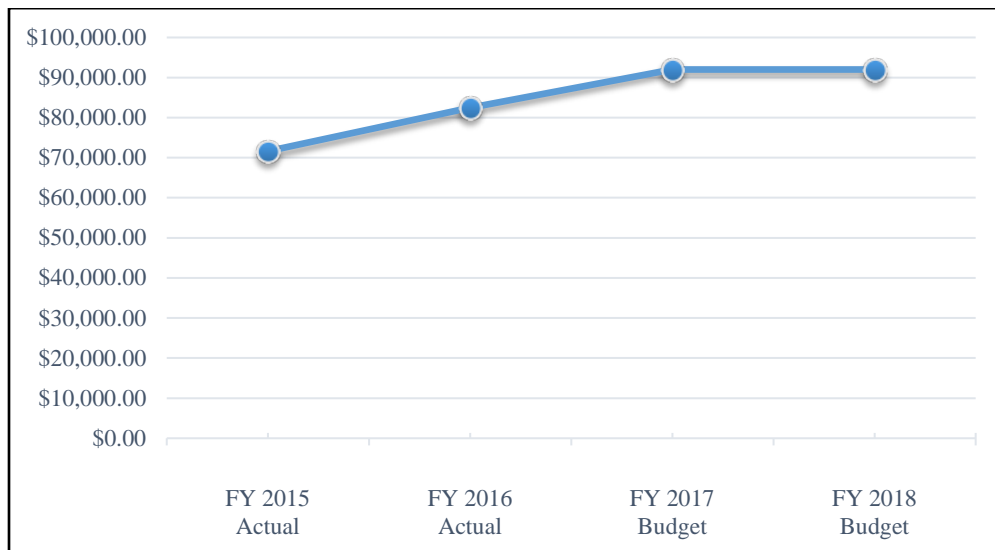
SKI HILL

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Ski Hill						
101-704-51040	Repair & Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00
101-704-51110	Lease Rev Pass Thru CTC	31,200.00	31,200.00	28,622.00	31,200.00	31,200.00
101-704-51115	Lease Rev Pass Thru CVW	28,472.00	33,072.00	23,575.93	33,072.00	33,072.00
101-704-52010	Water, Sewer & Refuse	1,466.01	1,442.04	1,201.70	1,620.00	1,620.00
101-704-52030	Electricity	26,604.91	21,620.94	23,648.34	12,000.00	12,000.00
101-704-52035	Electric reimburse contra	26,727.14-	15,446.98-	10,844.65-	18,000.00-	18,000.00-
101-704-52040	Heating Oil	0.00	0.00	1,936.63	5,500.00	5,500.00
101-704-52180	Annual Inspection	0.00	0.00	30.00	1,000.00	1,000.00
101-704-52190	Insurance	10,620.00	10,620.00	10,000.00	10,620.00	10,620.00
Total		71,635.78	82,508.00	93,169.95	92,012.00	92,012.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

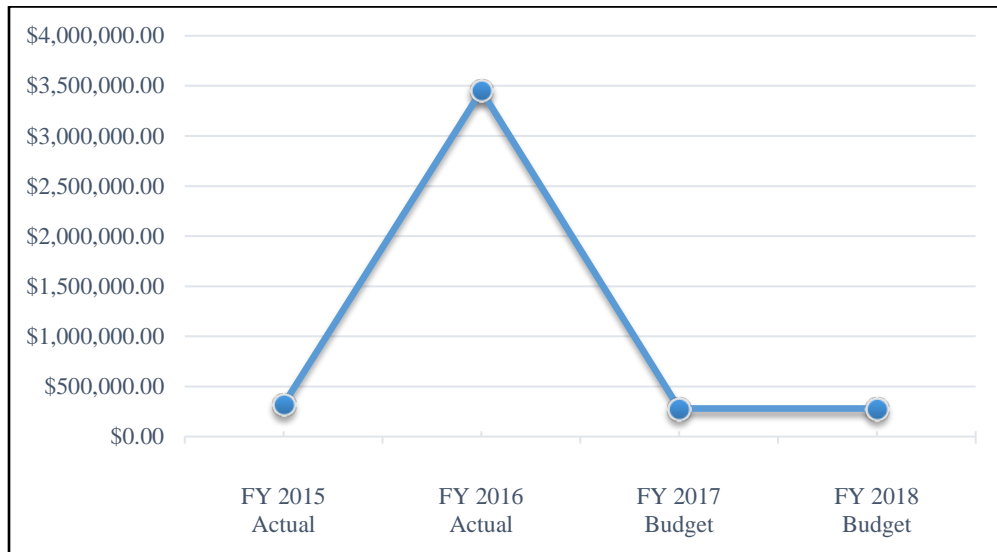
NON-DEPARTMENTAL

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Non-Departmental						
101-824-50000	Salaries and Wages	0.00	0.00	10.12	0.00	0.00
101-824-51020	Operating Supplies	11,146.95	12,851.44	7,183.29	15,000.00	15,000.00
101-824-52070	Leases & Rentals	10,008.97	7,650.43	6,683.71	9,000.00	9,000.00
101-824-52170	Dues & Subscriptions	99.00	0.00	0.00	500.00	500.00
101-824-52179	Drug Testing	2,280.00	752.00	786.00	3,000.00	3,000.00
101-824-52180	Professional Services	2,751.44	3,318.86	6,385.37	6,000.00	6,000.00
101-824-52181	Software Licensing	14,136.00	14,136.00	12,958.00	26,000.00	26,000.00
101-824-52182	Avalanche Mitigation Jan-April	17,670.19	16,000.00	16,000.00	12,000.00	12,000.00
101-824-52183	Avalanche Mitigation Nov-Dec	4,000.00	4,000.00	0.00	8,000.00	8,000.00
101-824-52184	State Reimb - Avalanche Contra	7,200.00-	9,000.00-	10,000.00-	9,000.00-	9,000.00-
101-824-52185	Bank Fees & Bank Reconciliatio	11,830.67	12,927.06	4,003.18	7,500.00	7,500.00
101-824-52188	Lobbyist - State	50,587.08	50,657.50	48,284.95	50,000.00	50,000.00
101-824-52190	Attorney Fees	137,301.05	159,640.93	68,933.10	100,000.00	100,000.00
101-824-52192	Legal Issues - Sales Tax	225.00	0.00	0.00	0.00	0.00
101-824-52210	Audit Fees	101,963.41	117,123.64	96,480.53	82,000.00	82,000.00
101-824-52290	Bad Debt	0.00	3,093,127.34	0.00	0.00	0.00
101-824-52340	Eyak Site Remediation	872.04	591.36	0.00	3,000.00	3,000.00
101-824-52341	Oil Spill Response	0.00	0.00	14,199.36	0.00	0.00
101-824-52350	Recruitment and Moving	8,744.90	23,308.24	6,099.53-	0.00	0.00
101-824-55010	Equipment & Furnishings	159.00	0.00	333.90	500.00	500.00
101-824-56000	Insurance	113,346.55	100,204.99	126,186.93	126,800.00	126,800.00
101-824-57000	In-kind Services Allocation	160,287.48-	154,854.30-	127,445.12-	160,287.48-	160,287.48-
Total		319,634.77	3,452,435.49	264,883.79	280,012.52	280,012.52

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

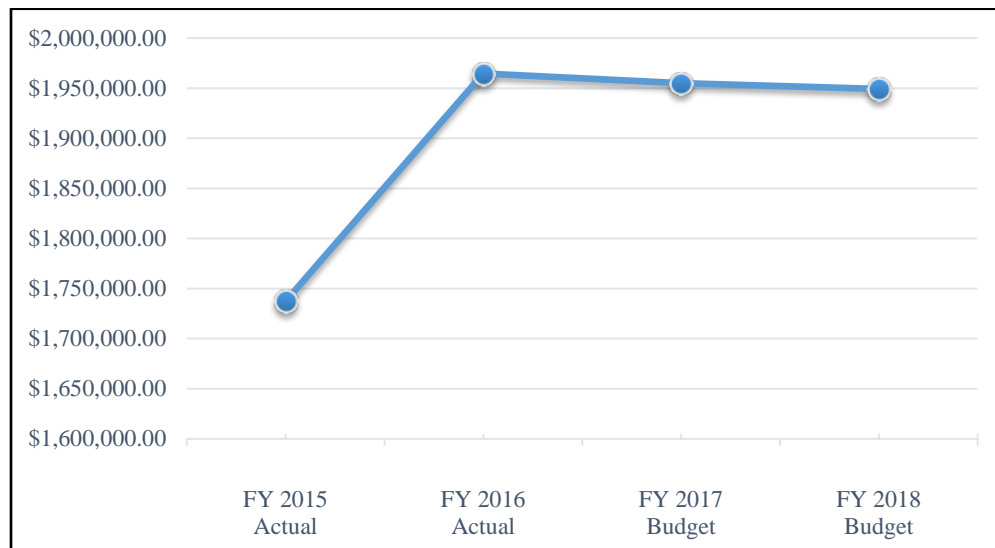
LONG TERM DEBT SERVICE

FUND: GENERAL

BUDGET

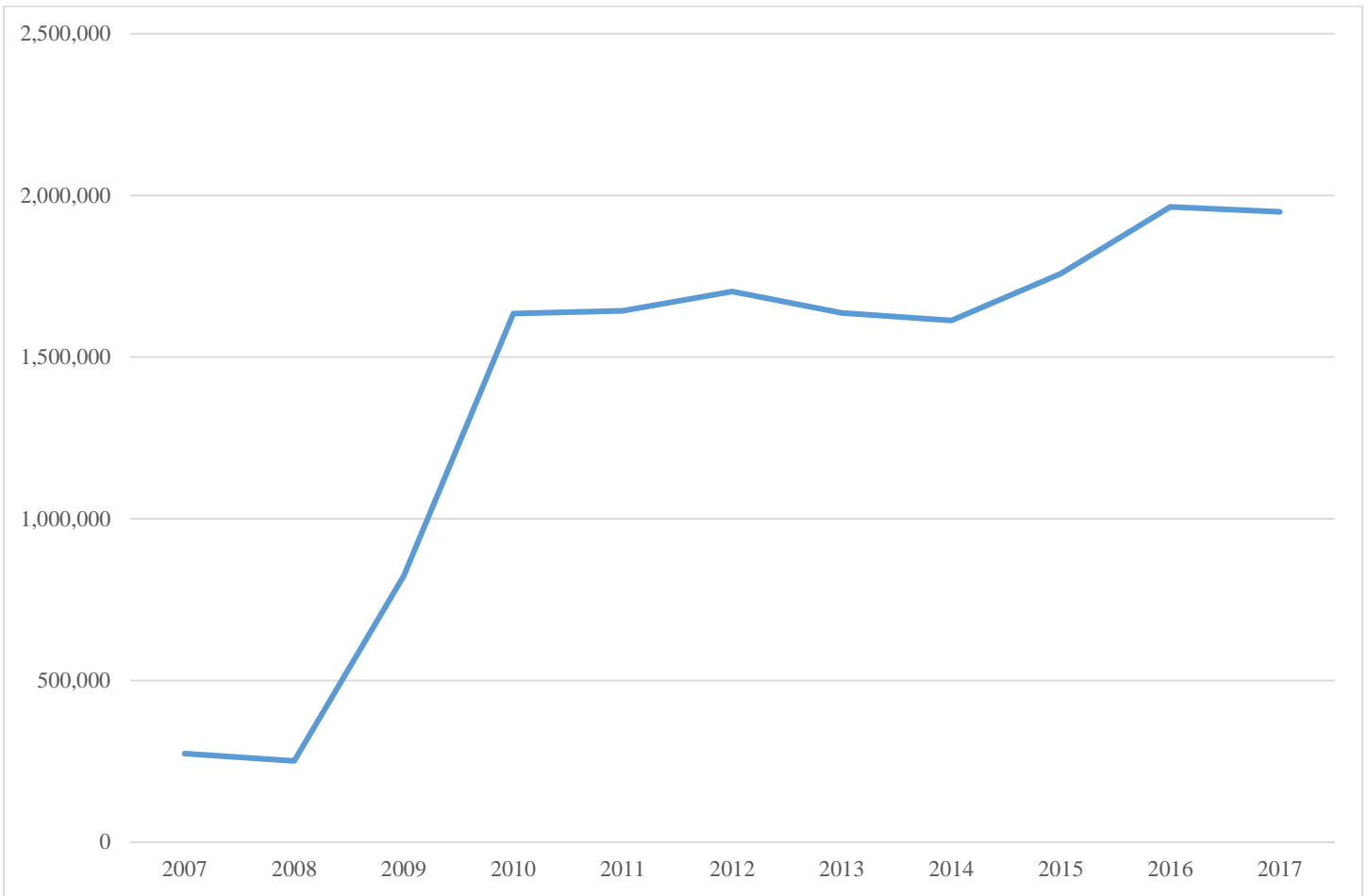
<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Long Term Debt Service						
101-895-58038	2005 GO Bond - Principal	132,000.00	0.00	0.00	0.00	0.00
101-895-58039	2005 GO Bond - Interest	12,954.89	0.00	0.00	0.00	0.00
101-895-58042	2009 II GO Bond - Principal	645,000.00	675,000.00	700,000.00	700,000.00	730,000.00
101-895-58044	2009 II GO Bond - Interest	426,215.63	112,406.25	83,625.00	83,624.00	52,763.00
101-895-58052	2010B II - Taxable - Principal	0.00	40,000.00	40,000.00	40,000.00	40,000.00
101-895-58054	2010B II - Taxable - Interest	9,179.90	9,179.90	7,679.50	7,678.00	6,038.00
101-895-58056	2010A II - Exempt - Principal	40,000.00	0.00	0.00	0.00	0.00
101-895-58058	2010A II - Exempt - Interest	1,200.00	0.00	0.00	0.00	0.00
101-895-58060	2011 Series III Principal	40,000.00	45,000.00	45,000.00	45,000.00	45,000.00
101-895-58062	2011 Series III Interest	15,600.00	14,000.00	11,750.00	11,750.00	9,500.00
101-895-58063	2015 GO Bond One A- Principal	55,000.00	60,000.00	0.00	60,000.00	65,000.00
101-895-58064	2015 GO Bond One A-Interest	42,208.48	77,225.50	37,712.50	75,424.00	73,024.00
101-895-58065	2015 GO Bond One B-Principal	0.00	132,000.00	0.00	140,000.00	144,000.00
101-895-58066	2015 GO Bond One B-Interest	0.00	21,400.00	10,900.00	17,440.00	5,920.00
101-895-58067	2015 GO Bond One C-Principal	20,000.00	70,000.00	0.00	70,000.00	75,000.00
101-895-58068	2015 GO Bond One C-Interest	268,770.83	498,349.50	248,125.00	496,250.00	493,450.00
101-895-58069	2015 GO Bond Two A-Principal	0.00	90,000.00	90,000.00	90,000.00	95,000.00
101-895-58070	2015 GO Bond Two A-Interest	29,229.58	120,050.00	117,800.00	117,800.00	114,550.00
Total		1,737,359.31	1,964,611.15	1,392,592.00	1,954,966.00	1,949,245.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

ANNUAL DEBT PAYMENTS 2007-2017



<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
274,082	251,180	824,111	1,634,667	1,642,997	1,702,549	1,636,805	1,613,089	1,757,975	1,964,612	1,949,245

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

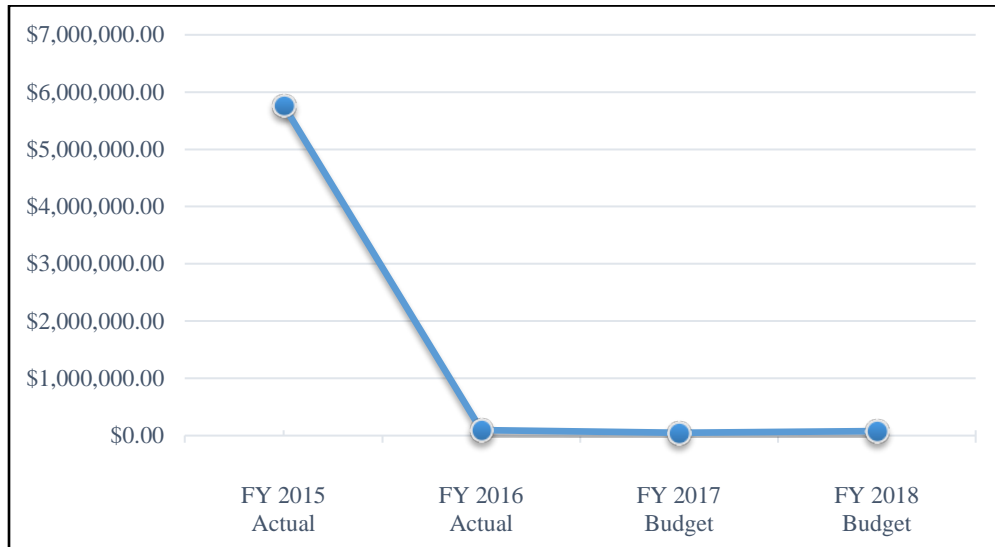
INTERFUND TRANSFERS OUT

FUND: GENERAL

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Interfund Transfers Out						
101-901-57340	Transfer to Cap Proj Fund #401	117,840.38	97,750.00	49,627.00	49,627.00	77,147.00
101-901-57380	Transfer to Chip Seal CIP #410	16,411.75	0.00	0.00	0.00	0.00
101-901-57413	Transfer to Cordova Center Fun	3,012,812.10	0.00	0.00	0.00	0.00
101-901-59999	Transfer to Other Capital Proj	2,619,295.91	0.00	0.00	0.00	0.00
Total		5,766,360.14	97,750.00	49,627.00	49,627.00	77,147.00

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

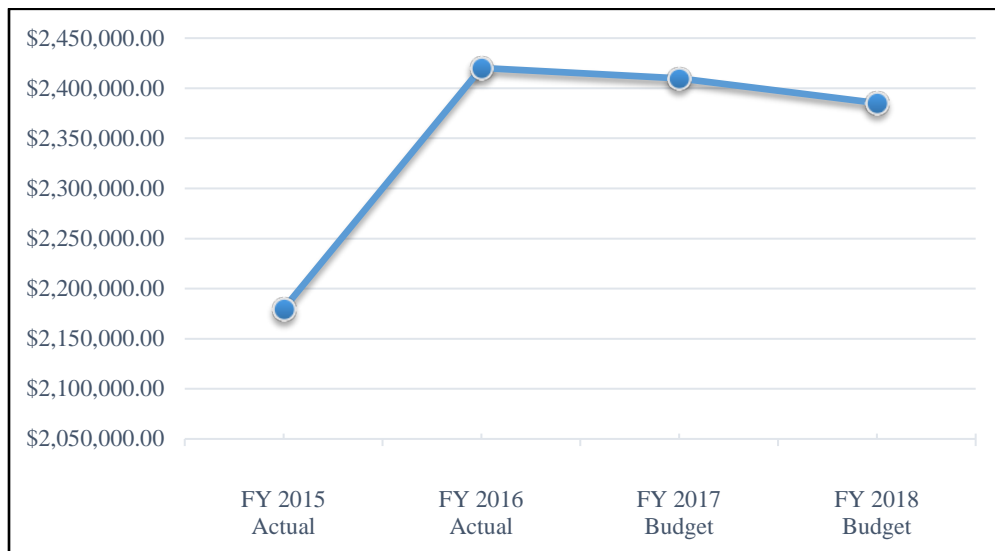
TRANSFERS TO OTHER ENTITIES

FUND: GENERAL

BUDGET

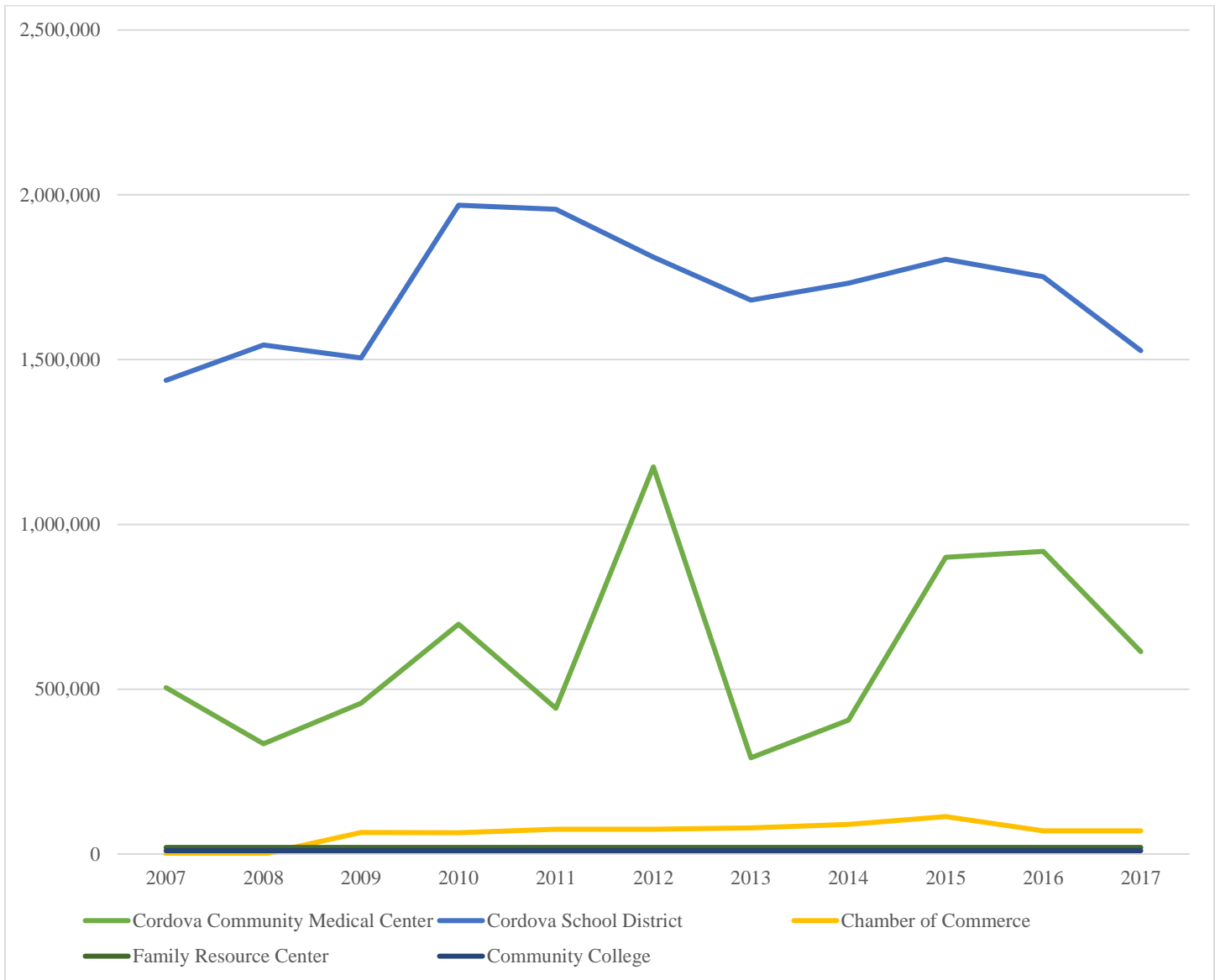
<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Transfers to Other Entities						
101-902-57000	School Transfer (Jan-June)	826,791.50	826,791.00	861,000.00	861,000.00	844,000.00
101-902-57001	School Transfer (July-Dec)	873,584.00	925,000.00	546,665.00	656,000.00	656,000.00
101-902-57005	School In-Kind Jan-June	52,068.00	52,068.00	46,634.82	52,068.00	52,068.00
101-902-57006	School In-Kind Jul-Dec	52,068.00	46,634.82	34,017.40	52,068.00	52,068.00
101-902-57014	CCMC In-Kind Services Jan-Dec	28,134.48	28,134.48	23,445.40	28,134.48	28,134.48
101-902-57016	CCMC Support & Admn	2,041.67	0.00	0.00	0.00	0.00
101-902-57017	CCMC Budget Appropriation	35,000.00	223,589.20	614,436.00	566,000.00	625,000.00
101-902-57018	Providence Management Contract	125,000.00	0.00	0.00	0.00	0.00
101-902-57019	Quorum Contract	41,666.67	200,000.00	58,333.33	66,664.00	0.00
101-902-57020	Cordova Family Resource Ctr	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
101-902-57030	Cordova Community College	10,000.00	0.00	0.00	10,000.00	10,000.00
101-902-57181	Cordova Chamber of Commerce	85,500.00	70,000.00	52,500.00	70,000.00	70,000.00
101-902-57182	Cordova Chamber in-kind	4,547.04	4,547.04	3,789.20	4,547.00	4,547.00
101-902-57183	Cordova Chamber in-kind lease	23,469.96	23,469.96	19,558.30	23,470.00	23,470.00
Total		2,179,871.32	2,420,234.50	2,280,379.45	2,409,951.48	2,385,287.48

EXPENDITURE HISTORY



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

HISTORIC SUPPORT OF OTHER ENTITIES

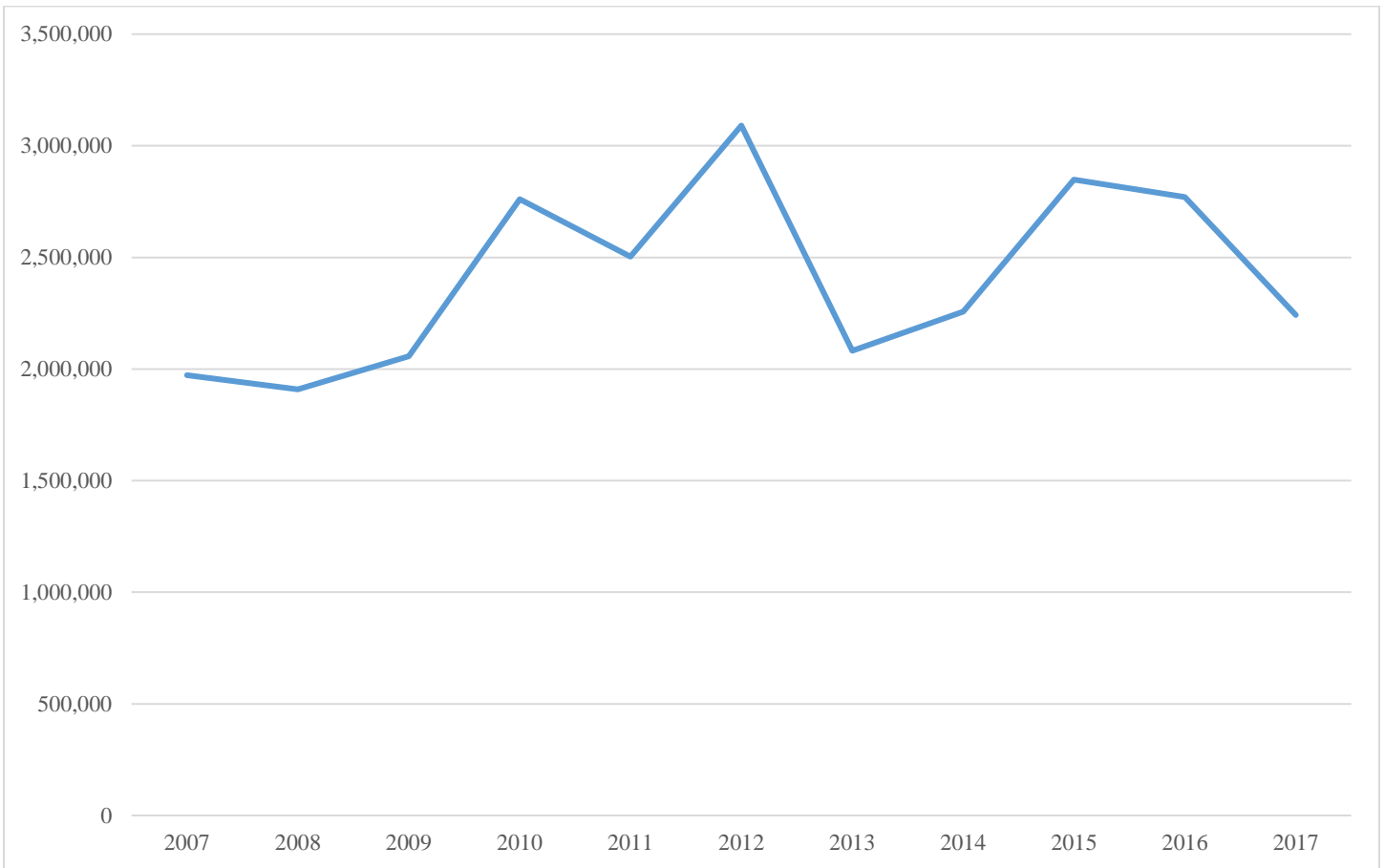


	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Cordova Community Medical Center	504,807	334,272	457,230	697,641	442,359	1,174,611	292,002	406,251	900,000	918,515	614,436
Cordova School District	1,437,222	1,544,604	1,505,143	1,968,564	1,955,940	1,810,990	1,680,410	1,731,568	1,804,512	1,751,791	1,527,000
Chamber of Commerce	0	0	65,303	65,000	75,000	75,000	79,547	89,547	113,517	70,000	70,000
Family Resource Center	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Community College	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000

*Does not include in-kind contributions

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

SUPPORT OF OTHER ENTITIES 2007-2017



<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
1,972,029	1,908,876	2,057,676	2,761,205	2,503,299	3,090,601	2,081,959	2,257,366	2,848,029	2,770,306	2,241,436

OTHER FUNDS

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

CITY PERMANENT FUND

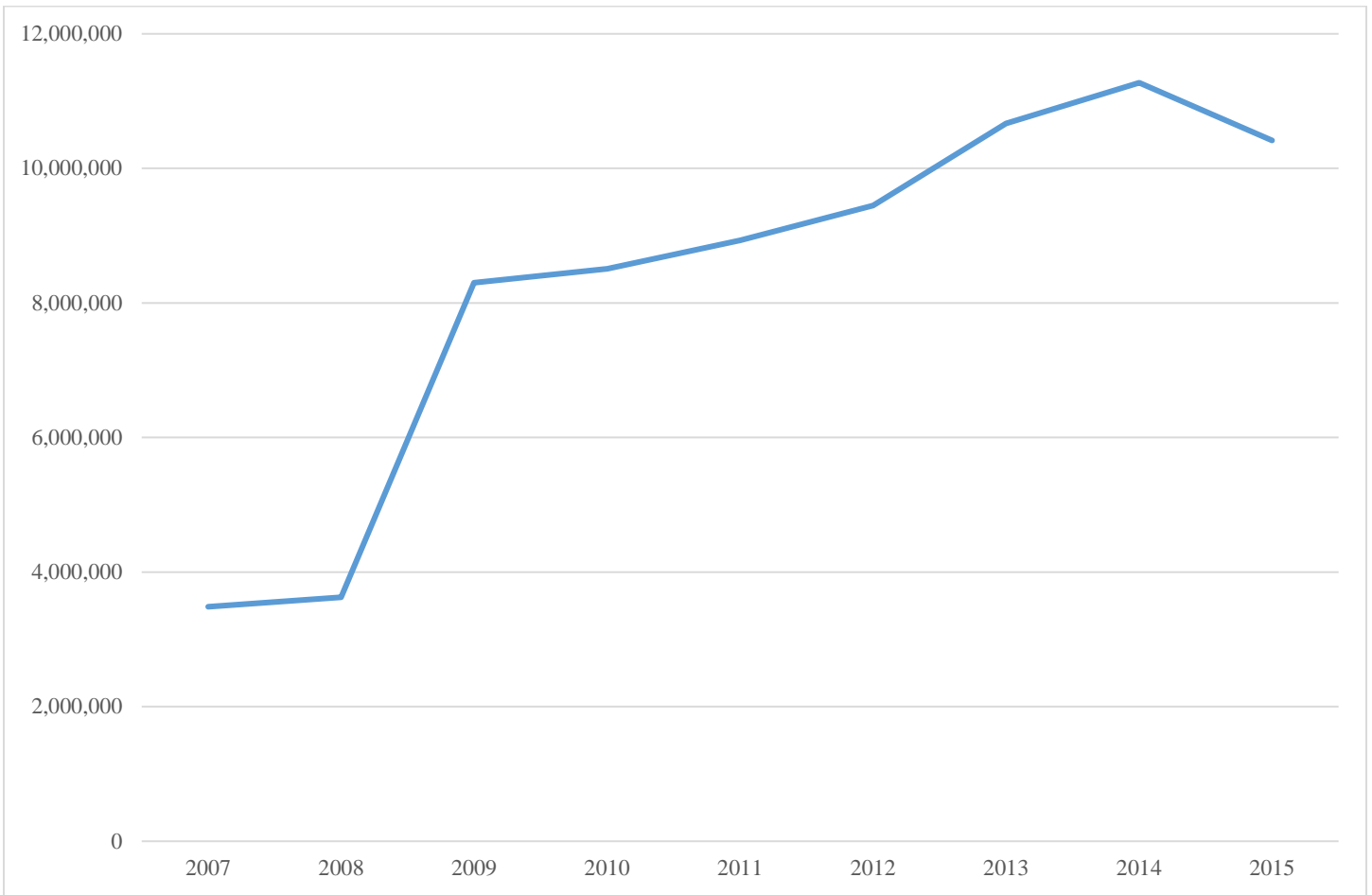
FUND: PERMANENT

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Revenue						
104-300-40325	Investment Earnings	687,247.35-	419,242.37	0.00	225,000.00	225,000.00
104-300-40730	Sale of Real Estate	47,393.79	34,088.80	67,249.40	200,000.00	200,000.00
104-300-40740	Misc. Revenue	70.00	0.00	248.20	0.00	0.00
104-300-43000	CRH Sewer Assessment Principal	1,254.00	336.00	1,776.00	1,000.00	1,000.00
104-300-43001	CRH Sewer Assessment Interest	218.00	0.00	367.00	200.00	200.00
Total Revenue		638,311.56	453,667.17	69,640.60	426,200.00	426,200.00
Interfund Transfers In						
104-390-41030	Transfer from Sewer Fund	11,164.00	11,164.00	11,164.00	11,164.00	11,164.00
104-390-41032	Transfer From Water Fund	1,164.00	1,164.00	1,164.00	1,164.00	1,164.00
104-390-41070	Transfer from Harbor Fund	20,328.00	20,328.00	20,328.00	20,328.00	20,328.00
104-390-41075	Transfer from Refuse Fund	2,328.00	2,328.00	2,328.00	2,328.00	2,328.00
104-390-41085	Transfer from Odiak Camper Par	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
104-390-49999	Transfer from General Fund	0.00	19,961.94-	0.00	0.00	0.00
Total Interfund Transfers In		38,984.00	19,022.06	38,984.00	38,984.00	38,984.00
Interfund Transfers Out						
104-901-57390	Transfer to Cordova Ctr Fund	0.00	1,300,000.00	0.00	0.00	0.00
104-901-59999	Transfer to General Fund	280,000.00	0.00	876,000.00	876,000.00	0.00
Total Interfund Transfers Out		280,000.00	1,300,000.00	876,000.00	876,000.00	0.00
Revenue Total		599,327.56-	472,689.23	108,624.60	465,184.00	465,184.00
Expenditure Total		280,000.00	1,300,000.00	876,000.00	876,000.00	0.00
Net Total		879,327.56-	827,310.77-	767,375.40-	410,816.00-	465,184.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

PERMANENT FUND BALANCE 2007-2015



<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>
3,485,664	3,627,711	8,302,101	8,510,031	8,929,995	9,449,667	10,669,990	11,273,248	10,413,883

CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)

FIRE DEPT. VEHICLE ACQUISITION

FUND: SEPARATE

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Revenue						
203-300-40325	Investment Earnings	25.46	35.01	0.00	0.00	0.00
203-300-40430	Ambulance Service Charges	41,482.52	52,614.19	30,205.96	75,000.00	75,000.00
Total Revenue		41,507.98	52,649.20	30,205.96	75,000.00	75,000.00
Expenditures						
203-400-52180	Professional Services	3,572.37	4,866.88	3,152.84	7,500.00	7,500.00
Total Expenditures		3,572.37	4,866.88	3,152.84	7,500.00	7,500.00
Revenue Total		41,507.98	52,649.20	30,205.96	75,000.00	75,000.00
Expenditure Total		3,572.37	4,866.88	3,152.84	7,500.00	7,500.00
Net Total		37,935.61	47,782.32	27,053.12	67,500.00	67,500.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

VEHICLE REMOVAL/IMPOUND

FUND: SEPARATE

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Vehicle Removal Expense						
205-400-50010	Overtime	255.11	132.12	0.00	0.00	0.00
205-400-50110	PERS	14.84	0.00	0.00	0.00	0.00
205-400-50130	Compensation Ins.	4.43	0.00	0.00	0.00	0.00
205-400-50140	ESC	1.07	0.00	0.00	0.00	0.00
Total Vehicle Removal Expense		275.45	132.12	0.00	0.00	0.00
Vehicle Impound Expense						
205-401-50000	Salaries and Wages	2,726.42	974.21	1,025.74	1,800.00	2,000.00
205-401-50010	Overtime	1,955.11	3,703.48	939.62	3,800.00	2,000.00
205-401-50015	On-Call Time	3,425.00	5,916.00	5,492.00	6,200.00	6,200.00
205-401-50020	Temp Employees	300.00	0.00	0.00	0.00	0.00
205-401-50025	On-call time	374.00	0.00	0.00	0.00	0.00
205-401-50100	FICA	0.00	0.00	0.00	780.00	459.00
205-401-50110	PERS	173.68	0.00	0.00	2,244.00	1,320.00
205-401-50130	Compensation Ins.	224.08	0.00	0.00	465.00	277.00
205-401-50140	ESC	39.49	0.00	0.00	23.00	45.00
205-401-58100	Vehicle Impound Expense	4,043.38	1,426.07	0.00	2,000.00	4,000.00
Total Vehicle Impound Expense		13,261.16	12,019.76	7,457.36	17,312.00	16,301.00
Revenue Total						
		0.00	0.00	0.00	0.00	0.00
Expenditure Total						
		13,536.61	12,151.88	7,457.36	17,312.00	16,301.00
Net Total						
		13,536.61-	12,151.88-	7,457.36-	17,312.00-	16,301.00-

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

GENERAL PROJ & GRANT ADMIN

FUND: SEPARATE

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Revenue Pass-Thru Grant Only						
401-300-51160	UAA School Lease Pass Thru	8,333.30	32,028.78	15,407.46	0.00	20,543.00
401-300-51170	Pioneer #12569	11,623.09	0.00	0.00	0.00	0.00
401-300-51175	Red Dragon Pass Thru	20,034.16	0.00	0.00	0.00	0.00
401-300-51185	Library PLAG '16	1,766.53	4,883.47	0.00	0.00	0.00
401-300-51186	Library PLAG '17	0.00	6,900.00	0.00	0.00	0.00
401-300-51187	Library PLAG '18	0.00	0.00	6,301.92-	6,600.00	7,000.00
401-300-51190	Library Continuing Ed 2015	1,000.00	949.70	0.00	1,000.00	1,000.00
Total Revenue Pass-Thru Grant Only:		42,757.08	44,761.95	9,105.54	7,600.00	28,543.00
Fire/EMS						
401-343-59186	Code Blue Grant Rev	0.00	0.00	0.00	0.00	2,000.00
401-343-59197	DHS 14 EMPG GR35586	9,000.00	0.00	0.00	0.00	0.00
401-343-59200	DHS 15 EMPG GY1516	9,000.00	9,000.00	0.00	0.00	0.00
401-343-59202	DHS 20 EMPG GY16	0.00	9,000.00	9,000.00	9,000.00	0.00
401-343-59203	DHS 20EMPG-GY17	0.00	0.00	0.00	0.00	9,000.00
401-343-59211	DHS 2013 SHSP GR-34078	24,498.03	0.00	0.00	0.00	0.00
401-343-59213	DHS 2014 SHSP GR34094	7,520.86	5,160.00	0.00	0.00	0.00
401-343-59214	DHS 2015 SHSP GY15	4,607.38	8,386.36	0.00	0.00	0.00
401-343-59215	DHS Tsunami Siren	0.00	34,619.00	0.00	0.00	0.00
401-343-59216	20SHSP-GY16	0.00	0.00	0.00	37,000.00	0.00
401-343-59220	Southern Region Matching Grant	2,500.00	0.00	0.00	0.00	1,250.00
Total Fire/EMS:		57,126.27	66,165.36	9,000.00	46,000.00	12,250.00
Other P.W. Capital Projects						
401-361-55030	SRTS Grant LU20-11-003	316,224.39	1,662.37	0.00	0.00	0.00
Total Other P.W. Capital Projects:		316,224.39	1,662.37	0.00	0.00	0.00
Parks Maintenance						
401-366-55075	Grant-Crater Lake Vault Toilet	0.00	26,686.77	0.00	35,961.19	0.00
Total Parks Maintenance:		0.00	26,686.77	0.00	35,961.19	0.00
Interfund Transfers In						
401-390-49999	Transfer From General Fund	716,740.38	97,750.00	49,627.00	49,627.00	77,147.00
Total Interfund Transfers In:		716,740.38	97,750.00	49,627.00	49,627.00	77,147.00
Expense Pass-Thru Grants Only						
401-400-51160	UAA School Lease Pass Thru	8,333.30	32,028.78	13,695.52	0.00	20,543.00
401-400-51170	Pioneer #12569	11,623.09	0.00	0.00	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
401-400-51175	Red Dragon Pass Thru	20,034.16	0.00	0.00	0.00	0.00
401-400-51180	Library PLAG '15	1,995.86	0.00	0.00	0.00	0.00
401-400-51185	Library PLAG '16	1,766.53	6,481.55	0.00	0.00	0.00
401-400-51186	Library PLAG '17	0.00	10,259.80	0.00	0.00	0.00
401-400-51187	Library PLAG '18	0.00	0.00	703.45	6,600.00	7,000.00
401-400-51190	Library Continuing Ed 2015	1,063.44	949.70	0.00	1,000.00	1,000.00
Total Expense Pass-Thru Grants Only:		44,816.38	49,719.83	14,398.97	7,600.00	28,543.00
Fire EMS Dept #443						
401-443-51005	Ambulance Difibrillators	37,065.50	0.00	0.00	0.00	0.00
401-443-59186	Code Blue	0.00	1,577.17	0.00	0.00	2,500.00
401-443-59197	DHS 14 EMPG GR 35586	18,000.00	0.00	0.00	0.00	0.00
401-443-59200	DHS 15 EMPG GY1516	18,000.00	18,000.00	0.00	0.00	0.00
401-443-59202	DHS 20 EMPG GY16	0.00	18,000.00	27,000.00	18,000.00	0.00
401-443-59203	DHS 20EMPG-GY17	0.00	0.00	0.00	0.00	18,000.00
401-443-59211	DHS 2013 SHSP GR-34078	25,266.77	0.00	0.00	0.00	0.00
401-443-59213	DHS 2014 SHSP GR34094	7,520.86	5,160.00	0.00	0.00	0.00
401-443-59214	DHS 2015 SHSP GY15	4,607.38	8,386.78	0.00	0.00	0.00
401-443-59215	DHS Tsunami Siren	0.00	34,619.00	0.00	0.00	0.00
401-443-59216	20SHSP-GY16	0.00	0.00	19,500.00	37,000.00	0.00
401-443-59220	Southern Region Matching Grant	0.00	4,817.07	0.00	0.00	1,875.00
Total Fire EMS Dept #443:		110,460.51	90,560.02	46,500.00	55,000.00	22,375.00
Public Works Dept #601						
401-601-55031	ATAP Adams Ave	0.00	0.00	135,466.96	0.00	0.00
401-601-59050	SRTS Grant LU20-11-0003 Costs	316,224.39	0.00	0.00	0.00	0.00
401-601-59055	Hippy Cove Culvert Replacement	0.00	0.00	194.64	0.00	0.00
Total Public Works Dept #601:		316,224.39	0.00	135,661.60	0.00	0.00
Recreation Bidarki Dept. #701						
401-701-55003	Bidarki Floor Replacment	98,900.00	0.00	0.00	0.00	0.00
401-701-55075	Crater Lake Restroom Vault	0.00	26,686.77	2,143.82	35,961.19	0.00
401-701-55080	Providence Wellness Project	51,845.06	0.00	0.00	0.00	0.00
Total Recreation Bidarki Dept. #701:		150,745.06	26,686.77	2,143.82	35,961.19	0.00
Recreation Pool Dept. #702						
401-702-55060	Filtration System	16,888.00	0.00	0.00	0.00	0.00
Total Recreation Pool Dept. #702:		16,888.00	0.00	0.00	0.00	0.00
Other Capital Items						
401-802-55100	Hospital Equipment	556,710.66	2,317.20	0.00	0.00	0.00
401-802-55105	Providence donation to CCMC	25,000.00	0.00	0.00	0.00	0.00
401-802-55200	Whitshed Rd Bike and Path	0.00	37,241.00	40,627.00	40,627.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
401-802-55300	CEC Crater Lake Study	44,635.41	5,062.08	0.00	0.00	0.00
401-802-55350	Mt.Eccles Window Repair	0.00	43,171.67	0.00	0.00	0.00
401-802-55360	Culvert Relocation	0.00	0.00	18,187.50	0.00	0.00
401-802-55370	Misc Capital Project	0.00	0.00	0.00	0.00	67,022.00
Total Other Capital Items:		626,346.07	87,791.95	58,814.50	40,627.00	67,022.00
Revenue Total		1,132,848.12	237,026.45	67,732.54	139,188.19	117,940.00
Expenditure Total		1,265,480.41	254,758.57	257,518.89	139,188.19	117,940.00
Net Total		132,632.29-	17,732.12-	189,786.35-	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

HARBOR

FUND: HARBOR ENTERPRISE

PROGRAM DESCRIPTION

The Port of Cordova department is responsible for maintaining the Small Harbor consisting of 711 stalls, Shipyard with a 150 ton Travelift, small boat storage in the Northfill area, two boat ramps, each with a floating dock and the parking lots in the North and South Harbor. Harbor employees consist of a Harbormaster, Operations Supervisor, 3 Harbor officers/maintenance and an Admin Assistant. The Harbor Dept. runs 7 days a week 8am to 5pm with the Harbormaster available 24/7.

PROGRAM GOALS AND OBJECTIVES

The following are the objectives for the Harbormaster

- Maintain a clean and safe harbor
- To be a peace office of the City, and as such shall enforce all ordinances and regulations governing the public use of the Port of Cordova.
- Responsible for all levels of moorage, maintenance, supervision and security of Harbor and Port facilities.
- Supervises daily office routine. Coordinates with Assistant Harbormaster on day to day departmental field operations.
- Interfaces with the Harbor Commission, City Council, local, state and federal agencies and other Municipal departments.
- Develops monthly and special meeting agendas for the Harbor Commission
- Prepares and implements annual budget and monitors accounts receivable
- Oversees maintenance of Harbor and Port facilities and equipment. Directs snow removal from Harbor and Port facilities
- Performs special vessel services such as pumping, towing, snow removal and securing vessels
- Supervises harbor emergency response activities in the event of fire, tsunami, oil spills or other emergencies

BUDGET SUMMARY

	<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
Revenue	714,565	902,695	931,498	907,259	1,004,484	1,075,491	1,152,409	1,316,645	1,395,385	1,227,911	1,355,458
Expenses	1,363,469	1,477,759	1,459,834	1,621,677	1,700,095	1,801,092	1,676,523	1,868,184	1,891,250	1,061,260	1,185,422
Operations	(648,904)	(575,064)	(528,336)	(714,418)	(695,611)	(725,601)	(524,114)	(551,539)	(495,865)	166,651	170,036
Deprec. Adj	591,055	630,637	629,424	743,062	732,625	706,809	724,092	760,430	768,337	-	-
CFFOp	46,662	105,066	117,081	22,375	60,195	189,063	101,175	402,158	323,546	-	-

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Revenue - Operations						
502-300-44010	Wharfage	43,383.81	22,990.59	51,201.12	47,250.00	47,250.00
502-300-44020	Dockage	38,448.16	52,416.24	32,578.70	28,750.00	30,000.00
502-300-44030	Impounds & Fines	1,225.92	1,691.01	1,582.90	500.00	500.00
502-300-44040	Dry Land Storage Fees	43,693.27	61,244.20	57,367.76	90,000.00	90,000.00
502-300-44050	Sale Of Labor	360.00	791.99	800.84	500.00	700.00
502-300-44060	Permanent Slip Fees	863,457.71	858,869.82	827,293.27	939,677.00	1,000,000.00
502-300-44070	Monthly Slip Fees	26,096.59	24,112.64	25,041.92	18,150.00	20,000.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

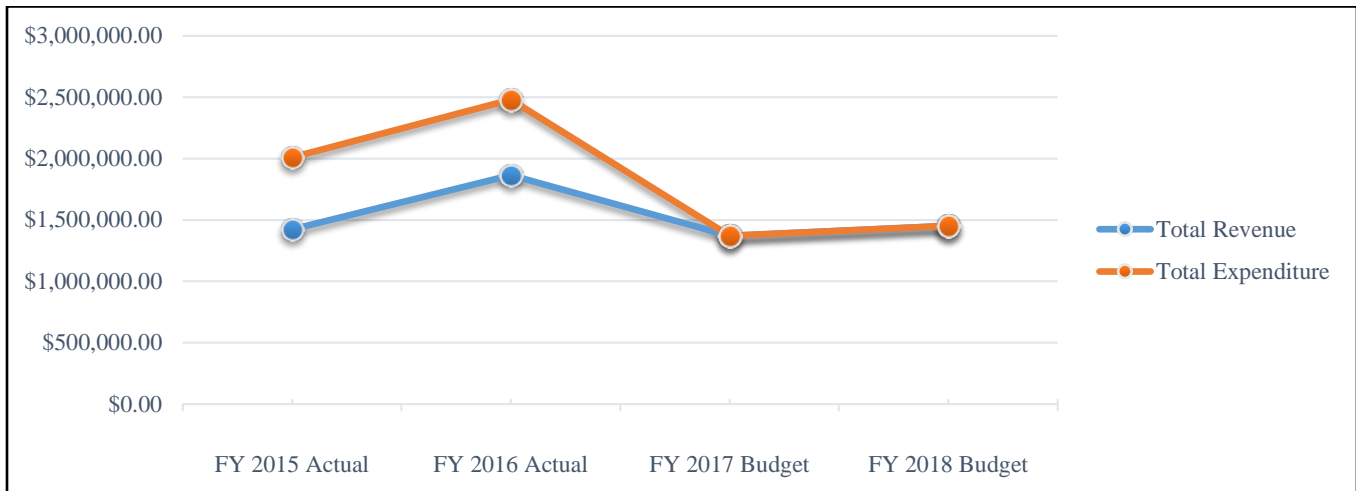
<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
502-300-44080	Daily Slip Fees	79,049.48	85,750.40	76,160.38	84,700.00	84,700.00
502-300-44090	Grid Use Fees	8,433.59	7,318.57	6,142.79	6,600.00	6,600.00
502-300-44100	Seaplane Moorage	815.72	815.72	815.72	500.00	500.00
502-300-44110	Utility Sales	22,352.44	22,552.44	20,499.87	12,000.00	12,000.00
502-300-44120	Sale of Seviles	5,857.90	4,783.54	3,769.27	5,000.00	5,000.00
502-300-44130	Other Harbor Revenue	45,965.92	89,273.60	8,214.86	10,000.00	10,000.00
502-300-44135	Penalty & Interest - Harbor	12,215.49	11,328.29	18,076.87	2,500.00	2,500.00
502-300-44140	Travel Lift Fees	142,186.17	137,364.37	115,821.09	103,831.00	124,671.00
502-300-44150	Launch Ramp Fees	1,908.86	1,811.53	1,770.20	2,500.00	2,500.00
502-300-44160	Parking Permits	760.00	2,245.64	741.20	1,000.00	1,000.00
502-300-44170	Maintenance Area Use	1,282.54	1,087.50	855.00	2,000.00	1,200.00
502-300-44180	Misc Settlement Proceeds	0.00	422,677.26	0.00	0.00	0.00
Total Revenue - Operations		1,337,493.57	1,809,125.35	1,248,733.76	1,355,458.00	1,439,121.00
Interfund Transfers In						
502-390-49999	due to/from other funds	0.00	36,562.86	0.00	0.00	0.00
Total Interfund Transfers In		0.00	36,562.86	0.00	0.00	0.00
Other Revenue						
502-398-40239	Pension State Relief	83,911.09	17,275.00	0.00	13,792.00	9,915.00
502-398-40325	Investment Earnings	1,090.03	1,140.75	731.89	1,500.00	1,500.00
Total Other Revenue		85,001.12	18,415.75	731.89	15,292.00	11,415.00
Harbor Operations Expenditures						
502-400-50000	Salaries and Wages	301,646.42	334,505.54	252,588.64	326,141.00	322,403.00
502-400-50010	OT	4,224.14	6,631.22	6,208.12	7,000.00	7,000.00
502-400-50020	Temp. Employees	0.00	4,760.00	15,805.25	12,000.00	12,000.00
502-400-50100	FICA	24,076.41	26,592.57	20,437.60	26,403.00	26,117.00
502-400-50110	PERS	56,810.89	61,022.17	44,280.90	73,291.00	72,469.00
502-400-50120	Health Ins.	91,506.32	64,671.14	66,310.11	82,235.00	88,920.00
502-400-50130	Compensation Ins.	12,430.21	12,867.50	7,283.84	13,885.00	12,080.00
502-400-50140	ESC	2,320.19	2,634.15	2,127.20	2,390.00	2,508.00
502-400-50150	PERS Relief	83,911.09	17,275.00	0.00	13,792.00	9,915.00
502-400-51000	Administrative Costs Allocated	141,393.72	141,393.72	117,828.10	130,585.00	180,238.00
502-400-51010	Uniforms/Safety Clothing	1,426.20	901.17	780.88	2,500.00	2,500.00
502-400-51020	Operating Supplies	11,932.25	10,358.45	11,857.69	11,000.00	11,000.00
502-400-51030	Custodial Supplies	3,298.70	2,608.03	2,650.90	4,000.00	4,000.00
502-400-52000	Communications	3,579.78	4,029.26	4,335.95	3,500.00	6,000.00
502-400-52010	Water, Sewer & Refuse	97,399.17	110,940.24	93,835.94	90,000.00	90,000.00
502-400-52020	Street Lighting	0.00	0.00	0.00	3,000.00	3,000.00
502-400-52030	Electricity	48,826.98	52,808.59	51,029.26	70,000.00	70,000.00
502-400-52040	Heating Oil	7,644.76	5,797.39	5,869.85	12,000.00	8,000.00
502-400-52070	Leases/Rentals	0.00	0.00	0.00	500.00	500.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
502-400-52120	Travel - Car Rental	0.00	20.00	0.00	250.00	300.00
502-400-52130	Travel - Airfare/Ferry	1,208.49	2,678.37	1,792.79	3,500.00	4,500.00
502-400-52140	Travel - Lodging	2,295.00	2,076.99	1,141.04	1,500.00	2,500.00
502-400-52150	Travel - Per Diem	250.00	800.00	400.00	1,000.00	1,000.00
502-400-52160	Professional Development	0.00	485.00	375.00	1,000.00	1,000.00
502-400-52170	Dues & Subscriptions	0.00	0.00	220.00	300.00	500.00
502-400-52179	Drug Testing	0.00	0.00	134.00	400.00	400.00
502-400-52180	Professional Services	18,871.62	43,662.19	15,643.82	29,000.00	29,000.00
502-400-52185	Bank Fees	21,270.22	24,690.25	1,806.48	20,000.00	20,000.00
502-400-52270	Legal Printing	0.00	0.00	0.00	750.00	750.00
502-400-52290	Bad Debt Expense	57,865.34-	32,918.96	0.00	0.00	0.00
502-400-54000	Fuel & Lube	5,837.69	4,978.58	4,321.86	10,000.00	10,000.00
502-400-54010	Vehicle Parts & Repairs	1,750.86	1,741.16	2,347.81	2,500.00	2,500.00
502-400-54020	Repair - Other Equipment	18,659.06	18,180.43	39,812.90	40,000.00	40,000.00
502-400-54050	R & M Travel Lift	15,285.81	24,201.76	19,992.96	22,000.00	22,000.00
502-400-55000	Other Equipment	51,732.54	7,871.39	11,595.23	20,000.00	20,000.00
502-400-55020	Other Improvements	20,587.69	446,086.95	27,262.69	29,000.00	65,000.00
502-400-55030	Used Oil	0.00	0.00	11,438.63	60,000.00	60,000.00
502-400-56000	Insurance	68,158.99	58,553.10	47,785.00	60,000.00	57,108.00
Total Harbor Operations Expenditures		1,060,469.86	1,528,741.27	889,300.44	1,185,422.00	1,265,208.00
Transfer to Reserve & CIP						
502-896-57500	Transfer to Dep'n Reserve	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Total Transfer to Reserve & CIP		150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Depreciation & Amortization						
502-899-59090	Depreciation	768,336.79	765,603.79	0.00	0.00	0.00
Total Depreciation & Amortization		768,336.79	765,603.79	0.00	0.00	0.00
Interfund Transfers Out						
502-901-57415	Transfer to Water Fund	9,600.00	15,000.00	15,000.00	15,000.00	15,000.00
502-901-59996	Perm Fund Replacement	2,328.00	2,328.00	2,328.00	2,328.00	2,328.00
502-901-59997	Transfer to Perm Fund Trvl Lft	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
Total Interfund Transfers Out		29,928.00	35,328.00	35,328.00	35,328.00	35,328.00
Revenue Total		1,422,494.69	1,864,103.96	1,249,465.65	1,370,750.00	1,450,536.00
Expenditure Total		2,008,734.65	2,479,673.06	1,074,628.44	1,370,750.00	1,450,536.00
Net Total		586,239.96-	615,569.10-	174,837.21	0.00	0.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

502-400-51010	Uniforms/Safety Clothing	Footwear, Raingear, Ear plugs/muffs, Safety glasses.
502-400-51020	Operating Supplies	Toner, pens, screws, coffee, paint brushes, paint.
502-400-51030	Custodial Supplies	Toilet paper, hand towels, hand soap.
502-400-52010	Water, Sewer & Refuse	Metered water usage, standard sewage charge and dumpster rental and pickup.
502-400-52020	Street Lighting	Electricity used for street light along the Harbor waterfront.
502-400-52070	Leases/Rentals	Rental equipment.
502-400-52120	Travel - Car Rental	Car rental on official business.
502-400-52130	Travel - Airfare/Ferry	Travel on official business.
502-400-52140	Travel - Lodging	Lodging on official business.
502-400-52150	Travel - Per Diem	Meals.
502-400-52160	Professional Development	Harbormaster Annual Conference fee.
502-400-52170	Dues & Subscriptions	Alaska Association of Harbormasters and Port Administrators membership dues.
502-400-52180	Professional Services	Cathodic protection system inspection, Annual dock hoists inspection, Condition assessment report.
502-400-52185	Bank Fees	Credit card processing fees.
502-400-52270	Legal Printing	Parking, trailer and ramp permit tags.
502-400-54000	Fuel & Lube	Fuel and oil for harbor vehicles and equipment.
502-400-54010	Vehicle Parts & Repairs	Parts and repairs for Harbor Vehicles.
502-400-54020	Repair - Other Equipment	Snowblower repairs. Lumber and bolts for dock repairs, hydraulic hoses. Lumber & bolts \$8500
502-400-54050	R & M Travel Lift	Annual tech inspections, oil and filter changes, Straps, tires, cables, hydraulic parts and for any un-foreseen casualties. Lifting straps \$10,000
502-400-55000	Other Equipment	Life rings, Fire extinguishers, Tools, Pumps, Computers and Harbor carts, Water meters and fittings
502-400-55020	Other Improvements	Facility repairs conducted by contractors. i.e. installation of dock floatation blocks.
502-400-55030	Used Oil	Cost of disposing of used oil with NRC Alaska.

SEWER

FUND: SEWER ENTERPRISE

PROGRAM DESCRIPTION

The City of Cordova Water and Sewer division consists of 5 employees holding State of Alaska water and wastewater operator certifications. Employees in this division make daily decisions that affect public health and the environment. They are working closely with the ADEC and EPA to avoid penalties and maintains State regulatory compliance. The primary duty of each employees is to achieve reliable levels of disinfection requirements for surface water supply sources with the intent to protect the public from waterborne disease.

The Water/Sewer Division maintains Cordova's principal water sources. Murcheson Creek, Orca Creek, Heney Creek/Meals reservoir are unfiltered and received UV and chlorine disinfection treatment only. Eyak Lake water is generally of poorer quality and receives coagulation, filtration, and disinfection.

The Water/Sewer Division personnel also perform tasks in wastewater treatment plant operations and they make control decisions from operational information acquired from laboratory analyses and data acquired from instrumentation. The sewer plant operator ensures the plant is properly operated and maintained to achieve compliance with the NPDES permit conditions.

The Water/Sewer Division also maintains water distribution and wastewater collection systems consists of 4 water storage tanks and 4 booster stations that maintain adequate pressure during peak season. The sewer collection system has 6 lift stations that must be properly operated and maintained.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova is actively working toward achieving the requirements to maintain filtration avoidance for its surface water sources. The LT2 and Post LT2 projects and upgrades will satisfy the required level of disinfection by the SWTR (surface water treatment rule). Each source acquired UV (ultraviolet) light disinfection, automatic shutoff valving and controls, new instrumentation and OSHG (on-site hypochlorite generation) and distribution system upgrades.

In addition, the future system is projected to serve a maximum increase in population and industrial development and growth. The City of Cordova and Cordova Electric Cooperative Crater Lake proposed project may utilize Crater Lake as an auxiliary water supply to handle the increasing demands of water.

Continue to improve the water/sewer systems to achieve more efficient and effective operations that minimize cost expenses and maintain high service quality.

BUDGET SUMMARY

	<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
Revenue	465,378	464,052	500,238	514,594	540,912	636,828	709,843	751,995	770,839	748,282	734,704
Expenses	821,189	892,609	955,767	929,618	1,032,230	990,352	1,069,674	1,017,633	1,072,480	641,535	601,519
Operations	(355,811)	(428,557)	(455,529)	(415,024)	(491,318)	(353,524)	(359,831)	(265,638)	(301,641)	106,747	133,185
Deprec. Adj	744,636	834,263	799,120	779,510	416,535	413,266	406,014	407,877	408,882	-	-
CFFOp	197,219	176,380	90,687	178,685	(90,036)	27,047	48,559	132,603	141,242	-	-

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Sewer Operations Revenue						
503-301-45000	Sewer Revenue	726,349.75	728,165.22	637,481.58	698,552.50	746,618.00
503-301-45001	Sewer Administrative Fee	650.00	560.00	818.00	500.00	500.00
503-301-45012	Sewer Tap Fees	1,507.80	3,309.30	5,492.00	2,000.00	2,000.00
503-301-45015	Other Sewer Operating Revenue	5,767.44	6,859.84	8,085.72	6,000.00	6,000.00
503-301-46020	In-Kind Revenue	27,652.32	27,652.32	0.00	27,652.32	27,652.00
Total Sewer Operations Revenue		761,927.31	766,546.68	651,877.30	734,704.82	782,770.00
Interfund Transfers In						
503-390-49998	Transfer From Reserve Fund	0.00	0.00	0.00	0.00	213,068.00
503-390-49999	due to/from other funds	0.00	25,878.91	0.00	0.00	0.00
Total Interfund Transfers In		0.00	25,878.91	0.00	0.00	213,068.00
Other Revenue SWR						
503-397-40239	Pension State Relief	0.00	6,039.62	0.00	5,631.00	4,395.00
503-397-45050	Penalties Paid From Utilities	8,911.73	7,487.96	5,484.82	0.00	0.00
Total Other Revenue SWR		8,911.73	13,527.58	5,484.82	5,631.00	4,395.00
Sewer Operations Expenditures						
503-401-50000	Salaries and Wages	76,774.92	124,825.09	108,270.69	122,018.00	132,028.00
503-401-50010	Overtime	8,648.94	7,288.40	6,792.83	8,000.00	8,000.00
503-401-50020	Temporary Employees	17,388.65	17,858.50	12,344.00	15,000.00	15,000.00
503-401-50030	On Call Time	5,290.35	5,029.50	4,459.00	6,000.00	6,000.00
503-401-50100	FICA	11,320.57	11,402.84	9,910.26	11,553.00	12,319.00
503-401-50110	PERS	21,052.50	19,392.28	20,466.90	29,924.00	32,126.00
503-401-50120	Health Ins.	53,497.88	28,810.72	35,779.83	31,449.00	39,900.00
503-401-50130	Compensation Ins.	5,004.15	5,183.50	4,189.85	4,817.00	5,056.00
503-401-50140	ESC	1,083.55	1,212.52	1,052.73	1,053.00	1,145.00
503-401-50150	PERS Relief	32,252.79	6,039.62	0.00	5,631.00	4,395.00
503-401-51000	Administrative Costs Allocated	109,774.56	109,774.56	91,478.80	109,774.50	99,650.00
503-401-51010	Uniforms/Safety Clothing	613.41	1,019.83	1,228.64	1,200.00	1,200.00
503-401-51020	Operating Supplies	35,924.08	40,754.82	22,536.35	38,000.00	38,000.00
503-401-51050	Small Tools	521.97	727.66	483.13	1,000.00	1,000.00
503-401-52000	Communications	3,403.39	3,429.95	3,901.62	2,300.00	2,300.00
503-401-52010	Water, Sewer & Refuse	4,216.68	4,216.68	3,513.90	4,000.00	4,000.00
503-401-52030	Electricity	87,586.46	102,881.98	111,560.07	82,000.00	82,000.00
503-401-52040	Heating Oil WWTP	5,657.62	9,126.89	4,886.14	12,000.00	12,000.00
503-401-52070	Leases/Rentals	100.00	0.00	0.00	600.00	600.00
503-401-52120	Travel - Car Rental	54.37	548.56	0.00	750.00	750.00
503-401-52130	Travel - Airfare/Ferry	697.40	422.90	350.66	1,350.00	1,350.00

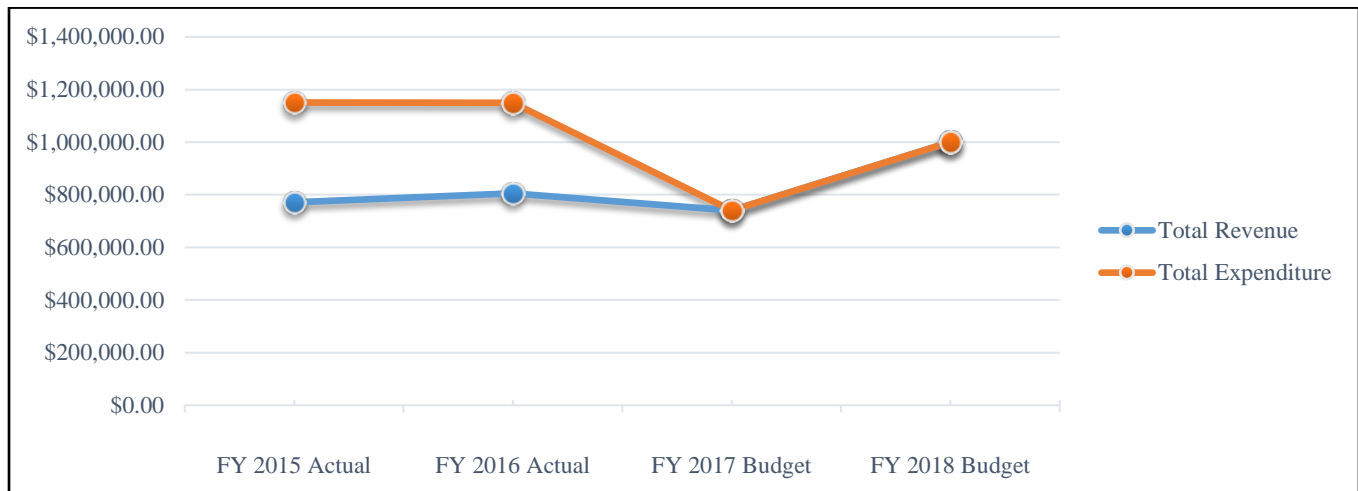
**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
503-401-52140	Travel - Lodging	555.12	1,481.03	0.00	1,350.00	1,350.00
503-401-52150	Travel - Per Diem	450.00	345.85	425.00	750.00	750.00
503-401-52160	Professional Development	783.92	1,113.90	914.50	1,000.00	2,000.00
503-401-52170	Dues & Subscriptions	599.00	157.50	0.00	0.00	0.00
503-401-52179	Drug Testing	83.50	0.00	67.00	300.00	300.00
503-401-52180	Professional Services	21,250.90	13,316.51	24,606.95	18,000.00	18,000.00
503-401-52200	Permit Expense	3,360.00	0.00	3,083.50	12,200.00	12,200.00
503-401-52270	Legal Printing	170.40	0.00	0.00	0.00	0.00
503-401-54000	Fuel & Lube	7,047.54	7,467.31	3,694.00	8,500.00	8,500.00
503-401-54010	Repairs - Vehicle & Parts	9,765.14	3,769.13	2,786.82	5,000.00	5,000.00
503-401-54020	Repair - Other Equipment	23,618.13	17,510.60	14,470.33	17,000.00	17,000.00
503-401-54032	Structure Maint WWTP	38.74	373.36	356.94	1,000.00	1,000.00
503-401-54034	Structure Maint Ferry T Pump S	0.00	0.00	249.35	1,000.00	1,000.00
503-401-54082	Heating Sys Maint WWTP	1,854.74	797.51	1,089.72	2,000.00	2,000.00
503-401-55010	Equipment & Furnishings	112.95	844.67	2,453.04	2,000.00	27,500.00
503-401-55020	Other Improvements	10,190.06	1,837.40	14,341.72	10,000.00	10,000.00
503-401-56000	Insurance	40,625.83	32,187.84	25,833.30	33,000.00	31,000.00
Total Sewer Operations Expenditures		601,370.21	581,149.41	537,577.57	601,519.50	636,419.00
Debt Service SWR						
503-895-58044	WWTP Upgrade PhseII 261071 Int	1,612.00	16,488.00	0.00	0.00	225,000.00
Total Debt Service SWR		1,612.00	16,488.00	0.00	0.00	225,000.00
Transfer to Dep'n Reserve/CIP						
503-896-57500	Transfer to Reserve - #703	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Total Transfer to Dep'n Reserve/CIP		100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Depreciation & Amortization						
503-899-59090	Depreciation - Sewer	408,881.89	413,489.77	0.00	0.00	0.00
Total Depreciation & Amortization		408,881.89	413,489.77	0.00	0.00	0.00
Interfund Transfers Out						
503-901-59996	Perm Fund Replacment - SWR	11,164.00	11,164.00	11,164.00	11,164.00	11,164.00
Total Interfund Transfers Out		11,164.00	11,164.00	11,164.00	11,164.00	11,164.00
In-Kind Services SWR						
503-905-58400	School - High School	6,160.92	6,160.92	5,134.10	6,160.92	6,160.00
503-905-58410	School - Elementary	3,919.56	3,919.56	3,472.18	3,919.56	3,919.00
503-905-58420	CCMC- Hospital	16,952.32	16,896.00	14,080.00	16,896.00	16,896.00
503-905-58440	Chamber of Commerce	619.52	675.84	563.20	675.84	675.00
Total In-Kind Services SWR		27,652.32	27,652.32	23,249.48	27,652.32	27,650.00
Revenue Total		770,839.04	805,953.17	657,362.12	740,335.82	1,000,233.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Expenditure Total		1,150,680.42	1,149,943.50	671,991.05	740,335.82	1,000,233.00
Net Total		379,841.38-	343,990.33-	14,628.93-	0.00	0.00

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

503-401-51010	Uniforms/Safety Clothing	Safety pants, Boots, jackets and gloves- 5 @250 ea	
503-401-51020	Operating Supplies	Quicklime	\$6,500.00
		Polymer	\$2,800.00
		High heat sewer drain opener	\$3,500.00
		Sewer degreaser	\$3,500.00
		Bleach, soap and disinfection products	\$1,000.00
		STP laboratory testing supplies	\$5,000.00
503-401-51050	Small Tools	Cut-off saw, sewer drain power cleaner	\$1,200.00
503-401-52070	Leases/Rentals	Equipment rentals	
503-401-52120	Travel - Car Rental	Operator Training and conferences 2 @ \$250 ea	
503-401-52130	Travel - Airfare/Ferry	Operator Training and conferences 2 @ \$500 ea	
503-401-52140	Travel - Lodging	Operator Training and conferences 2 @ \$500 ea	
503-401-52150	Travel - Per Diem	Operator Training and conferences 2 @ \$300 ea	
503-401-52160	Professional Development	5 Op Cert Application, Exam and Renewal fee @ \$300 ea	
503-401-52180	Professional Services	Annual Compliance Monitoring Program (CMP)	\$2,000.00
		Annual power generators testing and maintenance	\$10,000.00
		WWTP Cathodic protection inspection	\$3,700.00
503-401-52200	Permit Expense	Annual NPDES permit	
503-401-54000	Fuel & Lube	Gas for Vactor truck, Sludge truck, Chevy van and Forklift	
503-401-54010	Repairs - Vehicle & Parts	Send Vactor out of town for repair	
503-401-54020	Repair - Other Equipment	Ferry Dock lift station pump repair	\$4,000.00
		Morpac lift station power generator repair	\$4,000.00
		Odiak lift station pump repair	\$8,000.00
		Whiskey Ridge lift station pump repair	\$4,000.00
		4" Transfer pump	\$1,800.00
503-401-54032	Structure Maint WWTP	Roofing and siding maintenance of WWTP office/lab building	
503-401-54082	Heating Sys Maint WWTP	Dewater building and shop heater parts and maintenance	

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

503-401-55010	Equipment & Furnishings	WWTP office/lab Oil heater replacement	
503-401-55020	Other Improvements	Onsite Hypochlorite Generator building	\$5,000.00
		STP headworks inclosure	\$5,000.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

WATER

FUND: WATER ENTERPRISE

BUDGET SUMMARY

	<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
Revenue	535,053	527,957	574,439	694,215	655,903	630,622	788,935	654,509	757,661	716,921	722,060
Expenses	802,562	823,935	858,285	891,642	1,137,851	1,001,140	991,371	1,024,382	1,078,580	598,769	609,985
Operations	(267,509)	(295,978)	(283,846)	(197,427)	(481,948)	(370,518)	(202,436)	(369,873)	(320,919)	118,152	112,075
Deprec. Adj	744,636	834,263	799,120	779,510	378,450	377,130	402,885	434,819	437,924	-	-
CFFOp	197,219	176,380	90,687	178,685	(8,484)	(20,178)	391,609	(102,173)	142,367	-	-

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Water Operations Revenue						
504-302-45010	Water Revenue	738,781.67	588,101.77	630,401.68	699,605.50	675,405.00
504-302-45011	Water Administrative Fee	680.00	560.00	570.84	600.00	600.00
504-302-45012	Water Tap Fees	200.00	1,150.00	600.00	5,000.00	5,000.00
504-302-45015	Other Water Operating Revenue	6,144.44	5,015.00	6,889.94	5,000.00	5,000.00
504-302-46020	In-Kind Revenue	11,855.04	11,855.04	0.00	11,855.04	11,855.00
Total Sewer Operations Revenue:		757,661.15	606,681.81	638,462.46	722,060.54	697,860.00
Interfund Transfers In						
504-390-41010	Transfer from Harbor	9,600.00	15,000.00	15,000.00	15,000.00	15,000.00
504-390-49999	due to/form other funds	59,398.38	47,408.09-	0.00	0.00	0.00
Total Interfund Transfers In		68,998.38	32,408.09-	15,000.00	15,000.00	15,000.00
Other Revenue SWR						
504-398-40239	Pension State Relief	7,627.83-	6,039.62	0.00	5,631.00	4,395.00
504-398-45050	Penalties Paid From Utilities	0.00	0.00	0.00	3,500.00	3,500.00
Total Other Revenue SWR		7,627.83-	6,039.62	0.00	9,131.00	7,895.00
Water Operations Expenditures						
504-402-50000	Salaries and Wages	110,611.45	124,824.79	108,270.32	122,018.00	132,028.00
504-402-50010	Overtime	8,367.68	7,288.13	6,792.51	8,000.00	8,000.00
504-402-50020	Temp. Employees	16,555.58	19,778.50	12,344.00	15,000.00	15,000.00
504-402-50030	On Call Time	4,820.52	5,029.50	4,459.00	6,000.00	6,000.00
504-402-50100	FICA	11,319.32	11,548.35	9,909.06	11,553.00	12,319.00
504-402-50110	PERS	21,051.69	19,391.08	20,466.13	29,924.00	32,126.00
504-402-50120	Health Ins.	53,495.24	28,809.73	35,778.58	31,449.00	39,900.00
504-402-50130	Compensation Ins.	4,987.30	5,251.93	4,189.85	4,817.00	5,056.00
504-402-50140	ESC	1,083.34	1,231.02	1,052.36	1,053.00	1,145.00

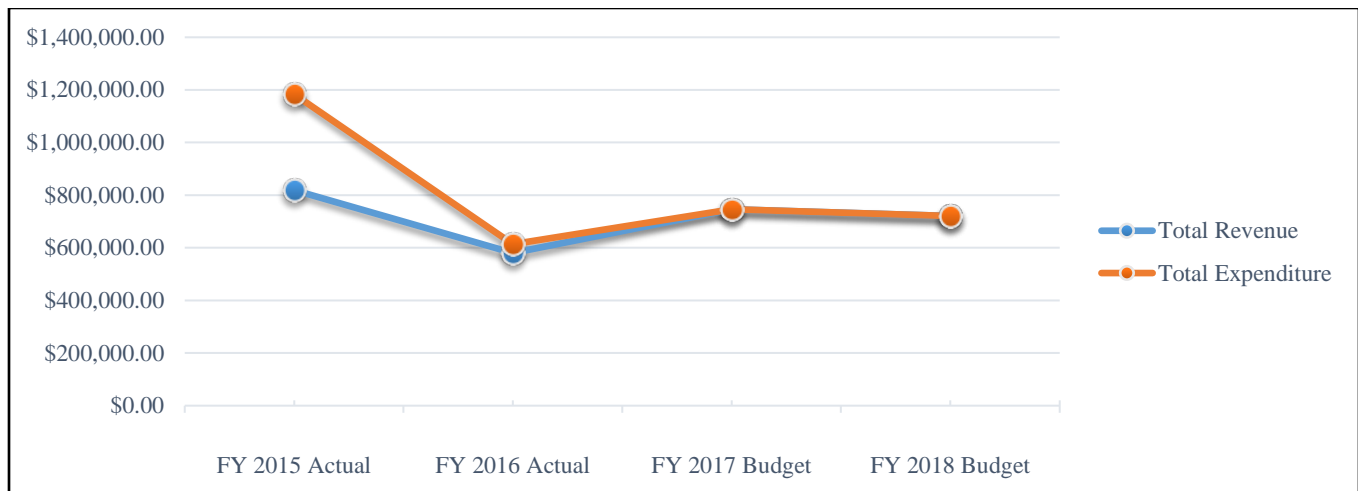
**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
504-402-50150	PERS Relief	65,666.66	6,039.62	0.00	5,631.00	4,395.00
504-402-51000	Administrative Costs Allocated	110,290.56	110,290.56	91,908.80	110,290.50	78,868.00
504-402-51010	Uniforms/Safety Clothing	734.80	1,040.06	1,228.63	1,400.00	1,400.00
504-402-51020	Operating Supplies	37,865.72	38,024.05	42,071.61	38,000.00	38,000.00
504-402-51050	Small Tools	521.96	523.74	498.74	1,200.00	1,200.00
504-402-52000	Communications	3,022.00	4,320.48	3,803.86	2,500.00	2,500.00
504-402-52010	Water, Sewer & Refuse	1,651.44	1,651.44	1,376.20	4,000.00	4,000.00
504-402-52030	Electricity	42,714.48	52,884.80	55,221.41	62,000.00	62,000.00
504-402-52040	Heating Oil Eyak Wtr Plant	14,059.38	12,238.87	21,398.54	15,000.00	15,000.00
504-402-52070	Leases/Rentals	400.00	0.00	100.00	500.00	500.00
504-402-52120	Travel - Car Rental	54.37	548.55	0.00	500.00	500.00
504-402-52130	Travel - Airfare/Ferry	697.40	760.90	334.54	1,000.00	1,000.00
504-402-52140	Travel - Lodging	555.12	859.43	0.00	1,000.00	1,000.00
504-402-52150	Travel - Per Diem	450.00	325.00	175.00	750.00	750.00
504-402-52160	Professional Development	813.92	1,974.24	694.50	1,500.00	2,000.00
504-402-52170	Dues & Subscriptions	599.00	157.50	315.00	600.00	600.00
504-402-52179	Drug Testing	83.50	0.00	67.00	300.00	300.00
504-402-52180	Professional Services	30,343.45	23,147.01	13,443.26	18,000.00	18,000.00
504-402-52200	Permit Expense	3,102.00	1,513.00	763.50	1,750.00	1,750.00
504-402-52270	Legal Printing	0.00	0.00	250.00	500.00	500.00
504-402-54000	Fuel & Lube	4,932.87	5,646.01	3,182.83	7,500.00	7,500.00
504-402-54005	Repairs - Watershed	2,576.42	898.07	260.14	19,000.00	2,000.00
504-402-54010	Repairs - Vehicles & Parts	7,607.51	3,800.80	671.71	10,000.00	10,000.00
504-402-54020	Repairs - Other Equipment	26,857.61	24,480.35	11,247.28	30,000.00	30,000.00
504-402-54032	Structure Maint Eyak Wtr Plant	0.00	0.00	32.76	11,000.00	11,000.00
504-402-54082	Heating Sys Maint Eyak Plant	127.19	2,133.70	809.00	750.00	750.00
504-402-55010	Equipment & Furnishings	0.00	618.51	160.28	0.00	5,000.00
504-402-55020	Other Improvements	12,095.53	1,348.19	1,902.54	2,500.00	2,500.00
504-402-56000	Insurance	40,625.82	32,187.84	25,833.30	33,000.00	31,000.00
504-402-58041	Water Tank Maintenance	20,549.50	0.00	0.00	0.00	0.00
Total Water Operations Expenditures		661,290.33	550,565.75	481,012.24	609,985.50	585,587.00
Debt Service WTR						
504-895-58040	ADEC Drinking Wtr Loan 261031	13,218.00	0.00	69,044.00	69,044.00	69,044.00
504-895-58041	ADEC Drinking Wtr L 261031 Int	8,231.05	226.75	4,142.70	4,143.00	3,107.00
Total Debt Service WTR		21,449.05	226.75	73,187.00	73,187.00	72,151.00
Transfer to Dep'n Reserve/CIP						
504-896-57500	Transfer to Reserve - #704	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Transfer to Dep'n Reserve/CIP		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Depreciation & Amortization						
504-899-59091	Depreciation - Water	437,923.94	0.00	0.00	0.00	0.00
Total Depreciation & Amortization		437,923.94	0.00	0.00	0.00	0.00
Interfund Transfers Out						
504-901-59996	Perm Fund Replacement - WTR	1,164.00	1,164.00	1,164.00	1,164.00	1,164.00
Total Interfund Transfers Out		1,164.00	1,164.00	1,164.00	1,164.00	1,164.00
IN-KIND SERVICES WATER						
504-905-58400	School - High School	3,883.32	3,883.32	3,236.10	3,883.32	3,883.00
504-905-58410	School - Elementary	2,470.56	2,470.56	1,852.92	2,470.56	2,470.00
504-905-58420	CCMC - Hospital	5,146.20	5,146.20	4,288.50	5,146.20	5,146.00
504-905-58440	Chamber of Commerce	354.96	354.96	295.80	354.96	354.00
Total IN-KIND SERVICES WATER:		11,855.04	11,855.04	9,673.32	11,855.04	11,853.00
Revenue Total		819,031.70	580,313.34	653,462.46	746,191.54	720,755.00
Expenditure Total		1,183,682.36	613,811.54	615,036.26	746,191.54	720,755.00
Net Total		364,650.66-	33,498.20-	38,426.20	0.00	0.00

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

504-402-51010	Uniforms/Safety Clothing	Safety pants, Boots, jackets and gloves- 5 @280 ea	
504-402-51020	Operating Supplies	14 pallets of Salt for OSHG,	\$7,800.00
		UV reactor lamps	\$5,000.00
		Standard Solutions for WTP Analyzers,	\$3,000.00
		Laboratory testing supplies and chemicals	\$5,000.00
		Pipe Fittings,	\$5,000.00
		Toilet/Paper towels, soap, bleach, coffee	\$1,000.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

504-402-51050	Small Tools	Impact drive, Pipe wrenches and other hand tools	
504-402-52030	Electricity	Usage for WTP's UV reactor, pumps and instruments	\$45,000.00
		4 booster pump station	\$20,000.00
504-402-52040	Heating Oil Eyak Wtr Plant	Diesel fuel for Eyak plant heater and generator	
504-402-52070	Leases/Rentals	Equipment rental	
504-402-52120	Travel - Car Rental	Operator Training and conferences 2 @ \$250 ea	
504-402-52130	Travel - Airfare/Ferry	Operator Training and conferences 2 @ \$500 ea	
504-402-52140	Travel - Lodging	Operator Training and conferences 2 @ \$500 ea	
504-402-52150	Travel - Per Diem	Operator Training and conferences 2 @ \$300 ea	
504-402-52160	Professional Development	5 Op Cert Application, Exam and Renewal fee @ \$300 ea	
504-402-52180	Professional Services	Leak detection	\$8,600.00
		Meals Dam Inspection	\$24,300.00
		Annual filtration avoidance inspection	\$860.00
		Annual backflow preventer device testing	\$560.00
		Annual Compliance Monitoring Program (CMP)	\$3,100.00
504-402-52200	Permit Expense	Annual Laboratory certification	
504-402-52270	Legal Printing	Consumer Confidence Report (CCR)	
504-402-54000	Fuel & Lube	Gas for 3 light trucks and backhoe	
504-402-54005	Repairs - Watershed	Orca and Murcheson Catchments repair 2@\$5,000	\$10,000.00
		Heney trail pipe repair	\$7,000.00
504-402-54010	Repairs - Vehicles & Parts	Light truck tires and backhoe repair	
504-402-54020	Repairs - Other Equipment	Mews and Ski Hill Booster pump replacement	
504-402-54032	Structure Maint Eyak Wtr Plant	Roof maintenance	
504-402-54082	Heating Sys Maint Eyak Plant	Water heater replacement	
504-402-55020	Other Improvements	Mews/Ski Hill Booster station remodel	
504-402-58041	Water Tank Maintenance	Inspection and cleaning of 2 CT tanks + Mews and Ski Hill tanks	

REFUSE

FUND: REFUSE ENTERPRISE

PROGRAM DESCRIPTION

The Refuse Department consists of the Refuse Department Supervisor, 2 Equipment Operators, and 2 Refuse Maintenance Workers. Our staff is responsible for the collection, processing, and hauling of residential and commercial refuse and recyclables as well as the collection and shipping of hazardous waste. The refuse department also operates and maintains the 17 Mile Landfill and is responsible for the maintenance of the closed Whitshed Landfill.

PROGRAM GOALS AND OBJECTIVES

The following are goals the Refuse Department aims to achieve.

*Goal: Deliver superior customer service.

Objectives:

- Grow customer satisfaction through friendly, timely responses and interactions.
- Listen to customer feedback on how to improve our operation.

*Goal: Enhance the efficiency of our operations.

Objectives:

- Complete routes in a timely, consistent manner.
- Compact loads to maximum density before hauling to landfill to decrease trips.

*Goal: Maintain ADEC compliance at 17 Mile Landfill.

Objectives:

- Follow all state and federal regulations.
 - Increase man hours spent on landfill maintenance.
-

BUDGET COMMENTARY

Personnel – The Refuse Department consists of a 5-person crew and personnel accounts for 60% of our annual budget.

Maintenance and Fuel – The Refuse Department fleet consists of 3 collection trucks, 3 pieces of landfill equipment, 2 skid steer loaders, and 2 pick-up trucks. Most of these vehicles are due for replacement and these older models require more maintenance.

Landfill Maintenance – Surveying, monitoring well maintenance, rental of large equipment not owned by the Refuse Department.

Professional Services – Environmental consulting services for ADEC required monitoring well samples for the 17 Mile Landfill and surface water samples for the Whitshed Landfill and the reporting that must be submitted and for the consolidating, packaging, and shipping of hazardous waste.

Other Equipment – Purchasing of dumpsters, roll off containers and garbage cans, as well as maintenance of those items.

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

BUDGET SUMMARY

	<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
Revenue	725,585	722,152	793,679	834,889	805,828	802,909	892,385	938,919	1,051,669	1,031,113	1,025,705
Expenses	842,470	824,446	794,647	916,141	900,835	1,036,624	880,618	1,011,786	1,103,735	876,479	868,089
Operations	(116,885)	(102,294)	(968)	(81,252)	(95,007)	(233,715)	11,767	(72,867)	(52,066)	154,634	157,616
Deprec. Adj	162,024	158,603	(968)	(81,252)	120,280	125,330	96,527	99,814	101,351	-	-
CFFOp	142,819	160,884	198,874	93,180	53,184	68,554	75,682	121,202	176,018	-	-

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Revenue - Operations						
505-301-46000	Refuse Service Charges	1,021,238.84	1,080,694.73	935,112.46	994,970.75	1,044,719.20
505-301-46001	Refuse Administrative Fee	710.00	590.00	520.00	650.00	650.00
505-301-46010	Refuse Recycling Revenue	2,135.46	738.25	0.00	2,500.00	1,500.00
505-301-46020	In-Kind Revenue	27,584.88	27,584.88	0.00	27,584.88	27,584.00
Total Revenue - Operations		1,051,669.18	1,109,607.86	935,632.46	1,025,705.63	1,074,453.20
Interfund Transfers In						
505-390-41050	Transfer from Equipment Replac	36,444.16	0.00	0.00	0.00	0.00
505-390-49999	due to/from other funds	0.00	198,228.22	0.00	0.00	0.00
Total Interfund Transfers In		36,444.16	198,228.22	0.00	0.00	0.00
Other Revenue						
505-398-40239	Pension State Relief	142,603.65	14,960.93	0.00	11,657.00	8,636.00
Total Other Revenue		142,603.65	14,960.93	0.00	11,657.00	8,636.00
Refuse Operations Expenditures						
505-400-50000	Salaries and Wages	245,321.97	277,709.75	229,701.97	274,582.00	279,905.00
505-400-50010	OT	7,368.07	4,566.88	4,470.78	7,000.00	7,000.00
505-400-50020	Temp. Employees	28,774.00	25,806.40	17,360.00	31,000.00	31,000.00
505-400-50100	FICA	21,484.24	23,138.62	18,953.24	23,913.00	24,320.00
505-400-50110	PERS	44,703.61	50,858.88	44,653.43	61,948.00	63,119.00
505-400-50120	Health Ins.	130,441.66	68,993.33	69,179.26	73,115.00	73,115.00
505-400-50130	Compensation Ins.	32,918.93	33,230.65	18,242.28	23,569.00	21,935.00
505-400-50140	ESC	2,202.77	2,335.68	1,981.62	2,112.00	2,300.00
505-400-50150	PERS Relief	69,309.16	14,960.93	0.00	11,657.00	8,636.00
505-400-51000	Allocated Administrative Costs	130,584.96	130,584.96	108,820.80	141,393.75	144,248.00
505-400-51010	Uniforms/Safety Clothing	3,098.73	3,087.47	2,223.37	4,000.00	4,000.00
505-400-51020	Operating Supplies	14,044.72	21,436.40	16,027.21	16,000.00	16,000.00
505-400-51050	Small Tools	1,591.27	2,211.02	1,535.02	2,000.00	2,000.00

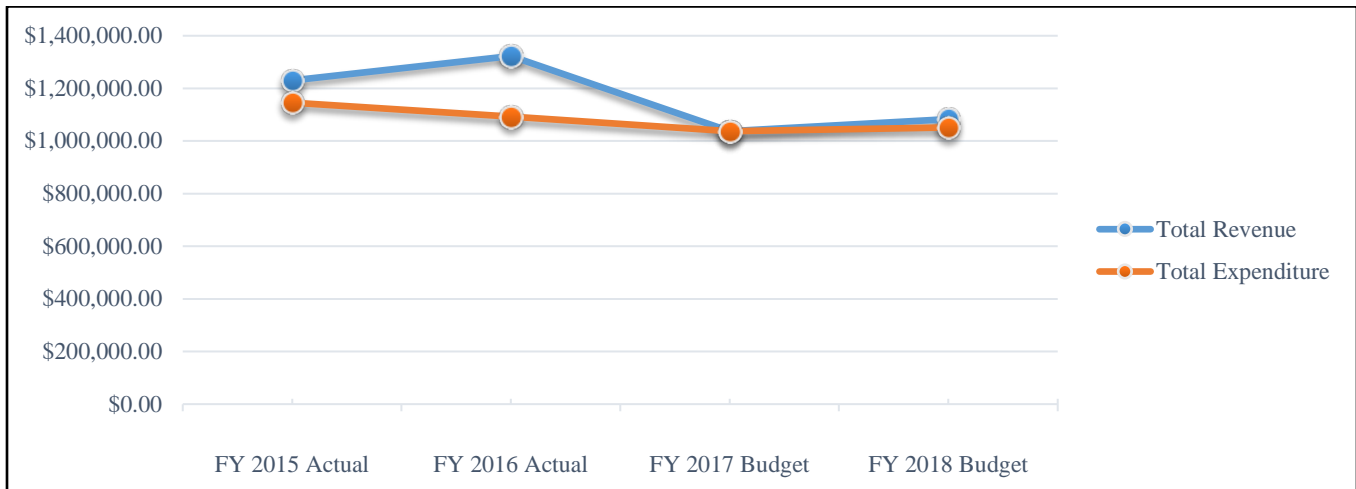
**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
505-400-52000	Communications	3,556.46	4,121.43	2,944.56	3,500.00	4,000.00
505-400-52010	Water, Sewer & Refuse	3,631.14	3,785.21	2,447.69	4,500.00	4,500.00
505-400-52030	Electricity	12,230.20	11,122.32	6,917.70	16,000.00	14,000.00
505-400-52040	Heating Oil	445.37	899.63	1,041.55	2,000.00	2,000.00
505-400-52070	Leases/Rentals	0.00	0.00	0.00	500.00	500.00
505-400-52120	Travel - Car Rental	0.00	0.00	19.95	500.00	500.00
505-400-52130	Travel - Airfare/Ferry	2,569.90	489.00	462.90	5,000.00	2,500.00
505-400-52140	Travel - Lodging	1,164.00	0.00	405.00	2,000.00	2,000.00
505-400-52150	Travel - Per Diem	375.00	150.00	225.00	1,000.00	1,000.00
505-400-52160	Professional Development	0.00	310.00	1,075.00	3,000.00	3,000.00
505-400-52170	Dues & Subscriptions	0.00	0.00	0.00	300.00	300.00
505-400-52179	Drug Testing	0.00	0.00	0.00	500.00	500.00
505-400-52180	Professional Services	43,648.76	23,329.32	43,088.34	30,000.00	35,000.00
505-400-52200	License & Fees	2,983.00	2,983.00	2,983.00	0.00	3,000.00
505-400-52270	Legal Printing	0.00	0.00	0.00	500.00	500.00
505-400-52350	Recruitment and Moving	0.00	0.00	0.00	500.00	0.00
505-400-54000	Fuel & Lube	26,365.05	21,571.83	22,061.39	35,000.00	35,000.00
505-400-54010	Vehicle Parts & Repairs	22,190.11	19,545.45	44,977.17	18,000.00	25,000.00
505-400-54020	Repair - Other Equipment	12,101.54	60,827.06	23,997.85	25,000.00	25,000.00
505-400-54030	R & M Buildings	0.00	2,406.33	2,000.24	2,000.00	2,000.00
505-400-55000	Other Equipment	7,115.22	6,125.00	6,000.00	6,000.00	6,000.00
505-400-55030	Landfill Maintenance	0.00	2,877.73	7,782.00	7,000.00	7,000.00
505-400-56000	Insurance	42,278.31	32,364.54	25,833.30	33,000.00	31,000.00
Total Refuse Operations Expenditures		912,498.15	851,828.82	727,411.62	868,089.75	881,878.00
Debt Service						
505-895-58038	2005 GO Bonds Principal	0.00	0.00	0.00	35,000.00	35,000.00
505-895-58039	2005 GO Bonds Interest	1,984.22	4,100.00	0.00	4,360.00	4,360.00
Total Debt Service		1,984.22	4,100.00	0.00	39,360.00	39,360.00
Transfer to Dep'n Reserve/CIP						
505-896-55030	Landfill Closure Cost Reserved	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
505-896-57500	Transfer to Dep'n Reserve	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Transfer to Dep'n Reserve/CIP		100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Depreciation & Amortization						
505-899-59090	Depreciation	101,350.85	107,053.70	0.00	0.00	0.00
Total Depreciation & Amortization		101,350.85	107,053.70	0.00	0.00	0.00
Interfund Transfers Out						
505-901-59996	Perm Fund Replacement	2,328.00	2,328.00	2,328.00	2,328.00	2,328.00
Total Interfund Transfers Out		2,328.00	2,328.00	2,328.00	2,328.00	2,328.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
In-Kind Services Refuse						
505-905-58400	School - High School	14,018.64	14,018.64	11,682.20	14,018.64	14,018.00
505-905-58410	School - Elementary	7,009.32	7,009.32	5,841.10	7,009.32	7,009.00
505-905-58420	CCMC - Hospital	6,092.28	6,092.28	5,076.90	6,092.28	6,092.00
505-905-58440	Chamber of Commerce	464.64	464.64	387.20	464.64	464.00
Total IN-KIND SERVICES WATER:		27,584.88	27,584.88	22,987.40	27,584.88	27,583.00
Revenue Total		1,230,716.99	1,322,797.01	935,632.46	1,037,362.63	1,083,089.20
Expenditure Total		1,145,746.10	1,092,895.40	852,727.02	1,037,362.63	1,051,149.00
Net Total		84,970.89	229,901.61	82,905.44	0.00	31,940.20

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

505-400-51010	Uniforms/Safety Clothing	Rain gear, boots, gloves, safety vests, safety glasses.
505-400-51020	Operating Supplies	Baling wire, cleaning supplies, trash bags.
505-400-51050	Small Tools	Tools for truck/equipment maintenance, chainsaw and brush cutters for landfill maintenance.
505-400-52120	Travel - Car Rental	Anchorage/Fairbanks - Training
505-400-52130	Travel - Airfare/Ferry	Anchorage/Fairbanks - Training and bales of recycle to ANC.
505-400-52140	Travel - Lodging	Anchorage/Fairbanks - Training and bales of recycle to ANC.
505-400-52150	Travel - Per Diem	Anchorage/Fairbanks - Training and bales of recycle to ANC.
505-400-52160	Professional Development	Landfill manager training. Hazardous waste training.
505-400-52170	Dues & Subscriptions	Yearly dues for SWANA (Solid Waste Association of North America). Required for Landfill Manager certification.
505-400-52179	Drug Testing	Drug testing for CDL holders.
505-400-52180	Professional Services	Collection, testing, and results reporting for landfill water samples. Hazardous waste collection, sorting, shipping.
505-400-52200	License & Fees	Landfill permit fee.
505-400-54000	Fuel & Lube	Diesel, gas, motor oil, grease.
505-400-54010	Vehicle Parts & Repairs	Parts and repairs for collection trucks and pick-up trucks.

**CITY OF CORDOVA, ALASKA
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505-400-54020	Repair - Other Equipment	Parts and repairs for landfill equipment and baler.
505-400-54030	R & M Buildings	Maintenance of buildings at Baler Facility and Landfill.
505-400-55000	Other Equipment	Purchase of new dumpsters and roll off boxes.
505-400-55030	Landfill Maintenance	Dozer work, surveying, work on monitoring wells.

ODIAK PARK

FUND: ODIK PARK ENTERPRISE

PROGRAM DESCRIPTION

Odiak Camper Park is an R/V Park tending primarily, to seasonal long-term (over 30 days) tenants. On average, tenants stay for approximately 90 days; arriving in late April or early May.

Each space is provided with electrical hook ups. Tenants are metered individually and each can choose to have cable and internet access through local providers.

Water and Sewer is not provided. There is a dumping station on site and access to fresh potable water. The bath house is available to residents 24 hours a day. There are coin operated showers and toilets in each restroom.

There is a playground on site and a multi-use grass field adjacent to the Camper Park, that is available for recreational purposes.

A dumpster is located on the far end of the Park and it is emptied twice per week.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova Parks and Recreation Department Mission Statement:

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in the pursuit of a healthy sustainable community.

Revised December 2012.

Goal: Create a safe environment for tenants to live.

Objectives:

- Perform routine and preventative maintenance on schedule.
- Respond to unexpectant maintenance needs quickly and efficiently.
- Clearly communicate and enforce the rules and regulations of the Camper Park to the best of our ability.

Goal: Adjust the rates to keep revenue and expenditures in balance.

Objectives:

- Collect and accurately compile data on revenue and expenditures.
- Collect and accurately compile data on maintenance schedules related to the property.

Goal: Preserve the property.

Objective:

- Perform routine and preventative maintenance on schedule.
- Respond to unexpectant maintenance needs quickly and efficiently.

Goal: Improve property.

Objective:

- Invite tenants to participate in public process to communicate their changing needs and desires.
 - Update the Master Plan as needed; prioritizing capital improvement projects.
 - Adjust rates to fund for future improvements.
-

BUDGET COMMENTARY

The Parks and Rec. Commission will be reviewing the Odiak Camper Park, 10-year Master Plan, this summer. For many years the highest priority was to promote the development of an R/V Park in the private sector. This has been the highest priority since 2007 and nothing has happened.

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

The Park needs some capital improvements and an updated priority list will be developed this summer. A rate analysis will follow and we will move forward with plans to renovate. Some projects have been suggested in Commission meetings and some among the tenants; these suggestions are not listed in priority now.

- Water/sewer line hook ups. There is a gray water dumping problem on site which presents a health safety concern that should be remedied sooner than later.
- Convert a portion of the covered picnic area into 2 single toilet unisex bathrooms. The men's bathroom has one urinal and one toilet; this does not adequately serve the tenants. New water/sewer lines to each space may eliminate this a need.
- Replace all the outdated playground equipment.
- Build a covered fenced in shed for the dumpster to reside. Containing trash is a problem at Odiak Camper Park and the result attracts bears. It is unsightly and poses safety issues.

2014 -2016 we steadily decreased the number of short term spaces available to rent at the Park and now the entire Park is designated to long-term seasonal renters. A waitlist remains for those interested in long-term seasonal rental space. We developed 3 spaces at Shelter Cove that do not include electrical, water/sewer hookups. These spaces are popular for a certain type of tourist but not an option for some.

This budget covers funding for all operational expenses related to Odiak Camper Park and ¼ of the Parks Maintenance Supervisor's wages.

BUDGET SUMMARY

	<i>FY 2007 Actual</i>	<i>FY 2008 Actual</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Actual</i>	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Budget</i>	<i>FY 2017 Budget</i>
Revenue	38,171	30,668	36,682	55,130	56,121	62,709	39,613	70,940	63,274	60,000	75,000
Expenses	27,493	16,085	37,672	47,792	44,869	36,006	33,617	47,442	53,065	53,188	58,839
Operations	10,678	14,583	(990)	7,338	11,252	26,703	5,996	23,498	10,209	6,812	16,161
Deprec. Adj	1,323	1,323	(990)	7,338	2,037	2,037	2,037	2,037	2,038	-	-
CFFOp	12,346	15,977	401	6,582	14,571	28,045	8,458	30,679	9,804	-	-

BUDGET

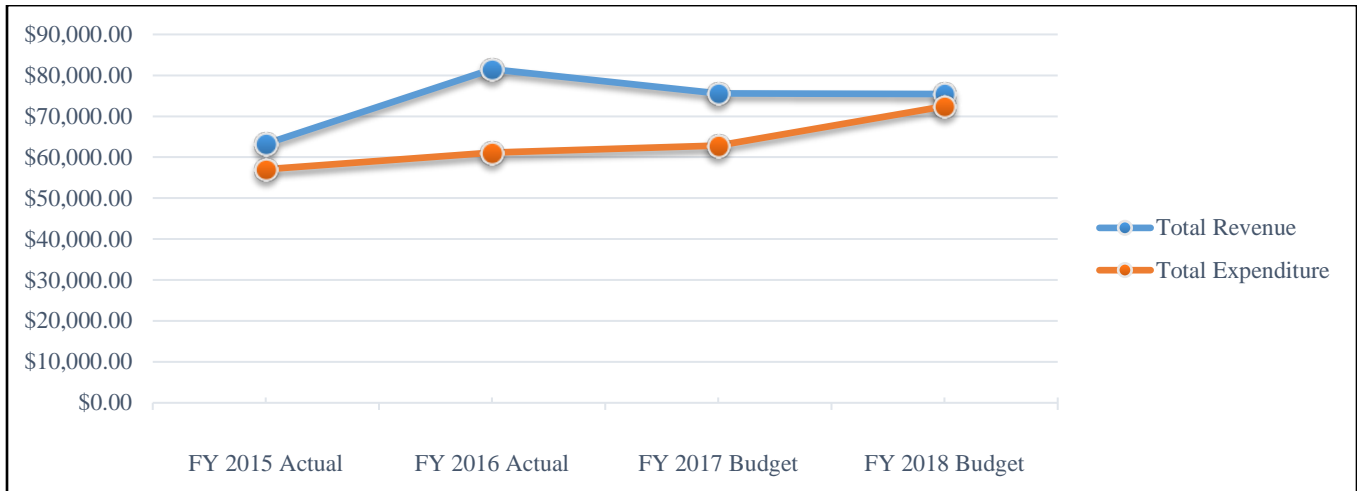
<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Revenue						
506-301-40460	Odiak Camper Park Space Fees	63,274.20	81,747.12	73,266.67	75,000.00	75,000.00
Total Revenue		63,274.20	81,747.12	73,266.67	75,000.00	75,000.00
Interfund Transfers In						
506-390-49998	Transfer from Permanent Fund	0.00	116.90-	0.00	0.00	0.00
506-390-49999	due to/from other funds	0.00	134.25-	0.00	0.00	0.00
Total Interfund Transfers In		0.00	251.15-	0.00	0.00	0.00
Other Revenue						
505-398-40239	Pension State Relief	0.00	0.00	0.00	628.00	456.00
Total Other Revenue		0.00	0.00	0.00	628.00	456.00

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Odiak Park Expenditures						
506-400-50000	Salaries and Wages	12,947.00	14,151.78	11,441.08	14,161.00	14,160.00
506-400-50010	OT	917.77	465.59	316.82	1,000.00	1,000.00
506-400-50100	FICA	1,024.55	1,027.21	799.84	1,160.00	1,160.00
506-400-50110	PERS	1,975.01	2,409.03	1,956.82	3,335.00	3,335.00
506-400-50120	Health Ins.	3,916.12	5,651.96	5,892.14	6,267.00	6,267.00
506-400-50130	Compensation Ins.	772.13	823.66	636.30	741.00	772.00
506-400-50140	ESC	96.70	103.49	95.14	97.00	100.00
506-400-50150	PERS Relief	0.00	0.00	0.00	628.00	456.00
506-400-51000	Administrative Costs Allocated	0.00	0.00	0.00	0.00	9,750.00
506-400-51020	Operating Supplies	103.43	771.63	837.45	750.00	750.00
506-400-51030	Custodial Supplies	51.27	488.25	136.81	500.00	500.00
506-400-52010	Water, Sewer & Refuse	5,087.16	5,137.16	2,803.50	5,000.00	5,000.00
506-400-52030	Electricity	9,110.83	14,524.48	14,957.11	12,500.00	12,500.00
506-400-52040	Heating Oil	3,255.17	947.17	1,445.16	5,000.00	5,000.00
506-400-54020	Repair & Maintenance	3,712.24	2,618.63	2,277.62	3,000.00	3,000.00
506-400-54080	Boiler Maintenance	407.45	600.25	0.00	700.00	700.00
506-400-56000	Insurance	7,650.00	5,400.00	4,500.00	4,000.00	4,000.00
Total Odiak Park Expenditures		51,026.83	55,120.29	48,095.79	58,839.00	68,450.00
Depreciation Expense						
506-899-59090	Depreciation Expense	2,037.23	2,037.23	0.00	0.00	0.00
Total Depreciation Expense		2,037.23	2,037.23	0.00	0.00	0.00
Interfund Transfers Out						
506-901-59996	Permanent Fund Replacement	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Total Interfund Transfers Out		4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Revenue Total		63,274.20	81,495.97	73,266.67	75,628.00	75,456.00
Expenditure Total		57,064.06	61,157.52	52,095.79	62,839.00	72,450.00
Net Total		6,210.14	20,338.45	21,170.88	12,789.00	3,006.00

Balance as of 12/31/16: \$113,287.56

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

506-400-51020	Operating Supplies	Paint, D1 fill, paper products, garbage bags etc...
506-400-51030	Custodial Supplies	Cleaning supplies
506-400-54020	Repair & Maintenance	Contingency account for unplanned repair or annual, preventative maintenance
506-400-54080	Boiler Maintenance	Annual & preventative maintenance

CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)

HARBOR FUND DEPRECIATION RESERVE

FUND: DEPRECIATION

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Interfund Transfers In						
702-390-41030	Transfer From Harbor Fund	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Total Interfund Transfers In		150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Revenue Total		150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Expenditure Total		0.00	0.00	0.00	0.00	0.00
Net Total		150,000.00	150,000.00	150,000.00	150,000.00	150,000.00

Balance as of 12/31/16: \$811,297.98

CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)

SEWER FUND DEPRECIATION RESERVE

FUND: DEPRECIATION

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Interfund Transfers In						
703-390-41030	Transfer From Sewer Fund	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Total Interfund Transfers In		100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Revenue Total		100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Expenditure Total		0.00	0.00	0.00	0.00	0.00
Net Total		100,000.00	100,000.00	100,000.00	100,000.00	100,000.00

Balance as of 12/31/16: \$387,643.00

CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)

WATER FUND DEPRECIATION RESERVE

FUND: DEPRECIATION

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Interfund Transfers In						
704-390-41030	Transfer From Water Fund	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Interfund Transfers In		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Revenue Total		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Expenditure Total		0.00	0.00	0.00	0.00	0.00
Net Total		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00

Balance as of 12/31/16: \$372,236.25

CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)

REFUSE FUND DEPRECIATION RESERVE

FUND: DEPRECIATION

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Interfund Transfers In						
705-390-41030	Transfer From Refuse Fund	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Interfund Transfers In		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Interfund Transfers Out						
705-901-57360	Transfer To Refuse Fund	36,444.16	0.00	0.00	0.00	0.00
Total Interfund Transfers Out		36,444.16	0.00	0.00	0.00	0.00
Revenue Total		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Expenditure Total		36,444.16	0.00	0.00	0.00	0.00
Net Total		13,555.84	50,000.00	50,000.00	50,000.00	50,000.00

Balance as of 12/31/16: \$50,000.00

CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)

LANDFILL FUND

FUND: SEPARATE

BUDGET

<i>Acct. Number</i>	<i>Description</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Actual</i>	<i>FY 2017 YTD</i>	<i>FY 2017 Budget</i>	<i>FY 2018 Budget</i>
Interfund Transfers In						
805-390-41030	Transfer From Refuse Fund	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Interfund Transfers In		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Other Revenue						
805-397-40325	Investment Earnings	1,504.89	579.45	0.00	0.00	0.00
Total Other Revenue		1,504.89	579.45	0.00	0.00	0.00
Department: 890						
805-890-55031	Landfill Closure Costs	42,228.00	73,300.86	0.00	0.00	0.00
Total Interfund Transfers Out		42,228.00	73,300.86	0.00	0.00	0.00
Revenue Total		51,504.89	50,579.45	50,000.00	50,000.00	50,000.00
Expenditure Total		42,228.00	73,300.86	0.00	0.00	0.00
Net Total		9,276.89	22,721.41-	50,000.00	50,000.00	50,000.00

Balance as of 12/31/16: \$305,007.00

FEE SCHEDULE

CITY HALL

To be included after passage of Fee Schedule Resolution.

INFO SERVICES

To be included after passage of Fee Schedule Resolution.

PLANNING DEPARTMENT

To be included after passage of Fee Schedule Resolution.

POLICE DEPARTMENT

To be included after passage of Fee Schedule Resolution.

FIRE DEPARTMENT

To be included after passage of Fee Schedule Resolution.

PARKS AND RECREATION DEPARTMENT

To be included after passage of Fee Schedule Resolution.

HARBOR

To be included after passage of Fee Schedule Resolution.

PORT

To be included after passage of Fee Schedule Resolution.

PUBLIC WORKS

To be included after passage of Fee Schedule Resolution.

REFUSE

To be included after passage of Fee Schedule Resolution.

WATER

To be included after passage of Fee Schedule Resolution.

SEWER

To be included after passage of Fee Schedule Resolution.

CORDOVA CENTER

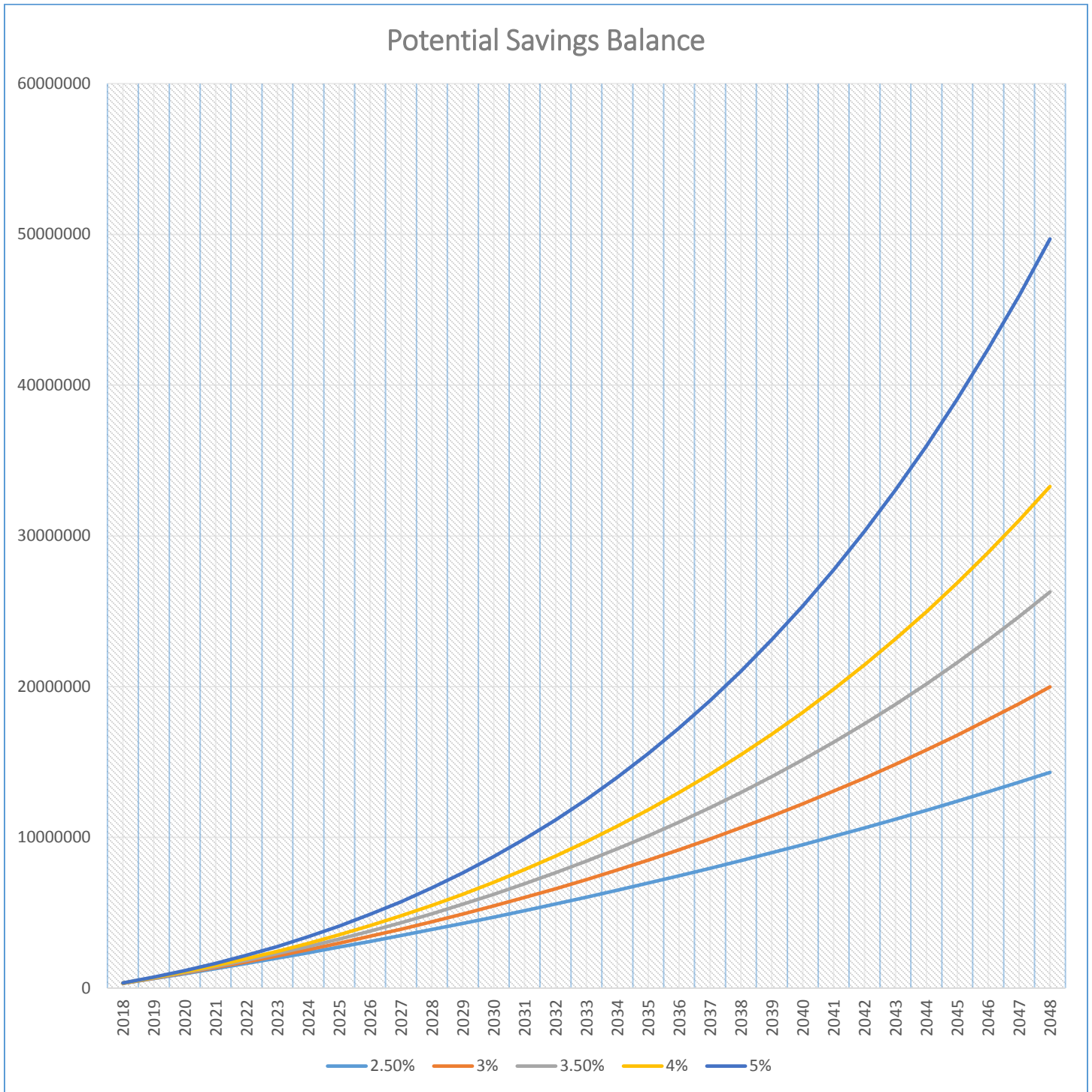
To be included after passage of Fee Schedule Resolution.

APPENDICES

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

APPENDIX A: HARBOR RATE STUDY

Moorage	Current		2.50%	3.00%	3.50%	4.00%	5.00%
Annual	38.14	ft/yr	39.09	39.28	39.47	39.67	40.05
Monthly	13.33	ft/mo	13.66	13.73	13.80	13.86	14.00
Daily-Prepaid	0.99	ft/day	1.01	1.02	1.02	1.03	1.04
Daily-Billed	1.17	ft/day	1.20	1.21	1.21	1.22	1.23
			-	-	-	-	-
Annual Seaplane	815.72	yr	836.11	840.19	844.27	848.35	856.51
Daily Seaplane	33.95	day	34.80	34.97	35.14	35.31	35.65
Eyak Seaplane 40ft	340.98	yr	349.50	351.21	352.91	354.62	358.03
Eyak Seaplane 60ft	538.52	day	551.98	554.68	557.37	560.06	565.45
			-	-	-	-	-
Grid 0-50	0.58	ft/tide	0.59	0.60	0.60	0.60	0.61
Grid 51-70	0.79	ft/tide	0.81	0.81	0.82	0.82	0.83
Grid Over 70	1.50	ft/tide	1.54	1.55	1.55	1.56	1.58
			-	-	-	-	-
2wk launch Ramp	20.00		20.50	20.60	20.70	20.80	21.00
Annual Launch Ramp	78.75	yr	80.72	81.11	81.51	81.90	82.69
Waitlist	20.00	yr	20.50	20.60	20.70	20.80	21.00
Pump Rental	31.76	hr	32.55	32.71	32.87	33.03	33.35
Staff Labor	72.00	hr	73.80	74.16	74.52	74.88	75.60
OT Labor	108.00	ht	110.70	111.24	111.78	112.32	113.40
Impound Fee	1,000.00		1,025.00	1,030.00	1,035.00	1,040.00	1,050.00
Net Impound	288.75		295.97	297.41	298.86	300.30	303.19
Storage	2.50	ft/mo	2.56	2.58	2.59	2.60	2.63
Electricity - Small	15.00	day	15.38	15.45	15.53	15.60	15.75
Man and Equipment	95.29	hr	97.67	98.15	98.63	99.10	100.05
Showers	5.00		5.13	5.15	5.18	5.20	5.25
Dock use Fee	2.00	ft/day	2.05	2.06	2.07	2.08	2.10
			-	-	-	-	-
Wharfage	5.27	ton	5.40	5.43	5.45	5.48	5.53
Dockage	1.66	ft/day	1.70	1.71	1.72	1.73	1.74
Storage	2.50	ft/mo	2.56	2.58	2.59	2.60	2.63
Storage over 12 months	10.00	ft/mo	10.25	10.30	10.35	10.40	10.50
			-	-	-	-	-
Fuel over the dock	0.17	barrel	0.17	0.18	0.18	0.18	0.18
first 50 thousand barrels	0.15	barrel	0.15	0.15	0.16	0.16	0.16
second 50 thousand barrels	0.14	barrel	0.14	0.14	0.14	0.15	0.15
over 100 thousand barrels			-	-	-	-	-
			-	-	-	-	-
Travel lift	22.00	ft/rt	22.55	22.66	22.77	22.88	23.10
up to 40 ft	24.00	ft/rt	24.60	24.72	24.84	24.96	25.20
41-58 ft	26.00	ft/rt	26.65	26.78	26.91	27.04	27.30
over 58 ft			-	-	-	-	-
			-	-	-	-	-
Shipyard electric	25.00	day	25.63	25.75	25.88	26.00	26.25



**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

DRAFT*****ROM Cost Estimate - Harbor Dept- Facility/Vehicle/Equipment Annualized Costs										as of: 09Aug17							
Facility / Item	QTY	UNIT	UNIT COST	Total Value	Lifecycle Yrs	\$ per yr needed											
Harbor Dept																	
Used oil recovery building, 2 bay, ove	1	EA	240,000	240000	30	8000											
Bobcat skid steer	1	EA	65,000	65000	10	6500											
trucks, pickup	4	EA	28000	112000	10	11200											
South Harbor docks	1	EA	20,000,000	20000000	5	4000000											
North Harbor docks	1	EA	10,000,000	10000000	10	1000000											
Travelift	1	EA	500,000	500000	12	41667											
Ocean Dock cathodic protection syste	1	EA	108,000	108000	3	36000											
Security camera system	1	EA	30,000	30000	10	3000											
Genie lift	1	EA	32,000	32000	20	1600											
Harbormaster office	1	EA	400,000	400000	30	13333.33333											
North Ramp floating dock	1	EA	130,000	130000	10	13000											
North Harbor restrooms	1	EA	92,000	92000	10	9200											
Harbor skiff	1	EA	20,000	20000	30	666.6666667											
				0	50	0											
				0	50	0											
				0	50	0											
				0	50	0											
				0	50	0											
				0	120	0											
				0	80	0											
				0	80	0											
				0	50	0											
				0	50	0											
					1	0											
					1	0											
				0	80	0											
Alpine Falls Pump House, 3 pumps	1	EA	120,000	120000	50	2400											
				0	50	0											
subtotal				31729000		5,144,167											
NOTE: Moorage, Travelift and Storage fees cover the annual \$1,300,000 budget. To bring in the \$5.1 million for capital items, moorage rates would have to increase by 400% BB% (CCCC/750 =.MM).																	

CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)

APPENDIX B: SEWER RATE STUDY

SEWER RATES

Classification	Monthly	Monthly	Monthly	Monthly
Single-family dwelling	\$48.93	\$53.82	\$58.72	\$63.61
Multifamily residence: per dwelling unit	\$48.93	\$53.82	\$58.72	\$63.61
Mobile home park: per rental space in MH park where water is available to a space which is used	\$48.93	\$53.82	\$58.72	\$63.61
Hotel, B&B or motel with individual bath: per room	\$17.57	\$19.33	\$21.08	\$21.48
Hotel, B&B and motel with individual bath and kitchen: per room	\$41.00	\$49.20	\$53.30	\$53.30
Boarding house/hotel w/o individ baths: per room/fraction thereof	\$17.57	\$19.33	\$21.08	\$22.84
Bunkhouse facility with central bath: per bunk	\$17.57	\$19.33	\$21.08	\$22.84
Bar or cocktail lounge: for every 25 seats or fraction thereof	\$58.57	\$64.43	\$70.28	\$76.14
Bar with restaurant: for every 25 seats or fraction thereof	\$117.14	\$128.85	\$140.57	\$152.28
Restaurants: for every 25 seats or fraction thereof	\$58.57	\$64.43	\$70.28	\$76.14
Clubs with bar and kitchen: for every 25 seats or fraction thereof	\$58.57	\$64.43	\$70.28	\$76.14
Clubs with kitchen: for every 25 seats or fraction thereof	\$41.00	\$45.10	\$49.20	\$53.30
Retail store/office: for every 12 plumbing fixture units/fraction thereof	\$58.57	\$64.43	\$70.28	\$76.14
Schools				
Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	\$48.93	\$53.82	\$58.72	\$63.61
Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	\$48.93	\$53.82	\$58.72	\$63.61
Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	\$48.93	\$53.82	\$58.72	\$63.61
Theater or auditorium: for each 100 seats or fraction thereof	\$58.57	\$64.43	\$70.28	\$76.14
Churches: for each church	\$58.57	\$64.43	\$70.28	\$76.14
Churches with meeting rooms: for each church	\$29.29	\$33.57	\$37.85	\$42.13
Commercial Laundromats/self-service laundry: per washing machine	\$17.57	\$19.33	\$21.08	\$21.48
Hospital, rest home, convalescent home: for each bed	\$58.57	\$64.43	\$70.28	\$76.14
Gasoline service station or repair garage	\$58.57	\$64.43	\$70.28	\$76.14
Carwash, self-service: per stall	\$58.57	\$64.43	\$70.28	\$76.14
Public restrooms/showers: for 12 plumbing fixtures units/fixtures thereof	\$58.57	\$64.43	\$70.28	\$76.14
Processing facility per office	\$102.98	\$113.37	\$123.76	\$134.15
Sewer Connections Fee				
Service line size (each)				
Less than 4"	\$502.60	\$552.86	\$603.12	\$653.38
4"	\$735.60	\$808.50	\$881.40	\$954.30
Larger than 4"	\$1,005.20	\$1,105.72	\$1,206.24	\$1,306.76
Expansion fee	\$272.65	\$299.92	\$327.19	\$354.46
Septic tank dumping				
Septic tank per dump	\$94.24	\$103.66	\$113.09	\$122.51
Portable toilet per dump	\$50.00	\$55.00	\$60.00	\$65.00
Dump station per dump	\$20.00	\$22.00	\$24.00	\$26.00
Water and Sewer Service Rates				
Water & Sewer line locates: 2 business days notice per utility	no charge	no charge	no charge	no charge
Emergency water & sewer line locate per hour per hour	\$72.00	\$79.20	\$86.40	\$93.60
Water turn on or off - year round customers	no charge	no charge	no charge	no charge
Water Sample coliform testing per sample	\$57.00	\$62.70	\$68.40	\$74.10
Sewer Revenue =	\$734,704	\$808,174	\$881,645	\$955,115

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

APPENDIX C: WATER RATE STUDY

WATER METERED SERVICE FEE		as of: 25Sep17	Current Rates	Rates to Cover Expenditures +10%	Rates to Cover Expenditures +20%	Rates to Cover Expenditures +30%
Use Classification			Production Fee	Production Fee	Production Fee	Production Fee
Heavy Industrial			\$1.60/1,000 gal	\$1.76/1,000 gal	\$1.92/1,000 gal	\$2.08/1,000 gal
Residential and Light Industrial			\$3.58/1,000 gal	\$3.94/1,000 gal	\$4.30/1,000 gal	\$4.65/1,000 gal
Special user (ship moored to dock temporarily/bulk water buyer)			\$3.52/1,000 gal	\$3.87/1,000 gal	\$4.22/1,000 gal	\$4.58/1,000 gal
Service Line Size Charge						
1"			Monthly	Monthly	Monthly	Monthly
Larger than 1" and less than 2"			\$29.58	\$32.54	\$35.50	\$38.45
2"			\$37.40	\$41.14	\$44.88	\$48.62
Larger than 2" and less than 4"			\$43.24	\$47.56	\$51.89	\$56.21
4"			\$70.12	\$77.13	\$84.14	\$91.16
Larger than 4"			\$93.50	\$102.85	\$112.20	\$121.55
			\$201.02	\$221.12	\$241.22	\$261.33
NON METERED SERVICE						
Classification			Monthly	Monthly	Monthly	Monthly
Single-family dwelling			\$29.58	\$31.35	\$35.50	\$38.45
Multifamily residence: per dwelling unit			\$29.58	\$31.35	\$35.50	\$38.45
Mobile home park: per rental space in mobile home park where water is available to a space which is used			\$29.58	\$32.53	\$35.50	\$38.45
Hotel, B&B or motel with individual bath: per room			\$14.79	\$16.27	\$17.75	\$19.23
Hotel, B&B and motel with individual bath and kitchen: per room			\$20.71	\$22.78	\$24.85	\$26.92
Boarding house/hotel w/o individ baths: per room or fraction thereof			\$8.87	\$9.76	\$10.64	\$11.53
Bunkhouse facility with central bath: per bunk			\$5.92	\$6.51	\$7.10	\$7.70
Bar or cocktail lounge: for every 25 seats or fraction thereof			\$29.58	\$32.54	\$35.50	\$38.45
Bar with restaurant: for every 25 seats or fraction thereof			\$59.16	\$65.10	\$70.99	\$76.91
Restaurants: for every 25 seats or fraction thereof			\$29.58	\$32.54	\$35.50	\$38.45
Clubs with bar and kitchen: for every 25 seats or fraction thereof			\$29.58	\$32.54	\$35.50	\$38.45
Clubs with kitchen: for every 25 seats or fraction thereof			\$20.71	\$22.78	\$24.85	\$26.92
Retail store/office: for every 12 plumbing fixture units/fraction thereof			\$29.58	\$32.54	\$35.50	\$38.45
Schools						
Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance			\$29.58	\$32.54	\$35.50	\$38.45
Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance			\$29.58	\$32.54	\$35.50	\$38.45
Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance			\$29.58	\$32.54	\$35.50	\$38.45
Theater or auditorium: for each 100 seats or fraction thereof			\$29.58	\$32.54	\$35.50	\$38.45
Churches: for each church			\$29.58	\$32.54	\$35.50	\$38.45
Churches with meeting rooms: for each church			\$44.37	\$48.92	\$53.24	\$57.60
Commercial Laundromats/self-service laundry: per washing machine			\$14.79	\$16.27	\$17.75	\$19.23
Hospital, rest home, convalescent home: for each bed			\$8.87	\$9.76	\$10.64	\$11.53
Gasoline service station or repair garage			\$29.58	\$32.54	\$35.50	\$38.45
Carwash, self-service: per stall			\$29.58	\$32.54	\$35.50	\$38.45
Water Revenue =			\$722,060	\$794,266	\$866,472	\$938,678

**CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)**

APPENDIX D: REFUSE RATE STUDY

Disposal Fees	Unit	Current Rates		Rates to Cover Expenditures		Rates to Cover Expenditures +10%		Rates to Cover Expenditures +20%		Rates to Cover Expenditures +30%	
		Rate	Sunday Rate	Rate	Holiday Rate	Rate	Sunday Rate	Rate	Sunday Rate	Rate	Holiday Rate
Residential & Commercial Refuse	Cubic Yard	\$5.93		\$5.57		\$6.13		\$6.68		\$7.24	
Construction & Demolition Materials	Cubic Yard	\$9.35		\$8.79		\$9.67		\$10.54		\$11.43	
Hazardous Materials	Gallon	\$8.72		\$8.19		\$9.01		\$9.83		\$10.65	
Asbestos Materials	Cubic Yard	\$114.07		\$107.23		\$117.95		\$128.68		\$139.40	
Scrap Metal	Cubic Yard	\$16.94		\$15.92		\$17.51		\$19.10		\$20.70	
Major Household Appliances	Each	\$8.44		\$7.93		\$8.72		\$9.52		\$10.31	
Refrigerators/Freezers	Each	\$50.20		\$47.19		\$51.91		\$56.63		\$61.35	
Vehicles & Light Duty Trucks	Each	\$27.81		\$24.14		\$25.55		\$26.97		\$28.38	
Large Trucks & Equipment	Cubic Yard	\$16.94		\$15.92		\$17.51		\$19.10		\$20.70	
Campers/House Trailers Under 32 ft.	Each	\$188.57		\$177.26		\$194.99		\$212.71		\$230.44	
Campers/House Trailers Over 32 ft.	Each	\$376.05		\$353.49		\$388.84		\$424.19		\$459.54	
Refuse Pick-Up Service (Once/Week)											
Residential											
1-3 Containers	Month	\$49.47		\$46.50		\$51.15		\$55.80		\$60.45	
Each Additional Container	Each	\$4.94		\$4.64		\$5.10		\$5.92		\$6.42	
Self Service at Baler Facility	Month	\$32.02		\$30.10		\$33.11		\$36.12		\$39.13	
Commercial											
1-3 Containers	Month	\$49.47		\$46.50		\$51.15		\$55.80		\$60.45	
Each Additional Can	Each	\$4.94		\$4.64		\$5.10		\$5.92		\$6.42	
Dumpster Placement, Rental, Tipping											
Dumpster Placement or Removal											
Regular Dumpster (4-8 cubic yard)	Each	\$54.50		\$51.23		\$56.35		\$61.48		\$66.60	
High Capacity Dumpster (20 cubic yard)	Each	\$190.75		\$179.31		\$197.24		\$215.17		\$233.10	
20' Enclosed Connex for Recycling	Each	\$109.00		\$102.46		\$112.71		\$122.95		\$133.20	
Dumpster Rental											
4 Cubic Yard	Month	\$38.32		\$36.02		\$39.62		\$43.22		\$46.83	
6 Cubic Yard	Month	\$56.23		\$52.86		\$58.15		\$63.43		\$68.72	
8 Cubic Yard	Month	\$75.37		\$70.85		\$77.94		\$85.02		\$92.11	
20' Enclosed Connex for Recycling	Month	\$109.00		\$102.46		\$112.71		\$122.95		\$133.20	
Dumpster Tip											
4 Cubic Yard	Each	\$56.23	\$84.35	\$52.86	\$112.46	\$58.15	\$87.23	\$63.43	\$95.15	\$68.72	\$103.08
6 Cubic Yard	Each	\$85.60	\$128.40	\$80.46	\$171.20	\$88.51	\$132.77	\$96.55	\$144.83	\$104.60	\$156.90
8 Cubic Yard	Each	\$113.71	\$170.57	\$106.89	\$227.42	\$117.58	\$176.37	\$128.27	\$192.41	\$138.96	\$208.44
20 Cubic Yard	Each	\$239.80	\$359.70	\$225.41	\$479.40	\$247.95	\$371.93	\$270.49	\$405.74	\$293.03	\$439.55
20' Enclosed Connex for Recycling	Each	\$190.75	\$286.13	\$179.31	\$381.50	\$197.24	\$295.86	\$215.17	\$322.76	\$233.10	\$349.65
		Total Revenue - \$1,113,486.84		Total Revenue - \$1,044,952.63		Total Revenue - \$1,149,447.80		Total Revenue - \$1,253,943.10		Total Revenue - \$1,358,438.30	

CITY OF CORDOVA, ALASKA
2018 DRAFT BUDGET (11/29/17)

APPENDIX E: CORDOVA SCHOOL DISTRICT BUDGET

Beginning Fund Balance: July 1, 2017 (Subject to 10% Limit per AS 14.17.505(a))	<u>\$640,803</u>
(Excluded from the 10% Limit)	<u>\$177,005</u>
Total Beginning Fund Balance	<u>\$817,808</u>

Revenue

010 City/Borough Appropriations	(1) <u>\$1,416,136</u>
030 Earnings on Investments	(2) <u>100</u>
040 Other Local Revenues	(3) <u>25,100</u>
041 Tuition from Students	(4) <u>17,500</u>
042 Tuition - Other Districts	(5) <u>0</u>
047 E-Rate Program	(6) <u>160,000</u>
050 State Sources	(7) <u>4,013,719</u>
100 Federal Sources - Direct	(8) <u>44,000</u>
150 Federal Sources - Through the State	(9) <u>0</u>
190 Federal Sources - Other Agencies	(10) <u>0</u>
250 Transfers From Other Funds	(11) <u>0</u>
Total Revenue	<u>\$5,676,555</u>

Expenditures

100 Instruction	(12) <u>\$2,772,533</u>
200 Special Education Instruction	(13) <u>643,608</u>
220 Special Education Support Services	(14) <u>4,750</u>
300 Support Services - Students	(15) <u>125,613</u>
350 Support Services - Instruction	(16) <u>558,843</u>
400 School Administration	(17) <u>288,407</u>
450 School Administration Support Services	(18) <u>219,933</u>
510 District Administration	(19) <u>252,158</u>
550 District Administration Support Services	(20) <u>289,783</u>
600 Operations and Maintenance of Plant	(21) <u>861,262</u>
700 Student Activities	(22) <u>0</u>
780 Community Services	(23) <u>0</u>
900 Other Financing Uses	(24) <u>235,000</u>
Total Expenditures	<u>\$6,251,890</u>

Ending Fund Balance: June 30, 2018 (Subject to 10% Limit per AS 14.17.505(a))	<u>\$127,473 **</u>
(Excluded from the 10% Limit)	<u>\$115,000</u>
Total Ending Fund Balance	<u>\$242,473</u>

** Must be greater than or equal to zero

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-17-31**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA
ADOPTING SERVICE FEES, RATES AND CHARGES FOR THE 2018 CALENDAR BUDGET**

WHEREAS, the City Council of the City of Cordova has adopted the City's 2018 Operating Budget; and

WHEREAS, the City Council of the City of Cordova determines annually, by resolution, the fees, rates and charges for city services that are not otherwise established by ordinance or other applicable law; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Cordova, Alaska, hereby adopts the attached list of service fees, rates and charges for the 2018 calendar year:

CITY OF CORDOVA 2018 FEE SCHEDULE

CITY HALL

BUSINESS LICENSES

Primary	\$35.00 per year
Additional	\$25.00 per year
Special Event	\$25.00 per event

FEES

Non-Sufficient-Funds Checks	\$50.00
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ELECTION BOARD COMPENSATION

Election Chairperson	\$12.50 per hour
Election Board/Clerks	\$12.00 per hour

SERVICES

Letter/Legal Copies & Fax	Fee per Page
Black & White	\$0.50
Color	\$1.00
Fax (incoming and outgoing)	\$1.00
Budget Documents	\$25.00
Tax Forms (blank)	Free
Staff Time	Per Hour
Employee Straight Time	\$72.00
Employee Overtime	\$108.00

INFO SERVICES

SERVICES

Letter/Legal Copies & Fax	Fee per Page
Black & White	\$0.25
Fax (incoming and outgoing)	\$1.00
Tax Forms (blank)	Free
Temporary Deposit Library Card	\$20.00
Printed School Work	\$0.10

PLANNING DEPARTMENT

BUILDING PERMITS & ZONING COMPLIANCE PERMITS

Single Family	\$50.00
Multi-Family	\$100.00
Commercial	\$150.00
Industrial	\$200.00
Sales Tax Exemption Card (must have Building Permit)	\$450.00

PERMITS

Conditional Use	\$250.00
Encroachment	\$200.00
Exception	\$250.00
Rezone	\$350.00
Vacation of R.O.W.	\$250.00
Variance	\$250.00
Tideland	\$250.00
Sign	\$25.00

SITE PLAN REVIEW

Commercial/Business	\$150.00
Industrial	\$200.00

SUBDIVISION

Preliminary Plat	\$200.00 + \$50.00 per lot
Final Plat	\$100.00 + \$25.00 per lot
Administrative Plat	\$100.00
Administrative Plat Dissolving Lot Lines	\$0.00 + recording fees

LEASE & PURCHASE AGREEMENTS

Lease and/or Purchase Agreements	\$150.00
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APPEALS

Appeal to Planning Commission	\$200.00
Appeal to City Council	\$200.00

COPIES, PRINTS, & SCANS

Letter or Legal	Fee per Page
Black & White	\$0.50
Color	\$1.00
Large Format	Fee per Page
Black & White	\$2.50/sq.ft.
Color	\$5.00/sq.ft.
Scanning	\$25.00/first sheet; \$5.00/additional sheet

POLICE DEPARTMENT

LICENSE FEES

Vehicles	
ATV	\$25.00
Snow-machine	\$25.00

Dogs	
Altered Animal	\$20.00
Non-Altered Animal	\$25.00
Provisional	\$10.00
Replacement	\$5.00

SERVICE RATES

Alcohol Breath Test	\$50.00
Fingerprinting	\$ 25/single card; \$15/second card
Police Reports (requires approval from Chief)	\$10.00
Discovery CDs	\$15.00
Discovery Video	\$15.00
Service of Civil Papers	\$65.00

IMPOUND FEES

Vehicles & Trailers	Daily
Vehicles & Trailers up to 21' long	\$20.00
Each additional foot	Add an additional \$1/foot
All other material	\$0.29/square foot
Animals*	Daily
Cats – Flat fee	\$50.00
Dog – 1 st Impound	\$25.00 Licensed \$50.00 Unlicensed
Dog – 2 nd Impound	\$50.00 Licensed \$75.00 Unlicensed
Dog – 3 rd Impound	Determined by Chief
Boarding Fees	Daily
Cats	\$10.00
Dogs	\$20.00

*Total animal impound costs = Impound Fee + Boarding Fee + Medical Costs + License Fee (if not yet obtained)

FIRE DEPARTMENT

Ambulance Trip	\$500.00 per run + \$0.15/mile
Standby for Fire Department Personnel	\$200.00 per incident + \$25.00/Hr per Department Member + \$50.00/Hr per Fire Department Officer

PARKS & RECREATION DEPARTMENT

BIDARKI RECREATION CENTER/BOB KORN MEMORIAL POOL

ADULT PASSES

Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Monthly	\$55.00	\$100.00
Annual	\$225.00	\$400.00
Summer Rates	(May 1 – September 1)	
Daily	\$10.00	n/a
Weekly	\$30.00	\$50.00
Summer Special (5 MO: May 1 – Sept 30)	\$150.00	\$250.00
Off-Season Rates	(September 1 – April 30)	

Daily	\$5.00	n/a
Weekly	\$15.00	\$25.00
Off-Season Pass (8 MO)	\$150.00	\$250.00

FAMILY PASSES

Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Monthly	\$80.00	\$150.00
Annual	\$400.00	\$600.00
Summer Rates	(May 1 – September 1)	
Summer Special (5 MO: May 1 – Sept 30)	\$300.00	\$450.00
Off-Season Rates	(September 1 – April 30)	
Off-Season Pass (8 MO)	\$300.00	\$450.00

SPECIAL & YOUTH PASSES

Daily, Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Daily (year-round)	\$3.00	n/a
Monthly	\$30.00	\$50.00
Bidarki Annual	\$80.00	\$150.00
Pool Annual	\$100.00	

CORPORATE PASSES*	Description	Fee
USCG	Family Combo / Flat Annual Fee	\$7,014.00
CCMC	Family Annual Combo	\$180.00
City Employee	Family Annual Combo	\$180.00
CPSD	20% Discount on any Annual Pass	-20%
Participating Cannery	Valid May 1 – September 30	\$1,000.00

*Corporate Late Fee: 10% compounding monthly

SUMMER CAMP

Package	Description	Fee
10-Day Package	Any 10 days during any session	\$200.00
5-Day Package	Any 5 days during any session	\$110.00
Daily	Any regular camp day	\$25.00
Sleep Over	Any scheduled sleep over	\$45.00

FACILITY RENTAL AND EVENT REGISTRATION

Christmas Bazaar Vendor	Description	Fee
Non-Food Table/Space	Location: Mt. Eccles Elementary All vendors must have a business license	\$50.00
Food Table/Space		\$60.00
Shared Table/Space		\$60.00
Pool Rental	Description	Fee
Little Surfer	1 Hr 10 Min; No Lobby Rental	\$50.00
Big Kahuna	1 Hr 40 Min; Optional Lobby Rental	\$75.00
Wipe Out	2 Hr 25 Min; Super Soak/Optional Lobby Rental	\$100.00
Special Interest/Trainings	Fee dependent upon guarding requirement Fee authorized by Director	n/a

Bidarki Gym Rental	Description	Fee
Birthday Party	1 Rec Aide / 25 Guest Maximum	\$50.00/Hr
Athletic Rental	Usage agreement required after hours	\$35.00/Hr
Dances	Usage agreement required & 20% of door	n/a
Conferences	Usage agreement required. Rate: 8-Hr day	\$500.00
Skaters Cabin Rental	Description	Fee
1 ST 24 Hr Period	Requires \$35.00 deposit	\$25.00
2 ND 24 Hr Period		\$35.00
3 RD 24 Hr Period		\$50.00

RV PARK & TENT CAMPING

RV Camping*	Description	Fee
Shelter Cove, Private Site	No electricity provided; Tax included 7 days maximum rental	\$20.00
Shelter Cove Econo Space	Per Day; Tax included 5 days or less	\$11.00
Odiak Camper Park – Long Term	.20 per KWH Daily Rate billed separately - Tax included	\$25.00
Tent Camping	Description	Fee
Odiak Camper Park	Per Day; Tax included 5 days or less	\$11.00
Shelter Cove		\$20.00

*Odiak Camper Park Lot Rent Late Fee: 10% compounding monthly

Lost Key Tag: \$1.00

Port-o-John Rental	Description	Fee
Daily	Does not include pump-out fees See Sewer section of Fee Schedule for rates	\$50.00
Weekly (7 Days)		\$175.00
Monthly (30-31 Days)		\$400.00

HARBOR

MOORAGE*

Vessel	
Daily, per vessel	\$0.99/ft/day paid in advance \$1.17/ft/day if billed
Monthly, per vessel	\$13.33/ft/mo
Annual, per vessel	\$41.95/ft/yr
Parking	
Vehicle Parking	20.00 per month
Trailered Vessels parked beyond authorized times	Daily moorage rate. \$ 0.99 per ft
Tideland	
Daily, per foot	\$0.75/ft/day
Monthly, per foot	\$6.00/ft/mo
Annual, per foot	\$12.00/ft/yr

* All slips will be reserved based on over-all length of vessels, including those slips on "L" floats. Moorage rates on "L" floats will be calculated at 75% of current annual moorage rate (only for slips between approach ramps).

GRID FEES (PER TIDE)

Vessel Length	
0' – 50'	\$.58/ft/tide
51' – 70'	\$.79/ft/tide
Over 70'	\$1.50/ft/tide

IMPOUND FEES

Vessel	\$ 1,000.00
Net	\$288.75
Vessel Storage	\$ 2.50/ft/day

SERVICE RATES

General Services	
Waitlist	\$20.00/year
Pump Rental	\$31.76/hr
Electricity (for rental slips with power supply)	\$15.00/day
Labor & Equipment	\$95.29/hr
Showers	\$5.00
Dock Use Fee	\$2.00/ft/day
Staff Time	
Employee Straight Time	\$72.00/hr
Employee Overtime	\$108/hr
Launch Ramps	
2-Week Permit	\$20.00
Stall Holders	No charge
Non-Stall Holders	\$78.75/year

PORT**WHARFAGE & DOCKAGE**

Wharfage N.O.S. (not otherwise specified)	\$5.80/ton (non-taxable)
Dockage	\$1.83/ft/day

VESSEL STORAGE

Up to 12 Months	\$2.50/ft/mo
Over 12 Months	\$10.00/ft/mo

SERVICE RATES

Water	
Minimum Water Charge	\$68.06 + \$72.00 (for employee labor)
Metered Rate	\$1.00/1000 gallons
Fuels	Per Barrel
First 50,000 barrels	\$0.17
Second 50,000 barrels	\$0.15
Over 100,000 barrels	\$0.14
Used Oil	
≤ 100 gallons	No charge
> 100 gallons, suitable for burning	\$95.29/man-hour

> 100 gallons, unsuitable for burning	\$47.65/gallon + \$95.29/man-hour + shipping & disposal
Staff Time	
Employee Straight Time	\$72.00/hr
Employee Overtime	\$108.00/hr
Miscellaneous Fees	
Electrical Use	\$25.00/day
Washdown	Free up to 2 hours \$72.00/hr when more than 2 hours

TRAVEL LIFT*

Vessel Length	Rate
0' – 40'	\$22.00/ft
41' – 58'	\$24.00/ft
Over 58'	\$26.00/ft
No-Show Fee**	\$300.00
Inspection Haul***	60% of Travel Lift round trip rate

* All rates are per lift or one way. Payment must be paid in advance and for round trip

**Boat owner does not show or fails to cancel at least 1 hour before scheduled time. Owner is charged the minimum fee to cover such things as re-blocking or relocating vessels

***Limited to approval and availability. Vessel is hauled out, left in slings over dock for 2 hours, and returned to the water. After 2 hours, vessel is charged \$75.00 per 15 minutes. Unsuccessful haul is charged 60% round-trip of Travel Lift rate due to vessel configuration and/or weight.

PUBLIC WORKS

NOTE 1: All equipment includes an operator. 3 hour minimum may apply to any situation involving a City employee

NOTE 2: Overtime or holiday rates apply outside of regular (straight time) work hours

NOTE 3: Straight time work hours vary but are generally 7:00 AM to 3:30 PM. All rates are per employee

NOTE 4: Water & sewer line locates per Utility Coordination Council Request procedure are free. (2 business days' notice required. All locates requested outside of normal business hours will be charged as emergency locate.)

NOTE 5: All prices subject to 6% sales tax

PERMITS

Right of Way Permit	\$150.00
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SERVICE RATES

General Services	Unit	Straight Time Rate	Overtime Rate	Holiday Rate
Towing - Car or Pickup Truck	Hour	\$120.00	\$153.50	\$220.50
Cemetery Plot - Preparation and Covering	Each	\$500.00	\$750.00	\$1000.00
Cemetery Plot – Purchase (Regular Hours Only)	Each	\$200.00	--	--
Shut off Notices (delivered for non-payment)	Each	\$25.00	--	--
Staff Time	Unit	Straight Time Rate	Overtime Rate	Holiday Rate
Laborer	Hour	\$72.00	\$108.00	\$180.00

MATERIALS & EQUIPMENT RENTAL RATES

Materials	Unit	Rate		
Patching Chip Sealed Roads	SF	\$15.00	--	--

Patching Asphalt Roads	SF	\$15.00	--	--
Sand, 5-gallon bucket	Bucket	\$5.00		
Sand <i>Minimum charge of 10 cubic yards</i>	CY	\$18.00	--	--
Fill, general	CY	\$5.00		
Shop Time	Hour	\$100.00	\$150.00	\$200.00
Hilti Concrete Drill	Hour	\$75.00	\$97.50	\$175.00
Volvo L120F Loader	Hour	\$130.00	\$163.50	\$230.50
Cat 950 Loader	Hour	\$130.00	\$163.50	\$230.50
Cat IT 62G Loader	Hour	\$130.00	\$163.50	\$230.50
Equipment Rental	Unit	Straight Time Rate	Overtime Rate	Holiday Rate
Michigan L-120 Loader	Hour	\$130.00	\$163.50	\$230.50
Hitachi 230 Excavator	Hour	\$150.00	\$183.50	\$250.50
Cat 436B Tractor/Backhoe	Hour	\$120.00	\$153.50	\$220.50
Cat 163H Grader 2003	Hour	\$150.00	\$183.50	\$250.50
Cat 140G Grader 1989	Hour	\$150.00	\$183.50	\$250.50
Elgin Street Sweeper	Hour	\$200.00	\$233.50	\$300.50
Ford L9000 Vacuum Truck (Vactor) 1992	Hour	\$225.00	\$258.50	\$325.50
Ford L9000 Tandem Dump Truck 1987	Hour	\$110.00	\$143.50	\$210.50
Ford L8000 Flatbed Truck w/ hoist 1991	Hour	\$110.00	\$143.50	\$210.50
Mack Tandem Dump Truck 2008	Hour	\$110.00	\$143.50	\$210.50
Tow Truck	Hour	\$120.00	\$153.50	\$220.50
Dynapack CP132 Rubber Tired Roller	Hour	\$100.00	\$133.50	\$200.50
Pickup Truck or Van w/ 1 person	Hour	\$110.00	\$143.50	\$210.50
Vibratory Plate Compactor	Hour	\$75.00	\$108.50	\$175.50
Bobcat 943 Skid Steer Loader	Hour	\$90.00	\$123.50	\$190.50
Chevy 3500 Service Truck w/ Welder 2009	Hour	\$150.00	\$183.50	\$250.50
City Level, Tripod, and Rod	Hour	\$80.00	\$113.50	\$180.50
Cut-off saw	Hour	\$75.00	\$108.50	\$175.50
Electric Jackhammer - Bosch	Hour	\$75.00	\$108.50	\$175.50
1" Pump - Honda	Hour	\$75.00	\$108.50	\$175.50
1.5" Electric Pump	Hour	\$100.00	\$133.50	\$200.50
2" Pump - Honda	Hour	\$150.00	\$183.50	\$250.50
120/240V Power Gen- Honda EG 3500	Hour	\$100.00	\$133.50	\$200.50
Jackhammer w/ Compressor Ingersoll-Rand	Hour	\$110.00	\$143.50	\$210.50
HDPE Welder <i>Minimum charge of 1 day</i>	Day	\$150.00	\$183.50	\$250.50
4" Honda Pump w/ Intake & Discharge Hose <i>Minimum charge of 4 hours</i>	Hour	\$200.00	\$233.50	\$300.50
6" Gorman-Rupp Pump w/ Intake & Discharge Hose <i>Minimum charge of 4 hours</i>	Hour	\$250.00	\$283.50	\$350.50
1.5" Neptune Backflow Preventer RPZ w/ Meter* <i>Minimum charge of 1 day</i>	Day	\$90.00	\$123.50	\$190.50

*Must be installed & removed by City staff daily

BALER

Disposal Fees	Unit	Rate
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Residential & commercial refuse	Cubic yard	\$5.93
Construction & Demolition (C&D) materials	Cubic yard	\$9.35
Hazardous Materials	Gallon	\$8.72
Asbestos materials*	Cubic yard	\$114.07
Scrap metal	Cubic yard	\$16.94
Major household appliances		\$8.44 each
Refrigerators, freezers & other w/ Freon**		\$50.20 each

*Customer must give 2 weeks advanced notice and receive approval prior to dumping

**Freon must be removed prior to removal of compressor. Certificate of refrigerant removal required to waive fee

17-MILE LANDFILL

Vehicles are only accepted at the 17-mile landfill once all fluids, tires and batteries are removed.

Vehicle Disposal*	Rate
Vehicles & light duty trucks	\$227.81
Large trucks & equipment <i>Minimum charge of \$570.07</i>	\$ 16.94/cu. yd.
Campers and/or house trailers ≤ 32 feet	\$188.57
Campers, house trailers > 32 feet	\$376.05
Boat Hull	Cost = estimated labor & equipment (as required to prepare for placement in landfill) + estimated cubic yardage at C&D rate

* Requires Vehicle Disposal Form and Vehicle Title. Get form from the City of Cordova web site, the City Office or at the Baler. Junk titles can be obtained through DMV.

REFUSE PICK-UP SERVICE

Residential (Once/Week)	Rate
1-3 containers (35 gallons)	\$49.47/month
Each additional container	\$4.94/each pick-up
Residence vacant for more than 30 consecutive days	No charge for the period*
Self-service at Baler	\$32.02/month
Commercial (Once/Week)	
1-3 containers (35 gallons)	\$49.47/month
Each additional container	\$4.94/each pick-up

*Requires Service Suspension Form. Get form from the City of Cordova web site or City Hall

DUMPSTER PLACEMENT, RENTAL, & TIPPING

NO HAZARDOUS CONTENTS ALLOWED IN DUMPSTERS

Do not compact materials in dumpster. Recycling Dumpsters are for cardboard or aluminum only. Contents must be clean and separated to be eligible for reduced rates.

Dumpster Placement or Removal	Rate
Regular Dumpster (4-8 cubic yard)	\$54.50
High Capacity Dumpster (20 cubic yard)	\$190.75 (includes 7-day rental)
20' Enclosed Conex for Recycling	\$109.00
Dumpster Rental	Rate
4 cubic yard dumpster	\$38.32/month
6 cubic yard dumpster	\$56.23/month

8 cubic yard dumpster	\$75.37/month 7-day rental included in placement fee
20 cubic yard dumpster	
20' Enclosed Conex for Recycling	\$109.00/month

Dumpster Tip	Regular Rate	Sunday Rate	Holiday Rate
4 cubic yard dumpster	\$56.23/each	\$84.35/each	\$112.46/each
6 cubic yard dumpster	\$85.60/each	\$128.40/each	\$171.20/each
8 cubic yard dumpster	\$113.71/each	\$170.57/each	\$227.42/each
20 cubic yard dumpster	\$239.80/each	\$359.70/each	\$479.40/each
20' Enclosed Conex for Recycling	\$190.75/each	\$286.13/each	\$381.50/each
Additional tip	full charge of applicable rate per pick up		

WATER

NON-METERED SERVICE

Monthly fee for water service is **twenty-nine dollars and fifty-eight cents (\$29.58)** multiplied by the Equivalent Unit below

EQUIVALENT UNIT TABLE

	Classification	Equivalent Unit
1	Single-family dwelling	1.0
2	Multifamily residence: per dwelling unit	1.0
3	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0
4	Hotel, B&B or motel with individual bath: per room	.5
4a	Hotel, B&B and motel with individual bath and kitchen: per room	.7
5	Boarding house or hotel without individual baths: per room or fraction thereof	.3
5a	Bunkhouse facility with central bath: per bunk	.2
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0
6a	Bar with restaurant: for every 25 seats or fraction thereof	2.0
6b	Restaurants: for every 25 seats or fraction thereof	1.0
6c	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0
6d	Clubs with kitchen: for every 25 seats or fraction thereof	0.7
7	Retail store/office: for every 12 plumbing fixture units or fraction thereof	1.0
8	Schools:	
	(1) Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0
	(2) Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0
	(3) Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	1.0
	Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof	1.0
10	Churches: for each church	1.0
10a	Churches with meeting rooms: for each church	1.5
11	Laundromats/self-service laundry: per washing machine in a commercial laundromat/self-service laundry or in any other washing facility, the use of	0.5

	which is not strictly limited to occupants of a residential building or mobile home park in which the facility is located	
12	Hospital, rest home, convalescent home: for each bed	0.3
13	Gasoline service station or repair garage	1.0
14	Carwash, self-service: per stall	1.0
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0
16	Port: per 1,000 gallons	1.0
17	Fire hydrants, per hydrant	0.5
18	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
19	City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	
20	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.	
21	All industrial uses shall be metered and charged according to Section 14.08.020	

Use the following schedule to determine flat rate for non-metered water service to the following use Classifications

Use Classification	Basis for Charge
Small boat harbor: per hydrant	\$1.00 per stall
Special user (ship moored to a dock temporarily or bulk water purchaser)	\$116.88/day

METERED SERVICE

Monthly rate for water service to facility that is metered shall be the sum of: (Production fee equal to the product of the number of thousands of gallons of water used multiplied by the rate per gallon assigned to the use classification of the facility in the Production Charge Table) + (Monthly demand charge determined in the demand table)

PRODUCTION CHARGE TABLE

Use Classification	Production Charge
Heavy industrial	\$1.60/1,000 gallons
Residential and light industrial	\$3.58/1,000 gallons
Special user (ship moored to a dock temporarily or bulk water purchaser)	\$3.52/1,000 gallons

MONTHLY DEMAND CHARGE TABLE

Service Line Size	Charge
1"	\$29.58
Larger than 1" and less than 2"	\$37.40
2"	\$43.24
Larger than 2" and less than 4"	\$70.12
4"	\$93.50
Larger than 4"	\$201.02

WATER CONNECTION

The fee for connecting to the city water system is based on line size of the use that is served:

Service Line Size	Residential Charge	Nonresidential Charge
1"	\$100.00	\$200.00
Larger than 1" less than 2"	\$150.00	\$300.00
2"	\$200.00	\$400.00

Larger than 2" less than 4"	\$400.00	\$800.00
4"	\$600.00	\$1,200.00
Larger than 4"	\$800.00	\$1,600.00
Expansion*	\$207.00	\$414.00

*Expansion Fee is charged when expanding the use of an existing non-metered water connection. It is determined by multiplying the applicable charge (residential or non-residential) by the equivalent units in the equivalent unit table above.

SERVICE RATES

General Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Water Turn On or Off (free to year-round customers)	Each	\$50.00	\$83.50	\$150.50
Water Sample Testing - Coli Forms	Each	\$57.00	\$78.50	\$145.50
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate (less than 2 business days' notice)	Hour	\$72.00	\$108.00	\$180.00
3/4" Double Check Valve Backflow Preventer *	Day	\$50.00	\$83.50	\$150.50

*Must be installed & removed by City staff daily

SEWER

Rates

Monthly fee for Residential sewer service is **forty-eight dollars and ninety-three cents (\$48.93)** multiplied by the equivalent unit in table below. Residential equivalent units are identified with an R.

The monthly fee for Commercial sewer service is **fifty-eight dollars and fifty seven cents (\$58.57)** multiplied by the equivalent unit in table below. Commercial equivalent units are identified with a C.

The monthly fee for Industrial sewer service is **one hundred two dollars and ninety eight cents (\$102.98)** multiplied by the equivalent unit in table below. Industrial equivalent units are identified with an I.

EQUIVALENT UNIT TABLE

	Classification	Equivalent Unit
1.	Single-family dwelling	1.0 x R
2.	Multifamily residence: per dwelling unit	1.0 x R
3.	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0 x R
4.	Hotel, B&B or motel with individual bath: per room	0.3 x C
4a.	Hotel, B&B and motel with individual bath and kitchen: per room	0.7 x C
5	Boarding house or hotel without individual baths: per room or fraction thereof	0.3 x C
5a.	Bunkhouse facility with central bath: per bunk	0.3 x C
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0 x C
6a.	Bar with restaurant: for every 25 seats or fraction thereof	2.0 x C
6b.	Restaurants: for every 25 seats or fraction thereof	1.0 x C
6c.	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0 x C
6d.	Clubs with kitchen: for every 25 seats or fraction thereof	0.7 x C
7	Retail store, office: for every 12 plumbing fixture units or fraction thereof	1.0 x C
8	Schools:	

	(1)	Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0 x R
	(2)	Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
	(3)	Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
		Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9		Theater or auditorium: for each 100 seats or fraction thereof	1.0 x C
10		Churches: for each church	1.0 x C
10a.		Churches with meeting rooms: for each church	0.5 x C
11		Laundromats or self-service laundry: for each washing machine in a commercial laundromat or self-service laundry or in any other washing facility, the use of which is not strictly limited to occupants of a residential building, or mobile home park in or on which the facility is located	0.3 x C
12		Hospital, rest home, convalescent home: for each bed	1.0 x C
13		Gasoline service station or repair garage	1.0 x C
14		Carwash, self-service: per stall	1.0 x C
15		Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0 x C
16		Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
17		The City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	
18		Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.	
19		Processing facility per office	1.0 x I

SEWER CONNECTION & SEPTIC DUMPING

The fee for connecting to the city sewer system is based on line size the use that is served, as follows:

Service Line Size	Residential Charge	Nonresidential Charge
4"	\$735.60	\$1,507.80
Larger than 4"	\$1,005.20	\$2,010.40
Expansion fee*	\$272.65	\$545.30
Septic Tank Dump**, ***	\$94.24	\$414.65

*Fee for expanding the use of an existing sewer service shall be determined by multiplying the applicable charge below by the number of equivalent units in the equivalent unit table above.

**The fee for portable toilet contents disposal is \$50.00 per dump

***The fee for dump station use is \$20.00 per dump

SERVICE RATES

Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate	Hour	\$72.00	\$108.00	\$180.00

(less than 2 business days' notice)

CORDOVA CENTER RENTAL

ROOM & SERVICE RENTAL RATES, SEATING CAPACITY

Room Rental	Hourly Local	Hourly Regular	Minimum Booking Duration	Capacity
Entire Facility	\$400.00	\$800.00	8	964
Theater Complex	\$50.00	\$100.00	4	200
Auditorium	\$50.00	\$100.00	Flat Fee	200
Community Room A	\$20.00	\$40.00	4	60
Community Room B	\$10.00	\$20.00	4	25
Community Room A & B	\$40.00	\$80.00	4	100
Education Room	\$15.00	\$30.00	2	40
Project Room	\$10.00	\$20.00	1	15
Mayors Conference Room	\$15.00	\$30.00	1	15
Atrium (2nd floor)	\$40.00	\$80.00	4	75
Atrium (3rd floor)	N/A	N/A	4	40
Copper River Gallery	\$30.00	\$60.00	4	40
Library Fireplace Nook	\$15.00	\$30.00	2	12
Kitchen	\$25.00	\$50.00	4	
Service Rental	Daily Rate	Daily Rate		
Theatre Production Fee	\$100.00	\$200.00	> than 4 man hrs	
Dance Production Fee	\$100.00	\$200.00	> than 4 man hrs	
Dress Rehearsal Fee	\$75.00	\$150.00	Require full lighting	
Clean Up Fee	\$50.00	\$100.00	# per person needed	
Set Up Fee	\$50.00	\$100.00	# per person needed	
Coffee/Water Service	\$50.00	\$100.00	Per day	
AV Technician Fee	\$75.00	\$150.00	If CC crew required	
Ushers	\$75.00	\$150.00	Per usher, CC trained	
Advanced Set Up Fee	\$50.00	\$100.00	See details below	
Equipment Rental	Daily Rate	Daily Rate		
Laptop	\$15.00	\$30.00	Provided By CC	
Wireless Handheld Mic	\$2.00	\$4.00	Per mic	
Wireless Headset Mic	\$2.00	\$4.00	Per mic	
Polycom Equipment	\$5.00	\$10.00	MCR/ED/CAB/2 Units	
In Room Teleconference	\$5.00	\$10.00	MCR/ED/CAB	
Marley Floor Install/Uninstall	\$125.00	\$250.00	Must be installed by CC Crew	
Logitech Wireless Pointer	\$1.00	\$2.00	3 - CC	
Wired Handheld Mic	\$2.00	\$4.00	10 - CC	
Wired Table Mic	\$0	\$0	Included Room B (12)	

RF Assisted Listening Device	\$0	\$0	Theatre/CAB
Di Converter for Music	\$1.00	\$2.00	3 – CC
Projector	\$0	\$0	Theatre/AB/ED
Blue Ray/DVD	\$0	\$0	Theatre/AB/MCR
Easel	\$1.00	\$2.00	25 (CRG)
Whiteboard	\$0	\$0	ED/AB/MCR
Easel, Paper, Markers	\$1.00	\$2.00	Provided by CC
Podium	\$1.00	\$2.00	3 Podiums, 2 with mic
Glassware	\$35.00	\$70.00	Per 100
Plates, Bowls	\$35.00	\$70.00	Per 100
Silverware	\$35.00	\$70.00	Per 100
Tablecloths, Napkins	\$35.00	\$70.00	

ROOM RATES, DIMENSIONS, AND SEATING CAPACITY

Room	Description
Entire Facility	Rental includes entire facility except City Offices, Museum Offices, Library Offices.
Theater Complex	Rental includes theatre, dressing rooms, project room and Lower Atrium.
Auditorium	Rental includes auditorium and AV room. Specifically, Film Showings, Lectures.
Community Room A	Rental includes Room A – Walls Closed.
Community Room B	Rental includes Room B – Walls Closed.
Community Room A & B	Rental includes Room A and B, Wall(s) Open.
Education Room	Rental includes Ed Room.
Project Room	Rental includes Project Room.
Mayors Conference Room	Rental includes Mayors Conference Room.
Atrium (2nd floor)	Rental Includes all of lower atrium.
Atrium (3rd floor)	No charge for use of this upper level atrium.
Copper River Gallery	Rental includes use of Temporary Gallery in Museum.
Library Fireplace Nook	Rental includes use of uncarpeted area in front of fireplace.
Kitchen	Rental includes use of kitchen and appliances.
Theatre Production Fee	Charge for a play, musical, performance that requires greater than 4 hours CC crew
Dance Production Fee	Charge for a dance performance that requires greater than 4 hours CC team time
Dress Rehearsal Fee	Charge for a full-dress rehearsal
Clean Up Fee	Charge will be lessened or waived if volunteers assist or complete clean up.
Set Up Fee	Per person charge for set up for event.
Coffee/Water Service	Per day for service
AV Technician Fee	Charge if AV assistance from CC Team is needed
Advanced Set Up	Extraordinary Use of Furniture or Set Up
Ushers	If the event requires or desires ushers, must use CC Team Trained Ushers.
Laptop	
Wireless Handheld Mic	
Wireless Headset Mic	
Polycom Equipment	
In Room Teleconference	
Marley Floor	Must be pre-arranged. Floor install and uninstall must be done by CC Team
Logitech Wireless Pointer	
Wired Handheld Mic	

Wired Table Mic	
RF Assisted Listening	
Di Converter for Music	
Projector	
Blue Ray/DVD	
Easel	
Whiteboard	
Easel, Paper, Markers	
Podium	
Glassware	If rental does not include kitchen use fee.
Plates, Bowls	If rental does not include kitchen use fee.
Silverware	If rental does not include kitchen use fee.
Tablecloths, Napkins	If rented for event outside of Cordova Center

BE IT FURTHER RESOLVED that these fees, rates and charges shall remain in effect until changed by further action of the City Council.

Public Hearing: December 6, 2017

PASSED AND APPROVED THIS 6th DAY OF DECEMBER, 2017

Clay Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk



AGENDA ITEM 36
City Council Meeting Date: 12/6/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 11/30/2017
ITEM: Council election to fill the vacancy in Council Seat E
NEXT STEP: Nomination(s)/Council Election

☐ ORDINANCE
☒ MOTION(S)

☐ RESOLUTION
☐ DISCUSSION/INFORMATION

I. REQUEST OR ISSUE: Due to the recent recall election (Special City Election held on November 7, 2015 and certified on November 15, 2017), there is a vacancy that Council is required to fill. Upon certification of the recall election, Seat E became vacant. Council directed staff to advertise the vacancy immediately and request letters of interest from citizens interested in filling the vacancy. The City Clerk's office began advertising for letters of interest on November 16 and requested such letters be submitted no later than noon on November 29, 2017. Two such letters, from Tom Bailer and Anne Schaefer, were received by the deadline and they follow this memo.

II. RECOMMENDED ACTION / NEXT STEP: Individual council members can nominate either someone who submitted a letter of interest or someone else, however, anyone elected to fill the remainder of the term is required to meet the age and residency requirements of the office.

III. FISCAL IMPACTS: none

IV. BACKGROUND INFORMATION: The process should be as follows: Council members can/should make nomination(s) and then there will be a vote either by secret ballot or a roll call vote. Four Council members must vote yes for one nomination for that person to be elected to fill the vacancy.

V. LEGAL ISSUES: If an official is recalled from the governing body, the office of that official is filled in accordance with AS 29.20.180. In turn, AS 29.20.180 provides that Council has 30 days to appoint a qualified person to fill the vacancy until the next regular election. Cordova's charter provision (2-10) requires the same vacancy filling process but does not apply a 30 day time period

in which the vacancy must be filled. The City Attorney has advised that we stay within the 30 day period if at all possible. If Council accomplishes an election tonight it will be within the 30 day timeframe.

“Cordova Municipal Code 2.56.130- Successors” gives further direction regarding who can/cannot fill the vacancy. Also, anyone being nominated must meet the residency and age requirements in Charter 2-1 (18 years old and having resided in the City for one year) and must be registered to vote in Alaska at a residence address within Cordova.

2.56.130 - Successors.

A. If a city council member or the mayor is recalled, the office is filled in accordance with [Section 2-10](#) of the City Charter. If all members of the city council are recalled, the governor shall appoint three qualified persons to the city council. The appointees shall appoint additional members to fill remaining vacancies in accordance with [Section 2-10](#) of the City Charter.

B. If a member of the school board is recalled, the office of that member is filled in accordance with AS [14.12.070](#). If all members are recalled from the school board, the governor shall appoint three qualified persons to the school board. The appointees shall appoint additional members to fill remaining vacancies in accordance with AS [14.12.070](#).

C. A person who has been recalled may not be appointed under subsection A or B of this section to the office from which the person was recalled. A person appointed under subsection A or B of this section serves until a successor is elected and takes office.

D. If an official other than a member of the city council or school board is recalled, a successor shall be elected to fill the unexpired portion of the term. The election shall be held not more than sixty days after the date the recall election is certified, except that if a regular election occurs within seventy-five days after certification the successor shall be chosen at that election.

E. Nominations for a successor may be filed until seven days before the last date on which a first notice of the election must be given. Nominations may not be filed before the certification of the recall election.

VI. SUMMARY AND ALTERNATIVES: Fill the vacancy with a vote of at least 4 yeses for a council member-nominated person and one who meets the criteria for being elected to City Council. Council can either vote by roll call vote, or by secret ballot for a nominee or nominees. The Mayor and City Clerk recommend a secret ballot vote if there are multiple nominees.

Susan Bourgeois

From: Barbara Bailer <bailerak@ctcak.net>
Sent: Friday, November 24, 2017 5:30 PM
To: Susan Bourgeois
Subject: Vacant Council Seat

To Mayor Clay Koplin and Cordova Council members,

I would like to express my interest in filling the recently vacated council seat. I bring 15 years of experience on the City of Cordova Planning Commission, many of those as the Chair, and 3 years as a City Councilman, also serving as Vice Mayor during my term. With only nine months removed from City Council I feel I would be able to step in to help govern the City of Cordova until the March election, at which time there will hopefully be numerous qualified candidates for the public to vote into the seat for the following three years.

Thank you for your consideration.

Tom Bailer

Anne Schaefer
Cordova, AK 99574
annelschaef@gmail.com
(605) 695-2268

November 27, 2017

Mayor Clay Koplin & the City Council of the City of Cordova
Cordova, Alaska

Dear Mayor Clay Koplin and the City Council of the City of Cordova,

I am writing to express my sincere interest in serving as a member of the Cordova City Council in Council Seat E.

I was born and raised in Brookings, SD. I attended South Dakota State University where I earned a Bachelor of Science in Organismal Biology and a Bachelor of Arts in Spanish. I then attended the University of Montana in Missoula, MT for graduate school and obtained a Master of Science in Wildlife Biology. After graduate school, I moved to Cordova to work at the Prince William Sound Science Center as a research assistant.

In the three years I have lived in Cordova, I have immersed myself in the community by volunteering for local organizations such as the Cordova Family Resource Center, the Copper River Watershed Project, the U.S. Forest Service, Copper Delta Ducks Unlimited, Cordova Arts and Pageants, and the Bidarki Recreation Center. Additionally, I have recently begun a term serving as a member of the City of Cordova Parks and Recreation Commission.


I am an engaged and active citizen. Over the past ten years, I have volunteered for numerous local, state, and national campaigns and ballot initiatives by phone-banking, canvassing door-to-door, and assisting with Get Out the Vote efforts. I have also had the opportunity to engage in person with my state representatives at the state capitol and my national representatives at their offices in Washington, D.C. multiple times to discuss the issues that are important to me and my community.

I feel very invested in this community. My interest in the physical and mental health of Cordova led me to seek a position on the Parks and Recreation Commission. However, I am also passionate about issues such as recycling, education, environmental stewardship, flight and ferry access to Cordova, and city/waterfront planning.

I would be honored to have the opportunity to serve the community of Cordova as a City Council member. I am a good listener and a critical thinker. I believe these attributes, in addition to my enthusiastic and positive attitude, would be an asset to the city council.

Thank you for your consideration.

Very sincerely,

A handwritten signature in dark ink, appearing to read 'Anne Schaefer', with a stylized, flowing script.

Anne L. Schaefer



AGENDA ITEM 37
City Council Meeting Date: 12/6/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 11/30/2017
ITEM: Vice Mayor Election
NEXT STEP: Majority voice vote

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** A result of certification of the Special Election of November 7, 2017, was not only a vacancy in Council Seat E but also a vacancy in the position of Vice Mayor. Council should elect a Vice Mayor.
- II. **RECOMMENDED ACTION / NEXT STEP:** A council member nominates a council member to serve as Vice Mayor until after certification of the next regular election. Suggested motion:
I move to nominate Council member _____ to serve as Vice Mayor until the first meeting after the certification of the 2018 Regular City Election.
- III. **FISCAL IMPACTS:** none
- IV. **BACKGROUND INFORMATION:** See charter reference under legal issues below. Most important role of Vice Mayor is chairing meetings in the Mayor's absence and otherwise taking on the role of Mayor when Mayor is absent.
- V. **LEGAL ISSUES:** Charter section 2-2 reads as follows:
*At the first meeting after the time prescribed for the beginning of the terms of newly elected council members, or as soon thereafter as practicable, the council **shall elect one of its members vice mayor**, who shall serve as such **until the next such first meeting**. The vice mayor shall only act as mayor during the absence or disability of the mayor, or, if a vacancy occurs in the office of mayor, until another mayor is appointed by*

the council and is qualified. The vice mayor when presiding over the council as acting mayor, shall have a vote only as a council member. If the office of vice mayor becomes vacant, the council shall elect, from its members, another vice mayor for completion of the unexpired term.

- VI. SUMMARY AND ALTERNATIVES:** Council can either vote by roll call vote, or by secret ballot for a nominee or nominees. The Mayor and City Clerk recommend a secret ballot vote if there are multiple nominees.



AGENDA ITEM # 38
City Council Meeting Date: 12/6/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff

DATE: 11/29/17

ITEM: Make ASLS 2001-5 'Available'

NEXT STEP: Make ASLS 2001-5 'Available' by Motion

☐ INFORMATION
☒ MOTION
☐ RESOLUTION
☐ ORDINANCE

I. REQUEST OR ISSUE:

In the 2017 Land Disposal Maps, ASLS 2001-5 (see Location Map) is currently shown as 'Not Available.' The Science Center has submitted a letter of interest on the property. Once the property is made 'Available' by City Council, the disposal process can begin.

II. RECOMMENDED ACTION / NEXT STEP:

The Planning Commission and staff recommend that the City Council make ASLS 2001-5 available.

"I move to make ASLS 2001-5 'Available' in the 2017 Land Disposal Maps"

III. FISCAL IMPACTS:

Potential development of property to increase tax base.

IV. **BACKGROUND INFORMATION:**

11/6/17 – At the Parks and Recreation Commission Special Meeting, the commission approved a letter with a recommendation to the Planning Commission. See attached.

11/8/17 – The Science Center submitted a letter of interest for ASLS 2001-5. See attached.

11/20/17 – At the Planning Commission Special Meeting, the commission passed Resolution 17-03 (attached), recommending the City Council make ASLS 2001-5 Available:

M/Roemhildt S/Baenen to approve Resolution 17-03.

Roemhildt said that he made no findings against passing the resolution. **Baenen** said that he was in favor of the resolution and thought that there would be some opportunities for the city and Science Center to maintain some of the existing recreational opportunities. **Hoffman** said that the Copper River Watershed Project was acquiring four large tracts of land behind ASLS 2001-5. The Science Center and the Watershed Project have been thinking of various collaborative ideas for the area.

Hoffman said that the two major concerns with the Science Center being located in the area was the proximity to the fish cleaning station and the Parks and Rec facilities. They are currently adjacent to fish processing businesses and it has never been prohibitive to anyone's operations. The proximity to deep water gives them the potential for running seawater for research and a seawater heat pump.

Bolin said the location was great. He said that the burnpile might be a conflict for the area. He said there was also a city-owned quarry behind the burnpile. **McGann** verified that the city would still retain the quarry and there would be plenty of room to access and use it in the future if the disposal moved forward.

Upon voice vote, motion passed 5-0.

Yea: **McGann, Baenen, Roemhildt, Bird, Bolin**

Absent: **Holter**

COI: **Pegau**

Map designations on the 2017 Land Disposal Maps:

Available – Available to purchase, lease, or lease with an option to purchase.

Not Available – The identified property is NOT available for sale. A response will be sent to the interested party stating that the parcel is not available for purchase. These parcels include protected watersheds, substandard lots, snow dumps, and other lots used by the city.

Tidelands – All requests to purchase tidelands will be reviewed by the Planning Commission as they are received. The Planning Commission will make a recommendation on disposing of the tidelands to City Council.

Leased – These are lots currently leased to a business or government entity by the City and are not available during the lease term. There are leases that are short term and renew every two years and others are long term leases with substantial improvements on the property. At the end of the lease term the property becomes available for disposal.

V. LEGAL ISSUES:

No legal review required.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

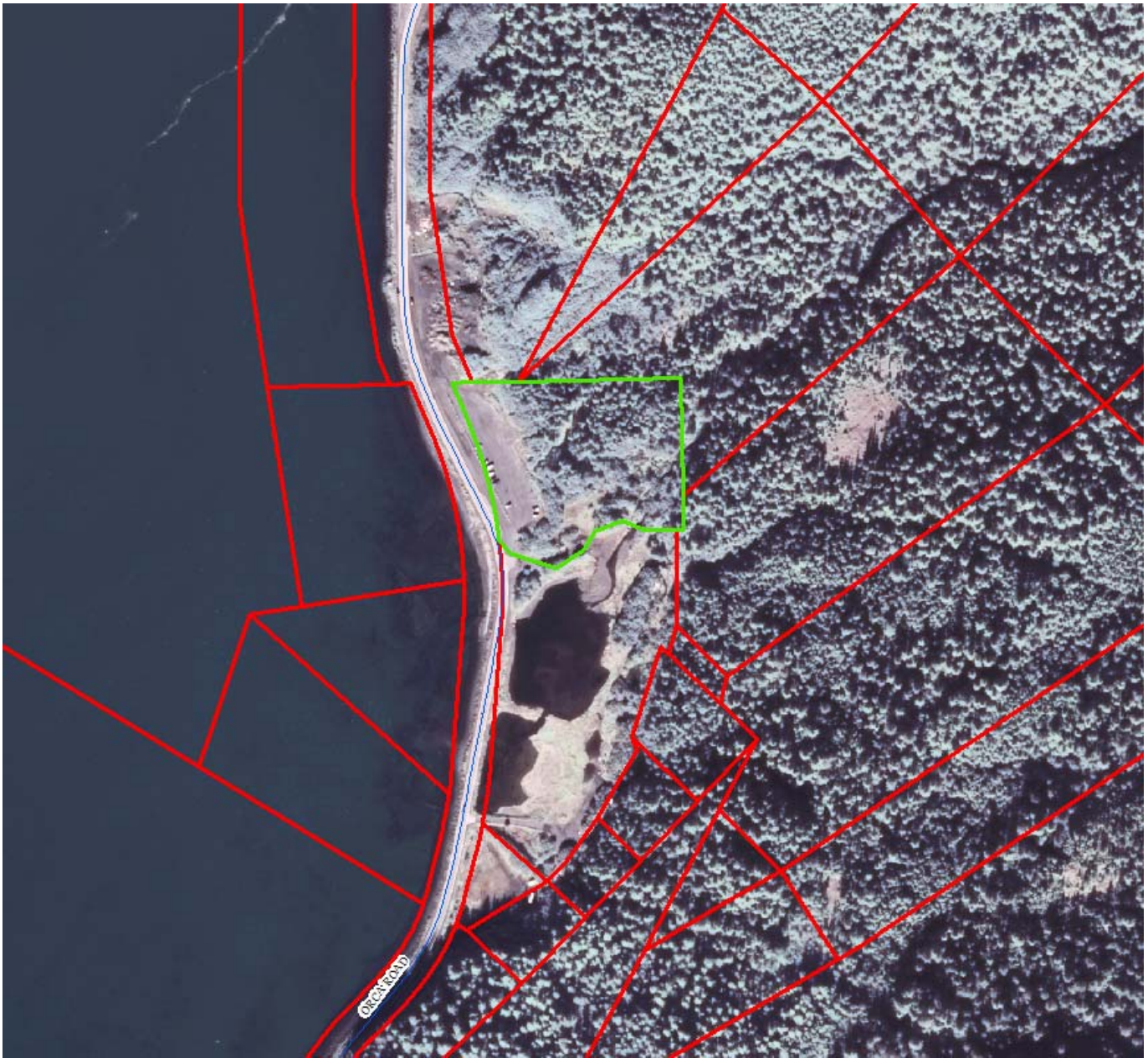
N/A

VII. SUMMARY AND ALTERNATIVES:

N/A

Location Map





Date: 11/6/17
To: City of Cordova Planning and Zoning Commission
From: City of Cordova Parks and Recreation Dept.
RE: Consideration of land disposal / ASLS 2001-5 / Shelter Cove RV Parking & Tent Platforms

Dear Planning and Zoning Commission;

At the October 2nd, 2017 Regular Parks and Recreation Commission meeting, the President and CEO of the Prince William Sound Science Center (PWSSC), Katrina Hoffman, presented to the Parks and Recreation (P&R) Commission.

She discussed the PWSSC's need to expand & develop new facilities. She described to the P&R Commission the challenges in having 15,000 square feet of space, between 2 facilities that are 13 miles apart. The Commission was shown a map of ASLS 2001-5; currently Shelter Cove RV Parking & Tent Platforms. The Commission was told ASLS 2001-5 is PWSSC's first choice to develop this new facility.

Ms. Hoffman provided the Commission with some impressive statistics regarding the economic benefits the PWSSC has had on Cordova. She then described how the consolidation and expansion of the PWSSC could further economic growth and sustainability. Some highlights were creating more space for education, a small dormitory for seasonal guests and seasonal employees along with more office space for their permanent employees.

Ms. Hoffman stated that she was seeking a letter of support from the P&R Commission to make ASLS 2001-5 / Shelter Cove RV Parking & Tent Platforms available for disposal through direct negotiation with the PWSSC.

The P&R Commission strongly recommends requiring public input during the design process of new development. The P&R Commission supports placing ASLS 2001-5 available for disposal through direct negotiation with the PWSSC, if the current recreational opportunities continue to be supported.

Sincerely,

Wendy Ranney – P&R Commission Chair
Dave Zastrow – P&R Commission Vice Chair
Miriam Dunbar – P&R Commission Secretary
Kara Johnson – P&R Commissioner
Stephen Phillips – P&R Commissioner
Marvin VanDenBroek – P&R Commissioner



PO Box 705
Cordova, AK 99574

907.424.5800
pwssc@pwssc.org

www.pwssc.org

November 8, 2017

Dear Planning and Zoning Commission Members,

As most of you know, the Prince William Sound Science Center (PWSSC) wishes to identify the site on which we will develop a multi-million dollar research and education facility. Over nearly 30 years, the PWSSC has contributed tens of millions of dollars to our local economy via research grants, education programming, and employment. It is our board's belief that a new facility will support the research, education, work opportunities, commercial industries, culture, and sustainability of our globally-important region for the next 50 years – and possibly more.

Prior to your January 2017 meeting, PWSSC requested that you make two lots available for disposal: ASLS-2001-5 and ASLS-79-258. Citing concerns about existing and adjacent uses, you declined to recommend making ASLS-2001-5 available for disposal. At that time, it was suggested that the City of Cordova's Parks & Recreation Department and Parks and Recreation Commission, which we will collectively refer to as "Parks and Rec" for the remainder of this letter, would need to be willing to consider alternative uses of site ASLS-2001-5, as they currently manage assets there.

Due to site structure, potential development costs, and certain aspects of adjacent uses, ASLS-2001-5 contains great potential for a new Science Center campus and remains our priority site of interest. For example, the Copper River Watershed Project (CRWP) is in the process of acquiring from a private family several adjacent parcels on which some recreational activities may take place in the future. Additionally, the CRWP is collaborating with the city to spend funds they secured to rehabilitate and improve shoreline access in the immediate area. The Science Center and CRWP already collaborate on and offer educational programming in the area, including using the creek and adjacent areas for salmon-related science education programs for kids of all ages.

PWSSC has been in close communication with Parks and Rec, and Parks and Rec took action this week to recommend that you make ASLS-2001-5 available for disposal through direct negotiation with PWSSC. The Science Center and Parks and Rec feel confident that through a collaborative process inclusive of key parties, including CRWP, we can collectively ensure that no net loss of recreational assets occurs in the area. Given the potential positive benefits to Cordova for development of this area, and the economic benefits that the Science Center brings to Cordova, we respectfully request that you consider making ASLS-2001-5 available for disposal at your November meeting.



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pwssc@pwssc.org

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We understand that you prefer to make land disposal decisions at the beginning of each calendar year. However, we ask you to make an exception to your disposal availability schedule. Until a site is secured, we have reached a barrier beyond which additional pre-development activities cannot proceed, and have been told that by the architects and program managers we have been working with to develop the facilities program. The Science Center was accepted into a highly competitive pre-development program led by the statewide entity the Foraker Group and funded by the Rasmuson Foundation. Our participation in the program began in late August. We have recently learned that forthcoming structural changes to the pre-development program may curtail the timeline for our participation. This could potentially result in thousands of dollars of pre-development support being unrealized—funds which could assist with master planning of the site and area, solicitation of partner and community input, or other critical facilities development needs that will ultimately generate positive economic benefits for Cordova.

Additionally, we will have to run a capital campaign to raise sufficient funds to complete this project. Each month that our future location remains undetermined is a month during which we cannot proceed with planning and subsequently conduct fundraising to construct such facilities to support economic development and our mission in Cordova. Remember: the lease we are operating under at our current location expires in December 2021. Raising millions of dollars takes time. For the Science Center to be successful, we need your support—around site acquisition, site plans, and the timeline around which our successful effort will occur. At this point, the one step inhibiting further advancement of this development project is acquisition of land. If we can move forward on land acquisition, other pieces will fall into place.

We are interested in the opportunity to pursue development of ASLS-2001-5 for our facilities. This week, Parks and Rec submitted a letter to you supporting the Prince William Sound Science Center's interest in ASLS-2001-5. Thank you for considering recommending to City Council that ASLS-2001-5 be made available for disposal through direct negotiation with the Science Center.

Best regards,

A handwritten signature in black ink, appearing to read "Katrina Hoffman".

Katrina Hoffman
President & CEO
khoffman@pwssc.org
907-424-5800 x225

**CITY OF CORDOVA, ALASKA
PLANNING COMMISSION
RESOLUTION 17-03**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CORDOVA,
ALASKA, RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF CORDOVA,
ALASKA THAT ASLS 2001-5 BE UPDATED TO 'AVAILABLE' ON THE 2017 LAND
DISPOSAL MAPS**

WHEREAS, the City of Cordova's City Manager and City Planner are directed by Cordova Municipal Code Section 5.22.040(D): *The city manager shall refer an application from a qualified applicant to the city planner. If the city planner finds that the real property is available for lease or purchase, the city planner shall schedule the application for review by the planning commission not later than its next regular meeting;* and

WHEREAS, the City of Cordova's Planning Commission has determined that updating the 2017 Land Disposal Maps at this time to make ASLS 2001-5 'Available' is important to maintain consistency with land disposal process; and

WHEREAS, the City of Cordova's Planning Commission has determined that ASLS 2001-5 should be designated as 'Available' on the 2017 Land Disposal Maps in order to consider disposal; and

WHEREAS, the City of Cordova's Parks and Recreation Commission submitted a letter to the Planning Commission on November 11, 2017, recommending that the commission make ASLS 2001-5 'Available;' and


WHEREAS, having updated maps will benefit the citizens of Cordova by providing maps for public review.

NOW, THEREFORE BE IT RESOLVED THAT the Planning Commission of the City of Cordova, Alaska hereby recommend to the City Council of the City of Cordova, Alaska that ASLS 2001-5 be updated to 'Available' on the 2017 Land Disposal Maps.

PASSED AND APPROVED THIS 20TH DAY OF NOVEMBER, 2017


Tom McGann, Chair

ATTEST:


Samantha Greenwood, City Planner



AGENDA ITEM # 39
City Council Meeting Date: 12/6/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 11/29/17
ITEM: Disposal of ASLS 2001-5
NEXT STEP: Direction to City Manager on Disposal and Disposal Method

☐ INFORMATION
☒ MOTION
☐ RESOLUTION
☐ ORDINANCE

I. REQUEST OR ISSUE:

Requested Actions: Direction to City Manager on Disposal and Disposal Method
Applicant: Prince William Sound Science Center
Area: 5.21 acres
Zoning: Conservation
Attachments: Location Map
Parks and Recreation Commission Letter
Letter of Interest

II. RECOMMENDED ACTION / NEXT STEP:

Staff suggest the following motion:

“I move to direct the City Manager to dispose of ASLS 2001-5 as outlined in Cordova Municipal Code

5.22.060 B by *”

Choose one of the following to insert for the asterisk:

1. Negotiating an agreement with Prince William Sound Science Center to lease or purchase the property.
2. Requesting sealed proposals to lease or purchase the property.
3. Inviting sealed bids to lease or purchase the property.
4. Offering the property for lease or purchase at public auction.

III. FISCAL IMPACTS:

Development could provide additional tax base and employment.

IV. BACKGROUND INFORMATION:

11/6/17 – At the Parks and Recreation Commission Special Meeting, the commission approved a letter with a recommendation to the Planning Commission. See attached.

11/8/17 – The Science Center submitted a letter of interest for ASLS 2001-5. See attached.

11/20/17 – The Planning Commission recommended the City Council dispose of the property by direct negotiation:

M/Bird S/Baenen to recommend to City Council to dispose of ASLS 2001-5 as outlined in Cordova Municipal Code 5.22.060 B by negotiating an agreement with Prince William Sound Science Center to lease or purchase the property.

Bird said she thought it was important that they move this on. She hopes City Council will agree that time is of the essence so they can vacate the current building and build the new one. **Roemhildt** said that he wanted to minimize the loss of Parks and Recreation land and uses.

Upon voice vote, motion passed 5-0.

Yea: **McGann, Baenen, Roemhildt, Bird, Bolin**

Absent: **Holter**

COI: **Pegau**

Applicable Code:

5.22.040 - Letter of interest to lease or purchase.

C. The planning commission shall review the letter of interest and recommend to the city council whether to offer the real property interest for disposal by one of the methods as described in Section 5.22.060(B).

5.22.060 - Methods of disposal.

B. In approving a disposal of an interest in city real property, the city council shall select the method by which the city manager will conduct the disposal from among the following:

1. Negotiate an agreement with the party who submitted a letter of interest to lease or purchase the property;

- 2. Invite sealed bids to lease or purchase the property;*
- 3. Offer the property for lease or purchase at public auction;*
- 4. Request sealed proposals to lease or purchase the property.*

V. LEGAL ISSUES:

Legal review of disposal documents would be required.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

N/A

VII. SUMMARY AND ALTERNATIVES:

N/A

ATTACHMENT A



Date: 11/6/17
To: City of Cordova Planning and Zoning Commission
From: City of Cordova Parks and Recreation Dept.
RE: Consideration of land disposal / ASLS 2001-5 / Shelter Cove RV Parking & Tent Platforms

Dear Planning and Zoning Commission;

At the October 2nd, 2017 Regular Parks and Recreation Commission meeting, the President and CEO of the Prince William Sound Science Center (PWSSC), Katrina Hoffman, presented to the Parks and Recreation (P&R) Commission.

She discussed the PWSSC's need to expand & develop new facilities. She described to the P&R Commission the challenges in having 15,000 square feet of space, between 2 facilities that are 13 miles apart. The Commission was shown a map of ASLS 2001-5; currently Shelter Cove RV Parking & Tent Platforms. The Commission was told ASLS 2001-5 is PWSSC's first choice to develop this new facility.

Ms. Hoffman provided the Commission with some impressive statistics regarding the economic benefits the PWSSC has had on Cordova. She then described how the consolidation and expansion of the PWSSC could further economic growth and sustainability. Some highlights were creating more space for education, a small dormitory for seasonal guests and seasonal employees along with more office space for their permanent employees.

Ms. Hoffman stated that she was seeking a letter of support from the P&R Commission to make ASLS 2001-5 / Shelter Cove RV Parking & Tent Platforms available for disposal through direct negotiation with the PWSSC.

The P&R Commission strongly recommends requiring public input during the design process of new development. The P&R Commission supports placing ASLS 2001-5 available for disposal through direct negotiation with the PWSSC, if the current recreational opportunities continue to be supported.

Sincerely,
Wendy Ranney – P&R Commission Chair
Dave Zastrow – P&R Commission Vice Chair
Miriam Dunbar – P&R Commission Secretary
Kara Johnson – P&R Commissioner
Stephen Phillips – P&R Commissioner
Marvin VanDenBroek – P&R Commissioner



PO Box 705
Cordova, AK 99574

907.424.5800
pwssc@pwssc.org

www.pwssc.org

November 8, 2017

Dear Planning and Zoning Commission Members,

As most of you know, the Prince William Sound Science Center (PWSSC) wishes to identify the site on which we will develop a multi-million dollar research and education facility. Over nearly 30 years, the PWSSC has contributed tens of millions of dollars to our local economy via research grants, education programming, and employment. It is our board's belief that a new facility will support the research, education, work opportunities, commercial industries, culture, and sustainability of our globally-important region for the next 50 years – and possibly more.

Prior to your January 2017 meeting, PWSSC requested that you make two lots available for disposal: ASLS-2001-5 and ASLS-79-258. Citing concerns about existing and adjacent uses, you declined to recommend making ASLS-2001-5 available for disposal. At that time, it was suggested that the City of Cordova's Parks & Recreation Department and Parks and Recreation Commission, which we will collectively refer to as "Parks and Rec" for the remainder of this letter, would need to be willing to consider alternative uses of site ASLS-2001-5, as they currently manage assets there.

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Best regards,

A handwritten signature in black ink, appearing to read "Katrina Hoffman".

Katrina Hoffman
President & CEO
khoffman@pwssc.org
907-424-5800 x225



Agenda Item 40
City Council Meeting Date: 12/6/2017
City Council Communication Form

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 11/30/2017
ITEM: Council concurrence to fill seats on HPC
ACTION: Approve motion to concur

☐ Ordinance ☒ Motion
☐ Resolution ☐ Information

I. REQUEST OR ISSUE:

The current P&Z rep to HPC, Tom McGann wishes to be replaced. Nancy Bird has offered a letter of interest and would like to fill that seat as a P&Z commission member. Jim Casement has offered a letter of interest for another 3 year term through November 2020.

II. RECOMMENDED ACTION:

Approval of a motion to: 1) concur with Mayor Koplin's appointment of Nancy Bird as the P&Z commission rep to HPC for a term through November 2018; and 2) concur with Mayor Koplin's appointment of Jim Casement to another 3 year term to the HPC to expire in November 2020.

III. FISCAL IMPACTS:

none

IV. BACKGROUND INFORMATION:

The staff to the Planning & Zoning Commission asked Commission members if there was any interest besides that expressed in the letter from Nancy Bird to be appointed as the designated P&Z commission member on the HPC. There was none. Attached here is the letter of interest from Nancy Bird, explaining she is already acting in a volunteer capacity as the HPC secretary and since she is also a member of the P & Z Commission, she asks for appointment as a full member to continue in that role (i.e. as P & Z rep to the Historic Preservation Commission). The City Clerk advertised the at large vacancy and received only the one letter from Jim Casement.

V. LEGAL ISSUES:

none

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

none

VII. SUMMARY AND ALTERNATIVES:

Approve the 2-pronged motion.
Direct staff in a different way.

P.O. Box 1185
Cordova, AK 99574
November 7, 2017

Mayor Clay Koplin and Cordova City Council

Dear Mayor and Council members,

As a current member of the Planning and Zoning Commission, I would like to be considered for appointment to also serve on the Cordova Historic Preservation Commission for the one-year remainder of a seat currently held by Tom McGann. I have previously served on the Historic Commission and have been serving in a volunteer basis for the past year as their secretary.

McGann, who is currently appointed as a Historic Commission member for the Planning and Zoning Commission, wishes to resign from the Historic Commission. McGann's term on the Historic Commission ends in November 2018.

Thank you for your consideration.

Sincerely,

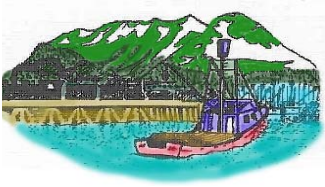


Nancy Bird

Susan Bourgeois

From: James Casement <jcasement@gci.net>
Sent: Wednesday, November 08, 2017 11:22 AM
To: Susan Bourgeois
Subject: Historic Preservation Commission

My appointment to the Cordova Historic Preservation Commission expires at this time. I do have an interest to remain on this commission for appointment until 2020. Jim Casement. Thank you.



City Council of the City of Cordova, Alaska

Pending Agenda -December 6, 2017 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
- 2) Code change re Council member service on boards/commissions (ordinance being drafted)
- 3) Land Disposal vs. Land Development policy
- 4) Discussion/action regarding water charges at the Harbor
- 5) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
- 6) Marijuana ordinance - City Manager has attorney working toward this
- 7) Waterfront development
- 8) Cordova Center bird mitigation - for 2018
- 9) City Investments - UBS to come for work session January 17, 2018

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:

12/20/2017	3/7/2018	6/6/2018	9/5/2018
-------------------	-----------------	-----------------	-----------------

- 2) Staff quarterly reports will be in the following packets:

1/17/2018	4/18/2018	7/18/2018	10/17/2018
------------------	------------------	------------------	-------------------

- 3) Will there be a quorum on December 20?

Does Council want to cancel that meeting and have a special meeting to handle anything that arises?

- 4) Work session with UBS re City Investments scheduled for **January 17, 2018**

Clear direction should be given to Clerk/Manager on the what and when of this proposed agenda item.

item:

suggested
agenda date:

- 1) ...
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska

Pending Agenda - December 6, 2017 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:** 1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)
authorizing resolution 04-03-45 3-Tim Joyce (PWSAC) 4-Jim Holley (AML)
approved Apr 16, 2003 5-Chelsea Haisman (fisherman) 6-Tommy Sheridan (processor)
Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon

- 2) Cordova Trails Committee:** 1-Elizabeth Senear 2-Toni Godes
authorizing resolution 11-09-65 3-Dave Zastrow
approved Dec 2, 2009 4-vacant 5-vacant

- 3) Fisheries Development Committee:** 1-Warren Chappell 2-Andy Craig 3-Bobby Linville
authorizing resolution 12-16-43 4-Gus Linville 5-Tommy Sheridan 6-Bob Smith
approved Dec 23, 2016

E. City of Cordova appointed representatives to various Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council**

Robert Beedle re-appointed March 2016 2 year term
re-appointed March 2014
appointed April 2013

- 2) Prince William Sound Aquaculture Corporation Board of Directors**





Tom Bailer term until Oct 2018 3 year term
appointed February 2017

- 3) Southeast Conference AMHS Reform Project Steering Committee**

Mike Anderson appointed April 2016 through December 2017
Sylvia Lange alternate

DECEMBER 2017

CALENDAR MONTH	DECEMBER
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1 	2 
					Tree Lighting 12/1/17 and Holiday Bazaar 12/1-2/17	
3	4	5	6	7	8	9
			5:30 Council work session 6:45 Council pub hrg CCAB 7:00 Council reg mtg CCAB			
10	11	12	13	14	15	16
		6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB		CHS Basketball home endowment games w-Valdez, Fri & Sat, 12/15-16 	
					state HS wrestling @ AkAir Center	
17	18	19	20	21	22	23
					CSD end 2Q	
	6:00 Council joint work session with NVE Tribal Council		6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB		CSD vacation - Dec 22 thru Jan 5	
24	Christmas holiday - City Hall Offices Closed 	26	5:30 CTC Board Meeting 6:00 CEC Board Meeting	28	29	30
		6:00 P&R CCM	Cordova Teams to Rally the Regions Hardwood Classic Basketball Tourney in ANC Dec 27-30			
31		Notes	CSD vacation - Dec 22 thru Jan 5	6:00 CCMCAB HCR		




Legend:
CCAB-Cordova Center
Community Rms A&B
HSL-High School Library

CCA-Cordova Center
Community Rm A
CCB-Cordova Center
Community Rm B

CCM-Cordova Center Mayor's
Conference Rm
CCER-Cordova Center
Education Room

JANUARY 2018

CALENDAR MONTH	JANUARY
CALENDAR YEAR	2018
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31		2	3 CSD vacation - Dec 22 thru Jan 5	4	5	6
7	8 New Year holiday - City Hall Offices Closed	9	10 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	11	12	13
14	15  DREAM MLK Jr. holiday -City Hall Offices Closed	16 6:30 P&Z CCAB	17 7:00 Sch Bd HSL 7:00 Harbor Cms CCB 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	18	19 CSD Inservice	20 
21	22	23	24	25 Cordova Tip-off Basketball Tourney Jan 18-20	26	27
28	29	30	31 6:00 CEC Board Meeting	1 6:00 CCMCAB HCR	2	3
4	5	6 6:00 P&R CCM	7 5:30 CTC Board Meeting	8	9	10
Notes						

Legend:



CCAB-Cordova Center
Community Rms A&B
HSL-High School Library

CCA-Cordova Center
Community Rm A
CCB-Cordova Center
Community Rm B

CCM-Cordova Center Mayor's
Conference Rm
CCER-Cordova Center
Education Room

FEBRUARY 2018

CALENDAR MONTH	FEBRUARY
CALENDAR YEAR	2018
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
		Iceworm festival Jan 29-Feb 5			Iceworm festival Jan 29-Feb 5	
4	5	6	7	8	9	10
Iceworm festival Jan 29-Feb 5			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
11	12	13	14	15	16	17
			VALENTINE'S DAY 			
		6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB			
18	19	20	21	22	23	24
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
	Presidents' Day-City Hall Offices Closed	----- absentee voting @ City Hall Feb 20 - Mar 5 M-F 8a-5p -----				
25	26	27	28	1	2	3
		----- absentee voting @ City Hall Feb 20 - Mar 5 M-F 8a-5p -----				
			6:00 CEC Board Meeting			
		6:00 P&R CCM	5:30 CTC Board Meeting	6:00 CCMCAB HCR		
4	5	Notes				

Legend:

CCAB-Cordova Center Community Rms A&B	CCA-Cordova Center Community Rm A	CCM-Cordova Center Mayor's Conference Rm
HSL-High School Library	CCB-Cordova Center Community Rm B	CCER-Cordova Center Education Room

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor:	Clay Koplin	March 1, 2016	March-19
3 years	Mayor@cityofcordova.net		
Council members:			
Seat A:	James Burton	March 1, 2016	March-19
3 years	CouncilSeatA@cityofcordova.net	March 5, 2013	
Seat B:	Kenneth Jones	March 7, 2017	March-20
3 years	CouncilSeatB@cityofcordova.net		
Seat C:	Jeff Guard	March 7, 2017	March-20
3 years	CouncilSeatC@cityofcordova.net		
Seat D:	Robert Beedle	March 3, 2015	March-18
3 years	CouncilSeatD@cityofcordova.net		
Seat E:	<i>vacant</i>		March-18
3 years	CouncilSeatE@cityofcordova.net		
Seat F:	David Allison	March 1, 2016	March-19
3 years	CouncilSeatF@cityofcordova.net		
Seat G:	James Wiese	March 1, 2016	March-19
3 years	CouncilSeatG@cityofcordova.net		

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President	March 1, 2016	March-19
	bjewell@cordovasd.org	March 5, 2013	
3 years	Bret Bradford bbradford@cordovasd.org	March 3, 2015	March-18
3 years	Tammy Altermott	March 1, 2016	March-19
	taltermott@cordovasd.org	March 5, 2013	
3 years	Peter Hoepfner	March 3, 2015	March-18
	phoepfner@cordovasd.org	March 6, 2012	
		March 3, 2009	
		March 7, 2006	
3 years	Sheryl Glasen	March 7, 2017	March-20
	sglasen@cordovasd.org	March 4, 2014	
	<i>Vacant (appointed, non-voting)</i>		
	<i>City Council Rep</i>		

seat up for re-election in 2018

board/commission chair

seat up for re-appt in Nov 18

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Kristin Carpenter	March 7, 2017	March-20
3 years	Sally Bennett	March 7, 2017	March-19
3 years	April Horton	March 7, 2017	March-19
3 years	Dorne Hawxhurst	March 7, 2017	March-18
3 years	Amanda Wiese elected by board	November 2, 2017	March-18

LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-16 November-13 November-10 November-06	November-19
3 years	Wendy Ranney	November-15 April-13	November-18
3 years	Erica Clark	November-16	November-19
3 years	<i>vacant</i>		November-20
3 years	<i>vacant</i>		November-20

PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Nancy Bird	November-16	November-19
3 years	Allen Roemhildt	November-16 January-14	November-19
3 years	Scott Pegau, vice chair	November-17 December-14 December-11	November-20
3 years	John Baenen	November-15 December-12	November-18
3 years	Tom McGann, chair	November-17 December-14 December-11 April-11	November-20
3 years	Chris Bolin	September-17	November-18
3 years	Lee Holter	November-17	November-20

seat up for re-appt in Nov 18

seat up for re-election in 2018

board/commission chair

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mike Babic	November-17	November-20
3 years	Andy Craig	November-16	November-19
3 years	Max Wiese	November-17	November-20
		January-14	
		March-11	
3 years	Ken Jones	November-16	November-19
		February-13	
3 years	Jacob Betts	November-15	November-18

PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-15	November-18
		August-14	
3 years	Anne Schaefer	November-17	November-20
3 years	Miriam Dunbar	November-15	November-18
		August-14	
3 years	Stephen Phillips	November-15	November-18
3 years	Marvin VanDenBroek	November-16	November-19
		February-14	
3 years	Karen Hallquist	November-16	November-19
		November-13	
3 years	Dave Zastrow	November-17	November-20
		February-15	
		September-14	

HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	Brooke Johnson	August-16	November-19
3 years	John Wachtel	August-16	November-18
3 years	Sylvia Lange	August-16	November-18
3 years	Tom McGann	August-16	November-18
3 years	Jim Casement, Chair	August-16	November-17

seat up for re-election in 2018

board/commission chair

seat up for re-appt in Nov 18