

Regular City Council Meeting
December 6, 2017 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Mayor Clay Koplín called the Council regular meeting to order at 7:00 pm on December 6, 2017, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Mayor Koplín led the audience in the pledge of allegiance.

C. Roll call

Present for roll call were **Mayor Koplín** and Council members **David Allison** and **James Wiese**. Council members **James Burton** and **Jeff Guard** were present via teleconference. Council members **Ken Jones** and **Robert Beedle** were absent. Also present were Student Council representative **Olivia Carroll**, City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Allison S/Wiese to approve the Regular Agenda.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

E. Disclosures of Conflicts of Interest

Allison declared that his daughter is on the Tsunami Bowl which is sponsored and taught by the Science Center. **Mayor Koplín** said he did not see that as a conflict due to no substantial financial gain.

Allison also said he had possibly an ex parte communication to disclose. He said **Katrina Hoffman** approached him at the bazaar this weekend and asked if there were any questions he had for her about their proposal. He did not have questions. He felt he should disclose that in case someone saw them speaking. Council member **Wiese** said the same conversation occurred between himself and **Katrina Hoffman** - no extra information was given though. Council member **Guard** said he received an email from **Katrina Hoffman** but he did not open it or read the email - the subject line was asking if there were questions. The other council members said they received that same email. No one had any information to report, as none had responded to the emails.

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items

Katrina Hoffman of 301 South Second Street thanked Council for letting the Mayor know about the conversations. She also gave comments: tonight Council has the opportunity to act on something they outlined as a priority during strategic planning - finding a new spot for the PWSSC. She said that part of town has a lot of good alignment going on now that could make this really successful. She looks forward to working collaboratively with others in the area as well as City staff to accomplish this.

Kristin Carpenter commented as CRWP staff to speak in favor of the PWSSC project. Also she spoke in favor of Council electing **Anne Schaefer** to fill the council vacancy tonight.

Andrew Smallwood Vice Chair of the PWSSC board spoke in favor of the PWSSC proposal.

Scott Pegau 110 Mt. Eccles Estates spoke in support of Anne Schaefer's application for the Council seat.

Mike Mahoney a PWSSC board member spoke in support of making ASLS 2001-5 available to the PWSSC.

3. Chairpersons and Representatives of Boards and Commissions

CCMC Authority Board of Directors - CCMCA Board president **Kristin Carpenter**, said that the update on the pharmacy is that agreeable terms have been reached between CCMC and **Dave O'Brien** and the last day for Cordova Drug to be the pharmacy is Saturday and then as of Monday, the pharmacy in Cordova will be at the Medical Center. **Scot Mitchell** is hoping to have an agreement in place by the end of the year with Ilanka to be able to service those patients as well at the CCMC Pharmacy. Financially, the hospital is still moving in the right direction, about double the cash on hand as we had at this time last year. Approximately \$1.5 million ahead of where we thought we'd be at this time.

4. Student Council Representative Report - **Olivia Carroll** reported on the following: the gym floor is a big concern to students at school and it needs to be fixed; science is important at school and the PWSSC is integral to that - real hands on learning and a great asset to Cordova; the music department thanked everyone who attended the concert and supports them, it is appreciated; wrestlers travel to regionals tomorrow we wish them luck and the robotics team travels to their state qualifier this weekend.

G. Approval of Consent Calendar

Mayor Koplín declared the consent calendar was before the City Council.

5. Resolution 12-17-32 A resolution of the City Council of the City of Cordova, Alaska, approving the final plat of 'Tract A-3 and Lot 2, West Eyak Lake Tracts Subdivision Phase II'

6. Record excused absences of Council members **Burton** and **Allison** from the November 15, 2017 regular meeting

Vote on the consent calendar: 4 yeas, 0 nays, 2 absent. Wiese-yes; Jones-absent; Beedle-absent; Allison-yes; Burton-yes and Guard-yes. Consent Calendar was approved.

H. Approval of Minutes

7. Minutes of the 11-1-17 Council Public Hearing

8. Minutes of the 11-1-17 Council Regular Meeting

9. Minutes of the 11-15-17 Council Regular Meeting

M/Wiese S/Allison to approve the minutes.

Allison had a clerical correction to make - asking the Clerk to please remedy that **Josh Hallquist** was still a council member on the November 15 meeting and as such should be listed as absent and then absent throughout the meeting until certification of the election at that meeting. **Bourgeois** said she agreed and would fix those minutes accordingly.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

I. Consideration of Bids

J. Reports of Officers

10. Mayor's Report - **Mayor Koplín** had a written report in the packet and added that he attended Board of Fish this last week and he thinks it went extremely well for Cordova, we were well-represented, processors, CDFU, PWSAC, more than 20 Cordova fishermen. The Copper River regs were left intact and a Saturday subsistence opener was added.

11. Manager's Report - **Lanning** had a bound copy of the budget book that he said will be printed should the budget be approved tonight. He mentioned the cleaned up version with appendices for fee schedule, etc. will be available to Council members, Superintendent, CCMC Administrator - will be available online, etc. He reminded Council that he would be gone December 20 - January 7. After January 1, he'd like to engage Council in a strategic planning update. He wanted to thank **Leif Stavig** for all the help with the budget.

12. City Clerk's Report - **Bourgeois** said she has been busy with this large packet, lots of correspondence this time and she will begin advertising shortly for the next Election upcoming in March of 2018.

K. Correspondence - none

13. 11-17-17 Letter from Mayor Koplín to Board of Fish re 2017 proposals

14. 11-25-17 Email from E. Thompson-Clark re support for Anne Schaefer to fill Council Seat E

15. 11-28-17 Letter from S. Pegau re support for Anne Schaefer to fill vacant Council Seat

16. 11-28-17 Email from K. McLaughlin re support for Anne Schaefer to fill vacant Council Seat

17. 11-28-17 Letter from M. Gabrielson re support for Anne Schaefer to fill Council Seat E

18. 11-28-17 Letter from A. Butler re support for Anne Schaefer to fill Council Seat E

19. 11-28-17 Letter from M. Bishop re support for Anne Schaefer to fill Council Seat E

20. 11-28-17 Letter from K. Carpenter re support for Anne Schaefer to fill Council Seat E

21. 11-28-17 Email from D. & A. Janka re support for Anne Schaefer to fill Council Seat E

22. 11-28-17 Letter from P. Oswald re support for Anne Schaefer to fill Council Seat E

23. 11-28-17 Email from L. Bien re support for Anne Schaefer to fill Council Seat E

24. 11-28-17 Email from S. Fritsch re support for Anne Schaefer to fill Council Seat E

25. 11-29-17 Email from C. Westing re support for Anne Schaefer to fill Council Seat E

26. 11-29-17 Email from B. Reynolds re support for Anne Schaefer to fill Council Seat E

27. 11-29-17 Letter from K. Morse re support for Anne Schaefer to fill Council Seat E

28. 11-29-17 Letter from C. McKinstry re support for Anne Schaefer to fill Council Seat E

29. 11-29-17 Letter from R. Ertz re support for Anne Schaefer to fill Council Seat E

30. 11-29-17 Email from J. Borst re support for Anne Schaefer to fill Council Seat E

31. 11-29-17 Letter from A. Cooper re support for Anne Schaefer to fill Council Seat E

32. 11-29-17 Email from K. Hoffman including 2 attached letters re City land disposal

L. Ordinances and Resolutions

Mayor Koplín said that this item has a blank because later we'll be electing a vice mayor - he thought if council concurred that they could approve it and know that Susan would fill in the blank administratively after Vice Mayor is elected.

33. Resolution 12-17-29 A resolution of the City Council of the City of Cordova, Alaska, authorizing: Cathy Sherman, Information Services Director; Susan Bourgeois, City Clerk; Clay Koplín, Mayor; Xxx Xxx, Vice-Mayor; Samantha Greenwood, City Planner; Anthony Schinella, Harbormaster and Weston Bennett, Superintendent of Facilities, to sign checks, vouchers, notes, other documents and have access to the safe deposit box as authorized by the City Council

M/Allison S/Wiese to approve resolution 12-17-29 a resolution of the City Council of the City of Cordova, Alaska, authorizing: Cathy Sherman, Information Services Director; Susan Bourgeois, City Clerk; Clay Koplín, Mayor; Xxx Xxx, Vice-Mayor; Samantha Greenwood, City Planner; Anthony Schinella, Harbormaster and Weston Bennett, Superintendent of Facilities, to sign checks, vouchers, notes, other documents and have access to the safe deposit box as authorized by the City Council

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

34. Resolution 12-17-30 a resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2018 and appropriating the amount of \$14,843,052 as summarized pursuant to the following table

M/Wiese S/Allison to approve Resolution 12-17-30 a resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2018 and appropriating the amount of \$14,843,052 as summarized pursuant to the following table

Wiese said we spent a lot of time on this, he is ready to approve. *Allison* said the only thing he wanted to point out is that the refuse department was not really delved into because not long ago we discussed it needing \$1,000,000 over the next ten years and we didn't budget for that at all.

Vote on the motion: 4 yeas, 0 nays, 2 absent. Beedle-absent; Jones-absent; Guard-yes; Allison-yes; Wiese-yes and Burton-yes. Motion was approved.

35. Resolution 12-17-31 a resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2018 calendar budget

M/Allison S/Wiese to approve Resolution 12-17-31 a resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2018 calendar budget

Allison said these numbers are tied in with the budget, it speaks for itself. Not too many changes except for the fees for some Cordova Center rents and the Harbor rates.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

M. Unfinished Business

N. New & Miscellaneous Business

36. Council election to fill the vacancy in Council Seat E

Allison nominated *Anne Schaefer*.

M/Allison S/Wiese to close nominations.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

Mayor Koplín said that with only one candidate nominated he asked for unanimous consent - Council concurred.

Anne Schaefer was elected.

37. Council election of a vice mayor

Wiese nominated *David Allison*.

M/Wiese S/Guard to close nominations.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

Mayor Koplín said that with only one council member nominated he asked for unanimous consent - Council concurred.

38. Council action to make ASLS 2001-5 'available' on the land disposal maps

M/Allison S/Burton to make ASLS 2001-5 available on the 2017 land disposal maps.

Allison said he has always supported the Science Center - they've been looking for a long time and this seems like a decent spot for them, works well with surrounding neighbors - he appreciates the recommendations of P & R and P & Z, he is in favor. *Wiese* agrees and fully supports the PWSSC.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

39. Council action on disposal and method of disposal of ASLS 2001-5

M/Allison S/Burton to direct the City Manager to dispose of ASLS 2001-5 as outlined in Cordova Municipal Code 5.22.060 B 1. By negotiating and agreement with the PWSSC to lease or purchase the property.

Allison reiterated that this is good for the PWSSC, he supports this. Others may be upset that we didn't put it out for proposals but time is of the essence and someone else could have initiated this process if they had been interested in this piece.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

40. Council concurrence of Mayor's appointments to Historic Preservation Commission

M/Allison S/Wiese to concur with *Mayor Koplín's* appointment of **Nancy Bird** as the P & Z rep to the HPC for a term through November 2018 and **Jim Casement** to another 3 year term to the HPC for a term through November 2020.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

41. Pending Agenda, Calendar and Elected & Appointed Officials lists

Bourgeois mentioned that Dec 18 is a work session with NVE; she asked Council travel plans for Dec 20 and there were enough interested in still having the Dec 20 meeting. She also asked if four council members could make a noon special meeting on Friday – depending on the executive session items tonight. There were at least 4 available. *Mayor Koplín* said that we will push Capital Priorities to Jan 3 because Bitney would be in attendance at that meeting.

O. Audience Participation

P. Council Comments

Wiese congratulated **Anne Schaefer**. He was glad to move ahead with so many positives in one hour – great meeting tonight. Thanked **Leif** for his work – thanked **Clay** for advocating for Cordova at BoF.

Guard echoed the thanks and happy to get the budget passed, a step in the right direction.

Burton thanked staff for the long process, budget, and thanks to **Leif** – it really looks good. Also he is excited for the PWSSC. He also welcomed **Anne**.

Allison welcomed **Anne** and **Olivia**. Thanked all of the volunteers on boards and commissions and council. He thanked **Bailer** for his willingness to serve again.

Mayor Koplín thanked staff and council too for all the work at strategic planning and budget.

Q. Executive Session

Council concurred that new Council member *Schaefer* should be sworn in and be allowed to participate in the executive sessions. *Mayor Koplín* proceeded to swear her into office.

43. Medical plan negotiation/appropriation

Hearing no objection the meeting was recessed in order to clear the room before the executive session at 8:04 pm.

Council came back in session at 8:12 pm. It was decided to handle item 43 first and President of the CCMCA Board,

Kristin Carpenter and Hospital Administrator, *Scot Mitchell* were invited to participate in that item.

M/Allison S/Wiese to enter an executive session to discuss matters the immediate knowledge of which could clearly have an adverse effect on the finances of the government, specifically, medical plan negotiations/appropriation.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

Council entered executive session at 8:13 pm.

Council came out of executive session and re-entered open session at 8:33 pm.

Mayor Koplín said there would be a special meeting Friday at noon to take action.

42. Exempt employee compensation

M/Allison S/Wiese to enter an executive session to discuss matters the immediate knowledge of which could clearly have an adverse effect on the finances of the government, specifically, exempt employee compensation.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Jones, Beedle). Motion was approved.

Council entered executive session at 8:34 pm.

Council came out of executive session and re-entered open session at 8:46 pm.

Mayor Koplín said no action was taken in the executive session.

R. Adjournment

M/Allison S/Wiese to adjourn the meeting.

Hearing no objection the meeting was adjourned at 8:46 pm.

Approved: December 20, 2017

Attest: 
Susan Bourgeois, CMC, City Clerk

