Mayor
Clay Koplin

Council Members
James Burton
Kenneth Jones
Jeff Guard
Robert Beedle
vacant
David Allison
James Wiese

City Manager
Alan Lanning

City Clerk
Susan Bourgeois

Deputy Clerk
Tina Hammer

Student Council
Olivia Carroll

City Council Public Hearing
December 6, 2017 @ 6:45 pm
Cordova Center Community Rooms
Agenda

A. Call to order

B. Roll call

Mayor Clay Koplin, Council members James Burton, Kenneth Jones, Jeff Guard, Robert Beedle, David Allison and James Wiese

C. Public Hearing

1. Resolution 12-17-30..... (page 1)
   A resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2018 and appropriating the amount of $14,843,052 as summarized pursuant to the following table
2. Resolution 12-17-31..... (page 181)
   A resolution of the City Council of the City of Cordova, Alaska adopting service fees, rates and charges for the 2018 calendar budget

D. Adjournment

If you have a disability that makes it difficult to attend city-sponsored functions,
You may contact 424-6200 for assistance.

All City Council agendas and packets available online at www.cityofcordova.net

City Council Regular Session: 12/6/2017

CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 12/6/2017

ITEM: FY2018 Budget and FY2018 Fee Schedule

NEXT STEP: Approve Resolutions

_____ ORDINANCE
_____ MOTION
_____ INFORMATION
___X__ RESOLUTION

I. REQUEST OR ISSUE:

We are pleased to present the FY2018 City of Cordova Budget and the FY2018 Fee Schedule. We are recommending City Council approve the documents as presented. I have included both Resolutions in this CCCF, although approval will be separate actions.

Resolution 12-17-30: FY 2018 Budget
Resolution 12-17-31: FY 2018 Fee Schedule

II. RECOMMENDED ACTION / NEXT STEP:

Council approval of the attached resolutions.

III. FISCAL IMPACTS:

The fiscal impacts of the budget are specified in the FY2018 Budget Resolution and

indicate a balanced budget. The fiscal impact of individual fees are realized over the course of the fiscal year and are calculated as a part of the total budget revenues.

IV. BACKGROUND INFORMATION:

Resolution 12-17-30: The attached budget resolution and attached complete budget represent months of work dedicated to reaching economic sustainability for the City of Cordova, as outlined in the Cordova Strategic Action Plan. Highlights of the attached documents include:

- Stabilized raw fish tax estimate of $800,000 as discussed during strategic planning.
- A new 4 cent per gallon Motor Vehicle Fuel tax, raising $176,000.
- An elimination of the timely sales tax payment rebate, raising $30,000.
- An increase in the cap for single sales from $3,000 to $7,500, raising $125,000.
- A small property tax increase, raising $63,000.
- Sustainable level of Transfers to other entities; $2,385,287.
-

The FY2018 Budget is less than $80,000 higher than the FY2017 budget. Through a combination of cost reductions and small revenue increases, some degree of sustainability has been achieved, which was one of the primary goals of the Strategic Planning process. This combination has allowed the City Council to eliminate any projected transfers from the Permanent Fund. In FY2017, a Permanent Fund transfer of $876,000 was required. The FY2018 Budget represents an adjustment in philosophy and practice, working toward solid and sustainable economic health by FY2020.

Resolution 12-17-31: There are very few changes in the FY2018 fee schedule. Small changes were made to impound fees and there have been several Cordova Center fees changes, based upon a full year of experience in FY2017. Perhaps the larges proposed change is an approximate 10% increase in annual moorage fees. Wharfage and Dockage fees also increased based upon use. Many of the fees are intended to support the various Enterprise Funds.

V. LEGAL ISSUES:

None at this time.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None at this time.

VII. SUMMARY AND ALTERNATIVES:

Approved the Resolutions
Deny the Resolutions
Propose other alternatives

A memo from Susan Bourgeois, CMC, City Clerk

DATE: November 29, 2017

TO: City Council & Public

SUBJECT: Resolutions 12-17-30 & 12-17-31

Before the public tonight for public hearing and then before City Council for action at the Regular Meeting are the annual fee schedule resolution for 2018 and the 2018 budget adoption resolution.

Attached here are the pertinent pieces of City Charter and Code to consider.

Highlights are:

- Charter 5-3 required public hearing which was duly advertised beginning on Wednesday November 29 – one week prior to December 6.
- Code 1.18.010A – rate resolutions require a public hearing
- Code 1.18.010B4 – resolutions pass by majority of the quorum unless called out elsewhere in Charter or Code
- Code 3.12.080B – majority of all required for budget adoption (i.e. 4 yeses required), and whenever majority of all is required, votes shall be by roll call

Charter referring to Budget:

Section 5-2. - Budget: Preparation and submission.

At least five weeks before the beginning of the fiscal year, the city manager shall prepare and submit to the council a proposed budget for the next fiscal year, which shall contain detailed estimates of anticipated revenues (including surplus) and proposed expenditures for the year. The total of such proposed expenditures shall not exceed the total of such anticipated revenues. The budget shall be in such form and have such contents as the city manager deems desirable or as the council may require. The budget and any budget message accompanying it, shall be a public record in the office of the city clerk and shall be open to public inspection.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

Section 5-3. - Budget: Public Hearing.

The council shall hold a public hearing on the proposed budget. Notice of the time of the hearing shall be published at least one week prior to the hearing. Any interested persons shall have an opportunity to be heard for or against the estimates or any item therein. The council may continue the hearing as it deems necessary.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

Section 5-4. - Budget: Amendment—Adoption—Appropriations.

The council may insert, strike out, increase or decrease items in the budget, and may otherwise amend it; but the proposed expenditures shall never exceed the anticipated revenues therein. The council, by majority vote of all its members, not later than the third day before the beginning of the fiscal year, shall adopt the budget and make appropriations for such fiscal year. If the council fails to adopt the budget and make appropriations on or before that day, the budget, as submitted or as amended, as the case may be, shall go into effect and be deemed to have been fully adopted by the council, and the proposed expenditures therein shall become the appropriations for the next fiscal year. The appropriations, when made by the council by resolution or ordinance separate from the budget document, need not be in as great detail as the proposed expenditures in the budget; but appropriations shall never exceed the anticipated revenues in the budget.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

Section 5-5. - Budget: Funds other than the general fund.

The budget herein provided for shall include the general fund, and may also include other funds but in separate estimates. Budgets for other funds which are deemed to require formal budgeting, may also be prepared, considered, and adopted separately from the budget of the general fund.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

Section - 5-22.

There shall be established as a separate fund within the finances of the City of Cordova to be known as Cordova General Reserve Fund and administered by city code, charter and state laws. The purpose for establishment of the fund is to provide for a continuing source of funding for capital and operating expenses for the city. The council may not consider any revenue from the fund as anticipated revenue for the purpose of funding operating expenses when preparing and approving the budget. The establishment of the fund is intended to assist in minimizing the tax burden to the citizens of Cordova, and preserve in trust assets of the city for the benefit of

present and future generations of Cordova residents. The council may, from time to time, make deposits to the fund in the same manner as it makes other appropriations. Any funds received by the city from any source may be deposited into the fund. The fund principal, once established, shall be appropriated only by ordinance. An ordinance to appropriate funds from the principal of the Cordova General Reserve Fund shall require the favorable roll call vote of all seven city council members, or six city council members and the mayor, the results to be entered into the journal. The mayor shall be allowed to vote only if exactly six (6) council members vote in favor of any such ordinance.

(Added by Resolution 87-51, 1987, and amended by Resolutions 5-95-39 and 5-95-50, approved by voters on July 19, 1995).

City Code referring to Resolutions

1.18.010 - Resolutions.

A. Resolutions are acts of council which are not required to be enacted by an ordinance, such as authorizing a municipal official to undertake certain acts and acts not being of a permanent nature. Resolutions creating or establishing rates shall require adequate public notice with one public hearing before passage. Resolutions are formal acts of council required in accordance with charter, code, state and/or federal law.

B. All resolutions are a permanent record of the city and shall bear the following:

1. The heading "City of Cordova, Alaska";

2. Serial number as "Resolution _____":
   a. Annually the serial number first number(s) shall denote the month; the second number(s) shall denote the year; and the third number(s) shall denote consecutive numbers indicating the total number of resolutions passed during a calendar year;

3. Resolving clause "PASSED AND APPROVED THIS _____ DAY OF _____, _____(YEAR)" with designated lines for the mayor and clerk's signatures;

4. Passage of a resolution may be by a majority vote of a quorum present unless specifically required by charter or code to require a majority vote of all the members of the city council.

(Ord. 723, 1994).

City Code referring to votes required:

3.12.080 - Meetings—Passage of proposals.

A majority of the members of the council shall constitute a quorum. Any action the council is authorized or required to take under the Charter or this code may be taken by favorable vote of a majority of the quorum except as follows:

A. A majority of all members of the council shall be required for final passage of an ordinance, in accordance with Article II, § 2-13 of the Charter;

B. A majority of all the members of the council shall be required to adopt a budget and make appropriations for the next fiscal year in accordance with Article V, § 5-4 of the Charter;

C. A majority of all the members of the council shall be required for the transfer of unencumbered appropriations in accordance with Article V, § 5-6 of the Charter;

D. An appropriation from the city general reserve fund must be in accordance with Section 5.44.060;

E. Concurring vote of four members shall be necessary when the council sits as a board of adjustment in accordance with Section 3.40.100;

F. Vacancies in the office of mayor and council membership shall be filled by majority vote of the council's remaining members in accordance with Article II § 2-10 of the Charter;

G. The city manager shall be appointed or removed by a vote of a majority of all council members, in accordance with Article III, § 3-1 of the Charter;

H. A majority of all the members of the council shall be required to create an office or position of employment or to incur an expenditure of funds for purposes not specifically included in an approved budget.

The council shall vote on a roll call vote where a majority of all members is required, or upon request of any council member. The results of all votes shall be entered into the minutes of the meeting.

(Ord. 665, 1989).

CITY OF CORDOVA, ALASKA
RESOLUTION 12-17-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA, ADOPTING AN OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2018 AND APPROPRIATING THE AMOUNT OF $14,843,052 AS SUMMARIZED PURSUANT TO THE FOLLOWING TABLE

FUND	REVENUES	PLUS INTERFUND TRANSFERS IN	LESS INTERFUND TRANSFERS OUT	TO or (FROM) RESERVE	APPROPRIATION
General Fund	$10,374,248	$512,754	$77,147	$0	$10,374,248
Permanent Fund	$465,184	$38,984	$0	$504,168	$0
Fire Dept Vehicle Acquisition Fund	$75,000	$0	$0	$67,500	$7,500
Vehicle Removal Fund	$0	$0	$0	<$16,301.>	$16,301
Governmental Capital Projects	$117,940	$77,147	$0	$0	$117,940
Governmental Funds Total	$11,032,372	$628,885	$77,147	$571,668	$10,515,989
Harbor & Port Enterprise Fund	$1,450,536	$0	$365,566	$0	$1,450,536
Harbor Fund Dep'n Reserve	$0	$150,000	$0	$150,000	$0
Sewer Enterprise Fund	$1,000,233	$0	$210,814	$0	$1,000,233
Sewer Capital Projects	$0	$0	$0	$0	$0
Sewer Fund Dep'n Reserve	$0	$100,000	$0	$100,000	$0
Water Enterprise Fund	$720,755	$15,000	$130,032	$0	$720,755
Water Capital Projects	$0	$0	$0	$0	$0
Water Fund Dep'n Reserve	$0	$50,000	$0	$50,000	$0
Refuse Enterprise Fund	$1,083,089	$0	$246,576	$0	$1,083,089
Refuse Dep'n Reserve	$0	$50,000	$0	$0	$0
Refuse Fund - Landfill	$0	$50,000	$0	$50,000	$0
Odiak Camper Park Fund	$75,456	$0	$13,750	$3,006	$72,450
Enterprise Funds Total	$4,330,069	$415,000	$966,738	$353,006	$4,327,063
TOTALS APPROPRIATION	$15,362,441	$1,043,885	$1,043,885	$924,674	$14,843,052

DRAFT

WHEREAS, the City Manager submitted his proposed FY18 Operating Budget; and,

WHEREAS, the City Council has conducted work sessions reviewing the proposed 2018 budget, and submitted its recommendations, and held a public hearing on December 6, 2017 on the proposed 2018 operating & capital budget; and

WHEREAS, in the amount appropriated from the General Fund, **$1,500,000** is included for the Cordova Public Schools.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby adopts the City Operating and Capital Budgets and appropriates such funds for FY18, for the period of January 1, 2018 to December 31, 2018, in the amount of **$14,843,052.**

BE IT FURTHER RESOLVED that all unencumbered balances remaining in each fund as of January 1, 2019 shall be transferred to the unappropriated fund balance of the respective fund from which appropriated.

PASSED AND APPROVED THIS 6th DAY OF DECEMBER, 2017

_____

Clay R. Koplin, Mayor

ATTEST:

_____

Susan Bourgeois, CMC, City Clerk

DRAFT

DRAFT

11/29/17

2018 BUDGET

CITY OF CORDOVA

2018 DRAFT OPERATING BUDGET

(11/29/17)

Mayor

Clay Koplin

City Council

James Burton

Kenneth Jones

Jeff Guard

Robert Beedle

Vacant

David Allison

James Wiese

City Manager

Alan Lanning

Finance Director

Jon Stavig

TABLE OF CONTENTS

BUDGET OVERVIEW 5
2018 BUDGET EXECUTIVE SUMMARY 6
RESOLUTION XX-XX-XX 7
2018 BUDGET SCHEDULE 8
ORGANIZATION CHART 9
CORDOVA STRATEGIC ACTION PLAN 2017 10
EQUIPMENT LIST 15
EQUIPMENT, BUILDINGS, AND STRUCTURES VALUE 17
FACILITY MAINTENANCE NEEDS 18
DEBT SERVICES SCHEDULE 20
PERSONNEL COSTS 21
STAFFING PLAN 24
ACTIVE LAND AGREEMENTS 25
GENERAL FUND SUMMARY 27
2018 GENERAL FUND REVENUE 28
2018 GENERAL FUND EXPENDITURES 29
2018 GENERAL FUND BUDGET 30
EXPENDITURES 2010-2018 ADJUSTED TO CONSUMER PRICE INDEX 32
EXPENDITURES BY CATEGORY 2007-2017 33
PERCENT OF GENERAL FUND SPENT ON DEBT AND TRANSFERS TO OTHERS 34
GENERAL FUND REVENUE DETAIL 35
TAXES 36
LICENSES & PERMITS 38
OTHER GOVERNMENTAL 39
LEASES & RENTS 40
LAW ENFORCEMENT 41
D.M.V. 42
PLANNING DEPARTMENT REVENUE 43
RECREATION DEPT REVENUE 44
POOL REVENUE 45
SALE OF PROPERTY 46
INTERFUND TRANSFERS IN 47
OTHER REVENUE 48

STATE DEBT SERVICE REIMBURSEMENT 49
GENERAL FUND EXPENSE DETAIL 51
CITY COUNCIL 52
CITY CLERK 53
CITY MAYOR 55
CITY MANAGER 56
FINANCE 58
PLANNING 60
PLANNING COMMISSION 63
DEPARTMENT OF MOTOR VEHICLES 64
LAW ENFORCEMENT 66
JAIL OPERATIONS 68
FIRE AND EMS 70
DISASTER MANAGEMENT 74
INFORMATION SERVICES 75
FACILITY UTILITIES 79
PUBLIC WORKS ADMINISTRATION 80
FACILITY MAINTENANCE 82
STREETS MAINTENANCE 85
SNOW REMOVAL 89
EQUIPMENT MAINTENANCE 90
PARKS MAINTENANCE 92
CEMETERY MAINTENANCE 95
BIDARKI 96
POOL 100
SKI HILL 103
NON-DEPARTMENTAL 104
LONG TERM DEBT SERVICE 106
INTERFUND TRANSFERS OUT 108
TRANSFERS TO OTHER ENTITIES 109
OTHER FUNDS 113
CITY PERMANENT FUND 114
FIRE DEPT. VEHICLE ACQUISITION 116
VEHICLE REMOVAL/IMPOUND 117
GENERAL PROJ & GRANT ADMIN 118
HARBOR 121

SEWER 125
WATER 130
REFUSE 134
ODIAK PARK 139
HARBOR FUND DEPRECIATION RESERVE 143
SEWER FUND DEPRECIATION RESERVE 144
WATER FUND DEPRECIATION RESERVE 145
REFUSE FUND DEPRECIATION RESERVE 146
LANDFILL FUND 147
FEE SCHEDULE 149
CITY HALL 150
INFO SERVICES 151
PLANNING DEPARTMENT 152
POLICE DEPARTMENT 153
FIRE DEPARTMENT 154
PARKS AND RECREATION DEPARTMENT 155
HARBOR 156
PORT 157
PUBLIC WORKS 158
REFUSE 159
WATER 160
SEWER 161
CORDOVA CENTER 162
APPENDICES 163
APPENDIX A: HARBOR RATE STUDY 164
APPENDIX B: SEWER RATE STUDY 167
APPENDIX C: WATER RATE STUDY 168
APPENDIX D: REFUSE RATE STUDY 169
APPENDIX E: CORDOVA SCHOOL DISTRICT BUDGET 170

BUDGET OVERVIEW

2018 BUDGET EXECUTIVE SUMMARY

SUBJECT: Fiscal Year (FY) 2018 Budget Executive Summary:

From: Alan D. Lanning, City Manager

The preparation of the FY2018 budget represents a significant divergence from years past. The Cordova City Council completed an extensive, month's long strategic planning process in the early part of 2017 and adopted, by resolution, the Cordova Strategic Action Plan (CSAP) 2017. The core principle identified in the CSAP 2017 is Economic Sustainability as an effort to move forward with in the future. The CSAP 2017 is included within this budget document. Economic Sustainability as the core value assumes three major changes to the City's budgeting strategy. The first major philosophical change is past reliance upon State and Federal funding. While both sources of funding will continue to be pursued, they will not be counted on as reliable sources of annual income. As examples, "Timber Receipts" and State debt service reimbursements have accounted for nearly $1 million in unrealized revenue. The second major philosophical change is self-reliance. It will be important for the City to put in place, policies and financial disciplines necessary for the City to function on its own, using revenues produced locally and sustainable locally. The third major philosophical change will be the arrival at some nexus of staff and operations, whereby each area is sustainable on an annual basis, but still providing superior service levels. This financial/operation nexus is anticipated to be fully realized by 2020.

Many other efforts and partnerships are necessary for an Economically Sustainable budget. The City is working to partner with other agencies and entities to produce efficiencies. The City is working on projects with the Prince William Sound Science Center concerning a new location and potential campus. The City is working closely with Cordova Electric Cooperative to provide sustainable power and reliable power grid improvements, through the National Renewable Energy Laboratory and other partners. The City is working with the Copper River Watershed Project on a more sustainable recycling effort. The City is working closely with Cordova Community Medical Center (CCMC) in an ongoing effort to create efficiencies, including sharing staff positions and implementing purchasing efficiencies. Both the City of Cordova and CCMC continue to partner on medical insurance, creating cost savings and maintaining benefit levels for City and CCMC staff. City projects will be minimal, with the Adams St. sidewalk project being the most visible.

The ongoing State fiscal crisis necessitates a conservative fiscal approach, which includes an examination of service delivery, taxes and fees. FY2018 and FY2019 will also be challenging years, but the City of Cordova remains hopeful the State of Alaska will solve its budget crisis, some federal funding sources will be reauthorized and internal planning will create sustainability and efficiency. However, any State or federal funds realized will be project specific. Even with those improvements, the City of Cordova must reduce its financial footprint and work toward a sustainable local economy, relying less upon State and federal resources as ongoing sources of funding and maintaining a local tax base that can sustain the community and yet provide affordability to those that work within the community. With a dedicated and experienced City staff and a proactive and involved City Council, we believe Cordova will meet its challenges and both sustain and thrive.

Thanks to those who assisted in preparing this document by submitting data and information and a special thanks to Jon Stavig & Leif Stavig.

Most Respectfully,

Alan D. Lanning
City Manager

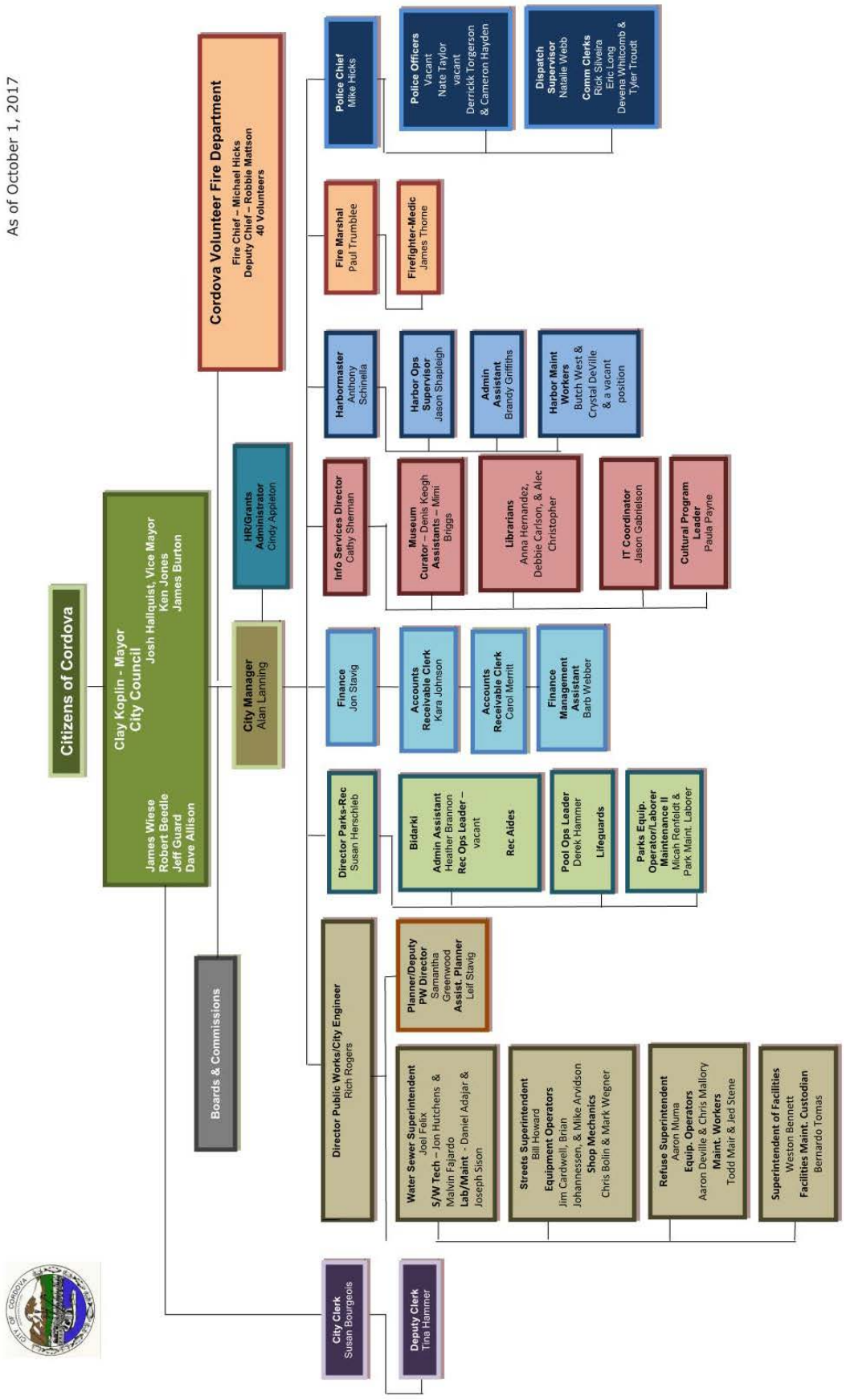
RESOLUTION XX-XX-XX

Resolution to be inserted upon approval.

2018 BUDGET SCHEDULE

5/15/2017		Staff prepares budget narratives, goals and objectives, budget plans.
8/2/2017		Departments receive excel budget worksheets.
8/22/2017		Departmental budget worksheets due. Rate analyses due.
8/24-25/2017		Dept. Heads meet with Finance Director to work out details of Dept. Budgets and fee structure. Dept.'s deadline to submit completed budget worksheets, including narratives, line item justifications and capital items or projects, and written explanation of additional personnel, wage increases, fee changes, and significant changes in operation budgets to Finance Director.
8/29/2017	Council Work Session	Council has 1st work session and staff presentation regarding 2018 budget.
9/1/2017		Human Resources provides budget of personnel costs to City Manager & Finance Director.
9/6/2017	Council Work Session	Council Work session. Review of 2018 Budget and related documents.
9/20/2017	Council Work Session	Continuing review of 2018 Budget and related Documents.
10/4/2017	Council Work Session	Presentation of FY2018 Budget and continuing review of 2018 Budget and related Documents.
10/18/2017	Council Work Session	Continuing review of 2018 Budget and related Documents.
11/1/2017	Council Work Session	Continuing review of 2018 Budget and related Documents.
11/15/2017	Council Work Session	Continuing review of 2018 Budget and related Documents.
12/6/2017	Council Regular Meeting	Resolution and supporting documentation adopting the FY2018 Budget.

ORGANIZATION CHART



CORDOVA STRATEGIC ACTION PLAN 2017

STRATEGIC PLAN PRIORITIES

- Financial Plan
- Economic Development
- Support Partnerships
- Infrastructure
- Internal Services

FINANCIAL PLAN

- Implement 20/20 budget Plan
  - Self-Sustaining Budget
  - Staffing Reorganization Tied To Budget Model
  - Increase Operational Budgets to 2016 Level
  - Taxes-Exemptions/Exceptions Review/Implementation
- CSD Full Funding Goal-Based on Available Funding
- CCMC-Sustainable Financial Model
- Comprehensive Rate Analysis-All Funds
- Pursue Grant Funding
- Sustainable Economic Model-Self Reliance

ECONOMIC DEVELOPMENT
Tourism Promotion
Event Development - Conferences
Staffing Expertise
Eco-Tourism
Grow/Maintain Current Events/Festivals
Improve Marketing and Marketing Tools-Regional
Fishery Support/Harbor Improvement/Growth
Additional Economic Development Partners
Cordova Center Utilization

SUPPORT PARTNERSHIPS
Build/Maintain Strong Partnerships
Project Collaboration
Chamber Move
Crater Lake
USFS Special Use Permits
USCG FRC (Cutter)
PWSSC Potential Move and Land
Whitshed Sidewalk Projects
NVE and Private Partnerships

INFRASTRUCTURE

- Sidewalks-Adams St./Sidewalk Plan/Whitshed
- Water System-Additional Capacity-Crater Lake
- Street Improvements-Phase II Plan
- Foster Partnerships
- Expand Odiak-RV Spaces
- Oil Reuse Project-Partnerships
- Ski Hill Summer Use
- Code Review: Chpt. 16-17-18
- Comprehensive Plan Review
- Code Review Chpt. 4
- Provide Modern Comprehensive Infrastructure
- Land availability/development

INTERNAL SERVICES

- Staffing to 20/20 Plan
- Reorganize to 20/20 Plan
- Review Code Chap. 16-17-18
- Review Code Chap. 4
- Review Comprehensive Plan
- Program Evaluations/Work Flow Analysis
- Process Improvements
- Staff Training and Development

STRATEGIC WORK PLAN

- 2017 Action Items
  - Tax Review and Implementation
  - Rate Studies-All Funds
  - Adams St. Sidewalk Project
  - Redefined Budgeting Process-May
  - Begin Tourism/Marketing Efforts/Event ID
  - Develop Service Delivery System Efficiencies
  - Waste Oil Project-2017 Phase I-Centrifuge and Building Configuration
  - Promote conferences through City, CCMC, CSD
  - Evaluation of Partnerships
  - Complete Strategic Plan 2017
  - CIP Cross Reference-Capital Priorities

STRATEGIC WORK PLAN

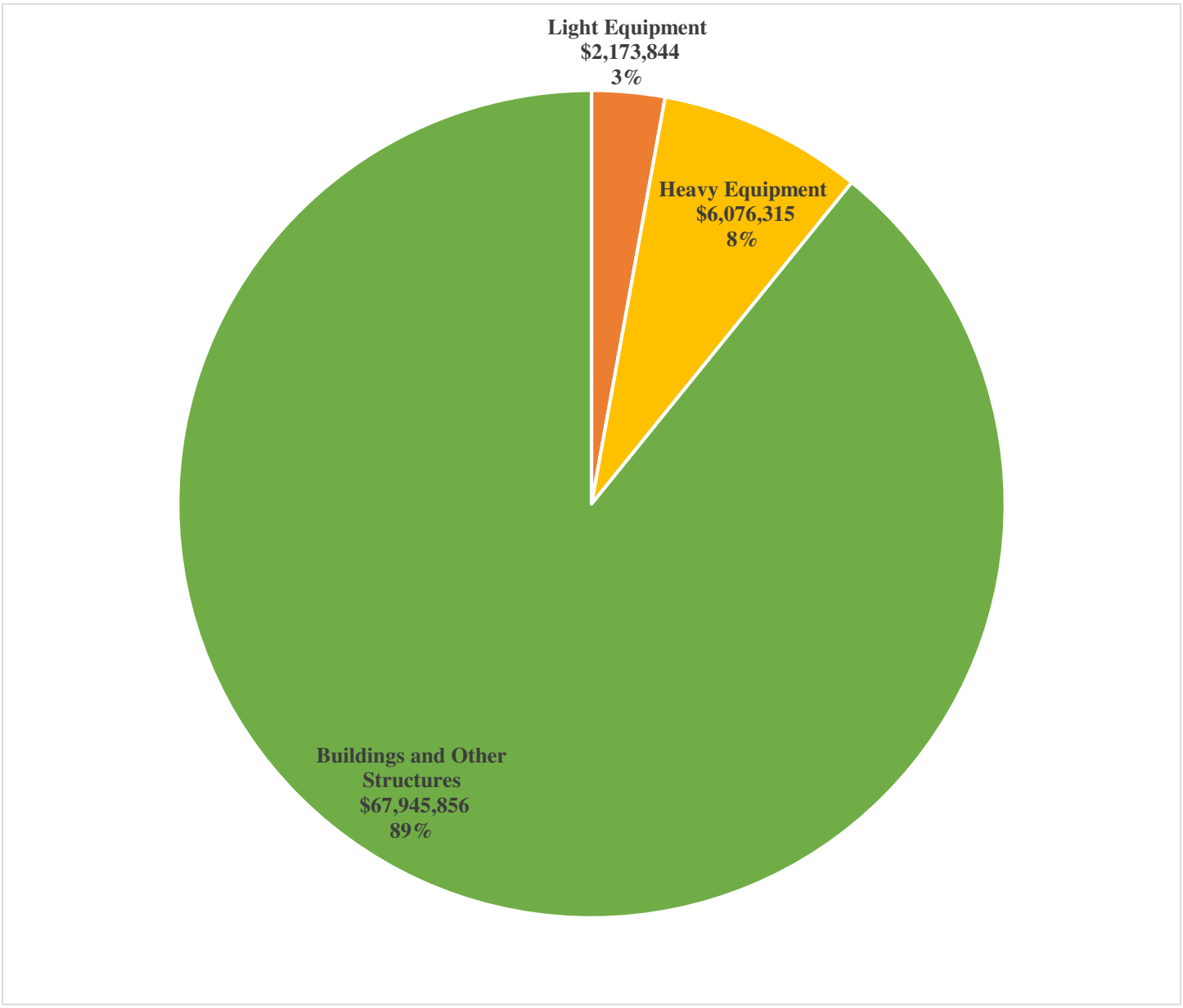
- 2018 Action Items
  - Comprehensive Plan Review
  - Chapter 4 Review
  - Chapter 18 Review (16 & 17 To Follow)
  - Waste Oil Project 2018 Phase II-System efficiency
  - Reorganization Phase I-System efficiencies
  - Marketing Event Promotion Phase I-Brainstorming
  - Project Development-RV Park
  - Marketing-Promotion Improvements

EQUIPMENT LIST

Model Year	Make	Model	Department	Replacement Cost	Estimated Life	Estimated Replacement Date	Service Years Remaining	Current Condition
2005	Ford	Focus	Admin	$22,000	10	2015	-3	Good
1942	Ford	Fire Truck	Fire	$650,000	30	1972	-46	Antique
1984	Pierreville	Fire Truck	Fire	$650,000	20	2004	-14	Fair
1994	Kawasaki	Mule-Mini	Fire	$25,000	15	2009	-9	Good
2003	Ford	F350	Fire	$50,000	10	2013	-5	Good
2004	Chevrolet	Silverado	Fire	$65,000	10	2014	-4	Good
1997	Ford	E350	Fire	$200,000	20	2017	-1	Good
2003	Saber	Fire Truck	Fire	$650,000	20	2023	5	Good
2005	International	Fire Truck	Fire	$600,000	20	2025	7	Good
2005	International	Heavy Rescue	Fire	$650,000	20	2025	7	Good
2005	Honda ATV	TXR500FMG	Fire	$12,000	20	2025	7	Good
2005	Honda ATV	TXR500FMG	Fire	$12,000	20	2025	7	Good
2007	Ford	E-450	Fire	$200,000	20	2027	9	Good
2004	Haulmark	MCI trailer	Fire	$32,000	20	2024	6	Good
2004	Haulmark	Snow machine Trailer	Fire	$15,000	20	2024	6	Good
2005	Cargo Mate	Hazmat Response Trailer	Fire	$25,000	20	2025	7	Good
2011	Blazer	City EM Trailer	Fire	$16,000	20	2031	13	Good
2000	Ford	F250	Harbor	$35,000	10	2010	-8	Needs Replacement
2003	Ford	F550	Harbor	$45,000	10	2013	-5	Good
2006	Ford	F250	Harbor	$35,000	10	2016	-2	Good
1998	Melroe	873 Bobcat	Harbor	$65,000	20	2018	0	Good
2001	Genie/Man-Lift	Z-Boom, Z-45/25J	Harbor	$25,000	20	2021	3	Good
2008	Marine Travel Lift	150CII	Harbor	$775,329	15	2023	5	Good
2015	Ford	F250	Harbor	$35,000	10	2025	7	Good
2010	Heavy Weather	Skiff 18' w/outboard	Harbor	$30,000	15	2025	7	Good
1993	Chevrolet	Astro	Parks & Rec	$30,000	10	2003	-15	Needs Replacement
1990	Bluebird	Bus	Parks & Rec	$100,000	15	2005	-13	Fair
1995	Gmc	Vandura	Parks & Rec	$25,000	10	2005	-13	Fair
2008	Ford	F250	Parks & Rec	$35,000	10	2018	0	Good
2002	SkyJack	SJPX30 Man lift	Parks & Rec	$6,500	20	2022	4	Fair
2008	Ldtd	Utility Trailer	Parks & Rec	$10,000	20	2028	10	Good
2008	Ldtr	Utility Trailer	Parks & Rec	$5,000	20	2028	10	Good
2011	KUBOTA TRACTOR	B3030HSDC	Parks & Rec	$34,515	15	2026	8	Good
2007	Ford	Expedition	Police	$65,000	10	2017	-1	Good
2008	Ford	Expedition	Police	$65,000	10	2018	0	Needs Replacement
2008	Ford	Expedition	Police	$65,000	10	2018	0	Fair
2008	Chevrolet	Tahoe	police	$16,000	10	2018	0	Good
2010	Ford	Expedition	Police	$65,000	10	2020	2	Good
2015	Ford	Explorer	Police	$55,000	10	2025	7	Good
1991	Ford	L-8000	Public Works	$80,000	15	2006	-12	Good
1988	International	S Series 1954	Public Works	$150,000	20	2008	-10	Good
1989	Entyre	Chip Spreader	Public Works	$100,000	20	2009	-9	Fair
1997	Ford	Cf7000	Public Works	$315,000	15	2012	-6	Needs Replacement
2005	Ford	Expedition	Public Works	$45,000	10	2015	-3	Needs Replacement
2005	Ford	Expedition	Public Works	$45,000	10	2015	-3	Needs Replacement
1987	Ford	12Cy	Public Works	$118,000	30	2017	-1	Needs Replacement
1999	Cat	IT62G Loader	Public Works	$300,000	20	2019	1	Fair
2009	Chevrolet	Pickup	Public Works	$30,849	10	2019	1	Good
2000	Freightliner	Fls112R	Public Works	$170,000	20	2020	2	Good
2011	Ford	F250	Public Works	$35,000	10	2021	3	Good
2012	Ford	F250	Public Works	$35,000	10	2022	4	Good
2002	Dynapac	Roller	Public Works	$60,000	20	2022	4	Good
2003	Cat	Grader 163h	Public Works	$375,000	20	2023	5	Good
2009	HP	DesignJet T1200	Public Works	$10,000	15	2024	6	Good
2009	Contex	SD 4450	Public Works	$10,000	15	2024	6	Good
2006	RamVac	CM3600 Vacuum Trailer	Public Works	$170,000	20	2026	8	Good
2009	Mack	Gu813	Public Works	$136,108	20	2029	11	Good
2010	Volvo Loader	L120F	Public Works	$300,000	20	2030	12	Good
2014	Motor Grader	140M2	Public Works	$378,000	20	2034	16	Good

Model Year	Make	Model	Department	Replacement Cost	Estimated Life	Estimated Replacement Date	Service Years Remaining	Current Condition
2014	Ray-Tech Infrared	Combination Reclaimer & Pavement Heater	Public Works	$100,000	20	2034	16	Good
2014	Wacker Roller	RD 12A-90	Public Works	$20,000	20	2034	16	Good
?	Rex Works	Drum Compactor	Public Works	$70,000	20	?	?	Fair
1989	Cat	950 E Loader	Refuse	$300,000	20	2009	-9	Needs Replacement
1997	Mack	Refuse Packer	Refuse	$240,000	15	2012	-6	Needs Replacement
2000	Melroe	Bobcat 963 Loader	Refuse	$80,000	15	2015	-3	Needs Replacement
2005	Ford	F-450	Refuse	$50,000	10	2015	-3	Fair
2000	Freightliner	Refuse Truck	Refuse	$150,000	15	2015	-3	Needs Replacement
2005	Chevrolet	Silverado	Refuse	$34,600	10	2015	-3	Fair
2001	Whittke	40YD Front Loader	Refuse	$230,980	15	2016	-2	Needs Replacement
2007	Peterbilt	320	Refuse	$244,000	15	2022	4	Fair
2002	Hitachi	EX230LC	Refuse	$200,000	20	2022	4	Fair
2004	Harris Badger	Baler	Refuse	$600,000	20	2024	6	Needs Replacement
2014	Ford	F550	Refuse	$110,000	10	2024	6	Good
2011	Gehl	Skid Steer Loader	Refuse	$65,000	15	2026	8	Good
1999	Ford	F-450	Water Sewer	$50,000	10	2009	-9	Good
2000	Ford	F250	Water Sewer	$35,000	10	2010	-8	Needs Replacement
1992	Cat	436B Backhoe	Water Sewer	$125,000	20	2012	-6	Needs Replacement
1992	Ford	Sewer Vac Truck	Water Sewer	$330,000	20	2012	-6	Fair
2005	Chevrolet	Express	Water Sewer	$35,000	10	2015	-3	Needs Replacement
2007	Ford	F150	Water Sewer	$30,000	10	2017	-1	Fair
2011	Ford	F250	Water Sewer	$35,000	10	2021	3	Good
2015	Ford	F250	Water Sewer	$35,000	10	2025	7	Good
2007	Cat	DP49J	Water Sewer	$45,000	20	2027	9	Good

EQUIPMENT, BUILDINGS, AND STRUCTURES VALUE



Light Equipment – Work Trucks, Trailers, Small Equipment, Etc.
Heavy Equipment – Loader, Bus, Fire Trucks, Etc.
Buildings and Other Structures – City Buildings, Water Tanks, Outbuildings, Etc.

FACILITY MAINTENANCE NEEDS

All rough order of magnitudes (ROM) are very approximate and currently not based on any proposals, engineer estimates, or bids and are not to be used for budgeting.

School Facilities

Mt. Eccles

Exterior Playground Restroom
ROM: $10,000
The playground gets used year-round even when school is out. If the building is locked the children don't have an access to any restrooms. A few options exist to provide a summer portable toilet or build a restroom facility on or near the playground. Different solutions are being considered and discussed ranging from a portable toilet to a permanent restroom facility located outside. Depending on the solution it could require additional funding to construct a facility building.

High School

HVAC
ROM: $30,000
The HVAC system at the High School has been reviewed by 2 HVAC contractors to review the condition of the system and the potential requirements to keep it operational. Proposals are forth coming and will provided additional details on items that need corrective action. Many items could be replaced and incorporated via attrition if needed.

Boilers
ROM: $10,000
The building has 3 boilers and a used oil burner. The used oil burner is currently in the process of being rebuilt and will likely be back online before the winter. Of the other 3 boilers, the largest has been nonfunctional for numerous years and needs to be repaired prior to returning to an online status. The second boiler runs during the winter and generally meets the needs of the building. The 3rd boiler is undersized and acts as a back up to the 2nd boiler and often meets the needs during the off seasons. These boilers will need some maintenance to bring them up to 100%.

Gym Floor
ROM: $260,000
There is an estimated 1,100 square feet of damaged gym floor in the high school gym. This section is payable by an insurance claim for leaking from roof damage. This has not been repaired in part because the remaining section of the gym floor is beyond its useable life and is in need of repair. The current gym floor is older and doesn't meet modern cushioning requirements. The preferred option would be to replace the full gym floor at an estimated cost of $260,000.

Extended Storage Area
ROM: $15,000
The High School building has limited storage areas for all the activities that go on in the building. The staff is considering constructing an exterior addition to the gym area where non-temperature sensitive items could be stored. The staff is looking at making this project a student class in which the design, permitting, and construction will all be done by the students. Some materials are likely going to be donated while others would still need to be purchased to complete the project. This project has not been approved or prioritized at this time.

Cordova Community Medical Center

Fire safety sprinkler system
ROM: $150,000
The sprinkler pipes are original and over the years have started to corrode. On their last inspection, lots of areas of the pipe showed pitting. Some areas have been upgraded as needed but a full facility review needs to be done and replacement is likely in many locations. CCMC staff is currently in talks with Taylor Fire Protection for a budget number.

Underground Storage Tank
ROM: $150,000
The fuel tank for CCMC is a large underground storage tank that has no record of leaking at this point. If there ever was to be a leak or failure of the tank the fuel would travel to waterways quickly. This tank needs to be removed from the ground and a new above ground tank needs to be installed. An above ground tank was quoted in 2014 and has been priced around $36,000 just for the tank.

Relocation of Generators
ROM: $150,000
The current generators are located on the basement level of the facility. Numerous inspections have recommended that the generators be relocated to an outside generator shed to meet current standards. At this point the generators are grandfathered in and are tested monthly.

Public Safety Building

Adjust Heating System
ROM: $12,000
This building is not being used in the same matter that the heating system was designed for and new efficiencies are being considered to reduce the amount of oil being consumed. Solutions are being considered and the expense of this project could be reduced and potentially be funded in the facilities budget.

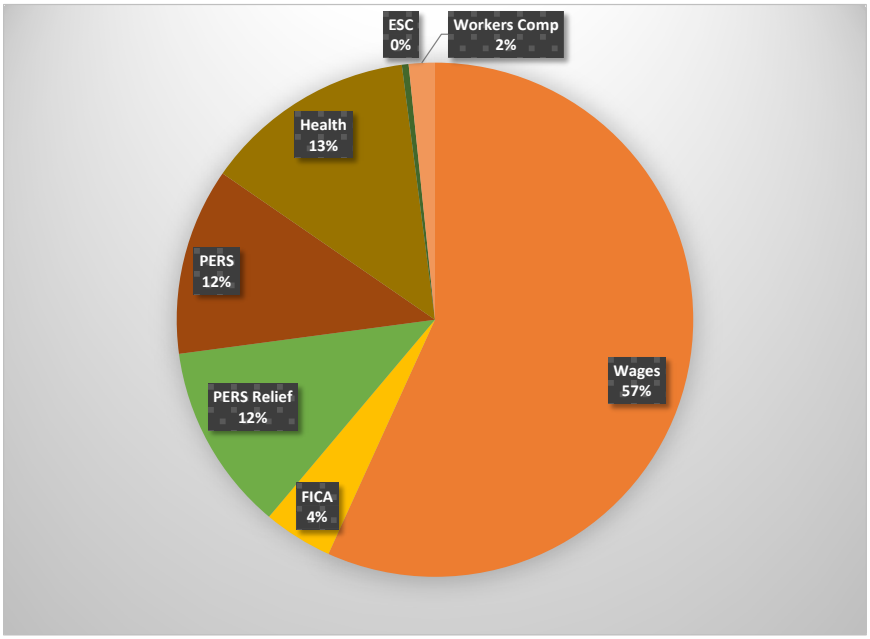
DEBT SERVICES SCHEDULE

City of Cordova Debt Service Schedule	School	School	School	School	101-895-58065 101-895-58066	Roads	Cordova Ctr	Sewer	Water		
For 2018 Calendar Yr	101-895-58060	101-895-58052	101-895-58042	101-895-58067	505-23011	101-895-58063	101-895-58069	503-23001	504-23005		
	101-895-58062	101-895-58054	101-895-58044	101-895-58068	505-895-58039	101-895-58064	101-895-58070	503-894-58044	504-895-58041		
FUND	101	101	101	101	80/20 -- 101/505	101	101	503 - SWR	504 - WTR		
	AK Muni BB	AK Muni BB	AK Muni BB	AK Muni BB	AK Muni BB	Ak Muni BB	AK Muni BB	State ADEC	State ADEC		
	BK of NY	BK of NY	BK of NY	BK of NY	BK of NY	BK of NY	BK of NY	Clean Water	Drinking Water		
	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	Mellon Trust	WWTP Loan	Wtr Loan		
	2011 Series III	2010B II Taxable	S-2009-II	2015 One-C	2015 One-B	2015 One -A	2015 Two-A	#261071	#261031		**Totals**
Principal 1/1/18	$200,000	$130,000	$11,725,000	XXXX	$370,000	$1,630,000	$2,610,000	$1,100,000	$207,133		17,972,133
	3/1/2018	***2/1/2018***	***2/1/2018***	***4/1/2018***	***4/1/2018***	***4/1/2018***	***3/1/2018***		***2/1/2018***		
Princ			730,000				95,000		69,044		
Int	4,750	3,019	34,594	246,725	7,400	36,512	58,225		3,107		
	9/1/2018	***8/1/2018***	***8/1/2018***	***10/1/2018***	***10/1/2018***	***10/1/2018***	***9/1/2018***				
Princ	45,000	40,000		75,000	180,000	65,000					
Int	4,750	3,019	18,169	246,725	7,400	36,512	56,325				
Principal 12/31/18	$155,000	$90,000	$10,995,000	XXXX	$190,000	$1,565,000	$2,515,000	$1,100,000	$138,089		16,748,089
Enterprise Funds			0		38,960			0	72,151		111,111
Governmental Funds	54,500	46,038	782,763	566,250	155,840	137,226	210,050	0	0		1,952,667
Total Debt Service P&I	54,500	46,038	782,763	566,250	194,800	137,226	210,050	0	72,151		2,063,778
Reimb DOE	32,700	$32,226	$886,360	XXXX	0			0	0		951,286
Interest Pd By Enterprise					2,960				3,107		
Total Paid by Ent Funds		0	0		38,960			0	72,151		111,111
Net Paid by GF	21,800	$13,812	$463,514		155,840	137,226	210,050	0	0		1,002,242

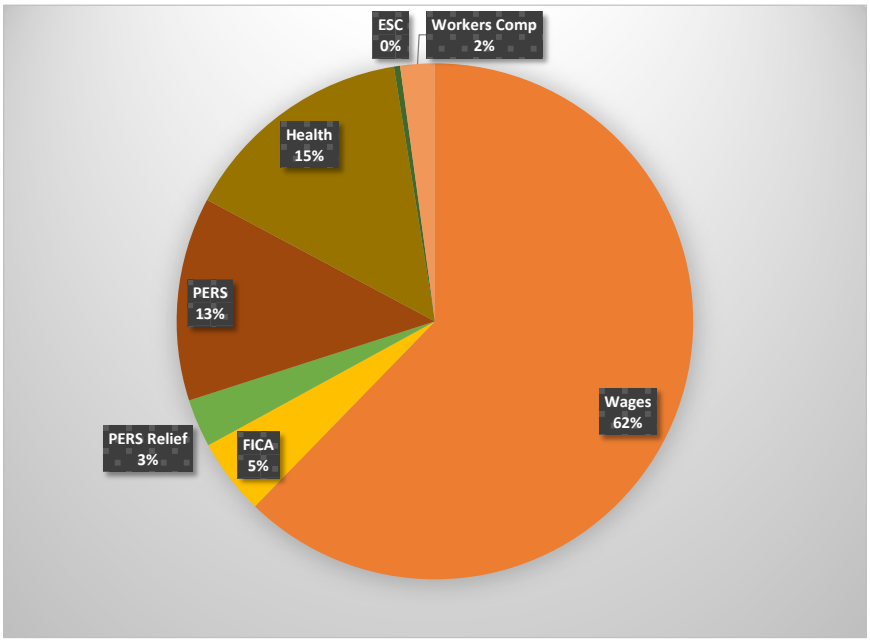
PERSONNEL COSTS

2015 PERSONNEL COSTS

Total Personnel Costs	$7,114,446.00
Wages	$4,038,575.00
FICA	$308,951.00
PERS Relief	$837,392.00
PERS	$836,252.00
Health	$947,277.00
ESC	$30,035.00
Workers Comp	$115,964.00



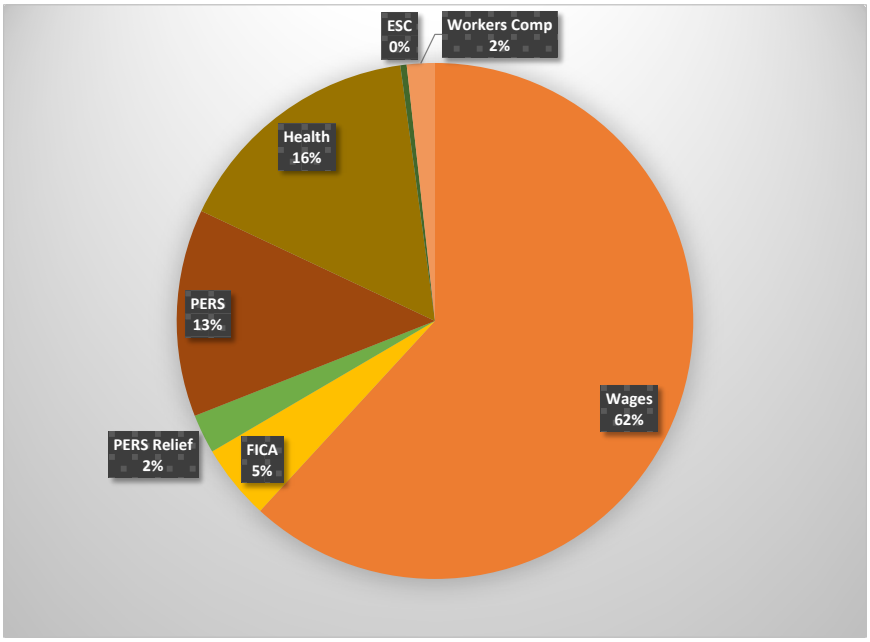
2016 PERSONNEL COSTS



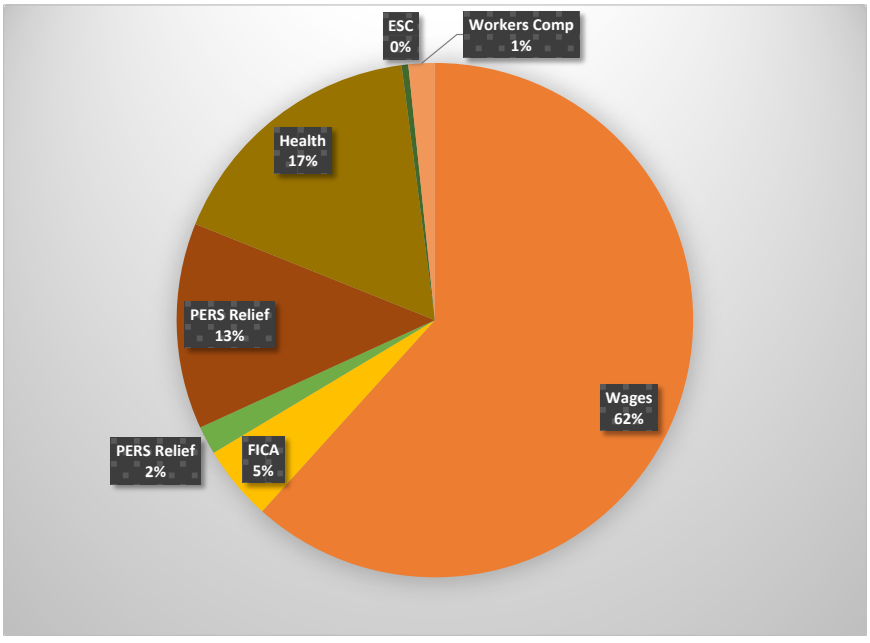
Total Personnel Costs	$6,380,775.00
Wages	$3,973,187.00
FICA	$303,949.00
PERS Relief	$192,132.00
PERS	$814,433.00
Health	$934,693.00
ESC	$24,776.00
Workers Comp	$137,605.00

2017 PERSONNEL COSTS

Total Personnel Costs	$6,054,837.00
Wages	$3,743,759.00
FICA	$286,398.00
PERS Relief	$148,123.00
PERS	$787,129.00
Health	$959,545.00
ESC	$23,818.00
Workers Comp	$106,065.00



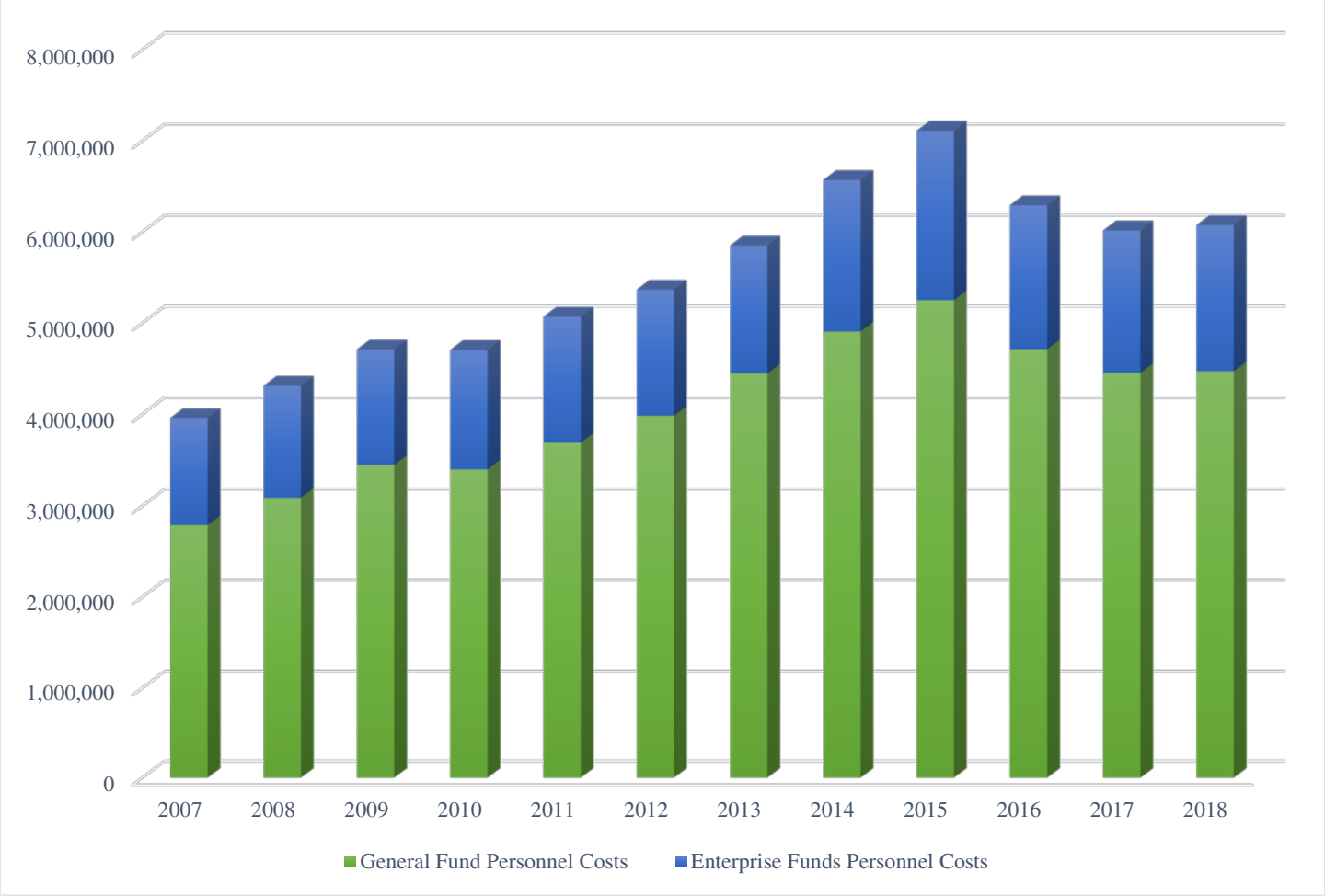
2018 PERSONNEL COSTS



Total Personnel Costs	$5,942,218.00
Wages	$3,663,732.00
FICA	$280,276.00
PERS Relief	$105,285.00
PERS	$769,523.00
Health	$1,000,613.00
ESC	$24,849.00
Workers Comp	$97,741.00

*Costs include enterprise funds

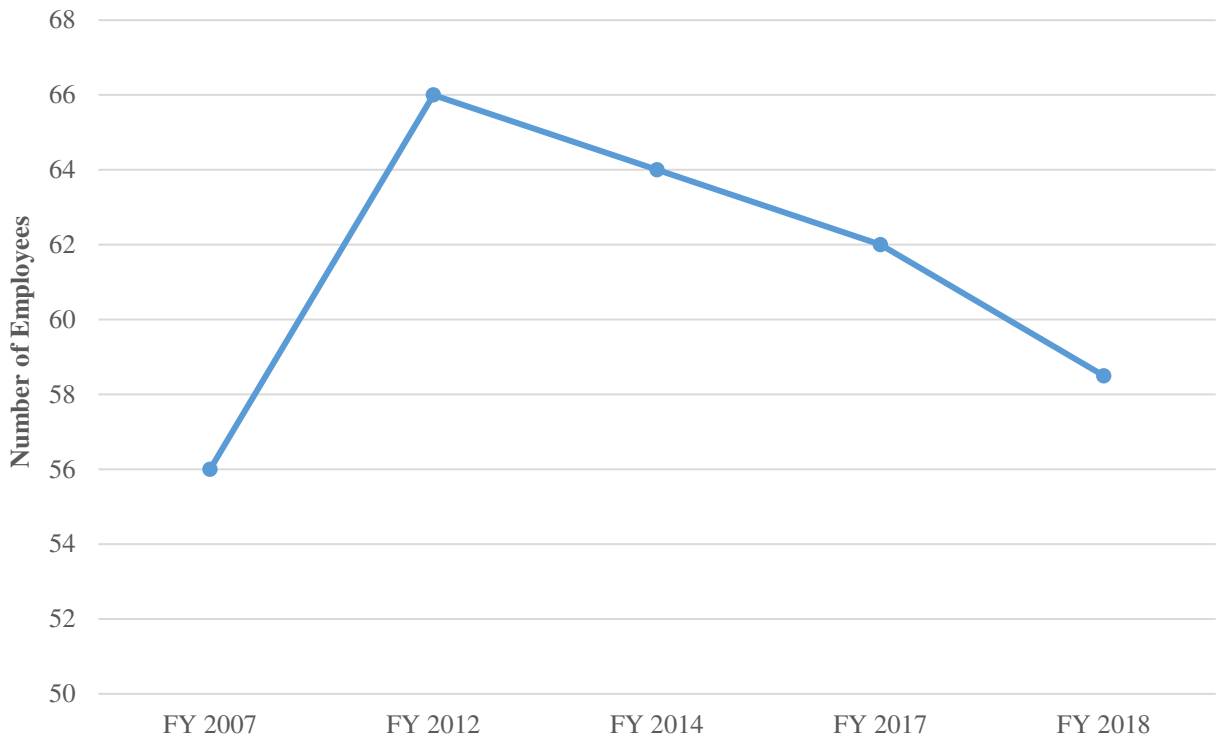
PERSONNEL COSTS 2007-2018



STAFFING PLAN

Category	*FY 2007*	*FY 2012*	*FY 2014*	*FY 2017*	*FY 2018 Budget*
City Manager	2	2	2	2	2
City Clerk	2	2	2	2	2
Public Safety	10	13	12	11	11
Fire	2	2	2	2	2
Parks and Rec	4	5	4	4	4
Harbor	6	6	6	6	6
Information Services	9	10	10	9	6.5
Finance	4	4	4	4	4
PW Admin	1	1	1	1	1
Facility Maint.	1	2	2	2	2
Streets	5	7	7	7	6
Water/Sewer	4	5	5	5	5
Refuse	5	5	5	5	5
Planning	2	2	2	2	2
Total	**56**	**66**	**64**	**62**	**58.5**

General Fund	36	43	41	39	36.5
Enterprise Funds	20	23	23	23	22

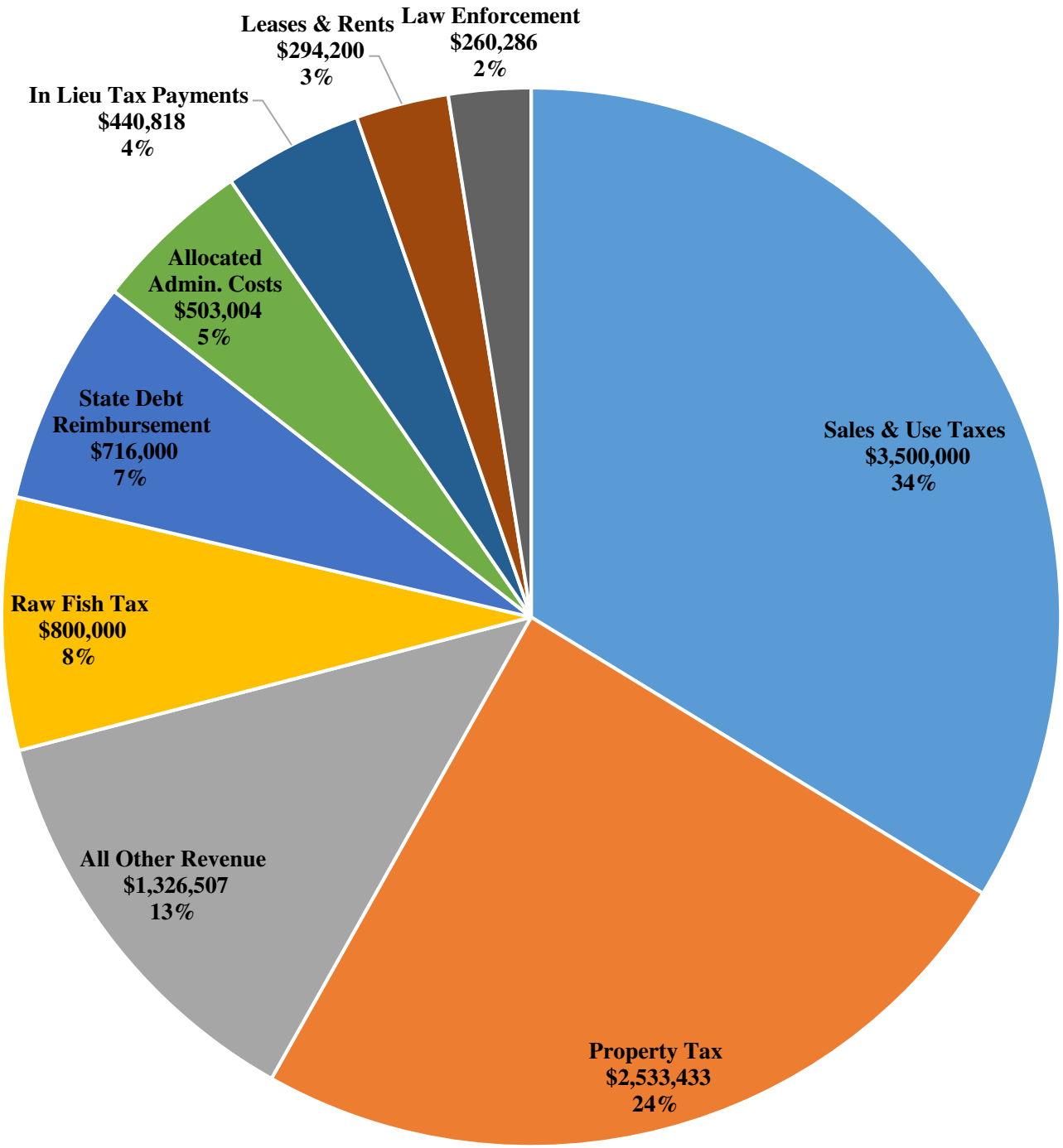


ACTIVE LAND AGREEMENTS

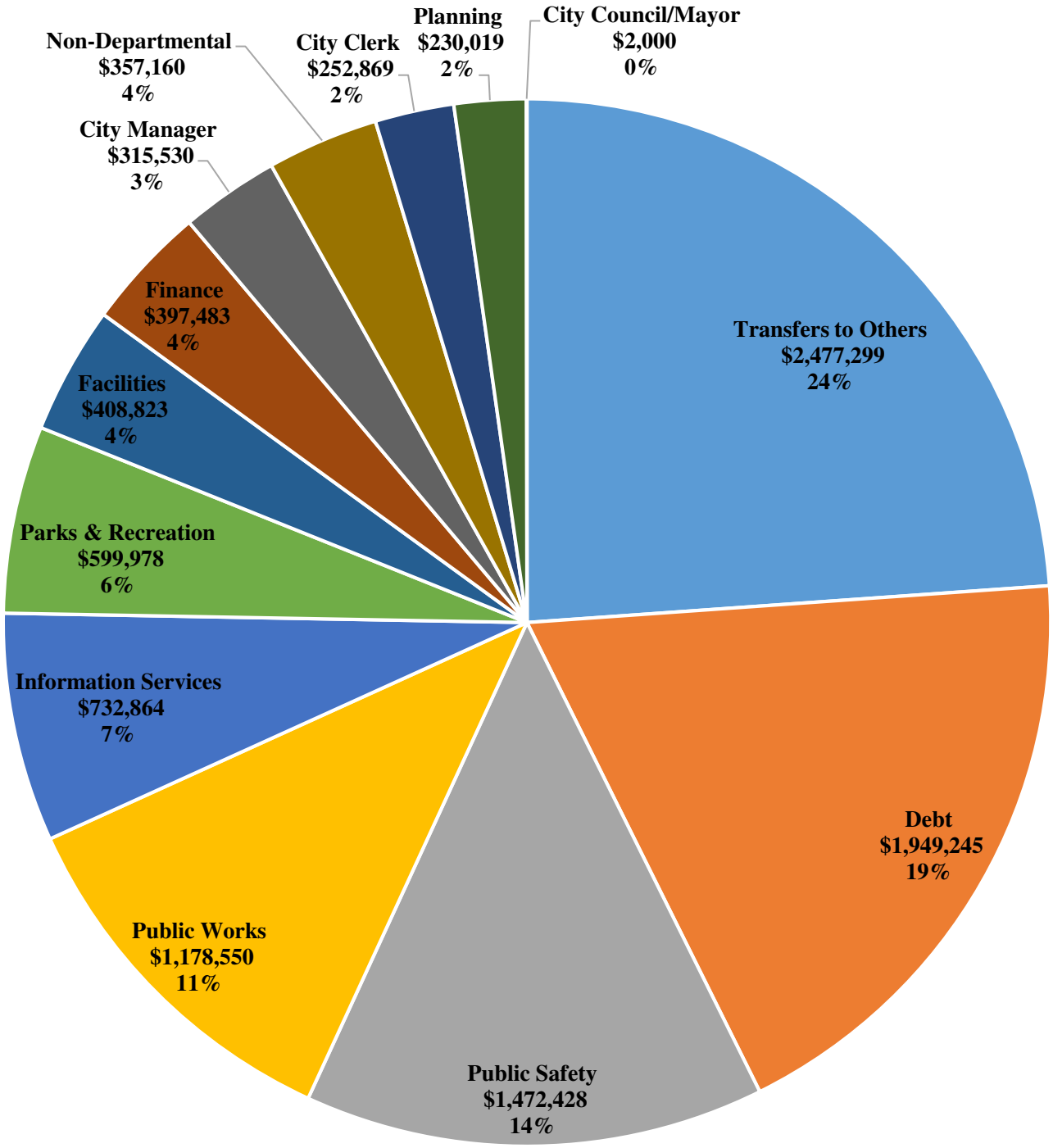
Entity	Disposal	Location	Commencement	Expiration
Prince William Sound Science Center	Lease	Portion of Lot 2 Block 7A, Tidewater Development Park	3/17/2014	12/31/2021
Prince William Sound Science Center	Lease	Portion Lot 3 Block 7A, Tidewater Development Park	1/1/2015	1/1/2020
Chamber of Commerce	Lease	Lot 3, 4, 5 Block 8, USS 449	1/1/2015	12/31/2019
Trident Seafoods	Lease	Portion of Lot 3 Block 7A, Tidewater Development Park	1/1/1993	1/1/2018
Alaska Department of Fish and Game	Lease	Lot 5A Block 3, Odiak Park Subdivision	8/1/2014	7/31/2034
Alaska Commercial Company	Lease	Portion of Lot 5 Block 1, South Fill Development Park	4/1/2014	3/31/2024
Alaska Commercial Company	Lease	Lot 4, 8, 9 Block 1, South Fill Development Park	9/1/1993	8/31/2018
Mobile Grid Trailers	Lease with Option	Lot 2 Block 7, North Fill Development Park	7/1/2015	7/1/2045
AT&T	Lease	Tract B, P-76-1, USS 449	6/1/2016	6/1/2019
Cordova Electric Co-op	Lease	Portion of ATS 220	8/1/1983	8/1/2018
Alaska Marine Lines	Lease	ATS 220	6/6/2006	6/6/2036
PWSCC	Lease	Space in High School	7/1/2013	7/1/2018
Shoreside Petroleum	Lease	City Dock	12/11/2012	12/11/2042
Cordova Telephone Cooperative, Inc.	Sublease	Tower on Tripod Hill	1/1/2015	8/3/2027
Copper Valley Wireless	Sublease	Tower on Tripod Hill	12/21/2010	12/21/2030
Sheridan Ski Club	Management Contract	Tripod Hill	7/14/2016	8/4/2027
U.S. Forest Service	Lease	Forest Service Dock in Harbor	5/31/1965	5/31/2020
State of Alaska DOT Ferry Terminal	Lease	Ferry Dock and Terminal	7/13/1995	7/12/2025
U.S. Coast Guard	Lease	T-pier Mooring	6/3/2002	9/30/2021
U.S. Coast Guard	Lease	Mooring and Dock Space (Old Harbor)	5/1/2007	9/30/2026
U.S. Coast Guard	Lease	Lot 2, Block 2 & a Portion of Lot 1, Block 3, North Fill Development Park	6/3/2002	9/30/2021
U.S. Coast Guard	Lease	Portion of Sorrel Road, North Fill Development Park	11/1/2007	9/30/2021
U.S. Coast Guard	Lease	Lot 1, Block 2, North Fill Development Park	11/1/2007	9/30/2021
Carl J. Arvidson and Margaret R. Arvidson	Lease with Option	Lot 13, Block 12, Original Townsite	11/1/2015	10/31/2020
Alpine Diesel	Lease	17,440 sq. ft. Portion of Shipyard	1/27/2016	1/27/2036
Leo Americus	Performance Deed	Lot 1-4, Block 42, Original Townsite	3/16/2012	N/A
Dan Nichols	Performance Deed	Lot 2, Block 3, Cordova Industrial Park	2/15/2013	N/A
Thai Vu and Camtu Ho	Performance Deed	Lot 6, Block 2, South Fill Development Park	2/25/2013	N/A
J & N Enterprises	Land Use Permit	Heney Trailer Court	4/1/2013	2/28/2032
Facility Contractors	Lease with Option	Old Library/Museum	5/10/2016	5/10/2046
Alaska State Troopers	Lease	Old City Hall Building	7/1/2016	6/30/2019
Copper River Watershed Project	Lease	South Fill Development Park	5/1/2017	5/1/2022
Trident Seafoods	Tideland Permit	ATS 220	5/8/2017	5/8/2022
Camtu's Alaska Wild Seafoods	Tideland Permit	ATS 220	4/16/2014	4/16/2019
Prime Select	Tideland Permit	ATS 220	10/1/2014	10/1/2019
Carl and Jane Jensen	Lease with Option	Lot 20, Block 23	6/1/2017	5/31/2020

GENERAL FUND SUMMARY

2018 GENERAL FUND REVENUE



2018 GENERAL FUND EXPENDITURES



Transfers to Others = Transfers to Others + Ski Hill
Public Safety = DMV + Law Enforcement + Jail Operations + Fire & EMS + Disaster Management
Public Works = PW Administration + Streets +Snow Removal + Equipment Maintenance + Cemetery Maintenance
Parks & Recreation = Parks Maintenance + Recreation – Bidarki + Pool
Non-Departmental = Non-Departmental + Interfund Transfers Out
Planning = Planning Department + Planning Commission

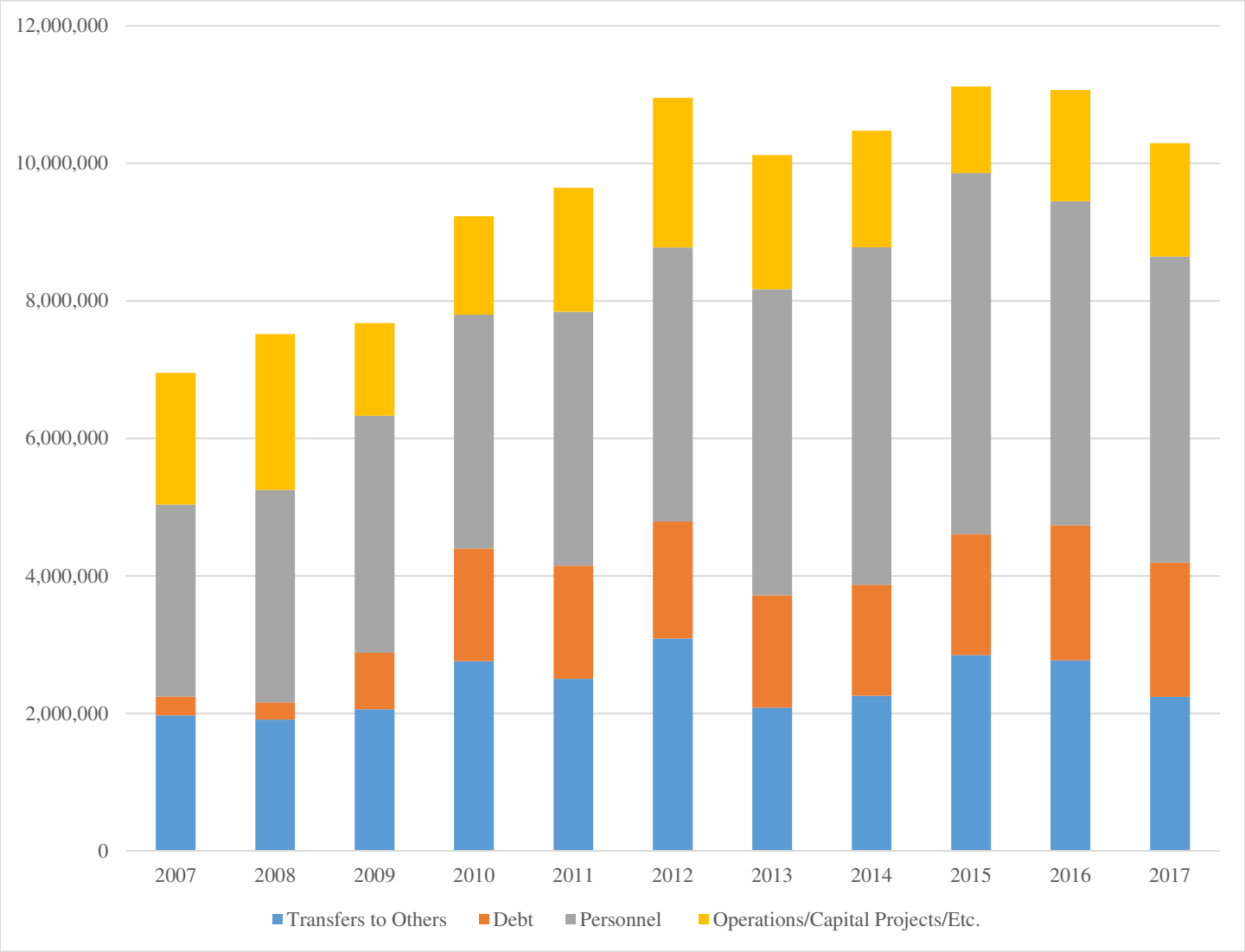
2018 GENERAL FUND BUDGET

Account Title	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Revenue					
Taxes	6,091,398.41	6,053,973.97	5,665,649.22	6,346,500.00	6,801,751.00
Licenses & Permits	21,810.00	21,480.00	2,695.00	20,600.00	20,600.00
Other Governmental	2,988,828.57	1,992,123.63	1,163,857.08	891,195.00	1,291,195.00
Leases & Rents	232,435.01	301,834.01	237,857.27	294,200.00	294,200.00
Law Enforcement	270,872.45	203,872.65	149,065.64	247,353.00	260,286.00
D. M. V.	76,342.16	68,673.24	113,617.26	69,600.00	69,600.00
Planning Department Revenue	9,508.25	11,876.10	6,850.00	13,500.00	13,500.00
Recreation Dept Revenue	80,842.50	88,847.92	69,126.16	84,900.00	84,900.00
Pool Revenue	39,791.50	33,686.22	19,750.85	34,000.00	34,000.00
Sale of Property	10,272.00	2,388.25	6,869.06	12,000.00	12,000.00
Interfund Transfers In	772,043.80	399,769.41	1,317,082.99	1,399,090.24	512,754.00
Other Revenue	5,754,701.73	64,680.29	93,810.80	165,000.00	263,462.00
State Debt Service Reimbursmen	961,671.00	861,471.00	573,982.00	716,127.00	716,000.00
Total Revenue	**17,310,517.38**	**10,104,676.69**	**9,420,213.33**	**10,294,065.24**	**10,374,248.00**
Expense					
City Council	6,277.78	11,740.14	4,401.59	5,000.00	1,000.00
City Clerk	292,249.09	252,629.16	224,523.61	255,457.00	252,869.00
City Mayor	50.00	1,655.67	0.00	0.00	1,000.00
City Manager	389,374.41	360,636.35	272,700.83	305,528.00	315,530.00
Finance	447,554.97	395,594.72	327,555.05	398,291.00	397,483.00
Planning Department Expense	272,537.61	231,366.18	180,028.47	218,484.00	229,019.00
Planning Commission	2,715.91	1,592.05	0.00	0.00	1,000.00
Department of Motor Vehicles	76,472.23	82,706.92	42,744.75	57,048.00	58,207.00
Law Enforcement	1,103,800.74	953,787.24	697,314.31	859,639.00	875,591.00
Jail Operations	237,082.11	227,207.41	176,479.04	225,098.00	226,604.00
Fire & EMS	365,426.08	353,079.18	263,065.68	306,356.20	306,026.00
Disaster Management Dept.	12,225.01	15,444.78	1,276.66	4,500.00	6,000.00
Information Services	882,371.61	847,620.13	572,763.49	674,874.00	732,864.00
Facility Utilities	202,144.19	181,151.40	119,172.85	130,400.00	130,400.00
PW Administration	199,909.03	156,459.36	129,988.25	168,040.00	166,775.00
Facility Maintenance	255,576.83	267,311.27	252,982.45	275,697.00	278,423.00
Street Maintenance	712,960.53	759,401.18	530,069.34	683,008.04	639,657.00
Snow Removal	69,171.90	66,755.33	21,483.72	37,408.00	35,925.00
Equipment Maintenance	355,392.52	358,959.25	263,347.19	311,524.00	329,005.00
Parks Maintenance	154,977.31	132,589.20	75,028.18	80,682.00	81,496.00
Cemetery Maintenance Dept.	39,134.64	33,974.56	6,646.46	7,713.00	7,188.00
Recreation - Bidarki	351,458.46	338,566.35	236,208.00	283,977.00	283,300.00
Pool	339,548.65	272,516.57	204,056.89	218,772.00	235,182.00
Ski Hill	71,635.78	82,508.00	93,169.95	92,012.00	92,012.00

Account Title	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Non-Departmental	319,634.77	3,452,435.49	264,883.79	280,012.52	280,012.52
Long Term Debt Service	1,737,359.31	1,964,611.15	1,392,592.00	1,954,966.00	1,949,245.00
Interfund Transfers Out	5,766,360.14	97,750.00	49,627.00	49,627.00	77,147.00
Transfers to Other Entities	2,179,871.32	2,420,234.50	2,280,379.45	2,409,951.48	2,385,287.48
Total Expense	**16,843,272.93**	**14,320,283.54**	**8,682,489.00**	**10,294,065.24**	**10,374,248.00**
Total Revenue	**17,310,517.38**	**10,104,676.69**	**9,420,213.33**	**10,294,065.24**	**10,374,248.00**
Total Expense	**16,843,272.93**	**14,320,283.54**	**8,682,489.00**	**10,294,065.24**	**10,374,248.00**
Net Total	**467,244.45**	**-4,215,606.85**	**737,724.33**	**0.00**	**0.00**

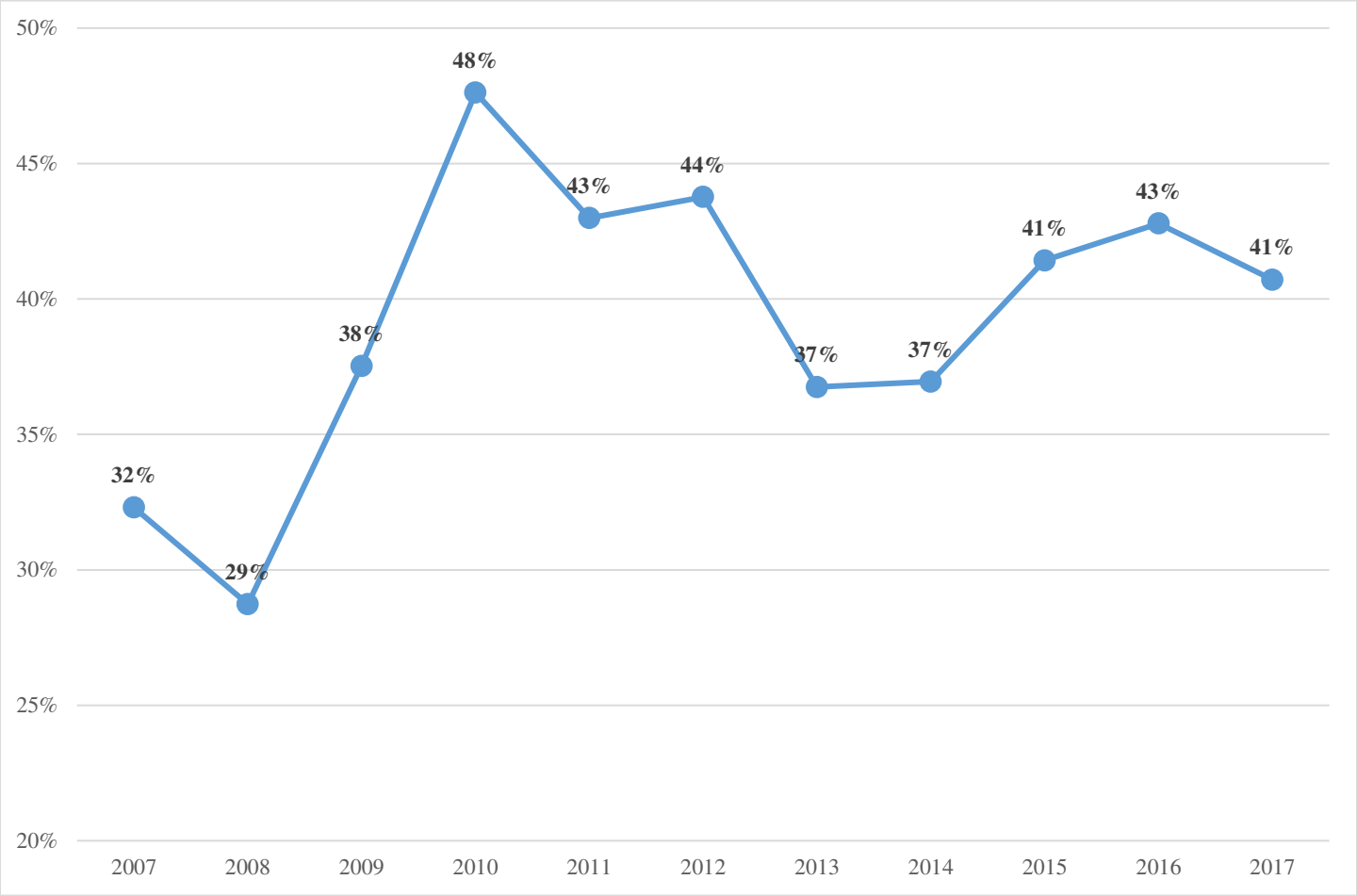
EXPENDITURES 2010-2018 ADJUSTED TO CONSUMER PRICE INDEX

EXPENDITURES BY CATEGORY 2007-2017



	FY 2007 Actual	*FY 2008 Actual*	*FY 2009 Actual*	*FY 2010 Actual*	*FY 2011 Actual*	*FY 2012 Actual*	*FY 2013 Actual*	*FY 2014 Actual*	*FY 2015 Actual*	*FY 2016 Budget*	*FY 2017 Budget*
Transfers to Others	1,972,029	1,908,876	2,057,676	2,761,205	2,503,299	3,090,601	2,081,959	2,257,366	2,848,029	2,770,306	2,241,436
Debt	274,082	251,180	824,111	1,634,667	1,642,997	1,702,549	1,636,805	1,613,089	1,757,975	1,964,612	1,949,245
Personnel	2,789,414	3,089,987	3,448,835	3,400,865	3,694,684	3,984,458	4,447,441	4,907,291	5,252,267	4,714,048	4,453,225
Operations/ Capital Projects/Etc.	1,917,558	2,267,106	1,348,297	1,434,234	1,804,246	2,174,526	1,952,520	1,697,347	1,260,192	1,616,468	1,650,159

PERCENT OF GENERAL FUND SPENT ON DEBT AND TRANSFERS TO OTHERS



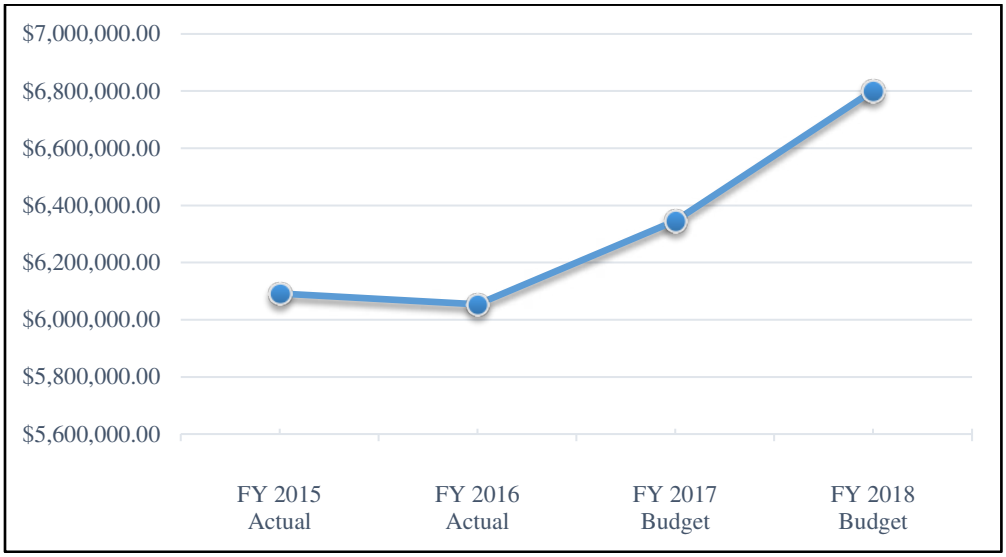
GENERAL FUND REVENUE DETAIL

TAXES **FUND: GENERAL**

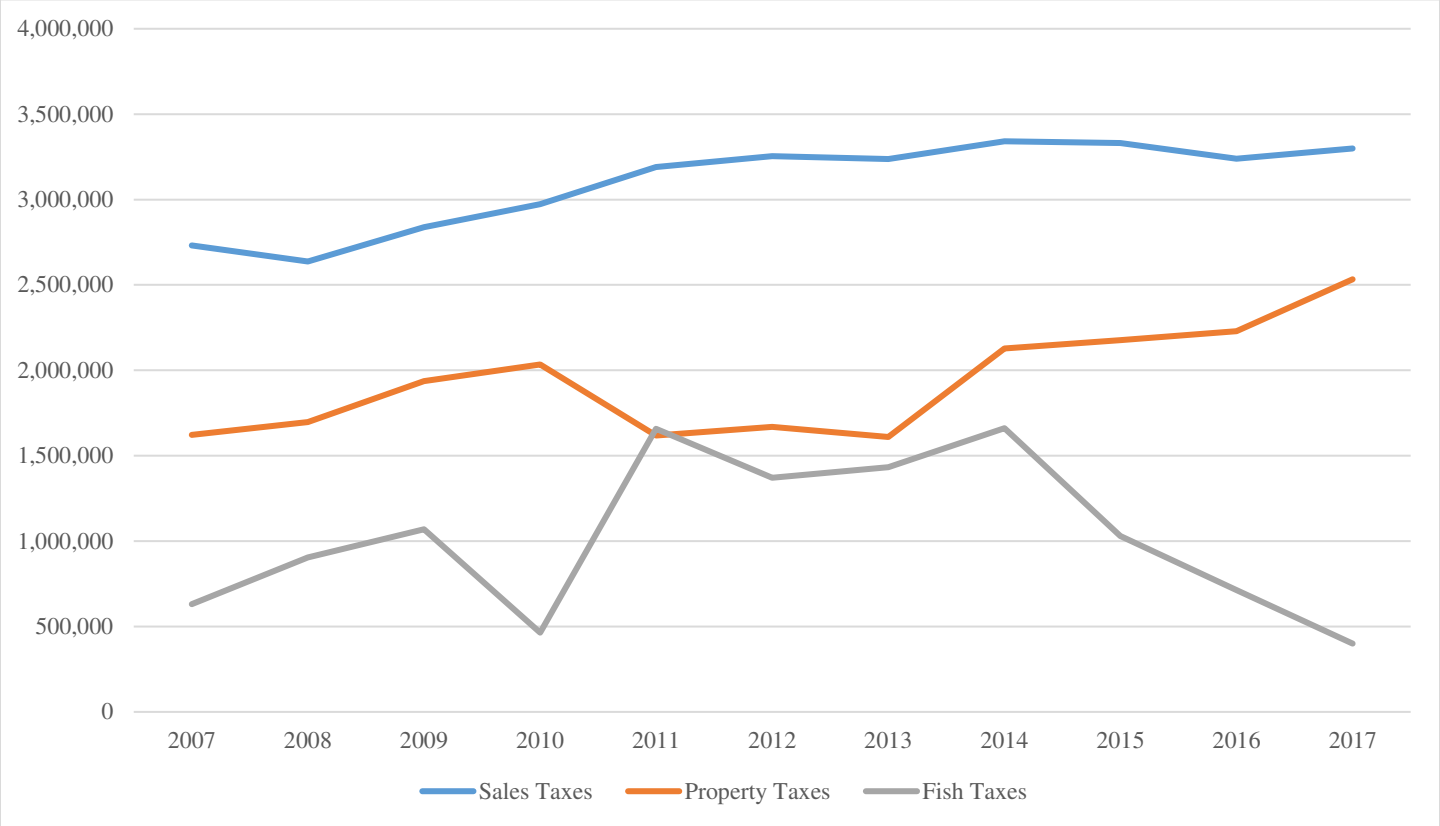
BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Taxes						
101-300-40001	Property Tax	2,171,409.25	2,236,098.99	2,418,239.92	2,474,000.00	2,533,433.00
101-300-40003	Property Tax-Penalties	3,755.13	16,899.71	9,175.38	0.00	0.00
101-300-40005	Property Tax-Interest	796.45	1,975.40	2,003.64	0.00	0.00
101-300-40010	Sales & Use Taxes	3,361,712.05	3,238,756.19	3,051,730.77	3,300,000.00	3,500,000.00
101-300-40011	Public Accommodiations Surtax	131,411.74	120,687.55	187,310.60	117,500.00	117,500.00
101-300-40012	Vehicle Rental Surtax	11,643.62	16,201.41	1,243.77	18,000.00	18,000.00
101-300-40013	Sales Tax Compensation timely	30,823.41-	30,990.97-	28,849.33-	0.00	0.00
101-300-40014	Motor Fuel Tax	0.00	0.00	0.00	0.00	175,000.00
101-300-40030	Penalities & Int. - Sales Tax	18,650.77	22,449.56	18,870.06	15,000.00	15,000.00
101-300-40040	In Lieu Tax Payments	421,220.21	423,633.04	0.00	420,000.00	440,818.00
101-300-40041	Payment in Lieu of Tax - Other	1,622.60	8,263.09	5,924.41	2,000.00	2,000.00
Total		**6,091,398.41**	**6,053,973.97**	**5,665,649.22**	**6,346,500.00**	**6,801,751.00**

REVENUE HISTORY



TAX REVENUE 2007-2017



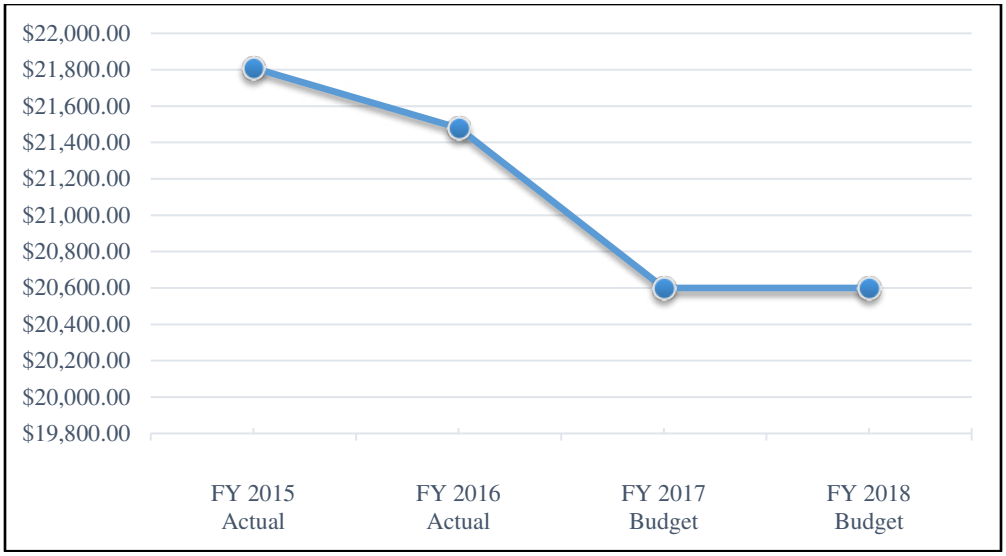
	FY 2007 Actual	*FY 2008 Actual*	*FY 2009 Actual*	*FY 2010 Actual*	*FY 2011 Actual*	*FY 2012 Actual*	*FY 2013 Actual*	*FY 2014 Actual*	*FY 2015 Actual*	*FY 2016 Budget*	*FY 2017 Budget*
Property Taxes	1,622,604	1,696,846	1,936,948	2,033,498	1,618,002	1,669,022	1,609,783	2,127,283	2,175,960	2,228,656	2,533,000
Sales Taxes	2,730,858	2,637,328	2,838,782	2,973,792	3,190,224	3,254,979	3,236,415	3,341,198	3,330,889	3,238,749	3,300,000
Fish Taxes	631,642	905,047	1,068,909	463,279	1,658,375	1,371,290	1,432,356	1,661,223	1,029,301	713,635	400,000

LICENSES & PERMITS **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Licenses & Permits						
101-301-40100	General Business Licenses	20,925.00	20,700.00	1,675.00	20,000.00	20,000.00
101-301-40120	Taxi - For Hire Operators	885.00	780.00	1,020.00	600.00	600.00
Total		**21,810.00**	**21,480.00**	**2,695.00**	**20,600.00**	**20,600.00**

REVENUE HISTORY

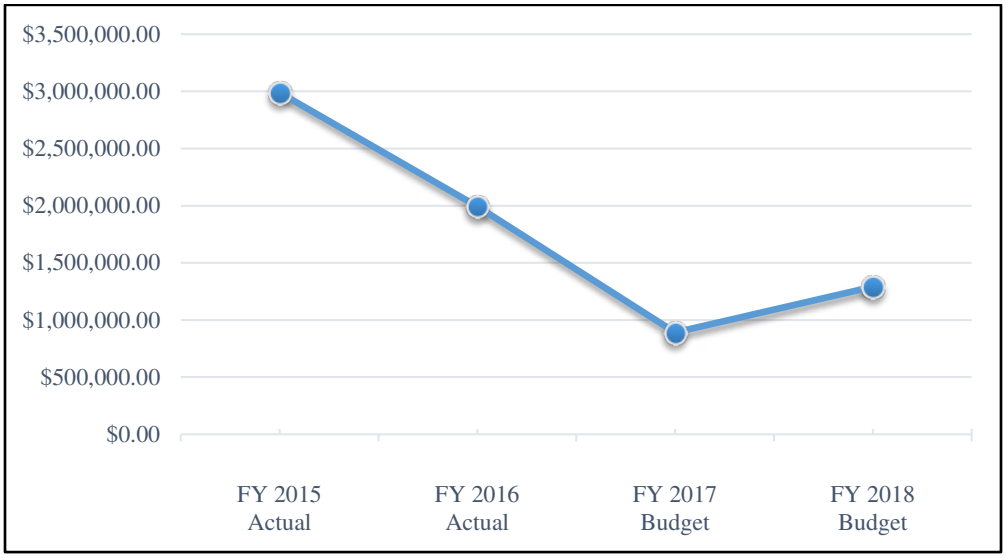


OTHER GOVERNMENTAL **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Other Governmental						
101-302-40205	Raw Fish Tax	1,029,301.09	713,635.31	1,160,157.08	400,000.00	800,000.00
101-302-40210	Liquor Licenses	12,300.00	11,950.00	3,700.00	12,000.00	12,000.00
101-302-40215	Share Revenue - General	195,211.00	130,882.00	0.00	130,853.00	130,853.00
101-302-40220	Forest Receipts - Roads	66,380.98	57,610.03	0.00	0.00	0.00
101-302-40221	Forest Receipts - School	715,074.36	652,554.32	0.00	0.00	0.00
101-302-40225	Utility Cooperative Refunds	228,743.09	227,631.89	0.00	215,000.00	215,000.00
101-302-40230	Shared Fisheries Tax	38,684.27	28,503.60	0.00	20,000.00	20,000.00
101-302-40239	Pension State Relief	675,040.32	144,060.48	0.00	113,342.00	113,342.00
101-302-40240	Library Grant	1,995.86	0.00	0.00	0.00	0.00
101-302-40245	E-Rate Grant (Library)	26,097.60	25,296.00	0.00	0.00	0.00
Total		**2,988,828.57**	**1,992,123.63**	**1,163,857.08**	**891,195.00**	**1,291,195.00**

REVENUE HISTORY

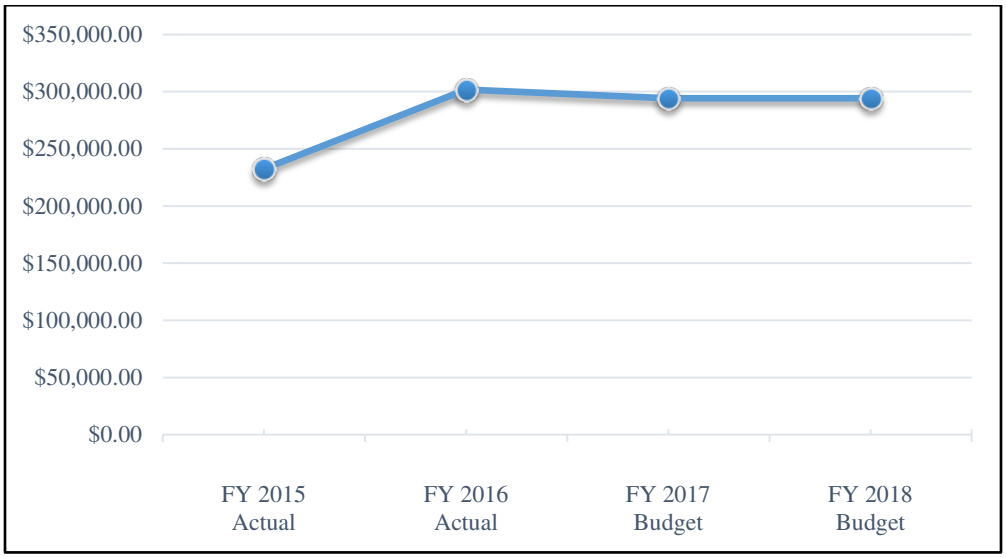


LEASES & RENTS **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Leases & Rents						
101-303-40320	N. Harbor Fill Lease	97,672.60	92,931.24	75,742.33	93,000.00	93,000.00
101-303-40330	S. Harbor Fill Lease	29,893.62	30,696.36	30,823.96	25,000.00	25,000.00
101-303-40350	Other Land Leases	39,879.20	56,339.96	44,236.25	25,000.00	25,000.00
101-303-40360	Other Building Leases	5,317.59	57,594.45	34,856.80	87,000.00	87,000.00
101-303-51110	Lease Rev Pass-Thru Mt Eyak	59,672.00	64,272.00	52,197.93	64,200.00	64,200.00
Total		**232,435.01**	**301,834.01**	**237,857.27**	**294,200.00**	**294,200.00**

REVENUE HISTORY

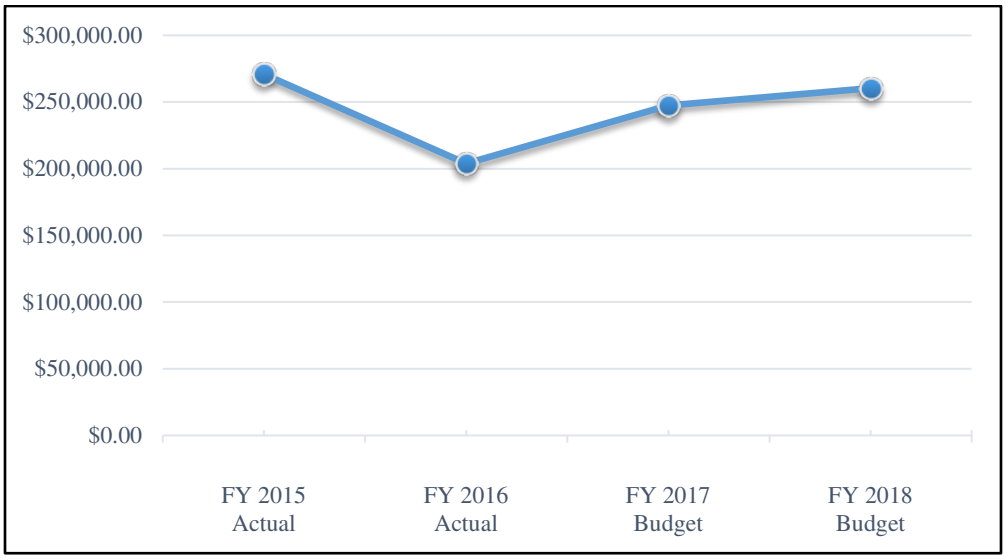


LAW ENFORCEMENT **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Law Enforcement						
101-304-40245	State Contract - Jail	190,654.00	135,303.00	105,788.25	135,303.00	148,236.00
101-304-40250	Surcharge - SOA	1,440.00	975.00	690.00	2,000.00	2,000.00
101-304-40265	State Dispatch Services	4,725.00	4,725.00	1,181.25	4,725.00	4,725.00
101-304-40267	USFS Dispatch Services	0.00	6,750.00	0.00	6,725.00	6,725.00
101-304-40268	CPD NVE MOU 2017	0.00	0.00	10,000.00	0.00	0.00
101-304-40370	Court Fines & Forfeitures	25.00	0.00	0.00	200.00	200.00
101-304-40371	Citations	12,172.40	6,930.00	5,888.00	7,500.00	7,500.00
101-304-40380	ATV Registration Fees	230.00	395.00	375.00	300.00	300.00
101-304-40400	Dog Licenses	760.00	540.00	360.00	600.00	600.00
101-304-40410	Dog Impounds	80.00	105.00	205.00	600.00	600.00
101-304-40420	Dog Citations	0.00	0.00	0.00	400.00	400.00
101-304-40440	Airline Security Service	51,097.41	40,961.06	17,099.10	80,000.00	80,000.00
101-304-40450	Fingerprinting Services	3,287.80	2,950.00	2,909.00	2,500.00	2,500.00
101-304-40545	Impound	4,689.50	4,076.50	1,680.50	5,000.00	5,000.00
101-304-40700	Case File Fees	250.00	146.00	195.00	500.00	500.00
101-304-49730	Bulletproof Vest Grant	1,447.50	0.00	472.50	0.00	0.00
101-304-49740	Miscellaneous Revenue P.D.	13.84	16.09	2,222.04	1,000.00	1,000.00
Total		**270,872.45**	**203,872.65**	**149,065.64**	**247,353.00**	**260,286.00**

REVENUE HISTORY

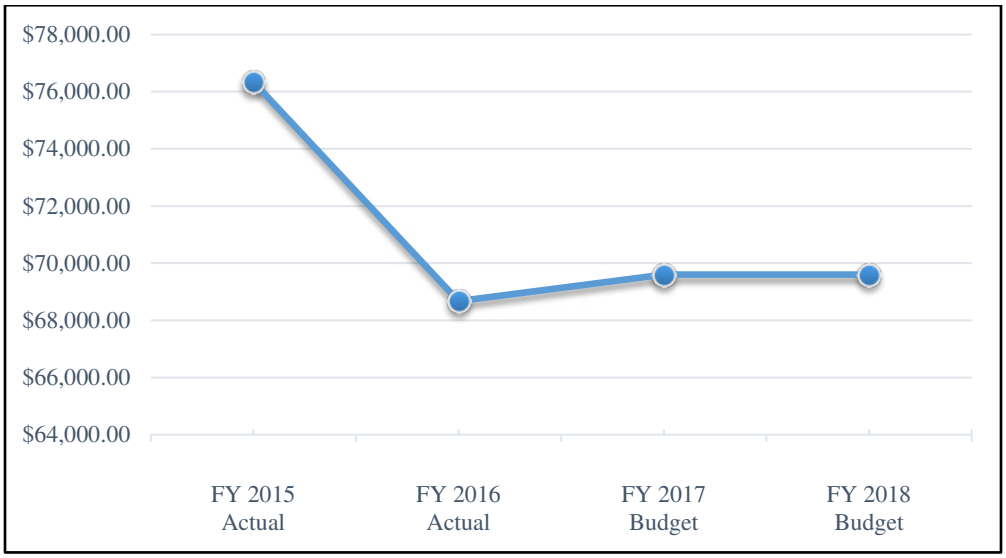


D.M.V. **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
D. M. V.						
101-305-40255	MV, Boat, Snow Trans	31,457.80	27,315.10	76,430.30	30,000.00	30,000.00
101-305-40260	Driver License & ID Fee	8,675.80	9,335.80	15,791.70	10,000.00	10,000.00
101-305-40266	Vehicle Registration Tax	19,414.00-	16,815.70-	3,677.90-	0.00	0.00
101-305-40268	Mtr Vehicle Reg Tax St of AK	54,359.56	48,074.84	22,445.16	29,000.00	29,000.00
101-305-49740	Road Tests & Misc Revenue DMV	1,263.00	763.20	2,628.00	600.00	600.00
Total		**76,342.16**	**68,673.24**	**113,617.26**	**69,600.00**	**69,600.00**

REVENUE HISTORY

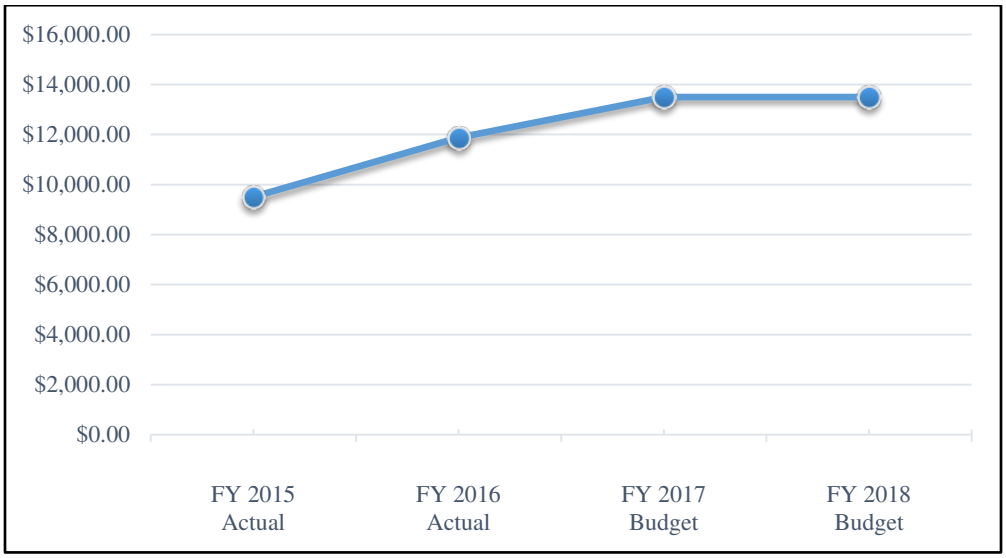


PLANNING DEPARTMENT REVENUE **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Planning Department Revenue						
101-323-40160	Plat Fees	930.75	100.00	0.00	500.00	500.00
101-323-40170	Planning Permit Fees	6,070.00	9,240.60	6,195.00	7,500.00	7,500.00
101-323-48010	Legal Fees Reimbursment	2,207.50	2,465.50	575.00	2,500.00	2,500.00
101-323-48012	Appraisal Fees Reimbursments	0.00	0.00	0.00	3,000.00	3,000.00
101-323-48014	Other Revenue	300.00	70.00	80.00	0.00	0.00
Total		**9,508.25**	**11,876.10**	**6,850.00**	**13,500.00**	**13,500.00**

REVENUE HISTORY

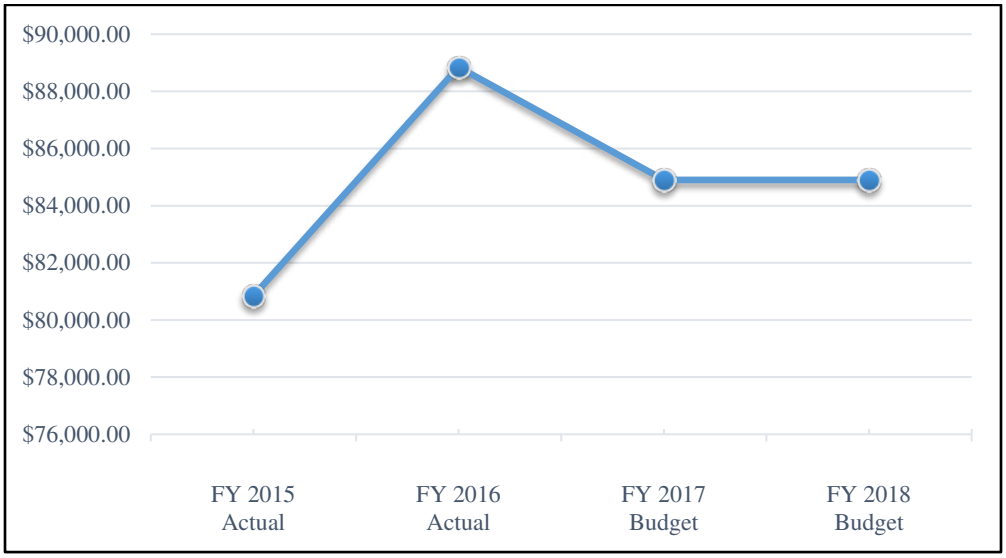


RECREATION DEPT REVENUE **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Recreation Dept Revenue						
101-345-40505	Activity Fees	955.00	2,552.00	2,705.25	500.00	500.00
101-345-40506	Floor Hockey	20.00-	0.00	0.00	0.00	0.00
101-345-40508	Christmas Bazaar	1,545.00	2,320.00	1,955.00	2,000.00	2,000.00
101-345-40515	Summer Camp	220.00	6,030.00	0.00	13,000.00	13,000.00
101-345-40520	Skaters Cabin Rental	2,994.00	3,090.00	3,951.00	3,000.00	3,000.00
101-345-40525	Bidarki Entrance Fees	68,450.50	69,592.73	46,028.62	60,000.00	60,000.00
101-345-40535	Facility Rental	880.00	300.00	150.00	1,000.00	1,000.00
101-345-42100	Fisherman's Memorial park	2,793.00	1,600.40	2,450.00	1,000.00	1,000.00
101-345-43075	ALPAR pass-thru	0.00	0.00	0.00	1,400.00	1,400.00
101-345-49740	Bidarki Misc.	3,025.00	3,362.79	11,886.29	3,000.00	3,000.00
Total		**80,842.50**	**88,847.92**	**69,126.16**	**84,900.00**	**84,900.00**

REVENUE HISTORY

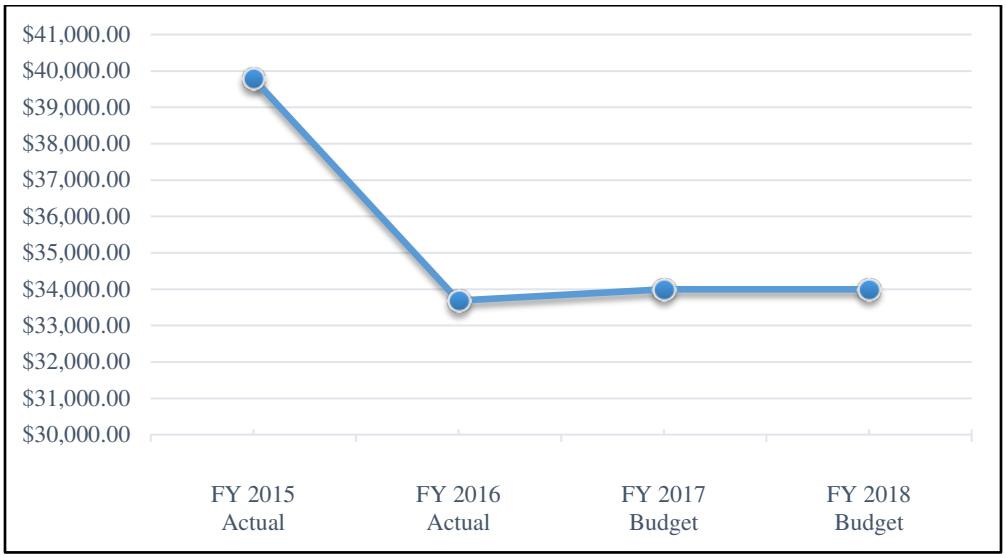


POOL REVENUE **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Pool Revenue						
101-346-40525	Combo Pass Fee	0.00	0.00	0.00	4,000.00	4,000.00
101-346-40600	Pool Entrance Fees	35,766.50	32,236.22	17,190.85	24,000.00	24,000.00
101-346-40620	Program Fees	2,400.00	425.00	1,335.00	3,000.00	3,000.00
101-346-40630	Rental Fees	1,625.00	1,025.00	1,225.00	2,000.00	2,000.00
101-346-49740	Pool Misc.	0.00	0.00	0.00	1,000.00	1,000.00
Total		**39,791.50**	**33,686.22**	**19,750.85**	**34,000.00**	**34,000.00**

REVENUE HISTORY

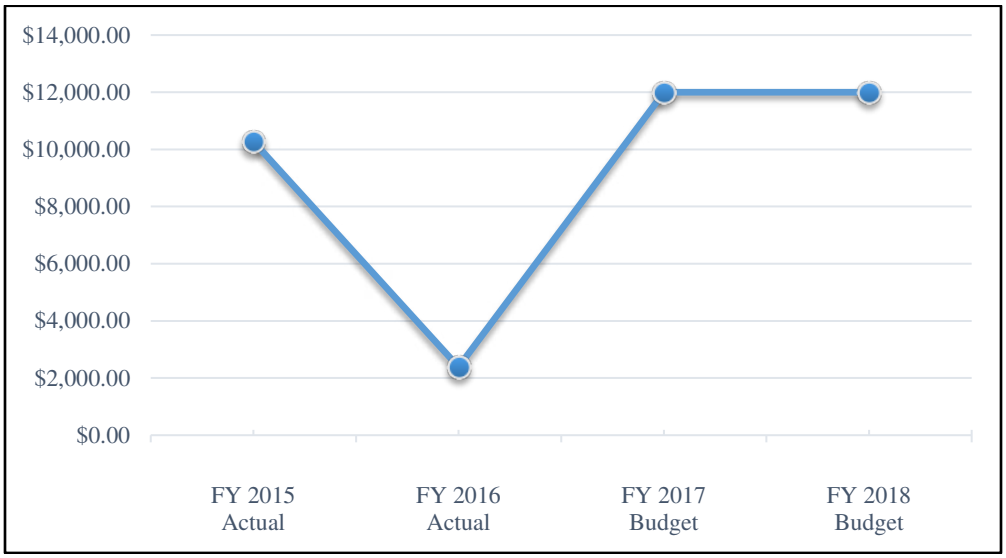


SALE OF PROPERTY **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Sale of Property						
101-347-40700	Sale of Materials	0.00	210.00	2,015.00	500.00	500.00
101-347-40710	Sale of Equipment	8,872.00	1,128.25	2,754.06	10,000.00	10,000.00
101-347-40720	Sale of Cemetary Lots	1,400.00	1,050.00	2,100.00	1,500.00	1,500.00
Total		**10,272.00**	**2,388.25**	**6,869.06**	**12,000.00**	**12,000.00**

REVENUE HISTORY

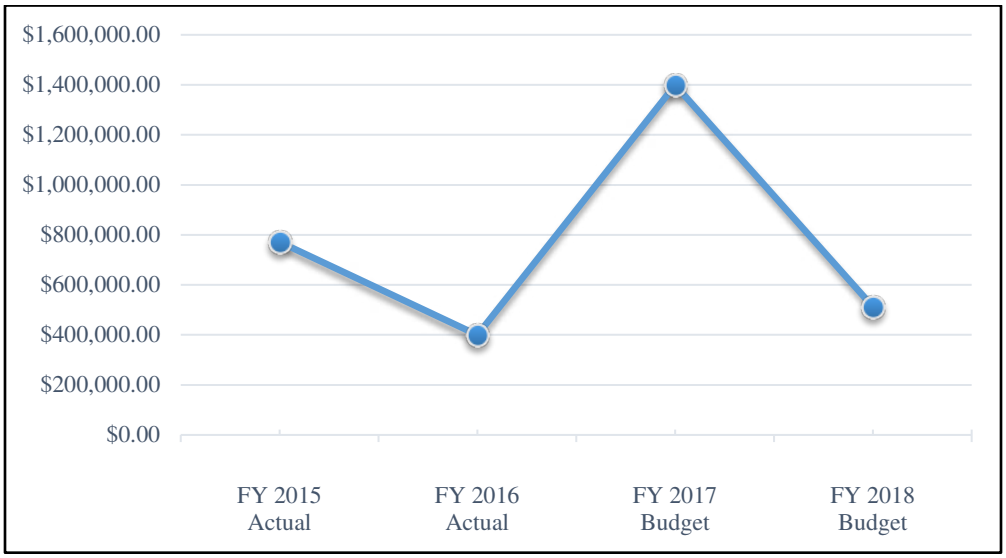


INTERFUND TRANSFERS IN **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Interfund Transfers In						
101-390-41000	Allocated Administrative Costs	492,043.80	492,043.80	410,036.50	492,043.75	512,754.00
101-390-41015	Transfer from Capital Projects	0.00	0.00	31,046.49	31,046.49	0.00
101-390-49998	Transfer from Permanent Fund	280,000.00	0.00	876,000.00	876,000.00	0.00
101-390-49999	due to/from other funds	0.00	92,274.39-	0.00	0.00	0.00
Total		**772,043.80**	**399,769.41**	**1,317,082.99**	**1,399,090.24**	**512,754.00**

REVENUE HISTORY

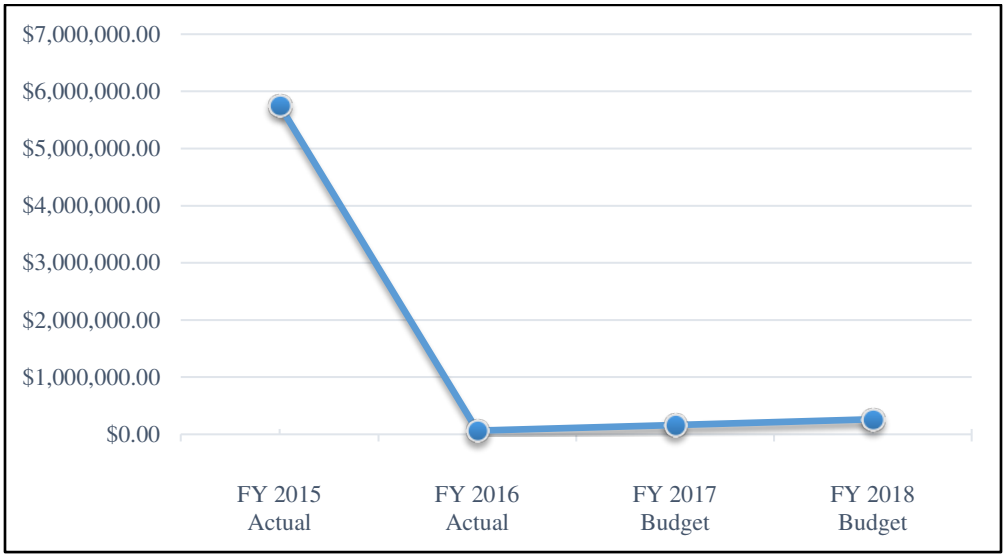


OTHER REVENUE **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Other Revenue						
101-397-40325	Investment Earnings	0.00	0.00	0.00	60,000.00	60,000.00
101-397-43000	Bond Proceeds	4,540,000.00	0.00	0.00	0.00	0.00
101-397-43001	Bond Premiums	501,308.16	0.00	0.00	0.00	0.00
101-397-49740	Misc. Revenue	29,729.29	22,752.77	53,549.82	50,000.00	148,462.00
101-397-49741	Reimbursed Legal Fees Settleme	0.00	375.00	0.00	0.00	0.00
101-397-49745	Insurance Reimbursments	98,900.00	0.00	0.00	0.00	0.00
101-397-49760	Streets-Cut Revenue	2,542.50	5,010.00	450.00	5,000.00	5,000.00
101-397-49770	Cordova Center Revenue	7,221.78	36,542.52	39,810.98	50,000.00	50,000.00
101-397-49775	CCMC CT Scanner Funding	500,000.00	0.00	0.00	0.00	0.00
101-397-49800	Donations	75,000.00	0.00	0.00	0.00	0.00
Total		**5,754,701.73**	**64,680.29**	**93,810.80**	**165,000.00**	**263,462.00**

REVENUE HISTORY

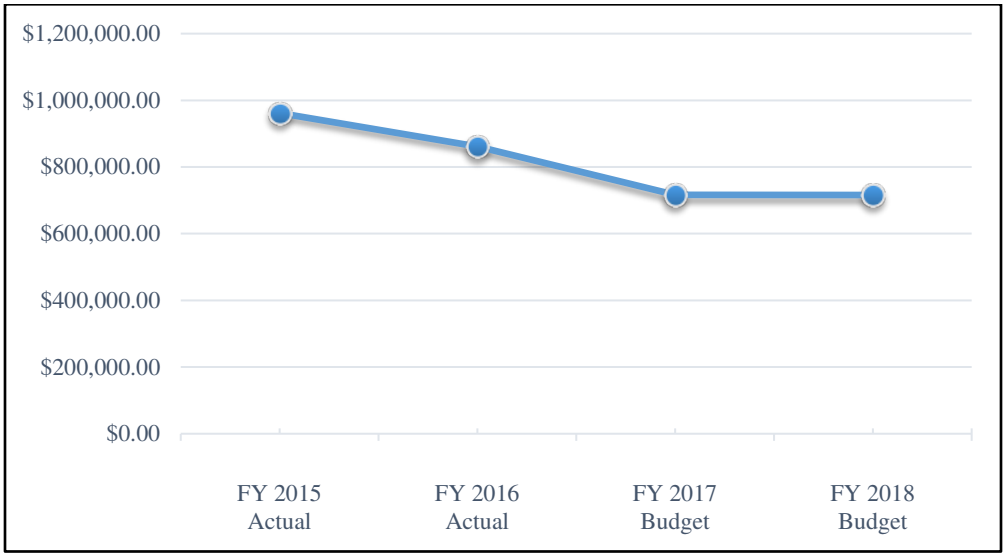


STATE DEBT SERVICE REIMBURSEMENT **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
State Debt Service Reimbursmen						
101-398-40200	State Debt Service Reimb	961,671.00	861,471.00	573,982.00	716,127.00	716,000.00
Total		**961,671.00**	**861,471.00**	**573,982.00**	**716,127.00**	**716,000.00**

REVENUE HISTORY



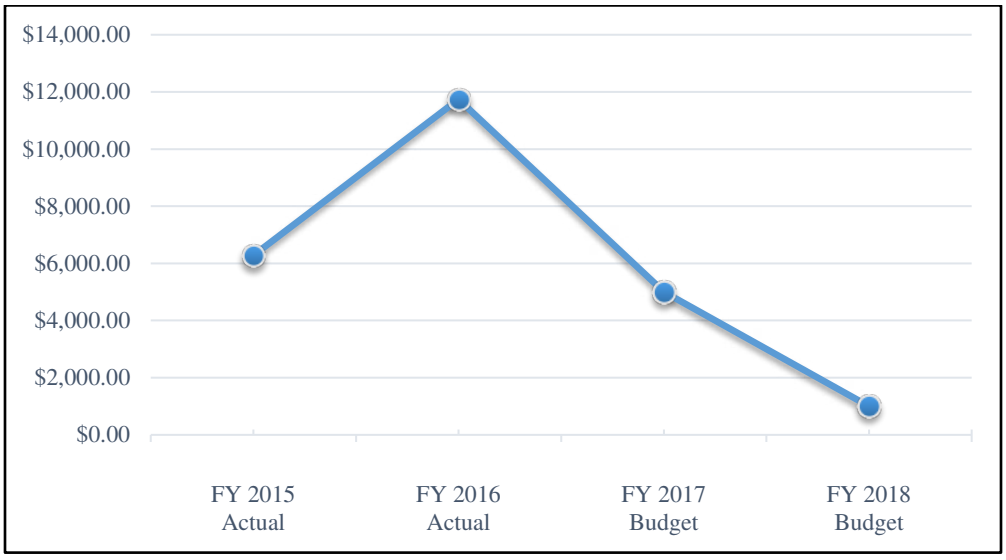
GENERAL FUND EXPENSE DETAIL

CITY COUNCIL **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
City Council						
101-401-51020	Operating Supplies	1,050.08	1,448.99	661.99	500.00	0.00
101-401-52000	Communications	652.37	511.13	567.62	500.00	0.00
101-401-52090	Council Contingency	1,928.13	3,356.02	247.98	1,000.00	1,000.00
101-401-52130	Travel - Airfare/Ferry	647.20	726.00	0.00	0.00	0.00
101-401-52140	Travel - Lodging	0.00	1,287.00	0.00	0.00	0.00
101-401-52150	Travel - Per Diem	0.00	400.00	0.00	0.00	0.00
101-401-52160	Professional Development	0.00	1,200.00	0.00	0.00	0.00
101-401-52170	Dues & Subscriptions	2,000.00	2,811.00	2,924.00	3,000.00	0.00
Total		**6,277.78**	**11,740.14**	**4,401.59**	**5,000.00**	**1,000.00**

EXPENDITURE HISTORY



CITY CLERK **FUND: GENERAL**

PROGRAM DESCRIPTION

The Office of the City Clerk, in accordance with the City Charter and Code serves as the clerical officer of the Mayor and City Council. The City Clerk, with assistance from the Deputy Clerk serves as the ex-officio tax assessor. The office administers municipal elections and maintains City records and archives. The City Clerk is the custodian of the City seal and attests to documents as required by municipal code and state law. The Clerk's office also administers oaths of office and ensures licensing and registration of City vehicles and equipment.

The office of the City Clerk is often the first contact for the public seeking communication with the elected body and thus acts as a liaison for the people to the City Council. In preparing accurate minutes and accounts of all open City meetings, the Clerk maintains the history of the City for future generations of Cordovans including citizens, elected officials and City employees.

PROGRAM GOALS AND OBJECTIVES

- Provide professional service to the public – assist them in understanding local government and respond in the most respectful manner to whatever their request might be
- Maintain the most accurate records of the actions of the City Council and properly archive and catalogue permanently the minutes, resolutions, ordinances
- Prepare well-organized, thorough council agendas and packets – easily understandable to the City Council and the public in order to promote the effective engagement required to make the best decisions for the community of Cordova
- Oversee the maintenance of City property records in order to ensure the most equitable assessing and taxation for the benefit of the public and the City revenue stream
- Fairly and impartially conduct municipal elections and promote this utmost of democratic rights of our citizens
- Work cooperatively with the City Manager, the Department Heads, the Mayor and City Council and all employees of the City of Cordova toward the best interest of all citizens

BUDGET COMMENTARY

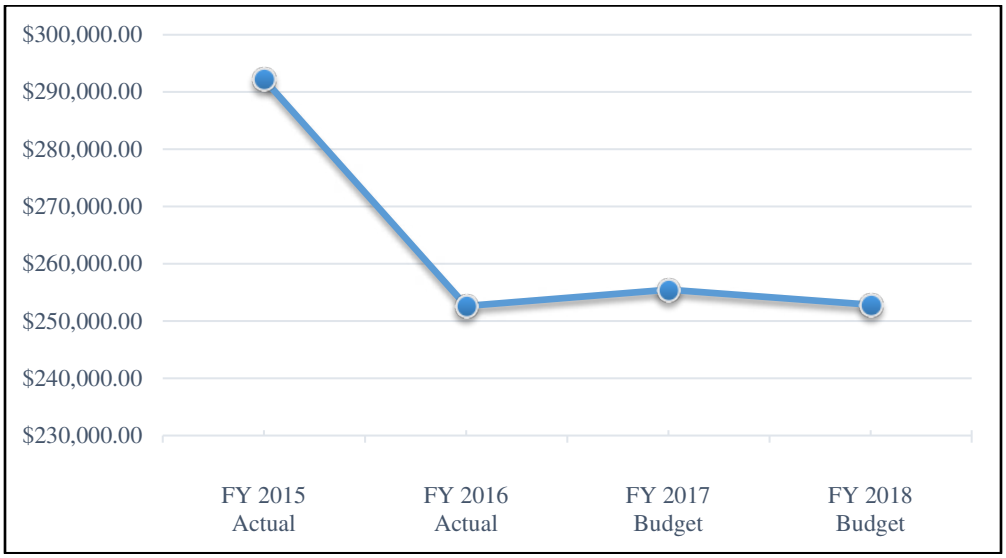
The 2017 budget was as bare bones as I have ever seen in my 15 years with the City of Cordova. The operating line items within the Clerk's office were pared down to unrealistic levels and have therefore been overspent or will be overspent by year-end. The 2018 Clerk's budget has been returned to levels consistent with the recent past years, especially in such line items as Professional Services (codification of ordinances), operating supplies and election expense. Current staff is well-trained but no budgeting toward continuing education and the accompanying travel is not realistic especially if there comes a time when there is turnover to less trained employees in this department.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
City Clerk						
101-402-50000	Salaries and Wages	127,018.99	136,164.23	115,674.54	137,089.00	136,089.00
101-402-50020	Temp Employees	513.00	261.00	0.00	0.00	0.00
101-402-50100	FICA	9,730.80	9,428.92	8,849.17	10,487.00	10,411.00
101-402-50110	PERS	27,571.75	30,414.13	25,448.26	29,940.00	29,940.00
101-402-50120	Health Ins.	64,573.46	39,453.76	41,376.86	48,054.00	48,054.00
101-402-50130	Compensation Ins.	589.91	629.38	474.47	548.00	558.00

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
101-402-50140	ESC	779.11	837.11	755.48	780.00	796.00
101-402-50150	PERS Relief	33,923.98	7,155.36	0.00	5,634.00	4,096.00
101-402-51020	Operating Supplies	2,058.99	2,580.23	751.74	500.00	500.00
101-402-52000	Communications	2,454.50	2,770.32	2,028.52	1,000.00	1,000.00
101-402-52160	Professional Development	0.00	95.90	0.00	0.00	0.00
101-402-52170	Dues & Subscriptions	300.00	350.00	260.00	425.00	425.00
101-402-52180	Professional Services	2,487.00	3,332.00	3,090.00	1,500.00	1,500.00
101-402-52230	Assessor Fees	17,500.00	17,200.00	20,800.00	18,000.00	18,000.00
101-402-52240	Election Expense	2,747.60	1,956.82	5,014.57	1,500.00	1,500.00
Total		**292,249.09**	**252,629.16**	**224,523.61**	**255,457.00**	**252,869.00**

EXPENDITURE HISTORY

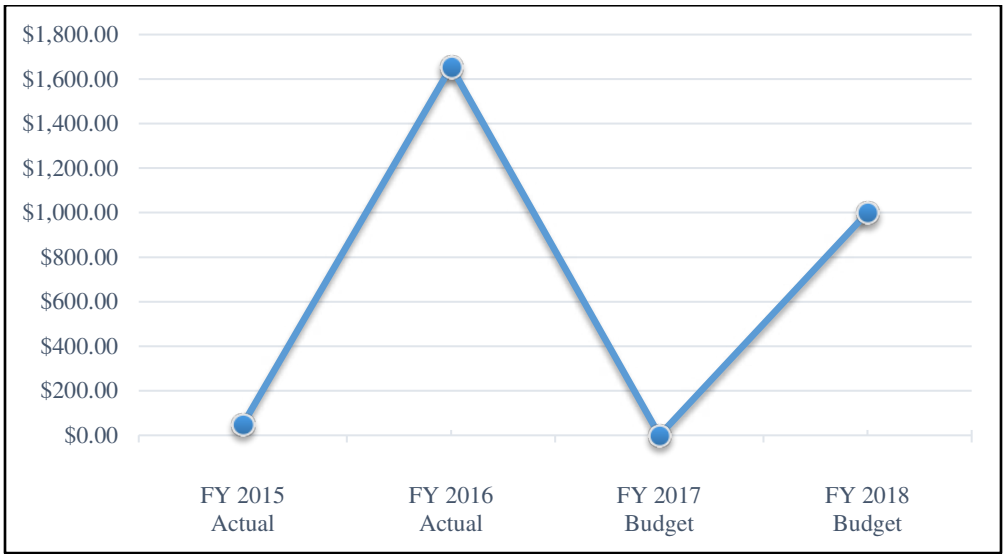


CITY MAYOR **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
City Mayor						
101-403-51020	Operating Supplies	0.00	60.00	0.00	0.00	0.00
101-403-52130	Travel - Airfare/Ferry	0.00	845.67	0.00	0.00	1,000.00
101-403-52150	Travel - Per Diem	0.00	300.00	0.00	0.00	0.00
101-403-52160	Professional Development	0.00	400.00	0.00	0.00	0.00
101-403-52170	Dues & Subscriptions	50.00	50.00	0.00	0.00	0.00
Total		**50.00**	**1,655.67**	**0.00**	**0.00**	**1,000.00**

EXPENDITURE HISTORY



CITY MANAGER **FUND: GENERAL**

PROGRAM DESCRIPTION

The Office of the City Manager is charged with providing City services in a professional, innovative and cost-effective manner, with emphasis on friendly, timely and courteous service to all. The City Manager's office strives to achieve the goals and objectives of the Cordova City Council, allocating resources, encouraging development and enhancing the quality of life for the community and those who live and work in the community. As defined by the Cordova City Council, Economic Sustainability is the core value the City Manager's office works toward.

PROGRAM GOALS AND OBJECTIVES

- Work toward Economic Sustainability, supporting economic revitalization, development, diversifying income streams and reducing costs.
- Increase staff effectiveness, recognizing limitations on our resources and recruiting difficulties.
- Improve Service Delivery by continuously evaluating and monitoring systems.
- Assemble and keep a well-trained work force, encouraging and rewarding professional development, training and certifications.
- Implement the plans and goals of the City Council, allocating resources to City Council priorities.
- Annually update the Cordova Strategic Plan, goals and objectives.

BUDGET COMMENTARY

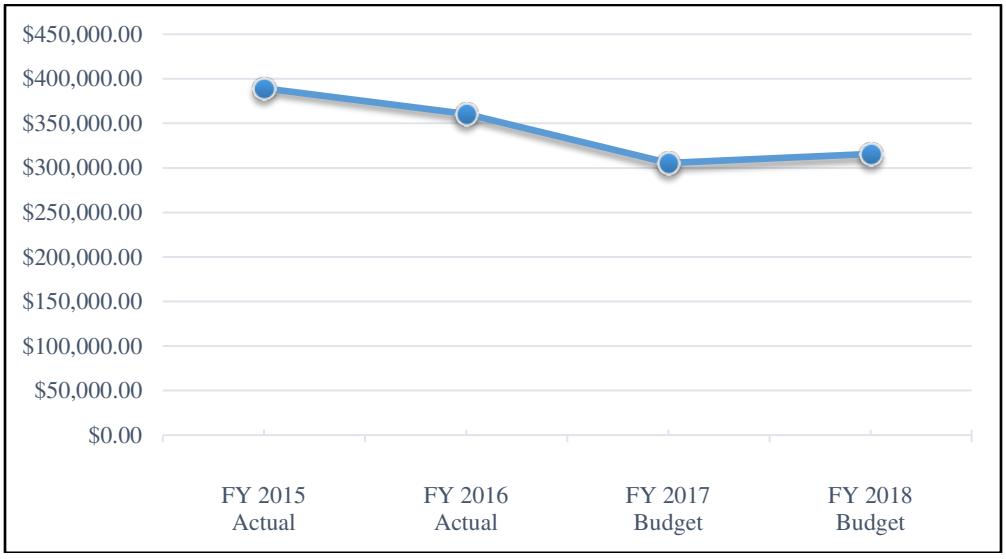
The 2018 budget for the City Manager is primarily a Status quo" budget from 2017. The goal of the 2018 budget is to maintain the ability of the City Manager and staff to perform the essential functions of City administrative services, human resources functions, risk management functions and medical insurance monitoring and evaluation. Recruitment is an ongoing and persistent issue, particularly with respect to law enforcement and new and innovative recruiting efforts will be a priority.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
City Manager						
101-421-50000	Salaries and Wages	206,030.23	235,302.48	178,797.67	188,307.00	188,307.00
101-421-50100	FICA	14,749.64	17,625.27	13,726.12	14,405.00	14,405.00
101-421-50110	PERS	39,778.13	41,124.19	25,882.69	41,428.00	41,428.00
101-421-50120	Health Ins.	31,233.47	28,787.91	43,726.76	48,054.00	48,054.00
101-421-50130	Compensation Ins.	1,413.02	1,478.53	736.04	764.00	772.00
101-421-50140	ESC	881.13	1,225.30	716.50	774.00	796.00
101-421-50150	PERS Relief	54,605.23	10,598.62	0.00	7,796.00	5,668.00
101-421-51020	Operating Supplies	1,985.67	1,354.30	785.61	2,000.00	2,000.00
101-421-52000	Communications	2,356.78	2,419.04	2,593.79	2,000.00	2,000.00
101-421-52080	Manager's Contingency	5,138.40	2,664.15	0.00	0.00	5,000.00
101-421-52110	Employee Merit Program	11,745.00	250.00	0.00	0.00	0.00
101-421-52120	Travel - Car Rental	257.75	108.96	0.00	0.00	0.00
101-421-52130	Travel - Airfare/Ferry	1,242.40	1,454.11	0.00	0.00	0.00

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
101-421-52140	Travel - Lodging	612.28	110.88	0.00	0.00	0.00
101-421-52150	Travel - Per Diem	967.88	395.00	0.00	0.00	0.00
101-421-52160	Professional Development	0.00	1,439.00	0.00	0.00	6,000.00
101-421-52170	Dues & Subscriptions	509.00	909.00	985.65	0.00	1,100.00
101-421-52350	Recruitment and Moving	0.00	4,250.00	4,750.00	0.00	0.00
101-421-55000	Other Equipment	0.00	12.52	0.00	0.00	0.00
101-421-55050	Contractual Services	15,868.40	9,127.09	0.00	0.00	0.00
Total		**389,374.41**	**360,636.35**	**272,700.83**	**305,528.00**	**315,530.00**

EXPENDITURE HISTORY



FINANCE **FUND: GENERAL**

PROGRAM DESCRIPTION

The Finance Department is responsible for all accounting and finances of the City of Cordova. The Department receipts all funds the City takes from various sources such as the harbor, City utilities, property tax, sales tax, State and Federal receipts, pool and Bidarki. The Department generates approximately 800 billings for utilities monthly and services the processing of approximately 500 business licenses which includes the collection and receipting sales tax quarterly. In addition, we act as the central reception area to the City, perform payroll and A/P functions, budget preparation, procurement and report filings to government departments.

PROGRAM GOALS AND OBJECTIVES

The following are the objectives for the Finance Department:

- Assist management in the preparation of annual budget
- Produce and distribute to department heads a financial report covering their area of responsibility
- Always looking to improving internal operational efficiencies and streamlining efforts for the public
- Coordinate the completion of annual audit
- Provide financial reporting to Council on a regular basis

BUDGET COMMENTARY

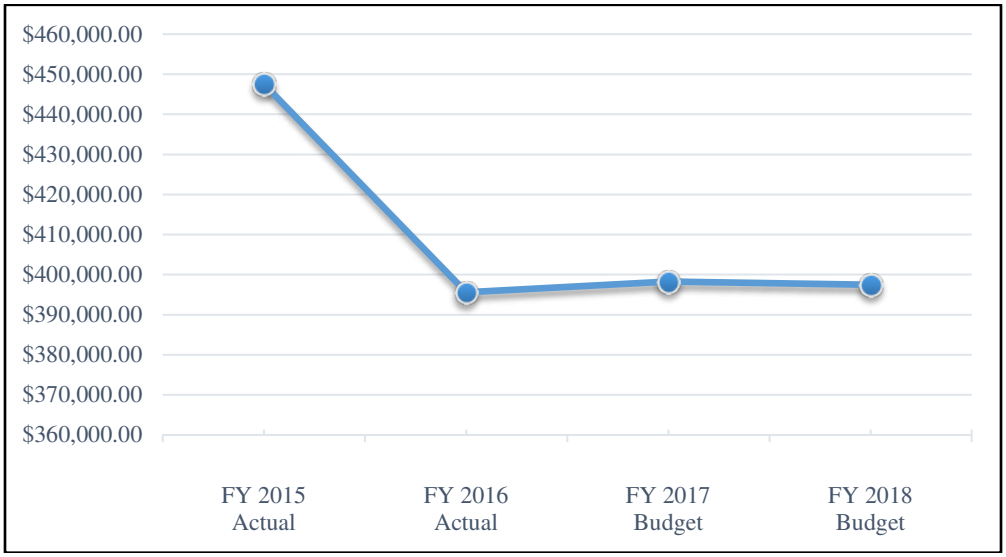
The Department is staffed by 4 FTE led by a Finance Director, who over sees a staff of three other FTE, and who reports to the City Manager. Personnel Costs take up 98% of the Department's budget while the remainder of the budget is operating supplies, 2%. One FTE's role is the utility clerk, another is part reception clerk A/R clerk and is responsible for business license issuance and business tax collection and the third FTE acts as assistant to the Finance Director and performs payroll and A/P functions.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Finance						
101-422-50000	Salaries and Wages	229,519.61	254,763.83	210,429.84	249,076.00	250,532.00
101-422-50010	Overtime	425.34	0.00	0.00	0.00	0.00
101-422-50020	Temp Employees	594.08	0.00	0.00	0.00	0.00
101-422-50100	FICA	17,170.94	17,039.53	15,617.63	19,054.00	19,166.00
101-422-50110	PERS	43,766.47	49,685.46	41,264.93	54,797.00	55,117.00
101-422-50120	Health Ins.	86,297.93	53,509.16	55,810.27	59,008.00	59,008.00
101-422-50130	Compensation Ins.	1,076.05	1,175.77	863.20	996.00	1,027.00
101-422-50140	ESC	1,409.46	1,637.96	1,396.49	1,548.00	1,592.00
101-422-50150	PERS Relief	61,562.73	13,238.43	0.00	10,312.00	7,541.00
101-422-51020	Operating Supplies	2,609.64	2,359.24	756.70	2,000.00	2,000.00
101-422-52000	Communications	1,336.52	1,403.94	1,415.99	1,500.00	1,500.00
101-422-52130	Travel - Airfare/Ferry	0.00	731.40	0.00	0.00	0.00
101-422-52140	Travel - Lodging	587.20	0.00	0.00	0.00	0.00
101-422-52160	Professional Development	1,199.00	50.00	0.00	0.00	0.00

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Total		**447,554.97**	**395,594.72**	**327,555.05**	**398,291.00**	**397,483.00**

EXPENDITURE HISTORY



PLANNING **FUND: GENERAL**

PROGRAM DESCRIPTION

The Planning Department consists of the City Planner/Deputy Public Works Director and the Assistant Planner. Our staff assists the public, Planning Commission, City Council, and other city departments by providing information, guidance, and direction on land use issues and regulations.

The Planning Department facilitates monthly Planning Commission meetings and brings the commission's matters and other business to City Council as necessary. The Planning Department aids the public by providing information concerning zoning requirements, building requirements, and subdivision developments. The department oversees land use in the city and is responsible for the disposal of property. The department also provides support for the Public Works Department and applies for multiple grants and loans to benefit the city's infrastructure.

PROGRAM GOALS AND OBJECTIVES

The Planning Department strives to meet these goals:

Goal: Provide excellent customer service.
- Objectives:
  - Address problems and requests, and assist with land use paperwork and process timely and efficiently.
  - Listen and communicate clearly with public and staff.

Goal: Ensure accurate and efficient work flow.
- Objectives:
  - Provide accurate reports, memos, and information to public, boards, and staff
  - Move requests through the Planning Commission and City Council as efficiently as possible

Goal: Uphold and disseminate city codes and processes.
- Objectives:
  - Communicate code requirements to the public
  - Follow city policies and process

BUDGET COMMENTARY

Boards and Commissions
Staff produce monthly Planning Commission packets, document meeting with minutes, and provide additional information to commissioners as requested. The department also provides bi-monthly memos to city council which include recommendations and resolutions from the Planning Commission and other issues. Staff participate in commission meetings, providing information and direction on planning issues.

Permit Administration
Staff provide guidance, resources, maps, information and offer assistance to the public through all land use permit processes.

Public Support
Staff maintain and update the department's portion of the city's web page, which provides printable forms, Planning Commission packets and minutes, and land use information. Staff also maintain GIS parcel and tax data map layers and provide information to the public as requested.

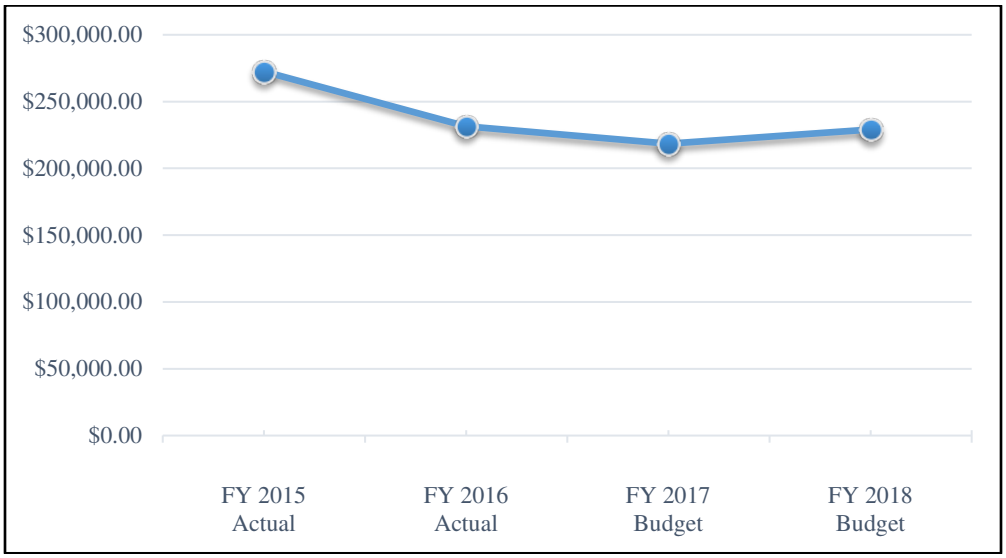
Land Disposal
The Planning Department and Planning Commission develop annual land disposal maps delineating city property available for lease or sale. All steps in the land disposal process are administrated by the department. Leases, performance deeds of trust, and land use permits are tracked and rates are increased by staff.

Public Works Support
Planning staff provide technical and organizational support to the Public Works Department, including coordination for large CIP projects, contract negotiations, State and Federal permitting assistance, and grant and loan application coordination and tracking.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Planning Department Expense						
101-423-50000	Salaries and Wages	127,894.28	139,443.24	114,607.99	133,182.00	136,344.00
101-423-50010	Overtime	1,992.62	2,132.55	469.81	0.00	3,000.00
101-423-50020	Temp Employees	1,039.50	0.00	0.00	0.00	0.00
101-423-50100	FICA	9,987.77	9,688.92	8,664.92	10,168.00	10,469.00
101-423-50110	PERS	25,789.74	28,174.22	22,977.73	29,300.00	30,106.00
101-423-50120	Health Ins.	45,133.59	27,419.21	28,703.06	30,624.00	30,624.00
101-423-50130	Compensation Ins.	612.41	650.44	469.66	533.00	561.00
101-423-50140	ESC	784.42	840.22	749.81	774.00	796.00
101-423-50150	PERS Relief	35,367.49	7,380.14	0.00	5,503.00	4,119.00
101-423-51020	Operating Supplies	2,197.69	2,363.07	251.39	250.00	250.00
101-423-52000	Communications	1,893.22	2,179.51	2,149.17	2,100.00	2,100.00
101-423-52120	Travel - Car Rental	446.80	228.61	0.00	0.00	800.00
101-423-52130	Travel - Airfare/Ferry	1,288.80	1,166.60	0.00	0.00	1,500.00
101-423-52140	Travel - Lodging	1,099.20	1,895.00	0.00	0.00	1,500.00
101-423-52150	Travel - Per Diem	475.00	600.00	0.00	0.00	800.00
101-423-52160	Professional Development	1,409.90	1,743.85	0.00	0.00	0.00
101-423-52170	Dues & Subscriptions	874.74	515.00	270.00	600.00	600.00
101-423-52180	Legal Fees	5,369.80	116.00	0.00	1,000.00	1,000.00
101-423-52182	Appraisal/Survey Fees	6,790.00	2,325.00	0.00	2,500.00	2,500.00
101-423-52184	Other Professional Fees	822.64	2,014.10	619.70	1,450.00	1,450.00
101-423-52270	Legal Printing	1,268.00	490.50	95.23	500.00	500.00
Total		**272,537.61**	**231,366.18**	**180,028.47**	**218,484.00**	**229,019.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

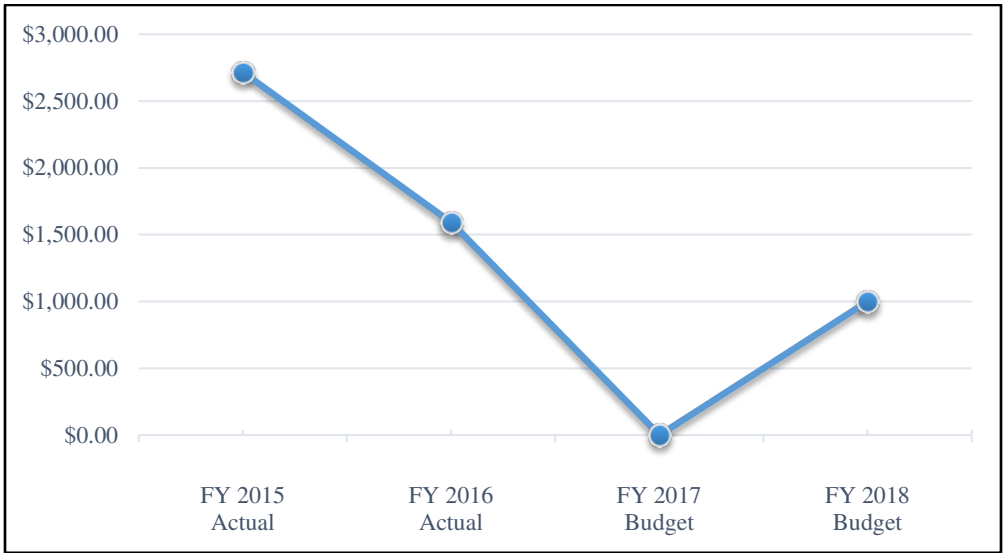
101-423-51020	**Operating Supplies**	Ink/paper for the plotter, meeting supplies, etc.
101-423-52170	**Dues & Subscriptions**	AK Planning Association for two
101-423-52180	**Legal Fees**	Misc. legal fees, land disposal fees to be reimbursed
101-423-52182	**Appraisal/Survey Fees**	Misc. surveys, drawings, related work
101-423-52184	**Other Professional Fees**	GIS fees, other software fees, engineer services, other services
101-423-52270	**Legal Printing**	Land disposal and other required advertising

PLANNING COMMISSION **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Planning Commission						
101-424-51020	Operating Supplies	953.15	795.73	0.00	0.00	0.00
101-424-52120	Travel - Car Rental	44.99	0.00	0.00	0.00	0.00
101-424-52130	Travel - Airfare/Ferry	621.90	278.87	0.00	0.00	0.00
101-424-52140	Travel - Lodging	230.00	129.95	0.00	0.00	0.00
101-424-52150	Travel - Per Diem	200.00	75.00	0.00	0.00	0.00
101-424-52160	Professional Development	665.87	312.50	0.00	0.00	1,000.00
Total		**2,715.91**	**1,592.05**	**0.00**	**0.00**	**1,000.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

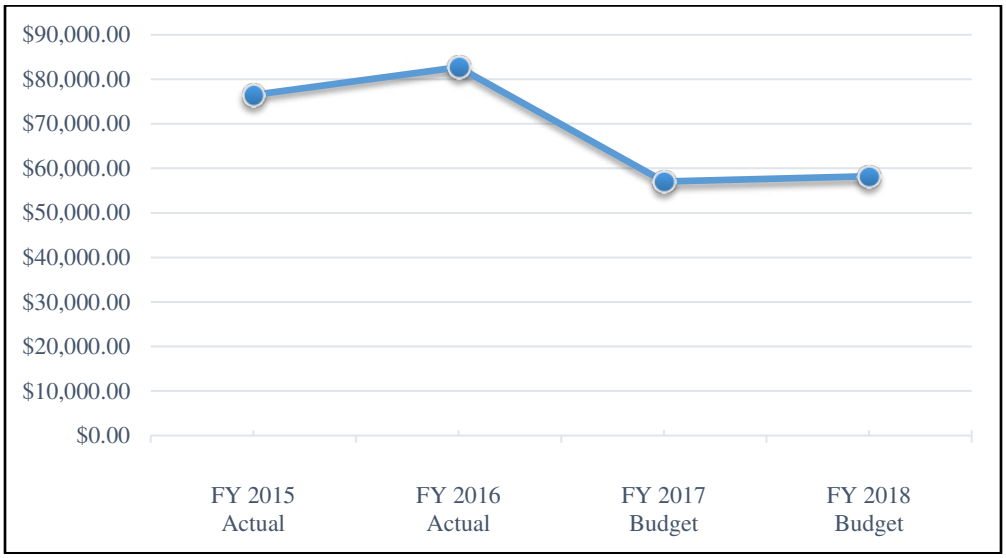
101-424-52160 **Professional Development** Reports, nameplates and materials for commission

DEPARTMENT OF MOTOR VEHICLES **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Department of Motor Vehicles						
101-440-50000	Salaries and Wages	33,162.38	32,154.24	21,022.38	32,533.00	32,779.00
101-440-50010	Overtime	3,346.31	5,629.38	4,595.98	0.00	2,000.00
101-440-50030	On Call Time	0.00	74.00	0.00	0.00	0.00
101-440-50100	FICA	2,776.45	2,588.09	1,870.28	2,489.00	2,508.00
101-440-50110	PERS	6,217.85	6,787.08	4,112.25	7,157.00	7,211.00
101-440-50120	Health Ins.	12,081.86	8,119.66	5,027.07	6,385.00	5,569.00
101-440-50130	Compensation Ins.	392.54	383.93	91.19	425.00	434.00
101-440-50140	ESC	245.12	269.78	190.09	232.00	239.00
101-440-50150	PERS Relief	0.00	14,378.57	0.00	1,347.00	987.00
101-440-51010	Uniforms/Safety Equip/Supplies	355.93	66.41	97.28	90.00	90.00
101-440-51020	Operating Supp/Postage/Freight	501.40	250.92	552.18	450.00	450.00
101-440-51030	Janitorial Supplies	85.68	30.11	0.00	0.00	0.00
101-440-52000	Communications	3,561.18	2,784.74	1,758.74	2,000.00	2,000.00
101-440-52070	Leases and Rentals	10,079.88	6,402.27	0.00	0.00	0.00
101-440-52120	Travel - Car Rental	272.70	202.48	192.48	300.00	300.00
101-440-52130	Travel - Airfare/Ferry	246.00	598.20	732.00	1,000.00	1,000.00
101-440-52140	Travel - Lodging	1,738.00	594.00	784.93	1,500.00	1,500.00
101-440-52150	Travel - Per Diem	600.00	300.00	1,025.00	450.00	450.00
101-440-52160	Professional Development	0.00	49.75	0.00	0.00	0.00
101-440-52170	Dues & Subscriptions	0.00	35.00	192.90	150.00	150.00
101-440-52270	Legal Printing/Advertising	143.40	20.00	0.00	40.00	40.00
101-440-55010	Equipment, Furnishings & Tools	665.55	988.31	500.00	500.00	500.00
Total		**76,472.23**	**82,706.92**	**42,744.75**	**57,048.00**	**58,207.00**

EXPENDITURE HISTORY



LAW ENFORCEMENT **FUND: GENERAL**

PROGRAM DESCRIPTION

The Cordova Police Department consists of a Police Chief, five officers, one dispatch supervisor and four dispatchers who are hired as needed by the Chief. CPD is committed to the protection of life and property of all citizens of Cordova, Alaska. CPD dispatches for local fire, medical and law enforcement and has MOU's with the Alaska Wildlife Troopers and USFS Fish and Game LEO and works closely with dispatching for their law enforcement teams. CPD currently has two open police officer positions. CPD also has one administrative assistant and once dispatch position which are unfunded.

BUDGET COMMENTARY

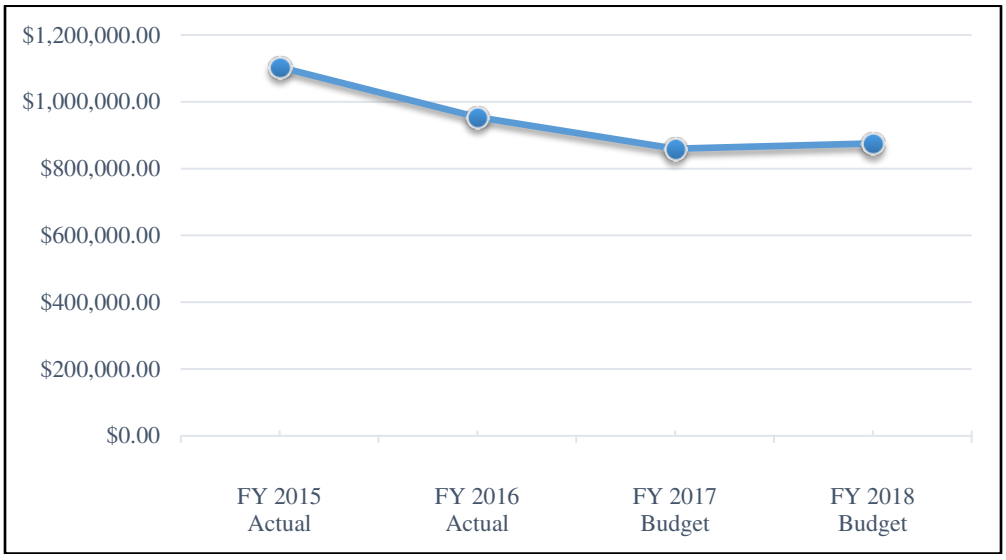
This Depts. workload has been slowly increasing due to the amount of Local, State and Federal Mandated Regulations that we need to enforce or adhere too. This Dept. only has 11 members out of 13 positions responsible for this work load. The Dept. Budget other than some compensation for the 11-paid staff has decreased.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Law Enforcement						
101-441-50000	Salaries and Wages	450,047.81	459,355.31	376,503.96	455,932.00	460,314.00
101-441-50010	Overtime	49,848.36	66,951.33	42,070.48	8,200.00	10,000.00
101-441-50030	On Call Time	4,580.00	7,810.00	7,120.00	2,800.00	3,000.00
101-441-50040	Shift Differential	0.00	0.00	0.00	12,000.00	12,000.00
101-441-50100	FICA	36,749.58	34,974.62	31,741.03	34,879.00	35,214.00
101-441-50110	PERS	82,584.06	95,669.60	69,905.79	100,305.00	101,269.00
101-441-50120	Health Ins.	188,834.28	121,538.33	104,169.71	115,153.00	128,551.00
101-441-50130	Compensation Ins.	10,444.88	10,918.29	6,377.41	10,711.00	11,024.00
101-441-50140	ESC	3,335.71	3,539.19	2,957.59	3,173.00	3,264.00
101-441-50150	PERS Relief	170,286.07	21,791.30	0.00	18,876.00	13,855.00
101-441-51010	Uniforms/Safety Equip/Supplies	5,347.30	4,802.54	2,927.63	4,500.00	4,500.00
101-441-51020	Operating Supp/Postage/Freight	6,471.05	10,353.07	3,521.73	6,300.00	6,300.00
101-441-52000	Communications	22,697.15	49,987.08	13,411.36	20,000.00	20,000.00
101-441-52120	Travel - Car Rental	564.96	674.41	247.65	500.00	500.00
101-441-52130	Travel - Airfare/Ferry	2,079.80	3,303.08	3,909.11	5,000.00	5,000.00
101-441-52140	Travel - Lodging	3,872.44	2,107.96	1,541.09	4,500.00	4,500.00
101-441-52150	Travel - Per Diem	1,375.00	2,050.00	1,950.00	3,000.00	3,000.00
101-441-52160	Professional Development	1,606.95	1,615.95	55.00	1,500.00	1,500.00
101-441-52165	Training Equipment & Supplies	5,996.14	3,075.00	0.00	1,500.00	1,500.00
101-441-52170	Dues & Subscriptions	1,418.24	2,799.09	7,587.86	10,510.00	10,000.00
101-441-52180	Professional Services/Towing	763.48	221.50	318.00	450.00	450.00
101-441-52270	Legal Printing/Advertising	1,345.06	935.40	2,210.00	450.00	450.00
101-441-52310	Public Relations	439.42	500.00	0.00	0.00	0.00
101-441-52320	Drug Interdiction	0.00	0.00	0.00	1,000.00	1,000.00

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
101-441-52350	Recruitment and Moving	1,158.00	0.00	0.00	0.00	0.00
101-441-54000	Fuel & Lube	19,817.35	16,407.94	11,017.14	15,000.00	15,000.00
101-441-54010	Vehicle Parts & Repairs	10,889.36	6,833.55	1,333.99	10,500.00	10,500.00
101-441-54020	Repair Maintenanc Other Equip	5,493.15	10,997.21	2,635.73	4,500.00	4,500.00
101-441-55000	Other Equipment & Rentals	5,883.37	5,275.15	2,761.36	3,600.00	3,600.00
101-441-55010	Equipment, Furnishings & Tools	1,578.00	2,355.02	1,040.69	1,800.00	1,800.00
101-441-55020	Ammunition	6,313.77	5,955.32	0.00	3,000.00	3,000.00
101-441-55035	State Surcharge Citation remit	1,980.00	990.00	0.00	0.00	0.00
Total		**1,103,800.74**	**953,787.24**	**697,314.31**	**859,639.00**	**875,591.00**

EXPENDITURE HISTORY

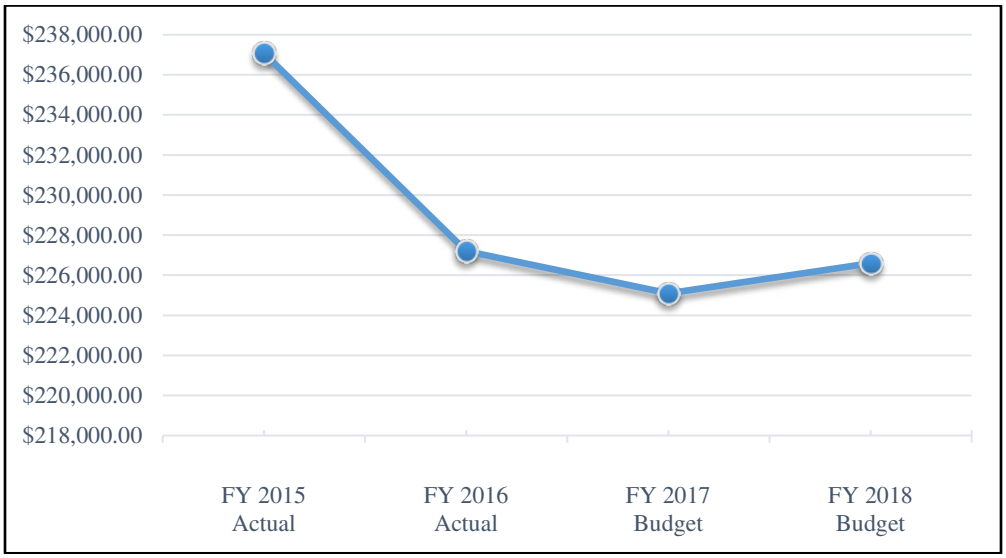


JAIL OPERATIONS **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Jail Operations						
101-442-50000	Salaries and Wages	119,234.73	122,877.44	99,177.74	121,996.00	123,273.00
101-442-50010	Overtime	13,211.30	18,111.62	11,666.66	6,000.00	6,000.00
101-442-50020	Temp Employees	164.08	0.00	0.00	0.00	0.00
101-442-50030	On Call Time	1,148.60	1,971.00	1,780.00	700.00	700.00
101-442-50040	Shift Differential	0.00	0.00	0.00	3,000.00	3,000.00
101-442-50100	FICA	9,832.64	9,390.22	8,402.48	9,333.00	9,430.00
101-442-50110	PERS	22,086.54	25,610.62	18,504.13	26,839.00	27,120.00
101-442-50120	Health Ins.	49,993.43	32,413.66	27,298.88	30,445.00	33,530.00
101-442-50130	Compensation Ins.	2,714.21	2,825.43	1,617.29	2,783.00	2,864.00
101-442-50140	ESC	890.88	952.01	786.76	851.00	876.00
101-442-50150	PERS Relief	0.00	0.00	0.00	5,051.00	3,711.00
101-442-51010	Uniforms/Safety Equip/Supplies	1,881.53	851.63	266.80	1,000.00	1,000.00
101-442-51020	Operating Supplies	2,465.88	2,318.85	324.70	2,000.00	2,000.00
101-442-51030	Janitorial Supplies	97.26	233.29	43.60	500.00	500.00
101-442-51070	Prisoner Board	5,960.65	3,812.39	1,052.59	6,000.00	4,000.00
101-442-52130	Travel - Airfare/Ferry	995.20	858.15	505.60	600.00	600.00
101-442-52140	Travel - Lodging	887.92	0.00	0.00	800.00	800.00
101-442-52150	Travel - Per Diem	500.00	1,550.00	2,200.00	2,000.00	2,000.00
101-442-52160	Professional Development	2,986.64	125.00	96.00	2,500.00	2,500.00
101-442-52180	Professional Services	188.92	950.00	1,840.61	900.00	900.00
101-442-52185	Inmate Medical Expense	2,628.28	64,845.24	0.00	0.00	0.00
101-442-52186	Inmate Medical Expense - Reimb	2,628.28-	65,044.43-	0.00	0.00	0.00
101-442-54020	Repair & Maintenance	401.14	1,603.96	915.20	1,800.00	1,800.00
101-442-55000	Other Equipment & Rentals	1,440.56	951.33	0.00	0.00	0.00
Total		**237,082.11**	**227,207.41**	**176,479.04**	**225,098.00**	**226,604.00**

EXPENDITURE HISTORY



FIRE AND EMS **FUND: GENERAL**

PROGRAM DESCRIPTION

The Cordova Volunteer Fire Department consists of a Fire Chief and Deputy Chief who are elected annually by the membership and solely responsible to the City Counsel. This membership is a paramilitary organization with appointed Fire and EMS Officers responsible for their designated Companies which are responsible for responding to all emergencies with in our district and at times assist other regions by Boat or Aircraft.

Many Departments in the State and most in the lower 48 provide either Fire or EMS and some Search and Rescue. CVFD on the other hand because of our unique situation of not being able to request help from neighboring communities must provide all levels of emergency services, such as: Fire Suppression, Fire Investigation, Basic Life Support, Advanced Life Support, Medical Transport Care, Search and Rescue, Dive Rescue, Avalanche Rescue, Haz-Mat Response, Marine Shipboard Firefighting, High Angle Rescue, Confined Space Rescue, Vehicle Extrication, Disaster Preparedness and Management, Provide in house Certified Instructors, Public Education and Training.

In 2016 the volunteers accumulated 7613 hours of their time providing a service to our community.

PROGRAM GOALS AND OBJECTIVES

The Goals of this Department, shall be to prevent Emergencies through inspections, education and code enforcement.

The Department Objectives. Provides fire suppression and emergency medical services to preserve, protect life, property, and the environment against injury and damage within the City of Cordova, Alaska. Property outside the City limits shall be protected at all times possible without setting in jeopardy such property that lies within these said limits.

BUDGET COMMENTARY

This Depts. Budget has remained literally unchanged until 2002 when the City Council approved a second Fire paid position, due to the fact that the fire service nationwide has increase in codes, strict safety maintenance programs, updated vehicles, equipment and facilities. While other Department budgets are increasing the Fire Dept Budget is asked to decrease. Over the years the Fire Dept. service has continued to increase and never decrease and subjected to an ever-increasing amount of Local, State and Federal Mandated Regulations that we need to enforce or adhere too. Programs like Bloodborne pathogen training and immunization, OSHA and NFPA compliancy to work related task, OSHA and NFPA Standards for Firefighters and EMS Workers (this also pertains to Volunteers), State laws and regulations pertaining to the delivery of EMS care, Continuing education and records management for all Volunteers and Equipment Maintenance Programs to list a few.

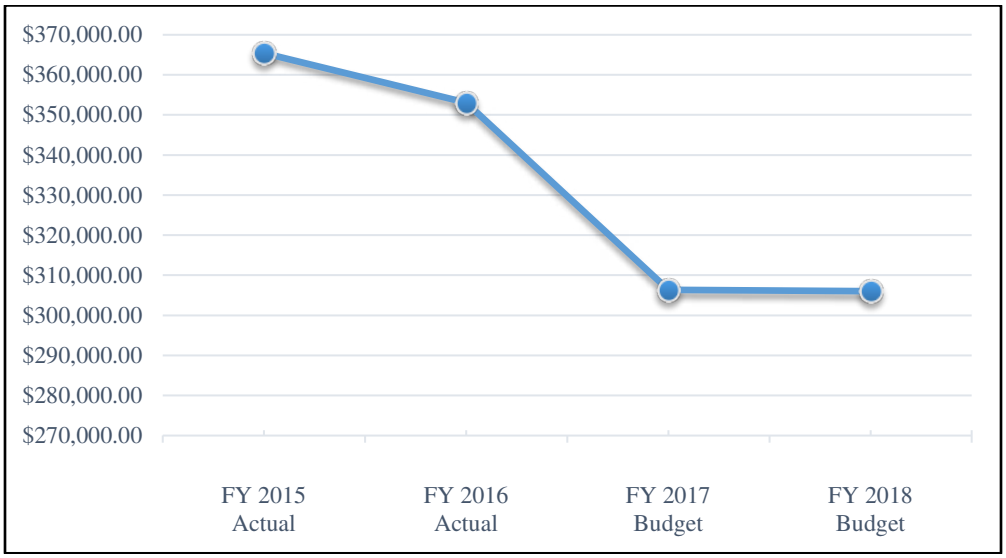
Other City Depts. have many paid staff to continue to severe our community, this Dept. only has 2 members responsible for this work load. And the Dept. Budget other than the compensation for the 2-paid staff has not increased.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Fire & EMS						
101-443-50000	Salaries and Wages	104,966.65	117,309.47	98,335.17	118,522.00	119,250.00
101-443-50010	Overtime	1,766.25	1,703.94	1,668.13	0.00	0.00
101-443-50020	Temp Employees	1,853.00	592.00	0.00	0.00	0.00
101-443-50030	On Call	1,450.00	1,860.00	1,035.00	0.00	0.00

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
101-443-50100	FICA	8,133.92	8,233.07	7,661.63	9,067.00	9,123.00
101-443-50110	PERS	20,495.49	23,806.30	19,953.89	26,075.00	26,235.00
101-443-50120	Health Ins.	63,543.48	34,286.08	35,320.86	45,094.00	45,094.00
101-443-50130	Compensation Ins.	7,390.58	8,231.64	5,712.80	6,898.00	6,439.00
101-443-50140	ESC	776.73	841.53	751.05	774.00	796.00
101-443-50150	PERS Relief	29,092.45	6,368.19	0.00	4,907.00	3,589.00
101-443-51010	Uniforms/Safety Clothing	1,689.18	5,678.19	2,448.68	8,100.00	8,100.00
101-443-51020	Operating Supplies	23,320.46	26,785.56	13,711.04	18,000.00	18,000.00
101-443-51030	Custodial Supplies	540.10	87.45	0.00	0.00	0.00
101-443-51050	Small Tools	164.73	592.42	273.97	0.00	0.00
101-443-52000	Communications	6,701.18	6,703.31	5,448.53	4,050.00	4,050.00
101-443-52010	Water, Sewer & Refuse	881.50	0.00	0.00	0.00	0.00
101-443-52030	Electricity	952.66	832.74	2,181.21	1,000.00	1,000.00
101-443-52040	Heating Oil	3,826.13	2,272.04	3,788.63	1,800.00	1,800.00
101-443-52120	Travel - Car Rental	111.22	297.00	16.37	0.00	0.00
101-443-52130	Travel - Airfare/Ferry	4,934.20	2,547.20	791.38	0.00	0.00
101-443-52140	Travel - Lodging	3,416.76	2,426.00	0.00	0.00	0.00
101-443-52150	Travel - Per Diem	3,050.00	2,550.00	0.00	0.00	0.00
101-443-52160	Professional Development	5,328.34	6,668.86	4,496.60	2,550.00	2,550.00
101-443-52170	Dues & Subscriptions	569.86	481.70	400.00	0.00	0.00
101-443-52180	Professional Services	15,323.61	11,382.62	17,393.10	15,964.20	16,000.00
101-443-52310	Public Relations	2,154.09	1,721.32	0.00	0.00	0.00
101-443-52320	Volunteer Fireman	22,580.00	20,190.00	20,355.00	20,355.00	20,500.00
101-443-52330	Volunteer Incentives	1,297.67	1,737.98	1,586.30	3,000.00	3,000.00
101-443-54000	Fuel & Lube	7,645.39	4,374.51	4,609.83	4,000.00	4,000.00
101-443-54010	Vehicle Parts & Repairs	3,801.49	26,914.49	0.00	0.00	0.00
101-443-54020	Repair - Other Equipment	6,067.31	12,021.23	15,126.51	16,200.00	16,500.00
101-443-54030	Structure Maintenance	0.00	3,031.35	0.00	0.00	0.00
101-443-54032	Structure Maint Fire Station	2,440.21	2,424.02	0.00	0.00	0.00
101-443-54034	Structure Maint Station 2	970.21	828.54	0.00	0.00	0.00
101-443-54082	Furnace Maint Station 2	600.65	0.00	0.00	0.00	0.00
101-443-55000	Other Equipment	544.21	710.47	0.00	0.00	0.00
101-443-55005	Fire Fighting Equipment	4,737.09	3,222.31	0.00	0.00	0.00
101-443-55010	Equipment & Furnishings	2,309.28	3,365.65	0.00	0.00	0.00
Total		**365,426.08**	**353,079.18**	**263,065.68**	**306,356.20**	**306,026.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-443-51010	**Uniforms/Safety Clothing**	Safety clothing / PPE Repair	$4,000.00
		Station clothing / Uniforms	$525.00
101-443-51020	**Operating Supplies**	Medical supplies	$11,000.00
		O2 bottles, Regulators, Blankets, Ambulance Drugs CCMC, EMS Supplies.	
		General supplies	$11,000.00
		(daily operations, office supplies and local hardware purchases)	
101-443-51030	**Custodial Supplies**	Soap, Brushes, TP, P towels, Cleaning supplies	
101-443-51050	**Small Tools**	Miscellaneous small tools, apparatus tools	
101-443-52120	**Travel - Car Rental**	ASFA conference, EMS Symposium, Fire Investigator Conference	
		4 for Fire & 4 for EMS	
101-443-52130	**Travel - Airfare/Ferry**	ASFA conference, EMS Symposium, Fire Investigator Conference	
		4 for Fire & 4 for EMS	
101-443-52140	**Travel - Lodging**	ASFA conference, EMS Symposium, Fire Investigator Conference	
		4 for Fire & 4 for EMS	
101-443-52150	**Travel - Per Diem**	ASFA conference, EMS Symposium, Fire Investigator Conference	
		4 for Fire & 4 for EMS	
101-443-52160	**Professional Development**	Fire Fighter I, II & Officers Course	$2,900.00
		EMT I/II/III class	$3,500.00
		EMS symposium registration	$1,500.00
		ASFA conference registration	$3,500.00
		Fire Arson Investigation Conference	$500.00
101-443-52170	**Dues & Subscriptions**	NFPA dues	$885.00
		Fire training DVD's	$1,050.00
		EMS Training DVD's	$1,050.00
101-443-52180	**Professional Services**	Annual EMS equipment calibration	$1,588.00
		Annual Gas detector calibration	$0.00
		Annual Mako Service	$1,000.00
		O2, SCBA, Scuba bottel Hydro testing	$1,890.00
		Hurst tool Annual maintance	$650.00
		Vol Members Hep Shots 10@$200.00	$2,000.00
		Printer Service Contract	$1,500.00

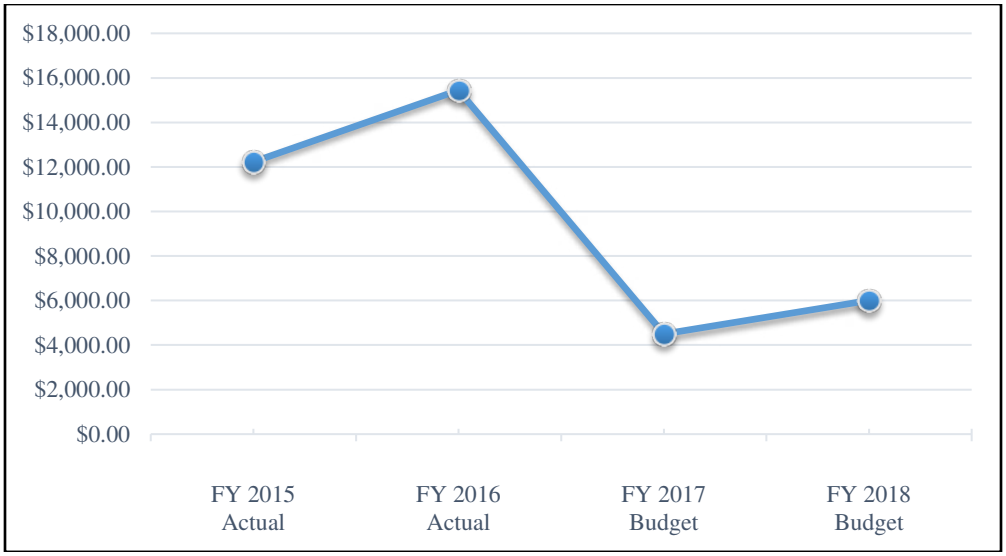
101-443-52310	**Public Relations**	CPR and First aid Supplies	$300.00
		City Employee CPR Supplies	$300.00
		Public education & Fire promotions	$800.00
101-443-52320	**Volunteer Fireman**	Compensation to Volunteers	
101-443-52330	**Volunteer Incentives**	Members service awards	$600.00
		Fire competition (purple Thursday)	$500.00
		EMS competition (golden stethoscope)	$400.00
		FD banquet	$1,500.00
101-443-54020	**Repair - Other Equipment**	Pager repairs, 10	$1,000.00
		Vehicle repairs,	$4,000.00
		Fire equipment repairs	$3,500.00
		EMS equipment repairs	$3,500.00
101-443-54032	**Structure Maint Fire Station**	Bay Door Service	$1,500.00
101-443-54034	**Structure Maint Station 2**	Window repair/replacment	$1,500.00
101-443-55000	**Other Equipment**	Incidental equipment	$2,000.00
101-443-55005	**Fire Fighting Equipment**	6 – 50' LDH Hose	$4,470.00
		6 - 100' LDH Hose	$7,185.00
		Misc. Fire appliances	$345.00

DISASTER MANAGEMENT **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Disaster Management Dept.						
101-445-59400	Supplies	6,615.97	7,638.72	530.66	2,000.00	3,000.00
101-445-59405	Community Training	5,609.04	7,806.06	746.00	2,500.00	3,000.00
Total		**12,225.01**	**15,444.78**	**1,276.66**	**4,500.00**	**6,000.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-445-59400	**Supplies**	Training Supplies and Materials for Local and City wide activities
101-445-59405	**Community Training**	Prof Development, Mandatory State Grant Meetings Travel, Perdiem, Hotel

INFORMATION SERVICES **FUND: GENERAL**

PROGRAM DESCRIPTION

The **Information Services Department** consists of three Divisions: Cordova Public Library, Cordova Historical Museum, and the Information Services Division which includes Public Information, Marketing, Cordova Center Rentals and Information Technology.

The **Cordova Public Library** is staffed with: 1- Permanent Full Time Librarian, 3 - Permanent Part-Time Librarians/Program Leader, 1 – Temporary Seasonal Position. The Library provides a public place for all, where ideas of a broad spectrum can be explored and considered; provides for the individual an environment conducive to reading, listening or studying; identifies community needs and provides programs and services to meet those needs. The Cordova Public Library serves as the school library for elementary and homeschool students.

The **Cordova Historical Museum** is staffed with: 1 – Permanent Full Time Curator of Exhibits and Collections, 1 – Permanent Full-Time Museum Assistant, 1 Permanent Part-Time Program Leader, 1 – Temporary Seasonal Position. The Cordova Historical Museum, an educational institution, is a museum of cultural and economic history to record and interpret everyday life in the Copper River, Bering River and Prince William Sound to help people understand the past, explore the present and plan the future. The museum accomplishes this through exhibitions, programs, publications and other activities that engage, enlighten, educate and entertain children and adults of both community residents and visitors.

The **Information Services Division** is staffed with: 1 – Permanent Full Time Director (Responsible for oversight of all divisions), 1 – Permanent Full Time Technology Leader. This division is responsible for all public information, press releases, website and other materials for the City of Cordova as well as all the technology, cell phones and website maintenance. This division is also responsible for all reservations and events at the Cordova Center. The Information Services Director serves as PIO in the ICS.

PROGRAM GOALS AND OBJECTIVES

Cordova Public Library:
Strategic Goal 1 Increasingly provide access to collections and services to support instruction, research, and outreach, while improving access to the Cordova Public Libraries' collections.
Strategic Goal 2 Increase circulation and usage by various patron types.
Strategic Goal 3 Increase cultural awareness within the community.

Cordova Historical Museum:
Goal 1: To design and implement museum exhibits
Goal 2: To successfully accomplish the move and assure efficient operation in the new facility
Goal 3: To strengthen communication with membership
Goal 4: To achieve accreditation
Goal 5: To establish an ongoing training program for staff and volunteers
Goal 6: To expand program offerings
Goal 7: To create a sustainable revenue stream

Information Services Division:
- Create, Update and Maintain Websites for Divisions
- Maintain Technology for City of Cordova
- Provide regular news updates to the Community of Cordova
- Provide Marketing for all Departments of the City of Cordova
- Maintain and Carry our reservations and events in the Cordova Center.

BUDGET COMMENTARY

Boards and Commissions
Staff serve as support for the Cordova Historical Society, the Cordova Historic Preservation Commission, the Friends of the Library and the Library Board. Staff prepares packets, minutes and agendas for the meetings as well as events and fund-raisers sponsored by the various groups

Cordova Public Library
Staff is responsible for the daily operation of the library open 6 days a week year-round. This includes the continual assessment of the collection, cataloging and ordering materials for the collection and preparing and presenting additional programs for various age groups within the community.

Cordova Historical Museum
Staff is responsible for the daily operation of the museum open 6 days a week in summer and 5 days a week in winter. This includes regular changing of exhibits in the temporary gallery, completing exhibits in the permanent gallery spaces, presentations and programs to the general public and a cultural curriculum for K through 6th grade on Cordova history.

Information Services
Staff cares for and maintains four websites for the Department and the City of Cordova as well as other social media. Working with Arctic Information Technology, staff maintains 85 work stations for the City of Cordova and manages two servers. Staff is also responsible for City Department cell phone coverage, press releases and other public announcements.

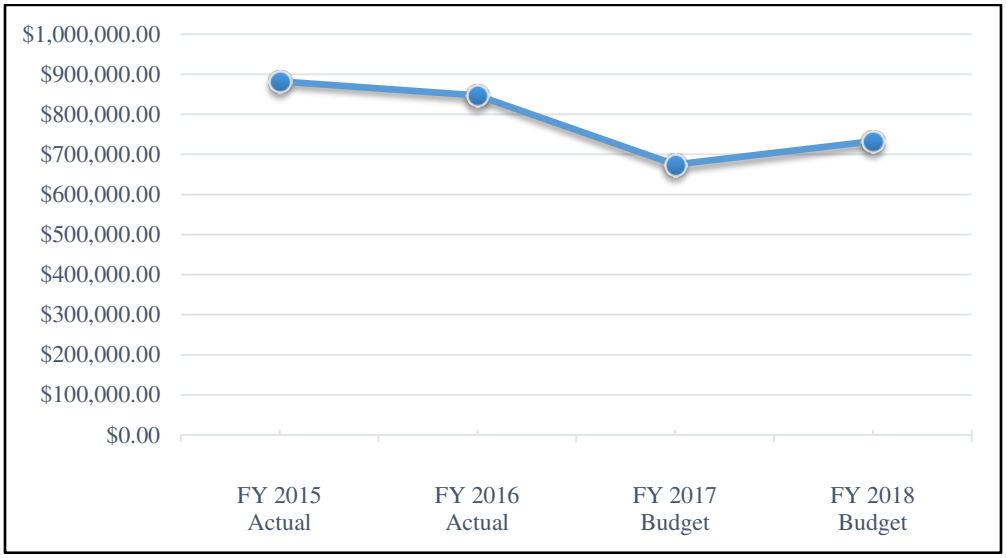
Cordova Center
A portion of the Information Services Staff serves on the Cordova Center Team taking reservations, building the new website, creating marketing, and an online reservation system. Along with CC Event Team members, staff carries out and fulfills rentals for the Cordova Center.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Information Services						
101-501-50000	Salaries and Wages	355,374.62	384,831.92	295,376.30	302,850.00	347,946.00
101-501-50010	Overtime	0.00	876.84	716.97	0.00	0.00
101-501-50020	Temp Employees	11,951.83	20,045.37	18,020.22	10,000.00	10,000.00
101-501-50100	FICA	28,084.86	26,729.37	22,874.23	23,168.00	27,383.00
101-501-50110	PERS	67,904.97	75,528.79	58,462.58	66,618.00	76,548.00
101-501-50120	Health Ins.	118,002.43	98,053.58	92,814.37	114,008.00	114,008.00
101-501-50130	Compensation Ins.	1,696.05	1,852.55	1,279.25	1,211.00	1,468.00
101-501-50140	ESC	2,872.88	3,171.43	2,527.04	2,451.00	3,008.00
101-501-50150	PERS Relief	93,511.77	19,766.59	0.00	12,538.00	10,473.00
101-501-51020	Operating Supplies	3,734.08	4,016.28	2,715.19	2,500.00	2,500.00
101-501-51060	Books & Periodicls	9,979.46	3,491.06	7,155.58	8,000.00	8,000.00
101-501-52000	Communications	29,025.52	27,158.40	3,296.54	4,000.00	4,000.00
101-501-52120	Travel - Car Rental	250.21	352.60	0.00	0.00	0.00
101-501-52130	Travel - Airfare/Ferry	2,760.06	3,203.61	0.00	0.00	0.00
101-501-52140	Travel - Lodging	2,229.42	2,866.41	0.00	0.00	0.00
101-501-52150	Travel - Per Diem	624.35	716.18	0.00	0.00	0.00
101-501-52160	Professional Development	1,100.68	893.05	0.00	0.00	0.00

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
101-501-52170	Dues & Subscriptions	960.00	844.00	0.00	0.00	0.00
101-501-52180	Professional Services	155.13	968.50	460.00	1,000.00	1,000.00
101-501-52230	Software Licensing	13,689.88	29,990.66	5,262.82	21,000.00	21,000.00
101-501-52250	IT Services	93,529.71	95,546.66	42,655.00	85,680.00	85,680.00
101-501-52270	Legal Printing	11,669.00	8,348.05	160.00	350.00	350.00
101-501-52369	Owl Literacy Grant	815.52	2,724.64	2,535.60	0.00	0.00
101-501-54020	Repair & Maintenance	2,986.42	2,937.89	0.00	1,000.00	1,000.00
101-501-54030	Computers & Peripherals	7,759.94	7,649.06	11,954.24	12,500.00	12,500.00
101-501-55000	Other Equipment	1,088.89	700.32	1,047.86	1,000.00	1,000.00
101-501-55010	Equipment & Furnishings	0.00	903.63	0.00	0.00	0.00
101-501-57181	City Marketing	20,613.93	23,452.69	3,449.70	5,000.00	5,000.00
Total		**882,371.61**	**847,620.13**	**572,763.49**	**674,874.00**	**732,864.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-501-51020	**Operating Supplies**	Office Supplies; Library Cataloguing Materials; Program Supplies
101-501-51060	**Books & Periodicals**	McNaughton Lease (6700); Magazine Subscriptions (1300), Book Purchases
101-501-52000	**Communications**	Landline Expenses; Internet Expenses
101-510-52120	**Travel - Car Rental**	Alaska Library Conference, Museums Alaska Conference,
101-501-52130	**Travel - Airfare/Ferry**	See above
101-501-52140	**Travel - Lodging**	See above
101-501-52150	**Travel - Per Diem**	See above
101-501-52160	**Professional Development**	Registration for Conferences, Webinars for Training
101-501-52170	**Dues & Subscriptions**	Memberships: AAM, NHP, AASLH, AKLA, ALN, Museums Alaska, AHS
101-501-52230	**Software Licensing**	Microsoft Office, SQ Server,
101-501-52250	**IT Services**	Arctic Information Technology Total Care
101-501-52180	**Professional Services**	Tech Support for Software Applications,

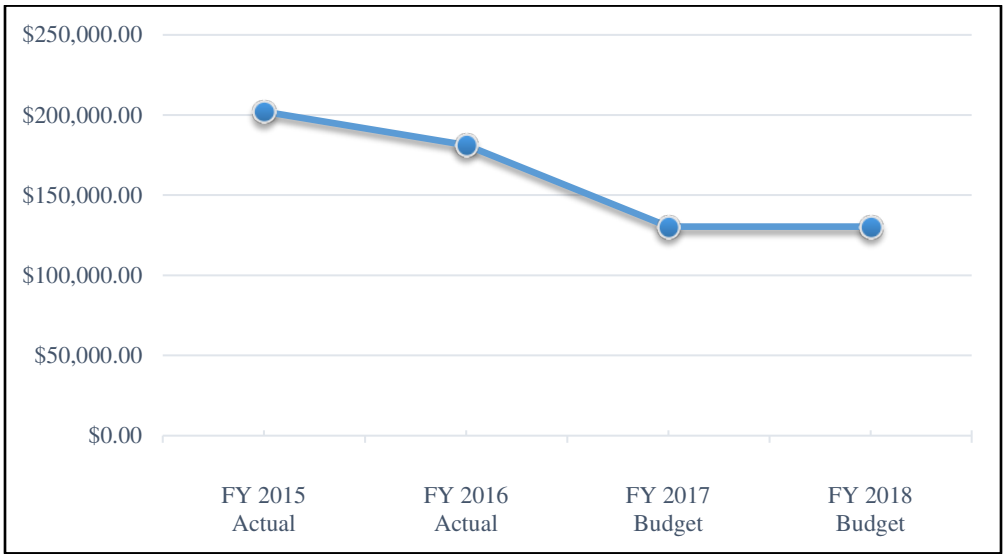
101-501-52270	**Legal Printing**	Advertising – Positions, Legal Announcements
101-501-54020	**Repair/Maintenance**	Equipment Replacement, Equipment Repair
101-501-54030	**Computers & Peripherals**	As Necessary Based on Technology Plans
101-501-55000	**Other Equipment**	Printer Cartridges,
101-501-57181	**City Marketing**	Salmon Jam Spawnsorship, CHS Yearbook AD, Chamber membership, PWSSC Delta sponsorship

FACILITY UTILITIES **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Facility Utilities						
101-598-52012	Wtr, Swr, Refuse City Hall	4,945.88	4,836.08	0.00	0.00	0.00
101-598-52013	Wtr, Swr, Refuse Public Safety	0.00	0.00	4,395.40	4,000.00	4,000.00
101-598-52014	Wtr, Swr, Ref Library/Museum	1,552.50	381.03	0.00	0.00	0.00
101-598-52016	Wtr, Swr, Ref Chamber Comm	1,651.44	1,651.44	1,376.20	1,400.00	1,400.00
101-598-52017	Wtr, Swr, Ref Cordova Center	1,937.56	11,101.95	7,773.92	9,000.00	9,000.00
101-598-52032	Electricity City Hall	72,748.42	56,438.86	0.00	0.00	0.00
101-598-52033	Electricity Public Safety	0.00	0.00	23,756.88	40,000.00	40,000.00
101-598-52034	Electricity Library/Museum	5,495.43	705.26	0.00	0.00	0.00
101-598-52037	Electricity Cordova Center	60,600.02	57,182.73	39,412.82	42,000.00	42,000.00
101-598-52042	Heating Oil City Hall	19,631.99	13,176.55	0.00	0.00	0.00
101-598-52044	Heating Oil Library/Museum	9,747.17	3,015.59	0.00	0.00	0.00
101-598-52045	Heating Oil Public Safety	0.00	0.00	14,680.31	9,000.00	9,000.00
101-598-52046	Heating Oil Chamber Comm	1,232.93	1,333.11	2,133.37	1,500.00	1,500.00
101-598-52048	Heating Oil CordovaCenter	21,533.18	30,397.16	24,477.09	22,000.00	22,000.00
101-598-52049	Propane CordovaCenter	1,067.67	931.64	1,166.86	1,500.00	1,500.00
Total		**202,144.19**	**181,151.40**	**119,172.85**	**130,400.00**	**130,400.00**

EXPENDITURE HISTORY

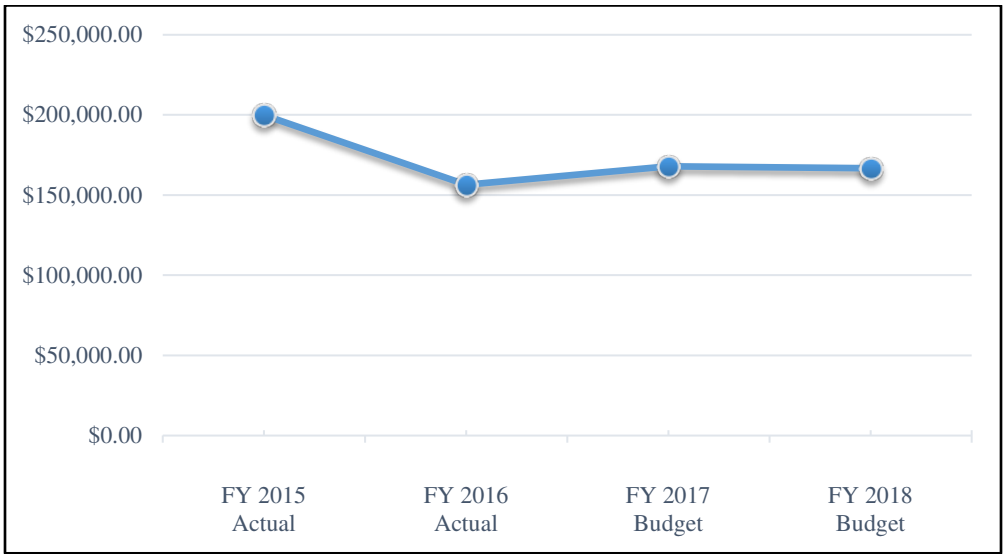


PUBLIC WORKS ADMINISTRATION **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
PW Administration						
101-601-50000	Salaries and Wages	103,417.38	107,513.00	90,760.14	113,905.00	113,905.00
101-601-50100	FICA	8,186.45	7,393.89	6,943.09	8,714.00	8,714.00
101-601-50110	PERS	18,860.03	20,269.50	17,050.61	25,059.00	25,059.00
101-601-50120	Health Ins.	19,398.83	11,719.22	11,978.95	10,003.00	10,003.00
101-601-50130	Compensation Ins.	496.30	497.30	367.75	456.00	467.00
101-601-50140	ESC	387.01	437.33	357.70	387.00	398.00
101-601-50150	PERS Relief	42,050.16	0.00	0.00	4,716.00	3,429.00
101-601-51020	Operating Supplies	148.98	462.51	65.58	300.00	300.00
101-601-52000	Communications	2,996.38	1,820.37	1,754.89	1,800.00	1,800.00
101-601-52120	Travel - Car Rental	27.00	212.69	0.00	0.00	0.00
101-601-52130	Travel - Airfare/Ferry	1,104.99	1,650.59	0.00	0.00	0.00
101-601-52140	Travel - Lodging	304.00	0.00	0.00	0.00	0.00
101-601-52150	Travel - Per Diem	200.00	275.00	0.00	0.00	0.00
101-601-52160	Professional Development	1,652.00	1,855.00	0.00	0.00	0.00
101-601-52162	Safety & Training	0.00	0.00	0.00	400.00	400.00
101-601-52170	Dues & Subscriptions	260.00	260.00	275.00	400.00	400.00
101-601-52180	Professional Services	0.00	400.00	0.00	400.00	400.00
101-601-52270	Legal Printing	0.00	0.00	0.00	100.00	100.00
101-601-54000	Fuel & Lube	258.62	77.40	0.00	500.00	500.00
101-601-54010	Vehicle Parts & Repairs	160.90	205.56	434.54	300.00	300.00
101-601-54020	Repair - Other Equipment	0.00	510.00	0.00	300.00	300.00
101-601-55010	Equipment & Furnishings	0.00	900.00	0.00	300.00	300.00
Total		**199,909.03**	**156,459.36**	**129,988.25**	**168,040.00**	**166,775.00**

EXPENDITURE HISTORY



FACILITY MAINTENANCE **FUND: GENERAL**

PROGRAM DESCRIPTION

The facilities section consists of 2 employees; the superintendent of facilities and custodian. The section performs maintenance and creates maintenance documents for many of the cities facilities. Takes on projects as assigned that involve 1 or more facilities. Review, balance, and manage the building systems within the various facilities. Assists with events at the Cordova Center including setup and takedown, AV needs, planning and execution of scheduled events. Coordinates with the maintenance teams of the Cordova School District and the Cordova Community Medical Facility. Janitorial staff cleans the public safety building and the Cordova Center building.

PROGRAM GOALS AND OBJECTIVES

The following are the objectives for the facilities section

- Develop maintenance plans for facilities
- Continual cross training of facilities and building systems
- Reduce the amount of emergency repairs by continual preventative maintenance
- Create user guides for building systems; light and sound boards, AV, and controls
- Coordinate and schedule outside maintenance contractors with CCMC and CSD
- Monitor energy use and continually work to reduce energy use in city facilities

BUDGET COMMENTARY

The facilities budget remains fairly flat from 2017 with a few small changes. The 2018 budget includes a line item for bird mitigation at the Cordova Center that is based on a provided quote. The heating system maintenance has been increased to $14,000 to allow for additional preventative maintenance along all facilities. School maintenance has also been increased to $5,000 from $2,000.

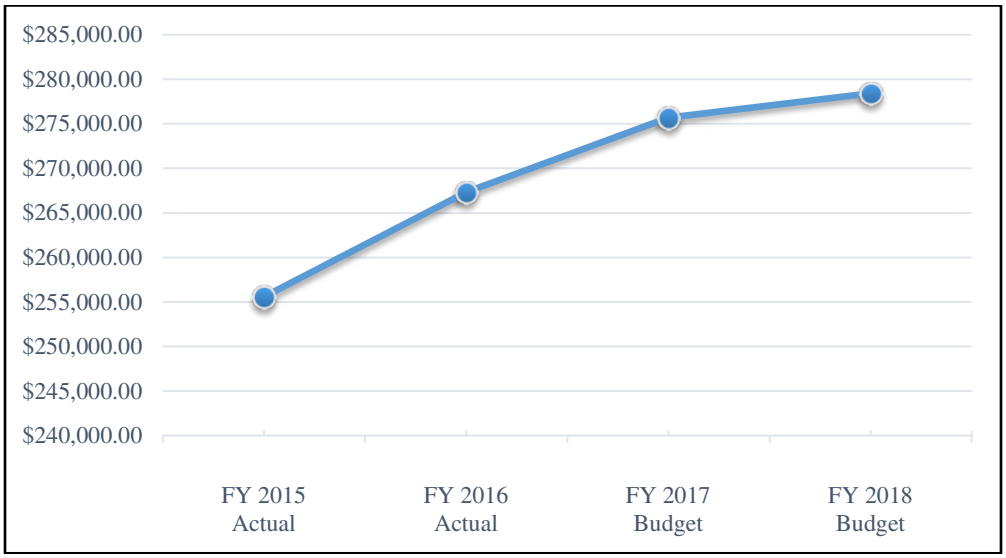
The 2017 actual will show a few overages based on emergency repairs at the Mt. Eccles school. The main breaker for the building was damaged and need replacement, the HVAC system controllers were replaced and DDC were brought back online.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Facility Maintenance						
101-602-50000	Salaries and Wages	112,437.53	124,526.74	107,012.55	126,287.00	125,232.00
101-602-50010	Overtime	6,560.25	5,754.89	497.85	500.00	500.00
101-602-50020	Temp Employees	5,707.77	3,312.00	0.00	1,200.00	1,200.00
101-602-50100	FICA	9,447.38	8,933.73	7,960.35	9,661.00	9,710.00
101-602-50110	PERS	15,201.12	22,319.82	18,780.36	27,409.00	27,551.00
101-602-50120	Health Ins.	71,680.84	44,574.64	46,467.96	48,626.00	48,626.00
101-602-50130	Compensation Ins.	2,895.37	6,921.35	5,334.98	3,675.00	2,627.00
101-602-50140	ESC	779.85	845.51	680.99	781.00	808.00
101-602-50150	PERS Relief	11,090.83	12,384.14	0.00	5,158.00	3,769.00
101-602-51020	Operating Supplies	300.29	454.90	668.19	500.00	500.00
101-602-51025	Operating Supplies Cordova Ctr	0.00	1,188.83	1,892.40	0.00	0.00

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
101-602-51032	Custodial Supplies City Hall	4,815.54	875.32	0.00	0.00	0.00
101-602-51038	Custodial Supplies Cordova Ctr	1,430.66	6,672.57	0.00	0.00	0.00
101-602-51039	Custodial Supplies	0.00	0.00	6,169.32	7,000.00	7,000.00
101-602-51050	Small Tools	358.17	615.40	245.90	250.00	250.00
101-602-52000	Communications	1,563.98	1,164.88	1,355.84	1,200.00	1,200.00
101-602-52001	Communications Cordova Ctr	1,672.02	1,518.98	1,384.52	1,200.00	1,200.00
101-602-52120	Travel - Car Rental	0.00	46.89	0.00	0.00	0.00
101-602-52130	Travel - Airfare/Ferry	0.00	360.00	450.00	0.00	0.00
101-602-52150	Travel - Per Diem	0.00	100.00	0.00	0.00	0.00
101-602-52160	Professional Development	0.00	390.00	0.00	0.00	0.00
101-602-52180	Professional Services	2,141.46	9,161.88	580.00	3,000.00	3,000.00
101-602-54000	Fuel & Lube	2,649.21	1,259.09	852.05	2,500.00	2,500.00
101-602-54010	Vehicle Parts & Repairs	0.00	0.00	0.00	750.00	750.00
101-602-54020	Repair - Other Equipment	5,320.50-	6,527.54-	955.38-	0.00	0.00
101-602-54022	Equipment Maint City Hall	107.39	0.00	0.00	0.00	0.00
101-602-54024	Equipment Maint Library/Museum	17.82	0.00	0.00	0.00	0.00
101-602-54028	Equipment Maint Cordova Ctr	183.74	8,960.82	5.99	0.00	0.00
101-602-54029	Equipment Maint	0.00	150.00	10,983.51	10,000.00	10,000.00
101-602-54032	Structure Maint City Hall	1,063.55	1,004.39	3,187.43	0.00	0.00
101-602-54034	Structure Maint Library Museum	21.32	0.00	0.00	0.00	0.00
101-602-54036	Structure Maint Chamber Commer	0.00	14.98	0.00	0.00	0.00
101-602-54038	Structure Maint Cordova Ctr	0.00	2,639.50	325.00	0.00	0.00
101-602-54039	Structure Maint	0.00	0.00	2,240.59	6,000.00	6,000.00
101-602-54082	Boiler Mainetance City Hall	6,172.56	2,151.00	0.00	0.00	0.00
101-602-54084	Boiler Maint Library/Museum	597.57	0.00	0.00	0.00	0.00
101-602-54086	Boiler Maint Chamber Comm	0.00	1,075.50	0.00	0.00	0.00
101-602-54088	Boiler Maint City Shop	1,410.58	250.00	0.00	0.00	0.00
101-602-54090	Boiler Maint Cordova Ctr	0.00	1,800.75	1,462.20	0.00	0.00
101-602-54091	Heating System Maint	0.00	0.00	4,136.17	10,500.00	10,500.00
101-602-54092	Other Improvments City Hall	283.22	306.70	0.00	0.00	0.00
101-602-54098	Other Improvments Cordova Ctr	0.00	1,025.68	0.00	0.00	0.00
101-602-54099	Other Improvments	0.00	0.00	1,978.48	0.00	0.00
101-602-55000	Other Equipment & Furnishings	307.31	1,077.93	200.00	0.00	0.00
101-602-55010	Fire Inspection and Repair	0.00	0.00	5,474.50	5,500.00	5,500.00
101-602-55020	School Bldgs Maintenance	0.00	0.00	23,610.70	2,000.00	5,000.00
101-602-55030	CCMC Bldg Maintenance	0.00	0.00	0.00	2,000.00	5,000.00
Total		**255,576.83**	**267,311.27**	**252,982.45**	**275,697.00**	**278,423.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-602-51020	**Operating Supplies**	Electrical cords, air filters, saw blades, consumable tools & parts
101-602-51039	**Custodial Supplies**	Paper products, cleaning supplies, soap
101-602-51050	**Small Tools**	Hand tools, ladders, wrenches
101-602-52180	**Professional Services**	Hiring of expert, engineer, or professional as needed
101-602-54000	**Fuel & Lube**	Fuel and oil for custodial truck
101-602-54010	**Vehicle Parts & Repairs**	Repairs to custodial truck
101-602-54029	**Equipment Maint**	Elevator maintenance contract and inspection, access controls & camera contract, generator repair,
101-602-54039	**Structure Maint**	Replacement parts including electrical outlets, switches, paint, lighting fixtures,
101-602-54091	**Heating System Maint**	Boiler inspection and parts, valves, belts, and motors
101-602-55010	**Fire Inspection and Repair**	Fire systems inspections and small repair items
101-602-55020	**School Bldgs. Maintenance**	Line item for costs not covered under the use agreement with CSD
101-602-55030	**CCMC Bldg. Maintenance**	Line item for costs not covered under the use agreement with CCMC

STREETS MAINTENANCE **FUND: GENERAL**

PROGRAM DESCRIPTION

Responsible for the Streets and City Right of Ways, Maintaining and repairing the City's vehicle fleet and power tools. Removal of snow and applying sand for traction. Maintaining the Cemetery and digging of graves

PROGRAM GOALS AND OBJECTIVES

The following are the objectives for the Public Works Crew

- Streets Division: Keep the streets in good repair and safe
- Equipment Division: Have an up to date, well maintained and safe motor pool. Bridge the gap between scheduled preventive maintenance and a fleet of fatigued and wore out equipment and vehicles [moving from disaster to disaster]. To educate all city employees on safe driving, and proper care of vehicles. The City has 78 pieces of rolling stock
- Snow Removal Division: To have the City streets open and drivable at the end of each shift
- Cemetery Division: To keep the Cemetery's well maintained and pleasing to those visiting the grounds

BUDGET COMMENTARY

Vehicle replacements
2011 ford pickup is due for replacement we would like to upgrade to a 550 as the 250 is a bit small for towing the Infrared paving machine and the Vactor trailer. Also with the success we have had with a pickup utilizing a sand bed and plow a 550 would be a much better option.
IT 62 Cat Loader 1999. 20 years is coming up fast and that is our rotation schedule for these bigger pieces of equipment, the front-end loaders and graders become first response vehicles in the winter and after 20 years they are getting tired.

Vehicle Maintenance
We need to have a more aggressive vehicle replacement policy throughout the whole City, We tend to keep vehicles until they are falling apart and dead, In the last few years we have purchased many used vehicles, which we might get a good deal on and then we turn around and put $10, 000 into them to keep it on the road.
There is a reason they are being sold. Is replacing a used vehicle with a used vehicle a good idea? You might get lucky occasionally. At the shop, we are having a hard time getting any preventive and routine maintenance done as we are constantly barraged with broken and falling apart vehicles that need to be put back on the road as quickly as possible to allow Refuse and Water/Sewer to provide their essential services, not to mention Police Ambulance and Fire vehicles. There is a huge cost in parts especially for the big rigs and specialty vehicles not to mention the cost of getting them here usually from the Midwest or back East.

Upgrades to Shop Area
With the new siding, new doors, auto door openers and soon to be installed concrete floor in our last bay. To finish the shop, we need to insulate and sheet the inside of the last bay then the construction phase of this building will finally be complete.
Outside improvement calls for trusses and a roof over our Conex's giving us 1,600 square feet of covered storage and building racks in the 40" Conex for tire storage.

Chip seal program:
We need to be more aggressive with our chip seal maintenance program we are losing roads to lack of maintenance coats. The last several years we have been using almost half of our allotted oil to putting bandages on asphalt roads to get them thru the winter. We need to get back to using the money to maintain and expand the chip seal roads. We need to apply 4 tanks of oil and 400 yards of chips each year for the next 4 years to keep the roads which we have already chip sealed. Which amounts to about $120,000 per year. I have been researching applying a seal or fog coat over our chip seal roads. I was hoping to attend a seminar and maybe acquire hands on experience with the process this year but was told to cut our training and travel budget, I am almost convinced this would improve and enhance our chip seal roads, however I would like to see it in person before moving forward.

Asphalt Roads:
We need to continue to be aggressive in pursuing loans and grants to install curb and gutter, sidewalks and new asphalt. Except for last year's project on Railroad Avenue and the Harbor. The rest of our asphalt roads are over twenty and 30 year's old. The pavement is less than ½ inch thick in many places. This deterioration causes more potholes with occurring storm. These roads have served us well but are long past their prime. Installing curbs, gutters and sidewalks, then laying a proper road bed would vastly improve our drainage and road maintenance issues. Over twenty years ago we the public works crew spoke of doing one block per year if we had gone forward at that time think where we would be now. Part of the equation needs to be having the design and engineering done and ready to go, so when opportunities come for grants we can move. Such was the case with the Adams Street Project that our planner Samantha Greenwood was able to secure for us. I would suggest That each year we need to design and engineer for future projects

Drainage Projects
We have several locations around town that are constantly washing out during heavy rains causing erosion and then repair which takes money and resources that could be better spent or not spent at all. Over the last 25 years we have improved our drainage system to the point where we are not driving around all night during rain storms mitigating flooding issues. In fact, it is very seldom we do overtime on drainage issues whereas we used to have 2 personnel out with every heavy rain event. We have come along way but we still have a few problems to address

Personnel
If we do not fill the empty operator position, we can expect a 30 to 40 percent less in our work production in the non- snow months as many of our operations require 2 persons to be on site. This is not only a safety issue but also effects productivity, with only 3 operators we can't divide and have 2 projects going on at the same time. Examples of this would be: on a sunny day painting and pot hole repair going on at the same time. Or 2 men vacuuming out drains while the other two are grading and compacting gravel roads. Many of the tasks we do are 2 person jobs so by having 4 operators we can divide and conquer, thus our productivity prospers. In the past we have hired 2 Temps for 6 to 8 weeks to cut brush and help with the chip sealing operation [which takes a minimum of 8 bodies, with no money in the temp budget we will be struggling when the brush and alders come August we need a few extra qualified people to help with the chip seal.

Snow removal
Also, snow removal will be dramatically affected. And the public will experience a noticeable slow down and quality of service, we will see this in not being able to open all emergency and essential services before the magic hour of 8:00am for City offices, Fire and Police Dept., Hospital, parking lots, and main thoroughfares thru town. And then the Schools before 8:30 am
The Citizens should expect to remove the snow berms in front of their drives. We will also need to enforce no private dumping in City Snow dumps or on City right of ways as this also takes considerable time to clean up. I realize in most places this the order of business, however we have spoiled this town considerably over the last 30 years and the Council and upper Management are going to have to take a stand. As the public, will be in for a bit of a shock and must be educated.

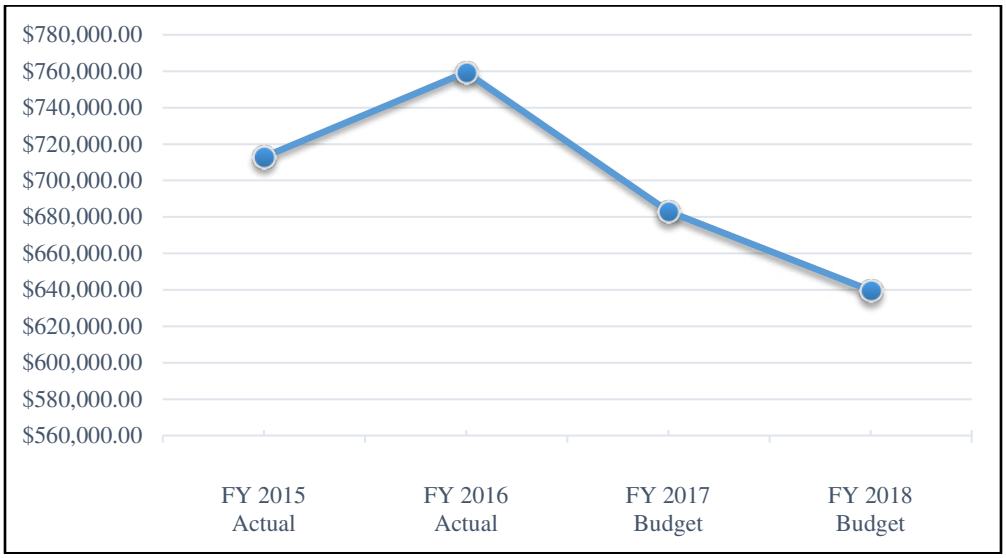
Cemetery
Over the last few years' leaps and bounds have been made in transforming the Cemeteries from weed patches and eyesores, into peaceful and pleasing to the eye resting places. Mostly this is due to the efforts of William Bernard, who has worked part time each summer. Last year we hired a second temp to help him.
We have received many complements on the work done there. Looking ahead with our Cemetery Temp budget being cut in half, we will be lucky not to fall behind and find these spots in disrepair again. Also, we will need to start opening the upper addition for graves soon as I believe we only have 6 more spots on the lower section.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Street Maintenance						
101-603-50000	Salaries and Wages	256,063.40	288,842.71	235,311.16	313,034.00	265,277.00
101-603-50010	Overtime	14,465.33	25,116.12	2,371.35	8,000.00	8,000.00
101-603-50020	Temp Employees	9,464.34	10,210.00	0.00	0.00	0.00
101-603-50030	On Call Time	2,382.00	662.00	0.00	0.00	0.00

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
101-603-50100	FICA	22,159.42	23,373.06	19,123.86	24,077.00	20,997.00
101-603-50110	PERS	46,312.18	52,875.51	46,040.18	68,977.00	60,121.00
101-603-50120	Health Ins.	83,490.62	55,451.10	74,362.86	69,583.00	61,420.00
101-603-50130	Compensation Ins.	15,506.30	18,493.20	11,027.44	14,352.00	11,912.00
101-603-50140	ESC	2,102.60	2,456.24	1,704.79	1,748.00	1,604.00
101-603-50150	PERS Relief	60,490.22	13,126.78	0.00	12,980.00	8,226.00
101-603-51010	Uniforms/Safety Clothing	3,745.37	3,536.78	1,680.45	2,500.00	2,500.00
101-603-51020	Operating Supplies	27,084.64	25,468.66	17,041.53	22,000.00	22,000.00
101-603-51038	Custodial Supplies City Shop	996.64	815.44	426.39	1,000.00	1,000.00
101-603-52010	Water, Sewer & Refuse	4,216.68	4,216.68	3,162.51	3,500.00	3,500.00
101-603-52020	Street Lighting	48,980.81	52,919.73	50,921.57	48,900.00	50,000.00
101-603-52030	Electricity	15,075.20	15,664.35	14,638.68	14,000.00	14,000.00
101-603-52040	Heating Oil City Shop	2,286.83	1,065.30	0.00	2,300.00	2,300.00
101-603-52070	Leases/Rentals	1,209.50	17,824.45	1,108.36	10,000.00	10,000.00
101-603-52120	Travel - Car Rental	203.18	55.89	20.00	100.00-	100.00
101-603-52130	Travel - Airfare/Ferry	2,936.40	3,243.60	599.00	2,500.00	2,500.00
101-603-52140	Travel - Lodging	1,046.44	472.00	160.20	700.00	700.00
101-603-52150	Travel - Per Diem	1,100.00	650.00	175.00	900.00	900.00
101-603-52160	Professional Development	2,824.65	4,101.50	0.00	0.00	0.00
101-603-52162	Safety & Training	39.98	3,019.24	631.09	1,800.00	1,800.00
101-603-52180	Professional Services	2,659.00	125.50	0.00	1,000.00	1,000.00
101-603-54020	Repair & Maintenance	40,876.28	31,957.94	24,712.43	30,000.00	30,000.00
101-603-54028	Equipment Maint City Shop	291.64	358.83	970.96	800.00	800.00
101-603-54038	Structure Maint City Shop	22,093.54	16,273.67	4,188.93	4,000.00	4,000.00
101-603-54098	Other Improvments City Shop	22,857.34	8,951.32	0.00	0.00	0.00
101-603-55020	Other Improvements	0.00	17,484.13	78.20	0.00	0.00
101-603-55025	Chip Sealing Maintenance	0.00	60,589.45	19,612.40	24,457.04	55,000.00
Total		**712,960.53**	**759,401.18**	**530,069.34**	**683,008.04**	**639,657.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

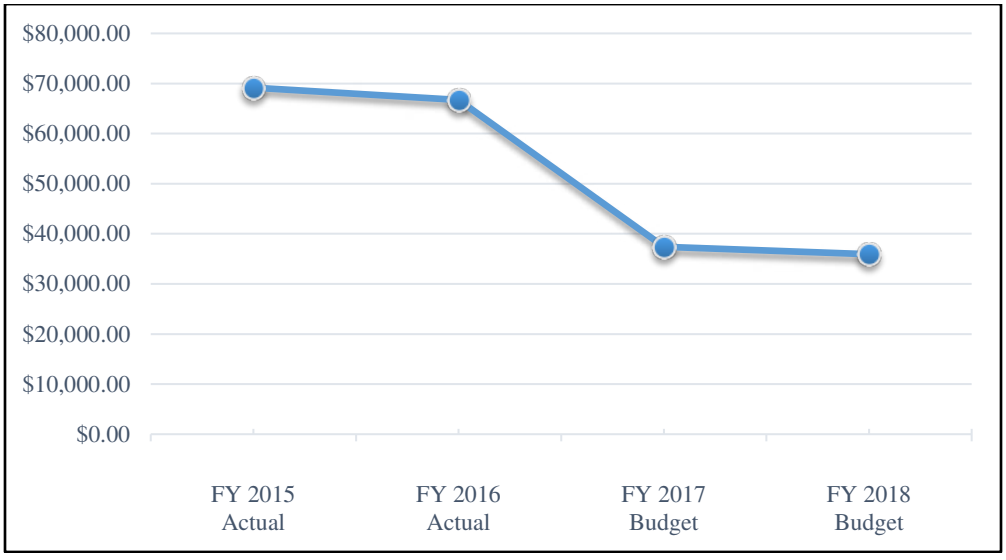
101-603-50020	**Temp Employees**	brush cutting, chip sealing
101-603-51010	**Uniforms/Safety Clothing**	vest, glasses, gloves, ear plugs, rain gear
101-603-51020	**Operating Supplies**	street paint, cones, jersey barriars, signs, posts, tires, cutting edges, sweeper brooms
101-603-51038	**Custodial Supplies City Shop**	paper towels, toilet paper cleaning supplies
101-603-52070	**Leases/Rentals**	excavators, and other equipment we don't own
101-603-52130	**Travel - Airfare/Ferry**	hauling supplies and equipment to and from Anchorage
101-603-52162	**Safety & Training**	upgrading and replacing harnesses, flares, first aid kits,fire extinguishers
101-603-52180	**Professional Services**	Bring a nequipment instructor in for crew training
101-603-54020	**Repair & Maintenance**	Road repair, perma-patch, road topping, storm drains, pipe fittings, concrete
101-603-54028	**Equipment Maint City Shop**	tire service machines, welders,
101-603-54038	**Structure Maint City Shop**	doors, fans, lights,paint
101-603-54098	**Other Improvments City Shop**	Insulation, sheeting for last bay of shop
101-603-55025	**Chip Sealing Maintenance**	5 tanks of oil, one for center drive and 4 to catch up on maintenance

SNOW REMOVAL **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Snow Removal						
101-604-50000	Salaries and Wages	0.00	1,851.61-	0.00	0.00	0.00
101-604-50010	Overtime	6,434.66	10,249.70	12,842.18	10,000.00	10,000.00
101-604-50020	Temp Employees	5,176.22	9,072.00	0.00	0.00	0.00
101-604-50030	On Call Time	3,839.59	5,497.00	3,391.00	6,200.00	6,200.00
101-604-50100	FICA	387.71	160.28-	0.00	2,004.00	1,239.00
101-604-50110	PERS	261.94	0.00	0.00	3,564.00	3,564.00
101-604-50120	Health Ins.	2.40	0.00	0.00	0.00	0.00
101-604-50130	Compensation Ins.	505.13	510.84	0.00	912.00	434.00
101-604-50140	ESC	89.92	90.72	0.00	57.00	0.00
101-604-50150	PERS Relief	0.00	0.00	0.00	671.00	488.00
101-604-51020	Operating Supplies	24,215.21	19,521.96	5,100.54	14,000.00	14,000.00
101-604-51021	Road Sand	13,924.80	13,875.00	0.00	0.00	0.00
101-604-52250	Road Maintenance Serv.	14,334.32	9,950.00	150.00	0.00	0.00
Total		**69,171.90**	**66,755.33**	**21,483.72**	**37,408.00**	**35,925.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

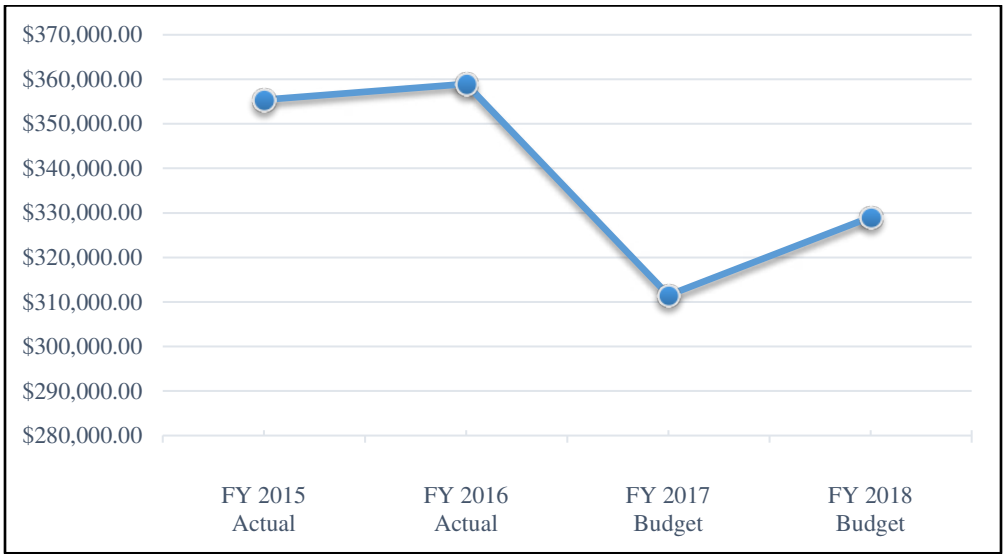
101-604-51020	**Operating Supplies**	set of loader chains, grader and truck chains, ice blades,
101-604-51021	**Road Sand**	was able to recover about 1/3 of our sand this year
101-604-52250	**Road Maintenance Serv.**	cutting edges and expendables for plows and buckets

EQUIPMENT MAINTENANCE **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Equipment Maintenance						
101-605-50000	Salaries and Wages	101,963.28	125,463.47	106,791.54	123,968.00	131,102.00
101-605-50010	Overtime	7,061.62	14,921.12	3,397.36	5,000.00	5,000.00
101-605-50020	Temp Employees	12,568.00	0.00	0.00	0.00	0.00
101-605-50030	On Call Time	1,257.00	0.00	0.00	0.00	0.00
101-605-50100	FICA	9,773.16	10,323.33	9,224.24	9,484.00	10,412.00
101-605-50110	PERS	18,468.06	27,018.55	21,485.36	27,274.00	29,943.00
101-605-50120	Health Ins.	34,310.28	25,458.11	6,051.76	25,066.00	33,229.00
101-605-50130	Compensation Ins.	6,778.93	7,756.96	5,255.36	5,926.00	5,526.00
101-605-50140	ESC	751.77	854.22	735.79	774.00	796.00
101-605-50150	PERS Relief	29,450.39	7,873.74	0.00	5,132.00	4,097.00
101-605-51010	Uniforms/Safety Clothing	1,131.61	815.67	636.94	700.00	700.00
101-605-51020	Operating Supplies	28,587.93	21,234.48	16,888.64	20,000.00	20,000.00
101-605-51050	Small Tools	2,496.52	5,552.51	1,322.11	2,000.00	2,000.00
101-605-52000	Communications	4,485.11	4,243.88	3,288.60	3,500.00	3,500.00
101-605-52120	Travel - Car Rental	525.71	57.82	0.00	0.00	0.00
101-605-52130	Travel - Airfare/Ferry	601.20	1,377.60	0.00	0.00	0.00
101-605-52140	Travel - Lodging	467.04	356.00	0.00	0.00	0.00
101-605-52150	Travel - Per Diem	500.00	300.00	0.00	0.00	0.00
101-605-52160	Professional Development	990.00	2,440.00	229.17	0.00	0.00
101-605-52180	Professional Services	0.00	1,586.50	1,500.00	1,200.00	1,200.00
101-605-52350	Recruitment and Moving	100.50	0.00	0.00	0.00	0.00
101-605-54000	Fuel & Lube	38,178.09	39,503.98	42,011.68	40,000.00	40,000.00
101-605-54010	Vehicle Parts & Repairs	43,672.90	57,206.86	41,228.17	40,000.00	40,000.00
101-605-54020	Repair - Other Equipment	28.67-	0.00	0.00	0.00	0.00
101-605-55010	Equipment & Furnishings	11,302.09	4,614.45	3,300.47	1,500.00	1,500.00
Total		**355,392.52**	**358,959.25**	**263,347.19**	**311,524.00**	**329,005.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-605-50020	**Temp Employees**	insulate and sheetrock
101-605-51010	**Uniforms/Safety Clothing**	coverals, glasses, gloves,welding sleeves and apron
101-605-51020	**Operating Supplies**	nuts,bolts, solvents, lubricants, welding rod, gasses,and expendables for welding , grinding, steel fabrication stock, paint cleaners-degreasers
101-605-51050	**Small Tools**	wrenches, screwdrivers, hammers, drills, specialty tools
101-605-52160	**Professional Development**	Diognostic training
101-605-52180	**Professional Services**	diagnostic upgrade, safety data subscription
101-605-54000	**Fuel & Lube**	deisel, gas, oil,and other fuels
101-605-54010	**Vehicle Parts & Repairs**	maintainenceparts and repair costs of public works equipment
101-605-54020	**Repair - Other Equipment**	Lift and oil burner maintenance
101-605-55010	**Equipment & Furnishings**	hydraulic press for shop

PARKS MAINTENANCE **FUND: GENERAL**

PROGRAM DESCRIPTION

The City of Cordova Parks and Recreation Dept. / Parks Maintenance division performs routine and preventative maintenance on all the facilities/properties (and all related equipment/amenities in/at the facilities/properties) listed below:

- Bidarki Recreation Center
- The Bob Korn Memorial Pool
- Skater's Cabin
- Odiak Camper Park
- Shelter Cove Recreation Area.
- Hollis Hendricks Field
- Orca Inlet Fish Cleaning Station.
- Netty Hanson Park.
- The Tot Lot
- Orca Inlet Pump Track.
- Cordova Municipal Field.
- Whitshed Rd. Ballfield (a.k.a. Field of Dreams) / Whitshed Rd. Multi Use Field
- Fisherman's Memorial Park.
- Nirvana Park Cemetery and Eyak Lake Burial Grounds.

This division of the Parks and Recreation Department is currently underfunded. They must pay close attention to time management in order to be successful at protecting our assets.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova Parks and Recreation Department Mission Statement:

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in the pursuit of a healthy sustainable community.

Revised December 2012.

Goal: Preserve properties.

Objectives:

Perform routine and preventative maintenance on facilities, properties and parks.
Assist in creating timelines for capital improvement projects through accurate and thorough data collection.

Goal: Support continuity of service.

Objectives:

Address unforeseen maintenance issues on a timely basis.
Prioritize work flow daily, weekly, monthly and annually.
Maintain current CPO (Certified Pool Spa Operator) license.

BUDGET COMMENTARY

The Parks Maintenance team responds to unpredicted maintenance issues on a weekly basis. This division spends much of their time upholding maintenance related SOP's for every property/facility; the Parks Maintenance team also supports the Department in providing programming and special events to our Community.

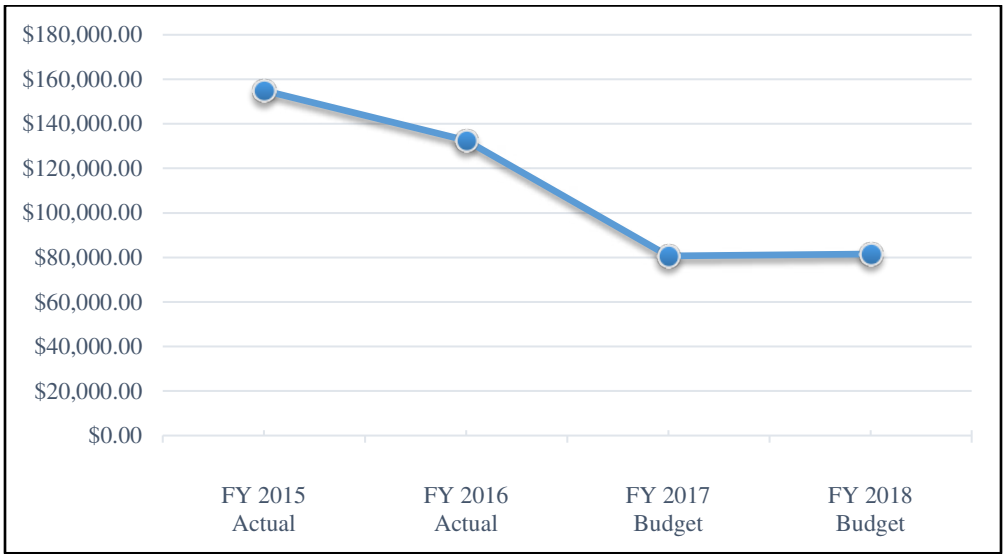
The division supervisor assists the director in developing capital project priority lists and may be designated as project manager for either capital or small projects. The division supervisor must also maintain a current CPO (Certified Pool Operator) license through the State of Alaska Department of Environmental Conservation.

This budget includes ¼ of the wages for the Parks Maintenance Supervisor. The Parks Maintenance Supervisor's wages are split equally amongst the Bidarki, Pool and Parks Maintenance general fund budgets, and the Odiak Camper Park enterprise fund. The Parks Maintenance Supervisor is funded 1 FT temporary employee, seasonally.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Parks Maintenance						
101-606-50000	Salaries and Wages	12,991.03	13,491.10	11,441.22	13,952.00	14,160.00
101-606-50010	Overtime	2,232.66	596.91	58.72	0.00	0.00
101-606-50020	Temp Employees	33,955.13	56,832.50	31,087.25	25,000.00	25,500.00
101-606-50100	FICA	3,728.02	5,539.95	3,245.67	3,018.00	3,034.00
101-606-50110	PERS	1,975.23	2,050.83	1,957.00	3,179.00	3,225.00
101-606-50120	Health Ins.	3,915.88	5,653.01	5,893.30	6,267.00	6,267.00
101-606-50130	Compensation Ins.	2,750.20	3,648.96	2,404.06	1,929.00	2,019.00
101-606-50140	ESC	449.65	693.39	414.99	239.00	350.00
101-606-50150	PERS Relief	40,603.30	2,987.50	0.00	598.00	441.00
101-606-51020	Operating Supplies	7,779.62	5,327.58	2,421.67	5,000.00	5,000.00
101-606-52010	Water, Sewer & Refuse	3,895.76	3,156.04	2,933.21	3,000.00	3,000.00
101-606-52030	Electricity	1,824.64	1,664.37	1,456.15	2,000.00	2,000.00
101-606-52040	Heating Fuel	1,628.92	1,404.07	1,446.96	1,500.00	1,500.00
101-606-52180	Professional Services	6,008.20	6,496.98	250.00	2,500.00	2,500.00
101-606-52340	Other Costs/outhouse tender	5,013.63	3,357.14	1,818.70	1,500.00	1,500.00
101-606-53015	Fisherman's Memorial	1,842.70	1,674.45	2,044.50	1,500.00	1,500.00
101-606-54000	Fuel & Lube	5,201.37	3,538.11	2,310.31	3,000.00	3,000.00
101-606-54010	Vehicle Parts & Repairs	2,083.23	2,773.79	352.74	2,000.00	2,000.00
101-606-54020	Repair - Other Equipment	2,482.78	2,127.22	1,560.12	2,000.00	2,000.00
101-606-55000	Other Equipment	323.26	277.32	0.00	0.00	0.00
101-606-55010	Equipment & Furnishings	1,980.71	1,709.43	0.00	0.00	0.00
101-606-55020	Other Improvements	12,311.39	7,588.55	1,931.61	2,500.00	2,500.00
Total		**154,977.31**	**132,589.20**	**75,028.18**	**80,682.00**	**81,496.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

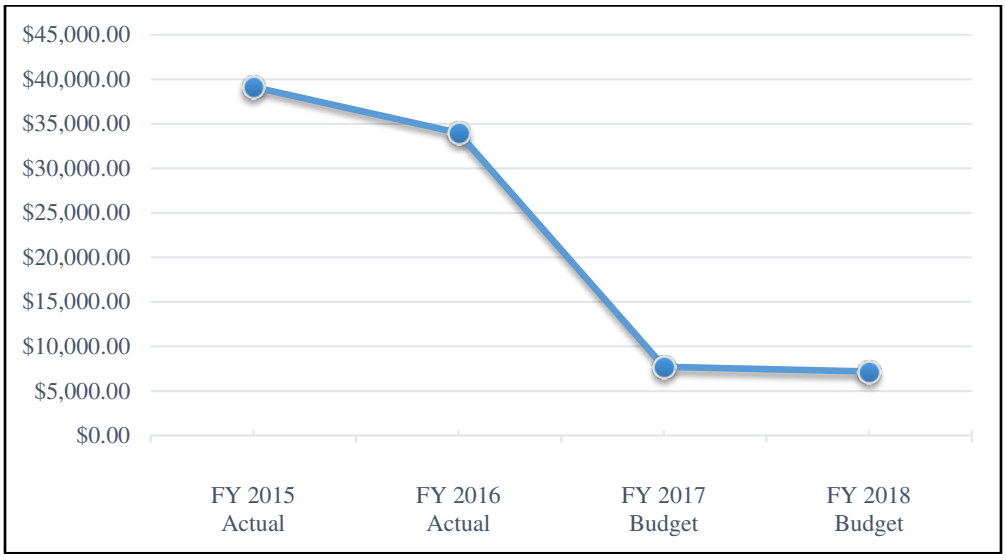
101-606-51020	**Operating Supplies**	Grass seed, fertilizer, paint, stain, screws, nuts, bolts…
101-606-52180	**Professional Services**	Equipment rental, Operator services, Electrical repair beyond scope of ability.
101-606-52340	**Other Costs/outhouse tender**	Outhouse tender
101-606-53015	**Fisherman's Memorial**	Purchase plaques in advance of payment from family
101-606-54000	**Fuel & Lube**	Van, truck, tractor, summer camp school bus
101-606-54010	**Vehicle Parts & Repairs**	Van, truck, tractor, summer camp school bus
101-606-54020	**Repair - Other Equipment**	Playground equipment repair, Parks amenities repair, Parks facility repair
101-606-55000	**Other Equipment**	Specific equipment needed to do a planned minor Park improvement
101-606-55010	**Equipment & Furnishings**	Tools
101-606-55020	**Other Improvements**	Specific, planned small improvements and/or random, nessessary improvements related to Parks.

CEMETERY MAINTENANCE **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Cemetery Maintenance Dept.						
101-607-50020	Temp Employees	8,125.00	15,023.00	4,860.00	5,000.00	5,000.00
101-607-50100	FICA	621.58	1,149.31	371.80	708.00	383.00
101-607-50130	Compensation Ins.	461.17	852.71	268.06	452.00	255.00
101-607-50140	ESC	81.25	150.23	48.60	53.00	50.00
101-607-51020	Operating Supplies	953.71	3,104.56	1,098.00	1,500.00	1,500.00
101-607-55000	Other Equipment	5,609.68	8,474.75	0.00	0.00	0.00
101-607-55020	Other Improvements	0.00	5,220.00	0.00	0.00	0.00
101-607-55050	Cemetery Expansion	23,282.25	0.00	0.00	0.00	0.00
Total		**39,134.64**	**33,974.56**	**6,646.46**	**7,713.00**	**7,188.00**

EXPENDITURE HISTORY



BIDARKI **FUND: GENERAL**

PROGRAM DESCRIPTION

The Parks and Recreation Dept. promotes healthy habits and wellness to the community by facilitating and array of programs and activities to multiple ages groups. Below is a list of activities/amenities offered through Bidarki Rec. Center:

- Bidarki Recreation Center features:
  - A full-service weight room with; free weights, a cable crossover station, various weight machines and bikes, multiple treadmills, an elliptical trainer and adaptive motion trainers.
  - Upstairs, patrons enjoy a hardwood floor with a full basketball/volleyball court.
  - Each bathroom is outfitted with a sauna.
- Adult athletics are offered 4 times per week; adult volleyball and adult basketball
- Weight training and/or cardio classes are offered 6 days a week.
- Youth basketball programs for grades 3-8th.
- Summer programming for grades 4-7th.
- Tots and their parents enjoy playtime in the upstairs gymnasium x2 per week, with an assortment of toys and tumbling mats. This service is free to the public.

Staff at the Administrative offices can assist the public in scheduling the Recreation Center for birthday parties along with scheduling and/or renting several recreational sites managed by the department:

- Skater's Cabin
- Odiak Camper Park; long and short-term R/V parking.
- Shelter Cove Private R/V parking & tent platform sites.
- Shelter Cove Economy, short term R/V parking.
- Hollis Hendricks Field for Community events.

Administrative staff facilitates monthly Parks and Recreation (P&R) Commission meetings. The P&R Commission is an advisory Commission to City Council and Commissioners are appointed by the Mayor. Staff will bring P&R business as needed to City Council.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova Parks and Recreation Department Mission Statement:

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in the pursuit of a healthy sustainable community.

Revised December 2012.

Goal: Promote healthy habits and wellness to the Community.

Objectives:

Facilitate/create programming and activities that appeal to the Community.

- Be aware of current fitness/programming trends.
- Be aware of changing demographics.

Goal: Identify and remove barriers to physical activity and recreation.

Objectives:

Invite feedback from local health care providers and the public.

Be proactive in solving problems with access.

Goal: Create a safe environment for patrons to recreate.

Objectives:

Address unforeseen maintenance issues on a timely basis.

Practice risk management routinely.
Create current and effective EAP's (Emergency Action Plan) for activities and programs.
Review annually and revise as needed; the P&R Dept. Code of Conduct.
Review annually and revise as needed; rules and regulations for each facility, property and Park annually
Ensure the aquatics division maintains current certifications:

- CPO (Certified Pool Operator)
- LG (Lifeguard)
- LGI (Lifeguard Instructor)
- WSI (Water Safety Instructor)

BUDGET COMMENTARY

Bidarki is a division of the Parks and Recreation Dept. Included in this budget is funding for:

- All programming sponsored by the City of Cordova Parks and Recreation Dept.
- Operational expenses related to Bidarki Recreation Center.
- Operational expenses related to the Administrative services provided by the Parks and Recreation Department

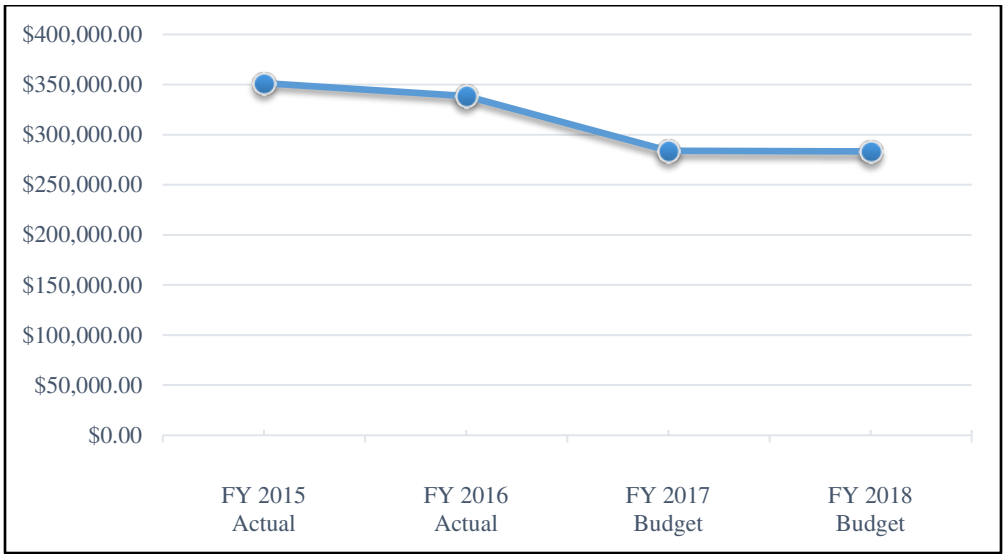
This budget includes salaries and wages for: The Director of the Parks and Recreation Department; a full time benefitted Administrative Assistant; ¼ of the wages for the Parks Maintenance Supervisor, and temporary employee expenses related to community programming and janitorial services for the Recreation Center.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Recreation - Bidarki						
101-701-50000	Salaries and Wages	126,606.71	128,612.21	109,124.31	126,837.00	127,648.00
101-701-50010	Overtime	3,668.92	1,971.17	170.62	1,000.00	500.00
101-701-50020	Temp Employees	54,651.34	60,983.50	12,669.00	25,000.00	25,000.00
101-701-50100	FICA	14,042.54	13,468.77	9,350.39	11,654.00	11,716.00
101-701-50110	PERS	24,060.87	24,963.98	20,535.31	28,014.00	28,193.00
101-701-50120	Health Ins.	54,306.85	34,559.61	36,113.37	38,925.00	38,925.00
101-701-50130	Compensation Ins.	4,941.47	5,526.36	4,210.66	1,262.00	1,315.00
101-701-50140	ESC	1,487.49	1,528.31	915.38	1,013.00	1,146.00
101-701-50150	PERS Relief	0.00	5,965.60	0.00	5,272.00	3,857.00
101-701-51020	Operating Supplies	5,030.95	3,918.41	2,761.11	3,000.00	3,000.00
101-701-51030	Custodial Supplies	934.41	1,571.92	775.12	1,000.00	1,000.00
101-701-52000	Communications	4,454.37	4,072.09	3,294.62	4,000.00	4,000.00
101-701-52010	Water, Sewer & Refuse	4,810.32	4,810.32	3,563.37	4,500.00	4,500.00
101-701-52030	Electricity	9,342.05	10,125.98	10,212.12	7,500.00	7,500.00
101-701-52040	Heating Oil	8,465.64	7,069.64	8,785.40	10,000.00	10,000.00
101-701-52120	Travel - Car Rental	591.36	0.00	0.00	0.00	0.00
101-701-52130	Travel - Airfare/Ferry	524.00	0.00	0.00	0.00	0.00
101-701-52140	Travel - Lodging	578.00	0.00	0.00	0.00	0.00
101-701-52150	Travel - Per Diem	200.00	0.00	0.00	0.00	0.00
101-701-52160	Professional Development	200.00	0.00	0.00	0.00	0.00
101-701-53000	Concessions	0.00	106.05	0.00	0.00	0.00

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
101-701-53010	Programs	6,312.55	5,411.62	4,545.32	3,000.00	3,000.00
101-701-53020	Summer Camp	4,955.47	4,979.69	0.00	4,000.00	4,000.00
101-701-53060	Iceworm Festival Supplies	4,581.99	5,480.44	675.00	3,000.00	3,000.00
101-701-53075	ALPAR pass-thru	1,400.00	0.00	0.00	0.00	0.00
101-701-54010	Vehicle Parts & Repairs	101.09	148.39	0.00	500.00	500.00
101-701-54020	Equipment Maintenance & Repair	1,531.26	1,788.37	3,798.06	1,500.00	1,500.00
101-701-54030	Structure Maintenance	1,981.84	1,675.38	24.47	0.00	0.00
101-701-54080	Boiler Maintenance	374.42	2,416.47	0.00	0.00	0.00
101-701-55010	Equipment & Furnishings	5,122.80	5,762.48	2,922.84	3,000.00	3,000.00
101-701-55020	Other Improvements	6,199.75	1,649.59	1,761.53	0.00	0.00
Total		**351,458.46**	**338,566.35**	**236,208.00**	**283,977.00**	**283,300.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

101-701-51020	**Operating Supplies**	Paper products, light bulbs, garbage bags, 1st aid supplies, hand sanitizer etc…
101-701-51030	**Custodial Supplies**	cleaning supplies
101-701-52120	**Travel - Car Rental**	Employee professional development or required certifications
101-701-52130	**Travel - Airfare/Ferry**	Employee professional development or required certifications
101-701-52140	**Travel - Lodging**	Employee professional development or required certifications
101-701-52150	**Travel - Per Diem**	Employee professional development or required certifications
101-701-52160	**Professional Development**	Employee professional development or required certifications
101-701-52270	**Legal Printing**	Advertising jobs & Commission meetings
101-701-53000	**Concessions**	Seed money for Concessions during youth activities
101-701-53010	**Programs**	Christmas Bazaar supplies, basketballs, volleyballs, jerseys, Tot-time toys, fundraising supplies
101-701-53020	**Summer Camp**	Snacks, 1st aid supplies, safety equipment/replacement, recreational equipment/replacement craft supplies

101-701-53060	**Iceworm Festival Supplies**	Prizes, Jerseys, athletic tape, facility rental fees,
101-701-54010	**Vehicle Parts & Repairs**	Small repair to school bus
101-701-54020	**Equipment Maintenance & Repair**	Treadmill & weight machine annual maintenance and repair
101-701-55010	**Equipment & Furnishings**	Weight room equipment replacement/ Other equipment replacement
101-701-55020	**Other Improvements**	Planned Improvements only - under 10k

POOL **FUND: GENERAL**

PROGRAM DESCRIPTION

The Bob Korn Memorial Pool promotes healthy habits and wellness to the community by facilitating and array of programs and activities to multiple ages groups. Below is a list of activities offered on a weekly basis:

- Open Swim for families and youth is offered a minimum of twice per week and up to 5 times per week in the summer. Time is set aside during each open swim to use the diving board and the rope swing.
- Lap swimming and other forms of aquatic exercise is available daily.
- Tot-Swim for non-swimmers and their parents happens a minimum of twice per week (perhaps more depending on the season)
- Lifeguard trainings are scheduled a minimum of twice per year.
- Swim lessons are available to a wide range of ages throughout the year.

Staff can assist you with scheduling and renting the pool for celebratory or educational programming throughout the year and depending on lifeguard availability.

The Bob Korn Memorial Swimming Pool enables the Cordova School District to execute their elementary school swim program (4 days a week) and the CHS swim team during their season. The pool also accommodates the Iceworm Swim Team 6 days a week for a minimum of 7 months a year.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova Parks and Recreation Department Mission Statement:

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in the pursuit of a healthy sustainable community.

Revised December 2012.

Goal: Promote healthy habits and wellness to the Community.

Objectives:

Facilitate/create aquatic programming and activities that appeal to the Community.

- Be aware of current aquatic fitness/programming trends.
- Be aware of changing demographics.

Goal: Identify and remove barriers to physical activity and recreation.

Objectives:

Invite feedback from local health care providers and the public.

Be proactive in solving problems with access.

Goal: Create a safe environment for patrons to recreate.

Objectives:

Address unforeseen maintenance issues on a timely basis.

Practice risk management routinely.

Create a current and effective EAP (Emergency Action Plan) for aquatic activities and programs.

Review annually and revise as needed; the P&R Dept. Code of Conduct.

Review annually and revise as needed; rules and regulations for the Bob Korn Memorial Swimming Pool

Ensure the aquatics division maintains current certifications:

- CPO (Certified Pool Operator)
- LG (Lifeguard)
- LGI (Lifeguard Instructor)
- WSI (Water Safety Instructor)

BUDGET COMMENTARY

The Pool is a division of the Parks and Recreation Dept. Included in this budget is funding for:

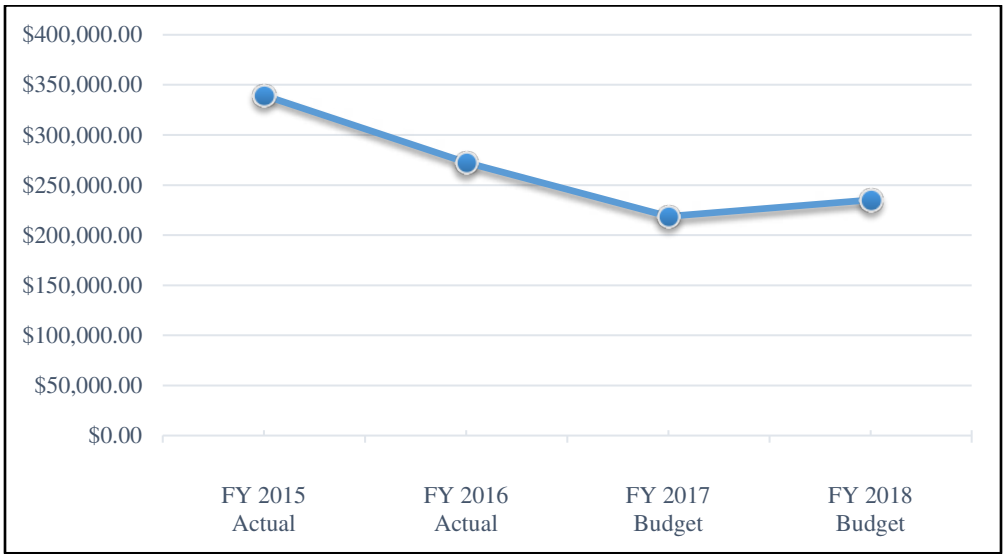
- All aquatic programming sponsored by the City of Cordova Parks and Recreation Dept.
- Operational expenses related to the Bob Korn Memorial Swimming Pool.

This budget includes the wages of the Pool Manager; ¼ of the wages for the Parks Maintenance Supervisor, and temporary employee expenses related to aquatic community programming and janitorial services for the Bob Korn Memorial Swimming Pool.

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Pool						
101-702-50000	Salaries and Wages	60,421.60	61,801.32	49,534.02	58,547.00	61,355.00
101-702-50010	Overtime	1,921.05	3,279.11	773.92	500.00	500.00
101-702-50020	Temp Employees	69,344.80	36,194.50	22,172.25	15,000.00	25,000.00
101-702-50100	FICA	10,062.62	6,876.20	5,301.29	6,430.00	6,644.00
101-702-50110	PERS	12,545.65	6,371.49	8,249.84	12,990.00	13,608.00
101-702-50120	Health Ins.	3,953.77	14,781.40	23,714.43	24,648.00	24,648.00
101-702-50130	Compensation Ins.	7,169.06	4,079.29	2,853.74	4,636.00	4,617.00
101-702-50140	ESC	1,182.11	947.27	652.79	626.00	748.00
101-702-50150	PERS Relief	13,005.70	1,045.52	0.00	2,445.00	1,862.00
101-702-51020	Operating Supplies	17,723.97	10,444.17	6,895.27	7,500.00	7,500.00
101-702-51030	Custodial Supplies	1,698.42	859.88	54.46	1,500.00	1,500.00
101-702-52000	Communications	1,919.46	2,233.84	1,718.29	1,700.00	1,700.00
101-702-52010	Water, Sewer & Refuse	6,110.58	5,478.40	4,564.40	5,500.00	5,500.00
101-702-52030	Electricity	19,291.68	22,416.08	23,236.29	11,250.00	12,000.00
101-702-52040	Heating Oil	62,058.23	54,243.83	49,000.17	52,500.00	55,000.00
101-702-52120	Travel - Car Rental	117.89	0.00	0.00	0.00	0.00
101-702-52130	Travel - Airfare/Ferry	346.00	2,094.00	0.00	0.00	0.00
101-702-52140	Travel - Lodging	757.25	570.00	0.00	0.00	0.00
101-702-52150	Travel - Per Diem	450.00	0.00	0.00	0.00	0.00
101-702-52160	Professional Development	544.52	2,129.87	0.00	0.00	0.00
101-702-52270	Legal Printing	210.00	0.00	0.00	0.00	0.00
101-702-54020	Repair & Maintenance	35,790.54	14,786.94	3,689.49	5,000.00	5,000.00
101-702-54030	Structural Maintenance	1,491.40	1,080.65	0.00	0.00	0.00
101-702-54080	Boiler Maintenance	2,919.41	1,833.20	0.00	0.00	0.00
101-702-55000	Other Equipment	7,942.43	9,000.00	1,390.20	5,000.00	5,000.00
101-702-55010	Equipment & Furnishings	0.00	5,501.20	256.04	3,000.00	3,000.00
101-702-55020	Other Improvements	181.84	4,413.41	0.00	0.00	0.00
101-702-55050	Employee Merit	388.67	55.00	0.00	0.00	0.00
Total		**339,548.65**	**272,516.57**	**204,056.89**	**218,772.00**	**235,182.00**

EXPENDITURE HISTORY



LINE ITEM EXPLANATION

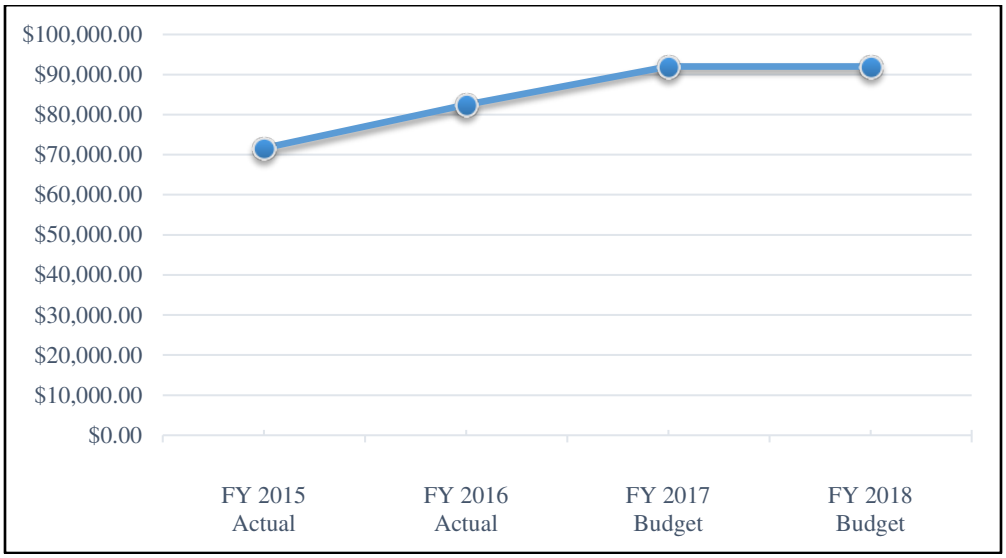
101-702-51020	**Operating Supplies**	Chemicals related to water quality, paper products, lifeguard supplies etc…
101-702-51030	**Custodial Supplies**	Cleaning supplies
101-702-52120	**Travel - Car Rental**	Employee professional development or required certifications
101-702-52130	**Travel - Airfare/Ferry**	Employee professional development or required certifications
101-702-52140	**Travel - Lodging**	Employee professional development or required certifications
101-702-52150	**Travel - Per Diem**	Employee professional development or required certifications
101-702-52160	**Professional Development**	Employee professional development or required certifications
101-702-52270	**Legal Printing**	Advertising jobs
101-702-54020	**Repair & Maintenance**	Contingency for minor facility/equipment repair
101-702-55000	**Other Equipment**	Scheduled replacement of rescue equipement or equipment related to water quality
101-702-55010	**Equipment & Furnishings**	Equipment /furnishings needed to do a planned minor improvement / light fixtures.
101-702-55020	**Other Improvements**	Planned Improvements only - under 10k

SKI HILL **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Ski Hill						
101-704-51040	Repair & Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00
101-704-51110	Lease Rev Pass Thru CTC	31,200.00	31,200.00	28,622.00	31,200.00	31,200.00
101-704-51115	Lease Rev Pass Thru CVW	28,472.00	33,072.00	23,575.93	33,072.00	33,072.00
101-704-52010	Water, Sewer & Refuse	1,466.01	1,442.04	1,201.70	1,620.00	1,620.00
101-704-52030	Electricity	26,604.91	21,620.94	23,648.34	12,000.00	12,000.00
101-704-52035	Electric reimburse contra	26,727.14-	15,446.98-	10,844.65-	18,000.00-	18,000.00-
101-704-52040	Heating Oil	0.00	0.00	1,936.63	5,500.00	5,500.00
101-704-52180	Annual Inspection	0.00	0.00	30.00	1,000.00	1,000.00
101-704-52190	Insurance	10,620.00	10,620.00	10,000.00	10,620.00	10,620.00
Total		**71,635.78**	**82,508.00**	**93,169.95**	**92,012.00**	**92,012.00**

EXPENDITURE HISTORY

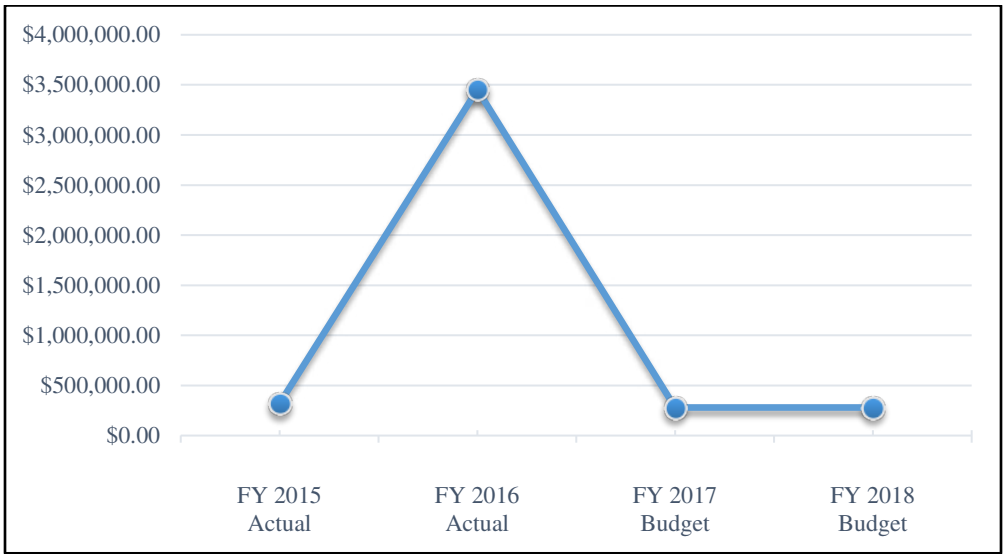


NON-DEPARTMENTAL **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Non-Departmental						
101-824-50000	Salaries and Wages	0.00	0.00	10.12	0.00	0.00
101-824-51020	Operating Supplies	11,146.95	12,851.44	7,183.29	15,000.00	15,000.00
101-824-52070	Leases & Rentals	10,008.97	7,650.43	6,683.71	9,000.00	9,000.00
101-824-52170	Dues & Subscriptions	99.00	0.00	0.00	500.00	500.00
101-824-52179	Drug Testing	2,280.00	752.00	786.00	3,000.00	3,000.00
101-824-52180	Professional Services	2,751.44	3,318.86	6,385.37	6,000.00	6,000.00
101-824-52181	Software Licensing	14,136.00	14,136.00	12,958.00	26,000.00	26,000.00
101-824-52182	Avalanche Mitigation Jan-April	17,670.19	16,000.00	16,000.00	12,000.00	12,000.00
101-824-52183	Avalanche Mitigation Nov-Dec	4,000.00	4,000.00	0.00	8,000.00	8,000.00
101-824-52184	State Reimb - Avalanche Contra	7,200.00-	9,000.00-	10,000.00-	9,000.00-	9,000.00-
101-824-52185	Bank Fees & Bank Reconciliatio	11,830.67	12,927.06	4,003.18	7,500.00	7,500.00
101-824-52188	Lobbyist - State	50,587.08	50,657.50	48,284.95	50,000.00	50,000.00
101-824-52190	Attorney Fees	137,301.05	159,640.93	68,933.10	100,000.00	100,000.00
101-824-52192	Legal Issues - Sales Tax	225.00	0.00	0.00	0.00	0.00
101-824-52210	Audit Fees	101,963.41	117,123.64	96,480.53	82,000.00	82,000.00
101-824-52290	Bad Debt	0.00	3,093,127.34	0.00	0.00	0.00
101-824-52340	Eyak Site Remediation	872.04	591.36	0.00	3,000.00	3,000.00
101-824-52341	Oil Spill Response	0.00	0.00	14,199.36	0.00	0.00
101-824-52350	Recruitment and Moving	8,744.90	23,308.24	6,099.53-	0.00	0.00
101-824-55010	Equipment & Furnishings	159.00	0.00	333.90	500.00	500.00
101-824-56000	Insurance	113,346.55	100,204.99	126,186.93	126,800.00	126,800.00
101-824-57000	In-kind Services Allocation	160,287.48-	154,854.30-	127,445.12-	160,287.48-	160,287.48-
Total		**319,634.77**	**3,452,435.49**	**264,883.79**	**280,012.52**	**280,012.52**

EXPENDITURE HISTORY

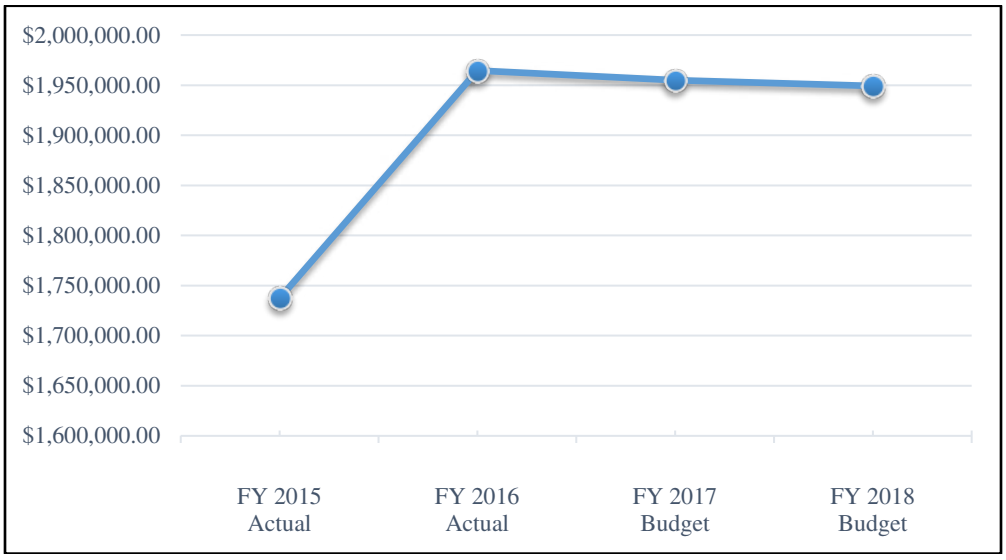


LONG TERM DEBT SERVICE **FUND: GENERAL**

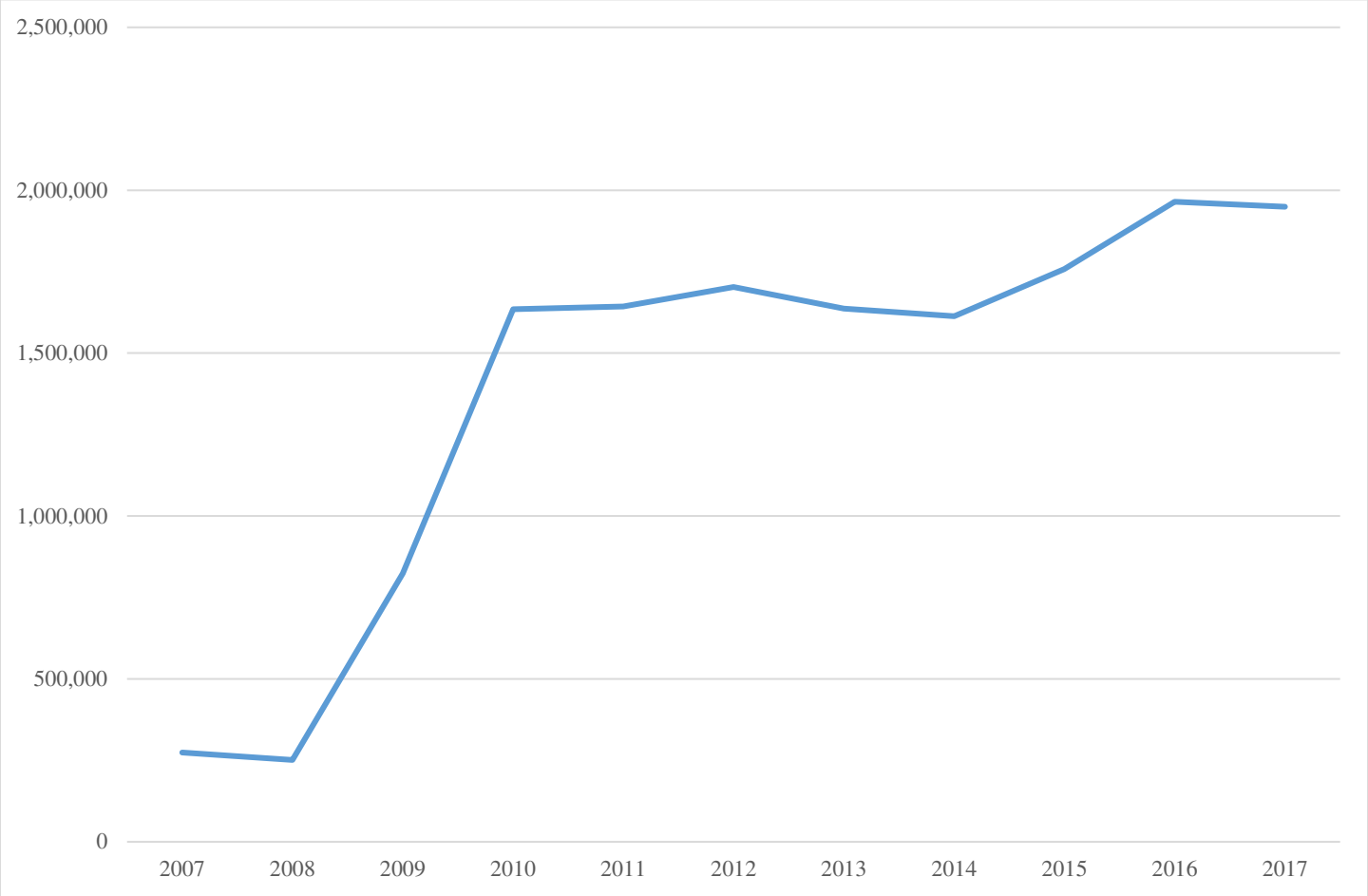
BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Long Term Debt Service						
101-895-58038	2005 GO Bond - Principal	132,000.00	0.00	0.00	0.00	0.00
101-895-58039	2005 GO Bond - Interest	12,954.89	0.00	0.00	0.00	0.00
101-895-58042	2009 II GO Bond - Principal	645,000.00	675,000.00	700,000.00	700,000.00	730,000.00
101-895-58044	2009 II GO Bond - Interest	426,215.63	112,406.25	83,625.00	83,624.00	52,763.00
101-895-58052	2010B II - Taxable - Principal	0.00	40,000.00	40,000.00	40,000.00	40,000.00
101-895-58054	2010B II - Taxable - Interest	9,179.90	9,179.90	7,679.50	7,678.00	6,038.00
101-895-58056	2010A II - Exempt - Principal	40,000.00	0.00	0.00	0.00	0.00
101-895-58058	2010A II - Exempt - Interest	1,200.00	0.00	0.00	0.00	0.00
101-895-58060	2011 Series III Principal	40,000.00	45,000.00	45,000.00	45,000.00	45,000.00
101-895-58062	2011 Series III Interest	15,600.00	14,000.00	11,750.00	11,750.00	9,500.00
101-895-58063	2015 GO Bond One A- Principal	55,000.00	60,000.00	0.00	60,000.00	65,000.00
101-895-58064	2015 GO Bond One A-Interest	42,208.48	77,225.50	37,712.50	75,424.00	73,024.00
101-895-58065	2015 GO Bond One B-Principal	0.00	132,000.00	0.00	140,000.00	144,000.00
101-895-58066	2015 GO Bond One B-Interest	0.00	21,400.00	10,900.00	17,440.00	5,920.00
101-895-58067	2015 GO Bond One C-Principal	20,000.00	70,000.00	0.00	70,000.00	75,000.00
101-895-58068	2015 GO Bond One C-Interest	268,770.83	498,349.50	248,125.00	496,250.00	493,450.00
101-895-58069	2015 GO Bond Two A-Principal	0.00	90,000.00	90,000.00	90,000.00	95,000.00
101-895-58070	2015 GO Bond Two A-Interest	29,229.58	120,050.00	117,800.00	117,800.00	114,550.00
Total		**1,737,359.31**	**1,964,611.15**	**1,392,592.00**	**1,954,966.00**	**1,949,245.00**

EXPENDITURE HISTORY



ANNUAL DEBT PAYMENTS 2007-2017



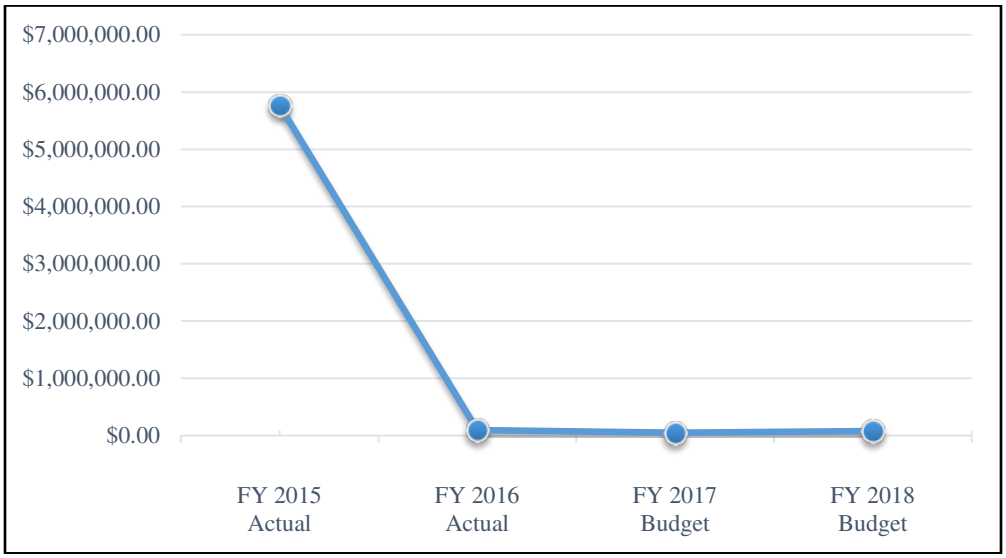
FY 2007 Actual	*FY 2008 Actual*	*FY 2009 Actual*	*FY 2010 Actual*	*FY 2011 Actual*	*FY 2012 Actual*	*FY 2013 Actual*	*FY 2014 Actual*	*FY 2015 Actual*	*FY 2016 Budget*	*FY 2017 Budget*
274,082	251,180	824,111	1,634,667	1,642,997	1,702,549	1,636,805	1,613,089	1,757,975	1,964,612	1,949,245

INTERFUND TRANSFERS OUT **FUND: GENERAL**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Interfund Transfers Out						
101-901-57340	Transfer to Cap Proj Fund #401	117,840.38	97,750.00	49,627.00	49,627.00	77,147.00
101-901-57380	Transfer to Chip Seal CIP #410	16,411.75	0.00	0.00	0.00	0.00
101-901-57413	Transfer to Cordova Center Fun	3,012,812.10	0.00	0.00	0.00	0.00
101-901-59999	Transfer to Other Capital Proj	2,619,295.91	0.00	0.00	0.00	0.00
Total		**5,766,360.14**	**97,750.00**	**49,627.00**	**49,627.00**	**77,147.00**

EXPENDITURE HISTORY

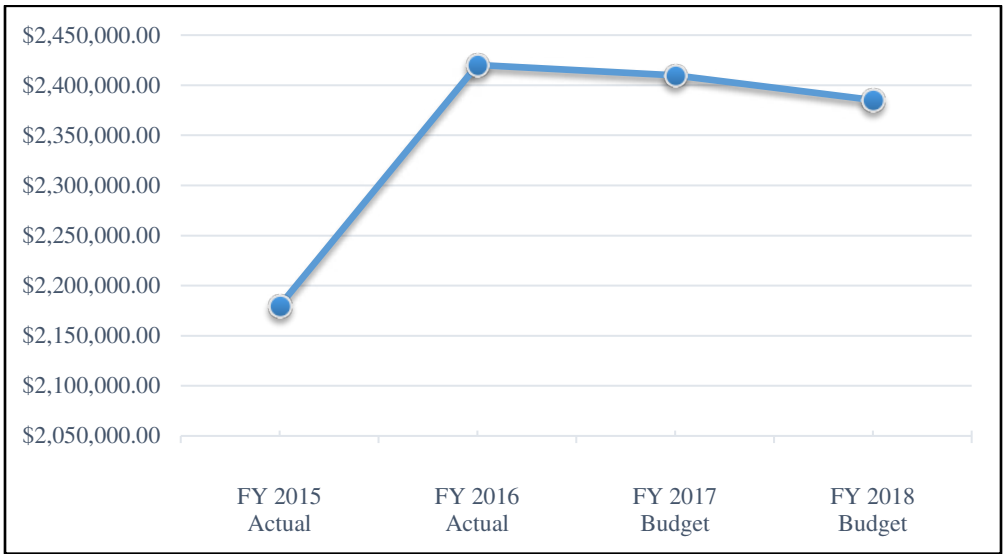


TRANSFERS TO OTHER ENTITIES **FUND: GENERAL**

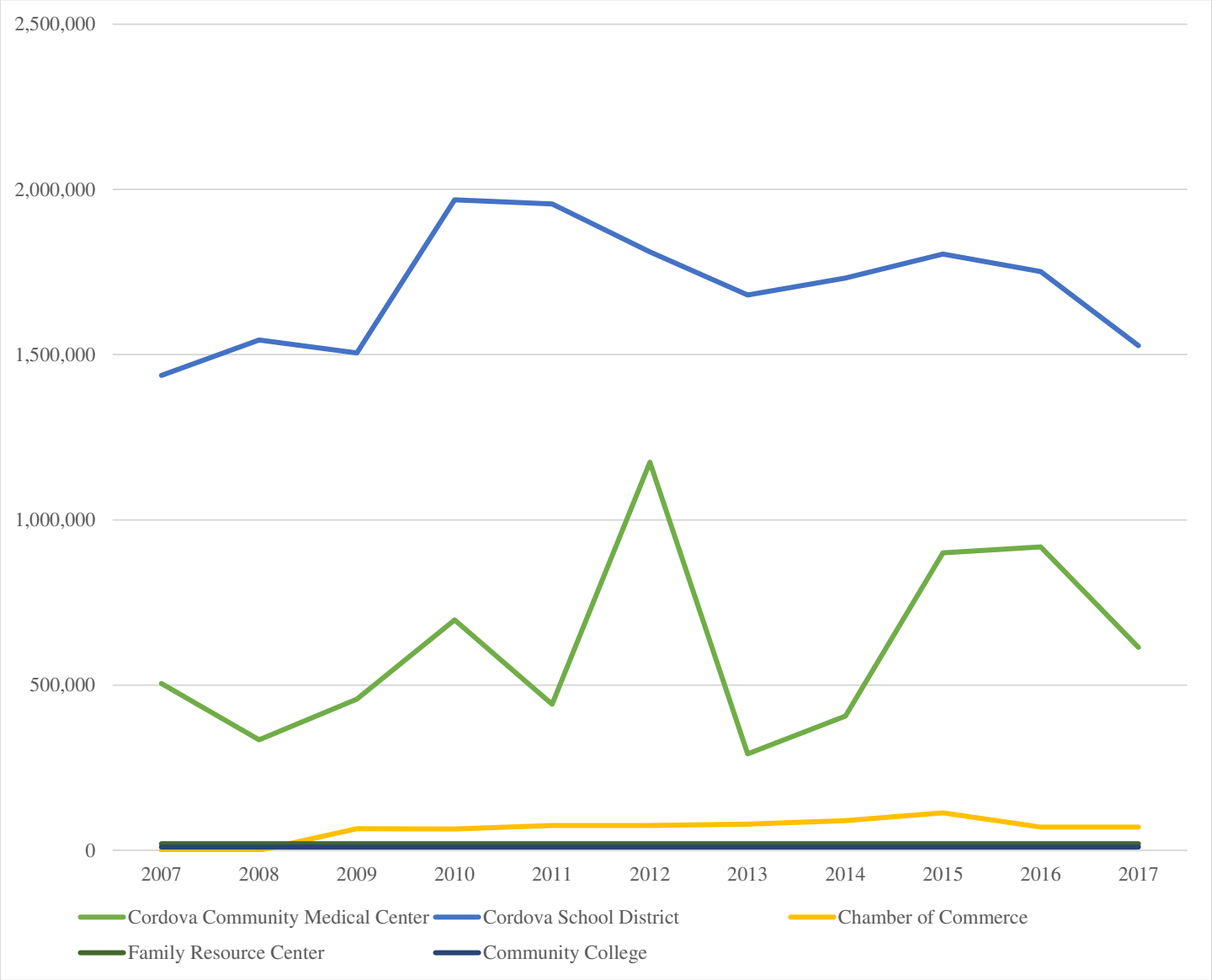
BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Transfers to Other Entities						
101-902-57000	School Transfer (Jan-June)	826,791.50	826,791.00	861,000.00	861,000.00	844,000.00
101-902-57001	School Transfer (July-Dec)	873,584.00	925,000.00	546,665.00	656,000.00	656,000.00
101-902-57005	School In-Kind Jan-June	52,068.00	52,068.00	46,634.82	52,068.00	52,068.00
101-902-57006	School In-Kind Jul-Dec	52,068.00	46,634.82	34,017.40	52,068.00	52,068.00
101-902-57014	CCMC In-Kind Services Jan-Dec	28,134.48	28,134.48	23,445.40	28,134.48	28,134.48
101-902-57016	CCMC Support & Admn	2,041.67	0.00	0.00	0.00	0.00
101-902-57017	CCMC Budget Appropriation	35,000.00	223,589.20	614,436.00	566,000.00	625,000.00
101-902-57018	Providence Management Contract	125,000.00	0.00	0.00	0.00	0.00
101-902-57019	Quorum Contract	41,666.67	200,000.00	58,333.33	66,664.00	0.00
101-902-57020	Cordova Family Resource Ctr	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
101-902-57030	Cordova Community College	10,000.00	0.00	0.00	10,000.00	10,000.00
101-902-57181	Cordova Chamber of Commerce	85,500.00	70,000.00	52,500.00	70,000.00	70,000.00
101-902-57182	Cordova Chamber in-kind	4,547.04	4,547.04	3,789.20	4,547.00	4,547.00
101-902-57183	Cordova Chamber in-kind lease	23,469.96	23,469.96	19,558.30	23,470.00	23,470.00
Total		**2,179,871.32**	**2,420,234.50**	**2,280,379.45**	**2,409,951.48**	**2,385,287.48**

EXPENDITURE HISTORY

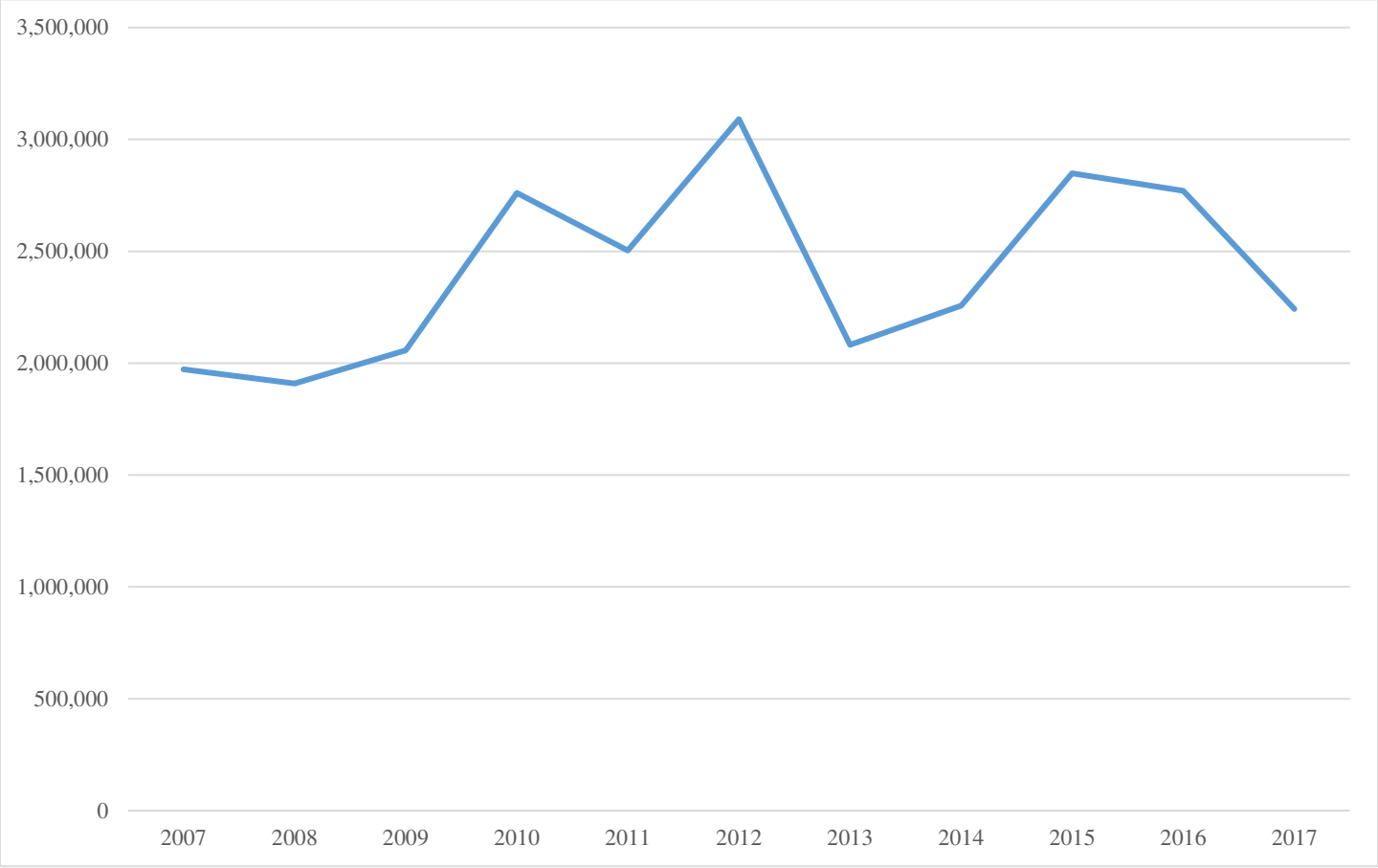


HISTORIC SUPPORT OF OTHER ENTITIES



	FY 2007 Actual	*FY 2008 Actual*	*FY 2009 Actual*	*FY 2010 Actual*	*FY 2011 Actual*	*FY 2012 Actual*	*FY 2013 Actual*	*FY 2014 Actual*	*FY 2015 Actual*	*FY 2016 Budget*	*FY 2017 Budget*
Cordova Community Medical Center	504,807	334,272	457,230	697,641	442,359	1,174,611	292,002	406,251	900,000	918,515	614,436
Cordova School District	1,437,222	1,544,604	1,505,143	1,968,564	1,955,940	1,810,990	1,680,410	1,731,568	1,804,512	1,751,791	1,527,000
Chamber of Commerce	0	0	65,303	65,000	75,000	75,000	79,547	89,547	113,517	70,000	70,000
Family Resource Center	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Community College	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
*Does not include in-kind contributions											

SUPPORT OF OTHER ENTITIES 2007-2017



FY 2007 Actual	*FY 2008 Actual*	*FY 2009 Actual*	*FY 2010 Actual*	*FY 2011 Actual*	*FY 2012 Actual*	*FY 2013 Actual*	*FY 2014 Actual*	*FY 2015 Actual*	*FY 2016 Budget*	*FY 2017 Budget*
1,972,029	1,908,876	2,057,676	2,761,205	2,503,299	3,090,601	2,081,959	2,257,366	2,848,029	2,770,306	2,241,436

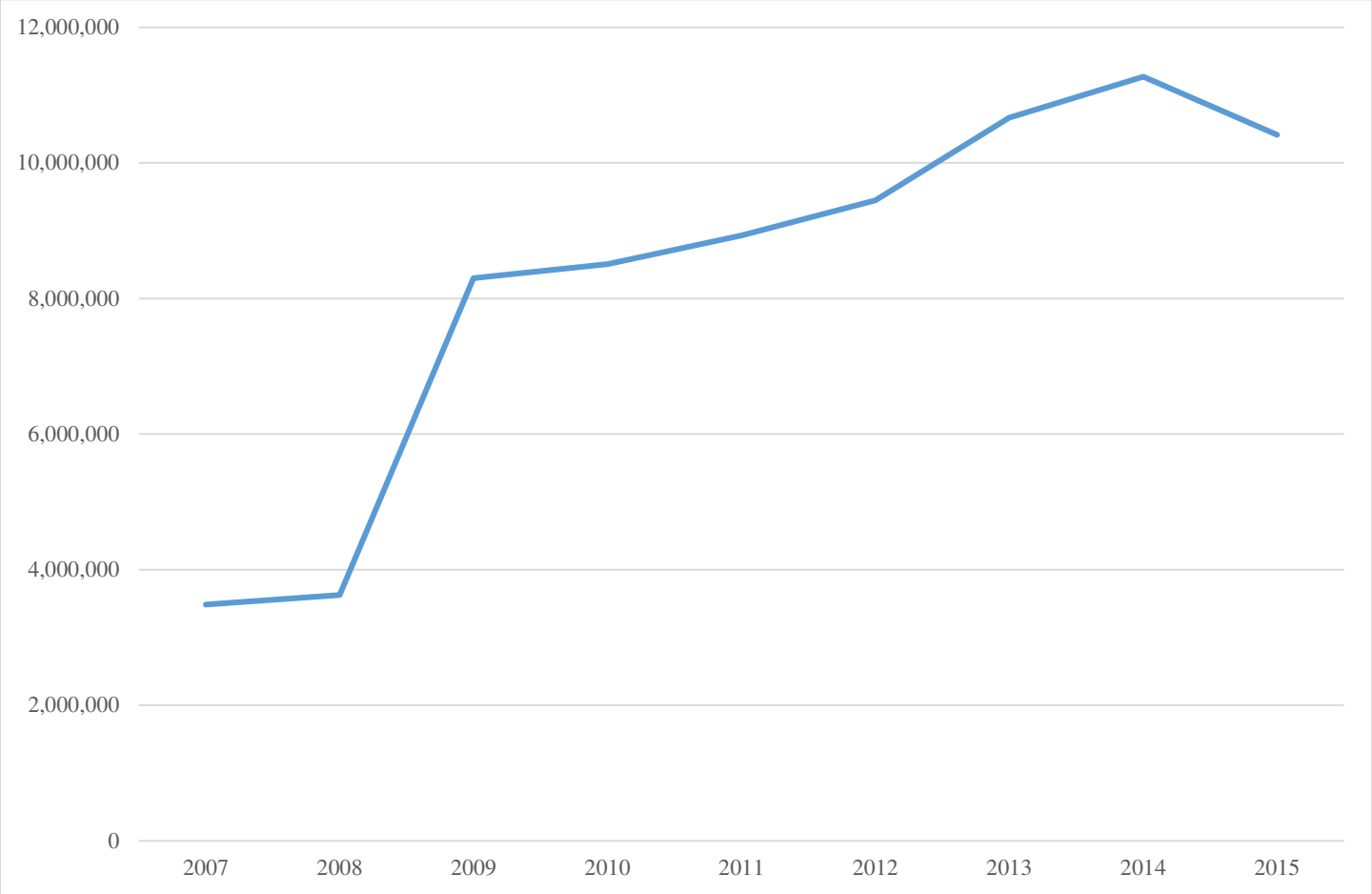
OTHER FUNDS

CITY PERMANENT FUND **FUND: PERMANENT**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Revenue						
104-300-40325	Investment Earnings	687,247.35-	419,242.37	0.00	225,000.00	225,000.00
104-300-40730	Sale of Real Estate	47,393.79	34,088.80	67,249.40	200,000.00	200,000.00
104-300-40740	Misc. Revenue	70.00	0.00	248.20	0.00	0.00
104-300-43000	CRH Sewer Assessment Principal	1,254.00	336.00	1,776.00	1,000.00	1,000.00
104-300-43001	CRH Sewer Assessment Interest	218.00	0.00	367.00	200.00	200.00
Total Revenue		**638,311.56**	**453,667.17**	**69,640.60**	**426,200.00**	**426,200.00**
Interfund Transfers In						
104-390-41030	Transfer from Sewer Fund	11,164.00	11,164.00	11,164.00	11,164.00	11,164.00
104-390-41032	Transfer From Water Fund	1,164.00	1,164.00	1,164.00	1,164.00	1,164.00
104-390-41070	Transfer from Harbor Fund	20,328.00	20,328.00	20,328.00	20,328.00	20,328.00
104-390-41075	Transfer from Refuse Fund	2,328.00	2,328.00	2,328.00	2,328.00	2,328.00
104-390-41085	Transfer from Odiak Camper Par	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
104-390-49999	Transfer from General Fund	0.00	19,961.94-	0.00	0.00	0.00
Total Interfund Transfers In		**38,984.00**	**19,022.06**	**38,984.00**	**38,984.00**	**38,984.00**
Interfund Transfers Out						
104-901-57390	Transfer to Cordova Ctr Fund	0.00	1,300,000.00	0.00	0.00	0.00
104-901-59999	Transfer to General Fund	280,000.00	0.00	876,000.00	876,000.00	0.00
Total Interfund Transfers Out		**280,000.00**	**1,300,000.00**	**876,000.00**	**876,000.00**	**0.00**
Revenue Total		**599,327.56-**	**472,689.23**	**108,624.60**	**465,184.00**	**465,184.00**
Expenditure Total		**280,000.00**	**1,300,000.00**	**876,000.00**	**876,000.00**	**0.00**
Net Total		**879,327.56-**	**827,310.77-**	**767,375.40-**	**410,816.00-**	**465,184.00**

PERMANENT FUND BALANCE 2007-2015



FY 2007 Actual	*FY 2008 Actual*	*FY 2009 Actual*	*FY 2010 Actual*	*FY 2011 Actual*	*FY 2012 Actual*	*FY 2013 Actual*	*FY 2014 Actual*	*FY 2015 Actual*
3,485,664	3,627,711	8,302,101	8,510,031	8,929,995	9,449,667	10,669,990	11,273,248	10,413,883

FIRE DEPT. VEHICLE ACQUISITION **FUND: SEPARATE**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Revenue						
203-300-40325	Investment Earnings	25.46	35.01	0.00	0.00	0.00
203-300-40430	Ambulance Service Charges	41,482.52	52,614.19	30,205.96	75,000.00	75,000.00
Total Revenue		**41,507.98**	**52,649.20**	**30,205.96**	**75,000.00**	**75,000.00**
Expenditures						
203-400-52180	Professional Services	3,572.37	4,866.88	3,152.84	7,500.00	7,500.00
Total Expenditures		**3,572.37**	**4,866.88**	**3,152.84**	**7,500.00**	**7,500.00**
Revenue Total		**41,507.98**	**52,649.20**	**30,205.96**	**75,000.00**	**75,000.00**
Expenditure Total		**3,572.37**	**4,866.88**	**3,152.84**	**7,500.00**	**7,500.00**
Net Total		**37,935.61**	**47,782.32**	**27,053.12**	**67,500.00**	**67,500.00**

VEHICLE REMOVAL/IMPOUND **FUND: SEPARATE**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Vehicle Removal Expense						
205-400-50010	Overtime	255.11	132.12	0.00	0.00	0.00
205-400-50110	PERS	14.84	0.00	0.00	0.00	0.00
205-400-50130	Compensation Ins.	4.43	0.00	0.00	0.00	0.00
205-400-50140	ESC	1.07	0.00	0.00	0.00	0.00
Total Vehicle Removal Expense		**275.45**	**132.12**	**0.00**	**0.00**	**0.00**
Vehicle Impound Expense						
205-401-50000	Salaries and Wages	2,726.42	974.21	1,025.74	1,800.00	2,000.00
205-401-50010	Overtime	1,955.11	3,703.48	939.62	3,800.00	2,000.00
205-401-50015	On-Call Time	3,425.00	5,916.00	5,492.00	6,200.00	6,200.00
205-401-50020	Temp Employees	300.00	0.00	0.00	0.00	0.00
205-401-50025	On-call time	374.00	0.00	0.00	0.00	0.00
205-401-50100	FICA	0.00	0.00	0.00	780.00	459.00
205-401-50110	PERS	173.68	0.00	0.00	2,244.00	1,320.00
205-401-50130	Compensation Ins.	224.08	0.00	0.00	465.00	277.00
205-401-50140	ESC	39.49	0.00	0.00	23.00	45.00
205-401-58100	Vehicle Impound Expense	4,043.38	1,426.07	0.00	2,000.00	4,000.00
Total Vehicle Impound Expense		**13,261.16**	**12,019.76**	**7,457.36**	**17,312.00**	**16,301.00**
Revenue Total		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Expenditure Total		**13,536.61**	**12,151.88**	**7,457.36**	**17,312.00**	**16,301.00**
Net Total		**13,536.61-**	**12,151.88-**	**7,457.36-**	**17,312.00-**	**16,301.00-**

GENERAL PROJ & GRANT ADMIN **FUND: SEPARATE**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Revenue Pass-Thru Grant Only						
401-300-51160	UAA School Lease Pass Thru	8,333.30	32,028.78	15,407.46	0.00	20,543.00
401-300-51170	Pioneer #12569	11,623.09	0.00	0.00	0.00	0.00
401-300-51175	Red Dragon Pass Thru	20,034.16	0.00	0.00	0.00	0.00
401-300-51185	Library PLAG '16	1,766.53	4,883.47	0.00	0.00	0.00
401-300-51186	Library PLAG '17	0.00	6,900.00	0.00	0.00	0.00
401-300-51187	Library PLAG '18	0.00	0.00	6,301.92-	6,600.00	7,000.00
401-300-51190	Library Continuing Ed 2015	1,000.00	949.70	0.00	1,000.00	1,000.00
Total Revenue Pass-Thru Grant Only:		**42,757.08**	**44,761.95**	**9,105.54**	**7,600.00**	**28,543.00**
Fire/EMS						
401-343-59186	Code Blue Grant Rev	0.00	0.00	0.00	0.00	2,000.00
401-343-59197	DHS 14 EMPG GR35586	9,000.00	0.00	0.00	0.00	0.00
401-343-59200	DHS 15 EMPG GY1516	9,000.00	9,000.00	0.00	0.00	0.00
401-343-59202	DHS 20 EMPG GY16	0.00	9,000.00	9,000.00	9,000.00	0.00
401-343-59203	DHS 20EMPG-GY17	0.00	0.00	0.00	0.00	9,000.00
401-343-59211	DHS 2013 SHSP GR-34078	24,498.03	0.00	0.00	0.00	0.00
401-343-59213	DHS 2014 SHSP GR34094	7,520.86	5,160.00	0.00	0.00	0.00
401-343-59214	DHS 2015 SHSP GY15	4,607.38	8,386.36	0.00	0.00	0.00
401-343-59215	DHS Tsunami Siren	0.00	34,619.00	0.00	0.00	0.00
401-343-59216	20SHSP-GY16	0.00	0.00	0.00	37,000.00	0.00
401-343-59220	Southern Region Matching Grant	2,500.00	0.00	0.00	0.00	1,250.00
Total Fire/EMS:		**57,126.27**	**66,165.36**	**9,000.00**	**46,000.00**	**12,250.00**
Other P.W. Capital Projects						
401-361-55030	SRTS Grant LU20-11-003	316,224.39	1,662.37	0.00	0.00	0.00
Total Other P.W. Capital Projects:		**316,224.39**	**1,662.37**	**0.00**	**0.00**	**0.00**
Parks Mainteneance						
401-366-55075	Grant-Crater Lake Vault Toilet	0.00	26,686.77	0.00	35,961.19	0.00
Total Parks Mainteneance:		**0.00**	**26,686.77**	**0.00**	**35,961.19**	**0.00**
Interfund Transfers In						
401-390-49999	Transfer From General Fund	716,740.38	97,750.00	49,627.00	49,627.00	77,147.00
Total Interfund Transfers In:		**716,740.38**	**97,750.00**	**49,627.00**	**49,627.00**	**77,147.00**
Expense Pass-Thru Grants Only						
401-400-51160	UAA School Lease Pass Thru	8,333.30	32,028.78	13,695.52	0.00	20,543.00
401-400-51170	Pioneer #12569	11,623.09	0.00	0.00	0.00	0.00

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
401-400-51175	Red Dragon Pass Thru	20,034.16	0.00	0.00	0.00	0.00
401-400-51180	Library PLAG '15	1,995.86	0.00	0.00	0.00	0.00
401-400-51185	Library PLAG '16	1,766.53	6,481.55	0.00	0.00	0.00
401-400-51186	Library PLAG '17	0.00	10,259.80	0.00	0.00	0.00
401-400-51187	Library PLAG '18	0.00	0.00	703.45	6,600.00	7,000.00
401-400-51190	Library Continuing Ed 2015	1,063.44	949.70	0.00	1,000.00	1,000.00
Total Expense Pass-Thru Grants Only:		**44,816.38**	**49,719.83**	**14,398.97**	**7,600.00**	**28,543.00**
Fire EMS Dept #443						
401-443-51005	Ambulance Difibrillators	37,065.50	0.00	0.00	0.00	0.00
401-443-59186	Code Blue	0.00	1,577.17	0.00	0.00	2,500.00
401-443-59197	DHS 14 EMPG GR 35586	18,000.00	0.00	0.00	0.00	0.00
401-443-59200	DHS 15 EMPG GY1516	18,000.00	18,000.00	0.00	0.00	0.00
401-443-59202	DHS 20 EMPG GY16	0.00	18,000.00	27,000.00	18,000.00	0.00
401-443-59203	DHS 20EMPG-GY17	0.00	0.00	0.00	0.00	18,000.00
401-443-59211	DHS 2013 SHSP GR-34078	25,266.77	0.00	0.00	0.00	0.00
401-443-59213	DHS 2014 SHSP GR34094	7,520.86	5,160.00	0.00	0.00	0.00
401-443-59214	DHS 2015 SHSP GY15	4,607.38	8,386.78	0.00	0.00	0.00
401-443-59215	DHS Tsunami Siren	0.00	34,619.00	0.00	0.00	0.00
401-443-59216	20SHSP-GY16	0.00	0.00	19,500.00	37,000.00	0.00
401-443-59220	Southern Region Matching Grant	0.00	4,817.07	0.00	0.00	1,875.00
Total Fire EMS Dept #443:		**110,460.51**	**90,560.02**	**46,500.00**	**55,000.00**	**22,375.00**
Public Works Dept #601						
401-601-55031	ATAP Adams Ave	0.00	0.00	135,466.96	0.00	0.00
401-601-59050	SRTS Grant LU20-11-0003 Costs	316,224.39	0.00	0.00	0.00	0.00
401-601-59055	Hippy Cove Culvert Replacement	0.00	0.00	194.64	0.00	0.00
Total Public Works Dept #601:		**316,224.39**	**0.00**	**135,661.60**	**0.00**	**0.00**
Recreation Bidarki Dept. #701						
401-701-55003	Bidarki Floor Replacment	98,900.00	0.00	0.00	0.00	0.00
401-701-55075	Crater Lake Restroom Vault	0.00	26,686.77	2,143.82	35,961.19	0.00
401-701-55080	Providence Wellness Project	51,845.06	0.00	0.00	0.00	0.00
Total Recreation Bidarki Dept. #701:		**150,745.06**	**26,686.77**	**2,143.82**	**35,961.19**	**0.00**
Recreation Pool Dept. #702						
401-702-55060	Filtration System	16,888.00	0.00	0.00	0.00	0.00
Total Recreation Pool Dept. #702:		**16,888.00**	**0.00**	**0.00**	**0.00**	**0.00**
Other Capital Items						
401-802-55100	Hospital Equipment	556,710.66	2,317.20	0.00	0.00	0.00
401-802-55105	Providence donation to CCMC	25,000.00	0.00	0.00	0.00	0.00
401-802-55200	Whitshed Rd Bike and Path	0.00	37,241.00	40,627.00	40,627.00	0.00

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
401-802-55300	CEC Crater Lake Study	44,635.41	5,062.08	0.00	0.00	0.00
401-802-55350	Mt.Eccles Window Repair	0.00	43,171.67	0.00	0.00	0.00
401-802-55360	Culvert Relocation	0.00	0.00	18,187.50	0.00	0.00
401-802-55370	Misc Capital Project	0.00	0.00	0.00	0.00	67,022.00
Total Other Capital Items:		**626,346.07**	**87,791.95**	**58,814.50**	**40,627.00**	**67,022.00**
Revenue Total		**1,132,848.12**	**237,026.45**	**67,732.54**	**139,188.19**	**117,940.00**
Expenditure Total		**1,265,480.41**	**254,758.57**	**257,518.89**	**139,188.19**	**117,940.00**
Net Total		**132,632.29-**	**17,732.12-**	**189,786.35-**	**0.00**	**0.00**

HARBOR **FUND: HARBOR ENTERPRISE**

PROGRAM DESCRIPTION

The Port of Cordova department is responsible for maintaining the Small Harbor consisting of 711 stalls, Shipyard with a 150 ton Travelift, small boat storage in the Northfill area, two boat ramps, each with a floating dock and the parking lots in the North and South Harbor. Harbor employees consist of a Harbormaster, Operations Supervisor, 3 Harbor officers/maintenance and an Admin Assistant. The Harbor Dept. runs 7 days a week 8am to 5pm with the Harbormaster available 24/7.

PROGRAM GOALS AND OBJECTIVES

The following are the objectives for the Harbormaster

- Maintain a clean and safe harbor
- To be a peace office of the City, and as such shall enforce all ordinances and regulations governing the public use of the Port of Cordova.
- Responsible for all levels of moorage, maintenance, supervision and security of Harbor and Port facilities.
- Supervises daily office routine. Coordinates with Assistant Harbormaster on day to day departmental field operations.
- Interfaces with the Harbor Commission, City Council, local, state and federal agencies and other Municipal departments.
- Develops monthly and special meeting agendas for the Harbor Commission
- Prepares and implements annual budget and monitors accounts receivable
- Oversees maintenance of Harbor and Port facilities and equipment. Directs snow removal from Harbor and Port facilities
- Performs special vessel services such as pumping, towing, snow removal and securing vessels
- Supervises harbor emergency response activities in the event of fire, tsunami, oil spills or other emergencies

BUDGET SUMMARY

	FY 2007 Actual	*FY 2008 Actual*	*FY 2009 Actual*	*FY 2010 Actual*	*FY 2011 Actual*	*FY 2012 Actual*	*FY 2013 Actual*	*FY 2014 Actual*	*FY 2015 Actual*	*FY 2016 Budget*	*FY 2017 Budget*
Revenue	714,565	902,695	931,498	907,259	1,004,484	1,075,491	1,152,409	1,316,645	1,395,385	1,227,911	1,355,458
Expenses	1,363,469	1,477,759	1,459,834	1,621,677	1,700,095	1,801,092	1,676,523	1,868,184	1,891,250	1,061,260	1,185,422
Operations	(648,904)	(575,064)	(528,336)	(714,418)	(695,611)	(725,601)	(524,114)	(551,539)	(495,865)	166,651	170,036
Deprec. Adj	591,055	630,637	629,424	743,062	732,625	706,809	724,092	760,430	768,337	-	-
CFFOp	46,662	105,066	117,081	22,375	60,195	189,063	101,175	402,158	323,546	-	-

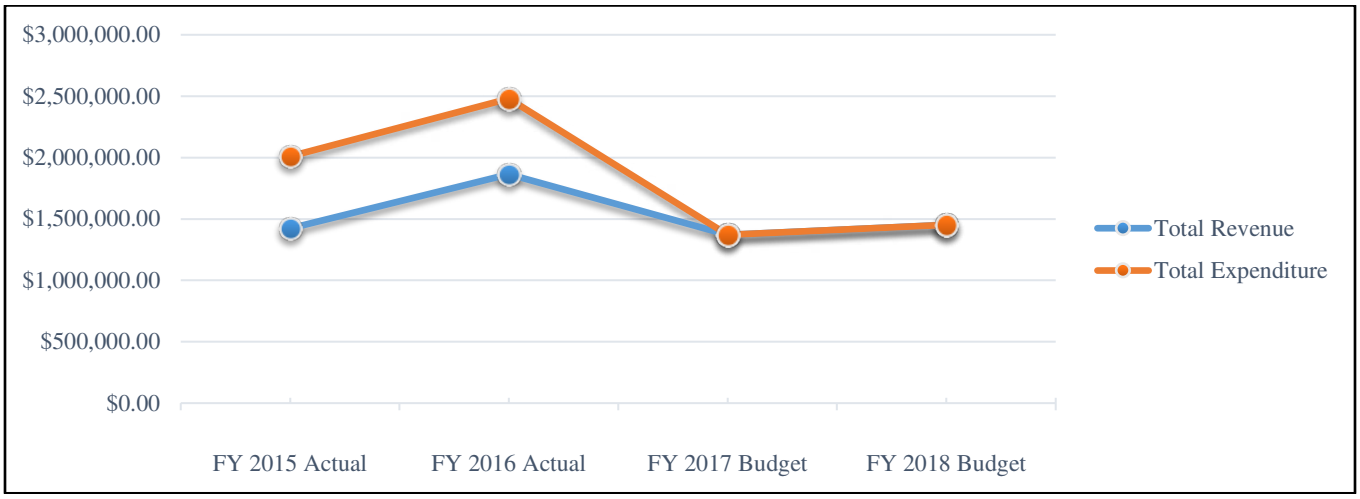
BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Revenue - Operations						
502-300-44010	Wharfage	43,383.81	22,990.59	51,201.12	47,250.00	47,250.00
502-300-44020	Dockage	38,448.16	52,416.24	32,578.70	28,750.00	30,000.00
502-300-44030	Impounds & Fines	1,225.92	1,691.01	1,582.90	500.00	500.00
502-300-44040	Dry Land Storage Fees	43,693.27	61,244.20	57,367.76	90,000.00	90,000.00
502-300-44050	Sale Of Labor	360.00	791.99	800.84	500.00	700.00
502-300-44060	Permanent Slip Fees	863,457.71	858,869.82	827,293.27	939,677.00	1,000,000.00
502-300-44070	Monthly Slip Fees	26,096.59	24,112.64	25,041.92	18,150.00	20,000.00

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
502-300-44080	Daily Slip Fees	79,049.48	85,750.40	76,160.38	84,700.00	84,700.00
502-300-44090	Grid Use Fees	8,433.59	7,318.57	6,142.79	6,600.00	6,600.00
502-300-44100	Seaplane Moorage	815.72	815.72	815.72	500.00	500.00
502-300-44110	Utility Sales	22,352.44	22,552.44	20,499.87	12,000.00	12,000.00
502-300-44120	Sale of Sevices	5,857.90	4,783.54	3,769.27	5,000.00	5,000.00
502-300-44130	Other Harbor Revenue	45,965.92	89,273.60	8,214.86	10,000.00	10,000.00
502-300-44135	Penalty & Interest - Harbor	12,215.49	11,328.29	18,076.87	2,500.00	2,500.00
502-300-44140	Travel Lift Fees	142,186.17	137,364.37	115,821.09	103,831.00	124,671.00
502-300-44150	Launch Ramp Fees	1,908.86	1,811.53	1,770.20	2,500.00	2,500.00
502-300-44160	Parking Permits	760.00	2,245.64	741.20	1,000.00	1,000.00
502-300-44170	Maintenance Area Use	1,282.54	1,087.50	855.00	2,000.00	1,200.00
502-300-44180	Misc Settlement Proceeds	0.00	422,677.26	0.00	0.00	0.00
Total Revenue - Operations		**1,337,493.57**	**1,809,125.35**	**1,248,733.76**	**1,355,458.00**	**1,439,121.00**
Interfund Transfers In						
502-390-49999	due to/from other funds	0.00	36,562.86	0.00	0.00	0.00
Total Interfund Transfers In		**0.00**	**36,562.86**	**0.00**	**0.00**	**0.00**
Other Revenue						
502-398-40239	Pension State Relief	83,911.09	17,275.00	0.00	13,792.00	9,915.00
502-398-40325	Investment Earnings	1,090.03	1,140.75	731.89	1,500.00	1,500.00
Total Other Revenue		**85,001.12**	**18,415.75**	**731.89**	**15,292.00**	**11,415.00**
Harbor Operations Expenditures						
502-400-50000	Salaries and Wages	301,646.42	334,505.54	252,588.64	326,141.00	322,403.00
502-400-50010	OT	4,224.14	6,631.22	6,208.12	7,000.00	7,000.00
502-400-50020	Temp. Employees	0.00	4,760.00	15,805.25	12,000.00	12,000.00
502-400-50100	FICA	24,076.41	26,592.57	20,437.60	26,403.00	26,117.00
502-400-50110	PERS	56,810.89	61,022.17	44,280.90	73,291.00	72,469.00
502-400-50120	Health Ins.	91,506.32	64,671.14	66,310.11	82,235.00	88,920.00
502-400-50130	Compensation Ins.	12,430.21	12,867.50	7,283.84	13,885.00	12,080.00
502-400-50140	ESC	2,320.19	2,634.15	2,127.20	2,390.00	2,508.00
502-400-50150	PERS Relief	83,911.09	17,275.00	0.00	13,792.00	9,915.00
502-400-51000	Administrative Costs Allocated	141,393.72	141,393.72	117,828.10	130,585.00	180,238.00
502-400-51010	Uniforms/Safety Clothing	1,426.20	901.17	780.88	2,500.00	2,500.00
502-400-51020	Operating Supplies	11,932.25	10,358.45	11,857.69	11,000.00	11,000.00
502-400-51030	Custodial Supplies	3,298.70	2,608.03	2,650.90	4,000.00	4,000.00
502-400-52000	Communications	3,579.78	4,029.26	4,335.95	3,500.00	6,000.00
502-400-52010	Water, Sewer & Refuse	97,399.17	110,940.24	93,835.94	90,000.00	90,000.00
502-400-52020	Street Lighting	0.00	0.00	0.00	3,000.00	3,000.00
502-400-52030	Electricity	48,826.98	52,808.59	51,029.26	70,000.00	70,000.00
502-400-52040	Heating Oil	7,644.76	5,797.39	5,869.85	12,000.00	8,000.00
502-400-52070	Leases/Rentals	0.00	0.00	0.00	500.00	500.00

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
502-400-52120	Travel - Car Rental	0.00	20.00	0.00	250.00	300.00
502-400-52130	Travel - Airfare/Ferry	1,208.49	2,678.37	1,792.79	3,500.00	4,500.00
502-400-52140	Travel - Lodging	2,295.00	2,076.99	1,141.04	1,500.00	2,500.00
502-400-52150	Travel - Per Diem	250.00	800.00	400.00	1,000.00	1,000.00
502-400-52160	Professional Development	0.00	485.00	375.00	1,000.00	1,000.00
502-400-52170	Dues & Subscriptions	0.00	0.00	220.00	300.00	500.00
502-400-52179	Drug Testing	0.00	0.00	134.00	400.00	400.00
502-400-52180	Professional Services	18,871.62	43,662.19	15,643.82	29,000.00	29,000.00
502-400-52185	Bank Fees	21,270.22	24,690.25	1,806.48	20,000.00	20,000.00
502-400-52270	Legal Printing	0.00	0.00	0.00	750.00	750.00
502-400-52290	Bad Debt Expense	57,865.34-	32,918.96	0.00	0.00	0.00
502-400-54000	Fuel & Lube	5,837.69	4,978.58	4,321.86	10,000.00	10,000.00
502-400-54010	Vehicle Parts & Repairs	1,750.86	1,741.16	2,347.81	2,500.00	2,500.00
502-400-54020	Repair - Other Equipment	18,659.06	18,180.43	39,812.90	40,000.00	40,000.00
502-400-54050	R & M Travel Lift	15,285.81	24,201.76	19,992.96	22,000.00	22,000.00
502-400-55000	Other Equipment	51,732.54	7,871.39	11,595.23	20,000.00	20,000.00
502-400-55020	Other Improvements	20,587.69	446,086.95	27,262.69	29,000.00	65,000.00
502-400-55030	Used Oil	0.00	0.00	11,438.63	60,000.00	60,000.00
502-400-56000	Insurance	68,158.99	58,553.10	47,785.00	60,000.00	57,108.00
Total Harbor Operations Expenditures		**1,060,469.86**	**1,528,741.27**	**889,300.44**	**1,185,422.00**	**1,265,208.00**
Transfer to Reserve & CIP						
502-896-57500	Transfer to Dep'n Reserve	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Total Transfer to Reserve & CIP		**150,000.00**	**150,000.00**	**150,000.00**	**150,000.00**	**150,000.00**
Depreciation & Amortization						
502-899-59090	Depreciation	768,336.79	765,603.79	0.00	0.00	0.00
Total Depreciation & Amortization		**768,336.79**	**765,603.79**	**0.00**	**0.00**	**0.00**
Interfund Transfers Out						
502-901-57415	Transfer to Water Fund	9,600.00	15,000.00	15,000.00	15,000.00	15,000.00
502-901-59996	Perm Fund Replacement	2,328.00	2,328.00	2,328.00	2,328.00	2,328.00
502-901-59997	Transfer to Perm Fund Trvl Lft	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
Total Interfund Transfers Out		**29,928.00**	**35,328.00**	**35,328.00**	**35,328.00**	**35,328.00**
Revenue Total		**1,422,494.69**	**1,864,103.96**	**1,249,465.65**	**1,370,750.00**	**1,450,536.00**
Expenditure Total		**2,008,734.65**	**2,479,673.06**	**1,074,628.44**	**1,370,750.00**	**1,450,536.00**
Net Total		**586,239.96-**	**615,569.10-**	**174,837.21**	**0.00**	**0.00**

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

502-400-51010	**Uniforms/Safety Clothing**	Footwear, Raingear, Ear plugs/muffs, Safety glasses.
502-400-51020	**Operating Supplies**	Toner, pens, screws, coffee, paint brushes, paint.
502-400-51030	**Custodial Supplies**	Toilet paper, hand towels, hand soap.
502-400-52010	**Water, Sewer & Refuse**	Metered water usage, standard sewage charge and dumpster rental and pickup.
502-400-52020	**Street Lighting**	Electricity used for street light along the Harbor waterfront.
502-400-52070	**Leases/Rentals**	Rental equipment.
502-400-52120	**Travel - Car Rental**	Car rental on official business.
502-400-52130	**Travel - Airfare/Ferry**	Travel on official business.
502-400-52140	**Travel - Lodging**	Lodging on official business.
502-400-52150	**Travel - Per Diem**	Meals.
502-400-52160	**Professional Development**	Harbormaster Annual Conference fee.
502-400-52170	**Dues & Subscriptions**	Alaska Association of Harbormasters and Port Administrators membership dues.
502-400-52180	**Professional Services**	Cathodic protection system inspection, Annual dock hoists inspection, Condition assessment report.
502-400-52185	**Bank Fees**	Credit card processing fees.
502-400-52270	**Legal Printing**	Parking, trailer and ramp permit tags.
502-400-54000	**Fuel & Lube**	Fuel and oil for harbor vehicles and equipment.
502-400-54010	**Vehicle Parts & Repairs**	Parts and repairs for Harbor Vehicles.
502-400-54020	**Repair - Other Equipment**	Snowblower repairs. Lumber and bolts for dock repairs, hydraulic hoses. Lumber & bolts $8500
502-400-54050	**R & M Travel Lift**	Annual tech inspections, oil and filter changes, Straps, tires, cables, hydraulic parts and for any un-foreseen casualties. Lifting straps $10,000
502-400-55000	**Other Equipment**	Life rings, Fire extinguishers, Tools, Pumps, Computers and Harbor carts, Water meters and fittings
502-400-55020	**Other Improvements**	Facility repairs conducted by contractors. i.e. installation of dock floatation blocks.
502-400-55030	**Used Oil**	Cost of disposing of used oil with NRC Alaska.

SEWER **FUND: SEWER ENTERPRISE**

PROGRAM DESCRIPTION

The City of Cordova Water and Sewer division consists of 5 employees holding State of Alaska water and wastewater operator certifications. Employees in this division make daily decisions that affect public health and the environment. They are working closely with the ADEC and EPA to avoid penalties and maintains State regulatory compliance. The primary duty of each employees is to achieve reliable levels of disinfection requirements for surface water supply sources with the intent to protect the public from waterborne disease.

The Water/Sewer Division maintains Cordova's principal water sources. Murcheson Creek, Orca Creek, Heney Creek/Meals reservoir are unfiltered and received UV and chlorine disinfection treatment only. Eyak Lake water is generally of poorer quality and receives coagulation, filtration, and disinfection.

The Water/Sewer Division personnel also perform tasks in wastewater treatment plant operations and they make control decisions from operational information acquired from laboratory analyses and data acquired from instrumentation. The sewer plant operator ensures the plant is properly operated and maintained to achieve compliance with the NPDES permit conditions.

The Water/Sewer Division also maintains water distribution and wastewater collection systems consists of 4 water storage tanks and 4 booster stations that maintain adequate pressure during peak season. The sewer collection system has 6 lift stations that must be properly operated and maintained.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova is actively working toward achieving the requirements to maintain filtration avoidance for its surface water sources. The LT2 and Post LT2 projects and upgrades will satisfy the required level of disinfection by the SWTR (surface water treatment rule). Each source acquired UV (ultraviolet) light disinfection, automatic shutoff valving and controls, new instrumentation and OSHG (on-site hypochlorite generation) and distribution system upgrades.

In addition, the future system is projected to serve a maximum increase in population and industrial development and growth. The City of Cordova and Cordova Electric Cooperative Crater Lake proposed project may utilize Crater Lake as an auxiliary water supply to handle the increasing demands of water.

Continue to improve the water/sewer systems to achieve more efficient and effective operations that minimize cost expenses and maintain high service quality.

BUDGET SUMMARY

	FY 2007 Actual	*FY 2008 Actual*	*FY 2009 Actual*	*FY 2010 Actual*	*FY 2011 Actual*	*FY 2012 Actual*	*FY 2013 Actual*	*FY 2014 Actual*	*FY 2015 Actual*	*FY 2016 Budget*	*FY 2017 Budget*
Revenue	465,378	464,052	500,238	514,594	540,912	636,828	709,843	751,995	770,839	748,282	734,704
Expenses	821,189	892,609	955,767	929,618	1,032,230	990,352	1,069,674	1,017,633	1,072,480	641,535	601,519
Operations	(355,811)	(428,557)	(455,529)	(415,024)	(491,318)	(353,524)	(359,831)	(265,638)	(301,641)	106,747	133,185
Deprec. Adj	744,636	834,263	799,120	779,510	416,535	413,266	406,014	407,877	408,882	-	-
CFFOp	197,219	176,380	90,687	178,685	(90,036)	27,047	48,559	132,603	141,242	-	-

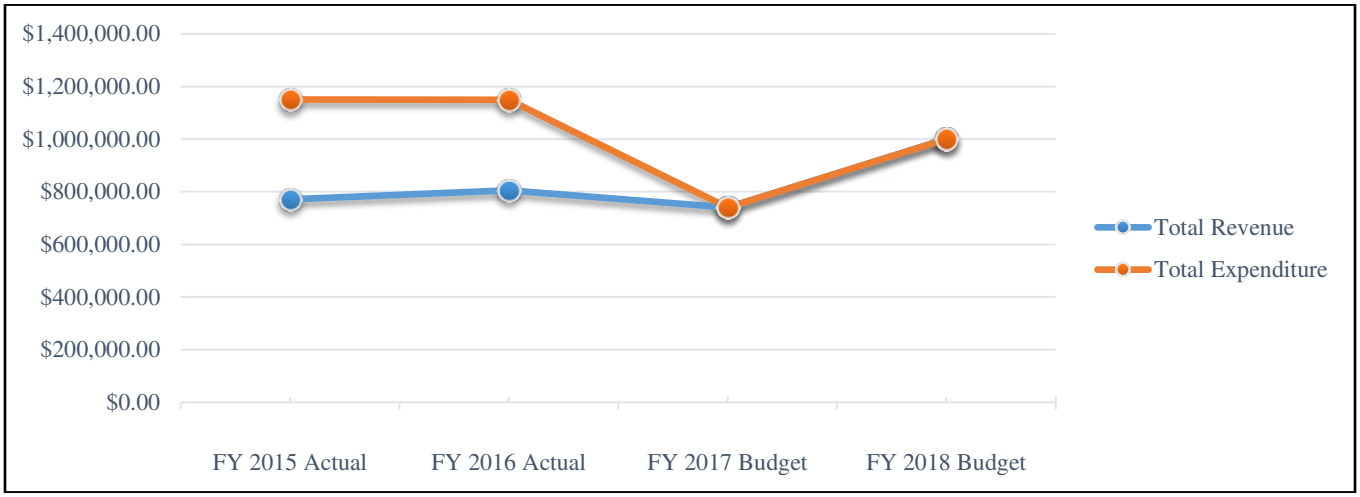
BUDGET

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
Sewer Operations Revenue						
503-301-45000	Sewer Revenue	726,349.75	728,165.22	637,481.58	698,552.50	746,618.00
503-301-45001	Sewer Administrative Fee	650.00	560.00	818.00	500.00	500.00
503-301-45012	Sewer Tap Fees	1,507.80	3,309.30	5,492.00	2,000.00	2,000.00
503-301-45015	Other Sewer Operating Revenue	5,767.44	6,859.84	8,085.72	6,000.00	6,000.00
503-301-46020	In-Kind Revenue	27,652.32	27,652.32	0.00	27,652.32	27,652.00
Total Sewer Operations Revenue		**761,927.31**	**766,546.68**	**651,877.30**	**734,704.82**	**782,770.00**
Interfund Transfers In						
503-390-49998	Transfer From Reserve Fund	0.00	0.00	0.00	0.00	213,068.00
503-390-49999	due to/from other funds	0.00	25,878.91	0.00	0.00	0.00
Total Interfund Transfers In		**0.00**	**25,878.91**	**0.00**	**0.00**	**213,068.00**
Other Revenue SWR						
503-397-40239	Pension State Relief	0.00	6,039.62	0.00	5,631.00	4,395.00
503-397-45050	Penalties Paid From Utilities	8,911.73	7,487.96	5,484.82	0.00	0.00
Total Other Revenue SWR		**8,911.73**	**13,527.58**	**5,484.82**	**5,631.00**	**4,395.00**
Sewer Operations Expenditures						
503-401-50000	Salaries and Wages	76,774.92	124,825.09	108,270.69	122,018.00	132,028.00
503-401-50010	Overtime	8,648.94	7,288.40	6,792.83	8,000.00	8,000.00
503-401-50020	Temporary Employees	17,388.65	17,858.50	12,344.00	15,000.00	15,000.00
503-401-50030	On Call Time	5,290.35	5,029.50	4,459.00	6,000.00	6,000.00
503-401-50100	FICA	11,320.57	11,402.84	9,910.26	11,553.00	12,319.00
503-401-50110	PERS	21,052.50	19,392.28	20,466.90	29,924.00	32,126.00
503-401-50120	Health Ins.	53,497.88	28,810.72	35,779.83	31,449.00	39,900.00
503-401-50130	Compensation Ins.	5,004.15	5,183.50	4,189.85	4,817.00	5,056.00
503-401-50140	ESC	1,083.55	1,212.52	1,052.73	1,053.00	1,145.00
503-401-50150	PERS Relief	32,252.79	6,039.62	0.00	5,631.00	4,395.00
503-401-51000	Administrative Costs Allocated	109,774.56	109,774.56	91,478.80	109,774.50	99,650.00
503-401-51010	Uniforms/Safety Clothing	613.41	1,019.83	1,228.64	1,200.00	1,200.00
503-401-51020	Operating Supplies	35,924.08	40,754.82	22,536.35	38,000.00	38,000.00
503-401-51050	Small Tools	521.97	727.66	483.13	1,000.00	1,000.00
503-401-52000	Communications	3,403.39	3,429.95	3,901.62	2,300.00	2,300.00
503-401-52010	Water, Sewer & Refuse	4,216.68	4,216.68	3,513.90	4,000.00	4,000.00
503-401-52030	Electricity	87,586.46	102,881.98	111,560.07	82,000.00	82,000.00
503-401-52040	Heating Oil WWTP	5,657.62	9,126.89	4,886.14	12,000.00	12,000.00
503-401-52070	Leases/Rentals	100.00	0.00	0.00	600.00	600.00
503-401-52120	Travel - Car Rental	54.37	548.56	0.00	750.00	750.00
503-401-52130	Travel - Airfare/Ferry	697.40	422.90	350.66	1,350.00	1,350.00

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
503-401-52140	Travel - Lodging	555.12	1,481.03	0.00	1,350.00	1,350.00
503-401-52150	Travel - Per Diem	450.00	345.85	425.00	750.00	750.00
503-401-52160	Professional Development	783.92	1,113.90	914.50	1,000.00	2,000.00
503-401-52170	Dues & Subscriptions	599.00	157.50	0.00	0.00	0.00
503-401-52179	Drug Testing	83.50	0.00	67.00	300.00	300.00
503-401-52180	Professional Services	21,250.90	13,316.51	24,606.95	18,000.00	18,000.00
503-401-52200	Permit Expense	3,360.00	0.00	3,083.50	12,200.00	12,200.00
503-401-52270	Legal Printing	170.40	0.00	0.00	0.00	0.00
503-401-54000	Fuel & Lube	7,047.54	7,467.31	3,694.00	8,500.00	8,500.00
503-401-54010	Repairs - Vehicle & Parts	9,765.14	3,769.13	2,786.82	5,000.00	5,000.00
503-401-54020	Repair - Other Equipment	23,618.13	17,510.60	14,470.33	17,000.00	17,000.00
503-401-54032	Structure Maint WWTP	38.74	373.36	356.94	1,000.00	1,000.00
503-401-54034	Structure Maint Ferry T Pump S	0.00	0.00	249.35	1,000.00	1,000.00
503-401-54082	Heating Sys Maint WWTP	1,854.74	797.51	1,089.72	2,000.00	2,000.00
503-401-55010	Equipment & Furnishings	112.95	844.67	2,453.04	2,000.00	27,500.00
503-401-55020	Other Improvements	10,190.06	1,837.40	14,341.72	10,000.00	10,000.00
503-401-56000	Insurance	40,625.83	32,187.84	25,833.30	33,000.00	31,000.00
Total Sewer Operations Expenditures		**601,370.21**	**581,149.41**	**537,577.57**	**601,519.50**	**636,419.00**
Debt Service SWR						
503-895-58044	WWTP Upgrade PhseII 261071 Int	1,612.00	16,488.00	0.00	0.00	225,000.00
Total Debt Service SWR		**1,612.00**	**16,488.00**	**0.00**	**0.00**	**225,000.00**
Transfer to Dep'n Reserve/CIP						
503-896-57500	Transfer to Reserve - #703	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Total Transfer to Dep'n Reserve/CIP		**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**
Depreciation & Amortization						
503-899-59090	Depreciation - Sewer	408,881.89	413,489.77	0.00	0.00	0.00
Total Depreciation & Amortization		**408,881.89**	**413,489.77**	**0.00**	**0.00**	**0.00**
Interfund Transfers Out						
503-901-59996	Perm Fund Replacment - SWR	11,164.00	11,164.00	11,164.00	11,164.00	11,164.00
Total Interfund Transfers Out		**11,164.00**	**11,164.00**	**11,164.00**	**11,164.00**	**11,164.00**
In-Kind Services SWR						
503-905-58400	School - High School	6,160.92	6,160.92	5,134.10	6,160.92	6,160.00
503-905-58410	School - Elementary	3,919.56	3,919.56	3,472.18	3,919.56	3,919.00
503-905-58420	CCMC- Hospital	16,952.32	16,896.00	14,080.00	16,896.00	16,896.00
503-905-58440	Chamber of Commerce	619.52	675.84	563.20	675.84	675.00
Total In-Kind Services SWR		**27,652.32**	**27,652.32**	**23,249.48**	**27,652.32**	**27,650.00**
Revenue Total		**770,839.04**	**805,953.17**	**657,362.12**	**740,335.82**	**1,000,233.00**

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
Expenditure Total		**1,150,680.42**	**1,149,943.50**	**671,991.05**	**740,335.82**	**1,000,233.00**
Net Total		**379,841.38-**	**343,990.33-**	**14,628.93-**	**0.00**	**0.00**

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

503-401-51010	**Uniforms/Safety Clothing**	Safety pants, Boots, jackets and gloves- 5 @250 ea	
503-401-51020	**Operating Supplies**	Quicklime	$6,500.00
		Polymer	$2,800.00
		High heat sewer drain opener	$3,500.00
		Sewer degreaser	$3,500.00
		Bleach, soap and disinfection products	$1,000.00
		STP laboratory testing supplies	$5,000.00
503-401-51050	**Small Tools**	Cut-off saw, sewer drain power cleaner	$1,200.00
503-401-52070	**Leases/Rentals**	Equipment rentals	
503-401-52120	**Travel - Car Rental**	Operator Training and conferences 2 @ $250 ea	
503-401-52130	**Travel - Airfare/Ferry**	Operator Training and conferences 2 @ $500 ea	
503-401-52140	**Travel - Lodging**	Operator Training and conferences 2 @ $500 ea	
503-401-52150	**Travel - Per Diem**	Operator Training and conferences 2 @ $300 ea	
503-401-52160	**Professional Development**	5 Op Cert Application, Exam and Renewal fee @ $300 ea	
503-401-52180	**Professional Services**	Annual Compliance Monitoring Program (CMP)	$2,000.00
		Annual power generators testing and maintenance	$10,000.00
		WWTP Cathodic protection inspection	$3,700.00
503-401-52200	**Permit Expense**	Annual NPDES permit	
503-401-54000	**Fuel & Lube**	Gas for Vactor truck, Sludge truck, Chevy van and Forklift	
503-401-54010	**Repairs - Vehicle & Parts**	Send Vactor out of town for repair	
503-401-54020	**Repair - Other Equipment**	Ferry Dock lift station pump repair	$4,000.00
		Morpac lift station power generator repair	$4,000.00
		Odiak lift station pump repair	$8,000.00
		Whiskey Ridge lift station pump repair	$4,000.00
		4" Transfer pump	$1,800.00
503-401-54032	**Structure Maint WWTP**	Roofing and siding maintenance of WWTP office/lab building	
503-401-54082	**Heating Sys Maint WWTP**	Dewater building and shop heater parts and maintenance	

503-401-55010	**Equipment & Furnishings**	WWTP office/lab Oil heater replacement	
503-401-55020	**Other Improvements**	Onsite Hypochlorite Generator building	$5,000.00
		STP headworks inclosure	$5,000.00

WATER **FUND: WATER ENTERPRISE**

BUDGET SUMMARY

	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Revenue	535,053	527,957	574,439	694,215	655,903	630,622	788,935	654,509	757,661	716,921	722,060
Expenses	802,562	823,935	858,285	891,642	1,137,851	1,001,140	991,371	1,024,382	1,078,580	598,769	609,985
Operations	(267,509)	(295,978)	(283,846)	(197,427)	(481,948)	(370,518)	(202,436)	(369,873)	(320,919)	118,152	112,075
Deprec. Adj	744,636	834,263	799,120	779,510	378,450	377,130	402,885	434,819	437,924	-	-
CFFOp	197,219	176,380	90,687	178,685	(8,484)	(20,178)	391,609	(102,173)	142,367	-	-

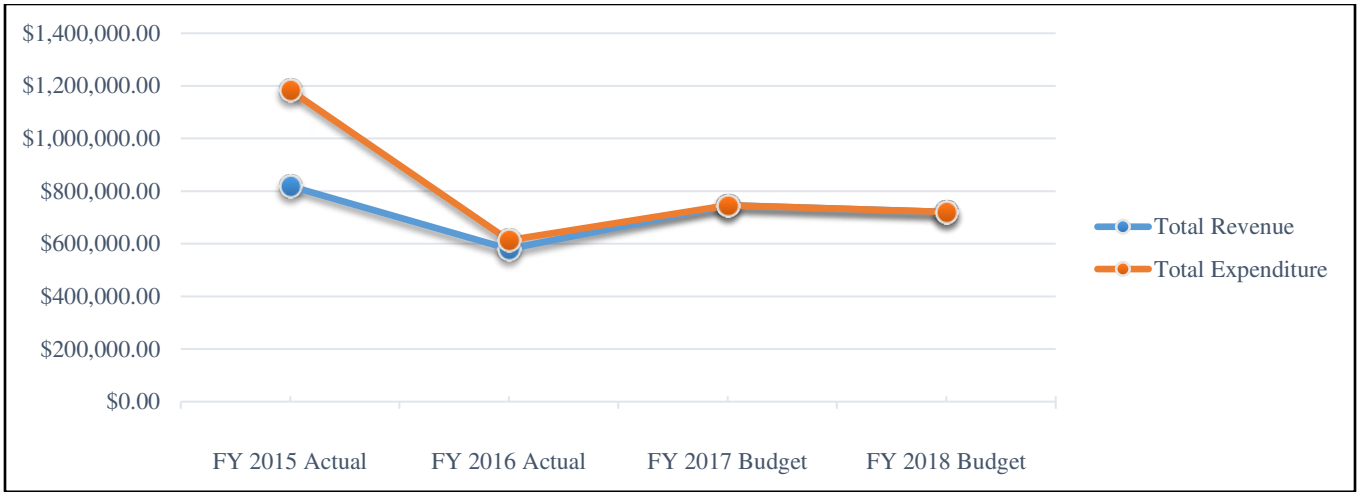
BUDGET

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
Water Operations Revenue						
504-302-45010	Water Revenue	738,781.67	588,101.77	630,401.68	699,605.50	675,405.00
504-302-45011	Water Administrative Fee	680.00	560.00	570.84	600.00	600.00
504-302-45012	Water Tap Fees	200.00	1,150.00	600.00	5,000.00	5,000.00
504-302-45015	Other Water Operating Revenue	6,144.44	5,015.00	6,889.94	5,000.00	5,000.00
504-302-46020	In-Kind Revenue	11,855.04	11,855.04	0.00	11,855.04	11,855.00
Total Sewer Operations Revenue:		**757,661.15**	**606,681.81**	**638,462.46**	**722,060.54**	**697,860.00**
Interfund Transfers In						
504-390-41010	Transfer from Harbor	9,600.00	15,000.00	15,000.00	15,000.00	15,000.00
504-390-49999	due to/form other funds	59,398.38	47,408.09-	0.00	0.00	0.00
Total Interfund Transfers In		**68,998.38**	**32,408.09-**	**15,000.00**	**15,000.00**	**15,000.00**
Other Revenue SWR						
504-398-40239	Pension State Relief	7,627.83-	6,039.62	0.00	5,631.00	4,395.00
504-398-45050	Penalties Paid From Utilities	0.00	0.00	0.00	3,500.00	3,500.00
Total Other Revenue SWR		**7,627.83-**	**6,039.62**	**0.00**	**9,131.00**	**7,895.00**
Water Operations Expenditures						
504-402-50000	Salaries and Wages	110,611.45	124,824.79	108,270.32	122,018.00	132,028.00
504-402-50010	Overtime	8,367.68	7,288.13	6,792.51	8,000.00	8,000.00
504-402-50020	Temp. Employees	16,555.58	19,778.50	12,344.00	15,000.00	15,000.00
504-402-50030	On Call Time	4,820.52	5,029.50	4,459.00	6,000.00	6,000.00
504-402-50100	FICA	11,319.32	11,548.35	9,909.06	11,553.00	12,319.00
504-402-50110	PERS	21,051.69	19,391.08	20,466.13	29,924.00	32,126.00
504-402-50120	Health Ins.	53,495.24	28,809.73	35,778.58	31,449.00	39,900.00
504-402-50130	Compensation Ins.	4,987.30	5,251.93	4,189.85	4,817.00	5,056.00
504-402-50140	ESC	1,083.34	1,231.02	1,052.36	1,053.00	1,145.00

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
504-402-50150	PERS Relief	65,666.66	6,039.62	0.00	5,631.00	4,395.00
504-402-51000	Administrative Costs Allocated	110,290.56	110,290.56	91,908.80	110,290.50	78,868.00
504-402-51010	Uniforms/Safety Clothing	734.80	1,040.06	1,228.63	1,400.00	1,400.00
504-402-51020	Operating Supplies	37,865.72	38,024.05	42,071.61	38,000.00	38,000.00
504-402-51050	Small Tools	521.96	523.74	498.74	1,200.00	1,200.00
504-402-52000	Communications	3,022.00	4,320.48	3,803.86	2,500.00	2,500.00
504-402-52010	Water, Sewer & Refuse	1,651.44	1,651.44	1,376.20	4,000.00	4,000.00
504-402-52030	Electricity	42,714.48	52,884.80	55,221.41	62,000.00	62,000.00
504-402-52040	Heating Oil Eyak Wtr Plant	14,059.38	12,238.87	21,398.54	15,000.00	15,000.00
504-402-52070	Leases/Rentals	400.00	0.00	100.00	500.00	500.00
504-402-52120	Travel - Car Rental	54.37	548.55	0.00	500.00	500.00
504-402-52130	Travel - Airfare/Ferry	697.40	760.90	334.54	1,000.00	1,000.00
504-402-52140	Travel - Lodging	555.12	859.43	0.00	1,000.00	1,000.00
504-402-52150	Travel - Per Diem	450.00	325.00	175.00	750.00	750.00
504-402-52160	Professional Development	813.92	1,974.24	694.50	1,500.00	2,000.00
504-402-52170	Dues & Subscriptions	599.00	157.50	315.00	600.00	600.00
504-402-52179	Drug Testing	83.50	0.00	67.00	300.00	300.00
504-402-52180	Professional Services	30,343.45	23,147.01	13,443.26	18,000.00	18,000.00
504-402-52200	Permit Expense	3,102.00	1,513.00	763.50	1,750.00	1,750.00
504-402-52270	Legal Printing	0.00	0.00	250.00	500.00	500.00
504-402-54000	Fuel & Lube	4,932.87	5,646.01	3,182.83	7,500.00	7,500.00
504-402-54005	Repairs - Watershed	2,576.42	898.07	260.14	19,000.00	2,000.00
504-402-54010	Repairs - Vehicles & Parts	7,607.51	3,800.80	671.71	10,000.00	10,000.00
504-402-54020	Repairs - Other Equipment	26,857.61	24,480.35	11,247.28	30,000.00	30,000.00
504-402-54032	Structure Maint Eyak Wtr Plant	0.00	0.00	32.76	11,000.00	11,000.00
504-402-54082	Heating Sys Maint Eyak Plant	127.19	2,133.70	809.00	750.00	750.00
504-402-55010	Equipment & Furnishings	0.00	618.51	160.28	0.00	5,000.00
504-402-55020	Other Improvements	12,095.53	1,348.19	1,902.54	2,500.00	2,500.00
504-402-56000	Insurance	40,625.82	32,187.84	25,833.30	33,000.00	31,000.00
504-402-58041	Water Tank Maintenance	20,549.50	0.00	0.00	0.00	0.00
Total Water Operations Expenditures		**661,290.33**	**550,565.75**	**481,012.24**	**609,985.50**	**585,587.00**
Debt Service WTR						
504-895-58040	ADEC Drinking Wtr Loan 261031	13,218.00	0.00	69,044.00	69,044.00	69,044.00
504-895-58041	ADEC Drinking Wtr L 261031 Int	8,231.05	226.75	4,142.70	4,143.00	3,107.00
Total Debt Service WTR		**21,449.05**	**226.75**	**73,187.00**	**73,187.00**	**72,151.00**
Transfer to Dep'n Reserve/CIP						
504-896-57500	Transfer to Reserve - #704	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Transfer to Dep'n Reserve/CIP		**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
Depreciation & Amortization						
504-899-59091	Depreciation - Water	437,923.94	0.00	0.00	0.00	0.00
Total Depreciation & Amortization		**437,923.94**	**0.00**	**0.00**	**0.00**	**0.00**
Interfund Transfers Out						
504-901-59996	Perm Fund Replacement - WTR	1,164.00	1,164.00	1,164.00	1,164.00	1,164.00
Total Interfund Transfers Out		**1,164.00**	**1,164.00**	**1,164.00**	**1,164.00**	**1,164.00**
IN-KIND SERVICES WATER						
504-905-58400	School - High School	3,883.32	3,883.32	3,236.10	3,883.32	3,883.00
504-905-58410	School - Elementary	2,470.56	2,470.56	1,852.92	2,470.56	2,470.00
504-905-58420	CCMC - Hospital	5,146.20	5,146.20	4,288.50	5,146.20	5,146.00
504-905-58440	Chamber of Commerce	354.96	354.96	295.80	354.96	354.00
Total IN-KIND SERVICES WATER:		**11,855.04**	**11,855.04**	**9,673.32**	**11,855.04**	**11,853.00**
Revenue Total		**819,031.70**	**580,313.34**	**653,462.46**	**746,191.54**	**720,755.00**
Expenditure Total		**1,183,682.36**	**613,811.54**	**615,036.26**	**746,191.54**	**720,755.00**
Net Total		**364,650.66-**	**33,498.20-**	**38,426.20**	**0.00**	**0.00**

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

504-402-51010	**Uniforms/Safety Clothing**	Safety pants, Boots, jackets and gloves- 5 @280 ea	
504-402-51020	**Operating Supplies**	14 palletts of Salt for OSHG,	$7,800.00
		UV reactor lamps	$5,000.00
		Standard Solutions for WTP Analyzers,	$3,000.00
		Laboratory testing supplies and chemicals	$5,000.00
		Pipe Fittings,	$5,000.00
		Toilet/Paper towels, soap, bleach, coffee	$1,000.00

504-402-51050	**Small Tools**	Impact drive, Pipe wrenches and other hand tools	
504-402-52030	**Electricity**	Usage for WTP's UV reactor, pumps and instruments	$45,000.00
		4 booster pump station	$20,000.00
504-402-52040	**Heating Oil Eyak Wtr Plant**	Diesel fuel for Eyak plant heater and generator	
504-402-52070	**Leases/Rentals**	Equipment rental	
504-402-52120	**Travel - Car Rental**	Operator Training and conferences 2 @ $250 ea	
504-402-52130	**Travel - Airfare/Ferry**	Operator Training and conferences 2 @ $500 ea	
504-402-52140	**Travel - Lodging**	Operator Training and conferences 2 @ $500 ea	
504-402-52150	**Travel - Per Diem**	Operator Training and conferences 2 @ $300 ea	
504-402-52160	**Professional Development**	5 Op Cert Application, Exam and Renewal fee @ $300 ea	
504-402-52180	**Professional Services**	Leak detection	$8,600.00
		Meals Dam Inspection	$24,300.00
		Annual filtration avoidance inspection	$860.00
		Annual backflow preventer device testing	$560.00
		Annual Compliance Monitoring Program (CMP)	$3,100.00
504-402-52200	**Permit Expense**	Annual Laboratory certification	
504-402-52270	**Legal Printing**	Consumer Confidence Report (CCR)	
504-402-54000	**Fuel & Lube**	Gas for 3 light trucks and backhoe	
504-402-54005	**Repairs - Watershed**	Orca and Murcheson Catchments repair 2@$5,000	$10,000.00
		Heney trail pipe repair	$7,000.00
504-402-54010	**Repairs - Vehicles & Parts**	Light truck tires and backhoe repair	
504-402-54020	**Repairs - Other Equipment**	Mews and Ski Hill Booster pump replacement	
504-402-54032	**Structure Maint Eyak Wtr Plant**	Roof maintenance	
504-402-54082	**Heating Sys Maint Eyak Plant**	Water heater replacement	
504-402-55020	**Other Improvements**	Mews/Ski Hill Booster station remodel	
504-402-58041	**Water Tank Maintenance**	Inspection and cleaning of 2 CT tanks + Mews and Ski Hill tanks	

REFUSE **FUND: REFUSE ENTERPRISE**

PROGRAM DESCRIPTION

The Refuse Department consists of the Refuse Department Supervisor, 2 Equipment Operators, and 2 Refuse Maintenance Workers. Our staff is responsible for the collection, processing, and hauling of residential and commercial refuse and recyclables as well as the collection and shipping of hazardous waste. The refuse department also operates and maintains the 17 Mile Landfill and is responsible for the maintenance of the closed Whitshed Landfill.

PROGRAM GOALS AND OBJECTIVES

The following are goals the Refuse Department aims to achieve.

*Goal: Deliver superior customer service.
Objectives:
- Grow customer satisfaction through friendly, timely responses and interactions.
- Listen to customer feedback on how to improve our operation.

*Goal: Enhance the efficiency of our operations.
Objectives:
- Complete routes in a timely, consistent manner.
- Compact loads to maximum density before hauling to landfill to decrease trips.

*Goal: Maintain ADEC compliance at 17 Mile Landfill.
Objectives:
- Follow all state and federal regulations.
- Increase man hours spent on landfill maintenance.

BUDGET COMMENTARY

Personnel – The Refuse Department consists of a 5-person crew and personnel accounts for 60% of our annual budget.

Maintenance and Fuel – The Refuse Department fleet consists of 3 collection trucks, 3 pieces of landfill equipment, 2 skid steer loaders, and 2 pick-up trucks. Most of these vehicles are due for replacement and these older models require more maintenance.

Landfill Maintenance – Surveying, monitoring well maintenance, rental of large equipment not owned by the Refuse Department.

Professional Services – Environmental consulting services for ADEC required monitoring well samples for the 17 Mile Landfill and surface water samples for the Whitshed Landfill and the reporting that must be submitted and for the consolidating, packaging, and shipping of hazardous waste.

Other Equipment – Purchasing of dumpsters, roll off containers and garbage cans, as well as maintenance of those items.

BUDGET SUMMARY

	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Revenue	725,585	722,152	793,679	834,889	805,828	802,909	892,385	938,919	1,051,669	1,031,113	1,025,705
Expenses	842,470	824,446	794,647	916,141	900,835	1,036,624	880,618	1,011,786	1,103,735	876,479	868,089
Operations	(116,885)	(102,294)	(968)	(81,252)	(95,007)	(233,715)	11,767	(72,867)	(52,066)	154,634	157,616
Deprec. Adj	162,024	158,603	(968)	(81,252)	120,280	125,330	96,527	99,814	101,351	-	-
CFFOp	142,819	160,884	198,874	93,180	53,184	68,554	75,682	121,202	176,018	-	-

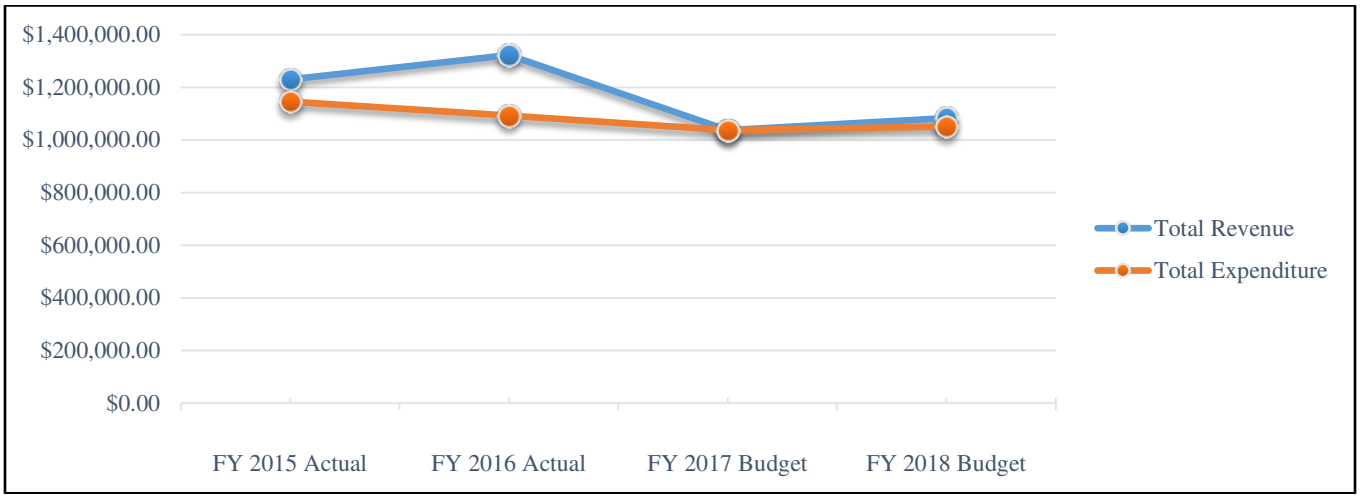
BUDGET

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
Revenue - Operations						
505-301-46000	Refuse Service Charges	1,021,238.84	1,080,694.73	935,112.46	994,970.75	1,044,719.20
505-301-46001	Refuse Administrative Fee	710.00	590.00	520.00	650.00	650.00
505-301-46010	Refuse Recycling Revenue	2,135.46	738.25	0.00	2,500.00	1,500.00
505-301-46020	In-Kind Revenue	27,584.88	27,584.88	0.00	27,584.88	27,584.00
Total Revenue - Operations		**1,051,669.18**	**1,109,607.86**	**935,632.46**	**1,025,705.63**	**1,074,453.20**
Interfund Transfers In						
505-390-41050	Transfer from Equipment Replac	36,444.16	0.00	0.00	0.00	0.00
505-390-49999	due to/from other funds	0.00	198,228.22	0.00	0.00	0.00
Total Interfund Transfers In		**36,444.16**	**198,228.22**	**0.00**	**0.00**	**0.00**
Other Revenue						
505-398-40239	Pension State Relief	142,603.65	14,960.93	0.00	11,657.00	8,636.00
Total Other Revenue		**142,603.65**	**14,960.93**	**0.00**	**11,657.00**	**8,636.00**
Refuse Operations Expenditures						
505-400-50000	Salaries and Wages	245,321.97	277,709.75	229,701.97	274,582.00	279,905.00
505-400-50010	OT	7,368.07	4,566.88	4,470.78	7,000.00	7,000.00
505-400-50020	Temp. Employees	28,774.00	25,806.40	17,360.00	31,000.00	31,000.00
505-400-50100	FICA	21,484.24	23,138.62	18,953.24	23,913.00	24,320.00
505-400-50110	PERS	44,703.61	50,858.88	44,653.43	61,948.00	63,119.00
505-400-50120	Health Ins.	130,441.66	68,993.33	69,179.26	73,115.00	73,115.00
505-400-50130	Compensation Ins.	32,918.93	33,230.65	18,242.28	23,569.00	21,935.00
505-400-50140	ESC	2,202.77	2,335.68	1,981.62	2,112.00	2,300.00
505-400-50150	PERS Relief	69,309.16	14,960.93	0.00	11,657.00	8,636.00
505-400-51000	Allocated Administrative Costs	130,584.96	130,584.96	108,820.80	141,393.75	144,248.00
505-400-51010	Uniforms/Safety Clothing	3,098.73	3,087.47	2,223.37	4,000.00	4,000.00
505-400-51020	Operating Supplies	14,044.72	21,436.40	16,027.21	16,000.00	16,000.00
505-400-51050	Small Tools	1,591.27	2,211.02	1,535.02	2,000.00	2,000.00

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
505-400-52000	Communications	3,556.46	4,121.43	2,944.56	3,500.00	4,000.00
505-400-52010	Water, Sewer & Refuse	3,631.14	3,785.21	2,447.69	4,500.00	4,500.00
505-400-52030	Electricity	12,230.20	11,122.32	6,917.70	16,000.00	14,000.00
505-400-52040	Heating Oil	445.37	899.63	1,041.55	2,000.00	2,000.00
505-400-52070	Leases/Rentals	0.00	0.00	0.00	500.00	500.00
505-400-52120	Travel - Car Rental	0.00	0.00	19.95	500.00	500.00
505-400-52130	Travel - Airfare/Ferry	2,569.90	489.00	462.90	5,000.00	2,500.00
505-400-52140	Travel - Lodging	1,164.00	0.00	405.00	2,000.00	2,000.00
505-400-52150	Travel - Per Diem	375.00	150.00	225.00	1,000.00	1,000.00
505-400-52160	Professional Development	0.00	310.00	1,075.00	3,000.00	3,000.00
505-400-52170	Dues & Subscriptions	0.00	0.00	0.00	300.00	300.00
505-400-52179	Drug Testing	0.00	0.00	0.00	500.00	500.00
505-400-52180	Professional Services	43,648.76	23,329.32	43,088.34	30,000.00	35,000.00
505-400-52200	License & Fees	2,983.00	2,983.00	2,983.00	0.00	3,000.00
505-400-52270	Legal Printing	0.00	0.00	0.00	500.00	500.00
505-400-52350	Recruitment and Moving	0.00	0.00	0.00	500.00	0.00
505-400-54000	Fuel & Lube	26,365.05	21,571.83	22,061.39	35,000.00	35,000.00
505-400-54010	Vehicle Parts & Repairs	22,190.11	19,545.45	44,977.17	18,000.00	25,000.00
505-400-54020	Repair - Other Equipment	12,101.54	60,827.06	23,997.85	25,000.00	25,000.00
505-400-54030	R & M Buildings	0.00	2,406.33	2,000.24	2,000.00	2,000.00
505-400-55000	Other Equipment	7,115.22	6,125.00	6,000.00	6,000.00	6,000.00
505-400-55030	Landfill Maintenance	0.00	2,877.73	7,782.00	7,000.00	7,000.00
505-400-56000	Insurance	42,278.31	32,364.54	25,833.30	33,000.00	31,000.00
Total Refuse Operations Expenditures		**912,498.15**	**851,828.82**	**727,411.62**	**868,089.75**	**881,878.00**
Debt Service						
505-895-58038	2005 GO Bonds Principal	0.00	0.00	0.00	35,000.00	35,000.00
505-895-58039	2005 GO Bonds Interest	1,984.22	4,100.00	0.00	4,360.00	4,360.00
Total Debt Service		**1,984.22**	**4,100.00**	**0.00**	**39,360.00**	**39,360.00**
Transfer to Dep'n Reserve/CIP						
505-896-55030	Landfill Closure Cost Reserved	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
505-896-57500	Transfer to Dep'n Reserve	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Transfer to Dep'n Reserve/CIP		**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**
Depreciation & Amortization						
505-899-59090	Depreciation	101,350.85	107,053.70	0.00	0.00	0.00
Total Depreciation & Amortization		**101,350.85**	**107,053.70**	**0.00**	**0.00**	**0.00**
Interfund Transfers Out						
505-901-59996	Perm Fund Replacement	2,328.00	2,328.00	2,328.00	2,328.00	2,328.00
Total Interfund Transfers Out		**2,328.00**	**2,328.00**	**2,328.00**	**2,328.00**	**2,328.00**

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
In-Kind Services Refuse						
505-905-58400	School - High School	14,018.64	14,018.64	11,682.20	14,018.64	14,018.00
505-905-58410	School - Elementary	7,009.32	7,009.32	5,841.10	7,009.32	7,009.00
505-905-58420	CCMC - Hospital	6,092.28	6,092.28	5,076.90	6,092.28	6,092.00
505-905-58440	Chamber of Commerce	464.64	464.64	387.20	464.64	464.00
Total IN-KIND SERVICES WATER:		**27,584.88**	**27,584.88**	**22,987.40**	**27,584.88**	**27,583.00**
Revenue Total		**1,230,716.99**	**1,322,797.01**	**935,632.46**	**1,037,362.63**	**1,083,089.20**
Expenditure Total		**1,145,746.10**	**1,092,895.40**	**852,727.02**	**1,037,362.63**	**1,051,149.00**
Net Total		**84,970.89**	**229,901.61**	**82,905.44**	**0.00**	**31,940.20**

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

505-400-51010	**Uniforms/Safety Clothing**	Rain gear, boots, gloves, safety vests, safety glasses.
505-400-51020	**Operating Supplies**	Baling wire, cleaning supplies, trash bags.
505-400-51050	**Small Tools**	Tools for truck/equipment maintenance, chainsaw and brush cutters for landfill maintenance.
505-400-52120	**Travel - Car Rental**	Anchorage/Fairbanks - Training
505-400-52130	**Travel - Airfare/Ferry**	Anchorage/Fairbanks – Training and bales of recycle to ANC.
505-400-52140	**Travel - Lodging**	Anchorage/Fairbanks – Training and bales of recycle to ANC.
505-400-52150	**Travel - Per Diem**	Anchorage/Fairbanks – Training and bales of recycle to ANC.
505-400-52160	**Professional Development**	Landfill manager training. Hazardous waste training.
505-400-52170	**Dues & Subscriptions**	Yearly dues for SWANA (Solid Waste Association of North America). Required for Landfill Manager certification.
505-400-52179	**Drug Testing**	Drug testing for CDL holders.
505-400-52180	**Professional Services**	Collection, testing, and results reporting for landfill water samples. Hazardous waste collection, sorting, shipping.
505-400-52200	**License & Fees**	Landfill permit fee.
505-400-54000	**Fuel & Lube**	Diesel, gas, motor oil, grease.
505-400-54010	**Vehicle Parts & Repairs**	Parts and repairs for collection trucks and pick-up trucks.

505-400-54020	**Repair - Other Equipment**	Parts and repairs for landfill equipment and baler.
505-400-54030	**R & M Buildings**	Maintenance of buildings at Baler Facility and Landfill.
505-400-55000	**Other Equipment**	Purchase of new dumpsters and roll off boxes.
505-400-55030	**Landfill Maintenance**	Dozer work, surveying, work on monitoring wells.

ODIAK PARK **FUND: ODIAK PARK ENTERPRISE**

PROGRAM DESCRIPTION

Odiak Camper Park is an R/V Park tending primarily, to seasonal long-term (over 30 days) tenants. On average, tenants stay for approximately 90 days; arriving in late April or early May.

Each space is provided with electrical hook ups. Tenants are metered individually and each can choose to have cable and internet access through local providers.

Water and Sewer is not provided. There is a dumping station on site and access to fresh potable water. The bath house is available to residents 24 hours a day. There are coin operated showers and toilets in each restroom.

There is a playground on site and a multi-use grass field adjacent to the Camper Park, that is available for recreational purposes.

A dumpster is located on the far end of the Park and it is emptied twice per week.

PROGRAM GOALS AND OBJECTIVES

The City of Cordova Parks and Recreation Department Mission Statement:

Cordova Parks and Recreation is essential for providing and fostering Parks, Programs and Facilities for all in the pursuit of a healthy sustainable community.

Revised December 2012.

Goal: Create a safe environment for tenants to live.
- Objectives:
  - Perform routine and preventative maintenance on schedule.
  - Respond to unexpectant maintenance needs quickly and efficiently.
  - Clearly communicate and enforce the rules and regulations of the Camper Park to the best of our ability.

Goal: Adjust the rates to keep revenue and expenditures in balance.
- Objectives:
  - Collect and accurately compile data on revenue and expenditures.
  - Collect and accurately compile data on maintenance schedules related to the property.

Goal: Preserve the property.
- Objective:
  - Perform routine and preventative maintenance on schedule.
  - Respond to unexpectant maintenance needs quickly and efficiently.

Goal: Improve property.
- Objective:
  - Invite tenants to participate in public process to communicate their changing needs and desires.
  - Update the Master Plan as needed; prioritizing capital improvement projects.
  - Adjust rates to fund for future improvements.

BUDGET COMMENTARY

The Parks and Rec. Commission will be reviewing the Odiak Camper Park, 10-year Master Plan, this summer. For many years the highest priority was to promote the development of an R/V Park in the private sector. This has been the highest priority since 2007 and nothing has happened.

The Park needs some capital improvements and an updated priority list will be developed this summer. A rate analysis will follow and we will move forward with plans to renovate. Some projects have been suggested in Commission meetings and some among the tenants; these suggestions are not listed in priority now.

- Water/sewer line hook ups. There is a gray water dumping problem on site which presents a health safety concern that should be remedied sooner than later.
- Convert a portion of the covered picnic area into 2 single toilet unisex bathrooms. The men's bathroom has one urinal and one toilet; this does not adequately serve the tenants. New water/sewer lines to each space may eliminate this a need.
- Replace all the outdated playground equipment.
- Build a covered fenced in shed for the dumpster to reside. Containing trash is a problem at Odiak Camper Park and the result attracts bears. It is unsightly and poses safety issues.

2014 -2016 we steadily decreased the number of short term spaces available to rent at the Park and now the entire Park is designated to long-term seasonal renters. A waitlist remains for those interested in long-term seasonal rental space. We developed 3 spaces at Shelter Cove that do not include electrical, water/sewer hookups. These spaces are popular for a certain type of tourist but not an option for some.

This budget covers funding for all operational expenses related to Odiak Camper Park and ¼ of the Parks Maintenance Supervisor's wages.

BUDGET SUMMARY

	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget
Revenue	38,171	30,668	36,682	55,130	56,121	62,709	39,613	70,940	63,274	60,000	75,000
Expenses	27,493	16,085	37,672	47,792	44,869	36,006	33,617	47,442	53,065	53,188	58,839
Operations	10,678	14,583	(990)	7,338	11,252	26,703	5,996	23,498	10,209	6,812	16,161
Deprec. Adj	1,323	1,323	(990)	7,338	2,037	2,037	2,037	2,037	2,038	-	-
CFFOp	12,346	15,977	401	6,582	14,571	28,045	8,458	30,679	9,804	-	-

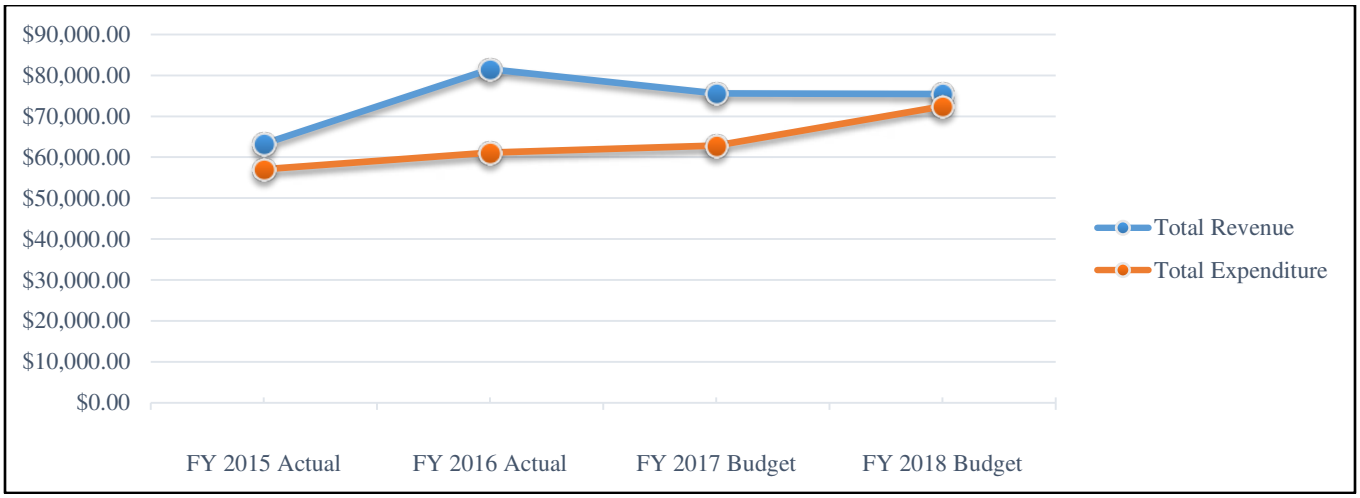
BUDGET

Acct. Number	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2017 Budget	FY 2018 Budget
Revenue						
506-301-40460	Odiak Camper Park Space Fees	63,274.20	81,747.12	73,266.67	75,000.00	75,000.00
Total Revenue		**63,274.20**	**81,747.12**	**73,266.67**	**75,000.00**	**75,000.00**
Interfund Transfers In						
506-390-49998	Transfer from Permanent Fund	0.00	116.90-	0.00	0.00	0.00
506-390-49999	due to/from other funds	0.00	134.25-	0.00	0.00	0.00
Total Interfund Transfers In		**0.00**	**251.15-**	**0.00**	**0.00**	**0.00**
Other Revenue						
505-398-40239	Pension State Relief	0.00	0.00	0.00	628.00	456.00
Total Other Revenue		**0.00**	**0.00**	**0.00**	**628.00**	**456.00**

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Odiak Park Expenditures						
506-400-50000	Salaries and Wages	12,947.00	14,151.78	11,441.08	14,161.00	14,160.00
506-400-50010	OT	917.77	465.59	316.82	1,000.00	1,000.00
506-400-50100	FICA	1,024.55	1,027.21	799.84	1,160.00	1,160.00
506-400-50110	PERS	1,975.01	2,409.03	1,956.82	3,335.00	3,335.00
506-400-50120	Health Ins.	3,916.12	5,651.96	5,892.14	6,267.00	6,267.00
506-400-50130	Compensation Ins.	772.13	823.66	636.30	741.00	772.00
506-400-50140	ESC	96.70	103.49	95.14	97.00	100.00
506-400-50150	PERS Relief	0.00	0.00	0.00	628.00	456.00
506-400-51000	Administrative Costs Allocated	0.00	0.00	0.00	0.00	9,750.00
506-400-51020	Operating Supplies	103.43	771.63	837.45	750.00	750.00
506-400-51030	Custodial Supplies	51.27	488.25	136.81	500.00	500.00
506-400-52010	Water, Sewer & Refuse	5,087.16	5,137.16	2,803.50	5,000.00	5,000.00
506-400-52030	Electricity	9,110.83	14,524.48	14,957.11	12,500.00	12,500.00
506-400-52040	Heating Oil	3,255.17	947.17	1,445.16	5,000.00	5,000.00
506-400-54020	Repair & Maintenance	3,712.24	2,618.63	2,277.62	3,000.00	3,000.00
506-400-54080	Boiler Maintenance	407.45	600.25	0.00	700.00	700.00
506-400-56000	Insurance	7,650.00	5,400.00	4,500.00	4,000.00	4,000.00
Total Odiak Park Expenditures		**51,026.83**	**55,120.29**	**48,095.79**	**58,839.00**	**68,450.00**
Depreciation Expense						
506-899-59090	Depreciation Expense	2,037.23	2,037.23	0.00	0.00	0.00
Total Depreciation Expense		**2,037.23**	**2,037.23**	**0.00**	**0.00**	**0.00**
Interfund Transfers Out						
506-901-59996	Permanent Fund Replacement	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Total Interfund Transfers Out		**4,000.00**	**4,000.00**	**4,000.00**	**4,000.00**	**4,000.00**
Revenue Total		**63,274.20**	**81,495.97**	**73,266.67**	**75,628.00**	**75,456.00**
Expenditure Total		**57,064.06**	**61,157.52**	**52,095.79**	**62,839.00**	**72,450.00**
Net Total		**6,210.14**	**20,338.45**	**21,170.88**	**12,789.00**	**3,006.00**

Balance as of 12/31/16: $113,287.56

REVENUE/EXPENDITURE HISTORY



LINE ITEM EXPLANATION

506-400-51020	**Operating Supplies**	Paint, D1 fill, paper products, garbage bags etc…
506-400-51030	**Custodial Supplies**	Cleaning supplies
506-400-54020	**Repair & Maintenance**	Contingency account for unplanned repair or annual, preventative maintenance
506-400-54080	**Boiler Maintenance**	Annual & preventative maintenance

HARBOR FUND DEPRECIATION RESERVE **FUND: DEPRECIATION**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Interfund Transfers In						
702-390-41030	Transfer From Harbor Fund	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Total Interfund Transfers In		**150,000.00**	**150,000.00**	**150,000.00**	**150,000.00**	**150,000.00**
Revenue Total		**150,000.00**	**150,000.00**	**150,000.00**	**150,000.00**	**150,000.00**
Expenditure Total		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Net Total		**150,000.00**	**150,000.00**	**150,000.00**	**150,000.00**	**150,000.00**

Balance as of 12/31/16: $811,297.98

SEWER FUND DEPRECIATION RESERVE **FUND: DEPRECIATION**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Interfund Transfers In						
703-390-41030	Transfer From Sewer Fund	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Total Interfund Transfers In		**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**
Revenue Total		**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**
Expenditure Total		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Net Total		**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**	**100,000.00**

Balance as of 12/31/16: $387,643.00

WATER FUND DEPRECIATION RESERVE **FUND: DEPRECIATION**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Interfund Transfers In						
704-390-41030	Transfer From Water Fund	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Interfund Transfers In		**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**
Revenue Total		**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**
Expenditure Total		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Net Total		**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**

Balance as of 12/31/16: $372,236.25

REFUSE FUND DEPRECIATION RESERVE **FUND: DEPRECIATION**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Interfund Transfers In						
705-390-41030	Transfer From Refuse Fund	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Interfund Transfers In		**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**
Interfund Transfers Out						
705-901-57360	Transfer To Refuse Fund	36,444.16	0.00	0.00	0.00	0.00
Total Interfund Transfers Out		**36,444.16**	**0.00**	**0.00**	**0.00**	**0.00**
Revenue Total		**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**
Expenditure Total		**36,444.16**	**0.00**	**0.00**	**0.00**	**0.00**
Net Total		**13,555.84**	**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**

Balance as of 12/31/16: $50,000.00

LANDFILL FUND **FUND: SEPARATE**

BUDGET

Acct. Number	*Description*	*FY 2015 Actual*	*FY 2016 Actual*	*FY 2017 Actual*	*FY 2017 Budget*	*FY 2018 Budget*
Interfund Transfers In						
805-390-41030	Transfer From Refuse Fund	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Interfund Transfers In		**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**	**50,000.00**
Other Revenue						
805-397-40325	Investment Earnings	1,504.89	579.45	0.00	0.00	0.00
Total Other Revenue		**1,504.89**	**579.45**	**0.00**	**0.00**	**0.00**
Department: 890						
805-890-55031	Landfill Closure Costs	42,228.00	73,300.86	0.00	0.00	0.00
Total Interfund Transfers Out		**42,228.00**	**73,300.86**	**0.00**	**0.00**	**0.00**
Revenue Total		**51,504.89**	**50,579.45**	**50,000.00**	**50,000.00**	**50,000.00**
Expenditure Total		**42,228.00**	**73,300.86**	**0.00**	**0.00**	**0.00**
Net Total		**9,276.89**	**22,721.41-**	**50,000.00**	**50,000.00**	**50,000.00**

Balance as of 12/31/16: $305,007.00

FEE SCHEDULE

CITY HALL

To be included after passage of Fee Schedule Resolution.

INFO SERVICES

To be included after passage of Fee Schedule Resolution.

PLANNING DEPARTMENT

To be included after passage of Fee Schedule Resolution.

POLICE DEPARTMENT

To be included after passage of Fee Schedule Resolution.

FIRE DEPARTMENT

To be included after passage of Fee Schedule Resolution.

PARKS AND RECREATION DEPARTMENT

To be included after passage of Fee Schedule Resolution.

HARBOR

To be included after passage of Fee Schedule Resolution.

PORT

To be included after passage of Fee Schedule Resolution.

PUBLIC WORKS

To be included after passage of Fee Schedule Resolution.

REFUSE

To be included after passage of Fee Schedule Resolution.

WATER

To be included after passage of Fee Schedule Resolution.

SEWER

To be included after passage of Fee Schedule Resolution.

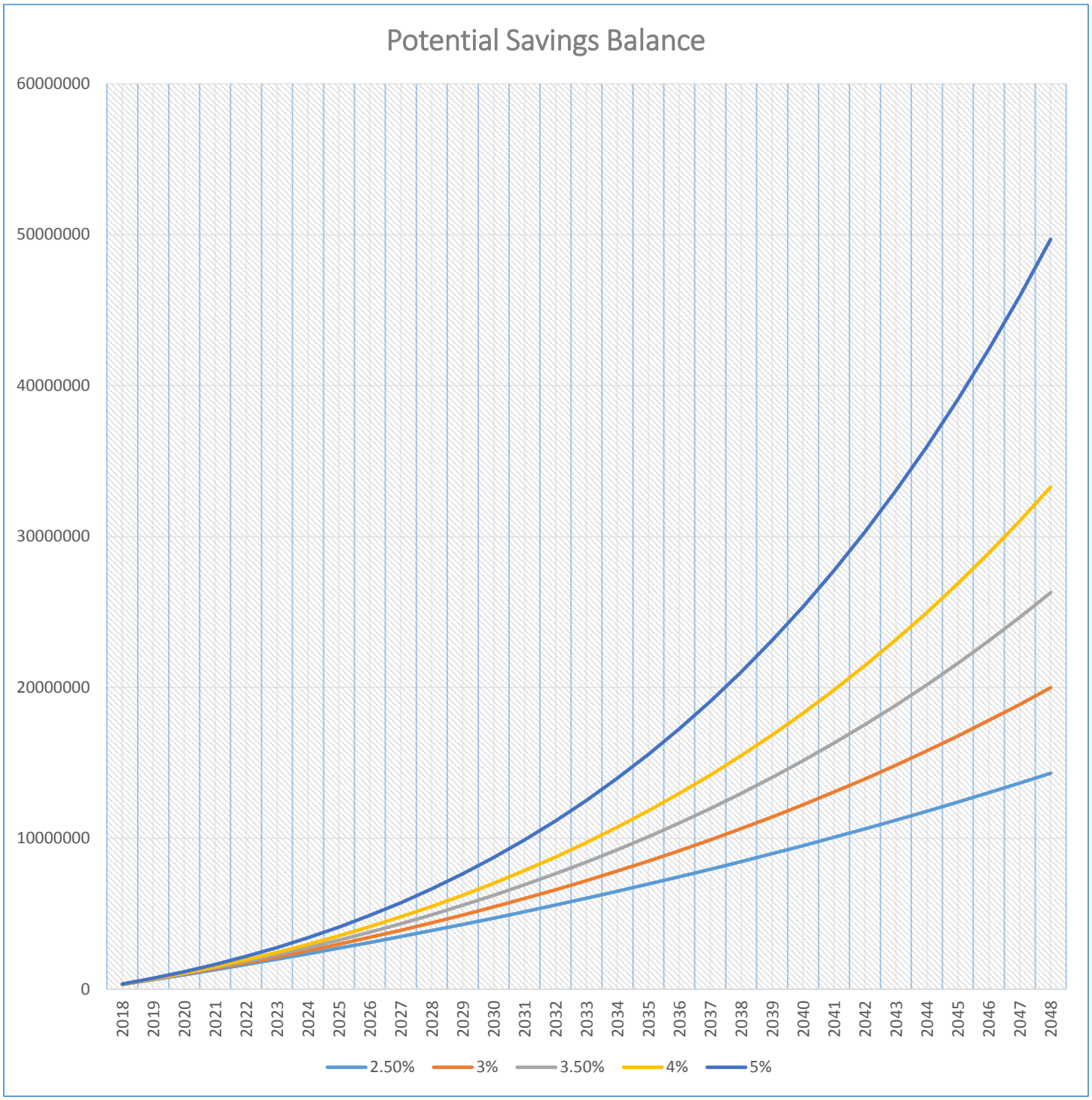
CORDOVA CENTER

To be included after passage of Fee Schedule Resolution.

APPENDICES

APPENDIX A: HARBOR RATE STUDY

Moorage	Current		2.50%	3.00%	3.50%	4.00%	5.00%
Annual	38.14	ft/yr	39.09	39.28	39.47	39.67	40.05
Monthly	13.33	ft/mo	13.66	13.73	13.80	13.86	14.00
Daily-Prepaid	0.99	ft/day	1.01	1.02	1.02	1.03	1.04
Daily-Billed	1.17	ft/day	1.20	1.21	1.21	1.22	1.23
			-	-	-	-	-
Annual Seaplane	815.72	yr	836.11	840.19	844.27	848.35	856.51
Daily Seaplane	33.95	day	34.80	34.97	35.14	35.31	35.65
Eyak Seaplane 40ft	340.98	yr	349.50	351.21	352.91	354.62	358.03
Eyak Seaplane 60ft	538.52	day	551.98	554.68	557.37	560.06	565.45
			-	-	-	-	-
Grid 0-50	0.58	ft/tide	0.59	0.60	0.60	0.60	0.61
Grid 51-70	0.79	ft/tide	0.81	0.81	0.82	0.82	0.83
Grid Over 70	1.50	ft/tide	1.54	1.55	1.55	1.56	1.58
			-	-	-	-	-
2wk launch Ramp	20.00		20.50	20.60	20.70	20.80	21.00
Annual Launch Ramp	78.75	yr	80.72	81.11	81.51	81.90	82.69
Waitlist	20.00	yr	20.50	20.60	20.70	20.80	21.00
Pump Rental	31.76	hr	32.55	32.71	32.87	33.03	33.35
Staff Labor	72.00	hr	73.80	74.16	74.52	74.88	75.60
OT Labor	108.00	ht	110.70	111.24	111.78	112.32	113.40
Impound Fee	1,000.00		1,025.00	1,030.00	1,035.00	1,040.00	1,050.00
Net Impound	288.75		295.97	297.41	298.86	300.30	303.19
Storage	2.50	ft/mo	2.56	2.58	2.59	2.60	2.63
Electricity - Small	15.00	day	15.38	15.45	15.53	15.60	15.75
Man and Equipment	95.29	hr	97.67	98.15	98.63	99.10	100.05
Showers	5.00		5.13	5.15	5.18	5.20	5.25
Dock use Fee	2.00	ft/day	2.05	2.06	2.07	2.08	2.10
			-	-	-	-	-
Wharfage	5.27	ton	5.40	5.43	5.45	5.48	5.53
Dockage	1.66	ft/day	1.70	1.71	1.72	1.73	1.74
Storage	2.50	ft/mo	2.56	2.58	2.59	2.60	2.63
Storage over 12 months	10.00	ft/mo	10.25	10.30	10.35	10.40	10.50
			-	-	-	-	-
Fuel over the dock	0.17	barrel	0.17	0.18	0.18	0.18	0.18
first 50 thousand barrels	0.15	barrel	0.15	0.15	0.16	0.16	0.16
second 50 thousand barre	0.14	barrel	0.14	0.14	0.14	0.15	0.15
over 100 thousand barrels			-	-	-	-	-
			-	-	-	-	-
Travel lift	22.00	ft/rt	22.55	22.66	22.77	22.88	23.10
up to 40 ft	24.00	ft/rt	24.60	24.72	24.84	24.96	25.20
41-58 ft	26.00	ft/rt	26.65	26.78	26.91	27.04	27.30
over 58 ft			-	-	-	-	-
			-	-	-	-	-
Shipyard electric	25.00	day	25.63	25.75	25.88	26.00	26.25


Potential Savings Balance
60000000
50000000
40000000
30000000
20000000
10000000
0
2018
2019
2020
2021
2022
2023
2024
2025
2026
2027
2028
2029
2030
2031
2032
2033
2034
2035
2036
2037
2038
2039
2040
2041
2042
2043
2044
2045
2046
2047
2048
2.50%
3%
3.50%
4%
5%

DRAFT*****ROM Cost Estimate - Harbor Dept- Facility/Vehicle/Equipment Annualized Costs					as of: 09Aug17			
Facility / Item	**QTY**	**UNIT**	**UNIT COST**	**Total Value**	**Lifecycle Yrs**	**$ per yr needed**		
Harbor Dept								
Used oil recovery building, 2 bay, ove	1	EA	240,000	240000	30	8000		
Bobcat skid steer	1	EA	65,000	65000	10	6500		
trucks, pickup	4	EA	28000	112000	10	11200		
South Harbor docks	1	EA	20,000,000	20000000	5	4000000		
North Harbor docks	1	EA	10,000,000	10000000	10	1000000		
Travelift	1	EA	500,000	500000	12	41667		
Ocean Dock cathodic protection syste	1	EA	108,000	108000	3	36000		
Security camera system	1	EA	30,000	30000	10	3000		
Genie lift	1	EA	32,000	32000	20	1600		
Harbormaster office	1	EA	400,000	400000	30	13333.33333		
North Ramp floating dock	1	EA	130,000	130000	10	13000		
North Harbor restrooms	1	EA	92,000	92000	10	9200	RSMeans p.351: Ax1.3AK x 1.5 CDV = 1.95	
Harbor skiff	1	EA	20,000	20000	30	666.6666667	"	
				0	50	0	"	
				0	50	0	"	
				0	50	0	"	
				0	50	0		
				0	50	0		
				0	120	0		
				0	80	0		
				0	80	0		
				0	50	0		
				0	50	0		
					1	0		
					1	0		
				0	80	0		
Alpine Falls Pump House, 3 pumps	1	EA	120,000	120000	50	2400		
				0	50	0		
subtotal				31729000		**5,144,167**		
NOTE: Moorage, Travelift and Storage fees cover the annual $1,300,000 budget. To bring in the $5.1 million for capital items, moorage rates would have to increase by 400%								
BB% (CCCC/750 =.MM).								

SEWER RATES

Classification	**Monthly**	**Monthly**	**Monthly**	**Monthly**
Single-family dwelling	$48.93	$53.82	$58.72	$63.61
Multifamily residence: per dwelling unit	$48.93	$53.82	$58.72	$63.61
Mobile home park: per rental space in MH park where water is available to a space which is used	$48.93	$53.82	$58.72	$63.61
Hotel, B&B or motel with individual bath: per room	$17.57	$19.33	$21.08	$21.48
Hotel, B&B and motel with individual bath and kitchen: per room	$41.00	$45.10	$49.20	$53.30
Boarding house/hotel w/o individ baths: per room/fraction thereof	$17.57	$19.33	$21.08	$22.84
Bunkhouse facility with central bath: per bunk	$17.57	$19.33	$21.08	$22.84
Bar or cocktail lounge: for every 25 seats or fraction thereof	$58.57	$64.43	$70.28	$76.14
Bar with restaurant: for every 25 seats or fraction thereof	$117.14	$128.85	$140.57	$152.28
Restaurants: for every 25 seats or fraction thereof	$58.57	$64.43	$70.28	$76.14
Clubs with bar and kitchen: for every 25 seats or fraction thereof	$58.57	$64.43	$70.28	$76.14
Clubs with kitchen: for every 25 seats or fraction thereof	$41.00	$45.10	$49.20	$53.30
Retail store/office: for every 12 plumbing fixture units/fraction thereof	$58.57	$64.43	$70.28	$76.14
Schools				
Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	$48.93	$53.82	$58.72	$63.61
Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	$48.93	$53.82	$58.72	$63.61
Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	$48.93	$53.82	$58.72	$63.61
Theater or auditorium: for each 100 seats or fraction thereof	$58.57	$58.57	$70.28	$76.14
Churches: for each church	$58.57	$58.57	$70.28	$76.14
Churches with meeting rooms: for each church	$29.29	$29.29	$35.15	
Commercial Laundromats/self-service laundry: per washing machine	$17.57	$17.57	$21.08	
Hospital, rest home, convalescent home: for each bed	$58.57	$58.57	$70.28	$76.14
Gasoline service station or repair garage	$58.57	$58.57	$70.28	$76.14
Carwash, self-service: per stall	$58.57	$58.57	$70.28	$76.14
Public restrooms&showers: for 12 plumbing fixtures units/fixtures thereof	$58.57	$58.57	$70.28	$76.14
Processing facility per office	$102.98	$102.98	$123.58	$133.87

Sewer Connections Fee

Service line size (each)	**Residential**	**Non Resident**	**Residential**	**Non Resident**	**Residential**	**Non Resident**	**Residential**	**Non Resident**
Less than 4"	$502.60	$ 1,005.20	$552.86	$1,105.72	$603.12	$1,206.24	$653.38	$1,306.76
4"	$735.60	$ 1,507.80	$808.50	$1,658.58	$809.16	$1,809.36	$956.28	$1,960.14
Larger than 4"	$1,005.20	$ 2,010.40	$1,105.72	$2,211.44	$1,206.24	$2,412.48	$1,306.76	$2,613.52
Expansion fee	$272.65	$545.30	$299.92	$599.83	$354.45	$654.36	$354.45	$708.89

Septic tank dumping	**Residential**	**Non Resident**	**Per Dump**	**Per Dump**	**Per Dump**
Septic tank per dump	$94.24	$414.65	$103.66	$428.75	$113.09	$122.51
Portable toilet per dump	$50.00		$55.00		$60.00	$65.00
Dump station per dump	$20.00		$22.00		$24.00	$26.00

Water and Sewer Service Rates	**ST Rate**	**OT Rate**	**Hol Rate**	**ST Rate**	**OT Rate**	**Hol Rate**	**ST Rate**	**OT Rate**	**Hol Rate**	**ST Rate**	**OT Rate**	**Hol Rate**
Water & Sewer line locates- 2 business days notice per utility	no charge			no charge			no charge			no charge		
Emergency water & sewer line locate per hour per hour	$72.00	$108	$180	$79.20	$119	$198.00	$86.40	$130	$216.00	$93.60	$140	$234.00
Water turn on or off - year round customers	no charge			no charge			no charge			no charge		
Water Sample coliform testing per sample	$57.00	$78.50	$145	$62.70	$86.35	$159.50	$68.40	$94.20	$174.00	$74.10	$102.05	$188.50
Sewer Revenue =	$734,704			$808,174			$881,645			$955,115		

WATER METERED SERVICE FEE as of: 25Sep17	Current Rates	Rates to Cover Expenditures +10%	Rates to Cover Expenditures +20%	Rates to Cover Expenditures +30%
Use Classification	**Production Fee**	**Production Fee**	**Production Fee**	**Production Fee**
Heavy Industrial	$1.60/1,000 gal	$1.76/1,000 gal	$1.92/1,000 gal	$2.08/1,000 gal
Residential and Light Industrial	$3.58/1,000 gal	$3.94/1,000 gal	$4.30/1,000 gal	$4.65/1,000 gal
Special user (ship moored to dock temporarily/bulk water buyer)	$3.52/1,000 gal	$3.87/1,000 gal	$4.22/1,000 gal	$4.58/1,000 gal
Service Line Size Charge	**Monthly**	**Monthly**	**Monthly**	**Monthly**
1"	$29.58	$32.54	$35.50	$38.45
Larger than 1" and less than 2"	$37.40	$41.14	$44.88	$48.62
2"	$43.24	$47.56	$51.89	$56.21
Larger than 2" and less than 4"	$70.12	$77.13	$84.14	$91.16
4"	$93.50	$102.85	$112.20	$121.55
Larger than 4"	$201.02	$221.12	$241.22	$261.33
NON METERED SERVICE				
Classification	**Monthly**	**Monthly**	**Monthly**	**Monthly**
Single-family dwelling	$29.58	$31.35	$35.50	$38.45
Multifamily residence: per dwelling unit	$29.58	$31.35	$35.50	$38.45
Mobile home park: per rental space in mobile home park where water is available to a space which is used	$29.58	$32.53	$35.50	$38.45
Hotel, B&B or motel with individual bath: per room	$14.79	$16.27	$17.75	$19.23
Hotel, B&B and motel with individual bath and kitchen: per room	$20.71	$22.78	$24.85	$26.92
Boarding house/hotel w/o individ baths: per room or fraction thereof	$8.87	$9.76	$10.64	$11.53
Bunkhouse facility with central bath: per bunk	$5.92	$6.51	$7.10	$7.70
Bar or cocktail lounge: for every 25 seats or fraction thereof	$29.58	$32.54	$35.50	$38.45
Bar with restaurant: for every 25 seats or fraction thereof	$59.16	$65.10	$70.99	$76.91
Restaurants: for every 25 seats or fraction thereof	$29.58	$32.54	$35.50	$38.45
Clubs with bar and kitchen: for every 25 seats or fraction thereof	$29.58	$32.54	$35.50	$38.45
Clubs with kitchen: for every 25 seats or fraction thereof	$20.71	$22.78	$24.85	$26.92
Retail store/office: for every 12 plumbing fixture units/fraction thereo	$29.58	$32.54	$35.50	$38.45
Schools				
Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	$29.58	$32.54	$35.50	$38.45
Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	$29.58	$32.54	$35.50	$38.45
Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	$29.58	$32.54	$35.50	$38.45
Theater or auditorium: for each 100 seats or fraction thereof	$29.58	$32.54	$35.50	$38.45
Churches: for each church	$29.58	$32.54	$35.50	$38.45
Churches with meeting rooms: for each church	$44.37	$48.92	$53.24	$57.60
Commercial Laundromats/self-service laundry: per washing machine	$14.79	$16.27	$17.75	$19.23
Hospital, rest home, convalescent home: for each bed	$8.87	$9.76	$10.64	$8.34
Gasoline service station or repair garage	$29.58	$32.54	$35.50	$38.45
Carwash, self-service: per stall	$29.58	$32.54	$35.50	$38.45
Water Revenue =	$722,060	$794,266	$866,472	$938,678

APPENDIX D: REFUSE RATE STUDY

		Curent Rates		Rates to Cover Expenditures			Rates to Cover Expenditures +10%			Rates to Cover Expenditures +20%			Rates to Cover Expenses +30%		
Disposal Fees	Unit	Rate	Sunday Rate	Holiday Rate	Rate	Sunday Rate	Holiday Rate	Rate	Suday Rate	Holiday Rate	Rate	Sunday Rate	Holiday Rate	Rate	Sunday Rate	Holiday Rate
Residential & Commercial Refuse	Cubic Yard	$5.93			$5.57			$6.13			$6.68			$7.24		
Construction & Demolition Materials	Cubic Yard	$9.35			$8.79			$9.67			$10.54			$11.43		
Hazardous Materials	Gallon	$8.72			$8.19			$9.01			$9.83			$10.65		
Asbestos Materials	Cubic Yard	$114.07			$107.23			$117.95			$128.68			$139.40		
Scrap Metal	Cubic Yard	$16.94			$15.92			$17.51			$19.10			$20.70		
Major Household Appliances	Each	$8.44			$7.93			$8.72			$9.52			$10.31		
Refrigerators/Freezers	Each	$50.20			$47.19			$51.91			$56.63			$61.35		
Vehicles & Light Duty Trucks	Each	$227.81			$214.14			$235.55			$256.97			$278.38		
Large Trucks & Equipment	Cubic Yard	$16.94			$15.92			$17.51			$19.10			$20.70		
Campers/House Trailers Under 32 ft.	Each	$188.57			$177.26			$194.99			$212.71			$230.44		
Campers/House Trailers Over 32 ft.	Each	$376.05			$353.49			$388.84			$424.19			$459.54		
Refuse Pick-Up Service (Once/Week)																
Residential																
1-3 Containers	Month	$49.47			$46.50			$51.15			$55.80			$60.45		
Each Additional Container	Each	$4.94			$4.64			$5.10			$5.92			$6.42		
Self Service at Baler Facility	Month	$32.02			$30.10			$33.11			$36.12			$39.13		
Commercial																
1-3 Containers	Month	$49.47			$46.50			$51.15			$55.80			$60.45		
Each Additional Can	Each	$4.94			$4.64			$5.10			$5.92			$6.42		
Dumpster Placement, Rental, Tipping																
Dumpster Placement or Removal																
Regular Dumpster (4-8 cubic yard)	Each	$54.50			$51.23			$56.35			$61.48			$66.60		
High Capacity Dumpster (20 cubic yard)	Each	$190.75			$179.31			$197.24			$215.17			$233.10		
20' Enclosed Connex for Recycling	Each	$109.00			$102.46			$112.71			$122.95			$133.20		
Dumpster Rental																
4 Cubic Yard	Month	$38.32			$36.02			$39.62			$43.22			$46.83		
6 Cubic Yard	Month	$56.23			$52.86			$58.15			$63.43			$68.72		
8 Cubic Yard	Month	$75.37			$70.85			$77.94			$85.02			$92.11		
20' Enclosed Connex for Recycling	Month	$109.00			$102.46			$112.71			$122.95			$133.20		
Dumpster Tip																
4 Cubic Yard	Each	$56.23	$84.35	$112.46	$52.86	$79.29	$105.72	$58.15	$87.23	$116.30	$63.43	$95.15	$126.86	$68.72	$103.08	$137.44
6 Cubic Yard	Each	$85.60	$128.40	$171.20	$80.46	$120.69	$160.92	$88.51	$132.77	$177.02	$96.55	$144.83	$193.10	$104.60	$156.90	$209.20
8Cubic Yard	Each	$113.71	$170.57	$227.42	$106.89	$160.33	$213.78	$117.58	$176.37	$235.16	$128.27	$192.41	$256.54	$138.96	$208.44	$277.92
20 Cubic Yard	Each	$239.80	$359.70	$479.40	$225.41	$337.97	$450.82	$247.95	$371.93	$495.90	$270.49	$405.74	$540.98	$293.03	$439.55	$586.06
20' Enclosed Connex for Recycling	Each	$190.75	$286.13	$381.50	$179.31	$268.97	$358.62	$197.24	$295.86	$394.48	$215.17	$322.76	$430.34	$233.10	$349.65	$466.20
		Total Revenue - $1,113,486.84			**Total Revenue - $1,044,952.63**			**Total Revenue - $1,149,447.80**			**Total Revenue - $1,253,943.10**			**Total Revenue - $1,358,438.30**		

APPENDIX E: CORDOVA SCHOOL DISTRICT BUDGET

Beginning Fund Balance: July 1, 2017 (Subject to 10% Limit per AS 14.17.505(a))				$640,803
(Excluded from the 10% Limit)				$177,005
Total Beginning Fund Balance				$817,808
Revenue				
010	City/Borough Appropriations	(1)	$1,416,136	
030	Earnings on Investments	(2)	100	
040	Other Local Revenues	(3)	25,100	
041	Tuition from Students	(4)	17,500	
042	Tuition - Other Districts	(5)	0	
047	E-Rate Program	(6)	160,000	
050	State Sources	(7)	4,013,719	
100	Federal Sources - Direct	(8)	44,000	
150	Federal Sources - Through the State	(9)	0	
190	Federal Sources - Other Agencies	(10)	0	
250	Transfers From Other Funds	(11)	0	
	Total Revenue			$5,676,555
Expenditures				
100	Instruction	(12)	$2,772,533	
200	Special Education Instruction	(13)	643,608	
220	Special Education Support Services	(14)	4,750	
300	Support Services - Students	(15)	125,613	
350	Support Services - Instruction	(16)	558,843	
400	School Administration	(17)	288,407	
450	School Administration Support Services	(18)	219,933	
510	District Administration	(19)	252,158	
550	District Administration Support Services	(20)	289,783	
600	Operations and Maintenance of Plant	(21)	861,262	
700	Student Activities	(22)	0	
780	Community Services	(23)	0	
900	Other Financing Uses	(24)	235,000	
	Total Expenditures			$6,251,890
Ending Fund Balance: June 30, 2018 (Subject to 10% Limit per AS 14.17.505(a))				$127,473 **
(Excluded from the 10% Limit)				$115,000
Total Ending Fund Balance				$242,473

** Must be greater than or equal to zero

CITY OF CORDOVA, ALASKA
RESOLUTION 12-17-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA ADOPTING SERVICE FEES, RATES AND CHARGES FOR THE 2018 CALENDAR BUDGET

WHEREAS, the City Council of the City of Cordova has adopted the City's 2018 Operating Budget; and

WHEREAS, the City Council of the City of Cordova determines annually, by resolution, the fees, rates and charges for city services that are not otherwise established by ordinance or other applicable law; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Cordova, Alaska, hereby adopts the attached list of service fees, rates and charges for the 2018 calendar year:

CITY OF CORDOVA 2018 FEE SCHEDULE

CITY HALL

BUSINESS LICENSES

Primary	$35.00 per year
Additional	$25.00 per year
Special Event	$25.00 per event

FEES

Non-Sufficient-Funds Checks	$50.00

ELECTION BOARD COMPENSATION

Election Chairperson	$12.50 per hour
Election Board/Clerks	$12.00 per hour

SERVICES

Letter/Legal Copies & Fax	Fee per Page
Black & White	$0.50
Color	$1.00
Fax (incoming and outgoing)	$1.00
Budget Documents	$25.00
Tax Forms (blank)	Free
Staff Time	**Per Hour**
Employee Straight Time	$72.00
Employee Overtime	$108.00

INFO SERVICES

SERVICES

Letter/Legal Copies & Fax	Fee per Page
Black & White	$0.25
Fax (incoming and outgoing)	$1.00
Tax Forms (blank)	Free
Temporary Deposit Library Card	$20.00
Printed School Work	$0.10

DRAFT

PLANNING DEPARTMENT

BUILDING PERMITS & ZONING COMPLIANCE PERMITS

Single Family	$50.00
Multi-Family	$100.00
Commercial	$150.00
Industrial	$200.00
Sales Tax Exemption Card (must have Building Permit)	$450.00

PERMITS

Conditional Use	$250.00
Encroachment	$200.00
Exception	$250.00
Rezone	$350.00
Vacation of R.O.W.	$250.00
Variance	$250.00
Tideland	$250.00
Sign	$25.00

SITE PLAN REVIEW

Commercial/Business	$150.00
Industrial	$200.00

SUBDIVISION

Preliminary Plat	$200.00 + $50.00 per lot
Final Plat	$100.00 + $25.00 per lot
Administrative Plat	$100.00
Administrative Plat Dissolving Lot Lines	$0.00 + recording fees

LEASE & PURCHASE AGREEMENTS

Lease and/or Purchase Agreements	$150.00

APPEALS

Appeal to Planning Commission	$200.00
Appeal to City Council	$200.00

COPIES, PRINTS, & SCANS

Letter or Legal	Fee per Page
Black & White	$0.50
Color	$1.00
Large Format	**Fee per Page**
Black & White	$2.50/sq.ft.
Color	$5.00/sq.ft.
Scanning	$25.00/first sheet; $5.00/additional sheet

POLICE DEPARTMENT

LICENSE FEES

Vehicles	
ATV	$25.00
Snow-machine	$25.00

DRAFT

Dogs	
Altered Animal	$20.00
Non-Altered Animal	$25.00
Provisional	$10.00
Replacement	$5.00

SERVICE RATES

Alcohol Breath Test	$50.00
Fingerprinting	$ 25/single card; $15/second card
Police Reports (requires approval from Chief)	$10.00
Discovery CDs	$15.00
Discovery Video	$15.00
Service of Civil Papers	$65.00

IMPOUND FEES

Vehicles & Trailers	Daily
Vehicles & Trailers up to 21' long	$20.00
Each additional foot	Add an additional $1/foot
All other material	$0.29/square foot
Animals*	Daily
Cats – Flat fee	$50.00
Dog – 1st Impound	$25.00 Licensed $50.00 Unlicensed
Dog – 2nd Impound	$50.00 Licensed $75.00 Unlicensed
Dog – 3rd Impound	Determined by Chief
Boarding Fees	Daily
Cats	$10.00
Dogs	$20.00

*Total animal impound costs = Impound Fee + Boarding Fee + Medical Costs + License Fee (if not yet obtained)

FIRE DEPARTMENT

Ambulance Trip	$500.00 per run + $0.15/mile
Standby for Fire Department Personnel	$200.00 per incident + $25.00/Hr per Department Member + $50.00/Hr per Fire Department Officer

PARKS & RECREATION DEPARTMENT

BIDARKI RECREATION CENTER/BOB KORN MEMORIAL POOL

ADULT PASSES

Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Monthly	$55.00	$100.00
Annual	$225.00	$400.00
Summer Rates	(May 1 – September 1)	
Daily	$10.00	n/a
Weekly	$30.00	$50.00
Summer Special (5 MO: May 1 – Sept 30)	$150.00	$250.00
Off-Season Rates	(September 1 – April 30)	

DRAFT

Daily	$5.00	n/a
Weekly	$15.00	$25.00
Off-Season Pass (8 MO)	$150.00	$250.00

FAMILY PASSES

Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Monthly	$80.00	$150.00
Annual	$400.00	$600.00
Summer Rates	(May 1 – September 1)	
Summer Special (5 MO: May 1 – Sept 30)	$300.00	$450.00
Off-Season Rates	(September 1 – April 30)	
Off-Season Pass (8 MO)	$300.00	$450.00

SPECIAL & YOUTH PASSES

Daily, Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Daily (year-round)	$3.00	n/a
Monthly	$30.00	$50.00
Bidarki Annual	$80.00	$150.00
Pool Annual	$100.00	

CORPORATE PASSES*	Description	Fee
USCG	Family Combo / Flat Annual Fee	$7,014.00
CCMC	Family Annual Combo	$180.00
City Employee	Family Annual Combo	$180.00
CPSD	20% Discount on any Annual Pass	-20%
Participating Cannery	Valid May 1 – September 30	$1,000.00

*Corporate Late Fee: 10% compounding monthly

SUMMER CAMP

Package	Description	Fee
10-Day Package	Any 10 days during any session	$200.00
5-Day Package	Any 5 days during any session	$110.00
Daily	Any regular camp day	$25.00
Sleep Over	Any scheduled sleep over	$45.00

FACILITY RENTAL AND EVENT REGISTRATION

Christmas Bazaar Vendor	Description	Fee
Non-Food Table/Space	Location: Mt. Eccles Elementary All vendors must have a business license	$50.00
Food Table/Space		$60.00
Shared Table/Space		$60.00
Pool Rental	Description	Fee
Little Surfer	1 Hr 10 Min; No Lobby Rental	$50.00
Big Kahuna	1 Hr 40 Min; Optional Lobby Rental	$75.00
Wipe Out	2 Hr 25 Min; Super Soak/Optional Lobby Rental	$100.00
Special Interest/Trainings	Fee dependent upon guarding requirement Fee authorized by Director	n/a

DRAFT

Bidarki Gym Rental	Description	Fee
Birthday Party	1 Rec Aide / 25 Guest Maximum	$50.00/Hr
Athletic Rental	Usage agreement required after hours	$35.00/Hr
Dances	Usage agreement required & 20% of door	n/a
Conferences	Usage agreement required. Rate: 8-Hr day	$500.00
Skaters Cabin Rental	Description	Fee
1ST 24 Hr Period	Requires $35.00 deposit	$25.00
2ND 24 Hr Period		$35.00
3RD 24 Hr Period		$50.00

RV PARK & TENT CAMPING

RV Camping*	Description	Fee
Shelter Cove, Private Site	No electricity provided; Tax included 7 days maximum rental	$20.00
Shelter Cove Econo Space	Per Day; Tax included 5 days or less	$11.00
Odiak Camper Park – Long Term	.20 per KWH Daily Rate billed separately - Tax included	$25.00
Tent Camping	Description	Fee
Odiak Camper Park	Per Day; Tax included 5 days or less	$11.00
Shelter Cove		$20.00

*Odiak Camper Park Lot Rent Late Fee: 10% compounding monthly
Lost Key Tag: $1.00

Port-o-John Rental	Description	Fee
Daily	Does not include pump-out fees See Sewer section of Fee Schedule for rates	$50.00
Weekly (7 Days)		$175.00
Monthly (30-31 Days)		$400.00

HARBOR

MOORAGE*

Vessel	
Daily, per vessel	$0.99/ft/day paid in advance $1.17/ft/day if billed
Monthly, per vessel	$13.33/ft/mo
Annual, per vessel	$41.95/ft/yr
Parking	
Vehicle Parking	20.00 per month
Trailered Vessels parked beyond authorized times	Daily moorage rate. $ 0.99 per ft
Tideland	
Daily, per foot	$0.75/ft/day
Monthly, per foot	$6.00/ft/mo
Annual, per foot	$12.00/ft/yr

* All slips will be reserved based on over-all length of vessels, including those slips on "L" floats. Moorage rates on "L" floats will be calculated at 75% of current annual moorage rate (only for slips between approach ramps).

DRAFT

GRID FEES (PER TIDE)

Vessel Length	
0' – 50'	$.58/ft/tide
51' – 70'	$.79/ft/tide
Over 70'	$1.50/ft/tide

IMPOUND FEES

Vessel	$ 1,000.00
Net	$288.75
Vessel Storage	$ 2.50/ft/day

SERVICE RATES

General Services	
Waitlist	$20.00/year
Pump Rental	$31.76/hr
Electricity (for rental slips with power supply)	$15.00/day
Labor & Equipment	$95.29/hr
Showers	$5.00
Dock Use Fee	$2.00/ft/day
Staff Time	
Employee Straight Time	$72.00/hr
Employee Overtime	$108/hr
Launch Ramps	
2-Week Permit	$20.00
Stall Holders	No charge
Non-Stall Holders	$78.75/year

PORT

WHARFAGE & DOCKAGE

Wharfage N.O.S. (not otherwise specified)	$5.80/ton (non-taxable)
Dockage	$1.83/ft/day

VESSEL STORAGE

Up to 12 Months	$2.50/ft/mo
Over 12 Months	$10.00/ft/mo

SERVICE RATES

Water	
Minimum Water Charge	$68.06 + $72.00 (for employee labor)
Metered Rate	$1.00/1000 gallons
Fuels	Per Barrel
First 50,000 barrels	$0.17
Second 50,000 barrels	$0.15
Over 100,000 barrels	$0.14
Used Oil	
≤ 100 gallons	No charge
> 100 gallons, suitable for burning	$95.29/man-hour

DRAFT

> 100 gallons, unsuitable for burning	$47.65/gallon + $95.29/man-hour + shipping & disposal
Staff Time	
Employee Straight Time	$72.00/hr
Employee Overtime	$108.00/hr
Miscellaneous Fees	Rate
Electrical Use	$25.00/day
Washdown	Free up to 2 hours $72.00/hr when more than 2 hours

TRAVEL LIFT*

Vessel Length	Rate
0' – 40'	$22.00/ft
41' – 58'	$24.00/ft
Over 58'	$26.00/ft
No-Show Fee**	$300.00
Inspection Haul***	60% of Travel Lift round trip rate

* All rates are per lift or one way. Payment must be paid in advance and for round trip

**Boat owner does not show or fails to cancel at least 1 hour before scheduled time. Owner is charged the minimum fee to cover such things as re-blocking or relocating vessels

***Limited to approval and availability. Vessel is hauled out, left in slings over dock for 2 hours, and returned to the water. After 2 hours, vessel is charged $75.00 per 15 minutes. Unsuccessful haul is charged 60% round-trip of Travel Lift rate due to vessel configuration and/or weight.

PUBLIC WORKS

NOTE 1: All equipment includes an operator. 3 hour minimum may apply to any situation involving a City employee

NOTE 2: Overtime or holiday rates apply outside of regular (straight time) work hours

NOTE 3: Straight time work hours vary but are generally 7:00 AM to 3:30 PM. All rates are per employee

NOTE 4: Water & sewer line locates per Utility Coordination Council Request procedure are free. (2 business days' notice required. All locates requested outside of normal business hours will be charged as emergency locate.)

NOTE 5: All prices subject to 6% sales tax

PERMITS

Right of Way Permit	$150.00

SERVICE RATES

General Services	Unit	Straight Time Rate	Overtime Rate	Holiday Rate
Towing - Car or Pickup Truck	Hour	$120.00	$153.50	$220.50
Cemetery Plot - Preparation and Covering	Each	$500.00	$750.00	$1000.00
Cemetery Plot – Purchase (Regular Hours Only)	Each	$200.00	--	--
Shut off Notices (delivered for non-payment)	Each	$25.00	--	--
Staff Time	Unit	Straight Time Rate	Overtime Rate	Holiday Rate
Laborer	Hour	$72.00	$108.00	$180.00

MATERIALS & EQUIPMENT RENTAL RATES

Materials	Unit	Rate		
Patching Chip Sealed Roads	SF	$15.00	--	--

DRAFT

Patching Asphalt Roads	SF	$15.00	--	--
Sand, 5-gallon bucket	Bucket	$5.00		
Sand*Minimum charge of 10 cubic yards*	CY	$18.00	--	--
Fill, general	CY	$5.00		
Shop Time	Hour	$100.00	$150.00	$200.00
Hilti Concrete Drill	Hour	$75.00	$97.50	$175.00
Volvo L120F Loader	Hour	$130.00	$163.50	$230.50
Cat 950 Loader	Hour	$130.00	$163.50	$230.50
Cat IT 62G Loader	Hour	$130.00	$163.50	$230.50
Equipment Rental	Unit	Straight Time Rate	Overtime Rate	Holiday Rate
Michigan L-120 Loader	Hour	$130.00	$163.50	$230.50
Hitachi 230 Excavator	Hour	$150.00	$183.50	$250.50
Cat 436B Tractor/Backhoe	Hour	$120.00	$153.50	$220.50
Cat 163H Grader 2003	Hour	$150.00	$183.50	$250.50
Cat 140G Grader 1989	Hour	$150.00	$183.50	$250.50
Elgin Street Sweeper	Hour	$200.00	$233.50	$300.50
Ford L9000 Vacuum Truck (Vactor) 1992	Hour	$225.00	$258.50	$325.50
Ford L9000 Tandem Dump Truck 1987	Hour	$110.00	$143.50	$210.50
Ford L8000 Flatbed Truck w/ hoist 1991	Hour	$110.00	$143.50	$210.50
Mack Tandem Dump Truck 2008	Hour	$110.00	$143.50	$210.50
Tow Truck	Hour	$120.00	$153.50	$220.50
Dynapack CP132 Rubber Tired Roller	Hour	$100.00	$133.50	$200.50
Pickup Truck or Van w/ 1 person	Hour	$110.00	$143.50	$210.50
Vibratory Plate Compactor	Hour	$75.00	$108.50	$175.50
Bobcat 943 Skid Steer Loader	Hour	$90.00	$123.50	$190.50
Chevy 3500 Service Truck w/ Welder 2009	Hour	$150.00	$183.50	$250.50
City Level, Tripod, and Rod	Hour	$80.00	$113.50	$180.50
Cut-off saw	Hour	$75.00	$108.50	$175.50
Electric Jackhammer - Bosch	Hour	$75.00	$108.50	$175.50
1" Pump - Honda	Hour	$75.00	$108.50	$175.50
1.5" Electric Pump	Hour	$100.00	$133.50	$200.50
2" Pump - Honda	Hour	$150.00	$183.50	$250.50
120/240V Power Gen- Honda EG 3500	Hour	$100.00	$133.50	$200.50
Jackhammer w/ Compressor Ingersoll-Rand	Hour	$110.00	$143.50	$210.50
HDPE Welder *Minimum charge of 1 day*	Day	$150.00	$183.50	$250.50
4" Honda Pump w/ Intake & Discharge Hose *Minimum charge of 4 hours*	Hour	$200.00	$233.50	$300.50
6" Gorman-Rupp Pump w/ Intake & Discharge Hose *Minimum charge of 4 hours*	Hour	$250.00	$283.50	$350.50
1.5" Neptune Backflow Preventer RPZ w/ Meter* *Minimum charge of 1 day*	Day	$90.00	$123.50	$190.50

*Must be installed & removed by City staff daily

BALER

Disposal Fees	Unit	Rate

DRAFT

Residential & commercial refuse	Cubic yard	$5.93
Construction & Demolition (C&D) materials	Cubic yard	$9.35
Hazardous Materials	Gallon	$8.72
Asbestos materials*	Cubic yard	$114.07
Scrap metal	Cubic yard	$16.94
Major household appliances		$8.44 each
Refrigerators, freezers & other w/ Freon**		$50.20 each

*Customer must give 2 weeks advanced noticed and receive approval prior to dumping
**Freon must be removed prior to removal of compressor. Certificate of refrigerant removal required to waive fee

17-MILE LANDFILL

Vehicles are only accepted at the 17-mile landfill once all fluids, tires and batteries are removed.

Vehicle Disposal*	Rate
Vehicles & light duty trucks	$227.81
Large trucks & equipment *Minimum charge of $570.07*	$ 16.94/cu. yd.
Campers and/or house trailers ≤ 32 feet	$188.57
Campers, house trailers > 32 feet	$376.05
Boat Hull	Cost = estimated labor & equipment (as required to prepare for placement in landfill) + estimated cubic yardage at C&D rate

* Requires Vehicle Disposal Form and Vehicle Title. Get form from the City of Cordova web site, the City Office or at the Baler. Junk titles can be obtained through DMV.

REFUSE PICK-UP SERVICE

Residential (Once/Week)	Rate
1-3 containers (35 gallons)	$49.47/month
Each additional container	$4.94/each pick-up
Residence vacant for more than 30 consecutive days	No charge for the period*
Self-service at Baler	$32.02/month
Commercial (Once/Week)	
1-3 containers (35 gallons)	$49.47/month
Each additional container	$4.94/each pick-up

*Requires Service Suspension Form. Get form from the City of Cordova web site or City Hall

DUMPSTER PLACEMENT, RENTAL, & TIPPING

NO HAZARDOUS CONTENTS ALLOWED IN DUMPSTERS

Do not compact materials in dumpster. Recycling Dumpsters are for cardboard or aluminum only. Contents must be clean and separated to be eligible for reduced rates.

Dumpster Placement or Removal	Rate
Regular Dumpster (4-8 cubic yard)	$54.50
High Capacity Dumpster (20 cubic yard)	$190.75 (includes 7-day rental)
20' Enclosed Conex for Recycling	$109.00
Dumpster Rental	Rate
4 cubic yard dumpster	$38.32/month
6 cubic yard dumpster	$56.23/month

DRAFT

8 cubic yard dumpster	$75.37/month
20 cubic yard dumpster	7-day rental included in placement fee
20' Enclosed Conex for Recycling	$109.00/month

Dumpster Tip	Regular Rate	Sunday Rate	Holiday Rate
4 cubic yard dumpster	$56.23/each	$84.35/each	$112.46/each
6 cubic yard dumpster	$85.60/each	$128.40/each	$171.20/each
8 cubic yard dumpster	$113.71/each	$170.57/each	$227.42/each
20 cubic yard dumpster	$239.80/each	$359.70/each	$479.40/each
20' Enclosed Conex for Recycling	$190.75/each	$286.13/each	$381.50/each
Additional tip	full charge of applicable rate per pick up		

WATER

NON-METERED SERVICE

Monthly fee for water service is **twenty-nine dollars and fifty-eight cents ($29.58)** multiplied by the Equivalent Unit below

EQUIVALENT UNIT TABLE

	Classification		Equivalent Unit
1	Single-family dwelling		1.0
2	Multifamily residence: per dwelling unit		1.0
3	Mobile home park: per rental space in a mobile home park where water is available to a space which is used		1.0
4	Hotel, B&B or motel with individual bath: per room		.5
4a	Hotel, B&B and motel with individual bath and kitchen: per room		.7
5	Boarding house or hotel without individual baths: per room or fraction thereof		.3
5a	Bunkhouse facility with central bath: per bunk		.2
6	Bar or cocktail lounge: for every 25 seats or fraction thereof		1.0
6a	Bar with restaurant: for every 25 seats or fraction thereof		2.0
6b	Restaurants: for every 25 seats or fraction thereof		1.0
6c	Clubs with bar and kitchen: for every 25 seats or fraction thereof		1.0
6d	Clubs with kitchen: for every 25 seats or fraction thereof		0.7
7	Retail store/office: for every 12 plumbing fixture units or fraction thereof		1.0
8	Schools:		
	(1)	Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0
	(2)	Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0
	(3)	Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	1.0
		Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof		1.0
10	Churches: for each church		1.0
10a	Churches with meeting rooms: for each church		1.5
11	Laundromats/self-service laundry: per washing machine in a commercial laundromat/self-service laundry or in any other washing facility, the use of		0.5

DRAFT

	which is not strictly limited to occupants of a residential building or mobile home park in which the facility is located	
12	Hospital, rest home, convalescent home: for each bed	0.3
13	Gasoline service station or repair garage	1.0
14	Carwash, self-service: per stall	1.0
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0
16	Port: per 1,000 gallons	1.0
17	Fire hydrants, per hydrant	0.5
18	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
19	City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	
20	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.	
21	All industrial uses shall be metered and charged according to Section 14.08.020	

Use the following schedule to determine flat rate for non-metered water service to the following use Classifications

Use Classification	Basis for Charge
Small boat harbor: per hydrant	$1.00 per stall
Special user (ship moored to a dock temporarily or bulk water purchaser)	$116.88/day

METERED SERVICE

Monthly rate for water service to facility that is metered shall be the sum of: (Production fee equal to the product of the number of thousands of gallons of water used multiplied by the rate per gallon assigned to the use classification of the facility in the Production Charge Table) + (Monthly demand charge determined in the demand table)

PRODUCTION CHARGE TABLE

Use Classification	Production Charge
Heavy industrial	$1.60/1,000 gallons
Residential and light industrial	$3.58/1,000 gallons
Special user (ship moored to a dock temporarily or bulk water purchaser)	$3.52/1,000 gallons

MONTHLY DEMAND CHARGE TABLE

Service Line Size	Charge
1"	$29.58
Larger than 1" and less than 2"	$37.40
2"	$43.24
Larger than 2" and less than 4"	$70.12
4"	$93.50
Larger than 4"	$201.02

WATER CONNECTION

The fee for connecting to the city water system is based on line size of the use that is served:

Service Line Size	Residential Charge	Nonresidential Charge
1"	$100.00	$200.00
Larger than 1" less than 2"	$150.00	$300.00
2"	$200.00	$400.00

DRAFT

Larger than 2" less than 4"	$400.00	$800.00
4"	$600.00	$1,200.00
Larger than 4"	$800.00	$1,600.00
Expansion*	$207.00	$414.00

*Expansion Fee is charged when expanding the use of an existing non-metered water connection. It is determined by multiplying the applicable charge (residential or non-residential) by the equivalent units in the equivalent unit table above.

SERVICE RATES

General Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Water Turn On or Off (free to year-round customers)	Each	$50.00	$83.50	$150.50
Water Sample Testing - Coli Forms	Each	$57.00	$78.50	$145.50
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate (less than 2 business days' notice)	Hour	$72.00	$108.00	$180.00
3/4" Double Check Valve Backflow Preventer *	Day	$50.00	$83.50	$150.50

*Must be installed & removed by City staff daily

SEWER

Rates

Monthly fee for Residential sewer service is **forty-eight dollars and ninety-three cents ($48.93)** multiplied by the equivalent unit in table below. Residential equivalent units are identified with an R.

The monthly fee for Commercial sewer service is **fifty-eight dollars and fifty seven cents ($58.57)** multiplied by the equivalent unit in table below. Commercial equivalent units are identified with a C.

The monthly fee for Industrial sewer service is **one hundred two dollars and ninety eight cents ($102.98)** multiplied by the equivalent unit in table below. Industrial equivalent units are identified with an I.

EQUIVALENT UNIT TABLE

	Classification	Equivalent Unit
1.	Single-family dwelling	1.0 x R
2.	Multifamily residence: per dwelling unit	1.0 x R
3.	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0 x R
4.	Hotel, B&B or motel with individual bath: per room	0.3 x C
4a.	Hotel, B&B and motel with individual bath and kitchen: per room	0.7 x C
5	Boarding house or hotel without individual baths: per room or fraction thereof	0.3 x C
5a.	Bunkhouse facility with central bath: per bunk	0.3 x C
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0 x C
6a.	Bar with restaurant: for every 25 seats or fraction thereof	2.0 x C
6b.	Restaurants: for every 25 seats or fraction thereof	1.0 x C
6c.	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0 x C
6d.	Clubs with kitchen: for every 25 seats or fraction thereof	0.7 x C
7	Retail store, office: for every 12 plumbing fixture units or fraction thereof	1.0 x C
8	Schools:	

DRAFT

	(1)	Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0 x R
	(2)	Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
	(3)	Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
		Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof		1.0 x C
10	Churches: for each church		1.0 x C
10a.	Churches with meeting rooms: for each church		0.5 x C
11	Laundromats or self-service laundry: for each washing machine in a commercial laundromat or self-service laundry or in any other washing facility, the use of which is not strictly limited to occupants of a residential building, or mobile home park in or on which the facility is located		0.3 x C
12	Hospital, rest home, convalescent home: for each bed		1.0 x C
13	Gasoline service station or repair garage		1.0 x C
14	Carwash, self-service: per stall		1.0 x C
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof		1.0 x C
16	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.		
17	The City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.		
18	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.		
19	Processing facility per office		1.0 x I

SEWER CONNECTION & SEPTIC DUMPING

The fee for connecting to the city sewer system is based on line size the use that is served, as follows:

Service Line Size	Residential Charge	Nonresidential Charge
4"	$735.60	$1,507.80
Larger than 4"	$1,005.20	$2,010.40
Expansion fee*	$272.65	$545.30
Septic Tank Dump**, ***	$94.24	$414.65

*Fee for expanding the use of an existing sewer service shall be determined by multiplying the applicable charge below by the number of equivalent units in the equivalent unit table above.

**The fee for portable toilet contents disposal is $50.00 per dump

***The fee for dump station use is $20.00 per dump

SERVICE RATES

Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate	Hour	$72.00	$108.00	$180.00

DRAFT

(less than 2 business days' notice)				

CORDOVA CENTER RENTAL

ROOM & SERVICE RENTAL RATES, SEATING CAPACITY

Room Rental	Hourly Local	Hourly Regular	Minimum Booking Duration	Capacity
Entire Facility	$400.00	$800.00	8	964
Theater Complex	$50.00	$100.00	4	200
Auditorium	$50.00	$100.00	Flat Fee	200
Community Room A	$20.00	$40.00	4	60
Community Room B	$10.00	$20.00	4	25
Community Room A & B	$40.00	$80.00	4	100
Education Room	$15.00	$30.00	2	40
Project Room	$10.00	$20.00	1	15
Mayors Conference Room	$15.00	$30.00	1	15
Atrium (2nd floor)	$40.00	$80.00	4	75
Atrium (3rd floor)	N/A	N/A	4	40
Copper River Gallery	$30.00	$60.00	4	40
Library Fireplace Nook	$15.00	$30.00	2	12
Kitchen	$25.00	$50.00	4	
Service Rental	**Daily Rate**	**Daily Rate**		
Theatre Production Fee	$100.00	$200.00	> than 4 man hrs	
Dance Production Fee	$100.00	$200.00	> than 4 man hrs	
Dress Rehearsal Fee	$75.00	$150.00	Require full lighting	
Clean Up Fee	$50.00	$100.00	# per person needed	
Set Up Fee	$50.00	$100.00	# per person needed	
Coffee/Water Service	$50.00	$100.00	Per day	
AV Technician Fee	$75.00	$150.00	If CC crew required	
Ushers	$75.00	$150.00	Per usher, CC trained	
Advanced Set Up Fee	$50.00	$100.00	See details below	
Equipment Rental	**Daily Rate**	**Daily Rate**		
Laptop	$15.00	$30.00	Provided By CC	
Wireless Handheld Mic	$2.00	$4.00	Per mic	
Wireless Headset Mic	$2.00	$4.00	Per mic	
Polycom Equipment	$5.00	$10.00	MCR/ED/CAB/2 Units	
In Room Teleconference	$5.00	$10.00	MCR/ED/CAB	
Marley Floor Install/Uninstall	$125.00	$250.00	Must be installed by CC Crew	
Logitech Wireless Pointer	$1.00	$2.00	3 - CC	
Wired Handheld Mic	$2.00	$4.00	10 - CC	
Wired Table Mic	$0	$0	Included Room B (12)	

DRAFT

RF Assisted Listening Device	$0	$0	Theatre/CAB
Di Converter for Music	$1.00	$2.00	3 – CC
Projector	$0	$0	Theatre/AB/ED
Blue Ray/DVD	$0	$0	Theatre/AB/MCR
Easel	$1.00	$2.00	25 (CRG)
Whiteboard	$0	$0	ED/AB/MCR
Easel, Paper, Markers	$1.00	$2.00	Provided by CC
Podium	$1.00	$2.00	3 Podiums, 2 with mic
Glassware	$35.00	$70.00	Per 100
Plates, Bowls	$35.00	$70.00	Per 100
Silverware	$35.00	$70.00	Per 100
Tablecloths, Napkins	$35.00	$70.00	

ROOM RATES, DIMENSIONS, AND SEATING CAPACITY

Room	Description
Entire Facility	Rental includes entire facility except City Offices, Museum Offices, Library Offices.
Theater Complex	Rental includes theatre, dressing rooms, project room and Lower Atrium.
Auditorium	Rental includes auditorium and AV room. Specifically, Film Showings, Lectures.
Community Room A	Rental includes Room A – Walls Closed.
Community Room B	Rental includes Room B – Walls Closed.
Community Room A & B	Rental includes Room A and B, Wall(s) Open.
Education Room	Rental includes Ed Room.
Project Room	Rental includes Project Room.
Mayors Conference Room	Rental includes Mayors Conference Room.
Atrium (2nd floor)	Rental Includes all of lower atrium.
Atrium (3rd floor)	No charge for use of this upper level atrium.
Copper River Gallery	Rental includes use of Temporary Gallery in Museum.
Library Fireplace Nook	Rental includes use of uncarpeted area in front of fireplace.
Kitchen	Rental includes use of kitchen and appliances.
Theatre Production Fee	Charge for a play, musical, performance that requires greater than 4 hours CC crew
Dance Production Fee	Charge for a dance performance that requires greater than 4 hours CC team time
Dress Rehearsal Fee	Charge for a full-dress rehearsal
Clean Up Fee	Charge will be lessened or waived if volunteers assist or complete clean up.
Set Up Fee	Per person charge for set up for event.
Coffee/Water Service	Per day for service
AV Technician Fee	Charge if AV assistance from CC Team is needed
Advanced Set Up	Extraordinary Use of Furniture or Set Up
Ushers	If the event requires or desires ushers, must use CC Team Trained Ushers.
Laptop	
Wireless Handheld Mic	
Wireless Headset Mic	
Polycom Equipment	
In Room Teleconference	
Marley Floor	Must be pre-arranged. Floor install and uninstall must be done by CC Team
Logitech Wireless Pointer	
Wired Handheld Mic	

DRAFT

Wired Table Mic	
RF Assisted Listening	
Di Converter for Music	
Projector	
Blue Ray/DVD	
Easel	
Whiteboard	
Easel, Paper, Markers	
Podium	
Glassware	If rental does not include kitchen use fee.
Plates, Bowls	If rental does not include kitchen use fee.
Silverware	If rental does not include kitchen use fee.
Tablecloths, Napkins	If rented for event outside of Cordova Center

BE IT FURTHER RESOLVED that these fees, rates and charges shall remain in effect until changed by further action of the City Council.

Public Hearing: December 6, 2017

PASSED AND APPROVED THIS 6th DAY OF DECEMBER, 2017

_____
Clay Koplin, Mayor

ATTEST:

_____
Susan Bourgeois, CMC, City Clerk

DRAFT