

Mayor

James Kacsh

Council Members

Kristin Carpenter

Tim Joyce

Tom Bailer

Robert Beedle

Josh Hallquist

David Reggiani

James Burton

City Manager

Randy Robertson

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Ashley Reece

Bhren Peña

Special City Council Meeting

City of Cordova, Alaska

Monday November 23, 2015 @ 5:15 pm

Cordova Center Community Rooms A & B

Agenda

A. Call to order

B. Roll call

Mayor James Kacsh, Council members Kristin Carpenter, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Reggiani and James Burton

C. Approval of agenda..... (voice vote)

D. Disclosures of conflicts of interest

E. Communications by and petitions from visitors

- 1. Audience Comments regarding agenda items

F. New business

2. Council action regarding CCMC funding – options a, b, c presented..... (roll call vote)(page 1)

a. Substitute Resolution 11-15-48

A resolution of the City Council of the City of Cordova, Alaska authorizing a line of credit from the general fund reserve in the amount of \$700,000 to Cordova Community Medical Center in order to fund operational expenses

b. MOA - \$700k contribution through 2016

c. MOA - \$320k contribution through 2015

G. Audience participation

H. Council comments

I. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

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From: City Manager

SUBJECT: CCMC funding

Per your discussion at the 18 November Council meeting, attached please find three options to consider. These were constructed Thursday afternoon in session with the undersigned, Mr. Stavig, Dr. Sundby and Mrs. Varnadoe, and formulated based on Council's discussion of multiple courses of action.

Option 1: An LOC for \$700k. Very similar to the one in the 18 November packet, but with additional guidance related to how and when each draw can be made and time limitations for the document.

Option 2: A Memorandum of Agreement (MOA) between the CCMC and City for a contribution of \$700k. Like the LOC, there are provision outlining the conduct and timing of each draw, and an expiration date for the agreement.

Option 3: A Memorandum of Agreement (MOA) between the CCMC and City for a contribution of \$320k. Mrs. Varnadoe projects this amount will financially carry the hospital through the remainder of this fiscal year, with the prospect of Council including CCMC in its annual budgetary process as it did prior to implementation of the Providence contract. Since the city has just initiated its budget efforts for FY16, the timing of Option 3 is advantageous.

Hopefully one of the above or a derivative thereof will fulfill the desire of Council and the needs of the CCMC. Mrs. Bourgeois will be formally publishing and distributing.

Respectfully,

R. Robertson

**CITY OF CORDOVA, ALASKA
SUBSTITUTE RESOLUTION 11-15-48**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA
AUTHORIZING A LINE OF CREDIT FROM THE GENERAL FUND RESERVE IN
THE AMOUNT OF \$700,000 TO CORDOVA COMMUNITY
MEDICAL CENTER IN ORDER TO FUND OPERATIONAL EXPENSES**

WHEREAS, the City of Cordova (City) and the Cordova Community Medical Center (CCMC) are partners in providing healthcare services in Cordova; and

WHEREAS, CCMC has needs to pay for an existing electronic health records system, information technology upgrades, and other operational expenses; and

WHEREAS, the City has supported CCMC with loans in the past to support these needs; and

WHEREAS, the Finance Director of CCMC shall coordinate draws from the requested line of credit with the City Finance Director before funds will be transferred; and

WHEREAS, the leadership of the CCMC shall not request a draw of more than \$150k, each draw shall have an associated repayment term of 90 days, and draws shall not be made more often than 60 days apart; and

WHEREAS, the leadership of CCMC shall provide the City with visibility of all accounts receivable and payable on demand; and

WHEREAS, this line of credit and its associated terms shall expire on 31 December 2016 unless mutually agreed to by the leadership of CCMC and the Cordova City Council.

NOW, THEREFORE BE IT Resolved by the City Council of the City of Cordova, Alaska that by this resolution, it authorizes a line of credit from the General Fund Reserve in the amount of \$700,000 for Cordova Community Medical Center in order to fund operational expenses.

PASSED AND APPROVED THIS 23rd DAY OF NOVEMBER, 2015

Jim Kacsh, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA
MEMORANDUM OF AGREEMENT (MOA)**

**AN MOA BETWEEN THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AND THE CHIEF EXECUTIVE OFFICER/ADMINISTRATOR OF THE CORDOVA
COMMUNITY MEDICAL CENTER (CCMC) APPROVING A FINANCIAL
CONTRIBUTION IN THE AMOUNT OF \$320,000.00 TO THE CCMC FOR THE
PURPOSE OF FUNDING CURRENT OUTSTANDING DEBT AND EXPECTED
OPERATIONAL EXPENSES THROUGH 31 DECEMBER 2015**

We, the City Council of Cordova, do hereby approve of and authorize the City Manager to transfer \$320,000.00 from the funds of the City, to the Cordova Community Medical Center. Said amount is provided as an immediate contribution to the CCMC for the purposes of paying existing debt and limited operational activities of the Medical Center until 31 December 2015. Draws on these funds shall be limited to \$160,000.00 per occasion, shall not be executed more than twenty (20) days between occasion, and shall be coordinated with the City's Finance Director as far in advance as possible.

Terms and provisions of this MOA shall expire at 12:00 p.m., 31 December, 2015.

PASSED AND APPROVED THIS 23rd DAY OF NOVEMBER, 2015

Jim Kacsh, Mayor

AGREED:

Stephen Sundby, Ph.D., CEO/Administrator, CCMC

ATTEST:

Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA
MEMORANDUM OF AGREEMENT (MOA)**

**AN MOA BETWEEN THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AND THE CHIEF EXECUTIVE OFFICER/ADMINISTRATOR OF THE CORDOVA
COMMUNITY MEDICAL CENTER (CCMC) APPROVING A FINANCIAL
CONTRIBUTION IN THE AMOUNT OF \$700,000.00 TO THE CCMC FOR THE
PURPOSE OF FUNDING CURRENT OUTSTANDING DEBT AND FUTURE
OPERATIONAL EXPENSES**

We, the City Council of Cordova, do hereby approve of and authorize the City Manager to transfer \$700,000.00 from the funds of the City, to the Cordova Community Medical Center. Said amount is provided as a contribution to be used by the CCMC to fund the payment of outstanding debt and operational activities of the CCMC through calendar year 2016. Draws on these funds shall be limited to \$150,000.00 per occasion, shall not be executed more than sixty (60) days between occasion, and shall be coordinated with the City's Finance Director as far in advance as possible.

Terms and provisions of this MOA shall expire at 12:00 p.m., 31 December, 2016.

PASSED AND APPROVED THIS 23rd DAY OF NOVEMBER, 2015

Jim Kaesh, Mayor

AGREED:

Stephen Sundby, Ph.D., CEO/Administrator, CCMC

ATTEST:

Susan Bourgeois, CMC, City Clerk