

**Mayor**

*Clay Koplin*

**Council Members**

*James Burton*

*Kenneth Jones*

*Jeff Guard*

*Melina Meyer*

*Anne Schaefer*

*David Allison*

*James Wiese*

**City Manager**

*Alan Lanning*

**City Clerk**

*Susan Bourgeois*

**Deputy Clerk**

*Tina Hammer*

**Student Council**

*Olivia Carroll*

**Regular City Council Meeting  
November 21, 2018 @ 7:00 pm  
Cordova Center Community Rooms  
Agenda**



**Happy Thanksgiving  
November 22, 2018**

**A. Call to order**

**B. Invocation and pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor Clay Koplin, Council members James Burton, Kenneth Jones, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and James Wiese

**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest**

**F. Communications by and Petitions from Visitors**

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (CCMCABoD, School Board)
4. Student Council Representative Report

**G. Approval of Consent Calendar..... (roll call vote)**

5. Continuation of, and Council concurrence of, Mayor's appointments..... (voice vote)(page 1)  
to Cordova Historic Preservation Commission
6. Record excused absences of Council members *Schaefer* and *Wiese* from the November 7, 2018 regular meeting

**H. Approval of Minutes**

**I. Consideration of Bids**

7. Direction to Manager to negotiate purchase of a Utility Truck for use in..... (voice vote)(page 6)  
the Sewer Department

**J. Reports of Officers**

8. Mayor's Report
9. Manager's Report
10. City Clerk's Report
11. Comprehensive Plan Update..... (page 9)

**K. Correspondence**

12. 11-5-18 Letter from Mayor to AFDF re City Collaboration on NOAA S-K grant..... (page 15)
13. 11-6-18 Letter from ARWA re 2018 Outstanding Achievement Award Winners..... (page 17)

## **L. Ordinances and Resolutions**

14. Ordinance 1171..... (roll call vote)(page 22)  
An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$269,000 from the General Reserve Fund (permanent fund) to the refuse enterprise fund as a loan for the purchase of a refuse truck and stating the repayment terms for the loan - 2<sup>nd</sup> reading
15. Ordinance 1172..... (voice vote)(page 26)  
An ordinance of the City Council of the City of Cordova, Alaska, (I) declaring that tax-foreclosed property commonly known as the Cordova Hotel, located at 604 1st St, Cordova, AK 99574 and legally described as Lots three (3) and four (4), Block six (6), Original Townsite of Cordova, Alaska, records of the Cordova recording district, third judicial district, State of Alaska (parcel no. 02-173-503), formerly owned by Dorene Wickham and deeded to the City by clerk's deed, is not required for a public purpose and (II) authorizing and directing its sale - 2<sup>nd</sup> reading

## **M. Unfinished Business**

16. Council concurrence of Mayor's appointments to the Comp Plan Committee..... (voice vote)(page 28)

## **N. New & Miscellaneous Business**

17. Council concurrence of Mayor's appointments to the Harbor Commission..... (voice vote)(page 29)  
Library Board, Planning Commission and Parks & Recreation Commission
18. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 37)

## **O. Audience Participation**

## **P. Council Comments**

## **Q. Executive Session**

19. City Manager's Annual Evaluation
20. City Clerk's Annual Evaluation

## **R. Adjournment**

**Executive Sessions: Subjects which may be discussed are:** (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at [www.cityofcordova.net](http://www.cityofcordova.net)



## Agenda Item 5

### City Council Meeting Date: 11/21/2018

### City Council Communication Form

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**FROM:** Susan Bourgeois, CMC, City Clerk  
**DATE:** 11/08/2017  
**ITEM:** Continuation of & appts to Historic Preservation Commission  
**ACTION:** Approve motion

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☐ Ordinance  
☐ Resolution

☒ Motion  
☐ Information

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- I. **REQUEST OR ISSUE:** Continuation of the HPC per code and appointments to HPC.
- II. **RECOMMENDED ACTION:** Approval of a motion to 1) continue the existence of the Historic Preservation Commission as required by Cordova Municipal Code 18.90.050 and 2) to concur with Mayor Koplin's appointments of John Wachtel, Nancy Bird and Wendy Ranney to the HPC for 3-year terms to expire in November 2021.
- III. **FISCAL IMPACTS:** none
- IV. **BACKGROUND INFORMATION:**

Cordova Municipal Code 18.90.050

18.90.050 - Continuation.

The city council, annually at the first meeting in November, by an affirmative vote, may continue the existence of the commission. In the absence of an affirmative vote by council, the commission will cease to exist within thirty days.

(Ord. 751, 1995; Ord. 746 § 5, 1994).

Also attached here are letters of interest in attaining seats on the HPC, from Nancy Bird, John Wachtel and Wendy Ranney. See the specific HPC membership criteria. Nancy Bird would fit as P & Z commission member, John Wachtel as the professional from the discipline of architectural history, and Wendy Ranney as a Cordova resident with a demonstrated interest or knowledge of historic preservation.

18.90.010 - Cordova historical preservation commission established.

A. There is created a historic preservation commission. The commission shall have seven members which shall consist of one currently sitting member of the Cordova planning and zoning

commission, one current member of the Cordova historical society, one member selected by the native village of Eyak and four public members appointed by the mayor and confirmed by the city council. One of the public members shall be a Cordova resident with a demonstrated interest or knowledge of historic preservation. The final three members shall be professionals, as defined by the National Park Service Regulations, from the disciplines of history, architecture or architectural history, and archaeology.

- V. **LEGAL ISSUES:** Legally required action by council.
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** none
- VII. **SUMMARY AND ALTERNATIVES:** Approve the suggested motion. Direct the Mayor or staff in a different way.

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**John Wachtel**

240 West 5th Avenue  
Anchorage, AK 99501  
(907) 644-3459  
John\_Wachtel@nps.gov

6th November 2018

**Clay Koplin**

Mayor  
Cordova, Ak 99574

Mayor Koplin,

I am writing today to express my interest to continue serving on the Cordova Historic Preservation Commission (HPC) as the Historical Architect.

As a Historical Architect for the National Park Service Alaska Regional Office, I offer technical assistance to preservation groups across the state. I have especially enjoyed engaging with and assisting the Cordova HPC for the past two years and I am eager to continue with this support through an additional term.

Thank you for your time, and for the opportunity to serve on this important commission.

Sincerely,



**John Wachtel**

National Park Service  
Historical Architect

September 24, 2018

Dear Mayor Koplin and Cordova City Council members,

I am interested in continuing to serve on the Cordova Historic Preservation Commission as a member representing the Planning and Zoning Commission.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Nancy Bird". The signature is written in a cursive style with a large, stylized "N" and "B".

Nancy Bird

P.O. Box 1185 – 101 Lake Avenue

Cordova, AK 99574

907-429-5800

[Nbird5800@gmail.com](mailto:Nbird5800@gmail.com)

# WENDY RANNEY

MAYOR KOPLIN

Mayor | City of Cordova

WENDY A. RANNEY

PO Box 21  
2500 Orca Rd  
Cordova, AK 99574  
[thewindyrannee@gmail.com](mailto:thewindyrannee@gmail.com)  
907-429-6688

October 13, 2018

Dear Mayor Koplin,

I am writing this letter to show interest in serving on the Historic Preservation Commission. My husband and I live in one of Cordova's Largest Historic Districts' and strive to keep the integrity and historical accuracy as alive as we can. I am working on a Master's Degree with a minor in Archival Management which speaks to my love of the research and preservation of historical documents. I am also a Life Member in the Cordova Historical Society and pass along any leads that I come across in my personal research that the local Historical Society may be interested in.

I have a vested interest in the History of Cordova and feel that I would be an asset to the Commission.

Thank you for your consideration.

Sincerely,

Wendy Ranney



**AGENDA ITEM 7**  
**City Council Meeting Date: 11/21/2018**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Samantha Greenwood, Interim Public Works Director  
**DATE:** 11/14/2018  
**ITEM:** Award of Utility Truck per the State ITB - ADOT State Equipment Fleet  
**NEXT STEP:** Council authorizes the City Manager to negotiate this contract.

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☐ ORDINANCE  
☒ MOTION

☐ RESOLUTION  
☐ INFORMATION

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**I. REQUEST OR ISSUE:** This form constitutes the memorandum required per Code para 5.12.040 setting forth the following:

- A. Identity of Contractor: *Kendall Ford*
- B. Contract Price: *\$38,078.00*
- C. Nature & quantity of the work that the City shall receive under the contract:  
*One 2018 Ford V-8 ¾ ton 4X4 utility truck*
- D. Time for performance under the contract:  
*In Stock. Pick up in Anchorage*

**II. RECOMMENDED ACTION / NEXT STEP:** Council approves motion to direct City Manager to negotiate a contract with Kendall Ford to provide one 2018 Ford, Gas, V-8, ¾-ton, 4X4, utility truck per the State ITB - ADOT State Equipment Fleet for a sum not to exceed Thirty-Eight thousand and seventy-eight dollars (\$38,078.00).

**III. FISCAL IMPACTS:** Payment for the truck will come from two places 1) sewer budget equipment and furnishings line item 503-401-55020 - \$18,499.00 and 2) from sewer depreciation reserve fund line item 703-390-41030 - \$19,579.00, for total of \$38,078.00.

**IV. BACKGROUND INFORMATION:** This utility truck will replace the 2005 Chevy Express Van. The City equipment list in the City of Cordova 2018 Budget Book on page 16-17 describes the 2005 Van as 3 years beyond its life expectancy and categorizes it as "needs replacement".



**V. LEGAL ISSUES:** Contract shall be negotiated and awarded per Code sections 5.12.040 and 5.12.100 and 5.12.170.

**VI. SUMMARY AND ALTERNATIVES:** Council could choose not to direct the Manager to proceed with this purchase which would require continued use of a vehicle in poor condition and would require continue mechanics time and reduce efficiency of the sewer department.

#### **5.12.040 - Council approval of contracts.**

No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract:

- A. The identity of the contractor;
- B. The contract price;
- C. The nature and quantity of the performance that the city shall receive under the contract; and
- D. The time for performance under the contract.

(Ord. 1019 § 1, 2008; Ord. 874, 2000; Ord. 809 (part), 1998).

(Ord. No. 1093, § 1, 1-4-2012)

#### **5.12.100 - Competitive sealed bidding.**

Unless otherwise authorized under this chapter or another provision of law, all city contracts for supplies, services and construction shall be awarded by competitive sealed bidding.

(Ord. 809 (part), 1998).

#### **5.12.170 - Award to responsible bidder or proposer.**

A contract award under this chapter shall be made only to a responsible bidder or proposer. The city manager shall determine whether a bidder is responsible on the basis of the following criteria:

- A. The skill and experience demonstrated by the bidder in performing contracts of a similar nature;
- B. The bidder's record for honesty and integrity;
- C. The bidder's capacity to perform in terms of facilities, equipment, personnel and financing;
- D. The past and present compliance by the bidder with laws and ordinances related to its performance under the contract; and
- E. The bidder's past performance under city contracts. If the bidder has failed in any material way to perform its obligations under any contract with the city, the city manager may consider the bidder to be not responsible.
- F. The bidder's past performance of financial obligations to the city. If at the time of award the bidder is delinquent, overdue or in default on the payment of any money, debt or liability to the city, the city manager shall consider the bidder to be not responsible.

(Ord. 809 (part), 1998).

# Comprehensive Plan

## Planning Staff Update

Project Begin – 11/8/18

- Comprehensive Plan Committee almost finalized. Current committee members are: Bret Bradford, Brooke Johnson, Cathy Renfeldt, Dave Zastrow, Katrina Hoffman, Kristin Carpenter, Nancy Bird, Tom McGann, Olivia Carrol, Ken Jones (ex-officio), and Melina Meyer (ex-officio).
- Two public meetings were held: Committee Kick-off on October 23<sup>rd</sup> and Cordova Community Conversation #1 on October 25<sup>th</sup>. Both had high attendance from the committee and the public.
- There is a website for the project: [www.cordovacomplan.com](http://www.cordovacomplan.com). Check the website over the course of the project to see updates. Sign up for email updates!
- There is a short survey for the Comprehensive Plan that community members can take either online or on paper through December 31<sup>st</sup>. Paper copies will be available at City Hall, the library, and the hospital. The link to the survey is: <https://www.surveymonkey.com/r/futurecordova>, or use the QR code:




- Agnew::Beck team has completed around 20 interviews with committee members and other community members. They have also been collecting background information and beginning other forms of outreach and data collection for the project.
- The project team is also working on an online interactive map where residents can post comments.
- Sam and Leif will have an informational table at Sobriety and will do the same at Bidarki Bazaar.
- Attached:
  - Cordova Comprehensive Plan Update: October 2018 Snapshot
  - Comprehensive Plan Project Schedule
  - Comprehensive Plan Committee Roles and Responsibilities


# Cordova Comprehensive Plan Update:


## October 2018 Snapshot

### Who are we? How have we changed?

 2017 Population: 2,279 residents - **holding steady** ↔


*Source: Alaska Dept. of Labor + Workforce Development, compared with 2010*

 Median household income: \$107,771 - **increasing** ↑

 Poverty rate: 4.2 percent - **increasing** ↑


Unemployment rate: 3.4 percent - **decreasing** ↓

*Source: American Community Survey 5-Year Estimates, 2012-2016 compared with 2006-2010*

 2017-2018 School enrollment: 339 students - **holding steady** ↔


*Source: Alaska Department of Education and Early Development, compared with 2010*

Housing units: 1,220 - **increasing** ↑

 Housing vacancy rate: 20 percent - **holding steady** ↔

Median home value: \$299,500 - **increasing** ↑

*Source: American Community Survey 5-Year Estimates, 2012-2016 compared with 2006-2010*

 Fishing permit holders: 317 - **decreasing** ↓

Gross fishing earnings: \$44.3 million - **annual fluctuations** ~

*Source: Commercial Fisheries Entry Commission, annual comparisons through 2010*

#### Top Industries by Number of Employees

24% Local government (includes school, city, tribal staff)

20% Trade, transportation and utilities (includes retail)

16% Manufacturing (includes seafood processing)

*Source: Alaska Department of Labor + Workforce Development, Research + Analysis Section, 2016. Excludes federal workers, military and self-employed individuals.*

#### Local Taxes

property tax 11.5 mills

sales tax 6%

bed tax 6%

car rental tax 6%



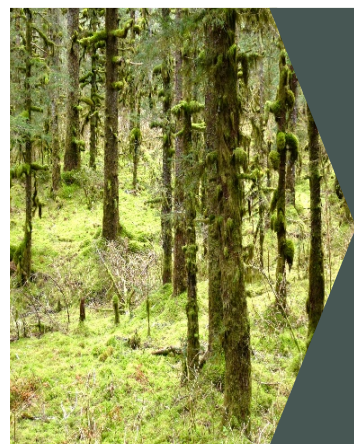
The Cordova area has historically been home to the Alutiiq and migrating Athabascan and Tlingit Natives who called themselves Eyaks. Today the community has a significant Eyak Athabascan population with an active council, the Native Village of Eyak.

### What have we learned so far?



#### What is important to Cordova residents? What do we value most about our community?

- Sense of community, small-town feel
- Family-friendly, quality schools
- Active volunteers, commitment/service to community
- Creative, artistic, well-educated, resourceful residents
- Support for local businesses
- Ready access to outdoor recreation, natural resources
- History and culture



#### What are our biggest challenges and potential areas for improvement?

- Undiversified economy, overdependence on one industry
- Aged harbor, lack of waterfront infrastructure
- Lack of access, ability to effectively move goods and people
- Lack of affordable, quality housing
- Limited land base and options for growth
- Limited affordable, appropriate commercial space
- Small workforce, limited training and certification options



#### What are our potential priorities? What projects or strategies will help us achieve our goals?

- Replace and expand harbor and waterfront infrastructure
- Advocate for consistent, reliable ferry service
- Provide affordable and quality healthcare and housing
- Expand Cordova Center use, revenue generation
- Revitalize main street, uptown
- Continue strategic marketing and support visitor industry
- Incentivize small business development
- Explore Prince William Sound borough formation



## What is a Comprehensive Plan?

A comprehensive plan is a process for communities to plan for their future by creating a long-term vision, community goals, and practical short-term strategies. The updated plan will guide decision-making on topics including land use, housing, economic development, transportation and quality of life. Cordova's Comprehensive Plan was last updated in 2008.

Our Timeline

Fall 2018

- Project kick-off
- Talk with residents and collect information
- **October: Community Visit #1**

Winter-Spring  
2018-2019

- Share what we learn and collect feedback
- Additional research; write draft
- **February: Community Visit #2**

Summer-Fall 2019

- Release and get feedback on the draft
- **April: Community visit #3 to share draft plan**
- **September: Community visit #4 to finalize plan**
- Plan approval: October 2019

## Get Involved: Share Your Ideas + Questions

- Visit our website: [www.cordovacompplan.com](http://www.cordovacompplan.com)
- Receive project updates: sign up on the website or email [shelly@agnewbeck.com](mailto:shelly@agnewbeck.com)
- Attend an in-person meeting; see the website; email the project team to learn about for upcoming events
- Follow the City of Cordova on Facebook: <https://www.facebook.com/CordovaAK/>

## Contact Us to Learn More

**Leif Stavig**, Interim Planning Director  
City of Cordova

**Shelly Wade**, Project Manager  
Agnew::Beck

907-424-6220, [planning2@cityofcordova.net](mailto:planning2@cityofcordova.net) 907-242-5326, [shelly@agnewbeck.com](mailto:shelly@agnewbeck.com)

## What have we accomplished since we last updated our plan in 2008?

- Completion of the Cordova Center
- Upcoming relocation and expansion of the Prince William Sound Science Center
- Addition of new travel lift
- Development of Native Village of Eyak's Ilanka Community Health Center
- Improvement to community drinking water infrastructure
- Completion of school remodel in 2012
- Expansion of medical capabilities at the hospital
- Increase in emergency preparedness planning
- Establishment of the Salmon Jam – Copper River Wild Salmon Festival

Whittier

Valdez

Tatitlek

Prince William  
Sound

Eyak

Cordova

Copper River  
Delta

Chenega Bay

## Task Schedule

Task 1 – Project Initiation: [September/October 2018](#) (*Start date: September 1, 2018*)

Task 2 – Background Collection and Data Synthesis: [October 2018 through February 2019](#)

Task 3 – Community and Stakeholder Engagement: [October 2018 through October 2019](#)

Task 4 – Draft Plan: [November 2018 through May 2019](#)

Task 5 – Final Plan: [August through October 2019](#) (*End date/plan finalization: October 31, 2019*)

Task 6 – Ongoing Project Management: [September 2018 through October 2019](#)

Task 7 – Potential Subtopic Development: [September 2018 through October 2019](#)

## Process/Deliverable Schedule:

### [September – October 2018](#)

- Form core group – Staff (2), Planning Commission (2), City Council (2),
- Conduct 10-15 interviews:
  - Core group members
  - Other key stakeholders – organized/selected by comp plan focus area – land use (land owners, real estate), housing, economic development (commercial fishing, recreation/tourism, small businesses), fiscal health, public services and infrastructure, transportation, quality of life
- Identify potential focus area working group members – small groups of “local experts” that will work with the team to review topic-specific materials and draft plan components
- Review/summarize existing plans and other relevant work/projects
- Develop plan structure – use A::B proposal regarding Task 4 as a starting point, and to include discussion and identification of any additional subtopics, and related additional contracting budget, the City would like to incorporate into the contracted planning process and final plan update
- Identify data and mapping needs/requests (e.g., progress on previous comp plan, trends)
- Develop community/stakeholder outreach plan, including tools/schedule for providing project updates
- Develop project website and flyer – what, why, who, when, where
- Develop “Our Community” overview of key trends, issues and maps and other “meeting in a box” toolkit items

### [October 2018 – February 2019](#)

- **Community Visit #1 – Week of October 22<sup>nd</sup>, 2018**
  - Meet with core group
    - Review all materials outlined above, including the schedule for future core group meetings
  - Conduct focus area working groups – use template that starts to set the stage for draft chapter development
  - Conduct other outreach – interviews, events, youth engagement, etc.
- Research, Analysis, Outreach, Early Plan Development – November through January
  - Work with core group and focus area working groups to develop draft “chapters” – this will include an early and aggressive consideration of priorities and implementation
  - Conduct other outreach activities
- **Community Visit #2 – February 2019**



- Share draft plan direction – work with core group to identify best methods, including through existing meetings, community events, etc.

#### March – May 2019

- Develop full public review draft plan
- **Community Visit #3 – April 2019**
  - Review draft plan with core group
- Release draft for public comment – May 2019

#### May – August 2019

- 120-day comment period
- Additional outreach to the community (using “meeting in a box”) and visitors (simple surveys at bed and breakfasts, hotels, etc.)

#### September – October 2019

- Summarize comments and team recommendations for plan revision with core group
- **Community Visit #4 – September 2019**
  - Meet with core group to review recommended revisions and to strategize support for the plan during upcoming PC and City Council meetings
- Revise and finalize the draft based on comments, including input during public hearings with PC and City Council – October 31, 2019

# Cordova Comprehensive Plan

## Roles & Responsibilities — September 2018

Thank you for taking the time to contribute as a member of the Cordova Comprehensive Plan Committee. The committee is intended to be a broadly representative group that will act as a sounding board and creative problem solvers throughout the planning process. Below, the project team has outlined some of the roles and responsibilities of committee members.

### **Project Team Roles and Responsibilities**

The project team appreciates your willingness to volunteer and will run working committee meetings efficiently, provide timely information, and be reasonable in our requests for assistance.

### **Committee Roles and Responsibilities**

#### **Balance personal and community-wide interests.**

- Provide input that represents personal views, and to equally consider the interests of the community.
- Seek to identify areas of agreement and common ground solutions that serve the needs of all parties with a stake in the future of the region.
- Compromise when necessary.
- Work with other committee members to help shape a Cordova Comprehensive Plan that individual members and the whole committee can actively support.

#### **Support the process.**

- Devote the time, study and thought necessary to understand and carry out committee's responsibilities.
- Attend meetings whenever possible. Committee members should be prepared to meet monthly throughout the project.

#### **Assist with engagement and outreach.**

- On an ongoing and informal basis, keep family, friends, neighbors and colleagues informed about the process and key outcomes.
- Encourage others to participate at various stages of the process when appropriate.
- Provide feedback on public participation tools and process.
- Support recruitment, engagement and outreach efforts.
- Participate in interviews and attend community meetings.
- Encourage others to offer feedback on draft materials.

#### **Work productively with other committee members, city staff, and other community members, even when experiences and opinions may differ.**

- Listen and be open to new ideas.
- Stay on topic and keep comments specific.
- Be respectful and polite.
- Be positive and focus on being problem solvers.
- The committee will help shape and clarify the comprehensive plan goals and strategies and should be prepared to meet monthly throughout the project.

#### **Help with plan approval.**

- Provide input at meetings and during the Planning Commission and City Council review and approval process.
- Provide a resolution recommending adoption of the final comprehensive plan document.



# CITY OF CORDOVA



From: Clay Koplin, Mayor  
City of Cordova  
[mayor@cityofcordova.net](mailto:mayor@cityofcordova.net)

To: Julie Decker, Executive Director  
Alaska Fisheries Development Foundation  
Via email: [jdecker@afdf.org](mailto:jdecker@afdf.org)

## **RE: Letter of Collaboration – Alaska Mariculture Initiative – Phase 2**

Dear Mrs. Decker,

November 5<sup>th</sup>, 2018

I am writing to confirm the collaboration of the City of Cordova (City) with the Alaska Fisheries Development Foundation (AFDF) on the project titled – ***Alaska Mariculture Initiative (AMI) – Phase 2***, which will be submitted to NOAA’s Saltonstall-Kennedy (S-K) Grant Program. The City of Cordova has identified waterfront comprehensive planning and upgrades to support opportunities for fisheries diversification including aquaculture and mariculture as its #1 priority. By participating in this Phase 2 process, the City can leverage harbor expansion, uplands, and waterfront dock and moorage space into flexible designs that complement and foster the growth of aquaculture and mariculture in the Prince William Sound Region. As the 13<sup>th</sup> largest seafood port in the US by landed value, with approximately \$1,000,000,000 in seasonally underutilized infrastructure, this is a local, state, and national opportunity to help balance seafood trade in the United States. As the second largest seafood consumer behind China, the U.S. now imports more than 90% of the seafood we consume, making it one of the top national trade imbalances. High quality mariculture and aquaculture production is a compelling opportunity for Cordova and its fisherman and processors to diversity and meet a growing global demand in a clean and sustainable fashion and help balance U.S. trade in this sector.

As a result of the Alaska Mariculture Initiative – Phase 1, the ***Alaska Mariculture Development Plan (Plan)*** was recently adopted by the state with a vision to “*develop a viable and sustainable mariculture industry producing shellfish and aquatic plants for the long-term benefit of Alaska’s economy, environment, and communities*” and a goal to “*grow a \$100 million mariculture industry in 20 years*”.

The goal of this project, ***AMI - Phase 2***, is to begin implementation of the ***Plan***, which will provide economic, environmental, and cultural benefits to Alaskans. This goal will be accomplished through the following objectives:

- 1) Facilitate and support the work of the Alaska Mariculture Task Force, including enactment of a formal organizational structure to enable industry leadership and guide future development long-term;
- 2) Complete a statutory and regulatory review, recommend and support adoption of amendments or new laws/regs, including statutes to allow for shellfish enhancement and restoration;

# CITY OF CORDOVA



- 3) Development of hatchery capacity including development of long-term funding strategies, facilitation of tech training and transfer for hatchery staff, and facilitation of partnerships with aligned interests; and
- 4) Provide public education, training and outreach regarding mariculture siting, permitting and farming strategies.

The City of Cordova will specifically partner with AFDF on the objectives #1 and #2. In fact, regarding objective #1) the City has already taken proactive approaches by creating and appointing a fisheries development committee targeted at aquaculture, mariculture, and other fisheries diversification opportunities. This fisheries development committee has already engaged in task #2) where by diverse local interests including fishermen, processors, and shellfish farmers represented on the committee review and comment on policy and regulatory initiatives.

This collaboration will be an effective way to support the development of mariculture opportunities. These opportunities will enhance fishing community vitality in Alaska by providing economic diversification for fishermen and processors and coastal communities which aligns with their existing skills and capital assets (vessels and processing plants).

On behalf of the City of Cordova, I look forward to collaborating on this project.

Sincerely,

Clay Koplin, Mayor  
City of Cordova

AFDF SK Proposal Support 110518 CK



FOR IMMEDIATE RELEASE

## **Alaska Water and Wastewater Systems and Operators Honored**

Wasilla, AK, November 6, 2018 – The Alaska Rural Water Association held its 20<sup>th</sup> Annual Training Conference from October 29 – November 1 at the Sheraton Anchorage Hotel in Anchorage. A highlight of this event is the recognition of rural water systems, wastewater systems, and their operators for outstanding achievements. Award winners for 2018 are:

### **Water System of the Year – Over 1,000 Population: *City of Craig***

Craig's surface water treatment plants treat over 500,000 gallons of drinking water per day. Their treatment system includes corrosion control with pH adjustment, coagulation, flocculation, sedimentation process equipment, and granular filtration and chlorine disinfection. There are two primary water treatment operators certified at Level 2 and 3, and three backup operators. The operators are well trained and are called on to assist nearby communities with their water systems.

### **Water System of the Year – Under 1,000 Population: *City of Seldovia***

Seldovia, along with Village Safe Water commissioned the city's new Level 2 surface water treatment plant. They have worked tirelessly to repair leaks in their water distribution system, and in the past two years have reduced their water demand by over half. With the new treatment plant and process, Seldovia has achieved full compliance with safe drinking water standards for its community.

### **Wastewater System of the Year – Over 1,000 Population: *City of Wasilla***

Wasilla operates a Level 2 wastewater treatment plant that treats over 100,000 gallons per day using pretreatment influent pumping, grit removal, microscreens, and secondary treatment using aerated lagoons, secondary clarifiers, sludge thickening and dewatering using evaporative drying beds, sludge stabilization and conditioning through aerobic digestion, and land applied sludge disposal. Their Class2 collection system has 895 connections and one main line lift station. Wasilla has six certified primary operators staying on top of all regulatory compliance requirements.

### **Wastewater System of the Year – Under 1,000 Population: *City of Klawock***

Klawock has a well-maintained Class 1 wastewater treatment plant that treats over 500,000 gallons per day. Wastewater treatment includes microscreens, primary clarifiers, sludge thickening, and dewatering using a decant tank and screw press with polymer. Sludge is stabilized with lime and disposed offsite. They keep an ongoing inventory of critical replacement parts, and their wastewater operator is certified to the level of treatment and has two backup operators.

### **Water Operator of the Year – Over 1,000 Population: *Russ Ferguson, City of Kotzebue***

Russ has achieved his personal two-year goals of passing all four Level 2 certification exams earning both wastewater Provisionals and Level 1 water treatment and distribution certifications at his own expense all while maintaining perfect attendance. His excellent mechanical and instrumentation/technical knowledge have proven valuable in keeping a very old plant operational. His consistent troubleshooting and repairing of equipment in the plant has saved the system money.

### **Water Operator of the Year – Under 1,000 Population: *Paul Walton Sr., Village of Noatak***

Paul has been a distribution and wastewater operator for 26 years. He stays on top of his preventative maintenance and takes real pride in ensuring safe drinking water and flush toilets for the community. Paul has been very quick to correct issues found from inspections and implementing upgrades such as three phase lift station pumps. He engages the community by doing such things as taking kids from the school who were participating in community service for a class and taught them the basics of making clean drinking water. Paul's ongoing commitment and dedication creates the conditions for a healthy community and he is an outstanding water operation specialist.

### **Wastewater Operator of the Year – Over 1,000 Population: *Richard Klopp, City of Homer***

Richard has over 30 years of experience in both the public and private sectors, and has been the lead operator for over five years. In that time, he has made major improvements to the preventative maintenance program. These improvements have resulted in reduced cost in operations. It has also reduced emergency callouts for operators, reducing labor costs. Richard's improved maintenance program includes smoke testing the collection system to identify and repair inflow and infiltration issues. His energy conservation efforts have resulted in over \$50,000 in savings since 2015.

**Wastewater Operator of the Year – Under 1,000 Population: *Ben Eisen, Lower Kuskokwim School District***

Ben operates several wastewater membrane plants involving complicated process control and UV disinfection, and monitors several wastewater systems using SCADA control systems. He has an outstanding preventative maintenance program and works with his remote operators to troubleshoot process upsets. Operating 12 water and 10 wastewater facilities throughout the school district, Ben ensures safe drinking water and sanitation.

**Source Water System of the Year – Over 1,000 Population: *City of Cordova***

Cordova has a very tight control over their source water reservoirs, including proper signage and restrictive access. They have multiple collection surface sources that are closely managed for quality, and should serve as a model for other communities that use surface water for their drinking water systems.

**Source Water System of the Year – Under 1,000 Population: *Village of Chenega***

Chenega has an active source water plan with realistic approaches and broad community support. They manage a 230-acre watershed, have determined and prioritized their system's needs, and are currently working on full implementation of their adopted source water plan.

**Water Taste Test Winner: *City of Whittier***

Attendees of the conference were asked to submit water samples from their systems to be judged in the annual water taste test competition. A total of ten samples were submitted this year and the winner, judged on clarity, taste, and odor by a three-judge panel, was the City of Whittier. As the 2018 Water Taste Test champion, Whittier will send another sample of their water in February to Washington, D.C., where it will represent the State of Alaska in the 2019 Great American Water Taste Test, a national competition.

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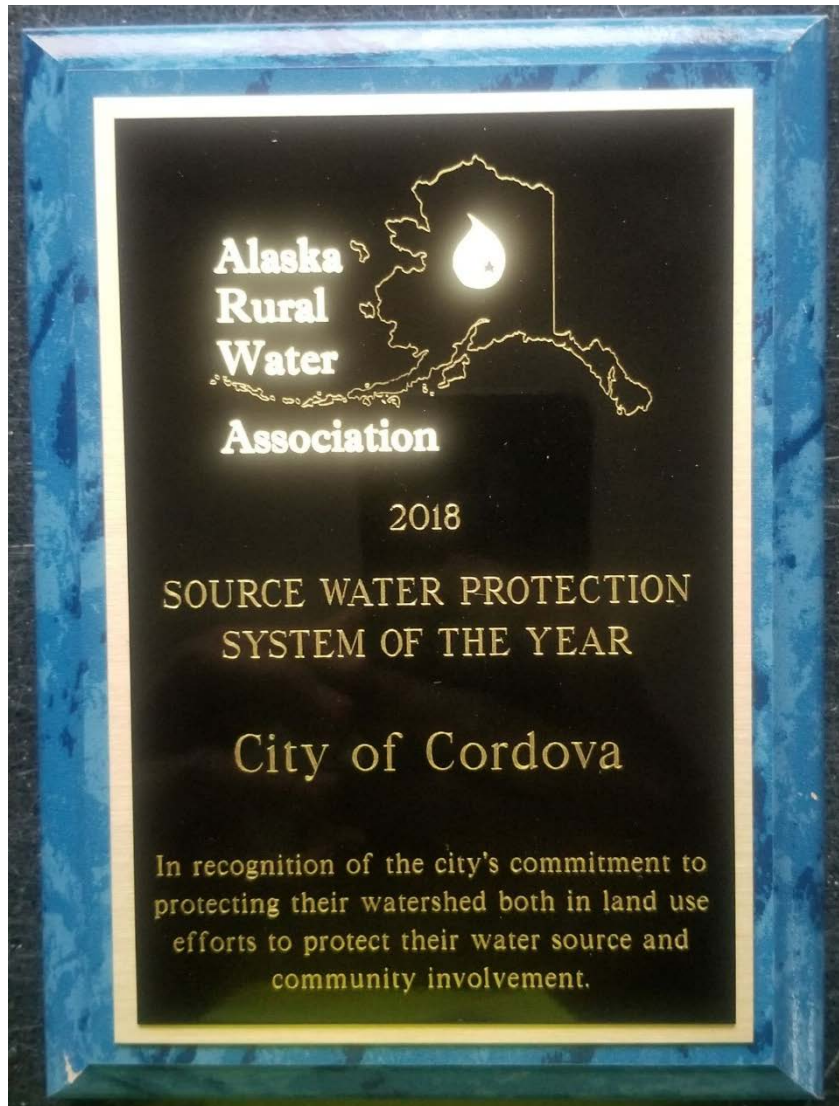
The Alaska Rural Water Association (ARWA) is a member-based non-profit association that focuses on providing training and technical assistance to rural water and wastewater utilities throughout Alaska. ARWA is an affiliate of the National Rural Water Association, the nation's largest utility membership organization with over 31,000 system members throughout the country.

- END -

Contact:  
Robyn Dombroski  
Executive Director  
Alaska Rural Water Association  
Phone: 907-357-ARWA (2792)  
Email: [robyn@arwa.org](mailto:robyn@arwa.org)  
Website: [www.arwa.org](http://www.arwa.org)







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## City of Cordova Memo

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DATE: November 13, 2018  
TO: Mayor and City Council, public  
SUBJECT: Ordinance 1171, second reading 11-21-18

---

Ordinance 1171 is before Council for second reading and it also will be the subject of the public hearing on November 21, 2018.

Staff offered Council several options for repayment of the permanent fund. Council amended the ordinance at first reading on October 17, 2018, to include repayment alternative B with a term of 7 years at 4% interest. That amendment is incorporated in the ordinance now in two places, in the title and in the *"be it further ordained"* paragraph.

This was set for public hearing and second reading at the November 7, 2018 Regular meeting but there were only five council members present and an ordinance such as this one, including a transfer of funds from the Permanent Fund, requires seven yes votes (either 7 yeses of council or 6 yeses of council as well as the Mayor). The ordinance was therefore, postponed until the next meeting of Council, which is tonight, November 21, 2018.

Attached here is also the original memo that accompanied the initial reading of this ordinance.

**Suggested motion tonight is:** "I move to adopt ordinance 1171."





**AGENDA ITEM**  
**City Council Meeting Date: 10/17/2018**  
**CITY COUNCIL COMMUNICATION FORM**

---

**FROM:** Samantha Greenwood, Interim Public Works Director  
**DATE:** 10/9/2018  
**ITEM:** Transfer of funds from general reserve fund to purchase Front-Loading Dumpster Truck  
**NEXT STEP:** Vote on Ordinance 1171

---

☒ ORDINANCE  
☐ MOTION

☐ RESOLUTION  
☐ INFORMATION

---

**I. REQUEST OR ISSUE:** Staff suggests the following motion: “I move to adopt Ordinance 1171”

**II. BACKGROUND:** The refuse enterprise fund currently pays \$38,960 for a portion of a bond payment; the general fund pays the remaining \$155,840 of that payment. The 2019 payment will be the final payment on that bond. To be fiscally responsible, to eliminate and refocus the City mechanics’ workload, to pay interest to the general reserve fund instead of another entity and to leave some funds in the refuse depreciation fund and replace the truck this fiscal year it would be best if the loan comes from the general reserve fund.

Staff recommends Option C with a down payment from the refuse depreciation fund of \$40,000, 4% interest, and a 7 year pay off. Using the current depreciation funds for the 2019 payment removes the additional payment from the 2019 budget, in 2020 when the current bond payment is paid off the new payment can be budgeted. It also provides the interest to be paid to the permanent fund and will allow the refuse department to pay off the loan early if possible. Purchasing a new truck provides a warranty, Anchorage contacts and techs, and eliminates the unknown of used vehicles.

**II. SUMMARY AND ALTERNATIVES:** Ordinance 1171 should be amended if Alternative A is not the preferred option.

**Alternative A:**

- Take the entire purchase price, \$269,492 from the Permanent Fund.

**Alternative B:**

- Borrow \$269,492 from the Permanent Fund.
- First payment in 2020.
- 10 years. No interest. Payment would be: \$26,949.20 per year.
- 10 years. 4% interest. Payment would be: \$33,225.92 per year.
- 7 Years. No interest. Payment would be: \$38,498.86 per year.
- 7 Years. 4% interest. Payment would be: \$44,899.96 per year.

**Alternative C:**

- Borrow \$229,492 from the Permanent Fund.
- Down payment upon purchase of \$40,000 from the Refuse Depreciation Fund.
- 10 years. No interest. Payment would be: \$22,949.20 per year.
- 10 years. 4% interest. Payment would be: \$28,294.29 per year.
- 7 Years. No interest. Payment would be: \$32,784.57 per year.
- 7 Years. 4% interest. Payment would be: \$38,235.57 per year

**Alternative D:**

- Borrow \$169,492 from the Permanent Fund.
- Down payment upon purchase of \$100,000 from the Refuse Depreciation Fund.
- First Payment in 2020.
- 10 years. No interest. Payment would be: \$16,949.20 per year.
- 10 years. 4% interest. Payment would be: \$20,896.83 per year.
- 7 Years. No interest. Payment would be: \$24,213.14 per year.
- 7 Years. 4% interest. Payment would be: \$28,239.00 per year.

**Alternative E:**

- Take no action which will mean continued use and maintenance of the 2001 Wittke truck.

**CITY OF CORDOVA, ALASKA  
ORDINANCE 1171**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA,  
ALASKA, AUTHORIZING THE TRANSFER OF \$269,000 FROM THE GENERAL  
RESERVE FUND (PERMANENT FUND) TO THE REFUSE ENTERPRISE FUND AS  
A LOAN FOR THE PURCHASE OF A REFUSE TRUCK AND STATING THE  
REPAYMENT TERMS FOR THE LOAN**

**WHEREAS**, the City Council of the City of Cordova, Alaska, has adopted the City Budget and appropriated funds for FY18 for the period of January 1, 2018 to December 31, 2018; and

**WHEREAS**, additional inter fund transfers pursuant to this Ordinance are intended to provide a source of money to pay for additional budget appropriations as follows:

<b>Fund #</b>	<b>Fund Title</b>	<b>Purpose</b>	<b>Amount</b>
505-390-49998	Transfer from Permanent Fund	Refuse Truck	\$269,000
	Total		\$269,000

**NOW, THEREFORE BE IT ORDAINED** that the City Council of the City of Cordova, Alaska, hereby authorizes the transfer of \$269,000 from the General Reserve Fund (Permanent Fund) to the Refuse Enterprise Fund for the purchase of capital equipment, which was not appropriated in the adopted or amended budget for fiscal year 2018.

**BE IT FURTHER ORDAINED** that the \$269,000 with interest at 4%, shall be repaid as follows: beginning in 2020, seven annual payments of \$44,899.96 will be budgeted annually and transferred from the refuse enterprise fund to the permanent fund.

This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska and published within ten (10) days after its passage.

1<sup>st</sup> reading and Public Hearing: August 1, 2018 – referred to staff

1<sup>st</sup> reading and Public Hearing: October 17, 2018

2<sup>nd</sup> reading and Public Hearing: November 21, 2018

**PASSED AND APPROVED THIS 21<sup>st</sup> DAY OF NOVEMBER 2018**

\_\_\_\_\_  
Clay R. Koplin, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk



Birch Horton Bittner & Cherot

*a professional corporation*

## **MEMORANDUM**

**TO: ALAN LANNING, CITY MANAGER  
SUSAN BOURGEOIS, CITY CLERK**

**FROM: AUSTIN BARRON AND HOLLY WELLS**

**RE: FORECLOSURE ORDINANCE,  
CORDOVA HOTEL (2016 TAXES)**

**FILE NO.: 401,777.250**

**DATE: OCTOBER 31, 2018**

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(This memorandum pertains to the disposition of the real property commonly known as the Cordova Hotel, legally described as Original Townsite, Block 6 Lots 3 & 4 recorded in the Cordova Recording District and situated in the State of Alaska (Parcel No. 02-173-503) (the "Property").)

As required by statute, in 2017, the City commenced a tax foreclosure action to collect delinquent real property taxes and associated penalties, interest and costs arising from unpaid real property taxes assessed against the Property for the 2016 tax year. A judgment and decree of foreclosure against the Property was granted July 24, 2018 and recorded July 26, 2017, commencing a one year redemption period that was terminated August 14, 2017. Thereafter, a Clerk's Deed was obtained and recorded September 24, 2018, granting the City clear title to the Property subject to any outstanding IRS tax liens (several of which appear in the title report obtained by City personnel).

State law requires the City to determine by ordinance whether the Property will be retained for a public purpose. If the City determines by ordinance that there is no public purpose, state law authorizes the City to sell the property and retain the sale proceeds up to the amount of unpaid taxes, penalties, interest, and related costs of foreclosure or management of the property. Sale proceeds in excess of the amount the City may retain may be claimed by the former property owner.

Submitted with this memorandum is a draft ordinance finding no public purpose exists for the Property and on that basis authorizing and directing a sale of the Property, as authorized under state law.

AKB

**CITY OF CORDOVA, ALASKA  
ORDINANCE 1172**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
(I) DECLARING THAT TAX-FORECLOSED PROPERTY COMMONLY KNOWN AS THE  
CORDOVA HOTEL, LOCATED AT 604 1ST ST, CORDOVA, AK 99574 AND LEGALLY DESCRIBED  
AS LOTS THREE (3) AND FOUR (4), BLOCK SIX (6), ORIGINAL TOWNSITE OF CORDOVA,  
ALASKA, RECORDS OF THE CORDOVA RECORDING DISTRICT, THIRD JUDICIAL DISTRICT,  
STATE OF ALASKA (PARCEL NO. 02-173-503), FORMERLY OWNED BY DORENE WICKHAM  
AND DEEDED TO THE CITY BY CLERK'S DEED, IS NOT REQUIRED FOR A PUBLIC PURPOSE  
AND (II) AUTHORIZING AND DIRECTING ITS SALE**

**WHEREAS**, the City of Cordova (the "City") received a deed (the "Deed") from the Clerk of the Court deeding to the City the Property defined below, which Property was formerly owned by Dorene Wickham; and

**WHEREAS**, on September 24, 2018, the City recorded the Deed in the real property records of the Cordova Recording District as Document Number 2018-000301-0; and

**WHEREAS**, the City does not have an immediate public use for the Property; and

**WHEREAS**, the Property will not be needed or used by the City for a public purpose in the future and therefore is considered surplus to the needs of the City; and

**WHEREAS**, the City Clerk has provided notice of the public hearing on this ordinance by certified mail as required by AS 29.45.460(c).

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Cordova, Alaska that:

**Section 1.** Form: This is a non-code ordinance.

**Section 2.** The City-owned tax foreclosed property commonly known as the Cordova Hotel, located at 604 1st St, Cordova, AK 99574 and legally described as

Lots Three (3) and Four (4), Block Six (6), Original Townsite of Cordova,  
Alaska, records of the Cordova Recording District, Third Judicial District,  
State of Alaska (Parcel No. 02-173-503, the "Property")

is declared surplus. Staff is authorized and instructed to dispose of the Property in compliance with AS 29.45.460, AS 29.45.480 and Cordova City Code Title 5 Chapter 22. The date of sale shall be the date the manager accepts an offer for the Property, and the Property shall be treated as sold at that time.

**Section 3.** This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: November 7, 2018

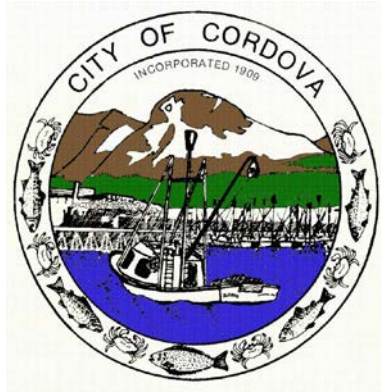
2nd reading and public hearing: November 21, 2018

**PASSED AND APPROVED THIS 21<sup>st</sup> DAY OF NOVEMBER 2018.**

\_\_\_\_\_  
Clay R. Koplin, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk



**AGENDA ITEM 16**  
**City Council Meeting Date: 11/21/2018**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Planning Staff  
**DATE:** 9/25/2018  
**ITEM:** Council concurrence of Mayor's appointment(s) to City of Cordova Comprehensive Plan Committee  
**NEXT STEP:** Approval of Motion to concur

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☐ ORDINANCE  
☒ MOTION

☐ RESOLUTION  
☐ INFORMATION

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- I. **REQUEST OR ISSUE:** The City Council approved a contract with Agnew:Beck for a comprehensive plan update. The Mayor decided it would be best to form an advisory committee to assist with the comprehensive plan.
- II. **RECOMMENDED ACTION / NEXT STEP:** City Council should concur with the appointment suggestions made by Mayor Koplin.
- III. **FISCAL IMPACTS:** none
- IV. **BACKGROUND INFORMATION:** Mayor Koplin will be bringing forward names to tonight's meeting.
- V. **LEGAL ISSUES:** none
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointments to the City of Cordova Comprehensive Plan Committee.



**AGENDA ITEM 17**  
**City Council Meeting Date: 11/21/2018**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 11/14/2018  
**ITEM:** Council concurrence of Mayor's appointments to City Boards & Commissions  
**NEXT STEP:** Approval of Motion to concur

---

☐ ORDINANCE  
☒ MOTION

☐ RESOLUTION  
☐ INFORMATION

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- I. **REQUEST OR ISSUE:** The Library Board has 1 vacant seat that will expire November 2021, Planning Commission has 2 vacant seats that will expire November 2021, Parks & Recreation Commission has 2 vacant seat that will expire November 2021 and the Harbor Commission has 1 vacant seat that will expire November 2021.
- II. **RECOMMENDED ACTION / NEXT STEP:** City Council should concur with the appointment suggestions made by Mayor Koplin.
- III. **FISCAL IMPACTS:** none
- IV. **BACKGROUND INFORMATION:** The City Clerk has advertised these vacancies for approximately 2 months. The deadline for letters of interest was November 13, 2018. All of the timely received letters of interest are attached here.
- V. **LEGAL ISSUES:** none
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointments of the following:  
*Wendy Ranney*, to the Library Board for a term through November 2021;  
*Chris Bolin* and *John Baenen*, to the Planning Commission for terms through November 2021;  
*Wendy Ranney* and *Kirsti Jurica*, to the Parks & Rec Commission for terms through November 2021; and  
*Jacob Betts*, to the Harbor Commission for a term through November 2021.

# WENDY RANNEY

MAYOR KOPLIN

Mayor | City of Cordova

WENDY A. RANNEY

PO Box 21  
2500 Orca Rd  
Cordova, AK 99574  
[thewindyrannee@gmail.com](mailto:thewindyrannee@gmail.com)  
907-429-6688

September 17, 2018

Dear Mayor Koplin,

I am writing this letter to show interest in continuing on the Library Board. I am currently working on a master's Degree in Library Sciences with a focus in Archival Preservation. My life, business, and family are based in Recreation and we have a vested interest in the preservation of Cordova's Historical Areas and in offering visitors and residents as many opportunities to experience what our community has to offer as possible. This includes the experiences that a healthy Library offers. I feel that the knowledge that I have gained from my life experiences and my continuing education can only help to continue to encourage the Board to advocate for the Literary well-being of Cordova.

Thank you for your consideration.

Sincerely,

Wendy Ranney



## Susan Bourgeois

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**From:** Chris Bolin  
**Sent:** Monday, September 24, 2018 7:14 AM  
**To:** Susan Bourgeois  
**Cc:** Leif Stavig; Sam Greenwood  
**Subject:** P & Z Commission Seat

Good Morning Susan,

I would like to put my name into the hat for the upcoming open seats on the P & Z Commission Board!

Thanks for all your help!,

Chris Bolin  
Lead Mechanic  
City of Cordova  
Public Works Shop  
907-253-6231 cell  
907-424-6335  
shop  
[cbolin@cityofcordova.net](mailto:cbolin@cityofcordova.net)

John Baenen  
PO Box 2461  
Cordova, AK 99574  
(907) 424-3742

October 30, 2018

City of Cordova  
PO Box 1210  
Cordova, AK 99574

To Whom It May Concern:

I am interested in continuing to serve on the Planning and Zoning Commission and would appreciate your consideration for re-appointment.

Thank you,

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Baenen', with a long horizontal flourish extending to the right.

John Baenen

# WENDY RANNEY

MAYOR KOPLIN

Mayor | City of Cordova

WENDY A. RANNEY

PO Box 21  
2500 Orca Rd  
Cordova, AK 99574  
thewindyrannee@gmail.com  
907-429-6688

September 17, 2018

Dear Mayor Koplin,

I am writing this letter to show interest in continuing on the Parks & Recreation Commission. I have two Degrees from Penn State University, one in Forestry and one in Environmental Sciences with a minor in Recreation. I have memberships in the pool and Bidarki and my family participate in many programs offered by both. I also have a vested interest in the role that our Open Spaces and Recreational Opportunities serve in our community. I feel that my position as Chair of the Commission for the last three years has spoken for itself. We have monthly meetings and show a support system for the Parks & Recreation Staff. I would like to continue on the Commission so that I have the resources to help find more Grant opportunities that may be available to communities regarding Recreational Opportunities. Finally, my life, business, and family are based in Recreation and I feel that the knowledge that I have gained from that experience can only help to continue to encourage the Commission to advocate for Recreational opportunities for Cordova.

Thank you for your consideration.

Sincerely,

Wendy Ranney

To the Cordova City Council and Mayor Koplin:

I am interested in serving on the Parks and Recreation board. As an outdoor enthusiast and a longtime resident of Cordova, I feel I would be an asset to the board. I enjoy working in small group settings and brainstorming new ideas and troubleshooting problems or difficult situations to find common ground. I believe in fostering relationships between development and people by integrating development projects to include or enhance recreational activities to maintain quality of life. Living in an isolated and weather challenged community, the physical and mental health of Cordovans is paramount. Everyone deserves access to diverse recreation opportunities to fit their individual needs.

Thank you for your consideration.

Kirsti Jurica

10/18/2018

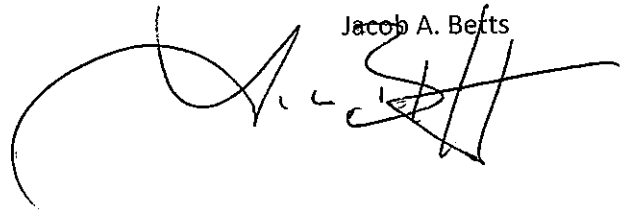
To: Mayor of Cordova and City Council,

From: Jacob A. Betts

I would like to express my interest in retaining my seat on the Harbor Commission and to continue to serve the City of Cordova. I believe the Harbor Commission has made great strides towards improving infrastructure and planning for the future of the harbor and I would like the opportunity to see our goals through to fruition. Thank you for your consideration.

Respectfully,

Jacob A. Betts

A handwritten signature in black ink, appearing to read 'Jacob A. Betts', written over a horizontal line.

## Susan Bourgeois

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**From:** Clay Koplin  
**Sent:** Friday, October 26, 2018 3:44 PM  
**To:** wade buscher; Susan Bourgeois  
**Subject:** Re: Harbor Commission

---

**From:** wade buscher <alaskamolokai@gmail.com>  
**Sent:** Friday, October 26, 2018 2:36:06 PM  
**To:** Clay Koplin  
**Subject:** Harbor Commission

Clay,

I would appreciate you putting my name on the list for the harbor commission.

Thank you,

Wade Buscher

Sent from my iPad



**City Council of the City of Cordova, Alaska Pending**  
**Agenda November 21, 2018 Regular Council Meeting**

**A. Future agenda items - when will these be heard before Council?**

- 1) Code change re Council member service on boards/commissions, re mobile restaurant approval
- 2) Need for a Federal Lobbyist/RFP
- 3) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
- 4) Next strategic Planning Work Session - to be incorporated into budget work sessions
- 5) Secure rural schools funding retro & current year - how to budget
- 6) Harbor expansion Town Hall type meeting - public input
- 7) City Clerk annual evaluation

**B. Upcoming Meetings, agenda items and/or events:**

- 1) Capital Priorities List and Resolution to come before Council quarterly:  

12/5/2018	3/6/2019	6/5/2019	9/4/2019
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- 2) Staff quarterly reports will be in the following packets:  

1/16/2019	4/17/2019	7/17/2019	10/16/2019
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- 3) Healthcare study joint meetings Council, CCMCA Board & NVETC - Nov 19 & Dec 6, 5:30 - 8:30pm

**Clear direction should be given to Clerk/Manager on the what and when of this proposed agenda item.**

**item:**

**suggested  
agenda date:**

- 1) schedule a date/time for a meeting with members from US Pacific Air Forces and Navy Region NW re exercise Northern Edge
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



## City Council of the City of Cordova, Alaska

### Pending Agenda November 21, 2018 Regular Council Meeting

#### D. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**

authorizing resolution 04-03-45	1-Torie Baker, chair (Marine Adv Prgm)	2-Jeremy Botz (ADF&G)
approved Apr 16, 2003	3-Tim Joyce (PWSAC)	4-Jim Holley (AML)
Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon	5-Chelsea Haisman (fisherman)	6-Tommy Sheridan (processor)
  
- 2) Cordova Trails Committee:**

re-auth res 11-18-29 app 11/7/18	1-Elizabeth Senear	2-Toni Godes
auth res 11-09-65 app 12/2/09	3-Dave Zastrow	4-Ryan Schuetze
	5-Wendy Ranney	6-Michelle Hahn
  
- 3) Fisheries Development Committee:**

authorizing resolution 12-16-43	1-Warren Chappell	2-Andy Craig	3-Bobby Linville
approved Dec 23, 2016	4-Gus Linville	5-Tommy Sheridan	6-Bob Smith
  
- 4) PWS Borough Advisory Committee:**

authorizing resolution 09-18-26	1-Ezekiel Brown	2-Angela Butler	3-Hayley Hoover
approved Sept 19, 2018	4-Sylvia Lange	5-Barb Jewell	6-
	7-		
  
- 5) Comprehensive Plan Committee:**

authorizing resolution 10-18-28	1-Cathy Long	2-Kristin Carpenter	3-Tom McGann
approved Oct 3, 2018	4-Nancy Bird	5-Brooke Johnson	6-Katrina Hoffman
	7-Bret Bradford	8-Dave Zastrow	9-
	10-	11-	12-

#### E. City of Cordova appointed representatives to various Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council**

<b>Robert Beedle</b>	re-appointed June 2018	2 year term until May 2020
	re-appointed March 2016	
	re-appointed March 2014	
	appointed April 2013	
  
- 2) Prince William Sound Aquaculture Corporation Board of Directors**









<b>Tom Bailer</b>	re-appointed October 2018	3 year term until Sept 2021
	appointed February 2017-filled a vacancy	
  
- 3) Southeast Conference AMHS Reform Project Steering Committee**

<b>Mike Anderson</b>	appointed April 2016	until completion of project
<b>Sylvia Lange</b>	alternate	



# NOVEMBER 2018

CALENDAR MONTH	NOVEMBER
CALENDAR YEAR	2018
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
					JH Basketball vs. Redington & Fronteras 11/ 1-3	
4	5	6	7	8	9	10
	6:00 Joint Council and CCMCA Board Special Meeting CCAB	 State General Election 7a - 8p CCER  Fisheries Dev Cmt CCB 7:00	6:00 Council work session 6:45 Council pub hrg CCAB 7:00 Council reg mtg CCAB		 NVE 25th annual Sobriety Celebration and Memorial Potlatch Nov 8, 9, 10	
11	12	13	14	15	16	17
	Veteran's Day City Hall Offices Closed	6:30 P&Z CCAB	5:30 CTC Board Meeting 7:00 Sch Bd HSL 7:00 Harbor Cms CCM		 Borealis Conference Vball Tournament in Cordova 11/ 15-17	CHS wrestling @ Lancer Smith Tourney, Palmer 
18	19	20	21	22	23	24
	5:30 - 8:30 Joint Council and CCMCA Board & NVE TC work session		will there be a quorum? 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	 Thanksgiving Holiday City Hall Offices Closed 11/ 22-23		
25	26	27	28	29	30	1
		6:00 P&R CCM	 18-19 HS basketball season starts 6:00 CEC Board Meeting	6:00 CCMCAB HCR		
2	3	Notes				



Legend:  
CCAB-Community Rms A&B  
HSL-High School Library

CCA-Community Rm A  
CCB-Community Rm B  
CCM-Mayor's Conf Rm  
CCER-Education Room

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference Room

# DECEMBER 2018

CALENDAR MONTH	DECEMBER
CALENDAR YEAR	2018
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
2	3	4	5	6	7	8
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	5:30 - 8:30 Joint Council and CCMCA Board & NVE TC work session		 CHS wrestling @ Redington for Kachemak Conference Tournan
9	10	11	12	13	14	15
			5:30 CTC Board Meeting			
		6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCM		CHS Girls @ SoHi Basketball Tournament 12/ 13-15	
16	17	18	19	20	21	22
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
					Q2	
					CHS end 2Q	
23	24	25	26	27	28	29
		Christmas Holiday City Hall Offices Closed		6:00 CCMCAB HCR		
		6:00 P&R CCM	6:00 CEC Board Meeting			
30	31	CHS holiday break 12/ 22-1/ 6		CHS holiday break 12/ 22-1/ 6		





Legend:  
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# JANUARY 2019

CALENDAR MONTH	JANUARY
CALENDAR YEAR	2019
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	CHSholiday break 12/ 22-1/ 6	2	3	CHSholiday break 12/ 22-1/ 6	5 
		New Year's Day Holiday City Hall Offices Closed	6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	CHS Boys & Girls @ Rally the Regions Tourney @ Dimond HS 1/ 2-5		
6	7	8	9	10	11	12
			5:30 CTC Board Meeting			
		6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCM	JH Volleyball starts		
13	14	15	16	17	CHS Inservice	19 
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	CHS Basketball Tip-Off (Palmer JV, Metlakatla, Point Hope) 1/ 17-19		
20	21 	22	23	24	25 	26
	Martin Luther King Jr. Holiday City Hall Offices Closed				JH Volleyball home vs. Valdez 1/ 25-26	
27	28	29	30	31	1	2
				6:00 CCMCAB HCR		
		6:00 P&R CCM	6:00 CEC Board Meeting			
3	4	Notes				

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library

CCA-Community Rm A  
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# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b> 3 years	<b>Clay Koplin</b> <a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>	March 1, 2016	March-19
Council members:			
Seat A: 3 years	<b>James Burton</b> <a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 1, 2016 March 5, 2013	March-19
Seat B: 3 years	<b>Kenneth Jones</b> <a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>	March 7, 2017	March-20
Seat C: 3 years	<b>Jeff Guard</b> <a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>	March 7, 2017	March-20
Seat D: 3 years	<b>Melina Meyer</b> <a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>	March 6, 2018	March-21
Seat E: 3 years	<b>Anne Schaefer</b> <small>elected by cncl</small> <a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>	March 6, 2018 December 6, 2017	March-21
Seat F: 3 years	<b>David Allison, Vice Mayor</b> <a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>	March 1, 2016	March-19
Seat G: 3 years	<b>James Wiese</b> <a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>	March 1, 2016	March-19

## Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	<b>Barb Jewell, President</b> <a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a>	March 1, 2016 March 5, 2013	March-19
3 years	<b>Bret Bradford</b> <a href="mailto:bbradford@cordovasd.org">bbradford@cordovasd.org</a>	March 6, 2018 March 3, 2015	March-21
3 years	<b>Tammy Altermott</b> <a href="mailto:taltermott@cordovasd.org">taltermott@cordovasd.org</a>	March 1, 2016 March 5, 2013	March-19
3 years	<b>Peter Hoepfner</b> <a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a>	March 6, 2018 March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-21
3 years	<b>Sheryl Glasen</b> <a href="mailto:saglasen@cordovasd.org">saglasen@cordovasd.org</a> <i>Vacant (appointed, non-voting)</i> <i>City Council Rep</i>	March 7, 2017 March 4, 2014	March-20

seat up for re-election in 2019

***vacant***

board/commission chair

seat up for re-appt in Nov 18

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## CCMC Authority - Board of Directors - Elected

length of term			Date Elected	Term Expires
3 years	Kristin Carpenter		March 7, 2017	March-20
3 years	Greg Meyer	elected by board to fill a vacancy due to resignation	July 19, 2018	March-19
3 years	April Horton		March 7, 2017	March-19
3 years	Linnea Ronnegard		March 6, 2018	March-21
3 years	Gary Graham	elected by board to fill a vacancy due to resignation	May 31, 2018	March-21
			seat will be up for a 2 yr term in 2019	

## Library Board - Appointed

length of term			Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair		November-16 November-13 November-10 November-06	November-19
3 years	Wendy Ranney		November-15 April-13	November-18
3 years	Sherman Powell		June-18	November-19
3 years	Sarah Trumblee		February-18	November-20
3 years	Krysta Williams		February-18	November-20

## Planning and Zoning Commission - Appointed

length of term			Date Appointed	Term Expires
3 years	Nancy Bird		November-16	November-19
3 years	Allen Roemhildt		November-16 January-14	November-19
3 years	Scott Pegau, vice chair		November-17 December-14 December-11	November-20
3 years	John Baenen		November-15 December-12	November-18
3 years	Tom McGann, chair		November-17 December-14 December-11 April-11	November-20
3 years	Chris Bolin		September-17	November-18
3 years	Trae Lohse		November-18	November-20

seat up for re-appt in Nov 18

seat up for re-election in 2019

**vacant**

board/commission chair

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	November-17	November-20
3 years	Andy Craig	November-16	November-19
3 years	Max Wiese	November-17	November-20
		January-14	
		March-11	
3 years	Ken Jones	November-16	November-19
		February-13	
3 years	Jacob Betts, Chair	November-15	November-18

## Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-15	November-18
		August-14	
3 years	Anne Schaefer	November-17	November-20
3 years	Ryan Schuetze	August-18	November-21
3 years	Stephen Phillips	November-15	November-18
3 years	Marvin VanDenBroek	November-16	November-19
		February-14	
3 years	Karen Hallquist	November-16	November-19
		November-13	
3 years	Dave Zastrow	November-17	November-20
		February-15	
		September-14	

## Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	Brooke Johnson	August-16	November-19
3 years	John Wachtel	August-16	November-18
3 years	Sylvia Lange	August-16	November-18
3 years	Nancy Bird	November-17	November-18
3 years	Jim Casement, Chair	November-17	November-20

seat up for re-election in 2019

board/commission chair

seat up for re-appt in Nov 18

*vacant*