

Mayor

Clay Koplin

Council Members

Tom Bailer

Kenneth Jones

Jeff Guard

Melina Meyer

Anne Schaefer

David Allison

David Glasen

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

William Deaton

Board President

Barb Jewell

Board Members

Tammy Altermott

Sheryl Glasen

Pete Hoepfner

Bret Bradford

Superintendent

Alex Russin

Business Manager

Kristy Andrew

**City Council Joint Work Session
with Cordova School District Board of Education
November 13, 2019 @ 6:00 pm
Cordova High School Media Center
Agenda**

A. Call to order

B. Roll call

Mayor Clay Koplin, Council members Tom Bailer, Kenneth Jones, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and David Glasen

School Board President Barb Jewell, Board members Tammy Altermott, Sheryl Glasen, Pete Hoepfner and Bret Bradford

C. Work Session topics

1. see attached packet from CSD

D. Adjournment

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at
www.cityofcordova.net

Cordova School Board

JOINT WORK SESSION WITH CITY COUNCIL

November 13, 2019

6:00 PM

Cordova Jr/Sr High School Media
Center

Work Session Guidelines

Open To The Public

Must Be Posted

No Public Participation

No Action Can Be Taken

Not Necessary To Follow Roberts Rules

A Written Record Of The Meeting Must Be Kept

School Board Members

Barb Jewell (President)

Sheryl Glasen (Vice-President)

Tammy Altermott (Clerk)

Peter Hoepfner (Member)

Bret Bradford (Member)

bjewell@cordovasd.org

saglasen@cordovasd.org

taltermott@cordovasd.org

phoepfner@cordovasd.org

bbradford@cordovasd.org

Cordova School District Website: www.cordovasd.org

Mailing Address:

Cordova School District

PO Box 1330

Cordova, Alaska 99574

Telephone Numbers:

Cordova Jr/Sr High 424-3266

Mt. Eccles Elementary 424-3236

District Office 424-3265

School Board Meeting Procedures

Welcome to a meeting of the Cordova School District Board of Education. As your elected representatives to this policy-making Board, we appreciate your interest and your attendance. Attending Board meetings is an important way to learn about the accomplishments, concerns and needs of your public schools. The following will explain how the Board functions and how you can be a part of the proceedings.

The Board generally meets for its regular Board meetings on the second Wednesday of every month at 7:00 P.M. at the Cordova High School Library. However, due to the scheduling of holidays or for special purposes, the Board occasionally meets on other days and or at other locations. Meeting notices are posted at Wells Fargo, the U.S. Post Office, GCI television scanner and with KLAM local radio/website. Please check with the District Office if you should have any questions regarding meeting times/locations. The Cordova School District Policy Manual, Board Policies, and Robert's Rules of Order, Newly Revised, are the parliamentary authority for conduct of the meetings. The Board conducts all of its business in public except for executive sessions as permitted under State statutes.

The Board President and the Superintendent prepare the agenda for each meeting. Items on the agenda are considered by motions, which require voice votes or roll call votes of the Board.

All Board meetings are open to the public except for executive or closed sessions, which the Board may call, to discuss, personnel matters, pending court proceedings involving the District, financial matters or student discipline matters. Voting on all issues, including those discussed in executive session, is done in public. Background materials on agenda items are sent to Board members prior to each meeting. After examining this material, Board members may obtain answers to questions and be prepared to efficiently and expeditiously reach decisions concerning the many items, which come before them during the meeting.

ADDRESSING THE BOARD

A Board meeting is a meeting in the public and not a public hearing; therefore, participation by persons in the audience is designated for specific places on the agenda.

Discussion is normally limited to members of the Board of Education, the Superintendent, or those who may be called upon for information. However, prior to a vote being taken, the President may request additional input from members of the audience. Citizens or groups who wish to formally be on the agenda must present their item in writing to the Superintendent at least one week in advance of the meeting to request placement on the agenda. The Board of Education encourages communication with the residents of the community.

Should you have specific questions regarding Board policy or actions, please feel free to call any Board member or the Superintendent at the District Office at 424-3265. You may also communicate in writing by addressing your letter to the Cordova Board of Education, Cordova School District, P.O. Box 1330, Cordova, AK 99574 or by e-mail to Alex Russin at arussin@cordovasd.org.

How do I access the Cordova School District School Board Policy Manual?

Please go to the Cordova School District Website
www.cordovasd.org

Click on: Cordova School District Website
On the top of the screen there are drop down menus. Select "Policies"
Click on: Cordova School District Policy Manual
Instructions are provided. You may access a "Search" to locate necessary information

CORDOVA SCHOOL DISTRICT – BOARD OF EDUCATION

MEETING AGENDA

November 13, 2019 Joint Work Session with City Council
Cordova Jr/Sr High School Media Center 6:00 PM

MISSION STATEMENT - The Cordova School District utilizes our unique natural surroundings and active involvement of parents and community to provide a safe learning environment that offers challenging curricula and activities while developing successful, responsible citizens for the future.

VISION STATEMENT – The Cordova School District is committed to providing opportunities to challenge students to discover, set and pursue their goals. Students shall possess the academic and communication skills, character, personal discipline and cultural awareness to contribute as responsible citizens. Furthermore, the district seeks to foster a continued desire for learning beyond the classroom and graduation.

a. Call to Order/Roll Call	4
b. Welcome/Acknowledgement of Members and Guests	
c. Work Session Overview/Purpose	
d. New/Unfinished Business POTENTIAL DISCUSSION ITEMS	5
1. City Council and School Board Shared Interests	
2. Future Communication and Collaboration	
1. How do we want to work together?	
2. What is City Council hoping for from the School District?	
3. What is the School District hoping for from City Council?	
3. CSD Strategic Planning Overview	6
4. CSD Overview of State Formula for Funding	10
5. Multi-Year Historical District Data and City Contributions	11
6. 2019-2020 CSD General Operating Fund Expense Distribution	14
e. Adjournment	16

* Alaska law sets forth the reasons for holding an executive session. In moving for an executive session, the reason should be set forth in one of the motions as outlined.

1. I move that the Board go into Executive Session to discuss a person, a subject that may tend to prejudice the reputation or character of a person, provided the person may request a public discussion.
2. I move that the Board go into Executive Session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

** The board invites public comment at this time on agenda and non-agenda items. Comment at this oral hearing is limited to three minutes per person and five minutes per group. **The public comment period is an opportunity for the board to hear the public's concerns. The board will not engage in discussions with members of the public during the comment period.** Public comment is scheduled during regular meetings only when the board takes formal action.

Cordova School District Goals

- 1) Develop Strategic Plan
- 2) Develop Comprehensive SEL Framework

Board Goals

- 1) Policy alignment
- 2) Increase Community Engagement
- 3) Strengthen Fund Balance
- 4) Clarify Board Role in Curriculum Review and Adoption

How do I access the Cordova School District School Board Policy Manual?

Please go to the Cordova School District Website: www.cordovasd.org

Click on Policies on the Menu Bar (blue)

Drop Down Menu Select Cordova School District Policy Manual

Instructions are provided. You may access a "Search" to locate necessary information.

You may use the Table of Contents to locate a particular policy.

You may print a policy by selecting the print option at the lower left portion of the policy

Cordova School District Board of Education

a. Call to Order/Pledge of Allegiance/Roll Call/Establishment of a Quorum

Time: _____

Pledge of Allegiance

Roll Call:

Barb Jewell _____

Tammy Altermott _____

Sheryl Glasen _____

Peter Hoepfner _____

Bret Bradford _____

Establishment of a Quorum

Quorum YES _____

Quorum NO _____

Cordova School District Board of Education

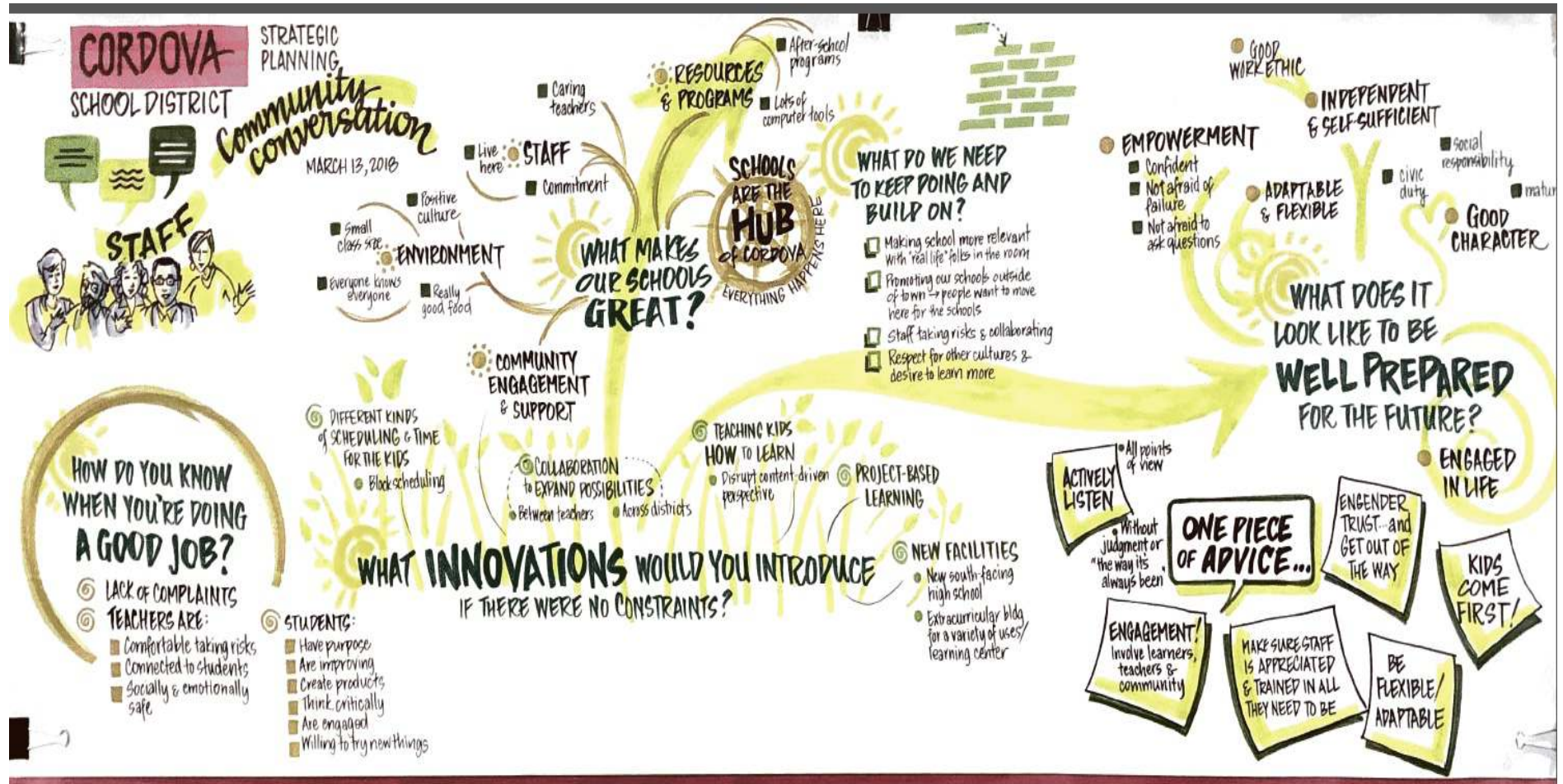
d. New/Unfinished Business

1. City Council and School Board Shared Interests
2. Future Communication and Collaboration
 1. How do we want to work together?
 2. What is the City Council hoping for from the School District?
 3. What is the School District hoping for from the City Council?
3. CSD Strategic Planning Overview
4. CSD Overview of State Formula for Funding
5. Multi-Year Historical District Data and City Contributions
6. 2019-2020 CSD General Operating Fund Expense Distribution

STUDENT CONVERSATION SUMMARY



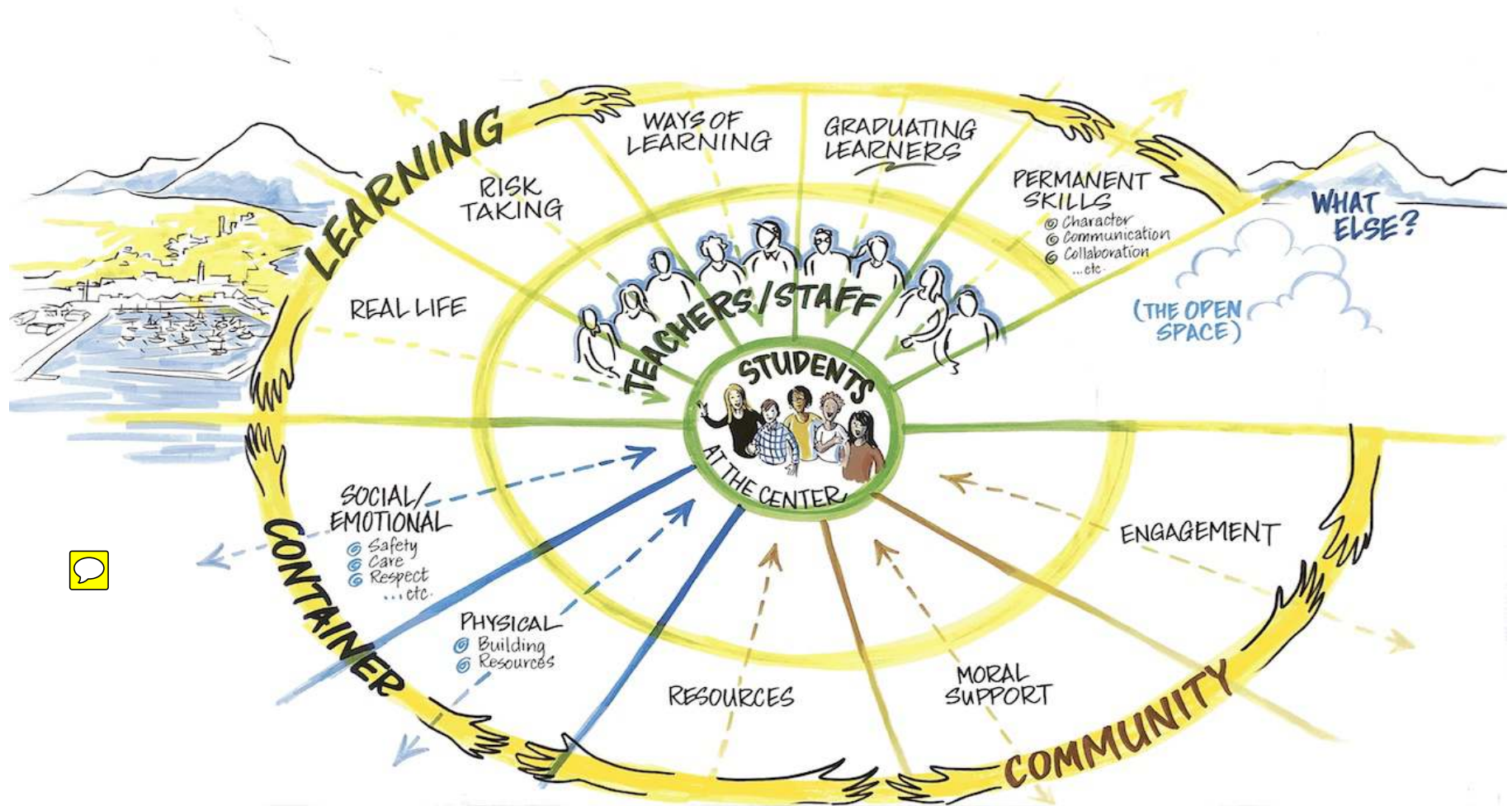
STAFF CONVERSATION SUMMARY



COMMUNITY CONVERSATION SUMMARY



COMMON THREADS ACROSS ALL 3 GROUPS SUMMARY



Cordova School District

Fiscal Year Beginning July 1, 2019

Basic Need Calculation

Base			ADM
High School			158.00
Elementary			171.00
Total			329.00
<i>SpEd Intensive</i>			<i>12.00</i>
School Size Adjustment	Notes		ADM
High School	150 - 250 Students		226.74
Elementary	150 - 250 Students		240.78
Total			467.52
Other Factor Adjustments		Factor	ADM
+ Hold Harmless	<i>No longer applicable</i>	0.000	467.52
x District Cost Factor		1.234	576.92
x Special Needs Factor		1.200	692.30
x Vocational/Technical Factor		1.015	702.69
+ Correspondence 90%		1.000	703.59
+ Intensive Services Factor		156.000	859.59
Total Adjusted ADM			859.59
Base Student Allocation			5,930
Funding			
Base Need Total			5,097,358
- Required Local Effort			877,505
- Deductible Impact Aid	Estimate same as FY19		21,548
+ Quality Schools	Estimate same as FY19		13,884
Projected State Entitlement			4,212,189

Local Effort Calculation

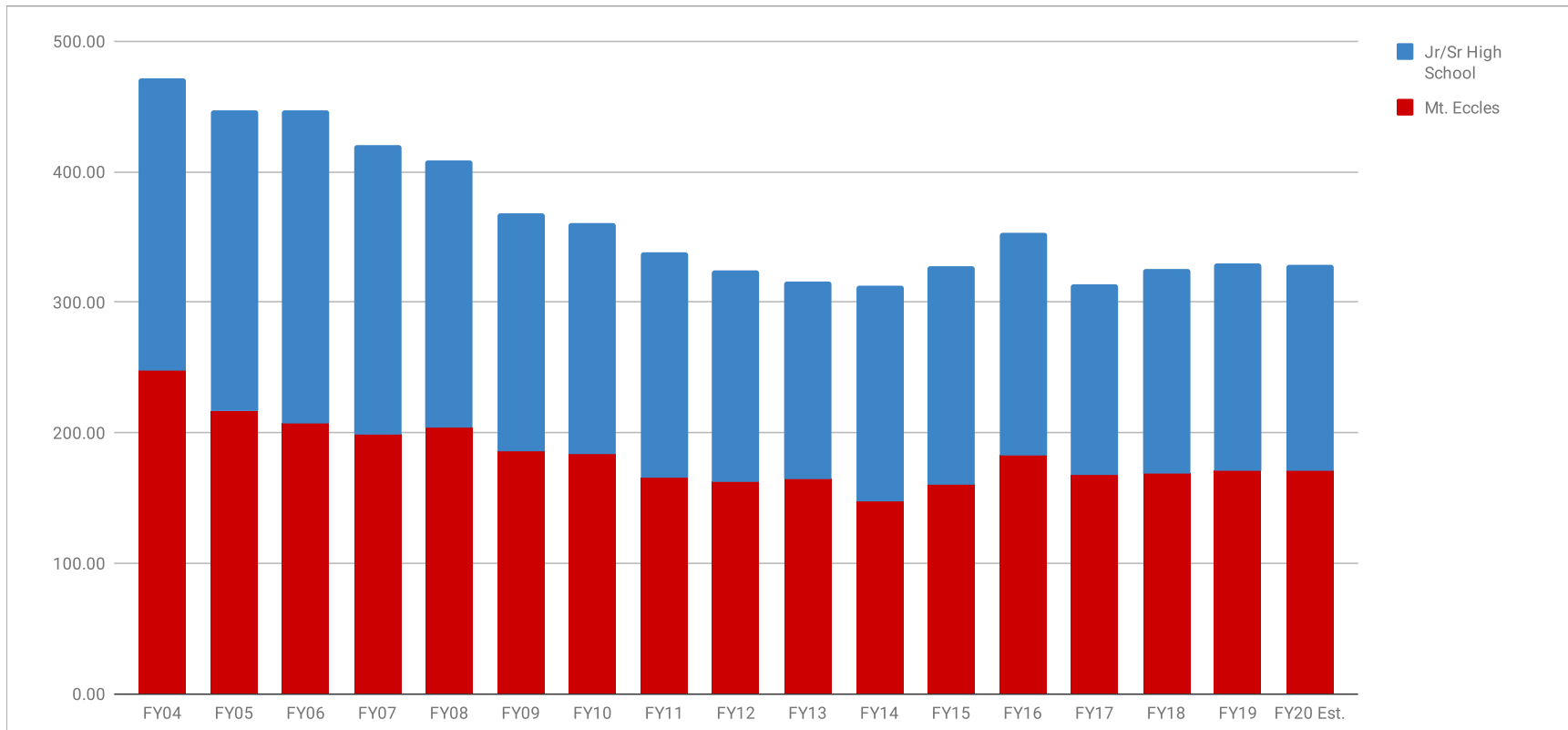
2019 Full Value Determination			\$331,134,027
Prior Year Basic Need			5,145,876
Projected Basic Need			5,097,358
Full Value x 0.00265			877,505
45% Prior Year Basic Need	Whichever value is lesser.		2,315,644
Minimum Required Local Contribution			877,505
Full Value x 0.00200			662,268
23% of Projected Basic Need + Quality Schools	Whichever value is greater.		1,175,586
Additional Allowable Local Contribution			1,175,586
Maximum Allowable Local Contribution	Minimum + Additional Allowable		2,053,091

Estimate updated 10/30/2019

Cordova School District
Student Count per OASIS Report (Reported as "Average Daily Membership" (ADM))

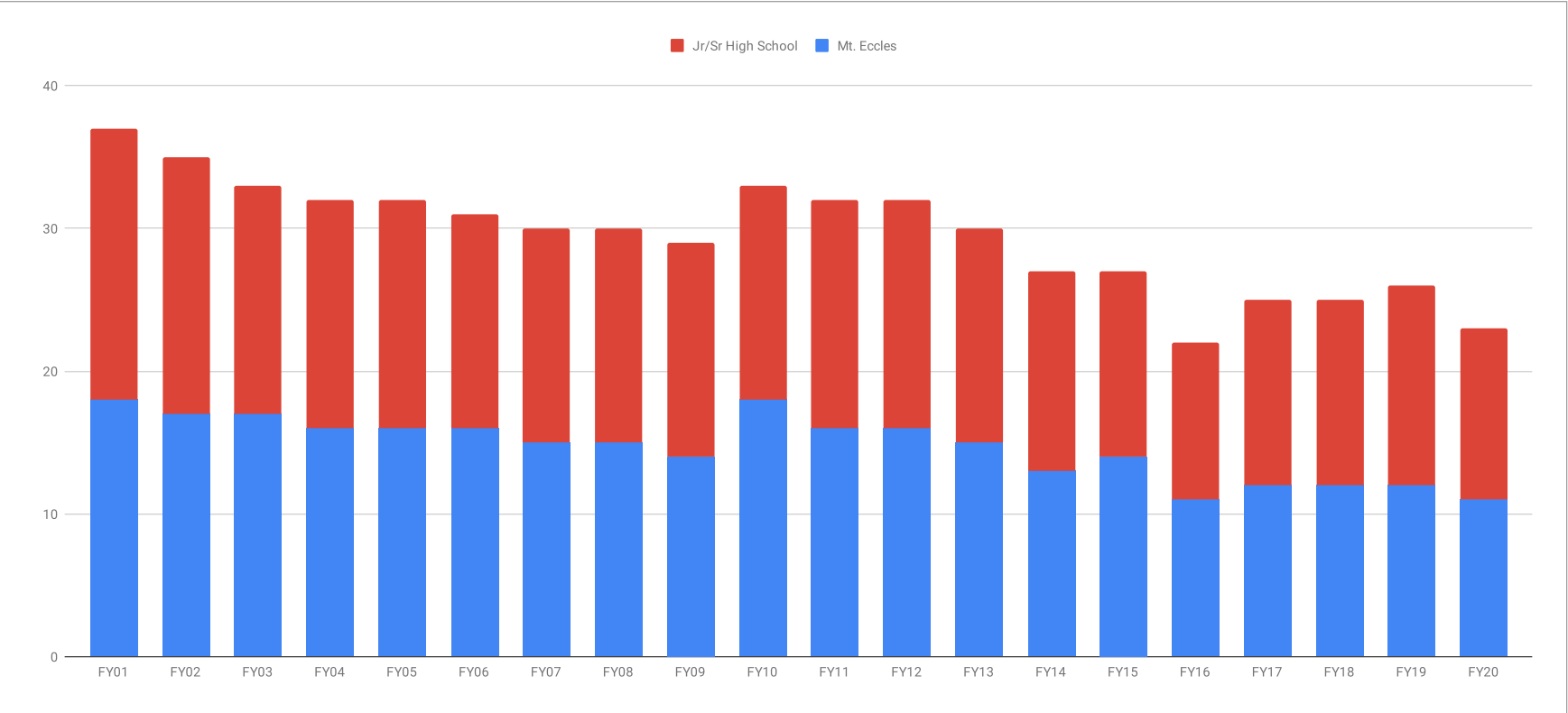
	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20 Est.
Mt. Eccles	247.20	216.65	206.95	198.25	204.35	185.40	184.05	165.10	162.50	164.23	147.10	160.65	182.10	167.55	168.56	171.03	171
Jr/Sr High School	224.20	230.30	240.00	222.25	204.55	183.00	176.35	172.65	162.00	151.55	165.31	166.35	171.25	146.10	156.5	158.15	158
Total Students	471.40	446.95	446.95	420.50	408.90	368.40	360.40	337.75	324.50	315.78	312.41	327.00	353.35	313.65	325.06	329.18	329.00

Student Change from Prior Year . -24.45 0.00 -26.45 -11.60 -40.50 -8.00 -22.65 -13.25 -8.72 -3.37 14.59 26.35 -39.70 11.41 4.12 -0.18



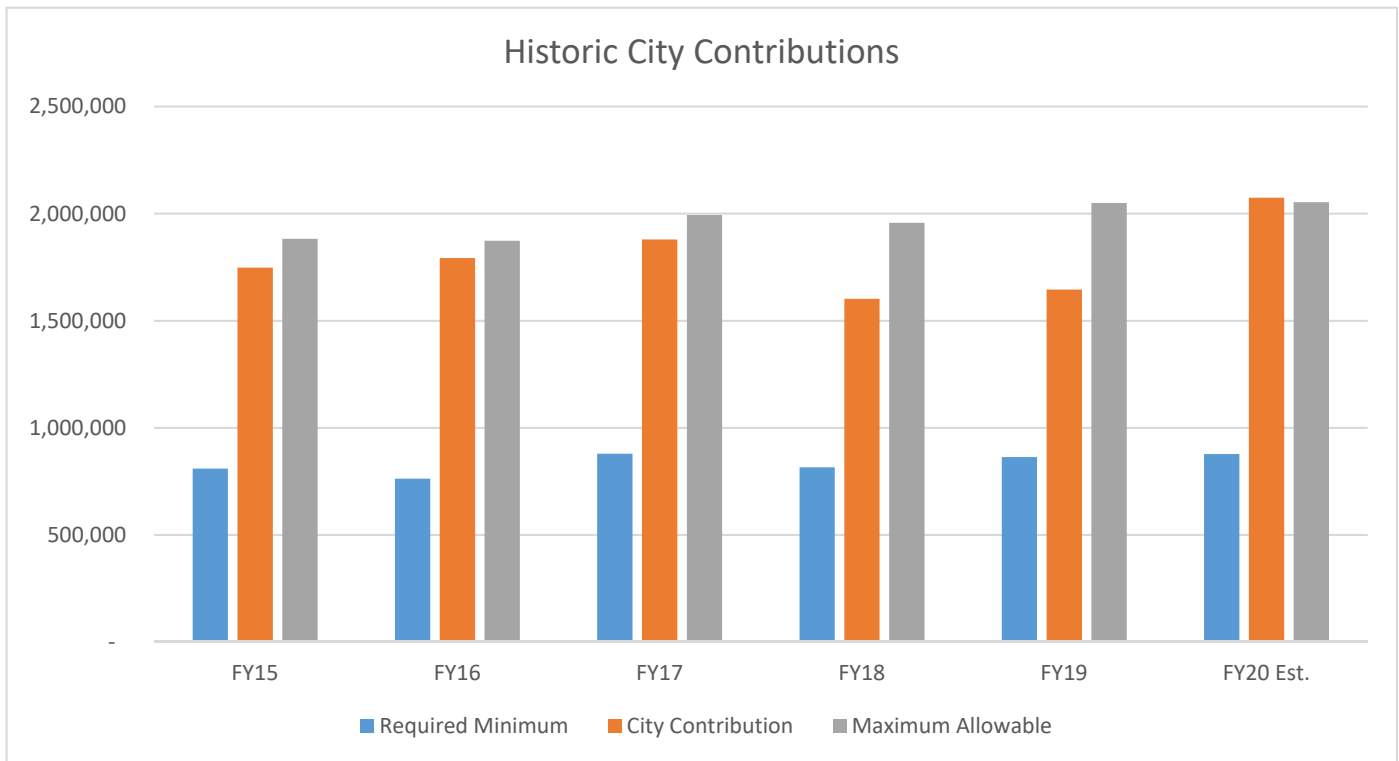
**Cordova School District
Certified Staff Count (FTE Teachers and Counselor(s); no Administrators included)**

	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Mt. Eccles	18	17	17	16	16	16	15	15	14	18	16	16	15	13	14	11	12	12	12	11
Jr/Sr High School	19	18	16	16	16	15	15	15	15	15	16	16	15	14	13	11	13	13	14	12
Total Certified	37	35	33	32	32	31	30	30	29	33	32	32	30	27	27	22	25	25	26	23
Staff Change from Prior Year	0.00	-2.00	-2.00	-1.00	0.00	-1.00	-1.00	0.00	-1.00	4.00	-1.00	0.00	-2.00	-3.00	0.00	-5.00	3.00	0.00	1.00	-3.00

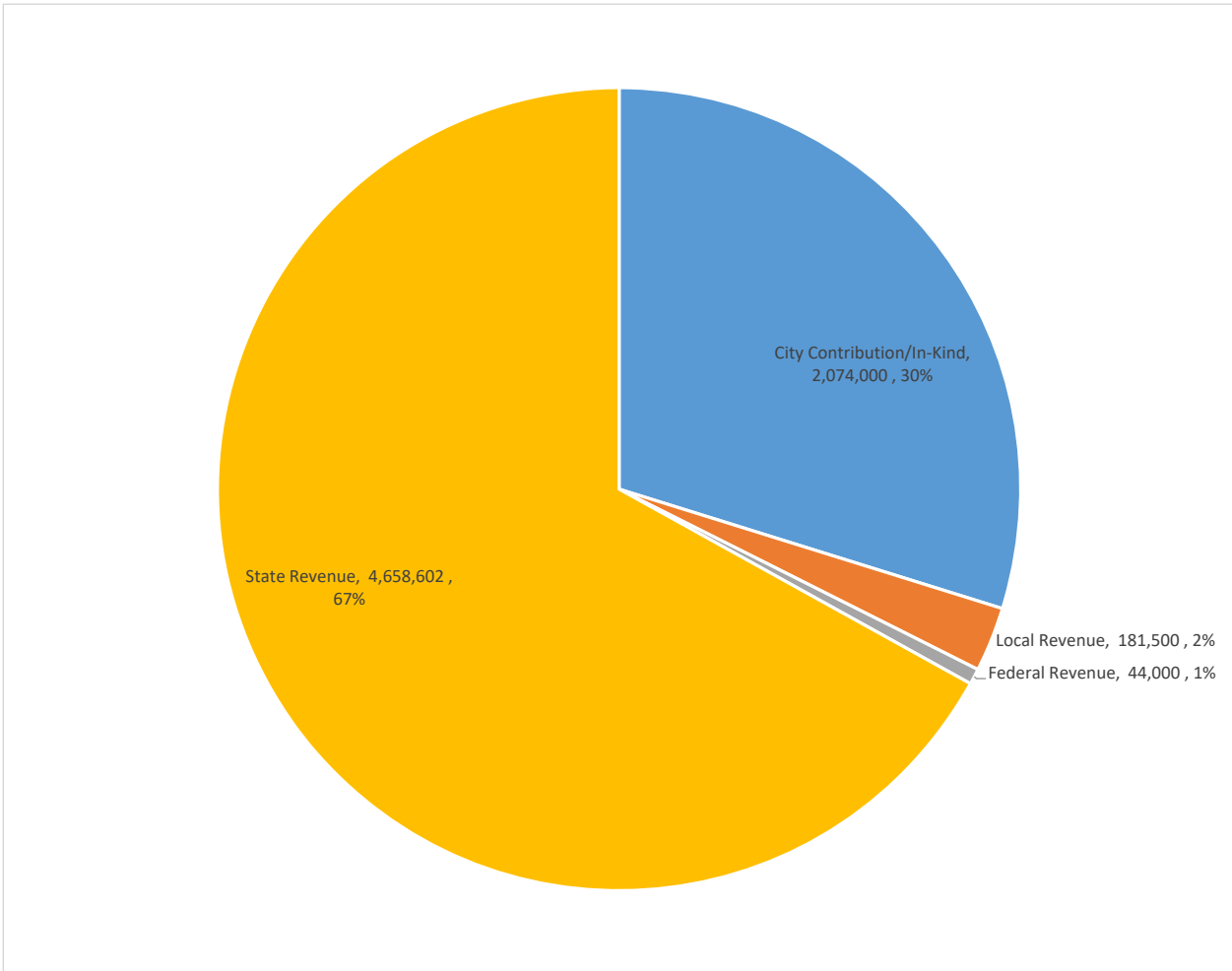


**Cordova School District
6-Year Historical Data
City of Cordova Contribution**

	FY15	FY16	FY17	FY18	FY19	FY20 Est.
Required Minimum	808,972	762,555	878,904	815,131	863,144	877,505
City Contribution	1,747,458	1,792,579	1,879,270	1,602,052	1,645,039	2,074,000
Maximum Allowable	1,882,322	1,873,130	1,993,345	1,957,019	2,049,889	2,053,091
Difference from Max	<i>(134,864)</i>	<i>(80,551)</i>	<i>(114,075)</i>	<i>(354,967)</i>	<i>(404,850)</i>	<i>20,909</i>



**Cordova School District
FY20 General Operating Fund - Revised Budget
Revenue**



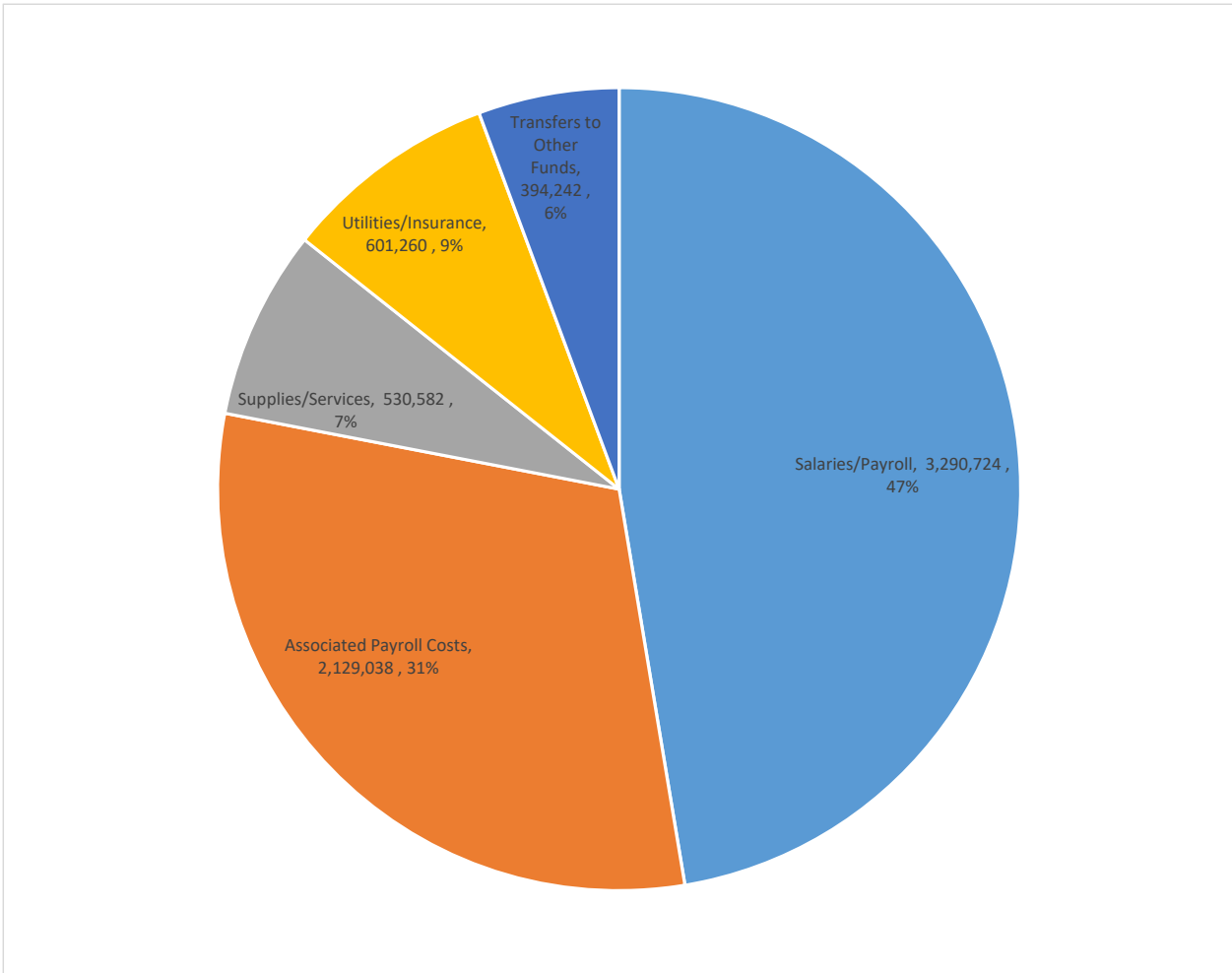
Notes:

State Revenue includes Foundation Revenue, Quality Schools Grant, and Department of Retirement On-Behalf

Federal Revenue includes Impact Aid Grant

Local Revenue includes fees, tuition, interest earnings, eRate Reimbursement, etc.

**Cordova School District
FY20 General Operating Fund - Revised Budget
Expenditures**



Notes:

*Associated Payroll Costs includes health insurance, retirement, retirement on-behalf, taxes, and other district contributions
Transfers to Other Funds includes \$120,000 to Food Service and \$274,242 to Student Activities*

Cordova School District Board of Education

e. Adjournment

Work Session adjourned at _____