

Mayor

Clay Koplin

Council Members

James Burton

Tim Joyce

Tom Bailer

Robert Beedle

Josh Hallquist

David Allison

James Wiese

City Manager

Alan Lanning

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Corinne Pegau

**Regular City Council Meeting
November 2, 2016 @ 7:00 pm
Cordova Center Community Rooms
Agenda**



Happy Halloween 2016

A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison and James Wiese

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Harbor, HSB, Parks & Rec, P&Z, School Board)
4. Student Council Representative Report

G. Approval of Consent Calendar

5. Continuation of the Historic Preservation Commission..... (page 1)
6. Record unexcused absences for **Mayor Koplin** and Council member **Joyce** and excused absences for Council members **Beedle** and **Wiese** from the October 19, 2016 Regular Meeting

H. Approval of Minutes..... (voice vote)

7. Minutes of 10-19-16 City Council Public Hearing..... (page 3)
8. Minutes of 10-19-16 Regular Council Meeting..... (page 4)

I. Consideration of Bids

J. Reports of Officers

9. Mayor's Report..... (page 7)
10. Manager's Report
 - a. Information on used oil collection/reuse..... (page 8)
11. City Clerk's Report..... (page 10)

K. Correspondence

12. 10-10-16 Letter from John Harvill in re City beautification..... (page 11)
13. 10-19-16 Letter from AK Commander regarding NE17 Navy exercises and trip to Cordova to discuss..... (page 12)

L. Ordinances and Resolutions

14. Ordinance 1148..... (voice vote)(page 13)

An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code by removing definitions from chapter 18.08, repealing and reenacting chapter 18.52, and amending the title of section 18.80.040 to update and define nonconforming lots, structures, and uses, to allow for the expansion and alteration of nonconforming structures, and to increase the amount of time a nonconforming use can cease to exist before it is considered discontinued. - 1st reading

M. Unfinished Business

N. New & Miscellaneous Business

15. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 24)

O. Audience Participation

P. Council Comments

Q. Adjournment



Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure. If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at www.cityofcordova.net



Agenda Item # 5. within the Consent Calendar City Council Meeting Date: 11/2/2016

City Council Communication Form

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 11/02/2016
ITEM: Continuation of Historic Preservation Commission
ACTION: Approve motion to continue HPC via approval of Consent Calendar

☐ Ordinance ☒ Motion
☐ Resolution ☐ Information

I. REQUEST OR ISSUE:

Continuation of the HPC per code

II. RECOMMENDED ACTION:

Approval of the consent calendar including: motion to continue the existence of the Historic Preservation Commission as required by Cordova Municipal Code 18.90.050.

III. FISCAL IMPACTS:

none

IV. BACKGROUND INFORMATION:

Cordova Municipal Code 18.90.050

18.90.050 - Continuation.

The city council, annually at the first meeting in November, by an affirmative vote, may continue the existence of the commission. In the absence of an affirmative vote by council, the commission will cease to exist within thirty days.

(Ord. 751, 1995; Ord. 746 § 5, 1994).

V. LEGAL ISSUES:

Legally required action by council at a very specific time (at the first meeting in November).

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

none

VII. SUMMARY AND ALTERNATIVES:

A code change may be in order as this commission is currently active and it may be considered a waste of staff and council time to approve a continuation in the future; at the very least perhaps a change to the very specific time-constraint of said continuation (at the first meeting in November).

City Council Public Hearing
October 19, 2016 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Vice Mayor Tom Bailer called the Council public hearing to order at 6:50 pm on October 19, 2016, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were Council members *James Burton, Tom Bailer, Josh Hallquist* and *David Allison*. *Mayor Clay Koplin* and Council members *Tim Joyce, Robert Beedle* and *James Wiese* were absent. Also present were City Manager *Alan Lanning* and City Clerk *Susan Bourgeois*.

C. Public hearing

1. Ordinance 1147 an ordinance of the City Council of the City of Cordova, Alaska, amending the Cordova Municipal Code to revise penalties for violations of city ordinances to not exceed the penalties for comparable offenses under state law, and providing for related matters.

Vice Mayor Tom Bailer opened the hearing up for public comment on Ordinance 1147.

There was no public comment.

M/Burton S/Allison to recess until 6:58 pm.

At 6:58 the public hearing was called back to order; there was still no public comment.

D. Adjournment

M/Allison S/Burton to adjourn the Public Hearing

Hearing no objection, the Public Hearing was adjourned at 6:59 pm

Approved: November 2, 2016

Attest: _____
Susan Bourgeois, CMC, City Clerk

**Regular City Council Meeting
October 19, 2016 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Vice Mayor Tom Bailer called the Regular Council Meeting to order at 7:00 pm on October 19, 2016 in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Vice Mayor Tom Bailer led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were Council members **James Burton**, **Tom Bailer**, **Josh Hallquist** and **David Allison**. Student Council representative to the City Council, **Corinne Pegau** was also present for roll call. **Mayor Koplin** and council members **Tim Joyce**, **Robert Beedle** and **James Wiese** were absent. Also present were City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Burton S/Hallquist to approve the Regular Agenda.

Vice Mayor Bailer said that the City Planner has had a family emergency and could not be in attendance tonight and staff has asked to pull item 14 and bring it back at a later date. Council concurred.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Joyce, Beedle and Wiese). Motion approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors

4. Student Council Representative Report (**Vice Mayor Bailer** let **Pegau** speak first as she had another school event to attend) - **Corinne Pegau** reported that Student Council is working on an anti-bullying campaign and there will be an assembly on Monday morning concerning that. They were wondering how the city could assist in getting more pledges for the anti-bullying petition. Council members suggested the City E-News, **Bourgeois** said she would look into that. **Bourgeois** also suggested to **Pegau** that there are home JH Basketball games this weekend which might be a spot to get lots of people.

1. Guest Speakers - **Belen Cook** of Native Village of Eyak gave an overview of the 23rd annual Sobriety Celebration and Memorial Potlatch which will be held November 11 - 13, 2016. She thanked the Council for the Proclamation as well. There will be the unveiling of the Veterans Memorial on Friday November 11 - a joint venture of the City and Eyak Corporation - USCG to be involved. The theme this year is: "Sobriety is Love, Peace and Seal Grease" - which came from Yakutat.

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

Harbormaster Schinella was in the room so was able to report on the Harbor Commission meeting of last week. He said **Anna Young's** letter was discussed - the repairs will be completed and the Harbor will pay the bill. They also went over the Harbor Condition Assessment Report completed by PND - which has also been sent to Council members.

Hallquist reported for HSB President **Joyce** about the 10-13-16 HSB meeting: 1) upward trend in patient visits to CCMC, 2) permanent doctors on staff, 2) summary of quality improvement program and that will help with future reimbursements, 3) policies and re-credentialing were approved, 4) HSB approved sending the 2017 budget to the City which calls for \$900K in City funding, 5) new governance model was looked at and referred back to staff for further development, 6) **Lee Holter** hired as full time CFO, **Lisa Cuff** as full time Director of Nursing.

Bailer said that P&Z met and the Capital Improvements list is in the packet.

G. Approval of Consent Calendar

Vice-Mayor Bailer declared the consent calendar was before the City Council.

5. Ordinance 1147 An ordinance of the City Council of the City of Cordova, Alaska, amending the Cordova Municipal Code to revise penalties for violations of city ordinances to not exceed the penalties for comparable offenses under state law, and providing for related matters. - 2nd reading

6. Resolution 10-16-35 A resolution of the City Council of the City of Cordova, Alaska, supporting full funding for the state of Alaska harbor facility grant program in the FY 2018 state capital budget.

7. City of Cordova, Alaska Proclamation - A Proclamation by the Mayor of Cordova, Alaska recognizing the 23rd Annual Sobriety Celebration and Memorial Potlatch sponsored by the Native Village of Eyak

8. Record excused absences for **Mayor Koplin** and Council members **Hallquist** and **Wiese** from the October 5, 2016 Regular Meeting

Vote on the consent calendar: 4 yeas, 0 nays, 3 absent. Allison-yes; Beedle-absent; Joyce-absent; Bailer-yes; Wiese-absent; Burton-yes and Hallquist-yes. Consent Calendar was approved.

H. Approval of Minutes

M/Burton S/Hallquist to approve the minutes.

9. Minutes of 10-05-16 Regular Council Meeting

Vote on the motion: 4 yeas, 0 nays, 3 absent (Joyce, Beedle and Wiese). Motion approved.

I. Consideration of Bids - none

J. Reports of Officers

10. Mayor's Report - there was no report from the Vice-Mayor.

11. Manager's Report - **Lanning** said that the Great Alaska Shakeout would be tomorrow at 10:20 am - tsunami sirens would be going off for that.

a. Department Quarterly Reports - 3Q, CY2016

i. UBS Financial, City Investments, **Chad & Buck Adams**

ii. Harbor Department, **Harbormaster Tony Schinella**

iii. Cordova Volunteer Fire Department, **Fire Marshal Paul Trumblee**

iv. Parks and Recreation Department, **Director Susan Herschleb**

v. Public Works Department, **Director/City Engineer Rich Rogers**

vi. Information Services Department & Cordova Center, **Director Cathy Sherman**

vii. Cordova Police Department, **Interim Chief Jason Whetsell**

Hallquist said he liked a lot of what he saw in the Parks and Rec report - looks like **Susie (Herschleb)** and her staff are doing great over there.

12. City Clerk's Report, **Bourgeois** mentioned she would be bringing a few things up at pending agenda.

K. Correspondence

13. 09-30-16 Letter from State Assessor with Cordova Full Value Determination

L. Ordinances and Resolutions

Bailer reminded the public that item 14 was removed at approval of the regular agenda

~~14. Ordinance 1148 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code by removing definitions from chapter 18.08, repealing and reenacting chapter 18.52, and amending the title of section 18.80.040 to update and define nonconforming lots, structures, and uses, to allow for the expansion and alteration of nonconforming structures, and to increase the amount of time a nonconforming use can cease to exist before it is considered discontinued. - 1st reading~~

M. Unfinished Business - none

N. New & Miscellaneous Business

15. Pending Agenda, Calendar and Elected & Appointed Officials lists

Council opted for a revenue budget work session one day next week - **Bourgeois** said she would get an email out to all of council to pick the best date - Mon, Tues or Wed. **Lanning** said he had hoped to be getting right into strategic planning but with budget looming it might wait until after that. **Bourgeois** also asked about the Navy visit - did Council prefer a work session or have them as a guest speaker during the regular meeting (this is for the December 7 regular meeting date). Council said if they were having a different public forum then they could just be guest speaker at Council, if not, then a work session might be better. **Bourgeois** said she would get information on that. **Bailer** said he would like a discussion about a used oil burner, possibly at the pool on a future agenda; **Burton** agreed.

O. Audience Participation - none

P. Council Comments

Allison welcomed *Cori Pegau* to the table and also welcomed new City Manager *Alan Lanning*, good to have you on board. He also thanked the radio for coverage of the meetings as usual and also he was glad to see *Cindy Stimson* from the newspaper in attendance. He appreciates the community involvement coming back. He also thanked staff for the reports and the people for being here in the audience.

Hallquist welcomed *Alan Lanning* as well and *Lee Holter* over at the hospital. He appreciated staff's reports – he enjoys reading those to stay up on what's happening around the departments.

Burton echoed the welcomes and the thank you's.

Bailer also echoed the welcomes – he said that for the first time in 15 years there are 2 doctors that have purchased homes in Cordova and that means they are settling in and that is very welcome in Cordova. He also thanked staff for their hard work.

Q. Executive Session - none

R. Adjournment

M/Burton S/Allison to adjourn the meeting.

Hearing no objection the meeting was adjourned at 7:33 pm.

Approved: November 02, 2016

Attest: _____
Susan Bourgeois, CMC, City Clerk

Mayor's Report
10-27-16
Clay Koplin

Having returned to Cordova from vacation this week, my report will be brief.

It was a pleasure to welcome Alan Lanning as our new City Manager. I have met with Alan and look forward to working with him to meet the goals of the City Council and community.

It is no secret that the State of Alaska will be withdrawing services and financial support while pushing new expenses and taxes to municipalities to try and close the State fiscal gap. In light of the current economics, the city manager, council members and I will be travelling to Anchorage in mid-November to Alaska Municipal League to join forces with the other municipalities to develop sound fiscal strategies and receive newly elected officers training to better serve Cordova.

The Alaska military command has requested to present to Cordova regarding the armed forces exercises scheduled in the Gulf of Alaska in May. After reviewing the intent and nature of the request, I believe a work session prior to the regular council meeting on December 7th would be more appropriate than a guest speaker slot to allow more public participation in the gulf training exercises timing discussion.

I received a communication and startling pictures from Luke Borer regarding the damaged condition of the Million Dollar bridge protective ice breaker and implications for ultimate failure of the bridge. This may come to council as a request for a resolution or letter of concern to Alaska Department of Transportation.

It is a pleasure to be home, and as the season changes to winter, please remember to drive carefully to respect the icy roads and winter conditions, and to wear lighted or reflected clothing if you are walking in or along roadways.

Have a great November Cordova,

Clay



Agenda Item # 10a. Manager's Report City Council Meeting Date: 11/2/2016

City Council Communication Form

FROM: Alan Lanning, City Manager

DATE: 11/02/2016

ITEM: Used Oil Reuse

NEXT STEP: No Action Required

☐ Ordinance
☐ Resolution
☐ Motion
☒ Information

I. REQUEST OR ISSUE:

It is my understanding the Council wishes to explore the use of used oil, as a complement to our current use of other heating fuels. To that end, I am providing this communication as an update. No action is required at this time. Further information will be provided with a complete proposal/recommendation moving forward.

II. RECOMMENDED ACTION / NEXT STEP:

The next steps are internal and no Council action is requested at this time.

III. FISCAL IMPACTS:

The full fiscal impacts are not known at this time. It is our intention to collect the following data: Cost of structures needed, including potential renovations to existing structures to make the use cost effective and environmentally acceptable, cost of equipment, current supply, potential uses, potential partners/current users, staffing requirements, maintenance requirements and any other useful data. The process will provide an understanding of costs vs. what we believe will be a “net savings” for the City in terms of energy costs, compared to current uses.

IV. BACKGROUND INFORMATION:

The City collects approximately 22,000-23,000 gallons of used oil in a given year. The City has two large tanks located at the Harbor office that accepts the oil, with one holding “dirty” oil (single wall 10,000 gallon) and the other holding a settled or “cleaner” oil (12,000 gallon double wall). However, the product is not consistent, being contaminated or mixed with anti-freeze and other products, including cooking oil. The investigation will explore the feasibility of centrifuge to clean the used oil, house the used oil and to some degree heat the used oil to make it burn better and cleaner. We will also determine which City facilities are capable of burning the used oil, which facilities might benefit from a supplemental oil burning system and if there are potential community partners in the projects. The objective is to arrive at a “net cost” for the City, assuming there will be some “net savings” and to determine if we can consume all that we clean and store.

V. LEGAL ISSUES:

None identified at this time.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

Environmental issues will be identified, beyond those already addressed with current structures and handling methodologies.

VII. SUMMARY AND ALTERNATIVES:

Continue the investigation.
Stop the investigation.



City of Cordova,
Office of the City Clerk
Cordova, AK 99574
601 First Street * PO Box 1210

Phone: 907.424.6248
Fax: 907.424.6000
Cell: 907.253.6248
E-mail: cityclerk@cityofcordova.net

CITY CLERK'S REPORT TO COUNCIL

November 2, 2016 Regular Council Meeting

Date of Report: Oct 17-28, 2016

Clerk's Office needs Council Feedback on: *nothing at this time*

Clerk's Office has been working on:

- Disseminated the passed/signed/sealed ordinances, resolutions and minutes from regular meeting of 10-19-16, published ordinance passage
- Prepared agenda and packet for regular meeting on 11-02-16 including minutes from 10-19-16 public hearing and regular meeting
- Signed City payroll and accounts payable checks
- Deputy Clerk answered property related questions, foreclosures, sales, taxes paid/owed, etc.
- Made all travel reservations for Council members, Mayor and City Manager for AML conference in November including conference registrations
- Worked with Division of Elections staff registering voters and sending in absentee ballot applications, assisted absentee election official with setup and faxing of daily voter counts
- Corresponded with Navy personnel to coordinate December 7 meeting date for them to come to discuss exercises with City Council, letter to Mayor under correspondence tonight
- Deputy Clerk and I listened to a presentation by the City Assessor on a new assessing tool being investigated – information will be forthcoming at budget – evaluations of the program are still being made – also forwarded the pricing and hardware/software requirements of program to IT for input
- Attended staff meetings and a smaller group meeting to discuss E-911 and addressing
- Continued to compile letters of interest and keeping Mayor and staff abreast of letters coming in for board/commission appointments – to be made soon
- Forwarded questions from Valdez to City Planner about junk car barging and other recycling efforts for possible coordination
- Forwarded anti-bullying campaign info to Cathy Sherman form inclusion in the e-news last Monday per Council request to aid the Student Council
- Corresponded with Chamber of Commerce Executive Director and EPC representative regarding Navy visit to Cordova December 7

John I. Harvill
P.O. Box 1569
Cordova, Alaska 99574
Phone: (907) 424-4512
e-mail: jiharvill@gmail.com

RECEIVED
OCT 17 2016
City of Cordova

Oct. 10, 2016

City of Cordova
P.O. Box 1210
Cordova, AK 99574

Att: City Council

RE: City Beautification

Cordova City Council,

The citizens of this City cannot help but notice some of the commercial property owner's efforts to improve and beautify the City, which can only improve our respect and status in the State. I personally give a great deal of credit to the past City Manager's efforts, and many of you deserve credit as well.

The real credit should go to the commercial property owners and there are many, but three really stand out in my mind. What Steve Schmid did with the fish design and upgrading of the old apartment building is truly noteworthy, as is what David and Boots Roemhildt have done with the old Plumblin building, the new Ace Hardware, and their other developments, and now John Wilson and the work on the NAPA building.

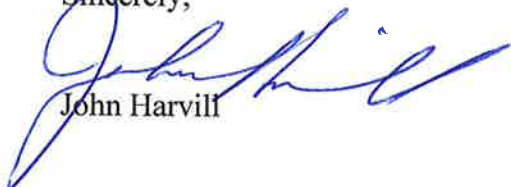
If you really want this type of effort to continue, some recognition will really help to encourage others. Maybe you have already done it, but a simple City Council Resolution with a Commendation could be a big encouragement to others.

On a related topic many can remember the millions it cost the City, State and Federal Governments because of gross mismanagement on Cordova City Officials and employee's part when the landing craft sank in our harbor. It was obvious to everyone for years that it was only a matter of time.

The Polar Bear is another very obvious eye sore and future major problem for the City. It is currently on City Property. When it was on the State's property, there were several state requirements. The owner has never been in total compliance with the State. If the City is going to continue to allow the vessel to be anchored on City Property, the minimum should be an insurance policy to assure the City they will not be liable again for an obvious future major problem. Might even be a good idea of all vessel on City property.

Thank you for your efforts to continue making Cordova a nice and beautiful place for us all to live.

Sincerely,



John Harvill



HEADQUARTERS ALASKAN COMMAND (ALCOM)
JOINT BASE ELMENDORF-RICHARDSON, ALASKA 99506

OCT 19 2017

Lieutenant General Kenneth S. Wilsbach, USAF
Commander
Alaskan Command
9480 Pease Avenue
Joint Base Elmendorf-Richardson AK 99506-2101

The Honorable Clay Koplin
PO Box 1210
Cordova, AK 99574

Dear Mayor Koplin

I am writing to extend my gratitude to you and your community for allowing representatives from Alaskan Command and U.S. Pacific Fleet to speak at your city council meeting in December regarding Exercise Northern Edge 17 (NE17). We want to ensure that the residents of Alaska, and especially those in your community, have the information they need to understand the full scope of the exercise.

NE17 will occur from May 1 to May 12, 2017 and is one in a series of U.S. Pacific Command exercises next year that prepares joint forces to respond to crises in the Indo-Asia-Pacific region. Alaska's size enables the military to have the largest air-ground training complex in the United States. The Joint Pacific Alaska Range Complex (JPARC) is strategically significant and has tremendous training value due to its expansive collocated air and land ranges, linked to the sea at the Gulf of Alaska.

Residents of Alaska can be assured that environmental protection is an integral component of preparations for NE17. The 2013 JPARC Environmental Impact Statement (EIS) evaluated potential environmental impacts of aerial and land-based military training activities in or near Alaska. More recently, the U.S. Navy evaluated maritime activities, including those that are part of future Northern Edge exercises, in its 2016 Gulf of Alaska Final Supplemental EIS. It should also be noted that the at-sea portions of NE17 will occur within the Temporary Maritime Activities Area, which begins more than 12 nautical miles away from the shore.

We look forward to meeting with you in December, to hearing from the community, and to providing information to address any concerns. If you have questions or need further information, please contact Capt Anastasia Wasem, Alaskan Command Director of Public Affairs, at 907-552-2341 or via e-mail at anastasia.wasem@us.af.mil.

Sincerely

KENNETH S. WILSBACH
Lieutenant General, USAF
Commander

Memorandum

To: City Council
From: Planning Staff
Date: 10/12/16
Re: Ordinance 1148

PART I – GENERAL INFORMATION

Cordova is abundant with nonconforming lots, structures, and uses, all of which require staff to frequently refer to Cordova Municipal Code Chapter 18.52 (Attachment A). Staff have identified several persistent issues with Chapter 18.52:

1. Nonconforming lots, structures, and uses are not clearly separated and defined.
2. “Building” and “use” are used interchangeably in some cases.
3. There are typos that further confuse some of the provisions.
4. The provisions of nonconformities are not clear.
5. The current code does not allow expansion or alteration of nonconforming structures even if the expansion or alteration would not aggravate the nonconforming portion of the structure.

Staff propose repealing and reenacting Chapter 18.52 to address these issues. See Attachment B for the proposed amendments to Cordova Municipal Code.

PART II – BACKGROUND

8/9/16 – At the Planning Commission Regular Meeting, the commission referred the resolution back to staff so that staff could rewrite a portion of the code that was discussed at the meeting. From the approved minutes:

M/Roemhildt S/Pegau to approve Resolution 16-05.

Roemhildt said he was apprehensive about changing code, but he thinks it is a good idea to move forward with development safely. **Baenen** said it seemed like a good idea, but he wanted to hear what the others had to say. **Pegau** said his gut reaction was that you shouldn’t be able to build on a nonconforming lot, but then he remembered that the builder would have to meet all of the other codes. If someone wanted to build on one of the small lots in town and he was a neighbor, he would have to accept that. For the 24 months as the amount of time before a nonconforming use is discontinued he had to do the math for it to make sense.

Pegau struggled with Section 18.52.040F with general maintenance; he understands replacement or repair of a structural portion of a building, but not a deck or arctic entry which makes it nonconforming. He also had some confusion with Section 18.52.060, in that he didn’t recognize that there is conforming, nonconforming, and unauthorized. He said that it may be a redundancy, but it would help to add something that made it clearer that if someone did something unauthorized, it would not be considered nonconforming. **McGann** said he was okay with the code as it was presented in the packet.

M/Pegau S/Roemhildt to recess for five minutes.
With no objection, the meeting was recessed.

McGann called the meeting back to order at 7:30 PM.

M/Pegau S/Roemhildt to amend Section 18.52.040F so that it reads, “nothing in this section shall be construed to prevent general maintenance on a nonconforming structure when there is no evidence that removal of that part of the structure would jeopardize the structural integrity of the structure.”

Frohnappfel sees where **Pegau** is going with the amendment and he supports it. **Greenwood** said that she thinks everyone understands where **Pegau** is going, and suggested that staff can rewrite it and bring it back for the next meeting.

M/Pegau S/Frohnappfel to refer back to staff.

Greenwood asked if the commission also wanted some changes for 18.52.060. **Pegau** said that it’s confusing because unlawful is never stated. **Frohnappfel** said that by proving something is nonconforming, someone is showing that it’s not unlawful. The way to prove it is a building permit. **Greenwood** said that there are multiple ways people can prove nonconforming; it is going to be a case-by-case basis.

Upon roll call vote, motion to refer passed 5-0.

Yea: McGann, Pegau, Baenen, Roemhildt, Frohnappfel

Absent: Bailer, Kocan

10/11/16 – At the Planning Commission Regular Meeting, the commission passed Resolution 16-05 (attached). The following is a summary of the agenda item.

M/McGann S/Pegau to approve Resolution 16-05.

Pegau said his questions in the past were about maintenance and non-structural elements. In looking at other codes they are not much different than the proposed code. **Bailer** provided copies of the Mat-Su Borough code on nonconforming to the commission. He likes the way it is written and he thinks it explains things better. They wouldn’t have to run it through legal as it had already been done by Mat-Su. **Greenwood** said that the proposed code had also ran through legal.

Bailer verified that the code change would allow building on nonconforming lots. He won’t support the resolution because he disagrees with building on lots less than 4,000 square feet. **McGann** said that any future building still has to conform to code. What they are looking at is current nonconforming structures that were legal when they were built. He is okay with that. **Greenwood** said that if you build on a nonconforming lot you would have to meet setbacks.

Frohnappfel said that it comes down to enforcement. There are many nonconforming structures in the community. He is missing why they are updating the code. **Greenwood** said that the reason they are updating the code is because they have had multiple building permits from people who own nonconforming houses and want to expand in a way that does not increase the nonconformity. **Stavig** said to remember that the big thing that came up with the commission was the Waterfront Commercial Park District. They wanted to change the zoning requirements, but they chose not to because it would have made all of the legally constructed buildings nonconforming. **Bailer** said that was different because it was legal nonconforming. **Stavig** said that all nonconforming was legal. **Greenwood** said if it is not nonconforming it is illegal.

Greenwood said that they hear over and over that housing is an issue and medium-income houses are difficult to find. The nonconforming houses are the types of houses they are seeing. One side of the house might be only three feet from one side lot line, but the other side may have 15 feet and the family wants to add a bedroom. If the house burns down they have to build it back to code. **Pegau** said that the resolution allows for maintenance of nonconforming structures. If there is 50 percent destruction it has to be rebuilt to meet code.

Bailer said he thought 90 days that a nonconforming use could be discontinued was too short. **Pegau** said that the proposed code expanded it to two years. **McGann** said the point was that some uses are seasonal and two years allows a seasonal business to miss one season.

Upon voice vote, motion passed 5-1.

Yea: **McGann, Pegau, Baenen, Roemhildt, Frohnapfel**

Nay: **Bailer**

Absent: **Kocan**

PART III - ANALYSIS

The proposed definition for nonconforming lots, structures, and uses is: “a lot, structure, or use authorized by the city through the application of city administrative processes, laws, and/or regulations that existed at the time of authorization but which no longer apply under the current requirements of this title.” It is important to understand that a nonconformity is created legally. If something does not conform to code and was not legally created it is not considered nonconforming.

Staff have had multiple requests from individuals wishing to expand or alter nonconforming residential structures. Many of these structures are located in the core city limits and were built in the early to mid-1900s. A lot of these smaller starter homes are nonconforming because at the time of building there were no setbacks or the setback requirements have changed. Most of the requests come from people wishing to expand or alter their structure in ways that don’t increase or aggravate the nonconformity, however the current code prohibits any expansion. While it is important to continue to move towards conformity of current code regulations, our current code is extremely restrictive when it comes to nonconformities and can be detrimental to property values.

The comprehensive plan and the purpose of zoning is to promote and protect property values and investments by the citizens. The existing code addressing nonconforming situations seems to contradict these overarching goals and objectives. To determine if the current city code was similar to other city codes and to find solutions to address the concerns of the current nonconforming code, staff researched multiple city codes in Alaska and across the country. By far, the majority of nonconforming codes allowed nonconforming structures to be expanded or altered if the expansion did not aggravate the nonconformity. The other city codes also separated and clarified the three types of nonconformities to eliminate confusion and to clearly apply provisions to each type of nonconformity.

In developing a new code, the timeframe for a nonconforming use to be considered discontinued was contemplated by staff. The existing code has the timeframe at 90 days and the proposed code has 24 months. Other communities in Alaska have opted for this longer time frame likely due to the seasonality of certain uses and the potential for unforeseen circumstances to occur.

After spending time researching and looking into the issue brought up at the 8/9/16 Planning Commission Regular Meeting, staff determined that the proposed amendment may be better fleshed out in Section 18.52.040 D, the section about damage of the structure.

The changes that were made would allow someone to continually maintain a nonconformity, but make it clearer that if it falls into significant disrepair, it cannot be replaced. Additionally, adding the “nonconforming portion” part gives the city discretion when it comes to determining whether or not the nonconformity is part of the whole structure (e.g. corner of main structure) or something separate (e.g. deck, carport, arctic entry, etc.).

Ultimately, the reasons staff made these changes as opposed to the amendment were:

1. Since the nonconformity was legally constructed, owners should be able to maintain it.
2. It may cause parts of structures to be unmaintained and fall in disrepair.
3. With the above edits, someone couldn't replace more than 50 percent of the nonconformity and say that it was just maintenance as they would be removing it to replace it.

PART IV – STAFF RECOMMENDATION

Staff recommend council adopt Ordinance 1148.

PART V – SUGGESTED MOTION

“I move to adopt Ordinance 1148.”

ATTACHMENT A – EXISTING CODE

Chapter 18.52 - NONCONFORMING USES

18.52.010 - Conditions for continuation.

Any otherwise lawful use of land, structure, building or premises (including parking areas), existing at the time the ordinance codified in this title became effective, but not conforming to the provisions hereof, may be continued, provided:

- A. That if such nonconforming use is discontinued for a period of over ninety days or is abandoned, the use of such land thereafter shall be subject to the provisions of this title;
- B. That no conforming building or building used for a nonconforming use shall be added to, structurally altered, or enlarged in any manner, except as required by another ordinance of the city or by state law, or in order to bring the building, or its use into full conformity with the provisions of this title or Title 16;
- C. That no conforming use occupying a conforming building or portion thereof, or occupying any land, shall be enlarged or extended into any other portion of such building or land not actually so occupied at the effective date of the ordinance codified in this title;
- D. In cases where a variance is sought from Chapter 18.52, nonconforming single-family buildings shall be exempt from section 18.64.020(A)(2)(a) of this title;
- E. Nothing in this section shall be construed to prevent general maintenance on a nonconforming building or building housing a nonconforming use.

(Ord. 695 § 2, 3, 1992; prior code § 15.213(A)).

18.52.020 - Conditions for occupation or use.

Any building or portion thereof in existence prior to the effective date of this ordinance which is specifically designed or arranged to be lawfully occupied or used in a manner not conforming to the provisions of this title may thereafter be so occupied or used, subject to the limitations set forth above for existing nonconforming uses. The term "in existence" shall include, for the purposes of this section only, any building under actual construction at such date; provided, that such building be completed within one year therefrom.

(Prior code § 15.213(B)).

18.52.030 - Damage or destruction.

- A. Except as provided in Subsection B of this section, no building which has been damaged or partially destroyed to the extent of more than fifty percent of its assessed value shall be repaired, moved or altered except in conformity with the provisions of this title.
- B. The planning commission may grant a conditional use permit for a telecommunication tower to be repaired or replaced without changing its location, provided that the repaired or replaced telecommunication tower meets all of the requirements for a conditional use permit under Section 18.60.015, except the requirements in Section 18.60.015(C)(7) and (9).

(Prior code § 15.213(C)).

(Ord. No. 1070, § 10, 7-21-2010)

18.52.040 - Applicability.

The provisions of this chapter shall apply to uses which become nonconforming by reason of any amendment to the ordinance codified in this title, as of the effective date of such amendment.

(Prior code § 15.213(D)).

18.52.050 - Junkyards—Declared nuisance when.

Regardless of any other provision of this title, any junkyard as defined in this title, which after the adoption of the ordinance codified in this title exists located in any district other than an I district as nonconforming use, is declared to be a public nuisance and shall be abated, removed or changed to a conforming use within two years thereafter.

(Prior code § 15.213(E)).

**CITY OF CORDOVA, ALASKA
ORDINANCE 1148**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING
CORDOVA MUNICIPAL CODE BY REMOVING DEFINITIONS FROM CHAPTER 18.08,
REPEALING AND REENACTING CHAPTER 18.52, AND AMENDING THE TITLE OF SECTION
18.80.040 TO UPDATE AND DEFINE NONCONFORMING LOTS, STRUCTURES, AND USES, TO
ALLOW FOR THE EXPANSION AND ALTERATION OF NONCONFORMING STRUCTURES,
AND TO INCREASE THE AMOUNT OF TIME A NONCONFORMING USE CAN CEASE TO
EXIST BEFORE IT IS CONSIDERED DISCONTINUED**

WHEREAS, the City of Cordova, Alaska (“City”) has determined that Chapter 18.52 entitled Nonconforming Uses” is difficult to interpret as it does not clearly differentiate between the different types of nonconformities; and

WHEREAS, Chapter 18.52 does not allow for the expansion of nonconforming buildings even if the expansion does not aggravate the nonconformity; and

WHEREAS, the City has determined that the proposed changes to the Cordova Municipal Code are in accordance with the purpose of Title 18 and the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cordova, that:

Section 1. Section 18.08.010 of the Cordova Municipal Code entitled “Definitions” is amended by deleting the following definitions:

~~“General maintenance” means the upkeep of property or equipment; to keep in an existing state of repair; preserve from failure or decline.~~

~~“Nonconforming building” means any building or structure or any portion thereof, lawfully existing at the time the ordinance codified in this title became effective, which was designed, erected or structurally altered for a use that does not conform to the use regulations of the zone in which it is located or a building or structure that does not conform to all the height and area regulations of the zone in which it is located.~~

Section 2. Chapter 18.52 of the Cordova Municipal Code entitled “Nonconforming Uses” is repealed and reenacted as follows:

Chapter 18.52 – NONCONFORMITIES

18.52.010 – Purpose.

The purpose of this chapter is to permit nonconforming lots, uses, and structures to protect property owners from undue hardship despite their compliance with past city laws, zoning codes, and regulations while moving towards conformity of lots, uses and structures.

18.52.020 – Definitions.

For the purposes of this chapter the following words or phrases shall be interpreted or defined as set forth in this section, and such interpretations or definitions shall supersede any conflicting interpretations or definitions set forth elsewhere in this title:

“Abandon” means the cessation of use for any length of time, combined with intent to indefinitely cease such use.

“Aggravate” means the physical alteration of structures if such alteration results in a greater invasion in any dimension of setback or height requirements, or a further violation of density, parking, or other requirements of this title.

“Discontinued” means that a nonconforming use has ceased, and has not substantially resumed, for a period of 24 consecutive months, regardless of intent.

“Nonconforming lot, structure, or use” means a lot, structure, or use authorized by the city through the application of city administrative processes, laws, and/or regulations that existed at the time of authorization but which no longer apply under the current requirements of this title.

18.52.030 – Nonconforming lots.

If at any time a nonconforming lot is brought into conformity with this title, the lot shall thereafter conform to all the regulations of the zoning district in which it is located.

A nonconforming lot may be developed in conformity with all other provisions of this title even though such lot fails to meet currently applicable minimum area or width requirements.

18.52.040 – Nonconforming structures.

If at any time a nonconforming structure is brought into conformity with this title, the structure shall thereafter conform to all the regulations of the zoning district in which it is located.

A nonconforming structure may be continued so long as it remains otherwise lawful. The following provisions apply to nonconforming structures:

- A. A nonconforming structure may be enlarged or altered, provided that it does not aggravate the nonconformity, and that no portion of the nonconforming structure extends over any lot line into property not owned by the owner of the nonconforming structure.
- B. A nonconforming structure may be altered to decrease its nonconformity.
- C. If a nonconforming structure is moved for any reason for any distance whatsoever it shall thereafter conform to the code provisions applicable in the zone in which it is located after it is moved.
- D. If a nonconforming structure or nonconforming portion of a structure is damaged, removed, or demolished by any means, including but not limited to acts of nature, acts of persons or animals, or lack of maintenance, to an extent of more than 50 percent of the nonconforming structure or nonconforming portion of a structure as determined by an inspection by the city, it shall not be reconstructed except in conformity with the provisions of Cordova Municipal Code.
- E. A nonconforming residential structure may be enlarged or altered without requiring additional parking, as long as the number of dwelling units in the structure is not increased and none of the existing parking is diminished.
- F. Nothing in this section shall be construed to prevent general maintenance on a nonconforming structure. General maintenance includes the repair or replacement of walls, doors, windows, roof, fixtures, wiring, and plumbing.

18.52.050 – Nonconforming uses.

If at any time a nonconforming use is brought into conformity with this title, the use shall thereafter conform to all the regulations of the zoning district in which it is located.

A nonconforming use may be continued so long as it remains otherwise lawful. The following provisions apply to nonconforming uses:

- A. No nonconforming use shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied as of the date it became nonconforming.
- B. No nonconforming use shall be moved in whole or in part to any other portion of the lot that was not occupied by the nonconforming use as of the date it became nonconforming.
- C. If at any time a nonconforming use is abandoned or discontinued, the use of that lot shall thereafter conform to the code provisions applicable in the zone in which the lot is located, and the nonconforming use shall not thereafter be resumed or allowed to continue.

18.52.060 – Proof of nonconforming lot, structure, or use.

A property owner shall bear the burden of proving that a lot, use, or structure is nonconforming for purposes of this chapter.

Section 3. Section 18.80.040 of the Cordova Municipal Code entitled “Nonconforming building or structure” is amended as follows:

18.80.040 – ~~Nonconforming~~ **Unlawful** building or structure.

Any building or structure set up, erected, built, moved or maintained, or any use of property contrary to the provisions of this title shall be and the same is declared to be unlawful and a violation of this title and the city attorney shall, upon order of the city council, immediately commence action or actions, proceeding or proceedings, for the abatement, removal and enjoinder thereof, in the manner provided by law, and shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such building, structure or use, and restrain and enjoin any person from setting up, erecting, moving, or maintaining any such building or structure, or using any property contrary to the provisions of this title.

Section 4. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: October 19, 2016

2nd reading and public hearing:

PASSED AND APPROVED THIS ____ DAY OF _____, 2016

Clay Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA
PLANNING COMMISSION
RESOLUTION 16-05**

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CORDOVA, ALASKA, RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA TO REMOVE DEFINITIONS FROM CHAPTER 18.08, TO REPEAL AND REENACT CHAPTER 18.52, AND TO AMEND THE TITLE OF SECTION 18.80.040 OF THE CORDOVA MUNICIPAL CODE IN ORDER TO UPDATE AND DEFINE NONCONFORMING LOTS, STRUCTURES, AND USES, TO ALLOW FOR THE EXPANSION AND ALTERATION OF NONCONFORMING STRUCTURES, AND TO INCREASE THE AMOUNT OF TIME A NONCONFORMING USE CAN CEASE BEFORE IT IS CONSIDERED DISCONTINUED

WHEREAS, the Planning Commission has determined that Chapter 18.52 entitled Nonconforming Uses” is difficult to interpret as it does not clearly differentiate between the different types of nonconformities; and

WHEREAS, Chapter 18.52 does not allow for the expansion of nonconforming buildings even if the expansion does not aggravate the nonconformity; and

WHEREAS, the Planning Commission has determined that the proposed changes to the Cordova Municipal Code are in accordance with the purpose of Title 18; and

WHEREAS, the Planning Commission recommend to City Council to accept the proposed amendments.

NOW, THEREFORE BE IT RESOLVED THAT the Planning Commission of the City of Cordova, Alaska hereby recommend to the City Council of the City of Cordova, Alaska to remove definitions from Chapter 18.08, to repeal and reenact Chapter 18.52, and to amend the title of Section 18.80.040 of the Cordova Municipal Code in order to update and define nonconforming lots, structures and uses, to allow for the expansion and alteration of nonconforming structures, and to increase the amount of time a nonconforming use can cease before it is considered discontinued.

PASSED AND APPROVED THIS 11TH DAY OF OCTOBER, 2016



Tom Bailer, Chair

ATTEST:



Samantha Greenwood, City Planner

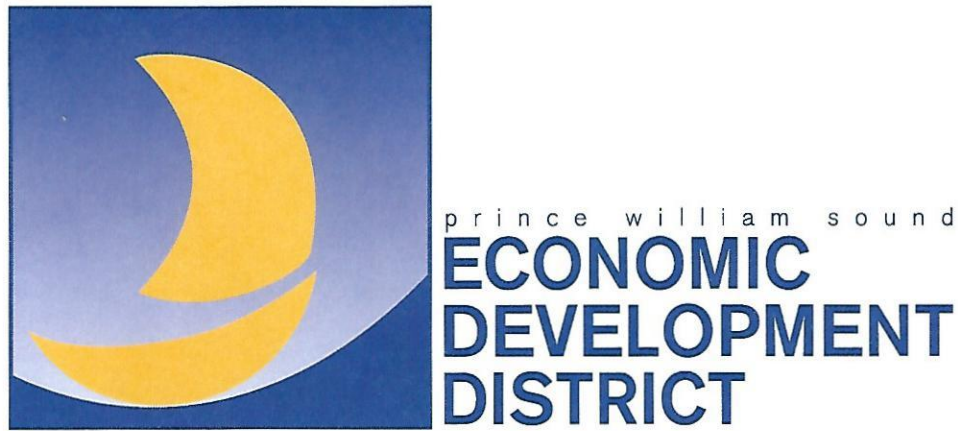
18.72.080 - Effective date.

No ordinance of the city council affecting an amendment, supplement, change or classification, repeal of regulations or restrictions, the boundaries of districts or classifications of property shall become effective until after a public hearing in relation thereto at which parties in interest and citizens shall have an opportunity to be heard. At least fifteen days' notice of the time and place of such hearing shall be published in a paper of general circulation in the city. When the proposed amendment covers a change in the boundaries of a district, notice to owners of property shall be given in the manner above prescribed for variances.

(Prior code § 15.223 (G)).

Cordova Halloween Activities List - brought to you by Cordova Chamber of Commerce

| Date | Activity Name | Starting Time | Ending Time | Location | Fee (if any) | Suggested age range | Notes |
|---------------|---|---------------|-------------|--|--|--|---|
| 10/24 - 10/31 | Daily Halloween Drawings all week | Mon 10/24 | Mon 10/31 | Steen's Gifts | \$0 | All ages | Store hours: Mon-Sat 11a-5p |
| Fri 10/28 | Bat Cave | 1:00 PM | 5:00 PM | USFS District Office | \$0 | All ages | Bat cave exhibit, Games and prizes, crafts, sweet treats |
| Fri 10/28 | Haunted Ship | 6:30 PM | 9:00 PM | USCG Sycamore station | \$0 | | Dress for weather, bring ID |
| Fri 10/28 | Rocky Horror Picture Show Halloween Party | 8:30 PM | Midnight | Cordova Center Atrium & North Star Theater | Movie admission by donation, \$5 prop packs, Beer & wine for sale | 17+ for movie, 21+ for alcohol. Must present ID at door. | Movie is rated R, under 17 not admitted without parent or guardian. |
| Sat 10/29 | Girls on the Run 5K & Spooky Fun | 10:00 AM | 2:00 PM | Bidarki | Race Registration \$10 | All ages | Race registration at 8:30AM. Race starts at 10AM. Hop, skip, run, or bike. Then spooky games and activities from 11AM-2PM |
| Sat 10/29 | Monster Movie Lunch | Noon | 4:00 PM | Powder House Bar & Grill | Movie is FREE | All ages | |
| Sat 10/29 | Halloween Prime Rib Dinner | 5:00 PM | 9:00 PM | Powder House Bar & Grill | 14 oz dinner....\$36.95 8 oz dinner....\$29.95 | All ages | Reservations STRONGLY encouraged. with garlic bread, veggie and potato side, as well as side salad. |
| Sat 10/29 | Isadora's Haunted Dance Studio | 5:30 PM | 7:30 PM | Current Rhythms Dance Studio | \$5 | 5-8yrs with supervision, 9yr + on your own | Treats at end. Funds go towards Current Rhythms premier North Star Dance Company activities. |
| Sat 10/29 | Haunted Library | 7:30 PM | 11:00 PM | Old Library | \$2 | 12 yrs + 7:30-9:00pm, 16 years + 9pm-11pm | All proceeds go to new bouncy house for Tot-time (and an array of other Tot time toys) |
| Sun 10/30 | Kids Halloween Movie Lunch | Noon | 4:00 PM | Powder House Bar & Grill | Movie is FREE | All ages | Magic color changing "Ghoul-aid" to drink for the young monsters \$1 |
| Mon 10/31 | Trick or Treat! | 10:00 AM | 5:00 PM | Wells Fargo Bank | \$0 | All ages | Come in costume and get a treat! |
| Mon 10/31 | Trick or Treat at GCI | 11:00 AM | 4:00 PM | GCI office | \$0 | All ages | Come in costume and get a treat! |
| Mon 10/31 | NVE Trick or Treat | 3:00 PM | 5:00 PM | NVE Main Office | \$0 | 18 and under | NVE will have decorations to look at and candy/baked goods to treat. |
| Mon 10/31 | Trick or Treat at CTC | 3:00 PM | 5:00 PM | Cordova Telephone Coop | \$0 | All ages | Come in costume and get a treat! |
| Mon 10/31 | Trick or Treat at CWC | 3:00 PM | 5:00 PM | Cordova Wireless | \$0 | All ages | Come in costume and get a treat! |
| Mon 10/31 | Trick or Treat at the Bank | 3:00 PM | 5:00 PM | First National Bank | \$0 | All ages | Come in costume and get a treat! |
| Mon 10/31 | Trick or Treat for Boooks | 4:30 PM | 6:00 PM | Cordova Public Library Education Room | \$0 - Donations accepted to support Friends of the Library | PreK - 12th grade | Sponsored by the Friends of the Cordova Public Library and the staff of the Library. |
| Mon 10/31 | Fire Dept Open House | 5:00 PM | 6:30 PM | Fire Station | \$0 | All ages | Visit the Fire Station for a treat bag and a ride on a Fire Engine |
| Mon 10/31 | Fall Festival | 5:00 PM | 7:00 PM | Downstairs at the Christain Center/ HomePort | \$0 | All ages | Fun games and activities, free hot dogs and hot chocolate |
| Mon 10/31 | Not so scary gift certificate giveaway | 5:15 PM | 6:00 PM | Cordova Gear Store | Anyone making a purchase from 10/19 -10/29 will be entered to win! | All ages | Open M, W, F & Sat from 10 am until 6 pm |
| Mon 10/31 | Kid Safe Halloween | 5:00 PM | 7:00 PM | Hospital Main Lobby | \$0 | All ages | |
| Mon 10/31 | Little Chapel Harvest Feast | 5:30 PM | 7:30 PM | Downstairs at the Little Chapel | \$0 | PreK - 6th grade | Parents are welcome to attend. Free hot dogs, cocoa available. Lots of games, prizes and fun. |
| Mon 10/31 | Kid Safe Halloween | 5:00 PM | 7:00 PM | Hospital Main Lobby | \$0 | All ages | |
| Mon 10/31 | Little Chapel Harvest Feast | 5:30 PM | 7:30 PM | Downstairs at the Little Chapel | \$0 | PreK - 6th grade | Parents are welcome to attend. Free hot dogs, cocoa available. Lots of games, prizes and fun. |



COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

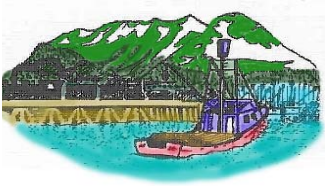
2016 - 2021

**Please join us November 7, 2016
6:30PM - 8:30PM**

**The Cordova Center
Community Room A**

**Our current Comprehensive Economic Development Strategy
is available at www.pwsedd.org.**

Your suggestions and ideas are very important to our strategy!



City Council of the City of Cordova, Alaska

Pending Agenda - November 2, 2016 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
future Council agenda item
- 2) Does Council want to cancel the November 16 Regular Meeting due to lack of quorum (AML & Pacific Marine Expo) ?
- 3) 2017 budget worksession(s):
possible dates: November?
- 4) Board/Commission vacancies now being advertised-appointments to be made: Nov 16 (if a mtg) or else Dec 7
council members should consider if they are interested in a seat or else should talk to citizens and seek applicants
- 5) Discussion/action regarding water charges at the Harbor

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:

12/7/20163/1/20176/7/20179/20/2017
- 2) **10/1/16** was the effective date of Ordinance 1137 (plastic bag and polystyrene container ban), Council
wants this as a reminder and to gauge the effectiveness of the enactment of this ordinance
- 3) Ordinance 1146 put marijuana moratorium until January 1, 2016
- 4) Staff quarterly reports will be in the following packets:

1/18/174/19/177/19/1710/18/2017
- 5) Alaska Municipal League Conference (including NEO): November 14 - 18, 2016 Anchorage
- 6) Alaskan Command and Navy-Pacific Fleet to attend Council wok session on **December 7, 2016**

C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to staff on the what and when of this proposed agenda item.

item:

suggested
agenda date:

- 1) ...
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska

Pending Agenda - November 2, 2016 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:







- 1) Fisheries Advisory Committee:
authorizing resolution 04-03-45
approved Apr 16, 2003
1-Torie Baker, chair (Marine Adv Prgm)
2-Jeremy Botz (ADF&G)
3-Ken Roemhildt (Seafood Sales)
4-Jim Holley (AML)
5-Chelsea Haisman
6-Dave Reggiani (PWSAC)
- 2) Cordova Trails Committee:
authorizing resolution 11-09-65
approved Dec 2, 2009
1-Elizabeth Senear
2-Toni Godes
3-Dave Zastrow
4-vacant
5-vacant

E. City of Cordova appointed representatives to various other Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council
Robert Beedle appointed April 2013
re-appointed March 2014
re-appointed March 2016
2 year term
- 2) Prince William Sound Aquaculture Corporation Board of Directors
Bret Bradford appointed October 2015
3 year term
- 3) Southeast Conference AMHS Reform Project Steering Committee
Mike Anderson appointed April 2016
through December 2017
Sylvia Lange alternate






NOVEMBER 2016

| | |
|-----------------|----------|
| CALENDAR MONTH | NOVEMBER |
| CALENDAR YEAR | 2016 |
| 1ST DAY OF WEEK | SUNDAY |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|--|---|--|---|----------|
| 30 | 31 | 1 | 2 | CSD Parent/Teacher Conferences Half-Days 11-2,3,4-16 | | 5 |
| | | | 6:00 Council work session CCAB 7:00 Council reg mtg CCAB | | wrestlers @ ACS tourney  | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | | 6:30 P&Z CCB | 7:00 Sch Bd HSL 7:00 Harbor Cms CCB | 7:00 HSB CCAB | Veterans' Day-City Hall Offices Closed  | |
| 13 | 14 | 15 | 16 | AK Municipal League Conference Anchorage Nov 16, 17, 18 | | 19 |
| |  | | might be canceled 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB |  | Alaska Municipal League Local Government At Its Best | |
| 20 | 21 | 22 | 23 | 24 | CSD Turkey Day Holidays | |
| | | | |  |  | |
| | | | | Turkey Day Holidays -City Hall Offices Closed | | |
| 27 | 28 | 29 | 30 | 1 | 2 | 3 |
| | | 6:00 P&R CCM | | | | |
| 4 | 5 | Notes | | | | |
| | | Legend: CCAB-Cordova Center Community Rms A&B HSL-High School Library | CCA-Cordova Center Community Rm A CCB-Cordova Center Community Rm B | CCM-Cordova Center Mayor's Conference Rm CCER-Cordova Center Education Room | | |

DECEMBER 2016

| | |
|-----------------|----------|
| CALENDAR MONTH | DECEMBER |
| CALENDAR YEAR | 2016 |
| 1ST DAY OF WEEK | SUNDAY |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|------------------------------------|---|---|-----------------------------|---|--|
| 27 | 28 | 29 | 30 | 1 | 2 | 3 |
| | | | | | Tree Lighting and Holiday Bazaar  | district HS Vball @ CIA |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | | | 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB | 7:00 HSB CCAB | state HS Vball @ Dimond HS | region HS wrestling @ ACS  |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | | 6:30 P&Z CCB | 7:00 Sch Bd HSL 7:00 Harbor Cms CCB | |  | state HS wrestling @ AkAir Center |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | | | 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB | CSD end 2Q | CSD vacation 12-23 thru 1-4 | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|  | Christmas-City Hall Offices Closed | boys & girls varsity Bball @ rally the regions 12/27-12/30 in Anchorage | | | | |
| | CSD vacation 12-23 thru 1-4 | |  | CSD vacation 12-23 thru 1-4 | | |
| 1 | 2 | Notes | | | | |

Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library

CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B

CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room

JANUARY 2017

| | |
|-----------------|---------|
| CALENDAR MONTH | JANUARY |
| CALENDAR YEAR | 2017 |
| 1ST DAY OF WEEK | SUNDAY |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|---|--|---|---------------------|---|----------|
| 1  | 2 New Year holiday - City Hall Offices Closed | 3 | 4 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB | 5 | 6 | 7 |
| 8 | 9 | 10 6:30 P&Z CCB | 11 7:00 Sch Bd HSL 7:00 Harbor Cms CCB | 12 7:00 HSB CCAB | 13 | 14 |
| 15 | 16  i have a dream! MLK Jr. Day-City Hall Offices Closed | 17 1st regular session of 30th legislature begins | 18 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB | 19 | 20  | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 Cordova Tip-off Basketball Tourney Jan 19-21 CSD Inservice 1/19 & 1/20 | 28 |
| 29 | 30 | 31 6:00 P&R CCM | 1 | 2 | 3 | 4 |
| 5 | 6 | Notes Legend: <u>CCAB</u> -Cordova Center Community Rms A&B <u>HSL</u> -High School Library <u>CCA</u> -Cordova Center Community Rm A <u>CCB</u> -Cordova Center Community Rm B <u>CCM</u> -Cordova Center Mayor's Conference Rm <u>CCER</u> -Cordova Center Education Room | | | | |

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

MAYOR AND CITY COUNCIL - ELECTED

| seat/length of term | email | Date Elected | Term Expires |
|--|---|--|--------------|
| Mayor: 3 years Council members: | Clay Koplin Mayor@cityofcordova.net | March 1, 2016 | March-19 |
| Seat A: 3 years | James Burton CouncilSeatA@cityofcordova.net | March 1, 2016 March 5, 2013 | March-19 |
| Seat B: 3 years | Timothy Joyce CouncilSeatB@cityofcordova.net | March 4, 2014 March 14, 2013 filled vacancy August 2, 2012 appt to A | March-17 |
| Seat C: 3 years | Tom Bailer, Vice Mayor CouncilSeatC@cityofcordova.net | March 4, 2014 | March-17 |
| Seat D: 3 years | Robert Beedle CouncilSeatD@cityofcordova.net | March 3, 2015 | March-18 |
| Seat E: 3 years | Josh Hallquist CouncilSeatE@cityofcordova.net | March 3, 2015 | March-18 |
| Seat F: 3 years | David Allison CouncilSeatF@cityofcordova.net | March 1, 2016 | March-19 |
| Seat G: 3 years | James Wiese CouncilSeatG@cityofcordova.net | March 1, 2016 | March-19 |

SCHOOL BOARD - ELECTED

| length of term | | Date Elected | Term Expires |
|----------------|---|--|--------------|
| 3 years | Barb Jewell, President bjewell@cordovasd.org | March 1, 2016 March 5, 2013 | March-19 |
| 3 years | Bret Bradford bbradford@cordovasd.org | March 3, 2015 | March-18 |
| 3 years | Tammy Altermott taltermott@cordovasd.org | March 1, 2016 March 5, 2013 | March-19 |
| 3 years | Peter Hoepfner phoepfner@cordovasd.org | March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006 | March-18 |
| 3 years | Sheryl Glasen sglasen@cordovasd.org <i>Vacant (appointed, non-voting)</i> <i>City Council Rep</i> | March 4, 2014 | March-17 |

seat up for re-election in 2017

termed out in 2017

board/commission chair

advertised seat up Nov 16

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

LIBRARY BOARD - APPOINTED

| length of term | | Date Appointed | Term Expires |
|----------------|-------------------------|---|--------------|
| 3 years | Mary Anne Bishop, Chair | November-13 November-10 November-06 | November-16 |
| 3 years | Wendy Ranney | November-15 April-13 | November-18 |
| 3 years | Shannon Mallory | November-13 | November-16 |
| 3 years | Krysta Williams | December-14 November-11 | November-17 |
| 3 years | Kay Groff | December-14 December-11 January-09 | November-17 |

COMMUNITY HEALTH SERVICES BOARD - with Council election

| length of term | | Date Appointed | Term Expires |
|----------------|----------------------|----------------|---------------------|
| 3 years | David Allison | | with Council office |
| 3 years | James Burton | | with Council office |
| 3 years | Tim Joyce, President | | with Council office |
| 3 years | Tom Bailer | | with Council office |
| 3 years | Robert Beedle | | with Council office |
| 3 years | Josh Hallquist | | with Council office |
| 3 years | James Wiese | | with Council office |

PLANNING AND ZONING COMMISSION - APPOINTED

| length of term | | Date Appointed | Term Expires |
|----------------|------------------------|---|--------------|
| 3 years | Tom Bailer, Chair | November-13 December-11 November-08 | November-16 |
| 3 years | Allen Roemhildt | January-14 | November-16 |
| 3 years | Scott Pegau | December-14 December-11 | November-17 |
| 3 years | John Baenen | November-15 December-12 | November-18 |
| 3 years | Tom McGann, vice chair | December-14 December-11 April-11 | November-17 |
| 3 years | Heath Kocan | November-15 | November-18 |
| 3 years | Mark Frohnapfel | February-15 | November-17 |

seat up for re-election in 2017

advertised seat up Nov 16

termed out in 2017

board/commission chair

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

HARBOR COMMISSION - APPOINTED

| length of term | | Date Appointed | Term Expires |
|----------------|----------------------|----------------|--------------|
| 3 years | Robert Beedle, Chair | January-14 | November-17 |
| 3 years | Greg LoForte | February-13 | November-16 |
| | | January-10 | |
| | | January-07 | |
| 3 years | Max Wiese | January-14 | November-17 |
| | | March-11 | |
| 3 years | Ken Jones | February-13 | November-16 |
| 3 years | Jacob Betts | November-15 | November-18 |

PARKS AND RECREATION COMMISSION - APPOINTED

| length of term | | Date Appointed | Term Expires |
|----------------|---------------------|----------------|--------------|
| 3 years | Wendy Ranney, Chair | November-15 | November-18 |
| | | August-14 | |
| 3 years | Kara Johnson | February-15 | November-17 |
| | | December-12 | |
| 3 years | Miriam Dunbar | November-15 | November-18 |
| | | August-14 | |
| 3 years | Stephen Phillips | November-15 | November-18 |
| 3 years | Marvin VanDenBroek | February-14 | November-16 |
| 3 years | Karen Hallquist | November-13 | November-16 |
| 3 years | Dave Zastrow | February-15 | November-17 |
| | | September-14 | |

HISTORIC PRESERVATION COMMISSION - APPOINTED

| length of term | | Date Appointed | Term Expires |
|----------------|---------------------|----------------|--------------|
| 3 years | Cathy Sherman | August-16 | November-19 |
| 3 years | Heather Hall | August-16 | November-19 |
| 3 years | Brooke Johnson | August-16 | November-19 |
| 3 years | John Wachtel | August-16 | November-18 |
| 3 years | Sylvia Lange | August-16 | November-18 |
| 3 years | Tom McGann | August-16 | November-18 |
| 3 years | Jim Casement, Chair | August-16 | November-17 |

seat up for re-election in 2017

termed out in 2017

board/commission chair

advertised seat up Nov 16