

Corinne Pegau

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An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code by removing definitions from chapter 18.08, repealing and reenacting chapter 18.52, and amending the title of section 18.80.040 to update and define nonconforming lots, structures, and uses, to allow for the expansion and alteration of nonconforming structures, and to increase the amount of time a nonconforming use can cease to exist before it is considered discontinued. - 1st reading

M. Unfinished Business

N. New & Miscellaneous Business

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O. Audience Participation

P. Council Comments

Q. Executive Session

R. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at www.cityofcordova.net

**CITY OF CORDOVA, ALASKA
PLANNING COMMISSION
RESOLUTION 16-04**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CORDOVA,
ALASKA, RECOMMENDING A CAPITAL IMPROVEMENT LIST TO THE CITY COUNCIL
OF THE CITY OF CORDOVA, ALASKA**

WHEREAS, the City of Cordova's Planning Commission is directed by Cordova Municipal Code 3.40.080(E) to *Submit annually to the City Council, not less than ninety days prior to the beginning of the budget year, a list of recommended capital improvements which in the opinion of the commission are necessary or desirable to be constructed during the forthcoming three-year period. Such list shall be arranged in order of preference, with recommendations as to which projects shall be constructed in which year; and*

WHEREAS, the City of Cordova's Planning Commission has identified and prioritized a Capital Improvement List that will benefit the citizens of Cordova; and

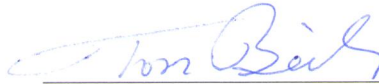
WHEREAS, the City of Cordova's Planning Commission has identified the following Capital Improvement List as being critical to the future wellbeing and economy of Cordova and the surrounding area:

1. Comprehensive Plan Update - \$75,000
2. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Railroad Avenue from Nicholoff to Council and Council from Railroad to First Street - \$25,000-\$35,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Nicholoff to Water currently has drawings, but need update
 - Water to Council needs drawings
3. To create a Shovel Ready Project that provides for public safety, additional parking and ADA accessible sidewalks to be used in grant/loan applications. Design parking and walkway on north side of Harbor - \$122,013
 - Shovel-ready design
 - Walkway to meet ADA standards
 - To extend in harbor 25 feet
 - Includes contract services from engineer
 - Based on the cost from South Fill report with engineering at 15% of project cost
4. Addressing contract
5. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Second Street from Council to Adams - \$70,000-\$100,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Survey work completed
 - Extensive drainage work
6. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Adams Avenue from Second to Fifth - \$25,000-\$35,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage

- Survey work completed
- 7. Code updates - \$25,000
- 8. Water/Sewer infrastructure – as needed

NOW, THEREFORE BE IT RESOLVED THAT the Planning Commission of the City of Cordova, Alaska hereby recommend a capital improvement list to the City Council of the City of Cordova, Alaska.

PASSED AND APPROVED THIS 11TH DAY OF OCTOBER, 2016



Tom Bailer, Chair

ATTEST:



Samantha Greenwood, City Planner

A Memo from Susan Bourgeois, CMC, City Clerk

DATE: September 22, 2016

TO: Mayor and City Council and the public

SUBJECT: Ordinance 1147

The City Attorney has been working with the Alaska Court System based on the Alaska Legislature's passage of Section 113 of SB 91. Our City Code and more specifically our minor offense fine schedule needed to be changed in order to comply with the new State law. The attorney reviewed that portion of the City Code and also removed obsolete provisions. The Chief of Police has distributed this ordinance to his staff to ensure that they understand and agree with the changes being offered.

Suggested motion: move to adopt ordinance 1147

Required action: Majority voice vote on first reading.

**CITY OF CORDOVA, ALASKA
ORDINANCE 1147**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AMENDING THE CORDOVA MUNICIPAL CODE TO REVISE PENALTIES FOR
VIOLATIONS OF CITY ORDINANCES TO NOT EXCEED THE PENALTIES FOR
COMPARABLE OFFENSES UNDER STATE LAW, AND PROVIDING FOR RELATED
MATTERS.**

WHEREAS, the Alaska Legislature enacted Section 113 of SB 91, which requires that penalties for violations of the Cordova Municipal Code may not exceed the penalties for comparable offenses under state law; and

WHEREAS, it is necessary to revise several penalties for violations of the Cordova Municipal Code to comply with the requirements of Section 113 of SB 91; and

WHEREAS, this ordinance also updates obsolete provisions of the Cordova Municipal Code that were discovered during the course of revising penalties to comply with the requirements of Section 113 of SB 91.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cordova, that:

Section 1. Cordova Municipal Code 1.28.050, Violation of state law, is repealed.

Section 2. Cordova Municipal Code 1.28.060, Adjudication procedure, is repealed.

Section 3. Cordova Municipal Code 1.28.085, Minor offense fine schedule, is amended by replacing the text preceding the fine schedule with the following:

- A. A person cited for an offense for which a fine is established in subsection (c) of this section may mail or personally deliver to the clerk of court the amount of the fine indicated on the citation for the offense plus any surcharge required to be imposed by AS 29.25.074, together with a copy of the citation signed by the person indicating the person's waiver of court appearance, entry of plea of no contest, and forfeiture of the fine. A citation for a scheduled offense may be mailed or personally delivered within 15 days after the date of the citation. The payment of a fine under this subsection shall be treated as a judgment of conviction. The fine paid is complete satisfaction for the offense.
- B. If a person cited for an offense for which a fine amount is established in subsection (c) of this section appears in court to contest the citation and is found guilty, the maximum sentence which may be imposed is the scheduled fine amount plus any surcharge required to be imposed by AS 29.25.074.
- C. The following violations of this code are amenable to disposition without court appearance upon payment of a fine in the amount listed below:

Section 4. Cordova Municipal Code 1.28.085, Minor offense fine schedule, is amended by revising line items in the fine schedule as follows (added language bold and underlined; deleted language stricken through):

~~1.28.010 General provisions. \$75.00 (1.28.080)~~

~~1.28.080 Ordinances not otherwise scheduled. \$75.00~~

6.12.020 Alcoholic beverages, requirements for hours of operation. \$75.00 ~~(1.28.080)~~

6.12.030 Alcoholic beverages, consumption in public. \$75.00 ~~(1.28.080)~~

6.12.040 Alcoholic beverages, exceptions by use permit. \$75.00 ~~(1.28.080)~~

6.24.120 Taxi cabs, failure for customer to pay for taxi service. \$75.00 ~~(1.28.080)~~

6.30.020 Fireworks-Selling without current state permit and proof of insurance. \$75.00 ~~(1.28.080)~~

6.30.025 Fireworks-Selling to person under age of 18, within 250 feet of a residence or public assembly. \$75.00 ~~(1.28.080)~~

6.30.030 Fireworks-Discharging or exploding within zoned corporate limits of the city excluding sparklers and caps. \$75.00 ~~(1.28.080)~~

9.32.010(B)(1) Minor violating curfew; \$100.00 ~~(9.32.010B1)~~

9.32.010(B)(2) Parent or guardian to knowingly permit minor to violate curfew; \$100.00 ~~(9.32.010B2)~~

9.32.010(B)(3) Owner, operator or employee of establishment to allow a minor to remain upon the premises while violating curfew. \$100.00 ~~(9.32.010B3)~~

~~10.12.050 Maximum speed limit \$90.00~~

10.24.005 Method of parking **\$25.00** ~~\$30.00~~

10.24.010 Parking outside marked space **\$25.00** ~~\$30.00~~

10.24.020 Parking beyond time limitation **\$25.00** ~~\$30.00~~

10.24.025 Parking without required permit **\$25.00** ~~\$30.00~~

10.24.040 Angle parking required **\$25.00** ~~\$30.00~~

10.24.050 Loading permit violation **\$25.00** ~~\$30.00~~

10.24.060 Parking over 24 hours **\$25.00** ~~\$30.00~~

10.24.070 Parking for prohibited purpose **\$25.00** ~~\$30.00~~

10.24.080 Parking blocking driveway **\$25.00** ~~\$30.00~~

10.24.090 Parking on private property without permission **\$25.00** ~~\$30.00~~

10.24.100 Parking in roadway obstructing traffic **\$25.00** ~~\$30.00~~

10.24.110 Parking in main-traveled part of highway ~~\$25.00~~ ~~\$30.00~~

10.28.020 Passenger loading zone time limit ~~\$25.00~~ ~~\$30.00~~

10.28.030 Freight loading zone time limit ~~\$25.00~~ ~~\$30.00~~

10.28.050 Bus and taxicab stands—Use required ~~\$25.00~~ ~~\$30.00~~

10.28.060 Bus and taxicab stands—Unauthorized use ~~\$25.00~~ ~~\$30.00~~

10.36.040 Bicycle parking ~~\$20.00~~ ~~\$30.00~~

10.38.010 Snowmobile and off-highway vehicle violations **other than CMC**
10.38.010(A)(1)(h), (A)(1)(j) and (A)(5) First violation: \$100.00;

Second violation: \$300.00;

Third and subsequent violation: Up to \$1,000.00 but not less than \$300.00

10.38.010(A)(1)(h) Snowmobile registration and numbering. \$50.00

10.38.010(A)(1)(j) Snowmobile and off-highway vehicle carrying more than the operator unless designed to carry more than one person. \$75.00

10.38.010(A)(5) Snowmobile and off-highway vehicle operated on city streets or alleys \$50.00

Section 5. All line items in Cordova Municipal Code 1.28.085, Minor offense fine schedule that are not revised in Section 4 of this ordinance remain in full force and effect.

Section 6. Cordova Municipal Code 10.12.050, Speed limit, is repealed.

Section 7. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, within ten (10) days after its passage.

PASSED AND APPROVED THIS 19th DAY OF OCTOBER 2016.

1st reading: October 5, 2016

2nd reading and public hearing: October 19, 2016

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

A MEMO FROM SUSAN BOURGEOIS, CMC, CITY CLERK

DATE: October 10, 2016

TO: Mayor and City Council, Public

SUBJECT: Resolution 10-16-35

The Alaska Association of Harbormasters and Port Administrators passed a very similarly worded resolution at its 2016 meeting in Unalaska in early October. Harbormasters around the State of Alaska have been encouraged to get similar resolutions passed by their municipalities and then send to state lawmakers for the legislative session beginning in January 2017 in Juneau.

Suggested Motion: Move to approve Resolution 10-16-35.

Required action: Majority voice vote or approval of the consent calendar.

**CITY OF CORDOVA, ALASKA
RESOLUTION 10-16-35**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
SUPPORTING FULL FUNDING FOR THE STATE OF ALASKA HARBOR FACILITY
GRANT PROGRAM IN THE FY 2018 STATE CAPITAL BUDGET.**

WHEREAS, the City of Cordova recognizes the majority of the public boat harbors in Alaska where constructed by the State during the 1960s and 1970s; and

WHEREAS, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

WHEREAS, these harbor facilities are ports of refuge and areas for protection for ocean-going vessels and fishermen throughout the State of Alaska, especially in coastal Alaskan communities; and

WHEREAS, the State of Alaska over the past nearly 30 years has transferred ownership of most of these State owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

WHEREAS, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the state's failure to keep up with deferred maintenance; and

WHEREAS, consequently, when local municipal harbormasters formulated their annual harbor facility budgets, they inherited a major financial burden that their local municipal governments could not afford; and

WHEREAS, in response to this financial burden, the Governor and the Alaska Legislature passed legislation, supported by the Alaska Association of Harbormasters and Port Administrators, to create the Harbor Facility Grant program, AS 29.60.800; and

WHEREAS, the Alaska Association of Harbormasters and Port Administrators, is pleased with the Department of Transportation and Public Facilities administrative process to review, score and rank applicants to the Harbor Facility Grant Program, since state funds may be limited; and

WHEREAS, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

WHEREAS, the municipalities of the City of Kake, the City of Ketchikan, the City and Borough of Sitka, the Municipality of Skagway, the City of Valdez, and the City and Borough of Wrangell have offered to contribute \$18,160,055 in local match funding for FY2018 towards seven

harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

WHEREAS, completion of these harbor facility projects is all dependent on the 50% match from the State of Alaska's Harbor Facility Grant Program; and

WHEREAS, during the last ten years the Municipal Harbor Facility Grant Program has been fully funded only twice; and

WHEREAS, during the last ten years the backlog of projects necessary to repair and replace these former State owned harbors has increased to over \$90,000,000.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Cordova, Alaska urges full funding in the amount of \$18,160,055 by the Governor and the Alaska Legislature for the State of Alaska's Municipal Harbor Facility Grant Program in the FY 2018 State Capital Budget in order to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

PASSED AND APPROVED THIS 19TH DAY OF OCTOBER, 2016.

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

City of Cordova, Alaska Proclamation

*A Proclamation by the Mayor of Cordova, Alaska
recognizing the 23rd Annual Sobriety Celebration and
Memorial Potlatch sponsored by the Native Village of Eyak*

Whereas, alcoholism and drug abuse are serious health and social concerns that affect and impact family members as well as entire communities; and

Whereas, the Native Village of Eyak promotes sobriety through social gatherings and education; and

Whereas, the Sobriety Celebration's mission each year is to bring awareness of alcoholism and drug abuse to the community, and to celebrate through cultural healing for those suffering from dependency; and

Whereas, the Native Village of Eyak's **23rd Annual Sobriety Celebration & Memorial Potlatch**, the theme of which is **"Sobriety is Love, Peace and Seal Grease"**, will be held in Cordova from November 11th through November 13th, 2016; and

Whereas, the Native Village of Eyak invites everyone to celebrate the progress that their culture has made in promoting and achieving sobriety through good food, an arts and crafts fair, educational workshops, inspirational speakers, the honoring of our elders, youth and veterans, a sobriety countdown, Alaskan native dancing and 12 step meetings.

Now, therefore, be it proclaimed that I, Mayor Clay Koplín, on behalf of the City Council and the community of Cordova, Alaska do hereby proclaim the **23rd Annual Sobriety Celebration and Memorial Potlatch** to be an inspiration of community commitment to aid and educate Cordovans and others, about the abuse and misuse of alcohol and drugs, through the social events held during the celebration.

Signed this 19th day of October, 2016

Clay Koplín, Mayor

**Regular City Council Meeting
October 5, 2016 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Vice Mayor Tom Bailer called the Regular Council Meeting to order at 7:00 pm on October 5, 2016 in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Vice Mayor Tom Bailer led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were Council members **James Burton**, **Tim Joyce**, **Tom Bailer** and **Robert Beedle**. Council member **David Allison** was present via teleconference. **Mayor Koplin** and council members **Josh Hallquist** and **James Wiese** were absent. Also present was City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Burton S/Joyce to approve the Regular Agenda.

Hearing no objection the motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

Beedle said the Harbor Commission will meet next week.

Joyce reported that the HSB will also meet next week and hospital governance will be on the agenda so he encourages the members to read their packets thoroughly.

Bailer said that P&Z is next week as well.

Superintendent **Alex Russin** was present to discuss school board and school district news. School Board just had a meeting for goal-setting including a self-evaluation process facilitated by the Alaska Association of School Boards. They set goals and strategies by which they will evaluate the superintendent throughout the course of the school year. First quarter ends Oct. 25, there is a school board meeting on Wednesday Oct. 12 preceded by a work session on youth risk behavior survey data. Friday night the district is showing a documentary film called "Most Likely to Succeed" at the North Star Theater in the Cordova Center, he invited all to attend.

4. Student Council Representative Report - not present

G. Approval of Consent Calendar - none

H. Approval of Minutes

M/Beedle S/Joyce to approve the minutes.

5. Minutes of 08-31-16, 09-01-16 Special Council Meeting

6. Minutes of 09-21-16 Regular Council Meeting

Vote on the motion: 5 yeas, 0 nays, 2 absent (Hallquist and Wiese). Motion approved.

I. Consideration of Bids

7. Council approval of contract with *DeNora Water Technologies* for onsite hypochlorite generation equipment and startup services

M/Beedle S/Joyce to direct the City Manager to negotiate a contract with DeNora Water Technologies to provide Onsite Hypochlorite Generation Equipment and startup services as negotiated for a sum not to exceed one hundred eighty two thousand seven hundred fifty dollars and zero cents (\$182,750.00) per the attached Fiscal Note.

Beedle said he would like to see the fiscal note read that these funds would be coming from the loan approved by the voters not the grant because he believed the grant funds had already been expended.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Hallquist and Wiese). Motion approved.

8. Council approval of contract with *Unit Process Company* for actuated valves and startup services

M/Beedle S/Burton to direct the City Manager to negotiate a contract with Unit Process Company, Everett, WA, to provide actuated valves and startup services as negotiated for a sum not to exceed one hundred nineteen thousand nine hundred seventy five dollars and zero cents (\$119,975.00) per the attached Fiscal Note.

Beedle said he would like to see the fiscal note read that these funds would be coming from the loan approved by the voters not the grant because he believed the grant funds had already been expended.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Hallquist and Wiese). Motion approved.

J. Reports of Officers

9. Mayor's Report – **Mayor Koplin** had a written report in the packet.

10. Manager's Report – the interim manager was not present.

11. City Clerk's Report, **Bourgeois** had a written report in the packet, she asked in her report for the Council members attending AML in November to tell her how they would like to travel as Alaska Air currently has discounted rates to Anchorage. **Beedle** had a question regarding a bullet point in the report concerning Valdez' contribution to the Southeast AK Ferry project. **Bourgeois** said Valdez Council was going to have an agenda item before them for a \$1500 donation (they had asked what Cordova donated).

K. Correspondence

12. Emails from Alaska Power Association, National Hydropower Association and Kevin (of the Jeff Martin & Anna Tival concert) praising Cordova Center staff and Cordova for being a great host for their conferences and concert

L. Ordinances and Resolutions

13. Ordinance 1147 An ordinance of the City Council of the City of Cordova, Alaska, amending the Cordova Municipal Code to revise penalties for violations of city ordinances to not exceed the penalties for comparable offenses under state law, and providing for related matters

M/Joyce S/Beedle to adopt Ordinance 1147 an ordinance of the City Council of the City of Cordova, Alaska, amending the Cordova Municipal Code to revise penalties for violations of city ordinances to not exceed the penalties for comparable offenses under state law, and providing for related matters.

Joyce said that this has been put before us because state law requires that we cannot be assessing fines above what they assess for similar violations. Seems like the City was same as the state in many but a few were off by a little bit.

Vote on the motion: 7 yeas, 0 nays. Motion approved.

M. Unfinished Business - none

N. New & Miscellaneous Business

14. Pending Agenda, Calendar and Elected & Appointed Officials lists

Joyce said that Historic Preservation Commission annual reauthorization should be on Pending Agenda, for November 2016. **Bourgeois** said she would look into that. She also mentioned that the board and commission vacancies that are currently being advertised for letters of interest may have the appointments delayed until first December meeting if Council cannot attain the quorum as expected for the second November meeting due to AML Conference and Pacific Marine Expo that week. She also asked Council and the members of the public to get the word out on those vacancies – i.e. to solicit interest. **Joyce** brought up budget meetings too – Council opted to at least put a revenue budget work session on Pending Agenda for the last week of October and a date would be confirmed by the next meeting date.

O. Audience Participation

Mark Potvin of Sunset View in Cordova said that he came to listen tonight and just had an observation that it will be a difficult year to institute any new taxes on people in Cordova. It will be a long winter and a lot of people had a tough summer.

Rich Rogers opined that the new guy coming on has been around the block, with other cities, has done budgets, he'll catch on, he doesn't think Council has to slow down the process for him at all.

P. Council Comments

Burton said he has been hearing a lot of feedback on the plastic bag ban and a lot of it is not good.

Beedle said he has heard the opposite as far as plastic bags. He said he thinks it is still up for comment, what is going well and what isn't. He encouraged vendors and people to bring suggestions forward.

Joyce said he remembers that revenue from the sale of the old library/museum was supposed to be going to help pay off this building. He wants to know if those lease payments are going into the Cordova Center fund to pay down debt that we have on the building.

Q. Executive Session - none

R. Adjournment

M/Burton S/Joyce to adjourn the meeting.

Hearing no objection the meeting was adjourned at 7:30 pm.

Approved: October 19, 2016

Attest: _____
Susan Bourgeois, CMC, City Clerk



UBS Financial Services Inc.

3000 A Street, Suite 100
Anchorage, Alaska 99503

Chad Adams, CFP®, ChFC®
Portfolio Manager
chad.adams@ubs.com
Direct: (907) 261-5971

October 3rd, 2016

City Council Members and Staff
City of Cordova, Alaska
602 Railroad Avenue
Cordova, Alaska 99574

Dear Council Members and Staff,

The City of Cordova had a total of **\$12,260,074** (including accrued interest), on deposit with UBS, distributed among six funded accounts as of September 30th, 2016. Four of these accounts are under active investment management, utilizing the UBS Portfolio Management Program (three within the Permanent Fund portfolio and one in Central Treasury). Both the Permanent Fund and Central Treasury also have an additional account, primarily used for cash management purposes. The credit line has an outstanding balance of **\$773,859** as of the end of the quarter.

With the exception of several weeks in August, 2016 is proving to be anything but boring with regards to the markets. While it may seem like a distant memory now, 2016 began with a bang with the global equity market declining by roughly 12% in January and February before making a speedy recovery over the next several months. In late June the world markets again dropped over 7% in just few days, as concerns mounted over the passage of the UK's referendum to leave the European Union, also known as the Brexit. The markets recovered yet again in only a matter of weeks. Now, concerns are back on the rise over rising interest rates, the election, geopolitical risks or whatever the crisis du-jour happens to be. The reality of this year's increased level of volatility is.... it is *normal*. In recent years, the markets have not experienced a similar degree of fluctuation and the investing public has become somewhat complacent. Market volatility has begun to return to more normal levels. With volatility that began to increase in the summer of 2015 we are now almost back to what would be considered normal levels of uncertainty. We expect that rising trend to continue or at least remain at current levels for the foreseeable future.

With all that said, year to date, Cordova's overall portfolio is up \$503,076 on the year or roughly 4.5%.

The comments in the previous section are not prognostications of doom, quite the opposite. Especially when viewed through the lens of a highly-diversified and risk-managed investor like the City. Volatility is a normal and expected reality of investing. As your consultants we do our best to ensure that the risks we are taking are suitable for the different assets across the entire City's portfolio. For example, we would not invest funds designated for a short-term spending goal into even the highest quality stock portfolio. The risk of liquidating those assets during a downturn in the stock market is simply too great. Conversely, leaving funds designated for long-term growth in low yielding 'cash-like' assets would ultimately impede future purchasing power due to inflation risk. Balancing the right risks with the right assets is always a challenge in portfolio design and management. Try as we might there is no way to completely avoid volatility, but we do our best to efficiently manage those risks.

****For example, during the aforementioned volatile periods early in the year, when the world equity market declined by 12% and 7%, the City's most equity dependent and sensitive portfolio only fluctuated roughly 4% and 2% respectively and then went on to break new highs.*

Finally, we have attached a research report entitled *Global Macro: Too Close to Call* which serves as an objective overview of how close elections can impact the markets and volatility. If nothing else, the piece will at least provide some perspective and insights beyond traditional media outlets for discussion. The first page provides a decent summary while those interested can dig in deeper.

As always, we thank you for the opportunity to serve Cordova.
Sincerely, Chad Adams, CFP®, ChFC® and Buck Adams, CFP®, CIMA®, ChFC®

TO: City Manager
 FROM: Harbormaster Schinella
 DATE: 10/12/2016
 RE: Quarterly Activity Report Jul-Sept 2016

Exclusive Slips Assigned	703 out of 711 Total Slips			95% Occupancy (as of 9/1/16)
	July	Aug	Sept	Total
Vessels Charged Daily Rate	16	40	75	131
Vessels Charged Monthly Rate	1	23	5	29
Vessels In Impound Status	1	0	0	1

Port Arrivals:

Shoreside	1	2	1	4
Samson	1	1	2	4

Used oil on hand	14,000
Used Oil Collected (Jul-Sept-Jun)	7,000
Used Oil Collected(Jan-Sept)	7001 Gals
Used Oil Delivered (Apr-Jun)	7002 Gals
Used oil shipped out (Jan-Sept)	7003 Gals

Vessels Towed	2
Vessels Pumped	10
Vessel Bilges Pumped	8
Vessel Sewage Tanks Pumped	0

Vessel lifts via Travelift Jan-Sept 2016 153

GENERAL ACTIVITIES

Swept and picked up net clippings and garbage on all floats
 Repaired 10 electrical issues with electrical pedestals in harbor
 Replaced bullrail at J-48,
 Repaired 3 overhead dock lights
 Completed rebuild of electrical pedestal at C35
 Transferred oiled used from sorting tank to storage tank
 Re-secured piles to face of City Dock
 Washed off City Dock
 Swept and picked up net clippings and garbage on all floats
 Replaced broken electrical meters C-17, C-25 & D-01
 Dive operations to fix 10 water leaks
 Responded to 20 alarms sounding on vessels
 Removed inner ramp floating dock to make room for paving barge
 Re-attached H-30/32
 Installed bull rail H32
 Installed 3 new LED lights in North Harbor mens room
 Fixed water leak at A38
 Installed 2 LED lights in South Harbor womens room
 Installed new outlets at H-61, G-17
 Installed new wiring and outlets at J-79

Re-attached H-1/3

Installed new electrical counters A-75,40 and D-3

Removed #2 winch from Travelift due to leak. Alpine Diesel installed new winch

Built two new fire ext sheds

Built new steps for used oil tank

Replaced 117 board feet of decking at PWSSC dock

Installed new hydraulic hoses on hoist 1

Repaired electrical issue at G17

Jan-Aug 2016 revenue: \$1,181,827.22

Jan-Aug 2015 revenue: \$1,219,599.75

To: Mayor and City Council
Through: Mike Hicks, City Manager
From: Paul Trumblee, Fire Marshal
Date: October 11th, 2016

CORDOVA VOLUNTEER FIRE DEPARTMENT
Quarterly Report

In this 3rd quarter of 2016. The Cordova Volunteer Fire Department responded to 76 calls for Fire, Rescue and EMS for a total of 544 member hours. Including emergency calls, the volunteers of the fire department participated in the regular Thursday night meetings, public education and other activities for a total of 2071 member hours for this quarter. Year to date accumulated hours 6200.

Synopsis of this quarters training include; Anaphylaxis training, Eng. pump testing, SCBA training, live vehicle burn, Engine Company Drills, Urban SAR, intubation and IV drills, Confined space rescue, radio training, MV Collision training, CPR Training and HIPPA Training.

Please see detail monthly activity sheets attached for more information on fire department activities.

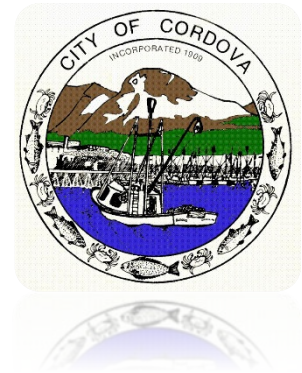
July 2016 ACTIVITIES		Attendance	Hours	Total People Hours
Date	Thursday Meetings			
7/7	High Performance CPR & Lucas2	10	2	20
7/7	Pump Test Engine 2	14	3	42
7/14	Business Meeting	20	2	40
7/22	Run Reviews	10	1	10
7/22	Mandatory Reporting & Documentation	11	2	22
7/22	Pump Test	7	3	21
7/28	Inventory	5	1	5
7/28	HIPAA Training	18	3	54
	Total			214
Date	Public Education Taught			
7/16	Small Fry Event	4	4	16
7/25	Heat Exhaustion for USFS	1	1	1
	Total			17
Date	Other Activities			
7/1	Bylaw Committee	4	2	8
7/1	Kelp Box Derby Standby	2	2.5	5
7/5	Bylaw Committee	6	2.5	15
7/13	Bylaw Committee	5	2	10
7/13	EMS Standing Order Revision	2	1	2
7/16	Salmon Runs	2	7	14
7/16	EMS Standing Order Revision	2	2	4
7/18	Training Preparation	1	1.5	1.5
7/18	Bylaw Committee Research	1	24	24
7/19	Brushing Substation	1	2	2
7/23	Bylaw Committee	5	2	10
7/27	Municipal Code	2	3	6
7/18	Training Preparation	1	1.5	1.5
7/30	Bylaw Committee	3	2	6
7/30	House Captain	1	4.5	4.5
	Total			114
Date	Fire Runs			
7/7	Possible Gas Leak	1	1	1
7/18	Smoke Removal	1	1	1
7/24	Automated Alarm @ Trident North	10	1	10
7/29	Automated Alarm @ Ocean Beauty	7	1	7
	Total			19
Date	Ambulance Runs			
7/5	Possible Stroke	4	1	4
7/9	Possible Seizure	4	1	4
7/12	Medical Transport	3	2.5	7.5
7/13	Difficulty Breathing	3	1	3
7/14	Difficulty Breathing	3	1.5	4.5
7/16	Medical Transport	3	2.5	7.5
7/16	Choking Child	4	1	4
7/16	Unconscious Male	3	1	3
7/18	Possible Seizure	3	1	3
7/20	Anaphylaxis	3	2	6
7/20	Dehydration	5	1	5
7/20	Medical Transport	3	2	6
7/21	Deceased Male	3	2	6
7/21	Medical Transport	3	2	6
7/21	Male in pain	3	1	3
7/22	Anxiety Attack	3	1.5	4.5
7/23	Naseau & Back Pain	3	2	6
7/23	Medical Transport	3	2	6
7/25	Medical Transport	3	1.5	4.5
7/28	Unconscious Female	4	2	8
7/28	Unconscious Female	3	3	9
7/30	Intoxicated Male	3	1	3
7/31	Male having Seizure	3	2	6
	Total			120
Total hours for the month of July				483

August 2016 ACTIVITIES		Attendance	Hours	Total People Hours
Date	Thursday Meetings			
8/4	Anaphylaxis Training	5	2	10
8/4	Pump Test	12	2.5	30
8/11	Business Meeting	25	2	50
8/18	SCBA & Breathing Control	8	2	16
8/18	Run Reviews	14	3.5	49
8/25	Vehicle Burn	20	2	40
	Total			195
Date	Public Education Taught			
				0
	Total			0
Date	Other Activities			
8/1	Bylaw Research	1	10	10
8/1	Bylaw Discussion	2	2	4
8/8	EMS Standing Orders Revision	2	2	4
8/8	Municipal Code Revision	2	2	4
8/10	CISD	22	2	44
8/10	Municipal Code Revision	1	2	2
8/11	CCMC Debrief	13	1	13
8/13	EMS Schedule	1	5	5
8/15	CISD	6	2	12
8/15	Municipal Code Revision	2	2	4
8/16	Medic Debrief	2	2	4
8/21	Bylaw Committee	4	3	12
8/21	Substation Cleanup	5	2	10
8/23	Meeting w/ CCMC CEO	1	2	2
8/26	Pump Test	3	3	9
8/26	EMS Standing Orders Revision	2	2	4
8/29	PALS Meeting	1	1	1
8/30	PALS Class	1	10	10
8/31	PALS Skills training	1	8	8
	Total			162
Date	Fire Runs			
8/3	Locked Out Assist	1	1	1
8/4	Man in Water	10	1	10
8/9	Trailer Fire	19	2	38
8/10	Single Vehicle Collision	12	4	48
	Total			97
Date	Ambulance Runs			
8/3	Female Syncope	4	1	4
8/3	Female Syncope	3	1	3
8/3	Man in Water	5	1	5
8/5	Medical Transport	3	2	6
8/5	Cancelled Transport	3	1	3
8/10	Unconscious Male	10	4	40
8/10	Injured Male	3	2	6
8/10	Medical Transport	3	2	6
8/11	Fallen Female	3	1	3
8/12	Possible Stroke	3	1	3
8/15	Medical Transport	3	3	9
8/15	Medical Transport	3	2	6
8/15	Male w/ Head Injury	3	1	3
8/20	Seizure	4	1	4
8/30	Medical Transport	6	2	12
8/31	Medical Transport	2	2	4
	Total			117
Total hours for the month of August				571

September 2016 ACTIVITIES		Attendance	Hours	Total People Hours
Date	Thursday Meetings			
9/1	Company Drills	13	2	26
9/8	Business Meeting	16	2	32
9/15	Golden Stethoscope	18	3	54
9/22	Inventory	12	2	24
9/29	Urban SAR	18	2	36
	Total			172
Date	Public Education Taught			
				0
	Total			0
Date	Other Activities			
9/1	Ambulance Supply Inventory	1	3.5	3.5
9/7	Standing Orders and SOP revision	2	2.5	5
9/13	Venipuncture Verification	1	2	2
9/14	Herion Webinar	1	2	2
9/14	EMS SOP Revision	2	7.5	15
9/15	ACLS Prep	1	17	17
9/23	Fire Conference	4	40	160
9/27	EMT 3 & ACLS	1	110	110
	Total			315
Date	Fire Runs			
9/16	Mormon Church Automated Alarm	10	1	10
9/23	Smoke Detector Service Call	1	1	1
9/24	Oil Sheen	1	2	2
9/26	13 mile Barracks Automated Alarm	10	1	10
9/26	Fuel Spill	1	2	2
9/27	Oil Sheen	1	1	1
9/29	Sunset View Automated Alarm	13	1	13
	Total			39
Date	Ambulance Runs			
9/2	Medical Transport	3	2	6
9/4	Medical Transport	3	2	6
9/12	Male needing assistance	3	1	3
9/12	Asthma Attack	3	3	9
9/13	Medical Transport	3	2	6
9/20	Medical Transport	3	2	6
9/22	Seizure	4	1.5	6
9/24	Possible Stroke	5	2	10
	Total			52
<u>Total hours for the month of September</u>				578

From the Administrative Office of the City of Cordova Parks and Recreation Department

Date: 10/11/16
To: Mayor and Council
From: Susan Herschleb / Director of Parks and Recreation
RE: P&R Dept. 3rd Quarter Report



Dear Mayor and Council,

The swimming pool numbers are looking really good. We have nearly 500 more visits to the pool compared to this quarter last year. This is interesting because our schedule is considerably reduced and revenue is slightly up as well. Please note that the administrative office (Bidarki) receives revenue for the pool through exclusive and combo pass sales. This revenue for the pool is reported under Bidarki but it is deposited into the pool's account. Total pool revenue for the 3rd quarter is the combined total from both reports (\$4,660.00).

Having our pool manager actively lifeguard has impacted our budget in a big way. Last year at this time we were \$31k over the \$25k budget for temporary employee funds (lifeguards). This year we end the 3rd quarter just \$3k over budget in this account. The temporary employee account traditionally ran \$10-20k over by the end of the fiscal year. Until last year, we were able to run over in this account and still end the year under budget overall. The cost of maintaining a pool continues to climb, I'm happy to project coming in under budget in 2016.

Another high note at the pool is the lifeguard, lifeguard instructor and water safety instructor training scheduled for next week. We are happy to announce that there are 6 people training to teach swim lessons. We are so excited to get back in the business of teaching kids to swim!

You may have noticed that we separated out Odiak Camper Park on our report. We have always reported it combined with general fund revenue; it just makes more sense to report them separately. Odiak Camper Park is \$12.5k ahead this quarter. This is likely a result of collecting the correct amount for electricity and imposing a 10% compounding late fee for unpaid balances.

Bidarki Rec. Center / Parks & Rec. Administrative office numbers are outstanding. We are \$8k ahead in revenue relating to recreation. The most impressive increase for this quarter however, is in usage totals at Bidarki. Like the pool, we too have a reduced operating schedule. Surprisingly, we have 1,654 more visits recorded in this quarter than we did in 2015! People are motivated in Cordova!

Be sure to watch the progress at Skater's Cabin; we have started the new vault toilet project! It's very exciting!

Susan Herschleb, Director of Parks and Recreation, City of Cordova.

CITY OF CORDOVA - PARKS AND RECREATION DEPARTMENT - 2016
BIDARKI RECREATION CENTER 3RD QUARTER REPORT
3RD QUARTER REVENUE

Month	Drop In	Pass	Pool	Program	S.Camp	RV Park	Skaters	F.Mem	Bazaar	Iceworm	Misc	Totals
JULY	1599	6586.06		2260			260				15	10720.06
AUGUST	1060	2217	487	75	1840		235					5914
SEPT	451	2506.75	1051.75	145			605	350				5109.5
Totals	3110	11309.81	1538.75	2480	1840	0	1100	350	0	0	15	21743.56

3RD QUARTER ATTENDANCE

JULY	2278											
AUGUST	2421											
SEPT	1952											
Totals	6651											

Odiak Camper Park Revenue: July \$17188.9
August \$19465.2
September \$18638.02
3RD Quarter Total \$55292.12

Pool Revenue: July \$1388.75 Pool Attendance: July 970
August \$1297.00 August 1311
September \$854 September 904
Total: \$3539.75 Total: 3122

- Started the Post LT2 project with awards, plans/specs, & bidding for long-lead items
- Conscientious employees completed over 12,200 manhours of O&M w/one accident
- Completed Mt Eccles Windows repairs
- Completed Paving Project on South Fill
- Completed 90% of the Baler Shop Upgrade Project

- Continued Cordova Center Landscaping
- Installed new storm drain pipe and basins at USCG Housing and RR Ave
- Excavated 200' drainage ditch below RR Ave at SERVS conex parcel
- Repaired 280 potholes on paved roads
- Produced 484 solid waste bales

- Shipped 51 rollofs of C&D (39) and scrap steel (12) to landfill
- Produced, treated, tested 120 MGal drinking water & treated/tested 29 MGal wastewater
- Supported numerous Cordova Center hosted events (AK Hydropower, etc.)
- Rec'd Notice of Award for ~\$450K ATAP grant for Adams St sidewalks/paving between 2nd & Council
- Promoted Joel Felix to Water Sewer Superintendent after successfully gaining ADEC credentials

- Rec'd zero proposals for development of land parcel ATS1004 north of Shipyard
- Chip sealed Water St, ADF&Game Corner, Spruce, etc. with 2 tanks asphalt
- Coordinated with ADOT for the Whitshed Road Pedestrian Lane Project
- Purchased a Four Gas Meter to start monitoring landfill gas levels at 17 Mile Landfill per ADEC
- Applied to USDA for \$6M grant/loan for landfill closure/equipment/projects

- Completed inspection of landfill groundwater wells & sampled Old Whitshed Landfill leachate
- Rewrote & recommended City Code change re: nonconforming properties
- Altered storage rooms in Chamber of Commerce building to improve space utilization
- Maintained two cemeteries in appropriately impeccable and respectful conditions
- Participated in quarterly School District facility maintenance/repair meeting
- Filled & graded Baler backyard storage yard for safer trafficability and improved drainage

Rich Rogers, PE
Cordova Public Works Director/City Engineer
601 First Street, PO Box 1210
Cordova, Alaska 99574
Cell 907-253-6224
Office 907-424-6231

Museum:

1. Visitation: 3039 2015: 1261

Attendance attached separately.

2. Copper River Gallery Events:

- Northwind Quilters Guild 30th Anniversary Show
- The Photography of Chelsea Tracy
- Shorezone: Coastal Images of Alaska

3. Museum Accomplishments:

- **231 Cordova Historical Society members, 75 of whom are life members.**
- Historic Preservation Commission was re-established and elected Jim Casement as Chair Two grant submissions are being prepared for this fall grant cycle. One for a Historic milepost guide from Mile 0 to 13; and the second for interpretive signage for the Red Dragon Historic District. The Commission will meet three times a year.
- Museum staff applied for **two grants** during the quarter and received two for a **total of \$16,554.** These funds will be used for the acquisition of a large scale printer for exhibit work and art for the contemporary collection.
- Completed **bookings for 2016** and began bookings for 2017 through 2020 for Copper River Gallery
- Completed design of **first exhibit for inside permanent galleries**, "A Sense of Place." Being sent to the printers as we speak.
- Completed a **historic photograph exhibit for CCMC** with medical research.
- Staff attended the AASLH Conference, the Museums Alaska Conference and the Alaska Historical Society Conference.
- Completed a proposal to bring MV Chugach, the only remaining USFS range boat left in Alaska back to Cordova.
- Purchased two original works of art by Eustace Ziegler, to be unveiled at annual dinner on October 22nd.
- Developed photo use policy and fee structure for CHS Board approval.
- Completed research for two former Cordovans locating historic photos of their homes and businesses.
- Worked with Eyak Linguists about the development of our Native exhibits.
- Provided programs for All – Class Reunion, tours of the Cordova Center and tours of the museum.
- Began preparing for Accessions Meeting.

-More-

Information Services/PIO:

PIO: Press Releases

- LT2 Implementation Complete
- Crater Lake Feasibility Study
- Recycling
- Storms Affect Water Briefly
- Sidewalk Grant
- Tsunami Siren

Cordova Conversation E-News:

Third Quarter 2016:	366 Subscribers
Second Quarter 2016:	357 Subscribers
First Quarter 2016:	317 Subscribers
31 December 2015:	288 Subscribers

Cordova Center

- 103 Theatre Seats Sold
- 2016 Third Quarter Bookings
 - **North Star Theatre:**
 - Scottish Rock Garden Presentation
 - Prince William Science Center Presentation
 - Cordova Historical Society 'Movies at Noon'
 - Summer Reading Circus Party
 - Cordova Arts & Pageants 'Spotlight'
 - Cordova Arts & Pageants 'Front Country' Concert
 - Cordova School District 'Most Likely to Succeed'
 - Cordova Junior/Senior High Biology Class
 - Fungus Festival – Speakers and Films
 - CHS Tech Club 'Captain America – Civil War'
 - Cordova Arts and Pageants – 'Martin and Tivel' Concert
 - Cordova Arts and Pageants – 'The Jungle Book'
 - Cordova Fiber Arts Guild – 'Grease'
 - Cordova Fiber Arts Guild – 'The Wizard of Oz'
 - **Mayor's Conference Room:**
 - Parks & Rec Commission Meeting
 - Bidarki Rec Staff Training
 - Public Works Division Meeting
 - Department Head Meeting
 - City Manager Assessment Committee
 - Post LT2 Upgrades Project Management Meeting
 - **Project Room:**
 - Fungus Festival
 - After School Art
 - **Second Floor Atrium**
 - Fungus Festival

- Copper River Watershed Project Wild Harvest Festival
- Private Wedding
- PWSRCAC Reception
- Senator Stevens Meet and Greet
- **First Floor Atrium**
 - Absentee Voting
- **Community Room A & B**
 - City Council Regular Meeting
 - Health Services Board
 - Public Works Training Session
 - Northwind Quilters Guild Classes
 - Mayors Luncheon with Boards and Commissions
 - City Manager Candidate Interviews
 - Private Wedding
 - Planning and Zoning Commission
 - Harbor Commission
 - National Hydropower Association
 - Alaska Power Association
- **Education Room:**
 - Summer Reading Program
 - PWS Science Center Board Meetings/Training
 - Private Baby Shower
 - Net Loft Watercolor Workshop
 - Copper River Marketing Association Board Meeting
 - U.S. Coast Guard Training (Twice)
 - Primary Elections
 - Private Birthday Party
 - Fungus Festival
 - Pokemon Club
 - Teen Art Class
 - After School Art
 - National Hydropower Association
 - Alaska Power Association
 - Infant Learning Program
- **Fireplace Nook:**
 - Friends of the Library
- **Copper River Gallery:**
 - Anniversary Quilt Show
 - Northwind Quilters Guild Classes
 - Exhibit – Schools and Education in Cordova

More

Cordova Public Library

July 1 through September 30

- Visitation: 7,528
- Circulation: 2,576
- Alaska Digital Library: 419 checkouts
- Patron Computer use: 2,384 sessions

Interlibrary loans 41

Materials Added: 189

Materials weeded: 42

2016 3rd Quarter Cordova Public Library Highlights

July through September 2016:

- **A Very Busy Place** – The New Cordova Library saw some extremely busy days as visitors, cannery workers, tender and fishermen enjoyed our facility with the beautiful view while reading, using the internet, computers, print, copy and fax. Many patrons used the computers for job applications, government forms, and at the end of the season plane tickets. With the summer season winding down the Library staff is busy creating and planning school, youth and community outreach programs that will continue throughout the winter.
- **Summer Reading Program ended on July 29** The final event was a Circus Themed party. 25 children and 8 adults attended – Flaming hoops, Lion Tamer, tattoo booth and fun snacks and games.
- **Proctoring** - The community college closed for the summer the Staff at the Cordova Library stepped in and provided test proctoring for students taking online classes through UAA, UAF, and UAS.
- **After School Activities** started back up in September, Pokemon Club, Board Game Palooza, Teen Art, and After School Art. The Cordova Library is great place to be after school!
- **Story time for Little Ones** continues to be popular for our young children. Often over 20 children and adults attend the public session on Wednesdays. The second session on Fridays for Everyday Explorers generally has 6-10 children participating.
- **The 2016 Big Read is** underway. Free copies of The Maltese Falcon are available at the library. Participants will get together with the library staff later for activities based around the book. Date and time TBA.
- **The Big Read for Kids** The library also received copies of The Malted Falcon a Jr. Fiction book and the Children's book Ace Lacewing: Bug Detective. Elementary classes, and homeschoolers have been invited to participated in the Big Read for Kids – Children's activities are being planned by the staff.
- **School Classes** Some Jr. High classes started coming to the Library in September. They worked on library and research skill. Elementary classes are planning to visit in Oct.
- **Author** Tom Kizzia made use of our lovely fireplace area for a writers' workshop on September 29th. 14 People attended.

- **Adult Activities** – September was also the beginning of some new adult programs in the library. 7 Patrons attended our first Senior Books and Coffee morning at the fireplace, they enjoyed some “Brain Games” and were enthusiastic to connect to our Alaska Digital Library and Mango. Alaska Digital enables patrons to download free e-books and audio books onto their own devices. Mango offers online learning of over 70 languages. Both are provided free to Cordova library patrons. The next Senior Book and Coffee morning will be October 25th at 10am.
- **Outreach to Senior Citizens** is continuing with positive results. Library materials, are brought to CCMC residents each week.

Writers workshop with Author Tom Kizza

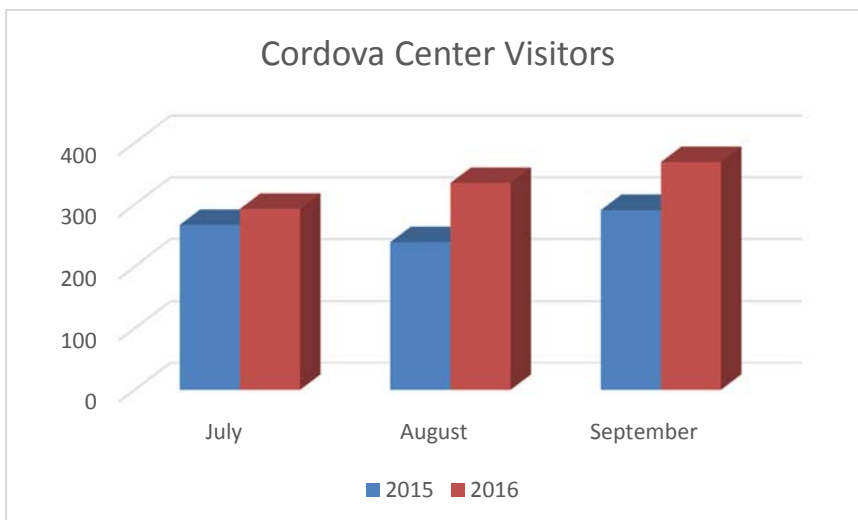
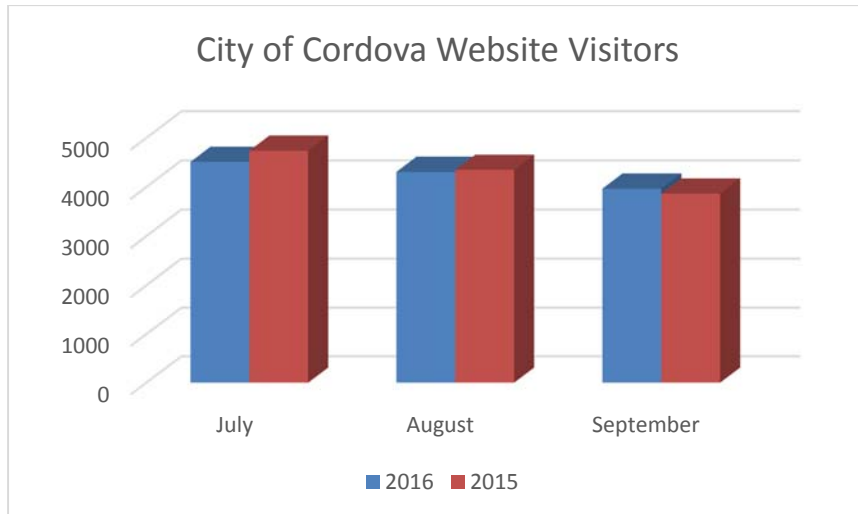


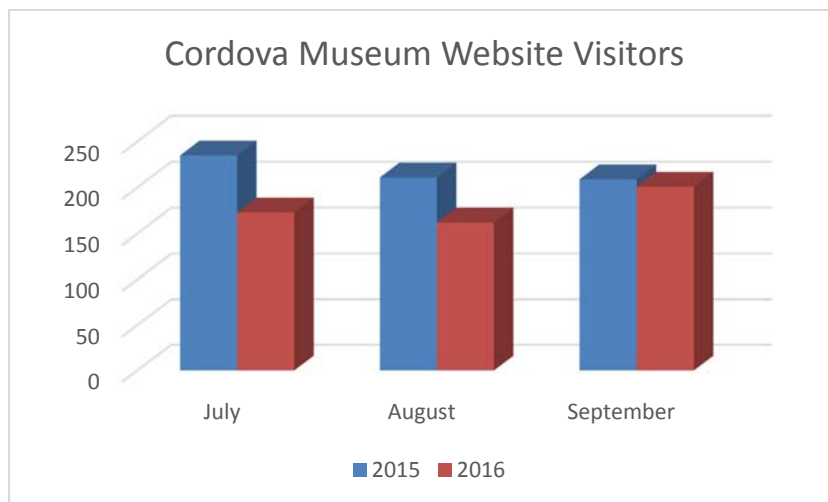
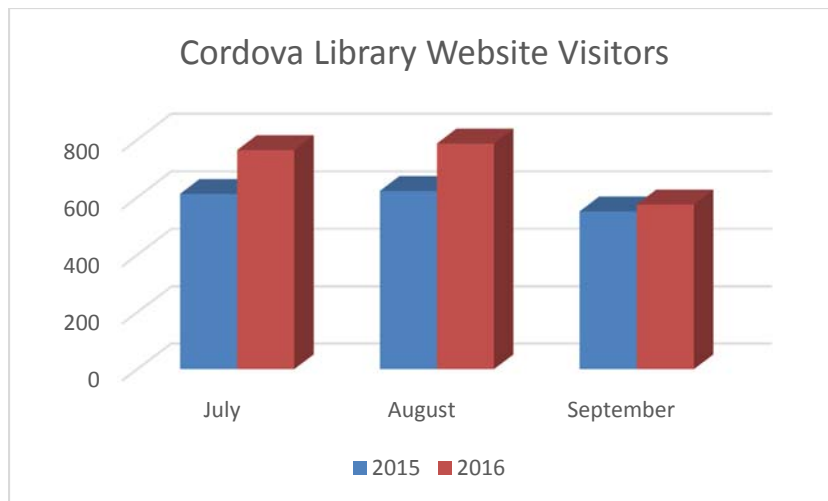
Information Technology

This memo summarizes activities and accomplishments of the Information Services Department (Information Technology) during the first quarter of 2016.

Web Site Traffic

The following charts depict the comparison between 2015 Q3 and 2016 Q3 web traffic.





Websites

- www.thecordovacenter.com is still under construction. We now have professional photos of the building to show off the space to future renters.

IT (Network, Systems, Policies)

- The library is replacing its aging computers in early October thanks to a grant extension.
- Jason has been testing booking software to more easily handle the rentable spaces in the Cordova Center. The latest software "InviteBIG" appears to be the best balance between function and cost thus far.
 - The software is quite capable but will take time to configure it for potential public use.
 - We intend to keep the booking capability internal only to begin.
- The Library Wifi users for the quarter: 3723

Museum Attendance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
1981					2483
1982					2928
1983					2618
1984					1973
1985					1414
1986	221	682	1004	209	2116
1987					1677
1988	262	645	1326	345	2578
1989	238	629	1270	374	2511
1990	411	765	1534	415	3125
1991	445	936	1355	308	3044
1992	443	509	1857	705	3514
1993	281	1078	1481	406	3246
1994	608	1255	1726	452	4041
1995	458	882	2067	548	3955
1996	905	1897	2358	741	5901
1997	634	1216	2896	936	5682
1998	1047	4330	6502	906	12,785*
1999	1288	3948	4890	853	10,979*
2000	1076	1562	2931	740	6,309
2001	1185	2484	3777	934	8380
2002	1242	2343	4176	1155	8916
2003	1590	2461	4111	963	9125
2004	1839	3063	4907	1206	11,015
2005	1834	3071	5216	1508	11,629
2006	2355	2953	6,189	1771	13,268
2007	1919	3613	4166	1442	11,140
2008	2092	3210	4919	1476	11,697
2009	1543	2436	3618	1138	8735
2010	1121	1866	2735	1051	6773
2011	1569	2275	3314	862	8020
2012	1268	2128	2329	1068	6783
2013	952	1868	2868	1320	7008
2014	1548	1876	2527	1639	7590
2015	1291	1737	2033	2015	7076
2016	1680	2461	3039		

*Norwegian Cruise Lines

School classes began coming to the museum in the first quarter of 1996 — Beginning in the fall of 1997 we had a full slate of school classes K-6 visiting once a month Sept-May — Keeps the year-round attendance up.



City of Cordova
602 Railroad Ave.
P.O. Box 1210
Cordova, Alaska 99574
Phone: (907) 424-6100
Fax: (907) 253-6120
Email: policechief@cityofcordova.net
Web: www.cityofcordova.net

CITY OF CORDOVA

Office of Chief of Police

From: Jason Whetsell, Interim Chief
To: Mayor and Council
Via: John Stavig, Acting City Manager
Subject: 3rd Quarter 2016 Police Report
Date: October 5, 2016

PERSONNEL:

A new City Manager has been selected and Chief Hicks will be returning to the police department in the middle of October. That will bring the patrol section back to a full staff of officers. The officers have been extremely flexible and making sure the streets were covered as much as we could, and calls were being handled.

PATROL:

The Cordova Police Department received a total of 465 calls for service during the 3rd Quarter of 2016. This is up from the 436 we had in FY15. Of those 465 calls, 105 were turned into investigative cases resulting in 29 arrests. There were 45 citations for moving, equipment, parking, and other violations. 30 warnings were also issued. Investigations are up from the same period in FY15 where we had 76 cases and 25 arrests.

Officers remained vigilant in enforcing the drinking in public ordinance and issuing citations accordingly. Routine foot patrols and security checks are being done to make sure there was no illegal camping or other violations occurring. Officers worked hand in hand with other law enforcement agencies, local, State and Federal, based on tips that we had received and prevented drugs from being brought into Cordova. This will continue to be a battle that we will fight and remain focused on.

There were 6 pets and 8 ATV's registered.

DISPATCH:

Two of our dispatchers attended Emergency Medical Dispatch (EMD) training, which has a national accreditation. Our entire dispatch center has now been trained in EMD. This is the second quarter that our dispatch has been in the new dispatch center and most of the "operational bugs" have been worked out.

JAIL:

The department made 29 arrests which accounted for 82.5 man days in the jail facility this quarter. Last year we had 25 arrests which accounted for 73 man days in the jail facility.

TRAINING:

As previously mentioned, two of our dispatchers attended the EMD training. In addition to that, two more of our dispatchers became certified as a Notary Public. Officer Nate Taylor attended the Datamaster Breath Test Supervisor training which allows him to maintain his certification in that role. Officer Rubio paid for and attended firearms training for both pistol and rifle. Officer Rubio is the department firearms instructor and this gives him more knowledge and skills that he can pass down to other officers. Interim Chief Whetsell still holds a K9 and SWAT instructor certification and has been doing remedial training with Officer Johns and K9 "Sage," prepping them for their annual re-certification. We have also continued our weekly in-house trainings which have covered tactics, DUI's and patrol procedures.

All of our officers attended training put on by the Transportation Security Administration, going over updated security threats and procedures at airports around the world.

DMV:

The DMV office had 602 paid transactions this quarter by 961 customers, totaling \$32,419.00. \$9,375.50 of that was the city's share.

PROJECTS / EQUIPMENT:

The Alaska Wildlife Troopers are moved in and operating out of the old city hall. Sgt. Rob Morrisett has returned and taken over the supervisor role for the Cordova post.

All of our officers have all been issued and are now using body cameras. These cameras will be very beneficial as they will capture images of evidentiary value and be used to protect our officers.

During the end of the quarter, Cordova was hit with a lightning storm where our communications repeater was struck and became inoperable. Lead dispatcher Natalie Webb quickly moved the system into our backup plan and we were able to maintain all emergency communications until a repeater on loan was put into place.

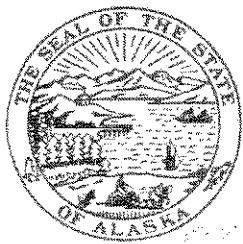
DRUG INTERDICTION:

We are continuing our battle with the drug problem in Cordova. We are gathering intel on suspects and accomplices and have ongoing, active investigations that involve local, State and Federal agencies.

Respectfully,

A handwritten signature in blue ink, appearing to read "Jason Whetsell", is written over the typed name and title.

Jason Whetsell
Chief



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 West Seventh Avenue, Suite 1640
Anchorage, Alaska 99501
Main: 907.269.4501 / 907.269.4581
Programs fax: 907.269.4539

September 30, 2016

CERTIFIED/RETURN RECEIPT REQUESTED
7015 1730 0000 6840 8420

RECEIVED
OCT 06 2016
City of Cordova

Office of the Mayor
City of Cordova
PO Box 1210
Cordova, AK 99574

RE: 2016 FULL VALUE DETERMINATION

Dear Sir or Madam,

As required by AS 14.17.510 (Public Schools Foundation Program), the Department of Commerce, Community, and Economic Development has determined that, as of January 1, 2016, the full and true value of taxable real and personal property within your municipality is as follows:

Real Property:	\$213,625,500
Personal Property	\$84,585,400
State Assessed Property (AS 43.56):	\$9,385,570
TOTAL:	\$307,596,470

This full value determination may be appealed administratively by you within fifteen (15) days of receipt of this notice. In addition, AS 14.17.510 allows for judicial review of the determination. If you have any questions concerning this full value determination for 2015, please contact our office at 269-4605.

Sincerely,

Marty McGee, State Assessor

Memorandum

To: City Council
From: Planning Staff
Date: 10/12/16
Re: Ordinance 1148

PART I – GENERAL INFORMATION

Cordova is abundant with nonconforming lots, structures, and uses, all of which require staff to frequently refer to Cordova Municipal Code Chapter 18.52 (Attachment A). Staff have identified several persistent issues with Chapter 18.52:

1. Nonconforming lots, structures, and uses are not clearly separated and defined.
2. “Building” and “use” are used interchangeably in some cases.
3. There are typos that further confuse some of the provisions.
4. The provisions of nonconformities are not clear.
5. The current code does not allow expansion or alteration of nonconforming structures even if the expansion or alteration would not aggravate the nonconforming portion of the structure.

Staff propose repealing and reenacting Chapter 18.52 to address these issues. See Attachment B for the proposed amendments to Cordova Municipal Code.

PART II – BACKGROUND

8/9/16 – At the Planning Commission Regular Meeting, the commission referred the resolution back to staff so that staff could rewrite a portion of the code that was discussed at the meeting. From the approved minutes:

M/Roemhildt S/Pegau to approve Resolution 16-05.

Roemhildt said he was apprehensive about changing code, but he thinks it is a good idea to move forward with development safely. **Baenen** said it seemed like a good idea, but he wanted to hear what the others had to say. **Pegau** said his gut reaction was that you shouldn’t be able to build on a nonconforming lot, but then he remembered that the builder would have to meet all of the other codes. If someone wanted to build on one of the small lots in town and he was a neighbor, he would have to accept that. For the 24 months as the amount of time before a nonconforming use is discontinued he had to do the math for it to make sense.

Pegau struggled with Section 18.52.040F with general maintenance; he understands replacement or repair of a structural portion of a building, but not a deck or arctic entry which makes it nonconforming. He also had some confusion with Section 18.52.060, in that he didn’t recognize that there is conforming, nonconforming, and unauthorized. He said that it may be a redundancy, but it would help to add something that made it clearer that if someone did something unauthorized, it would not be considered nonconforming. **McGann** said he was okay with the code as it was presented in the packet.

M/Pegau S/Roemhildt to recess for five minutes.
With no objection, the meeting was recessed.

McGann called the meeting back to order at 7:30 PM.

M/Pegau S/Roemhildt to amend Section 18.52.040F so that it reads, “nothing in this section shall be construed to prevent general maintenance on a nonconforming structure when there is no evidence that removal of that part of the structure would jeopardize the structural integrity of the structure.”

Frohnappfel sees where **Pegau** is going with the amendment and he supports it. **Greenwood** said that she thinks everyone understands where **Pegau** is going, and suggested that staff can rewrite it and bring it back for the next meeting.

M/Pegau S/Frohnappfel to refer back to staff.

Greenwood asked if the commission also wanted some changes for 18.52.060. **Pegau** said that it’s confusing because unlawful is never stated. **Frohnappfel** said that by proving something is nonconforming, someone is showing that it’s not unlawful. The way to prove it is a building permit. **Greenwood** said that there are multiple ways people can prove nonconforming; it is going to be a case-by-case basis.

Upon roll call vote, motion to refer passed 5-0.

Yea: McGann, Pegau, Baenen, Roemhildt, Frohnappfel

Absent: Bailer, Kocan

10/11/16 – At the Planning Commission Regular Meeting, the commission passed Resolution 16-05 (attached). The following is a summary of the agenda item.

M/McGann S/Pegau to approve Resolution 16-05.

Pegau said his questions in the past were about maintenance and non-structural elements. In looking at other codes they are not much different than the proposed code. **Bailer** provided copies of the Mat-Su Borough code on nonconforming to the commission. He likes the way it is written and he thinks it explains things better. They wouldn’t have to run it through legal as it had already been done by Mat-Su. **Greenwood** said that the proposed code had also ran through legal.

Bailer verified that the code change would allow building on nonconforming lots. He won’t support the resolution because he disagrees with building on lots less than 4,000 square feet. **McGann** said that any future building still has to conform to code. What they are looking at is current nonconforming structures that were legal when they were built. He is okay with that. **Greenwood** said that if you build on a nonconforming lot you would have to meet setbacks.

Frohnappfel said that it comes down to enforcement. There are many nonconforming structures in the community. He is missing why they are updating the code. **Greenwood** said that the reason they are updating the code is because they have had multiple building permits from people who own nonconforming houses and want to expand in a way that does not increase the nonconformity. **Stavig** said to remember that the big thing that came up with the commission was the Waterfront Commercial Park District. They wanted to change the zoning requirements, but they chose not to because it would have made all of the legally constructed buildings nonconforming. **Bailer** said that was different because it was legal nonconforming. **Stavig** said that all nonconforming was legal. **Greenwood** said if it is not nonconforming it is illegal.

Greenwood said that they hear over and over that housing is an issue and medium-income houses are difficult to find. The nonconforming houses are the types of houses they are seeing. One side of the house might be only three feet from one side lot line, but the other side may have 15 feet and the family wants to add a bedroom. If the house burns down they have to build it back to code. **Pegau** said that the resolution allows for maintenance of nonconforming structures. If there is 50 percent destruction it has to be rebuilt to meet code.

Bailer said he thought 90 days that a nonconforming use could be discontinued was too short. **Pegau** said that the proposed code expanded it to two years. **McGann** said the point was that some uses are seasonal and two years allows a seasonal business to miss one season.

Upon voice vote, motion passed 5-1.

Yea: **McGann, Pegau, Baenen, Roemhildt, Frohnapfel**

Nay: **Bailer**

Absent: **Kocan**

PART III - ANALYSIS

The proposed definition for nonconforming lots, structures, and uses is: “a lot, structure, or use authorized by the city through the application of city administrative processes, laws, and/or regulations that existed at the time of authorization but which no longer apply under the current requirements of this title.” It is important to understand that a nonconformity is created legally. If something does not conform to code and was not legally created it is not considered nonconforming.

Staff have had multiple requests from individuals wishing to expand or alter nonconforming residential structures. Many of these structures are located in the core city limits and were built in the early to mid-1900s. A lot of these smaller starter homes are nonconforming because at the time of building there were no setbacks or the setback requirements have changed. Most of the requests come from people wishing to expand or alter their structure in ways that don’t increase or aggravate the nonconformity, however the current code prohibits any expansion. While it is important to continue to move towards conformity of current code regulations, our current code is extremely restrictive when it comes to nonconformities and can be detrimental to property values.

The comprehensive plan and the purpose of zoning is to promote and protect property values and investments by the citizens. The existing code addressing nonconforming situations seems to contradict these overarching goals and objectives. To determine if the current city code was similar to other city codes and to find solutions to address the concerns of the current nonconforming code, staff researched multiple city codes in Alaska and across the country. By far, the majority of nonconforming codes allowed nonconforming structures to be expanded or altered if the expansion did not aggravate the nonconformity. The other city codes also separated and clarified the three types of nonconformities to eliminate confusion and to clearly apply provisions to each type of nonconformity.

In developing a new code, the timeframe for a nonconforming use to be considered discontinued was contemplated by staff. The existing code has the timeframe at 90 days and the proposed code has 24 months. Other communities in Alaska have opted for this longer time frame likely due to the seasonality of certain uses and the potential for unforeseen circumstances to occur.

After spending time researching and looking into the issue brought up at the 8/9/16 Planning Commission Regular Meeting, staff determined that the proposed amendment may be better fleshed out in Section 18.52.040 D, the section about damage of the structure.

The changes that were made would allow someone to continually maintain a nonconformity, but make it clearer that if it falls into significant disrepair, it cannot be replaced. Additionally, adding the “nonconforming portion” part gives the city discretion when it comes to determining whether or not the nonconformity is part of the whole structure (e.g. corner of main structure) or something separate (e.g. deck, carport, arctic entry, etc.).

Ultimately, the reasons staff made these changes as opposed to the amendment were:

1. Since the nonconformity was legally constructed, owners should be able to maintain it.
2. It may cause parts of structures to be unmaintained and fall in disrepair.
3. With the above edits, someone couldn't replace more than 50 percent of the nonconformity and say that it was just maintenance as they would be removing it to replace it.

PART IV – STAFF RECOMMENDATION

Staff recommend council adopt Ordinance 1148.

PART V – SUGGESTED MOTION

“I move to adopt Ordinance 1148.”

ATTACHMENT A – EXISTING CODE

Chapter 18.52 - NONCONFORMING USES

18.52.010 - Conditions for continuation.

Any otherwise lawful use of land, structure, building or premises (including parking areas), existing at the time the ordinance codified in this title became effective, but not conforming to the provisions hereof, may be continued, provided:

- A. That if such nonconforming use is discontinued for a period of over ninety days or is abandoned, the use of such land thereafter shall be subject to the provisions of this title;
- B. That no conforming building or building used for a nonconforming use shall be added to, structurally altered, or enlarged in any manner, except as required by another ordinance of the city or by state law, or in order to bring the building, or its use into full conformity with the provisions of this title or Title 16;
- C. That no conforming use occupying a conforming building or portion thereof, or occupying any land, shall be enlarged or extended into any other portion of such building or land not actually so occupied at the effective date of the ordinance codified in this title;
- D. In cases where a variance is sought from Chapter 18.52, nonconforming single-family buildings shall be exempt from section 18.64.020(A)(2)(a) of this title;
- E. Nothing in this section shall be construed to prevent general maintenance on a nonconforming building or building housing a nonconforming use.

(Ord. 695 § 2, 3, 1992; prior code § 15.213(A)).

18.52.020 - Conditions for occupation or use.

Any building or portion thereof in existence prior to the effective date of this ordinance which is specifically designed or arranged to be lawfully occupied or used in a manner not conforming to the provisions of this title may thereafter be so occupied or used, subject to the limitations set forth above for existing nonconforming uses. The term "in existence" shall include, for the purposes of this section only, any building under actual construction at such date; provided, that such building be completed within one year therefrom.

(Prior code § 15.213(B)).

18.52.030 - Damage or destruction.

- A. Except as provided in Subsection B of this section, no building which has been damaged or partially destroyed to the extent of more than fifty percent of its assessed value shall be repaired, moved or altered except in conformity with the provisions of this title.
- B. The planning commission may grant a conditional use permit for a telecommunication tower to be repaired or replaced without changing its location, provided that the repaired or replaced telecommunication tower meets all of the requirements for a conditional use permit under Section 18.60.015, except the requirements in Section 18.60.015(C)(7) and (9).

(Prior code § 15.213(C)).

(Ord. No. 1070, § 10, 7-21-2010)

18.52.040 - Applicability.

The provisions of this chapter shall apply to uses which become nonconforming by reason of any amendment to the ordinance codified in this title, as of the effective date of such amendment.

(Prior code § 15.213(D)).

18.52.050 - Junkyards—Declared nuisance when.

Regardless of any other provision of this title, any junkyard as defined in this title, which after the adoption of the ordinance codified in this title exists located in any district other than an I district as nonconforming use, is declared to be a public nuisance and shall be abated, removed or changed to a conforming use within two years thereafter.

(Prior code § 15.213(E)).

**CITY OF CORDOVA, ALASKA
ORDINANCE 1148**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING
CORDOVA MUNICIPAL CODE BY REMOVING DEFINITIONS FROM CHAPTER 18.08,
REPEALING AND REENACTING CHAPTER 18.52, AND AMENDING THE TITLE OF SECTION
18.80.040 TO UPDATE AND DEFINE NONCONFORMING LOTS, STRUCTURES, AND USES, TO
ALLOW FOR THE EXPANSION AND ALTERATION OF NONCONFORMING STRUCTURES,
AND TO INCREASE THE AMOUNT OF TIME A NONCONFORMING USE CAN CEASE TO
EXIST BEFORE IT IS CONSIDERED DISCONTINUED**

WHEREAS, the City of Cordova, Alaska (“City”) has determined that Chapter 18.52 entitled Nonconforming Uses” is difficult to interpret as it does not clearly differentiate between the different types of nonconformities; and

WHEREAS, Chapter 18.52 does not allow for the expansion of nonconforming buildings even if the expansion does not aggravate the nonconformity; and

WHEREAS, the City has determined that the proposed changes to the Cordova Municipal Code are in accordance with the purpose of Title 18 and the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cordova, that:

Section 1. Section 18.08.010 of the Cordova Municipal Code entitled “Definitions” is amended by deleting the following definitions:

~~“General maintenance” means the upkeep of property or equipment; to keep in an existing state of repair; preserve from failure or decline.~~

~~“Nonconforming building” means any building or structure or any portion thereof, lawfully existing at the time the ordinance codified in this title became effective, which was designed, erected or structurally altered for a use that does not conform to the use regulations of the zone in which it is located or a building or structure that does not conform to all the height and area regulations of the zone in which it is located.~~

Section 2. Chapter 18.52 of the Cordova Municipal Code entitled “Nonconforming Uses” is repealed and reenacted as follows:

Chapter 18.52 – NONCONFORMITIES

18.52.010 – Purpose.

The purpose of this chapter is to permit nonconforming lots, uses, and structures to protect property owners from undue hardship despite their compliance with past city laws, zoning codes, and regulations while moving towards conformity of lots, uses and structures.

18.52.020 – Definitions.

For the purposes of this chapter the following words or phrases shall be interpreted or defined as set forth in this section, and such interpretations or definitions shall supersede any conflicting interpretations or definitions set forth elsewhere in this title:

“Abandon” means the cessation of use for any length of time, combined with intent to indefinitely cease such use.

“Aggravate” means the physical alteration of structures if such alteration results in a greater invasion in any dimension of setback or height requirements, or a further violation of density, parking, or other requirements of this title.

“Discontinued” means that a nonconforming use has ceased, and has not substantially resumed, for a period of 24 consecutive months, regardless of intent.

“Nonconforming lot, structure, or use” means a lot, structure, or use authorized by the city through the application of city administrative processes, laws, and/or regulations that existed at the time of authorization but which no longer apply under the current requirements of this title.

18.52.030 – Nonconforming lots.

If at any time a nonconforming lot is brought into conformity with this title, the lot shall thereafter conform to all the regulations of the zoning district in which it is located.

A nonconforming lot may be developed in conformity with all other provisions of this title even though such lot fails to meet currently applicable minimum area or width requirements.

18.52.040 – Nonconforming structures.

If at any time a nonconforming structure is brought into conformity with this title, the structure shall thereafter conform to all the regulations of the zoning district in which it is located.

A nonconforming structure may be continued so long as it remains otherwise lawful. The following provisions apply to nonconforming structures:

- A. A nonconforming structure may be enlarged or altered, provided that it does not aggravate the nonconformity, and that no portion of the nonconforming structure extends over any lot line into property not owned by the owner of the nonconforming structure.
- B. A nonconforming structure may be altered to decrease its nonconformity.
- C. If a nonconforming structure is moved for any reason for any distance whatsoever it shall thereafter conform to the code provisions applicable in the zone in which it is located after it is moved.
- D. If a nonconforming structure or nonconforming portion of a structure is damaged, removed, or demolished by any means, including but not limited to acts of nature, acts of persons or animals, or lack of maintenance, to an extent of more than 50 percent of the nonconforming structure or nonconforming portion of a structure as determined by an inspection by the city, it shall not be reconstructed except in conformity with the provisions of Cordova Municipal Code.
- E. A nonconforming residential structure may be enlarged or altered without requiring additional parking, as long as the number of dwelling units in the structure is not increased and none of the existing parking is diminished.
- F. Nothing in this section shall be construed to prevent general maintenance on a nonconforming structure. General maintenance includes the repair or replacement of walls, doors, windows, roof, fixtures, wiring, and plumbing.

18.52.050 – Nonconforming uses.

If at any time a nonconforming use is brought into conformity with this title, the use shall thereafter conform to all the regulations of the zoning district in which it is located.

A nonconforming use may be continued so long as it remains otherwise lawful. The following provisions apply to nonconforming uses:

- A. No nonconforming use shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied as of the date it became nonconforming.
- B. No nonconforming use shall be moved in whole or in part to any other portion of the lot that was not occupied by the nonconforming use as of the date it became nonconforming.
- C. If at any time a nonconforming use is abandoned or discontinued, the use of that lot shall thereafter conform to the code provisions applicable in the zone in which the lot is located, and the nonconforming use shall not thereafter be resumed or allowed to continue.

18.52.060 – Proof of nonconforming lot, structure, or use.

A property owner shall bear the burden of proving that a lot, use, or structure is nonconforming for purposes of this chapter.

Section 3. Section 18.80.040 of the Cordova Municipal Code entitled “Nonconforming building or structure” is amended as follows:

18.80.040 – ~~Nonconforming~~ **Unlawful** building or structure.

Any building or structure set up, erected, built, moved or maintained, or any use of property contrary to the provisions of this title shall be and the same is declared to be unlawful and a violation of this title and the city attorney shall, upon order of the city council, immediately commence action or actions, proceeding or proceedings, for the abatement, removal and enjoinder thereof, in the manner provided by law, and shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such building, structure or use, and restrain and enjoin any person from setting up, erecting, moving, or maintaining any such building or structure, or using any property contrary to the provisions of this title.

Section 4. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: October 19, 2016

2nd reading and public hearing:

PASSED AND APPROVED THIS ____ DAY OF _____, 2016

Clay Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA
PLANNING COMMISSION
RESOLUTION 16-05**

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CORDOVA, ALASKA, RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA TO REMOVE DEFINITIONS FROM CHAPTER 18.08, TO REPEAL AND REENACT CHAPTER 18.52, AND TO AMEND THE TITLE OF SECTION 18.80.040 OF THE CORDOVA MUNICIPAL CODE IN ORDER TO UPDATE AND DEFINE NONCONFORMING LOTS, STRUCTURES, AND USES, TO ALLOW FOR THE EXPANSION AND ALTERATION OF NONCONFORMING STRUCTURES, AND TO INCREASE THE AMOUNT OF TIME A NONCONFORMING USE CAN CEASE BEFORE IT IS CONSIDERED DISCONTINUED

WHEREAS, the Planning Commission has determined that Chapter 18.52 entitled "Nonconforming Uses" is difficult to interpret as it does not clearly differentiate between the different types of nonconformities; and

WHEREAS, Chapter 18.52 does not allow for the expansion of nonconforming buildings even if the expansion does not aggravate the nonconformity; and

WHEREAS, the Planning Commission has determined that the proposed changes to the Cordova Municipal Code are in accordance with the purpose of Title 18; and

WHEREAS, the Planning Commission recommend to City Council to accept the proposed amendments.

NOW, THEREFORE BE IT RESOLVED THAT the Planning Commission of the City of Cordova, Alaska hereby recommend to the City Council of the City of Cordova, Alaska to remove definitions from Chapter 18.08, to repeal and reenact Chapter 18.52, and to amend the title of Section 18.80.040 of the Cordova Municipal Code in order to update and define nonconforming lots, structures and uses, to allow for the expansion and alteration of nonconforming structures, and to increase the amount of time a nonconforming use can cease before it is considered discontinued.

PASSED AND APPROVED THIS 11TH DAY OF OCTOBER, 2016



Tom Bailer, Chair

ATTEST:

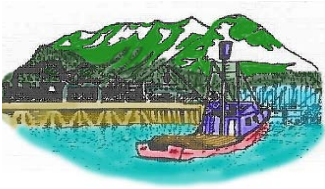


Samantha Greenwood, City Planner

18.72.080 - Effective date.

No ordinance of the city council affecting an amendment, supplement, change or classification, repeal of regulations or restrictions, the boundaries of districts or classifications of property shall become effective until after a public hearing in relation thereto at which parties in interest and citizens shall have an opportunity to be heard. At least fifteen days' notice of the time and place of such hearing shall be published in a paper of general circulation in the city. When the proposed amendment covers a change in the boundaries of a district, notice to owners of property shall be given in the manner above prescribed for variances.

(Prior code § 15.223 (G)).



City Council of the City of Cordova, Alaska

Pending Agenda - October 19, 2016 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
future Council agenda item
possible dates: 11/2/2016 12/7/2016
- 2) Does Council want to cancel the November 16 Regular Meeting due to lack of quorum (AML & Pacific Marine Expo) ?
- 3) 2017 budget worksession(s):
possible dates: October 25, 26, 27 November?
- 4) Board/Commission vacancies now being advertised-appointments to be made: November 16 or Decemebr 7
council members should consider if they are interested in a seat or else should talk to citizens and seek applicants
- 5) Discussion/action regarding water charges at the Harbor

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:
12/7/2016 3/1/2017 6/7/2017 9/20/2017
- 2) 10/1/16 was the effective date of Ordinance 1137 (plastic bag and polystyrene container ban), Council wants this as a reminder and to gauge the effectiveness of the enactment of this ordinance
- 3) November 2 meeting - consent calendar item to continue the Historic Preservation Commission
- 4) Staff quarterly reports will be in the following packets:
1/18/17 4/19/17 7/19/17 10/18/2017
- 5) Alaska Municipal League Conference (including NEO): November 14 - 18, 2016 Anchorage
- 6) Alaskan Command and Navy-Pacific Fleet to attend Council meeting on **December 7, 2016**
to discuss upcoming military exercises in Alaska - should this be guest speaker or work session?

C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to staff on the what and when of this proposed agenda item.

item:

suggested
agenda date:

- 1) ...
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska

Pending Agenda - October 19, 2016 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**
authorizing resolution 04-03-45
approved Apr 16, 2003
1-Torie Baker, chair (Marine Adv Prgm)
2-Jeremy Botz (ADF&G)
3-Ken Roemhildt (Seafood Sales)
4-Jim Holley (AML)
5-Chelsea Haisman
6-Dave Reggiani (PWSAC)
- 2) Cordova Trails Committee:**
authorizing resolution 11-09-65
approved Dec 2, 2009
1-Elizabeth Senear
2-Toni Godes
3-Dave Zastrow
4-vacant
5-vacant
- 3) City Manager Assessment Committee:**
authorizing resolution 06-16-26
approved June 22, 2016
Mayor Clay Koplin, ex-officio
1-Jim Kacsh
2-Darrel Olsen
3-Bret Bradford
4-Alex Russin
5-Kelsey Appleton
6-Emma Roemhildt
7-Rich Rogers
8-Will Osborn
9-Dave Reggiani

E. City of Cordova appointed representatives to various other Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council**
Robert Beedle appointed April 2013
re-appointed March 2014
re-appointed March 2016
2 year term
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
Bret Bradford appointed October 2015
3 year term
- 3) Southeast Conference AMHS Reform Project Steering Committee**
Mike Anderson appointed April 2016 through December 2017
Sylvia Lange alternate

OCTOBER 2016

CALENDAR MONTH	OCTOBER
CALENDAR YEAR	2016
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1 SAT test CHS state cross country meet CHS invitational volleyball tourney 9/30-10/1
2	3	4	5 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	6 430 Historic Preservation Commission CCB	7	8
9	10	11 6:30 P&Z CCB	12 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	13 7:00 HSB CCAB	14	15 home JH basketball games
16	17 CSD Holiday-AK Day	18 Alaska Day-City Hall Offices Closed CSD Inservice	19 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	20	21 home JH basketball games	22
23	24	25 CSD end 1Q	26	27	28 region swim meet @ Kdk	29
30	31	Notes				







Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library

CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B

CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room

NOVEMBER 2016

CALENDAR MONTH	NOVEMBER
CALENDAR YEAR	2016
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	CSD Parent/Teacher Conferences Half-Days 11-2,3,4-16		5
			7:00 Council reg mtg CCAB		wrestlers @ ACS tourney 	
6	7	8	9	10	11	12
		6:30 P&Z CCB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB	7:00 HSB CCAB	Veterans' Day-City Hall Offices Closed 	
13	14	15	16	AK Municipal League Conference Anchorage Nov 16, 17, 18		19
			might be canceled 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB		Alaska Municipal League Local Government At Its Best	
20	21	22	23	24	CSD Turkey Day Holidays	
						
				Turkey Day Holidays -City Hall Offices Closed		
27	28	29	30	1	2	3
4	5	Notes				






Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library

CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B

CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room

DECEMBER 2016

CALENDAR MONTH	DECEMBER
CALENDAR YEAR	2016
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
					Tree Lighting and Holiday Bazaar 	district HS Vball @ CIA
4	5	6	7	8	9	10
			6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	7:00 HSB CCAB	state HS Vball @ Dimond HS	region HS wrestling @ ACS 
11	12	13	14	15	16	17
		6:30 P&Z CCB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB			state HS wrestling @ Chugiak
18	19	20	21	22	23	24
			6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	CSD end 2Q	CSD vacation 12-23 thru 1-4	
25	26	27	28	29	30	31
	Christmas-City Hall Offices Closed	boys & girls varsity Bball @ rally the regions 12/27-12/30 in Anchorage				
	CSD vacation 12-23 thru 1-4			CSD vacation 12-23 thru 1-4		
1	2	Notes				

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CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

MAYOR AND CITY COUNCIL - ELECTED

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years Council members:	Clay Koplin Mayor@cityofcordova.net	March 1, 2016	March-19
Seat A: 3 years	James Burton CouncilSeatA@cityofcordova.net	March 1, 2016 March 5, 2013	March-19
Seat B: 3 years	Timothy Joyce CouncilSeatB@cityofcordova.net	March 4, 2014 March 14, 2013 filled vacancy August 2, 2012 appt to A	March-17
Seat C: 3 years	Tom Bailer, Vice Mayor CouncilSeatC@cityofcordova.net	March 4, 2014	March-17
Seat D: 3 years	Robert Beedle CouncilSeatD@cityofcordova.net	March 3, 2015	March-18
Seat E: 3 years	Josh Hallquist CouncilSeatE@cityofcordova.net	March 3, 2015	March-18
Seat F: 3 years	David Allison CouncilSeatF@cityofcordova.net	March 1, 2016	March-19
Seat G: 3 years	James Wiese CouncilSeatG@cityofcordova.net	March 1, 2016	March-19

SCHOOL BOARD - ELECTED

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President bjewell@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Bret Bradford bbradford@cordovasd.org	March 3, 2015	March-18
3 years	Tammy Altermott taltermott@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Peter Hoepfner phoepfner@cordovasd.org	March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-18
3 years	Sheryl Glasen sglasen@cordovasd.org <i>Vacant (appointed, non-voting)</i> <i>City Council Rep</i>	March 4, 2014	March-17

seat up for re-election in 2017

termed out in 2017

board/commission chair

advertised seat up Nov 16

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-13 November-10 November-06	November-16
3 years	Wendy Ranney	November-15 April-13	November-18
3 years	Shannon Mallory	November-13	November-16
3 years	Krysta Williams	December-14 November-11	November-17
3 years	Kay Groff	December-14 December-11 January-09	November-17

COMMUNITY HEALTH SERVICES BOARD - with Council election

length of term		Date Appointed	Term Expires
3 years	David Allison		with Council office
3 years	James Burton		with Council office
3 years	Tim Joyce, President		with Council office
3 years	Tom Bailer		with Council office
3 years	Robert Beedle		with Council office
3 years	Josh Hallquist		with Council office
3 years	James Wiese		with Council office

PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Tom Bailer, Chair	November-13 December-11 November-08	November-16
3 years	Allen Roemhildt	January-14	November-16
3 years	Scott Pegau	December-14 December-11	November-17
3 years	John Baenen	November-15 December-12	November-18
3 years	Tom McGann, vice chair	December-14 December-11 April-11	November-17
3 years	Heath Kocan	November-15	November-18
3 years	Mark Frohnappfel	February-15	November-17

seat up for re-election in 2017

advertised seat up Nov 16

termed out in 2017

board/commission chair

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Robert Beedle, Chair	January-14	November-17
3 years	Greg LoForte	February-13	November-16
		January-10	
		January-07	
3 years	Max Wiese	January-14	November-17
		March-11	
3 years	Ken Jones	February-13	November-16
3 years	Jacob Betts	November-15	November-18

PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-15	November-18
		August-14	
3 years	Kara Johnson	February-15	November-17
		December-12	
3 years	Miriam Dunbar	November-15	November-18
		August-14	
3 years	Stephen Phillips	November-15	November-18
3 years	Marvin VanDenBroek	February-14	November-16
3 years	Karen Hallquist	November-13	November-16
3 years	Dave Zastrow	February-15	November-17
		September-14	

HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	Brooke Johnson	August-16	November-19
3 years	John Wachtel	August-16	November-18
3 years	Sylvia Lange	August-16	November-18
3 years	Tom McGann	August-16	November-18
3 years	Jim Casement, Chair	August-16	November-17

seat up for re-election in 2017

termed out in 2017

board/commission chair

advertised seat up Nov 16