

Regular City Council Meeting
October 17, 2018 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Vice Mayor David Allison called the Council regular meeting to order at 7:05 pm on October 17, 2018, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Vice Mayor Allison led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were Council members *Jeff Guard* and *David Allison*. Council members *James Burton* and *Ken Jones* were present via teleconference. *Mayor Clay Koplín* and Council members *Anne Schaefer*, *Melina Meyer* and *James Wiese* were absent. Also present were City Manager *Alan Lanning* and City Clerk *Susan Bourgeois*.

D. Approval of Regular Agenda

M/Guard S/Burton to approve the Regular Agenda.

Vice Mayor Allison added *Belen Cook* as a guest speaker tonight.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Schaefer, Meyer, Wiese). Motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors

1. Guest Speakers - *Belen Cook*, NVE - *Cook* gave Council an overview of the upcoming 25th Annual NVE Sobriety Celebration and Memorial Potlatch which will be held in Cordova November 8-10, 2018. She named some speakers and events that would be highlights of the celebration.
2. Audience comments regarding agenda items
3. Chairpersons and Representatives of Boards and Commissions - none were present to speak.
4. Student Council Representative Report - was not present.

Council member *Melina Meyer* arrived via teleconference at approximately 7:10 pm.

G. Approval of Consent Calendar

5. Council concurrence of Mayor's appointment of the City representative to the PWSAC Board of Directors

6. Record excused absence of Council member *Jones* from the October 3, 2018 regular meeting

Vote on the approval of the consent calendar: 5 yeas, 0 nays, 2 absent. Wiese-absent; Jones-yes; Meyer-yes; Schaefer-absent; Allison-yes; Burton-yes and Guard-yes. Consent calendar was approved.

H. Approval of Minutes

M/Burton S/Guard to approve the minutes.

7. Minutes of October 3, 2018 Council Regular Meeting

Vote on the motion: 5 yeas, 0 nays, 2 absent (Wiese, Schaefer). Motion was approved.

I. Consideration of Bids

8. Direction to Manager to negotiate purchase of a refuse dumpster truck

M/Guard S/Jones to direct the City Manager to negotiate a contract with Yukon Equipment, Wasilla, AK to provide 1 new Labrie/Wittke Starlight 40 cubic yard front loader refuse body on a Peterbilt 520 cab-over chassis per RFP#PW18-05 for a sum not to exceed \$269,492.

City Manager Lanning said he thinks it's imperative that we buy a new refuse dumpster truck. *Guard* said he doesn't see that we have any choice. *Jones* said he could support this only if it is certainly being paid for by the refuse users. *Allison* just thought the items were out of order. He thought we should know how to pay for it before signing the contract. *Bourgeois* suggested an amendment to the motion stating that.

M/Allison S/Burton to amend the motion to add, pending funding being finally approved.

Vote on the motion to amend: 5 yeas, 0 nays, 2 absent (Wiese, Schaefer). Motion was approved.

Vote on the main motion as amended: 5 yeas, 0 nays, 2 absent. Meyer-yes; Jones-yes; Schaefer-absent; Guard-yes; Allison-yes; Wiese-absent and Burton-yes. Main motion was approved.

J. Reports of Officers

9. Mayor's Report - *Mayor Koplín* left no report; *Vice Mayor Allison* mentioned he was in Washington DC.

10. Manager's Report -City Manager **Alan Lanning** reported 1) he'll be out of town Oct 19 - 29; 2) between Oct 29 and Nov 7 he'll email out the next version of the budget.

11. City Clerk's Report - **Bourgeois** reported that Oct 18 is Alaska Day, City Hall will be closed, Library and Museum will be open. Monday Oct 22 **Ruth Steele** will be working for the State Division of Elections and conducting early voting upstairs in the atrium at the Cordova Center - she'll be there M-F 8 - 4:30 until Nov 5 the day before Election Day. **Bourgeois** reported also that Oct 31 will be the due date for 2nd half of property taxes and 3Q sales tax - which is usually a busy day for the finance department.

12. Staff Quarterly Reports

- a. Cordova Harbor & Port, **Tony Schinella**, Harbormaster
- b. Parks & Recreation Department, **Susan Herschleb**, Director
- c. Information Services Dept, **Cathy Sherman**, Library & Museum Director
- d. City Investments, **Buck & Chad Adams**, UBS Financial

K. Correspondence

13. 09-26-18 Letter from **Mayor Koplín** to EVOSTC in support of PWSSC project funding

14. 10-02-18 Letter from Office of State Assessor **Marty McGee** re Cordova's 2018 FVD

Council member **Meyer** said she was in Anchorage for AFN so **Mayor Koplín** asked her to testify in support of the PWSSC in front of the EVOSTC and she did, and it went very well, they received the funding they asked for.

L. Ordinances and Resolutions

15. Ordinance 1171 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$269,000 from the General Reserve Fund (permanent fund) to the refuse enterprise fund for the purchase of a refuse truck - 1st reading

M/Jones S/Guard to adopt Ordinance 1171 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$269,000 from the General Reserve Fund (permanent fund) to the refuse enterprise fund for the purchase of a refuse truck.

Lanning said he is proposing for 2019 a 5% increase in rates for refuse. We will have sufficient funds for bear proof containers and public education. He said if we get on this plan (5%/year for 5 years), then you'd be able to pay for a truck like this in 4 years.

Guard said this is just the kind of thing we have to do in an emergency based on not adequately funding the budget for several years.

M/Allison S/Guard to amend the ordinance to include language as in alternative B in the memo on page 50 of the packet (borrow \$269,492 from the Permanent Fund, the first payment will be in 2020 and the terms will be a 7 year note with 4% interest, therefore, and annual payment of \$44,899.96).

Allison said the permanent fund is there for this purpose and as long as the repayments are made, it should be ok. He is not in favor of giving the money, but loaning with these terms is fine. **Burton** wondered why that choice vs. staff's recommendation of a bit of a down payment and less from the permanent fund. **Allison** said he just wanted them to keep their reserve fund up for whatever else might occur.

Vote on the motion to amend: 5 yeas, 0 nays, 2 absent. Meyer-yes; Allison-yes; Wiese-absent; Schaefer-absent; Guard-yes; Burton-yes and Jones-yes. Motion to amend was approved.

Vote on the main motion as amended: 5 yeas, 0 nays, 2 absent. Allison-yes; Schaefer-absent; Guard-yes; Meyer-yes; Wiese-absent; Burton-yes and Jones-yes. Main motion was approved.

M. Unfinished Business

N. New & Miscellaneous Business

16. Tier I Harbor Facility Grant presentation by Interim Public Works Director and Harbormaster

Greenwood and **Schinella** presented a power point about this grant, they detailed the Tier I, offered by the State - the max is a \$10 million total project price, requiring a \$5 million match. They are still working towards a federal BUILD grant which could be a \$28 million grant. They presented this same power point to the Harbor Commission and they will be bringing Council a recommendation on their chosen methods for repayment of the bonds (i.e. how to make the annual bond payments). There are many options, or we could have a combination of funding sources. Important to remember if a bond is going on the ballot in March - we'd need Council action by December 2018.

Lanning said really, the first question that Council needs to answer is are you committed to doing this.

17. Pending Agenda, Calendar and Elected & Appointed Officials lists

Comp Plan work sessions upcoming: **Oct 23 & 25**. Agnew Beck doing comp plan and also the facilitated meetings with NVE on health care - the first Council commitment for that is a joint work session, Council & CCMCA Board on **Oct**

26 @ 11:30am in Ed Room. **November 5** - joint Special meeting w CCMCA Board 6pm. Nov 7 agenda *Wiese* has asked for a bear discussion item. Vacancies on boards and commissions, ad is out, will appoint later in November.

O. Audience Participation

Cathy Renfeldt Cordova Chamber of Commerce, thanked Council for ongoing support of the chamber. She mentioned some things the chamber is working on, such as small business support - she is having a staff member trained by Small Business Development Center - which should be great for businesses in town. Also, a small tour company is looking at Cordova, 66 high income passengers weekly, May through September. A cruise ship is looking at Cordova as a port for 200-300 passengers by summer 2020. These initiatives require staff time, another reason they need to expand revenues by adding a staff member, to grow membership, seek to grow revenue of events.

P. Council Comments

Burton thanked staff for their work on materials for tonight's meeting. He thanked all of those who helped get the 2020 Board of Fish meetings to town. Also, ACRs 1 & 2 were defeated which was a win for the fishing industry.

Jones echoed *Burton's* Board of Fish good news. He appreciated staff for the work on the harbor project moving forward.

Allison appreciated those attending on the phone. He appreciated also their attendance at Board of Fish - he listened and is glad for the win for Cordova, but it's one little battle, we need to keep diligent on that. Also, a good win at EVOSTC meeting. Thanks to staff too.

Q. Adjournment

M/Guard S/Allison to adjourn the meeting.

Hearing no objection Vice Mayor Allison adjourned the meeting at 8:12 pm.

Approved: October 17, 2018

Attest: 
Susan Bourgeois, CMC, City Clerk

