

**Mayor**

James Kallander

**Council Members**

Keith van den Broek

James Kacsh

David Allison

Bret Bradford

EJ Cheshier

David Reggiani

Robert Beedle

**City Manager**

Mark Lynch

**City Clerk**

Susan Bourgeois

**Deputy Clerk**

Robyn Kincaid

**Student Council**

**COUNCIL WORK SESSION  
OCTOBER 13, 2011 @ 7:00 PM  
LIBRARY MEETING ROOM**

**AGENDA**

**A. CALL TO ORDER**

**B. ROLL CALL**

Mayor James Kallander, Council members Keith van den Broek, James Kacsh, David Allison, Bret Bradford, EJ Cheshier, David Reggiani, and Robert Beedle

**C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Audience Comments regarding agenda items

**D. WORKSESSION TOPIC**

2. 2012 Budget - revenues

**E. AUDIENCE PARTICIPATION**

**F. COUNCIL COMMENTS**

**G. ADJOURNMENT**

**If you have a disability that makes it difficult to attend city-sponsored functions,  
You may contact 424-6200 for assistance.**

All City Council agendas and packets available online at [www.cityofcordova.net](http://www.cityofcordova.net)



City of Cordova  
602 Railroad Ave.  
P.O. Box 1210  
Cordova, Alaska 99574  
Phone: (907) 424-6200  
Fax: (907) 424-6000  
Email: [citymanager@cityofcordova.net](mailto:citymanager@cityofcordova.net)  
Web: [www.cityofcordova.net](http://www.cityofcordova.net)

# CITY OF CORDOVA

---

## *Office of City Manager*

October 11, 2011

Memo to City Council  
Re: 2012 Preliminary Revenues

I have attached a worksheet showing revenue information for 2010, 2011, and my proposed revenues for 2012. There is a wide column to the right for you to make notes in.

The big revenue items are raw fish tax (101-302-40205), sales & use taxes (101-300-40010), and property tax (101-300-40001). I have placed estimates for these items based on what I feel will be the necessary revenues for operations of City government at the minimum level of service that Cordova residents have come to expect. I am estimating reductions of approximately \$550,000 in raw fish tax and forest receipts. This is partly offset by an estimated increase of \$200,000 in sales and use taxes, and an increase of \$50,000 for our jail contract, which was negotiated by Chief Baty in 2011.

Our approved total budget revenue for 2011 is \$10,173,101.98, and I am suggesting \$10,294,330 for 2012, which is an increase of just over 1%. I am still working on expenditure estimates, but I believe these revenue estimates will get us very close to a balanced budget. However, wages, fuel, insurance, and other expenses continue to climb, so even this revenue level will make for a very frugal budget in the end.

Thank you,

Mark Lynch  
City Manager

Account Number	Account Title	2010	2011	2010	2011	2012
		Prior year Actual Thru Sept	Current year Actual Thru Sept	Prior year Actual 12 Months	Current year Budget	Manager's Proposed Budget
<b>General Fund</b>						
<b>Taxes</b>						
101-300-40001	Property Tax	1,431,628.22	1,085,105.68	2,033,497.96	1,500,000.00	2,000,000.00
101-300-40010	Sales & Use Taxes	1,810,050.00	2,148,807.06	3,000,192.45	3,000,000.00	3,200,000.00
101-300-40011	Public Accommodations Surtax	51,635.70	63,744.28	109,553.68	105,260.51	105,000.00
101-300-40012	Vehicle Rental Surtax	3,076.13	8,888.02	9,616.54	10,000.00	10,000.00
101-300-40013	Sales Tax Compensation timely	17,229.90-	20,019.93-	26,400.11-	20,000.00-	20,000.00-
101-300-40020	Penalties & Int, Property Tax	.00	.00	.00	10,000.00	10,000.00
101-300-40030	Penalties & Int. - Sales Tax	24,870.17	9,600.60	30,168.17	15,000.00	15,000.00
101-300-40040	In Lieu Tax Payments	4,710.77	398,915.73	354,549.28	347,278.00	350,000.00
	<b>Total Taxes:</b>	<b>3,308,741.09</b>	<b>3,695,041.44</b>	<b>5,511,177.97</b>	<b>4,967,538.51</b>	<b>5,670,000.00</b>
<b>Licenses &amp; Permits</b>						
101-301-40100	General Business Licenses	1,160.00	220.00	16,530.00	15,000.00	16,500.00
101-301-40120	Taxi - For Hire Operators	815.00	545.00	1,315.00	900.00	1,300.00
	<b>Total Licenses &amp; Permits:</b>	<b>1,975.00</b>	<b>765.00</b>	<b>17,845.00</b>	<b>15,900.00</b>	<b>17,800.00</b>
<b>Other Governmental</b>						
101-302-40205	Raw Fish Tax	.00	.00	756,156.69	1,400,000.00	1,000,000.00
101-302-40210	Liquor Licenses	12,275.00	11,675.00	12,275.00	14,000.00	14,000.00
101-302-40215	Share Revenue - General	.00	206,773.00	202,622.00	202,622.00	202,622.00
101-302-40220	Forest Receipts - Roads	115,332.21	100,351.90	115,332.21	103,798.99	93,419.00
101-302-40221	Forest Receipts - School	1,233,492.77	1,080,179.79	1,233,492.77	1,110,143.50	972,162.00
101-302-40225	Utility Cooperative Refunds	101,536.61	114,526.00	101,536.61	100,000.00	100,000.00
101-302-40230	Shared Fisheries Tax	37,699.01	24,852.09	39,503.22	50,000.00	50,000.00
101-302-40239	Pension State Relief	.00	.00	106,489.38	.00	.00
101-302-40240	Library Grant	6,350.00	.00	6,300.00	6,350.00	6,350.00
101-302-42200	DCRA Grant for Operating Exp.	.00	.00	64,942.17	.00	.00
	<b>Total Other Governmental:</b>	<b>1,506,685.60</b>	<b>1,538,357.78</b>	<b>2,638,650.05</b>	<b>2,986,914.49</b>	<b>2,438,553.00</b>
<b>Leases &amp; Rents</b>						
101-303-40310	Cordova Industrial Park Leases	3,174.00	10,156.80	3,174.00	5,000.00	5,000.00
101-303-40320	N. Harbor Fill Lease	67,761.45	67,553.79	90,348.60	85,000.00	90,000.00
101-303-40330	S. Harbor Fill Lease	21,579.18	19,663.22	28,772.24	28,000.00	28,000.00
101-303-40340	Boat Trailer Space Rental	6,741.60	3,150.00	6,741.60	11,000.00	3,000.00

Account Number	Account Title	2010	2011	2010	2011	2012
		Prior year Actual Thru Sept	Current year Actual Thru Sept	Prior year Actual 12 Months	Current year Budget	Manager's Proposed Budget
101-303-40345	Parking Permits	5,320.00	990.00	5,989.82	5,000.00	5,000.00
101-303-40350	Other Land Leases	15,978.60	17,293.60	20,956.93	43,000.00	43,000.00
101-303-40360	Other Building Leases	1,600.00	1,800.00	2,200.00	2,000.00	2,000.00
101-303-51110	Lease Rev Pass-Thru Copper Tel	.00	23,320.00	9,328.00	26,400.00	26,400.00
Total Leases & Rents:		122,154.83	143,927.41	167,511.19	205,400.00	202,400.00
<b>Law Enforcement</b>						
101-304-40245	State Contract - Jail	101,202.00	113,914.00	134,936.00	140,000.00	185,784.00
101-304-40250	Surcharge - SOA	2,510.00	1,770.00	3,020.00	2,400.00	2,400.00
101-304-40265	State Dispatch Services	4,725.00	3,543.75	5,906.25	4,725.00	4,725.00
101-304-40267	USFS Dispatch Services	.00	4,725.00	.00	4,725.00	4,725.00
101-304-40370	Court Fines & Forfeitures	125.00	40.00	125.00	250.00	250.00
101-304-40371	Citations	22,314.00	19,722.00	27,339.50	20,350.00	20,350.00
101-304-40380	ATV Registration Fees	130.00	235.00	230.00	500.00	500.00
101-304-40400	Dog Licenses	505.00	890.00	525.00	500.00	500.00
101-304-40410	Dog Impounds	485.00	1,525.00	555.00	500.00	500.00
101-304-40420	Dog Citations	85.00	1,080.00	85.00	500.00	500.00
101-304-40440	Airline Security Service	30,329.04	44,773.99	37,962.43	50,000.00	50,000.00
101-304-40450	Fingerprinting Services	1,000.00	2,955.00	1,870.00	1,000.00	1,000.00
101-304-40545	Impound Fees	770.00	815.00	770.00	.00	1,000.00
101-304-40700	Case File Fees	434.25	366.00	454.25	500.00	500.00
101-304-49731	Alaska Public Entity Ins Grant	.00	500.00	.00	.00	.00
101-304-49740	Miscellaneous Revenue P.D.	6,018.91	274.56	6,400.43	6,075.00	1,000.00
Total Law Enforcement:		170,633.20	197,129.30	220,178.86	232,025.00	273,734.00
<b>D. M. V.</b>						
101-305-40255	MV, Boat, Snow Trans (30%)	50,052.84	53,535.22	62,614.66	60,000.00	60,000.00
101-305-40260	Driver License & ID Fee (50%)	9,324.40	10,047.50	12,989.05	12,000.00	12,000.00
101-305-40266	Vehicle Registration Tax (0%)	64.00-	380.00-	.00	.00	.00
101-305-49740	Road Tests & Misc Revenue DMV	356.70	713.30	79.00	2,500.00	2,500.00
Total D. M. V.:		59,669.94	63,916.02	75,682.71	74,500.00	74,500.00
<b>Planning Department Revenue</b>						
101-323-40160	Platt Fees	190.00	75.00	325.00	1,000.00	1,000.00
101-323-40170	Planning Permit Fees	3,415.00	4,500.00	4,315.00	6,500.00	4,000.00
101-323-40235	ACMP - Coastal Zone Grant	4,500.00	5,408.80	4,701.35	6,000.00	.00

Account Number	Account Title	2010	2011	2010	2011	2012
		Prior year Actual Thru Sept	Current year Actual Thru Sept	Prior year Actual 12 Months	Current year Budget	Manager's Proposed Budget
101-323-40237	ACMP Travel Reimb	1,968.00	765.15	1,000.00	4,000.00	.00
101-323-48010	Legal Fees Reimbursment	1,014.00	5,423.50	1,014.00	5,000.00	5,000.00
101-323-48012	Appraisal Fees Reimbursments	2,873.00	2,820.00	2,873.00	4,000.00	4,000.00
101-323-48014	Other Revenue	.00	.00	.00	1,000.00	1,000.00
Total Planning Department Revenue:		13,960.00	18,992.45	14,228.35	27,500.00	15,000.00
<b>Recreation Dept Revenue</b>						
101-345-40505	Bidarki Basket Ball	4,146.96	2,050.00	5,556.96	6,000.00	6,000.00
101-345-40508	Christmas Bazaar	.00	.00	1,905.00	2,000.00	2,000.00
101-345-40515	Summer Camp	11,675.00	11,987.00	11,920.00	12,000.00	12,000.00
101-345-40520	Skaters Cabin Rental	2,150.40	2,580.00	2,595.40	3,000.00	3,000.00
101-345-40525	Bidarki Entrance Fees	23,134.50	29,618.00	42,734.50	35,000.00	40,000.00
101-345-40535	Facility Rental	45.00	50.00	120.00	.00	.00
101-345-42100	Fisherman's Memorial park	1,500.00	700.00	2,200.00	500.00	500.00
101-345-43075	ALPAR pass-thru	.00	.00	.00	1,400.00	1,400.00
101-345-49740	Bidarki Misc.	1,646.80	1,400.00	1,646.80	2,000.00	2,000.00
Total Recreation Dept Revenue:		44,298.66	48,385.00	68,678.66	61,900.00	66,900.00
<b>Pool Revenue</b>						
101-346-40600	Pool Entrance Fees	7,120.40	10,975.50	13,404.45	10,000.00	13,000.00
101-346-40610	Pass Fee	1,582.29	5,142.50	6,568.29	6,000.00	6,000.00
101-346-40620	Lesson Fees	177.00	1,317.00	249.00	2,000.00	2,000.00
101-346-40630	Rental Fees	600.00	1,425.00	1,200.00	2,000.00	2,000.00
101-346-49740	Pool Misc.	19.00	4.00	19.00	200.00	200.00
Total Pool Revenue:		9,498.69	18,864.00	21,440.74	20,200.00	23,200.00
<b>Sale of Property</b>						
101-347-40700	Sale of Materials	29.60	47.75	34.60	600.00	600.00
101-347-40710	Sale of Equipment	60.00	1,034.25	1,350.00	6,000.00	6,000.00
101-347-40720	Sale of Cemetary Lots	800.00	.00	2,200.00	3,000.00	3,000.00
Total Sale of Property:		889.60	1,082.00	3,584.60	9,600.00	9,600.00
<b>Transfers From Other Funds</b>						
101-390-41000	Allocated Administrative Costs	303,067.53	316,650.06	404,090.04	422,200.00	422,200.00
101-390-41015	Transfer from Capital Projects	.00	200,000.00	.00	.00	.00

Account Number	Account Title	2010 Prior year Actual Thru Sept	2011 Current year Actual Thru Sept	2010 Prior year Actual 12 Months	2011 Current year Budget	2012 Manager's Proposed Budget
	Total Transfers From Other Funds:	303,067.53	516,650.06	404,090.04	422,200.00	422,200.00
<b>Other Revenue</b>						
101-397-40325	Investment Earnings	206,297.30	167,291.00	151,255.46	200,000.00	100,000.00
101-397-43000	Bond Proceeds	388,864.64	.00	391,013.46	.00	.00
101-397-49740	Misc. Revenue	20,290.31	602.06	32,844.73	15,000.00	15,000.00
	Total Other Revenue:	615,452.25	167,893.06	575,113.65	215,000.00	115,000.00
<b>State Debt Service Reimbursmen</b>						
101-398-40200	State Debt Service Reimb	900,539.00	923,954.00	903,260.00	934,423.98	965,443.00
	Total State Debt Service Reimbursmen:	900,539.00	923,954.00	903,260.00	934,423.98	965,443.00
	Total Revenue:	7,057,565.39	7,334,957.52	10,621,441.82	10,173,101.98	10,294,330.00
	General Fund Revenue Total:	7,057,565.39	7,334,957.52	10,621,441.82	10,173,101.98	10,294,330.00
	General Fund Expenditure Total:	.00	.00	.00	.00	.00
	Net Total General Fund:	7,057,565.39	7,334,957.52	10,621,441.82	10,173,101.98	10,294,330.00
	Net Grand Totals:	7,057,565.39	7,334,957.52	10,621,441.82	10,173,101.98	10,294,330.00