

Mayor

James Kallander

Council Members

Tim Joyce

James Kacsh

David Allison

Bret Bradford

EJ Cheshier

David Reggiani

Robert Beedle

City Manager

Mark Lynch

City Clerk

Susan Bourgeois

Deputy Clerk

Student Council

**COUNCIL WORK SESSION
FOR PREPARATION OF THE 2013 BUDGET
OCTOBER 3, 2012 @ 6:30 PM
LIBRARY MEETING ROOM**

AGENDA

A. CALL TO ORDER

B. ROLL CALL

Mayor James Kallander, Council members Tim Joyce, James Kacsh, David Allison, Bret Bradford, EJ Cheshier, David Reggiani, and Robert Beedle

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments regarding agenda items

D. WORKSESSION TOPIC

2. 2013 Budget – Revenue projections/discussion

E. AUDIENCE PARTICIPATION

F. COUNCIL COMMENTS

G. ADJOURNMENT

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CITY OF CORDOVA

Office of City Manager

September 28, 2012

Memo to City Council
Re: 2013 General Fund Preliminary Revenues

I have attached a budget worksheet showing revenue information for 2011, 2012, and my estimated revenues for 2013. There is a wide column to the right for you to make notes in.

I have communicated with Naresh Shrestha with the Alaska Seafood Marketing Institute, and based on very preliminary numbers he suggested that the 2013 Raw Fish Tax dollar amount would likely be very close to 2012. While we have not received the 2012 payment at this time, it was budgeted at \$1,000,000 so I have carried that number to 2013.

Sales tax has done exceptionally well, and I feel we will likely exceed \$4,000,000 in 2012, so I have used that number as an estimate for 2013.

At the time I am preparing this memo the big outstanding question is whether Secure Rural Schools (Forest receipts) will be reauthorized for 2013. I have included it at a level that I would expect to see if it were reauthorized, but if not we will see an \$880,000 reduction in revenue.

I have adjusted other revenues to reflect what I expect based on current and past years' numbers.

Thank you,

Mark Lynch
City Manager

Account Number	Account Title	2011 Prior year Actual	2012 Current year Budget	2012 Current year Actual	2013 Requested Budget
General Fund					
Taxes					
101-300-40001	Property Tax	1,637,148.83	1,510,000.00	1,178,181.13	1,500,500.00
101-300-40010	Sales & Use Taxes	3,192,047.96	3,537,136.66	2,918,942.25	4,000,000.00
101-300-40011	Public Accommodations Surtax	117,502.17	105,000.00	57,701.17	117,500.00
101-300-40012	Vehicle Rental Surtax	16,065.55	10,000.00	7,956.86	16,000.00
101-300-40013	Sales Tax Compensation timely	28,845.42	20,000.00	19,994.24	30,000.00
101-300-40030	Penalties & Int. - Sales Tax	14,368.62	15,000.00	5,070.88	15,000.00
101-300-40035	Penalty & Interest on Accounts	.00	.00	.00	.00
101-300-40040	In Lieu Tax Payments	401,611.23	350,000.00	408,840.87	400,000.00
101-300-40041	Payment in Lieu of Tax - Other	.00	.00	1,982.06	.00
Total Taxes:		5,349,898.94	5,507,136.66	4,558,680.98	6,019,000.00
Licenses & Permits					
101-301-40100	General Business Licenses	14,625.00	16,500.00	7,490.00	15,000.00
101-301-40110	Cabs Stands - For Hire Stands	.00	.00	.00	.00
101-301-40120	Taxi - For Hire Operators	1,215.00	1,300.00	135.00	1,300.00
101-301-40130	Trailer Court License	.00	.00	.00	.00
101-301-40140	Itenerant Merchant License	.00	.00	.00	.00
101-301-40170	Other L & P, Except Planning	.00	.00	.00	.00
Total Licenses & Permits:		15,840.00	17,800.00	7,625.00	16,300.00
Other Governmental					
101-302-40205	Raw Fish Tax	1,365,497.58	1,000,000.00	.00	1,000,000.00
101-302-40207	Small Muni Energy Asst	.00	.00	.00	.00
101-302-40210	Liquor Licenses	11,675.00	14,000.00	11,650.00	14,000.00
101-302-40215	Share Revenue - General	276,416.00	202,622.00	294,223.00	202,622.00
101-302-40220	Forest Receipts - Roads	100,351.90	93,419.00	98,409.37	80,000.00
101-302-40221	Forest Receipts - School	1,080,179.79	972,162.00	1,020,715.32	800,000.00
101-302-40225	Utility Cooperative Refunds	114,526.00	100,000.00	134,090.75	100,000.00
101-302-40230	Shared Fisheries Tax	24,852.09	65,000.00	65,314.70	40,000.00
101-302-40239	Pension State Relief	.00	.00	.00	.00
101-302-40240	Library Grant	6,500.00	6,350.00	.00	.00
101-302-40250	Self-Determination Roads	.00	.00	.00	.00
101-302-40260	Self Determination - Schools	.00	.00	.00	.00
101-302-40265	Vehicle Fuel Tax Refund	.00	.00	.00	.00
101-302-42200	DCRA Grant for Operating Exp.	.00	.00	.00	.00
Total Other Governmental:		2,979,998.36	2,453,553.00	1,624,403.14	2,236,622.00
Leases & Rents					
101-303-40310	Cordova Industrial Park Leases	10,156.80	5,000.00	10,580.00	10,000.00
101-303-40320	N. Harbor Fill Lease	82,611.89	90,000.00	37,645.25	85,000.00
101-303-40330	S. Harbor Fill Lease	25,372.27	28,000.00	18,658.95	25,000.00
101-303-40340	Boat Trailer Space Rental	3,150.00	3,000.00	3,120.00	3,000.00
101-303-40345	Parking Permits	990.00	5,000.00	850.00	1,000.00
101-303-40350	Other Land Leases	17,744.60	23,050.00	13,229.06	17,500.00
101-303-40360	Other Building Leases	2,200.00	2,000.00	4,275.96	2,200.00
101-303-51110	Lease Rev Pass-Thru Copper Tel	28,820.00	30,000.00	24,750.00	28,820.00
Total Leases & Rents:		171,045.56	186,050.00	113,109.22	172,520.00

Account Number	Account Title	2011 Prior year Actual	2012 Current year Budget	2012 Current year Actual	2013 Requested Budget
Law Enforcement					
101-304-40245	State Contract - Jail	206,806.00	185,784.00	102,818.25	207,000.00
101-304-40250	Surcharge - SOA	2,160.00	2,400.00	1,110.00	2,400.00
101-304-40265	State Dispatch Services	4,725.00	4,725.00	3,543.75	4,725.00
101-304-40267	USFS Dispatch Services	4,725.00	4,725.00	.00	4,725.00
101-304-40370	Court Fines & Forfeitures	40.00	250.00	38.00	250.00
101-304-40371	Citations	27,040.00	20,350.00	10,595.00	25,000.00
101-304-40380	ATV Registration Fees	325.00	500.00	280.00	500.00
101-304-40400	Dog Licenses	992.00	500.00	555.00	500.00
101-304-40410	Dog Impounds	1,525.00	500.00	500.00	1,000.00
101-304-40420	Dog Citations	1,155.00	500.00	525.00	1,000.00
101-304-40440	Airline Security Service	60,676.03	79,500.00	58,724.76	75,000.00
101-304-40450	Fingerprinting Services	3,830.00	1,000.00	1,627.00	3,500.00
101-304-40545	Impound	835.00	1,000.00	1,965.50	1,000.00
101-304-40700	Case File Fees	567.50	500.00	125.00	500.00
101-304-49730	Bulletproof Vest Grant	.00	.00	.00	.00
101-304-49731	Alaska Public Entity Ins Grant	500.00	.00	.00	.00
101-304-49740	Miscellaneous Revenue P.D.	417.24	5,000.00	414.41	500.00
Total Law Enforcement:		316,318.77	307,234.00	182,821.67	327,600.00
D. M. V.					
101-305-40255	MV, Boat, Snow Trans (30%)	66,831.52	60,000.00	53,119.04	65,000.00
101-305-40260	Driver License & ID Fee (50%)	11,905.00	12,000.00	15,418.50	12,000.00
101-305-40266	Vehicle Registration Tax (0%)	.00	.00	12,944.80	.00
101-305-49740	Road Tests & Misc Revenue DMV	360.30	2,500.00	480.00	500.00
Total D. M. V.:		79,096.82	74,500.00	81,962.34	77,500.00
Planning Department Revenue					
101-323-40160	Platt Fees	75.00	500.00	190.00	500.00
101-323-40170	Planning Permit Fees	5,225.00	4,500.00	4,290.20	20,000.00
101-323-40235	ACMP - Coastal Zone Grant	1,408.80	.00	.00	.00
101-323-40237	ACMP Travel Reimb	765.15	.00	.00	.00
101-323-48010	Legal Fees Reimbursment	5,423.50	5,000.00	3,908.50	5,000.00
101-323-48012	Appraisal Fees Reimbursments	2,820.00	4,000.00	2,100.00	4,000.00
101-323-48014	Other Revenue	.00	500.00	300.00	500.00
Total Planning Department Revenue:		15,717.45	14,500.00	10,788.70	30,000.00
Recreation Dept Revenue					
101-345-40505	Bidarki Basket Ball	2,370.00	6,000.00	1,510.00	6,000.00
101-345-40506	Floor Hockey	.00	.00	.00	.00
101-345-40507	Carnivals	.00	.00	.00	.00
101-345-40508	Christmas Bazaar	1,920.00	2,000.00	15.00	2,000.00
101-345-40509	Soccer	.00	.00	.00	.00
101-345-40510	Concessions	.00	.00	.00	.00
101-345-40515	Summer Camp	11,987.00	12,000.00	10,502.00	12,000.00
101-345-40520	Skaters Cabin Rental	3,050.00	3,000.00	3,530.00	3,000.00
101-345-40525	Bidarki Entrance Fees	51,277.00	45,000.00	31,958.50	50,000.00
101-345-40530	Gymnastics	.00	.00	.00	.00
101-345-40535	Facility Rental	100.00	.00	75.00	100.00
101-345-40540	Rubber Duck Race Donations	.00	.00	.00	.00
101-345-42100	Fisherman's Memorial park	1,400.00	500.00	700.00	500.00
101-345-43075	ALPAR pass-thru	.00	1,400.00	.00	1,400.00
101-345-49740	Bidarki Misc.	1,400.00	2,000.00	1,400.00	1,500.00

Account Number	Account Title	2011 Prior year Actual	2012 Current year Budget	2012 Current year Actual	2013 Requested Budget
Total Recreation Dept Revenue:		73,504.00	71,900.00	49,690.50	76,500.00
Pool Revenue					
101-346-40600	Pool Entrance Fees	18,537.50	13,000.00	3,863.00	20,000.00
101-346-40606	Insurance Reimb - Childrens Me	.00	.00	.00	.00
101-346-40610	Pass Fee	8,232.50	6,000.00	1,932.50	10,000.00
101-346-40620	Lesson Fees	1,317.00	2,000.00	.00	1,500.00
101-346-40630	Rental Fees	1,825.00	2,000.00	550.00	2,000.00
101-346-49740	Pool Misc.	4.00	200.00	.00	100.00
Total Pool Revenue:		29,916.00	23,200.00	6,345.50	33,600.00
Sale of Property					
101-347-40700	Sale of Materials	92.75	600.00	163.00	500.00
101-347-40710	Sale of Equipment	3,184.25	6,000.00	2,008.00	5,000.00
101-347-40720	Sale of Cemetary Lots	.00	3,000.00	700.00	1,000.00
Total Sale of Property:		3,277.00	9,600.00	2,871.00	6,500.00
Interfund Transfers In					
101-390-41000	Allocated Administrative Costs	422,200.08	452,083.84	452,083.84	450,000.00
101-390-41015	Transfer from Capital Projects	200,000.00	.00	.00	.00
101-390-41025	Transfer from Harbor Enterpris	.00	.00	.00	.00
101-390-41030	Transfer from Water/Sewer Ente	.00	.00	.00	.00
101-390-41035	Transfer from Refuse Enterpris	.00	.00	.00	.00
101-390-41060	Transfer from Chip Seal Fund	.00	.00	.00	.00
101-390-41065	Transfer from Cordova Center F	.00	.00	.00	.00
101-390-41090	Transfer From Facility Repair	.00	.00	.00	.00
101-390-49998	Transfer from Permanent Fund	.00	400,000.00	400,000.00	400,000.00
Total Interfund Transfers In:		622,200.08	852,083.84	852,083.84	850,000.00
Other Revenue					
101-397-40325	Investment Earnings	192,515.10	66,146.00	82,123.90	200,000.00
101-397-43000	Bond Proceeds	.00	.00	.00	.00
101-397-43001	Bond Premiums	.00	.00	.00	.00
101-397-49740	Misc. Revenue	86,256.13	15,000.00	11,816.10	25,000.00
101-397-49741	Reimbursed Legal Fees Settleme	.00	.00	10,000.00	.00
101-397-49745	Insurance Reimbursements	.00	.00	.00	.00
101-397-49750	Recyclable Sales	.00	.00	960.20	.00
Total Other Revenue:		278,771.23	81,146.00	104,900.20	225,000.00
State Debt Service Reimbursmen					
101-398-40200	State Debt Service Reimb	921,233.00	975,707.41	932,894.25	975,707.41
Total State Debt Service Reimbursmen:		921,233.00	975,707.41	932,894.25	975,707.41
Total Revenue:		10,856,817.21	10,574,410.91	8,528,176.34	11,046,849.41
General Fund Revenue Total:		10,856,817.21	10,574,410.91	8,528,176.34	11,046,849.41
General Fund Expenditure Total:		.00	.00	.00	.00

Account Number	Account Title	2011 Prior year Actual	2012 Current year Budget	2012 Current year Actual	2013 Requested Budget
Net Total General Fund:		10,856,817.21	10,574,410.91	8,528,176.34	11,046,849.41



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CITY OF CORDOVA

Office of City Manager

September 28, 2012

Memo to City Council

Re: Sales Tax Performance and Projections

I have attached a worksheet showing the sales tax amounts and performance since 2009. Additionally I have written a simple formula that uses the past five years' sales tax performance figures to estimate future performance. Those extrapolated numbers are shown in red. This is for estimating purposes only, but I feel the historic data is the best source to base any projection on, and that is what I used.

Thank you,

Mark Lynch
City Manager

Sales tax Performance and Projections

9/28/2012

MO	QTR							Projected #s in Red			Projected #s in Red			Projected #s in Red	
		Monthly 2009	Quarterly 2009	% +/- from prior year	Monthly 2010	Quarterly 2010	% +/- from prior year	Monthly 2011	Quarterly 2011	% +/- from prior year	Monthly 2012	Quarterly 2012	% +/- from prior year	Monthly 2013	Quarterly 2013
1		449,486.00			370,410.68			495,472.58			504,801.73			527,987.10	
2		12,747.48			19,644.52			18,336.46			15,105.62			15,799.42	
3	1	12,796.49	475,029.97	-1.86%	14,450.56	404,505.76	-14.85%	16,631.64	530,440.68	31.13%	13,841.68	533,749.03	0.62%	14,477.42	558,263.94
4		407,279.59			411,050.72			452,082.20			502,959.41			520,728.73	
5		16,953.55			19,638.77			30,798.96			23,500.53			24,330.79	
6	2	30,118.38	454,351.52	0.48%	37,112.37	467,801.86	2.96%	31,151.90	514,033.06	9.88%	25,153.15	551,613.09	7.31%	26,041.80	571,101.33
7		913,676.69			702,877.28			635,226.74			1,022,667.17			1,214,783.78	
8		27,389.94			207,594.48			435,153.19			785,565.23			933,140.25	
9	3	22,623.49	963,690.12	6.82%	27,270.62	937,742.38	-2.69%	48,244.97	1,118,624.90	19.29%	50,920.57	1,859,152.97	66.20%	52,741.51	2,200,665.54
10		900,536.22			1,005,370.94			977,451.75			1,031,659.93			1,068,552.54	
11		24,707.83			25,170.51			36,719.01			38,755.40			40,141.31	
12	4	44,338.01	969,582.06	18.32%	25,334.53	1,055,875.98	8.90%	15,858.89	1,030,029.65	-2.45%	16,738.40	1,087,153.73	5.55%	17,336.98	1,126,030.82
		2,862,653.67		7.71%	2,865,925.98		0.11%	3,193,128.29		11.42%	4,031,668.83		26.26%	4,456,061.63	