

Mayor

Clay Koplin

Council Members

James Burton

Tim Joyce

Tom Bailer

Robert Beedle

Josh Hallquist

David Allison

James Wiese

Interim City Manager

Mike Hicks

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

John Appleton

August Jewell

**Regular City Council Meeting
September 21, 2016 @ 7:00 pm
Cordova Center Community Rooms
Agenda**



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison and James Wiese

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

- 1. Guest Speakers
- 2. Audience comments regarding agenda items..... (3 minutes per speaker)
- 3. Chairpersons and Representatives of Boards and Commissions (Harbor, HSB, Parks & Rec, P&Z, School Board)
- 4. Student Council Representative Report

G. Approval of Consent Calendar..... (roll call vote)

- 5. Record excused absence of Council member James Burton from the 09-07-16 Regular Meeting

H. Approval of Minutes..... (voice vote)

- 6. Minutes of 09-07-16 Regular Council Meeting..... (page 1)

I. Consideration of Bids

J. Reports of Officers

- 7. Mayor's Report..... (page 5)
- 8. Manager's Report
- 9. City Clerk's Report..... (page 6)

K. Correspondence

- 10. 08-22-16 Letter from A. Young re harbor..... (page 7)

L. Ordinances and Resolutions

- 11. Resolution 09-16-33..... (voice vote)(page 10)
A resolution of the City Council of the City of Cordova, Alaska, designating capital improvement projects
- 12. Resolution 09-16-34..... (voice vote)(page 12)
A resolution of the City Council of the City of Cordova, Alaska, encouraging the State of Alaska to declare a condition of economic disaster in Cordova and requesting the utilization of the commercial fishing revolving loan fund (CFRLF) to assist the affected fishermen and their families impacted by the fisheries disaster

M. Unfinished Business

- 13. Council decision regarding E-911 proposal by ProComm Alaska..... (voice vote)(page 23)

N. New & Miscellaneous Business

- 14. Approval of City Clerk contract..... (voice vote)(page 31)
(may be discussed in executive session see item 17)
- 15. Council action regarding City Manager search
(may be discussed in executive session see item 18)
- 16. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 39)

O. Audience Participation

P. Council Comments

Q. Executive Session

- 17. City Clerk’s Contract (reason # 2 below)
- 18. Discussion of City Manager candidates (reason # 2 below)
- 19. Legal Services review (reason # 1 below)

R. Adjournment



Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

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Regular City Council Meeting
September 7, 2016 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Mayor Clay Koplín called the Regular Council Meeting to order at 7:00 pm on September 7, 2016 in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Mayor Koplín led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were *Mayor Koplín* and Council members *Tim Joyce, Tom Bailer, Josh Hallquist, David Allison* and *James Wiese*. Council member *Robert Beedle* was present via teleconference. Council member *James Burton* was absent. Also present were Interim City Manager *Mike Hicks* and City Clerk *Susan Bourgeois*.

D. Approval of Regular Agenda

M/Joyce S/Bailer to approve the Regular Agenda.

Hearing no objection the motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items

Sylvia Lange spoke in favor of item 24. She said that Southeast Conference has been tasked with the logistics of this process - i.e. looking over the AMHS from top to bottom to come up with solutions. She said that **Mike Anderson** - the City's rep on the AMHS Reform Committee, couldn't attend so they have accepted her as a stand-in. She spoke to the contribution request and wants Council to use this as an opportunity to show how important the marine highway is to our community. She offered an idea of challenging Valdez to also make a contribution.

Mike Anderson spoke in favor of item 24. He also said it was important to contribute to show how important the Marine Highway is to our community.

3. Chairpersons and Representatives of Boards and Commissions

Allison reported that the HSB would be meeting tomorrow night (09-08-16) at 7:00 pm.

Bailer said that P&Z met but he missed the meeting.

Superintendent Russin spoke about the school district. He reported school is underway and there are new staff on board that are transitioning well. He said P & Z has included a few school projects in their priorities - he said the district's number one priority is a new HVAC system at Mt. Eccles. He thanked the City for all the window work at the Elementary school. He said that project went really well - he is happy with the crew that was here.

4. Student Council Representative Report - was not present

G. Approval of Consent Calendar

Mayor Koplín declared the consent calendar before Council.

5. Resolution 09-16-32 A resolution of the City Council of the City of Cordova, Alaska, authorizing the city manager to enter into a three (3) year lease with three (3) additional option periods of three (3) years each for Tract B, Block 34, U.S.S. 449 with Alascom, Inc. dba AT&T Alaska

6. Council concurrence of Mayor Koplín's appointment to the Historic Preservation Commission

Vote on the consent calendar: 6 yeas, 0 nays, 1 absent (Burton). Beedle-yes; Joyce-yes; Hallquist-yes; Wiese-yes; Allison-yes; Bailer-yes and Burton-absent. Consent Calendar was approved.

H. Approval of Minutes

M/Allison S/Joyce to approve the minutes.

7. Minutes of 04-06-15 Special Council Meeting

8. Minutes of 09-30-15 Joint Council & HSB Special Meeting

9. Minutes of 10-28-15 Joint Council & HSB Special Meeting

10. Minutes of 11-23-15 Special Council Meeting

11. Minutes of 12-08-15 Special Council Meeting
 12. Minutes of 12-16-15 Special Council Meeting
 13. Minutes of 08-03-16 Regular Council Meeting
 14. Minutes of 08-11-16 Special Council Meeting
- Hearing no objection the motion was approved.

I. Consideration of Bids

J. Reports of Officers

15. Mayor's Report – there was a written report in the packet and **Mayor Koplín** added a few items: 1) 9/14/16 he'll be meeting with USCG Admiral – topic will be their infrastructure and hopes for the future; 2) RCAC will be meeting here 9/15 & 16 – he will be making an opening address.
16. Manager's Report – **Interim City Manager Hicks** reported that 1) as **Mr. Russin** had reported, the school windows project went well; 2) plastic bag ordinance is about to be effective – he's been talking to EPC; 3) paving work is done – some edging still in order, some backfilling will still be done; 4) City chip sealing done for the season – Water Street looks best it has looked in years; 5) handout from **Joanie Behrends** about an upcoming ICS for Executives 2 hour class – put on by Homeland Security; 6) **Chief Hicks** said regarding the incident of August 9 – it is an honor and privilege to be the Police Chief and the Fire Chief – he is very proud of how everyone worked so well together and professionally that night through a very difficult situation – he said Council should also be very proud of those folks; 7) he would like some direction on E-911 system – he gave Council a handout at the last meeting about the ProComm Alaska proposal. **Bailer** gave a shout out for the first responders as mentioned by the **Chief**. He then asked **Hicks** if there is a little problem with break-ins of late in town – he has heard some stories. **Hicks** confirmed that there have been a few burglaries lately; the department is working on these – there are some leads – he cautioned folks to lock up their stuff. **Beedle** asked about the grant being worked on for moving the public safety building. **Hicks** said it is just in the preliminary stages. It will be on file with the state – the funding is not yet available.
17. City Clerk's Report, **Bourgeois** had a written report and added that she is in touch with two Council members interested in AML – she will be making those arrangements shortly.

K. Correspondence

18. 07-27-16 Letter from Department of the Navy regarding Final Supplemental EIS
 19. 08-03-16 Email questions from Bailer to Rogers re Crater Lake Water (Rogers answers in bold)
 20. 08-22-16 Letter from D. Weathers re City sales tax
 21. 08-26-16 Thank you from Chenega IRA Council for memorial donation
 22. 09-01-16 DNR Shore Fisheries Public Notice re Leases Extensions
- Beedle** asked if there was a resolution to the **Denny Weathers** letter – item 20. **Hicks** reported that **Stavig** and his finance staff looked into this and it is not about where she lives but about where the service occurs and it is partially within the City so it is not exempt from sales tax.

L. Ordinances and Resolutions

M. Unfinished Business

N. New & Miscellaneous Business

23. Discussion of disaster declaration possibilities for PWS seine season
There was a handout from Representatives Stutes office with a draft resolution – since this was just received, **Mayor Koplín** suggested bringing this back next time more formally – if Council so wished. Council concurred that **Mayor Koplín** and **Burton** should work on it and bring it back next time.
24. Council action on sponsorship of SEC AMHS Transportation Reform Project
Mayor Koplín prefaced the discussion with information stating that the Cordova Chamber of Commerce had donated \$500 and there was a list on page 62 of the packet showing all of the other donors and the amounts contributed. **M/Joyce S/Allison** that the City of Cordova donate \$1500.
Joyce said in looking at the other communities that have contributed, \$1500 seems appropriate for Cordova and our size. **Bailer** said then it would seem more like \$2000 as a total from Cordova if the Chamber's \$500 was included. **Mayor Koplín** said that Southeast Conference put in \$100,000 and was hoping they could be matched with all of the communities and businesses, etc. coming up to a total of \$100,000 as well – looks like they are at \$64,850 to date. **Beedle** said he would support this – he wished we could donate \$150,000 as the ferry is very important to our community.

Wiese said he thinks this is time for us to ante up – he proposed an amendment... He said that he'd prefer a more worthy amount to use if we are going to try to challenge another City to do the same.

M/Wiese S/Allison to amend the amount of the donation to \$3500.

Bailer said he was going to take a different tactic – he'd like to donate \$50 into the pot and he'd like to encourage other businesses to do that too. **Joyce** thought that is a better option – if individuals contribute like **Bailer** mentioned, then it is a stronger point to get across. **Beedle** said he doesn't disagree with **Wiese** but he figures we will get another chance to contribute again in the future. **Wiese** said he agrees with **Bailer's** approach and he will withdraw his amendment; the second concurred.

Motion to amend was now off the table.

Vote on the main motion: 6 yeas, 0 nays, 1 absent (Burton). Beedle-yes; Allison-yes; Wiese-yes; Hallquist-yes; Bailer-yes; Burton-absent and Joyce-yes. Motion was approved.

25. Pending Agenda, Calendar and Elected & Appointed Officials lists

Council concurred that fishing is about over so we should be getting back to the 2 meeting per month schedule starting on the September 21 meeting.

Joyce wondered about the School's CIP list going to Planning and Zoning – he seemed to think it is more appropriate to come straight to Council. Assistant Planner **Leif Stavig** was present and answered **Joyce's** question. He said that each year Planning Commission submits a CIP list as a recommendation to Council. **Weston Bennett** had facilities on a list that he submitted for that meeting, including the schools. Planning Commission added his school request to their list. Next week's Planning Commission Meeting will have that agenda item on it (a resolution of the Planning Commission to be forwarded to Council as a recommendation). **Joyce** was concerned that something from the school brought to P & Z might get downgraded there or possibly not brought to Council at all – he just didn't want to see that happen. **Joyce** said he would like an action item next time on request for a staff attorney. He'd like a compilation of City and Hospital Attorney bills over the last 12 – 24 months as he believes it might be in our best interest to have a staff attorney. He does not believe that we are being adequately represented; he thinks we are getting bad advice. There were a few other Council members who agreed. **Allison** said he thinks that a formal action item for the E-911 system should be on an agenda so we don't have to keep hearing about it and staff gets good direction.

O. Audience Participation

Anna Young resident of Cordova – she said there are horrible problems at the harbor – it is just not safe down there anymore. She said K float is in some very bad shape – some dangerous conditions there. She wrote a letter that makes several suggestions as to what she thinks can help. **Mayor Koplín** said that the letter was too late for this packet but will be in the next packet. He also suggested that she attend the next Harbor Commission Meeting next Wednesday.

P. Council Comments

Beedle said we sure need to work on a speaker system. He also had someone ask him about video conferencing – if the Cordova Center has that capability – **Hicks** said he would get the answer from **Jason Gabrielson** on that.

Wiese thanked **Sylvia Lange** for stepping up and donating her own time. He also thanked EMS, Police Department and CCMC staff – they are appreciated, he said he imagines that something like that sticks with them for a long time.

Hallquist said he agrees with **Anna** about the conditions in the harbor. He said he is not too impressed with the maintenance we do down at the harbor. He said that falls on the manager to crack the whip and ensure things are getting done.

Bailer said he is sure raw fish tax will be down and so when we move ahead with funding projects we have to keep that in mind.

Mayor Koplín said it appears to be a light agenda but Council has been putting a lot of time into the executive session items tonight. He wanted to thank the CMAC for taking some of the load off of Council in that regard.

Q. Executive Session

M/Joyce S/Bailer to enter an executive session to discuss matters that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion specifically, City Manager candidates and the City Clerk's evaluation.

Hearing no objection the motion was approved.

Mayor Koplín called for a five minute recess while the room was cleared, at 8:07 pm.

Council entered the executive session at 8:13 pm.

26. Discussion of City Manager candidates (reason # 2 below)

27. City Clerk's Evaluation (reason # 2 below)

Council came out of executive session at 9:52. **Mayor Koplín** said that they discussed the City Manager recruitment and they conducted the Clerk's evaluation. The Clerk will proceed as directed regarding scheduling meetings for City Manager interviews and the Mayor will proceed as directed regarding the City Clerk's contract.

R. Adjournment

M/Joyce S/Allison to adjourn the meeting.

Hearing no objection the meeting was adjourned at 9:52 pm.

Approved: September 21, 2016

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

Mayor's Report
9-16-16
Clay Koplín

A draft fisheries disaster declaration resolution is included in the packet for council consideration, a first step in engaging State of Alaska mechanisms to help our fishing fleets manage their low income season.

I have reviewed recent attorney-client correspondence to the City, and have some recommendations/considerations for council regarding legal costs and representation, particularly structural improvements.

I had an opportunity to meet with Edison Chouest Offshore (ECO), Alyeska Pipeline Services, and RCAC representatives both last week and this to better understand their goals and objectives, and to welcome them to Cordova. I extended our appreciation to RCAC for the important oversight they perform for our region, and to Alyeska and ECO for their commitment to safely managing the flow of oil through the State and its waters and the economic benefits of that industry to Alaska.

Councilman Bailer had questions regarding the capital budget and in speaking with Clerk Bourgeois and Interim Manager Hicks, it appears there are two capital projects lists, neither of which necessarily includes large maintenance items like boiler or HVAC upgrades, or pool maintenance for example. It would be good for council and manager to clarify what is expected of the budget capital and maintenance projects list, and the capital priorities list that we share with Juneau and D.C.

Letters to USFS and AMHS are still in progress when and if necessary and will be copied to council if straightforward or pre-authorized, or brought to council beforehand if there are sensitive or controversial elements that I think the council should weigh in on before I act as the council's spokesperson on that issue.

I did hear from Southeast Conference regarding the \$1,500 Cordova contribution to the AMHS evaluation and they were very appreciative. I will provide more detail as part of my verbal report.

I will have several smaller items to touch on verbally in my meeting report.

Clay



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Office of the City Clerk
Cordova, AK 99574
601 First Street * PO Box 1210

Phone: 907.424.6248
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CITY CLERK'S REPORT TO COUNCIL

September 21, 2016 Regular Council Meeting

Date of Report: Sept 5-16, 2016

Things the Clerk's Office has been working on:

- Disseminated the passed/signed/sealed resolutions and minutes from regular meeting of 09-07-16
- Prepared agenda and packet for special council meetings on 09-09-16 and 09-17-16 ensured Council attendance and sent several reminder emails/texts
- Prepared public notices for and handled corresponding notifications for meet & greet with Edison Chouest and meet & greet for CM candidates
- Prepared agenda and packet for regular meeting on 09-21-16 including minutes from 09-07-16 regular meeting and several memos/resolutions/code references
- Signed City payroll and accounts payable checks
- Deputy Clerk answered property related questions, foreclosures, sales, taxes paid/owed, etc. and updated database after first half was paid, calculating penalties for late payers and sending late notices
- Assisted City Manager on interpretation of Code for sales tax exemption issue – so he could write letter
- Corresponded with staff of Boards and Commissions to get them up to date on proper notification and posting of notices for meetings according to City and OMA protocols and use of City website
- Corresponded with Kodiak and Yakutat Clerks regarding disaster declaration – prepared resolution for tonight's packet
- Made hotel reservations for 2 Council members for NEO and AML conferences in November
- Coded the SE Conference Donation of \$1500 from last Council meeting and processed through AP Clerk in Finance Department
- Coordinated with Cindy and Mimi and Reluctant for Meet & Greet on Friday September 16 @ CC
- Using City EasyBiz account booked airline travel for 2 of City Manager Candidates and for CVFD member attending training in Anchorage
- Conferred with Mayor Koplín about City Clerk Evaluation/Contract negotiation and prepared memo and contract for approval
- Began advertising vacancies upcoming end of November on City Boards and Commissions

It was Sunday afternoon, June 26, the wind was blowing much harder than predicted and it was accompanied by hard sideways rain. I was down in the galley of my 25 ft. sailboat cooking and looking at the big boat next to me. I was glad the 33 ft. aluminum bowpicker *RED SKY* was in port at least it offered some protection from the storm....

The next time I looked up I realize in horror that the *RED SKY* was suddenly much closer. I rush out on deck just after it hit me with a big SLAM that shook my whole boat. So there I was in my now wet t-shirt. Screaming into the roaring wind, trying to hold this much bigger boat off my poor little boat that was getting slammed. I tried to grab a buoy and stuff it in between the two boats - but it just got spurted out. Then I ran down my finger, *K-38* screaming for help but no one was around.

Back on my deck I was trying in vain to hold the big boat off while looking around for something I could get in between the two boats. Then I spotted the U shaped sailboat life ring. After the next time it slammed into me I was able to push the big boat away far enough to start stuffing this about 3 in. thick foam thing down between the two boats. This helped but I could still hear cracking sounds coming from my boat every time the big boat hit it.

This gave me a chance to get back down to the galley and call 911. With in 10 minutes the whole family minus the skipper came running down the dock and started pulling their boat away from mine. Then they told me what happened; the city cleat pulled out of the rotten wood dock.

Monday I went up to the harbor office and told Tony, the harbor master what happened and that I didn't think the big boat owner would feel responsible. Tony told me not to worry he, the harbor would pay for the repairs, and for me to get a survey of what it would take to fix it.

When I got ahold of a server he told me to get a letter from the harbor, signed and dated by Tony, stating what he told me. But that didn't happen, when I went up to the office Brandy, who dislikes sailboats anyway, was the only one there so I just left a message with her to tell Tony about the letter I needed. Right away she jumped in like she was in charge and said, "That's not going to happen, an open-ended letter? You could just be trying to get your whole boat rebuilt."

Tony managed to avoid me for quite awhile. Usually his door is open and you could see when he is in there. But one of the women on the harbor crew at least, was so distracted by men going in and out the mens bathroom she couldn't stand it or something like that. So a wall was built to cut us off from seeing into the office. Now I had to go through Brandy who always told me Tony wasn't in. One time I saw him running out the back door just as I walked in the office. Finally I caught up with him in the office. He refused to write the letter I needed to get the server started saying, "You better talk to Bill Lindow about it. It was his fault, I went down there and saw that he didn't have his boat tied up properly."

I did however get an estimate from Andy Craig (AMR) which is enclosed. Also Bob Ladd looked at it and his estimate was close the same amount as AMR's, but he couldn't do it until spring. So I would like to go with AMR.

What will the city do?

I'm afraid my little boat is a canary, the first one to get really damaged because of the city's poor management of the harbor, lack of almost any meaningful maintenance or enforcement. Boat's just do what ever they want now with no one to make them follow the rules. According to Tony, "*K float* is for 25 - 30 ft. boats." It wasn't built to hold more than a 30 foot boat, yet there's lots of bigger boats on it right now. After this accident the harbor put a 32 foot boat on my finger and he has to tie up to my cleat because his is loose.

Please considered my complaint and work something out with me.

Thank you, Capt. Anna Young

Here are a few suggestions from *K float* put forth to the city about needed improvements to the harbor.

1. Get all the boats over 30 feet off *K float* before the dynamo effect happens, possible taking out the whole float and doing a lot more damage than the city can make right.
2. Tear down the wall, let's get the transparency back.
3. Slow them down, enforce the **NO WAKE** ordinance. BIG WAKES are tearing up our docks much faster. We have to make these docks last as the city has no plans to build any new docks. Is this biting the hand that feeds them? Or what?
4. Pass a noise ordinance, with expedancy, following the OSHA rule of 60 decibel. A lot of the new jet boats don't have mufflers. They are causing everyone to have hearing problems, my hears are starting to ring almost all the time now, not just on the openers.

Alaska Marine Response LLC

133 Harbor Loop Rd.
 PO Box 1834
 Cordova, AK 99574

Estimate

Date	Estimate #
8/11/2016	2

Name / Address
Anna Young S/V Hallawewa Cordova Harbor Cordova, AK 99574

Project

Description	Qty	Rate	Total
Estimate to replace damaged guard on sailboat. Requires ordering in wood and shaping it to the vessel. 10hrs.	10	75.00	750.00T
Wood: 2x3x6 Teak - per Edensaw Woods, Port Townsend, WA and shipping	1	350.00	350.00T
Hardware: fasteners & sealant purchased locally	1	50.00	50.00T

Thank you for using our services! Andy & Seawan	Subtotal	\$1,150.00
	Sales Tax (6.0%)	\$69.00
	Total	\$1,219.00

A Memo from Susan Bourgeois, CMC, City Clerk

DATE: September 13, 2016
TO: Mayor & City Council, Public
SUBJECT: Resolution 09-16-33, CIP List update

Council had decided several years ago to revisit the Capital Improvements Projects Resolution and list at least quarterly in order to keep eyes on it at the legislative level and to keep the list fresh for staff and lobbyist in case a funding source became available that could fit one of the City's priorities. The most recent list was approved as Resolution 12-14-55 at the December 17, 2014 regular council meeting. The December iteration of the resolution usually stays in place through the legislative session as this one did through March of 2015.

Council discussed this list at the July 6, 2016 Regular Meeting and thought changes could be made as some of the projects have been completed and can be removed. Council also thought there may be new projects to add to the list.

Recommended motion: move to reorder the priorities as follows: 1. _____, 2. _____, 3. _____, 4. _____, and/ or delete priorities and/or add priorities.

Required Action: Majority voice vote.

**CITY OF CORDOVA, ALASKA
RESOLUTION 09-16-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the City Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. G Float Replacement
2. CCMC Technological Improvements
3. Water Tank Restoration
4. Public Safety Building
5. General Harbor Improvements
6. Shipyard Fill & Shipyard Building
7. South Fill Sidewalks
8. Sawmill Avenue Extension
9. Recreation Building
10. Ferry Trail

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and agencies as Capital Improvement projects in the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby designates the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 21st DAY OF SEPTEMBER, 2016

Clay R. Koplín, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

A Memo from Susan Bourgeois, CMC, City Clerk

DATE: September 14, 2016
TO: Mayor & City Council, Public
SUBJECT: Resolution 09-16-34, Fisheries Disaster Request

Mayor Koplín and Council member Burton have been working toward the Governor's office declaring a fisheries disaster based on the failed pink salmon fisheries statewide. Representative Stutes has been helpful in this regard and she forwarded Mayor Koplín a draft resolution from the Governor's office (see email below from Darwin Peterson the Governor's Legislative Director). Yakutat has yet to pass a resolution but Kodiak's is attached here. Before City Council tonight is a Cordova resolution very similar to both the resolution forwarded by the Governor's office and to the one passed in Kodiak on September 15.

Representative Stutes,

Per your request, I've attached a preliminary draft resolution for the communities of Cordova, Kodiak and Yakutat. It's drafted as a joint resolution, but can certainly be altered as individual resolutions from each community which is probably best. Three resolutions are better than one. I've also attached a Gulf of Alaska pink salmon fishery summary that includes more statistics in case the communities want to extract region-specific information for their own resolutions. I hope this is what you were looking for to get them started. Also, I've asked the departments for an update on where we are in the process of declaring a disaster and I will forward that update to you when I receive it.

Regards,
Darwin

Recommended motion: move to approve resolution 09-16-34.

Required Action: Majority voice vote.

**RESOLUTION 09-16-34
CITY OF CORDOVA, ALASKA**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA
ENCOURAGING THE STATE OF ALASKA TO DECLARE A CONDITION OF ECONOMIC
DISASTER IN CORDOVA AND REQUESTING THE UTILIZATION OF THE
COMMERCIAL FISHING REVOLVING LOAN FUND (CFRLF) TO ASSIST THE AFFECTED
FISHERMEN AND THEIR FAMILIES IMPACTED BY THE FISHERIES DISASTER**

WHEREAS, pink salmon are Alaska's highest volume salmon fishery; and

WHEREAS, there is substantial scientific concern that the warm temperatures in the Gulf of Alaska which raised surface temperatures 2 degrees Celsius has impacted this vital fishery; and

WHEREAS, the statewide harvest of 36 million pink salmon (aka humpies) is far less than the preseason forecast of 90 million and the prior year harvest of 190 million; and

WHEREAS, this is the worst salmon year in nearly 40 years; and

WHEREAS, hatcheries will likely not meet their cost recovery harvest, and fishermen in Prince William Sound experienced fewer than normal openers in 2016 and reduced area during those openers; and

WHEREAS, fishermen and their families in Cordova are in dire financial condition such that they are in fear for paying their bills and their mortgages; and

WHEREAS, the entire Prince William Sound Pink Salmon fishery has been severely impacted; and

WHEREAS, the State of Alaska, the Department of Commerce, Community and Economic Development (DCCED) and the Division of Economic Development (DED) share the primary objective of a strong resident fleet; and

WHEREAS, the community of Cordova is political subdivision of the State of Alaska.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Cordova, Alaska encourages the State of Alaska to declare that a condition of economic disaster exists in Cordova, Alaska; and

BE IT FURTHER RESOLVED that the Commercial Fishing Revolving Loan Fund (CFRLF) has numerous tools and methods built into it to assist harvesters who may experience financial hardship as a result of poor fishery returns or other unexpected occurrences that may affect livelihoods, and we request DED utilize those tools to the fullest and provide the flexibility to weather the economic storm with the affected fishermen in order to help meet our goal of a strong resident fleet; and

BE IT FURTHER RESOLVED that the State of Alaska is requested to use all available tools to assist the fisherman and their families that have been economically impacted by this fisheries disaster.

PASSED AND APPROVED THIS 21ST DAY OF SEPTEMBER, 2016

Clay R. Koplín, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

DRAFT



KODIAK ISLAND BOROUGH
AGENDA STATEMENT
SEPTEMBER 15, 2016
ASSEMBLY REGULAR MEETING

TITLE: Resolution No. FY2017-15 Encouraging The State Of Alaska To Declare A Condition Of Economic Disaster In Kodiak And Requesting The Utilization Of The Commercial Fishing Revolving Loan Fund (CFRLF) To Assist The Affected Fishermen And Their Families Impacted By The Fisheries Disaster

ORIGINATOR:

FISCAL IMPACT:

Account Number:

FUNDS AVAILABLE:

Amount Budgeted:

SUMMARY STATEMENT:

This resolution was requested and being introduced by Assembly member Skinner. It encourages the State of Alaska to declare a condition of economic disaster in Kodiak and requesting the utilization of the Commercial Fishing Revolving Loan Fund (CFRLF) to assist the affected fishermen and their families impacted by the fisheries disaster.

A Gulf of Alaska Pink Salmon Fisheries preliminary information/summary is attached to the packet. A copy of the resolution was sent to the City of Kodiak for the Council's consideration.

RECOMMENDED MOTION:

Move to adopt Resolution No. FY2017-15.

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Introduced by: Assembly Member Skinner
Requested by: Assembly Member Skinner
Drafted by: Governor's Office
Introduced on: 09/15/2016
Adopted on:

**KODIAK ISLAND BOROUGH
RESOLUTION NO. FY 2007-15**

**A RESOLUTION OF THE ASSEMBLY OF THE KODIAK ISLAND BOROUGH
ENCOURAGING THE STATE OF ALASKA TO DECLARE A CONDITION OF
ECONOMIC DISASTER IN KODIAK AND REQUESTING THE UTILIZATION
OF THE COMMERCIAL FISHING REVOLVING LOAN FUND (CFRLF) TO
ASSIST THE AFFECTED FISHERMEN AND THEIR FAMILIES IMPACTED BY
THE FISHERIES DISASTER**

WHEREAS, pink salmon are Alaska's highest volume salmon fishery; and

WHEREAS, there is substantial scientific concern that the warm temperatures in the Gulf of Alaska which raised surface temperatures 2 degrees Celsius has impacted this vital fishery; and

WHEREAS, the statewide harvest of 36 million pink salmon (aka humpies) is far less than the preseason forecast of 90 million and the prior year harvest of 190 million; and

WHEREAS, this is the worst salmon year in nearly 40 years; and

WHEREAS, hatcheries will likely not meet their cost recovery harvest, and fishermen on Kodiak dealt with a rare island-wide weeklong closure, and

WHEREAS, fishermen and their families in Kodiak are in dire financial condition such that they are in fear for paying their bills and their mortgages; and

WHEREAS, the entire Prince William Sound Pink Salmon fishery has been severely impacted, and

WHEREAS, the State of Alaska, the Department of Commerce, Community and Economic Development (DCCED) and the Division of Economic Development (DED) share the primary objective of a strong resident fleet; and

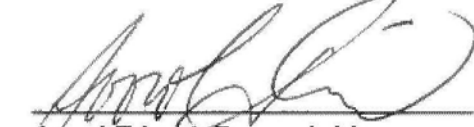
WHEREAS, the Kodiak community is a political subdivision of the State of Alaska; AND

NOW THEREFORE BE IT RESOLVED, that the Kodiak Island Borough encourages the State of Alaska to declare that a condition of economic disaster exists in Kodiak; and

BE IT FURTHER RESOLVED that the Commercial Fishing Revolving Loan Fund (CFRLF) has numerous tools and methods built into it to assist harvesters who may experience financial hardship as a result of poor fishery returns or other unexpected occurrences that may affect livelihoods, and we request DED utilize those tools to the fullest and provide the flexibility to weather the economic storm with the affected fishermen in order to help meet our goal of a strong resident fleet; and

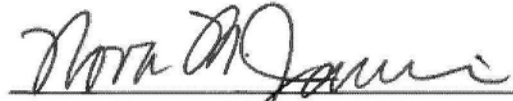
52 **BE IT FURTHER RESOLVED** that the State of Alaska is requested to use all available tools to
53 assist the fisherman and their families that have been economically impacted by this fisheries
54 disaster.
55

KODIAK ISLAND BOROUGH



Jerrol Friend, Borough Mayor

ATTEST:



Nova M. Javier, MMC, Borough Clerk

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Gulf of Alaska Pink Salmon Fisheries, 2016

Preliminary information through August 24, 2016

Summary

- Harvest to date of pink salmon around Gulf of Alaska is about 24.5 million fish, which is less than 25% of preseason forecast (103 million fish) for this portion of Alaska (South Alaska Peninsula to Southeast Alaska).
- Harvest is generally below 5-year average harvest for even-year pink salmon and in some places harvest is exceptionally low
 - South Alaska Peninsula – 38% of 5-year average; 30% of lower bound of forecast
 - Chignik – 19% of 5-year average; no forecast made
 - Kodiak Management Area – 16% of 5-year average; 27% of lower bound of forecast
 - Lower Cook Inlet – 17% of 5-year average; 43% of lower bound of forecast
 - Upper Cook Inlet – Equal to 5-year average; no forecast made
 - Prince William Sound – 29% of 5-year average harvest for combined runs
 - natural run – Equal to 5-year average; exceeded lower bound of forecast
 - hatchery run - 25% of 5-year average; 37% of lower bound of forecast
 - Southeast Alaska – 71% of 5-year average; exceeded lower bound of forecast
- To date preliminary gross earnings estimates for 2016 are 35 to 85% below 5-year averages.
- Escapement assessment is ongoing and reports are variable. Some areas are reporting that escapements are on target where as others are well behind objectives for this time of year (e.g. some districts in Chignik are only 9% of objectives).

Summary of year-to-date harvest information on Gulf of Alaska pink salmon fisheries, 2016. Harvest numbers are reported in millions of fish and, when available, estimated exvessel gross earnings are reported in millions of dollars.

Area	2016 Preliminary Harvest Estimates ^a		5-yr average for even years (2006-2014)		Preseason Harvest Forecast Range	Preseason Harvest Forecast Estimate
	Numbers	Value ^b	Numbers	Value ^b		
S. AK Pen.	3.0	\$1.48	4.2 ^c	\$ 3.32	9.0-18.7	12.9
Chignik	0.14	\$0.11	0.75	\$ 0.74	-	-
Kodiak	3.0	\$2.21	15.7	\$14.64	11.2-21.1	16.2
LCI	0.095	NA	0.56	NA	0.22-0.96	0.47
UCI	0.38	NA	0.39	NA	-	-
PWS Natural	2.1		2.06		0.54-4.8	2.7
PWS Hatchery	9.5	\$6.60 ^d	37.67 ^e	\$43.87 ^d	26.0-45.4 ^f	35.7
SEAK	15.8	\$13.80	22.1	\$ 14.01	13.0-55.0	34.0

^a Preliminary harvest estimates as of August 24, 2016.

^b Estimated exvessel gross earnings do not include discards, deadloss, and hatchery cost recovery harvest. The 2016 data provided are preliminary and based off of inseason estimates and verbal reports from processors.

^c Large decline in South AK Peninsula pink salmon in 2010 that has been rebuilding. Harvest prior to 2010 was around 8 million.

^d Values of harvest not calculated separately for natural and hatchery fish.

^e Commercial common property and hatchery cost recovery harvests.

^f Sum of the total run forecasts from Prince William Sound Aquaculture Corporation and Valdez Fisheries Development Association minus the sum of the broodstock goals in their annual management plans.

Regional Fishery Summaries

Westward Region

South Alaska Peninsula

- There have been no pink salmon-specific openings in the area this season – only incidental in sockeye salmon fisheries.
- Harvest to date is about 3 million pink salmon, which is 30% of the lower bound of the preseason forecast range estimate of 9 million fish.
- The 5-year average harvest for even-year pink salmon (4.2 million) is affected by a large crash in 2010 and the run has been rebuilding since. Harvest prior to 2010 was around 8 million pink salmon in even years. Therefore, harvest to date is 70% of most recent 5-year average, but 38% of harvest prior to 2010.
- Escapement is about 12% of what the objectives are for this point in the season.

Chignik Management Area

- There has been no directed pink salmon harvest this year – only incidental in sockeye salmon fisheries.
- Harvest to date is about 139,000 pink salmon. There is no formal preseason forecast for Chignik Area pink salmon.
- Harvest to date is 19% of the 5-year average harvest for even-year pink salmon (750,000 fish).
- Chignik Management Area pink salmon escapement is about 50% of the Sustainable Escapement Goal.
- Escapements in some districts are as low as 9% of the objective.

Kodiak Management Area

- Harvest opportunities have been limited, only about 16 days of fishing relative to an average of around 25-30.
- For 70% of the pink salmon run, the majority of the Kodiak Area has remained closed. Only the districts that achieved their minimum escapement objectives have had pink salmon fishing time past August 1st. Currently, only the Westside of Kodiak is open, due to dual management for both sockeye and pink salmon.
- Harvest to date is about 3 million pink salmon, which is 27% of the lower bound of the preseason forecast range (about 11 million fish).
- The harvest is 15.7% of the 5-year average harvest for even-year pink salmon (15.7 million fish).
- Escapement is well behind in most places on both the island and the Mainland. Surveys are being conducted currently, but most recent results show very poor escapement. Those systems that have weirs and enumerate pinks (Karluk and Ayakulik) are well behind where they are typically at this point.
- Karluk - ~329,000 escaped so far in 2016 and 70% of the run is typically through the weir by Aug 24. 10-year average for even years is 1,108,000.
- Kitoi Hatchery pink salmon return had the lowest survival on record.

Central Region

Lower Cook Inlet

- Harvest to date is about 95,000 fish, which is 43% of lower bound of the preseason forecast range (220,000 natural and hatchery fish).
- Harvest is 17% of the 5-year average for even-year pink salmon (560,000 natural and hatchery fish).

- Hatchery pink salmon returns are about what they expected.
- Escapement has been difficult to assess because very poor weather conditions has resulted in a lack of aerial and ground surveys.
- Limited observations do indicate a mixed bag with some streams with poor pink salmon escapements while others have a lot of pink salmon.

Upper Cook Inlet

- No forecasts or escapement goals for pink salmon runs in Upper Cook Inlet.
- There are no pink salmon-specific escapement assessment projects, so escapements not completely monitored.
- Harvest to date is about equal to the 5-year average for even-year pink salmon (390,000 fish).

Prince William Sound

- Harvest to date on the combined natural and hatchery pink salmon is about 11.6 million pink salmon which is 45% of the lower bound of the forecast range estimate of 26 million fish.
- The combined harvest to date is 29% of the 5-year average harvest for even-year pink salmon (39.7 million fish, including hatchery cost recovery).
- 2016 is the 2nd smallest commercial common property harvest since 1998, and is less than half the even-year median harvest during this time period (8.65 million in 2016 vs. 21.5 million median; 1998–2015).
- 2 of 3 PWSAC hatcheries are experiencing record low commercial harvest (WNH in 2004 had a lower return).
- Hatchery pink salmon harvests of 9.5 million fish were 37% of the lower bound of the forecast (26.0 million).
- Natural pink salmon harvests of 2.1 million exceeded the lower bound of the forecast (540 thousand).
- Based on a very coarse look at the data there is a possible difference in return performance between hatchery and natural pink salmon.
- No official pink salmon escapement calculation has been made at this time because surveys are ongoing. However preliminary pink salmon escapement data suggest that goals were met in 6 districts where surveys were completed. Adequate surveys have not been completed in 2 other districts because of weather and pilot availability.

Southeast Alaska

- Harvest to date is about 15.8 million pink salmon, which is above the lower bound of the preseason forecast range estimate of 13 million fish.
- Southern SE accounted for most of the harvest and escapement.
- Some areas of inside waters in Northern SE had some of the lowest returns since the 1970s.
- Very limited seine fishing occurred on inside waters of Northern SE north of Sumner Strait, but there has not been much of a fishery in that area in even years since 2008.

2016 Pink Salmon Disaster Declaration
Communities of Cordova, Kodiak and Yakutat
September 6, 2016

WHEREAS, pink salmon are Alaska's highest volume salmon fishery; and

WHEREAS, there is substantial scientific concern that the warm temperatures in the Gulf of Alaska which raised surface temperatures 2 degrees Celsius has impacted this vital fishery; and

WHEREAS, the statewide harvest of 36 million pink salmon (aka humpies) is far less than the preseason forecast of 90 million and the prior year harvest of 190 million; and

WHEREAS, this is the worst salmon year in nearly 40 years; and

WHEREAS, hatcheries will likely not meet their cost recovery harvest, and fishermen on Kodiak dealt with a rare island-wide weeklong closure, and

WHEREAS, fishermen and their families in Cordova, Kodiak and Yakutat are in dire financial condition such that they are in fear for paying their bills and their mortgages; and

WHEREAS, the entire Prince William Sound Pink Salmon fishery has been severely impacted, and

WHEREAS, the State of Alaska, the Department of Commerce, Community and Economic Development (DCCED) and the Division of Economic Development (DED) share the primary objective of a strong resident fleet; and

WHEREAS, the communities of Cordova, Kodiak and Yakutat are political subdivisions of the State of Alaska.

NOW THEREFORE BE IT RESOLVED, on this day of September 6, 2015, our communities declare that a condition of economic disaster exists in Cordova, Kodiak and Yakutat; and

FURTHER, that the Commercial Fishing Revolving Loan Fund (CFRLF) has numerous tools and methods built into it to assist harvesters who may experience financial hardship as a result of poor fishery returns or other unexpected occurrences that may affect livelihoods, and we request DED utilize those tools to the fullest and provide the flexibility to weather the economic storm with the affected fishermen in order to help meet our goal of a strong resident fleet, and

FURTHER, that the State of Alaska is requested to use all available tools to assist the fisherman and their families that have been economically impacted by this fisheries disaster.

Signed this date the _____ of September, 2016 and forwarded to Governor Bill Walker.

Clay Koplín
Mayor, Cordova

Patricia B. Branson
Mayor, Kodiak

Cindy Bremner
Mayor, Yakutat

A MEMO FROM SUSAN BOURGEOIS, CMC, CITY CLERK

DATE: September 14, 2016
TO: Mayor and City Council, Public
SUBJECT: E-911 surcharge and Pro-Comm Proposal

History of E-911 surcharge:

Resolution 08-10-49 was passed in October of 2010 (attached here). The E-911 surcharge was collected until March of 2012 when Council passed Resolution 03-12-20 (attached here) suspending the collection of the surcharge. There is approximately \$64,000 available in City Fund 911 which is where these surcharges had been going while they were collected. The *now therefore be it resolved* portion of Resolution 03-12-20 specifically states that the surcharge collection is suspended until an E-911 system has been acquired and activated.

Summer of 2016 - Gary Peters of ProComm Alaska presented options to Council for the necessary equipment, software and managed services for an E-911 system (his presentation follows the 2 attached resolutions).

September 7, 2016 Regular Council Meeting - Council directed staff to bring a resolution to the next meeting (tonight) reinstating the surcharge.

Because of the *now therefore be it resolved* language in Resolution 03-12-20, staff has opted instead to put all of this information in front of Council tonight and ask for Council to make a motion regarding the actual E-911 system instead. Per the resolution, if Council moves ahead with purchasing and installing a system, then the surcharge should be reinstated after activation of said system.

RECOMMENDED MOTION: Move to direct staff in some way regarding the ProComm proposal.

REQUIRED ACTION: Majority voice vote.

**CITY OF CORDOVA, ALASKA
RESOLUTION 08-10-49**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DIRECTING THE IMPOSITION OF AN E-911 SURCHARGE**

WHEREAS, a reliable 911 system is vital to the safety of a community, and any 911 system is useless unless the emergency dispatcher can determine the location of the caller; and

WHEREAS, the Emergency Dispatch center of the City of Cordova Police Department no longer has the ability to identify and locate an unconscious or disabled 911 caller if they are unable to speak or if they have their phone number "blocked" for Caller I.D.; and

WHEREAS, an enhanced 911 system is desperately needed so that in the event of a serious incident or medical emergency, our family, friends and community can be assured that their police, fire and emergency medical personnel will know exactly who they are and where they are so help can be sent to them immediately; and

WHEREAS, the City of Cordova faces a tremendous liability exposure in the event of disability or death of a 911 caller due to the inability to get to the scene in a timely manner; and

WHEREAS, the Enhanced 911 system will have reverse 911 capability, greatly enhancing communication of imminent danger to residents of Cordova; and

WHEREAS, AS29.35.131(a) authorizes a municipality to impose a 911 surcharge of up to \$2.00 (Two Dollars) per month for each wire line and wireless phone in the community to be used for acquisition and maintenance of an Enhanced 911 system; and

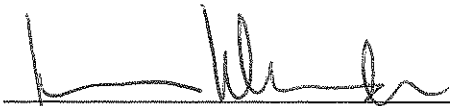
WHEREAS, AS29.35.131(b) states that "a local exchange telephone company providing service in a municipality that has imposed an enhanced 911 surcharge shall bill each month and collect the surcharge from customers in the enhanced 911 service area. A wireless telephone company that provides telephone service to wireless telephone customers with billing addresses within the enhanced 911 service area shall impose an enhanced 911 surcharge each month and collect the surcharge from customers in the enhanced 911 service area."; and

WHEREAS, all land based telephone companies and wireless telephone companies that collect the enhanced 911 surcharge shall remit the amount collected to the city no later than 60 days after the end of the month in which the amount was collected.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of Cordova, Alaska, hereby approves and supports the efforts of City staff to pursue and acquire an enhanced 911 system for the benefit of the people of the community of Cordova, Alaska. It is further resolved that the City of Cordova, in order to fund and maintain an enhanced 911 system, shall implement a \$2.00 (Two Dollars) per wire line and wireless line telephone surcharge in accordance with AS29.35.131.

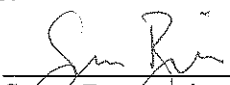
PASSED AND APPROVED THIS 20th DAY OF October, 2010.

First Reading - 08/04/10, 10/06/10
Second Reading and Public Hearing - 10/20/10

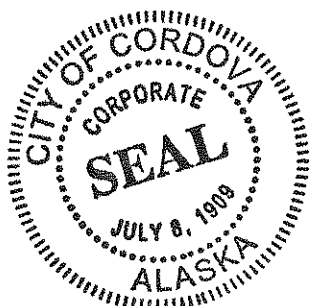


James Kallander, Mayor

ATTEST:



Susan Bourgeois, City Clerk



**CITY OF CORDOVA, ALASKA
RESOLUTION 03-12-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
SUSPENDING THE COLLECTION OF AN E-911 SURCHARGE ON ALL LANDLINES
AND WIRELESS TELEPHONES IN CORDOVA**

WHEREAS, On October 20, 2010, the Cordova City Council approved resolution 08-10-49 which authorized the third party collection of a surcharge on all landlines and wireless telephones for the purposes of supporting an enhanced 911 system and;

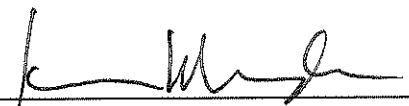
WHEREAS, the City of Cordova has not secured any grants or budgeted any City funds in the Fiscal Year 2012 Budgets toward implementing an enhanced 911 service; and

WHEREAS, acquisition of and activation of an enhanced 911 system is unlikely to occur in the near future.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of Cordova, Alaska, hereby suspends the surcharge collection authorization until an enhanced 911 system has been acquired and activated.

PASSED AND APPROVED THIS 21ST DAY OF MARCH, 2012.




James Kallander, Mayor

ATTEST:


Susan Bourgeois, City Clerk



Cordova City Council E911 Project Summary

Gary Peters – ProComm Alaska / Motorola Emergency Call Works 911/CAD/Records/Recordings

The City of Cordova does not own or operate any 911 system equipment or software solutions, and has been without a valid caller ID solution at dispatch for more than 7 years. There is no way to provide consistent 911 services to assist residents, first responders, and visitors when it comes to caller ID or caller location for wired or wireless phones.

First response is hard to provide in a timely manner, when no location information or call back numbers are provided. Over 80% of today's calls that would come in to the Public Safety Answering Point (PSAP) are wireless callers. 100% of Cordova wired telephone emergency callers have a valid address and phone number from CTC but those callers only make up about 20% of the volume of 911 calls. Wireless caller locations cannot be identified in dispatch on the dispatch phone system without the 911 system Automatic Number Identification (ANI) for caller ID. When caller ID is presented to the Automatic Location Information (ALI) database software and ALI caller location mapping, the ANI number dips in to the ALI location database and provides a location of the wired or wireless caller to allow the 911 call taker to dispatch first responders to that address or location of the caller and emergency. Minutes saved on the response time can save lives, and without first responders knowing where to go, lives can be lost or the incident can get further out of control allowing more harm to be done.

The proposed E911 project consists of 3 phases:

Phase 1 consisted of the relocation of Police Dispatch consoles and all radio console software servers and phone systems from the ground floor offices to the second floor offices for security, and to make room for the DMV on the ground floor. ProComm Alaska and other local vendors and suppliers of the dispatch equipment and phone systems have finished this work in April of 2016, so Phase 1 is complete.

Phase 2 has yet to be funded and approved. This project phase proposed by ProComm Alaska is the site readiness plan which is designed to prepare the dispatch center for the installation of a new Next Generation IP based E911 system. Prior to installation, site readiness consisting of the installation of grounding, data cabling, and coaxial cabling for radio equipment, adding additional rack space and cable trays, configuring electrical capacity and breaker assignments for power with UPS, installation of an Ethernet Time Server Net Clock system with an antenna system for all networks to synchronize to, the installation and the integration and installation of a new digital IP based voice logging recorder system for logging radio traffic, 911 calls, and ring down lines, call taker training on the logging system for making evidentiary recordings, interfacing to the radio console and telephone system for headsets, and preparation of the phone system, admin and 911 phone lines, and operator headsets for the Motorola console, E911 system must be accomplished prior to 911 system installation.

Phase 3 has yet to be funded and approved. This phase consists of the installation, integration, and optimization of the E911 system that will tie it to the PSAP's existing phone system for call transfers, call taker training, recording, and witnessing when required. Working with CTC for special 911 circuit installations from their switch to the 911 system at the PD is required. Programming of the ANI database which would consist of an Excel file import from CTC converted to the 911 software database management system (DBMS). Programming of the ALI database using CTC addresses and synchronizing the Master Street Addressing Guide (MSAG) that would be imported, and other GIS information provided by CTC, The City of Cordova, The State of Alaska, and other providers if needed, to complete the wired and wireless ALI database for caller location mapping software to operate.

City GIS information is helpful but not necessary for this system to operate or to provide mapping information on an ANI/ALI call. City GIS does not have to "finish" their mapping in order for this system to go live as information can be added at any time to the 911 system as changes occur. City GIS utilizes hard street addressing which is tied to the CTC wired telephone user billing database. *Any moves, changes, or additions to the City ALI mapping database from CTC or the creation of new addressing can be immediately changed or added to the E911 ALI Database Management System or the Master Street Addressing Guide at the PD by the dispatch PSAP administrator on site, or other authorized DBMS / MSAG personnel on the PD staff.* The State of Alaska has a digital layer file for GIS that can be used to overlay a digital map of Cordova. Cordova Telephone Company has wired telephone addresses in their database.

For wireless users, there are Phase I wireless and Phase II wireless databases systems which are distinctly different in their capabilities. Phase I wireless is available in Cordova from all carriers, but Phase II wireless caller location mapping is not and must be applied for with the carriers with a "Request for Service" which takes 150 days to institute. Phase I wireless location information does not provide anything but caller ID and tower sector within 5 miles, and sometimes depending on the phone and the carrier, Phase I may show tower location information but not physical location of the caller. Phase II wireless would take a Request for Service application to the FCC and to the State of Alaska that ProComm would file for Cordova that would require the carriers to retrofit and upgrade their Cordova site equipment to enable Phase II wireless location and caller ID information. By doing so, the carriers would be required to upgrade their systems to wireless Phase II capabilities assuming you will have an E911 system with software that will work with Phase I and Phase II wireless. The PSAP 911 System must be capable of the Phase II before the carrier has to honor the request. If it is not the carrier has 1 year to comply. If the PSAP is ready, the carrier has 150 days to comply from the time of the Request for Service application. The City of Cordova investment in time, money, and technology in order to further and support the cause for E911 caller location information for emergencies is paramount for accurate location information for ALI mapping for caller location.

Having Phase I wireless today provided by your local carriers would at least provide a NENA Compliant pathway to allow the dispatch call taker to at least call back to the number that got dropped or disconnected if needed, which is better than nothing for sure. Phase II would provide mapping "X- Y" location coordinates of the caller, the caller ID of the phone, the wireless user's billing address, and other pertinent information that the caller may provide through their carrier by permission, to be exhibited. In order to make Phase II wireless complete and highly accurate for roamers and locals in and out of the Cordova wireless caller areas.

Quick location of an emergency caller is everything when time is of the essence, and a delayed response can cost lives. E911 Surcharge Fees are designed to help the City and PSAP pay for the costs of maintaining the PSAP and equipment.

Enhanced 911 consists of special circuits that strip caller ID blockage when the number is sent over from the CTC telephone switch via a CAMA Trunk (Call Alias Message Accounting) and is looked up in the ANI database. That number then corresponds to the ALI location database and addressing for that number pops up on the screen for the call taker to see. A case number is assigned in the CAD and Records Management portion of the Motorola Emergency Call Works (ECW) E911 software system, and the Instant Recall Recorder can also be used to quickly call back audio and replay as necessary if needed. The records management and computer aided dispatch feature log the call, the audio, the notes made by the dispatcher on the computer, and the case and incident information all remains in sequence in a central place for reference and action, or archive.

Costs and Pricing

Motorola and ProComm Alaska were the selected as the RFP winners in 2011 when Cordova announced its Intent to Award for the new 911 system at that time. The RFP purchase did not get funded and the funds were redirected to another city project. There has been no reliable form of caller ID since 2009. This project is less costly today than it was then, due to changes in technology which is good news. Currently the City of Cordova is also not able to collect 911 Surcharge Fees from their tariff area, because the City does not provide the service under state statute to qualify for surcharge collections. Once the City begins collecting 911 surcharge funds again which are estimated to be \$80,000 per year, that is a great way to offset direct costs of operating a dispatch center while providing reliable service. Currently the city bares all of the costs of operations instead of being able to use 911 surcharge fees to offset city costs. By installing and utilizing an E911 system a very valuable service for its citizens, the City can reduce their out of pocket costs by about \$80,000 per year by using the surcharge funds to pay for goods and services for the E911 system, instead of paying for the PSAP operating expenses out of the annual budget.

Phase 1 for the dispatch relocation was completed by ProComm in April of 2016 at a cost of \$16,577 already paid out of city funds.

Phase 2 for ProComm preparation for site readiness, grounding, racking and cable management, the digital voice logging recorder, console interfaces, and network clock along with project management and logistics is \$86,606 for all that has to be done in preparation for the E911 system installation. If the city were to use half of the surcharge bank account or about \$30,000 for a down payment, and they financed the rest, it would be easy to do with a local bank to pay the balance on a 5 year note.

For Example:

	Option 1
Lease Term	5 Years
Payment Type	Annually Arrears

	Option 1
Lease Rate	3.97%
Lease Factor	0.224899
Payment	\$12,730.63
Payment Commencement	First payment due one year after contract execution

Phase 3 for the Motorola Emergency Call Works (ECW) E911 system which includes the hardware, software, computers, and monitors for ANI, ALI, and mapping for \$58,588.20. Professional services for the site visit by pre-sale engineering, the project management and configuration, staging and programming with installation, turn up and testing, and comprehensive call taker and administrative training is \$66,888.33. Year 1 System Support and OnSite Maintenance is \$41,851.83. So the total for the Motorola Emergency Call Works E911 system installed after site readiness in Phase 2 is completed, is \$167,328.86. This system is Wireless Phase I and Phase II compliant so Phase I wireless services with limited mapping will be available on “day 1”, and Phase II wireless location services are available when the carriers get upgrades completed and begin providing Phase II wireless services.

Managed Services Agreement for 24/7/365 support and on-site maintenance

There are annual ongoing expenses for maintenance for the life of this system and network with 24/7 on-site support requirements, with extended hardware warranty. Year 2 is \$31,165.11, Year 3 is \$32,225.55, Year 4 is \$33,339.04, and Year 5 is \$34,508.19 for ongoing system maintenance.

Option Plan 1: Total System cost of \$167,328.86 as depicted above, with years 1 through 3 PRE-PAID maintenance including system support and onsite maintenance with extended hardware warranty is a total of \$224,740.02 for financing purposes.

Option Plan 2: Total System cost of \$167,328.86 with years 1 through 5 PRE-PAID maintenance including system support and onsite maintenance with extended hardware warranty is \$284,710.25 for financing purposes.

How do you get started...

There is approximately \$62,000 in surcharge funds sitting in a city account that were collected back in part of 2010 and 2011. Again as stated above, if \$30,000 of those funds were used to make a down payment on a financing plan, and the City started collecting the surcharge funds again to pay for financing this package for 5 years which includes the equipment and 5 years of support and maintenance, this is what it would look like.

Note the payment types vary from Monthly in Option 1, to Quarterly in Option 2, to Semi-Annually in Option 3, and Annually in arrears in Option 4 below...

	Option 1	Option 2	Option 3	Option 4
Lease Term	5 Years	5 Years	5 Years	5 Years
Payment Type	Monthly Arrears	Quarterly Arrears	Semi-Annually Arrears	Annually Arrears
Lease Rate	3.76%	3.76%	3.76%	3.76%
Lease Factor	0.018308	0.055098	0.110715	0.223527
Payment	\$4,663.24	\$14,034.03	\$28,200.25	\$56,934.62
Payment Commencement	First payment due one month after contract execution	First payment due three months after contract execution	First payment due six months after contract execution	First payment due one year after contract execution

If the city used \$30,000 down, and chose annual in arrears billing, it would give the city 1 year of time to collect surcharge funds to pay for this project through financing with only the down payment (using the existing \$60,000 in the bank for Phase 2 and Phase 3 financing for the work above described in those phases) out of pocket in the first year. The surcharge funds could then commence again to provide a positive cash flow since the City is providing the 911 services, and the surcharge funds would accumulate during the first 12 months of system operation while providing 911 services and going forward and allow the city to pay the annual finance payment with those funds until the loan is exhausted. If necessary, 6 year and 7 year finance plans are also available.

Please review and contact me with questions or for more information. Thank you.

Gary Peters | ProComm Alaska | (907) 261-2620 Office | (907) 830-4324 Cellular | gary.peters@procommak.com | www.procommak.com |

A MEMO FROM SUSAN BOURGEOIS, CMC, CITY CLERK

DATE: September 14, 2016
TO: Mayor and City Council, Public
SUBJECT: City Clerk Contract

Mayor Koplín compiled the varied documents for the City Clerk's evaluation and provided them to each Council member. Adequate time was given to complete and return each individual evaluation packet to him. Mayor Koplín organized and compiled the results and he and the City Council conducted the evaluation procedure with the City Clerk in an executive session on the evening of September 7, 2016.

I would like to thank the Mayor and the City Council for handling this process so professionally. I believe the evaluation went smoothly; the best I have had to date as City Clerk. I am very appreciative that the evaluation and the contract negotiation occurred simultaneously. I feel like we collaborated on changes to the contract terms in a way where both parties benefitted. Before you for approval tonight is a clean copy of the restated employment agreement inclusive of changes agreed to by the parties. Notable edits occurred in: salary, annual leave, term and termination.

Questions arose concerning the leave portion of the contract as I requested a change so as to have the same benefit afforded other exempt City employees per City Code. Attached after the contract is Ordinance 1111 adopted August 21, 2013 – the “*whereas*” statements help explain why this Code change was made. Also attached is how that ordinance now reads within the City Code – 4.56.070 (notice here the editor's note). Also pertinent to better understand the change is 4.56.110.

RECOMMENDED MOTION: Move to approve the restated employment agreement between the City of Cordova and Susan Bourgeois.

REQUIRED ACTION: Majority voice vote.

RESTATED EMPLOYMENT AGREEMENT

This Restated Employment Agreement (“Agreement”) is by and between the City of Cordova, Alaska, (“Cordova”), a municipal corporation, and Susan Bourgeois (“Clerk”), and is effective as of August 8, 2016 (“Effective Date”).

WHEREAS, Clerk is currently employed by Cordova pursuant to that certain Restated Employment Agreement dated August 8, 2013, which expired by its terms on August 8, 2016 and was extended through a First Amendment until the earlier of October 5, 2016, or the date the parties agree to a new employment agreement; and

WHEREAS, Cordova and Clerk wish to restate the terms and conditions of Clerk’s employment by Cordova.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, Cordova and Clerk agree as follows:

SECTION ONE: DUTIES OF CLERK

Clerk shall be employed by Cordova and hold the title “City Clerk” of Cordova. Clerk shall perform all duties and discharge all responsibilities of that position as prescribed from time to time by the laws of the State of Alaska, the Charter of the City Cordova, the Cordova Municipal Code, as the same may be amended from time to time, and such other duties as may be reasonably directed by the City Council.

SECTION TWO: COMPENSATION OF CLERK

1. **SALARY**. For services performed Clerk shall receive an annual salary of \$81,926.23 minus applicable withholding and deductions, retroactive to August 8, 2016. Such salary shall be payable in accordance with the Cordova Municipal Code and Cordova’s regular and customary payroll practices. This salary amount shall be effective through August 8, 2017, on or about, at which time an annual review by the City Council shall be conducted. Upon satisfactory review in 2017, Clerk shall receive an annual salary increase equal to level 7 for the top tier of employees on the then existing, City of Cordova, Exempt Pay Schedule, for the remainder of the contract term. Clerk shall receive any and all salary increases, such as COLA adjustments, given to all other exempt employees of the City of Cordova during the term of this agreement.

2. **EXEMPT POSITION**. Clerk acknowledges that the position of City Clerk is exempt from the overtime requirements of state and federal minimum wage and overtime laws, and as such Clerk is expected to work whatever hours are necessary to accomplish the goals and requirements of the position. The customary work week at Cordova for full time, exempt employees is Monday through Friday from 8:00 a.m. to 5:00 p.m. However, Clerk acknowledges that the specified work hours and work week may differ depending on the needs of the City Council, and that Clerk may frequently be required to work beyond the confines of the regular work week and work hours. Time sheets shall be submitted to the Mayor or his/her designee on the City Council for signature in accordance with the schedule utilized for other non-elected, non-collectively bargained employees.

3. **BENEFITS.** Clerk shall be entitled to participate in State of Alaska PERS retirement benefits, and City-sponsored health and life insurance benefits on the same basis as other full-time regular employees of the City of Cordova, subject to the City's right to amend or terminate such benefits at any time.

4. **PAID TIME OFF.**

- a. **Annual Leave** - Clerk shall accrue annual leave at a rate of 20 hours per month. Annual leave may be carried over from year to year. Annual leave accumulated in excess of 240 hours shall be forfeited on December 31 of each year. All accrued annual leave shall be cashed out upon separation, subject to the limitations of Section 4, Paragraph 2 hereof. Annual leave must be requested two weeks in advance. Requests for annual leave shall be submitted to the City Council at any of its regularly scheduled twice-monthly meetings.
- b. **Medical Leave** - Clerk shall accrue medical leave at a rate of 15 days per year. Medical leave shall be carried over from year to year. Fifty percent (50%) of Clerk's accrued medical leave shall be cashed out upon separation on favorable terms up to a maximum of 520 hours, subject to the limitations of Section 4, Paragraph 2 hereof. For an absence due to sudden illness or other unanticipated events, Clerk shall telephone the Mayor or the designated City Council representative as soon as possible prior to the time Clerk is scheduled to report for work.
- c. **Miscellaneous** - Annual and sick leave both accrue during the period of time Clerk is on a paid leave, but not during leave without pay. Neither annual leave nor sick leave may be advanced.

5. **TRAVEL, MEETINGS, AND PROFESSIONAL DEVELOPMENT.** Clerk shall receive allowance for travel, out-of-town meetings or professional development expenses as authorized by the City Council in the budget for each fiscal year or as approved in advance by the City Council from time to time. Subject to the foregoing, Clerk agrees to pursue professional development to attain and/or maintain the designation of Certified Municipal Clerk.

SECTION THREE: PERFORMANCE EVALUATION

The City Council shall evaluate the performance of Clerk no less frequently than annually during the term of this Agreement. The evaluation shall be completed in accordance with written guidelines of expected standards of performance and personal conduct and a written performance evaluation procedure approved by the City Council prior to each evaluation and provided in advance to Clerk.

SECTION FOUR: TERM, TERMINATION AND SEVERANCE PAY.

1. **TERM.** The term of the Agreement is from the Effective Date through August 8, 2019 unless terminated earlier pursuant to Paragraph 2 of this Section Four.

2. **TERMINATION.** The Agreement and Clerk's employment hereunder are terminable at will and at any time by the City Council without any notice of any kind whatsoever, with or without cause, it being expressly and explicitly understood by Clerk that she holds her position at the will of the City Council of the City of Cordova. Clerk understands and agrees that no representations or course of conduct by the City Council shall establish any legally enforceable expectation of her continued employment by the City Council.

Clerk shall provide the City Council with written notice of her resignation no less than thirty (30) days prior to the effective date of her resignation or expiration of this employment agreement. If Clerk resigns without providing such notice, then Clerk shall forfeit all benefits, if any, which Clerk otherwise would be entitled to receive under this Agreement, including without limitation the cash out of any accrued, unpaid annual or medical leave.

Dismissal and grievance procedures applicable to other City employees as provided in the Cordova Municipal Code, if any, shall not apply to the termination of Clerk's employment by the City Council.

3. **SEVERANCE PAY.** If the City Council terminates Clerk's employment without cause, and Clerk executes and does not revoke a waiver and release prepared or approved by the City Council, then Cordova shall pay Clerk a lump sum severance payment equal to three months' salary for Clerk, minus applicable withholdings and deductions.

If Council terminates Clerk's employment with cause or if Clerk resigns her employment, regardless of cause, then Clerk shall receive no severance pay. Any of the following shall constitute "cause" for termination: (i) Clerk's failure to satisfactorily perform her duties in accordance with the provisions of this Agreement, (ii) Clerk's intentional failure to obey any lawful directive of the Council, (iii) Clerk's intentional failure to comply with the Charter of the City of Cordova or with the Cordova Municipal Code, (iv) intentional and willful misconduct which the Council reasonably believes reflects adversely on Clerk's position, including but not limited to, dishonesty, fraud, embezzlement, substance abuse, and criminal misconduct, or (v) any other acts or omissions of Clerk which constitute "cause" under Alaska law.

SECTION FIVE: OTHER EMPLOYMENT

Clerk acknowledges that she must devote a great deal of time outside normal City office hours to the business of Cordova. Clerk shall not undertake employment with any person or entity other than Cordova without prior approval of the City Council.

SECTION SIX: INDEMNIFICATION BY CORDOVA

Cordova shall indemnify, hold harmless and defend Clerk against all claims and liability which may result from any claim, action or suit by any person based upon alleged injury to or death of a person or alleged loss of or damage to property that may occur or that may be alleged to have been caused by Clerk in the performance of her official duties during the duration of her employment with Cordova under this Agreement; provided, however, that Cordova shall not be obliged to indemnify, hold harmless or defend Clerk against any claim or liability arising out of

or resulting from acts or omissions which, in the sole judgment of Cordova, may occur or that may be alleged to have been caused by Clerk while acting outside of course and scope of her official duties, or from any false, deceptive, dishonest or criminal act or omission under the laws and regulations of the United States of America, the State of Alaska and/or any political subdivision thereof.

SECTION SEVEN: GENERAL PROVISIONS

1. **CHOICE OF LAW, EXCLUSIVE VENUE.** Any controversy or claim arising out of or related to this Agreement or the breach thereof shall be governed by the laws of the State of Alaska, and the City of Cordova, Alaska, and the exclusive forum for any legal proceedings regarding such dispute shall be the Superior Court for the State of Alaska, Third Judicial District at Cordova.

2. **ASSIGNMENT.** This Agreement shall not be assignable, in whole or in part, by either Party without the written consent of the other Party.

3. **SEVERABILITY.** In the event any provision of this Agreement is deemed to be void, invalid, or unenforceable, that provision shall be severed from the remainder of this Agreement so as not to cause the invalidity or unenforceability of the remainder of this Agreement. All remaining provisions of this Agreement shall then continue in full force and effect. If any provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope and breadth permitted by law.

4. **WAIVER.** The waiver by either Party of a breach of any of the provisions of this Agreement by the other Party shall not operate or be construed as a waiver of any subsequent breach by a Party.

5. **AMENDMENT.** This Agreement may be amended in writing by mutual agreement of the Parties.

6. **APPLICATION OF CITY CODE AND PERSONNEL POLICIES.** Unless expressly contrary to a provision hereunder or as contrary to the laws of the State of Alaska, the Charter of the City of Cordova, or the Cordova Municipal Code, Clerk's employment shall be subject to the personnel policies and rules applicable to non-elected, non-represented employees of Cordova, as the same may be amended from time to time, to the extent the same are not in conflict with an express, lawful provision of this Agreement.

7. **INTEGRATED AGREEMENT.** This Agreement constitutes the entire Agreement between Clerk and Cordova, and supersedes all prior oral or written understandings, if any, between Clerk and Cordova, including without limitation, the predecessor employment agreement dated April 13, 2010 between the Parties, the First Amendment thereto, dated April 14, 2013, the Second Amendment thereto, dated May 29, 2013, and the Third amendment thereto dated July 1, 2013.

IN WITNESS WHEREOF, the City Council of the City of Cordova has caused this Agreement to be signed and executed on the City Council's behalf by its Major and duly attested by its Human Resources Officer, and Susan Bourgeois has executed this Agreement for and on behalf of herself, on the day and year first written above.

City Council of the City of Cordova, Alaska

By: _____

Date: _____

Its: _____

Date: _____

Human Resources Officer of City of Cordova, Alaska

Date: _____

Clerk

Date: _____

Susan Bourgeois

DRAFT

CITY OF CORDOVA, ALASKA
ORDINANCE 1111

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AMENDING CORDOVA MUNICIPAL CODE 4.56.070 IN RE ANNUAL LEAVE CARRY
OVER

WHEREAS, The City of Cordova, Alaska ("City") uses Title 4 of the Cordova Municipal Code to administer it's personnel policies; and

WHEREAS, Cordova Municipal Code 4.56.070 has been unclear to some as to its interpretation; and

WHEREAS, the City Council held a work session on July 10, 2013 and asked that Cordova Municipal Code section 4.56.070 be amended to read more precisely so that the interpretation coincides with the way the policy has been practiced.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cordova, that:

Section 1. Cordova Municipal Code Section 4.56.070 is amended to read as follows:

4.56.070 – Maximum of two hundred forty hours that can be ~~accumulated~~ carried over.

The maximum annual leave that may be ~~accumulated~~ **carried over to the next calendar year** is two hundred forty hours, and leave accumulated in excess of this amount at December 31st of each year will be written off unless an additional carry over is authorized by the city manager due to unusual circumstances as specified in Section 4.56.090 of this title.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: August 7, 2013

2nd reading and public hearing: August 21, 2013

PASSED AND APPROVED THIS 21st DAY OF AUGUST, 2013.



James Kacsh, Mayor

ATTEST:

Susan Bourgeois, City Clerk

[ADDED LANGUAGE BOLD, REMOVED LANGUAGE STRICKEN OUT]

4.56.070 - Maximum of two hundred forty hours that can be carried over.

The maximum annual leave that may be carried over to the next calendar year is two hundred forty hours, and leave accumulated in excess of this amount at December 31st of each year will be written off unless an additional carry over is authorized by the city manager due to unusual circumstances as specified in [Section 4.56.090](#) of this title.

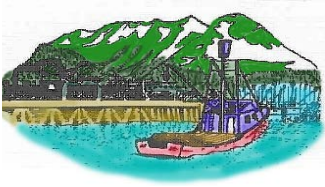
(Ord. No. 1111, § 1, 8-21-2013; Ord. 685 (part), 1991).

Editor's note— Ord. No. 1111, [§ 1](#), adopted August 21, 2013, amended [§ 4.56.070](#) to read as set out herein. Previously [§ 4.56.070](#) was titled maximum of two hundred forty hours that can be accumulated.

4.56.110 - Separation leave.

Upon separation, during the initial probationary period, annual leave shall not be granted nor paid to the employee. In other separations, accrued leave shall be paid in a lump sum. The salary or hourly rate(s) to be used in computing the cash payment shall be that rate which was received by the employee during the current period.

(Ord. 685 (part), 1991).



City Council of the City of Cordova, Alaska
Pending Agenda - September 21, 2016 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
future Council agenda item
possible dates: 10/5/16 10/19/2016 11/2/2016
- 2) 2017 budget worksession(s):
possible dates: October? November?
- 3) Board/Commission vacancies now being advertised-appointments to be made: November 16, 2016
council members should consider if they are interested in a seat or else should talk to citizens and seek applicants
- 4) Discussion/action regarding water charges at the Harbor

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:
12/7/2016 3/1/2017 6/7/2017 9/20/2017
- 2) **10/1/16** is the effective date of Ordinance 1137 (plastic bag and polystyrene container ban), Council wants this as a reminder and to gauge the effectiveness of the enactment of this ordinance
- 3) Staff quarterly reports will be in the following packets:
10/19/16 1/18/17 4/19/17 7/19/17
- 4) Alaska Municipal League Conference (including NEO): November 14 - 18, 2016 Anchorage

C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to staff on the what and when of this proposed agenda item.

item:

**suggested
agenda date:**

- 1) ...
- 2) ...
- 3) ...

Mayor Koplín or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda - September 7, 2016 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:













- 1) Fisheries Advisory Committee:** 1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)
 authorizing resolution 04-03-45 3-Ken Roemhildt (Seafood Sales) 4-Jim Holley (AML)
 approved Apr 16, 2003 5-Chelsea Haisman 6-Dave Reggiani (PWSAC)
- 2) Cordova Trails Committee:** 1-Elizabeth Senear 2-Toni Godes
 authorizing resolution 11-09-65 3-Dave Zastrow
 approved Dec 2, 2009 4-vacant 5-vacant
- 3) City Manager Assessment Committee:** Mayor Clay Koplin, ex-officio
 authorizing resolution 06-16-26 1-Jim Kacsh 2-Darrel Olsen 3-Bret Bradford
 approved June 22, 2016 4-Alex Russin 5-Kelsey Appleton 6-Emma Roemhildt
 7-Rich Rogers 8-Will Osborn 9-Dave Reggiani

E. City of Cordova appointed representatives to various other Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council**
Robert Beedle appointed April 2013
 re-appointed March 2014
 re-appointed March 2016 2 year term
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
Bret Bradford appointed October 2015 3 year term
- 3) Southeast Conference AMHS Reform Project Steering Committee**
Mike Anderson appointed April 2016 through December 2017
Sylvia Lange alternate

SEPTEMBER 2016



CALENDAR MONTH SEPTEMBER
 CALENDAR YEAR 2016
 1ST DAY OF WEEK SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1 	2 	3
				Alaska State Fair Aug 25 - Sep 5		
4 	5  Labor Day-City Hall Offices Closed CSD Holiday	6 6:00 Parks & Rec CCM	7 7:00 Council reg mtg CCAB	8 NFL opening day 	9	10 NFL week 1 games 
Alaska State Fair Aug 25 - Sep 5						
11	12	13 6:30 P&Z CCB 	14  CHS volleyball starts 7:00 Sch Bd HSL 7:00 Harbor Cms CCB JH basketball starts	15 7:00 HSB CCAB	16  meet & greet CM candidates CC 6-8 pm	17 10 am special meeting CCAB-CM interviews 
18	19	20	21 7:00 Council reg mtg CCAB	22	23	24
25	26	27	28  CHS wrestling starts	29	30 CSD Inservice 	CHS invitational volleyball touney 9/30-10/1
2	3	Notes				

Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library
CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B
CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room






OCTOBER 2016

CALENDAR MONTH OCTOBER
 CALENDAR YEAR 2016
 1ST DAY OF WEEK SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1 SAT test CHS
					 CHS invitational volleyball toureney 9/30-10/1	
2	3	4	5	6	7	8
			6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
9	10	11	12	13	14	15
		6:30 P&Z CCB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB	7:00 HSB CCAB		
16	17	18	19	20	21	22
	CSD Holiday- AK Day	Alaska Day-City Hall Offices Closed	6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
		CSD Inservice				
23	24	25	26	27	28	29
		CSD end 1Q			 CHS invitational wrestling toureney 10/28-29 (tentative)	
30	31	Notes				
		Legend: <u>CCAB</u> -Cordova Center Community Rms A&B <u>HSL</u> -High School Library	<u>CCA</u> -Cordova Center Community Rm A <u>CCB</u> -Cordova Center Community Rm B	<u>CCM</u> -Cordova Center Mayor's Conference Rm <u>CCER</u> -Cordova Center Education Room		

NOVEMBER 2016

CALENDAR MONTH NOVEMBER
 CALENDAR YEAR 2016
 1ST DAY OF WEEK SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	CSD Parent/Teacher Conferences Half-Days 11-2,3,4-16		5
			6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
6	7	8	9	10	11	12
		6:30 P&Z CCB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB	7:00 HSB CCAB	Veterans' Day-City Hall Offices Closed 	
13	14	15	16	AK Municipal League Conference Anchorage Nov 16, 17, 18		19
					Alaska Municipal League Local Government At Its Best	
	NEO Conference Anchorage Nov 14, 15		6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
20	21	22	23	24	CSD Turkey Day Holidays	
						
				Turkey Day Holidays -City Hall Offices Closed		
27	28	29	30	1	2	3

4

5

Notes

Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library

CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B

CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

MAYOR AND CITY COUNCIL - ELECTED

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	Clay Koplin Mayor@cityofcordova.net	March 1, 2016	March-19
Council members:			
Seat A: 3 years	James Burton CouncilSeatA@cityofcordova.net	March 1, 2016 March 5, 2013	March-19
Seat B: 3 years	Timothy Joyce CouncilSeatB@cityofcordova.net	March 4, 2014 March 14, 2013 August 2, 2012	March-17
Seat C: 3 years	Tom Bailer, Vice Mayor CouncilSeatC@cityofcordova.net	March 4, 2014	March-17
Seat D: 3 years	Robert Beedle CouncilSeatD@cityofcordova.net	March 3, 2015	March-18
Seat E: 3 years	Josh Hallquist CouncilSeatE@cityofcordova.net	March 3, 2015	March-18
Seat F: 3 years	David Allison CouncilSeatF@cityofcordova.net	March 1, 2016	March-19
Seat G: 3 years	James Wiese CouncilSeatG@cityofcordova.net	March 1, 2016	March-19

SCHOOL BOARD - ELECTED

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President bjewell@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Bret Bradford bbradford@cordovasd.org	March 3, 2015	March-18
3 years	Tammy Altermott taltermott@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Peter Hoepfner phoepfner@cordovasd.org	March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-18
3 years	Sheryl Glasen sglasen@cordovasd.org <i>Vacant (appointed, non-voting) City Council Rep</i>	March 4, 2014	March-17

seat up for re-election in 2017

termed out in 2017

board/commission chair

advertised seat up Nov 16

**CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS
& APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS**

LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-13 November-10 November-06	November-16
3 years	Wendy Ranney	November-15 April-13	November-18
3 years	Shannon Mallory	November-13	November-16
3 years	Krysta Williams	December-14 November-11	November-17
3 years	Kay Groff	December-14 December-11 January-09	November-17

COMMUNITY HEALTH SERVICES BOARD - with Council election

length of term		Date Appointed	Term Expires
3 years	David Allison, President		with Council office
3 years	James Burton		with Council office
3 years	Tim Joyce		with Council office
3 years	Tom Bailer		with Council office
3 years	Robert Beedle		with Council office
3 years	Josh Hallquist		with Council office
3 years	James Wiese		with Council office

PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Tom Bailer, Chair	November-13 December-11 November-08	November-16
3 years	Allen Roemhildt	January-14	November-16
3 years	Scott Pegau	December-14 December-11	November-17
3 years	John Baenen	November-15 December-12	November-18
3 years	Tom McGann, vice chair	December-14 December-11 April-11	November-17
3 years	Heath Kocan	November-15	November-18
3 years	Mark Frohnafel	February-15	November-17

seat up for re-election in 2017

advertised seat up Nov 16

termed out in 2017

board/commission chair

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Robert Beedle, Chair	January-14	November-17
3 years	Greg LoForte	February-13	November-16
		January-10	
		January-07	
3 years	Max Wiese	January-14	November-17
		March-11	
3 years	Ken Jones	February-13	November-16
3 years	Jacob Betts	November-15	November-18

PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-15	November-18
		August-14	
3 years	Kara Johnson	February-15	November-17
		December-12	
3 years	Miriam Dunbar	November-15	November-18
		August-14	
3 years	Stephen Phillips	November-15	November-18
3 years	Marvin VanDenBroek	February-14	November-16
3 years	Karen Hallquist	November-13	November-16
3 years	Dave Zastrow	February-15	November-17
		September-14	

HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	<i>NVE rep, to be appt</i>	August-16	November-19
3 years	John Wachtel	August-16	November-18
3 years	Sylvia Lange	August-16	November-18
3 years	Tom McGann	August-16	November-18
3 years	Jim Casement	August-16	November-17

seat up for re-election in 2017

termed out in 2017

board/commission chair

advertised seat up Nov 16