

Mayor

Clay Koplin

Council Members

James Burton

Kenneth Jones

Jeff Guard

Robert Beedle

Josh Hallquist

David Allison

James Wiese

City Manager

Alan Lanning

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Corinne Pegau

**Regular City Council Meeting
September 20, 2017 @ 7:00 pm
Cordova Center Community Rooms
Amended ** Agenda ** Amended**



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America,
and to the republic for which it stands, one Nation under
God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton,
Kenneth Jones, Jeff Guard, Robert Beedle, Josh Hallquist,
David Allison and James Wiese

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (CCMCABoD, School Board)
4. Student Council Representative Report

G. Approval of Consent Calendar..... (roll call vote)

5. Resolution 09-17-25..... (page 1)

A resolution of the City Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for tax year 2018 assessment services in the amount of Twenty Thousand dollars (\$20,000)

6. Performance deed of trust extension for Dan Nichols..... (page 10)

7. Record excused absences of *Mayor Clay Koplin* and Council member *Hallquist* from the September 6, 2017 Regular Meeting

H. Approval of Minutes..... (voice vote)

8. Minutes of 09-06-17 Council Public Hearing..... (page 14)

9. Minutes of 09-06-17 Council Regular Meeting..... (page 15)

I. Consideration of Bids

J. Reports of Officers

10 Mayor's Report..... (page 18)

11. Manager's Report

12. City Clerk's Report

a. City Clerk and City Attorney Certification of Recall Petition and submission to City Council..... (page 19a)

K. Correspondence

13. 08-31-17 R. Curran letter about Marijuana businesses in Cordova..... (page 20)

14. 09-12-17 AMHS Reform Project Draft Report released notice with link..... (page 22)

L. Ordinances and Resolutions

15. Resolution 09-17-24..... (voice vote)(page 23)
A resolution of the City Council of the City of Cordova, Alaska, designating capital improvement projects

M. Unfinished Business

N. New & Miscellaneous Business

16. Planning Commission Resolution re recommended capital improvements (informational item)..... (page 26)
17. Council concurrence of Mayor's appointments to Fisheries Advisory Committee..... (voice vote)(page 30)
18. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 32)

O. Audience Participation

P. Council Comments

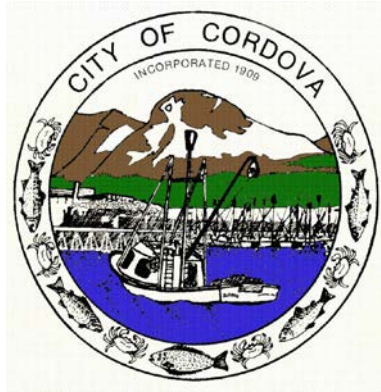
Q. Adjournment

Amended

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

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AGENDA ITEM 5
City Council Meeting Date: 09/20/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 09/12/2017
ITEM: Resolution 09-17-25 approving 2018 assessor contract
NEXT STEP: Majority voice vote

☐ ORDINANCE
☐ MOTION

☒ RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** approval of assessing contract for 2018 by City Council via resolution
- II. **RECOMMENDED ACTION / NEXT STEP:** Council motion to approve Resolution 09-17-25
- III. **FISCAL IMPACTS:** \$20,000 to be entered in the 2018 line item for assessor fees
- IV. **BACKGROUND INFORMATION:** Appraisal Company has been the City Assessor since 1988. Mike Renfro and his crew of Assessors are easy to work with and have extensive knowledge of Cordova's property files. They employ a Cordova resident which makes work here much less expensive and gives the Clerk's office a local contact who is attentive to our needs and often answers questions within a day or less. The Clerk's office would recommend continuing the City's relationship with Appraisal Company of Alaska. Attached is table 8 from 2016 Alaska taxable showing last year's assessor contracts statewide – Cordova paid \$20,000 in 2016 and \$18,000 in 2017. Depending on how the sales ratio comes in each year, the assessor either has a simple recheck year or determines it appropriate to re-look at certain categories or segments of the tax roll or even raises properties across the board a certain percentage. In 2018, the assessors hope to reevaluate some commercial and industrial properties per Council direction at recent budget work sessions. 2017 was a light year and very few properties were adjusted significantly.

- V. **LEGAL ISSUES:** Assessing is a requirement in City Code – we contract for this service and do not have assessing department staff, although the Deputy Clerk is tasked with maintenance of the property cards and databases of assessment information and the Finance Department and Deputy Clerk jointly manage the collections of the property taxes.
- VII. **SUMMARY AND ALTERNATIVES:** Council can approve the resolution or direct staff in another way

**CITY OF CORDOVA, ALASKA
RESOLUTION 09-17-25**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH
APPRAISAL COMPANY OF ALASKA FOR TAX YEAR 2018 ASSESSMENT SERVICES
IN THE AMOUNT OF TWENTY THOUSAND DOLLARS (\$20,000)**

WHEREAS, the City of Cordova is required by the Cordova Municipal Code to perform annual property assessment; and

WHEREAS, the City Clerk has identified Appraisal Company of Alaska as the company most compatible with the needs of the City.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby authorizes the City Manager to enter into an agreement, attached as Exhibit "A", with Appraisal Company of Alaska for tax year 2018 assessment services in the amount of Twenty Thousand dollars (\$20,000).

PASSED AND APPROVED THIS 6th DAY OF SEPTEMBER, 2017

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

PROPOSAL FOR
CONTACT ASSESSOR
CITY OF CORDOVA
TAX YEAR 2018



CITY OF CORDOVA, ALASKA

TAX YEAR 2018

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is between the CITY OF CORDOVA, ALASKA, and APPRAISAL COMPANY OF ALASKA ("Contractor"), effective on the 15th day of September 2017.

THIS AGREEMENT is for professional tax assessment services for the City of Cordova. Contractor's primary contact person under this agreement is Michael C. Renfro. Contractor's primary contact person may not be changed without the written consent of the City.

ARTICLE 1. SUMMARY OF SERVICES

1.1 The scope of work to be performed hereunder is more completely described in Appendix A which is incorporated herein by reference.

ARTICLE 2. COMPENSATION

2.1 Compensation shall be paid in accordance with the Basis of Compensation Schedule attached hereto as Appendix B and incorporated herein by reference.

ARTICLE 3. PERIOD OF PERFORMANCE

3.1 The Contractor agrees to commence work under this agreement only as authorized by and in accordance with written or oral notice to proceed and to complete the work in accordance with Scope of Work (Appendix A) and such time schedules as directed by the City of Cordova.

3.2 The period of performance under this agreement shall be tax assessment work for the City of Cordova for the 2018 tax year and shall end upon completion of the board of Equalization hearings and appeals in year 2018.

3.3 This contract may be carried over with the written agreement of both parties.

3.4 Termination: Either party may terminate this Agreement for substantial failure of the other party to perform its obligations hereunder only after having first provided written notice of the alleged failure to perform to the non-performing party and given the non-performing party, fifteen (15) days within which to either remedy said non-performance or if the non-performance cannot be cured within fifteen (15) days, commence and proceed with diligence to cure the non-performance. In the event of such termination, the Assessor will be paid for all services rendered to the date of termination, less any damages incurred by the City as a result of the Assessor's non-performance.

ARTICLE 4. SUBCONTRACTORS

4.1 The Contractor shall perform all services required under this agreement except as may be performed by its subcontractors. Subcontractors can only be used with the express prior written permission of the City of Cordova, which retains the right to approve or reject subcontractors and the use thereof. All subcontractors shall be required to comply with insurance requirements identified in Article 5 below.

ARTICLE 5. INSURANCE

5.1 The following minimum limits of insurance coverage are required:

<u>Type insurance</u>	<u>Limits of Liability</u>	
	<u>Each Occurrence</u>	<u>Aggregate</u>
Workmen's Compensation (for states In which employees are engaged)	\$1,000,000	\$1,000,000
Employer's General Liability	\$500,000	\$1,000,000
Comprehensive General Liability	\$2,000,000	\$4,000,000
Comprehensive Automobile Liability	\$500,000	\$1,000,000

ARTICLE 6. APPENDICES

6.1 The following appendices are attached to this agreement and incorporated herein:

- Appendix A Scope of Work
- Appendix B Basis of Compensation

IN WITNESS WHEREOF, the parties have executed this Agreement on the 15th day of September 2017

CONTRACTOR:

APPRAISAL COMPANY OF ALASKA

CITY OF CORDOVA, ALASKA



By: _____
Michael C. Renfro
Partner

By: _____
City of Cordova

Date 9/12/17 _____

Date _____

APPENDIX A

SCOPE OF WORK

The Contractor shall:

1. Establish the full and true value of all taxable real property located within the City of Cordova to be assessed In the name of the person by whom it is owned on the first day of January, for the tax year of the contract.
2. Provide current assessments with new photographs and valuations for all new buildings constructed and assess all changes on existing properties. Review all commercial properties within Cordova.
3. Create and/or revalue in full detail as needed a property card for each parcel showing size, dimensions, construction materials, and other pertinent data as well as a minimum of one exterior photograph.
4. Provide updates to the assessment roll to the City Clerk's office no later than February 1, 2018.
5. Represent the City of Cordova at Board of Equalization hearings.
6. Conduct a sales ratio analysis (ratio between assessed values and sales prices) to determine the level of assessment.
7. Keep the City Administration informed of sales ratio analyses or other information which may cause the assessor to make changes to local assessments that would raise or lower assessments greater than 5% in any one year.
8. Be accessible to City of Cordova staff throughout the term of the contract for consultation.
9. After completion of the Board of Equalization hearings, assist the City Clerk in certifying the final assessment roll.
10. Title information and/or legal opinions, if required, will be furnished by the City of Cordova.
11. The assessor is to be allowed to remove the property record cards from the City for a period not to exceed 60 days for computations and any additional time to be at the discretion of the City.

APPENDIX B

BASIS OF COMPENSATION

Compensation and Terms of Payment

2018 revaluation

\$20,000

Contract assessor to also represent the City of Cordova at the annual Board of Equalization (BOE). The assessor's fee for representation at the BOE is included in the contract amount.

Table 8

2016 Contract Assessment Costs

These costs are strictly for services provided by the assessment contractor. Municipal staff time has not been included.

Municipality	Contractor	Contract Amount	# Real Property Parcels	Scope of Work	Notices Mailed	BOE Meeting Date	Property Tax Due Date
Bristol Bay Borough	Appraisal Company of Alaska	\$ 21,000	906	Real Property, Maintenance, Personal Property	3/15/2016	4/28/2016	8/31/2016
Cordova	Appraisal Company of Alaska	\$ 20,000	1,234	Reappraisal, Real Property	3/8/2016	4/18/2016	8/31/2016
Craig	Horan & Company	\$ 22,000	582	Maintenance	3/1/2016	5/19/2016	9/30/2016
Dillingham	Alaska Assessment Assistance	\$ 24,950	827	Reappraisal, Real Property, Maintenance, Personal Property	3/15/2016	4/27/2016	11/1/2016
Nenana	Appraisal Company of Alaska	\$ 2,000	1,110	Real Property, Maintenance	2/26/2016	5/12/2016	9/1/2016
Nome	Appraisal Company of Alaska	\$ 20,000	1,763	Real Property, Maintenance	3/25/2016	5/4/2016	7/15/2016
Pelican	Alaska Assessment Assistance	\$ 2,500	128	Maintenance, Real Property	3/15/2016	5/9/2016	10/15/2016
Petersburg Borough	Horan & Company	\$ 45,000	3,028	Maintenance	3/1/2016	5/4/2016	9/30/2016
Municipality of Skagway	Horan & Company	\$ 25,000	802	Real Property	4/4/2016	5/31/2016	8/31/2016
Unalaska	Appraisal Company of Alaska	\$ 25,000	623	Real Property, Maintenance	3/30/2016	5/10/2016	8/19/2016
Valdez	Appraisal Company of Alaska	\$ 62,500	2,065	Maintenance, Real Property	2/29/2016	5/4/2016	8/15/2016
Whittier	Appraisal Company of Alaska	\$ 10,000	569	Real Property, Maintenance, Personal Property	4/5/2016	5/17/2016	10/31/2016
City and Borough of Wrangell	Appraisal Company of Alaska	\$ 40,000	1,617	Maintenance, Real Property	3/20/2016	6/28/2016	10/17/2016
City and Borough of Yakutat	Appraisal Company of Alaska	\$ 12,000	491	Real Property	2/29/2016	7/1/2016	7/31/2016



AGENDA ITEM # 6

City Council Meeting Date: 9/20/17

CITY COUNCIL COMMUNICATION FORM

FROM: City Manager

DATE: September 7, 2017

ITEM: Nichols Performance Deed of Trust Extension

NEXT STEP: Vote on Motion

☐ INFORMATION
☒ MOTION

☐ ORDINANCE
☐ RESOLUTION

I. REQUEST OR ISSUE:

Dan Nichols is requesting that his performance deed of trust contract be extended.

II. RECOMMENDED ACTION / NEXT STEP:

Vote on motion to extend performance deed of trust.

“I move to extend Dan Nichols' Performance Deed of Trust substantial completion date to July 1st, 2018 with a foundation substantially completed by January 1st, 2018.”

III. FISCAL IMPACTS:

If extended, a foundation will be required to be completed by January 1, 2018 and the building will be required to be substantially completed by July 1, 2018. This will provide property tax, additional capacity for merchandise and rental space for boat work. If the motion fails, the foreclosure process would need to be initiated by the city.

IV. BACKGROUND INFORMATION:

1. January 31st a certified letter giving notice of the upcoming expiration of performance deed of trust was sent
2. At the February 15th, 2017 city council meeting an extension was granted for substantial completion of the building to September 1, 2017.
3. On February 17th, a certified letter was sent informing you of the extension and the terms these included:
 - a. Site plan review completed by May 1, 2017
 - b. A Fire, Life, & Safety application has been filed May 1, 2017
 - c. Substantial completion by September 1, 2017
4. At the March 28, 2017, regular Planning commission meeting the commission recommended to City Council to approve the site plan for Dan Nichols on Lot 2, Block 3.
5. At the April 5, 2017, regular City Council meeting a resolution was accepted by City Council approving the site plan review.
6. Fire, Life and Safety application was filed prior to May 1, 2017.
7. On August 8, 2017, a certified letter was sent to Dan Nichols asking that he provide a letter requesting an extension for the September 6, 2017 City Council Meeting
8. A letter from Dan Nichols was received by the city on September 6th in his letter he states, that the foundation plan has been approved by Fire Marshal, building materials are in town, contract for erecting building secured, bank monies secured and negotiating a contract for construction of the foundation. See attached letter.

V. LEGAL ISSUES:

None now

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VII. SUMMARY AND ALTERNATIVES:

1. Pass motion
2. Start Foreclosure process

Daniel Nichols
P.O. Box 235
Cordova, AK 99574

City of Cordova/City Council
P.O. Box 1210
Cordova, AK 99574»

RECEIVED

SEP 05 2017

City of Cordova

8/28/2017

Dear City Manager, City Planner and Council Members:

Thank you for your time and the opportunity to explain how my building is proceeding.

Last fall, I got a bid from a local contractor and a permit from the city to dig in the utilities on my property. The contractor went down and had the city locate water, sewer, electric and telephone. They started digging and were unable to locate them. By Friday, they filled the ditch back up and then Winter set in b the following Monday. My plans were to get the foundation formed and poured, weather permitting, by last Fall. Everything went wrong!

I took the plans and paperwork to the Fire Marshall Building in Anchorage, to walk them through, and I asked to see a Fire Marshall. A young man came out from behind the bullet proof glass, took my plans and sent me on my way. That week I got a call, while driving, that a Fire Marshall would be reviewing my plans and he would get back to me soon.

The next call I received weeks later was from a woman who asked me where the \$4200.00 was for reviewing my plans. I told her I never got a notice of money being owed. She said she had sent me an email and since I had not complied, I was being put back to the end of the line (6 weeks back). I sent the check immediately, priority mail, and I was finally contacted by the Fire Marshall.

I was sent a list of nine things needed to complete for my approval, two of which had already been done. I then hired an architect and gave him the Marshall's list and a cash deposit. The architect told me he'd phone me back in two weeks. At the time of this letter, it's been two weeks since I have heard from him.

I am taking new steps today if the architect has not looked at or is working on my project currently.

My contractor has been hesitant to hook the water and sewer up during the salmon processing season in case something goes wrong, preventing Trident from operating. I was also told there is a sewer line that is faulty and I will have to pump my sewer into the line or sewer water will be coming into my building. Whether that is true or not, I do need to talk to City Water and Sewer for confirmation.

I have the red iron (main structure) in town awaiting Fire Marshall approval and my funds which I am told will be released this week from First National Bank ALASKA.

I believe my local contractor will be working with another contractor to expedite the building in the following week.

The Alaska Fire Marshall has closed its Juneau office and with budget cutbacks, has slowed its permitting process with many back logged projects. I got put back because of an email I never received.

I do believe I have finally become number one on my contractor's list of which last year I was far from the top of that list. I am doing whatever I can to shove this project along without what little experience I have working with Government and financial institutions.

I would like to extend the Performance Deed of Trust to the end of Winter but I cannot even guarantee that! I have little faith because everything I have been told the past year has not come true.

Thank You for your time and patience.



Daniel Nichols

P.S. Since drafting this response, my contractor has told me he does not have a crew to erect the building. Also, the foundation crew he was going to bid the work out to has no interest in the project anymore. So, I hired another company for the erection of the building and sent them the foundation plans as well for bid.

**City Council Public Hearing
September 6, 2017 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Acting Vice Mayor David Allison called the Council public hearing to order at 6:55 pm on September 6, 2017, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were Council members *James Burton, Ken Jones, Jeff Guard, David Allison* and *James Wiese*. Council members *Robert Beedle* and *Josh Hallquist* were absent. Also present were City Manager *Alan Lanning* and City Clerk *Susan Bourgeois*.

C. Public hearing

1. Ordinance 1155 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Section 18.35.090 Conditions for continuation

David Allison asked City Planner *Sam Greenwood* to give a quick overview. *Greenwood* said this is a housekeeping matter, recently the non-conforming chapter of code was amended and this reference to a section was not amended and it needs to be for consistency.

Allison opened the hearing up for public testimony on Ordinance 1155. There was no public comment.

D. Adjournment

M/Burton S/Guard to adjourn the public hearing

Vote on the motion: 5 yeas, 0 nays. Motion was approved. *Acting Vice Mayor David Allison* adjourned the hearing at 6:57 pm

Approved: September 20, 2017

Attest: _____
Susan Bourgeois, CMC, City Clerk

Regular City Council Meeting
September 6, 2017 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Acting Vice Mayor James Burton called the Council regular meeting to order at 7:00 pm on September 6, 2017, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

James Burton led the audience in the pledge of allegiance.

C. Roll call

Present for roll call were Council members **James Burton, Ken Jones, Jeff Guard, David Allison** and **James Wiese. Mayor Clay Koplin** and Council members **Josh Hallquist** and **Robert Beedle** were absent. Also present were City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Allison S/Guard to approve the Regular Agenda.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Beedle & Hallquist). Motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items:

Dan Nichols spoke about an item not on the agenda, he wrote a letter requesting an extension to his performance deed of trust, Council said that would have to come on the next meeting agenda.

3. Chairpersons and Representatives of Boards and Commissions

CCMC Authority Board of Directors - no one was present to report

Cordova School Board - Superintendent of Schools **Alex Russin** was present and had nothing to report.

4. Student Council Representative Report - not present

Council member **Robert Beedle** arrived late at 7:06 pm.

G. Approval of Consent Calendar

Mayor Koplin declared the consent calendar was before the City Council.

5. Ordinance 1155 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Section 18.35.090 Conditions for continuation - 2nd reading

6. Record excused absences of Council members **Burton, Jones** and **Beedle** from the August 2, 2017 Regular Meeting

Vote on the consent calendar: 6 yeas, 0 nays, 1 absent. Burton-yes; Jones-yes; Guard-yes; Beedle-yes; Hallquist-absent; Allison-yes and Wiese-yes. Consent Calendar was approved.

H. Approval of Minutes

M/Allison S/Guard to approve the minutes.

7. Minutes of 08-02-17 Council Regular Meeting

Vote on the motion: 6 yeas, 0 nays, 1 absent (Hallquist). Motion was approved.

I. Consideration of Bids - none

J. Reports of Officers

8. Mayor's Report - written in the packet

9. Manager's Report - **Lanning** said at pending agenda he'll be asking about a Council budget work session - regarding **Mr. Nichols** request, he asked for some direction on that. **Burton** suggested with it not being on the agenda, we better just schedule it for the next regular meeting.

10. City Clerk's Report - **Bourgeois** had a written report in the packet.

11. City Attorney report re Recall Petition Process overview

K. Correspondence

12. 08-01-17 Article from American City & County re Multi-use City Halls

13. 08-14-17 Letter from Kate McLaughlin re Baler and Recycling

14. 08-15-17 Public Notice received re applications for marijuana establishments (cultivation & retail)

15. 08-24-17 Mayor Koplin letter re GMLC support

16. 08-25-17 FDC Chair Bob Smith letter to his committee, cc'd to City Council

Wiese had a question for City Planner **Greenwood** about item 14. He wondered about the zoning in that area and whether it was a permitted use. **Greenwood** said that these notices are out per state law, the applicant for these state licenses is required to do so. She will also be coming to see the City regarding City licenses as a requirement and at this time **Greenwood** said the uses are not permitted in that district (Waterfront Historic) so conditional use permits will be required. She clarified that the reason it is not a permitted use is because a general retail use is not permitted in that district, it has nothing to do with the fact that it's about marijuana, it's the retail aspect of the business license being requested. Cultivation, as the second license is requesting, is also not a permitted use there – once again, not about marijuana specifically, just about the requested use.

Wiese said he would like to see the City take the proactive steps to help this person start her business. **Guard** said we never did decide what level of taxation if any we'd like to attach to the marijuana industry. **Lanning** said we can discuss at a budget work session.

L. Ordinances and Resolutions

17. Resolution 09-17-23 A resolution of the City Council of the City of Cordova, Alaska, approving refuse hauling as the preferred refuse disposal method of the City Council

M/Allison S/Guard to approve resolution 09-17-23 a resolution of the City Council of the City of Cordova, Alaska, approving refuse hauling as the preferred refuse disposal method of the City Council.

Allison said he doesn't have a problem changing the permit to hauling at this time but he did want to amend the language slightly in the resolution title.

M/Allison S/Beedle to amend the title of the resolution by replacing the word "preferred" with the word "current".

Allison said he didn't think preferred was the right word – current better represents the previous conversations that were had about this item. He said they should probably have another conversation with 6 or 7 council members around the table to get the answer to what is the preferred method.

Vote on the motion to amend: 6 yeas, 0 nays, 1 absent (Hallquist). Motion was approved.

Guard said that there has been a fair amount of comments from the community mostly in favor of baling but when you look at the reasons why they wanted baling, when you look at the research, most of what they like about baling is covered in the concept of hauling. The use of the term "open dumping" was misleading to a lot of people. Compacting and covering is still going on with hauling. This will give us a little time to look at how this method works. Recycling will still be happening – we can use the baler for that without fixing the conveyor belt. This will be a free-look, an investigatory period – no big downside to this. **Beedle** hoped we'd still look at this in depth – look at cost savings within the department.

Vote on the main motion as amended: 6 yeas, 0 nays, 1 absent (Hallquist). Motion was approved.

M. Unfinished Business

18. Council member service on boards and commissions – direction to staff

Bourgeois said this is back before council again for specific staff direction. She wanted to know if there was a will for an ordinance to change the current practice. **Beedle** was still in favor of going back to the way it was. **Beedle** wants reports at Council meetings from the boards and commissions. **Bourgeois** reiterated the points she made in her report to Council, under 'summary and alternatives'. She said when the boards and commissions have an action item before council, members can come give input and/or there will be provided to council minutes from the board/commission meeting where such a recommendation was made. Otherwise, she saw the verbal reports, nothing but the rehashing of board/commission meetings at the council meetings, as not necessary. Minutes are online or Council or the public could attend those meetings if they wanted to see what was going on there. **Guard** asked what the City Attorney's opinion was on this. **Lanning** said the Attorney did say that a council member voting on a board or a commission on an item that then came before council, did open us up to liability – there is a perception of a conflict. This is a legal issue, not an informational issue. **Wiese** said a written report in the packet is sufficient for him, from maybe the staff members to the boards and commissions. **Allison** said he would agree with **Beedle** except he is fine with Council members being ex-officio members. **Jones** agreed, appreciates the attorneys opinion, he'd go with the ex-officio membership. **Wiese** agreed with ex-officio, he was in favor of such a member relaying information vs. relaying that member's opinion, that's why he thinks that member should not have a vote – then they would bring their opinion not necessarily just the information. **Guard** was of the opinion that even ex-officio members may come back to the council meeting with an opinion, with your mind made up about how you wanted this to go. **Burton** asked Council what the consensus was – he thought it seemed like, "we may have ex-officio membership on boards and commissions". **Jones** said or, "we shall have ex-officio membership on boards

and commissions”. **Bourgeois** said she understood the direction and would bring an ordinance and Council could decide later and amend the ‘may’ to ‘shall’ or ‘shall’ to ‘may’.

N. New & Miscellaneous Business

19. Council concurrence of Mayor Koplin’s appointment to fill a vacancy on the Planning and Zoning Commission **M/Beedle S/Wiese** to concur with Mayor Koplin’s appointment of **Chris Bolin** to the Planning and Zoning Commission to fill the vacated seat for a term through November 2018.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Hallquist). Motion was approved.

20. Pending Agenda, Calendar and Elected & Appointed Officials lists

Bourgeois mentioned an upcoming October 11 work session with the Navy. **Burton** said the Nichols Performance DoT extension should be on the next agenda. **Guard** said that there was public comment by **Greg Meyer** about assessing of industrial properties and he knows the assessors will be in town soon, he wondered about sitting down with them. **Burton** thought that might be staff’s role. **Bourgeois** said she is aware of that and she will discuss industrial properties with the assessors as something to look at for 2018. **Guard** was satisfied with that. **Beedle** asked if the Council meetings could be live-streamed.

O. Audience Participation

Don Sjostedt 100 Marine Way South said he is one of the ones to blame for Dan’s project not able to move forward. It has been difficult to get help this summer with fishing being so successful. He spoke highly of others of **Dan’s** projects and knew he’d be successful with this one too.

Alex Russin said the school district was here tonight, we will be at meetings to speak to relevant agenda items, he said he writes reports to the School Board who he reports to, City Council members or members of the public are always welcome to attend our meetings. He is willing to provide research, reports about any specific agenda items, budgeting, etc., and he’s the point of contact for that.

P. Council Comments

Wiese thanked **Chris Bolin** for stepping up, thanked **Dan Nichols** for his investments in town and thanked **Melina Meyer** for putting her business proposal forward.

Allison thanked people for coming, echoed **James** comments to **Dan Nichols**, thanked **Leif Stavig** for technical assistance at the budget work session, it is nice to see the numbers up on the screen, thanked **Alex Russin** for spreadsheets sent to Council – will be helpful.

Beedle said he was towed into town this last closure and had to tie to the transient float which is in really bad shape. He echoed the thanks to **Chris Bolin** and **Dan Nichols**.

Burton echoed all the thank you’s and thanked everyone for being patient while he’s been gone fishing.

Guard echoes all of that as well – appreciates a City employee stepping up – they are citizens too, have that right – he’s glad to see it.

Q. Adjournment

M/Beedle S/Allison to adjourn the meeting.

Hearing no objection the meeting was adjourned at 8:05 pm.

Approved: September 20, 2017

Attest: _____
Susan Bourgeois, CMC, City Clerk

**** Cordova Mayor's Report ****
**** September 20, 2017 ****

Power Creek Road Washout: I have been in communication with the Alaska Department of Transportation (ADOT) and its planning/engineering staff will be in Cordova today to meet with Alaska Department of Fish and Game, Cordova Electric Cooperative, The Native Village of Eyak, the U.S. Forest Service, and other stakeholders. The ADOT will evaluate the road on-site, discuss permitting, schedule, and other aspects of a significant, permanent upgrade of the portion of Power Creek Road that gets washed out more and more frequently with smaller and smaller flood events. The tentative plan is for 2019 upgrades, but the severity of the washouts and the critical nature of Power Creek power transmission lines providing most of Cordova's renewable electricity make it imperative to shoot for the earlier target of 2018. The Cordova Times has been instrumental in covering this story. When I by chance met with Lieutenant Governor Byron Mallott, he indicated that he is being copied regularly on correspondence from ADOT commissioner Marc Luiken to the Governor regarding the status of the situation, so we appreciate that concern and attention, and rapid repairs by local ADOT and a quick response to begin planning the permanent upgrade by ADOT northern region.

City of Cordova Fisheries Advisory Board: After careful consideration and discussions with stakeholder groups, I am recommending Tim Joyce, interim director of Prince William Sound Aquaculture Corporation, and Tom Sheridan, Fleet Manager for Silver Bay Seafoods and Cordova resident, as the PWSAC and seafood processing members, respectively, of the City of Cordova Fisheries Advisory Committee. This committee advises City Council on Board of Fish proposals and other fisheries related matters and includes Jim Holley (AML), Chelsea Haisman (Fisherman), Jeremy Botz (ADF&G), and Torie Baker (Sea-grant program). We thank them for their service.

Grid Modernization Laboratory Consortium Grant: CEC, who is committing as much as \$1,560,000 in match, and the City of Cordova (no financial or resource commitment required) were awarded a \$6,200,000 Grid Modernization Laboratory Consortium grant that includes Sandia National Laboratories, Idaho National Laboratories as the project lead, Pacific Northwest national Laboratories, several universities including University of Washington, Florida State, and New Mexico State, and private industry partners including Siemens. The primary goals are to integrate a grid scale battery that can save Cordova over 100,000 gallons in diesel fuel annually, a cybersecurity assessment and upgrade, and development of grid modernization technology that will make grids across Alaska and the US more predictive and adaptive to physical and cyber threats like hurricanes, tsunamis, and terrorist attacks. Cordova offers an excellent system to develop and prove this technology, and CEC will be matching the grant with upgrades in communications, grid automation, solar power and pumped hydro storage assessments, and grid scale battery installation that are already planned and budgeted for the next three years. Cordova is already getting a lot of attention as an advanced and leading technology innovator in electric energy and this grant is greatly expanding that visibility. One potential outcome is high technology industry in Cordova. CEC has prepared the following press statement which acknowledges Senator Murkowski's support for these types of projects to improve our country's energy security, efficiency, cost, and environmental impacts:

Cordova Electric Cooperative (CEC) recently submitted proposals to the U.S. Department of Energy to be vetted and considered by the GRID Modernization Laboratory Consortium's efforts to update and modernize the nation's micro-grids. This selection process was extremely competitive amongst utilities nationwide. CEC was selected as a finalist for this program which will provide significant analysis of our systems and funding for technological improvements once appropriated. The support of Senator Murkowski and her staff on the Senate Energy & Natural Resources Committee has been imperative to the overall renewable energy dialogue in Washington and the importance of modernization and technological advancements in Alaska, specifically rural

Alaska. The committee's field hearing held here in Cordova in June helped to spark conversation for new and improved innovation and collaboration. CEC and the City of Cordova is thrilled to be working alongside our Congressional delegation and the Department of Energy to foster new ideas for policy changes that will impact the lives of Alaskan communities powered by micro-grids. Cordova can and should be a leader and an example in this arena.

Mayor's Meeting of Boards and Commissions: I am on vacation the latter part of September and will miss the September 20th regular meeting and will not be hosting a monthly meeting of boards and commissions, but will schedule one for October.

City Budget: I have touched base periodically with the City Manager Lanning as he works with City staff early in the budget cycle to carefully prepare and propose budget options for Council in a difficult fiscal cycle. I am grateful for the extensive work that he, the City staff, the City Council, and the businesses and citizens of Cordova testifying at work sessions and meetings are dedicating to the preparation and adoption of a budget that meets the service needs of Cordova but is financially sustainable into the future.

Have a safe, productive September, Cordova
Mayor Clay

MEMORANDUM

TO: MAYOR CLAY KOPLIN AND CORDOVA CITY COUNCIL

FROM: SUSAN BOURGEOIS, CMC, CITY CLERK

**RE: MEMORANDUM REGARDING CERTIFICATION OF PETITION FOR
RECALL PETITION – COUNCIL MEMBER HALLQUIST**

DATE: SEPTEMBER 19, 2017

I. Introduction

On September 11, 2017, sponsors filed a petition to recall Cordova City Council member Joshua Hallquist (the “Petition”). Pursuant to AS 29.26.270 and CMC 2.56.060, once a timely recall petition is filed, a City Clerk has ten days to determine whether or not the petition is sufficient. In determining the sufficiency of a recall petition, the City Clerk must confirm that sufficient signatures have been submitted and that the statement for recall is sufficient.

After reviewing the Petition, I determined that sufficient signatures were submitted for the Petition. I also found that two of the three allegations in the statement for recall included on the Petition (the “Statement for Recall”) were sufficient. As a result, I certified the Petition on September 19, 2017.

Please be aware that my determination that the Petition is sufficient and thus subject to certification in no way reflects the merits of the Statement for Recall in the Petition, as a city clerk is prohibited from considering the truth or falsity of the allegations contained in a recall petition. The role of a city clerk is purely ministerial in that I am required to certify a petition once the statutory and Cordova Municipal Code requirements are met.¹ Ultimately, the voters are tasked with determining whether or not the grounds for recall have been satisfied.

II. Sufficiency of Signatures

The application for a recall petition was filed by ten qualifying voters on August 16, 2017. Upon review of the application and consultation with the City Attorney, the application was determined to have met the requirements for issuance provided in AS 29.26.260 and CMC 2.56.035. As a result, and in accordance with AS 29.26.260 and CMC 2.56.040, on August 17, 2017, I issued the Petition to the sponsors for further signatures, to be secured no later than September 15, 2017.

On September 12, 2017, the sponsors timely submitted the Petition with 11 petition signature pages. The number of signatures on the pages totaled 136.

¹ AS 29.26.310 states that “[i]f a recall petition is sufficient, the clerk shall submit it to the governing body at the next regular meeting or at a special meeting held before the next regular meeting.” (Emphasis added.)

I reviewed the names on the Petition and determined 19 signatures were insufficient because the name was not listed on the current voter roll, the name was not legible, a signature was not included, or the person signed the Petition more than once and in one instance I received a letter from a valid signer asking for her name to be removed.

Pursuant to AS 29.26.280(b) and CMC 2.56.050, the Petition must bear a number of voter signatures equal to 25 percent of the number of votes cast for the office of city council member in the last regular City election – a minimum of 109 signatures in this case. Consequently, I found the Petition bears sufficient signatures.

III. Relevant Laws in Determining the Sufficiency of the Statement for Recall

Given the sufficiency of the signatures, I next examined the sufficiency of the statement for recall, with substantial assistance from the City Attorney in interpreting the relevant statutes and common law principles. The right to recall a municipal official in Alaska is limited to recall based upon one of the following grounds: 1) misconduct in office; 2) incompetence; or 3) failure to perform prescribed duties.²

In this case, the recall applicants sought recall due to Council member Hallquist's alleged "misconduct in office." Generally, "misconduct in office" is not defined in the recall statutes or by Cordova Municipal Code. Black's Law Dictionary defines "misconduct" as "[a] dereliction of duty; unlawful or improper behavior;" and "official misconduct" as "[a] public officer's corrupt violation of assigned duties by malfeasance, misfeasance, or nonfeasance."³ The term "embraces acts which the office holder had no right to perform, acts performed improperly, and failure to act in the face of an affirmative duty to act."⁴

In reviewing the legal sufficiency of the grounds for recall, city clerks must take the facts alleged in the statement for recall as true, and determine whether those facts, if true, "constitute a prima facie showing" of one of the three grounds for recall.⁵ In addition, an application must state grounds for recall "with particularity."⁶ The grounds for recall prescribed by statute are to be liberally construed, in favor of access to the recall process. Taking into account that the recall should be accessible to citizens who cannot afford the assistance of a lawyer in drafting a statement of grounds for recall, the Alaska Supreme Court has stated:

Taking all these factors into account, we conclude that statutes relating to the recall, like those relating to the initiative and referendum, "should be liberally construed so that 'the people [are] permitted to vote and express their will...'" Like the initiative and referendum, the recall process is fundamentally a part of the political process. The purposes of recall are

² AS 29.26.250 and CMC 2.56.030.

³ Black's Law Dictionary (10th ed. 2014)

⁴ See 1988 Inf. Op. Att'y Gen. at 3 (Apr. 22; 663-88-0462) (quoting Black's Law Dictionary (5th ed. 1979)) (recall of Copper River School District Board Chairman).

⁵ *Von Stauffenberg*, 903 P.2d at 1059-1060.

⁶ AS 29.26.270 and CMC 2.56.035

therefore not well served if artificial technical hurdles are unnecessarily created by the judiciary as parts of the process prescribed by statute.⁷

It is not necessary that a recall application cite the specific laws that it alleges an official violated, provided that the allegations are clear enough so that the legal provisions at issue may be identified.⁸ Moreover, while the legal duty allegedly violated must actually exist, where interpretation of the parameters of that duty is debatable, the allegation should be presented to the voters:

Finally, and perhaps most importantly, the statutes offer the targeted official an opportunity to make a rebuttal, which will be placed on the ballot alongside the petitioners' statement of charges. This rebuttal statement is the proper forum in which accused officials may defend against the charges. Where the petition merely characterizes the law in a way different than the official (or his or her attorney) would prefer, he or she has an opportunity to put his or her rebuttal before the voters, alongside the charges contained in the petition. It is not the place of the municipal clerk...to decide legal questions of this kind.⁹

IV. Examining the Statement for Recall

In determining the sufficiency of the Statement for Recall, I examined each of the grounds for recall with substantial guidance from the City Attorney. The Statement for Recall was submitted by Petition sponsors as follows:

Recall of Councilman Josh Hallquist due to 'misconduct in office'

The principal reasons for recall are (1) defamation of character (2) threats to business persons in Cordova (3) use of foul/disrespectful language.

Defamation of character incident took place around November/December 2015. Hallquist mentioned Chris Bolin's name in a public meeting, accused him of misusing a City vehicle while transporting family members and stopping at a local store to purchase alcohol.

Work session August 2, 2017, Hallquist used language which threatened the welfare of certain businesspersons/construction persons in Cordova that do not pay appropriate taxes and he might have to 'take a baseball bat to enforce,' 'his only choice to smack somebody' in order to obtain enforcement of the tax laws. During this same work session, Hallquist brought significant discredit to himself, the Council, by using at least six instances of vulgar and inappropriate language. He used the term 'Goddamn' once, 'shit' twice, 'bullshit' three times. He referred to the Refuse Dept. workers as 'window lickers' heard by many witnesses.

⁷ *Meiners v. Bering Strait School District*, 687 P.2d 287, 296 (Alaska 1984) (citations and footnote omitted).

⁸ *Meiners*, 687 P.2d at 300-301.

⁹ *Meiners*, 687 P.2d at 301.

These comments/threats coming from a Councilperson sound very intimidating and threatening, such conduct/language is despicable for a public figure entrusted by his fellow citizens with a leadership position.

The Statement for Recall includes three basic allegations, each of which I reviewed separately for sufficiency. In essence, the statement alleges:

- 1) Council member Hallquist engaged in misconduct in office by having made threats against business persons in Cordova ("Allegation 1");
- 2) Council member Hallquist engaged in misconduct in office by using foul and disrespectful language ("Allegation 2"); and
- 3) Council member Hallquist engaged in misconduct in office by having committed defamation of character of Chris Bolin ("Allegation 3").

Given the broad definition of "misconduct in office," and the Alaska Supreme Court's instruction to "liberally construe" the allegations of a petition in order to advance the purposes and design of the political processes, I find two of the three allegations, their truth assumed and taken at face value, fall under the broad umbrella of the grounds for recall set forth in AS 29.26.250 and CMC 2.56.030.

Allegations 1 and 2

Allegation 1 asserts that Council Member Hallquist made threatening remarks in order to achieve enforcement of tax laws. Allegation 2 alleges that Council Member Hallquist used "vulgar and inappropriate language," including a specific claim that Hallquist referred to City Refuse Department employees as "window lickers."

These acts, if we presume them to be true, may constitute "misconduct." The term "window licker" is listed in the Urban Dictionary as a derogatory "euphemism for a person of mentally challenged status. The definition notes further state that "It is offensive and wrong to name a person people who is mentally challenged a 'window licker' or a 'retard'."¹⁰ Threats of violence, even if general, and slurs against developmentally disabled individuals and directed at City staff may rise to "improper behavior," "dereliction of duty" or "acts performed improperly" given the duties and responsibilities of a seated City Council member.¹¹ Further, under Alaska law and pursuant to the Cordova Municipal Code, every municipal official vows that all acts by the official will be "honestly, faithfully, and impartially performed..." upon taking office.¹²

The Alaska Supreme Court's instruction to "liberally construe" the allegations of a petition in order to protect the right to recall under Article XI, Section 8 of the Alaska Constitution also supports certification on the above grounds. In this instance, voters may decide that the use of violent threatening language, or derogatory slurs, amounts to "improper" behavior of an elected official rising to the level of misconduct. They may also decide that the use of verbal threats and disparaging and demeaning language towards

¹⁰ <http://www.mirror.co.uk/news/uk-news/outrage-lego-calls-new-character-5853032>

¹¹ Black's Law Dictionary (10th ed. 2014).

¹² AS 29.20.600

specific groups of constituents and public employees amounts to a breach of Council Member Hallquist's oath affirming he would perform the duties of his office "honestly, faithfully, and impartially." Ultimately I, as the City Clerk, determine only if the grounds have been stated with sufficient particularity so that the official subject to recall can defend himself before the voters. The voters are then tasked with determining whether or not the grounds for recall have been satisfied.

Allegation 3

Allegation 3 alleges that Council Member Hallquist committed defamation by having accused Chris Bolin at a public meeting of misusing a City vehicle while transporting family members and stopping at a local store to purchase alcohol. Here, the allegation references a specific legal violation, that of defamation of character. The elements of defamation, as a matter of law, are as follows: (1) a false statement; (2) that is defamatory; (3) the unprivileged publication of that false and defamatory statement to a third party; (3) fault amounting at least to negligence for the making of the statement; and (4) either *per se* actionability or special damages.¹³ The Alaska Supreme Court has also recognized "conditional privilege" to a defamation claim where communications concern lawful business, professional, property or other pecuniary interests or public health and safety.¹⁴

Here, the Petition contains statements alleged to be defamatory but does not expressly claim that such statements are false. Although sponsors of the Petition may be inferring that the statements are false, a city clerk does not have authority to make presumptions of this nature when determining the sufficiency of a petition. As a result, Allegation 3 is not sufficient as drafted as it has not been stated with the sufficient particularity to demonstrate misconduct, incompetence, or failure to perform prescribed duties in a manner that enables me to accept this allegation on a recall petition under AS 29.26.270 and CMC 2.56.035.

V. Ballot Language

As a result of my findings, the Statement of Recall shall appear on the ballot as follows:

Recall of Councilman Josh Hallquist due to 'misconduct in office'

The principal reasons for recall are (1) defamation of character (2) threats to business persons in Cordova (3) use of foul/disrespectful language.

Work session August 2, 2017, Hallquist used language which threatened the welfare of certain businesspersons/construction persons in Cordova that do not pay appropriate taxes and he might have to "take a baseball bat to enforce," "his only choice to smack somebody" in order to obtain enforcement of the tax laws. During this same work session, Hallquist brought significant discredit to himself, the Council, by using at least six instances of vulgar and inappropriate language.

¹³ *Alaskasland.Com, LLC v. Cross*, 357 P.3d 805 (Alaska 2015).

¹⁴ *DeNardo v. Bax*, 147 P.3d 672, 679 (Alaska 2006).

He used the term “Goddamn” once, “shit” twice, “bullshit” three times. He referred to the Refuse Dept. workers as “window lickers” heard by many witnesses.

These comments/threats coming from a Councilperson sound very intimidating and threatening, such conduct/language is despicable for a public figure entrusted by his fellow citizens with a leadership position.

Additionally, a statement by Councilmember Hallquist will also appear on the ballot so long as that statement is filed 20 days before the special election. Additionally, the question put before the voters shall be, as is required by AS 29.26.330:

Shall Josh Hallquist be recalled from the office of City Council Member?
Yes ☐ No ☐

Once the ballot language is finalized, I will submit this language to Council.

VI. Scheduling a Special Election

Pursuant to AS 29.26.320, a Special Election will be held November 7, 2017. The Election Canvass Board will meet on November 15, 2017, and a Special Meeting of the City Council will be scheduled on November 16, 2017 to certify the election results.

The process for filling a vacant office is as follows:

- 1) Nominations for successors or appointees can be filed only after certification of the recall election. (AS 29.26.350(a))
- 2) Remaining members shall appoint a qualified person to fill vacancy within 30 days of recall election certification.
- 3) If membership is reduced to fewer number required for a quorum, remaining members shall appoint qualified person(s) to constitute a quorum within 7 days (AS 29.20.180)

Recommendation: Information only.

City of Cordova
Box 1210
Cordova, AK 99574

RECEIVED

SEP 05 2017

City of Cordova

August 31, 2017

To Whom it May Concern:

I am writing to register my name as being against having a marijuana cultivation facility and/or a retail marijuana store in Cordova, Alaska.

In 2013, the American Psychiatric Association added cannabis withdrawal to the fifth edition of the Diagnostic and Statistical Manual of Mental Disorders (DSM) as a recognized condition.

"Cannabis takes a lot longer to withdraw from than most any other substance we deal with," says Ben Cort, director of the Colorado Center for Dependency, Addiction and Rehabilitation at the University of Colorado

And addiction is spiking: According to the RMHIDTA, the number of people admitted to Denver's Arapahoe House drug rehabilitation center who listed marijuana as their drug of choice rose from 284 in 2013 to 471 in 2014.

Marijuana use by kids between the ages of 12 and 17 is 58 percent higher in Colorado than the national average, according to the RHMIDTA. The rate of use among college-age adults is 54 percent above the national average. Drug-related suspensions from Colorado schools jumped 34 percent from the 2005-2009 period to the 2010-2014 period. Teens who use pot face nearly twice the risk of addiction as adult users, and juvenile usage increases the brain damage associated with the drug.

The Institute of Medicine found in 1999 that 10 percent of those who try marijuana become addicts. (By comparison, the study also revealed that 17 percent of those who try cocaine become addicted.) In 2011, 333,578 people nationwide entered drug-treatment programs for pot addiction, according to the federal Center for Behavioral Health Statistics. If marijuana usage starts in adolescence, the chances of addiction increase to 1 in 6, according to a study published in the July 4, 2013 edition of the psychiatry journal Neuropsychopharmacology.

Long-term studies in the United States and New Zealand show regular marijuana smokers—like cigarette smokers—demonstrate much higher symptoms of chronic bronchitis and emphysema than non-smokers. And marijuana use is linked with depression, anxiety and mental illness—especially schizophrenia and psychosis, according to systematic reviews of studies published in Lancet, Archives of General Psychiatry and the British Medical Journal.

Research also shows the areas of the brain regulating complex cognitive behavior, personality expression, decision making and social behavior are not fully developed until the age of 25. The effects of marijuana are even more pronounced in these developing brains, according to research published in the Annals of the New York Academy of Sciences in 2004.

As a result, marijuana usage is affecting all aspects of life in Colorado—education, business, health care and law enforcement alike."You have a lot of negative impacts," says RMHIDTA Director Tom Gorman. "ER (visits), hospitalization, (citations for driving under the influence of drugs), are all increasing."

The previous quotes are pertaining to legalized marijuana in Colorado. I love my little home town of Cordova. I have lived here for 33 years and I care about my neighbors and their children. I would like to keep the negative effects of commercialized marijuana that is impacting Colorado away from Cordova and its people. Thank you for listening to my concerns.

Rosanne Curran
Box 42
Cordova, AK 99574



FOR IMMEDIATE RELEASE

For Further Information Contact:
Robert Venables, Southeast Conference
transportation@seconference.org
(907) 586-4351

AMHS Reform Draft Report Released

The AMHS Reform Initiative draft report has been posted on the project website and public comment is invited. Recommendations address a broad range of ferry operations and governance issues.

“The Marine Highway is at a critical juncture,” said Dennis Watson, chair of the statewide Steering Committee appointed to guide the project. “We must act now to preserve essential transportation and economic opportunities.”

In May, Elliott Bay Design Group was commissioned to take an independent look at the state-owned ferry system and chart a course for sustainability. McDowell Group and KPFF Consulting Engineers participated in the project.

Project sponsors included nearly 40 communities, businesses, and economic development organizations throughout Alaska.

The draft report and other background information can be found at www.amhsreform.com. Project findings and recommendations will also be a central focus of the Southeast Conference Annual Meeting, September 19-21 in Haines.

###



Agenda Item # 15

City Council Meeting Date: 09/20/2017

City Council Communication Form

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 9/11/2017
ITEM: Resolution 09-17-24
ACTION: Updating Council's CIP List Resolution

☐ Ordinance
☒ Resolution

☐ Motion
☐ Information

- I. **REQUEST OR ISSUE:** Council has asked to see this federal/state CIP prioritized list quarterly – the last CIP list resolution approved was Resolution 12-16-38 in December 2016.
- II. **RECOMMENDED ACTION:** motion to amend resolution 09-17-24 by adding items to the list and/or removing items from the list and/or re-ordering the list, then motion to approve resolution 09-17-24 as amended
- III. **FISCAL IMPACTS:** impact could be in future budgets if any of the items on the list come to fruition and may require City matches to federal or state funding sources
- IV. **BACKGROUND INFORMATION:** provided verbally or with a handout from the City Manager at the meeting
- V. **LEGAL ISSUES:** none
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** environmental issues could exist with any number of the items on the CIP list
- VII. **SUMMARY AND ALTERNATIVES:** Council could opt to amend by adding/removing items and/or re-ordering the list as mentioned above

**CITY OF CORDOVA, ALASKA
RESOLUTION 09-17-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the City Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G & H float priority)
 - b. Shipyard expansion
 - c. General upgrades (harbor expansion, north harbor sidewalks)
2. School Repairs
3. Hospital Upgrades
4. Public Safety Building
5. Sawmill Avenue Extension
6. Ferry Trail

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and agencies as Capital Improvement projects in the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby designates the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 20th DAY OF SEPTEMBER, 2017

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-16-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the City Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G & H float priority)
 - b. Shipyard expansion
 - c. General upgrades (harbor expansion, north harbor sidewalks)
2. School Repairs
3. Hospital Upgrades
4. Public Safety Building
5. Sawmill Avenue Extension
6. Ferry Trail

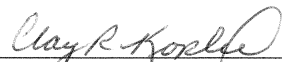
and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and agencies as Capital Improvement projects in the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby designates the above listed projects as Capital Improvement projects.

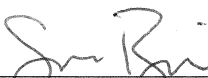
PASSED AND APPROVED THIS 23rd DAY OF DECEMBER, 2016





Clay R. Koplin, Mayor

ATTEST:



Susan Bourgeois, CMC, City Clerk



AGENDA ITEM # 16
City Council Meeting Date: 9/20/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff

DATE: 9/13/17

ITEM: Planning Commission Resolution 17-02 – Capital Improvement List

NEXT STEP: Informational

☒ INFORMATION
☐ MOTION
☐ RESOLUTION

I. REQUEST OR ISSUE:

The Planning Commission is required by the City Code to:

Submit annually to the city council, not less than ninety days prior to the beginning of the budget year, a list of recommended capital improvements which in the opinion of the commission are necessary or desirable to be constructed during the forthcoming three-year period. Such list shall be arranged in order of preference, with recommendations as to which projects shall be constructed in which year (CMC 3.40.080 B).

II. RECOMMENDED ACTION / NEXT STEP: N/A

III. FISCAL IMPACTS:

The Planning Commission provided estimates of costs in the resolution.

IV. BACKGROUND INFORMATION:

Last year's Capital Improvement List recommended to City Council by Resolution 16-04 was as follows:

1. Comprehensive Plan Update - \$75,000
2. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Railroad Avenue from Nicholoff to Council and Council from Railroad to First Street - \$25,000-\$35,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Nicholoff to Water currently has drawings, but need update
 - Water to Council needs drawings
3. To create a Shovel Ready Project that provides for public safety, additional parking and ADA accessible sidewalks to be used in grant/loan applications. Design parking and walkway on north side of Harbor - \$122,013
 - Shovel-ready design
 - Walkway to meet ADA standards
 - To extend in harbor 25 feet
 - Includes contract services from engineer
 - Based on the cost from South Fill report with engineering at 15% of project cost
4. Addressing contract
5. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Second Street from Council to Adams - \$70,000-\$100,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Survey work completed
 - Extensive drainage work
6. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Adams Avenue from Second to Fifth - \$25,000-\$35,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Survey work completed
7. Code updates - \$25,000
8. Water/Sewer infrastructure – as needed

V. LEGAL ISSUES: N/A

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: N/A

VII. SUMMARY AND ALTERNATIVES: N/A

**CITY OF CORDOVA, ALASKA
PLANNING COMMISSION
RESOLUTION 17-02**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CORDOVA,
ALASKA, RECOMMENDING A CAPITAL IMPROVEMENT LIST TO THE CITY COUNCIL
OF THE CITY OF CORDOVA, ALASKA**

WHEREAS, the City of Cordova's Planning Commission is directed by Cordova Municipal Code 3.40.080(E) to *Submit annually to the City Council, not less than ninety days prior to the beginning of the budget year, a list of recommended capital improvements which in the opinion of the commission are necessary or desirable to be constructed during the forthcoming three-year period. Such list shall be arranged in order of preference, with recommendations as to which projects shall be constructed in which year; and*


WHEREAS, the City of Cordova's Planning Commission has identified and prioritized a Capital Improvement List that will benefit the citizens of Cordova; and

WHEREAS, the City of Cordova's Planning Commission has identified the following Capital Improvement List as being critical to the future wellbeing and economy of Cordova and the surrounding area:

1. Comprehensive Plan Update - \$100,000
2. Title 16 Code Update - \$2,000
3. Contract to Develop and Implement Addressing Database - \$25,000 - \$60,000
4. To create a Shovel Ready Project that provides for public safety, additional parking and ADA accessible sidewalks to be used in grant/loan applications. Design parking and walkway on north side of Harbor - \$122,013
 - Shovel-ready design
 - Walkway to meet ADA standards
 - To extend in harbor 25 feet
 - Includes contract services from engineer
 - Based on the cost from South Fill report with engineering at 15% of project cost
5. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Second Street from Council to Adams - \$70,000-\$100,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Survey work completed
 - Extensive drainage work
6. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Railroad Avenue from Nicholoff to Council and Council from Railroad to First Street - \$25,000-\$35,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Nicholoff to Water currently has drawings, but need update
 - Water to Council needs drawings
7. Title 18 Code Updates
8. Title 17 Code Updates

NOW, THEREFORE BE IT RESOLVED THAT the Planning Commission of the City of Cordova, Alaska hereby recommend a capital improvement list to the City Council of the City of Cordova, Alaska.

PASSED AND APPROVED THIS 12TH DAY OF SEPTEMBER, 2017

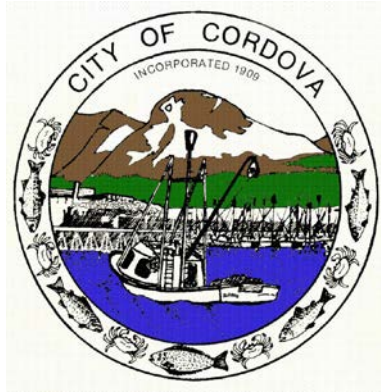


Tom McGann, Chair

ATTEST:



Samantha Greenwood, City Planner



AGENDA ITEM 17
City Council Meeting Date: 09/20/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 09/13/2017
ITEM: Council concurrence of Mayor's appointments to Fisheries Advisory Committee
NEXT STEP: Approval of Motion to concur

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** The Fisheries Advisory Committee has 2 vacancies.
- II. **RECOMMENDED ACTION / NEXT STEP:** City Council should concur with the appointments as suggested by Mayor Koplin.
- III. **FISCAL IMPACTS:** none
- IV. **BACKGROUND INFORMATION:** This committee was created by Resolution 04-03-45
- V. **LEGAL ISSUES:** none
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointments of Tim Joyce and Tommy Sheridan to the Fisheries Advisory Committee.

**CITY OF CORDOVA, ALASKA
RESOLUTION 04-03-45**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING CREATION OF A FISHERIES ADVISORY COMMITTEE**

WHEREAS, the City Council desires to establish a Fisheries Advisory Committee; and,

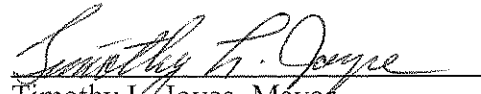
WHEREAS, the purpose of the Fisheries Advisory Committee is to advise Council on fisheries related issues in the Prince William Sound area; and,


WHEREAS, the Fisheries Advisory Committee will consist of six members appointed by the Mayor and confirmed by Council; and,

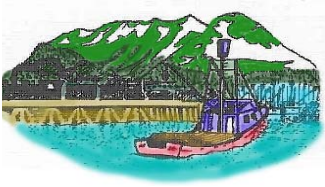
WHEREAS, the Fisheries Advisory Committee shall remain in force until such time Council deems the Committee is no longer needed.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby authorizes the creation of a Fisheries Advisory Committee to advise Council on fisheries related issues in the Prince William Sound area.

PASSED AND APPROVED THIS 16TH DAY OF APRIL, 2003.


Timothy L. Joyce, Mayor


Lila J. Koplin, City Clerk



City Council of the City of Cordova, Alaska

Pending Agenda - September 20, 2017 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
- 2) Code change re Council member service on boards/commissions (ordinance being drafted for Oct/Nov)
- 3) Land Disposal vs. Land Development policy
- 4) Discussion/action regarding water charges at the Harbor
- 5) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
- 6) Marijuana ordinance - City Manager has attorney working toward this (as of 6/21/17)
- 7) Harbor centrifuge for waste oil - building/project - awaiting resolution from Harbor Commission
- 8) Cordova Center bird mitigation - for 2018

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:

12/6/2017	3/7/2018	6/6/2018	9/5/2018
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- 2) Joint work session to discuss budget with the School Board - fall 2017
- 3) Staff quarterly reports will be in the following packets:

10/18/2017	1/17/2018	4/18/2018	7/18/2018
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C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to Clerk/Manager on the what and when of this proposed agenda item.

item:

suggested
agenda date:

- 1) ...
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska

Pending Agenda - September 20, 2017 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:** 1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)
authorizing resolution 04-03-45 3-vacant 4-Jim Holley (AML)
approved Apr 16, 2003 5-Chelsea Haisman 6-vacant
Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon

- 2) Cordova Trails Committee:** 1-Elizabeth Senear 2-Toni Godes
authorizing resolution 11-09-65 3-Dave Zastrow
approved Dec 2, 2009 4-vacant 5-vacant

- 3) Fisheries Development Committee:** 1-Warren Chappell 2-Andy Craig 3-Bobby Linville
authorizing resolution 12-16-43 4-Gus Linville 5-Tommy Sheridan 6-Bob Smith
approved Dec 23, 2016

E. City of Cordova appointed representatives to various Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council**

Robert Beedle re-appointed March 2016 2 year term
re-appointed March 2014
appointed April 2013

- 2) Prince William Sound Aquaculture Corporation Board of Directors**









Tom Bailer term until Oct 2018 3 year term
appointed February 2017

- 3) Southeast Conference AMHS Reform Project Steering Committee**

Mike Anderson appointed April 2016 through December 2017
Sylvia Lange alternate



SEPTEMBER 2017

CALENDAR MONTH **SEPTEMBER**
CALENDAR YEAR **2017**
1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
					 5-7 David Rosenthal, Katmai: Art & Science, Copper River Gallery	 CRWP wild harvest feast 6:30 Cordova Center
3	4	5	6	7	8	9
 Labor Day-City Hall Offices Closed		Mug Up 10 am CCA	CHS VBall starts Sept 6 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	NFL opening day 	7pm movie, tba, NST	7pm <i>Guardians of the Galaxy</i> , NST
10	11	12	13	14	15	16
 NFL opening Sunday			CJHS BBall starts Sept 13 7:00 Sch Bd HSL 7:00 Harbor Cms CCB		7pm <i>Sing</i> , NST	4pm & 7pm <i>The Shack</i> , NST
17	18	19	20	21	22	23
			6:00 Council work session 7:00 Council reg mtg CCAB		7pm <i>Wonder Woman</i> , NST	
24	25	26	27	28	29	30
			 5:30 CTC Board Meeting CHS wrestling starts Sept 27 6:00 CEC Board Meeting		 CHS fast ferry volleyball tourney 9/29-9/30	 Regional Meet @ Bartlet
1	2	Notes				
		Legend: CCAB-Com Rms A&B HSL-High School Library NST-North Star Theater				
		CCA-Community Rm A CCB-Community Rm B CCM-Mayor's Conf Rm CCER-Education Room				
		LN-Library Fireplace Nook CRG-Copper River Gallery HCR-CCMC Conference Room				

OCTOBER 2017

CALENDAR MONTH	OCTOBER
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	5 12:30 SHTF CCAB	6 CHS Volleyball @ Unalaska 	7
8	9	10 6:30 P&Z CCAB	11 6:00 Council work session CCAB 7:00 Sch Bd HSL 7:00 Harbor Cms CCM	12	13 CHS swimming @ Palmer Invite 	14 7pm Pirates of the Caribbean, NST
15	16	17	18 AK Day-City Hall Offices Closed 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	19	20	21
22	23	24	25 5:30 CTC Board Meeting 6:00 CEC Board Meeting	26 6:00 CCMCAB HCR	27	28
29	30	31 6:00 P&R CCM	1	2	3	4
5	6	Notes				



Legend:
CCAB-Community Rms A&B
HSL-High School Library

CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room

LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

NOVEMBER 2017

CALENDAR MONTH	NOVEMBER
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	2	3 	4 CJHS Basketball home games w-Valdez
5	6	7 6:30 P&Z CCAB	8 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	9	10 Veterans' Day- City Hall Offices Closed	11
12	13	14	15 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	16	17 	18 CHS wrestling @ Lancer Smith Tourney, Palmer
19	20	21	22 6:00 CEC Board Meeting	23 Thanksgiving Holiday-City Hall Offices Closed 6:00 CCMCAB HCR	24	25
26	27	28	29 5:30 CTC Board Meeting	30	1	2
3	4	5 6:00 P&R CCM	6	7	8	9

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library

CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room

LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor:	Clay Koplin	March 1, 2016	March-19
3 years	Mayor@cityofcordova.net		
Council members:			
Seat A:	James Burton	March 1, 2016	March-19
3 years	CouncilSeatA@cityofcordova.net	March 5, 2013	
Seat B:	Kenneth Jones	March 7, 2017	March-20
3 years	CouncilSeatB@cityofcordova.net		
Seat C:	Jeff Guard	March 7, 2017	March-20
3 years	CouncilSeatC@cityofcordova.net		
Seat D:	Robert Beedle	March 3, 2015	March-18
3 years	CouncilSeatD@cityofcordova.net		
Seat E:	Josh Hallquist, Vice Mayor	March 3, 2015	March-18
3 years	CouncilSeatE@cityofcordova.net		
Seat F:	David Allison	March 1, 2016	March-19
3 years	CouncilSeatF@cityofcordova.net		
Seat G:	James Wiese	March 1, 2016	March-19
3 years	CouncilSeatG@cityofcordova.net		

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President	March 1, 2016	March-19
	bjewell@cordovasd.org	March 5, 2013	
3 years	Bret Bradford bbradford@cordovasd.org	March 3, 2015	March-18
3 years	Tammy Altermott	March 1, 2016	March-19
	taltermott@cordovasd.org	March 5, 2013	
3 years	Peter Hoepfner	March 3, 2015	March-18
	phoepfner@cordovasd.org	March 6, 2012	
		March 3, 2009	
		March 7, 2006	
3 years	Sheryl Glasen	March 7, 2017	March-20
	sglasen@cordovasd.org	March 4, 2014	
	<i>Vacant (appointed, non-voting)</i>		
	<i>City Council Rep</i>		

seat up for re-election in 2018

board/commission chair

seat up Nov 17

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Kristin Carpenter	March 7, 2017	March-20
3 years	Sally Bennett	March 7, 2017	March-19
3 years	April Horton	March 7, 2017	March-19
3 years	Dorne Hawxhurst	March 7, 2017	March-18
3 years	vacant	to be appointed	March-18

LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-16 November-13 November-10 November-06	November-19
3 years	Wendy Ranney	November-15 April-13	November-18
3 years	Erica Clark	November-16	November-19
3 years	Krysta Williams	December-14 November-11	November-17
3 years	Kay Groff	December-14 December-11 January-09	November-17

PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Nancy Bird	November-16	November-19
3 years	Allen Roemhildt	November-16 January-14	November-19
3 years	Scott Pegau, vice chair	December-14 December-11	November-17
3 years	John Baenen	November-15 December-12	November-18
3 years	Tom McGann, chair	December-14 December-11 April-11	November-17
3 years	Chris Bolin	September-17	November-18
3 years	Mark Frohnappfel	February-15	November-17

seat up Nov 17

seat up for re-election in 2018

board/commission chair

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Robert Beedle, Chair	January-14	November-17
3 years	Andy Craig	November-16	November-19
3 years	Max Wiese	January-14	November-17
		March-11	
3 years	Ken Jones	November-16	November-19
		February-13	
3 years	Jacob Betts	November-15	November-18

PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-15	November-18
		August-14	
3 years	Kara Johnson	February-15	November-17
		December-12	
3 years	Miriam Dunbar	November-15	November-18
		August-14	
3 years	Stephen Phillips	November-15	November-18
3 years	Marvin VanDenBroek	November-16	November-19
		February-14	
3 years	Karen Hallquist	November-16	November-19
		November-13	
3 years	Dave Zastrow	February-15	November-17
		September-14	

HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	Brooke Johnson	August-16	November-19
3 years	John Wachtel	August-16	November-18
3 years	Sylvia Lange	August-16	November-18
3 years	Tom McGann	August-16	November-18
3 years	Jim Casement, Chair	August-16	November-17

seat up for re-election in 2018

board/commission chair

seat up Nov 17