

Mayor

Clay Koplin

Council Members

James Burton

Kenneth Jones

Jeff Guard

Melina Meyer

Anne Schaefer

David Allison

James Wiese

City Manager

Alan Lanning

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Olivia Carroll

**Regular City Council Meeting
September 19, 2018 @ 7:00 pm
Cordova Center Community Rooms
Agenda**



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton, Kenneth Jones, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and James Wiese

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

- 1. Guest Speakers
- 2. Audience comments regarding agenda items..... (3 minutes per speaker)
- 3. Chairpersons and Representatives of Boards and Commissions (CCMCABoD, School Board)
- 4. Student Council Representative Report

G. Approval of Consent Calendar..... (roll call vote)

- 5. Resolution 09-18-25..... (page 1)
A resolution of the City Council of the City of Cordova, Alaska, supporting full funding for the State of Alaska harbor facility grant program in the FY 2020 State Capital budget
- 6. Resolution 09-18-27..... (page 3)
A resolution of the City Council of the City of Cordova, Alaska, approving the site plan of Robert Brown dba Saddle Point Machine LLC, for construction of an 80' x 80' machine shop located on Lot 3, Block 5, North Fill Development Park

H. Approval of Minutes..... (voice vote)

- 7. Minutes of September 5, 2018 Council Regular Meeting (page 22)

I. Consideration of Bids

J. Reports of Officers

- 8. Mayor's Report..... (page 26)
- 9. Manager's Report
- 10. City Clerk's Report

K. Correspondence

11. Mayor Koplin letter re comments on 2016 pink disaster funds distribution method..... (page 27)

L. Ordinances and Resolutions

12. Resolution 09-18-24..... (voice vote)(page 28)
A resolution of the City Council of the City of Cordova, Alaska, supporting the Alaska salmon hatchery program
13. Resolution 09-18-26..... (voice vote)(page 31)
A resolution of the City Council of the City of Cordova, Alaska, authorizing creation of a City of Cordova Prince William Sound borough advisory committee

M. Unfinished Business

N. New & Miscellaneous Business

14. Council concurrence of Mayor’s appointments to the Trails Committee..... (voice vote)(page 36)
15. Council concurrence of Mayor’s appointments to the..... (voice vote)(page 38)
PWS Borough Advisory Committee
16. Council action on disposal and method of disposal Lot 1, USS 4606..... (voice vote)(page 39)
17. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 50)

O. Audience Participation

P. Council Comments

Q. Executive Session

18. CEC land sale negotiation

R. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

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**CITY OF CORDOVA, ALASKA
RESOLUTION 09-18-25**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
SUPPORTING FULL FUNDING FOR THE STATE OF ALASKA HARBOR FACILITY GRANT
PROGRAM IN THE FY 2020 STATE CAPITAL BUDGET**

WHEREAS, the City Council of the City of Cordova recognizes the majority of the public boat harbors in Alaska were constructed by the State during the 1960s and 1970s; and

WHEREAS, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

WHEREAS, these harbor facilities are ports of refuge and areas for protection of oceangoing vessels and fishermen throughout the State of Alaska, especially in coastal Alaskan communities; and

WHEREAS, over the past 30 years, the State of Alaska has transferred ownership of most of these state-owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

WHEREAS, the municipalities accepted ownership from the State of Alaska despite knowing that the harbor facilities were in poor condition at the time of transfer due to the State's failure to keep up with deferred maintenance; and

WHEREAS, consequently, when local municipal harbor masters formulated their annual harbor facility budgets, they inherited a major financial burden that their local municipal governments could not afford; and

WHEREAS, in response to this financial burden, the Governor and the Alaska Legislature passed legislation in 2006, supported by the Alaska Association of Harbor Masters and Port Administrators, to create the Harbor Facility Grant Program, AS 29.60.800; and

WHEREAS, the Department of Transportation and Public Facilities administers this program by reviewing, scoring, and ranking applicants seeking the limited state funds; and

WHEREAS, for each harbor facility grant application, the municipalities have committed to invest 100 percent of the design and permitting costs and 50 percent of the construction cost; and

WHEREAS, the City and Borough of Juneau along with the municipalities of the City of Ketchikan, the City and Borough of Sitka, the Municipality of Anchorage, and the City of Angoon have offered to contribute \$7,409,439 in local match funding for FY2020 towards seven harbor projects of significant local importance, as required by the Municipal Harbor Facility Grant Program; and

WHEREAS, completion of these harbor facility projects is dependent on the 50 percent match from the State of Alaska's Municipal Harbor Facility Grant Program; and

WHEREAS, during the last ten years the Municipal Harbor Facility Grant Program has only been fully funded twice; and

WHEREAS, during the last ten years the backlog of projects necessary to repair and replace these former state-owned harbors has increased to over \$100,000,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cordova, Alaska urges full funding in the amount of \$7,409,439 by the Governor and the Alaska Legislature for the State of Alaska's Harbor Facility Grant Program in the FY2020 State Capital Budget to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

PASSED AND APPROVED THIS 19th DAY OF SEPTEMBER 2018.

Clay R. Koplín, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

DRAFT



AGENDA ITEM 6
City Council Meeting Date: 9/19/18
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 9/12/18
ITEM: Resolution 09-18-27
NEXT STEP: Approve Resolution

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE:

Requested Actions: Site Plan Review
Applicant: Robert Brown DBA Saddle Point Machine L.L.C.
Address: Jim Poor Avenue
Legal Description: Lot 3, Block 5, North Fill Development Park
Parcel Number: 02-060-126
Zoning: Waterfront Industrial District
Lot Area: 16,862 sq. ft.

Rob Brown is building an 80' X 80' machine shop.

II. RECOMMENDED ACTION / NEXT STEP: Approve resolution. Suggested motion is “I move to approve Resolution 09-18-27.”

III. FISCAL IMPACTS: Increase in jobs, sales tax, and property tax.

IV. BACKGROUND INFORMATION: 9/11/18 – At the Planning Commission Regular Meeting, the following occurred:

M/Pegau S/Bolin to recommend to City Council to approve the Site Plan Review as submitted by Rob Brown DBA Saddle Point Machine L.L.C. to construct an 80' x 80' machine shop on Lot 3, Block 5, North Fill Development Park with the special conditions contained in the staff report.

Pegau said that there seems to be a bay door close to the adjacent property that there wouldn't have access to. **Bird** clarified that the side **Pegau** was referring to didn't have a bay door. **Pegau** said it looked like a nice building and that he liked the windows.

Upon voice vote, motion passed 4-0.

Yea: **McGann, Pegau, Bolin, Bird**

Absent: **Baenen, Roemhildt**

Applicable Code:

Chapter 18.33 - WATERFRONT INDUSTRIAL DISTRICT

18.33.020 - Permitted principal uses and structures.

The following are the permitted principal uses and structures in the waterfront industrial district:

- A. Marine sales;*
- B. Open wet moorage;*
- C. Covered wet moorage;*
- D. Passenger staging facility;*
- E. Haulout facilities;*
- F. Marine construction, repair and dismantling;*
- G. Cargo terminal;*
- H. Cargo handling and marine-oriented staging area;*
- I. Fish and seafood processing;*
- J. Warehousing and wholesaling;*
- K. Open storage for marine-related facilities;*
- L. Fuel storage and sales*

Section 18.42.010 ZONING – SITE PLAN REVIEW – Purpose.

Whenever required by this code or the city council, a site plan review shall be completed by the planning commission with a recommendation to the city council. Prior to the issuance of a building permit, the city council must approve the site plan for the project.

Section 18.42.030 ZONING – SITE PLAN REVIEW – Required Information.

The site plan to be submitted as required herein shall contain the following information. If any of the information requested herein is not applicable to a given project, the reasons for the non-applicability of the information requested shall be stated in the site plan:

- 1. Name, address and phone number of owner/developer;*
- 2. Legal description of property;*
- 3. A scale of not less than 1" = 20';*
- 4. Date, north point and scale;*
- 5. The dimensions of all lot and property lines, showing the relationship of the subject property to abutting properties;*
- 6. The zoning and siting of all structures on the subject property and abutting properties;*
- 7. The location of each proposed structure in the development area, the use or uses to be contained therein, the number of stories, gross building area, distances between structures and lot lines, setback lines and approximate location of vehicular entrances and loading points;*
- 8. The location of all existing and proposed drives and parking areas with the number of parking and/or loading spaces provided and the location and right-of-way widths of all abutting streets;*
- 9. Location and height of all walls, fences and screen plantings, including a general plan for the*

landscaping of the development and the method by which landscaping is to be accomplished and be maintained;

10. Types of surfacing, such as paving, turfing or gravel to be used at the various locations;

11. A grading plan of the area demonstrating the proposed method of storm drainage;

12. Size and location of proposed sewer and water lines and connections;

13. Front and side elevations of proposed structures;

14. Exterior finish and color.

All required information is provided in the applications and drawings.

Chapter 18.48 ZONING – OFF-STREET PARKING, LOADING AND UNLOADING

Manufacturing Uses require “*One space for every two employees, plus as required if retail or warehouse uses on premises.*”

The applicant has provided seven parking spaces. Two parking spots are required by City Code. Parking spaces meet the required width, depth, and maneuvering lanes.

An application for Fire and Life Safety has been submitted to the State of Alaska Fire Marshal.

Special Conditions:

1. The Planning Department must be in receipt of an approved Plan Review from the State of Alaska Fire Marshal prior to issuance of a Building Permit.
2. The Planning Department must be in receipt of an approved Water/Sewer Connection Permit prior to issuance of a Building Permit.
3. Public Works will review and approve of the drainage plan prior to a building permit being issued.

V. LEGAL ISSUES: None currently.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None currently.

VII. SUMMARY AND ALTERNATIVES: The council may add special conditions.

ATTACHMENT A



**CITY OF CORDOVA, ALASKA
RESOLUTION 09-18-27**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
APPROVING THE SITE PLAN OF ROBERT BROWN DBA SADDLE POINT
MACHINE L.L.C. FOR CONSTRUCTION OF AN 80' X 80' MACHINE SHOP
LOCATED ON LOT 3, BLOCK 5, NORTH FILL DEVELOPMENT PARK**

WHEREAS, Robert Brown DBA Saddle Point Machine L.L.C. has submitted a Site Plan Review for the construction of an 80' X 80' machine shop; and

WHEREAS, the Planning Commission has reviewed, and recommended that City Council approve the Site Plan with the following special conditions in place:

1. The Planning Department must be in receipt of an approved Plan Review from the State of Alaska Fire Marshal prior to issuance of a Building Permit.
2. The Planning Department must be in receipt of an approved Water/Sewer Connection Permit prior to issuance of a Building Permit.
3. Public Works will review and approve the drainage plan prior to a building permit being issued; and

WHEREAS, per Cordova Municipal Code Sub-section 18.42.020. A. Planning staff shall submit copies of the site plan "to the city council at its next regularly scheduled meeting for action."

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, Alaska hereby approves the Site Plan of Robert Brown DBA Saddle Point Machine L.L.C. for the construction of an 80' X 80' machine shop on Lot 3, Block 5, North Fill Development Park.

PASSED AND APPROVED THIS 19th DAY OF SEPTEMBER 2018.

Clay R. Koplín, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk

Saddle Point Machine L.L.C.
Robert Brown
PO Box 782
Cordova , AK 99574

Lot 3 , Block 5 North Fill Development Park Site Plan Application

To City of Cordova Planning Dept. / Honorable Commission Members;

In order to fulfill my lease / purchase agreement with The City of Cordova I am requesting this site plan review for new construction in the Waterfront Industrial District. Following your approval construction would begin after mid October. The site will be brought up to grade and surfaced with 3/4"minus crushed stone. The majority of the storm water will be directed to the existing city storm drain at the NE corner of the lot. There will be 7 parking spaces and a large side yard for snow storage. This will exceed the parking requirement for the projected 3 employees. The 6400 square foot structure is a single story wood framed metal clad building with 9-1/2" R-35 insulated walls being designed by SAJJ Architecture and Engineered by Oien Associates Inc. It will be sided in gray corrugated metal siding with metal roofing and trim. The finished floor elevation will be at or above the minimum floor elevations for the Waterfront District as outlined in city code. The plans are being reviewed by the state Fire Marshall and will comply with all state and local codes.

Construction Schedule;

10/15/18 - 05/01/19 Site work, stub out utilities, form and pour foundation.

05/01/19 - 08/01/19 Construct building shell

08/01/19 - 04/01/20 Finish building interior, install machine shop equipment.

Regards,
Robert Brown

**SITE PLAN REVIEW - ZONING APPLICATION
CITY OF CORDOVA**

INSTRUCTIONS

*Print or type requested information. Incomplete applications will be returned to the applicant and will delay the processing of your request. All applications must be filed with the Planning Department **21 days prior to** the next Planning Commission meeting date.*

	TYPE OF REQUEST	FEE
	Site Plan Review	varies
	Residential	\$50
	Multi-Family	\$100
X	Commercial	\$150
	Industrial	\$200

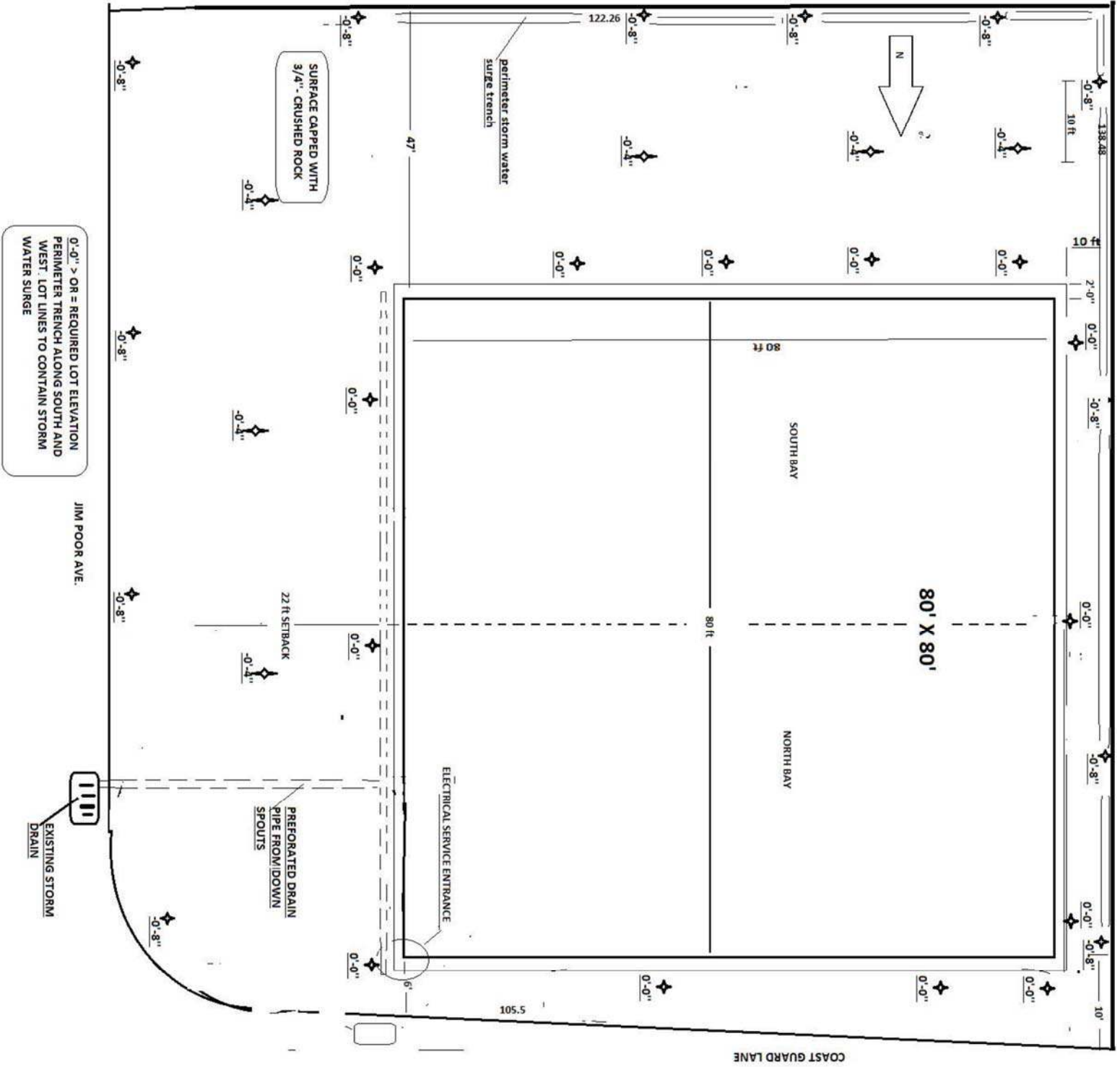
APPLICANT INFORMATION	
Name	ROBERT BROWN
Address	PO BOX 782 CORDOVA 99574
Telephone [home]	907-424-3943
Business Name	SADDLE POINT MACHINE LLC
Business Address	PO BOX 782 CORDOVA 99574
Telephone [business]	907-429-3944
Business FAX	
Project architect/engineer	Scott A. Jones, A.I.A. SAJJ Architecture, LLC
Address of architect/engineer	6375 Kulis Drive Anchorage, AK 99502
Telephone of architect/engineer	907-440-6606

PROPERTY/PROJECT INFORMATION	
Address of subject property	
Parcel identification number	Lot 3, Block 5, North Fill Development Park
Property owner [name/address]	
Current zoning	INDUSTRIAL
Proposed use	INDUSTRIAL
Construction start date	
WAA	

SITE PLAN REVIEW 18.42

A zoning compliance permit for property within the City of Cordova **expires eighteen (18) months after the date it is issued.** Excavation is not considered construction.

1. Please describe the proposed construction/alteration and intended use: Machine Shop
 2. Please give dimensions and square footage of construction: 80' x 80' 6,400 square feet
 3. Intended use: { }Single Family { }Duplex { }Multifamily { }Commercial/Industrial
{ }Home Occupation (describe) _____ { }Mobile Building { }Change of use
 4. No. of Living Units: _____ 5. No. of Bedrooms: _____
 6. Has a variance been granted? { }Yes { X}No
 7. Is there a new: { }Garage? { }Carport? Is it attached to the residence? { }Yes { }No
 8. Is there an apartment above the garage? { }Yes { X}No
 9. Off-street parking: Existing _____ Proposed _____
 10. Required Setbacks: Front _____ Left Side _____ Right side _____ Rear _____ Height _____
 11. Proposed Setbacks: Front 22' Left Side 48' Right side 6' Rear 10' Height 28'
 12. Sewage Disposal:
{ }Private marine outfall: { }Existing { }New Specify owner/location: _____
{ }Private on-site sewer: { }ADEC Certification Attached
- NOTE: Property owners with a private system need an ADEC permit showing sewer system is operational before Permit can be issued. Please contact ADEC at (907) 225-6200*
13. Water supply: { }Cistern (show on site plan) { X}City
 14. Is the construction occurring on a grandfathered structure (build prior to August 7, 1967)? NO
 15. Is there a building currently on the property? { }Yes { X}No
 16. Which licensed surveyor will be doing your foundation/as-built Survey? LEO AMERICUS
 17. Is your driveway exit and adjoining roads shown on the site plan? { X}Yes { }No
Are you building a new driveway that exits onto a State road or highway? { }Yes { X}No
If YES, an ADOT Driveway Permit is required. (See bottom page 4)
 18. Does this property contain drainages, creeks, wetlands, or other water features? { }Yes { X}No
Does your lot abut salt water? { }Yes { X}No
Have you or will you be using fill to develop your lot? { X}Yes { }No
- (If you answered YES to any of the above three questions, you may need to contact the U.S. Army Corps of Engineers or other State agencies about additional permitting requirements.. Please see Planning staff for information.)*
19. Is this permit for a tax-exempt use? { }Yes { X}No
 20. Has a Conditional Use Permit been issued? { }Yes { X}No
 21. Is this permit for a mobile building? { }Yes { X}No
Year _____ Model _____ Serial No. _____
 22. Is your property within a Flood Plain or Coastal Zone? (see staff for interpretation) _____
Elevation Certificate/Flood Hazard form attached



FIRE HYDRANT SUMMARY:

REF.: FIRE ACCESS LETTER

TRAVEL DISTANCE:

GREATEST TRAVEL DISTANCE (LOWER) = 64'-0" - 200' - OK

PROJECT DESCRIPTION - BASE BID:

F-1 MODERATE HAZARD FACTORY

PREMANUFACTURED TRUSS ON 2" WOOD WALLS AT 16" O.C. (SEE STRUCTURAL) AND PARALLEL STUDS 24" O.C. W/ 6d COATED NAILS, 1 7/8" LONG 0.0915" SHANK, 1/4" HEADS, 7" O.C. AT JOINTS AND TOP AND BOTTOM OF PLATES AND 3/8" BEADS OF ADHESIVE AT INTERMEDIATE JOINTS STAGGERED 24" ON OPPOSITE SIDES (LOAD-BEARING)

FIRE / EXIT / EGRESS SYMBOLS NOTES:

EMERGENCY LIGHTING/SIGNAL

EXIT EXIT SIGN (SEE ELECTRICAL)

EMERGENCY LIGHTS

1 SEE ELECTRICAL PLANS FOR EMERGENCY LIGHTING

FE = FIRE EXTINGUISHER

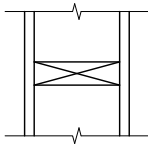
(SEE PLANS FOR LOCATIONS - 2 - PER AREA TYPE 2A-20 B C

FIRE STUDY - RATED ASSEMBLIES - NOTES:

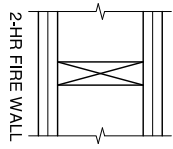
- 1 WALL ASSEMBLIES: (SEE WALL TYPES (BELOW))
- 2 1-HR FIRE-RATED EXTERIOR WALL ASSEMBLIES
- 3 EXIT DOOR (MIN. 32" NET OPENING)
- 4 PROVIDE EXIT SIGNS W/ 6" HIGH LETTERS
- 5 LOCATIONS - MAIN LEVEL
- 6 MAIN ENTRANCE

GENERAL NOTES:

- 1. ALL DIMENSIONS ARE TO THE FACE OF STUD, TO THE GRID LINE OR TO THE CENTER OF THE STUD UNLESS OTHERWISE NOTED AND MUST BE MAINTAINED.
- 2. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE MOST RECENTLY ADOPTED EDITION OF THE BUILDING CODE, MECHANICAL CODE, ELECTRICAL CODE, FIRE CODE, AND ALL OTHER LOCAL, ALASKA STATE AND INTERNATIONAL CODE REQUIREMENTS AND AMENDMENTS.
- 3. PROVIDE FIRE BLOCKING IN WALLS AT 10'-0" AND AT CEILINGS. PROVIDE ALL OTHER FIRE BLOCKING AS REQUIRED BY THE IFC.
- 4. PROVIDE DRAFT STOPS AT ATTIC, MAX 3.000 SF 3/8" PLYWOOD - CONTINUOUS W/ 24" x 36" PLYWOOD DOOR W/ SELF-CLOSING HINGE AND AUTO HATCH.
- 5. EXTERIOR LANDINGS TO HAVE 1/4" HEIGHT DIFFERENTIAL (MAX) W/ BEVEL FOR MAX. DISTANCE OF 5'-0" AS PER ANSI-A117.1-09 (803.3, 904.3.2)
- 6. 5/8" TYPE "X" AT ALL INTERIOR WALLS AND CEILING - TYPICAL
- 7. ATTIC ACCESS 24" x 36" W/ (1) LAYER 5/8" TYPE "X" GWB EXPOSED TO ROOM SIDE OR 1-HR FIRE RATED HATCH.



(TYPICAL INTERIOR WALL)

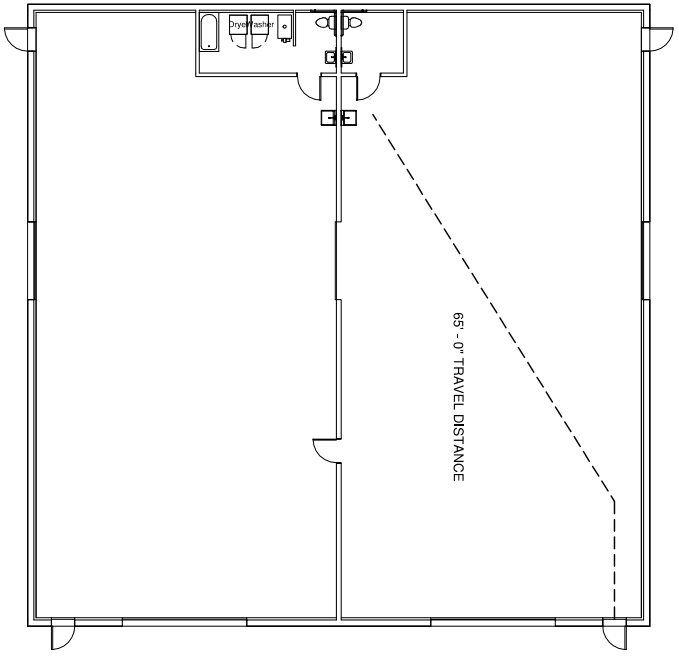


2-HR FIRE WALL

ONE LAYER 5/8" GYPSUM WALLBOARD APPLIED PARALLEL TO EACH SIDE OF 2" WOOD STUDS 24" O.C. W/ 6d COATED NAILS, 1 7/8" LONG 0.0915" SHANK, 1/4" HEADS, 7" O.C. AT JOINTS AND TOP AND BOTTOM OF PLATES AND 3/8" BEADS OF ADHESIVE AT INTERMEDIATE JOINTS STAGGERED 24" ON OPPOSITE SIDES (LOAD-BEARING)

GA FLEND W/ 2 LBS BASE LAYER 5/8" TYPE "X" GYPSUM WALLBOARD OR GYPSUM VENEER 24" O.C. W/ 6d COATED NAILS, 1 7/8" LONG 0.0915" SHANK, 1/4" HEADS, 7" O.C. W/ 6d COATED NAILS, 1 7/8" LONG 0.0915" SHANK, 1/4" HEADS, 24" O.C. FACE LAYER 5/8" TYPE "X" GYPSUM WALLBOARD OR GYPSUM VENEER BASE APPLIED AT RIGHT ANGLES TO EACH SIDE WITH 8d COATED NAILS, 2 1/2" LONG, 0.109" SHANK, 1/4" HEADS, 9" O.C.

4-4 HOUR FIRE-WALL NOTES:
 -ATTIC ACCESS CONTINUES TO UNDERSIDE OF ROOF SHINGLES
 -NO OPENING WITHIN 4' OF FIREWALL (ROOF PENETRATION)
 -CLASS "B" ROOF (MAKLEY ASPHALT SHINGLES) - TREATED - APA RATED ROOF SHINGLES IS FIRE RETARDENT - TREATED - WOOD (ON MINIMUM DISTANCE OF 4')



65'-0" TRAVEL DISTANCE

FIRE CODE DIAGRAMS, NOTES

"1X17 DRAWINGS ARE HALF THE INDICATED SCALE"

* 07/13/18 * PRELIMINARY SET *

DR: KK
 CK: SAJ
 DT: 07/13/18
 JB: BROWN
 DWG: FIRE

A1.1

CORDOVA SHOP
 CORDOVA, AK

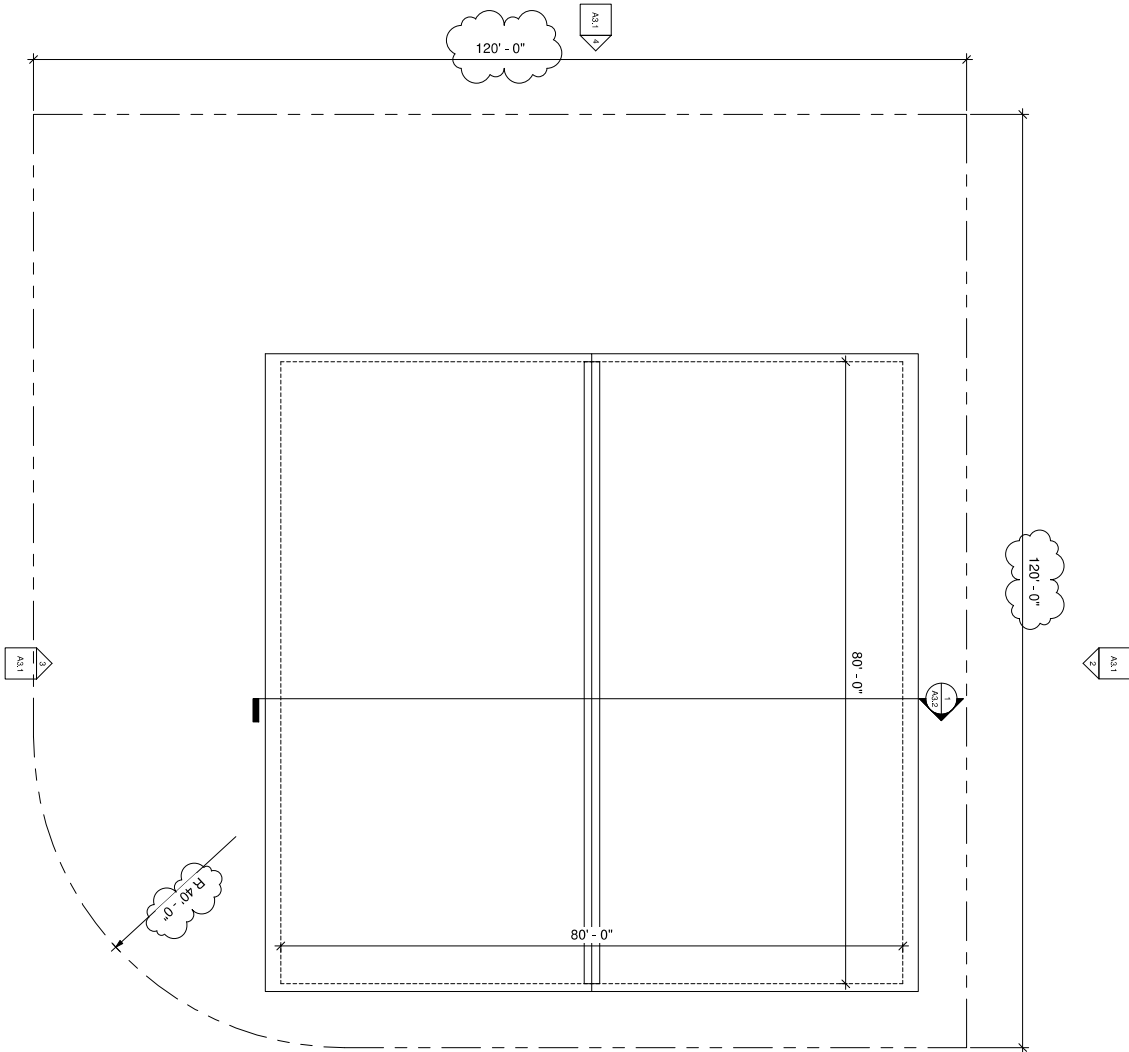
SAJJ ARCHITECTURE, LLC

SCOTT A. JONES S.JONES@SAJJARCHITECTURE.COM ANCHORAGE, AK 99502

REV NO: DATE


"IX17 DRAWINGS ARE HALF THE INDICATED SCALE"

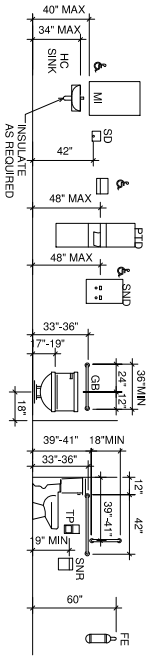
Site
1/8" = 1'-0"



* 07/13/18 * PRELIMINARY SET *



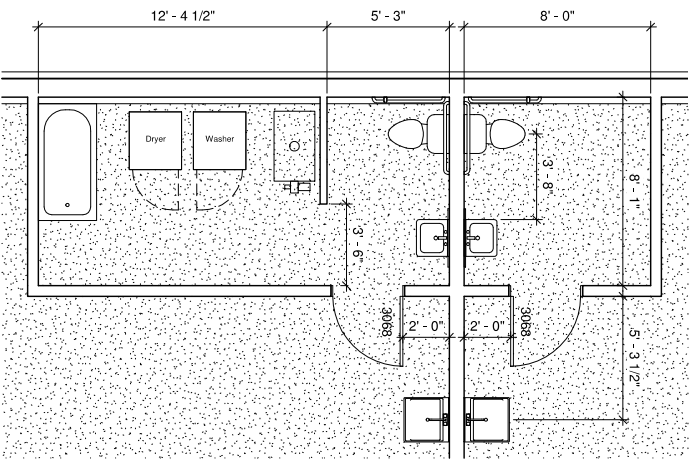
<p>A2.0</p>	<p>DR: KK CK: SAJ DT: 07/13/18 JB: BROWN DWG: SITE PLAN</p> <p>CORDOVA SHOP CORDOVA, AK</p>	 <p>SAJJ ARCHITECTURE, LLC SCOTT A. JONES S.JONES@SAJJARCHITECTURE.COM ANCHORAGE, AK 99502</p>	<p>REV NO: DATE</p>	
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STANDARD MOUNTING HEIGHTS

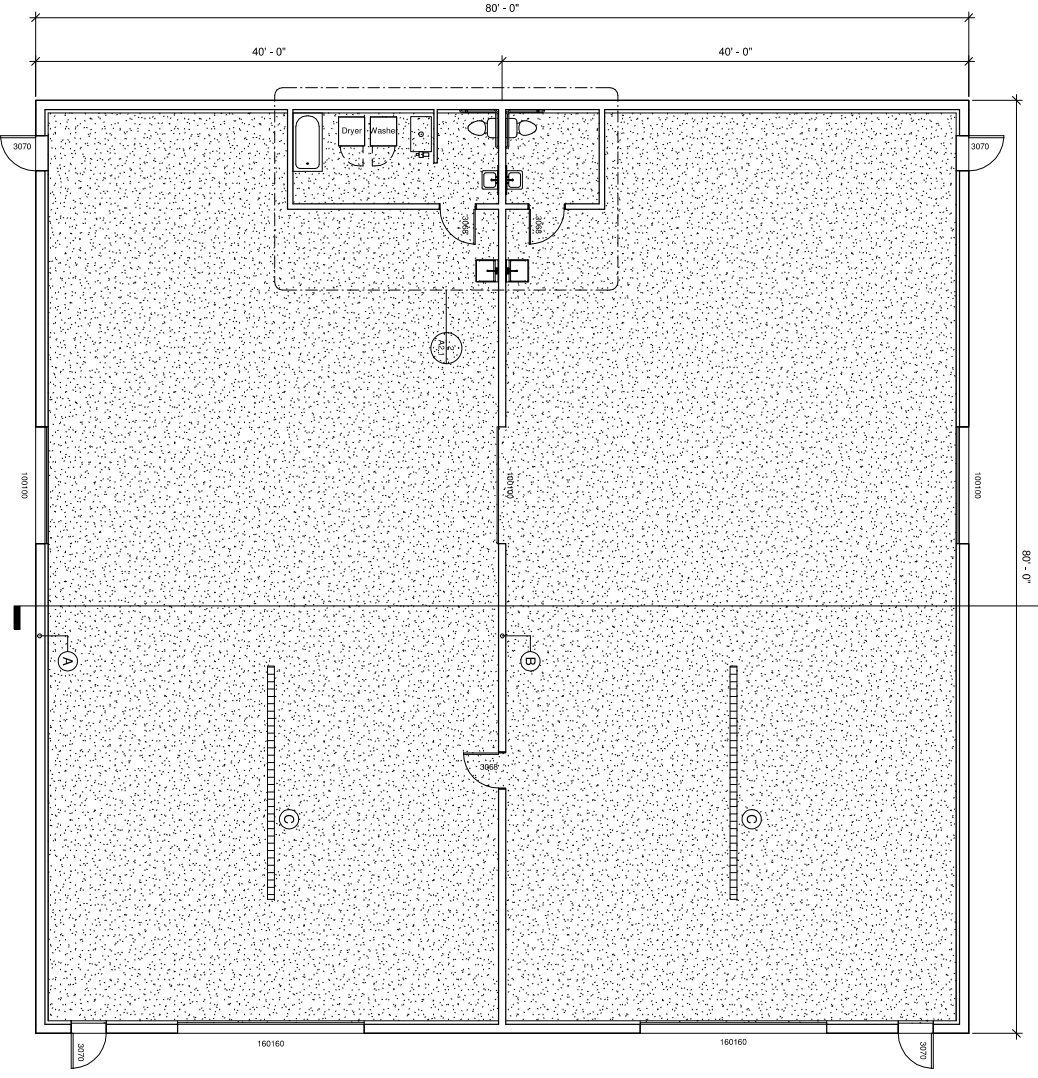
- NOTES:
 1. NOT ALL ITEMS SHOWN ARE IN CONTRACT. ADDITIONAL ITEMS SHOWN FOR OWNERS FUTURE REFERENCE.
 2. : INDICATES DIMENSION TO WORKING PART.

- KEY:
 FE - FIRE EXTINGUISHER
 GB - GARBAGE BAR
 M - MIRROR
 N - NAIL
 PTD - PAPER TOWEL DISPENSER (SURFACE MOUNT)
 SD - SOAP DISPENSER
 SNR - SANITARY MARKING RECEPTACLE
 TP - TOILET PAPER DISPENSER
 TB - TOWEL BAR



② BATHROOM DETAIL
 3/8" = 1'-0"

① FLOOR PLAN
 3/16" = 1'-0"



- SHEET NOTES
 A 9 1/2" L-JOISTS @ 2'-0" O.C. (TYP.)
 B 2x8
 C 20" FRENCH DRAIN

"1/17 DRAWINGS ARE HALF THE INDICATED SCALE"

* 07/13/18 * PRELIMINARY SET *

A2.1
 DR: KK
 CK: SAJ
 DT: 07/13/18
 JB: BROWN
 DWG: FLOOR PLAN

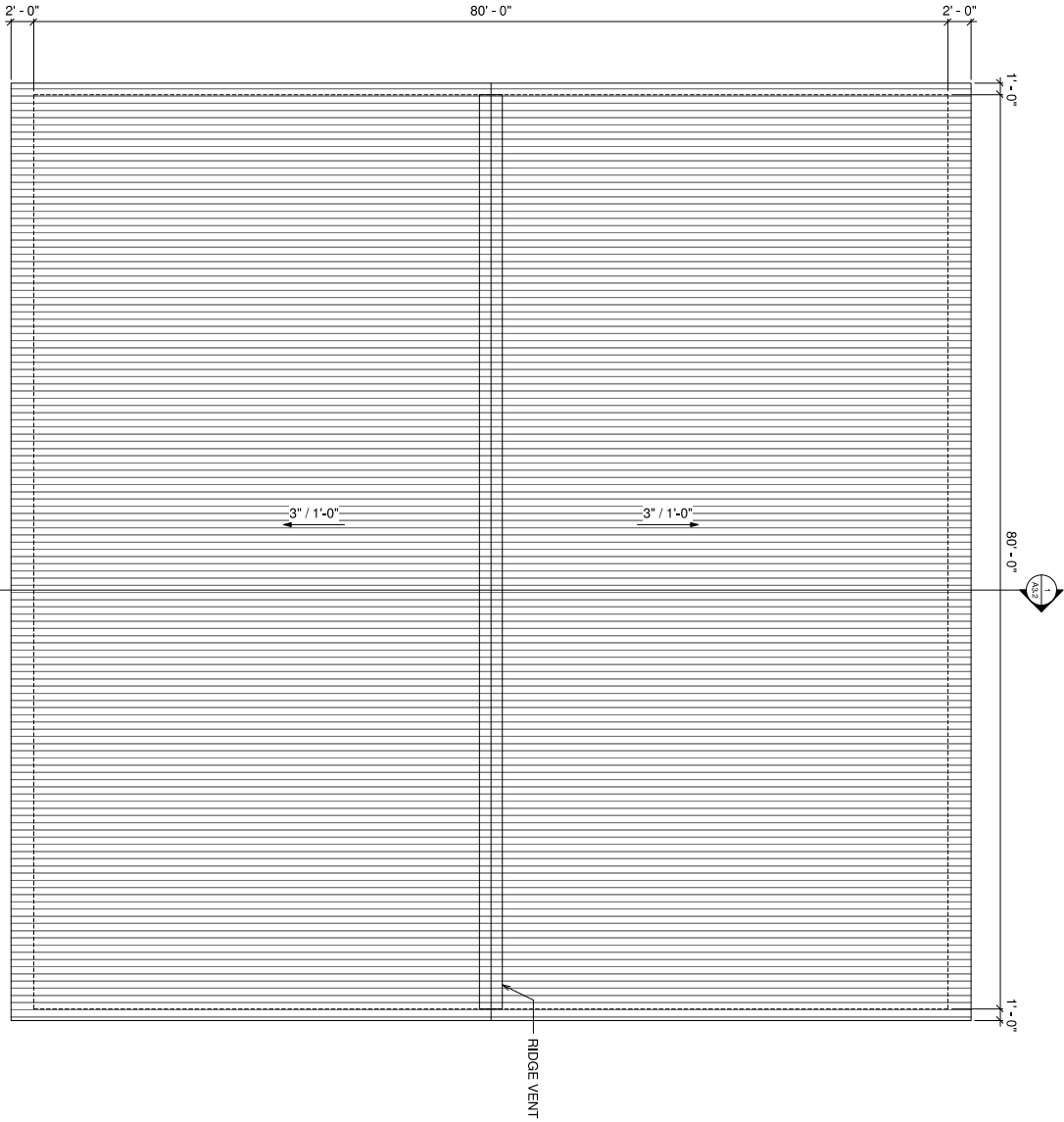
CORDOVA SHOP
 CORDOVA, AK

SAJJ ARCHITECTURE, LLC
 SCOTT A. JONES SAJJ@SAJJARCHITECTURE.COM ANCHORAGE, AK 99502


REV NO: DATE

"IX17 DRAWINGS ARE HALF THE INDICATED SCALE"

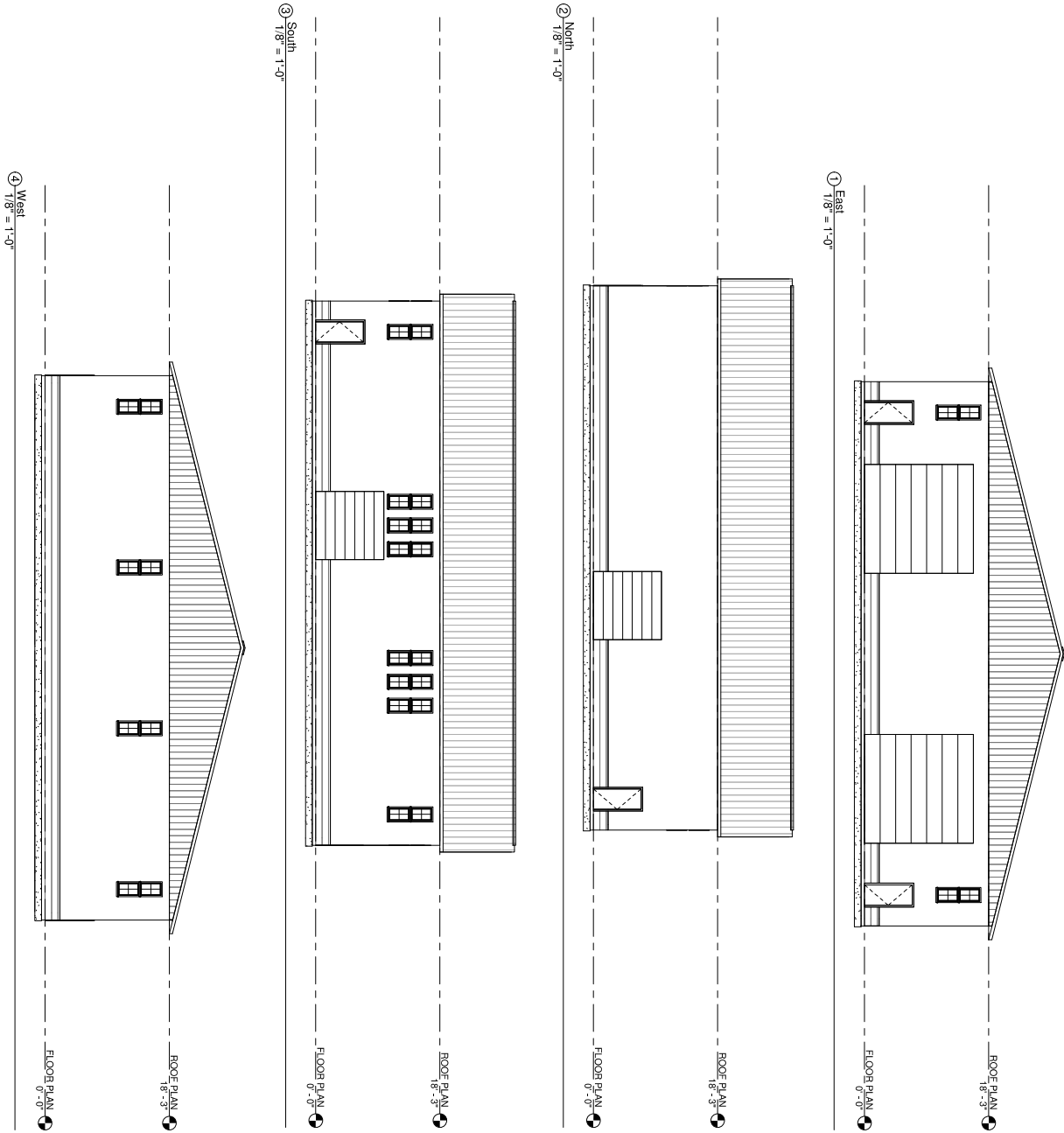
① ROOF PLAN
3/16" = 1'-0"




* 07/13/18 * PRELIMINARY SET *

<p>A2.2</p>	<p>DR: KK CK: SAJ DT: 07/13/18 JB: BROWN DWG: ROOF PLAN</p>	<p>CORDOVA SHOP CORDOVA, AK</p>	 <p>SAJJ ARCHITECTURE, LLC SCOTT A. JONES S.JONES@SAJJARCHITECTURE.COM ANCHORAGE, AK 99502</p>	<p>REV NO: DATE</p>	
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"1/8" DRAWINGS ARE HALF THE INDICATED SCALE"



* 07/13/18 * PRELIMINARY SET *

<p>A3.1</p> <p>DR: KK CK: SAJ DT: 07/13/18 JB: BROWN DWG: ELEVATIONS</p>	<p>CORDOVA SHOP CORDOVA, AK</p>	<p> SAJJ ARCHITECTURE, LLC SCOTT A. JONES S.JONES@SAJJARCHITECTURE.COM ANCHORAGE, AK 99502</p>	<p>REV NO: DATE</p>
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"1/16" DRAWINGS ARE HALF THE INDICATED SCALE"

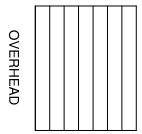
* 07/13/18 * PRELIMINARY SET *



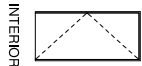
(2) 1030

WINDOW TYPE
1/4" = 1'-0"

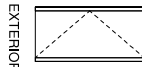
Mark	Room Number	Room Name	Family	Type	Remark
17			Window-Fixed	22' x 36"	
18			Window-Fixed	22' x 36"	
19			Window-Fixed	22' x 36"	
20			Window-Fixed	22' x 36"	
21			Window-Fixed	22' x 36"	
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25			Window-Fixed	22' x 36"	
26			Window-Fixed	22' x 36"	
27			Window-Fixed	22' x 36"	
28			Window-Fixed	22' x 36"	
29			Window-Fixed	22' x 36"	
30			Window-Fixed	22' x 36"	
31			Window-Fixed	22' x 36"	
32			Window-Fixed	22' x 36"	
33			Window-Fixed	22' x 36"	
34			Window-Fixed	22' x 36"	
35			Window-Fixed	22' x 36"	
36			Window-Fixed	22' x 36"	
37			Window-Fixed	22' x 36"	
38			Window-Fixed	22' x 36"	
39			Window-Fixed	22' x 36"	
40			Window-Fixed	22' x 36"	
41			Window-Fixed	22' x 36"	
42			Window-Fixed	22' x 36"	
43			Window-Fixed	22' x 36"	
44			Window-Fixed	22' x 36"	



OVERHEAD



INTERIOR



EXTERIOR

DOOR TYPES
1/4" = 1'-0"

Mark	Room Number	Room Name	Family	Type	Frame Material	Finish	Fire Rating	Count	Remarks
9			Interior Door	36" x 80"				1	
10			Door-Overhead-Sectional	10' x 10'				1	
11			Interior Door	36" x 80"				1	
13			Interior Door	36" x 80"				1	
14			Exterior Door	36" x 84"				1	
15			Door-Overhead-Sectional	10' x 10'				1	
16			Door-Overhead-Sectional	15' x 16'				1	
17			Exterior Door	36" x 84"				1	
18			Door-Overhead-Sectional	15' x 16'				1	
19			Exterior Door	36" x 84"				1	
20			Exterior Door	36" x 84"				1	
21			Door-Overhead-Sectional	10' x 10'				1	

A4.1

DR: KK
CK: SAJ
DT: 07/13/18
JB: BROWN
DWG: SCHEDULES

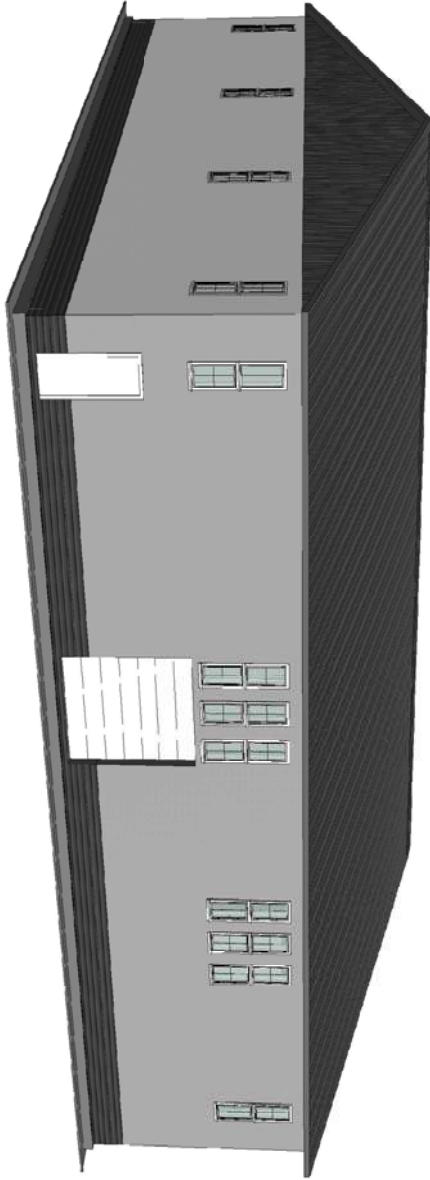
CORDOVA SHOP
CORDOVA, AK

SAJJ ARCHITECTURE, LLC
SCOTT A. JONES S.JONES@SAJJARCHITECTURE.COM ANCHORAGE, AK 99502

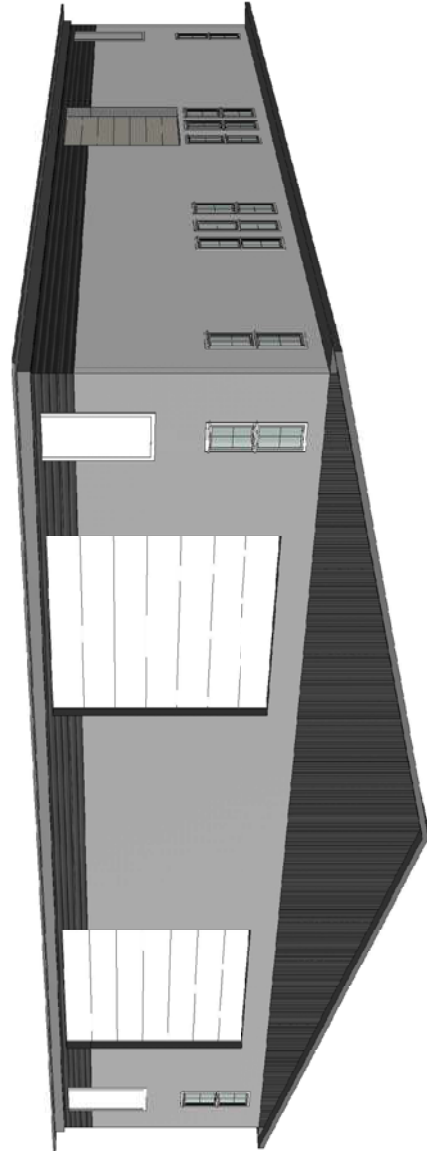
REV NO: DATE

"1/8" DRAWINGS ARE HALF THE INDICATED SCALE"

3D View 2



3D View 1



* 07/13/18 * PRELIMINARY SET *

A5.1
DR: KK
CK: SAJ
DT: 07/13/18
JB: BROWN
DWG: 3D
EXTERIOR

CORDOVA SHOP
CORDOVA, AK

SCOTT A. JONES S.JONES@SAJJARCHITECTURE.COM ANCHORAGE, AK 99502
SAJJ ARCHITECTURE, LLC

REV NO: DATE

Regular City Council Meeting
September 5, 2018 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Mayor Clay Koplín called the Council regular meeting to order at 7:15 pm on September 5, 2018, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Mayor Koplín led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were **Mayor Clay Koplín** and Council members **James Burton, Ken Jones, Jeff Guard, Melina Meyer, Anne Schaefer** and **David Allison**. Council member **James Wiese** arrived via teleconference at 7:27 pm. Also present were Student Council Representative **Olivia Carroll**, City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Allison S/Burton to approve the Regular Agenda.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Wiese). Motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items

Kristin Carpenter of 507 Fourth Street spoke about the correspondence in the packet concerning the bear issue. She said it is a unique year with an increased bear population and a lack of food which is making them come into town more. She thinks of it as a public policy issue. She said it would be helpful to look at examples of what some other communities are doing. She opined that the first approach could be a small investment in appropriate dumpster lids and a solid public education effort concerning trash, dog food, bird seed, etc. She realizes people are concerned about safety, she just thinks we should do other things first before we just go out and shoot every bear we see. Not the best approach to the matter. She believes in preventative approaches before more extreme measures.

3. Chairpersons and Representatives of Boards and Commissions

Kristin Carpenter, CCMC Authority Board President, reported that: 1) stability takes time – 8 nurses are staffed – 2 years ago all were travelers, now only 2; 2) Sound Alternatives is seeing significant changes – it is directly under the purview of the medical center at this time; 3) they are 4 PERS payments behind and running a deficit so far this year, but a bunch of one time expenses this year (new EHR system, pharmacy buyout, UPS for CT scanner, etc.); 4) they will be receiving \$36K from Medicare, they will owe \$11K but it's a \$25K swing in the positive.

Mayor Koplín asked about PERS – was it from this year or legacy payments we owe – **Carpenter** said this year – but it is the 5% that we are behind on, not the other amounts they've tacked on. **Guard** said – so are we making any payments on the amount that is tacked on (as far as PERS). **Carpenter** said they are still in arrears on that. **Schaefer** asked about the audit – **Carpenter** said it will be ready by end of September. **Burton** asked about the size of the deficit. **Carpenter** replied that it is about \$800K.

Alex Russin, Superintendent of Schools reported that: 1) they are 2 weeks into school – new course offerings, change in schedule, Wednesdays offer three 100 minute blocks, teachers are teaching some of their passions outside of content area; 2) progress on the gym floor (will be ready for volleyball and the insurance kicked in more money) – Volleyball has begun, fast ferry tourney later this month; 3) school board has a self-evaluation and goal setting session at the Pioneer this Saturday; 4) they are looking into qualifying as a Medicare eligible billing entity, which could assist with expenses for kids requiring PT, OT, Speech Therapy, etc.; 5) he will be participating in a national delegation of superintendents heading to Ecuador and the Galapagos Islands for 10 days in a couple of weeks.

4. Student Council Representative Report – **Olivia Carroll** reported that: 1) the first cross country meet was the first weekend of school – at Bartlett; the team has been very bear aware while practicing; 2) swimming has been ongoing and they have their first meet coming next week; 3) today was the first day of Volleyball practice – more on that as the season progresses; 4) thanks to City Council for contribution to the gym floor – Cordova will represent itself well with the 3 conference championships here this school year: Volleyball in November, Wrestling in December and Basketball in March; 5) breakfast and lunch are free for every student this year – thanks to our school kitchen staff – great burden lifted for many kids to eat 2 good meals each day; 6) Wednesday classes are great – 100 minute classes such as commercial

fishing, coding, steam, ETT, yoga and mindful meditation, Japanese, outdoor skills, also on Wednesdays – 45 minutes advisory period, seniors are doing such things as: college apps, scholarship apps, job interviews skills are taught, etc. – graduates from previous years are very jealous; other age groups are doing skill-building and school strengthening activities in their advisory period.

G. Approval of Consent Calendar

~~5. Resolution 09-18-21 A resolution of the City Council of the City of Cordova, Alaska, authorizing the city manager to enter into an agreement with Appraisal Company of Alaska for tax year 2019 assessment services in the amount of twenty thousand dollars (\$20,000)~~

6. Resolution 09-18-23 A resolution of the City Council of the City of Cordova, Alaska, approving the site plan of Nathan and Andra Doll dba Baja Taco for construction of an addition to the current building located on Lot 11-A1, Block 2, South Fill Development Park

7. Record excused absences of Council members **James Burton**, **Ken Jones** and **James Wiese** from the August 15, 2018 regular meeting

Vote on the approval of the consent calendar: 7 yeas, 0 nays. Allison-yes; Meyer-yes; Jones-yes; Guard-yes; Wiese-yes; Burton-yes and Schaefer-yes. Consent calendar was approved.

Council member **Allison** asked for item 5 to be removed from the consent calendar. **Mayor Koplín** placed it as item 17a. on the agenda.

H. Approval of Minutes

M/Schaefer S/Meyer to approve the minutes.

8. Minutes of August 15, 2018 Council Public Hearing

9. Minutes of August 15, 2018 Council Regular Meeting

Vote on the motion: 7 yeas, 0 nays. Motion was approved.

I. Consideration of Bids

J. Reports of Officers

10. Mayor's Report – **Mayor Koplín** reported that 1) as far as bears he has heard from a few members of the public, he has spoken with **Manager Lanning** and **Charlotte Westing** from ADF&G; there are community efforts that can be made – he's read some of what exists in other communities; 2) as far as the sidewalk and paving project, he thanked the Planner and Assistant Planner for doing the grant and thanked Council for taking the big step in committing to the project with a match – it is great to see those sidewalks going in on the heavily trafficked main street to elementary school route; 3) there is a handout of a letter he wrote to commissioner re 2016 salmon disaster, Councilman **Jones** asked him to see about a red salmon disaster declaration for this 2018 year and he contacted **Representative Stutes** and she said that is under discussion; 4) he has heard inklings of the seine fleet manager from ADF&G moving out of Cordova, his intention is to write a letter about our displeasure with that idea; 5) toured some City facilities this week and Council should really do some of that too, harbor, shop, landfill – great opportunity to see the great work City staff is doing.

11. Manager's Report – City Manager **Alan Lanning** reported 1) September 12 is the scheduled date for the asphalt barge for the paving project, we will be keeping citizens informed if this changes; 2) there was a waterline break on First Street – we will cut that out and repave with the asphalt coming as well; 3) high school gym floor looking on schedule, 90% done; 4) he'll have his first draft budget to them for the work session on 9/19; 5) build grant contract is signed, comprehensive plan is coming. **Allison** asked if he is working on the list of funds within the Permanent Fund. **Lanning** said yes, we will get that on the first budget work session. **Lanning** mentioned bears, we shut down fish cleaning station – the group met to discuss relocating that in the future, maybe there are USFS funds for that, working on the bear proof lids in certain places, ultimately, it's a council decision because it is contingent on funding and/or Council could adopt an ordinance requiring it everywhere in town. We are encouraging people to be responsible with their trash and we are monitoring where the bears are being reported continually and we will then increase enforcement accordingly.

12. City Clerk's Report – **Bourgeois** reported that the Trails Committee needs two members – she hopes to bring that next Council meeting for appointment. **Mayor Koplín** asked about the March 2019 election, there are 3 council seats and the Mayor's position that will be available. The Clerk said she will begin advertising for that election in late December early January.

Manager **Lanning** said he forgot to mention, **Rich Rogers** has given notice of resignation, his last day with the City will be October 5. **Lanning** said he has been thinking about reorganization, which will be discussed with next year's budget.

K. Correspondence

13. Email from **D. Riedel** re bears in Cordova, 08-08-18

14. Email from **R. Madison** re bears in Cordova, 08-08-18

15. Letter from **R. Kallander** re bears in Cordova, 08-08-18

L. Ordinances and Resolutions

16. Resolution 08-18-19 A resolution of the City Council of the City of Cordova, Alaska, amending the 2018 budget by appropriating \$20,000 from the City of Cordova general fund reserve and transferring it into the #401 fund in order to contribute funds for an economic analysis of a Prince William Sound borough

M/Schaefer S/Meyer to approve Resolution 08-18-19 A resolution of the City Council of the City of Cordova, Alaska, amending the 2018 budget by appropriating \$20,000 from the City of Cordova general fund reserve and transferring it into the #401 fund in order to contribute funds for an economic analysis of a Prince William Sound borough.

Schaefer said we had some good conversation earlier in the work session – she said that we don’t have enough information to make a yes or no decision on borough formation so that is what the economic feasibility study will give us. She also opined that there is value in having a seat at the table. **Burton** said the resolution states \$20,000 but the ask seems to be \$25,000. **Bourgeois** said it was in the packet in the original form because it had been in a previous council packet in that form, her memo suggested Council could amend to \$25,000.

M/Allison S/Schaefer to amend the resolution to a \$25,000 appropriation and contribution instead of \$20,000.

Vote on the motion to amend: 5 yeas, 1 nay. Meyer-yes; Schaefer-yes; Wiese-absent; Jones-no; Allison-yes; Guard-yes and Burton-yes. Amendment was approved. Wiese was still on the line but he was unable to be heard and therefore, unable to vote.

Vote on the main motion as amended: 4 yeas, 2 nays. Jones-no; Guard-yes; Wiese-absent; Meyer-yes; Burton-no; Schaefer-yes and Allison-yes. Motion was approved. Wiese was still on the line but he was unable to be heard and therefore, unable to vote.

17. Resolution 09-18-22 a resolution of the City Council of the City of Cordova, Alaska, designating capital improvement projects

M/Jones S/Burton to approve resolution 09-18-22 a resolution of the City Council of the City of Cordova, Alaska, designating capital improvement projects

Allison said this doesn’t match up with the Planning Commission’s resolution. **Bourgeois** clarified that Planning commission’s list is intended to be more of an internal list of within budget capital improvements. Council’s CIP resolution is more the prioritized list brought to state and federal delegations for funding. After some discussion, **Jones** opted to add an item to the list.

M/Jones S/Burton to amend the resolution by adding a number 7. road improvements/ADA sidewalk improvements.

Vote on the motion to amend: 6 yeas, 0 nays, 1 unable to be heard (Wiese). Amendment was approved.

Vote on the main motion as amended: 6 yeas, 0 nays, 1 unable to be heard (Wiese). Motion was approved.

17a. 5. Resolution 09-18-21 A resolution of the City Council of the City of Cordova, Alaska, authorizing the city manager to enter into an agreement with Appraisal Company of Alaska for tax year 2019 assessment services in the amount of twenty thousand dollars (\$20,000)

Allison said he pulled this because the memo mentions that this will be an adjustment to the 2018 budget and he asked if that is accurate. **Bourgeois** said, no that is a typo, it should be 2019 budget. The resolution had it accurately. **Jones** asked for the code that requires this to be emailed to him. **Lanning** said he asked that question of the **State Assessor Marty McGee**, and the answer is that we are required to have an assessor and it’s about ensuring equity.

Mayor Koplín left the table and handed the gavel to **Vice Mayor Allison** as he had forgotten to declare the conflict earlier, his wife is employed by Appraisal Company of Alaska.

M/Allison S/Burton to approve Resolution 09-18-21 A resolution of the City Council of the City of Cordova, Alaska, authorizing the city manager to enter into an agreement with Appraisal Company of Alaska for tax year 2019 assessment services in the amount of twenty thousand dollars (\$20,000)

Vote on the motion: 5 yeas, 1 nay (Jones). Motion was approved.

M. Unfinished Business - none

N. New & Miscellaneous Business

18. Planning Commission Resolution re recommended capital improvements (informational)

Allison asked if the E-911 funds that we still have in an account could be used to do the addressing. **Lanning** said it won’t be enough to complete the job, so we’d have to re-institute the E-911 surcharge again. **Allison** said his opinion is, we must start somewhere. He thinks people would be ok paying the surcharge if they see that it is accomplishing something, i.e. addressing and a bonified E-911 system.

19. Pending Agenda, Calendar and Elected & Appointed Officials lists

September 20 will be the kick-off meeting of the economic study for PWS borough – to be held in Cordova by Information Insights, the firm conducting the study, more details will follow. **Jones** asked that the resolution of support

for hatcheries gets done at the next meeting, so it is timely for the Board of Fish mid-October meeting. **Jones** asked the **Mayor** to write a letter formally asking for the disaster declaration for red salmon. **Mayor Koplín** asked that the data be sent to him on that. **Jones** and **Schaefer** asked that the bear issue be placed on the Pending Agenda - maybe for a future work session so people could come and voice their opinions on the matter. **Mayor Koplín** suggested that the Manager and staff are working on this directly with the enforcement people, he asked Council to maybe pause and let staff make some suggestions. **Allison** said his intent was to consider some options that might cost money, during budget discussions. **Jones** and **Schaefer** agreed to allow staff to work through it and bring suggestions back to Council. **Meyer** suggested an ad hoc Borough Committee be put together soon.

O. Audience Participation

Kristin Carpenter of 507 Fourth Street opined that retrofitting the dumpsters, if that becomes a decision, can be done over time, phased it as a cost-saving measure. Also, as far as the Capital Improvements list - she still really wishes that the outside steps on the Cordova Center had been completed with construction. Her opinion is maybe remove Sawmill Ave extension and add the Cordova Center steps instead, as they accomplish similar things.

P. Council Comments

Jones thanked everyone for their participation tonight. He said Valdez is having the bear issue too. Escapement looked good preliminarily, but possibly upriver is taking more than their allotment which could be a battle down the road at the Board of Fish level.

Schaefer thanked **Rich Rogers** for his service to the City; thanked everyone who dealt with the First Street water issue, traffic flowed well, not a lot of disruption. Asked citizens listening to consider Trails committee and other City posts that will be advertised and to spread the word to their friends - volunteering is fun.

Allison thanked **Kristin** from Girdwood who attended for the work session, thanked staff and **Leif Stavig** for work on borough stuff. He thanked the newspaper and radio for their reporting on Council activities.

Meyer echoed the thanks.

Burton had no comment.

Guard ditto to **Meyer's** comments.

Q. Adjournment

M/Allison S/Jones to adjourn the meeting.

Hearing no objection Mayor Koplín adjourned the meeting at 8:41 pm.

Approved: September 19, 2018

Attest: _____

Susan Bourgeois, CMC, City Clerk

Mayor's Report
09-14-18
Clay Koplín

I submitted comments on behalf of the City of Cordova for the 2016 Pink Salmon disaster funding plan, encouraging an expedited process for distributing the funding. I have also reached out to Representative Stutes who indicated that a 2018 disaster declaration is being considered.

I worked with stakeholders to prepare a resolution of support for hatcheries that emphasizes the economic benefits, the conservative science based-management of the Alaska program, and the benefits to all user groups including commercial, sport, subsistence, and personal use fisheries.

I was able to spend significant time with Governor Walker discussing fisheries, infrastructure, education, and other Cordova goals and needs.

This week, during geotechnical exploration at Crater Lake to measure and map rock quality, we were able to get Cordova Electric, City of Cordova, and Native Village of Eyak councilmembers, board members, elders, and staff to the site to observe work in progress. The Cordova Jr./Sr. High School had a science field trip to the site to study the local geology and the core samples being removed from the ground.

It is great to see the new pavement, storm drain, and sidewalks on Adams Street to Mt. Eccles Elementary nearing completion this week. The weather has been more than cooperative.

I will not be able to attend the council meeting Wednesday night due to a conflict.

Have a great fall Cordova.

Mayor Clay

CITY OF CORDOVA



September 5, 2018

Sam Cotten, Commissioner
Alaska Department of Fish and Game
PO Box 115526
Juneau, Alaska, 99811-5526

RE: 2016 Gulf of Alaska pink salmon disaster declaration Draft Spending Plan comments

The City of Cordova (City) has reviewed the 2016 Gulf of Alaska pink salmon disaster declaration Draft Spending Plan and has the following comments:

- The City agrees with the four eligible entities and only those four entities as eligible groups
- The City strongly supports the Alaska Hatchery Research Program as presented
- The City supports the Southeast Alaska Coast Monitoring Survey as presented
- The City supports applying any unclaimed allocations to the Alaska Hatchery Research Program to fund additional years of evaluation
- The City does not support additional or alternate Research Program project spending
- The City agrees with the fishery participants allocation plan as presented
- The City agrees with the Municipality funding calculation methodology
- The City does not oppose the processor/worker funding methodology

The City strongly agrees with the State of Alaska's emphasis on a timely disbursement of disaster funding. To that end, the City is somewhat concerned with the complexity of the processor/worker funding methodology and the ability to locate and reimburse transient workers. The City suggests that each of the four eligible entities be compensated separately on the most expedient time table possible to that group, not delay disbursements until all entities have satisfied the data submittal requirements. The City also strongly supports allocating any unclaimed disbursements to extending the Alaska Hatchery Research Program, which we strongly support as the research priority. They City also encourages a competitive procurement process for research projects that engages proven, capable research organizations to execute research tasks.

Thank you for the opportunity to comment.

Respectfully,

Clay Koplín, Mayor
City of Cordova



AGENDA ITEM 12
City Council Meeting Date: 9/19/2018
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 9/13/2018
ITEM: Resolution 09-18-24 supporting hatchery program
NEXT STEP: Majority voice vote

ORDINANCE RESOLUTION
 MOTION INFORMATION

- I. **REQUEST OR ISSUE:** supporting hatcheries as will be discussed at October 2018 Board of Fish meetings
- II. **RECOMMENDED ACTION / NEXT STEP:** Council motion to approve Resolution 09-18-24
- III. **FISCAL IMPACTS:** if hatchery production is lessened throughout the state and especially in PWS, Cordova’s part of fish tax revenues will proportionately decline as will the personal incomes of fishermen, processing plant owners and employees and business owners and employees of all the ancillary businesses in Cordova that are tied to the commercial fishing industry
- IV. **BACKGROUND INFORMATION:** sport fish and other user group interests have called out hatchery production as the cause for decline of Kenai River reds as well as other wild populations of salmon – it is prudent for the City to weigh in on the issue because of how economically vital the commercial fishing industry is to Cordova - this well-written resolution was the collaborative effort of representatives from several other interested entities including: PWSAC, ADF&G, Trident Seafoods, Silver Bay Seafoods, CDFU
- V. **LEGAL ISSUES:** this will be approved timely for Board of Fish comment deadline
- VII. **SUMMARY AND ALTERNATIVES:** Council can approve the resolution, make amendments to and then approve the resolution, or direct staff otherwise.

**CITY OF CORDOVA, ALASKA
RESOLUTION 09-18-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
SUPPORTING THE ALASKA SALMON HATCHERY PROGRAM**

WHEREAS, the City of Cordova benefits greatly from the State of Alaska Salmon Hatchery Program; and

WHEREAS, Alaska's salmon hatchery program has operated for 45 years and supplements wild salmon harvests throughout the state; and

WHEREAS, Alaska's salmon hatchery program is an example of sustainable economic development that directly benefits subsistence fishermen, personal use fishermen, sport fishermen, charter fishermen, commercial fishermen, seafood processors, as well as state and local governments, which receive raw fish tax dollars; and

WHEREAS, Alaska's salmon hatchery program employs strong scientific methodology and is built upon precautionary principles and sustainable fisheries policies to protect wild salmon populations; and

WHEREAS, the Alaska Department of Fish and Game regulates hatchery operations, production, and permitting through a transparent public process and multi-stakeholder development of annual management plans; and

WHEREAS, returns of hatchery and wild salmon stocks follow similar survival trends over time and the largest returns of both hatchery and wild salmon stocks have largely occurred since hatchery returns began in about 1980; and

WHEREAS, there are no stocks of concern where most hatchery production occurs, indicating that adequate escapements to wild stock systems are being met in these areas over time; and

WHEREAS, Alaska hatcheries contributed an annual average of nearly 67 million fish to Alaska's commercial fisheries in the past decade; and

WHEREAS, Alaska hatcheries contributed nearly 47 million fish to the commercial fisheries and \$162 million in statewide ex-vessel value in 2017; and

WHEREAS, Alaska hatcheries accounted for 57% of the total common property commercial catch and 60% of the total ex-vessel value in the Prince William Sound region in 2017; and

WHEREAS, a draft McDowell Group report on the Economic Impacts of Alaska's Salmon Hatcheries identifies the economic contribution in 2017 of the Prince William Sound hatcheries to be 2,135 jobs, \$101 million in labor income, and \$307 million in total economic output; and

WHEREAS, Alaska's salmon hatchery program has proven to be significant and vital to Alaska's seafood and sportfish industries and the state of Alaska by creating employment and economic opportunities throughout the state and particularly in rural coastal communities; and

WHEREAS, Alaska’s salmon hatchery program is non-profit and self-funded through cost recovery and enhancement taxes on the resource and is a model partnership between private and public entities; and

WHEREAS, the State of Alaska has significantly invested in Alaska’s salmon hatchery program and associated research to provide for stable salmon harvests and to bolster the economies of coastal communities while maintaining a wild stock escapement priority; and

WHEREAS, Alaska salmon fisheries, including the hatchery program, continue to be certified as sustainable by two separate programs, Responsible Fisheries Management (RFM) and Marine Stewardship Council (MSC);

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, Alaska affirms its support for Alaska’s salmon hatchery programs; and

BE IT FURTHER RESOLVED that the City Council of the City of Cordova, Alaska supports unbiased and scientific methods to assess the interaction of Alaska’s salmon hatchery programs with natural salmon stocks, such as the Alaska Hatchery-Wild Salmon Interaction Study which began in 2011 and is scheduled to conclude in 2023; and

BE IT FURTHER RESOLVED that the City Council of the City of Cordova, Alaska calls on the Alaska Board of Fisheries to work with the hatchery community, the Alaska Department of Fish and Game and industry leaders to further its understanding of the importance of the Alaska salmon hatchery program to all Alaskans.

PASSED AND APPROVED THIS 19th DAY OF SEPTEMBER 2018.

Clay R. Koplín, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk



AGENDA ITEM 13
City Council Meeting Date: 9/19/2018
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 9/13/2018
ITEM: Resolution 09-18-26 authorizing creation of a City of Cordova PWS Borough Advisory Committee
NEXT STEP: Majority voice vote

ORDINANCE RESOLUTION
 MOTION INFORMATION

- I. **REQUEST OR ISSUE:** creation of a City of Cordova PWS Borough Advisory Committee
- II. **RECOMMENDED ACTION / NEXT STEP:** Council motion to approve Resolution 09-18-26
- III. **FISCAL IMPACTS:** staff time to coordinate committee meetings
- IV. **BACKGROUND INFORMATION:** Girdwood Governance Association posed the possibility of formation of a PWS borough to include the communities that were included within the boundaries of the model PWS borough, with the addition of Girdwood. Representatives at the initial May 2018 meeting have gone back to their respective Councils and Valdez has asked to not be included in next step. Whittier, Cordova and GGA have donated money toward an economic feasibility study, which is now underway with the kickoff in Cordova September 20, 2018. City Council and Mayor Koplin decided it was best to form a committee that could assist and advise Council on all things borough. Cordova Municipal Code Chapter 3.50 (attached here) guides us in creation of City advisory boards and committees and procedures for composition, meeting conduct, etc.

- V. **LEGAL ISSUES:** To be determined as the process unfolds towards possible petition for borough incorporation to be sent to the State of Alaska Local Boundary Commission. An excellent resource for much more detailed information is the LBC webpage:
<https://www.commerce.alaska.gov/web/dcra/LocalBoundaryCommission.aspx>
- VII. **SUMMARY AND ALTERNATIVES:** Council can approve the resolution, make amendments to and then approve the resolution, or direct staff otherwise.

**CITY OF CORDOVA, ALASKA
RESOLUTION 09-18-26**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA,
ALASKA, AUTHORIZING CREATION OF A CITY OF CORDOVA
PWS BOROUGH ADVISORY COMMITTEE**

WHEREAS, On September 5, 2018 the City Council voted to contribute \$25,000 toward a PWS Borough Economic Analysis; and

WHEREAS, the City Council now wishes to establish a City of Cordova PWS Borough Advisory Committee; and

WHEREAS, the City of Cordova PWS Borough Advisory Committee is formed for these and possibly additional reasons:

- 1) to assist *Information Insights*, the firm that has been hired to conduct the economic analysis, in its information gathering within Cordova and PWS;
 - 2) to allow for and encourage public attendance and input at committee meetings, to educate the public on borough formation procedures and to gather a broad range of public sentiment for later decision making that will best serve the citizens of Cordova;
 - 3) to periodically report to City Council as the economic analysis research is conducted and committee meetings are held;
 - 4) to advise and prepare a report to City Council upon conclusion of the economic analysis with final recommendations as to next steps and options for the borough formation process;
 - 5) to continue meeting, advising and reporting throughout a borough petition application process if that is the direction City Council and other interested parties determine is best;
- and

WHEREAS, the City of Cordova PWS Borough Advisory Committee shall consist of seven members appointed by the Mayor and confirmed by the City Council and shall be staffed by two City employees, the City Clerk and the Assistant City Planner; and

WHEREAS, the City of Cordova PWS Borough Advisory Committee shall remain in force until such time City Council deems the Committee is no longer needed.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby authorizes creation of the City of Cordova PWS Borough Advisory Committee to advise City Council on the impending PWS Borough economic analysis, next steps toward formation of a Prince William Sound Borough and any and all other tasks concerning a PWS Borough that could prove useful to the City Council of the City of Cordova Alaska.

PASSED AND APPROVED THIS 19th DAY OF SEPTEMBER 2018.

Clay R. Koplín, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk

Chapter 3.50 - ADVISORY BOARDS AND COMMITTEES

3.50.010 - Authority.

- A. The city council may establish advisory boards or committees of the council by resolution as the council may from time to time deem necessary. The resolution authorizing creation of an advisory board or committee shall specify its name, purpose or charge, number of seats and such other matters as the council deems appropriate. The resolution may also specify a date certain for when the board or committee shall expire. If the authorizing resolution does not so specify, the board or committee shall expire in accordance with [Section 3.50.060](#) of this chapter.
- B. Except as otherwise provided, this chapter shall not apply to appointed commissions or other bodies established by charter or separate ordinance.

(Ord. 678 (part), 1990).

3.50.020 - Appointments.

- A. A member of an advisory board or committee created under this chapter or a member of any appointed commission or committee established by other ordinance or charter shall be nominated by the mayor and confirmed by the council. A member shall be a resident of the greater Cordova area and be a registered voter with the state of Alaska. Members shall serve without compensation.

(Ord. 678 (part), 1990).

3.50.030 - Attendance.

Members of advisory boards or committees established under this chapter shall be charged with the duty to attend all regularly scheduled meetings of the board or committee on which they sit.

(Ord. 678 (part), 1990).

3.50.040 - Vacancies.

A seat on a board or committee established under this chapter shall be declared vacant by the mayor if any of the following conditions occur:

1. A member submits his written resignation;
2. A member misses two or more regularly scheduled meetings without prior excuse from the presiding officer;
3. A member dies or is incapacitated;
4. A member is removed from his seat by the city council.

Any member of an advisory board or committee established under this chapter may be removed from his seat with or without cause by the city council at any time. A vacancy shall be filled in accordance with [Section 3.50.020](#) of this chapter, provided, however, the appointment to a seat vacated during a member's term shall only be for the unexpired term of the vacant seat.

(Ord. 678 (part), 1990).

3.50.050 - Procedures.

- A. A majority of all members of a board or committee established under this chapter shall constitute a quorum, but a smaller number may recess from day to day. Every member shall vote on every question unless excused from voting by the presiding officer.
- B. If a member fails or refuses to vote, that member's vote shall be recorded as an affirmative vote on the question. In the case of a tie vote, the question or motion shall be declared defeated.
- C. The presiding officer shall ensure that written minutes of every meeting are kept and provide copies of the minutes to the city clerk. All meetings shall be conducted in accordance with Roberts Rules of Order.

(Ord. 678 (part), 1990).

3.50.060 - Expiration.

- A. Unless the council in its authorizing resolution provides otherwise, an advisory board or committee of the council established under this chapter shall expire as a matter of law six months from the effective date of its authorizing resolution without further action by the council.
- B. All advisory boards or committees of the council in existence as of the effective date of the ordinance repealing and reenacting this chapter are hereby abolished, provided, however, that the ferry advisory committee, the parks and recreation advisory committee and the overall economic development plan advisory committee are each authorized to continue in existence and their respective members may retain their seats for no more than one year from the effective date of the ordinance repealing and reenacting this chapter, at which time those committees will be abolished as a matter of law.

(Ord. 678 (part), 1990).



AGENDA ITEM 14
City Council Meeting Date: 9/19/2018
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 9/11/2018
ITEM: Council concurrence of Mayor's appointments to Trails Committee
NEXT STEP: Approval of Motion to concur

ORDINANCE RESOLUTION
 MOTION INFORMATION

- I. **REQUEST OR ISSUE:** The Trails Committee has 2 vacant seats and a member of the Trails Committee and the Parks and Recreation Commission, Dave Zastrow, has asked to reactivate the committee in an effort to assist with grants (SRST2 and state RTP) for some trails maintenance projects.
- II. **RECOMMENDED ACTION / NEXT STEP:** City Council should move to concur with the appointment(s) suggested by Mayor Koplin. Letters of interest will be brought to the meeting.
- III. **FISCAL IMPACTS:** none
- IV. **BACKGROUND INFORMATION:** The City Clerk has advertised this vacancy only for a short time which is why the deadline was made to allow for letters to be due by the day of the meeting, September 19, 2018.
- V. **LEGAL ISSUES:** none
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointment(s) to the Trails Committee as presented at the meeting.

**CITY OF CORDOVA, ALASKA
RESOLUTION 11-09-65**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA,
ALASKA, AUTHORIZING CREATION OF A TRAILS COMMITTEE TO
ADVISE THE PARKS AND RECREATION COMMISSION ON THE
DEVELOPMENT OF NEW TRAILS, ENHANCEMENT OF EXISTING TRAILS
AND THE DEVELOPMENT OF ADDITIONAL TRAIL RESOURCES.**

WHEREAS, the current City of Cordova Parks and Recreation Department 10 year Master Plan expresses the need to appoint a Trails Committee; and

WHEREAS, the Cordova Parks and Recreation Commission wishes to develop additional trail resources to meet the growing demand from trail users; and

WHEREAS, the Cordova Tourism Plan adopted by the Cordova City Council in 2002 recommends "improve 'edge of town' attractions, including wildlife and bird viewing, glacier viewing and trails"; and

WHEREAS, the Trails Committee shall consist of 5 members and remain in force until such time Council deems the Committee is no longer needed.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby authorizes the creation of a Trails Committee to advise the Parks and Recreation Commission on the development of new trails, enhancement of existing trails and the development of additional trail resources.


PASSED AND APPROVED THIS 2ND DAY OF DECEMBER, 2009.





Timothy L. Joyce, Mayor

ATTEST:



Lila J. Koplin, CMC, City Clerk



AGENDA ITEM 15
City Council Meeting Date: 9/19/2018
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 9/13/2018
ITEM: Council concurrence of Mayor's appointments to City of Cordova PWS Borough Advisory Committee
NEXT STEP: Approval of Motion to concur

ORDINANCE RESOLUTION
 MOTION INFORMATION

- I. **REQUEST OR ISSUE:** The City Council approved Resolution 08-18-19 on September 5, 2018 which contributed \$25,000 to the PWS Borough Economic Feasibility Study being conducted by Information Insights. A kick-off meeting for the study will be occurring on September 20, 2018 in Cordova. Council and Mayor Koplin decided it was best to form a committee that could assist and advise Council on all things borough.
- II. **RECOMMENDED ACTION / NEXT STEP:** City Council should concur with the appointment suggestions made by Mayor Koplin.
- III. **FISCAL IMPACTS:** none
- IV. **BACKGROUND INFORMATION:** Mayor Koplin and staff composed Resolution 09-18-26, in tonight's packet creating the City of Cordova PWS Borough Advisory Committee. Then they brainstormed ideas about membership on this committee, ultimately, Mayor Koplin will be bringing forward names to tonight's meeting.
- V. **LEGAL ISSUES:** none
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointments to the City of Cordova PWS Borough Advisory Committee.



AGENDA ITEM 16
City Council Meeting Date: 9/19/18
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 9/12/18
ITEM: Letter of Interest from Tania Harrison for Lot 1, USS 4606
NEXT STEP: Direction to City Manager on Disposal and Disposal Method

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE:

Requested Actions: Direct City Manager on Disposal and Disposal Method
Applicant: Tania Harrison
Legal Description: Lot 1, USS 4606 (*Attachment A*)
Area: 22,651 square feet
Zoning: Low Density Residential
Attachments: Location Map, Letter of Interest

II. RECOMMENDED ACTION / NEXT STEP: Make Motion. Suggested motion is “I move to dispose of Lot 1, USS 4606 as outlined in Cordova Municipal Code 5.22.060 B by *”

Choose one of the following to insert for the asterisk:

1. Negotiating an agreement with Tania Harrison to lease or purchase the property.
2. Inviting sealed bids to lease or purchase the property.
3. Offering the property for lease or purchase at public auction.
4. Requesting sealed proposals to lease or purchase the property.

III. FISCAL IMPACTS: Fiscal impacts include the potential purchase price of the property and future property tax.

IV. BACKGROUND INFORMATION:

9/4/18 – Tania Harrison submitted a letter of interest (*Attachment B*) for Lot 1, USS 4606.

9/11/18 - At the Planning Commission Regular Meeting, the commission recommended City Council request sealed proposals:

M/Pegau S/Bolin to recommend to City Council to dispose of Lot 1, USS 4606 as outlined in Cordova Municipal Code 5.22.060 B by requesting sealed proposals to lease or purchase the property.

Pegau said it has come up before and by putting it out for proposals, they will get an idea of the level of interest. He knows that there is concern about access to the surrounding land, but he is convinced there are other ways of accessing the land. **Bolin** said that there seems to be controversy about access, but he thinks that where there is a will there is a way. If someone wants to invest in Cordova and build a home, it's a good idea. **Bird** said she was in favor of the motion and she would be open to including the access easement, but they could leave it to City Council to decide. **McGann** said he agreed with the motion. He verified with **Greenwood** that the cost for advertising is around \$600, but the purchaser pays for that amount.

Upon voice vote, motion passed 4-0.

Yea: **McGann, Pegau, Bolin, Bird**

Absent: **Baenen, Roemhildt**

This lot is currently shown as 'Available' on the Land Disposal Maps. The following is the definition of the designation 'Available' from the 2018 Land Disposal Maps.

Available – Available to purchase, lease, or lease with an option to purchase. Any of these lots may have conditions or special criteria that must be met.

The lot is currently undeveloped and unused. It is located on Power Creek Road before Skater's Cabin. Two developed residential lots are located to the east of the property. The lot is subject to a section line easement as shown in **Attachment C**. The applicant will be responsible for negotiating access through Lot 6 (the skinny lot in front of Lot 1) from the state. The applicant will be required to install water service to the lot.

Two years ago, the city received a letter of interest for this lot. There was a substantial amount of discussion about the lot and the surrounding property, particularly whether the surrounding area could be subdivided and developed without Lot 1. See **Attachment D** for images of the lot with topographic lines and **Attachment E** for the Land Disposal Map showing the area that the city owns. See **Attachment F** for a detailed timeline of the discussions and actions from the Planning Commission and City Council.

Applicable Code:

5.22.040 - Letter of interest to lease or purchase.

C. The planning commission shall review the letter of interest and recommend to the city council whether to offer the real property interest for disposal by one of the methods as described in Section 5.22.060(B).

5.22.060 - Methods of disposal.

B. In approving a disposal of an interest in city real property, the city council shall select the method by which the city manager will conduct the disposal from among the following:

- 1. Negotiate an agreement with the party who submitted a letter of interest to lease or purchase the property;*
- 2. Invite sealed bids to lease or purchase the property;*

3. *Offer the property for lease or purchase at public auction;*
4. *Request sealed proposals to lease or purchase the property.*

- V. **LEGAL ISSUES:** Legal review of disposal documents would be required.
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A
- VII. **SUMMARY AND ALTERNATIVES:** The council could choose to retain the property.

Attachment A



Attachment B

Tania Harrison
PO Box 931, Cordova, AK 99574
907-205-7802
taniaharrison90@gmail.com
08/31/2018

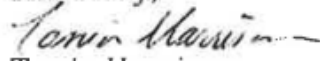
Alan Lanning
City Manager of Cordova
601 1st St, Cordova, AK 99574
907-424-6200
citymanager@cityofcordova.net

Dear Mr. Alan Lanning,

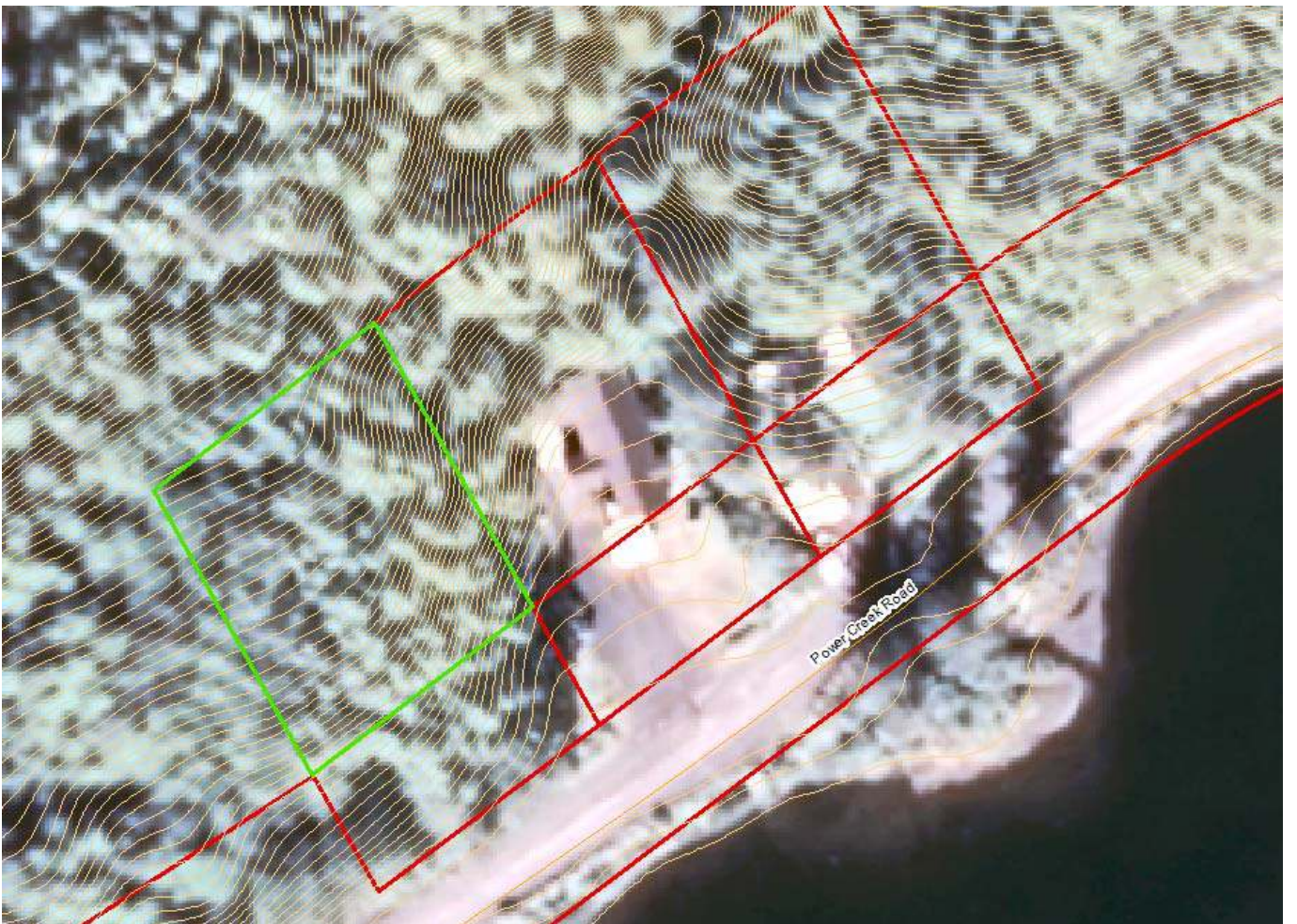
I, Tania Harrison of Cordova, AK, would like to submit a letter of interest for the purchase of Lot 1, USS 4606, on the Power Creek Road. Lot 1 would be the site of a single-family home for my personal, year-round residence.

I have been made aware of the history of this lot, yet I am puzzled by the prior city council's decision regarding its development. Why would Lot 1 be set aside for the possibility of a future road access when it is the only subdivided lot in the area and the surrounding terrain seems equally suitable for road development? Affordable land in Cordova is in short supply. Making city-owned lots available encourages young people (like myself) to remain year-round residents, raise our families in Cordova, and be contributing members of the community.

Sincerely,

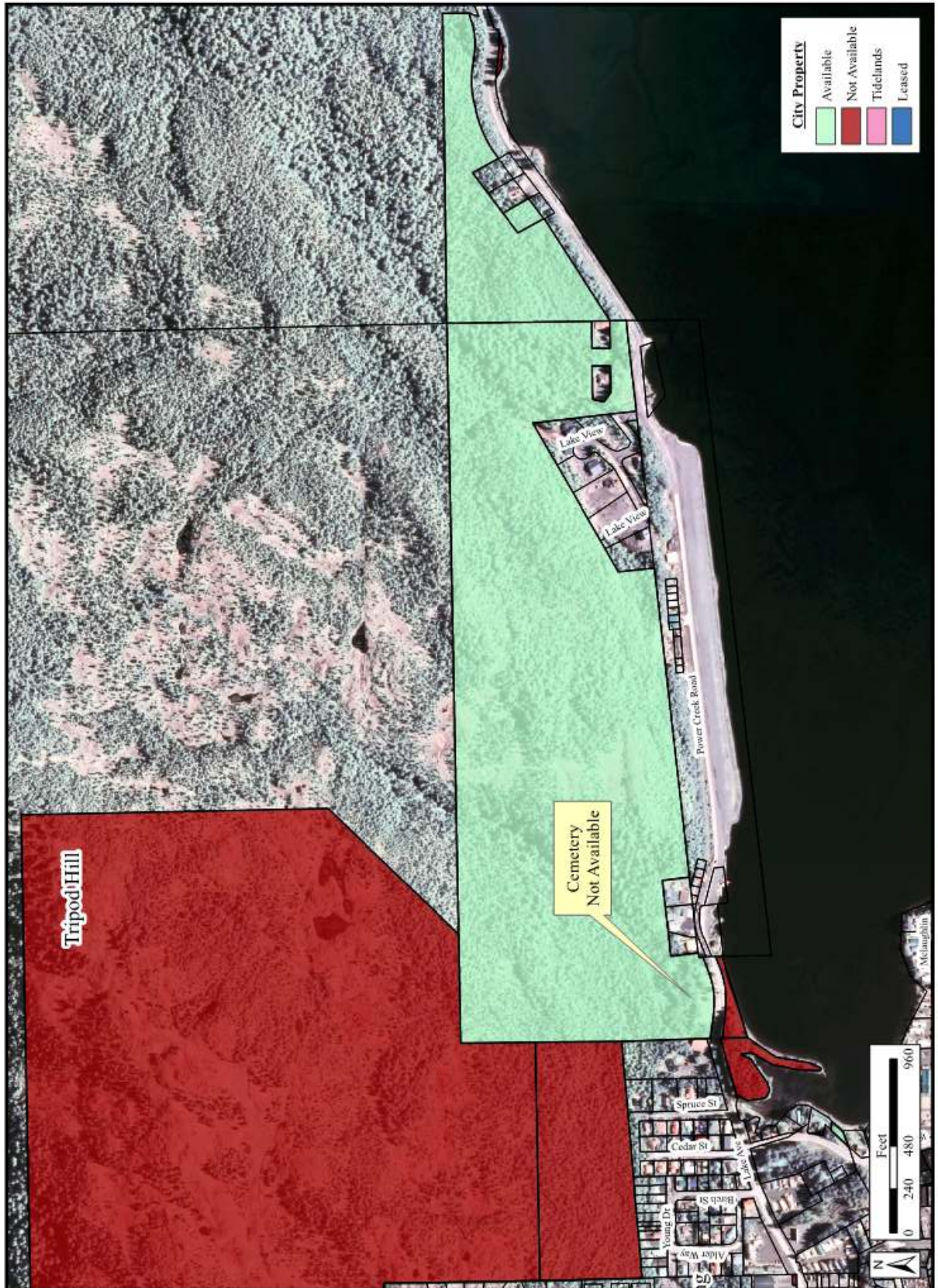

Tania Harrison

Attachment D



Attachment E

Power Creek Road



Attachment F

5/5/16 – The city received a letter of interest from Adam Tschappat for Lot 1, USS 4606.

6/6/16 – From the Planning Commission Regular Meeting minutes:

M/McGann S/Pegau to recommend to City Council to dispose of Lot 1, U.S.S. 4606 by requesting sealed proposals to lease or purchase the property.

McGann said that the city had a large tract of land around the lot that is available. Looking at it, there are several access points to the large tract, and he does not think the lot is the only access point. If this encourages development on that side of the hill, he is in favor of it. **Frohnapfel** verified that this lot was the last lot that is subdivided and available. **Bailer** said he was familiar with the lot as he had put a proposal in for it years ago. He has walked it several times with **Don Sjostedt** and they had roads and six to eight lots figured out, but the access was right through this lot. His concern is land-locking the larger tract of land. His solution is to have the Public Works Director walk the property with a contractor. Even if access was through the lot, they could still sell it with an easement. **McGann** said he was okay with holding off on requesting sealed proposals, but he does believe there are multiple access points as it is a large parcel.

M/McGann S/Roemhildt to refer the motion back to staff.

Upon voice vote, motion to refer passed 7-0.

Yea: **Bailer, McGann, Pegau, Baenen, Roemhildt, Frohnapfel, Kocan**

Following this meeting, planning and public works staff walked the property with Don Sjostedt of Eagle Contracting to determine if part of the lot would be necessary for future road development. Attachment G shows a portion of the lot that may be advantageous for the city to retain by easement or other method for future road development through the property.

7/12/16 - From the Planning Commission Regular Meeting minutes:

M/Pegau S/McGann to recommend to City Council to dispose of Lot 1, U.S.S. 4606 by requesting sealed proposals to lease or purchase the property.

Pegau said that there had been discussion about potential road access through the lot. It's hard to see why that corner is any better than any other area. **Stavig** said that there are several access points off of Power Creek, but if you were to come from the lower right side of Lot 1, the easiest to develop road would go through the area identified in the packet. There is potential access all along Power Creek road, but in terms of developing a road with minimal excavation, that route may be the best. **McGann** said he is okay with the easement, but he doesn't think it really helps someone who wants to develop the larger area. **Bailer** said he is very familiar with the area and he thinks it is the best access. There is no place else that facilitates access to all of the surrounding area.

Bailer asked why the item is even considered quasi-judicial. **Stavig** said it comes down to the way the commission talks and approaches the issue. The commission and staff should be very conservative about what they consider quasi-judicial to avoid any errors. If the commission talks about the agenda item in a general way and does not consider the person who submitted a letter of interest, than it is probably okay. **Greenwood** said that their decision is affecting one person.

Bailer said the waterline, electricity, and road needs to be developed through the property so that someone could develop the rest of the subdivision later. **McGann** said if he was a subdivision developer, he would put in the utilities to meet the needs of the subdivision. If someone adjacent to him were to develop another subdivision, that developer would need to put in the utilities to meet the needs of that subdivision. **Bailer** said the person who develops Lot 1 should put in road and utility access to

the larger area so when someone wants to develop a subdivision, it is ready to go. **Greenwood** verified that what **Bailer** wanted was a condition in the request for proposals that the proposer develop a 25 foot wide road on the easement area. **Bailer** said someone could buy the lot and excavate the whole thing out and eliminate the access. **McGann** said that someone has an excavator in town currently excavating a goat trail; there are plenty of other possibilities for access to the upper land. **Frohnappfel** said he was concerned they were going to stop future development by disposing of Lot 1. He is interested in the city platting out a subdivision to sell the lots. **Greenwood** said she wasn't sure if he was talking about a subdivision plat or actually developing an entire subdivision on the ground. **McGann** said he is okay selling the lot and if the corner needs to get knocked off, he is okay with that too. **Frohnappfel** says he wants to be clear that he supports land development, but they can't sell one lot and block future development.

Upon roll call vote, motion passed 3-2.

Yea: **McGann, Pegau, Kocan**

Nay: **Bailer, Frohnappfel**

Absent: **Baenen, Roemhildt**

8/3/16 - From the City Council Regular Meeting minutes:

N. New & Miscellaneous Business

20. Council action on disposal method for City owned Lot 1, USS 4606 **M/Beedle S/Joyce** to direct the City Manager to dispose of Lot 1, USS 4606 by requesting sealed proposals to lease or purchase the property with the city retaining an easement for future road development. **Beedle** said he thinks it is great to see another home-site developed, he is glad to see the option with the easement to allow for future development behind this lot. **Bailer** said he is not in favor of selling this lot, even with the easement. He said he had commented at the Planning and Zoning meeting that he would prefer this go out to RFP in conjunction with the other lots as a suggested subdivision. He prefers a plan to develop the larger piece, not just carving out the prime home-site lot. **Joyce and Hallquist** agreed with **Bailer's** opinion. M/Bailer S/Joyce to refer to staff – and give direction. After input from the Planner, the motion to refer was withdrawn with agreement from the second. **Greenwood** said that a letter of interest was received regarding this specific lot. If Council wants to go out to RFP for a different plan, including more of the City owned land, then this should probably first be either approved or rejected. **Bailer and Joyce** (the maker of the motion and the second) concurred to withdraw the motion to refer. **Mayor Koplín** advised that Council was back to the main motion. **Bailer** said he does not support the motion.

Vote on the motion: 0 yeas, 7 nays. **Wiese-no; Joyce- no; Beedle- no; Hallquist- no; Allison- no; Burton- no** and **Bailer- no**. Motion failed.

Mayor Koplín stated for the record that staff has been given direction to go out to RFP for the larger lot, as was discussed.

2/1/17 – From the City Council Regular Meeting minutes:

13. Council direction regarding RFP for ASLS 79-259 and Lot 1 USS 4606

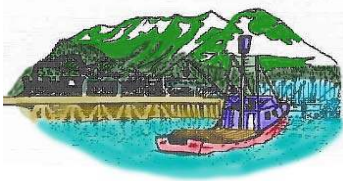
M/Joyce S/Burton to move forward with advertising the RFP.

Staff assisted Council in understanding the item. Staff has no budget this year for advertising such an RFP and was of the opinion that if a developer is interested in the lot, he can come in and start the process with a letter. No such person has expressed an interest as of yet. A smaller lot which is the access to this larger lot had been the subject of a letter of interest in 2016 and Council at that time directed staff to go out for RFP for the smaller lot combined with this larger lot not just the smaller lot. Once Council understood, most were inclined to go with staff's opinion.

Vote on the motion: 0 yeas, 6 nays, 1 absent (**Beedle**). Motion failed.

Attachment G





City Council of the City of Cordova, Alaska
Pending Agenda September 19, 2018 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Code change re Council member service on boards/commissions, re mobile restaurant approval
- 2) Need for a Federal Lobbyist/RFP
- 3) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
- 4) Next strategic Planning Work Session - to be incorporated into budget work sessions
- 5) Secure rural schools funding retro & current year - how to budget
- 6) Harbor expansion Town Hall type meeting - public input

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:

12/5/2018	3/6/2019	6/5/2019	9/4/2019
-----------	----------	----------	----------
- 2) Staff quarterly reports will be in the following packets:

10/17/2018	1/16/2019	4/17/2019	7/17/2019
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Clear direction should be given to Clerk/Manager on the what and when of this proposed agenda item.

item:

**suggested
agenda date:**

- 1) ...
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda - September 19, 2018 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

1) Fisheries Advisory Committee: 1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)
 authorizing resolution 04-03-45 3-Tim Joyce (PWSAC) 4-Jim Holley (AML)
 approved Apr 16, 2003 5-Chelsea Haisman (fisherman) 6-Tommy Sheridan (processor)
 Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon

2) Cordova Trails Committee: 1-Elizabeth Senear 2-Toni Godes
 authorizing resolution 11-09-65 3-Dave Zastrow
 approved Dec 2, 2009 4-vacant 5-vacant

3) Fisheries Development Committee: 1-Warren Chappell 2-Andy Craig 3-Bobby Linville
 authorizing resolution 12-16-43 4-Gus Linville 5-Tommy Sheridan 6-Bob Smith
 approved Dec 23, 2016

E. City of Cordova appointed representatives to various Boards et al:









1) Prince William Sound Regional Citizens Advisory Council
Robert Beedle re-appointed June 2018 2 year term until May 2020
 re-appointed March 2016
 re-appointed March 2014
 appointed April 2013

2) Prince William Sound Aquaculture Corporation Board of Directors
Tom Bailer term until Oct 2018 3 year term
 appointed February 2017-filled a vacancy

3) Southeast Conference AMHS Reform Project Steering Committee
Mike Anderson appointed April 2016 until completion of project
Sylvia Lange alternate

SEPTEMBER 2018

CALENDAR MONTH	SEPTEMBER
CALENDAR YEAR	2018
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
					Alaska State Fair Aug 23 - Sep 3	
2	3  Labor Day-City Hall Offices Closed	4 	5 CHS VBall starts Sept 5 6:00 Council work session 7:00 Council reg mtg CCAB	6 NFL opening day 	7	8
9  NFL opening Sunday	10	11 6:30 P&Z CCAB	12 5:30 CTC Board Meeting CJHS BBall starts Sept 12 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	13	14	15
16	17	18	19  8-11a SHTF CCAB 6:00 Council work session 7:00 Council reg mtg CCAB	20 7:00 PWS Borough Economic Feasibility kick-off Information Insights CCAB	21  CHS fast ferry volleyball touney 9/21-9/22	22
23	24	25	26  CHS wrestling starts Sept 27 6:00 CEC Board Meeting	27 6:00 CCMCAB HCR	28	29  State Meet @ Bartlett
30	1	Notes				


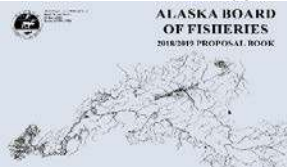


Legend:
 CCAB-Com Rms A&B
 HSL-High School Library
 NST-North Star Theater

CCA-Community Rm A
 CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room

LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

OCTOBER 2018







CALENDAR MONTH	OCTOBER
CALENDAR YEAR	2018
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
30	1	2	3 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	4	5	6  Home Vball vs. Bartlett	
7	8	9 6:30 P&Z CCAB	10 5:30 CTC Board Meeting 7:00 Sch Bd HSL 7:00 Harbor Cms CCM	11	12	13	
14	15 	17-19 ----- Board of Fish Meetings, Anchorage, October 15-19 -----			18 AK Day-City Hall Offices Closed	19	20
21	22	23	24 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	25	26-27 CHS swimming @ Regionals in Homer, Oct 25-27		
28	29	30-31 ----- absentee voting @ Cordova Center Atrium Oct 22 - Nov 5 M-F 8a-5p -----			1 6:00 CEC Board Meeting	2 6:00 CCMCAB HCR	3 
4	5	6:00 P&R CCM					
		Notes					

- Legend:
- CCA-Community Rm A
 - CCB-Community Rm B
 - CCM-Mayor's Conf Rm
 - CCER-Education Room
 - LN-Library Fireplace Nook
 - CRG-Copper River Gallery
 - HCR-CCMC Conference Room

NOVEMBER 2018

CALENDAR MONTH **NOVEMBER**
 CALENDAR YEAR **2018**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
					JH Basketball vs. Valdez 11/ 2-3	
4	5	6	7	8	9	10
		State General Election 7a - 8p CCER 	6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB		 NVE 25th annual Sobriety Celebration and Memorial Potlatch Nov 8, 9, 10	
11	12	13	14	15	16	17
	Veteran's Day City Hall Offices Closed	6:30 P&Z CCAB	5:30 CTC Board Meeting 7:00 Sch Bd HSL 7:00 Harbor Cms CCM		 Borealis Conference Vball Tournament in Cordova 11/ 15-17	CHS wrestling @ Lancer Smith Tourney, Palmer 
18	19	20	21	22	23	24
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB		 Thanksgiving Holiday City Hall Offices Closed 11/ 22-23	
25	26	27	28	29	30	1
		6:00 P&R CCM	6:00 CEC Board Meeting	6:00 CCMCAB HCR		
2	3	Notes				

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library
 CCA-Community Rm A
 CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room
 LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	Clay Koplin Mayor@cityofcordova.net	March 1, 2016	March-19
Council members:			
Seat A: 3 years	James Burton CouncilSeatA@cityofcordova.net	March 1, 2016 March 5, 2013	March-19
Seat B: 3 years	Kenneth Jones CouncilSeatB@cityofcordova.net	March 7, 2017	March-20
Seat C: 3 years	Jeff Guard CouncilSeatC@cityofcordova.net	March 7, 2017	March-20
Seat D: 3 years	Melina Meyer CouncilSeatD@cityofcordova.net	March 6, 2018	March-21
Seat E: 3 years	Anne Schaefer <small>elected by cncl</small> CouncilSeatE@cityofcordova.net	March 6, 2018 December 6, 2017	March-21
Seat F: 3 years	David Allison, Vice Mayor CouncilSeatF@cityofcordova.net	March 1, 2016	March-19
Seat G: 3 years	James Wiese CouncilSeatG@cityofcordova.net	March 1, 2016	March-19

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President bjewell@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Bret Bradford bbradford@cordovasd.org	March 6, 2018 March 3, 2015	March-21
3 years	Tammy Altermott taltermott@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Peter Hoepfner phoepfner@cordovasd.org	March 6, 2018 March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-21
3 years	Sheryl Glasen saglasen@cordovasd.org <i>Vacant (appointed, non-voting)</i> <i>City Council Rep</i>	March 7, 2017 March 4, 2014	March-20

seat up for re-election in 2019	vacant
board/commission chair	
seat up for re-appt in Nov 18	

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term			Date Elected	Term Expires
3 years	Kristin Carpenter		March 7, 2017	March-20
3 years	Greg Meyer	elected by board to fill a vacancy due to resignation	July 19, 2018	March-19
3 years	April Horton		March 7, 2017	March-19
3 years	Linnea Ronnegard		March 6, 2018	March-21
3 years	Gary Graham	elected by board to fill a vacancy due to resignation	May 31, 2018	March-21

seat will be up for a 2 yr term in 2019

Library Board - Appointed

length of term			Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair		November-16 November-13 November-10 November-06	November-19
3 years	Wendy Ranney		November-15 April-13	November-18
3 years	Sherman Powell		June-18	November-19
3 years	Sarah Trumblee		February-18	November-20
3 years	Krysta Williams		February-18	November-20

Planning and Zoning Commission - Appointed

length of term			Date Appointed	Term Expires
3 years	Nancy Bird		November-16	November-19
3 years	Allen Roemhildt		November-16 January-14	November-19
3 years	Scott Pegau, vice chair		November-17 December-14 December-11	November-20
3 years	John Baenen		November-15 December-12	November-18
3 years	Tom McGann, chair		November-17 December-14 December-11 April-11	November-20
3 years	Chris Bolin		September-17	November-18
3 years	vacant due to resignation			November-20

seat up for re-appt in Nov 18

seat up for re-election in 2019

vacant

board/commission chair

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	November-17	November-20
3 years	Andy Craig	November-16	November-19
3 years	Max Wiese	November-17	November-20
		January-14	
		March-11	
3 years	Ken Jones	November-16	November-19
		February-13	
3 years	Jacob Betts, Chair	November-15	November-18

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-15	November-18
		August-14	
3 years	Anne Schaefer	November-17	November-20
3 years	Ryan Schuetze	August-18	November-21
3 years	Stephen Phillips	November-15	November-18
3 years	Marvin VanDenBroek	November-16	November-19
		February-14	
3 years	Karen Hallquist	November-16	November-19
		November-13	
3 years	Dave Zastrow	November-17	November-20
		February-15	
		September-14	

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	Brooke Johnson	August-16	November-19
3 years	John Wachtel	August-16	November-18
3 years	Sylvia Lange	August-16	November-18
3 years	Nancy Bird	November-17	November-18
3 years	Jim Casement, Chair	November-17	November-20

seat up for re-election in 2019

board/commission chair

seat up for re-appt in Nov 18

vacant