PLANNING COMMISSION AGENDA
SPECIAL MEETING
CITY HALL CONFERENCE ROOM

Monday, September 17, 2012

Chairman
Tom Bailer

Commissioners
David Reggiani
John Greenwood
Roy Srb
Greg LoForte
Thomas McGann
Scott Pegau

In those matters coming before the Cordova Planning Commission at 12:00 p.m.;
Monday, September 17, 2012 in the City Hall Conference Room,
602 Railroad Ave, Cordova, Alaska, are as follows:

A. CALL TO ORDER

B. ROLL CALL
Chairman Tom Bailer, Commissioner David Reggiani, John Greenwood,
Roy Srb, Greg LoForte, Tom McGann and Scott Pegau.

C. APPROVAL OF AGENDA

D. DISCLOSURE OF CONFLICT OF INTEREST

City Planner
Samantha Greenwood

Assistant Planner
Faith Wheeler-Jeppson

E. Old Business

1. Variance request by Diana Riedel from the 10’ front yard setback
requirement in a Medium Density Residential (MDR) Zone to build a
Single Family Residence with a varying 3’ to 6’ front setback at 305
Observation Avenue.  (Pages 1-13)

2. Site Plan Review for Trident Seafoods to construct 2 three story
bunkhouses at 301 Jim Poor Avenue.  (Pages 14-38)

F. Audience Participation

G. Commission Comments

H. Adjournment

If you have a disability which makes it difficult for you to participate in City-sponsored functions, Please contact 424-6200 for assistance.
Memorandum

To: Planning Commission
From: Planning Staff
Date: 9/14/2012
Re: Variance Request by Diana Riedel

PART I. GENERAL INFORMATION

Requested Actions: This request for a varying width variance from the front yard setbacks as required in Medium Density Residential 18.24.040 Front Yard

Applicant: Diana Riedel
Address: 305 Observation Avenue
Parcel Number: 02-060-213 & 215
Zoning: Medium Density District
Lot Area: 5,147 square feet

PART II. BACKGROUND

The property owner has requested a variance with varying widths starting with the front northeast corner of the of the house being 3' from the property line and angled back so that the southeast corner of the house is 6' from property line. This variance will provide for the construction of a single family residence.

The applicable regulations for this variance request are the following sections:

Chapter 18.24 Medium Density

18.24.040 – Front Yard.
A. There shall be a front yard in the R medium density district of not less than ten feet from curb line.

Condition 18.24.040 A is what the variance is based upon.
Chapter 18.64 Exceptions, Variances and Appeals

18.64.020 Variances

An application has been filed pursuant to this section of code. Below is the review of the variance criteria.

PART III. REVIEW OF APPLICABLE CRITERIA & SUGGESTED FINDINGS

A Variance may be granted only if all four of the following conditions exist:

1. That there are exceptional physical circumstances or conditions applicable to the property or to its intended use or development which do not apply to the other properties in the same land use district.

This condition has been met. The lot is narrow, steep and is located on a cliff side with multiple rock terraces. The eastern lot line is at approximately 100ft elevation and the western lot line is at approximately 70ft elevation. The majority of lots in the Medium Density Residential Zone District do not have these geographical conditions.

2. That the strict application of the provisions of this title would result in practical difficulties or unnecessary hardship.

This condition has been met. The engineer has addressed the need for meeting the building requirements for downhill slope distance and anchoring requirements which requires the house to be placed closer than ten feet from the property line. The engineer also describes that allowing the variance from the ten foot setback will provide relief from the backfill pressure.

3. That the granting of the variance will not result in material damage or prejudice to other properties in the vicinity nor be detrimental to the public health, safety or welfare.

The condition of material damage or prejudice has been met. At the time of this writing the Planning Department has received no input from neighbors. If there is additional information received by Planning Department it will be included in the packet.

The condition of public health, safety or welfare has been partially met. The City of Cordova Public Works Department, Cordova Volunteer Fire Department and the Cordova Police Department have been consulted and have provided their input, please see attached write ups.

4. That the granting of the variance will not be contrary to the objectives of the Comprehensive Plan.
This condition had been met. The Cordova Comprehensive Plan addresses residential zoning and encourages development in the residential zone.

**PART IV. SPECIAL CONDITIONS**

1. Prior to a Building Permit being issued PE Consulting Engineer will review and compare the 2006 IBC & IRC with the 2009 codes.

2. Seismic Design Criteria will be addressed in the 2006 IBC code.

3. A Building Permit must be obtained from the Planning Department prior to the construction of the home.

**PART V. STAFF RECOMMENDATIONS**

Staff recommends *approval* of the request of a variance of varying widths starting with the front northeast corner of the of the house being 3 feet from the property line and angled back so that the southeast corner of the house is 6 feet from property line from the required 10 foot setback required in Medium Density Zone.

**PART VI. SUGGESTED MOTION**

"I move that the Variance request by Diana Riedel from the 10’ front yard setback as required in 18.24.040 to a 3’ front setback on the northeast corner of the house and 6’ front setback on the southeast corner of the house be *approved* based on the findings and special conditions as contained in the staff report."
VARIANCE APPLICATION
CITY OF CORDOVA

INSTRUCTIONS
Print or type requested information. Incomplete applications will be returned to the applicant and will
delay the processing of your request. All applications must be filed with the Planning Department
21 days prior to the next Planning Commission meeting date.

APPLICANT INFORMATION

<table>
<thead>
<tr>
<th>Name</th>
<th>Diana Riedel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>P.O. Box 6, Cordova, AK 99574</td>
</tr>
<tr>
<td>Telephone [home]</td>
<td>(907) 424-4364</td>
</tr>
</tbody>
</table>

Business Name

Business Address

Telephone [business]

Business FAX

Project architect/engineer
Andrew Adams

Address of architect/engineer
P.O. Box 241043, Anchorage, AK 99524

Telephone of architect/engineer
(907) 947-9303

PROPERTY/PROJECT INFORMATION

<table>
<thead>
<tr>
<th>Address of subject property</th>
<th>305 Observation Avenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parcel identification number</td>
<td>the north 18.5 ft. of Lots 192 and all of Lots 43, 44, Block 2, Railway Addition</td>
</tr>
<tr>
<td>Property owner [name/address]</td>
<td>Diana E. Riedel, P.O. Box 6, Cordova, AK</td>
</tr>
<tr>
<td>Current zoning</td>
<td>Medium Density Residence District</td>
</tr>
<tr>
<td>Proposed use</td>
<td>Single Family Residence</td>
</tr>
<tr>
<td>Construction start date</td>
<td>Sept. 15, 2013</td>
</tr>
</tbody>
</table>

Page 1
ZONING APPLICATION

Owner of property (if different than applicant). If multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheet if necessary.

Real Estate Firm/Broker handling sale of property. Provide name and address. **Note:** If you do not own the property, you must provide a copy of a Purchase Agreement or instrument acceptable to the city indicating the owner is fully aware of, and in agreement with, the requested action.

City Business License Permit Number (if applicable)

APPLICANT CERTIFICATION

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate. Furthermore, I (we) hereby authorize the City and its representatives to enter the property associated with this application for purposes of conducting necessary site inspections.

By: [Signature] By: [Signature]

Name: **Dianna R. Riedel** Name: [Type/Print]

Date: Date:

**Appeal Procedures:** A decision of the Planning Commission may be appealed to the Board of Adjustment. An appeal must be filed in writing with the City Clerk within ten (10) days of the decision. In accordance with the procedures outlined in Section 18.64.030 of the City of Cordova Zoning Code.

CITY USE ONLY - PLEASE DO NOT WRITE IN THIS SECTION

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<tr>
<td>Other:</td>
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Page 2
Project/Request Description Page:

1. Please describe your request in complete detail. Feel free to add additional pages and/or drawings, maps, photographs of the site, and other documentation that might be helpful to the Planning Commission as they make a decision on your request.

2. If you are requesting a dimensional variance, you must include a basic site plan drawing showing the location of your property lines, existing and proposed buildings, existing and proposed easements, building setbacks, and other items necessary to adequately and accurately show the nature of your request.

3. In order to receive a zoning compliance permit, you must meet the standards of the relevant zoning code. PLEASE REFER TO THE FOLLOWING PAGES OF THIS APPLICATION FOR A COPY OF THE RELEVANT SECTION STANDARDS.

Please describe your request. Add additional pages, drawings and required information.

[Handwritten text: Requesting a front variance based on recommendations from our consulting engineer. Please see attached material.]
# VARIANCE STANDARDS 18.64.020

The Planning and Zoning Commission may only approve the variance if the Commission finds that **ALL** of the following 4 standards are satisfied. Each standard must have a response in as much detail as it takes to explain how your project satisfies the standard. Use additional paper if needed.

## 1

Exceptional physical circumstances or conditions apply to the property or to its intended use or development which do not apply to other properties in the same land use district.

**EXPLAIN:**

```
See variance standards 18.64.020
```

## 2

Granting the variance will not permit a use that is not otherwise permitted in the district in which the property lies and will not be detrimental to the public health, safety or welfare.

**EXPLAIN:**

```
See variance standards 18.64.020
```

## 3

Granting the variance would be in harmony with the objectives of the zoning ordinance.

**EXPLAIN:**

```
See variance standards 18.64.020
```

## 4

Strict application of the provisions of the zoning ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district.

**EXPLAIN:**

```
See variance standards 18.64.020
```

## OTHER REQUIREMENTS

1. A legal description of the property involved.
2. Site and Building Plan: One copy of a site plan, drawn to scale, showing the location of all existing and proposed buildings or improvements, elevations of such buildings or alterations, and such other data as may be required.
3. Evidence of the ability and intention of the applicant to proceed in accordance with the plans within six months after the effective date of the variance.
VARIANCE STANDARDS 18.64.020

2. The application shall contain a statement and adequate evidence showing the following conditions, all four of which must exist before a variance may be granted.

a. That there are exceptional physical circumstances or conditions applicable to the property or to its intended use or development which do not apply generally to the other properties in the same land use district,

Due to safety and code considerations, the engineer or record would like to increase the distance from the downhill slope to the edge of the foundation footing. Per International Residential Code R403.1.7.2, this lot does not allow for a standard foundation footing due to the size of the lot. Two measures have been taken into consideration to mitigate the risk of building on this lot. The first measure requires that the distance from the slope is increased, and the second measure is the use of an anchoring system. Both are key to ensuring safety and reducing the risk of building on this property.

b. That the strict application of the provisions of this title would result in practical difficulties or unnecessary hardship.

The strict application of the setback provisions outlined by the City of Cordova for this lot create a hardship due to the slope or the lot. A smaller house would not achieve the code provisions for standard construction. The current design as proposed by the engineer of record allows for minimizing lateral loads due to backfilling, which increases the likelihood of the building performing as well in a seismic or high wind event. Additionally, the proposed location allows for a maximization of anchor embedment into rock opposed to anchoring through layers of fill.

c. That the granting of the variance will not result in material damage or prejudice to other properties in the vicinity nor be detrimental to the public health, safety or welfare,

Based on the adjacent properties’ building placement, the variance is consistent with actual lot setbacks and “grand-fathered” standards. The proposed placement takes into account minimum drainage requirements and site stability.

d. That the granting of the variance will not be contrary to the objectives of the comprehensive plan.

Safety is a consideration for all planning. The risk mitigation requirements for building access and structural performance during a lateral loading event are consistent with public policy and building code criteria. Civil site conditions have also been considered for run off, parking and snow collection.
NORTH ELEVATION

1/4" = 1'-0" H.O.N.
13
Memorandum

To: Planning Commission
From: Planning Staff
Date: 9/14/2012
Re: Site Plan Review ~ Trident Seafoods Corporation for the construction of 2 bunkhouses

PART I. GENERAL INFORMATION

Applicant: Kurt Esveldt
Owners Name: Trident Seafoods Corporation
Address: 211 Jim Poor Avenue
Parcel Number: 02-060-213 & 215
Zoning: Waterfront Industrial District
Lot Area: 36,000 Square Feet combined total of both lots

PART II. BACKGROUND

Trident Seafoods is proposing to construct 2 separate three story bunkhouses to ensure the ability to provide on-site housing for their seasonal employees. Trident currently has 20 units and they house 160 employees, the new housing will alleviate the load in the other bunkhouses they have, providing better accommodations and increase the number of employees that they can house. The main bunkhouse adjacent to Jim Poor Avenue will be 133’ by 53’ three stories tall and the smaller 68’ by 48’ bunkhouse will house additional employees behind the main bunkhouse on Lots 7 & 8, Block 1, Cordova Industrial Park.

The applicable regulations for this variance request are the following sections:

Chapter 18.33 Waterfront Industrial District
Chapter 18.42 Site Plan Review
Chapter 18.44 Signs
PART III. REVIEW OF APPLICABLE CRITERIA & SUGGESTED FINDINGS

1. Uses within the Waterfront Industrial District are intended to be marine-dependent or marine-oriented, and primarily those uses which are particularly related to location or commercial enterprises that derive an economic benefit from a waterfront location.

   Trident Seafoods Corporation business is dependent on waterfront access.

2. A Site Plan Review is required in the Waterfront Industrial District prior to a building permit being issued.

   Trident Seafoods Corporation submitted a Site Plan application on August 20, 2012 which satisfies the requirements for CMC Chapter 18.42.

3. Signs are allowed in the Waterfront Industrial Park District, subject to type, size and location.

   Trident Seafoods Corporation proposed bunkhouse construction will not require signage.

4. Off street parking requirements for the Waterfront Industrial Zone and for manufacture uses is one space for every two employees, plus as required if retail or warehouse uses on premises.

   The proposed construction is housing for seasonal employees the majority of which do not have local transportation. If parking for employees is needed it can be provided by Trident Seafoods Corporation between the bunkhouses and on other lots owned by Trident Seafoods in the immediate area.
PART IV. SPECIAL CONDITIONS

1. The Planning Department must be in receipt of a Site Plan approval from The Division of Fire and Life Safety prior to issuance of a Building Permit.

2. Trident Seafoods will consult with the Public Works Department about the water and sewer services and provide a Water Sewer Connection Permit to the Planning Department prior to the issuance of a Building Permit.

PART V. STAFF RECOMMENDATIONS

Staff recommends that the Planning Commission forward a recommendation to the City Council to approve the Site Plan Review requested by Trident Seafood Corporation for the construction of two bunkhouses on Lots 7 & 8, Block 1, Cordova Industrial Park.

PART VI. SUGGESTED MOTION

“I move that Planning Commission recommend to City Council to approve the Site Plan by Trident Seafoods Corporation to construct one 21,150 sq. ft. bunkhouse and one 9,792 sq. ft. bunkhouse on Lots 7 & 8, Block 1, Cordova Industrial Park based on the findings as contained in the staff report.”
# SITE PLAN REVIEW - ZONING APPLICATION

**CITY OF CORDOVA**

## INSTRUCTIONS
Print or type requested information. Incomplete applications will be returned to the applicant and will delay the processing of your request. All applications must be filed with the Planning Department **21 days prior to** the next Planning Commission meeting date.

<table>
<thead>
<tr>
<th>TYPE OF REQUEST</th>
<th>FEE</th>
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<td>Residential</td>
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<td>Multi-Family</td>
<td>$100</td>
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<td>Commercial</td>
<td>$150</td>
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<td>Industrial</td>
<td>$200</td>
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## APPLICANT INFORMATION

<table>
<thead>
<tr>
<th>Name</th>
<th>TRIDENT SEAFOODS, KURT WENKUT</th>
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</thead>
<tbody>
<tr>
<td>Address</td>
<td>SUWS SHUSHHELE AVE, SEATTLE, WA 98107</td>
</tr>
<tr>
<td>Telephone [home]</td>
<td></td>
</tr>
<tr>
<td>Business Name</td>
<td></td>
</tr>
<tr>
<td>Business Address</td>
<td></td>
</tr>
<tr>
<td>Telephone [business]</td>
<td>206-783-3818</td>
</tr>
<tr>
<td>Business FAX</td>
<td>206-782-4195</td>
</tr>
<tr>
<td>Project architect/engineer</td>
<td>STEPHEN PETERS ARCHITECTS</td>
</tr>
<tr>
<td>Address of architect/engineer</td>
<td>102 WATER ST., KETCHIKAN, AK 99801</td>
</tr>
<tr>
<td>Telephone of architect/engineer</td>
<td>907-247-7077</td>
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## PROPERTY/PROJECT INFORMATION

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<th>301 SEAFOOD LANE</th>
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<tr>
<td>Parcel identification number</td>
<td></td>
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<tr>
<td>Property owner [name/address]</td>
<td>TRIDENT SEAFOODS</td>
</tr>
<tr>
<td>Current zoning</td>
<td>WATERFRONT INDUSTRIAL</td>
</tr>
<tr>
<td>Proposed use</td>
<td>BULK HOUSES TO SEAFOOD PROCESSING</td>
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<tr>
<td>Construction start date</td>
<td>JUNE, 2012</td>
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<td>WAA</td>
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ZONING APPLICATION

Owner of property (if different than applicant).
If multiple owners, list names and addresses of each and indicate ownership interest.
Attach additional sheet if necessary.

Real Estate Firm/Broker handling sale of property. Provide name and address. Note: If you do not own the property, you must provide a copy of a Purchase Agreement or instrument acceptable to the city indicating the owner is fully aware of, and in agreement with, the requested action.

City Business License Permit Number (if applicable)

APPLICANT CERTIFICATION

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate. Furthermore, I (we) hereby authorize the City and its representatives to enter the property associated with this application for purposes of conducting necessary site inspections.

By: [Signature] By: [Signature]

Name: [Kurt Banks] Name: [Type/Print]

Date: 06/17/19 Date: 06/17/19

Appeal Procedures: A decision of the Planning Commission may be appealed to the Board of Adjustment. An appeal must be filed in writing with the City Clerk within ten (10) days of the decision. In accordance with the procedures outlined in Section 18.64.030 of the City of Cordova Zoning Code.

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</table>
## SITE PLAN REVIEW 18.42

A zoning compliance permit for property within the City of Cordova expires eighteen (18) months after the date it is issued. Excavation is not considered construction.

| 1. Please describe the proposed construction/alteration and intended use: |  |
| 2. Please give dimensions and square footage of construction: |  |
| 3. Intended use: | Single Family, Duplex, Multifamily, Commercial/Industrial, Home Occupation |
| 4. No. of Living Units: |  |
| 5. No. of Bedrooms: |  |
| 6. Has a variance been granted? | Yes |
| 7. Is there a new garage? | Yes |
| 8. Is there an apartment above the garage? | No |
| 9. Off-street parking: | No Change |
| 10. Required Setbacks: Front: |  |
| 11. Proposed Setbacks: Front: |  |
| 12. Sewage Disposal: |  |
| 13. Water supply: | Public Water System (show on site plan) |
| 14. Is the construction occurring on a grandfathered structure (built prior to August 7, 1967)? | No |
| 15. Is there a building currently on the property? | Yes |
| 16. Which licensed surveyor will be doing your foundation/as-built survey? | Robert E. Beal |
| 17. Is your driveway exit and adjoining roads shown on the site plan? | Yes |
| 18. Does this property contain drainage swales, culverts, wetlands, or other water features? | No |
| 19. Is this permit for a tax-exempt use? | Yes |
| 20. Has a Conditional Use Permit been issued? | Yes |
| 21. Is this permit for a mobile building? | Yes |
| 22. Is your property within a Flood Plain or Coastal Zone? | No |

*Area: (1) Total Area = 21,110 Sq. Ft.
Area: (2) Total Area = 9,742 Sq. Ft.*

Elevation Certificate/Flood Hazard form attached.
EXHIBIT 1
cordova
bunkhouse 1
trident seafoods

Approximate equal areas
Area represents discharge of entire 72" of snowfall

28' - 10\(\frac{1}{4}\)"
12' 12"

72" of snowfall

4' 0"
15' - 5\(\frac{7}{16}\)"
15' - 5\(\frac{7}{16}\)"