Mayor
Clay Koplin

Council Members
James Burton
Kenneth Jones
Jeff Guard
Robert Beedle
Josh Hallquist
David Allison
James Wiese

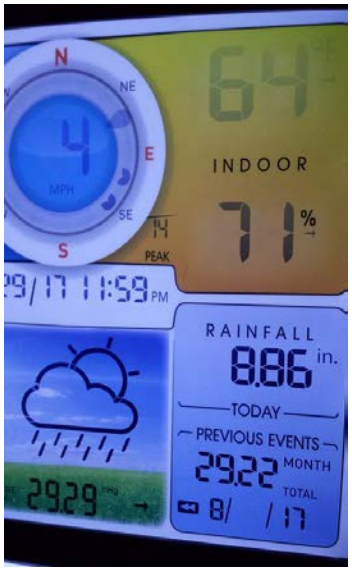
City Manager
Alan Lanning

City Clerk
Susan Bourgeois

Deputy Clerk
Tina Hammer

Student Council
Corinne Pegau

Regular City Council Meeting
September 6, 2017 @ 7:00 pm
Cordova Center Community Rooms
Agenda



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton, Kenneth Jones, Jeff Guard, Robert Beedle, Josh Hallquist, David Allison and James Wiese

D. Approval of Regular Agenda..... **(voice vote)**

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCABoD, School Board)**
4. Student Council Representative Report – on summer break

G. Approval of Consent Calendar..... **(roll call vote)**

5. Ordinance 1155..... **(page 1)**
   An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Section 18.35.090 Conditions for continuation – 2nd reading
6. Record excused absences of Council members ***Burton, Jones*** and ***Beedle*** from the August 2, 2017 Regular Meeting

H. Approval of Minutes..... **(voice vote)**

7. Minutes of 08-02-17 Council Regular Meeting..... **(page 4)**

I. Consideration of Bids

J. Reports of Officers

8. Mayor's Report..... **(page 6)**
9. Manager's Report
10. City Clerk's Report..... **(page 7)**
11. City Attorney report re Recall Petition Process overview..... **(page 8)**

K. Correspondence

12. 08-01-17 Article from American City & County re Multi-use City Halls..... **(page 24)**
13. 08-14-17 Letter from Kate McLaughlin re Baler and Recycling..... **(page 29)**
14. 08-15-17 Public Notice received re applications for marijuana establishments (cultivation & retail)..... **(page 31)**
15. 08-24-17 Mayor Koplin letter re GMLC support..... **(page 33)**

16. 08-25-17 FDC Chair Bob Smith letter to his committee, cc'd to City Council..... **(page 34)**

L. Ordinances and Resolutions

17. Resolution 09-17-23..... **(voice vote)(page 36)**
A resolution of the City Council of the City of Cordova, Alaska, approving refuse hauling as the preferred refuse disposal method of the City Council

M. Unfinished Business

18. Council member service on boards and commissions – direction to staff..... **(voice vote)(page 39)**

N. New & Miscellaneous Business

19. Council concurrence of Mayor Koplin's appointment to fill a vacancy on the..... **(voice vote)(page 41)**
Planning and Zoning Commission
20. Pending Agenda, Calendar and Elected & Appointed Officials lists..... **(page 45)**

O. Audience Participation

P. Council Comments

Q. Adjournment

Skater's cabin picnic table/duck raft

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.
If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.
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AGENDA ITEM # 5
City Council Meeting Date: 9/6/2017

CITY COUNCIL COMMUNICATION FORM

FROM: **Planning Staff**

DATE: **7/20/2017**

ITEM: **Ordinance to amend 18.35.090**

NEXT STEP: **Vote on Ordinance 1155**

_____ INFORMATION _____ RESOLUTION
_____ MOTION __X__ ORDINANCE

I. REQUEST OR ISSUE:
This ordinance will correct a reference in the Avalanche chapter section 18.35.090 which references an obsolete section of code in the Chapter 18.52 Nonconformities.

II. RECOMMENDED ACTION / NEXT STEP:
Staff recommends to pass the ordinance to correct the improper reference and clarify the code.

III. FISCAL IMPACTS: None

IV. BACKGROUND INFORMATION:
Chapter 18.52 Nonconformities was updated in 2016, the reference in Chapter 18.35 was not updated at that time.

V. LEGAL ISSUES: None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None

VII. SUMMARY AND ALTERNATIVES:
Chapter 18.35 Avalanche code needs to be update to provide accurate information to the public.

CITY OF CORDOVA, ALASKA
ORDINANCE 1155

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING CORDOVA MUNICIPAL CODE SECTION 18.35.090 CONDITIONS FOR CONTINUATION.

WHEREAS, the City of Cordova ("City") passed ordinance 1148 which amended Chapter 18.52 Nonconforming Uses in December of 2016; and

WHEREAS, Section 18.35.090 – Conditions for Continuation of the Avalanche District references Sections 18.52.010 and Section 18.52.010 (A) of the 18.52 Nonconforming Uses chapter; and

WHEREAS, Sections 18.52.010 and Section 18.52.010 (A) in the 18.52 Nonconformities chapter no longer exist as referenced; and

WHEREAS, the changes being implemented will correct the reference in the Avalanche chapter; and

WHEREAS, the City Council finds that it is in the City's best interest to alter section 18.35.090 as well as make minor grammatical changes to other sections.

NOW, THERFORE, BE IT ORDAINED by the City Council of the City of Cordova, that:

Section 1. Cordova Municipal Code section 18.35.090 is amended to read as follows:

18.35.090 - Conditions for continuation.

Any building or portion thereof in existence prior to the effective date of this chapter which is specifically designed or arranged to be lawfully occupied or used in a manner not conforming to the provisions of this title may thereafter be so occupied and used, subject to the limitations set forth in ~~Section 18.52.010, except that Section 18.52.010(A) of this code shall apply only when the nonconforming use is discontinued for a period of three hundred sixty-five days or more.~~ **Chapter 18.52 - Nonconformities. Except that discontinued shall mean that a nonconforming use has ceased, and has not substantially resumed, for a period of three hundred sixty-five days or more, regardless of intent.** The term "in existence" shall include, for the purposes of this section only, any building under actual permitted construction at such date; provided, that such building can be completed within one year thereof. In addition, should an owner-occupied dwelling become vacant after the date of the ordinance codified in this chapter, that dwelling may be offered for lease or rent if all other requirements are met. Notwithstanding this provision, any required notice provisions contained in Section 18.35.~~090~~ **070** shall be issued.

Section 2. A minor, non-substantive grammatical error is also approved in section 18.35.090

[DELETED LANGUAGE STRICKEN AND ADDED LANGUAGE UNDERLINED AND BOLD]

Section 3. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: August 2, 2017
2nd reading and public hearing: _____

PASSED AND APPROVED THIS _____ DAY OF _____, 2017.

_____
Clay Koplin, Mayor

ATTEST:

_____
Susan Bourgeois, CMC, City Clerk

[DELETED LANGUAGE STRICKEN AND ADDED LANGUAGE UNDERLINED AND BOLD]

Regular City Council Meeting
August 2, 2017 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order
Mayor Clay Koplin called the Council regular meeting to order at 7:00 pm on August 2, 2017, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance
Pastor Charley Pitchford gave an invocation. ***Mayor Koplin*** led the audience in the Pledge of Allegiance.

C. Roll call
Present for roll call were ***Mayor Clay Koplin*** and Council members ***Josh Hallquist*** and ***David Allison***. Council members ***Jeff Guard*** and ***James Wiese*** were present via teleconference. Council members ***James Burton***, ***Ken Jones*** and ***Robert Beedle*** were absent. Also present were City Manager ***Alan Lanning*** and City Clerk ***Susan Bourgeois***.

D. Approval of Regular Agenda
M/Allison S/Hallquist to approve the Regular Agenda.
Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones & Beedle). Motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors
1. Guest Speakers - none
2. Audience comments regarding agenda items - none
3. Chairpersons and Representatives of Boards and Commissions
CCMC Authority Board of Directors – CEO of CCMC, ***Scot Mitchell*** spoke on behalf of the board and CCMC. He said nationally there has yet to be a repeal and replace occur for the affordable care act; most recently perhaps a bipartisan group would be meeting to come up with a plan. Volumes and utilization has increased at the hospital over the first half of the year. Currently there are 10 long term care residents, and on the hospital side, there are 6 people admitted. That changes daily but there has been an average of 4 patients admitted year to date. As a result there is a positive bottom line through the first half of the year; $70,000 profit vs. last year at this time a $425,000 loss. Staffing is good as well: new Physical Therapist started Monday, here full-time with husband and 2 children, next Monday new chief nursing officer starts and a pharmacist to begin in September. Also, there is a vacancy on the Board due to an illness, ***John Harvill*** had to resign, and they are in the process of searching for a replacement.
   a. CSD FY18 Budget, DEED Format
Cordova School Board – no one was present to report – there was a copy of their approved budget in the packet.
4. Student Council Representative Report – ***summer vacation***

G. Approval of Consent Calendar
Mayor Koplin declared the consent calendar was before the City Council.
5. Ordinance 1155 An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal Code Section 18.35.090 Conditions for continuation.
6. Resolution 08-17-22 SLUP Lot Final Plat A resolution of the City Council of the City of Cordova, Alaska, approving the Final Plat of Tract E, Whitshed Road Mile 5, Anderson Lot Subdivision
7. Record excused absences of Council members *Burton, Jones* and *Wiese* from the July 5, 2017 Regular Meeting
Vote on the consent calendar: 4 yeas, 0 nays, 3 absent. Wiese-yes; Jones-absent; Beedle-absent; Hallquist-yes; Allison-yes; Burton-absent and Guard-yes. Consent Calendar was approved.

H. Approval of Minutes
M/Hallquist S/Allison to approve the minutes.
8. Minutes of 07-05-17 Council Regular Meeting
Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Burton & Beedle). Motion was approved.

I. Consideration of Bids - none

J. Reports of Officers
9. Mayor's Report – ***Mayor Koplin*** reported on a recent lunch meeting he held with chairs of boards and commissions.

10. Manager's Report – ***Lanning*** said we have been offered the ability to ask for low interest loans with the State of Alaska – he had sent Council a write-up and would like to know whether or not it is something staff should spend the time pursuing. One would be for piling replacement in the harbor, the other for storm water drains on Second Street. His opinion was to leave the harbor out of this as we have lots of prospects now for funding there. ***Hallquist*** was of the opinion that we didn't have the money for this now. ***Lanning*** said the loan payment would be approximately $185k per year. ***Greenwood*** said it would be a complete storm drain system between Council and Browning on Second Street, repaving and redoing the sidewalks on Second Street and 5 additional smaller storm drain projects. Of the four council members present there was a consensus to not pursue these loans.
11. City Clerk's Report – ***Bourgeois*** had no report.
12. Staff Quarterly Reports

a. CVFD, 2Q17, **Paul Trumblee**, City Fire Marshal
b. Cordova Harbor & Port, 2Q17, **Tony Schinella**, Harbormaster
c. Cordova Police Department, 2Q17, **Mike Hicks**, Police Chief
d. City Investments, 2Q17, **Chad & Buck Adams**, UBS Financial
e. Parks & Recreation, 2Q17, **Susan Herschleb**, Department Director
f. Information Services Department, 2Q17, **Cathy Sherman**, Department Director
g. PWD, 2Q17, **Rich Rogers**, City Engineer and Public Works Director

K. Correspondence
13. 07-28-17 Letter to USCG re Fast Response Cutter homeport in Cordova

L. Ordinances and Resolutions

M. Unfinished Business

N. New & Miscellaneous Business
14. Pending Agenda, Calendar and Elected & Appointed Officials lists
Council opted to cancel the second August meeting. ***Bourgeois*** mentioned a vacancy in the Planning & Zoning Commission, she will advertise and hope to have an appointment made at the September 6 Regular meeting. ***Mayor Koplin*** also mentioned the vacancy in the CCMCA Board. Council agreed to an August 29 work session about refuse and budget.

O. Audience Participation - none

P. Council Comments
Wiese offered kudos to the fire marshal, police officers and dispatchers with their shorthanded efforts – they've been filling the gap. He appreciated their efforts.

Q. Adjournment
M/Allison S/Hallquist to adjourn the meeting.
Hearing no objection the meeting was adjourned at 7:27 pm.

Approved: September 6, 2017

Attest: _____
Susan Bourgeois, CMC, City Clerk

Mayor's Report
9-1-17
Clay Koplin

I will be travelling for business and personal the first and third weeks of this month and will miss both City Council meetings and may or may not be able to call in from remote areas. The US State Department is sponsoring me to give lectures on grant writing and community energy development, and participate in two workshops in various urban and remote Canadian cities and villages in cooperation with the University of Saskatchewan. This will promote the global visibility of Cordova and our advanced energy grid, potentially attracting partners and tech businesses to our community.

I had an unfortunate conflict with this month's meeting with boards and commissions and missed a portion of the meeting. Thanks to Wendy Ranney for chairing that meeting. As summer winds down, the boards and commissions will be meeting more regularly to plan for a strong economic, recreational, and business-friendly Cordova.

Power Creek Road has had two significant wash-outs in August, exposing and threatening the Power Creek Hydroelectric Project power lines that are keeping us 100% renewable through September and October. The local Department of Transportation (DOT) office has been extremely responsive in quickly and carefully rebuilding the road around the power lines and we appreciate their efforts for these temporary fixes. We are working with the northern region maintenance and planning staff to permanently upgrade the road to protect it from the increasingly frequent and severe washouts. Those staff will be in Cordova towards the end of September to begin design and assessment work. Representative Stutes has been working with the Commissioner of DOT to assist as she can, and has been in regular contact with me to assure that Cordova is being well served.

The Idaho National Laboratory, along with Sandia and Pacific Northwest National Laboratories, have submitted a proposal to the Department of Energy for a $5,000,000 Grid Modernization Grant to be implemented in Cordova to move Cordova, other Alaskan communities, and the national grid to a more resilient, responsive grid architecture. The modern grid will be smarter, will better accommodate distributed generation (solar panels, small wind turbines, micro hydro, etc.) and will be able to reconfigure and heal in natural disasters and malicious physical and cyber threats. I submitted a letter of support on the City's behalf that does not commit the City to financial or staff contributions unless they choose to, but encourages this type of technology development and showcasing in our community. We should hear today if the grant was awarded; the proposal was one of eleven finalists, and five or six will be chosen. Senator Murkowski's office has provided strong support for this proposal, and a key proponent of a smarter, more efficient, more resilient national and local grid structure.

As fishing season winds down to silver gillnetting and we enter fall hunting and subsistence harvesting/gathering, have a safe, successful fall season Cordova.

Respectfully,

Mayor Clay

City of Cordova,
Office of the City Clerk
Cordova, AK 99574
601 First Street * PO Box 1210

Phone: 907.424.6248
Fax: 907.424.6000
Cell: 907.253.6248
E-mail: cityclerk@cityofcordova.net

CITY CLERK'S REPORT TO COUNCIL

September 6, 2017 Regular Council Meeting

Date of Report: Aug 31, 2017

Clerk's Office needs Council Feedback on: agenda item 17, Council direction to staff requested – is a future ordinance being requested, in order to change code concerning council member service on boards/commissions, or is the status quo preferred by the majority of the Council

Clerk's Office has been working on:

- Disseminated the passed/signed/sealed minutes/resolutions/ordinances from regular meeting of 08-02-17
- Prepared agenda and packet for work session on 08-29-17 and work session, public hearing and regular meeting on 09-06-17 including minutes from 08-02-17 regular meeting
- Advertised the public hearing for 15 days ahead as required by Code for changes to title 18
- Signed City payroll and accounts payable checks
- Prepared agenda items 17 and 18 for tonight's meeting
- Compiled various letters/emails/correspondence for tonight's agenda
- Assisted the sponsor regarding a recall petition application, conferred with City Attorney to issue the petition
- Corresponded with a Navy representative and scheduled a work session on October 11 for a recap of exercises in the Gulf in summer 2017 and a Q&A session for the public and council
- Organized, invited attendees, staffed the Mayor's lunch on August 29 at noon
- Disseminated a letter to FDC, per request of the FDC chair – also cc'd to Council and in tonight's packet
- Sent property owners copies of bills with Aug 31 dues date looming, also answered questions from mortgage companies, title companies regarding due dates, amounts owing, etc.
- Assisted an engineering firm regarding their response to an upcoming RFP deadline
- Met with Attorney, City Manager and Planning staff regarding marijuana ordinance that will be forthcoming
- Attended staff meetings
- Received public notice of 2 marijuana applications submitted to the State Alcohol Marijuana Control Office – discussed with City Attorney – 30 day time period for public comment expires September 14, public notices have been in the newspaper and are in correspondence tonight

M E M O R A N D U M

TO: **CORDOVA CITY COUNCIL**
ALAN LANNING, CITY MANGER
SUSAN BOURGEOIS, CITY CLERK

FROM: **HOLLY C. WELLS**

RE: **RECALL PETITION PROCESS OVERVIEW**

CLIENT: **CITY OF CORDOVA**

FILE NO.: **401,777.248**

DATE: **AUGUST 26, 2017**

INTRODUCTION

On August 16, 2017 a recall petition application was filed with the City Clerk seeking a recall election proposing the recall of City Council Member Joshua Hallquist. After legal and administrative review of the recall petition application, the City Clerk issued a recall petition on August 17, 2017 (hereafter referred to as the "Recall Petition" or "Petition"). The purpose of this memorandum is to provide City Council with an overview and introduction to the laws and procedures surrounding the Recall Petition and recall election process.

DISCUSSION

The recall process in Alaska is a heavily regulated and complex process that requires careful navigation by the City Clerk, City Administration, and the City Council. Consequently, it is in the City of Cordova's best interest if all branches of City government understand the recall process and its impacts on the recall petition applicant, officials subject to recall, and the voters in general.

I. The Right to Recall & The Issuance of a Recall Application

Under the Alaska Constitution, all public officials, including City Council members, are subject to recall by the voters of the state or the political subdivision that elected them. *See* Article XI, section 8 of the Alaska Constitution.

Under Alaska law, there are specific requirements that must be met by applicants for recall. These requirements apply to City elections as well as statewide elections. Specifically, an application for recall must contain:

1) Name and resident addresses of at least ten sponsors who are municipal voters;

2) Name of the contact person and an alternate to whom all correspondence may be sent; and

3) Statement of 200 words or less of the recall grounds stated with particularity.

After careful review by the City Clerk and City Attorney's office, it was clear the recall petition application at issue met these requirements and thus the City Clerk, as recommended by the City Attorney, initiated preparation of the Recall Petition. As required by law, the Recall Petition was issued by the Clerk on August 17, 2017 and contained:

(1) The name of the official sought to be recalled;

(2) The statement of the grounds for recall as set out in the application for petition;

(3) The date the petition is issued by the clerk; [and]

(4) Notice that signatures must be secured within 60 days after the date the petition is issued.

II. Circulation and Filing of the Recall Petition

Now that the Recall Petition has been issued, the recall sponsors have until September 15, 2017 to gather the required signatures and file the Recall Petition. The filing deadline for the Recall Petition is based upon state law and Code requirements that signatures be secured within 60 days but before 180 days from the end of the term of office of the official sought to be recalled. In order to meet the signature requirements, the Recall Petition sponsors must secure 109 signatures, which is 25% of the number of ballots cast at the last regular election.

If and when the Recall Petition is timely filed, statutes and the Code require the Clerk to review the Recall Petition for sufficiency of the signatures and the statement of recall.

If the Clerk determines the signatures are sufficient, the Clerk will then determine the sufficiency of statement for recall, with substantial assistance from the City Attorney in interpreting the relevant statutes and common law principles. In the State of Alaska, there are three grounds for recall, 1) misconduct in office; 2) incompetence; and 3) failure to perform prescribed duties.[1]

[1] AS 29.26.250

A sufficient statement for recall must state one of the three grounds for recall with sufficient particularity. The right to recall in Alaska is limited to recall for cause.[2] However, the grounds for recall prescribed by statute are to be liberally construed, in favor of access to the recall process. Taking into account that the recall should be accessible to citizens who cannot afford the assistance of a lawyer in drafting a statement of grounds for recall, the Alaska Supreme Court has stated:

> Taking all these factors into account, we conclude that statutes relating to the recall, like those relating to the initiative and referendum, "should be liberally construed so that 'the people [are] permitted to vote and express their will...'" Like the initiative and referendum, the recall process is fundamentally a part of the political process. The purposes of recall are therefore not well served if artificial technical hurdles are unnecessarily created by the judiciary as parts of the process prescribed by statute.[3]

In reviewing the legal sufficiency of the grounds for recall, clerks must take the facts alleged in the statement for recall as true, and determine whether those facts, if true, "constitute a prima facie showing" of misconduct in office, incompetence, or failure to perform prescribed duties.[4] In addition, an application must state grounds for recall "with particularity."

It appears that the requirement that recall statements be stated with “particularity” is designed to afford officials subject to a recall petition with an opportunity to defend themselves. Accordingly, officials subject to recall have an opportunity to submit a statement of 200 words or less that is placed on the ballot along with the statement of the charges. AS 29.26.330(2).

CONCLUSION

This memorandum provides a basic introduction to the recall process. It is accompanied by two attachments, the relevant laws applicable to recall and a frequently asked questions handout. In the event that the Recall Petition is timely filed, this memorandum will be followed by a memo explaining the recall election process and the obligations that are imposed by law on the Clerk, the Council, the City Attorney, and of course the voters.

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[2] *Von Stauffenberg v. Committee for Honest and Ethical School Board*, 903 P.2d 1055, 1059 (Alaska 1995).

[3] *Meiners v. Bering Strait School District*, 687 P.2d 287, 296 (Alaska 1984) (citations and footnote omitted).

[4] *Von Stauffenberg*, 903 P.2d at 1059-1060.

RELEVANT CORDOVA MUNICIPAL CODE AND STATE STATUTE PROVISIONS

Article XI, section 8 of the Alaska Constitution

All elected public officials in the State, except judicial officers, are subject to recall by the voters of the State or political subdivision from which elected. Procedures and grounds for recall shall be prescribed by the legislature.

Cordova Municipal Charter Section 11-6, Recall.

All incumbents of elective offices of the city, including persons chosen to fill vacancies in such offices, shall be subject to recall from office by the qualified voters of the city. Procedures and grounds for recall shall be such as may be prescribed by law. The council by ordinance may further regulate the recall insofar as such regulation is not in conflict with the state constitution or law.

CMC 2.56.011 - Reservations of powers.

The powers of initiative, referendum and recall are reserved to the qualified voters of the city except the powers do not extend to matters restricted by Section 11-1 of the City Charter or Article XI, Section 7, of the Alaska Constitution.

CMC 2.56.020 - Recall—City Charter provisions.

An official may be recalled by the voters pursuant to City Charter Section 11-6 and AS 29.26.240 et seq.

CMC 2.56.030 - Recall—Grounds.

Grounds for recall are misconduct in office, incompetence or failure to perform prescribed duties.

CMC 2.56.035 - Application for recall petition.

A. An application for a recall petition shall be filed with the city clerk and must contain:
   1. The signatures and residence addresses of at least ten qualified voters in Cordova who will sponsor the petition;
   2. The name and address of the contact person and an alternate to whom all correspondence relating to the petition may be sent; and
   3. A statement in two hundred words or less of the grounds for recall stated with particularity.

B. An additional sponsor may be added at any time before the petition is filed by submitting the name of the sponsor to the city clerk.

CMC 2.56.040 - Recall petition.

A. If the city clerk determines that an application for a recall petition meets the requirements of Section 2.56.035(A) and AS 29.26.260, the city clerk shall prepare a recall petition. All copies of the petition must contain:

1. The name of the official sought to be recalled;
2. The statement of the grounds for recall as set out in the application for petition;
3. The date the petition is issued by the city clerk;
4. Notice that signatures must be secured within sixty days after the date the petition is issued;
5. Spaces for each signature, the printed name of each signer, the date of each signature, and the residence and mailing addresses of each signer;
6. A statement, with space for the sponsor's sworn signature and date of signing, that the sponsor personally circulated the petition, that all signatures were affixed in the presence of the sponsor, and that the sponsor believes the signatures to be those of the persons whose names they purport to be; and
7. Space for indicating the number of signatures on the petition.

B. The city clerk shall notify the contact person in writing when the petition is available. That person is responsible for notifying sponsors. Copies of the petition shall be provided by the city clerk to each sponsor who appears in the city clerk's office and requests a petition, and the city clerk shall mail the petition to each sponsor who requests that the petition be mailed.

CMC 2.56.050 - Recall petition signature requirements.

A. The signatures on a recall petition shall be secured within sixty days after the date the city clerk issues the petition. The statement provided under AS 29.26.270(a)(6) shall be completed and signed by the sponsor. Signatures shall be in ink or indelible pencil.

B. The city clerk shall determine the number of signatures required on a petition and inform the contact person in writing. If a petition seeks to recall an official who represents the city at large, the petition shall be signed by a number of voters equal to twenty-five percent of the number of votes cast for that office at the last regular election held before the date written notice is given to the contact person that the petition is available.

C. Illegible signatures shall be rejected by the city clerk unless accompanied by a legible printed name. Signatures not accompanied by a legible residence shall be rejected.

D. A petition signer may withdraw the signer's signature upon written application to the city clerk before certification of the petition.

CMC 2.56.060 - Sufficiency of recall petition.

A. The copies of a recall petition shall be assembled and filed as a single instrument. A petition may not be filed within one hundred eighty days before the end of the term of office of the official sought to be recalled. Within ten days after the date a petition is filed, the city clerk shall:

   1. Certify on the petition whether it is sufficient; and
   2. If the petition is insufficient, identify the insufficiency and notify the contact person by certified mail.

B. A petition that is insufficient may be supplemented with additional signatures obtained and filed before the eleventh day after the date on which the petition is rejected if:

   1. The petition contains an adequate number of signatures, counting both valid and invalid signatures; and
   2. The supplementary petition is filed more than one hundred eighty days before end of the term of office of the official sought to be recalled.

C. A petition that is insufficient shall be rejected and filed as a public record unless it is supplemented under subsection B of this section. Within ten days after the supplementary filing the city clerk shall recertify the petition. If it is still insufficient, the petition is rejected and filed as a public record.

CMC 2.56.070 - New recall petition application.

A new application for a petition to recall the same official may not be filed sooner than six months after a petition is rejected as insufficient.

CMC 2.56.080 - Recall petition submission.

If a recall petition is sufficient, the city clerk shall submit it to the city council at the next regular meeting, or at a special meeting held before the next regular meeting.

CMC 2.56.090 - Recall election.

A. If a regular election occurs within seventy-five days but not sooner than forty-five days after submission of the petition to the city council, the city council shall submit the recall at that election.

B. If no regular election occurs within seventy-five days, the city council shall hold a special election on the recall question within seventy-five days but not sooner than forty-five days after a petition is submitted to the city council.

C. If a vacancy occurs in the office after a sufficient recall petition is filed with the city clerk, the recall question may not be submitted to the voters. The city council may not appoint to the same office an official who resigns after a sufficient recall petition is filed naming that official.

CMC 2.56.100 - Recall—Ballot form.

A recall ballot must contain:

A. The grounds for recall as stated in two hundred words or less on the recall petition;

B. A statement by the official named on the recall petition of two hundred words or less, if the statement is filed with the city clerk for publication and public inspection at least twenty days before the election;

C. The following question: "Shall (name of person) be recalled from the office of (office)? Yes [ ] No [ ]."

CMC 2.56.110 - Recall—Election—Procedure.

Procedures for conducting a recall election are those of a regular election.

CMC 2.56.120 - Effect.

A. If a majority vote favors recall, the office becomes vacant upon certification of the recall election.

B. If an official is not recalled at the election, an application for a petition to recall the same official may not be filed sooner than six months after the election.

CMC 2.56.130 - Successors.

A. If a city council member or the mayor is recalled, the office is filled in accordance with Section 2-10 of the City Charter. If all members of the city council are recalled, the governor shall appoint three qualified persons to the city council. The appointees shall appoint additional members to fill remaining vacancies in accordance with Section 2-10 of the City Charter.

B. If a member of the school board is recalled, the office of that member is filled in accordance with AS 14.12.070. If all members are recalled from the school board, the governor shall appoint three qualified persons to the school board. The appointees shall appoint additional members to fill remaining vacancies in accordance with AS 14.12.070.

C. A person who has been recalled may not be appointed under subsection A or B of this section to the office from which the person was recalled. A person appointed under subsection A or B of this section serves until a successor is elected and takes office.

D. If an official other than a member of the city council or school board is recalled, a successor shall be elected to fill the unexpired portion of the term. The election shall be held not more than sixty days after the date the recall election is certified, except that if a regular election occurs within seventy-five days after certification the successor shall be chosen at that election.

E. Nominations for a successor may be filed until seven days before the last date on which a first notice of the election must be given. Nominations may not be filed before the certification of the recall election.

AS 29.26.240. Recall

An official who is elected or appointed to an elective municipal office may be recalled by the voters after the official has served the first 120 days of the term for which elected or appointed.

AS 29.26.250. Grounds for recall

Grounds for recall are misconduct in office, incompetence, or failure to perform prescribed duties.

AS 29.26.260. Application for recall petition

(a) An application for a recall petition shall be filed with the municipal clerk and must contain

(1) the signatures and residence addresses of at least 10 municipal voters who will sponsor the petition;

(2) the name and address of the contact person and an alternate to whom all correspondence relating to the petition may be sent; and

(3) a statement in 200 words or less of the grounds for recall stated with particularity.

(b) An additional sponsor may be added at any time before the petition is filed by submitting the name of the sponsor to the clerk.

AS 29.26.270. Recall petition

(a) If the municipal clerk determines that an application for a recall petition meets the requirements of AS 29.26.260, the clerk shall prepare a recall petition. All copies of the petition must contain:

(1) the name of the official sought to be recalled;

(2) the statement of the grounds for recall as set out in the application for petition;

(3) the date the petition is issued by the clerk;

(4) notice that signatures must be secured within 60 days after the date the petition is issued;

(5) spaces for each signature, the printed name of each signer, the date of each signature, and the residence and mailing addresses of each signer;

(6) a statement, with space for the sponsor's sworn signature and date of signing, that the sponsor personally circulated the petition, that all signatures were affixed in the presence of the sponsor, and that the sponsor believes the signatures to be those of the persons whose names they purport to be; and

(7) space for indicating the number of signatures on the petition.

(b) The clerk shall notify the contact person in writing when the petition is available. That person is responsible for notifying sponsors. Copies of the petition shall be provided by the clerk to each sponsor who appears in the clerk's office and requests a petition, and the clerk shall mail the petition to each sponsor who requests that the petition be mailed.

AS 29.26.280. Signature requirements

(a) The signatures on a recall petition shall be secured within 60 days after the date the clerk issues the petition. The statement provided under AS 29.26.270(a)(6) shall be completed and signed by the sponsor. Signatures shall be in ink or indelible pencil.

(b) The clerk shall determine the number of signatures required on a petition and inform the contact person in writing. If a petition seeks to recall an official who represents the municipality at large, the petition shall be signed by a number of voters equal to 25 percent of the number of votes cast for that office at the last regular election held before the date written notice is given to the contact person that the petition is available. If a petition seeks to recall an official who represents a district, the petition shall be signed by a number of the voters residing in the district equal to 25 percent of the number of votes cast in the district for that office at the last regular election held before the date the written notice is given to the contact person that the petition is available.

(c) Illegible signatures shall be rejected by the clerk unless accompanied by a legible printed name. Signatures not accompanied by a legible residence shall be rejected.

(d) A petition signer may withdraw the signer's signature upon written application to the clerk before certification of the petition.

AS 29.26.290. Sufficiency of petition

(a) The copies of a recall petition shall be assembled and filed as a single instrument. A petition may not be filed within 180 days before the end of the term of office of the official sought to be recalled. Within 10 days after the date a petition is filed, the municipal clerk shall

(1) certify on the petition whether it is sufficient; and

(2) if the petition is insufficient, identify the insufficiency and notify the contact person by certified mail.

(b) A petition that is insufficient may be supplemented with additional signatures obtained and filed before the 11th day after the date on which the petition is rejected if

(1) the petition contains an adequate number of signatures, counting both valid and invalid signatures; and

(2) the supplementary petition is filed more than 180 days before the end of the term of office of the official sought to be recalled.

(c) A petition that is insufficient shall be rejected and filed as a public record unless it is supplemented under (b) of this section. Within 10 days after the supplementary filing the clerk shall recertify the petition. If it is still insufficient, the petition is rejected and filed as a public record.

AS 29.26.300. New recall petition application

A new application for a petition to recall the same official may not be filed sooner than six months after a petition is rejected as insufficient.

AS 29.26.310. Submission

If a recall petition is sufficient, the clerk shall submit it to the governing body at the next regular meeting or at a special meeting held before the next regular meeting.

AS 29.26.320. Election

(a) If a regular election occurs within 75 days but not sooner than 45 days after submission of the petition to the governing body, the governing body shall submit the recall at that election.

(b) If no regular election occurs within 75 days, the governing body shall hold a special election on the recall question within 75 days but not sooner than 45 days after a petition is submitted to the governing body.

(c) If a vacancy occurs in the office after a sufficient recall petition is filed with the clerk, the recall question may not be submitted to the voters. The governing body may not appoint to the same office an official who resigns after a sufficient recall petition is filed naming that official.

AS 29.26.330. Form of recall ballot

A recall ballot must contain:

(1) the grounds for recall as stated in 200 words or less on the recall petition;

(2) a statement by the official named on the recall petition of 200 words or less, if the statement is filed with the clerk for publication and public inspection at least 20 days before the election;

(3) the following question: “Shall (name of person) be recalled from the office of (office)? Yes [ ] No [ ]”.

AS 29.26.340. Effect

(a) If a majority vote favors recall, the office becomes vacant upon certification of the recall election.

(b) If an official is not recalled at the election, an application for a petition to recall the same official may not be filed sooner than six months after the election.

AS 29.26.350. Successors

(a) If an official is recalled from the governing body, the office of that official is filled in accordance with AS 29.20.180. If all members of the governing body are recalled, the governor shall appoint three qualified persons to the governing body. The appointees shall appoint additional members to fill remaining vacancies in accordance with AS 29.20.180.

(b) If a member of the school board is recalled, the office of that member is filled in accordance with AS 14.12.070. If all members are recalled from a school board, the governor shall appoint three qualified persons to the school board. The appointees shall appoint additional members to fill remaining vacancies in accordance with AS 14.12.070.

(c) A person who has been recalled may not be appointed under (a) or (b) of this section to the office from which the person was recalled. A person appointed under (a) or (b) of this section serves until a successor is elected and takes office.

(d) If an official other than a member of the governing body or school board is recalled, a successor shall be elected to fill the unexpired portion of the term. The election shall be held not more than 60 days after the date the recall election is certified, except that if a regular election occurs within 75 days after certification the successor shall be chosen at that election.

(e) Nominations for a successor may be filed until seven days before the last date on which a first notice of the election must be given. Nominations may not be filed before the certification of the recall election.

AS 29.26.360 Application

AS 29.26.250 - 29.26.360 apply to home rule and general law municipalities.

FAQS REGARDING RECALL

Understanding the Recall Process under Alaska Law

While this Q&A references Alaska Statutes governing recall, the Cordova Municipal Code mirrors the statutory process and requirements.

Q: Who may be recalled?

A: An official who is elected or appointed to an elective municipal office may be recalled by the voters after the official has served the first 120 days of the term for which elected or appointed. AS 29.26.240

Q: What are the grounds for recall?

A: Grounds for recall are misconduct in office, incompetence, or failure to perform prescribed duties. AS 29.26.250

Q: What is the application process for a recall petition?

A: An application for a recall petition shall be filed with the municipal clerk and must contain:

(1) the signatures and residence addresses of at least 10 municipal voters who will sponsor the petition;

(2) the name and address of the contact person and an alternate to whom all correspondence relating to the petition may be sent; and

(3) a statement in 200 words or less of the grounds for recall stated with particularity.

An additional sponsor may be added at any time before the petition is filed by submitting the name of the sponsor to the clerk. AS 29.26.260

Q: What must be in the recall petition?

A: If the municipal clerk determines that an application for a recall petition meets the requirements of AS 29.26.260, the clerk shall prepare a recall petition. All copies of the petition must contain:

(1) the name of the official sought to be recalled;

(2) the statement of the grounds for recall as set out in the application for petition;

(3) the date the petition is issued by the clerk;

(4) notice that signatures must be secured within 60 days after the date the petition is issued;

(5) spaces for each signature, the printed name of each signer, the date of each signature, and the residence and mailing addresses of each signer;

(6) a statement, with space for the sponsor's sworn signature and date of signing, that the sponsor personally circulated the petition, that all signatures were affixed in the presence of the sponsor, and that the sponsor believes the signatures to be those of the persons whose names they purport to be; and

(7) space for indicating the number of signatures on the petition.

The clerk shall notify the contact person in writing when the petition is available. That person is responsible for notifying sponsors. Copies of the petition shall be provided by the clerk to each sponsor who appears in the clerk's office and requests a petition, and the clerk shall mail the petition to each sponsor who requests that the petition be mailed. AS 29.26.270

Q: What are the signature requirements?

A: The signatures on a recall petition shall be secured within 60 days after the date the clerk issues the petition. The statement provided under AS 29.26.270(a)(6) shall be completed and signed by the sponsor. Signatures shall be in ink or indelible pencil.

The clerk determines the number of signatures that must be on a petition (the amount that equals 25% of the number of votes cast for the office subject to recall at the last regular election). Signatures that are not legible must be rejected by the clerk unless accompanied by a legible printed name. Signatures not accompanied by a legible residence shall be rejected. A petition signer may withdraw the signer's signature upon written application to the clerk before certification of the petition. AS 29.26.280.

Q: When is the petition determined to be sufficient?

(a) The copies of a recall petition shall be assembled and filed as a single instrument. A petition may not be filed within 180 days before the end of the term of office of the official sought to be recalled. Within 10 days after the date a petition is filed, the municipal clerk shall

(1) certify on the petition whether it is sufficient; and

(2) if the petition is insufficient, identify the insufficiency and notify the contact person by certified mail.

(b) A petition that is insufficient may be supplemented with additional signatures obtained and filed before the 11th day after the date on which the petition is rejected if

(1) the petition contains an adequate number of signatures, counting both valid and invalid signatures; and

(2) the supplementary petition is filed more than 180 days before the end of the term of office of the official sought to be recalled.

(c) A petition that is insufficient shall be rejected and filed as a public record unless it is supplemented under (b) of this section. Within 10 days after the supplementary filing the clerk shall recertify the petition. If it is still insufficient, the petition is rejected and filed as a public record. AS 29.26.290

Q: What happens after the clerk determines a petition is sufficient?

A: If a recall petition is sufficient, the clerk submits it to the Council at the next regular meeting or at a special meeting held before the next regular meeting. AS 29.26.310. While the Clerk submits it to Council so that it is aware of the petition and the upcoming election, Council does not have authority to reject or approve the petition. Submission ensures notice but the right to recall is a matter of law and cannot be overturned by Council.

Q: What's the timing of the recall election?

A: If a regular election occurs within 75 days but not sooner than 45 days after submission of the petition to Council, Council must submit the recall at that

election. However, if there is no regular election within 75 days, the governing body must hold a special election on the recall question within 75 days but not sooner than 45 days after a petition is submitted to Council.

Q: If a recall petition is certified and an election scheduled, **what is the form of the recall ballot?**

A: A recall ballot contains: (1) the grounds for recall as stated in 200 words or less on the recall petition; (2) a statement by the official named on the recall petition of 200 words or less, if the statement is filed with the clerk for publication and public inspection at least 20 days before the election; and (3) the following question: "Shall (name of person) be recalled from the office of (office)? Yes [ ] No [ ]". AS 29.26.330

Q: What happens of the recall fails?

A: If an official is not recalled at the recall election, another application for recall of that same official may not be filed within the 6 months following the election. AS 29.26.350(b), AS 29.26.300

Q: What happens if the recall goes through?

A: If a majority vote favors recall, the office becomes vacant upon certification of the recall election. AS 29.26.350(a). The Councilmember's seat is filled by the remaining members of Council, which appoints someone to fill the seat until the next election. However, if less than 30 days remain in the recalled member's term, the vacancy is not filled. Although nominations for successors to the recalled seat may not be filed before certification of the recall election, once the recall election is certified, nominations may be filed up to seven days before the first notice of the election is required.

Building engagement

Multi-use city halls increase public amenity usage and connections with citizens

Aug 1, 2017 **Jason Axelrod** | ***American City and County***

The $24.1 million Oak Creek (Wis.) Civic Center opened in 2015 and is part of a larger commercial development called Drexel Town Square. Image via City of Oak Creek.

For many municipal governments, a point arrives when they outgrow their city halls — whether physically, financially, technologically or ideologically.

Some small cities that have reached such a juncture have replaced their former city halls with multi-use municipal complexes. These structures combine updated city hall administration with recreational amenities like libraries, fitness centers or arts centers. Others are augmenting these multi-use buildings with adjacent commercial developments. Officials at these cities note increased citizen participation in these public amenities, while the complexes as a whole provide other benefits to cities.

“People coming into city hall don’t come there because they want to come to city hall,” Oak Creek, Wis., Director of Community Development Doug Seymour says of the Oak Creek Civic Center, which opened in October 2015. “Moving into this new facility, it was amazing the impact on staff by seeing people in this building who genuinely wanted to be in this building.”

During a growth period for the Milwaukee suburb city, Oak Creek officials decided to utilize public-private partnerships to develop a new, updated multi-use city hall complex that

served as a focal point for a larger town center commercial development called Drexel Town Square.

The new $24.1 million Oak Creek Civic Center features a large public library, an updated city hall and multiple multi-use meeting spaces and conference rooms. The library has areas designated for children, video gaming, technology, doing work and quiet reading. The new city hall consolidates functions of multiple departments into one area, where residents can ask questions and get permits across a variety of departments instead of having to go to multiple places.

Drexel Town Square is still under development, but its site shows that retailers, lodging and restaurants have already established locations there.

While Seymour admits “the jury is still out,” on the effect of the Oak Creek Civic Center on civic engagement, he says “there’s no question” that the complex has helped increase citizen participation in city events.

Another suburban city, Wylie, Texas, found success in engaging its citizens in the actual planning process of its Wylie Municipal Complex, which was completely open by March 2011.

“Part of the blessing and the curse of our city is that we live close to a huge city… Dallas, than all the surrounding suburbs,” Wylie, Texas, Mayor Eric Hogue says. “They’ve got recreation centers; they have the different amenities. So people would move out to Wylie and go, ‘Where’s the rec center?’”

City officials discovered through surveys that citizens wanted a recreation center in the city, Hogue says. The city was also experiencing a population spike around that time — it grew from about 15,624 people in 2000 to 47,701 in 2016. Wylie's 6,000-square-foot library was proving to be too small for demand, and the city needed a new city hall to accommodate population growth.

Officials proceeded to set up a committee that included citizens to discuss the buildout of a city hall, a recreation center, a new library, and a surrounding complex to tie all three together, Hogue says. The information gleaned from those discussions was brought to town halls. Citizens then voted in favor of constructing a city hall, a library and a recreation center within a bond election in 2005.

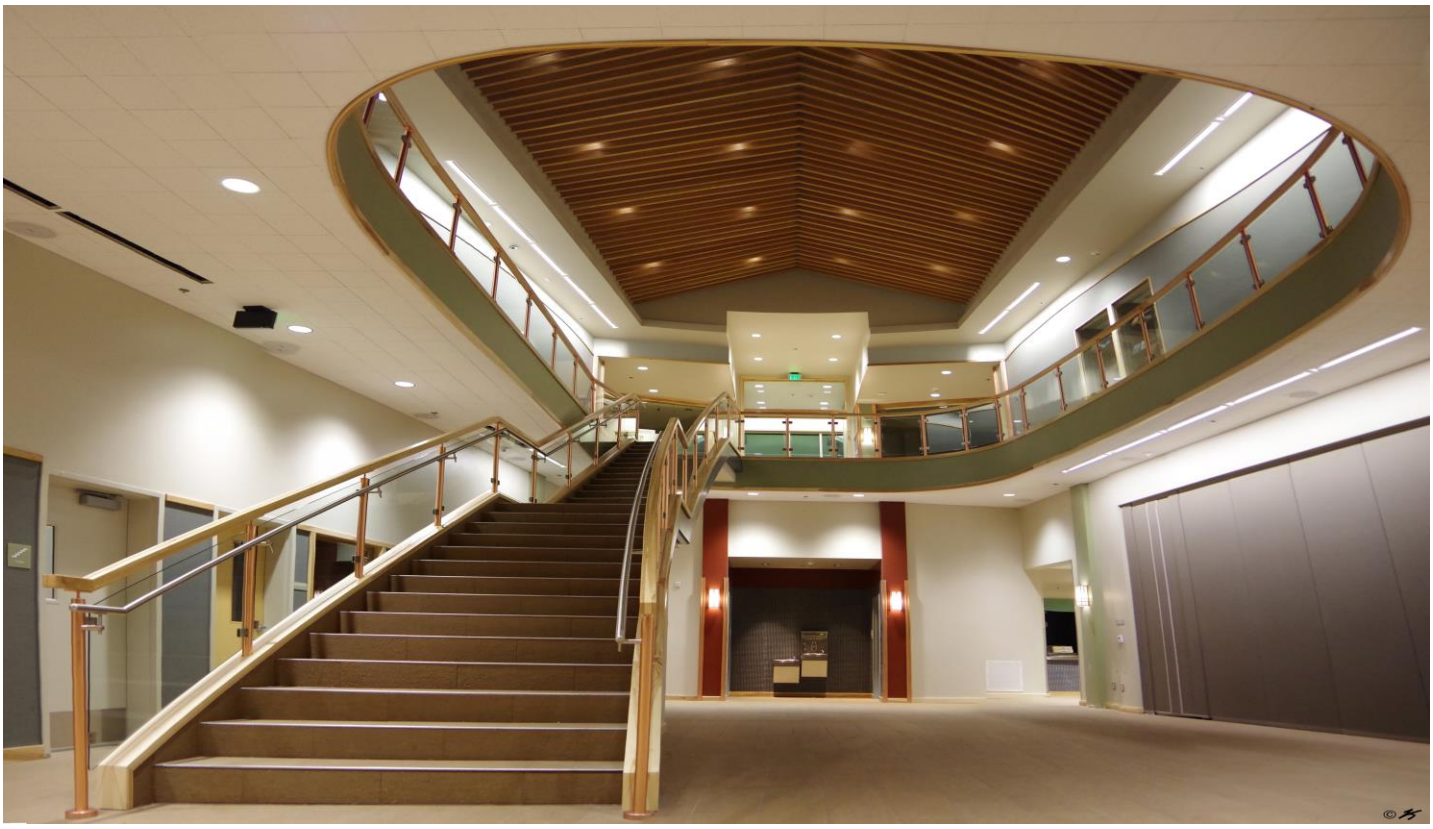
The Wylie Municipal Complex connects the three buildings with breezeways while also including walking trails and several art installations. The new library accommodates many patrons including the 35,000 Wylie citizens that Hogue says currently have library cards. It offers technology and GED courses, while the recreation center offers amenities like a climbing wall and a variety of activity classes for all ages.

"It's a very busy library, the rec center's the same way," Hogue says. "It's really cool, but that's what we wanted it to be, that was our intention. And it's great, because the citizens agreed with that."

Cordova, Alaska's Cordova Center, which was completed in spring 2016, garnered citizen engagement both in its planning process as well as after its opening, according to Cathy Sherman, Cordova information services director and Cordova Center project lead. The project, however, took about 17 years to fully realize from initial planning to completion.

Cordova — a fishing city of 2,454 only accessible by air and sea — was still reeling from the Exxon Valdez's socioeconomic devastation when the city began planning the Cordova Center around 1999. Given the community's "angst of oil spill hangover," city officials "just knew it wasn't going to succeed if the idea didn't come from within the community," Sherman says.

So between 2002 and 2004, the city hosted year-round public planning and processing meetings that Sherman says had lots of citizen engagement. Challenges such as snowstorms, building into a cliff side with little bedrock and issues with a contractor delayed the project's completion.



The completed Cordova Center is a 34,000 square feet, ADA-accessible facility that houses city hall offices, a 200-seat performing arts theater, the Cordova Historical Museum and a library. The center also has multiple community rooms available for booking.

The performing arts theater can show theatrical, dance and musical performances as well as films and speaking engagements. The library has dedicated spaces for kids, and both it and the center's museum are twice the sizes than their previous spaces.

Sherman attributes the space increase and upgraded accommodations as the reason for increased attendance at city council meetings, as well as a library that's regularly full. Festivals that have been held at the Cordova Center have also been well-attended. "We built it as the heart of the community, and that's kind of what's happening — it's just the center of activity," she says.

The city has also capitalized on renting the Cordova Center out to functions like weddings, conferences and civic meetings. Sherman predicts the city will come close to earning $50,000 from rentals this year. "[It's] an income stream we didn't have," she notes.

But arriving at the ribbon cuttings for these complexes doesn't always come easy. All three cities encountered challenges along the way.

For Oak Creek, the one-stop shop city hall desk proved to be a major transition replete with numerous ongoing employee training programs, Seymour says. Moreover, figuring out how to configure the complex's property within the larger Drexel Town Square development also proved challenging.

In addition to its construction troubles, Cordova officials had a tough time just convincing citizens, outside funders and Alaska politicians that the plans for the Cordova Center could actually be realized, Sherman says. "That was probably the biggest thing we had to overcome and probably the most satisfying thing, that we were able to show them."

With Wylie's highly open process and the varied input from citizens, Hogue notes that coming to a consensus on everything from architect selection and build out schedules to carpet color proved to be a challenge. "Our biggest challenge was [determining] paint color if you want to know the truth," Hogue says with a laugh.

But implementing heavy citizen engagement throughout a public planning process proved to accomplish more than just citizen engagement for the sake of it: it created a worthwhile municipal hub that has attracted many.

"Trust your citizens. Give the power to the people, and you'll end up with something that is truly amazing and the people will be proud of," Hogue advises. "Because it's their city hall."

PO Box 1368, Cordova, Alaska 99574
Phone: 1-907/424-5701
www.pwsoundkeeper.org
emailpwsk@pwsoundkeeper.org
Tax id # 45-0538213

August 14, 2017

Mayor Clay Koplin
City Council Members:
Josh Halquist James Wiese David Allison Robert Beedle
Ken Jones Jeff Guard James Burton
Alan Lanning, City Manager
City of Cordova
PO Box 1210
Cordova, Alaska 99574

Re: City Policy: Baler Conveyor Belt Repair and Recycling Issues

Dear Mr. Mayor, Council Members, and Mr. Lanning,

For over 20 years business owners, community members and government entities of Cordova have worked to cultivate a Reduce, Reuse, and Recycle mindset. After attending the August 2, 2017 City Council Work Session and from personal conversations, it seems that the situation of a baler with a broken conveyor belt jeopardizes this effort. Prince William Soundkeeper (PWSK) understands that there is a cost to repairing the unit, an expense not easily covered in our current economic situation, and that the City Council needs to make a decision on this issue. Not repairing and operating the baling unit will cost the City and its taxpayers more in the long run after cleaning up and paying for the direct and indirect impacts of not running the baler unit. PWSK asks the Council to have the unit repaired.

Since the breakdown of the conveyor belt the City has been open dumping refuse. Loose trash causes ecological and health concerns by: attracting wildlife; decreasing landfill life; and creating negative public perception and loss of trust. People are taking the time to bring cans, glass and cardboard to the collection bins in good faith that the City is making a best effort keep these items out of the landfill, or at least compact them. This has already created negative impacts with increased numbers of bears frequenting the landfill. Bears are feeding and scattering the non-bailed refuse, ingesting plastics and pollutants, and significantly increasing human/bear encounters.

PWSK urges the City to adhere to City's Waste Operation Plan to bale refuse, adopt the policy to fix the baler, and commit to its continued maintenance. We also encourage the City to work towards strengthening its commitment to support the Reduce, Reuse and Recycle concept. PWSK is a willing partner to help facilitate and advance these goals.

As Alaskans we know where there is a will there is a way. Cordova has always been a leader in innovation and problem solving. I hope the City will continue to pursue these ideals in its management of solid and hazardous waste.

Sincerely,

Kate McLaughlin, President

cc:
Copper River Watershed Project
Eyak Preservation Council
Native Village of Eyak

Public Notice

Application for Marijuana Establishment License

License Number: 14415
License Status: Initiated
License Type: Standard Marijuana Cultivation Facility
Doing Business As: MORPAC
Business License Number: 1058527
Email Address: melinajenel@gmail.com
Latitude, Longitude: 60.331000, -145.452000
Physical Address: 705 Cannery Row
Cordova, AK 99574
UNITED STATES

Licensee #1		Entity Official #1	
Type:	Entity	**Type:**	Individual
Alaska Entity Number:	10065735	**Name:**	Melina Meyer
Alaska Entity Name:	Morpac, LLC	**Phone Number:**	907-424-3097
Phone Number:	907-424-3097	**Email Address:**	melinajenel@gmail.com
Email Address:	melinajenel@gmail.com	**Mailing Address:**	PO Box 1043 Cordova, AK 99574 UNITED STATES
Mailing Address:	PO Box 1043 Cordova, AK 99574 UNITED STATES		

Note: *No affiliates entered for this license.*

Interested persons should submit written comment or objection to their local government, the applicant, and to the Alcohol & Marijuana Control Office at 550 W 7th Ave, Suite 1600, Anchorage, AK 99501 or to marijuana.licensing@alaska.gov not later than 30 days after this notice of application.

POSTING DATE_____

Public Notice

Application for Marijuana Establishment License

License Number: 14416
License Status: Initiated
License Type: Retail Marijuana Store
Doing Business As: THE NEW COMPANY STORE
Business License Number: 1058528
Email Address: melinajenel@gmail.com
Latitude, Longitude: 60.331000, -145.452000
Physical Address: 703 Cannery Row
Cordova, AK 99574
UNITED STATES

Licensee #1		Entity Official #1	
Type:	Entity	**Type:**	Individual
Alaska Entity Number:	10065724	**Name:**	Melina Meyer
Alaska Entity Name:	The New Company Store	**Phone Number:**	907-424-3097
Phone Number:	907-424-3097	**Email Address:**	melinajenel@gmail.com
Email Address:	melinajenel@gmail.com	**Mailing Address:**	PO Box 1043 Cordova, AK 99574 UNITED STATES
Mailing Address:	PO Box 1043 Cordova, AK 99574 UNITED STATES		

Note: *No affiliates entered for this license.*

Interested persons should submit written comment or objection to their local government, the applicant, and to the Alcohol & Marijuana Control Office at 550 W 7th Ave, Suite 1600, Anchorage, AK 99501 or to marijuana.licensing@alaska.gov not later than 30 days after this notice of application.

POSTING DATE_____

CITY OF CORDOVA

August 24, 2017

To Whom It May Concern:

The City of Cordova enthusiastically supports our community's participation in a Grid Modernization Laboratory Consortium project RADIANCE – Resilient Alaskan Distribution system Improvements using Automation, Network analysis, Control, and Energy Storage. The community is renowned for its resilience in weathering such disasters as the closure of the Kennecott Copper mine and Copper River and Northwest Railroad in 1938, the 1964 Great Alaska Earthquake, and the 1989 Exxon Valdez oil spill as represented in this video: http://pwssc.org/ . This project strengthens the resilience-driven value system in the City of Cordova by providing systemic enablers and infrastructural enhancements to support the electric grid during physical and cyber emergencies. New technological concepts such as networked microgrids, advanced measurement, information and communication technologies (ICT) enable modernization of Cordova grid. Challenges associated with ICT modernization, especially cyber-vulnerabilities, will be evaluated and robust solutions will be developed before deployment by using de-risking methods such as hardware-in-the-loop testing and iterative field validation. Insights into coordinated operation of stand-alone dispersed grid and larger utility grids will be an important outcome of this project. It is appropriate that Cordova participate in a project that will improve the resilience of the national grid and stand-alone grids.

We look forward to engaging in this project and promoting successful outcomes.

Respectfully,

Clay R. Koplin

Clay Koplin, Mayor
City of Cordova

602 Railroad Avenue P.O. Box 1210 Cordova, Alaska 99574 Telephone (907) 424-6200 Fax (907) 424-6000

To the Fisheries Development Committee (FDC),

Fishery Future – 2017 Post Mortem

As the 2017 salmon season draws to a close the future conduct of the Area E fisheries hangs in the balance. While my salmon expertise such as it is lies primarily with the gillnet fishery and the Copper River in particular; it is clear that problems exist throughout Cordova's fishing economy. In terms of fisheries management there is little cause for optimism. Management failures throughout a broad range of fisheries are *endemic* and *systemic*. It has been my position that the only reason Cordova still has its salmon fisheries is because the Alaska Department of Fish & Game (ADF&G) has not been able to extinguish them. There may not have consensus on this particular view.

This position is not based on flippancy. It is based on experience. Cordova's wintertime fishing economy, for the most part, no longer exists. While some processing of bottom fish occurs in the spring there is no guarantee that this limited processing will remain economically viable enough to continue. In order to properly examine the conduct of salmon fisheries management; it is proper to view the management backdrop under which salmon fisheries exist.

While fishery resources naturally go through cycles of strength and weakness; the disappearance of Cordova's non-salmon fishing economy is due far more to human factors; rather than weakness in fish or shellfish stocks. Despite some recent progress at Board of Fish (BOF), it appears to have been and continues to be the position of the Department that no tanner crab fishery will occur unless stocks are at the all-time high that existed around the late 70's and early 1980's. It is this Departmental mindset that continues to damage Cordova's salmon fishery even in the face of strong returns. It is this Departmental mindset that has prevented any tanner crab fishery for 30 years. It is this same Departmental mindset which refuse to even discuss the possibility of King crab fishing in Prince William Sound (PWS).

It is apparent as the 2017 salmon season draws to a close that efforts need to be made to prevent the continued deterioration of Cordova's fisheries and its fishing economy. Insofar as the conduct of the 2017 salmon season it is incumbent upon the FDC to identify the problems that occurred in management.

As members of the FDC know, the Salmon Harvest Task Force (SHTF) is due to meet once again in mid-October. The SHTF was reestablished as a result of efforts made by the City of Cordova. The SHTF is the body officially recognized by the State of Alaska, which is qualified to comment upon the conduct of fisheries management. In my view it is a valid part of the scope of the FDC to gather, organize, and *focus* comment on the way the ADF&G conducted (or misconducted) the 2017 salmon fisheries. As the effort is made to establish (reestablish) the SHTF I believe it is important that the FDC emphasize to the members of the SHTF that the SHTF is not a supplicant to the Department but a collaborative partner. A partner who insists upon a sane, orderly safe and rational management regime. It's clear to me that any mechanisms which may exist within the ADF&G to ensure such a management regime work only sporadically, if they work at all.

It's my understanding that the commissioner of ADF&G would not have come to Cordova this Spring unless there was action to be taken. The action was the reestablishment of SHTF. The BOF(which meets this December) will make decisions which will shape the future of Cordova's salmon fisheries. As a reaction to some of the radical management decisions some gillnetters are considering the possibility of suing the State of Alaska. The SHTF has the potential to influence management decisions over the course of the season. The FDC is still finding its role in this turbulent mix.

Recently the City of Cordova has chosen to take a more proactive stance in regards to fisheries. Clearly, when it comes to fisheries, the City is as vulnerable to the effect of ADF&G's decisions as anyone. The City's decision to take its rightful place as a stakeholder can only be viewed as positive. The FDC exist to help shape and influence the City's policy at this critical time in the history of our fisheries. I look forward to meeting with the committee at your earliest possible convenience.

Sincerely,

Robert A Smith

P.S. please contact me ASAP in order to arrange a good time for the FDC to meet, and to help formulate an agenda.

AGENDA ITEM # 17
City Council Meeting Date: 9/6/2017

CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 09/6/2017

ITEM: Resolution-Refuse Hauling

NEXT STEP: Seeking Council Motion

_____ ORDINANCE
_____ MOTION
_____ INFORMATION
___X__ RESOLUTION

I. <u>REQUEST OR ISSUE:</u>

We are requesting that the Council adopt the attached resolution, establishing hauling as the Policy going forward, so that the City will be in compliance with State permitting requirements.

II. <u>RECOMMENDED ACTION / NEXT STEP:</u>

Council motion to approve Resolution 9-17-23.

III. <u>FISCAL IMPACTS:</u>

The immediate fiscal impacts are none, with long-term fiscal impacts based upon equipment purchasing on a planned vehicle replacement plan. Ultimately, we anticipate cost reductions from hauling.

IV. BACKGROUND INFORMATION:

After several conversations and meetings regarding refuse, staff has prepared the following resolution, based upon input from the 8/29/17 work session. During the preceding months, various information has been presented to Council regarding the processes and costs of baling and hauling. In order to be compliant with our State permit and the changing of that permit, staff is recommending a switch from baling to hauling. In all practical respects, the department can fulfill the mission of refuse collection and landfill work, with little impact to the technical aspects of the work. We believe, after some additional time, the department can realize cost savings, continue recycling efforts, build additional partnerships and develop further efficiencies, reducing the need for immediate financial infusions.

V. LEGAL ISSUES:

Permit compliance. The current permit specifies baling. Hauling would require a change and the latest extension is good through 9/30/2017.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

There are none anticipated.

VII. SUMMARY AND ALTERNATIVES:

Approve the resolution.
Reject the resolution.
Suggest other alternative.

CITY OF CORDOVA, ALASKA
RESOLUTION 09-17-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA, APPROVING REFUSE HAULING AS THE PREFERRED REFUSE DISPOSAL METHOD OF THE CITY COUNCIL

WHEREAS, the City of Cordova provides City-wide refuse disposal services; and

WHEREAS, the City of Cordova desires to provide the most efficient and cost-effective refuse disposal services possible; and

WHEREAS, the disposal of refuse and waste is a primary concern for the health and welfare of the City of Cordova; and

WHEREAS, the Cordova City Council desires to utilize local resources in a more proactive and shared manner, by building partnerships and creating sustainable services in the effort to promote recycling; and

WHEREAS, the Cordova City Council desires to continue it ecological stewardship in a responsible and proactive manner by operating an environmentally responsible landfill; and

WHEREAS, changing from the practice of refuse baling to direct hauling to the landfill will not negatively impact the refuse service and will allow the City of Cordova to be compliant with State permitting requirements; and

WHEREAS, the Cordova Strategic Action Plan emphasizes self-sufficiency, partnerships, creativity and innovation, cost savings and quality services.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, supports the change from refuse baling to direct hauling as a Council Policy.

PASSED AND APPROVED THIS 6th DAY OF SEPTEMBER, 2017

_____
Clay R. Koplin, Mayor

ATTEST:

_____
Susan Bourgeois, CMC, City Clerk

AGENDA ITEM 18
City Council Meeting Date: 09/06/2017
CITY COUNCIL COMMUNICATION FORM

FROM: **Susan Bourgeois, City Clerk**

DATE: **08/31/2017**

ITEM: **Council Service on Boards/Commissions**

NEXT STEP: **Information for discussion then direction to staff**

_____ ORDINANCE _____ RESOLUTION
__x __ MOTION _____ INFORMATION

I. <u>REQUEST OR ISSUE:</u> City Council member service on Boards and Commissions – council representatives (back to the old way), full-membership (current way, if a member opts to ask for appointment), terms of office (1 year, 3 year) is change needed? Council member Beedle asked for this agenda item due to his concern about the flow of information between the boards/commissions and City Council.

II. <u>RECOMMENDED ACTION / NEXT STEP:</u> discuss the merits of changing the current practice/policy/code – staff needs direction if an ordinance change is being requested.

III. <u>FISCAL IMPACTS:</u> there could be legal repercussions from the public who may feel that council members as full-voting members on boards and commissions is a conflict of interest – as was heard in recent public comments – the public seemed okay with an ex-officio status for Council member service on boards/commissions

IV. <u>BACKGROUND INFORMATION:</u> There was a discussion item at the July 5, 2017 Regular meeting. Minutes excerpt here:

M. Unfinished Business

15. Council member service on City boards and commissions discussion

Mayor Koplin advised Council that on tonight's agenda he trimmed down the reports from boards and commissions to just the external boards. He also mentioned that he has heard from many people about this who believe that it is a direct conflict of interest to have council members serve on these boards and commissions that advise council. ***Beedle's*** opinion was that sometimes council is being kept in the dark as to what's going on at the boards and commissions. Also he said with our size community, there are only so many people willing to serve, he sees it as helpful to the board and the council to have the interaction between them. He would like it to go back to the way it was. ***Allison*** said he is pretty much with ***Beedle*** on this but to him it could be ex-officio or voting, he could

to either of these. He thinks Council should have representation on the boards. ***Hallquist*** was of the opinion that it would be cleaner if the council reps had no vote on those boards. ***Bourgeois*** summarized some of the components of the discussion, one year terms/three year terms, voting/ex-officio. After more discussion, ***Mayor Koplin*** thought he heard a consensus from the council members present to retain representation on the boards and commissions but the decision on whether or not the council member reps should be voting or ex-officio members seemed still undecided. Also still undecided was length of term of such council reps, whether they should be three year terms or one year terms. City Manager ***Lanning*** opined that it is not practical for them to be acting like a Council-Commission form of government when in fact Cordova is a Council-Manager form of government. He strongly urged, if they did want to go this way, ex-officio membership not voting membership for Council reps to the boards and commissions. There will be pickles that you can get yourselves in, sometimes there will be a perception of where the loyalty lies when you sit on a board while also being a council member. After further discussion, ***Beedle*** still wanted it back to the way it had been, he is frustrated that lately there have been sparse reports from the boards and commissions to council. ***Hallquist*** and ***Allison*** were both of the opinion that one year terms, ex-officio would be fine with them. It was decided to take this up again in September or October when they'd be back at full strength. The Clerk was asked to put this on the pending agenda in that format – for change to code discussion item come Sept/Oct.

Current practice now is that when board and commission seats turn over in November, and there are vacancies being advertised to the public, the Council is also made aware and any member can ask for appointment and then be designated by the Council. The remaining vacancies to be nominated by the Mayor and confirmed by the Council.

V. <u>LEGAL ISSUES:</u> there could be legal repercussions from the public who may feel that council members on boards and commissions is a conflict of interest – as was heard in recent public comments

VI. <u>SUMMARY AND ALTERNATIVES:</u> Is this before you because you prefer details of board/commission meetings getting heard at the Council table? If so, is the hope to change back to "shall" and therefore, each council member will be able to report to Council about the goings on at the board/commission meetings. Do these verbal reports bog down meetings?

Is there a better way to accomplish the liaison role between the boards/commissions and the Council? Should Council membership be ex-officio? Is this a legal issue the City Attorney should weigh-in on?

Mayor Koplin has held July & August lunches with board/commission chairs – might these monthly meetings meet the need if he then provides a written report of that lunch meeting for inclusion in council packets in the future?

All Board/Commission meeting agendas, packets and minutes are on the City website for review by anyone. Anytime there is an agenda item that comes from a department of the City and that item was heard by or recommended from a board/commission that works with that department, details of the meeting, board/commission opinions and votes are included in the backup material presented to the Council so that the best decision can be made. Is this a solution that is already in place as to the flow of information – i.e. Council hears the pertinent details when action items are before them?

AGENDA ITEM 19
City Council Meeting Date: 09/06/2017
CITY COUNCIL COMMUNICATION FORM

FROM: **Susan Bourgeois, City Clerk**

DATE: **08/31/2017**

ITEM: **Council concurrence of Mayor's appointment to Planning & Zoning Commission**

NEXT STEP: **Approval of Motion to concur**

_____ ORDINANCE _____ RESOLUTION
__x__ MOTION _____ INFORMATION

I. **REQUEST OR ISSUE:** The Planning & Zoning Commission has had a recent resignation – Heath Kocan, whose seat was set to expire in November 2018.

II. **RECOMMENDED ACTION / NEXT STEP:** City Council should concur with the appointment suggestion made by Mayor Koplin.

III. **FISCAL IMPACTS:** none

IV. **BACKGROUND INFORMATION:** The City Clerk learned of this resignation the week of July 17 and began advertising for letters of interest on July 20. The advertising consisted of the usual notices sent to the radio stations, City website, postings around town, department heads, Mayor & City Council, Cordova Conversation E-news, etc. Letters of interest to fill the seat were noticed as being due to the Mayor (via the Clerk) by Tuesday August 29, 2017 for timely inclusion in tonight's packet and appointment on September 6, 2017. There has been one letter of interest received, on August 15, from Chris Bolin (attached here). Per previous research into the matter of whether a City employee is precluded from serving on a City board or commission, the attorney's advice was, "A city resident who qualifies as a voter can serve (see 3.40.020B). The anti-nepotism charter provision 4-3 isn't implicated because citizens serving on commissions aren't on the level of the council or city manager in terms of being authorities in city government."

V. **LEGAL ISSUES:** attached are charter 4-3 and Cordova Municipal Code 3.40.020 as

referenced above.

VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointment of Chris Bolin to the Planning and Zoning Commission to fill the vacated seat for a term through November 2018.

Section 4-3. - Nepotism, hold more than one office or position.

Neither the city manager, the council nor any other authority of the city government, may appoint or elect any person related to the mayor, to any councilman, to the city manager, or to himself, or, in the case of a plural authority, to one of its members, by affinity or consanguinity within the third degree, to any full-time office or position of profit in the city government; but this shall not prohibit an officer or employee from continuing in the service of the city.

Except as may be otherwise provided by this charter or by ordinance, a person may hold more than one office or position in the city government. The city manager may hold more than one such office or position through appointment by himself, by the council or by other city authority having power to fill the particular office or position, subject to any regulation which the council may make by ordinance. The city manager may not receive compensation for service in such other offices and positions. The council may, by ordinance, provide that the city manager shall hold ex-officio any designated administrative office or offices subordinate to the city manager as well as other designated compatible city offices, notwithstanding any other provision of this charter.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995; amended by Resolution 03-13-11, approved by the voters on March 5, 2013).

3.40.020 - Planning commission created—Membership.

A. There is created a city planning commission consisting of seven members.

B. Only residents of the city who qualify as municipal voters pursuant to Section 2.12.020 shall be entitled to serve on the planning commission. One of the members of the commission may be designated by the council from its number. The members not designated by the council from its number shall be nominated by the mayor and confirmed by the council.

C. Each term of membership shall be for three years, and terms of individual members shall be overlapping. All members shall serve without compensation.

(Ord. 961 § 1, 2004: Ord. 619 § 2, 1987: prior code § l5.102(a); Ord. No. 1115, § 1, 6-4-2014)

8-15-2017

Letter of Interest for Planning & Zoning Commission

Good morning,

My name is Chris Bolin, I live at 607Birch St. and I have worked as the Lead Mechanic for the city for over 5yrs. I have lived in Cordova for 19yrs+. I have worked in many different trades ranging from Wood Mills, Mechanic Shops, many different construction jobs, Fishing/Crabbing, Equipment Operator and Logging. I also am serving on the Cordova Little League Board.

I would like to better serve and be more involved in my community and I feel this is a great way to do that and to help all that I can.

Thanks you for your consideration and time,

CB

Chris Bolin

P.O.Box 716

Cordova, Ak 99574

907-903-8269

City Council of the City of Cordova, Alaska

Pending Agenda - September 6, 2017 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
2) Code change discussion regarding Council member service on boards/commissions (Sept 6 agenda)
3) Land Disposal vs. Land Development policy
4) Discussion/action regarding water charges at the Harbor
5) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
6) Marijuana ordinance - City Manager has attorney working toward this (as of 6/21/17)
7) Harbor centrifuge for waste oil - building/project - awaiting resolution from Harbor Commission
8) Cordova Center bird mitigation - for 2018

B. Upcoming Meetings, agenda items and/or events:

1) Capital Priorities List and Resolution to come before Council quarterly:

   9/20/2017 12/6/2017 3/7/2018 6/6/2018

2) Joint work session to discuss budget with the School Board - fall 2017
3) Staff quarterly reports will be in the following packets:

   10/18/2017 1/17/2018 4/18/2018 7/18/2018

C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to Clerk/Manager on the what and when of this proposed agenda item.

item:	suggested agenda date:

1) …

2) …

3) …

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.

City Council of the City of Cordova, Alaska

Pending Agenda - September 6, 2017 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

1) Fisheries Advisory Committee:

authorizing resolution 04-03-45

approved Apr 16, 2003

1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)
3-vacant 4-Jim Holley (AML)
5-Chelsea Haisman 6-vacant

Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon

2) Cordova Trails Committee:

authorizing resolution 11-09-65

approved Dec 2, 2009

1-Elizabeth Senear 2-Toni Godes
3-Dave Zastrow
4-vacant 5-vacant

3) Fisheries Development Committee:

authorizing resolution 12-16-43

approved Dec 23, 2016

1-Warren Chappell 2-Andy Craig 3-Bobby Linville
4-Gus Linville 5-Tommy Sheridan 6-Bob Smith

E. City of Cordova appointed representatives to various Boards et al:

1) Prince William Sound Regional Citizens Advisory Council

Robert Beedle	re-appointed March 2016	2 year term
	re-appointed March 2014	
	appointed April 2013	

2) Prince William Sound Aquaculture Corporation Board of Directors

Tom Bailer	term until Oct 2018	3 year term
	appointed February 2017	

3) Southeast Conference AMHS Reform Project Steering Committee

Mike Anderson	appointed April 2016	through December 2017
Sylvia Lange	alternate	

SEPTEMBER 2017

CALENDAR MONTH	SEPTEMBER
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1  5-7 David Rosenthal, Katmai: Art & Science, Copper River Gallery	2 CRWP wild harvest feast 6:30 Cordova Center 
3  Labor Day-City Hall Offices Closed Alaska State Fair Aug 24 - Sep 4	4	5 Mug Up 10 am CCA	6 CHS VBall starts Sept 6 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	7 NFL opening day	8 7pm movie, tba, NST	9 7pm *Guardians of the Galaxy*, NST
10 NFL opening Sunday	11	12  6:30 P&Z CCAB	13 CJHS BBall starts Sept 13 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	14	15 7pm *Sing*, NST	16 4pm & 7pm *The Shack*, NST
17	18	19	20 6:00 Council work session 7:00 Council reg mtg CCAB	21	22 7pm *Wonder Woman*, NST	23
24	25	26 6:00 P&R CCM	27  5:30 CTC Board Meeting CHS wrestling starts Sept 27 6:00 CEC Board Meeting	28 6:00 CCMCAB HCR	29  CHS fast ferry volleyball tourney 9/29-9/30 4pm & 7pm Captain Underpants, NST	30 CROSS COUNTRY Regional Meet @ Bartlet
1	2	Notes				

Legend:
CCAB-Com Rms A&B
HSL-High School Library
NST-North Star Theater
CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room
LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

OCTOBER 2017

CALENDAR MONTH	OCTOBER
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	5 12:30 SHTF CCAB	6 CHS Volleyball @ Unalaska 	7
8	9	10 6:30 P&Z CCAB	11 6:00 Council work session CCAB 7:00 Sch Bd HSL 7:00 Harbor Cms CCM	12	13 CHS swimming @ Palmer Invite 	14 7pm *Pirates of the Caribbean*, NST
15	16	17	18 AK Day-City Hall Offices Closed 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	19	20	21
22	23	24	25 5:30 CTC Board Meeting 6:00 CEC Board Meeting	26 **6:00 CCMCAB HCR**	27	28
29	30	31 **6:00 P&R CCM**	1	2	3	4
5	6					

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room
LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

NOVEMBER 2017

CALENDAR MONTH	NOVEMBER
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3  CJHS Basketball home games w-Valdez	4
5	6	7 6:30 P&Z CCAB	8 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	9	10 Veterans' Day-City Hall Offices Closed	11
12	13	14	15 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	16	17	18  CHS wrestling @ Lancer Smith Tourney, Palmer
19	20	21	22 6:00 CEC Board Meeting	23 Thanksgiving Holiday-City Hall Offices Closed 6:00 CCMCAB HCR	24	25
26	27	28 6:00 P&R CCM	29 5:30 CTC Board Meeting	30	1	2
3	4					

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room
LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

City of Cordova, Alaska Elected Officials
& Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor:	**Clay Koplin**	March 1, 2016	March-19
3 years	Mayor@cityofcordova.net		
Council members:			
Seat A:	**James Burton**	March 1, 2016 March 5, 2013	March-19
3 years	CouncilSeatA@cityofcordova.net		
Seat B:	**Kenneth Jones**	March 7, 2017	March-20
3 years	CouncilSeatB@cityofcordova.net		
Seat C:	**Jeff Guard**	March 7, 2017	March-20
3 years	CouncilSeatC@cityofcordova.net		
Seat D:	**Robert Beedle**	March 3, 2015	March-18
3 years	CouncilSeatD@cityofcordova.net		
Seat E:	**Josh Hallquist, Vice Mayor**	March 3, 2015	March-18
3 years	CouncilSeatE@cityofcordova.net		
Seat F:	**David Allison**	March 1, 2016	March-19
3 years	CouncilSeatF@cityofcordova.net		
Seat G:	**James Wiese**	March 1, 2016	March-19
3 years	CouncilSeatG@cityofcordova.net		

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	**Barb Jewell, President**	March 1, 2016 March 5, 2013	March-19
	bjewell@cordovasd.org		
3 years	**Bret Bradford** bbradford@cordovasd.org	March 3, 2015	March-18
3 years	**Tammy Altermott**	March 1, 2016 March 5, 2013	March-19
	taltermott@cordovasd.org		
3 years	**Peter Hoepfner**	March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-18
	phoepfner@cordovasd.org		
3 years	**Sheryl Glasen**	March 7, 2017 March 4, 2014	March-20
	sglasen@cordovasd.org		
	Vacant (appointed, non-voting)		
	City Council Rep		

seat up for re-election in 2018
board/commission chair
seat up Nov 17

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	**Kristin Carpenter**	March 7, 2017	March-20
3 years	**Sally Bennett**	March 7, 2017	March-19
3 years	**April Horton**	March 7, 2017	March-19
3 years	**Dorne Hawxhurst**	March 7, 2017	March-18
3 years	**vacant**	to be appointed	March-18

LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	**Mary Anne Bishop, Chair**	November-16 November-13 November-10 November-06	November-19
3 years	**Wendy Ranney**	November-15 April-13	November-18
3years	**Erica Clark**	November-16	November-19
3 years	**Krysta Williams**	December-14 November-11	November-17
3 years	**Kay Groff**	December-14 December-11 January-09	November-17

PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	**Nancy Bird**	November-16	November-19
3 years	**Allen Roemhildt**	November-16 January-14	November-19
3 years	**Scott Pegau, vice chair**	December-14 December-11	November-17
3 years	**John Baenen**	November-15 December-12	November-18
3 years	**Tom McGann, chair**	December-14 December-11 April-11	November-17
3 years	**vacant**	to be appointed 9-6-17	November-18
3 years	**Mark Frohnapfel**	February-15	November-17

seat up Nov 17

seat up for re-election in 2018

board/commission chair

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	**Robert Beedle, Chair**	January-14	November-17
3 years	**Andy Craig**	November-16	November-19
3 years	**Max Wiese**	January-14 March-11	November-17
3 years	**Ken Jones**	November-16 February-13	November-19
3 years	**Jacob Betts**	November-15	November-18

PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	**Wendy Ranney, Chair**	November-15 August-14	November-18
3 years	**Kara Johnson**	February-15 December-12	November-17
3 years	**Miriam Dunbar**	November-15 August-14	November-18
3 years	**Stephen Phillips**	November-15	November-18
3 years	**Marvin VanDenBroek**	November-16 February-14	November-19
3 years	**Karen Hallquist**	November-16 November-13	November-19
3 years	**Dave Zastrow**	February-15 September-14	November-17

HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	**Cathy Sherman**	August-16	November-19
3 years	**Heather Hall**	August-16	November-19
3 years	**Brooke Johnson**	August-16	November-19
3 years	**John Wachtel**	August-16	November-18
3 years	**Sylvia Lange**	August-16	November-18
3 years	**Tom McGann**	August-16	November-18
3 years	**Jim Casement, Chair**	August-16	November-17

seat up for re-election in 2018

board/commission chair

seat up Nov 17