

Mayor

Clay Koplin

Council Members

*James Burton
Kenneth Jones
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
James Wiese*

City Manager

Alan Lanning

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Olivia Carroll

**Regular City Council Meeting
September 5, 2018 @ 7:00 pm
Cordova Center Community Rooms
Agenda**



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton, Kenneth Jones, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and James Wiese

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

- 1. Guest Speakers
- 2. Audience comments regarding agenda items..... (3 minutes per speaker)
- 3. Chairpersons and Representatives of Boards and Commissions (CCMCABoD, School Board)
- 4. Student Council Representative Report

G. Approval of Consent Calendar..... (roll call vote)

5. Resolution 09-18-21..... (page 1)

A resolution of the City Council of the City of Cordova, Alaska, authorizing the city manager to enter into an agreement with Appraisal Company of Alaska for tax year 2019 assessment services in the amount of twenty thousand dollars (\$20,000)

6. Resolution 09-18-23..... (page 11)

A resolution of the City Council of the City of Cordova, Alaska, approving the site plan of Nathan and Andra Doll dba Baja Taco for construction of an addition to the current building located on Lot 11-A1, Block 2, South Fill Development Park

7. Record excused absences of Council members *James Burton, Ken Jones* and *James Wiese* from the August 15, 2018 regular meeting

H. Approval of Minutes..... (voice vote)

8. Minutes of August 15, 2018 Council Public Hearing..... (page 31)

9. Minutes of August 15, 2018 Council Regular Meeting..... (page 32)

I. Consideration of Bids

J. Reports of Officers

10. Mayor's Report..... (page 37)

a. ADF&G press release and draft 2016 pink salmon disaster spending plan..... (page 38)

11. Manager's Report

12. City Clerk's Report

K. Correspondence

13. Email from *D. Riedel* re bears in Cordova, 08-08-18..... (page 43)

14. Email from *R. Madison* re bears in Cordova, 08-08-18..... (page 45)

15. Letter form *R. Kallander* re bears in Cordova, 08-08-18..... (page 46)

L. Ordinances and Resolutions

16. Resolution 08-18-19..... (roll call vote)(page 48)

A resolution of the City Council of the City of Cordova, Alaska, amending the 2018 budget by appropriating \$20,000 from the City of Cordova general fund reserve and transferring it into the #401 fund in order to contribute funds for an economic analysis of a Prince William Sound borough

17. Resolution 09-18-22..... (voice vote)(page 52)

A resolution of the City Council of the City of Cordova, Alaska, designating capital improvement projects

M. Unfinished Business

N. New & Miscellaneous Business

18. Planning Commission Resolution re recommended capital improvements (informational)..... (page 55)

19. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 57)

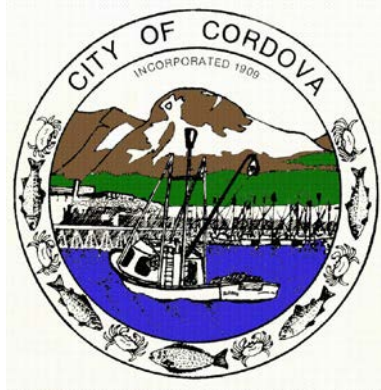
O. Audience Participation

P. Council Comments

Q. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.
Full City Council agendas and packets available online at www.cityofcordova.net



AGENDA ITEM 5
City Council Meeting Date: 9/5/2018
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 8/29/2018
ITEM: Resolution 09-18-21 approving 2019 assessor contract
NEXT STEP: Majority voice vote

ORDINANCE RESOLUTION
 MOTION INFORMATION

- I. **REQUEST OR ISSUE:** approval of assessing contract for 2019 by City Council via resolution

- II. **RECOMMENDED ACTION / NEXT STEP:** Council motion to approve Resolution 09-18-21

- III. **FISCAL IMPACTS:** \$20,000 to be entered in the 2018 line item for assessor fees

- IV. **BACKGROUND INFORMATION:** Appraisal Company has been the City Assessor since 1988. Mike Renfro and his crew of Assessors are easy to work with and have extensive knowledge of Cordova’s property files. They employ a Cordova resident which makes work here much less expensive and gives the Clerk’s office a local contact who is attentive to our needs and often answers questions within a day or less. The Clerk’s office would recommend continuing the City’s relationship with Appraisal Company of Alaska. Attached is table 8 from 2017 Alaska taxable showing last year’s assessor contracts statewide – Cordova paid \$18,000 in 2017 and \$20,000 in 2018. Depending on how the sales ratio comes in each year, the assessor either has a simple recheck year or determines it appropriate to re-look at certain categories or segments of the tax roll or even raise all properties a certain percentage. In 2019, the assessor has preliminarily said properties might be raised approximately 5% across the board.

- V. **LEGAL ISSUES:** Assessing is a requirement in City Code – we contract for this service and do not have assessing department staff, although the Deputy Clerk is tasked with maintenance of the property cards and databases of assessment information and the Finance Department and Deputy Clerk jointly manage the collections of the property taxes.
- VII. **SUMMARY AND ALTERNATIVES:** Council can approve the resolution or direct staff in another way

Table 8

2017 Contract Assessment Costs

These costs are strictly for services provided by the assessment contractor. Municipal staff time has not been included.

| Municipality | Contractor | Contract Amount | # Real Property Parcels | # of Personal Property Accounts | Scope of Work | Notices Mailed | BOE Meeting Date | Property Tax Due Date |
|------------------------------|-----------------------------|-------------------|-------------------------|---------------------------------|--|----------------|------------------|-----------------------|
| Bristol Bay Borough | Appraisal Company of Alaska | \$ 21,000 | 1,257 | 1,222 | Real Property, Maintenance | 3/15/2017 | 4/27/2017 | 8/31/2017 |
| Cordova | Appraisal Company of Alaska | \$ 18,000 | 1,242 | - | Reappraisal, Maintenance, Real Property | 3/8/2017 | 4/17/2017 | 8/31/2017 |
| Craig | Horan & Associates | \$ 19,600 | 580 | - | Reappraisal | 5/30/2017 | 5/18/2017 | 9/30/2017 |
| Dillingham | Canary & Associates | \$ 24,000 | 898 | 336 | Reappraisal, Real Property, Personal Property, Maintenance | 3/22/2017 | 5/17/2017 | 11/1/2017 |
| Nenana | Appraisal Company of Alaska | \$ 8,500 | 1,110 | 30 | Maintenance | 3/31/2017 | 5/11/2017 | 9/1/2017 |
| Nome | Appraisal Company of Alaska | \$ 38,000 | 1,687 | 396 | Reappraisal, Real Property | 3/22/2017 | 5/3/2017 | 7/17/2017 |
| Pelican | Canary & Associates | \$ 15,000 | 129 | 78 | Reappraisal, Real Property | 3/1/2017 | 5/1/2017 | 10/15/2017 |
| Petersburg Borough | Appraisal Company of Alaska | \$ 45,000 | 3,027 | - | Maintenance | 3/1/2017 | 4/3/2017 | 10/2/2017 |
| Municipality of Skagway | Horan & Company | \$ 25,000 | 899 | - | Real Property | 4/4/2017 | 5/30/2017 | 8/31/2017 |
| Unalaska | Appraisal Company of Alaska | \$ 25,000 | 918 | 441 | Real Property, Maintenance | 3/31/2017 | 5/9/2017 | 8/21/2017 |
| Valdez | Appraisal Company of Alaska | \$ 62,500 | - | - | Maintenance, Real Property | 3/1/2017 | 5/3/2017 | 8/15/2017 |
| Whittier | Appraisal Company of Alaska | \$ 10,000 | 568 | 586 | Real Property, Maintenance | 3/17/2017 | 5/16/2017 | 10/31/2017 |
| City and Borough of Wrangell | Appraisal Company of Alaska | \$ 45,500 | 1,642 | - | Reappraisal, Maintenance | 3/20/2017 | 5/15/2017 | 10/16/2017 |
| City and Borough of Yakutat | Appraisal Company of Alaska | \$ 12,000 | 524 | - | Maintenance, Real Property | 2/28/2017 | 4/20/2017 | 7/31/2017 |
| Total (14) | | \$ 369,100 | 14,481 | 3,089 | | | | |

**CITY OF CORDOVA, ALASKA
RESOLUTION 09-18-21**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH
APPRAISAL COMPANY OF ALASKA FOR TAX YEAR 2019 ASSESSMENT SERVICES
IN THE AMOUNT OF TWENTY THOUSAND DOLLARS (\$20,000)**

WHEREAS, the City of Cordova is required by the Cordova Municipal Code to perform annual property assessment; and

WHEREAS, the City Clerk has identified Appraisal Company of Alaska as the company most compatible with the needs of the City.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby authorizes the City Manager to enter into an agreement, attached as Exhibit "A", with Appraisal Company of Alaska for tax year 2019 assessment services in the amount of Twenty Thousand dollars (\$20,000).

PASSED AND APPROVED THIS 5th DAY OF SEPTEMBER 2018

Clay R. Koplín, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

Appraisal Company of Alaska, LLC

341 W. TUDOR SUITE 202
ANCHORAGE, ALASKA 99503
office@appraisalalaska.com
EIN#26-2071908

Susan Bourgeois, CMC, City Clerk
City of Cordova
P.O. Box 1210
Cordova, AK 99574

RE: Contract Proposal for 2019

Dear Susan,

Attached is a proposal for 2019 tax year. My preliminary analysis is that all properties would be raised up to 5%.

Please call if you have any questions.



Michael C. Renfro

PROPOSAL FOR
CONTACT ASSESSOR
CITY OF CORDOVA
TAX YEAR 2019

CITY OF CORDOVA, ALASKA

TAX YEAR 2019

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is between the CITY OF CORDOVA, ALASKA, and APPRAISAL COMPANY OF ALASKA (“Contractor”), effective on the 11th day of September 2018.

THIS AGREEMENT is for professional tax assessment services for the City of Cordova. Contractor’s primary contact person under this agreement is Michael C. Renfro. Contractor’s primary contact person may not be changed without the written consent of the City.

ARTICLE 1. SUMMARY OF SERVICES

1.1 The scope of work to be performed hereunder is more completely described in Appendix A which is incorporated herein by reference.

ARTICLE 2. COMPENSATION

2.1 Compensation shall be paid in accordance with the Basis of Compensation Schedule attached hereto as Appendix B and incorporated herein by reference.

ARTICLE 3. PERIOD OF PERFORMANCE

3.1 The Contractor agrees to commence work under this agreement only as authorized by and in accordance with written or oral notice to proceed and to complete the work in accordance with Scope of Work (Appendix A) and such time schedules as directed by the City of Cordova.

3.2 The period of performance under this agreement shall be tax assessment work for the City of Cordova for the 2019 tax year and shall end upon completion of the board of Equalization hearings and appeals in year 2019.

3.3 This contract may be carried over with the written agreement of both parties.

3.4 Termination: Either party may terminate this Agreement for substantial failure of the other party to perform its obligations hereunder only after having first provided written notice of the alleged failure to perform to the non-performing party and given the non-performing party, fifteen (15) days within which to either remedy said non-performance or if the non-performance cannot be cured within fifteen (15) days, commence and proceed with diligence to cure the non-performance. In the event of such termination, the Assessor will be paid for all services rendered to the date of termination, less any damages incurred by the City as a result of the Assessor’s non-performance.

ARTICLE 4. SUBCONTRACTORS

4.1 The Contractor shall perform all services required under this agreement except as may be performed by its subcontractors. Subcontractors can only be used with the express prior written permission of the City of Cordova, which retains the right to approve or reject subcontractors and the use thereof. All subcontractors shall be required to comply with insurance requirements identified in Article 5 below.

ARTICLE 5. INSURANCE

5.1 The following minimum limits of insurance coverage are required:

| <u>Type insurance</u> | <u>Limits of Liability</u> | |
|--|----------------------------|------------------|
| | <u>Each Occurrence</u> | <u>Aggregate</u> |
| Workmen's Compensation (for states In which employees are engaged) | \$1,000,000 | \$1,000,000 |
| Employer's General Liability | \$500,000 | \$1,000,000 |
| Comprehensive General Liability | \$2,000,000 | \$4,000,000 |
| Comprehensive Automobile Liability | \$500,000 | \$1,000,000 |

ARTICLE 6. APPENDICES

6.1 The following appendices are attached to this agreement and incorporated herein:

- Appendix A Scope of Work
- Appendix B Basis of Compensation

IN WITNESS WHEREOF, the parties have executed this Agreement on the 11th day of September 2018

CONTRACTOR:

APPRAISAL COMPANY OF ALASKA

CITY OF CORDOVA, ALASKA

By: _____
Michael C. Renfro
Partner

By: _____
City of Cordova

Date _____

Date _____

APPENDIX A

SCOPE OF WORK

The Contractor shall:

1. Establish the full and true value of all taxable real property located within the City of Cordova to be assessed in the name of the person by whom it is owned on the first day of January, for the tax year of the contract.
2. Provide current assessments with new photographs and valuations for all new buildings constructed and assess all changes on existing properties. Revalue all properties as needed.
3. Create and/or revalue in full detail as needed a property card for each parcel showing size, dimensions, construction materials, and other pertinent data as well as a minimum of one exterior photograph.
4. Provide updates to the assessment roll to the City Clerk's office no later than February 1, 2019.
5. Represent the City of Cordova at Board of Equalization hearings.
6. Conduct a sales ratio analysis (ratio between assessed values and sales prices) to determine the level of assessment.
7. Keep the City Administration informed of sales ratio analyses or other information which may cause the assessor to make changes to local assessments that would raise or lower assessments greater than 5% in any one year. Recommending an increase to all properties of 5% for 2019.
8. Be accessible to City of Cordova staff throughout the term of the contract for consultation.
9. After completion of the Board of Equalization hearings, assist the City Clerk in certifying the final assessment roll.
10. Title information and/or legal opinions, if required, will be furnished by the City of Cordova.
11. The assessor is to be allowed to remove the property record cards from the City for a period not to exceed 60 days for computations and any additional time to be at the discretion of the City.

APPENDIX B

BASIS OF COMPENSATION

Compensation and Terms of Payment

| | |
|------------------|----------|
| 2019 revaluation | \$20,000 |
|------------------|----------|

Contract assessor to also represent the City of Cordova at the annual Board of Equalization (BOE). The assessor's fee for representation at the BOE is included in the contract amount.



AGENDA ITEM 6
City Council Meeting Date: 9/5/18
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 8/29/18
ITEM: Resolution 09-18-23
NEXT STEP: Approve Resolution

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE: Review site plan from Baja Taco

Requested Actions: Site Plan Review
Applicant: Nathan and Andra Doll DBA Baja Taco
Address: 137 Harbor Loop Road
Legal Description: Lot 11-A1, Block 2, South Fill Development Park
Parcel Number: 02-173-150-A
Zoning: Waterfront Commercial Park District
Lot Area: 10,735 sq. ft

Nathan and Andra are planning to add an addition onto the existing Baja Taco structure.

II. RECOMMENDED ACTION / NEXT STEP:

Approve resolution. Suggested motion is “I move to approve Resolution 09-18-23.”

III. FISCAL IMPACTS:

Increase in sales tax and property tax.

IV. BACKGROUND INFORMATION:

8/14/18 – At the Planning Commission Regular Meeting, the following occurred:

M/Pegau S/Baenen to recommend to City Council to approve the Site Plan Review requested by

Nathan and Andra Doll to construct an addition to the existing structure on Lot 11-A1, Block 2, South Fill Development Park.

Stavig said that the code allowed decks and stairs within the setback. **Pegau** said that he had no issues with the application and he was able to find everything he was looking for. **Roemhildt** said he did not have any findings against the application. **Roemhildt** verified with **Nathan Doll** that that the total seating was increasing to 85 rather than 60, which was the number used in the staff memo. **Stavig** agreed and said that with the additional seating they still provide enough parking spaces.

Upon voice vote, motion passed 5-0.

Yea: **McGann, Pegau, Baenen, Roemhildt, Bolin**

Absent: **Bird**

Applicable Code:

Section 18.42.010 ZONING – SITE PLAN REVIEW – Purpose.

Whenever required by this code or the city council, a site plan review shall be completed by the planning commission with a recommendation to the city council. Prior to the issuance of a building permit, the city council must approve the site plan for the project.

Section 18.42.030 ZONING – SITE PLAN REVIEW – Required Information.

The site plan to be submitted as required herein shall contain the following information. If any of the information requested herein is not applicable to a given project, the reasons for the non-applicability of the information requested shall be stated in the site plan:

- 1. Name, address and phone number of owner/developer;*
- 2. Legal description of property;*
- 3. A scale of not less than 1" = 20';*
- 4. Date, north point and scale;*
- 5. The dimensions of all lot and property lines, showing the relationship of the subject property to abutting properties;*
- 6. The zoning and siting of all structures on the subject property and abutting properties;*
- 7. The location of each proposed structure in the development area, the use or uses to be contained therein, the number of stories, gross building area, distances between structures and lot lines, setback lines and approximate location of vehicular entrances and loading points;*
- 8. The location of all existing and proposed drives and parking areas with the number of parking and/or loading spaces provided and the location and right-of-way widths of all abutting streets;*
- 9. Location and height of all walls, fences and screen plantings, including a general plan for the landscaping of the development and the method by which landscaping is to be accomplished and be maintained;*
- 10. Types of surfacing, such as paving, turfing or gravel to be used at the various locations;*
- 11. A grading plan of the area demonstrating the proposed method of storm drainage;*
- 12. Size and location of proposed sewer and water lines and connections;*
- 13. Front and side elevations of proposed structures;*
- 14. Exterior finish and color.*

All required information is provided in the applications and drawings.

Chapter 18.48 ZONING – OFF-STREET PARKING, LOADING AND UNLOADING

Eating and drinking establishments require “*One space for each employee of largest shift, plus one space for each ten seats.*”

The applicant has provided 13 parking spaces, although they are only required to have 11: three for employees and eight for 85 seats. Parking spaces meet the required width, depth, and maneuvering lanes. Off-street loading is provided and shown in the drawings; all width and length requirements are met.

The applicant has already received an approved Plan Review from the State of Alaska Fire Marshal.

V. **LEGAL ISSUES:** None currently.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None currently.

VII. **SUMMARY AND ALTERNATIVES:** The council may add special conditions.

ATTACHMENT A



**CITY OF CORDOVA, ALASKA
RESOLUTION 09-18-23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
APPROVING THE SITE PLAN OF NATHAN AND ANDRA DOLL DBA BAJA TACO
FOR CONSTRUCTION OF AN ADDITION TO THE CURRENT BUILDING LOCATED
ON LOT 11-A1, BLOCK 2, SOUTH FILL DEVELOPMENT PARK**

WHEREAS, Nathan and Andra Doll DBA Baja Taco have submitted a Site Plan Review for construction of an addition to the current building; and

WHEREAS, the Planning Commission has reviewed and recommends approval of the Site Plan to the City Council; and

WHEREAS, per Cordova Municipal Code Sub-section 18.42.020. A. Planning staff shall submit copies of the site plan “to the city council at its next regularly scheduled meeting for action.”

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, Alaska hereby approves the Site Plan of Nathan and Andra Doll DBA Baja Taco for construction of an addition to the current building on Lot 11-A1, Block 2, South Fill Development Park.

PASSED AND APPROVED THIS 5th DAY OF SEPTEMBER 2018.

Clay R. Koplín, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk

Baja Taco

Andra and Nathan Doll
PO Box 23
137 Harbor Loop Rd.
Cordova, Alaska 99574
907-253-5599
Andradoll23@yahoo.com

July, 29, 2018

City of Cordova
Planning Commission
PO Box 1210
Cordova, Alaska 99574

Subject: Baja Taco Addition

Dear Planning Commission,

The purpose of this letter is to clarify our building plans and our purpose for an addition. Currently, Baja Taco consist of a 1.5 story wood framed building (28' x 14.1'), a covered deck connected to the building, a non covered deck, a bus (with kitchen inside) that is covered, a gravel area with picnic tables, one conex, and one box truck. On the north side of our property is the uncover and covered deck, both of which are within the required set backs.

Our purpose of this addition is to beautify our property and make our business more efficient, thereby increasing sales/revenue. We will be beautifying the property by replacing the conex and box truck with a storage addition as well as adding a small area for indoor dining. This addition will be attached to the existing 1.5 story wood framed building. This addition will be sided with brown vinyl horizontal siding and blue metal roofing. It will match the current building. The roof line, of the additional seating area, will match the existing dutch gable roofline. The additional storage section will share the same ridge line, but will have a simple gable roof. Attached are drawings, that should answer any questions you may have. The additional seating will be on the north side of the building. Currently, there is a covered deck, with seating, as well as, an empty space. In our plans, the covered deck will be enclosed and extended, providing additional indoor seating. The current indoor seating has 25 seats. The addition will provide an extra 15 seats. The covered deck, uncovered deck, and gravel area with picnic tables provide 60 seats. We believe, the additional indoor seating, will bring more business. You will, also, see in our drawings that we have 13 parking spots, which is within the requirements for 1 parking spot for every 10 customers. As well as, one parking spot for every working employee. At the busiest time, we have 3 people working.

The storage area will have a uncovered deck for loading freight, which is within the 2' setback for uncovered decks.

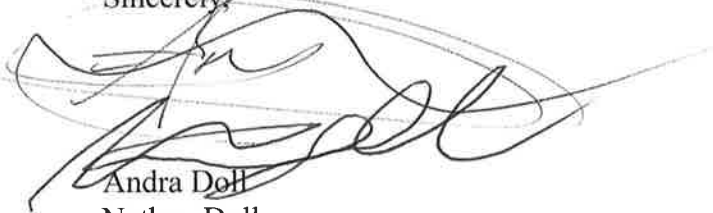
This property is zoned Waterfront Commercial Park District. All the surrounding property is, also, zoned Waterfront Commercial Park District, except the property adjacent, which is owned by the

Harvill's and zoned business. The back of our properties share a partial property line and are also divided with a city alley. Our building, at the closes point, is 5'7" from our property line, which is within setbacks. We believe the Harvill's building is at least 5'-10' from their property line. Although, we did not survey our neighbor's property, we assume that his building is within legal setbacks since it went through the Planning and Zoning Commission.

There will be no change to the surfacing of the property, and drainage will remain the same. Baja Taco is open seasonally, for the summer months. In the event of a late snow fall, snow will be store on the unused portion of our property.

Our site plan has already been approved by the State Fire Marshal, we have included a copy of the certificate.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read 'Nathan Doll', is written over the typed name. The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Andra Doll
Nathan Doll

**SITE PLAN REVIEW - ZONING APPLICATION
CITY OF CORDOVA**

INSTRUCTIONS

*Print or type requested information. Incomplete applications will be returned to the applicant and will delay the processing of your request. All applications must be filed with the Planning Department **21 days prior to** the next Planning Commission meeting date.*

| TYPE OF REQUEST | FEE |
|------------------|--------|
| Site Plan Review | varies |
| Residential | \$50 |
| Multi-Family | \$100 |
| Commercial | \$150 |
| Industrial | \$200 |

| APPLICANT INFORMATION | |
|---------------------------------|---------------------|
| Name | NATHAN & ANDRA DOLL |
| Address | PO Box 23 |
| Telephone [home] | 424-7900 |
| Business Name | RAJA TACO |
| Business Address | 137 HARBOR LOOP Rd |
| Telephone [business] | 424-5599 |
| Business FAX | 424-7900 |
| Project architect/engineer | NATHAN DOLL |
| Address of architect/engineer | PO Box 23 |
| Telephone of architect/engineer | 907-428-8066 |

| PROPERTY/PROJECT INFORMATION | |
|-------------------------------|---|
| Address of subject property | 137 HARBOR LOOP Rd |
| Parcel identification number | 11-A1, Block 2, South Fill Development Park |
| Property owner [name/address] | RAJA TACO LLC |
| Current zoning | Waterfront Commercial |
| Proposed use | Storage, Seating |
| Construction start date | October 2018 |
| WAA | |

SITE PLAN REVIEW 18.42

A zoning compliance permit for property within the City of Cordova **expires eighteen (18) months after the date it is issued.** Excavation is not considered construction.

1. Please describe the proposed construction/alteration and intended use: STORAGE / SEATING

2. Please give dimensions and square footage of construction: _____

3. Intended use: { } Single Family { } Duplex { } Multifamily Commercial/Industrial
 { } Home Occupation (describe) _____ { } Mobile Building { } Change of use

4. No. of Living Units: _____ 5. No. of Bedrooms: _____

6. Has a variance been granted? { } Yes No

7. Is there a new: { } Garage? { } Carport? Is it attached to the residence? { } Yes No

8. Is there an apartment above the garage? { } Yes No

9. Off-street parking: Existing Proposed _____

10. Required Setbacks: Front 15 Left Side 5 Right side 5 Rear 5 Height 30

11. Proposed Setbacks: Front 30' Left Side 7'4" Right side 2'8" Rear 5'7" Height 23'6"

12. Sewage Disposal:
 { } Private marine outfall: Existing { } New Specify owner/location: _____
 { } Private on-site sewer: { } ADEC Certification Attached

NOTE: Property owners with a private system need an ADEC permit showing sewer system is operational before Permit can be issued. Please contact ADEC at (907) 225-6200

13. Water supply: { } Cistern (show on site plan) City

14. Is the construction occurring on a grandfathered structure (build prior to August 7, 1967)? NO

15. Is there a building currently on the property? Yes { } No

16. Which licensed surveyor will be doing your foundation/as-built Survey? LEO AMERICUS

17. Is your driveway exit and adjoining roads shown on the site plan? Yes { } No
 Are you building a new driveway that exits onto a State road or highway? { } Yes No
 If YES, an ADOT Driveway Permit is required. (See bottom page 4)

18. Does this property contain drainages, creeks, wetlands, or other water features? { } Yes No
 Does your lot abut salt water? { } Yes No
 Have you or will you be using fill to develop your lot? { } Yes No

(If you answered YES to any of the above three questions, you may need to contact the U.S. Army Corps of Engineers or other State agencies about additional permitting requirements.. Please see Planning staff for information.)


19. Is this permit for a tax-exempt use? { } Yes No

20. Has a Conditional Use Permit been issued? { } Yes No

21. Is this permit for a mobile building? { } Yes No
 Year _____ Model _____ Serial No. _____

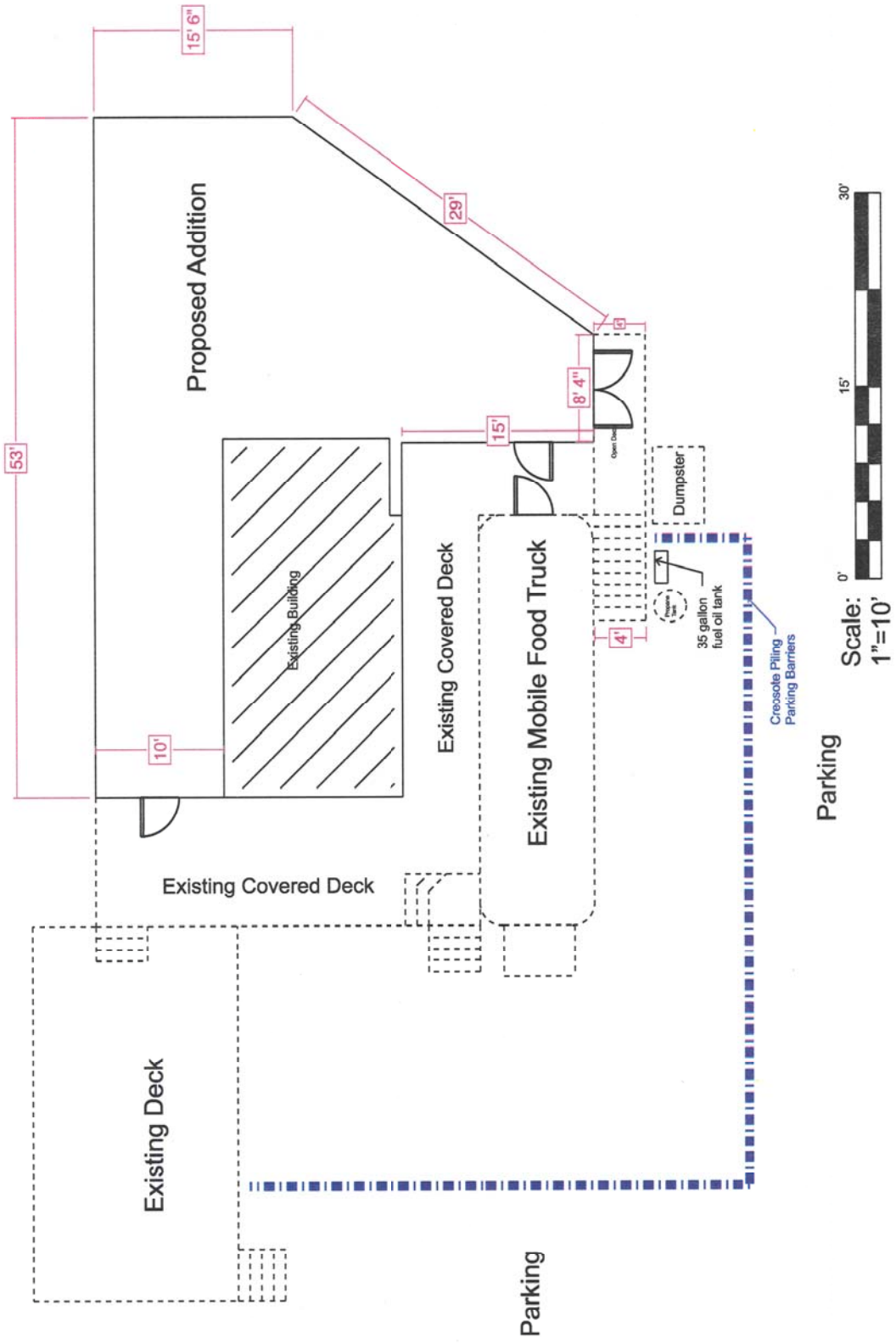
22. Is your property within a Flood Plain or Coastal Zone? (see staff for interpretation) NO
 Elevation Certificate/Flood Hazard form attached

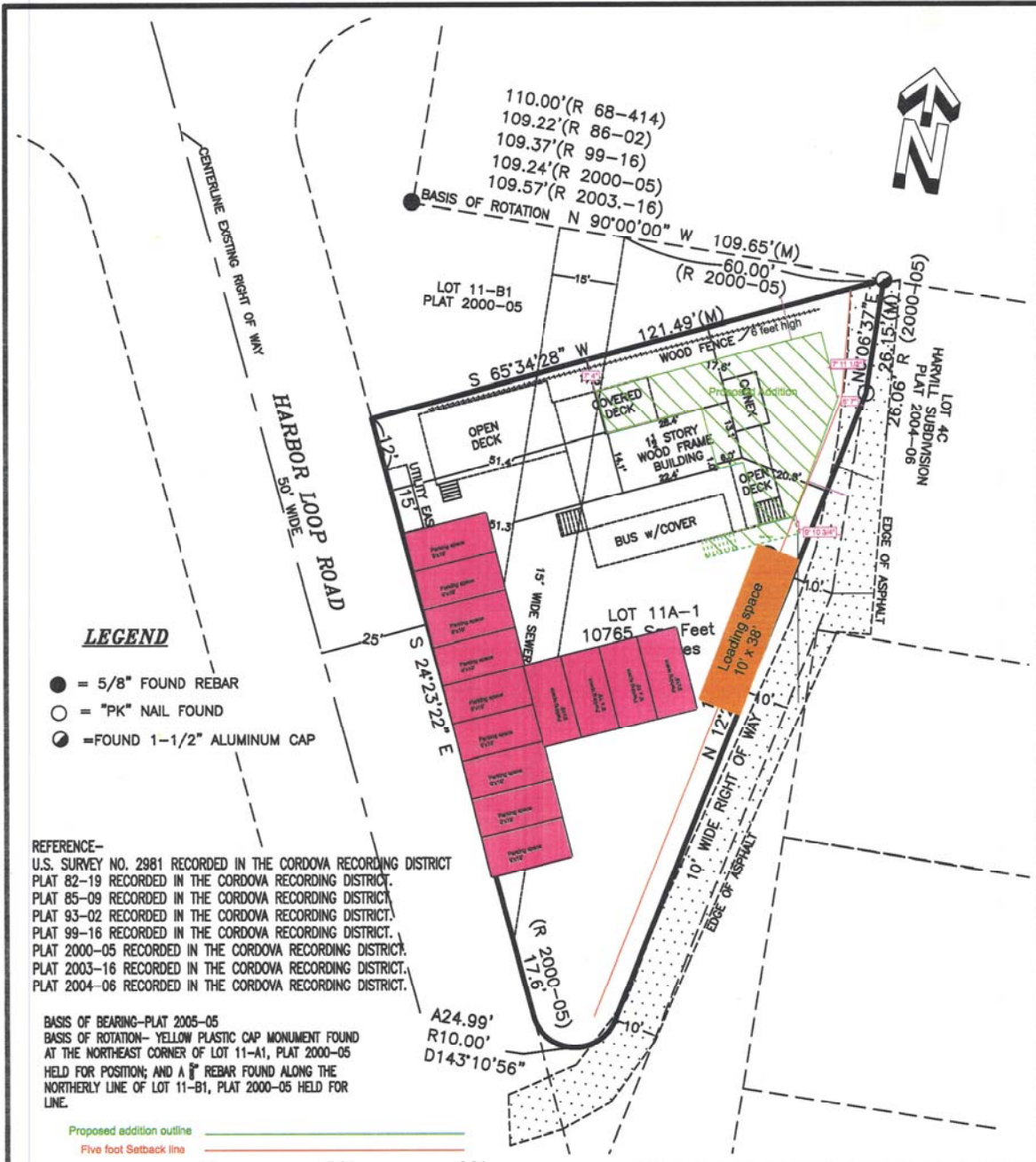
| ZONING APPLICATION | |
|--|--|
| Owner of property (if different than applicant). If multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheet if necessary. | |
| Real Estate Firm/Broker handling sale of property. Provide name and address. Note : <i>If you do not own the property, you must provide a copy of a Purchase Agreement or instrument acceptable to the city indicating the owner is fully aware of, and in agreement with, the requested action.</i> | |
| City Business License Permit Number (if applicable) | |

| APPLICANT CERTIFICATION | |
|---|-----------------------------|
| <p>By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate. Furthermore, I (we) hereby authorize the City and its representatives to enter the property associated with this application for purposes of conducting necessary site inspections.</p> | |
| By:  (Signature) | By: _____ (Signature) |
| Name: <u>Andra Doll</u> (Type/Print) | Name: _____ (Type/Print) |
| Date: <u>7/26/18</u> | Date: _____ |
| <p>Appeal Procedures: A decision of the Planning Commission may be appealed to the Board of Adjustment. An appeal must be filed in writing with the City Clerk within ten (10) days of the decision. In accordance with the procedures outlined in Section 18.64.030 of the City of Cordova Zoning Code.</p> | |

| CITY USE ONLY - PLEASE DO NOT WRITE IN THIS SECTION | |
|---|--------|
| ITEM | ACTION |
| Date application received: | |
| Fee paid: | |
| Does application require a public hearing? Planning Commission: City Council: | |
| Staff review date/reviewer name: | |
| Planning Commission final action: | |
| City Council final action: | |
| Other: | |

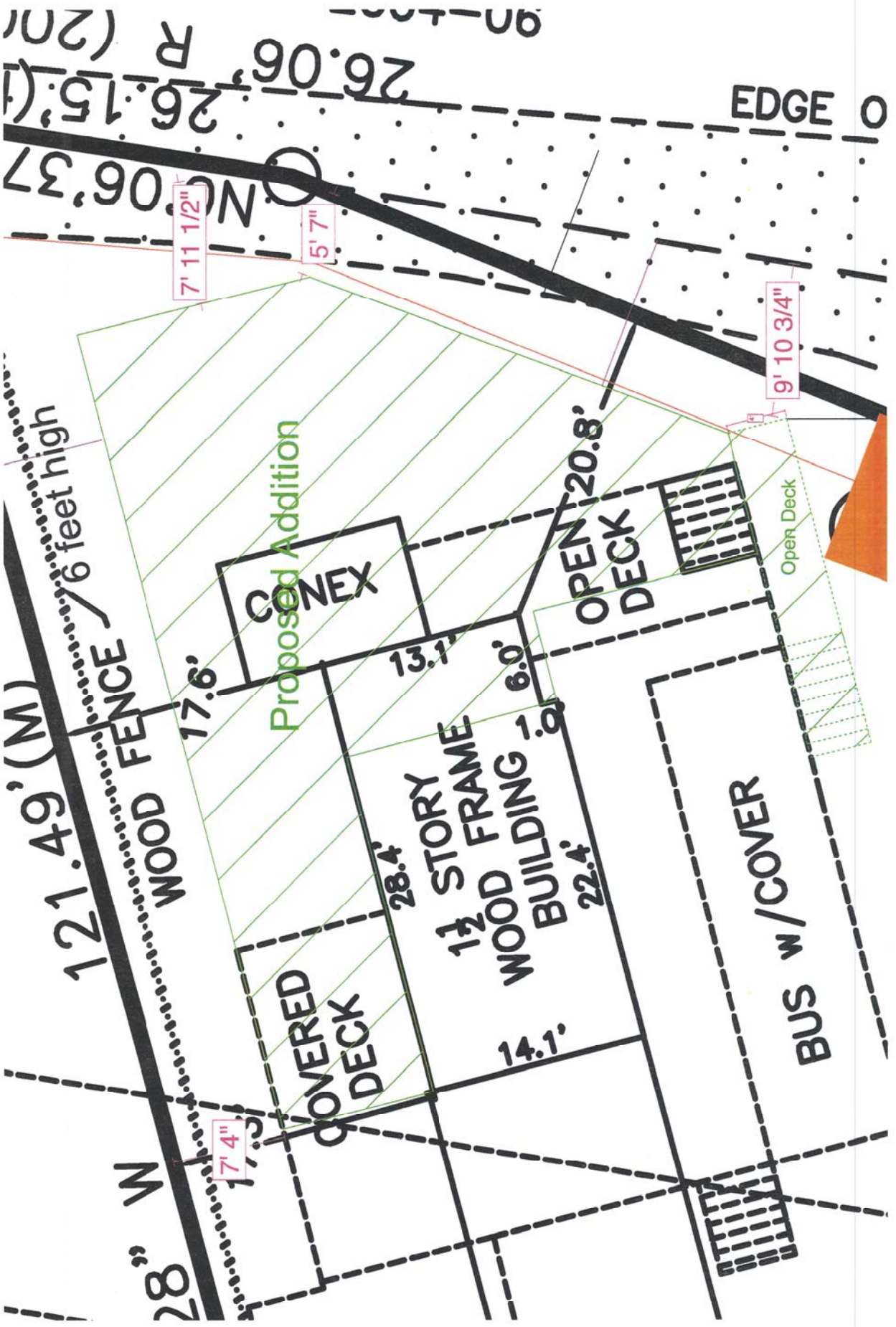
Overview

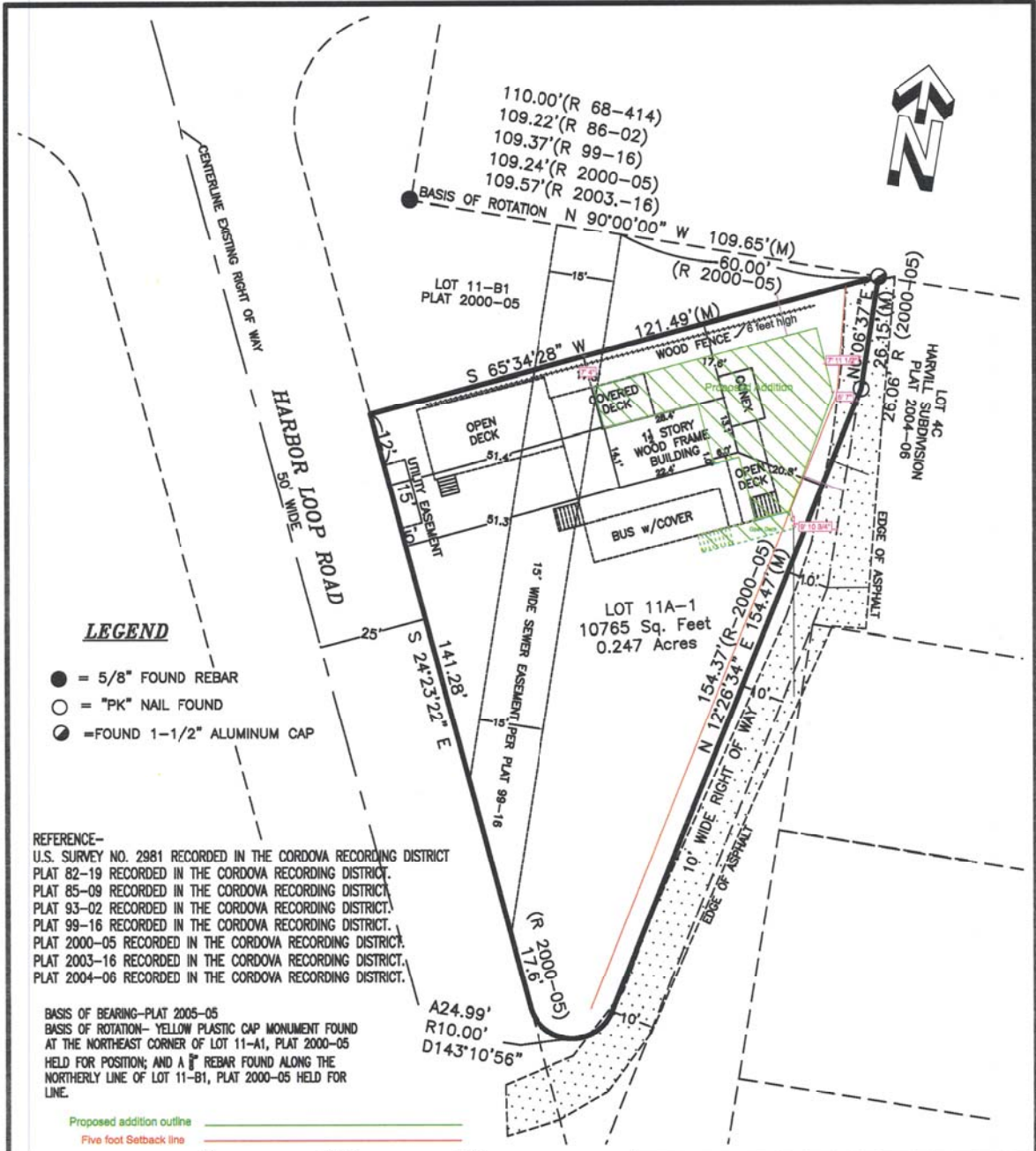




SURVEYOR'S CERTIFICATE
 I HEREBY CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA, THAT THIS AS-BUILT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION AND THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AS DESCRIBED AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT.
 DATE: _____ REGISTRATION NO. _____
 MARK R. ST. DENNY REGISTERED LAND SURVEYOR

| | | | |
|---|---------|---|--|
| Legal Description: | | AS-BUILT LOT 11-A1, BLOCK 2 SOUTH FILL DEVELOPMENT PARK PLAT 2000-05 | |
| CORDOVA | | ALASKA | |
| DRAWN BY | DATE | CORDOVA RECORDING DISTRICT | |
| MSTD | 9-25-17 | | |
| SCALE | SHEET | PROJECT NO. 17-01E | |
| 1"=30' | 1 of 1 | | |
| PREPARED FOR: BAJA TACO LLC, CORDOVA ALASKA 99574 | | | |
| ST. DENNY SURVEYING INC. P.O. BOX 388, KODIAK, ALASKA 99516 (907) 481-8500 | | | |





LEGEND

- = 5/8" FOUND REBAR
- = "PK" NAIL FOUND
- ⊙ = FOUND 1-1/2" ALUMINUM CAP

REFERENCE-
 U.S. SURVEY NO. 2981 RECORDED IN THE CORDOVA RECORDING DISTRICT
 PLAT 82-19 RECORDED IN THE CORDOVA RECORDING DISTRICT.
 PLAT 85-09 RECORDED IN THE CORDOVA RECORDING DISTRICT.
 PLAT 93-02 RECORDED IN THE CORDOVA RECORDING DISTRICT.
 PLAT 99-16 RECORDED IN THE CORDOVA RECORDING DISTRICT.
 PLAT 2000-05 RECORDED IN THE CORDOVA RECORDING DISTRICT.
 PLAT 2003-16 RECORDED IN THE CORDOVA RECORDING DISTRICT.
 PLAT 2004-06 RECORDED IN THE CORDOVA RECORDING DISTRICT.

BASIS OF BEARING- PLAT 2005-05
BASIS OF ROTATION- YELLOW PLASTIC CAP MONUMENT FOUND AT THE NORTHEAST CORNER OF LOT 11-A1, PLAT 2000-05 HELD FOR POSITION; AND A 1/2" REBAR FOUND ALONG THE NORTHERLY LINE OF LOT 11-B1, PLAT 2000-05 HELD FOR LINE.



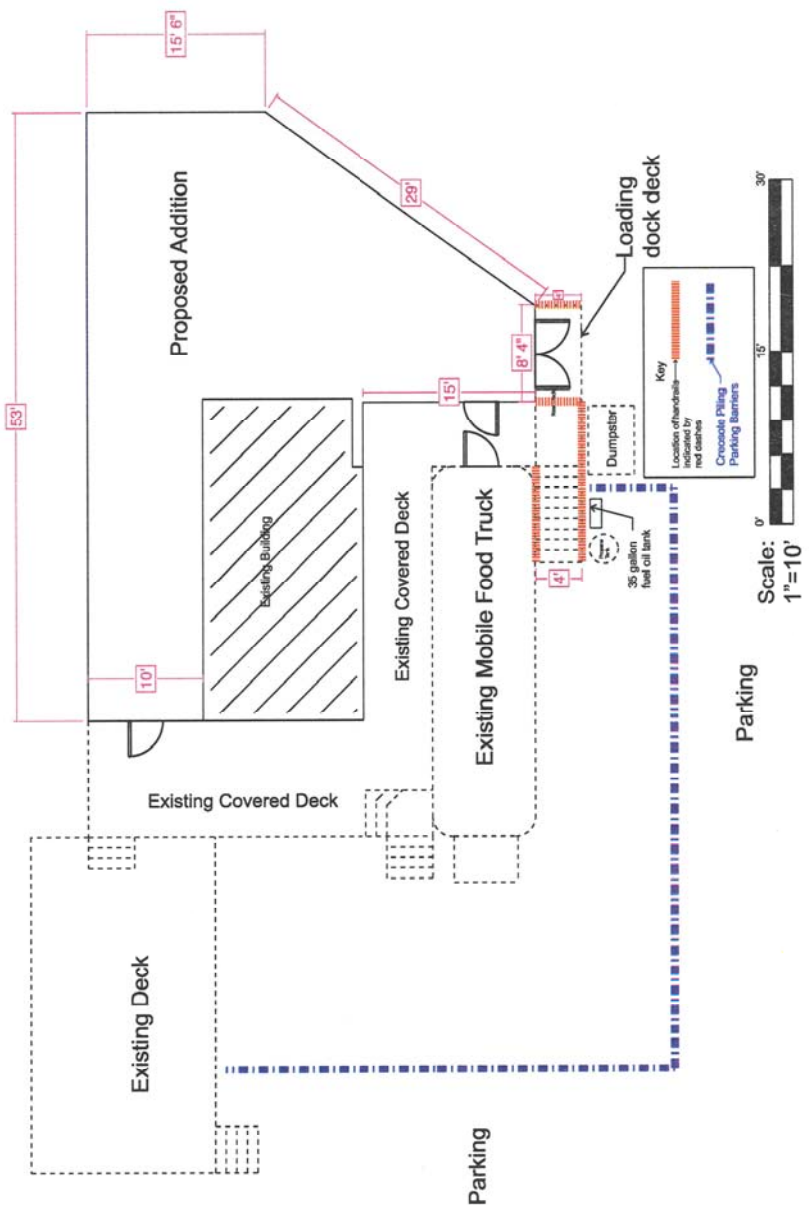
SURVEYOR'S CERTIFICATE
 I HEREBY CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA, THAT THIS AS-BUILT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION AND THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AS DESCRIBED AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT.
 DATE: _____ REGISTRATION NO. _____
MARK R. ST. DENNY REGISTERED LAND SURVEYOR

Legal Description: AS-BUILT LOT 11-A1, BLOCK 2 SOUTH FILL DEVELOPMENT PARK PLAT 2000-05 ALASKA

| | | | |
|----------|---|--------------|----------------------------|
| CORNOVA | DATE | MSTD 9-25-17 | CORNOVA RECORDING DISTRICT |
| DRAWN BY | SHEET | 1 of 1 | PROJECT NO. 17-01H |
| SCALE | PREPARED FOR: BAJA TACO LLC, CORDOVA ALASKA 99574 | | |
| 1" = 30' | ST. DENNY SURVEYING INC. P.O. BOX 288, EDDYBE, ALASKA 99516 (907) 461-8500 | | |

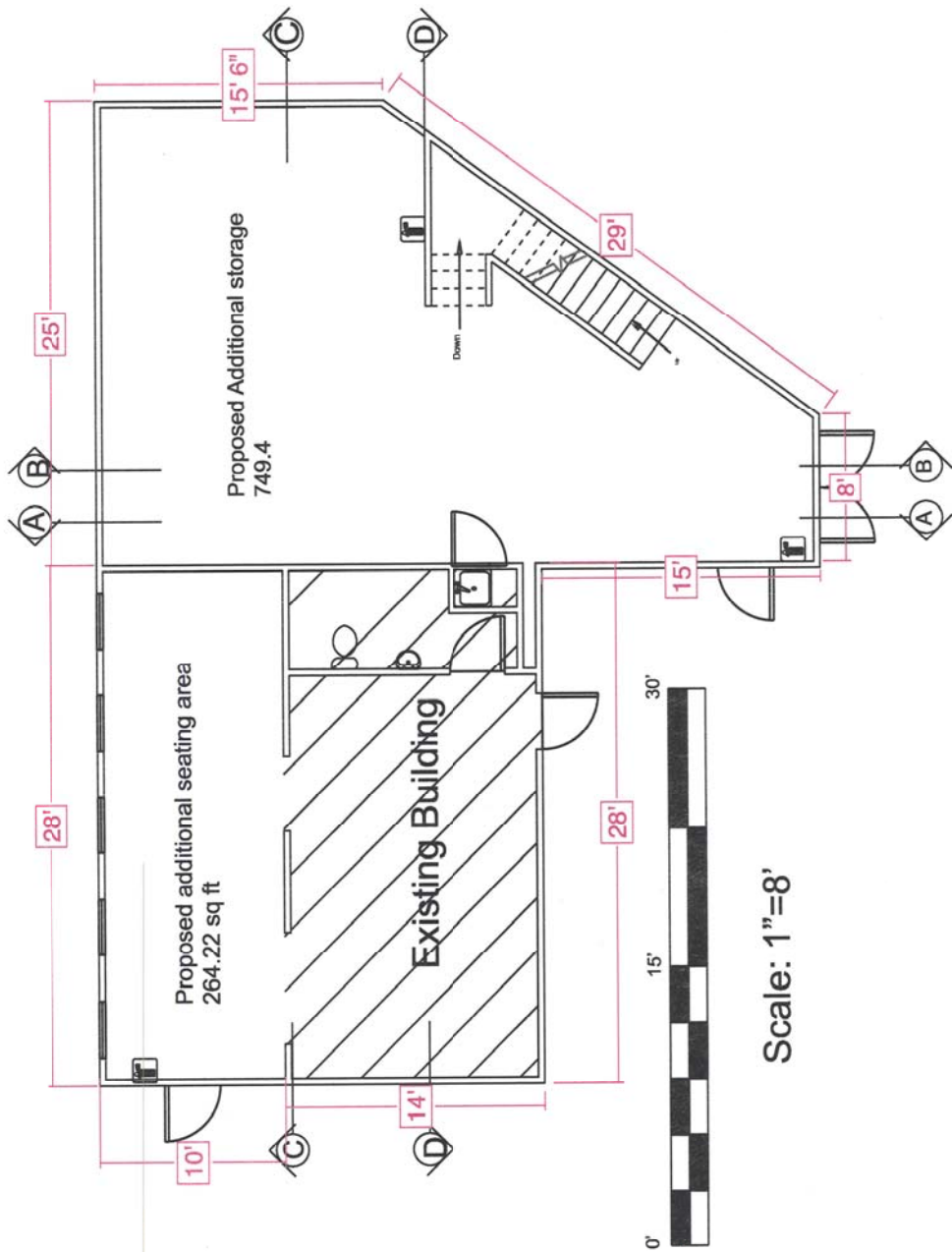


Overview

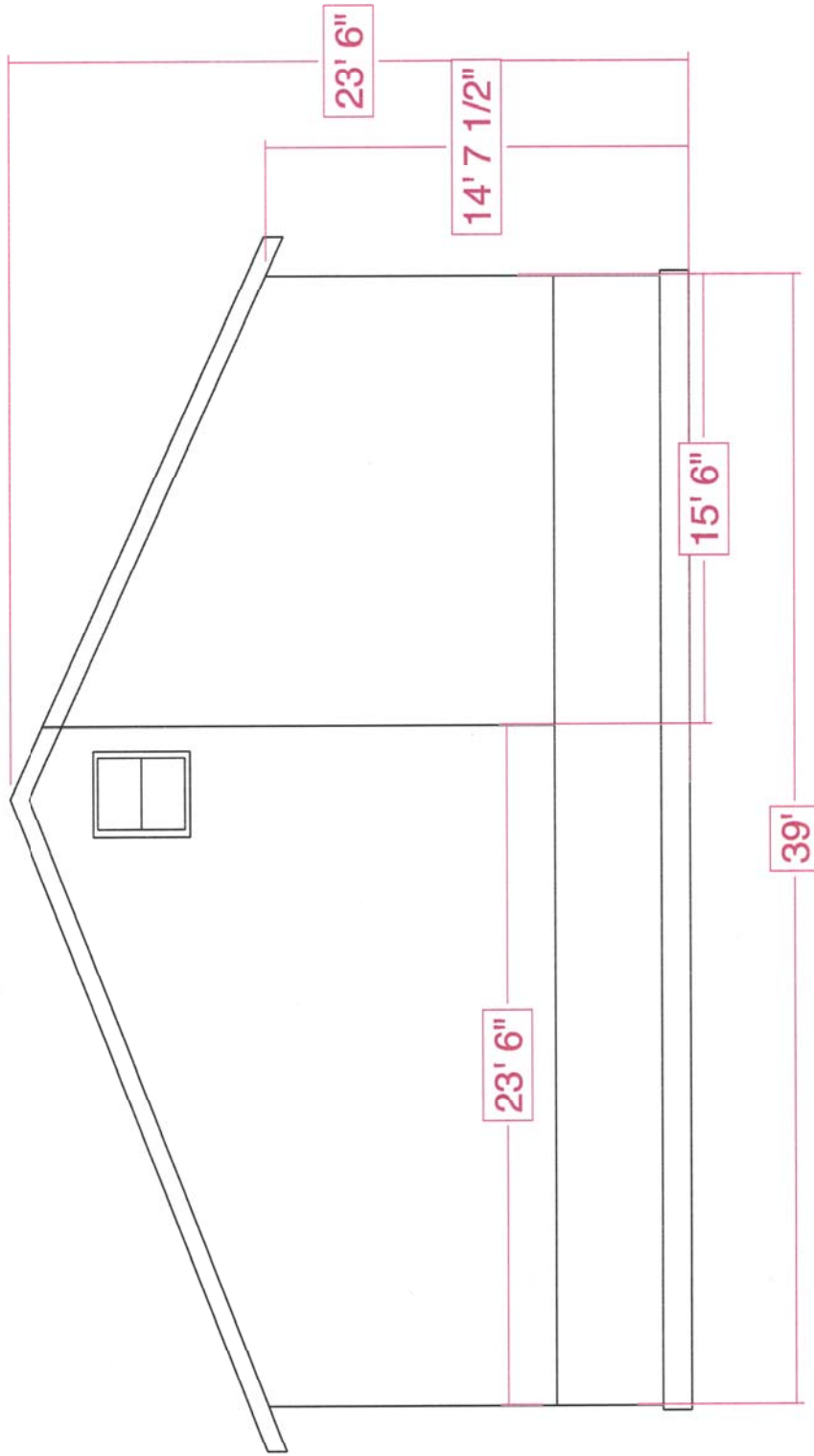




Floor Plan

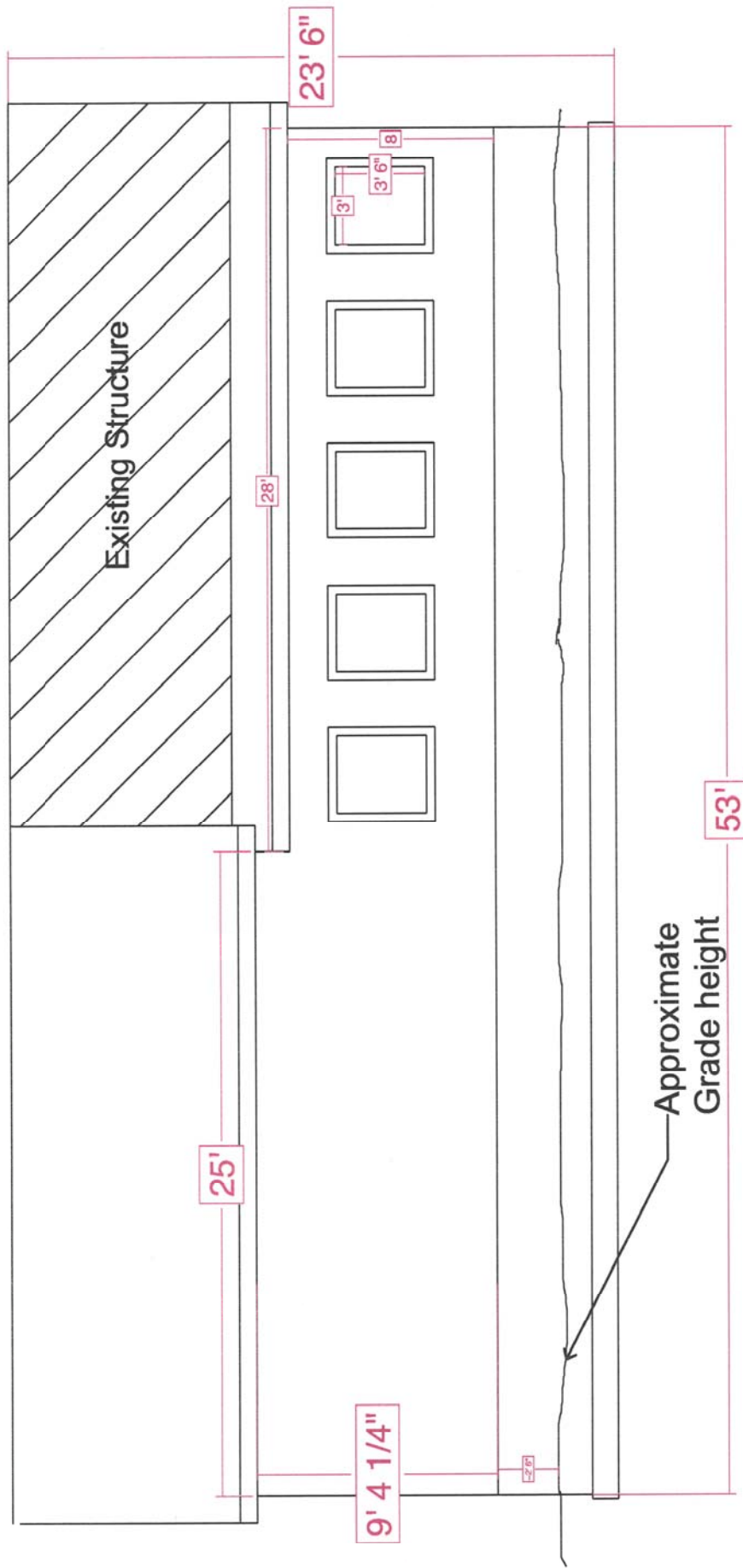


East Elevation



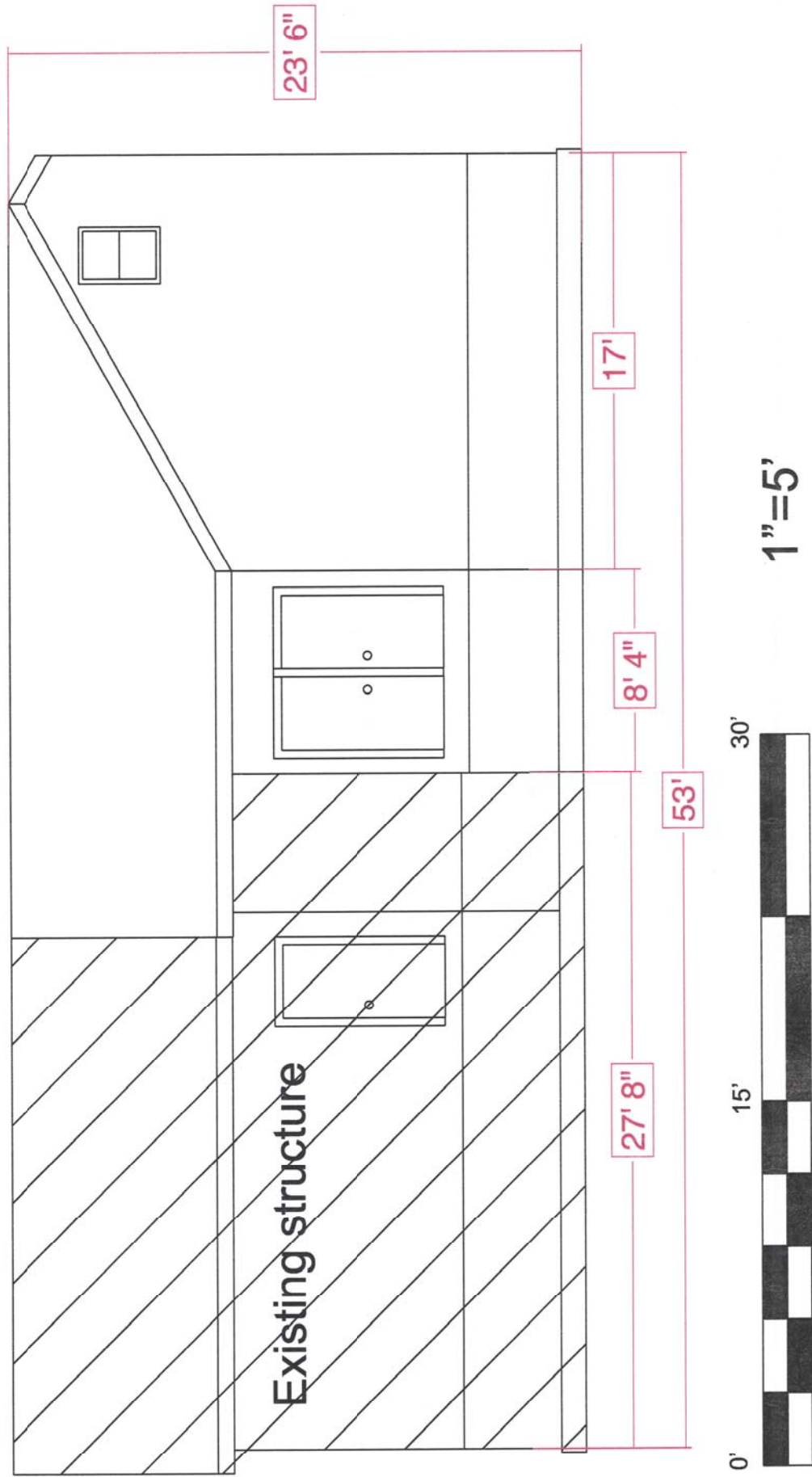
Scale: 1"=5'

North Elevation

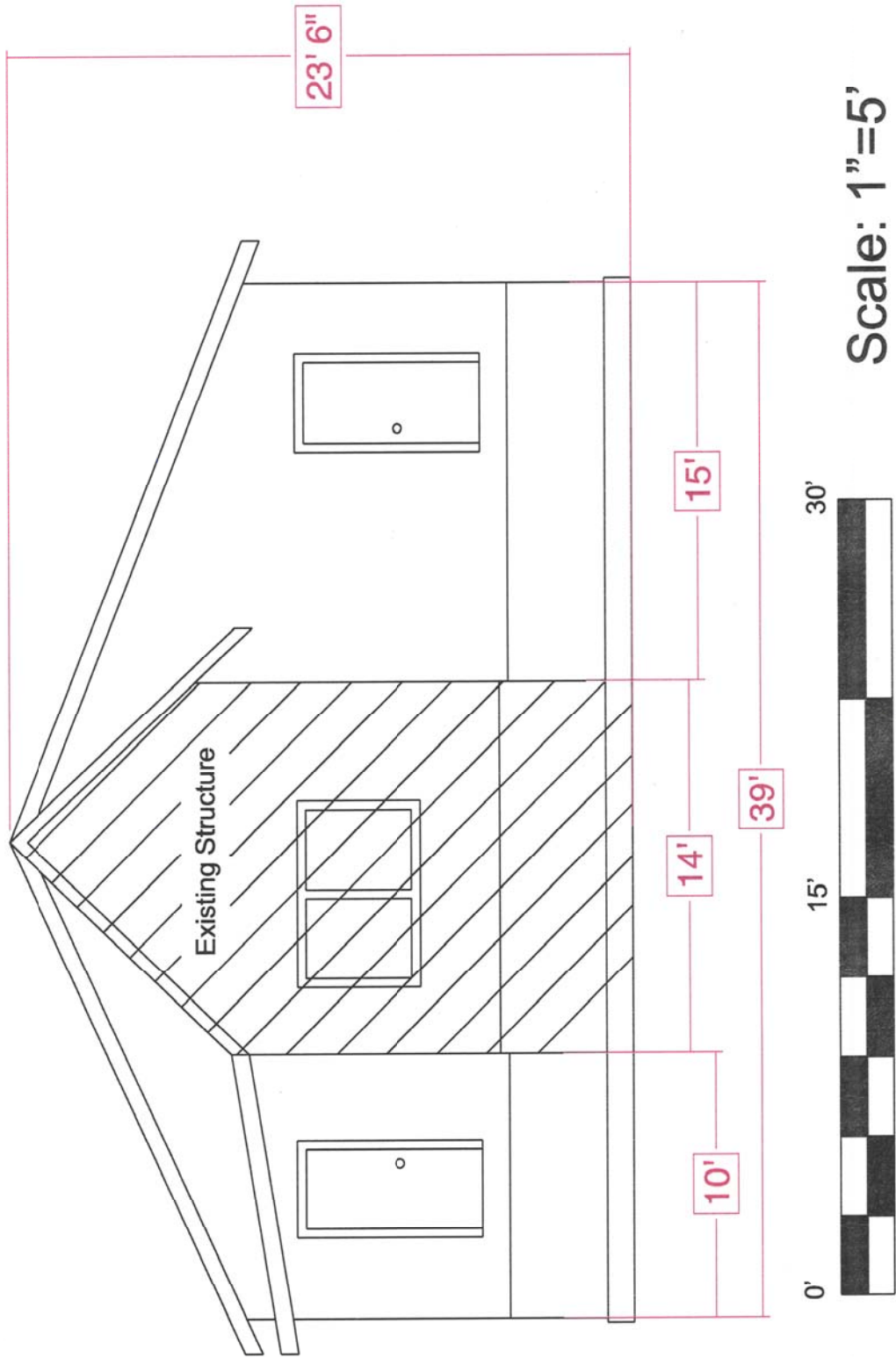


Scale: 1"=5'

South Elevation



West Elevation



**City Council Public Hearing
August 15, 2018 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Mayor Clay Koplín called the Council public hearing to order at 6:50 pm on August 15, 2018, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were *Mayor Clay Koplín* and Council members *Anne Schaefer* and *Melina Meyer*. Council members *Jeff Guard* and *David Allison* were present via teleconference. Council members *James Burton*, *Ken Jones* and *James Wiese* were absent. Also present were City Manager *Alan Lanning* and City Clerk *Susan Bourgeois*.

C. Public hearing

1. Ordinance 1171 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$269,000 from the General Reserve Fund (permanent fund) to the refuse enterprise fund for the purchase of a refuse truck.

Mayor Koplín opened the hearing up for public testimony on Ordinance 1171. There was no testimony. *Mayor Koplín* recessed the hearing for 10 minutes at which time there was still no public testimony.

D. Adjournment

Hearing no objection, *Mayor Koplín* adjourned the public hearing at 7:01 pm.

Approved: September 5, 2018

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

Regular City Council Meeting
August 15, 2018 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Mayor Clay Koplín called the Council regular meeting to order at 7:01 pm on August 15, 2018, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Mayor Koplín led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were **Mayor Clay Koplín** and Council members **Anne Schaefer** and **Melina Meyer**. Council members **Jeff Guard** and **David Allison** were present via teleconference. Council members **James Burton**, **Ken Jones** and **James Wiese** were absent. Also present were City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Schaefer S/Meyer to approve the Regular Agenda.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors

1. Guest Speakers - **Cathy Rehnfeldt**, Executive Director, Cordova Chamber of Commerce gave a presentation about the recent economic summit that the chamber sponsored in Cordova.

2. Audience comments regarding agenda items

Nancy Bird of 101 Lake Avenue, spoke, as a planning & zoning commissioner, in support of the comprehensive plan funding in Resolution 07-18-18.

Gary Graham of 102 Kimmick Way spoke in support of the chamber of commerce.

Wendy Ranney of 2500 Orca Road spoke in support of the chamber of commerce.

Kristin Carpenter of 507 Fourth Street spoke in support of the chamber of commerce and spoke in support of the funding for the comprehensive plan.

Tom McGann of 907 Cliff Trail spoke in support of the comprehensive plan funding.

3. Chairpersons and Representatives of Boards and Commissions

a. Cordova School District FY19 Budget

Kristin Carpenter, CCMC Authority Board President, reported that: 1) their last meeting was July 19 and their next is August 30; 2) they have solved their internet service provider problem – switching to CTC, more band width t a slightly higher price, but the FCC is reimbursing at a better rate now; 3) Electronic Health Records went live August 1 and there are bugs being worked out; 4) specialty clinics have been going well, ob/gyn, pediatric clinic; 5) family doctor residency program in Anchorage will be sending interns, great recruiting tool; 6) audit report due to us by late July; 7) full board now, **Greg Meyer** added on.

4. Student Council Representative Report – summer break

G. Approval of Consent Calendar

5. Record excused absence of Council members **James Burton**, **Ken Jones** and **Melina Meyer** from the June 20, 2018 regular meeting

Vote on the approval of the consent calendar: 4 yeas, 0 nays, 3 absent. Wiese-absent; Jones-absent; Meyer-yes; Schaefer-yes; Allison-yes; Burton-absent and Guard-yes. Consent calendar was approved.

H. Approval of Minutes

M/Schaefer S/Meyer to approve the minutes.

6. Minutes of May 24, 2018 Council Special Meeting

7. Minutes of May 25, 2018 Council Special Meeting

8. Minutes of June 6, 2018 Council Public Hearing

9. Minutes of June 6, 2018 Council Regular Meeting

10. Minutes of June 20, 2018 Council Public Hearing

11. Minutes of June 20, 2018 Council Regular Meeting

12. Minutes of June 27, 2018 Council Special Meeting

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

I. Consideration of Bids

13. Direction to Manager to negotiate a contract for Comprehensive Plan Update

M/Schaefer S/Meyer to direct the City Manager to negotiate a contract with Agnew-Beck Consultants, Anchorage, AK, to provide consulting services to update the 2008 comprehensive plan per RFP#18-02 for a sum of money not to exceed one hundred twenty-two thousand one hundred forty-six dollars and no cents (\$122,146.00).

Schaefer echoed the sentiments from public comment on this, it is an investment in the community and how we prioritize the next City projects, she likes the strong public input component in their proposal. **Meyer** agreed and had looked at the 2008 plan and it does look like we completed most of the projects in that plan. **Allison** also spoke in support of the motion. Vote on the motion: 4 yeas, 0 nays, 3 absent. Meyer-yes; Jones-absent; Schaefer-yes; Guard-yes; Allison-yes; Wiese-absent and Burton-absent. Motion was approved.

14. Direction to Manager to negotiate purchase of a refuse dumpster truck

M/Schaefer S/Meyer to direct the City Manager to negotiate a contract with Yukon Equipment, Wasilla, AK, to provide one new 2018 Labrie/Wittke Starlight 40 Cubic Yard Front Loader Refuse Body on a Peterbilt 520 Cab-Over Chassis per RFP#PW18-05 for a sum not to exceed two hundred sixty-nine thousand four hundred ninety-two dollars and no cents (\$269,492.00).

Schaefer spoke in support and said it sounds like this is a necessary item for the refuse department. **Meyer** said it sounds like a lot of money for a dump truck, asked the manager to expound on this. **Lanning** said it costs what it costs, we received 2 proposals, and this was the lower bid. He said we can responsibly buy this and there are options to repay the fund and use the refuse department depreciation account, we'll get to that when we look at the funding part. **Allison** said he is not in favor for several reasons, he said we have yet to have our discussion on what we are doing long term with refuse, baling or hauling. He needs to be convinced that we have looked at other options other than putting out an RFP for a new refuse truck. He thinks it warrants a bigger discussion before action. **Guard** said he recalled we were going to have an analysis after a length of time of hauling to see if the landfill was filling more quickly, what the wear and tear on equipment was, etc. He'd like to see such a cost/benefit analysis before action on this.

M/Meyer S/Schaefer to refer to staff.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

14a. Direction to Manager to negotiate a contract for consulting services for 2019 BUILD grant application

M/Schaefer S/Meyer to direct the City Manager to negotiate a contract with PND Engineering INC to provide consulting services to develop and submit a 2019 BUILD Grant Application for the Cordova South Harbor Dock Replacement Project RFP#PW18-03 for a sum not to exceed twenty-eight thousand nine hundred and fifty dollars and no cents (\$28,950.00).

Lanning explained that if you want to participate in this arena of funding, you never know what might happen. He sees this as an annual expenditure until we receive one or we make other arrangements. Remember this is out of the Harbor Enterprise fund. This will be a year-long public process to get this application completed.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

J. Reports of Officers

15. Mayor's Report - Mayor Koplín reported that 1) chamber of commerce is healthy and vibrant and does help the economy; 2) recently he was appointed to the Department of Energy's Electricity Advisory Committee - a great opportunity to showcase Cordova's energy and communications systems infrastructure; 3) Anchorage media and some Board of Fish members have been beating up on hatcheries so he's been working with processors to get out an op-ed piece on hatcheries and using science; 4) Mayors are politically neutral, he still tries to maximize community participation when candidates come to town, **Mead Treadwell** was here, running for Governor, **Representative Stutes** was here a few weeks ago, **Rich Walker** was here, he's running for representative; 5) Navy, northern edge staff, invited us to Anchorage, no one could attend on fairly short notice, but we encouraged them to follow through on a trip to Cordova; 6) he encouraged Council to use **John Bitney**, to write letters if there are concerns, like he has heard about management of the flats this summer; **Mayor Koplín** also thanked **Emily** from the Cordova Times, she attends all the community events and covers them for the community as well as she attends all council meetings, he appreciates that.

16. Manager's Report - City Manager Alan Lanning reported 1) as far as the chamber and the public accommodations tax, it was \$131K in 2015, went down to \$120K in 2016 then up to \$187K in 2017 but only was budgeted \$117500 for 2017 and 2018 he must look into that. He looked at the vehicle surtax for those years and there seems to be an anomaly in 2017 for that, he'll have to delve into that and see why; 2) he will be out of town 8/17-8/27; 3) he said we are at the point that Council will decide if we are a \$9.9M local government or a \$10.6M or \$11M - and then how are we going to get there - he reminds everyone that 41% of our budget is funding other entities; 4) in communities what creates buzz, life,

etc. is if people see that you are making progress – how great did people feel about the paved corner by ADF&G, it made people happy for a few days.

Mayor Koplín added that the Adams Street sidewalk fix is also a project like that too.

17. City Clerk's Report – **Bourgeois** reported that she'll be keeping Council informed of the latest on the CoHo as they have not paid delinquent 2016 taxes and the property will be deeded to the City shortly, attorneys working through the details; also 2018 first half due date is approaching, first half due August 31; **Ruth Steele** is handling early voting for the State Primary upstairs in the atrium, election day for the primary is August 21 in the Education Room. She thanked **Leif Stavig** for his help recently in advertising the cancellation of a recent meeting for her as she was out of town.

18. Staff Quarterly Reports – 2Q 2018

- a. Parks and Recreation, **Susan Herschleb**, Director
- b. Cordova Harbor & Port, **Tony Schinella**, Harbormaster
- c. Finance Department, **Jon Stavig**, Director
- d. Cordova Police Department, **Mike Hicks**, Chief of Police
- e. City Investments, **Buck & Chad Adams**, UBS Financial
- f. Public Works Department, **Rich Rogers, PE**, City Engineer
- g. Info Services and Cordova Center, **Cathy Sherman**, Library & Museum Director
- h. Cordova Volunteer Fire Department, **Paul Trumblee**, City Fire Marshal

Allison asked if before we start looking at budget we could get a spreadsheet that lists combined accounts – so we can see it separated out as to what of our permanent fund is in use, i.e. Harbor Enterprise depreciation fund, etc. He says of the \$8.1 million how is it delineated. He also asked if we are still billing for ambulance and if so what is the balance on that account. **Lanning** said he will get an email out to Council with these answers. He commented on **Chief Hicks** report – he like that he is not concerned about making money on tickets – people lately have wondered if the new police officers were out to ticket everyone for revenue, that is not the case. **Meyer** mentioned the volunteer fire and ems report – the number of volunteer hours is great, and she wanted to call them out and thank them for that service to our community.

K. Correspondence

19. 07-08-18 **Mayor Koplín** letter to **Senator Murkowski** re Salmon disaster funding

20. 07-08-18 **Mayor Koplín** letter to **Senator Sullivan** re Salmon disaster funding

21. 07-08-18 **Mayor Koplín** letter to **Representative Young** re Salmon disaster funding

22. 07-09-18 **Mayor Koplín** letter to **Board of Fish** re emergency petition and meeting of July 17, 2018

23. 07-16-18 Memo from ADFG Wildlife biologist re bears

Meyer wondered if there was an update concerning the bears. **Lanning** said we respond to every call we get. We are examining how we pick up trash, we have pricing on bear proof containers – individuals can purchase them either through us or on their own. We are looking at collection points, etc. Much of this is about money. Those containers will take more man hours. A solution could be an ordinance to require people to have bear-proof containers – he doesn't think we are there yet.

L. Ordinances and Resolutions

24. Ordinance 1171 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$269,000 from the General Reserve Fund (permanent fund) to the refuse enterprise fund for the purchase of a refuse truck – 1st reading

M/Schaefer S/Meyer to postpone action on Ordinance 1171 until such a time as the consideration of the RFP for the refuse truck comes before Council again.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

25. Resolution 07-18-18 A resolution of the City Council of the City of Cordova, Alaska, amending the 2018 budget by appropriating \$122,146 from the City of Cordova general fund reserve and transferring it into the general projects fund to complete a comprehensive plan update

M/Meyer S/Schaefer to approve resolution 07-18-18 a resolution of the City Council of the City of Cordova, Alaska, amending the 2018 budget by appropriating \$122,146 from the City of Cordova general fund reserve and transferring it into the general projects fund to complete a comprehensive plan update

Meyer spoke in favor – said it is a benefit to get this done for future planning and projects.

Vote on the motion: 4 yeas, 0 nays, 3 absent. Allison-yes; Schaefer-yes; Guard-yes; Meyer-yes; Wiese-absent; Burton-absent and Jones-absent. Motion was approved.

26. Resolution 08-18-19 A resolution of the City Council of the City of Cordova, Alaska, amending the 2018 budget by appropriating \$20,000 from the City of Cordova general fund reserve and transferring it into the #401 fund in order to contribute funds for an economic analysis of a Prince William Sound borough

M/Meyer S/Schaefer to approve resolution 08-18-19 a resolution of the City Council of the City of Cordova, Alaska, amending the 2018 budget by appropriating \$20,000 from the City of Cordova general fund reserve and transferring it into the #401 fund in order to contribute funds for an economic analysis of a Prince William Sound borough
Meyer spoke in favor, she said we need a study done including Girdwood to see if it is economically viable. **Guard** asked how we picked \$20K for us if it costs \$48K for the study, why not a 3 way split. **Stavig** said there has been an updated cost of \$54K for the study and we're now being asked for \$25K - Whittier to contribute \$9K and Girdwood to pay the rest (\$20K) - based on population. Girdwood also to pay their own part of the study concerning detachment and incorporation as a City and to cover the overhead costs. **Allison** agrees with the idea of an economic study, he thinks this was brought about rather quickly, surprised us as a community and now we're being asked to pay the lion's share of the study. We need first to have a conversation with the key stakeholders in the community amongst ourselves. He is fine with us contributing as far as information and he wants us included in the study but doesn't want to pay that much for them. **Schaefer** opined that to have that discussion with the key stakeholders, that would all be speculative, we need this small investment, this study, which would determine the pros and cons, to have information for the stakeholders to discuss.

M/Allison S/Guard to refer to staff. For more council members to hear about this and/or to negotiate with Girdwood. **Meyer** has hesitation with referring because they are anxious to get going and she fears they could leave us out and move on to their next idea. They could do it with Whittier only and possibly get a hold of the western side of PWS and we'd lose any control over things happening there. **Meyer** said her fear would be the model PWS borough being broken up. She would prefer that Cordova remained engaged in the process.

Vote on the motion: 3 yeas, 1 nay (Meyer), 3 absent (Burton, Jones, Wiese). Motion was approved.

26a. Resolution 08-18-20 A resolution of the City Council of the City of Cordova, Alaska, authorizing the city manager to enter into a five-year lease of property legally described as a portion of USS 2637 approximately 1,203 square feet of instructional space on the Cordova Jr/Sr High School campus with the University of Alaska, on behalf of the University of Alaska, Prince William Sound College's Cordova Campus

M/Meyer S/Schaefer to approve resolution 08-18-20 a resolution of the City Council of the City of Cordova, Alaska, authorizing the city manager to enter into a five-year lease of property legally described as a portion of USS 2637 approximately 1,203 square feet of instructional space on the Cordova Jr/Sr High School campus with the University of Alaska, on behalf of the University of Alaska, Prince William Sound College's Cordova Campus

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

M. Unfinished Business

27. Council action on extension of performance deed of trust request from Dan Nichols, Lot 2, Block 3 CIP

M/Allison S/Guard to extend Dan Nichol's "Performance Deed of Trust" substantial completion date to December 1, 2018.

Allison said his project has had delays for this that and the other, the request was for September 1 but that is in a couple of weeks and is not practical, so let's give him the rest of the fall and I know this is the last time I'll vote for an extension, so let's get it done.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

N. New & Miscellaneous Business

28. Council action on Disposal and Method of Disposal of 93,335 s.f. of ATS 220

Mayor Koplín apologized for not disclosing this earlier, but he was conflicted on this item (as executive director of CEC) so he passed the gavel to Council member **Schaefer**.

M/Allison S/Meyer to dispose of a portion of ATS 220 (93,335 s.f.) as outlined in Cordova Municipal Code 5.22.060 B by negotiating an agreement with Cordova Electric Cooperative to lease or purchase the property.

Allison said this is a property that they developed from the rock- it is vital for the community, they've been leasing, they want to purchase, he has no problem continuing to support CEC. **Schaefer** said she agrees with Council member **Allison's** sentiments and they have invested a lot in that piece of property, it is important for the community and it makes sense to her.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

29. Approval of a \$5,000 match to NVE's Denali Commission grant to fund a facilitator toward defining a plan for Health Care in Cordova

M/Schaefer S/Meyer to approve participation with NVE on facilitated meetings with matching funding of \$5,000.

Executive Director of NVE, **Kerin Kramer** approached the table to answer questions for Council. **Meyer** asked when this would begin. **Kramer** said, if the City funds the \$5,000, they would go out for RFP and bring the responses to the City for a joint decision on the choice of facilitator. It is still open for discussion, but her idea was the facilitator would have meetings alone with NVE then alone with the City and then joint meetings. If this is all approved tonight, she'd like

to get the RFP out as soon as possible. *Schaefer* asked what she would see as the end product of the facilitated meetings. *Kramer* said she thinks it would be a relationship that would be conducive to collaboration on health care in Cordova, that would enhance the quality to all community members. *Schaefer* asked when we speak of the City - do we mean CCMC, which is a health care provider in the community. *Lanning* said that *Kramer* had told him that would be up to Council/the City to decide who is the City involved entity. *Lanning* asked *Kramer* a question: he said back when the tribal council met with city council several months ago NVE made it clear that they were going in a certain direction and they would continue in that direction, so he wonders how this project would fit in with that sentiment. *Kramer* said NVE has been committed to and remains committed to quality health care for tribal members and community members alike in Cordova. NVE is reaching out and asking the City of Cordova to be a part of that. If the City determines it does not wish to be a part of that, NVE will continue on their path. *Allison* said he wants to participate, he is in support of this. Regardless of which path either one of us want to go down, health care will always be a community concern and it will always involve the City and it will always involve the Village. We want to work together, to work on something that will provide a benefit to the community as a whole. *Meyer* agreed with *Allison*, a good working relationship is needed between the City and NVE. *Kristin Carpenter* the CCMC Authority Board president asked to make one comment. The memo in the packet referenced roadblocks and she just hoped that this could be more characterized as collaboration. Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

30. Council concurrence of Mayor's appointment to fill vacancy on P&R Commission

M/Allison S/Schaefer to concur with Mayor Koplin's appointment of **Ryan Schuetze** to the Parks and Recreation Commission for a term through November 2021.

Schaefer said the seat has been vacant for a couple of months and it will be nice to have a full commission and thanks to **Ryan** for stepping up. *Meyer* also thanked the volunteers in Cordova, especially *Schuetze*.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Burton, Jones, Wiese). Motion was approved.

31. Pending Agenda, Calendar and Elected & Appointed Officials lists

Mayor Koplin mentioned on longer term radar, there will be 3 Council seats and Mayor seat open at March 2019 election. Next meeting, we anticipate a couple of Planning Commission items and the CIP list for Council, as well as the refuse truck and borough expenditure item to be back.

O. Audience Participation - none

P. Council Comments

Allison thanked the chamber for great events on the Fourth of July and Salmon Jam, he also was going to bring up the council spots coming up in March and when you consider whether you are going to run again or run at all you should consider your availability as we haven't had a meeting in 2 months and it puts a lot of pressure on staff to have to keep things going whether we meet or not. He thanked the people for coming out tonight and he thanked *Guard* for calling in tonight.

Guard said we don't usually run into these extreme problems like we did this year, it is an important segment of community represented by those who are busiest in summer - we will try to do better it has been a unique timing issue this summer.

Schaefer thanked *Renfeldt* for her presentation and thanked *Schuetze* again for Parks and Recreation.

Meyer echoed the thanks already given.

Q. Adjournment

M/Allison S/Meyer to adjourn the meeting.

Hearing no objection Mayor Koplin adjourned the meeting at 9:18 pm.

Approved: September 5, 2018

Attest: _____
Susan Bourgeois, CMC, City Clerk

Mayor's Report
08-31-18
Clay Koplín

There have been several sudden and important developments for Cordova in the past week.

Governor Walker will be in town this weekend at an open house at the Reluctant Fisherman from 5:00-6:30PM Saturday evening for a meet and greet / fundraiser and again 11:00am-12:30pm for no-host breakfast buffet at the Reluctant to engage with Cordova and fisheries interests/concerns. It is important as leaders on City Council and staff to attend these events when possible when they visit Cordova. It would be a good time to thank Governor Walker for his support of AMHS, fisheries (including tanner crab opener, disaster funding request and support, etc.) for Cordova and the region. The same applies for Representative Stutes who will also be in Cordova and attending one or both events.

The seine fleet manager is being moved to Anchorage, apparently for a year or more, I don't have the details. Unless council prefers otherwise, I plan to draft a City letter to ADF&G objecting to this move for several reasons. The ADF&G office location and staffing in Cordova was set decades ago when the PWS fishery was a kitten, it is now a lion and ADF&G resources/staff here should be increasing, not decreasing.

The State has circulated a very short-timeline request for feedback on a distribution plan for 2016 Pink Salmon disaster funding. I discussed the distribution with Senator Murkowski (and Senator Sullivan and Rep. Young – they worked together on it) and she suggested a fast-track approach that used the last distribution as a template. I had conversations with Commissioner Navarre and he has implemented this fast-track effort with Governor Walker's support so that distributions are timely; the last disaster distribution took over 2 years. I also plan to draft a letter on behalf of the city and will bring it to tonight's meeting.

I walked the south harbor with Manager Lanning and Harbormaster Schinella this week and was pleased to see the progress on the maintenance work. The harbor is in very poor condition as we know, but 20+ finger floats have been rebuilt and are very functional – see the end of "I" float. The limitation for getting more done quicker is staffing and materials budget. When the budget discussions refer to a gutted maintenance budget, this is where it shows up. Just as I found with tours of the baler and the landfill, and the City mechanic shop, the quality of the improvements and operations have exceeded my expectations. We are going to have to work together – staff, council, myself, and our local, state, and federal partners, to get the harbor renovated. It is going to take commitments of time and resources on our part to get there.

It is hard to believe that August is done today. I look forward to working with you this fall and winter to proceed with strategic plan and formulate the 2019 budget to provide quality, affordable services to the community.

Have a great fall Cordova.

Mayor Clay

From: Fredrick, Abby E (DFG)

Sent: Thursday, August 30, 2018 3:06 PM

Subject: PRESS RELEASE: "State of Alaska Opens Public Comment for 2016 Pink Salmon Disaster Relief Fund Draft Distribution Plan"



Press Release

FOR IMMEDIATE RELEASE: August 30, 2018

CONTACT: Charles O. Swanton
Deputy Commissioner
Juneau, [\(907\) 465-4115](tel:9074654115)

State of Alaska Opens Public Comment Period for 2016 Pink Salmon Disaster Fund Draft Distribution Plan

On January 18, 2017, Secretary of Commerce Pritzker declared the 2016 Gulf of Alaska pink salmon fishery a disaster under the Magnuson-Stevens Fishery Conservation and Management Act. Following this declaration, Congress appropriated \$56.3 million to Alaska to address losses to the seven management areas in the Gulf of Alaska affected by the fishery failure. The State of Alaska in consultation with the Alaska Regional Office of NOAA have developed a draft distribution plan for these funds, that upon finalization will be administered by the Pacific States Marine Commission (PSMFC). Upon receipt of the funds, PSMFC will employ the disaster distribution plan to administer the funds to the affected entities. The State of Alaska's intent, per the appropriation language, is to distribute the federal funds to the affected parties as soon as practical.

There are four categories outlined in the draft spending plan: research, municipalities, fishery participants, and processors. The distribution plan describes each category, eligibility criteria, and methods for allocating disaster funds. The State of Alaska is soliciting input from the public, affected users, and user groups on these elements of the spending plan. The distribution plan is open for public comment until 5pm (AST) September 7, 2018.

Access to the distribution plan and directions for public comment can be found at <http://alaska.gov/go/D8T3>



Draft Spending Plan for funds appropriated to address the 2016 Gulf of Alaska pink salmon disaster declaration.

Guiding principles for disaster funds distribution: disbursement of funds will be prioritized based on the following criteria: 1) funds will be allocated to improve fishery information to better assess and forecast future fishery performance; 2) fishery participants directly involved and harmed by the 2016 pink salmon disaster; 3) funds will be disbursed to positively affect the broadest number of people possible; and 4) address losses to primary business and infrastructure that directly support pink salmon fisheries and that incurred the greatest losses as a result of the disaster.

Categories of entities eligible to receive disaster relief funds:

- **Research:** Funds will be used for applied research or research activities to improve the resource managers ability to better understand pink salmon ecology and abundance, and improve pink salmon forecasts in the future.
- **Fishery participants:** Defined based on Commercial Fishery Entry Commission permit holders named on fish tickets for the 2016 salmon fishing season, in the affected management areas.
- **Municipalities:** Municipalities must be located within the affected areas and must have had pink salmon landed in the community. Disbursement of disaster funds will be based on the value of the State of Alaska's Fishery Resource Landing tax.
- **Processors:** Defined as processors that processed pink salmon in 2016 in the affected management areas. To be eligible to receive disaster funds, processors must be able to demonstrate a minimum first wholesale revenue of pink salmon of \$10,000 in 2016. For processors to receive full payment of disaster funds, each processor must submit a spending plan outlining a process to compensate processing employees for lost wages, as defined by criteria (see below).

Distribution process: Distribution of disaster funds will follow the following steps.

Step One – Research - \$4,180,000: Research funds will be deducted from the total amount of disaster funds prior to any distribution to the other entities. Disaster funds will be allocated to the following research projects.

Prince William Sound juvenile salmon survey

This project would re-deploy a juvenile pink salmon trawl survey in Prince William Sound (PWS) to forecast pink salmon returns. Such a survey would closely follow the methods and gear used for the Southeast Coastal Monitoring Survey (SECM), conducted annually in Southeast Alaska since 1997. An identical survey was successfully initiated in PWS for two full seasons (2014 and 2015), but it was discontinued due to state budget cuts before sufficient data could be collected to produce a reliable forecast.

Given large interannual fluctuations in pink salmon harvests in PWS, which have ranged from 54,000 to 90 million since 1960, pre-season indications of run strength are important to the resource stakeholders who rely upon this species. Pink salmon forecasts produced from the PWS juvenile salmon trawl survey would help seafood processors and commercial fishermen prepare for harvest expectations the following year. Such a survey would also be useful for ADF&G and hatchery managers until inseason abundance indices are available.

Total cost for the PWS trawl survey is approximately \$1,000,000 and would include participation by the Prince William Sound Science Center (PWSSC), ADF&G, and NOAA. Salary for PWSSC staff (\$340,000), vessel costs (\$468,000), and ADF&G salary (\$100,000) would make up the bulk of the annual costs, with the remainder for net repairs, travel, expendables, and some equipment. NOAA personnel will have a substantial advisory role but are not requesting salary. This project is not currently funded. Total requested funds for this project is \$1,000,000.

Alaska Hatchery Research Program

The Alaska Hatchery Research Program was established in 2011 to study the interaction of hatchery fish straying into wild systems for pink and chum salmon in Prince William Sound and for chum salmon in Southeast Alaska. This program has been funded by the State of Alaska, private-non-profit hatchery operators, processors, and competitive grants, and is overseen by a science panel composed of current and retired scientists from ADF&G, University of Alaska, aquaculture associations, and National Marine Fisheries Service.

The results of this ambitious project will examine genetic population structure among hatchery and natural fish, determine hatchery proportions in wild systems, and measure differences in fitness between hatchery- and natural-origin fish. This information is a critical element of assessing the impact of hatchery fish on wild production. Previous studies have been conducted on other Pacific salmon species with different life histories in locations where wild habitat has been compromised. This makes inferences from those studies to Alaskan circumstances tenuous.

To date the available funding (\$9.1M) has covered the first two components of this project: all the field work associated with the Prince William Sound and Southeast Alaska components. However, available existing funding is only sufficient for laboratory analysis in two of three generations at two of the five study streams in Prince William Sound. The program has not secured funding to complete the last generation at two streams and all generations for the three additional streams. Proposed work would support any fieldwork, laboratory analyses, statistical evaluations, and reporting necessary to complete this portion of the project. The anticipated cost of the remaining work, and the requested amount of disaster funds is \$2.5 million.

Southeast Alaska Coastal Monitoring Survey

The Southeast Alaska Coastal Monitoring (SECM) project has operated since 1997, whereby it surveys juvenile pink salmon abundance in three annual surveys from June through August. Surveys focus on the primary seaward migration corridors of the Inside Northern Southeast region including Icy Strait and upper Chatham Strait.

The results are essential to reliably forecasting Southeast pink salmon harvest. For most years the SECM project has shown a strong relationship between juvenile pink salmon abundance and harvest the following year. Because the pink salmon harvest in Southeast has a high interannual variability (harvest

has ranged from 3 to 95 million since 1960), information gained from the SECM project is essential in aiding seafood processors to form and prepare for harvest expectations the following year. It is also useful for ADF&G managers until inseason abundance indices are available.

Total cost for the SECM project is approximately \$1,200,000. Of this amount, NMFS has agreed to continue funding their staff's salary cost and expertise moving forward, which is approximately \$520,000. That leaves approximately \$680,000 of needed funds to cover the remaining project costs for the vessel and ADF&G personnel. Current project funding expires in 2018.

Step Two – Fishery Participants – \$32,044,231: Funds allocated to fishery participants will be calculated based on the loss of exvessel value to each management area as compared to the area's five even year average exvessel value. For each management area, disaster funds will be distributed such that each area's fishery value is equal to 82.5% percent of their respective five even year average exvessel value. The table below illustrates the amount of money necessary for each management area to achieve a total fishery value of 82.5% of each areas respective five even year average fishery value.

Providing each area the necessary funding to reach 82.5% of the average five even year exvessel value will compensate each areas participants, consistent with historical fishery performance, as defined by the five even year average fishery value.

| Area | 2016 final estimated exvessel value | Five year even average exvessel value (2006-2014) | 2016 decrease in value relative to five-year even average value | Dollar difference between 2016 Final and Five year average | 82.5% of 5 year average | Funds needed to reach 82.5% of 5 year average |
|------------------------|-------------------------------------|---|---|--|-------------------------|---|
| Southeast | \$21,360,942 | \$28,485,487 | -25% | \$7,124,545 | \$23,500,527 | \$2,139,585 |
| Yakutat | \$21,741 | \$78,234 | -72% | \$56,493 | \$64,543 | \$42,802 |
| Lower Cook Inlet | \$110,512 | \$454,796 | -76% | \$344,284 | \$375,207 | \$264,695 |
| Prince William Sound | \$23,031,536 | \$52,668,063 | -56% | \$29,636,527 | \$43,451,152 | \$20,419,616 |
| Kodiak | \$6,959,984 | \$16,832,087 | -59% | \$9,872,103 | \$13,886,472 | \$6,926,488 |
| South Alaska Peninsula | \$974,813 | \$3,315,540 | -71% | \$2,340,727 | \$2,735,321 | \$1,760,508 |
| Chignik | \$121,373 | \$741,711 | -84% | \$620,338 | \$611,912 | \$490,539 |
| Total | | | | | | \$32,044,231 |
| % of total funds | | | | | | 57% |

Fishery participants must meet all of the following criteria to be eligible to receive disaster funds;

- a) Hold a Commercial Fisheries Entry Commission permit card for salmon in 2016,
- b) CFEC permit holder must have fished for pink salmon in 2016,
- c) CFEC permit holder must be able to document ADF&G fish ticket landings equal to or greater than 1,000 pounds of pink salmon,

Participants fishing within the Annette Island Reserve that do not hold a CFEC permit card are eligible, contingent upon demonstrating having fished for pink salmon in 2016 and landed equal to or greater than 1,000 pounds of pink salmon.

CFEC permit holders and Annette Island Reserve participants must be able to document a loss of 2016 pink salmon exvessel revenue compared to their average pink salmon exvessel revenue during the most recent five even years.

Step Three – Municipalities – \$2,437,039: Municipalities are recipients of tax revenues from commercial fisheries, including pink salmon. These tax revenues are a direct function of the amount of pink salmon landed and the exvessel value of those pink salmon. Therefore, municipalities incurred lost tax revenue similar to fishery participants, but proportionally smaller based on the tax rate. To compensate for these losses each community within the affected management areas that received pink salmon landings in 2016 will be eligible to receive disaster funds. Communities that received pink salmon landings in 2016 will be eligible to receive funds equal to 1.5% of the five even year average exvessel value of pink salmon landed in the community. The 1.5% is the State of Alaska Fishery Resource Landing Tax that is normally collected and distributed to these communities.

Step Four – Processors – \$17,700,062: Processing facilities and workers were impacted by the low pink salmon returns in 2016. Some processing facilities received less volume of pink salmon and generated less revenue from pink salmon compared to previous years. The total amount of disaster relief funds available for processors is determined by comparing each processing companies 2016 pink salmon gross revenue, and their five even year pink salmon average gross revenue. Disaster funds will be distributed pro rata to the difference between the 2016 pink salmon gross first wholesale value and each processors five even year average gross first wholesale value for pink salmon. To be eligible to receive disaster relief funds, processors must meet the following criteria;

- a) Processors must have processed pink salmon in 2016,
- b) Processors must demonstrate a 2016 first wholesale value of \$10,000 or greater (determined based on COAR data),
- c) Eligible entities must demonstrate a revenue loss in 2016 as compared to the five even year average (based on COAR data).

Distribution to processors will be done in two steps. Twenty-five percent of each processors overall distribution will be provided in step one, based on the above criteria. The second installment of funds is contingent upon each processor providing Pacific States Marine Fisheries Commission a plan identifying the amount and methods for distributing disaster funds to processing workers. Each processors distribution plan must include:

- a) the number of workers employed during the 2016 pink salmon season,
- b) number of workers eligible to receive payments,
- c) hours worked in 2016 and average hours worked during previous five even year pink salmon seasons,
- d) estimated total loss of wages to processing workers,
- e) methods for distributing funds to processing workers.

Following receipt of this information, the second and final installment of funds will be provided to processors.

Susan Bourgeois

From: Diana R <dianariedel@hotmail.com>
Sent: Wednesday, August 8, 2018 1:40 PM
To: Susan Bourgeois
Subject: can you please share with city coucil- bears
Attachments: 38661893_10217123546500247_6463943845112446976_n.jpg; 38750924_10217129914059432_65712024671223808_n.jpg; 38825243_10156743809716654_3417952424608923648_n.jpg; 38757622_10156743809721654_905591393345339392_n.jpg; 38473844_10100301140329594_243447709934026752_n.jpg

Dear city council, I am writing this letter as a concerned mother and citizen. We have been having a bear problem this summer and it is getting ridiculous. While dropping my 3 year old off at daycare today I was told they had a bear on the playground yesterday 8/7/18 and had to take all the kids into the school. Today the kids don't even get to go to the playground because the bear has been hanging around town for a few days now. There was a posted sign up at the playground that a bear had been there on 8/3/18. So this bear has now been hanging around the playground for 5 days now. A sign is not enough for a bear hanging around at the playground.

I have watched these bears from my deck looking for trash and berries behind the reluctant, the anchor, and the harbor. We have many children on summer break and many people from out of town that aren't aware and run right into these bears. While they may not seem aggressive now if any of these are injured or scared I would hate to see how fast they can turn and hurt or kill someone. I am asking you to please urge our city police to kill these bears that are known to be garbage bears and the ones that do not seem to want to leave town. I like bears and I respect them and I don't think they all need to be killed, but certainly the ones in the middle of town that are not scared of noise or people, are eating trash, and are frequenting place where children play in the middle of the day need to be dealt with.

I have been keeping my trash inside and taking it straight to the dump. I understand this is also a people problem and a trash problem. But I value children safety over the bears lives, especially directly in the middle of town. This is a quote from eagle river biologist, Cory Stantorf from a June 19, 2018 news article about the garbage bears in Eagle River. "The bears are doing what they're programmed to do, is find food and survive. And if the trash wasn't here, the bears would move on," he said. "But these bears have stayed here for at least a week and are still doing this. At some point it's not going to end well, and a point there's a public safety issue where enough is enough."

Please encourage our city cops to take care of these problems bears before someone gets hurt.

Thank you, Diana Riedel



Susan Bourgeois

From: Raven Madison <raven.alayna@yahoo.com>
Sent: Wednesday, August 8, 2018 12:53 PM
To: Susan Bourgeois
Subject: Bear problem

Hello, can you please forward this to all the City Council Board Members.

I want to make a complaint about the bear issue in town. There have been multiple bears around town and this is very dangerous. Many locals understand the dangers of bears but there are many "out of towners" that are here for tourism or work and do not know how to appropriately interact with a bear. These are wild animals and their demeanor can change just like that, and if someone gets mauled or killed it is the City of Cordova's responsibility. Many people at the Forest Service and Fish and Game are pointing the problem at the garbage. Saying we need to lock up our garbages and make them bear-proof, well many city City dumpsters are not bear-proof, and there is not enough with metal (bear-proof) lids for everyone. For local residents, it can become quite expensive to build bear-proof containers or buy new bear-proof garbage cans, which many people can't afford. Personally, I have been dealing with a bear in my backyard. It has been terrorizing my pets and getting into my personal items in my yard. Nothing has been damaged however it is a matter of time before it figures out how to get over my six and a half foot fence. Another problem is that I can not take any of my little cousins to any of the parks because of the bears hanging around, I am too afraid that something could happen.

This is not a preventable problem, the bear population is on the rise and there is not enough food to sustain them. If we don't address the situation now these bears will come back bigger next year causing the same problems. We can not blame the people for a problem they can't fix. Please urge the Cordova cops to take action and start shooting these problem bears. I would hate to see someone or local pets get hurt or killed.

And please don't take this as a pro-bear killing advocate, I love seeing bears out the road or up on ski hill. I am very fortunate to have grown up and lived in a community so close to the wild. However, these bears have lost their fear of humans and have become nuisance bears getting into yards, playgrounds, and walking the streets. Again this is dangerous and it is a matter of time before someone gets hurt.

Thank you for your time,
Raven Madison



KALLANDER & ASSOCIATES

RESPONSIBLE DEVELOPMENT. SUSTAINABLE ENVIRONMENTS. HEALTHY COMMUNITIES.

August 8, 2018

City of Cordova
ATTN: City Council
Cordova, AK 99574

Dear City Council Members and Mayor Koplín:

As you are well aware, the black bear presence within the harbor, Main Street, and “in town” neighborhoods have been incredibly high this year. I am confident that you have heard the many complaints, incidents, and fears expressed by your constituents throughout the summer months as well. The incidents and sightings reported this month, however, lends credibility to the increasing sense of alarm. These sightings and interactions suggest that the black bears living in town this summer are hungry, unafraid of humans, and unwilling to leave the premises of many establishments and homes despite loud noises, human engagement, and even in some cases, the shot of a bullet overhead.

Black bears are typically not a major point of concern for Cordovan’s or any longtime Alaskan residents; however, the fearlessness and ambivalence to humans shown by the bears residing in town this summer, coupled with black bear mauling incidents that have led to death in some cases around the state, provides more than enough reason and rationale for the City and the State Troopers to take action.

I am writing today to request that the the City of Cordova and the Alaska State Troopers collaborate immediately to take action and develop a strategy to remove or eliminate the black bears from the streets of Cordova. There are precedents for this type of action that can be referenced in other communities who have dealt with violent or threatening bear populations, wolf populations, et cetera.

I am confident that the Troopers and the City can address this, together, prior to physical injury or death occurring in our community. We must not underestimate the possibility of this; we must act. This request is not made lightly as I personally know residents of Eagle River and other communities who have suffered the loss of human life due to black bears this summer and in recent years. The residents of Cordova deserve for this issue to be taken seriously before a local adult, or worse a child, is seriously injured.

Please take this request into consideration and act swiftly to remove the black bears living in town to outside city limits, or remove them with a firearm. Cordova residents should not live in fear of their safety, property, or the wellbeing of the many children who deserve to be active and recreating outside during the summer months.

Thank you,



RACHEL KALLANDER
KALLANDER & ASSOCIATES, MANAGING PARTNER
ARCTIC ENCOUNTER, FOUNDER & EXECUTIVE DIRECTOR
RACHEL@KALLANDERASSOCIATES.COM | 206.334.4618 (P)
KALLANDERASSOCIATES.COM
ARCTICENCOUNTER.COM

CC: Alaska Department of Fish & Game, Cordova Station
Alaska State Troopers, Cordova Station



AGENDA ITEM 16
City Council Meeting Date: 9/5/18
CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager
DATE: 8/29/18
ITEM: Budget Amendment Resolution to Fund Borough Economic Study
NEXT STEP: Council Approval of Resolution 08-18-19

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE:

The Girdwood Governance Association issued a request for proposals for an economic study for a Prince William Sound (PWS) Borough. Per the attached letter, they have requested that Cordova contribute a total of \$25,000. Note that to fund the amount requested, the resolution will need to be amended.

The resolution is not for or against borough formation. Funding the economic analysis provides a preliminary picture of what a future borough may look like. Borough formation is a lengthy process which will require much more time and additional funding. Once the economic analysis is complete, the city will need to decide whether or not borough formation is something to pursue.

II. RECOMMENDED ACTION / NEXT STEP:

Action on Resolution 08-18-19. To fund at the amount requested, amend the resolution to \$25,000.

III. FISCAL IMPACTS:

If the resolution passes, the immediate fiscal impact will be the amount specified in the resolution.

If a borough is eventually formed, the money spent towards the development of the borough can be reimbursed by the state. The \$25,000 for the economic study would be eligible for reimbursement.

IV. BACKGROUND INFORMATION:

Borough formation is a complicated process and without an economic study, the conversation quickly

becomes speculative. While there have been borough studies in the past, the most recent was completed over 20 years ago and does not consider the possibility of Girdwood becoming a part of the borough. The fiscal realities at the federal, state, and local levels are changing and it would be advantageous to have a fresh look at the economics of a borough. Having the study would allow for a much more informed discussion that would allow the community to weigh the advantages and disadvantages of forming a Prince William Sound Borough.

The Local Boundary Commission has a lot of information about boroughs on their webpage: <https://www.commerce.alaska.gov/web/dcra/LocalBoundaryCommission/Information.aspx>

Of particular interest are the “Model Borough Boundary Study,” the “2003 Unorganized Areas of Alaska that Meet Borough Incorporation Standards,” the “2004 School Consolidation Report,” and the “Borough Incorporation Information Packet.”

V. LEGAL ISSUES:

None currently.

VII. SUMMARY AND ALTERNATIVES:

Approve the funding.

Deny the funding.

Suggest other alternatives.

**CITY OF CORDOVA, ALASKA
RESOLUTION 08-18-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AMENDING THE 2018 BUDGET BY APPROPRIATING \$20,000 FROM THE CITY OF
CORDOVA GENERAL FUND RESERVE AND TRANSFERRING IT INTO THE #401
FUND IN ORDER TO CONTRIBUTE FUNDS FOR AN ECONOMIC ANALYSIS OF A
PRINCE WILLIAM SOUND BOROUGH**

WHEREAS, the Girdwood Governance Association issued a request for proposals for a Prince William Sound Borough economic study and is requesting the City of Cordova contribute funds towards the study; and

WHEREAS, the last borough formation study for the Prince William Sound Borough is now over 20 years old and does not take into consideration the possibility of Girdwood becoming a part of the borough; and

WHEREAS, the City of Cordova is not committing to borough formation at this time, but is exercising due diligence by looking into the economics of borough formation; and

WHEREAS, an economic study is critical for the community to make an informed decision in the future about whether to pursue forming a borough with other communities in Prince William Sound.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, Alaska, does hereby amend the 2018 budget by appropriating \$20,000 from the General Fund Reserve to the General Projects Fund, Account #401-802-55365, in order to contribute funds for an economic analysis of a Prince William Sound Borough.

PASSED AND APPROVED THIS 5th DAY OF SEPTEMBER 2018

Clay R. Koplín, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

MEMO

To: Leif Stavig, Clay Koplin, Melina Meyer
City of Cordova
Dan Blair, City of Whittier
From: Girdwood Governance Association

Date: July 27, 2018

Subject: Project Update - Contractor for PWS Borough economic analysis

Hello all. We wanted to make you aware of the latest developments.

We recently received word from the Valdez City Manager that Valdez is not interesting in participating in a PWS borough (or the proposed economic analysis) at this time.

We understand that Cordova and Whittier are evaluating the possibility of helping to fund the analysis, and will be considering this at upcoming council meetings. The GGA is also working to secure funding commitments.

In light of the decision by Valdez not to participate, and since that community won't be part of the borough analysis, we asked our contractor Information Insights whether the project could be reduced – they estimated the study can be done without Valdez included for \$54,000. To achieve this funding level, **we request that Cordova contribute \$25,000 and Whittier \$9,000.** Girdwood would contribute \$20,000 for the analysis, and in addition, would cover the overhead of contract and project management. Payments for the analysis will be made directly to Information Insights by each participating community/entity.

We understand there is interest in having a meeting with the consultants in Cordova. That is certainly possible – the budget includes travel for 2 meetings. We and the consultants are willing to meet in Cordova.

Thank you for your consideration. If you have any questions regarding these developments, please contact Kay Brown at 907.529.6970 or Grace Pleasants at 907.229.5418.



Agenda Item # 17
City Council Meeting Date: 9/5/2018
City Council Communication Form

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 8/29/2018
ITEM: Resolution 09-18-22
ACTION: Updating Council's CIP List Resolution

Ordinance Motion
 Resolution Information

- I. **REQUEST OR ISSUE:** Council has asked to see this federal/state CIP prioritized list quarterly – the last CIP list resolution approved was Resolution 01-18-01 in January 2018.
- II. **RECOMMENDED ACTION:** move to approve resolution 09-18-22, then move to amend resolution 09-18-22 by adding items to the list and/or removing items from the list and/or re-ordering the list.
- III. **FISCAL IMPACTS:** impact could be in future budgets if any of the items on the list come to fruition and may require City matches to federal or state funding sources
- IV. **BACKGROUND INFORMATION:** provided verbally
- V. **LEGAL ISSUES:** none
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** environmental issues could exist with any number of the items on the CIP list
- VII. **SUMMARY AND ALTERNATIVES:** Council could opt to amend by adding/removing items and/or re-ordering the list as mentioned above

**CITY OF CORDOVA, ALASKA
RESOLUTION 09-18-22**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the City Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G & H float priority)
 - b. Shipyard expansion
 - c. Harbor expansion
 - d. General upgrades (north harbor sidewalks)
2. School Repairs
3. Hospital Upgrades
4. Public Safety Building
5. Sawmill Avenue Extension
6. Ferry Trail

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and agencies as Capital Improvement projects in the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby designates the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 5th DAY OF SEPTEMBER 2018.

Clay R. Koplín, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA
RESOLUTION 01-18-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the City Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G & H float priority)
 - b. Shipyard expansion
 - c. Harbor expansion
 - d. General upgrades (north harbor sidewalks)
2. School Repairs
3. Hospital Upgrades
4. Public Safety Building
5. Sawmill Avenue Extension
6. Ferry Trail

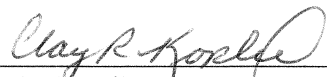
and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and agencies as Capital Improvement projects in the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby designates the above listed projects as Capital Improvement projects.


PASSED AND APPROVED THIS 3rd DAY OF JANUARY, 2018





Clay R. Koplín, Mayor

ATTEST:



Susan Bourgeois, CMC, City Clerk



AGENDA ITEM # 18
City Council Meeting Date: 9/5/18
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 8/29/18
ITEM: Planning Commission Resolution 18-07 – Capital Improvement List
NEXT STEP: Informational

INFORMATION
 MOTION
 RESOLUTION

- I. **REQUEST OR ISSUE:** Review of Planning Commission Capital Improvements List. See attached resolution.
- II. **RECOMMENDED ACTION / NEXT STEP:** N/A
- III. **FISCAL IMPACTS:** The Planning Commission provided estimates of costs in the resolution.
- IV. **BACKGROUND INFORMATION:** The Planning Commission is required by the City Code to:
Submit annually to the city council, not less than ninety days prior to the beginning of the budget year, a list of recommended capital improvements which in the opinion of the commission are necessary or desirable to be constructed during the forthcoming three-year period. Such list shall be arranged in order of preference, with recommendations as to which projects shall be constructed in which year (CMC 3.40.080 B).
- V. **LEGAL ISSUES:** N/A
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A
- VII. **SUMMARY AND ALTERNATIVES:** N/A

**CITY OF CORDOVA, ALASKA
PLANNING COMMISSION
RESOLUTION 18-07**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CORDOVA, ALASKA,
RECOMMENDING A CAPITAL IMPROVEMENT LIST TO THE CITY COUNCIL OF THE CITY OF
CORDOVA, ALASKA**

WHEREAS, the City of Cordova's Planning Commission is directed by Cordova Municipal Code 3.40.080(E) to *Submit annually to the City Council, not less than ninety days prior to the beginning of the budget year, a list of recommended capital improvements which in the opinion of the commission are necessary or desirable to be constructed during the forthcoming three-year period. Such list shall be arranged in order of preference, with recommendations as to which projects shall be constructed in which year; and*


WHEREAS, the City of Cordova's Planning Commission has identified and prioritized a Capital Improvement List that will benefit the citizens of Cordova; and

WHEREAS, the City of Cordova's Planning Commission has identified the following Capital Improvement List as being critical to the future wellbeing and economy of Cordova and the surrounding area:

1. Contract to Develop and Implement Addressing Database - \$25,000 - \$60,000
2. To create a Shovel Ready Project that provides for public safety, additional parking and ADA accessible sidewalks to be used in grant/loan applications. Design parking and walkway on north side of Harbor - \$122,013
 - Shovel-ready design
 - Walkway to meet ADA standards
 - To extend in harbor 25 feet
 - Includes contract services from engineer
 - Based on the cost from South Fill report with engineering at 15% of project cost
3. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Second Street from Council to Copper River Highway - \$70,000-\$100,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Survey work completed
 - Extensive drainage work
4. To create Shovel Ready Projects that provide for public safety and ADA accessible sidewalks which to be used in grant/loan applications. Design streets and sidewalks on Railroad Avenue from Nicholoff to Council and Council from Railroad to First Street - \$25,000-\$35,000
 - Shovel-ready design
 - Includes ADA sidewalks and drainage
 - Nicholoff to Water currently has drawings, but need update
 - Water to Council needs drawings


NOW, THEREFORE BE IT RESOLVED THAT the Planning Commission of the City of Cordova, Alaska hereby recommend a capital improvement list to the City Council of the City of Cordova, Alaska.

PASSED AND APPROVED THIS 14TH DAY OF AUGUST, 2018

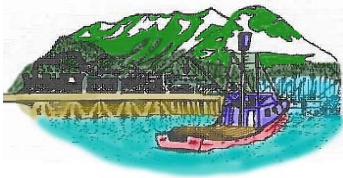


Tom McGann, Chair

ATTEST:



Samantha Greenwood, City Planner



City Council of the City of Cordova, Alaska
Pending Agenda September 5, 2018 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Code change re Council member service on boards/commissions, re mobile restaurant approval
- 2) Need for a Federal Lobbyist/RFP
- 3) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
- 4) Next strategic Planning Work Session - to be incorporated into budget work sessions
- 5) Secure rural schools funding retro & current year - how to budget
- 6) Harbor expansion Town Hall type meeting - public input
- 7) Resolution of support for PWSAC and hatcheries re BoF proposals that speak against hatcheries need this by **September 2018** for next Board of Fish meetings

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:

| | | | |
|-----------|----------|----------|----------|
| 12/5/2018 | 3/6/2019 | 6/5/2019 | 9/4/2019 |
|-----------|----------|----------|----------|
- 2) Staff quarterly reports will be in the following packets:

| | | | |
|------------|-----------|-----------|-----------|
| 10/17/2018 | 1/16/2019 | 4/17/2019 | 7/17/2019 |
|------------|-----------|-----------|-----------|

Clear direction should be given to Clerk/Manager on the what and when of this proposed agenda item.

item:

**suggested
agenda date:**

- 1) ...
- 2) ...
- 3) ...

Mayor Koplín or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda - September 5, 2018 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

1) Fisheries Advisory Committee: 1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)
 authorizing resolution 04-03-45 3-Tim Joyce (PWSAC) 4-Jim Holley (AML)
 approved Apr 16, 2003 5-Chelsea Haisman (fisherman) 6-Tommy Sheridan (processor)
 Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon

2) Cordova Trails Committee: 1-Elizabeth Senear 2-Toni Godes
 authorizing resolution 11-09-65 3-Dave Zastrow
 approved Dec 2, 2009 4-vacant 5-vacant

3) Fisheries Development Committee: 1-Warren Chappell 2-Andy Craig 3-Bobby Linville
 authorizing resolution 12-16-43 4-Gus Linville 5-Tommy Sheridan 6-Bob Smith
 approved Dec 23, 2016

E. City of Cordova appointed representatives to various Boards et al:




1) Prince William Sound Regional Citizens Advisory Council
Robert Beedle re-appointed June 2018 2 year term until May 2020
 re-appointed March 2016
 re-appointed March 2014
 appointed April 2013

2) Prince William Sound Aquaculture Corporation Board of Directors
Tom Bailer term until Oct 2018 3 year term
 appointed February 2017-filled a vacancy

3) Southeast Conference AMHS Reform Project Steering Committee
Mike Anderson appointed April 2016 until completion of project
Sylvia Lange alternate

SEPTEMBER 2018

CALENDAR MONTH **SEPTEMBER**
 CALENDAR YEAR **2018**
 1ST DAY OF WEEK **SUNDAY**

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-------------------------|--|---------------------|--|-----------------------|--|--|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| | | | | | Alaska State Fair Aug 23 - Sep 3 | |
| 2 | 3 LABOR DAY Labor Day-City Hall Offices Closed | 4 | 5 CHS VBall starts Sept 5 6:00 Council work session 7:00 Council reg mtg CCAB | 6 NFL opening day | 7 | 8 |
| 9 NFL opening Sunday | 10 | 11 6:30 P&Z CCAB | 12 5:30 CTC Board Meeting CJHS BBall starts Sept 12 7:00 Sch Bd HSL 7:00 Harbor Cms CCB | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB | 20 | 21  | 22 CHS fast ferry volleyball touney 9/21-9/22 |
| 23 | 24 | 25 | 26  CHS wrestling starts Sept 27 6:00 CEC Board Meeting | 27 6:00 CCMCAB HCR | 28 | 29  State Meet @ Bartlett |
| 30 | 1 | Notes | | | | |

Legend:
 CCAB-Com Rms A&B
 HSL-High School Library
 NST-North Star Theater
 CCA-Community Rm A
 CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room
 LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

OCTOBER 2018

| | |
|-----------------|---------|
| CALENDAR MONTH | OCTOBER |
| CALENDAR YEAR | 2018 |
| 1ST DAY OF WEEK | SUNDAY |

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|---------------|--|------------------------------------|--------|----------|
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |
| | | | 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB | | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | | | 5:30 CTC Board Meeting | | | |
| | | 6:30 P&Z CCAB | 7:00 Sch Bd HSL 7:00 Harbor Cms CCM | | | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | | | 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB | AK Day-City Hall Offices Closed | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | ----- absentee voting @ City Hall Oct 22 - Nov 5 M-F 8a-5p ----- | | | | | |
| | | | 6:00 CEC Board Meeting | 6:00 CCMCAB HCR | | |
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| | ----- absentee voting @ City Hall Oct 22 - Nov 5 M-F 8a-5p ----- | | | | | |
| | | 6:00 P&R CCM | | | | |
| 4 | 5 | Notes | | | | |

Legend:

| | |
|-------------------------|---------------------------|
| CCA-Community Rm A | LN-Library Fireplace Nook |
| CCAB-Community Rms A&B | CRG-Copper River Gallery |
| HSL-High School Library | HCR-CCMC Conference Room |
| CCM-Mayor's Conf Rm | |
| CCER-Education Room | |

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

| seat/length of term | email | Date Elected | Term Expires |
|--------------------------|---|-----------------------------------|--------------|
| Mayor: 3 years | Clay Koplin Mayor@cityofcordova.net | March 1, 2016 | March-19 |
| Council members: | | | |
| Seat A: 3 years | James Burton CouncilSeatA@cityofcordova.net | March 1, 2016 March 5, 2013 | March-19 |
| Seat B: 3 years | Kenneth Jones CouncilSeatB@cityofcordova.net | March 7, 2017 | March-20 |
| Seat C: 3 years | Jeff Guard CouncilSeatC@cityofcordova.net | March 7, 2017 | March-20 |
| Seat D: 3 years | Melina Meyer CouncilSeatD@cityofcordova.net | March 6, 2018 | March-21 |
| Seat E: 3 years | Anne Schaefer <small>elected by encl</small> CouncilSeatE@cityofcordova.net | March 6, 2018 December 6, 2017 | March-21 |
| Seat F: 3 years | David Allison, Vice Mayor CouncilSeatF@cityofcordova.net | March 1, 2016 | March-19 |
| Seat G: 3 years | James Wiese CouncilSeatG@cityofcordova.net | March 1, 2016 | March-19 |

Cordova School District School Board - Elected

| length of term | | Date Elected | Term Expires |
|----------------|--|---|--------------|
| 3 years | Barb Jewell, President bjewell@cordovasd.org | March 1, 2016 March 5, 2013 | March-19 |
| 3 years | Bret Bradford bbradford@cordovasd.org | March 6, 2018 March 3, 2015 | March-21 |
| 3 years | Tammy Altermott taltermott@cordovasd.org | March 1, 2016 March 5, 2013 | March-19 |
| 3 years | Peter Hoepfner phoepfner@cordovasd.org | March 6, 2018 March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006 | March-21 |
| 3 years | Sheryl Glasen sglasen@cordovasd.org <i>Vacant (appointed, non-voting)</i> <i>City Council Rep</i> | March 7, 2017 March 4, 2014 | March-20 |

| | |
|---------------------------------|---------------|
| seat up for re-election in 2019 | vacant |
| board/commission chair | |
| seat up for re-appt in Nov 18 | |

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

| length of term | | | Date Elected | Term Expires |
|----------------|--------------------------|---|---------------|--------------|
| 3 years | Kristin Carpenter | | March 7, 2017 | March-20 |
| 3 years | Greg Meyer | elected by board to fill a vacancy due to resignation | July 19, 2018 | March-19 |
| 3 years | April Horton | | March 7, 2017 | March-19 |
| 3 years | Linnea Ronnegard | | March 6, 2018 | March-21 |
| 3 years | Gary Graham | elected by board to fill a vacancy due to resignation | May 31, 2018 | March-21 |

seat will be up for a 2 yr term in 2019

Library Board - Appointed

| length of term | | | Date Appointed | Term Expires |
|----------------|--------------------------------|--|--|--------------|
| 3 years | Mary Anne Bishop, Chair | | November-16 November-13 November-10 November-06 | November-19 |
| 3 years | Wendy Ranney | | November-15 April-13 | November-18 |
| 3 years | Sherman Powell | | June-18 | November-19 |
| 3 years | Sarah Trumblee | | February-18 | November-20 |
| 3 years | Krysta Williams | | February-18 | November-20 |

Planning and Zoning Commission - Appointed

| length of term | | | Date Appointed | Term Expires |
|----------------|----------------------------------|--|---|--------------|
| 3 years | Nancy Bird | | November-16 | November-19 |
| 3 years | Allen Roemhildt | | November-16 January-14 | November-19 |
| 3 years | Scott Pegau, vice chair | | November-17 December-14 December-11 | November-20 |
| 3 years | John Baenen | | November-15 December-12 | November-18 |
| 3 years | Tom McGann, chair | | November-17 December-14 December-11 April-11 | November-20 |
| 3 years | Chris Bolin | | September-17 | November-18 |
| 3 years | vacant due to resignation | | | November-20 |

seat up for re-appt in Nov 18

seat up for re-election in 2019

vacant

board/commission chair

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

| length of term | | Date Appointed | Term Expires |
|----------------|--------------------|----------------|--------------|
| 3 years | Mike Babic | November-17 | November-20 |
| 3 years | Andy Craig | November-16 | November-19 |
| 3 years | Max Wiese | November-17 | November-20 |
| | | January-14 | |
| | | March-11 | |
| 3 years | Ken Jones | November-16 | November-19 |
| | | February-13 | |
| 3 years | Jacob Betts, Chair | November-15 | November-18 |

Parks and Recreation Commission - Appointed

| length of term | | Date Appointed | Term Expires |
|----------------|---------------------|----------------|--------------|
| 3 years | Wendy Ranney, Chair | November-15 | November-18 |
| | | August-14 | |
| 3 years | Anne Schaefer | November-17 | November-20 |
| 3 years | Ryan Schuetze | August-18 | November-21 |
| 3 years | Stephen Phillips | November-15 | November-18 |
| 3 years | Marvin VanDenBroek | November-16 | November-19 |
| | | February-14 | |
| 3 years | Karen Hallquist | November-16 | November-19 |
| | | November-13 | |
| 3 years | Dave Zastrow | November-17 | November-20 |
| | | February-15 | |
| | | September-14 | |

Historic Preservation Commission - Appointed

| length of term | | Date Appointed | Term Expires |
|----------------|---------------------|----------------|--------------|
| 3 years | Cathy Sherman | August-16 | November-19 |
| 3 years | Heather Hall | August-16 | November-19 |
| 3 years | Brooke Johnson | August-16 | November-19 |
| 3 years | John Wachtel | August-16 | November-18 |
| 3 years | Sylvia Lange | August-16 | November-18 |
| 3 years | Nancy Bird | November-17 | November-18 |
| 3 years | Jim Casement, Chair | November-17 | November-20 |

seat up for re-election in 2019

board/commission chair

seat up for re-appt in Nov 18

vacant