

**Mayor**

James Kacsh

**Council Members**

Kristin Carpenter

Tim Joyce

Tom Bailer

Robert Beedle

Josh Hallquist

David Reggiani

James Burton

**City Manager**

Randy Robertson

**City Clerk**

Susan Bourgeois

**Deputy Clerk**

Tina Hammer

**Student Council**

summer vacation

**REGULAR COUNCIL MEETING  
AUGUST 19, 2015 @ 7:00 PM  
LIBRARY MEETING ROOM**

**AGENDA**



**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

I pledge allegiance to the Flag of the United States of America,  
and to the republic for which it stands, one Nation under God,  
indivisible with liberty and justice for all.

**C. ROLL CALL**

Mayor James Kacsh, Council members Kristin Carpenter, Tim  
Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Reggiani  
and James Burton

**D. APPROVAL OF REGULAR AGENDA..... (voice vote)**

**E. DISCLOSURES OF CONFLICTS OF INTEREST**

**F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Harbor, HSB, Parks & Rec, P&Z, School Board)

**G. APPROVAL OF CONSENT CALENDAR..... (roll call vote)**

1. Ordinance 1133..... (page 1)  
An ordinance of the City Council of the City of Cordova, Alaska exempting the sale of City owned personal property from the sealed bid and advertising requirements of Title 5, Chapter 5.14 of the Cordova Municipal Code and permitting disposal via alternative forms of competitive bidding, including public auction, and declaring an emergency
2. Resolution 08-15-38..... (page 3)  
A resolution of the City Council of the City of Cordova, Alaska authorizing the City Manager to apply for an Alaska Clean Water Fund loan from the Alaska Department of Environmental Conservation to complete other LT2 compliance associated upgrades to the water treatment plants
3. Resolution 08-15-39..... (page 6)  
A resolution of the City Council of the City of Cordova, Alaska, authorizing the conveyance of a portion of Lot 15 Block 6 USS 2981 A&B
4. Council authorized exception per CMC 6.12.040..... (page 24)
5. Record excused absences for Mayor Kacsh and Council member Burton from the August 5, 2015 Regular Council meeting

**H. APPROVAL OF MINUTES**

6. 04-10-14 Special Meeting Minutes..... (page 26)
7. 08-5-15 Regular Meeting Minutes..... (page 28)

## I. CONSIDERATION OF BIDS

8. Contract approval with Dawson Construction, Inc. for water treatment system..... (voice vote)(page 33)  
LT2 upgrades

## J. REPORTS OF OFFICERS

9. Mayor's Report  
10. Manager's Report  
    a. Cordova Center report..... (page 35)  
11. City Clerk's Report..... (page 36)  
12. Quarterly Reports – 2Q 2015  
    a. Public Safety – Chief of Police *Mike Hicks*..... (page 37)  
    b. Information Technology – *Jason Gabrielson*..... (page 39)  
    c. Port & Harbor – Harbormaster *Tony Schinella*..... (page 41)  
    d. Library Department – Director *Miriam Dunbar*..... (page 43)  
    e. Finance Department – Director *Jon Stavig*..... (page 46)  
    f. Parks and Recreation Department – Director *Susie Herschleb*..... (page 51)  
    g. Cordova Volunteer Fire Department – Fire Marshal *Paul Trumblee*..... (page 54)  
    h. Public Works Department – Director *Rich Rogers*..... (page 58)

## K. CORRESPONDENCE

## L. ORDINANCES AND RESOLUTIONS

## M. UNFINISHED BUSINESS

## N. NEW & MISCELLANEOUS BUSINESS

13. Pending Agenda, Calendar, Elected & Appointed Officials lists..... (page 59)

## O. AUDIENCE PARTICIPATION

## P. COUNCIL COMMENTS

14. Council Comments

## Q. EXECUTIVE SESSION

15. CCMC Hospital Management  
16. Breakwater Fill Lot negotiation

## R. ADJOURNMENT

**BERRIES, BERRIES, BERRIES**

**Executive Sessions: Subjects which may be discussed are:** (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

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## **MEMORANDUM**

### ***ATTORNEY-CLIENT COMMUNICATION***

**TO: CITY OF CORDOVA CITY COUNCIL  
RANDY ROBERTSON, CITY MANAGER**

**FROM: HOLLY C. WELLS**

**RE: EMERGENCY ORDINANCE PERMITTING PUBLIC AUCTION FOR  
CITY OF CORDOVA SURPLUS PERSONAL PROPERTY**

**CLIENT: CITY OF CORDOVA**

**FILE NO.: 401,777**

**DATE: AUGUST 13, 2015**

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The City of Cordova administration requested that our firm identify potential ways in which the City of Cordova could lawfully dispose of surplus personal property via public auction within the next few weeks. After a careful review of the City of Cordova, Alaska Charter and Cordova Municipal Code, and a lengthy discussion with the City Manager regarding the urgent financial needs of the City, our firm determined that the use of an emergency ordinance to permit the use of an alternative competitive bidding process, namely a public auction, for the purpose of ensuring maximum financial benefit to the City was appropriate, especially in light of the current economic and financial climate within the City and statewide.

Pursuant to Section 2-14 of the Cordova Charter, an emergency ordinance is an ordinance that the Council determines is necessary for the preservation of the public peace, health or safety. The need for the City to maintain and maximize its financial health and the effects that the City's finances have on all aspects of public peace, health, and safety seems to justify the use of an emergency ordinance to capitalize on financially beneficial opportunities for the City, especially in a situation where the City is simply choosing to use an alternative form of competitive bidding and is in no way bypassing the procurement principles underlying the Cordova Municipal Code. Conversely, any attempt by the administration to exempt a sale from any competitive bidding process would be unlawful under the Charter. *See* Section 5-16 of the Cordova Charter. For purposes of edification and convenient reference, I have attached the relevant Code and Charter provisions to this memorandum, which provide the local laws for disposal of surplus personal property by the City.

**CITY OF CORDOVA, ALASKA  
ORDINANCE 1133**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA  
EXEMPTING THE SALE OF CITY OWNED PERSONAL PROPERTY FROM THE  
SEALED BID AND ADVERTISING REQUIREMENTS OF TITLE 5, CHAPTER 5.14 OF  
THE CORDOVA MUNICIPAL CODE AND PERMITTING DISPOSAL VIA  
ALTERNATIVE FORMS OF COMPETITIVE BIDDING, INCLUDING PUBLIC  
AUCTION, AND DECLARING AN EMERGENCY**

**WHEREAS**, there are additional options for the disposal of City of Cordova, Alaska personal property now available, which include public auction; and

**WHEREAS**, in order to maximize potential bids and the presence of interested parties, the City Manager needs to hold any public auction within the next few weeks and any further delay in holding the auction would likely result in lost revenue to the City; and

**WHEREAS**, it is in the City's best interest to dispose of City property using the competitive bidding method that will result in the highest possible bid on City personal property; and

**WHEREAS**, the current economic climate both within the City and statewide makes maximizing any potential revenue to the City an emergency situation requiring immediate action.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Cordova, that:

Section 1. The City Council hereby authorizes the City Manager or his designee to sell City of Cordova personal property by any means of competitive bidding, including but not limited to public auction.

Section 2. This ordinance constitutes an emergency ordinance, is not permanent in nature, and shall not be codified. This ordinance shall be effective immediately upon its passage in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska and published within ten (10) days after its passage.

1st reading: August 19, 2015

**PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF AUGUST 2015**

\_\_\_\_\_  
James Kacsh, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

# Memorandum

**To:** City Council  
**From:** Planning Staff  
**Date:** 8/10/15  
**Re:** Post LT2 Upgrades - Loan Application

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## **PART I – BACKGROUND**

Staff's number one priority has been to meet the requirements for LT2 compliance. Many mechanical upgrades were not included in the RFP in order to ensure that the funding that has been secured would be sufficient to cover the LT2 basic requirements. Additional needs include items such as further SCADA system upgrades, upgrading to variable frequency drives and upgrading hypochlorite generation systems. The City's Post LT2 upgrade questionnaire has been ranked number one by the State. The next step is an application, which requires a resolution authorizing the City Manager to apply for the loan. Resolution 08-15-38 is before City Council tonight to support the continuation of the application process. This funding would be available in State FY 2017 (beginning July 2016).

## **PART II – DISCUSSION**

The City requested \$3 million in the State's questionnaire. In order to receive a subsidy of \$1.5 million the City would have to spend at least \$1.75 million. The loan term would be 20 years at an interest rate 1.5%. Many loans are open for 10 or more years after the loan is received.

The Water Department is currently paying approximately \$70,000 annually in repayment of a prior loan that will be paid off in 2020 (see attached spreadsheet). The future payments for the current LT2 loan is also shown in the spreadsheet. If the City receives the second ADEC loan for the maximum amount (\$3.0 million), the City would be repaying \$1.5 million with a fixed payment over 20 years. In the table below, different loan amounts and their respective first payments (the largest) are shown.

Repayment Amount	Annual Payment	Annual Interest	Total Annual Payment (Largest)
1.5 million	\$75,000.00	\$21,375.00	\$96,375.00
750,000	\$37,500.00	\$10,687.50	\$48,187.50
500,000	\$25,000	\$7,125.00	\$32,125.00

The passage of this resolution is a placeholder that keeps the City in the State's funding cycle. It does not obligate the City in any manner to take the loan. If the loan application is approved, the next step would be Council passage of a resolution placing the question on the ballot for the March 1, 2016 Regular Election. Therefore, this is a very preliminary step in the process but a required one if the City is to move forward with the Post LT2 Upgrades.

## **PART III – STAFF RECOMMENDATION**

Staff recommends approval of Resolution 08-15-38 which would allow the loan application to move forward, thereby keeping the City in the funding cycle.

## **PART IV – SUGGESTED MOTION**

"I move to approve Resolution 08-15-38"

**CITY OF CORDOVA, ALASKA  
RESOLUTION 08-15-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA  
AUTHORIZING THE CITY MANAGER TO APPLY FOR AN ALASKA CLEAN WATER  
FUND LOAN FROM THE ALASKA DEPARTMENT OF ENVIRONMENTAL  
CONSERVATION TO COMPLETE POST LT2 UPGRADES**

**WHEREAS**, LT2 compliance requirements have led to a major construction project at the City's water treatment facilities, slated for fall and winter 2015-2016; and

**WHEREAS**, the Alaska Department of Environmental Conservation is able to offer funding through the Alaska Clean Water Fund which includes substantial subsidy possibilities; and

**WHEREAS**, the City of Cordova intends to apply for a loan of up to \$3 million, including a subsidy of \$1.5 million, from the Alaska Clean Water Fund.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Cordova, Alaska, does hereby authorize the City Manager to apply for an Alaska Clean Water Fund loan from the Alaska Department of Environmental Conservation to complete Post LT2 Upgrades.

**BE IT FURTHER RESOLVED** that the City Council of the City of Cordova, Alaska, will approve an additional resolution authorizing the acceptance of a loan offer from the Alaska Clean Water Fund.

**PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF AUGUST, 2015**

\_\_\_\_\_  
James Kacsh, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

Year	Current Water Loan Balance	Annual Payment	Annual Interest	Total Annual Payment		2013 LT2 Loan	Annual Payment	Annual Interest	Total Annual Payment
	\$414,266.00					\$270,375.00			
2015	\$345,222.00	\$69,044.00	\$6,214.00	\$75,258.00					
2016	\$276,178.00	\$69,044.00	\$5,178.00	\$74,222.00					
2017	\$207,134.00	\$69,044.00	\$4,143.00	\$73,187.00					
2018	\$138,090.00	\$69,044.00	\$3,107.00	\$72,151.00		\$256,856.25	\$ 13,518.75		
2019	\$69,046.00	\$69,044.00	\$2,071.00	\$71,115.00		\$243,337.50	\$ 13,518.75	\$ 4,083.62	\$17,602.37
2020	\$2.00	\$69,044.00	\$1,036.00	\$70,080.00		\$229,818.75	\$ 13,518.75	\$ 3,879.44	\$17,398.19
2021						\$216,300.00	\$ 13,518.75	\$ 3,675.26	\$17,194.01
2022						\$202,781.25	\$ 13,518.75	\$ 3,471.08	\$16,989.83
2023						\$189,262.50	\$ 13,518.75	\$ 3,266.90	\$16,785.65
2024						\$175,743.75	\$ 13,518.75	\$ 3,062.72	\$16,581.47
2025						\$162,225.00	\$ 13,518.75	\$ 2,858.54	\$16,377.29
2026						\$148,706.25	\$ 13,518.75	\$ 2,654.36	\$16,173.11
2027						\$135,187.50	\$ 13,518.75	\$ 2,450.17	\$15,968.92
2028						\$121,668.75	\$ 13,518.75	\$ 2,245.99	\$15,764.74
2029						\$108,150.00	\$ 13,518.75	\$ 1,837.63	\$15,356.38
2030						\$94,631.25	\$ 13,518.75	\$ 1,633.45	\$15,152.20
2031						\$81,112.50	\$ 13,518.75	\$ 1,429.27	\$14,948.02
2032						\$67,593.75	\$ 13,518.75	\$ 1,225.09	\$14,743.84
2033						\$54,075.00	\$ 13,518.75	\$ 816.72	\$14,335.47
2034						\$40,556.25	\$ 13,518.75	\$ 612.54	\$14,131.29
2035						\$27,037.50	\$ 13,518.75	\$ 408.36	\$13,927.11
2036						\$13,518.75	\$ 13,518.75	\$ 204.18	\$13,722.93

# Memorandum

**To:** City Council  
**From:** Planning Staff  
**Date:** 8/12/15  
**Re:** Disposal of Lot 15, Block 6, USS 2981

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## **PART I – GENERAL INFORMATION**

Requested Actions: Dispose of a portion of Lot 15, Block 6 USS 2981  
Legal Description: Lot 15, Block 6, USS 2981  
Parcel Number: 02-373-138  
Zoning: Parks and Open Space District  
Location Map: New Plat

## **PART II – BACKGROUND**

**3/5/15** The City has received a letter of interest from Ardy and Laura Hanson.

**5/6/15** City Council meeting a motion was passed to direct the city manager to dispose of a portion of Lot 15, Block 6, USS 2981 in keeping with the lot lines of adjacent properties.

The lot has been surveyed and plat created to create Lot 15A, Block 6 USS 2981.

At this time the resolution, purchase agreement and quit claim deed are in front of council for approval.

## **PART III – SUGGESTED MOTION**

“I move to approve resolution 08-15-39.”



## Location Map



**CITY OF CORDOVA, ALASKA  
RESOLUTION 08-15-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
AUTHORIZING THE CONVEYANCE OF A PORTION OF LOT 15 BLOCK 6 USS 2981 A&B**

**WHEREAS**, pursuant to CMC 5.22.010, City Council of the City of Cordova, Alaska directed the City Manager to enter into direct negotiations with Ardy and Laura Hanson for the purchase of a portion of Lot 15 Block 6 USS 2981 A&B (the "Property"); and

**WHEREAS**, the Council finds that the purchase price of Ten Thousand two Hundred Twenty - Seven Dollars and Six Cents (\$10,227.06) is the fair market value of the Property; and

**WHEREAS**, in negotiating with Ardy and Laura Hanson to purchase the Property, the Council relied on the City Manager to have the original property, Lot 15 Block 6, subdivided to provide a green belt along Chase Avenue and a new lot created for the property disposal; and

**WHEREAS**, the forms of a Purchase and Sale Agreement and Quitclaim Deed that are to be executed in connection with the disposal of the Property by the City have been presented at this meeting, and it appears that such documents are in an appropriate form and are appropriate instruments for the purposes intended.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Cordova, Alaska, that:

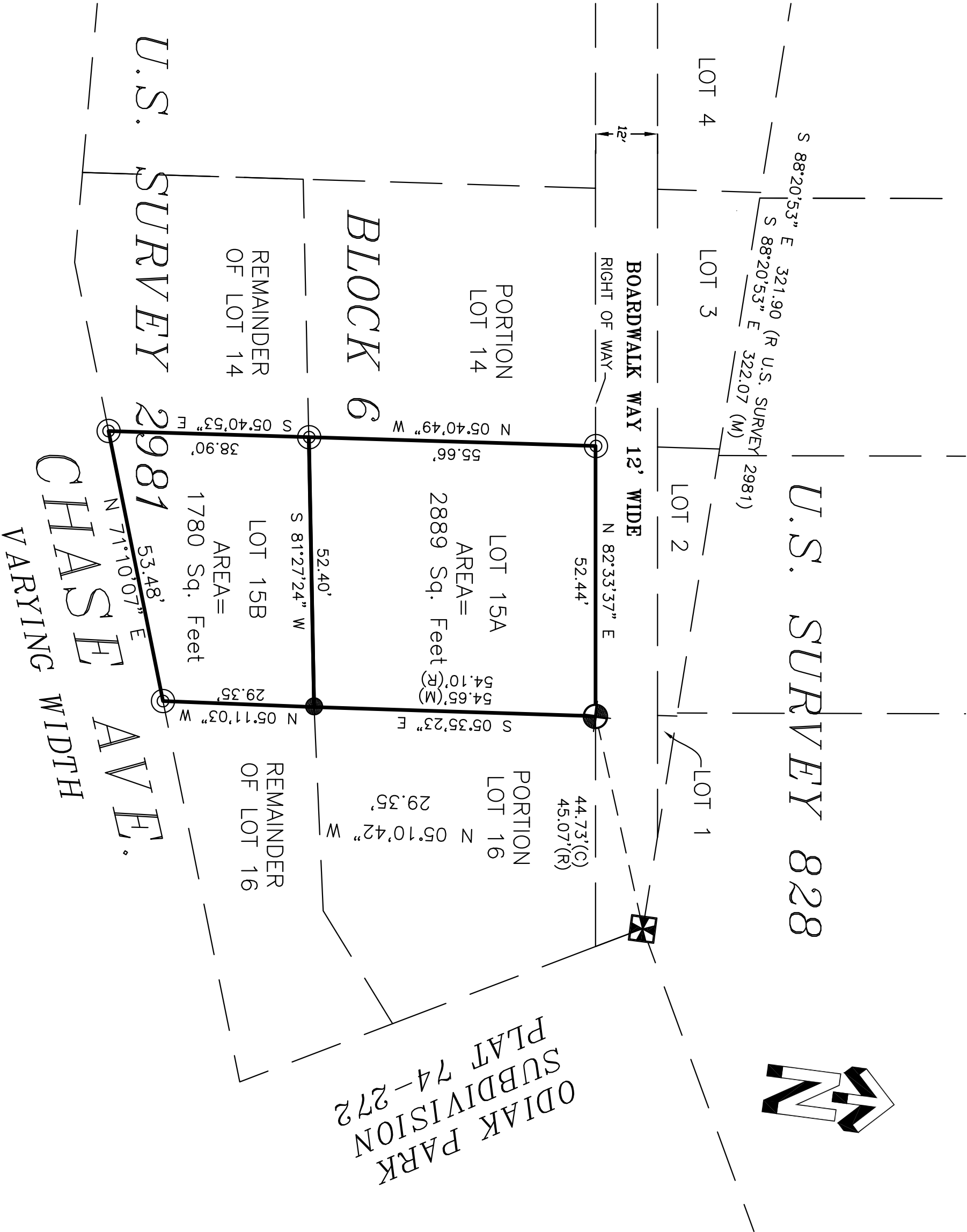
Section 1 The City Manager is authorized and directed to convey the Property to Ardy and Laura Hanson in accordance with the terms in the Purchase and Sale Agreement. The form and content of the Purchase and Sale Agreement and Quitclaim Deed now before this meeting hereby are in all respects authorized, approved and confirmed, and the City Manager hereby is authorized, empowered and directed to execute and deliver such documents on behalf of the City, in substantially the form and content now before this meeting but with such changes, modifications, additions and deletions therein as he shall deem necessary, desirable or appropriate, the execution thereof to constitute conclusive evidence of approval of any and all changes, modifications, additions or deletions therein from the form and content of said documents now before this meeting, and from and after the execution and delivery of said documents, the City Manager hereby is authorized, empowered and directed to do all acts and things and to execute all documents as may be necessary to carry out and comply with the provisions of the documents as executed.

**PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF AUGUST 2015**

\_\_\_\_\_  
James Kacsh, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, City Clerk



BASIS OF BEARING-NORTH AMERICAN DATUM 83.  
BASIS OF ROTATION - MONUMENT FOUND AT CORNER 15 OF U.S. SURVEY 2981 HELD FOR POSITION AND  
MONUMENT FOUND AT CORNER 16 HELD FOR LINE.  
REFERENCE-  
U.S SURVEY 2981.  
PLAT 74-272, RECORDED IN THE CORDOVA RECORDING DISTRICT.


NOTES:

1. SUBJECT TO ALL CONDITIONS, SERVITUDE'S, EASEMENTS, COVENANTS, RESERVATION, RESTRICTIONS AND RIGHTS OF WAY OF RECORD.
2. SUBJECT TO ALL COPY RIGHT LAWS..
3. ST. DENNY SURVEYING INC. ASSUMES NO RESPONSIBILITY OR LIABILITY FOR ANY ERRORS OR OMISSIONS OF ANY KIND WHATSOEVER IN TERMS OF CONTENT SHOWN HEREON AND DISCLAIMS ALL WARRANTIES AND/OR CONDITIONS , EXPRESS OR IMPLIED, TO THE CONTENT INTO ANY MATTER RELATING TO THE INFORMATION SHOWN HEREON.

- ⊙ = 2" ALUMINUM CAP SET  
⊙ = FOUND ALUMINUM CAP  
● = FOUND REBAR  
⊠ = FOUND MONUMENT  
(R) = RECORD DIMENSION  
(M) = MEASURED DIMENSION  
(C) = CALCULATED DIMENSION

LEGEND



		
SURVEYOR'S CERTIFICATE I HEREBY CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA, THAT THIS PLAT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION AND THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AS DESCRIBED AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT. DATE: _____ REGISTRATION NO. _____		
MARK R. STDENNY	REGISTERED LAND SURVEYOR	
PREPARED FOR: CITY OF CORDOVA Cordova, Alaska 99574		
SUBDIVISION OF LOT 15 BLOCK 6 U.S. SURVEY No. 2981 A&B, ALASKA BOUNDARIES AND SUBDIVISION SOUTH ADDITION TOWNSHIP OF CORDOVA CREATING LOTS 15A AND 15B BLOCK 6 U.S. SURVEY No. 2981 A&B, ALASKA BOUNDARIES AND SUBDIVISION SOUTH ADDITION TOWNSHIP OF CORDOVA CORDOVA ALASKA		
DATE 07-24-16	DRAWN M.S.T.D.	CORDOVA RECORDING DISTRICT
SCALE 1" = 20'	SHEET 1 of 1	PROJECT NO. 16-01 W
ST. DENNY SURVEYING, INC. P.O. BOX 388, KODIAK, ALASKA (907) 481-5600		

OWNERSHIP AFFIDAVIT	
I HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY DESCRIBED HEREON. I HEREBY DEDICATE TO THE PUBLIC ALL EASEMENTS FOR PUBLIC UTILITIES, STREETS, ALLEYS, THOROUGH FARES, PARKS AND OTHER PUBLIC AREAS SHOWN HEREON.	
CITY OF CORDOVA REPRESENTATIVE	DATE
PRINT NAME AND TITLE	DATE
NOTARY ACKNOWLEDGMENT	
SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____ 2015	
ON BEHALF OF THE CITY OF CORDOVA REPRESENTATIVE PRINT NAME AND TITLE	
NOTARY SIGNATURE	
MY COMMISSION EXPIRES	
TAX CERTIFICATE	
I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THE CITY OF CORDOVA, ALL TAXES ASSESSED AND DUE AGAINST SAID LAND AND IN FAVOR OF THE CITY OF CORDOVA ARE PAID IN FULL. DATED AT CORDOVA, ALASKA, THIS _____ DAY OF _____ CITY OF CORDOVA 2015	
CITY CLERK	
PLAT APPROVAL	
THIS PLAT CONFORMS TO THE CITY OF CORDOVA PLANNING AND ZONING COMMISSION AND IS HEREBY ACCEPTED AS THE OFFICIAL PLAT, SUBJECT TO ANY AND ALL CONDITIONS AND REQUIREMENTS OF ORDINANCE AND LAW PERTAINING THERE TO.	
CITY MANAGER	DATE
CHAIRMAN, PLANNING & ZONING COMMISSION	DATE
PLATTING OFFICIAL	DATE

## PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (this "Agreement") is entered into as of August XX, 2015 (the "Effective Date"), by and between the CITY OF CORDOVA, an Alaska municipal corporation ("Seller"), whose address is P. O. Box 1210, Cordova, Alaska 99574, and Ardy and Laura Hanson ("Purchaser"), whose address is P. O. Box 2575, Cordova, Alaska 99574.

WHEREAS, Seller is the owner of certain real property located in the City of Cordova, Alaska, Lot 15A Block 6 U.S. Survey No. 2981 A&B, more particularly described in Exhibit A attached hereto and made a part hereof (the "Property"); and

WHEREAS, Purchaser has funds to pay the cost of acquiring the Property; and

WHEREAS, Purchaser desires to buy from Seller, and Seller desires to sell to Purchaser, the Property, subject to and in accordance with the terms and provisions hereinafter set forth.

NOW, THEREFORE, in consideration of the foregoing Recitals (which are incorporated herein by this reference), the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Purchaser hereby agree as follows:

**1. Purchase and Sale.** Seller hereby agrees to sell, assign and convey to Purchaser, and Purchaser hereby agrees to purchase from Seller, all of Seller's right, title and interest in and to that certain real property located in the Cordova Recording District, Third Judicial District, State of Alaska, Lot 15A Block 6 U.S. Survey No. 2981 A&B particularly described in Exhibit A attached hereto and incorporated herein by this reference, together with any and all improvements thereon, and all rights, privileges, easements and appurtenances thereto (the "Property").

**2. The Purchase Price.** The purchase price for the Property is Ten thousand Two Hundred and Twenty-seven Dollars and Six Cents (\$10,227.06) (the "Purchase Price") and shall be paid to Seller by Purchaser at the Closing (as that term is defined in Section 12 below) as follows:

Within five (5) business days after execution of this Agreement by all parties, Purchaser shall deposit a fully executed copy of this Agreement, and the sum of ONE THOUSAND DOLLARS (\$1,000.00) as an earnest money deposit (the "Deposit"), in escrow ("Opening of Escrow") with Fidelity Title Agency of Alaska, ("Escrow Agent").

(a) In the event the purchase and sale of the Property is consummated as contemplated hereunder, the Deposit shall be retained by Seller and credited against the Purchase Price at Closing, or otherwise disbursed in accordance with this Agreement.

(b) The balance of the Purchase Price over and above the amount paid by or credited to Purchaser pursuant to Section 2(b) above shall be paid to Seller in immediately available funds at the Closing.

### **3. Title.**

Seller shall order from Fidelity Title Agency of Alaska, ("Title Company"), and shall deliver to Purchaser within ten (10) days following the Opening of Escrow, a preliminary title report pertaining to the Property (the "Commitment"), together with legible (to the extent available) copies of all documents relating to the title exceptions referred to in such Commitment.

(a) Within fifteen (15) days after the delivery of the Commitment, Purchaser shall notify Seller in writing of any title exceptions identified in the Commitment of which Purchaser disapproves. Any exception not disapproved in writing within said fifteen (15) day period shall be deemed approved by Purchaser, and shall constitute a "Permitted Exception" hereunder. Purchaser and Seller hereby agree that all non-delinquent property taxes and assessments shall also constitute "Permitted Exceptions." Within ten (10) days after receipt of Purchaser's written notice of disapproved title exceptions, if any, Seller shall notify Purchaser in writing of any disapproved title exceptions which Seller is unable or unwilling to cause to be removed prior to or at Closing. Seller's failure to give such notice shall be deemed an election not to remove any disapproved title exceptions. With respect to such exceptions, Purchaser then shall elect, by giving written notice to Seller and Escrow Agent within ten (10) days thereafter, (x) to terminate this Agreement, or (y) to waive his disapproval of such exceptions, in which case such exceptions shall then be deemed to be Permitted Exceptions. Purchaser's failure to give such notice shall be deemed an election to waive the disapproval of any such exception. In the event Purchaser elects to terminate this Agreement in accordance with clause (x) above, the Deposit, without interest, shall be immediately refunded to Purchaser; provided, however, that Purchaser shall be responsible for any title or escrow cancellation fees.

**4. Representations and Warranties of Seller.** Seller represents and warrants to Purchaser that the following matters are true and correct as of the execution of this Agreement and also will be true and correct as of the Closing:

(a) This Agreement is, and all the documents executed by Seller which are to be delivered to Purchaser at the Closing will be, legal, valid, and binding obligations of Seller enforceable against Seller in accordance with their respective terms and does not and will not violate any provisions of any agreement to which Seller is a party or to which it or the Property is subject.

(b) Purchaser shall purchase the Property based on Purchaser's own prior investigation and examination of the Property (or Purchaser's election not to do so) and upon the warranties, covenants and representations contained in this Agreement; AND THAT, AS A MATERIAL INDUCEMENT TO THE EXECUTION AND DELIVERY OF THIS AGREEMENT BY SELLER, SUBJECT TO THE TERMS OF THIS AGREEMENT, PURCHASER IS PURCHASING THE PROPERTY IN AN "AS IS" PHYSICAL

CONDITION AND IN AN "AS IS" STATE OF REPAIR, WITH ALL FAULTS. Except as may be set forth in this Agreement, Purchaser hereby waives, and Seller does hereby disclaim, all warranties of any type or kind whatsoever with respect to the Property, whether express or implied, including, by way of description but not limitation, those of fitness for a particular purpose and use.

**5. Representations, Warranties and Covenants of Purchaser.** Purchaser represents and warrants to Seller that the following matters are true and correct as of the execution of this Agreement and also will be true and correct as of the Closing:

(a) This Agreement is, and all the documents executed by Purchaser which are to be delivered to Seller at the Closing will be, duly authorized, executed, and delivered by Purchaser, and is and will be legal, valid, and binding obligations of Purchaser enforceable against Purchaser in accordance with their respective terms and do not and will not violate any provisions of any agreement to which either Purchaser is a party or to which they are subject.

**6. Conditions Precedent to Closing.**

(a) The following shall be conditions precedent to Seller's obligation to consummate the purchase and sale transaction contemplated herein (the "Seller's Conditions Precedent"):

(1) Purchaser shall not have terminated this Agreement in accordance with Section 4, Section 14 or Section 15 of this Agreement within the time periods described in said Sections.

(2) Purchaser shall have delivered to Escrow Agent, prior to or at the Closing, for disbursement as directed hereunder, all cash or other immediately available funds due from Purchaser in accordance with this Agreement.

(3) There shall be no uncured breach of any of Purchaser's representations or warranties set forth in Section 6, as of the Closing.

(4) Purchaser shall have delivered to Escrow Agent the items described in Section 10.

(5) The timely performance by Purchaser of each and every obligation imposed upon Purchaser hereunder.

The conditions set forth in this Section 7(a) are solely for the benefit of Seller and may be waived only by Seller and only in writing. Seller shall, at all times have the right to waive any of these conditions.

(b) The following shall be conditions precedent to Purchaser's obligation to consummate the purchase and sale transaction contemplated herein (the "Purchaser's Conditions Precedent"):

(1) Purchaser shall not have terminated this Agreement in accordance with Section 4, Section 14 or Section 15 of this Agreement within the time periods described in said Sections.

(2) Title Company shall be committed to issue, at the Closing, an owner's policy of title insurance (the "Title Policy"), insuring Purchaser's interest in the Property, dated the day of the Closing, with liability in the amount of the Purchase Price, subject only to the Permitted Exceptions.

(3) There shall be no uncured breach of any of Seller's representations or warranties as set forth in Section 5 or the covenants as set forth in Section 7, as of the Closing.

(4) Seller shall have delivered the items described in Section 9.

(5) The timely performance by Seller of each and every obligation imposed upon Seller hereunder.

The conditions set forth in this Section 7(b) are solely for the benefit of Purchaser and may be waived only by Purchaser and only in writing. Purchaser shall, at all times have the right to waive any of these conditions.

**7. Covenants of Seller.** Seller hereby covenants with Purchaser, as follows:

(a) After the date hereof and prior to the Closing, no part of the Property, or any interest therein, will be voluntarily sold, mortgaged, encumbered, leased or otherwise transferred without Purchaser's consent which may be withheld in their sole and absolute discretion.

(b) Seller agrees to notify Purchaser promptly of the occurrence of any event which violates any covenant set forth in this Section 8.

**8. Seller's Closing Deliveries.** At or prior to the Closing, Seller shall deliver to Escrow Agent the following:

(a) A Quitclaim Deed in the form attached hereto as Exhibit B, executed by Seller conveying the Property to Purchaser (the "Deed").

(b) A closing statement prepared by the Title Company itemizing and approving all receipts and disbursements made in connection with Closing.

(c) Any other documents, instruments or agreements reasonably necessary to effectuate the transaction contemplated by this Agreement.

**9. Purchaser's Closing Deliveries.** At or prior to the Closing, Purchaser shall deliver to Escrow Agent the following:



(a) The balance of the Purchase Price, together with such other sums as Escrow Agent shall require to pay Purchaser's share of the Closing costs, prorations, reimbursements and adjustments as set forth in Section 11 and Section 13, in immediately available fund.

(b) Any other documents, instruments or agreements reasonably necessary to effectuate the transaction contemplated by this Agreement.

**10. Prorations and Adjustments.** The following shall be prorated and adjusted between Seller and Purchaser as of the day of the Closing, except as otherwise specified:

(a) General real estate, personal property and ad valorem taxes and assessments, and any improvement or other bonds encumbering the Property, for the current tax year for the Property. Purchaser is not responsible for delinquent real estate taxes, personal property taxes, ad valorem taxes, or assessments arising prior to Closing.

(b) Utility charges, if any. Purchaser acknowledges and agrees that Seller shall be entitled to all refunds of utility deposits with respect to the Property and that such amounts are not to be assigned to Purchaser in connection with the sale of the Property. However, Purchaser will be responsible for any additional assessments effective prior to Closing, of which notice is received after Closing.

For purposes of calculating prorations, Purchaser shall be deemed to be in title to the Property, and, therefore entitled to the income therefrom and responsible for the expenses thereof for the entire day upon which the Closing occurs. All such prorations shall be made on the basis of the actual number of days of the month which shall have elapsed as of the day of the Closing and based upon the actual number of days in the month and a three hundred sixty-five (365) day year. In no event will there be any proration of insurance premiums under Seller's existing policies of insurance relating to the Property, and Purchaser acknowledges and agrees that none of Seller's insurance policies (or any proceeds payable thereunder) will be assigned to Purchaser at the Closing, and Purchaser shall be solely obligated to obtain any and all insurance that they deem necessary or desirable. The provisions of this Section 11 shall survive the Closing.

**11. Closing.** The purchase and sale contemplated herein shall close on or before sixty (60) days after the Effective Date (the "Closing") or on such other specific date and time mutually agreed to by the parties. As used herein, the term "Closing" means the date and time that the Deed is recorded in the Cordova Recording District, Third Judicial District, State of Alaska (the "Official Records"). The Closing shall occur at the offices of the Escrow Agent as set forth in Section 18(m).

**12. Closing Costs.** Purchaser shall pay the fee for recording the Deed, the premium for the Title Policy, and for all fees and costs Seller incurred to third-parties in the transaction, including without limitation costs of appraisal, attorney's fees and costs, surveying and platting fees and costs, closing costs and escrow fees. Purchaser shall bear the expense of his own counsel. Unless otherwise specified herein, if the sale of the



Property contemplated hereunder does not occur because of a default on the part of Purchaser, all escrow cancellation and title fees shall be paid by Purchaser; if the sale of the Property does not occur because of a default on the part of Seller, all escrow cancellation and title fees shall be paid by Seller.

**13. Risk of Loss.** If prior to the Closing, any portion of the Property is subject to a taking, or eminent domain proceedings are commenced, by public authority (other than Seller) against all or any portion of the Property, Purchaser shall have the right, exercisable by giving notice to Seller within ten (10) business days after receiving written notice of such taking (but in any event prior to the Closing), either (i) to terminate this Agreement, in which case neither party shall have any further rights or obligations hereunder (except as may be expressly provided to the contrary elsewhere in this Agreement), and any money (including, without limitation, the Deposit and all interest accrued thereon) or documents in escrow shall be returned to the party depositing the same, and Purchaser and Seller each shall be responsible for one-half of any title or escrow cancellation fee, or (ii) to accept the Property in its then condition, without any abatement or reduction in the Purchase Price, and receive an assignment of all of Seller's rights to any condemnation award payable by reason of such taking. Purchaser's failure to elect timely shall be deemed an election of (ii). If Purchaser elects to proceed under clause (ii) above, Seller shall not compromise, settle or adjust any claims to such award without Purchaser's prior written consent. As used in this Section 14, "taking" shall mean any transfer of the Property or any portion thereof to a governmental entity (other than Seller) or other party with appropriate authority, by exercise of the power of eminent domain.

**14. Default.**

(a) No party shall be deemed to be in default hereunder unless such party fails to cure an alleged default within ten (10) days after receipt from the other party of written notice thereof; provided, however, that (i) if such alleged default is not susceptible of being cured within said ten (10) day period, such party shall not be deemed in default hereunder so long as such party commences to cure the alleged default within said ten (10) day period and diligently prosecutes the same to completion within thirty (30) days; and (ii) no notice shall be required or cure period permitted in the event the alleged default is a failure to close the transaction contemplated hereby at the Closing.

(b) In the event of a default by Seller hereunder, Purchaser shall be entitled, in addition to any and all other remedies to which Purchaser may be entitled at law or in equity, (i) to terminate this Agreement by written notice to Seller, in which event the Deposit shall be returned to Purchaser and neither party shall have any further rights, obligations, or liabilities hereunder, or (ii) to enforce Seller's obligations hereunder by a suit for specific performance, in which event Purchaser shall be entitled to such injunctive relief as may be necessary to prevent Seller's disposition of the Property pending final judgment in such suit.

(c) In the event of a default by Purchaser hereunder, Seller shall be entitled, as Seller's sole and exclusive remedy, to terminate this Agreement by written

notice to Purchaser, in which event, the Deposit shall be retained by Seller as liquidated damages; thereafter, neither party shall have any further rights, obligations, or liabilities hereunder. The parties acknowledge and agree that the actual damages in such event are uncertain in amount and difficult to ascertain, and that said amount of liquidated damages was reasonably determined.

## **15. Escrow.**

(a) Instructions. Within five (5) business days after execution of this Agreement, Purchaser shall deposit a copy of this Agreement executed by both Purchaser and Seller with Escrow Agent. This Agreement, together with such further instructions, if any, as the parties shall provide to Escrow Agent by written agreement, shall constitute the escrow instructions. If any requirements relating to the duties or obligations of Escrow Agent hereunder are not acceptable to Escrow Agent, or if Escrow Agent requires additional instructions, the parties hereto agree to make such deletions, substitutions and additions hereto as Seller and Purchaser shall mutually approve, which additional instructions shall not substantially alter the terms of this Agreement unless otherwise expressly agreed to by Seller and Purchaser.

(b) Deposits into Escrow. Seller shall make its deliveries into escrow in accordance with Section 9. Purchaser shall make his deliveries into escrow in accordance with Section 10. Escrow Agent is hereby authorized to close the escrow only if and when: (i) Escrow Agent has received all items to be delivered by Seller and Purchaser pursuant to Sections 9 and 10; and (ii) Title Company can and will issue the Title Policy concurrently with the Closing.

(c) Close of Escrow. Provided that Escrow Agent shall not have received written notice in a timely manner from Purchaser or Seller of the failure of any condition to the Closing or of the termination of the escrow, and if and when Seller and Purchaser have deposited into escrow the matters required by this Agreement and Title Company can and will issue the Title Policy concurrently with the Closing, Escrow Agent shall:

(1) Deliver to Seller the Purchase Price, after satisfying the Closing costs, prorations and adjustments to be paid by Seller pursuant to Section 10 and Section 12, respectively.

(2) Deliver to Purchaser the Deed by causing it to be recorded in the Official Records of the Cordova Recording District, Third Judicial District, State of Alaska and immediately upon recording delivering to Purchaser a conformed copy of the Deed.

(4) Deliver to Purchaser any funds deposited by Purchaser, and any interest earned thereon, in excess of the amount required to be paid by Purchaser hereunder.

(5) Deliver the Title Policy issued by Title Company to Purchaser.

## **16. Reciprocal Indemnification.**

(a) Seller hereby agrees to indemnify, hold harmless and defend Purchaser from and against any and all loss, damage, claim, cost and expense and any other liability whatsoever, including without limitation reasonable attorneys' fees, charges and costs, incurred by Purchaser by reason of: (i) Seller's breach of any covenants, representations or warranties of Seller contained in this Agreement which survive the Closing, or (ii) without limiting the generality of the foregoing, Seller's failure to duly perform and discharge Retained Liabilities, as defined below. The Retained Liabilities include: (i) any liability the existence of which would constitute a breach of any of Seller's representations or warranties contained in Section 5; and (ii) any expenses, liabilities or obligations relating to the Property or its operation arising from acts, omissions, occurrences or matters that took place prior to the Closing.

(b) Purchaser hereby agrees to indemnify, hold harmless and defend Seller from and against any and all loss, damage, claim, cost and expense and any other liability whatsoever, including without limitation reasonable attorneys' fees, incurred by Seller by reason of: (i) Purchaser's breach of any covenants, representations or warranties of Purchaser contained in this Agreement which survive the Closing, or (ii) without limiting the generality of the foregoing, Purchaser's failure to duly perform the Assumed Liabilities. The Assumed Liabilities include: (i) Seller's obligations and liabilities with respect to the Property or its operation which are expressly assumed in writing by Purchaser pursuant to this Agreement or documents delivered at Closing; and (ii) any expenses, liabilities or obligations relating to the Property or its operation arising from acts, omissions, occurrences or matters that take place on or after the Closing.

## **17. General Provisions.**

(a) Each individual executing this Agreement hereby represents and warrants that he or she has the capacity set forth on the signature pages hereof with full power and authority to bind the party on whose behalf he or she is executing this Agreement to the terms hereof.

(b) Time is of the essence in the performance of and compliance with each of the provisions and conditions of this Agreement. In the computation of any period of time provided for in this Agreement or by law, the day of the act or event from which such period of time runs shall be excluded, and the last day of such period shall be included, unless it is a Saturday, Sunday or legal holiday, in which case the period shall be deemed to run until the end of the next business day.

(c) Seller represents and warrants to Purchaser, and Purchaser represents and warrants to Seller, that there is no broker, finder, or other intermediary of any kind with whom such party has dealt in connection with the transaction contemplated hereby, and each party agrees to indemnify, defend, and hold harmless the other from any claim made by any broker or agent alleging entitlement to any fee or commission as a result of having dealt with the indemnifying party.

(d) This Agreement, including all exhibits attached hereto, constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof, and there are no other prior or contemporaneous written or oral agreements, undertakings, promises, warranties, or covenants with respect thereto not contained herein.

(e) This Agreement may be amended or modified only by a written instrument executed by all of the parties hereto.

(f) No waiver of any condition or provision of this Agreement by any party shall be valid unless in writing signed by such party. No such waiver shall be deemed or construed as a waiver of any other or similar provision or of any future event, act, or default.

(g) If any provision of this Agreement is deemed unenforceable in whole or part, such provision shall be limited to the extent necessary to render the same valid or shall be deemed excised from this Agreement and replaced by a valid provision as close in meaning and intent as the excised provision, as circumstances require, and this Agreement shall be construed as if said provision had been incorporated herein as so limited or as so replaced, as the case may be.

(h) Headings of articles and sections herein are for convenience of reference only and shall not be construed as part of this Agreement.

(i) This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and permitted assigns.

(j) This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska.

(k) This Agreement may be executed in multiple counterparts, each of which shall be deemed an original but all of which, taken together, shall constitute a single instrument.

(l) In no event shall this Agreement be construed more strongly against any one person solely because such person or its representative acted as draftsman hereof, it being acknowledged by the parties hereto that both have been represented by competent legal counsel, that this Agreement has been subject to substantial negotiation, and that all parties have contributed substantially to the preparation of this Agreement.

(m) Any notice, request, demand, instruction or other document to be given or served hereunder or under any document or instrument executed pursuant hereto shall be in writing and shall be sent by United States registered or certified mail, return receipt requested, postage prepaid and addressed as follows:

Seller: City of Cordova  
Attn: City Manager  
P. O. Box 1210  
Cordova, Alaska 99574

Purchaser: XXXXXXXXXXXXXXXXX  
P. O. Box 2294  
Cordova, Alaska 99574

Escrow Agent: Fidelity Title Agency of Alaska  
3150 C Street, Suite 220  
Anchorage, Alaska 99503

Title Company: Fidelity Title Agency of Alaska  
3150 C Street, Suite 220  
Anchorage, Alaska 99503

Any party may change its address for notice by written notice given to the other in the manner provided in this Section. Any such communication, notice or demand shall be deemed to have been duly given or served on the date three (3) days after being placed in the U.S. Mail.

(n) The parties agree to execute such instructions to Escrow Agent and Title Company and such other instruments and to do such further acts as may be reasonably necessary to carry out the provisions of this Agreement on terms mutually acceptable to Purchaser and Seller.

(o) Notwithstanding anything to the contrary contained herein, this Agreement shall not be deemed or construed to make the parties hereto partners or joint venturers, or to render either party liable for any of the debts or obligations of the other, it being the intention of the parties to merely create the relationship of Seller and Purchaser with respect to the Property to be conveyed as contemplated hereby.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

SELLER: CITY OF CORDOVA

By: \_\_\_\_\_  
Randy Robertson, City Manager

STATE OF ALASKA )  
) ss:

THIRD JUDICIAL DISTRICT        )

The foregoing instrument was acknowledged before me this \_\_\_ day of XXX, 2015, by Randy Robertson, City Manager of the CITY OF CORDOVA, an Alaska municipal corporation, on behalf of the City.

\_\_\_\_\_  
Notary Public in and for Alaska

My commission expires:\_\_\_\_\_

PURCHASER: XXXXXXXXXXXXXXXX

By: \_\_\_\_\_  
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

By: \_\_\_\_\_  
XXXXXXXXXXXXXXXXXXXX

STATE OF ALASKA                    )  
  ) ss:  
THIRD JUDICIAL DISTRICT        )

The foregoing instrument was acknowledged before me this 17th day of November 2015, by XXXXXXXXXXXXXXXX.

\_\_\_\_\_  
Notary Public in and for Alaska  
My commission expires:\_\_\_\_\_

STATE OF ALASKA                    )  
  ) ss:  
THIRD JUDICIAL DISTRICT        )

The foregoing instrument was acknowledged before me this 17th day of November 2015, by XXXXXXXXXXXXXXXX.

\_\_\_\_\_  
Notary Public in and for Alaska  
My commission expires:\_\_\_\_\_

## **EXHIBIT A**

### **Legal Description of the Property**

Subdivision of Lot 15 Block 6 U.S. Survey No. 2981 A&B Alaska Boundaries and subdivision South Addition Town site Cordova Creating lots 15A and Lots 15B Block 6 of U.S. Survey No 2981 A&B Alaska Boundaries and subdivision South Addition Townsite of Cordova, according to the official map and plat thereof, Plat **No XX-X**, on file in the office of the recorder, Cordova Recording District, Third Judicial District, State of Alaska.



## CORDOVA RECORDING DISTRICT

Recording requested by and  
after recording, return to:

Thomas F. Klinkner  
Birch Horton Bittner & Cherot  
1127 West 7<sup>th</sup> Avenue  
Anchorage, AK 99501

## QUITCLAIM DEED

The CITY OF CORDOVA, an Alaska municipal corporation, whose address is P. O. Box 1210, Cordova, Alaska 99574 ("Grantor"), for good and valuable consideration in hand paid, the adequacy and sufficiency of which is hereby acknowledged, conveys and quitclaims to ARDY AND LAURA HANSON, whose address is P.O. Box 2575, Cordova, Alaska 99574, all interest which Grantor has, if any, in the following described real property:

Lot 15A Block 6 U.S. Survey No. 2981 A&B Alaska Boundaries and subdivision South Addition Town site Cordova according to the official map and plat thereof, Plat No. XX, on file in the office of the recorder, Cordova Recording District, Third Judicial District, State of Alaska.

DATED this \_\_\_\_\_ day of XXXX 2015.

GRANTOR:

CITY OF CORDOVA

\_\_\_\_\_  
Randy Robertson, City Manager

STATE OF ALASKA                    )  
  ) ss:  
THIRD JUDICIAL DISTRICT )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of XXXX 2015, by Randy Robertson, City Manager of the City of Cordova, an Alaska municipal corporation, on behalf of the City.

\_\_\_\_\_  
Notary Public in and for Alaska  
My commission expires:\_\_\_\_\_

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## A MEMO FROM SUSAN BOURGEOIS, CMC, CITY CLERK

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DATE: August 12, 2015

TO: Mayor and City Council

SUBJECT: Exceptional Use Permit

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This is a request from City Staff for alcohol to be available at a City ball field, the “field of dreams” on August 21, 2015. The event will be a City Staff softball game and BBQ celebrating summer and team building and overall camaraderie of our family of employees.

Attached is the pertinent Code 6.12.030 that prohibits the consumption of alcohol in public places and the Code 6.12.040 which allows Council to authorize a use permit that excepts any such public place from the provisions in 6.12.030, thereby allowing alcohol at the location.

**STAFF RECOMMENDATION:** Move to approve the City Staff’s request for an exceptional use permit per Cordova Municipal Code 6.12.040 to allow the consumption of beer/wine only at the aforementioned event/location.

**REQUIRED ACTION:** Majority voice vote or approval of the consent calendar.

### **6.12.030 Alcoholic beverages—Consumption in public places.**

A. It is unlawful for any person to consume any alcoholic beverage on any public street, alley or highway within the city limits or in or upon the grounds of any city building or property, except as permitted by ordinance, use permit or regulation.

B. It is unlawful for any person to possess any open bottle, can, or other receptacle, containing any alcoholic beverage on any public street, sidewalk or alley within the city limits or in or upon the grounds of any municipal building or property, except as permitted by ordinance, use permit or regulation.

C. The city council is authorized to designate public areas and places within the city limits, in addition to those specified in subsection A and B of this section, in which the consumption of alcoholic beverages or possession of open alcoholic beverage containers is prohibited, and to cause signs to be posted in such areas or places advising members of the public of the prohibition.

*(Ord. 835 (part), 1999).*

### **6.12.040 Exceptions.**

The city council is authorized by use permit to except any public street, alley, highway, city building or city property from [Section 6.12.030](#).

*(Ord. 835 (part), 1999).*

**CITY COUNCIL SPECIAL MEETING  
APRIL 10, 2014 @ 12:00 PM  
LIBRARY MEETING ROOM  
MINUTES**

**A. CALL TO ORDER**

*Mayor James Kacsh* called the Council Special Meeting to order at 12:00 pm on April 10, 2014 in the Library Meeting Room.

**B. ROLL CALL**

Present for roll call were *Mayor James Kacsh* and Council members *Bret Bradford*, *EJ Cheshier*, *David Reggiani* and *James Burton*. Council members *Kristin Carpenter* and *Tim Joyce* were present via teleconference. Council member *Tom Bailer* was absent. Also present were City Manager *Randy Robertson* and City Clerk *Susan Bourgeois*.

**C. APPROVAL OF AGENDA**

*M/Reggiani S/Bradford* to approve the agenda.

Vote on motion: 6 yeas, 0 nays, 1 absent (Bailer). Cheshier-yes; Joyce-yes; Bradford-yes; Carpenter-yes; Burton-yes and Reggiani-yes. Motion was approved.

**D. DISCLOSURES OF CONFLICTS OF INTEREST - none**

**E. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Audience Comments regarding agenda item - none

**F. NEW BUSINESS**

2. Approval of exception for "The Painted Bird" Opening Reception May 2, 2014

*M/Bradford S/Reggiani* to authorize an exceptional use permit for the Cordova Historical Society regarding the allowance of alcoholic beverages at the opening reception of the "Painted Bird" show on Friday May 2, 2014 from 5:30 pm until 7:30 pm in the Library Meeting Room.

Vote on motion: 6 yeas, 0 nays, 1 absent (Bailer). Burton-yes; Joyce-yes; Cheshier-yes; Bradford-yes; Carpenter-yes and Reggiani-yes. Motion was approved.

3. Approval of Tideland Permit for Outfall Line for Camtu's Alaska Wild Seafoods, Lot 7, Blk 2, SFDP

*M/Bradford S/Reggiani* to approve a permit for Camtu's Wild Seafood out fall line as described and including the special conditions.

*Bradford* said he looked through this and it looks promising to him; he was glad to see some economic development in town. *Joyce* said he agreed, he supports them for doing this. He wondered if a 2 inch outfall line was small and didn't leave room for expansion. *Bradford* said he read 4 inch line. *Greenwood* said it did get expanded to a 4 inch line. The one drawing *Joyce* was referring to still had the 2 inch figure.

Vote on motion: 6 yeas, 0 nays, 1 absent (Bailer). Joyce-yes; Burton-yes; Cheshier-yes; Reggiani-yes; Bradford-yes and Carpenter-yes. Motion was approved.

4. Contract approval for Cordova Center - Capital Campaign Consultants

*M/Burton S/Bradford* to direct the City Manager to enter into a contract with Myren and Stern, to provide fundraising consulting services as requested by the City of Cordova to advise on a portion of the Cordova Center Capital Campaign for a contract sum of not to exceed Fifty-Five Thousand dollars.

*Cathy Sherman* said these were the only respondent's to the RFP and we have worked with them before successfully. *Reggiani* said he supports the idea and the motion but without a fiscal note, he is uncertain as to where the money is coming from. *Sherman* said it is within the appropriation that Council made a couple of weeks ago, for \$250,000. *Reggiani* then apologized because he realized there was a fiscal note and it was exactly in the format he likes to see. *Carpenter* said the Cordova Center Committee is in agreement with

this and she said what is great about their proposal is that there is training built in to their services. She said they know Alaska and they know the funders here.

Vote on motion: 6 yeas, 0 nays, 1 absent (Bailer). Carpenter-yes; Bradford-yes; Cheshier-yes; Burton-yes; Reggiani-yes and Joyce-yes. Motion was approved.

**5. Council decision on requested extension of Brian Wildrick for Lot 8 Blk 2 SFDP Performance Deed of Trust (may be discussed in executive session)**

**M/Bradford S/Burton** to extend the term of the performance deed of trust for Brian Wildrick dba Harborside Pizza for an additional two years.

**Bradford** said he sees **Robertson's** note and Brian and Lindsay's timeline and business plan that we asked for, that satisfies him and he's in agreement with the extension.

**M/Reggiani S/Cheshier** to amend the motion by striking two years and inserting one year.

**Reggiani** said he appreciates Harborside's plan. He said it would have been nice to see a stronger schedule that said that construction was imminent and ready to go. His suggestion would be to review this in August 2015 to provide them with one and a half construction seasons and then see how they are doing. **Joyce** can see what **Reggiani** is saying but he said the performance deed of trust says a two year extension – doesn't give us the option of what **Reggiani** is saying in the amendment. **Bradford** agrees with **Joyce** – he will not support the amendment. He will support a request that they update us in a year. **Carpenter** said she agrees with the 2 years but she'd propose an amendment that says but no more than that.

Vote on motion to amend: 0 yeas, 6 nays, 1 absent (Bailer). Bradford-no; Reggiani-no; Cheshier-no; Carpenter-no; Joyce-no and Burton-no. Motion to amend fails.

**M/Joyce S/Cheshier** that the motion be amended to add and no further extensions.

**Bradford** said he doesn't like the idea of tying the hands of a future Council. **Joyce** said that anytime we approve a contract or lease we have the possibility of committing a future Council. **Burton** said he hates the idea of them being close to complying and then we shut the door because we said no further extensions.

**Reggiani** asked for a copy of the performance deed of trust. **Mayor Kacsh** said we will recess for 2 minutes.

There was no objection so the meeting was recessed at 12:25 pm.

The special meeting was reconvened at 12:27 PM.

**Reggiani** said the term "substantial completion" is in the performance deed of trust. So, he believes that in the future Council can make a determination of satisfactory progress toward substantial completion. He said if they are close, he doesn't think this amendment will close the door.

Vote on motion to amend: 4 yeas, 2 nays, 1 absent (Bailer). Bradford-no; Reggiani-yes; Cheshier-yes; Carpenter-yes; Joyce-yes and Burton-no. Motion to amend was approved.

Vote on the main motion: 6 yeas, 0 nays, 1 absent (Bailer). Cheshier-yes; Carpenter-yes; Burton-yes; Bradford-yes; Reggiani-yes and Joyce-yes. Main motion was approved.

#### **G. EXECUTIVE SESSION (see agenda item 4)**

There was no need for this executive session

#### **H. AUDIENCE PARTICIPATION - none**

#### **I. COUNCIL COMMENTS**

**Carpenter** said she just wanted to say, "Pizza for the people"

#### **J. ADJOURNMENT**

**M/Reggiani S/Bradford** to adjourn. Hearing no objection, the meeting was adjourned at 12:35 pm.

Approved: August 19, 2015

Attest: \_\_\_\_\_

Susan Bourgeois, CMC, City Clerk

**CITY COUNCIL REGULAR MEETING  
AUGUST 5, 2015 @ 7:00 PM  
LIBRARY MEETING ROOM  
MINUTES**

**A. CALL TO ORDER**

*Acting Vice-Mayor Dave Reggiani* called the Council Regular Meeting to order at 7:00 pm on August 5, 2015 in the Library Meeting Room.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*Acting Vice-Mayor Dave Reggiani* led the audience in the Pledge of Allegiance.

**C. ROLL CALL**

Present for roll call were Council members *Tom Bailer*, *Robert Beedle*, *Josh Hallquist* and *Dave Reggiani*. Council members *Kristin Carpenter* and *Tim Joyce* were present via teleconference. *Mayor James Kacsh* and Council member *James Burton* were absent. Also present were City Manager *Randy Robertson* and City Clerk *Susan Bourgeois*.

**D. APPROVAL OF REGULAR AGENDA**

*M/Bailer S/Hallquist* to approve the Regular Agenda.

Vote on motion: 6 yeas, 0 nays, 1 absent. Burton-absent; Joyce-yes; Beedle-yes; Hallquist-yes; Carpenter-yes; Reggiani-yes and Bailer-yes. Motion was approved.

**E. DISCLOSURES OF CONFLICTS OF INTEREST - none**

**F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

**1. Guest Speaker**

a. *Jackie Schaeffer*, WH Pacific Inc., Chugach Regional Energy Plan – *Jackie* introduced 2 others who were with her, *Jed Drolet* with AEA (Alaska Energy Authority) and *Sue Cogswell* with PWSEDD (Prince William Sound Economic Development District). She said they were in Cordova to have the community meeting that would provide input for the regional plan. The plan is being funded by the State of Alaska (by AEA). She is gathering information from Cordova residents about energy concerns/issues. She spoke of the three phases, 1) data collection, 2) community visits, 3) draft plan. She hopes to have the draft plan available by the end of the month and she is always taking input, corrections, etc.

b. *Clay Koplin*, Cordova Electric, Crater Lake update – *Koplin* gave Council an update on the Power & Water at Crater Lake feasibility study project. The RFP was issued and the proposals came in and were rated. Ten proposals were received. **McMillan Jacobs & Associates** was chosen – came in at \$99,849 and their completion was November 1, 2015. *Rogers* (City PWD) and *Koplin* teleconferenced with **McMillan Jacobs** and discussed scope, schedule, costs, deliverable expectations, information requests they'd be making of each entity, etc. The CEC Board will meet to approve the award on Friday August 7, 2015. He said some bathymetry work was done which confirmed Crater Lake is at least 63 feet deep and it was 62 degrees as far as temperature. He said now they will be applying for some funding opportunities now and then just be ahead of the feasibility study.

**2. Audience comments regarding agenda items**

*Kara Johnson* spoke against the proposed 15% increase in appraised value per the contract approval with Appraisal Company of Alaska for the City Assessing Contract. She wanted Council to be aware that 15% would be a lot for the year round people. She also said that *Donald* (ASLN) does a wonderful service by allowing people who can't be here to watch Council meetings so if there is any way we can assist with his equipment needs that would be great for the City to do so.

**3. Chairpersons and Representatives of Boards and Commissions (Harbor, HSB, Parks & Rec, P&Z, School Board)**

*Beedle* said he had no Harbor Commission report but said that as far as RCAC, they had suggested we write a letter regarding the USCG maintaining the oil spill response barges in Cordova. He said the USCG has decided to keep them here, so that is good news.

*Carpenter* said no HSB meeting recently but Council will be making a decision later about CCMC management contract options. She also said that *Varnadoe* presented the most recent financials in the packet tonight – through May 2015.

*Kara Johnson* was a Parks and Rec board member present at the meeting tonight and reported that they had met and they had discussed the Nirvana Park and Spit area and some safety concerns with boat traffic there. She said the Harbor and Parks and Rec departments would be working on some plans for that.

**School Board President Barb Jewell** deferred to new Cordova School District **Superintendent Alex Russin** who informed Council that they were busy gearing up for the first day of school which is coming up on August 31. He said there will be new-teacher in-service starting on August 19 for three days, then all staff start on August 24.

#### **G. APPROVAL OF CONSENT CALENDAR**

**Acting Vice-Mayor Dave Reggiani** informed Council that the Consent Calendar was before them – **Beedle** pulled item 5, **Bailer** pulled item 4 and **Reggiani** pulled item 7.

~~4. Resolution 08-15-34 a resolution of the city council of the City of Cordova, Alaska, authorizing the City Manager to enter into a sole source contract with Yukon Equipment for one Wittke 2001 pre-owned 40 yard front loader refuse truck and amending the FY15 refuse enterprise fund budget to fund the purchase~~

~~5. Resolution 08-15-35 a resolution of the City Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for tax year 2016 assessment services in the amount of Twenty thousand dollars (\$20,000)~~

6. Resolution 08-15-36 a resolution of the City Council of the City of Cordova, Alaska adopting and certifying the new official zoning map for Cordova, Alaska

~~7. Resolution 08-15-37 a resolution of the City Council of the City of Cordova, Alaska authorizing an appropriation from the general fund reserve in the amount of \$21,400 for the update of Cordova Municipal Code Titles 16, 17, and 18~~

8. Council's right to protest Liquor License transfer of location

9. Proclamation of Appreciation for **Kelsey Appleton**

10. Record unexcused absence for Council member **Joyce** from the July 15, 2015 Regular Council meeting

11. Record excused absence for Council member **Reggiani** from the July 15, 2015 Regular Council meeting

Vote on the consent calendar: 6 yeas, 0 nays, 1 absent. Beedle-yes; Joyce-yes; Hallquist-yes; Bailer-yes; Carpenter-yes; Burton-absent and Reggiani-yes. Consent calendar was approved.

**Acting Vice-Mayor Dave Reggiani** read aloud the proclamation to **Kelsey Appleton** who was in attendance. He then placed items 4, 5 and 7 under L. Ordinances and Resolutions.

#### **H. APPROVAL OF MINUTES**

**M/Beedle S/Bailer** to approve the minutes.

12. 03-12-15 Special Meeting Minutes

13. 04-20-15 Special Meeting Minutes

14. 06-25-15 Special Meeting Minutes

15. 07-15-15 Regular Meeting Minutes

Vote on motion: 6 yeas, 0 nays, 1 absent. Joyce-yes; Bailer-yes; Burton-absent; Beedle-yes; Reggiani-yes; Hallquist-yes and Carpenter-yes. Motion was approved.

#### **I. CONSIDERATION OF BIDS – none**

#### **J. REPORTS OF OFFICERS**

16. Mayor's Report - none

17. Manager's Report - **Robertson** reported that this morning the Eyak Lake water pumps came on, there is no rain forecasted until Saturday or Sunday. The pumps will probably be running for the next three or four days. He said we have been given a membership, partnering with Homeland Defense and every major university and most states to be on the front end in case we have any cyber problems that are over our head – it will be nice to have the federal government to look to. This is in large part to **Joanie Behrends** work with assistance from **Jason Gabrielson**. Bidarki gym floor will be replaced in its entirety and for that he thanks **Susie Herschleb** for her persistence over three years to get this covered by insurance and our deductible has already been met. RFP for legal services is due in in about a week and a half. **Robertson** said that Code allows us to sell impounded vehicles by auction but surplus City items only by sealed bid which hasn't been very successful in the past, so we are looking at maybe a way to do them all by auction or even e-bid, an online auction.

Council questions for the manager: **Beedle** asked about addressing City Streets – **Robertson** replied that it is not a priority right now, dispatchers had been doing some of the work and now we are short dispatchers. **Bailer** asked about the LT2 project RFP. **Robertson** said he anticipates having that for the next meeting. **Bailer** said that for full disclosure, he might be subbing some of that work. **Bailer** asked about the process on that – were the plans reviewed by staff, by

an engineer. **Robertson** and **Rogers** said the Engineering firm on the project is GV Jones, they wrote and reviewed the RFP. **Robertson** said we can have GV Jones on the line next time.

**a. Cordova Center update report – including financials**

**Weston Bennett** mentioned the activities currently occurring on site such as entryway tiling, auditorium seating installation, decorative railing and site civil work is just underway. **Sherman** said the capital campaign is now at \$425,475 plus a very recent in-kind donation from **Harris Sand and Gravel** of \$100,000 which brings us to **\$525,475**, as we are rapidly getting closer to our goal. **Hallquist** asked about the civil work and whether or not we would be armoring the embankment. **Bennett** said it is an option that we will be looking at within a couple of weeks. **Rogers** said if there are Cordova Center funds available it will be done or else if not it will be done very soon after out of City funding because it does need to be done, it is a \$20k - \$30k item. **Reggiani** asked about the Phase I financials. **Robertson** said he is awaiting EVOS numbers for a more detailed analysis for Phase I. **Beedle** asked about the stairway along the side by the pool. **Sherman** said it is out for bid now. **Beedle** asked if it will be covered and the answer was, yes.

**18. City Clerk's Report – Bourgeois** said she had nothing further to report than that which was written in the packet.

**K. CORRESPONDENCE**

**19. J. Reynolds** email concerning breakwater fill lot 07-08-15

**20. DNR** letter to Mayor re Tidelands conveyance 07-08-15

**21. ASLN, D. Kurz** letter regarding equipment needs 07-14-15

**22. M. Little** email concerning quorum and telephonic attendance of Council 07-15-15

**23. M. Bishop** email concerning breakwater fill lot 07-29-15

**Beedle** asked about agenda item 22 – the letter concerning teleconferencing, and whether it was allowed for a Council member to call in just for a vote on one item. **Bourgeois** said she did research the matter after the letter came in and City Code is clear that teleconferencing into a meeting is allowed and no further distinction than that is made. **Beedle** seemed to not like the way it goes. **Bourgeois** said if a council member were interested in changing code they could propose an ordinance but she would ensure the legality of such an ordinance by putting it before the City Attorney. **Beedle** continued by saying, so I could do that, i.e. stay out on the flats, call into the meeting just for a vote. There was a consensus of **Reggiani, Bourgeois, Robertson** and some others of Council that this action is consistent with our City Code. **Bailer** said in this last instance, the person who did call in was present on the telephone for the entire debate on the item. He has no problem with this. **Reggiani** said this is a perfect example of the training that our City Attorney presented not long ago. Rather than discussing this as a correspondence item, this is the perfect opportunity for a Council member to work with the City Clerk or Attorney to sponsor some legislation if they want to see a change in Code.

**L. ORDINANCES AND RESOLUTIONS**

**4. Resolution 08-15-34** a resolution of the city council of the City of Cordova, Alaska, authorizing the City Manager to enter into a sole source contract with Yukon Equipment for one Wittke 2001 pre-owned 40-yard front loader refuse truck and amending the FY15 refuse enterprise fund budget to fund the purchase

**M/Bailer S/Hallquist** to approve Resolution 08-15-34 a resolution of the city council of the City of Cordova, Alaska, authorizing the City Manager to enter into a sole source contract with Yukon Equipment for one Wittke 2001 pre-owned 40-yard front loader refuse truck and amending the FY15 refuse enterprise fund budget to fund the purchase.

**Bailer** supports this but he pulled it because he wants to tell staff that a lot of contractors are making purchases like this using auctions.

Vote on motion: 6 yeas, 0 nays, 1 absent. Carpenter-yes; Hallquist-yes; Bailer-yes; Beedle-yes; Burton-absent; Reggiani-yes and Joyce-yes. Motion was approved.

**5. Resolution 08-15-35** a resolution of the City Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for tax year 2016 assessment services in the amount of Twenty thousand dollars (\$20,000)

**M/Hallquist S/Bailer** to approve Resolution 08-15-35 a resolution of the City Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for tax year 2016 assessment services in the amount of Twenty thousand dollars (\$20,000)

**Hallquist** said this is a service that we have to have. **Beedle** said he will vote no on this. Assessments have been going up annually and he already has it figured out, it's going to be a tough budget next year. **Joyce** said he understands **Beedle's** concerns but the State requires us to be at a certain level on our property assessments. **Joyce** said the only other way to go about this would be to do an RFP and he looked at the chart of what other communities pay and really



we are on the low end. **Reggiani** agreed with **Joyce**, he thanked the Clerk for including the comparables – he asked her how long it has been since we went out with an RFP. **Bourgeois** said it had been several years but Appraisal Company wins each time we go out; there aren't very many contract assessors in the state. **Joyce** wanted to clarify that increased assessed values do not necessarily equate to higher taxes. Taxation levels are decided when the mill rate is set.

Vote on motion: 5 yeas, 1 nay, 1 absent. Hallquist-yes; Reggiani-yes; Bailer-yes; Beedle-no; Carpenter-yes; Joyce-yes and Burton-absent. Motion was approved.

7. Resolution 08-15-37 a resolution of the City Council of the City of Cordova, Alaska authorizing an appropriation from the general fund reserve in the amount of \$21,400 for the update of Cordova Municipal Code Titles 16, 17, and 18

**M/Bailer S/Joyce** to approve Resolution 08-15-37 a resolution of the City Council of the City of Cordova, Alaska authorizing an appropriation from the general fund reserve in the amount of \$21,400 for the update of Cordova Municipal Code Titles 16, 17, and 18

**Reggiani** said he understands the need for this; he supports the update, however, he doesn't like a budgetary request out of the normal budget process. **Joyce** agrees. **Bailer** also supports the need for the code edits but he agrees with **Reggiani's** budget concerns too.

Vote on motion: 0 yeas, 6 nays, 1 absent. Beedle-no; Carpenter-no; Burton-absent; Hallquist-no; Bailer-no; Reggiani-no and Joyce-no. Motion failed.

## **M. UNFINISHED BUSINESS**

24. Decision regarding CCMC hospital management

**M/Bailer S/Carpenter** to direct the City Manager and the CCMC Acting Administrator to negotiate a contract with QHR for hospital management services at CCMC.

**Carpenter** said one of the things that stuck out to her was their expertise in personnel which she thinks CCMC will benefit from. Of the two, she is in agreement to move ahead with QHR's proposal. **Joyce** agreed and said he'd like to see a shorter term to start and see how they perform. He will look to the staff for input on how things are going. **Reggiani** also said he supports the motion, he is excited, liked their presentation, liked their references to working with the existing team and looking at a business plan, profit models, etc. looking at it more like a business. He is not naïve enough to think it could be a money generator but if we could get to break even status, it would relieve a huge burden from the taxpayers in Cordova.

Vote on motion: 6 yeas, 0 nays, 1 absent. Hallquist-yes; Reggiani-yes; Beedle-yes; Carpenter-yes; Joyce-yes Bailer-yes and Burton-absent. Motion was approved.

## **N. NEW & MISCELLANEOUS BUSINESS**

25. Pending Agenda, Calendar, Elected & Appointed Officials lists

**Bourgeois** said next regular meeting on 8/19/15; **Duane Hoskins** of DoT will present about the STIP at the USFS on 8/17/15. **Bourgeois** mentioned that the Alaska Municipal League Conference is coming up in November and it's a good training opportunity for newer Council members. Nov 16-20 – please let her know if interested in attending. **Jon Stavig** mentioned that the 2014 audit has been completed and **Michelle Drew** of BDO is available to present the second meeting in September – i.e. September 16 meeting.

## **O. AUDIENCE PARTICIPATION**

**Donald Kurz** of 1001 Lake Avenue handed out the CAYAC flag football schedule and told Council a little bit about the league – he was excited about it and there is a great level of participation so far.

## **P. COUNCIL COMMENTS**

26. Council Comments

**Tim Joyce** said that he gets a lot of feedback from people who watch Council on TV/internet due to ASLN and he would like to see this discussed in the future. He knows it's out of budget but if we could purchase some equipment it could be City equipment. He'd like to look into this.

**Kristin Carpenter** said she echoed those comments from **Joyce**.

**Robert Beedle** said he would like to get more involved in economic development in the community.

**Tom Bailer** said that he would speak to the property tax concerns by saying that increasing assessed values, etc. are reasons why he supports selling a \$300k piece of City land for someone to build a \$4 million project on – that's how we alleviate some of that.

**Acting Vice Mayor Reggiani** said that without objection, the meeting would stand in recess for 3 minutes.

The meeting was recessed from 8:23 pm until 8:27 pm.

#### **Q. EXECUTIVE SESSION**

*M/Bailer S/Hallquist* to go into an executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect on the finances of the government, specifically the QHR contract negotiations.

Hearing no objection, the Council entered executive session at 8:28 pm.

Council was out of the executive session at 8:39 pm and came back into the regular session. *Acting Vice-Mayor Reggiani* said that no action was taken but Council gave direction to the negotiating team within the executive session.

#### **R. ADJOURNMENT**

*M/Beedle S/Hallquist* to adjourn. Hearing no objections the meeting was adjourned at 8:40 pm.

Approved: August 19, 2015

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

DRAFT



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# CITY OF CORDOVA

## *Office of City Manager*

August 12, 2015

Memo to City Council

Re: ITB #15-04 Contract to Construct Cordova Water Treatment System LT2 Upgrades

***CMC 5.12.040 "Council approval of contracts":***

**No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract:**

- A. The identity of the contractor:** *Dawson Construction, Inc., Bellingham, WA*
- B. The contract price:** *\$2,532,000.00*
- C. The nature and quantity of the performance that the city shall receive under the contract:**

*Construction of one building addition and modifications to two other treatment buildings including installation of seven new UV ultraviolet water treatment reactors, piping, appurtenances, controls, and start-up services as specified in ITB #15-04 published 03July2015*

- D. The time for performance under the contract:**

*start on/about 20Aug2015 and conclude not later than 15Mar2016*

ITB #15-04 was advertised on 03Jul15 and three bids were received and read aloud publicly at City Hall on 03Aug15. The bids were as follow: Dawson Construction, Inc. at \$2,532,000.00; Frawner Corp. (Anchorage) at \$2,650,200.00; and Electric Power Constructors Inc. at \$2,811,841.73. Upon inspection of Dawson's bid documents along with the recommendation from the City's Design Engineer GV Jones & Associates, I find Dawson Construction to be the "lowest responsive and responsible bidder" per CMC 5.12.120.

I recommend that Council authorize the City Manager to negotiate a contract with Dawson Construction, Inc., to provide construction services as set forth in ITB #15-04 for a total contract price not to exceed \$2,532,000.00, subject to available and approved Bond funding.

**Recommended action:** Voice Vote. "I move to direct the City Manager to negotiate a contract with Dawson Construction, Inc., to provide construction services per ITB #15-04 for a sum not to exceed two million five hundred thirty two thousand dollars and zero cents (\$2,532,000.00), subject to available and approved Bond funding."

Randy Robertson  
City Manager

**City of Cordova**  
Fiscal Note

**Date: 08/12/2015**

**Agenda Date: 08/19/2015**

Amount: \$2,532,000.00	Subject: Construction Contract to Dawson Construction Inc. for Water Treatment System LT2 Upgrades		
Fiscal Impact: Yes			
Budgeted: No	Resolution/Ordinance #	n/a	
From Account#:	ADEC LT2 Loan and Grant (\$4,856,500)	Depreciation Reserve	n/a
To Account#:	n/a		
Prepared by:	R. Rogers		

<b>Expenditures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>
Contractual	\$1,600,000.00	\$932,000.00	
Supplies			
Equipment			
Travel			
Land/Structure			
Grants			
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>
<b>Revenue</b>			
<b>Funding Source</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>
ADEC LT2 Loan and Grant (\$4.856M)	\$1,600,000.00	\$932,000.00	

**Additional Information**

See Memo for Council dated 8/12/15 for award of contract to Dawson Construction, Inc.



12 August 2015

## Cordova Center Progress Update

### SCHEDULE

- Currently Lighting Install, Wood Trim, Museum Flooring, Tile & Remaining Flooring, Decorative Railing, Auditorium Seating, Civil Site Work
- 20 August Start Balancing
- 14 Sep First Furniture Delivery and Setup
- 21 Sep Move In
- 30Sep-02Oct Host State Conference

### CONSTRUCTION

- See Weston's Weekly Construction Update (emailed out every Thursday)
- Pay Request #9 (July) Under review \$710,000
- Submittals are current. 159 RFIs submitted (3 open)
- Watch List: civil site progress, electric progress, balancing, final commissioning

### CAPITAL CAMPAIGN

As of July 25, 2015

### **2014-15 Cordova Center Capital Campaign**

<b>Total Cash Donations received 2014 &amp; 2015</b>	<b>\$ 341,652</b>
<i>Individuals (150+),</i>	145,633
<i>Businesses &amp; Corporations (29)</i>	238,700
<i>Non-profits/groups (9)</i>	26,411
<b>Total Pledges (21) to receive by 9/30/2015</b>	<b>\$ 69,123</b>
<b>Total in-kind donations</b>	<b>\$ 124,000</b>
<b>TOTAL Pledges, Cash &amp; in-kind Donations 2014-15</b>	<b>\$ 534,775</b>

### CORDOVA CENTER COMMITTEE

- Grand Opening Date has been selected and is set for Friday, November 6<sup>th</sup>. A 'save-the-date' postcard has been created by the committee and was sent out.
- The Committee reviewed the draft fee schedule for the Cordova Center and will be preparing that document for City Council's review and adoption in the future. The Committee intends to start with a 6-month trial period; a review of rates and expectations and then a full year trial period followed by again a review of rates and expectations.



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## CITY CLERK'S REPORT TO COUNCIL

*August 19, 2015 Regular Council Meeting*

**Date of Report:** Aug 10-14, 2015

### **Things the Clerk's Office would like Council feedback on:**

Please start thinking about the AML conference in Anchorage November 16-20; this was budgeted for 2 or 3 to attend; let me know as soon as possible if interested so I can book early

### **Things the Clerk's Office has been working on:**

- Prepared agenda and packet for regular meeting on 08-19-15
- Catching up on minutes
- Assisted with quarterly reports, resolutions, ordinances and other agenda items, updated pending agenda, calendar, elected officials agenda item
- Sought Attorney advice regarding a public records request – still pending
- Assisted with reports requested from the State Assessor on overall taxation
- Will begin advertising in the coming weeks for Board and Commission vacancies: Library Board, P&Z Commission, Harbor Commission and Parks and Rec Commission all have seats coming available – please encourage constituents, they can submit letters at any time
- Helping to organize City Staff BBQ
- Deputy Clerk and City Assessor's staff have begun work on the 2016 tax roll



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# CITY OF CORDOVA

## *Office of Chief of Police*

From: Michael Hicks, Chief  
To: Mayor and Council  
Via: Randy Robertson, City Manager  
Subject: 2nd Quarter 2015 Police Report  
Date: August 1, 2015

### PERSONNEL:

The state has cut \$104,000.00 from the city jail contract for FY16. As a result we have not filled two open positions within the department. We have not filled the Administrative Assistant position and one dispatch position as a result. We have temporarily dispersed some of those duties to the rest of the staff in the short term. I am looking at ways to generate revenue to help offset the cuts including moving DMV back within the cities facilities as a start. This will save the city roughly \$12,000.00 annually.

We have one Police Officer position open and are aggressively pursuing a replacement. We have had a couple of very good candidates apply and hope to have someone in place very soon.

### PATROL:

The Cordova Police Department received a total of 271 calls for service during the 2nd Quarter of 2015. Of those 271 calls, 49 were turned into investigative cases resulting in 9 arrests. There were 22 citations for moving, equipment, and other violations, 40 warnings, and 36 parking citations issued.

There were 18 prisoners in custody during this period accounting for 56 man days of jail facility usage.

DMV:

The DMV office had 676 paid transactions this quarter by 1,140 customer's totaling \$35,820.80. \$9,141.10 of that was the city's share. There were 181/198 vehicles registered that were 8 years old or older generating a Motor Vehicle Registration Tax (MVRT) of \$4,867.00. Total profit for DMV this quarter was \$14,995.10.

In addition to DMV services our team registered 16 pets and 3 ATV's this quarter.

Ms. Webb is also gearing up for her annual PFD garnishment process.

PROJECTS / EQUIPMENT:

We will be moving forward with ALICE training in the schools this fall to be better prepared in the event of an active shooter event within the community. We are working on bringing in an instructor to work with all of our local, state, and federal officers on how to respond to such incidents. We plan to do a drill as part of the Alaska Shield exercise in April 2016.

Respectfully,

Mike Hicks  
Chief



## MEMORANDUM

TO: CITY COUNCIL, Through  
CITY MANAGER

FROM: Jason Gabrielson, Librarian Technology Leader

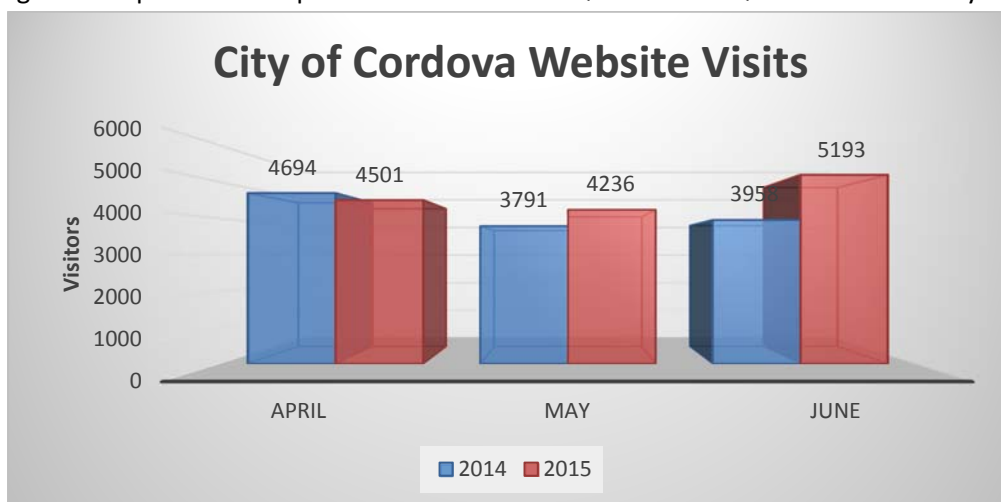
DATE: July 6, 2015

SUBJECT: Q2 2015 Department Report

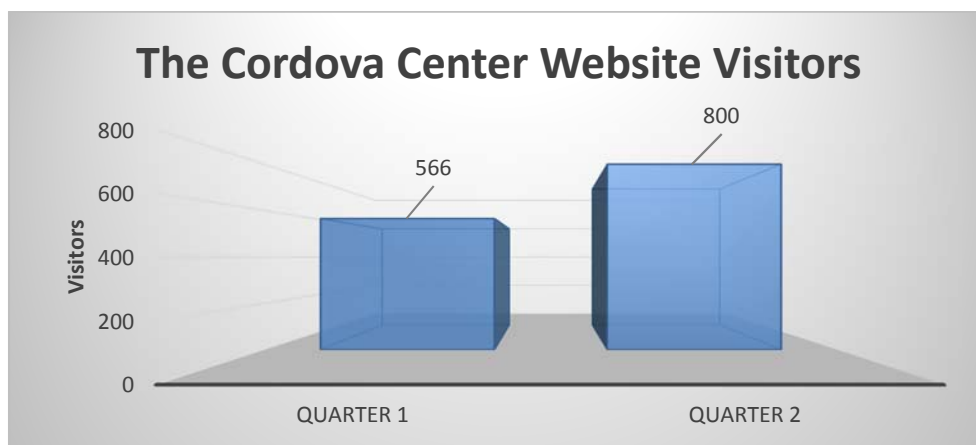
This memo summarizes activities and accomplishments of the Information Services Department (Information Technology) during the second quarter of 2015.

### Web Site Traffic

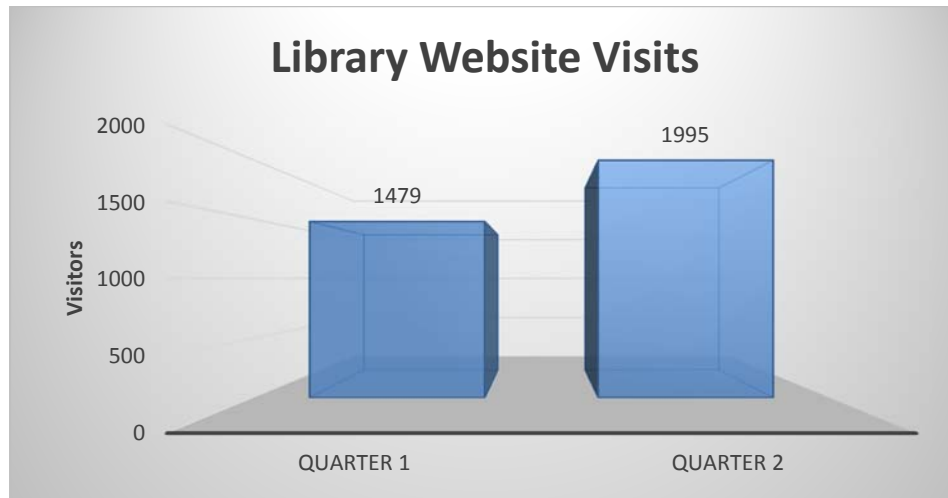
The following chart depicts the comparison between 2014 Q2 and 2015 Q2 web traffic to cityofcordova.net.



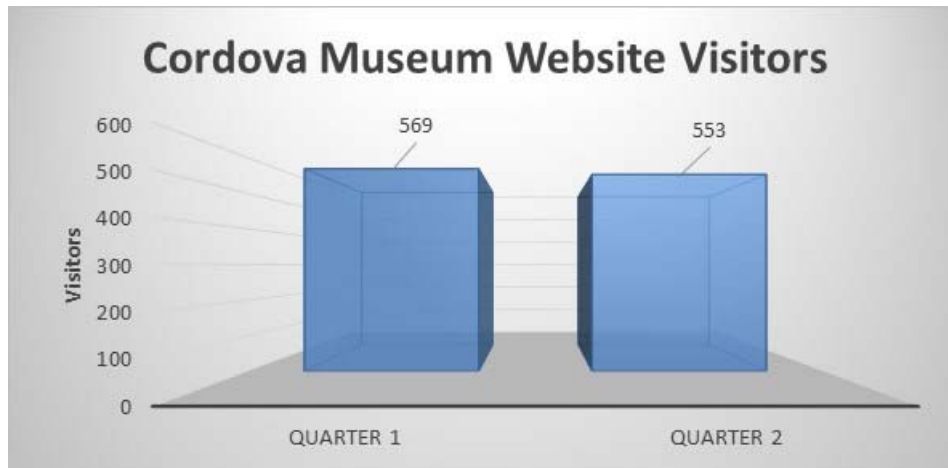
The following chart depicts visitors to thecordovacenter.org.



The following chart depicts visitors to cordovalibrary.org.



The following chart depicts visitors to cordovamuseum.org.



The following additions/enhancements were made on the City's websites during the period:

- Cathy and I are featuring local photographer's work on the city's homepage.
- Weekly construction updates have been added to thecordovacenter.org
- A list of donors has been added to thecordovacenter.org and is being updated periodically
- www.cordova2015.org is live and taking registrants for the conference
- thecordovacenter.org transition from fundraising to event information and booking is underway

#### IT (Network and Systems)

- We have initiated our 2015 workstation refresh it is taking place 7/8-7/9. We cut the refresh from 12 units down to 6 units.
- We are continuing meetings with Arctic IT to examine possible scenarios for Alaska Shield 2016.
- Planning stages are underway for website database updates as well as software.

TO: City Manager  
 FROM: Harbormaster Schinella  
 DATE: 8/7/2015  
 RE: Quarterly Activity Report Apr-Jun 2015

Exclusive Slips Assigned	704 out of 711 Total Slips			98% Occupancy (as of 6/31/15)
	Apr	May	Jun	Total
Vessels Charged Daily Rate	5	157	130	292
Vessels Charged Monthly Rate	0	44	35	79
Vessels In Impound Status	1	0	0	1

Port Arrivals:

Shoreside	1	1	2	4
Samson	1	1	2	4

Used oil on hand	14,200 Gals
Used Oil Collected (Apr-Jun)	8800 Gals
Used Oil Collected (Jan-Jun)	10355 Gals
Used Oil Delivered (Apr-Jun)	7200 Gals
Used Oil Delivered (Jan-Jun)	14650 Gals

Vessels Towed	4
Vessels Pumped	15
Vessel Bilges Pumped	15
Vessel Sewage Tanks Pumped	0

Vessel lifts via Travelift Apr-Jun 2015	70
Vessel lifts via Travelift Jan-Jun 2015	85

GENERAL ACTIVITIES

Installed floating dock at North Ramp  
 Installed two new lights on Sycamore pier  
 Turned on water throughout harbor  
 Conducted USCG required security drills  
 Worked with divers to conduct underwater repair to water lines  
 Removed two 5,000 gal used oil tanks  
 Installed new 12,000 gal double wall used oil tank  
 Placed Porta Potty in Shipyard and North Ramp  
 Repaired 15 electrical pedestals  
 Painted 100+ new stall name tags  
 Painted dock crane on City Dock  
 Painted and installed new loading zone signs and transient stall signs  
 Reconnected 9 finger floats  
 Harbor sent out annual billing  
 Re-attached loose fender piling on City Dock  
 Number and organized North Ramp storage area  
 Swept sidewalks along Nicholoff Way  
 Norton Corrosion conducted inspection of Ocean Dock Cathodic protection system  
 Repaired 20 water leaks throughout harbor  
 Installed new front door at Harbormaster building  
 Repaired 10 non-reading electrical meters in North Harbor

Completed quarterly lubrication of Travelift  
Painted rust spots on Travelift  
Re-newed hoses on 3 stage dock crane  
Had all three dock crane OSHA inspected  
Changed filters and oil on no. 2 and 3 dock cranes  
Disposed of 5 impounded gill nets via sealed bids  
Installed 25 new tie-up cleats  
Responded and assisted one sinking vessel

Jan-June 2015 revenue: \$609,212.01  
Jan-June 2014 revenue: \$638,145.63  
2nd Quarter 2015 revenue: \$529,806.36  
2nd Quarter 2014 revenue: \$556,175.06

To: *Mayor and City Council*

Through *City Manager Randy Robertson*

Subject: **2015 2nd Quarter Report from the Cordova Public Library**

Date: July 1, 2015

From: *Miriam Dunbar, Library Director, Cordova Public Library*

During April through July 2015:

- Visitation: 5276
  - Interlibrary Loans: 64
  - Internet Use: 1691 sessions
  - Materials Added: 214 (Includes McNaughton)
  - Circulation: 3319
  - Listen Alaska: 475 checkouts
  - Wifi Use: 1162 sessions
  - Materials Deleted: 419
- 
- **Staff** continued weeding, thinning some Non-Fiction (500's and 800's). Due to the cost of postage, Better World Books will no longer accept books from CPL.
  - **After School Art** ended on May 22, however Paula Payne assisted children in creating colorful mushrooms with bottle top lid decorations that were added to our flower boxes in June.
  - **Story time for Little Ones** continues to be popular for our young children. Usually 20 to 30 children and adults attend during the spring months. We have added a second session for Everyday Explorers.
  - **Outreach to Senior Citizens** is continuing with positive results. Library materials, including interlibrary loans, are being brought to ten CCMC residents to enjoy each week.
  - **4 Different Bingo Games** were being led by Mandy Toong, Jill Graves, or Christine Ray from Wells Fargo every Wednesday after school until the end of the term.
  - **Women's History Month** was celebrated in March, and **National Poetry Month** was celebrated in April with posters, bulletin board information, and a book display.
  - **Bunny Basket of Books** drawing for 6 baskets of books was held on April 3. 25 children and parents attended, and the 6 winners were delighted with their baskets of books.
  - **Tech Night for "Quintessential Queries"** was on April 21. Jason Gabrielson showed several search techniques on the internet. 6 people attended.
  - **The library had a table** at the Cordova Community Health Fair on April 25. The last of the *Call of the Wild* books were distributed, as well as information about library services, and prizes for children.
  - **The Friends of CPL** hosted a Poetry Night on April 25 at the Homeport. 2 children, 3 teens, and 11 adults read poems of all sorts. \$44 was collected in the donation jar to use towards furniture in the new library. The Friends hope to do this again in the fall.
  - **Shorebird Scavenger Hunt** around the library was on April 30. It was organized by Environment for the Americas volunteer Jimena Cuenca. 5 children participated.
  - **Marionette Family Fun Night** was on May 14. 40 children and parents enjoyed playing with vintage marionettes, having their faces painted, making penguin puppets, and bowling with pins decorated with cartoon penguins. Seven volunteers helped to make this event run smoothly.
  - **NVE Electronic Recycling** for city departments was facilitated by Jason Gabrielson in April. He removed hard drives from computers so that no sensitive information will be shared accidentally.

- **Summer Reading 2015** is on Fridays in June and July. Anna Hernandez plans all the activities. This year there are also gift certificates provided by the Mt. Eccles PTA for children aged 10 and above who are reading at least 3 hours.
- **High Speed Internet** contract was awarded to CTC. Cost will be \$2103 per month, with the federal e-rate program paying \$1758 per month, and the OWL program also paying a portion. This new contract, which starts July 1, 2015, is slated to increase our download speed from 3Mb/s to 10Mb/s, which will make internet transactions much faster for our patrons and staff.
- **Library Board** met on June 8, 2015. Next meeting is set for September 21, 2015.
- **Sally Campbell retired, and Debbie Carlson** has been hired in a temporary librarian position. She will be working in the afternoons and evenings and on Saturdays. Besides servicing patrons, her main responsibilities will be interlibrary loans, magazines, and weeding the collection.



CPL had a table had the Cordova Health Fair with information about our programs, door prizes, and the last free copies of *Call of the Wild*. 40 children and parents enjoyed the Marionette Madness Family Fun Night in May.



Colorful mushrooms with bottle top lid decorations were made by children and added to our flower boxes in June. *Every Hero Has a Story* is the theme for the 2015 Summer Reading Program. 64 children are signed up to earn stickers and prizes for reading.



# MEMO, City of Cordova

To: Mayor and City Council

Through: Randy E. Robertson, City Manager

From: Jon K. Stavig, Finance Director

Date: 11 August 2015

RE: Finance Department Report

Following are the traditional two page financial fund summary reports for year-to-date ended 30 June 2015.

The first page is a fund summary for the general fund only. The second page includes all funds including enterprise funds. I have excluded Fund 426, the Cordova Center Fund, and instead included a separate report to show all revenues/expenditures through June 30, 2015 for Fund 426, the Cordova Center Fund, as it distorts the two page summary report.

The City's account balances as of 10 August 2015 are as follows;

Combined Central Treasury Accounts	\$7,650,243.50
(FNBA & UBS balances)	
Combined Permanent Fund Accounts	\$10,000,985.48
(UBS balances)	

Overall, year to date revenues are tracking to budget. The City's major revenue driver, sales tax, continues to be flat relative to last year. We just receipted in 2<sup>nd</sup> quarter sales tax revenues of a little over 1MM. Property tax payments are beginning to come in. Year-to-date expenses are for the most part at or below budgeted amounts with a few exceptions.

Looking ahead, we need to pay attention to our budgeted revenue amounts vs. actual and effectively managing our expenses through to the end of the year.

Respectfully submitted,

Jon K Stavig



CITY OF CORDOVA  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING JUNE 30, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<b>REVENUE</b>					
TAXES	1,240,687.02	1,240,687.02	5,922,864.00	4,682,176.98	21.0
LICENSES & PERMITS	1,550.00	1,550.00	15,600.00	14,050.00	9.9
OTHER GOVERNMENTAL	1,054,816.62	1,054,816.62	3,052,733.75	1,997,917.13	34.6
LEASES & RENTS	131,183.21	131,183.21	195,900.00	64,716.79	67.0
LAW ENFORCEMENT	173,215.46	173,215.46	352,030.00	178,814.54	49.2
D. M. V.	36,604.96	36,604.96	99,600.00	62,995.04	36.8
PLANNING DEPARTMENT REVENUE	4,521.25	4,521.25	18,500.00	13,978.75	24.4
RECREATION DEPT REVENUE POOL	40,555.00	40,555.00	86,150.00	45,595.00	47.1
REVENUE	13,397.00	13,397.00	29,200.00	15,803.00	45.9
SALE OF PROPERTY	772.00	772.00	12,000.00	11,228.00	6.4
INTERFUND TRANSFERS IN	526,021.90	526,021.90	772,043.75	246,021.85	68.1
OTHER REVENUE	94,933.26	94,933.26	144,430.38	49,497.12	65.7
STATE DEBT SERVICE	663,385.00	663,385.00	956,723.00	293,338.00	69.3
REIMBURSME					
	3,981,642.68	3,981,642.68	11,657,774.88	7,676,132.20	34.2
<b>EXPENDITURES</b>					
CITY COUNCIL	4,912.88	4,912.88	16,450.00	11,537.12	29.9
CITY CLERK	121,626.58	121,626.58	271,771.00	150,144.42	44.8
CITY MAYOR	50.00	50.00	2,900.00	2,850.00	1.7
CITY MANAGER	154,265.10	154,265.10	385,768.00	231,502.90	40.0
FINANCE	180,774.97	180,774.97	446,333.00	265,558.03	40.5
PLANNING DEPARTMENT EXPENSE	111,389.85	111,389.85	263,763.00	152,373.15	42.2
PLANNING COMMISSION	1,009.06	1,009.06	5,500.00	4,490.94	18.4
DEPARTMENT OF MOTOR VEHICLE	35,902.90	35,902.90	89,197.00	53,294.10	40.3
LAW ENFORCEMENT	439,729.86	439,729.86	1,128,132.00	688,402.14	39.0
JAIL OPERATIONS	110,627.61	110,627.61	282,355.00	171,727.39	39.2
FIRE & EMS	174,248.16	174,248.16	382,959.00	208,710.84	45.5
DISASTER MANAGEMENT DEPT.	1,160.68	1,160.68	12,440.00	11,279.32	9.3
INFORMATION SERVICES	366,770.85	366,770.85	931,880.00	565,109.15	39.4
FACILITY UTILITIES	97,086.42	97,086.42	176,950.00	79,863.58	54.9
PW ADMINISTRATION	76,336.80	76,336.80	187,446.00	111,109.20	40.7
FACILITY MAINTENANCE	124,207.56	124,207.56	270,779.00	146,571.44	45.9
STREET MAINTENANCE	305,859.07	305,859.07	736,728.00	430,868.93	41.5
SNOW REMOVAL	10,114.25	10,114.25	88,530.00	78,415.75	11.4
EQUIPMENT MAINTENANCE	167,270.47	167,270.47	400,023.00	232,752.53	41.8
PARKS MAINTENANCE	51,147.41	51,147.41	114,323.00	63,175.59	44.7
CEMETERY MAINTENANCE DEPT.	3,923.65	3,923.65	51,091.00	47,167.35	7.7
RECREATION - BIDARKI	175,980.30	175,980.30	443,573.00	267,592.70	39.7
POOL	158,165.21	158,165.21	286,169.00	128,003.79	55.3
SKI HILL	40,031.80	40,031.80	84,850.00	44,818.20	47.2
NON-DEPARTMENTAL	153,851.26	153,851.26	334,012.52	180,161.26	46.1
LONG TERM DEBT SERVICE	1,020,830.58	1,020,830.58	1,630,349.00	609,518.42	62.6
INTERFUND TRANSFERS OUT	117,840.38	117,840.38	367,840.38	250,000.00	32.0
TRANSFERS TO OTHER ENTITIES	1,096,449.91	1,096,449.91	2,265,662.98	1,169,213.07	48.4
	5,301,563.57	5,301,563.57	11,657,774.88	6,356,211.31	45.5

CITY OF CORDOVA  
FUND SUMMARY  
FOR THE 6 MONTHS ENDING JUNE 30, 2015

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
101 GENERAL FUND	3,981,642.68	3,981,642.68	11,657,774.88	7,676,132.20	34.2
104 CITY PERMANENT FUND	56,150.73	56,150.73	465,184.00	409,033.27	12.1
203 FIRE DEPT. VEHICLE ACQUISITION	14,082.21	14,082.21	60,000.00	45,917.79	23.5
401 GENERAL PROJ & GRANT ADMN	173,002.74	173,002.74	601,178.52	428,175.78	28.8
435 HOSPITAL REPAIR PROJECT	57,930.23	57,930.23	55,835.35	( 2,094.88)	103.8
502 HARBOR ENTERPRISE FUND	495,893.76	495,893.76	1,263,769.00	767,875.24	39.2
503 SEWER ENTERPRISE FUND	382,016.71	382,016.71	788,207.82	406,191.11	48.5
504 WATER ENTERPRISE FUND	278,659.89	278,659.89	813,971.04	535,311.15	34.2
505 REFUSE ENTERPRISE FUND	485,235.16	485,235.16	1,075,663.63	590,428.47	45.1
506 ODIK CAMPER PARK	13,219.40	13,219.40	63,122.00	49,902.60	20.9
605 SOLID WASTE PROJECTS	.00	.00	90,000.00	90,000.00	.0
654 LT2 COMPLIANCE PROJECT	541,405.57	541,405.57	.00	( 541,405.57)	.0
805 LANDFILL FUND	50,000.00	50,000.00	50,000.00	.00	100.0
	6,529,239.08	6,529,239.08	16,984,706.24	10,455,467.16	38.4
<u>EXPENDITURES</u>					
101 GENERAL FUND	5,301,563.57	5,301,563.57	11,657,774.88	6,356,211.31	45.5
104 CITY PERMANENT FUND	280,000.00	280,000.00	280,000.00	.00	100.0
203 FIRE DEPT. VEHICLE ACQUISITION	1,714.14	1,714.14	7,500.00	5,785.86	22.9
205 VEHICLE REMOVAL/IMPOUND FUND	7,479.68	7,479.68	20,101.00	12,621.32	37.2
401 GENERAL PROJ & GRANT ADMN	199,287.61	199,287.61	601,178.52	401,890.91	33.2
435 HOSPITAL REPAIR PROJECT	50,886.00	50,886.00	55,835.35	4,949.35	91.1
450 STREET IMPROVEMENT PROJECT	184,852.97	184,852.97	.00	( 184,852.97)	.0
502 HARBOR ENTERPRISE FUND	725,313.99	725,313.99	1,239,945.00	514,631.01	58.5
503 SEWER ENTERPRISE FUND	446,402.06	446,402.06	786,142.82	339,740.76	56.8
504 WATER ENTERPRISE FUND	439,240.89	439,240.89	811,905.54	372,664.65	54.1
505 REFUSE ENTERPRISE FUND	516,333.04	516,333.04	1,073,663.63	557,330.59	48.1
506 ODIK CAMPER PARK	28,411.62	28,411.62	56,539.00	28,127.38	50.3
605 SOLID WASTE PROJECTS	.00	.00	90,000.00	90,000.00	.0
654 LT2 COMPLIANCE PROJECT	213,168.60	213,168.60	.00	( 213,168.60)	.0
	8,394,654.17	8,394,654.17	16,680,585.74	8,285,931.57	50.3

CITY OF CORDOVA  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2015

CORDOVA CENTER FUND

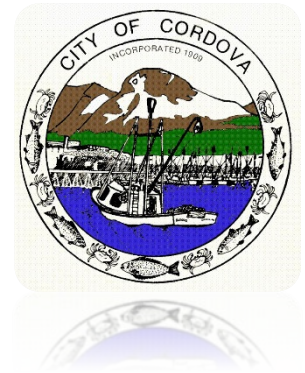
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REVENUE</u>					
426-300-42210	MISC DONATIONS	6,000.00	6,000.00	.00	( 6,000.00)	.0
426-300-42220	SALE OF	1,500.00	1,500.00	.00	( 1,500.00)	.0
	MATERIALS					
	TOTAL REVENUE	7,500.00	7,500.00	.00	( 7,500.00)	.0
	<u>GRANT REVENUE</u>					
426-310-42480	DCCED 14-DC-043	914,948.12	914,948.12	.00	( 914,948.12)	.0
426-310-42490	DCCED 15-DC-040	4,000,000.00	4,000,000.00	.00	( 4,000,000.00)	.0
426-310-45480	EVOSTC - FED GRANT	2,566,694.27	2,566,694.27	.00	( 2,566,694.27)	.0
	TOTAL GRANT REVENUE	7,481,642.39	7,481,642.39	.00	( 7,481,642.39)	.0
	TOTAL FUND REVENUE	7,489,142.39	7,489,142.39	.00	( 7,489,142.39)	.0

CITY OF CORDOVA  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2015

CORDOVA CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PHSE I - FROM CITY MONEY</u>					
426-401-52185	CORDOVA CENTER REA	32,323.44	32,323.44	.00	( 32,323.44)	.0
426-401-70100	INTEREST EXPENSE	10,712.84	10,712.84	.00	( 10,712.84)	.0
426-401-70130	CONSTRUCTION	1,333,468.66	1,333,468.66	.00	( 1,333,468.66)	.0
	<b>TOTAL PHSE I - FROM CITY MONEY</b>	<b>1,376,504.94</b>	<b>1,376,504.94</b>	<b>.00</b>	<b>( 1,376,504.94)</b>	<b>.0</b>
	<u>PHSE II - FROM CITY MONEY</u>					
426-402-70110	ADMINISTRATION	7,888.15	7,888.15	.00	( 7,888.15)	.0
426-402-70130	CONSTRUCTION	1,755,991.44	1,755,991.44	.00	( 1,755,991.44)	.0
426-402-70140	CONSTRUCTION MANAGMENT	159,347.76	159,347.76	.00	( 159,347.76)	.0
426-402-70160	ART	52,324.00	52,324.00	.00	( 52,324.00)	.0
426-402-70170	FURNISHINGS, FIXTURES & EQUIP	46,246.46	46,246.46	.00	( 46,246.46)	.0
426-402-70180	PROFESSIONAL SERVICES	34,783.85	34,783.85	.00	( 34,783.85)	.0
	<b>TOTAL PHSE II - FROM CITY MONEY</b>	<b>2,056,581.66</b>	<b>2,056,581.66</b>	<b>.00</b>	<b>( 2,056,581.66)</b>	<b>.0</b>
	<u>PHSE II - DCCED 15-DC-040</u>					
426-473-70130	CONSTRUCTION	2,814,367.08	2,814,367.08	.00	( 2,814,367.08)	.0
	<b>TOTAL PHSE II - DCCED 15-DC-040</b>	<b>2,814,367.08</b>	<b>2,814,367.08</b>	<b>.00</b>	<b>( 2,814,367.08)</b>	<b>.0</b>
	<u>PHSE II - EVOSTC</u>					
426-482-70130	CONSTRUCTION	1,509,493.93	1,509,493.93	.00	( 1,509,493.93)	.0
	<b>TOTAL PHSE II - EVOSTC</b>	<b>1,509,493.93</b>	<b>1,509,493.93</b>	<b>.00</b>	<b>( 1,509,493.93)</b>	<b>.0</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>7,756,947.61</b>	<b>7,756,947.61</b>	<b>.00</b>	<b>( 7,756,947.61)</b>	<b>.0</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 267,805.22)</b>	<b>( 267,805.22)</b>	<b>.00</b>	<b>267,805.22</b>	<b>.0</b>

## **From the Administrative Office of the City of Cordova Parks and Recreation Department / 2<sup>nd</sup> quarter report 2015**



Dear Council and Mayor Kacsh,

The Parks and Recreation Dept. 2 quarter report collected from Bidarki Recreation Center shows that a total of \$34,852.00 was collected in revenue and we hosted a total number of 5,236 visits to the Center.

The building is hopping on a daily basis when it comes to adult personal fitness. At times the weight room is standing room only! We have much higher confidence in the data we collect on usage at our facility, thanks to the card swipe system.

Spenser Plant is hosting a teen basketball 'pickup' game Tuesdays and Thursdays 4-6pm. If youth have a pass it is free otherwise there is a \$3 drop in fee. We are happy to have Spenser step up and provide this program. Clearly revenue in programming is down this quarter due to the cancellation of Summer Camp.

The pool reports a total of \$5,138.00 in revenue this quarter and 2,243 visits. I should remind you that the pool was closed for maintenance from 4/20 - 5/17. We have replaced the salt water system power module and we are back to a saline pool, attendance since is picking up again as a result.

Odiak Camper Park is behind and may remain behind as a result of the poor fishing season in 2015. Families that normally camp here for the summer are leaving early. Staff will take this opportunity to promote the open spaces to short term RV traffic that wouldn't normally be able to camp at the Park during the sport fishing season.

The Parks Maintenance team is getting a ton of work done and the Public Works Dept. has been a great help to us this quarter, assisting us with Nirvana Park and Hollis H. field improvements, and much more.

*Susan Herschleb*

Director of Parks and Recreation for the City of Cordova

# City of Cordova - Parks and Recreation Dept.

## Bidarki Rec. Center 2nd Quarter 2015

### 2nd Quarter Revenue 2015

	Month	Drop in	Passes	Programs	S.Cabin	Odiak	Other	Total
	April	\$ 455.00	\$ 5,009.00		\$ 245.00		\$ 100.00	\$ 5,809.00
	May	\$ 1,002.00	\$ 8,860.00		\$ 150.00	\$ 2,935.00	\$ 427.00	\$13,374.00
	June	\$ 990.00	\$ 3,543.00		\$ 575.00	\$ 7,541.00	\$ 420.00	\$13,069.00
	Total	\$ 2,447.00	\$ 17,412.00	\$ -	\$ 970.00	\$ 10,476.00	\$ 947.00	\$32,252.00

### 2nd quarter attendance

	sign ins	Programs	other						
April	965	691	25						1681
May	1551	280							1831
June	1553	171							1724
Total	4069	1142	25	0	0	0	0	0	5236

City of Cordova - Parks and Recreation Dept.

Bob Korn Pool 02 Quarter 2015

02 Quarter Revenue 2015

Month	Pool Entrance Fees	Facility Rental	Programs	Other	Total
April	\$ 918.00	\$ 100.00			\$ 1,018.00
May	\$ 857.00	\$ 100.00			\$ 957.00
June	\$ 2,203.00		\$ 960.00		\$ 3,163.00
Total	\$ 3,978.00	\$ 200.00	\$ 960.00	\$ -	\$ 5,138.00

02 Quarter Attendance 2015

Month	AM-Lap/Ex	Noon Lap/Ex	PM Lap/Ex	AM-Ex/Lap	PM/Ex/Lap	Fam Open	Sat Lap/Ex	Sat. Open	Sat. Tot	Sun Lap/Ex	Sun Open	FRI OPEN	MON Tot	FRI TOT	LESSONS	SUMMER OPEN	Total
April	69	70	96	25	39	50	11	61	73	29	54	29	29	28			663
May	53	17	36	13	21	35	8	7	9	6	34	10	19	2			270
June	104	39	89	45	56	133	13	77	47	21	84	108	57	51	29	357	1310
Total	226	126	221	83	116	218	32	145	129	56	172	147	105	81	29	357	2243

The pool was closed for maintenance this year, 4/20-5/17.

**To: Mayor and City Council**  
**Through: Randy Robertson, City Manager**  
**From: Paul Trumblee, Fire Marshal**  
**Date: Aug 12th, 2015**

## **CORDOVA VOLUNTEER FIRE DEPARTMENT**

### **Quarterly Report**

In this 2nd quarter of 2015. The Cordova Volunteer Fire Department responded to 43 calls for Fire, Rescue and EMS for a total of 224.5 member hours. Including the emergency calls, the volunteers of the fire department participated in the regular Thursday night meetings, public education and other activities for a total of 1447.5 member hours. YTD, 86 Calls for service and 2887.5 member hours. Compared to this time last year, 55 Calls for service and 2486 member hours.

Synopsis of this quarters training include, vehicle extrication and extrication practical's, water rescue critique, trident north plant drill, Dept. fire fighter challenge, mass inoculation training, hose evolutions, Dept. EMS challenge, Ammonia training and finally City Employee CPR /AED Training.

Please see detail monthly activity sheets attached for more information on fire department activities.



<b>April 2015 ACTIVITIES</b>		Attendance	Hours	Total People Hours
	<b>Thursday Meetings</b>			
4/2	Birthdays / Reading Smoke / Triage	28	3	84
4/9	Ambulance Inventory	11	1	11
4/9	Business Meeting	26	2	52
4/16	Run Review	14	1	14
4/16	Ropes& Knots / IV	30	3	90
4/23	Inventory	3	0.5	1.5
4/23	Sycamore Tour	24	3	72
4/30	Firefighting Appliances / FF CPR	14	2	28
	<b>Total</b>			<b>101.5</b>
<b>Date</b>	<b>Public Education Taught</b>			
4/8	Station Tour for Girl Scouts	2	1	2
	<b>Total</b>			<b>2</b>
<b>Date</b>	<b>Other Activities</b>			
4/4	Ambulance Changeover	1	1	1
4/5	House Captain	1	3	3
4/15	SOP	2	7	14
4/17	Fit Testing	4	5	20
4/18	Probation Saturday	9	4	36
4/20	Emails & Procedures	2	2.5	5
4/20	Fit Testing	1	10	10
4/24	Fit Testing	1	1.5	1.5
4/25	Health Fair	12	4	48
4/25	2x2 Cancer Walk & Head Shaving	12	2	24
	<b>Total</b>			<b>162.5</b>
<b>Date</b>	<b>Fire Runs</b>			
4/3	Burn Pile Fire	1	1	1
4/14	Burn Pile Fire	1	1	1
4/17	Ocean Beauty Alarm	11	0.5	5.5
4/19	Rescue Lift Assist	7	1	7
4/28	Man in water	1	1	1
	<b>Total</b>			<b>15.5</b>
<b>Date</b>	<b>Ambulance Runs</b>			
4/1	Medical Transport	3	2	6
4/2	Man Fell	3	1	3
4/9	Man not responding	4	2	8
4/17	Medical Transport	2	1.5	3
4/19	Busted Knee	5	2	10
4/23	Unconscious Female	7	1	7
4/28	Man in Water	4	1	4
4/28	Medical Transport	3	2	6
	<b>Total</b>			<b>47</b>
<b>Total hours for the month of April</b>				<b>328.5</b>

May 2015 ACTIVITIES		Attendance	Hours	Total People Hours
	<b>Thursday Meetings</b>			
5/7	Extrication Class / Water Rescue Critique	18	2	36
5/14	Trident North Walkthrough	16	1	16
5/14	Business Meeting	21	2	42
5/21	Run Reviews	7	1	7
5/21	Extrication Practicals	16	2.5	40
5/28	Ammonia Leak Drill @ Trident North	21	3.5	73.5
5/28	Ambulance Inventory	8	1.5	12
	<b>Total</b>			<b>227</b>
<b>Date</b>	<b>Public Education Taught</b>			
5/8	CPR K-6	2	8	16
5/19	CPR / First Aid	1	8	8
5/20	CCMC CPR Pro Class	1	5	5
5/20	Blood Borne Pathogens	1	1.5	1.5
	<b>Total</b>			<b>31</b>
<b>Date</b>	<b>Other Activities</b>			
5/1	Methods of Instruction	1	40	40
5/1	Window Prep	3	1.5	4.5
5/2	Window Prep	9	2	18
5/3	Window Flashing/Sealing/Trimming	1	7	7
5/11	EMS Training Plan	2	1	2
5/12	Treasurer Duties	1	6	6
5/15	Methods of Instruction	1	40	40
5/22	EMT Instructor Training	3	40	120
	<b>Total</b>			<b>238</b>
<b>Date</b>	<b>Fire Runs</b>			
5/4	Fire Alarm	10	0.5	5
5/13	Fuel Spill	1	1.5	1.5
5/13	Fire Alarm	1	1	1
5/17	Motor Vehicle Rollover	11	1	11
5/17	Fire Alarm	8	1	8
5/29	Propane Leak	5	1	5
	<b>Total</b>			<b>32</b>
<b>Date</b>	<b>Ambulance Runs</b>			
5/12	Seizure	3	0.5	1.5
5/13	Transport	4	1.5	6
5/16	Transport	3	1.5	4.5
5/17	Motor Vehicle Rollover	8	1.5	12
5/21	Loss of Consciousness	3	1	3
5/24	Transport	3	2	6
5/28	Hand Injury	3	1	3
	<b>Total</b>			<b>36</b>
<b>Total hours for the month of May</b>				<b>562</b>

June 2015 ACTIVITIES		Attendance	Hours	Total People Hours
	<b>Thursday Meetings</b>			
6/4	Purple Thursday	23	3	69
6/11	Officers Meeting	8	1	8
6/11	Ambulance Inventory	9	1	9
6/11	Business Meeting	23	2	46
6/18	Run Reviews/ Safety Training	20	3.5	70
6/25	Apparatus Inventory	10	1	10
6/25	Mass Inoculation Training	5	2	10
6/25	Hose Evolutions	13	3	39
	<b>Total</b>			<b>261</b>
<b>Date</b>	<b>Public Education Taught</b>			
6/4	City Employee CPR/AED	1	5	5
6/7	City Employee CPR/AED	1	5	5
6/10	City Employee CPR/AED	1	5	5
6/24	City Employee CPR/AED	1	5	5
	<b>Total</b>			<b>20</b>
<b>Date</b>	<b>Other Activities</b>			
6/10	Treasurer Stuff	1	3	3
6/12	Substation Cleanup	2	10	20
6/20	Car Wash Setup	14	1.5	21
6/20	Car Wash	20	4	80
6/20	Car Wash Takedown	16	1.5	24
6/25	Zoll X-Series Programming	2	5	10
6/27	Ocean Beauty Drill	10	1	10
6/29	Media Center Installation	2	7	14
	<b>Total</b>			<b>182</b>
<b>Date</b>	<b>Fire Runs</b>			
6/3	Automated Alarm @ Trident North	12	0.5	6
6/6	Automated Alarm @ CCMC	1	0.5	0.5
6/7	Automated Alarm @ Orca Lodge	16	0.5	8
6/12	Lift Assist	6	0.5	3
6/12	Lift Assist @ CCMC	7	0.5	3.5
6/24	Steam Leak @ Trident North	14	1	14
6/24	Missing Children	21	0.5	10.5
	<b>Total</b>			<b>31</b>
<b>Date</b>	<b>Ambulance Runs</b>			
6/2	Medical Transport	4	2	8
6/4	Medical Transport	4	2	8
6/5	Medical Transport	3	1.5	4.5
6/5	Medical Transport	2	2.5	5
6/12	Unable to Walk	4	2	8
6/14	Medical Transport	3	2.5	7.5
6/21	Patient Transfer	4	0.5	2
6/21	Medical Transport	3	2.5	7.5
6/21	Medical Transport	2	2	4
6/24	Assist USCG w/ Medivac	2	4	8
	<b>Total</b>			<b>63</b>
<b>Total hours for the month of JUNE</b>				<b>557</b>

# **Public Works Department**

## **Memorandum**

To: Randy Robertson, City Manager  
From: Rich Rogers, Public Works/City Engr  
Date: 12Aug15  
RE: Quarterly Report 01Apr15 – 30Jun15

- Facilities
  - put CT Scanner project out to bid
  - managed Cordova Center project/start windows install/151 RFIs
- Refuse
  - handled over 24 bales/week with zero Baler Down Days
  - Ran Clean Up Day 02May
  - Exported several tons of Hazardous Waste on 07June
  - prepared and obtained ADEC 5-Year Solid Waste Permit Renewal
  - built and operated the Library Recycling Point
  - bought and assembled 6 new steel dumpsters
- Streets
  - swept streets, graded roads, fixed signs, pumped out basins
  - assembled Hippy Cove fish pens & spruced up multiple Cemeteries
  - repaired approx. 50 potholes / month
  - graded and compacted gravel site for Kids Pump Track
  - developed \$2M Bond Paving Project plans and put out to bid
  - created Shop MSDS online system and retrieved 60 new tires from ANC
  - built new waste oil burner in City Shop
- Water & Sewer
  - repaired 4 leaks that significantly affect our system
  - provided ~6MG/wk drinking water & ~3MG/wk wastewater
  - developed LT2 plans to 100% ready to bid
  - created Crater Lake FS Feasibility Study RFP with CEC
- Planning
  - handled issues & signing of Mobile Grid lease
  - handled “code updates” discussion & issues
  - handled Blackler Shipyard Lease process & issues
  - handled Fill Lot issues, discussions, and sale
  - started Museum/Library disposal process
  - handled multiple Right of Way permit issues
  - coordinated plans for Odiak Pond drainage improvements

... END...

## **Pending agenda:**

**Fall 2015 / after fishing:** Code change regarding HSB and/or creation of a Health Care Advisory Board

**December 2015 or January 2016:** Resolution placing a ballot proposition before the voters regarding plastic bag use in Cordova – Future Problem Solvers to report back to Council on different options - Per **Mayor Kacsh** – possibly an ordinance for Council action or for Council to decide that it should go to voters instead

Capital Priorities List Meeting **Sep 2, 2015; Dec 2, 2015; Mar 2, 2016; Jun 1, 2016**

HSB Quarterly regular meetings **Oct 1, 2015; Jan 6, 2016; Apr 6, 2016; July 6, 2016**

Staff quarterly reports in packets: **Oct 21, 2015; Jan 20, 2016; April 20, 2016; Jul 20, 2016**

## **Committees:**

***Cordova Center Committee:*** Tim Joyce, Sylvia Lange, Randy Robertson, Kristin Carpenter, Native Village of Eyak Representative, Chamber of Commerce Representative, Business Community Representative, PWSSC Representative, Stage of the Tides Representative.

***Fisheries Advisory Committee:*** David Reggiani, PWSAC; Ken Roemhildt, Seafood Sales; Jim Holley, AML; Torie Baker, Chair, Marine Advisory Program Coordinator; Chelsea Haisman; and Jeremy Botz, ADF&G

***Cordova Trails Committee:*** Elizabeth Senear, VACANCY, VACANCY, Toni Godes, and David Zastrow

## **Calendars:**

3 months of calendars are attached hereto  
Aug 2015; Sept 2015; Oct 2015

# August 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm HSL-High School Library						1
2	3	4	5  7:00 reg mtg LMR	6	7	8
9	10	11  6:30 P&Z LMR	12  7:00 Sch Bd HSL 7:00 Hrbr Cms CH	13	14	15
16	17 11:30 am—1 pm USFS bldg.—Duane Hoskins of DoT presentation on STIP	18	19  7:00 reg mtg LMR	20	21	22
23	24	25	26	27	28	29
30  AK State Fair	31 First Day of School—CSD AK State Fair			AK State Fair	AK State Fair	AK State Fair

# September 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm HSL-High School Library		1  AK State Fair	2  7:00 reg mtg LMR AK State Fair	3  AK State Fair	4  AK State Fair	5  AK State Fair
6  AK State Fair	7 Labor Day City Hall Offices Closed  AK State Fair	8 6:30 P&Z LMR	9 7:00 Sch Bd HSL 7:00 Hrbr Cms CH	10	11	12
13	14	15	16 6:45 pub hrg (maybe) LMR 7:00 reg mtg LMR	17	18	19
20	21	22	23	24	25	26
27	28	29	30			Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm HSL-High School Library

# October 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm HSL-High School Library				1	2 Fast Ferry Volleyball Tournament—CHS	3 Fast Ferry Volleyball Tournament—CHS
4	5	6	7 6:45 pub hrg (maybe) LMR 7:00 reg mtg LMR	8	9	10
11	12	13 6:30 P&Z LMR	14 7:00 Sch Bd HSL 7:00 Hrbr Cms CH	15	16	17
18	19 Alaska Day observed City Hall Offices Closed	20	21 6:45 pub hrg (maybe) LMR 7:00 reg mtg LMR	22	23	24
25	26	27	28	29	30	31



**CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS  
& APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS**

**MAYOR AND CITY COUNCIL - ELECTED**

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b> 3 years	<b>James Kacsh</b> <a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>	March 5, 2013	March-16
Council members:			
Seat A: 3 years	<b>Kristin Carpenter</b> <a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 5, 2013	March-16
Seat B: 3 years	<b>Timothy Joyce</b> <a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>	March 4, 2014 March 14, 2013 August 2, 2012	March-17 filled vacancy appt to A
Seat C: 3 years	<b>Tom Bailer</b> <a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>	March 4, 2014	March-17
Seat D: 3 years	<b>Robert Beedle</b> <a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>	March 3, 2015	March-18
Seat E: 3 years	<b>Josh Hallquist</b> <a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>	March 3, 2015	March-18
Seat F: 3 years	<b>David Reggiani</b> <a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>	March 5, 2013 March 2, 2010 March 3, 2009	March-16 1 yr trm
Seat G: 3 years	<b>James Burton, Vice-Mayor</b> <a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>	March 5, 2013	March-16

**SCHOOL BOARD - ELECTED**

length of term		Date Elected	Term Expires
3 years	<b>Bret Bradford</b>	March 3, 2015	March-18
3 years	<b>Tammy Altermott</b>	March 5, 2013	March-16
3 years	<b>Peter Hoepfner</b>	March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-18
3 years	<b>Sheryl Glasen</b>	March 4, 2014	March-17
3 years	<b>Barb Jewell, President</b>	March 5, 2013	March-16
3 years	<b>Vacant (appointed, non-voting)</b>		

**LIBRARY BOARD - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Wendy Ranney</b>	April-13	November-15
3 years	<b>Shannon Mallory</b>	November-13	November-16
3 years	<b>Krysta Williams</b>	December-14 November-11	November-17
3 years	<b>Kay Groff</b>	December-14 December-11 January-09	November-17
3 years	<b>Mary Anne Bishop, Chair</b>	November-13 November-10 November-06	November-16

# CORDOVA COMMUNITY MEDICAL CENTER – HEALTH SERVICES BOARD - with Council election

length of term		Date Appointed	Term Expires
3 years	<b>Kristin Carpenter, President</b>		with Council office
3 years	<b>Tom Bailer</b>		with Council office
3 years	<b>Tim Joyce</b>		with Council office
3 years	<b>James Burton</b>		with Council office
3 years	<b>Robert Beedle</b>		with Council office
3 years	<b>Josh Hallquist</b>		with Council office
3 years	<b>David Reggiani</b>		with Council office

## PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Allen Roemhildt</b>	January-14	November-16
3 years	<b>Scott Pegau</b>	December-14	November-17
		December-11	
3 years	<b>John Baenen</b>	December-12	November-15
3 years	<b>Tom Bailer</b>	November-13	November-16
		December-11	
		November-08	
3 years	<b>Tom McGann</b>	December-14	November-17
		December-11	
		April-11	
3 years	<b>John Greenwood, Chair</b>	December-12	November-15
		November-09	
3 years	<b>Mark Frohnapfel</b>	February-15	November-17

## HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Robert Beedle</b>	January-14	November-17
3 years	<b>Greg LoForte</b>	February-13	November-16
		January-10	
		January-07	
3 years	<b>Max Wiese</b>	January-14	November-17
		March-11	
3 years	<b>Ken Jones</b>	February-13	November-16
3 years	<b>James Burton, Chair</b>	July-14	November-15
		April-13	

## PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Kara Johnson</b>	February-15	November-17
		December-12	
3 years	<b>Miriam Dunbar</b>	August-14	November-15
3 years	<b>Wendy Ranney, Chair</b>	August-14	November-15
3 years	<b>Stephen Barnes</b>	December-12	November-15
3 years	<b>Marvin VanDenBroek</b>	February-14	November-16
3 years	<b>Karen Hallquist</b>	November-13	November-16
3 years	<b>Dave Zastrow</b>	February-15	November-17
		September-14	