

**CITY COUNCIL WORK SESSION
AUGUST 05, 2011 @ 11:00 AM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Vice-Mayor David Reggiani called the Council Work Session to order at 11:05 am on August 5, 2011 in the Library Meeting Room.

B. ROLL CALL

Present for roll call were Council members *Keith van den Broek*, *David Allison* and *David Reggiani*. Absent were *Mayor James Kallander* and Council members *James Kacsh*, *Bret Bradford*, *EJ Cheshier* and *Robert Beedle*. Also present were City Manager *Mark Lynch* and Deputy City Clerk *Robyn Kincaid*.

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments regarding agenda items - None

D. WORK SESSION TOPIC

2. Cordova's EOP involving a major oil spill

Reggiani turned the meeting over to *Joanie Behrends*. *Behrends* introduced *Trish Baker* from BP and asked her to give an overview of what she does and what the BP drill in September will be all about. *Baker* gave a briefing on her background and then a history of how this drill was developed. She explained that every year one of the four shippers gets to do a drill with Alyeska, this year is BP's turn. She explained the Regional Stake Holder Committee has an exchange program where they will send someone to Cordova and Cordova will send someone to Valdez to be in the operation center. *Dean Kelly* is the volunteer from BP for Cordova; he lives in Cordova and works for BP on the slope. In an incident, and during the drill, *Kelly* will open an Information Center in Cordova. During the drill BP would like to have someone from Cordova go to Valdez and learn about the operation center. BP will pay for the travel and lodging for the Cordova rep. She added that the Native Village of Eyak is also sending someone to the drill. *Richard Groff* stated that he was Cordova's rep the last time they had a drill, about 4-years ago. He said it was a great opportunity to see how an EOC (Emergency Operations Center) will operate during a disaster. *Baker* explained the process of selecting a command center in the time of a disaster. She stated that using communities instead of a hypothetical situation brings out other ideas that they would have never thought about. A community may have issues with response that has nothing to do with the response of the spill itself. *Behrends* stated that it's Cordova's job to think up ideas of things that could possibly happen or be an issue during a spill so they can work through them during the drill. *Baker* added that food, accommodations, hospital capabilities etc. will be areas that could have issues that they will not think of and they will need the communities help thinking those up. She stated that all four of the shippers will be operating the same way during a spill as they will be following the same plan. She added that after the drill if Cordova would like her to come back to discuss what went well and what didn't that is valuable feedback. *Behrends* went through the portion of EOP (Emergency Operations Plan) that deals with major oil spills for the Council. She explained that Cordova's EOP for oil spills refers to the Alyeska Oil Spill Response Plan. The part of Cordova's EOP that discusses oil spills is just the detailed part of the process for Cordova. *Baker* added that the shipper will set up a claim office in the community. *Lynch* asked, if a spill happens and the City has to do something that is time sensitive, if they will reimburse the City. *Baker* responded that the City needs to be sure to document what and why. They will be on the ground ASAP. *Baker* suggested *Lynch* provide that idea to the

information center during the drill to force them to work through the issue. It will force them to work out a real answer.

Jim Kacsh joined the meeting at 11:32 am

Behrends continued to walk Council through the Cordova's EOP for major oil spills. She stated that they will need to create office space for the information officer the shipper will be sending to Cordova. **Lynch** pointed out that it does not say that Cordova will send a rep to the Valdez EOC. **Behrends** suggested that it be added. **Baker** stated that it is not mandatory that Cordova send anyone but it will help with communications. She added that if Cordova puts this in their EOP she recommends not putting a specific a person in case they can't be spared on site. **Baker** opined that Cordova is way ahead of other communities just having the EOP in place. **Behrends** asked if they would like to insert a list of positions that could be considered to be sent to Valdez into the EOP or make the decision at the time of the incident. She suggested that the person who goes to Valdez not be the Response Coordinator. They can both work as points of contacts for each other at the two locations. **Baker** recommended that there be two, one in Cordova and one in Valdez, which will put contacts where they need to be and help communication run smoothly. She explained that the "Valdez EOC" they keep referring to is the first floor of the SERVS building that is set up all the time to be turned into an EOC for a spill. It can be up and running ASAP with all the different parts and pieces that a regular EOC would have. **Behrends** asked if they would like her to make the changes and then bring it back to Council. **Lynch** gave **Behrends** two suggestions to include in the changes she brings back to Council. **Reggiani** said it sounded good to him. **Baker** stated that it is not a perfect process as it was made by humans so it can get messy; but disasters are never fun events. **Behrends** stated that she will make the changes and bring it back to Council. She asked if Council would like to participate in the drill on September 28th. Council concurred that it would be a good idea but would like to wait to firmly schedule till its closer. They asked the Clerk to put it under pending agenda for the September 7th meeting.

E. AUDIENCE PARTICIPATION - None

F. COUNCIL COMMENTS - None

G. ADJOURNMENT

M/van den Broek S/Allison to adjourn the work session at 11:50 am.

Hearing no objection, the meeting was adjourned.

Approved: August 17, 2011

Attest:


Robyn Kincaid, Deputy City Clerk

