

Mayor

James Kallander

Council Members

Keith van den Broek

James Kacsh

David Allison

Bret Bradford

EJ Cheshier

David Reggiani

Robert Beedle

City Manager

Mark Lynch

City Clerk

Susan Bourgeois

Deputy Clerk

Robyn Kincaid

Student Council

**COUNCIL WORK SESSION
AUGUST 5, 2011 @ 11:00 AM
LIBRARY MEETING ROOM**

AGENDA

A. CALL TO ORDER

B. ROLL CALL

Mayor James Kallander, Council members Keith van den Broek, James Kacsh, David Allison, Bret Bradford, EJ Cheshier, David Reggiani, and Robert Beedle

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments regarding agenda items

D. WORKSESSION TOPIC

2. Cordova's EOP involving a major oil spill

E. AUDIENCE PARTICIPATION

F. COUNCIL COMMENTS

G. ADJOURNMENT

**If you have a disability that makes it difficult to attend city-sponsored functions,
You may contact 424-6200 for assistance.**

All City Council agendas and packets available online at www.cityofcordova.net

*Trish Baker, dba Crisis Solutions
Emergency Management Consultant*

On contract to BP to run its Community Liaison program. Community Liaisons are BP employees who have volunteered to go to communities in the event of a drill or incident to set up information centers and relay questions and answers between the communities and the command posts. I accompany these volunteers on periodic visits to communities, organize training opportunities, and keep logistics updated on changes in resources available in the communities (hotels, stevedoring, food service, etc.).

Assisted State of Alaska in 2001 to create what is now called the Regional Stakeholder Committee (formerly known as the "MAC"), which is part of the State/Federal Unified Plan.

Have drilled the Regional Stakeholder Committee in 2002 and 2007 with BP, in 2004 with Polar Tankers, and 2006 and 2010 with SeaRiver Maritime. Each time the RSC has been drilled, several communities have participated (Whittier, Valdez, Tatitlek, Cordova, Eyak, Chenega, Seward, Homer, Kodiak), as well as PWS RCAC and CI RCAC.

*-Trish Baker
907-242-3909*

Robyn Kincaid

From: trish.baker@alaska.net
Sent: Friday, April 01, 2011 12:29 PM
Subject: BP's September Drill
Attachments: 090601 RSC Intro 1.doc

Susan

BP would like to invite the City of Cordova to participate in its emergency response exercise, Sept. 27-29, 2011, in Valdez. Per your request, I am sending you this email so you may forward this invitation to others in your city organization.

To participate, Cordova would send a representative to Valdez to interface with the Unified Command, which is comprised of the U.S. Coast Guard, the State of Alaska, and BP. Travel and lodging expenses will be paid by BP.

I have attached a one-page description of the Regional Stakeholder Committee. This process was begun in 1999 per the Unified Plan. It has since been modified to better accommodate Alaska communities and the people's ability to exchange information with the command post during a drill or actual oil spill event.

Input can be simulated in a drill, but the quality is not nearly as good as actual concerns introduced into the scenario by people who live and work in PWS. This is why BP is asking for Cordova's participation. Not only will this enable BP to improve its response, it also allows communities to experience how the Unified Command in the Valdez Emergency Operations Center is set up and how Cordova can best achieve an effective exchange of information with the Unified Command.

During the drill, BP will provide an information center in the City of Cordova where others in your community are welcome to stop by to get information on the process or actually participate by asking a question related to the scenario.

Conversely, the Cordova representative in Valdez will be on hand to ask questions of the Unified Command, react to its actions, and be on hand with local knowledge about the Cordova area.

I would like to come to Cordova soon to visit with the city's leadership to answer any questions you have about the drill or what Cordova's participation would entail.

Thank you for your interest. I hope to meet you in the near future.

-Trish Baker
dba Crisis Solutions
907-242-3909

TAB 1: City of Cordova Oil Spill Response- Major

PURPOSE:

The purpose of TAB 1 is to define the organization, strategies, equipment and manpower needed by the City of Cordova in the event of a major oil spill (e.g tanker spill) which could impact the daily operations of the City of Cordova.

OIL SPILL RESPONSE INTERFACE:

- As a result of the 1989 oil spill of the Exxon Valdez in Prince William Sound, the new Alyeska Oil Spill Response Plan incorporates the activities of local communities in supplying resources to aid in containment and clean up. The Alyeska Plan also includes provisions for liaisoning between the Valdez EOC and the local communities. It is not necessary to duplicate those provisions in this plan.

CONCEPT OF OPERATIONS:

- In the event of a major spill within the Prince William Sound or Gulf of Alaska, two separate and distinct operations will be conducted within the community:
 1. Dispatching of contracted fishing vessels with clean up equipment to aid Alyeska in their response, and,
 2. The formation of the City's Oil Spill Response Office to provide the official focal point of the City's interests and participation.

NOTIFICATION:

- Millions of gallons of North Slope crude are transported by each tanker leaving the Valdez terminal. Alyeska's escort vessels (SERVs) accompany tankers through the Sound to the Hinchbrook entrance. In the event of an accident and spill the SERVs vessels notify the Valdez EOC to activate an initial Alyeska response and mobilize supplementary resources from surrounding communities.

The Valdez EOC will notify Cordova through Dispatch (24-hour manning). The dispatcher, after making a confirming return call, notifies the Fire Marshal. The Fire Marshal, after confirming that the primary function in Cordova is underway (CDFU notified via phone or pager to begin dispatching boats), notifies the City Manager, and Mayor, who, in turn, calls an emergency meeting of the City Council.

ACTIONS:

- The City Council may direct the following actions:
 - A. Appoint an Oil Spill Response Office Coordinator and make provisions for staff, office space, equipment and supplies.
 - B. Direct the Finance Department to assign a special account number for tracking all expenditures and encumbrances relating to the spill.
 - C. The Mayor or his/her designee be appointed the official Public Information Officer (PIO).
 - D. Notify all appropriate persons and agencies of the establishment of the Oil Spill Response Office, and that the Office is the focal point and clearing house for spill related activities and information.
 - E. Make provisions for office space for representatives of state agencies and for the spillers representative (liaison) expected to arrive in Cordova.

- The Oil Spill Response Office Coordinator shall:
 - A. Receive, from the governing body, clarification as to the scope of the City's involvement in the spill response.
 - B. Keep the governing body abreast of all situation updates received from Valdez EOC and act as official liaison to Valdez EOC.
 - C. Establish the "Cordova Fact Sheet" as the mechanism to keep the public informed of events surrounding the oil spill.
 - D. Run all public announcements through the PIO for release of information to the media.
 - E. It is the responsibility of the Coordinator to assure the receipt of the situation updates, objectives of the Incident Action Plan, and spill trajectories from Valdez EOC, possibly through the City's representative on the Regional Citizens' Advisory Council (RCAC).
 - F. The Coordinator shall schedule daily briefings for the governing body and appropriate city officials.
 - G. The Coordinator shall maintain copies of information to and from the Oil Spill Response Office.

FISHING VESSEL RESPONDERS:

- The governing body may direct the Oil Spill Response Office to provide aid (if requested) to the Cordova District Fishermen's United (CDFU) in their efforts to dispatch the fishing fleet to the spill site, such as snow removal in staging areas where spill equipment must be maneuvered. CDFU and Alyeska have already arranged for the boom trucks, cranes, flat bed trucks, tractors, forklifts, and longshoremen for moving oil boom and spill equipment from Alyeska storage vans to the docks.

LOCAL ACTIVITIES AND IMPACT

- Should the emergency expand to require a long, involved commitment to attack a major spill such as the Exxon Valdez, City Government and the community should prepare itself for the disruption of normal activities.
- Spill materials and equipment (not to mention people) might be arriving daily via Alaska Airlines, ERA, or any number of charter aircraft, and military aircraft to the mile 13 airport. Presumably, equipment and materials shippers arrange for staging and security at the airport. This is to be handled ultimately by the "Out-of-Region Assets Manager" from the Valdez EOC
- Next, that equipment must be transported to town and be staged, inventoried, and have security provided for it. A traffic plan may have to be devised during certain times of the year. This equipment will ultimately be transported to a dock where it would be loaded onto vessels being dispatched to the spill site. It may be necessary to coordinate with CDFU, the use of port space and equipment during certain times of the year.
- The community might expect that repair parts for fleet equipment, and rotation of boat crews, might require considerable floatplane traffic near or in the harbor. The harbormaster may need to establish a plan to handle the increase in floatplane traffic.
- The city should also expect increase aircraft traffic (both fixed-wing, and helicopter) at the city airstrip and Eyak Lake.
- An influx of people from government agencies, the oil industry, workers, and the media may also impact the functions of City employees and elected officials. It is advisable that all City employees and elected officials keep records of their daily activities until the spill event is over.

For details on the activities directly associated with the spill response, see the Alyeska plan or CDFU's plan.

TAB 2: City of Cordova Oil Spill/Fuel Response- Small Scale

PURPOSE:

The purpose of TAB 2 is to define the organization, strategies, equipment and manpower needed by the City of Cordova in the event of a smaller-scale oil spill which would most likely NOT impact the daily operations of the City of Cordova.

CURRENT RESOURCES:

Oil/fuel spill resources are stored throughout the City by these entities, in these locations:

<u>ENTITY WITH RESOURCES:</u>	<u>WHERE THE RESOURCES ARE:</u>	<u>WHAT THE RESOURCES ARE:</u>
DEC- Department of Environmental Conservation	1 Connex behind the Harbor Master	Basic spill resources... rakes, absorbents, etc.
Alaska Marine Response- local contractor Andy Craig 424-5656 Mark Heidbrink 424-5324 Brent Davis 424-7655	Warehouse @ Cordova Coastal Outfitters...	Vinyl containment boom, boats, barge, skiffs, diving gear, misc. response equipment
<u>Cordova Harbor Department</u>	With the City	Containment boom
<u>USCG</u>	2 Connexes In the lot next to Bayside Storage	Lots of absorbents
<u>Alaska Chadux Corp,</u> _Oil Spill Removal Organization for Cordova Non-profit company that provides contingency plan for its members (smaller shippers)	4 Connexes @ Shoreside Petroleum	All the basics for spill removal

CONCEPT OF OPERATIONS:

- In the event of a smaller-scaled spill within the Prince William Sound or the local vicinity, these operations will be conducted within the community:
 1. Dispatching of local contractors to the spill in an expedient manner.

2. Dispatching of Cordova Volunteer Fire Department to assist.

- Small scale responses will happen quickly, through the effort of both entities. Alaska Marine will respond to smaller spills for any initial containment. If there is a prolonged period of clean-up, the City may choose to contract with Alaska Marine Response to finish the job. If the spill exceeds AK Marine resources capabilities, they will then work as an arm of the larger spill response for Cordova, Alaska Chadux Corporation. The City would need to contract with Chadux at that point. If the scope of the job is beyond those resource capabilities, the City will contact Alyeska Oil Response.

NOTIFICATION:

- Cordova Dispatch (24-hour manning) will be notified. The dispatcher, after making a confirming return call, notifies the Fire Marshal and the Harbor Master, if appropriate. The Fire Marshal, after confirming that the primary function in Cordova is underway (CVFD has been paged and the local contractor has been notified), notifies the City Manager and the local spill response contractor.
- Keys to USCG connex are carried by the Harbor Master and by Alaska Marine Response (Andy Craig 424-5656). Keys to DEC connex are carried by the Harbor Master. Keys to the Chdux connexes are carried by Shoreside employees.

ACTIONS: The Incident Commander may direct the following actions:

- A. Supervise on-scene CVFD members (and Harbor personnel, if appropriate) during assistance to local contractors.
- B. Direct the Finance Department to assign a special account number for tracking all expenditures and encumbrances relating to the spill.
- C. The Mayor or his/her designee be appointed the official Public Information Officer (PIO).

MITIGATION MEASURES: Oil Spill recovery is expensive and usually preventable. The City of Cordova will institute mitigation measures by:

- increasing awareness of fuel tank stabilization (of both stationary and mobile tanks)
- monitoring derelict vessels