

**Mayor**

*Clay Koplin*

**Council Members**

*James Burton*

*Kenneth Jones*

*Jeff Guard*

*Robert Beedle*

*Josh Hallquist*

*David Allison*

*James Wiese*

**City Manager**

*Alan Lanning*

**City Clerk**

*Susan Bourgeois*

**Deputy Clerk**

*Tina Hammer*

**Student Council**

*Corinne Pegau*

**Regular City Council Meeting  
August 2, 2017 @ 7:00 pm  
Cordova Center Community Rooms  
Agenda**



**A. Call to order**

**B. Invocation and pledge of allegiance**

I pledge allegiance to the Flag of the United States of America,  
and to the republic for which it stands, one Nation under  
God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor Clay Koplin, Council members James Burton,  
Kenneth Jones, Jeff Guard, Robert Beedle, Josh Hallquist,  
David Allison and James Wiese

**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest**

**F. Communications by and Petitions from Visitors**

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (CCMCABoD, School Board)
  - a. CSD FY18 Budget, DEED Format..... (page 1)
4. Student Council Representative Report – on summer break

**G. Approval of Consent Calendar..... (roll call vote)**

5. Ordinance 1155..... (page 19)  
An ordinance of the City Council of the City of Cordova, Alaska, amending Cordova Municipal  
Code Section 18.35.090 Conditions for continuation.
6. Resolution 08-17-22 SLUP Lot Final Plat..... (page 22)  
A resolution of the City Council of the City of Cordova, Alaska, approving the Final Plat of Tract  
E, Whitshed Road Mile 5, Anderson Lot Subdivision
7. Record excused absences of Council members **Burton**, **Jones** and **Wiese** from the July 5, 2017  
Regular Meeting

**H. Approval of Minutes..... (voice vote)**

8. Minutes of 07-05-17 Council Regular Meeting..... (page 29)

**I. Consideration of Bids**

**J. Reports of Officers**

9. Mayor's Report..... (page 32)
10. Manager's Report
11. City Clerk's Report
12. Staff Quarterly Reports
  - a. CVFD, 2Q17, **Paul Trumblee**, City Fire Marshal..... (page 33)
  - b. Cordova Harbor & Port, 2Q17, **Tony Schinella**, Harbormaster..... (page 37)

c. Cordova Police Department, 2Q17, <b>Mike Hicks</b> , Police Chief.....	(page 39)
d. City Investments, 2Q17, <b>Chad &amp; Buck Adams</b> , UBS Financial.....	(page 41)
e. Parks & Recreation, 2Q17, <b>Susan Herschleb</b> , Department Director.....	(page 42)
f. Information Services Department, 2Q17, <b>Cathy Sherman</b> , Department Director.....	(page 44)
g. PWD, 2Q17, <b>Rich Rogers</b> , City Engineer and Public Works Director.....	(page 51)

**K. Correspondence**

13. 07-28-17 Letter to USCG re Fast Response Cutter homeport in Cordova.....	(page 53)
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**L. Ordinances and Resolutions**

**M. Unfinished Business**

**N. New & Miscellaneous Business**

14. Pending Agenda, Calendar and Elected & Appointed Officials lists.....	(page 56)
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**O. Audience Participation**

**P. Council Comments**

**Q. Adjournment**

**Executive Sessions: Subjects which may be discussed are:** (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

**If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.**

Full City Council agendas and packets available online at [www.cityofcordova.net](http://www.cityofcordova.net)


**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget  
Signature Page**

Page 1

School District Name: Cordova School District

Proj. District ADM: 320  
brick & mortar ADM + correspondence ADM

Proj. Intensive count: 7

Prepared by:  7/3/2017  
Signature (Director of Budget and Finance) Date

Phone Number: 907.424.4653

Approved by: Alex Russin 7/3/2017  
Digitally signed by Alex Russin  
DN: cn=Alex Russin, o=Cordova  
School District, ou=Superintendent,  
email=arussin@cordovasd.org, c=US  
Date: 2017.07.03 12:27:06 -08'00'  
Superintendent's Signature Date

Approval of City/Borough Official of Local Contribution designated on Page 3:

 City Manager 7-5-17  
Official Signature/Title Date

**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Summary**

Cordova School District  
District Name

Page 2

<b>Beginning Fund Balance: July 1, 2017 (Subject to 10% Limit per AS 14.17.505(a))</b>	<u>\$640,803</u>
<b>(Excluded from the 10% Limit)</b>	<u>\$177,005</u>
<b>Total Beginning Fund Balance</b>	<u>\$817,808</u>

**Revenue**

010 City/Borough Appropriations	(1) <u>\$1,416,136</u>
030 Earnings on Investments	(2) <u>100</u>
040 Other Local Revenues	(3) <u>25,100</u>
041 Tuition from Students	(4) <u>17,500</u>
042 Tuition - Other Districts	(5) <u>0</u>
047 E-Rate Program	(6) <u>160,000</u>
050 State Sources	(7) <u>4,013,719</u>
100 Federal Sources - Direct	(8) <u>44,000</u>
150 Federal Sources - Through the State	(9) <u>0</u>
190 Federal Sources - Other Agencies	(10) <u>0</u>
250 Transfers From Other Funds	(11) <u>0</u>
<b>Total Revenue</b>	<u>\$5,676,555</u>

**Expenditures**

100 Instruction	(12) <u>\$2,772,533</u>
200 Special Education Instruction	(13) <u>643,608</u>
220 Special Education Support Services	(14) <u>4,750</u>
300 Support Services - Students	(15) <u>125,613</u>
350 Support Services - Instruction	(16) <u>558,843</u>
400 School Administration	(17) <u>288,407</u>
450 School Administration Support Services	(18) <u>219,933</u>
510 District Administration	(19) <u>252,158</u>
550 District Administration Support Services	(20) <u>289,783</u>
600 Operations and Maintenance of Plant	(21) <u>861,262</u>
700 Student Activities	(22) <u>0</u>
780 Community Services	(23) <u>0</u>
900 Other Financing Uses	(24) <u>235,000</u>
<b>Total Expenditures</b>	<u>\$6,251,890</u>

<b>Ending Fund Balance: June 30, 2018 (Subject to 10% Limit per AS 14.17.505(a))</b>	<u>\$127,473</u> **
<b>(Excluded from the 10% Limit)</b>	<u>\$115,000</u>
<b>Total Ending Fund Balance</b>	<u>\$242,473</u>

\*\* Must be greater than or equal to zero

**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Revenues**

Page 3

Cordova School District  
District Name

**010 City/Borough Appropriations**

	Amount	
011 City/Borough Direct Appropriation	<u>1,312,000</u>	
012 City/Borough "In-Kind"		
Property Insurance	<u>67,000</u>	
Water, Sewer, Refuse	<u>37,136</u>	
<b>Total City/Borough Appropriations</b>		<b><u>\$1,416,136</u></b>
		Transferred to (1) on page 2

**030 Earnings on Investments**

030 Earnings on Investments	<u>100</u>	
<b>Total Earnings on Investments</b>		<b><u>\$100</u></b>
		Transferred to (2) on page 2

**040 Other Local Revenues**

040 Other Local Revenues - Identify:

Facility Rentals	<u>8,000</u>	
Student Activities	<u>9,000</u>	
Miscellaneous Local Revenue	<u>8,100</u>	
<b>Total Other Local Revenues</b>		<b><u>\$25,100</u></b>
		Transferred to (3) on page 2

**041 Tuition from Students**

041 Tuition from Students	<u>17,500</u>	
<b>Total Tuition from Students</b>		<b><u>\$17,500</u></b>
		Transferred to (4) on page 2

**042 Tuition - Other Districts**

042 Tuition		
<b>Total Tuition - Other Districts</b>		<b><u>\$0</u></b>
		Transferred to (5) on page 2

**047 E-Rate Program**

047 E-Rate Program Revenue	<u>160,000</u>	
<b>Total E-Rate Program</b>		<b><u>\$160,000</u></b>
		Transferred to (6) on page 2

**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Revenues**

Page 4

Cordova School District  
District Name

**050 State Sources** (051 includes quality schools grants)

051 Foundation Program	<u>3,653,719</u>
055 Supplemental Aid	<u>                    </u>
056 TRS On-Behalf Payments	<u>330,000</u>
057 PERS On-Behalf Payments	<u>30,000</u>
059 Tuition	<u>                    </u>
090 Other State Revenues - <b>Identify</b>	<u>                    </u>

**Total State Sources**

\$4,013,719

Transferred to (7) on page 2

**100 Federal Sources - Direct**

Amount

110 Impact Aid (Public Law 874 (100%))	<u>44,000</u>
140 Other Federal Revenue - <b>Identify</b>	<u>                    </u>

**Total Federal Sources - Direct**

\$44,000

Transferred to (8) on page 2

**150 Federal Sources - Through the State of Alaska - Identify:**

**Total Federal Sources - Through the State**

\$0

Transferred to (9) on page 2

**190 Federal Sources - Other Agencies - Identify:**

**Total Federal Sources - Other Agencies**

\$0

Transferred to (10) on page 2

**250 Transfers From Other Funds - Identify:**

**Total Transfers From Other Funds**

\$0

Transferred to (11) on page 2

**Total Projected Revenues**

\$5,676,555

**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

Page 5

Cordova School District

District Name

<i><b>Function 100 Instruction</b></i>	Amount	Personnel FTE
Salaries		
310 Certificated Salaries	<u>1,583,994</u>	<u>22.50</u>
320 Non-Certificated Salaries	<u>97,054</u>	<u>0.50</u>
<b>Total Salaries</b>	<u>\$1,681,048</u>	
Employee Benefits		
360 Employee Benefits	<u>891,635</u>	
380 Housing Allowance/Subsidy	<u>0</u>	
390 Transportation Allowance	<u>0</u>	
<b>Total Employee Benefits</b>	<u>\$891,635</u>	
<b>Total Salaries &amp; Employee Benefits</b>	<u><u>\$2,572,683</u></u>	
Non-Personnel		
410 Professional and Technical Services	<u>52,700</u>	
419 Chief Administrator Contract Services	<u>0</u>	
420 Staff Travel	<u>1,100</u>	
425 Student Travel	<u>0</u>	
430 Utility Services	<u>0</u>	
435 Energy	<u>0</u>	
440 Other Purchased Services	<u>19,850</u>	
445 Insurance and Bond Premiums	<u>0</u>	
450 Supplies, Materials and Media	<u>123,800</u>	
480 Tuition and Stipends	<u></u>	
490 Other Expenses - Identify:		
Dues and Fees	<u>2,400</u>	
	<u></u>	
	<u></u>	
510 Equipment	<u></u>	
<b>Total Non-Personnel</b>	<u><u>\$199,850</u></u>	
<b>Total Salaries, Benefits, Non-Personnel</b>	<u><u>\$2,772,533</u></u>	

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District  
District Name

**Function 200 Special Education Instruction**

	Amount	Personnel FTE
Salaries		
310 Certificated Salaries	97,136	1.50
320 Non-Certificated Salaries	217,740	9.55
<b>Total Salaries</b>	<b>\$314,876</b>	
Employee Benefits		
360 Employee Benefits	318,332	
380 Housing Allowance/Subsidy		
390 Transportation Allowance		
<b>Total Employee Benefits</b>	<b>\$318,332</b>	
<b>Total Salaries &amp; Employee Benefits</b>	<b>\$633,208</b>	
Non-Personnel		
410 Professional and Technical Services	6,900	
420 Staff Travel		
425 Student Travel		
430 Utility Services		
435 Energy		
440 Other Purchased Services		
445 Insurance and Bond Premiums		
450 Supplies, Materials and Media	3,500	
480 Tuition and Stipends		
490 Other Expenses - Identify:		
_____		
_____		
_____		
510 Equipment		
<b>Total Non-Personnel</b>	<b>\$10,400</b>	
<b>Total Salaries, Benefits, Non-Personnel</b>	<b>\$643,608</b>	

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District  
District Name

**Function 220 Special Education Support Services - Students**

Amount

Personnel FTE

Salaries

310 Certificated Salaries

320 Non-Certificated Salaries

**Total Salaries**

\$0

Employee Benefits

360 Employee Benefits

380 Housing Allowance/Subsidy

390 Transportation Allowance

**Total Employee Benefits**

\$0

**Total Salaries & Employee Benefits**

\$0

Non-Personnel

410 Professional and Technical Services

150

419 Chief Administrator Contract Services

420 Staff Travel

3,600

425 Student Travel

430 Utility Services

435 Energy

440 Other Purchased Services

445 Insurance and Bond Premiums

450 Supplies, Materials and Media

1,000

480 Tuition and Stipends

490 Other Expenses - Identify:

510 Equipment

**Total Non-Personnel**

\$4,750

**Total Salaries, Benefits, Non-Personnel**

\$4,750

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

Page 8

Cordova School District  
District Name

<b>Function 300 Support Services - Students</b>	Amount	Personnel FTE
Salaries		
310 Certificated Salaries	<u>76,943</u>	<u>1.00</u>
320 Non-Certificated Salaries	<u>          </u>	<u>          </u>
<b>Total Salaries</b>	<u>\$76,943</u>	
Employee Benefits		
360 Employee Benefits	<u>44,770</u>	
380 Housing Allowance/Subsidy	<u>          </u>	
390 Transportation Allowance	<u>          </u>	
<b>Total Employee Benefits</b>	<u>\$44,770</u>	
<b>Total Salaries &amp; Employee Benefits</b>	<u><u>\$121,713</u></u>	
Non-Personnel		
410 Professional and Technical Services	<u>          </u>	
420 Staff Travel	<u>2,500</u>	
425 Student Travel	<u>          </u>	
430 Utility Services	<u>          </u>	
435 Energy	<u>          </u>	
440 Other Purchased Services	<u>          </u>	
445 Insurance and Bond Premiums	<u>          </u>	
450 Supplies, Materials and Media	<u>1,400</u>	
480 Tuition and Stipends	<u>          </u>	
490 Other Expenses - Identify:	<u>          </u>	
<u>                                  </u>	<u>          </u>	
<u>                                  </u>	<u>          </u>	
<u>                                  </u>	<u>          </u>	
510 Equipment	<u>          </u>	
<b>Total Non-Personnel</b>	<u><u>\$3,900</u></u>	
<b>Total Salaries, Benefits, Non-Personnel</b>	<u><u>\$125,613</u></u>	

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District  
District Name

**Function 350 Support Services - Instruction**

	Amount	Personnel FTE
Salaries		
310 Certificated Salaries	<u>101,752</u>	<u>1.10</u>
320 Non-Certificated Salaries	<u>23,547</u>	<u>1.00</u>
<b>Total Salaries</b>	<u>\$125,299</u>	
Employee Benefits		
360 Employee Benefits	<u>90,999</u>	
380 Housing Allowance/Subsidy	<u></u>	
390 Transportation Allowance	<u></u>	
<b>Total Employee Benefits</b>	<u>\$90,999</u>	
<b>Total Salaries &amp; Employee Benefits</b>	<u><u>\$216,298</u></u>	
Non-Personnel		
410 Professional and Technical Services	<u>41,515</u>	
420 Staff Travel	<u>10,000</u>	
425 Student Travel	<u></u>	
430 Utility Services	<u>202,100</u>	
435 Energy	<u></u>	
440 Other Purchased Services	<u>22,800</u>	
445 Insurance and Bond Premiums	<u></u>	
450 Supplies, Materials and Media	<u>41,630</u>	
480 Tuition and Stipends	<u>24,000</u>	
490 Other Expenses - Identify:		
Dues and Fees	<u>500</u>	
	<u></u>	
	<u></u>	
510 Equipment	<u></u>	
<b>Total Non-Personnel</b>	<u><u>\$342,545</u></u>	
<b>Total Salaries, Benefits, Non-Personnel</b>	<u><u>\$558,843</u></u>	

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District  
District Name

<b>Function 400 School Administration</b>	Amount	Personnel FTE
Salaries		
310 Certificated Salaries	<u>177,975</u>	<u>2.00</u>
<b>Total Salaries</b>	<u>\$177,975</u>	
Employee Benefits		
360 Employee Benefits	<u>102,682</u>	
380 Housing Allowance/Subsidy	<u></u>	
390 Transportation Allowance	<u></u>	
<b>Total Employee Benefits</b>	<u>\$102,682</u>	
<b>Total Salaries &amp; Employee Benefits</b>	<u><u>\$280,657</u></u>	
Non-Personnel		
410 Professional and Technical Services	<u>500</u>	
419 Chief Administrator Contract Services	<u></u>	
420 Staff Travel	<u>1,800</u>	
425 Student Travel	<u></u>	
430 Utility Services	<u>600</u>	
435 Energy	<u></u>	
440 Other Purchased Services	<u>1,000</u>	
445 Insurance and Bond Premiums	<u></u>	
450 Supplies, Materials and Media	<u>1,000</u>	
480 Tuition and Stipends	<u></u>	
490 Other Expenses - Identify:		
Dues and Fees	<u>2,850</u>	
	<u></u>	
	<u></u>	
510 Equipment	<u></u>	
<b>Total Non-Personnel</b>	<u><u>\$7,750</u></u>	
<b>Total Salaries, Benefits, Non-Personnel</b>	<u><u>\$288,407</u></u>	

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District  
District Name

**Function 450 School Administration Support Services**

Amount

Personnel FTE

Salaries

320 Non-Certificated Salaries

101,217

2.86

**Total Salaries**

\$101,217

Employee Benefits

360 Employee Benefits

99,396

380 Housing Allowance/Subsidy

390 Transportation Allowance

**Total Employee Benefits**

\$99,396

**Total Salaries & Employee Benefits**

\$200,613

Non-Personnel

410 Professional and Technical Services

300

420 Staff Travel

425 Student Travel

430 Utility Services

16,520

435 Energy

440 Other Purchased Services

445 Insurance and Bond Premiums

450 Supplies, Materials and Media

2,500

480 Tuition and Stipends

490 Other Expenses - Identify:

510 Equipment

**Total Non-Personnel**

\$19,320

**Total Salaries, Benefits, Non-Personnel**

\$219,933

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District  
District Name

**Function 510 District Administration**

	Amount	Personnel FTE
Salaries		
310 Certificated Salaries	95,625	0.85
320 Non-Certificated Salaries	45,061	1.00
<b>Total Salaries</b>	<b>\$140,686</b>	
Employee Benefits		
360 Employee Benefits	67,922	
380 Housing Allowance/Subsidy		
390 Transportation Allowance		
<b>Total Employee Benefits</b>	<b>\$67,922</b>	
<b>Total Salaries &amp; Employee Benefits</b>	<b>\$208,608</b>	
Non-Personnel		
410 Professional and Technical Services	1,800	
419 Chief Administrator Contract Services		
420 Staff Travel	18,000	
425 Student Travel		
430 Utility Services	500	
435 Energy		
440 Other Purchased Services	3,000	
445 Insurance and Bond Premiums		
450 Supplies, Materials and Media	7,000	
480 Tuition and Stipends		
490 Other Expenses - Identify:		
Dues and Fees	13,250	
510 Equipment		
<b>Total Non-Personnel</b>	<b>\$43,550</b>	
<b>Total Salaries, Benefits, Non-Personnel</b>	<b>\$252,158</b>	

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District

District Name

**Function 550 District Administration Support Services**

Amount

Personnel FTE

Salaries

310 Certificated Salaries

320 Non-Certificated Salaries

128,805

2.00

**Total Salaries**

\$128,805

Employee Benefits

360 Employee Benefits

90,738

380 Housing Allowance/Subsidy

390 Transportation Allowance

**Total Employee Benefits**

\$90,738

**Total Salaries & Employee Benefits**

\$219,543

Non-Personnel

410 Professional and Technical Services

48,000

420 Staff Travel

5,000

425 Student Travel

430 Utility Services

4,740

435 Energy

440 Other Purchased Services

8,000

445 Insurance and Bond Premiums

15,500

450 Supplies, Materials and Media

5,000

480 Tuition and Stipends

490 Other Expenses - Identify:

Dues and Fees

4,000

495 Indirect Costs

(20,000)

510 Equipment

**Total Non-Personnel**

\$70,240

**Total Salaries, Benefits, Non-Personnel**

\$289,783

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District

District Name

**Function 600 Operations and Maintenance of Plant**

Amount

Personnel FTE

Salaries

310 Certificated Salaries

320 Non-Certificated Salaries

244,496

5.00

**Total Salaries**

\$244,496

Employee Benefits

360 Employee Benefits

191,716

380 Housing Allowance/Subsidy

390 Transportation Allowance

**Total Employee Benefits**

\$191,716

**Total Salaries & Employee Benefits**

\$436,212

Non-Personnel

410 Professional and Technical Services

18,000

420 Staff Travel

750

425 Student Travel

430 Utility Services

41,500

435 Energy

227,000

440 Other Purchased Services

38,000

445 Insurance and Bond Premiums

67,300

450 Supplies, Materials and Media

30,000

480 Tuition and Stipends

490 Other Expenses - Identify:

Dues and Fees

2,500

510 Equipment

**Total Non-Personnel**

\$425,050

**Total Salaries, Benefits, Non-Personnel**

\$861,262

Transferred to (21) on page 2



**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

Page 15

Cordova School District

District Name

**Function 700 Student Activities**

Amount

Personnel FTE

Salaries

310 Certificated Salaries

320 Non-Certificated Salaries

**Total Salaries**

\$0

Employee Benefits

360 Employee Benefits

380 Housing Allowance/Subsidy

390 Transportation Allowance

**Total Employee Benefits**

\$0

**Total Salaries & Employee Benefits**

\$0

Non-Personnel

410 Professional and Technical Services

420 Staff Travel

425 Student Travel

430 Utility Services

435 Energy

440 Other Purchased Services

445 Insurance and Bond Premiums

450 Supplies, Materials and Media

480 Tuition and Stipends

490 Other Expenses - Identify:

510 Equipment

**Total Non-Personnel**

\$0

**Total Salaries, Benefits, Non-Personnel**

\$0

Transferred to (22) on page 2

**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Expenditures**

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Cordova School District

District Name

**Function 780 Community Services**

Amount

Personnel FTE

Salaries

310 Certificated Salaries

320 Non-Certificated Salaries

**Total Salaries**

\$0

Employee Benefits

360 Employee Benefits

380 Housing Allowance/Subsidy

390 Transportation Allowance

**Total Employee Benefits**

\$0

**Total Salaries & Employee Benefits**

\$0

Non-Personnel

410 Professional and Technical Services

420 Staff Travel

425 Student Travel

430 Utility Services

435 Energy

440 Other Purchased Services

445 Insurance and Bond Premiums

450 Supplies, Materials and Media

480 Tuition and Stipends

490 Other Expenses - Identify:

510 Equipment

**Total Non-Personnel**

\$0

**Total Salaries, Benefits, Non-Personnel**

\$0

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**Alaska Department of Education and Early Development - School Finance  
FY2018 School Operating Fund Budget Other Financing Uses**

Page 17

Cordova School District

District Name

**Function 900 Other Financing Uses**

Amount

Transfers To:

550 Transfer to Other Funds

**(Provide a detailed explanation for all transfers)**

Transfer to Student Activities

235,000

Total Other Financing Uses

\$235,000

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# Alaska Department of Education and Early Development - School Finance FY2018 School Operating Fund Budget TRS/PERS Functional Breakdown

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Cordova School District  
District Name

The department uses two required revenue object codes, 056 and 057, for the purpose of recording TRS and PERS on-behalf revenue. The full amount of the TRS and PERS on-behalf from all funds must be recorded in the operating fund. The district is to calculate the functional break-out in order to allocate the related on-behalf expenditure.

The district is to use the following allocation method for breaking out the TRS by function.

- 1) To calculate the TRS on-behalf amount take the difference between the Board Recommended Rate and the Effective Rate and multiply the difference by the total district wide TRS payroll from all funds. You will now have the total dollar amount of the TRS on-behalf for all funds.
- 2) Divide the (total district wide TRS payroll by function from all funds) by the (total district wide TRS payroll from all funds) to derive a percentage of total district wide TRS payroll by function.
- 3) The total district wide TRS payroll by function percentage is multiplied by the total TRS on-behalf to come up with the total TRS on-behalf by function to be recorded in the operating fund.

The district is to use the same methodology for recording total PERS on-behalf. The TRS and PERS on-behalf allocations are to be recorded in the schedule below and also included in the employee benefits in each function. The total on-behalf employee benefits by function should reconcile to the total on-behalf revenues recorded from page 4.

	TRS	PERS
<b>Total On-Behalf Revenue from page 4</b>	<u>330,000</u>	<u>30,000</u>
Function 100 On-Behalf Expenditures	<u>245,014</u>	<u>445</u>
Function 200 On-Behalf Expenditures	<u>15,025</u>	<u>8,242</u>
Function 220 On-Behalf Expenditures	<u>          </u>	<u>          </u>
Function 300 On-Behalf Expenditures	<u>11,902</u>	<u>          </u>
Function 350 On-Behalf Expenditures	<u>15,739</u>	<u>958</u>
Function 400 On-Behalf Expenditures	<u>27,529</u>	<u>          </u>
Function 450 On-Behalf Expenditures	<u>          </u>	<u>3,909</u>
Function 510 On-Behalf Expenditures	<u>14,791</u>	<u>1,624</u>
Function 550 On-Behalf Expenditures	<u>          </u>	<u>5,243</u>
Function 600 On-Behalf Expenditures	<u>          </u>	<u>9,579</u>
Function 700 On-Behalf Expenditures	<u>          </u>	<u>          </u>
Function 780 On-Behalf Expenditures	<u>          </u>	<u>          </u>
<b>Total On-Behalf Employee Benefits by Function</b>	<u>330,000</u>	<u>30,000</u>

Note: TRS and PERS on-behalf for Pupil Transportation and Food Service should be included in function 300 and TRS and PERS on-behalf for Construction & Facilities Acquisition should be included in function 600.



**AGENDA ITEM # 5**  
**City Council Meeting Date: 8/2/2017**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Planning Staff  
**DATE:** 7/20/2017  
**ITEM:** Ordinance to amend 18.35.090  
**NEXT STEP:** Vote on Ordinance 1155

---

☐ INFORMATION  
☐ MOTION

☐ RESOLUTION  
☒ ORDINANCE

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- I. REQUEST OR ISSUE:**  
This ordinance will correct a reference in the Avalanche chapter section 18.35.090 which references an obsolete section of code in the Chapter 18.52 Nonconformities.
- II. RECOMMENDED ACTION / NEXT STEP:**  
Staff recommends to pass the ordinance to correct the improper reference and clarify the code.
- III. FISCAL IMPACTS:** None
- IV. BACKGROUND INFORMATION:**  
Chapter 18.52 Nonconformities was updated in 2016, the reference in Chapter 18.35 was not updated at that time.
- V. LEGAL ISSUES:** None
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. SUMMARY AND ALTERNATIVES:**  
Chapter 18.35 Avalanche code needs to be update to provide accurate information to the public.

**CITY OF CORDOVA, ALASKA  
ORDINANCE 1155**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
AMENDING CORDOVA MUNICIPAL CODE SECTION 18.35.090 CONDITIONS FOR  
CONTINUATION.**

**WHEREAS**, the City of Cordova ("City") passed ordinance 1148 which amended Chapter 18.52 Nonconforming Uses in December of 2016; and

**WHEREAS**, Section 18.35.090 – Conditions for Continuation of the Avalanche District references Sections 18.52.010 and Section 18.52.010 (A) of the 18.52 Nonconforming Uses chapter; and

**WHEREAS**, Sections 18.52.010 and Section 18.52.010 (A) in the 18.52 Nonconformities chapter no longer exist as referenced; and

**WHEREAS**, the changes being implemented will correct the reference in the Avalanche chapter; and

**WHEREAS**, the City Council finds that it is in the City's best interest to alter section 18.35.090 as well as make minor grammatical changes to other sections.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Cordova, that:

Section 1. Cordova Municipal Code section 18.35.090 is amended to read as follows:

**18.35.090 - Conditions for continuation.**

Any building or portion thereof in existence prior to the effective date of this chapter which is specifically designed or arranged to be lawfully occupied or used in a manner not conforming to the provisions of this title may thereafter be so occupied and used, subject to the limitations set forth in ~~Section 18.52.010, except that Section 18.52.010(A) of this code shall apply only when the nonconforming use is discontinued for a period of three hundred sixty five days or more.~~ **Chapter 18.52 - Nonconformities. Except that discontinued shall mean that a nonconforming use has ceased, and has not substantially resumed, for a period of three hundred sixty-five days or more, regardless of intent.** The term "in existence" shall include, for the purposes of this section only, any building under actual permitted construction at such date; provided, that such building can be completed within one year thereof. In addition, should an owner-occupied dwelling become vacant after the date of the ordinance codified in this chapter, that dwelling may be offered for lease or rent if all other requirements are met. Notwithstanding this provision, any required notice provisions contained in Section 18.35.090 **070** shall be issued.

Section 2. A minor, non-substantive grammatical error is also approved in section 18.35.090

Section 3. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: August 2, 2017

2nd reading and public hearing: \_\_\_\_\_

**PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.**

\_\_\_\_\_  
Clay Koplin, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk



**AGENDA ITEM # 6**  
**City Council Meeting Date: 8/2/2017**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Planning Staff

**DATE:** 7/24/17

**ITEM:** Final Plat Approval for Tract E, Whitshed Road Mile 5, Anderson Lot Subdivision

**NEXT STEP:** Resolution 08-17-22

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☐ INFORMATION  
☐ MOTION  
☒ RESOLUTION

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**I. REQUEST OR ISSUE:**

Requested Actions: Final Plat Approval  
Applicant: Duke Anderson  
Owner: Eyak Corporation  
Address: Whitshed Road Mile 5  
Zoning: Unrestricted  
Attachments: Location Map  
Application  
Final Plat  
Resolution 08-17-22

**II. RECOMMENDED ACTION / NEXT STEP:**

Staff recommend that request for final plat approval be approved by Resolution 08-17-22.



“I move to approve Resolution 08-17-22.”

**III. FISCAL IMPACTS:**

N/A

**IV. BACKGROUND INFORMATION:**

This plat is creating one 1.5 acre SLUP lot adjacent to four other subdivided lots.

**V. LEGAL ISSUES:**

No legal review required.

**VI. CONFLICTS OR ENVIRONMENTAL ISSUES:**

N/A

**VII. SUMMARY AND ALTERNATIVES:**

Staff findings:

1. The proposed plat conforms to the Comprehensive Plan Policies and serves the public use, health, and safety.
2. There are no known physical conditions present which may be hazardous to the future inhabitants of these tracts.

**CITY OF CORDOVA, ALASKA  
RESOLUTION 08-17-22**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
APPROVING THE FINAL PLAT OF TRACT E, WHITSHED ROAD MILE 5,  
ANDERSON LOT SUBDIVISION**

**WHEREAS**, the City of Cordova recognizes that the Planning Commission, having completed a review of the final plat, recommended at its July 11, 2017 Regular Meeting that the final plat be approved; and

**WHEREAS**, this is the final plat of Tract E, Whitshed Road Mile 5, Anderson Lot Subdivision; and

**WHEREAS**, the plat is subject to all conditions, easements, covenants, reservations, restrictions and rights of way of record; and

**WHEREAS**, the proposed subdivision is zoned Unrestricted Zoning District.

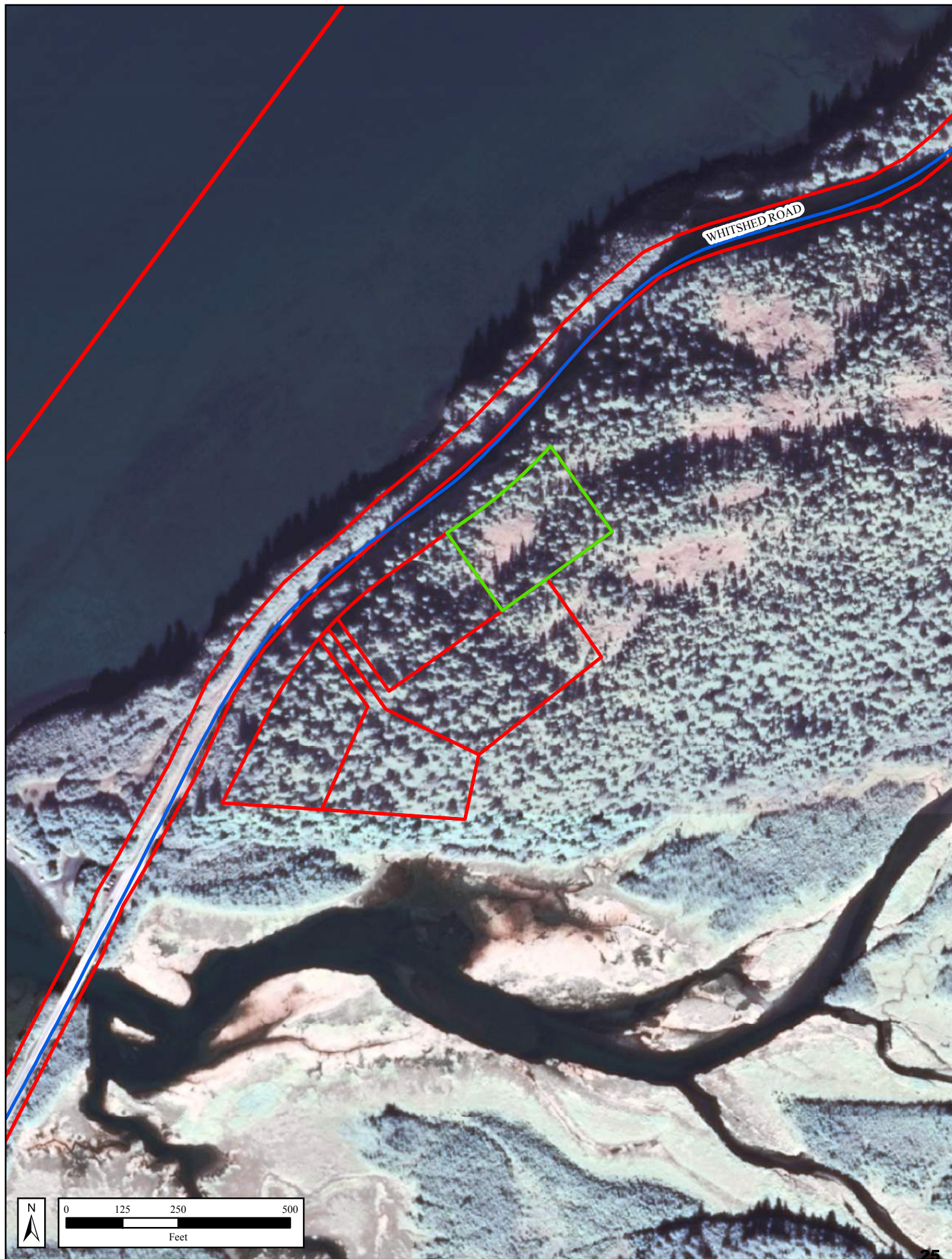
**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Cordova, Alaska hereby approves the final plat of 'Tract E, Whitshed Road Mile 5, Anderson Lot Subdivision' effective the date this resolution is approved.

**PASSED AND APPROVED THIS 2<sup>nd</sup> DAY OF AUGUST, 2017.**

\_\_\_\_\_  
Clay R. Koplin, Mayor

Attest:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk



## SUBDIVISION - ZONING APPLICATION CITY OF CORDOVA

### INSTRUCTIONS

Print or type requested information. Incomplete applications will be returned to the applicant and will delay the processing of your request. All applications must be filed with the Planning Department **21 days prior to** the next Planning Commission meeting date.

TYPE OF REQUEST		FEE
Subdivisions		varies
Preliminary Plat **plus \$20 per lot		\$150**
Final Plat	1/2 of Prelim Plat	
Plat Amendment **plus \$15 per lot		\$75**

485

### APPLICANT INFORMATION


Name	Duke Anderson
Address	
Telephone [home]	
Business Name	
Business Address	
Telephone [business]	
Business FAX	
Project architect/engineer	
Address of architect/engineer	
Telephone of architect/engineer	

### PROPERTY/PROJECT INFORMATION

Address of subject property	Whitshed Road Mile 5
Parcel identification number	
Property owner [name/address]	Eyak Corp
Current zoning	unrestricted
Proposed use	Home site
Construction start date	



ZONING APPLICATION	
Owner of property (if different than applicant). If multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheet if necessary.	Eyak Corp
Real Estate Firm/Broker handling sale of property. Provide name and address. <b>Note:</b> <i>If you do not own the property, you must provide a copy of a Purchase Agreement or instrument acceptable to the city indicating the owner is fully aware of, and in agreement with, the requested action.</i>	

APPLICANT CERTIFICATION	
<p>By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate. Furthermore, I (we) hereby authorize the City and its representatives to enter the property associated with this application for purposes of conducting necessary site inspections.</p>	
By: <u></u> (Signature)	By: _____ (Signature)
Name: <u>Duke Anderson</u> (Type/Print)	Name: _____ (Type/Print)
Date: <u>6-13-2017</u>	Date: _____
<p><b>Appeal Procedures:</b> A decision of the Planning Commission may be appealed to the Board of Adjustment. An appeal must be filed in writing with the City Clerk within ten (10) days of the decision. In accordance with the procedures outlined in Section 18.64.030 of the City of Cordova Zoning Code.</p>	

CITY USE ONLY - PLEASE DO NOT WRITE IN THIS SECTION	
ITEM	ACTION
Date application received:	
Fee paid:	
Does application require a public hearing?	
Staff review date/reviewer name:	
Planning Commission final action:	
City Council final action:	
Other:	



**Regular City Council Meeting**  
**July 5, 2017 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order**

**Mayor Clay Koplin** called the Council regular meeting to order at 7:00 pm on July 5, 2017, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance**

**Mayor Koplin** led the audience in the Pledge of Allegiance.

**C. Roll call**

Present for roll call were **Mayor Clay Koplin** and Council members **Robert Beedle**, **Josh Hallquist** and **David Allison**. Council member **Jeff Guard** was present via teleconference. Council members **James Burton**, **Ken Jones** and **James Wiese** were absent. Also present were City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

**D. Approval of Regular Agenda**

**M/Allison S/Hallquist** to approve the Regular Agenda.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Burton & Wiese). Motion was approved.

**E. Disclosures of Conflicts of Interest - none**

**F. Communications by and Petitions from Visitors**

1. Guest Speakers - none

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

CCMC Authority Board of Directors President, **Kristin Carpenter** said there was a report done recently which hadn't been done since 2008 – she said this speaks to the turnover that the hospital has had, yet they are now doing much better, the administrator just passed his one year anniversary, there are 2 full time doctors, the hospital is down to 3 travelers right now - the consistency, competency and quality of care are all going up. That shows in the budget numbers year to date – up more than \$540K from last year. **Carpenter** requested that everyone write or call their senators in Washington DC, **Murkowski** and **Sullivan** and encourage them to oppose the Better Care Reconciliation Act which could significantly negatively impact CCMC's bottom line especially the Medicaid reimbursement federally. ASHNHA quality data reports have been submitted and we are one of only two hospitals in the state with no significant quality issues. Also working on CAH evaluation which should be submitted to the board in August. **Carpenter** said they received a letter from Cordova Drug which they are responding to but at this time they are moving ahead with a 340B retail pharmacy.

4. Student Council Representative Report – **summer vacation**

**G. Approval of Consent Calendar**

**Mayor Koplin** declared the consent calendar was before the City Council.

5. Resolution 07-17-21

A resolution of the City Council of the City of Cordova, Alaska, requesting FY 18 Payment in Lieu of Taxes funding from the Department of Commerce, Community, and Economic Development

6. Proclamation of Appreciation to **Tim Joyce**

7. Proclamation of Appreciation to **Tom Bailer**

8. Record excused absence of Council member **Guard** from the June 21, 2017 Regular Meeting

Vote on the consent calendar: 4 yeas, 0 nays, 3 absent. Allison-yes; Beedle-yes; Jones-absent; Guard-yes; Wiese-absent; Burton-absent and Hallquist-yes. Consent Calendar was approved.

**Mayor Koplin** read the two proclamations into the record and handed plaques of appreciation to the recipients. Both **Tim Joyce** and **Tom Bailer** were in attendance at the meeting to accept them.

**H. Approval of Minutes**

**M/Beedle S/Hallquist** to approve the minutes.

9. Minutes of 06-21-17 Council Public Hearing

Vote on the motion: 4 yeas, 0 nays, 3 absent (Jones, Burton & Wiese). Motion was approved.

**I. Consideration of Bids - none**

**J. Reports of Officers**

10. Mayor's Report - **Mayor Koplin** said he had a short written report included in the packet - he added that he attended a community leadership meeting last Friday, as Cordova Electric's Manager, which was a great opportunity for organizations to collaborate and see how they can help each other. He said he would be working on contacting pastors and start having invocations at Council meetings again. Also, he will have a July lunch meeting with board and commission chairs and he will try to keep that going.

11. Manager's Report - **Lanning** said he also attended that meeting with the Mayor and he finds those very helpful. He reminded everyone that he would be out of town July 11 for a week or so. **Lanning** complimented **Scot Mitchell** at the hospital, he said he really believes that the hospital is moving in the right direction. He mentioned that he's working on a new protocol for dispatch to return phone calls when someone calls in an incident (i.e. this weekend it was the overflowing water tank). He reminded Council that it was fine for them to call him directly if they notice something or hear about something outside of business hours and he will insure it gets looked into. He asked if there were any questions he could answer. **Beedle** asked how the audit was coming along. **Lanning** reported that they were still awaiting answers to questions from the hospital's audit, he expected it might be available in September. **Beedle** also asked him to look into a recent 911 call that was routed to Valdez but it was on a Verizon line in Cordova and should have been routed to Cordova's dispatchers.

12. City Clerk's Report - **Bourgeois** said she spent some time researching the upcoming agenda item regarding Council member service on boards and commissions. She also reported that property tax payments have been rolling in at City Hall. **Bourgeois** said that 2015 foreclosures came to an end with the two remaining delinquencies being cleared.

#### K. Correspondence

13. 06-18-17 Letter from D. O'Brien re 340B Pharmacy at CCMC

14. 06-20-17 Letter from J. Reynolds re Chamber of Commerce

**Beedle** said he would like to see the letter that the CCMC Board sends as a reply to **Mr. O'Brien** as was mentioned by **Carpenter** earlier in her report.

#### L. Ordinances and Resolutions

#### M. Unfinished Business

15. Council member service on City boards and commissions discussion

**Mayor Koplin** advised Council that on tonight's agenda he trimmed down the reports from boards and commissions to just the external boards. He also mentioned that he has heard from many people about this who believe that it is a direct conflict of interest to have council members serve on these boards and commissions that advise council. **Beedle's** opinion was that sometimes council is being kept in the dark as to what's going on at the boards and commissions. Also he said with our size community, there are only so many people willing to serve, he sees it as helpful to the board and the council to have the interaction between them. He would like it to go back to the way it was. **Allison** said he is pretty much with **Beedle** on this but to him it could be ex-officio or voting, he could be swayed to either of these. He thinks Council should have representation on the boards. **Hallquist** was of the opinion that it would be cleaner if the council reps had no vote on those boards. **Bourgeois** summarized some of the components of the discussion, one year terms/three year terms, voting/ex-officio. After more discussion, **Mayor Koplin** thought he heard a consensus from the council members present to retain representation on the boards and commissions but the decision on whether or not the council member reps should be voting or ex-officio members seemed still undecided. Also still undecided was length of term of such council reps, whether they should be three year terms or one year terms. City Manager **Lanning** opined that it is not practical for them to be acting like a Council-Commission form of government when in fact Cordova is a Council-Manager form of government. He strongly urged, if they did want to go this way, ex-officio membership not voting membership for Council reps to the boards and commissions. There will be pickles that you can get yourselves in, sometimes there will be a perception of where the loyalty lies when you sit on a board while also being a council member. After further discussion, **Beedle** still wanted it back to the way it had been, he is frustrated that lately there have been sparse reports from the boards and commissions to council. **Hallquist** and **Allison** were both of the opinion that one year terms, ex-officio would be fine with them. It was decided to take this up again in September or October when they'd be back at full strength. The Clerk was asked to put this on the pending agenda in that format - for change to code discussion item come Sept/Oct.

#### N. New & Miscellaneous Business

16. Pending Agenda, Calendar and Elected & Appointed Officials lists

Council opted to cancel the second July meeting. They were amenable to a special meeting if something came up that required action. As far as the harbor centrifuge and building issue, **Beedle** said there would be a resolution from the Harbor Commission at the next Council meeting.

The Marine Highway Reform Initiative group will be in Cordova for several meetings (some public) on Tuesday July 11.



## O. Audience Participation

**Tom Bailer** of 304 Orca Inlet Drive, was of the opinion that the only change made recently with Council service on boards and commissions was the change in the term “shall” to “may” (as in there was no longer required Council service on boards/commissions but it was changed to that one “may” serve). He also had several detailed criticisms of the work being done at the water treatment plant on Eyak Lake, and a few issues he sees at the baler facility.

## P. Council Comments

**Hallquist** thanked everyone for their time tonight.

**Allison** asked **Lanning** where we are at on the Adams paving project. **Lanning** said it will probably not happen until next year, currently in a 30 day wait as it's in the historic preservation stage. He congratulated **Scot Mitchell** on his one year tenure at CCMC – he hopes there are many, many more years to come. He thanked everyone who volunteered at the Fourth of July celebration. He also would like to see someone look into the gross receipts tax possibilities – as was mentioned at a recent meeting by a citizen. As far as the work session tonight on the baler, **Allison** asked for any handouts to be given a little more in advance as it was too much to read and take in right at the time of the meeting.

**Beedle** gave kudos to the City and the Electric Company, as the coffee shop has power and things are going awesome for her.

## Q. Adjournment

**M/Allison S/Beedle** to adjourn the meeting.

Hearing no objection the meeting was adjourned at 8:12 pm.

Approved: August 2, 2017

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

Mayor's Report  
7-28-17  
Clay Koplin

The divisive national healthcare debate has taken center stage this week, and it would be remiss to ignore the support and leadership of Senator Murkowski in voting to assure that the new health care package is reformed in a way that does not close Alaskan hospital doors (including those of Cordova) in the process of improving the affordability, access, and quality of health care in Alaska and our nation. Certain provisions of the new package would have had strong negative economic ramifications for the Cordova Community Medical Center which is rapidly improving both service and sustainability at the hands of talented and committed board, hospital administrator and physicians. Many of the provisions of the new act are, however, critical for managing the staggering cost of health care which is putting the economic stability of our nation and her businesses and citizens at risk.

I am working on reconfirming the Cordova fisheries advisory board which has been a little challenging during the peak of the fishing season. The season has been, by current measure, a good one. It has been very frustrating in that it could and should have been a great one. Continued work with regulatory and stakeholder groups to assure the maximum sustained yield and maximum economic benefit are both priorities.

I hosted a meeting with boards and commissions this week and am always energized, ingratiated, and humbled by the hard work and dedication of our community volunteers. I was struck by the number of grants that arts and pageants, historical preservation, parks and rec, and other boards and commissions are engaged in to continue the improvement of our community. The update on plans for our marine highway system and improved ferry service to Prince William Sound was educational, as was the school board, fisheries advisory, planning and zoning, and library board updates. Thank you to these community leaders for their dedication and service.

Have a safe, prosperous, summer and a productive seine and gillnet season Cordova

Respectfully,

Mayor Clay

**To: Mayor and City Council**  
**Through: Alan Lanning, City Manager**  
**From: Paul Trumblee, Fire Marshal**  
**Date: July 13, 2017**

**CORDOVA VOLUNTEER FIRE DEPARTMENT**  
**Quarterly Report**

In this 2nd quarter of 2017. The Cordova Volunteer Fire Department responded to 46 calls for Fire, Rescue and EMS with a total of 237.5 member hours. YTD 90 Calls for service.

Including emergency calls, the volunteers of the fire department participated in the regular Thursday night meetings, public education and other activities for a total of 1254 member hours. YTD 3630 member hours.

Please see detail monthly activity sheets attached for more information on fire department activities.

<b>April 2017 ACTIVITIES</b>		Attendance	Hours	Total People Hours
	<b>Thursday Meetings</b>			
4/6	C-Spine & SCBA	19	3	57
4/13	Ambulance Inventory	10	1	10
4/13	Annual Meeting	23	2	46
4/20	EMS Orientation	15	2	30
4/20	Comms Trailer / EMS SOP	26	2	52
4/27	Ambulance Inventory	7	1	7
4/27	Drill Briefing	20	2	40
	<b>Total</b>			<b>242</b>
<b>Date</b>	<b>Public Education Taught</b>			
4/6	Explorers	1	2	2
4/13	CPR-Pro	1	2	2
4/15	CPR / First Aid	1	6	6
4/26	Girl Scouts Moulage Training	3	2	6
	<b>Total</b>			<b>16</b>
<b>Date</b>	<b>Other Activities</b>			
4/2	Skill Checkoff	1	3	3
4/19	EMS CME	1	2	2
4/23	Drill Prep	3	6	18
4/29	AMH Drill	20	4	80
4/30	Fit Testing	8	3.5	28
4/30	House Captain	1	6	6
	<b>Total</b>			<b>137</b>
<b>Date</b>	<b>Fire Runs</b>			
4/16	Automated Alarm	9	0.5	4.5
	<b>Total</b>			<b>4.5</b>
<b>Date</b>	<b>Ambulance Runs</b>			
4/7	MVA w/ Injury	3	2	6
4/7	Lift Assist	3	1	3
4/8	Head Injury	4	1	4
4/13	Welfare Check	7	1	7
4/13	Fallen Man	3	1	3
4/15	Medical Transport	4	2	8
4/16	Swollen Knee	5	1	5
4/17	Slurred Speech	4	2	8
4/17	Lift Assist	5	1	5
4/25	Medical Transport	2	2	4
4/28	Allergic Reaction	4	1	4
4/29	Seizure	4	1	4
	<b>Total</b>			<b>55</b>
<b><u>Total hours for the month of April</u></b>				<b>455</b>

May 2017 ACTIVITIES		Attendance	Hours	Total People Hours
	<b>Thursday Meetings</b>			
5/4	Purple Thursday	21	3	63
5/11	Ambulance Inventory	3	1	3
5/11	Business Meeting	15	2	30
5/18	Run Review	7	1	7
5/18	Moulage	16	2	32
5/25	Ambulance Inventory	7	1	7
5/25	Sar Training	16	2	32
	<b>Total</b>			<b>174</b>
<b>Date</b>	<b>Public Education Taught</b>			
5/4	Explorers	2	1	2
5/9	CPR @ Elementary School	2	6	12
	<b>Total</b>			<b>14</b>
<b>Date</b>	<b>Other Activities</b>			
5/1	Fit Testing	1	1.5	1.5
5/16	Moulage Setup	2	2	4
5/26	Substation work	1	1	1
5/26	Inventory	1	1	1
5/29	Finance duties	1	10	10
5/30	EMS Scheduling	1	4	4
5/31	House Captain	6	2	12
	<b>Total</b>			<b>34</b>
<b>Date</b>	<b>Fire Runs</b>			
5/14	Diesel Spill @ Harbor	5	0.5	2.5
5/18	Mutual Aid to Airport	2	0.5	1
5/20	Automated Alarm @ Ocean Beauty	7	0.5	3.5
5/21	Fire @ Sunset View	17	1	17
5/28	Fire @ Heney Trailer Court	16	1	16
5/28	Fuel Leak	2	1	2
5/31	Automated Alarm @ 13 mile barracks	1	0.5	0.5
	<b>Total</b>			<b>43</b>
<b>Date</b>	<b>Ambulance Runs</b>			
5/1	Lacerated Thumb	4	1	4
5/7	Medical Transport	3	2	6
5/8	Pneumonia	4	1	4
5/8	Lift Assist	7	0.5	3.5
5/12	Medical Transport	3	2	6
5/17	Code	10	0.5	5
5/19	Head Laceration	4	1.5	6
5/21	Lift Assist	3	1	3
5/23	Medical Transport	3	2	6
5/24	Abdominal Pain	4	1.5	6
5/24	Medical Transport	4	1	4
5/25	Transport	3	2	6
5/30	Foot Pain	4	1.5	6
	<b>Total</b>			<b>66</b>
<b>Total hours for the month of May</b>				<b>330</b>

June 2017 ACTIVITIES		Attendance	Hours	Total People Hours
	<b>Thursday Meetings</b>			
6/1	Ammonia Drill @ Trident North	16	3	48
6/8	Ambulance Inventory	7	1	7
6/8	Business Meeting	16	2	32
6/15	Run Review	11	1	11
6/15	Mass Casualty Training	18	2	36
6/22	Ambulance Inventory	6	1	6
6/22	Confined Space & Code Training	16	2	32
6/29	Safety Training	16	2	32
	<b>Total</b>			<b>204</b>
<b>Date</b>	<b>Public Education Taught</b>			
				0
	<b>Total</b>			<b>0</b>
<b>Date</b>	<b>Other Activities</b>			
6/3	Car Wash	13	8	104
6/17	Live Burn	19	4	76
6/23	Fit Testing for Trident	1	4	4
6/26	Light Replacement	3	2	6
6/30	House Captain	3	2	6
	<b>Total</b>			<b>196</b>
<b>Date</b>	<b>Fire Runs</b>			
6/10	Boat Fire	14	1	14
6/17	Automated Alarm @ Trident North	14	1	14
6/19	Electrical Short in Harbor	1	1	1
6/21	Automated Alarm @ CCMC	14	1	14
6/21	Automated Alarm @ USCG 13mile	5	1	5
6/24	Automated Alarm @ Orca Lodge	4	1	4
	<b>Total</b>			<b>23</b>
<b>Date</b>	<b>Ambulance Runs</b>			
6/1	Ladder Fall	3	2.5	7.5
6/2	Fall on Boat	4	1	4
6/3	Heart Problems	3	2	6
6/3	Code	14	1	14
6/6	Woman Fell	4	1.5	6
6/14	MVA	4	1	4
6/22	Knee Injury	3	1.5	4.5
	<b>Total</b>			<b>46</b>
<b><u>Total hours for the month of June</u></b>				<b>469</b>

TO: City Manager  
 FROM: Harbormaster Schinella  
 DATE: 7/14/2017  
 RE: Quarterly Activity Report Apr-Jun 2017

Exclusive Slips Assigned	707 out of 711 Total Slips			99% Occupancy (as of 7/01/17)
	Apr	May	Jun	Total
Vessels Charged Daily Rate	2	10	10	22
Vessels Charged Monthly Rate	5	0	0	5
Vessels In Impound Status	5	3	3	3

Port Arrivals:

Shoreside	1	1	2	4
Samson	1	1	2	4

Used Oil Collected (Apr-Jun)	6,275 Gals
Used Oil Collected(Jan-Jun)	7,950 Gals
Used Oil Delivered (Apr-Jun)	1850 Gals
Used oil shipped out (Apr-Jun)	10,000 Gals

Vessels Towed	2
Vessels Pumped	5
Vessel Bilges Pumped	4
Vessel Sewage Tanks Pumped	0

Vessel Haul outs Jan-Jun 2017	98
-------------------------------	----

## GENERAL ACTIVITIES

Replaced rotted planks on G float  
 Secured loose blanks on G float  
 Replaced bullrail on J float  
 Yukon Fire completed inspection of fire extinguisher throughout the Port  
 Transferred 10,000 gals of used oil to ISO tanks and shipped to NRC Anchorage  
 Transferred used oil from sorting tank to storage tank  
 Made temporary repairs to loading dock  
 Removed weeds from Ocean Dock  
 Replaced hoist winch on City Dock  
 Disposed of out dated 150lb fire extinguishers  
 Installed new Ocean dock fender walkways  
 Put out bike racks  
 Installed 20 new stall name tags  
 Repaired 10 electrical issues with electrical pedestals in harbor  
 Installed benches on 2nd approach  
 Installed new life rings on City Dock and Ocean Dock  
 Bobcat maintenance and found source of oil leak, ordered all new oil hoses  
 Issued 3 parking tickets  
 Impounded S/V Macoma, F/V Kismint, F/V Wanderer  
 Cleaned up net clipping throughout the harbor

Six after hours callouts for vessel issues, water leaks and electrical issues  
Trimmed grass around the harbor basin  
Installed 10 new dock cleats  
Installed new splash boards at various location on J float, K float and I float  
Sent out annual and monthly bills for vessel moorage and storage  
Reconnected finger floats on H float and G float  
Completed oil and filter change and changed out all hoses on dock hoists  
Assisted Norton Corrosion with inspection of Ocean dock  
Conducted dock rounds twice daily  
Cleaned restrooms  
Pumped and cleaned oil collection sumps  
Completed 7 Smartash burner cycles  
Ordered lumber to make permanent repairs to Loading dock approach





City of Cordova  
602 Railroad Ave.  
P.O. Box 1210  
Cordova, Alaska 99574  
Phone: (907) 424-6100  
Fax: (907) 253-6120  
Email: [policechief@cityofcordova.net](mailto:policechief@cityofcordova.net)  
Web: [www.cityofcordova.net](http://www.cityofcordova.net)

# CITY OF CORDOVA

## *Office of Chief of Police*

From: Michael Hicks, Chief  
To: Mayor and Council  
Via: Alan Lanning, City Manager  
Subject: 2nd Quarter 2017 Police Report  
Date: July 22, 2017

### PERSONNEL:

Officer Johns left the department in April and relocated to Palmer. Officer Rubio left the department in May. Dispatcher/DMV Clerk James Bailey also left this quarter. All 3 left on good terms.

Dispatcher/DMV Clerk Devena Whitcomb has joined our team and is learning her tasks quickly.

Officer Cameron Hayden successfully completed the Department of Public Safety Academy in Sitka in early June and is currently going through the Alaska Police Standards Council Field Training Evaluation Program.

The 600-hour program is designed to evaluate, reinforce, and expand the new officer's abilities to safely and professionally carry out the duties of a Police Officer while being evaluated daily by a Field Training Officer.

Officers Torgerson and Taylor have been doing a good job keeping up with the busy summer routine even with the added workload of being short two officers with no replacements in sight.

The Cordova Police Department received a total of 507 calls for service during the 2nd Quarter of 2017. Of those 507 calls, 33 were turned into investigative cases resulting in 3 arrests. 20 citations were issued for various violations and infractions.

As Senate Bill 91 continues to roll out we are arresting less and citing more. This is because several offenses that were once criminal acts are now classified as Infractions or Violations.

We have been partnering with the Native Village of Eyak on several grant programs. The largest is an Electronic Monitoring program that will lower the costs of incarceration for low level offenders. This in turn will help with our state jail budget which was cut substantially 2 years ago.

#### TRAINING:

The department took part in an exercise aboard the state ferry Aurora which tested various response protocols for the Police, Fire, and EMS personnel. CCMC and NVE also participated in the exercise.

#### DMV:

The DMV office had 820 paid transactions this quarter by 1,277 customer's totaling \$49,657.00. \$13,908.70 of that was the city's share.

#### PROJECTS / EQUIPMENT:

We are working on providing Alert-Lockdown-Inform-Counter-Evacuate (ALICE) training to the schools and other public entities to make our community better prepared in the event of an active shooter incident.

This year we brought the program into the grade school and instructed grades K-8 using "Stranger Danger" and fire safety to deliver the message.

#### Drug Interdiction:

We are continuing to focus what resources we have on the drug problem in our community. NVE has earmarked \$10,000.00 towards the purchase of a new drug detection/ Search and Rescue dog. The project may cost as much as \$50k and will require some creative efforts from the community to come up with the additional funding.

Respectfully,

Mike Hicks  
Chief



**UBS Financial Services Inc.**

3000 A Street, Suite 100  
Anchorage, Alaska 99503

Chad Adams, CFP®, ChFC®  
Portfolio Manager  
chad.adams@ubs.com  
Direct: (907) 261-5971

July 6<sup>th</sup>, 2017

City Council Members and Staff  
City of Cordova, Alaska  
602 Railroad Avenue  
Cordova, Alaska 99574

Dear Council Members and Staff,

The City of Cordova had a total of **\$9,177,797** (including accrued interest), on deposit with UBS, distributed among five funded accounts as of July 3<sup>rd</sup>, 2017. Three of these accounts are under active investment management, utilizing the UBS Portfolio Management Program (one Moderate Conservative World Allocation Portfolio within the Permanent Fund, as well as a Quality Fixed Income portfolio in both the Central Treasury and Permanent Fund). Both the Permanent Fund and Central Treasury also contain an additional account, primarily used for cash management.

*Through the second quarter, the City has experienced a net gain of **\$460,601** year-to-date.*

The City remains highly diversified across a broad range of asset classes, to include Stocks, Bonds and Alternative investments. In addition, we incorporate an additional level of diversification and risk management by allocating assets to several different investment management firms and styles within each asset class.

The second quarter of 2017 was a tail of two markets, both positive and neutral. The positive trend established in the first quarter continued through April and May, with both global stocks and bonds advancing. June finished slightly weaker with asset prices largely flat to slightly negative. This appeared primarily due to comments by European central banks suggesting they may be less accommodative moving forward, as they felt their economies were improving, therefore requiring less governmental intervention.

As we enter the third quarter, a period when research firms publish their semi-annual commentaries and make forecast revisions; we remain focused on risk management and portfolio efficiency. We cannot anticipate what comments may be made during a Fed meeting, or how the markets will react to a trade deal announcement. However, we can make a reasoned decision as to how, or even if, we should react to them. Our focus is on evaluating how Cordova's investments may respond to *fundamental* changes in market forces. Adjustments are made only if, after due consideration, we feel there are changes that can be made which improve the risk-return profile of the overall portfolio. Sometimes, when the 24 hour news cycle is focused on the current 'end of the world' crisis du jour, it is tempting to make sweeping changes, only to later be proven wrong, which usually results in lost opportunity. While it is important to adapt, we take great care to remember that some concepts never go out of style, such as diversification and risk management.

We appreciate the opportunity to continue to serve the City and citizens of Cordova. We look forward to making another visit to Cordova in the fall.

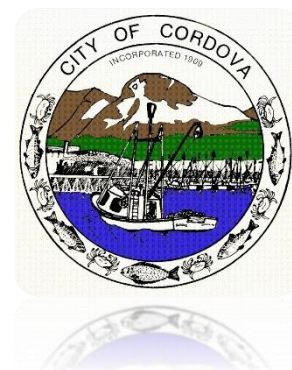
Sincerely,

Chad Adams, CFP®, ChFC® and Buck Adams, CFP®, CIMA®, ChFC®

Enc: COC, Total portfolio, Central Treasury, Permanent Fund reports

## From the Administrative Office of the City of Cordova Parks and Recreation Department

DATE: 7/25/17  
TO: Mayor Koplin and City Council  
FROM: Susan Herschleb / Director of Parks and Recreation  
RE: 2<sup>nd</sup> quarter report



Dear Mayor and Council,

The 2<sup>nd</sup> quarter has been good for Bidarki Recreation Center. Usage is up by 1000 visits compared to the first quarter of this year. We can see that the new extended bar code access system is selling passes. Most folks are happy with the extended use option.

It has however, been more difficult to coordinate adult athletics that happen after the administrative office closes M-F. Many of the participants for these activities want to pay a daily drop in fee (or not pay at all). With the administrative office closing prior to these scheduled activities, they are unable to purchase a day pass or enter the building without a barcode pass.

These activities also depend upon a facility usage agreement; which requires one adult to take responsibility for unlocking the gymnasium, turning on and off the lights and closing the windows.

We have tried to leave the gymnasium unlocked for extended bar code usage, but the windows were left open all night twice. We cannot have rain/water lay on the gymnasium floor over night without causing damage. The (costly) gymnasium lights have been left on overnight & over a long weekend as well. Unfortunately, this summer, we have yet to find an adult willing/able to participate consistently and have others depend on them for these activities; there is no current facility usage agreement in place for these activities. The winter should work out just fine.

Pool usage is steady with a slight decline when compared to the first quarter. This is to be expected since school is out and Iceworm swim team is not currently practicing. The pool held a lifeguard training June 12<sup>th</sup> – 17<sup>th</sup>; we ended up with 6 new lifeguards! All will be integrated into the schedule by the end of the summer.

P&R staff (Parks, Pool & Bidarki) is considering coordinating a few single day activities for youth, late in the summer. These activities would be staffed by existing employees from every division of the P&R Dept. With the card swipe system in place we need not open the administrative office EVERY day! 😊

We think, this idea is not only great for the kids but a morale boost for the Parks and Rec. team. We will keep you posted.

Sincerely, Susan E. Herschleb

Director of Parks and Recreation / City of Cordova.

(907)424-7282

[bidarki@cityofcordova.net](mailto:bidarki@cityofcordova.net)

**CITY OF CORDOVA - PARKS AND RECREATION DEPARTMENT - 2017**  
**BIDARKI RECREATION CENTER 2ND QUARTER REPORT**

Month	Drop In	Pass	Activity	Skaters	F.Mem						Other	Totals
April	411	3969.6		235	350						6632	11597.6
May	272	10103.08		410							1483.94	12269.02
June	463	6609.44		655	350							8077.44
Totals	1146	20682.12	0	1300	700	0	0	0	0	0	8115.94	31944.06

**2 ND QUARTER ATTENDANCE**

April	2807											
May	3312											
June	3400											
Totals	9519											

**CITY OF CORDOVA - PARKS AND RECREATION DEPARTMENT - 2017**  
**BOB KORN MEMORIAL POOL 2ND QUARTER REPORT**

Month	Drop In	Pass	Facility	Program	Lesson						Other	Totals
April	252	1030										1282
May	1120	480	275		480							2355
June	585	615										1200
Totals	1957	2125	275	0	480	0	0	0	0	0	0	4837

\* \* Bidarki Recreation Center took in \$1307.06 in pass revenue for the pool.

**2ND QUARTER ATTENDANCE**

April	1306											
May	1475											
June	740											
Totals	3521											

**CITY OF CORDOVA PARKS AND RECREATION DEPARTMENT - 2017**  
**ODIAK CAMPER PARK & SHELTER COVE REVENUE**

**2ND QUARTER REVENUE**

April	2133											
May	1261											
June	10983.08											
Totals	14377.08											

# Information Services Department 2nd Quarter 2017

Compiled by Cathy Sherman, Debbie Carlson and Jason Gabrielson

## Museum:

**Visitation: 2098**      **Last Year: 2461**      Attendance Attached Separately

### **Copper River Gallery Events:**

- Karl Becker Solo Show
- "Birds of Paradise" Featuring David Sibley

### **Museum Accomplishments:**

- **220 Cordova Historical Society members, 75 of whom are life members.**
- The **Accessions Committee** for the Historical Society met and deaccessioned a number of larger and duplicate items from the collection. Most of these items are finding appropriate new homes within the community and other organizations.
- Museum Staff have **completed the entry exhibit of a Sense of Time and Place** in the museum hallway. Staff have also **completed the Cape St. Elias exhibit** and **completed a section of the museum dedicated to the Exxon Valdez Oil Spill** including a newly acquired piece of the hull. Visitors are enjoying the newly created exhibits.
- **Two interns** worked with museum staff during this quarter. **Robyn Pegau**, a sophomore at Mt. Holyoke and **Dagny Felker**, a sophomore at the University of Pittsburgh. The interns have been working in both the library and museum but have accomplished a number of research projects, inventory of materials in the collections of the both the library and museum and have assisted with exhibit installation.
- **Historic Preservation Commission** met in April and work continues on the two grant projects. 1) **Interpretive Signage for the Red Dragon Historic District** and 2) **an historic milepost guide brochure for Miles 0-13 of the Copper River Highway.**
- Provided **historic photos** to Native Village of Eyak and the Iceworm Festival.
- Staff provided updates on the **Nirvana Park Project** to the **Rasmuson Foundation** and received an extension of one year for that grant. The Committee will be meeting again in the 3<sup>rd</sup> quarter. Initial temporary signage is in place for now.
- Museum staff provided an update to the **Exxon Valdez Oil Spill Trustee Council** on the progress of exhibits and research space.
- The **2015 and 2016 Cordova Times** were sent to be bound and digitized for the Historical Society collection.
- The Cordova Historical Society set up their **committees** for volunteer work during the summer.
- Museum Staff did not receive the Collections Management Grant they applied for, but **did receive the Grant-In-Aid from the Alaska State Museum for the next exhibit on Native Culture and History.**
- Completed **2<sup>nd</sup> quarter newsletter** for Cordova Historical Society.
- Completed **accounting reports** for IRS non-profit status.
- Cordova Historical Society **ordered light fixtures** for first sections of museum.

-More-

# Public Information Officer (PIO)

## Cordova Conversation E-News:

2<sup>nd</sup> Quarter 2017: 417 Subscribers  
1<sup>st</sup> Quarter 2017: 415 Subscribers  
31 December 2016: 384 Subscribers  
31 December 2015: 288 Subscribers

- **Press Release** included:
  - Blooming Solutions – Partnership Parks and Rec and CSD
  - Sibley Art Reception and Book Signing
  - Crush Those Cans – Recycle, Re-Use, Reduce
  - Nirvana Park (3)
  - PW Water Division – Post LT2 Upgrade Projects
  - Street Name Change
- Completed advertisements for the City of Cordova in newspaper, radio and websites.
- Organized **Second Quarter City Mug Up**.

## Library

### **Current Library Snapshot**

#### **CURRENT CIRCULATION**

Checked out: 672  
Overdue: 362  
Lost: 368  
Interlibrary loans 32

#### **MATERIALS**

Titles: 21,544  
Copies: 22,415  
Added 191  
Weeded 190

#### **PATRONS**

Total: 2,711  
Permanent: 2,503 \* Many summer-only residents maintain permanent library cards.  
Temporary: 208 \* Approximate available for refund 125

## 2<sup>nd</sup> Quarter Statistics – April 1 to June 30 2017

Library Weekly Report Statistics									
Date	Visitation	Circulation	Youth program	attendance	PatronCPU	ADigital(overdrive)	Reference	Adult program	Attendance
Week ending									
4/7/2017	427	258	8	109	90	48	26	2	17
4/14/2017	407	163	6	148	79	35	23	1	16
4/21/2017	315	148	5	68	84	54	18	1	4
4/28/2017	349	293	6	58	85	33	23	3	16
<b>TOTAL APRIL</b>	<b>1498</b>	<b>862</b>	<b>25</b>	<b>383</b>	<b>338</b>	<b>170</b>	<b>90</b>	<b>7</b>	<b>53</b>
5/5/2017	355	207	6	64	98	36	22	2	12
5/12/2017	336	209	5	69	126	33	20	2	25
5/19/2017	444	202	3	47	134	54	19	1	5
5/26/2017	532	173	5	81	130	41	16	1	16
<b>TOTAL MAY</b>	<b>1667</b>	<b>791</b>	<b>19</b>	<b>261</b>	<b>488</b>	<b>164</b>	<b>77</b>	<b>6</b>	<b>58</b>
6/2/2017	537	226	0	0	141	27	20	3	31
6/9/2017	485	215	1	40	146	41	20	1	17
6/16/2017	552	215	1	34	146	50	25	1	21
6/23/2017	676	284	1	32	134	20	37	2	24
6/30/2017	596	266	1	21	143	38	28	4	64
<b>TOTAL JUNE</b>	<b>2846</b>	<b>1206</b>	<b>4</b>	<b>127</b>	<b>710</b>	<b>176</b>	<b>130</b>	<b>11</b>	<b>157</b>
<b>TOTAL</b>									
<b>QUARTER</b>	<b>6011</b>	<b>2859</b>	<b>48</b>	<b>771</b>	<b>1536</b>	<b>510</b>	<b>297</b>	<b>24</b>	<b>268</b>



Enjoying the new fish tank in the kid's room

### Cordova Library Youth Programming

We wrapped up our after school programming this quarter. **Poke'mon Club** finished the season with a pizza party that included games, crafts, cookie decorating and prize drawings. About 40 kids attended the party. Anna Hernandez and Paula Payne lead Poke'mon.

**Story time** is a very popular library program averaging 30 to 40 attendees each session. Librarian Anna Hernandez delights children and parents with her story telling savoir faire!

The **Teen Art Class** ended the season with a progressive studio tour, visiting art studios throughout Cordova. They started at Harbor Arts hosted by Darla Church, Sue Kesti, Eva Loforte and Mazie Vandenbroek, then continued on to Mike Anderson's studio for a wheel throwing demo – at David Rosenthal's studio they viewed his paintings for an upcoming show – they finished at instructor Paula Paynes Studio. Eleven teens attended this event.

Molly Reggiani's **2<sup>nd</sup> grade class** worked with librarian Debbie Carlson to earn their "**Library Detective Badges**" Throughout the school year they learned about fiction and non-fiction focusing on how to find items in the library. The detective themed curriculum used spy glasses, invisible ink, scavenger hunts and more. Molly's class voted to use their scholastic points to purchase and donate some new books for the Children and youth sections of the Cordova Library!

**After School Art** – A big thanks to Marleen Moffitt for helping plan out many of the projects for After School Art. Although after school art is designed for school age students, younger children participate with the help of their parents and care givers. Debbie Carlson heads up the program.



**Board games, card games and puzzles** are available anytime. Alec Christopher runs the after-school board game day and keeps track of all the parts and pieces.

The staff geared up for the **Summer Reading Program** and the influx of summer patrons both big and small as the after-school programs ended. Children are encouraged to increase their skills by charting their time spent reading. Weekly stories and prizes are part of this fun summer event. 54 kids have signed up to participate so far.

## Adult Programs

The Cordova library has programs for adults to participate in as well.

**Sunday Movie** – Alec Christopher sets up the library education room every Sunday with a featured film from the library collection. This event is growing in popularity with the influx of summer residents and cannery workers.

**Outreach to seniors at CCMC** – Debbie Carlson delivers magazines, books, and music to the senior citizens at CCMC. They look forward to the visit and may request items for the following week.

**Tech Time** – Jason Gabrielson offers occasional tech classes and tech support for patrons on the use of computers, laptops, Ipads, & phones.

**Alaska Digital Library** – Patrons can borrow and download books and audio books – Jason Gabrielson and the library staff are on hand to help

**Interlibrary loan Services** – When patrons can't find an item in our library Debbie Carlson will order it from another library in Alaska if its available.

**Senior Books and Coffee** – Last Tuesday of the month at 10am seniors gather around the fireplace to share books, coffee & treats, word games.

**Knit and Lit** – a newly added program run by Anna Hernandez = knitting at the fireplace and talking about books on the last Tuesday of every month at 7pm.

Children's books donated by 2<sup>nd</sup> grade

-More-



# Information Technology

This memo summarizes activities and accomplishments of the Information Services Department (Information Technology) during the second quarter of 2017.

## **Web Site Traffic**

Due to pending web host updates website stats are currently unavailable. Planning of host type and software changes are being explored. The current [www.cityofcordova.net](http://www.cityofcordova.net) site is on an old web-based hosting method and is likely going to be migrated to a Linux server base.

## **Websites**

- The site [www.thecordovacenter.org](http://www.thecordovacenter.org) has expired and will not be renewed. The new site [www.thecordovacenter.com](http://www.thecordovacenter.com) will be incorporating the event booking InviteBIG as well as a calendar of events viewable by the public.
- Jason is beginning our website software update. This will be a long process that involves recreating existing content using a plugin that is compatible with the new software.  
\*Update\* The plug-in in question has been recreated and is in use. Jason is going to go over the remaining plugins to check compatibility and finish preparations for the final update.
- We've added Exxon Valdez oil spill resources to [www.cordovalibrary.org](http://www.cordovalibrary.org)

## **IT (Network, Systems, Policies)**

- Replacement computers for Emergency Operation Center have been installed apart from the Fire Marshall. We were awaiting an external drive to archive his data to.
- Jason upgraded the library computers to Deep Freeze Enterprise which now automates many of the updates to those systems. Deep Freeze plays a very important role in that it resets each computer to a base configuration and wipes any personal data from the previous user.
- The Cordova Public Library has developed a consortium with Cordova School District to leverage more Erate funding. This year's contract will boost the available bandwidth at the library by nearly 5 times, while keeping the cost near flat in comparison to the previous contract.
- The Library Wifi users for the quarter: 2851

-END-

## Cordova Center 2<sup>nd</sup> Quarter Report 2017

Compiled by Cathy Sherman, Weston Bennett

The Cordova Center Management Team consists of: Weston Bennett, Mimi Briggs, Jason Gabrielson, Paula Payne and Cathy Sherman.

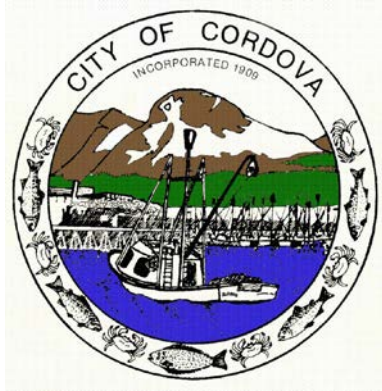
- Completed Cordova Center **Use Policy**. Posted on website. *Continuing to make updates and changes as the year progresses.*
- Completed **Rate Review** and Update. Posted on website.
- **Bookings:**
  - **\$12,270 in Rental Revenue for Quarter**
  - Bookings for the 3<sup>rd</sup> Quarter are strong and include a number of conferences, live concerts and weddings.
- **Donations:**
  - **\$5,000 Theatre Seats**
  - **\$10,000 Pledge**
- **New website:**
  - Work is nearly complete on the new Cordova Center website. Awaiting final work with the reservation software developer.
  - [www.thecordovacenter.com](http://www.thecordovacenter.com)
- **Marketing:**
  - During second quarter redesigning, promotional material
  - Materials dispersed to Chamber of Commerce and other business entities in the community.
- **Landscaping:**
  - The Public Works Crew and Cordova Center Team are beginning to make the first in-roads on the landscaping around the Cordova Center.
  - Plantings will be started before fall and then continue in the spring of 2018.

# Museum Attendance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
1981					2483
1982					2928
1983					2618
1984					1973
1985					1414
1986	221	682	1004	209	2116
1987					1677
1988	262	645	1326	345	2578
1989	238	629	1270	374	2511
1990	411	765	1534	415	3125
1991	445	936	1355	308	3044
1992	443	509	1857	705	3514
1993	281	1078	1481	406	3246
1994	608	1255	1726	452	4041
1995	458	882	2067	548	3955
1996	905	1897	2358	741	5901
1997	634	1216	2896	936	5682
1998	1047	4330	6502	906	12,785*
1999	1288	3948	4890	853	10,979*
2000	1076	1562	2931	740	6,309
2001	1185	2484	3777	934	8380
2002	1242	2343	4176	1155	8916
2003	1590	2461	4111	963	9125
2004	1839	3063	4907	1206	11,015
2005	1834	3071	5216	1508	11,629
2006	2355	2953	6,189	1771	<b>13,268</b>
2007	1919	3613	4166	1442	11,140
2008	2092	3210	4919	1476	11,697
2009	1543	2436	3618	1138	8735
2010	1121	1866	2735	1051	6773
2011	1569	2275	3314	862	8020
2012	1268	2128	2329	1068	6783
2013	952	1868	2868	1320	7008
2014	1548	1876	2527	1639	7590
2015	1291	1737	2033	2015	7076
2016	1680	2461	3039	1454	8634
2017	1115	2098			

\*Norwegian Cruise Lines

1996—School classes begin coming to the museum.



**AGENDA ITEM # 12g**  
**City Council Meeting Date: 08/02/2017**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Rich Rogers, Public Works

**DATE:** 26 July 2017

**ITEM:** Quarterly Report 2Q 2017

**NEXT STEP:** Read/FYI

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☐ ORDINANCE  
☐ RESOLUTION

☒ INFORMATION  
☐ MOTION

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- I. **REQUEST OR ISSUE:** This report is submitted as requested.
- II. **RECOMMENDED ACTION / NEXT STEP:** FYI / Reading.
- III. **FISCAL IMPACTS:** We really ought to chip seal next year.
- IV. **BACKGROUND INFORMATION:** n/a
- V. **LEGAL ISSUES:** n/a
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** n/a
- VII. **SUMMARY AND ALTERNATIVES:**

# Public Works Quarterly Report      2Q2017

Apr May Jun    2017

## Water Sewer

- Progressed the Post LT2 \$3.8M Water Upgrades Project: completed 3 hypochlorite generators & 24 actuated valves & new Eyak control panel; completed sandblasting & painting at 1.5M tank; started paint removal at Morpac Tank; overall 85% complete
- Renewed WWTP Permit w/ADEC- more stringent regulatory limits may require upgrades
- Hired back Malvin Fajardo
- Produced 110 Mgal safe drinking water and treated 16Mgal wastewater per State permits
- Start relocation/mods to 16" water main due to DOT's Hippy Cove Culvert replacement

## Streets

- Swept streets 167 hours; pushed up burn pile 30 times; graded roads 65 hours
- Completed 55 shop vehicle PM and CM work orders; recovered 340 CY screened sand
- Started construction of Shop Bay 5 concrete floor
- Started construction of Tire Storage & Covered Vehicle Storage shed
- Filled 200 potholes
- Received resignation of Equipment Operator Matt Garner

## Refuse

- Completed bi-annual HHW hazardous waste export ~ 300 gallons
- Continued non-baled MSW landfilling due to recurring conveyor damage in April
- Processed 81 bales and 55 loads of MSW, 46 C&D rollofs, and 13 metal rollofs
- Aaron Muma successfully completed the State Manager of Landfill Operations training

## Planning

- Rec'd ADEC confirmation that loan request for 2<sup>d</sup> Street Storm Drain Upgrades & Harbor Pile Replacement have progressed to the next application phase
- Working w/ADOT on land acquisition/easement for replacement of Hippy Cove culverts
- Assisted FEMA/Joani/D Groff/State at Salmon Jam for tsunami evacuation awareness
- Provided guidance on multiple requests about available City property
- Continue research into grant/loan opportunities for multiple infrastructure upgrades

## Facilities

- Completed upgrades to Mt Eccles HVAC control system
- Started removal of contaminated soil behind Chamber building
- Completed custodial training w/staff & continued adjustments to Cdv Center systems
- Continued work w/CCMC to design the CT Scanner backup power system
- Completed multiple overhead door repairs at City buildings

(End of Quarterly Report)



# CITY OF CORDOVA



July 28, 2017

Bryan Ellis, P.E.  
Senior Planner / Civil Engineer  
United States Coast Guard  
Shore Infrastructure Logistics Center

RE: Fast Response Cutter Homeport - Feasibility Study New Considerations for Cordova

Dear Mr. Ellis:

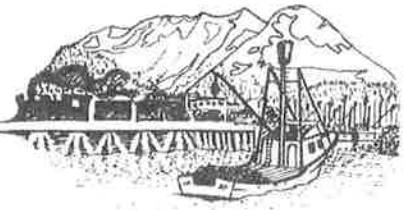
Last June 16<sup>th</sup> you visited Cordova to assess potential deployment of a new Fast Response Cutter. At that time, Cordova was just completing the last of several community and waterfront projects as our City Manager's three-year contract released him to retirement, and concluding a fifteen-year strategic planning and infrastructure upgrade cycle. Frankly, execution of that plan was unbelievably successful, with development of a new boat haul out/shipyard, the Elementary School renovation, construction of a new hydroelectric plant, and completion of the 38,000 square foot community center all performing at multiples above expected business/ utilization.

Over the winter, with a new talented, experienced, and successful City Manager we completed a strategic planning process that focused on economic sustainability and the renovation and expansion of our waterfront infrastructure and uplands. Goals include renovation of our south harbor, development of additional dock space and moorage, development of Oceanside uplands to accommodate a new science facility for our Prince William Sound Science Center, retail and industrial business space and, potentially, a US Coast Guard Cutter dock with nearby support facility space. PN&D Engineering met with City of Cordova staff and myself two weeks ago to walk the entire waterfront and assess potential USCG sites protected from the wind with adequate maneuvering space, utility access, and shore side support space and we believe there are several alternatives available. It is important at this juncture to communicate this opportunity to you, and also to read your intentions so that we can refine our priorities.

At a time when many if not most Alaskan communities are struggling with economic challenges, Cordova is in an upward spiral. Our challenges are those of growth as prosperity. In the last year, Cordova was ranked the safest community in the state, the high school was ranked best in the state, and our hospital just received the second highest quality rating in the state by regulatory auditors. The population grew 3%, and creation of available housing, business, and waterfront accommodation are our opportunities. We believe we can provide these to the Coast Guard in addition to a great community for Coast Guard staff to live and work.

More important than the opportunities Cordova can provide is the necessity and opportunity for improved coastal protection and disaster response. Cordova City and harbor are relatively

# CITY OF CORDOVA



immune to tsunamis. Cordova lies in close proximity to the long, lonely stretch of gulf from Juneau to Valdez and to the trans-alaska pipeline oil shipping lane through Prince William Sound where tanker support and emergency response are critical. Closer to home and perhaps most importantly, Cordova is the 13<sup>th</sup> largest seafood delivery port in the United States, berths the largest commercial fishing fleet in the State, and has recently been forced by State of Alaska fisheries regulations to fish only the open ocean and no protected inside waters of the Area E Copper River District, which local fishing vessels are marginally designed to navigate. This may be a trend for the future of this fishery which places the lives of local fishermen at risk, as evidenced by the capsized vessels and fatalities this spring. The six-hour response time of the buoy tender Sycamore is not adequate to respond to emergencies while a fast class vessel could.

The Cordova assets outlined in your June 2016 visit are still valid:

- Additional power system capacity for 2-3 MW of load all along the waterfront
- Excellent fiber optic connection to US and a new cell tower covering the waterfront this August (Cordova Telephone Cooperative)
- A high-quality Eyak Native Corporation granite quarry on the Cordova road system for cost-effective harbor, breakwater, and dock expansions
- Room for housing expansion in existing Coast Guard housing lots and space, idle FAA housing that could be inter-agency transferred, and new lot and land developments available in the community
- A new combined potable water and hydroelectric plant to meet the growing need for ample and excess water supply for regional emergency response, community and fish processing growth and protected from tsunamis and earthquakes (currently in design phase, ETA 2020)
- Technologically advanced, Milspec, 100% underground utilities resulting in some of the most reliable power and communications systems in the United States and 80% renewable trending to 90% by 2020.
- A community leadership and organizational team that focuses less on lobbying and political pressure and more on collaboration, facilitation, and accommodation of the needed support for this great living community and prosperous fishing port that we are.

In summary, the mission of Cordova has not changed; to become the best community in Alaska to live and work, and the safest, most productive fishing port in the United States. The strategic goals, recent accomplishments, and growing need for the response, protection, and secure and affordable accommodation of additional US Coast Guard Assets have increased the imperative for hosting fast-class vessels in Cordova. We would appreciate your thoughtful consideration of these opportunities and concerns.

Please contact me at your convenience if you have any questions, (907) 253-5026 text/cell or [mayor@cityofcordova.net](mailto:mayor@cityofcordova.net).



# CITY OF CORDOVA

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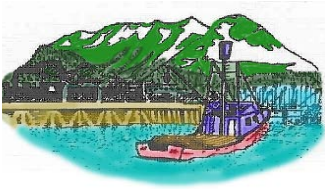


Respectfully,

A handwritten signature in blue ink that reads "Clay R. Koplin". The signature is fluid and cursive.

Clay Koplin  
Mayor, City of Cordova

Cc: U.S. Senator Lisa Murkowski  
U.S. Senator Dan Sullivan  
U.S. Congressman Don Young



## City Council of the City of Cordova, Alaska

### Pending Agenda - August 2, 2017 Regular Council Meeting

#### A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
- 2) Code change discussion regarding Council member service on boards/commissions (Sept 6 agenda)
- 3) Land Disposal vs. Land Development policy
- 4) Discussion/action regarding water charges at the Harbor
- 5) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
- 6) Marijuana ordinance - City Manager has attorney working toward this (as of 6/21/17)
- 7) Harbor centrifuge for waste oil - building/project - for 2018 budget discussion
- 8) Cordova Center bird mitigation - for 2018

#### B. Upcoming Meetings, agenda items and/or events:

- 1) Will the second regular August meeting be held or canceled?

August 16, 2017 Regular Meeting: yes or no, decision?

- 2) Capital Priorities List and Resolution to come before Council quarterly:

9/20/2017	12/6/2017	3/7/2018	6/6/2018
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- 3) Joint work session to discuss budget with the School Board - fall 2017

- 4) Staff quarterly reports will be in the following packets:

10/18/2017	1/17/2018	4/18/2018	7/18/2018
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#### C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to Clerk/Manager on the what and when of this proposed agenda item.

item:

suggested  
agenda date:

- 1) ...
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



## City Council of the City of Cordova, Alaska

### Pending Agenda - August 2, 2017 Regular Council Meeting

#### D. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:** 1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)  
authorizing resolution 04-03-45 3-vacant 4-Jim Holley (AML)  
approved Apr 16, 2003 5-Chelsea Haisman 6-vacant  
Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon

- 2) Cordova Trails Committee:** 1-Elizabeth Senear 2-Toni Godes  
authorizing resolution 11-09-65 3-Dave Zastrow  
approved Dec 2, 2009 4-vacant 5-vacant

- 3) Fisheries Development Committee:** 1-Warren Chappell 2-Andy Craig 3-Bobby Linville  
authorizing resolution 12-16-43 4-Gus Linville 5-Tommy Sheridan 6-Bob Smith  
approved Dec 23, 2016

#### E. City of Cordova appointed representatives to various Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council**

**Robert Beedle** re-appointed March 2016 2 year term  
re-appointed March 2014  
appointed April 2013

- 2) Prince William Sound Aquaculture Corporation Board of Directors**





**Tom Bailer** term until Oct 2018 3 year term  
appointed February 2017

- 3) Southeast Conference AMHS Reform Project Steering Committee**

**Mike Anderson** appointed April 2016 through December 2017  
**Sylvia Lange** alternate

# AUGUST 2017

CALENDAR MONTH	<b>AUGUST</b>
CALENDAR YEAR	<b>2017</b>
1ST DAY OF WEEK	<b>SUNDAY</b>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2  CHS swimming starts Aug 2 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	3	4	5
6	7 	8 CAYAC Basketball camp @ CHS Gym August 7-10 6:30 P&Z CCAB	9 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	10	11	12
13	14	15	16 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	17	18	19
20	21	22	23	24  6:00 CCMCAB HCR	25	26
27	28	29	30 	31	1	2
3	4	Notes Legend: CCAB-Community Rms A&B HSL-High School Library	CCA-Community Rm A CCB-Community Rm B CCM-Mayor's Conf Rm CCER-Education Room	Alaska State Fair Aug 24 - Sep 4	Alaska State Fair Aug 24 - Sep 4	

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference Room

# SEPTEMBER 2017

CALENDAR MONTH	SEPTEMBER
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
<div>LABOR DAY</div> <div>Labor Day-City Hall Offices Closed</div> <div>Alaska State Fair Aug 24 - Sep 4</div>			<div>6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB</div>	<div>NFL opening day</div>		
10	11	12	13	14	15	16
			<div>CHS VBall starts Sept 13</div>			
17	18	19	20	21	22	23
		<div>6:30 P&amp;Z CCAB</div>	<div>7:00 Sch Bd HSL 7:00 Harbor Cms CCB</div>			
24	25	26	27	28	29	30
			<div>6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB</div>			
			<div>CHS wrestling starts Sept 27</div>			<div>CHS invitational volleyball tourney 9/29-9/30</div>
1	2	<div>6:00 P&amp;R CCM</div>		<div>6:00 CCMCAB HCR</div>		

## Notes

Legend:  
 CCAB-Community Rms A&B  
 HSL-High School Library

CCA-Community Rm A  
 CCB-Community Rm B  
 CCM-Mayor's Conf Rm  
 CCER-Education Room

LN-Library Fireplace Nook  
 CRG-Copper River Gallery  
 HCR-CCMC Conference Room

# OCTOBER 2017

CALENDAR MONTH	OCTOBER
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
8	9	10	11	12	13	14
		6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB			
15	16	17	18	19	20	21
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
22	23	24	25	26	27	28
				6:00 CCMCAB HCR		
29	30	31	1	2	3	4
		6:00 P&R CCM				
5	6	Notes				

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library

CCA-Community Rm A  
CCB-Community Rm B  
CCM-Mayor's Conf Rm  
CCER-Education Room

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference Room

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b>	<b>Clay Koplin</b>	March 1, 2016	March-19
3 years	<a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>		
Council members:			
Seat A:	<b>James Burton</b>	March 1, 2016	March-19
3 years	<a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 5, 2013	
Seat B:	<b>Kenneth Jones</b>	March 7, 2017	March-20
3 years	<a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>		
Seat C:	<b>Jeff Guard</b>	March 7, 2017	March-20
3 years	<a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>		
Seat D:	<b>Robert Beedle</b>	March 3, 2015	March-18
3 years	<a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>		
Seat E:	<b>Josh Hallquist, Vice Mayor</b>	March 3, 2015	March-18
3 years	<a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>		
Seat F:	<b>David Allison</b>	March 1, 2016	March-19
3 years	<a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>		
Seat G:	<b>James Wiese</b>	March 1, 2016	March-19
3 years	<a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>		

## Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	<b>Barb Jewell, President</b>	March 1, 2016	March-19
	<a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a>	March 5, 2013	
3 years	<b>Bret Bradford</b> <a href="mailto:bbradford@cordovasd.org">bbradford@cordovasd.org</a>	March 3, 2015	March-18
3 years	<b>Tammy Altermott</b>	March 1, 2016	March-19
	<a href="mailto:taltermott@cordovasd.org">taltermott@cordovasd.org</a>	March 5, 2013	
3 years	<b>Peter Hoepfner</b>	March 3, 2015	March-18
	<a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a>	March 6, 2012	
		March 3, 2009	
		March 7, 2006	
3 years	<b>Sheryl Glasen</b>	March 7, 2017	March-20
	<a href="mailto:sglasen@cordovasd.org">sglasen@cordovasd.org</a>	March 4, 2014	
	<i>Vacant (appointed, non-voting) City Council Rep</i>		

seat up for re-election in 2018

board/commission chair

seat up Nov 17

# CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

## CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Kristin Carpenter	March 7, 2017	March-20
3 years	Sally Bennett	March 7, 2017	March-19
3 years	April Horton	March 7, 2017	March-19
3 years	Dorne Hawxhurst	March 7, 2017	March-18
3 years	John Harvill	March 7, 2017	March-18

## LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-16 November-13 November-10 November-06	November-19
3 years	Wendy Ranney	November-15 April-13	November-18
3 years	Erica Clark	November-16	November-19
3 years	Krysta Williams	December-14 November-11	November-17
3 years	Kay Groff	December-14 December-11 January-09	November-17

## PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Nancy Bird	November-16	November-19
3 years	Allen Roemhildt	November-16 January-14	November-19
3 years	Scott Pegau, vice chair	December-14 December-11	November-17
3 years	John Baenen	November-15 December-12	November-18
3 years	Tom McGann, chair	December-14 December-11 April-11	November-17
3 years	Heath Kocan	November-15	November-18
3 years	Mark Frohnepfel	February-15	November-17

seat up Nov 17

seat up for re-election in 2018

board/commission chair



# CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

## HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Robert Beedle, Chair</b>	January-14	November-17
3 years	<b>Andy Craig</b>	November-16	November-19
3 years	<b>Max Wiese</b>	January-14	November-17
		March-11	
3 years	<b>Ken Jones</b>	November-16	November-19
		February-13	
3 years	<b>Jacob Betts</b>	November-15	November-18

## PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Wendy Ranney, Chair</b>	November-15	November-18
		August-14	
3 years	<b>Kara Johnson</b>	February-15	November-17
		December-12	
3 years	<b>Miriam Dunbar</b>	November-15	November-18
		August-14	
3 years	<b>Stephen Phillips</b>	November-15	November-18
3 years	<b>Marvin VanDenBroek</b>	November-16	November-19
		February-14	
3 years	<b>Karen Hallquist</b>	November-16	November-19
		November-13	
3 years	<b>Dave Zastrow</b>	February-15	November-17
		September-14	

## HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Cathy Sherman</b>	August-16	November-19
3 years	<b>Heather Hall</b>	August-16	November-19
3 years	<b>Brooke Johnson</b>	August-16	November-19
3 years	<b>John Wachtel</b>	August-16	November-18
3 years	<b>Sylvia Lange</b>	August-16	November-18
3 years	<b>Tom McGann</b>	August-16	November-18
3 years	<b>Jim Casement, Chair</b>	August-16	November-17

seat up for re-election in 2018

board/commission chair

seat up Nov 17