

Mayor

Clay Koplin

Council Members

James Burton

Tim Joyce

Tom Bailer

Robert Beedle

Josh Hallquist

David Allison

James Wiese

City Manager

Randy Robertson

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

John Appleton

August Jewell

Special City Council Meeting
July 14, 2016 immediately following the
7:00 pm Health Services Board Meeting
Cordova Center Community Rooms A & B
Agenda

A. Call to order

B. Roll call

Mayor Clay Koplin, Council members James Burton, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison and James Wiese

C. Approval of agenda..... (voice vote)

D. Disclosures of conflicts of interest

E. Communications by and petitions from visitors

1. Audience Comments regarding agenda items

F. New Business

2. Council action on ITB 16-03 Mt. Eccles School..... (voice vote)(page 1)
Windows Upgrades Project

G. Audience participation

H. Council comments

I. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at www.cityofcordova.net



City of Cordova
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Cordova, Alaska 99574
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CITY OF CORDOVA

Office of City Manager

July 13, 2016

Memo to City Council

Re: RFP #16-03 Mt Eccles School Window Upgrades – Approval to Negotiate

CMC 5.12.040 “Council approval of contracts”:

No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract:

- A. The identity of the contractor:** Frontier Glass, 3401 Peger Rd Suite B, Fairbanks, AK
- B. The contract price:** not to exceed \$40,506.00
- C. The nature and quantity of the performance that the city shall receive under the contract:** At Mt Eccles School Rm 220 and 3 adjacent rooms, Contractor shall remove and replace caulking, lube and adjust all operable windows, clean & modify weep holes, caulk all seams and joints of gaskets inside and outside, and replace two cracked insulated triple pane units.
- D. The time for performance under the contract:** start on/about 15Jul16 and complete by 15Sep16, with concurrence of Principal Groff allowing work after school starts on 24Aug.

The RFP of 22April resulted in several dozen contractors expressing interest in this project via the plansroom.com (and newspaper ads) but no proposals were received on 23May16. One Letter of Interest was received from Frontier Glass as a subcontractor to Dawson Construction indicating they would be willing to further discuss and negotiate the Scope to reach an agreement to successfully complete this work this summer. Frontier’s bid is attached.

I recommend the City Manager be authorized by Council to negotiate a contract with Frontier Glass Inc to provide window repair services as negotiated for a total contract price not to exceed \$40,506.00 per the attached Fiscal Note.

Recommended action: Voice Vote. “I move to direct the City Manager to negotiate a contract with Frontier Glass, Fairbanks, AK, to provide window repair services as negotiated for a sum not to exceed forty thousand five hundred and six dollars and zero cents (\$40,506.00) per the attached Fiscal Note.”

Mike Hicks
Interim City Manager

City of Cordova
Fiscal Note

Date: 07/12/2016

Agenda Date: 07/14/2016

Amount: \$40,506.00	Subject: Mt Eccles School Window Upgrades per RFP#16-03
Fiscal Impact: Yes	
Budgeted: Yes, \$40,506.00	Resolution/Ordinance # n/a
From Account#: 2016 Budget / CIP previously approved	
To Account#:	
Prepared by: R. Rogers	

Expenditures	FY 2016	FY 2017	FY 2018
Contractual	\$40,506.00		
Supplies			
Equipment			
Travel			
Land/Structure			
Grants			
	FY 2016	FY 2017	FY 2018
Revenue			
Funding Source	FY 2016	FY 2017	FY 2018
General Fund Reserve			
Budget	\$40,506.00		

Additional Information

Mt Eccles School Window Repairs by Frontier Glass at Rm 220 and 3 others.

July 12, 2016

For your review and consideration, Frontier Glass is proposing the supply and installation of the following for the Mt Eccles Window Design Build Project:

- To remove and replace all caulking around the perimeter, between flashing and vinyl windows, on four window systems in the school.
- All operable windows to be lubricated and adjusted.
- Weep holes to be addressed and opened for proper drainage.
- Caulking of all seams and joint of gasketing on inside and outside of window systems.
- Room 220: Remove lower flashing, caulk, and reinstall prior to perimeter caulking
- Replace two cracked insulated glass units.

Bid is based on one phase and does not account for accelerated schedule.

Job bid FOB jobsite.

Owner to Supply:

1. Dumpster or disposal outlet for waste related to job
2. Manlift
3. Will deduct \$200 from materials if owner can supply tarping or visquine for rain cover.

CAULK
"SIKA HIGH FLEX 150"

<i>Base bid</i>	<i>Labor: \$27,675.00</i>	<i>Materials: \$5,374.00</i>	<i>Lump Sums: \$7,457.00</i>
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Total	\$40,506.00
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Thank you for your time and consideration.

Sincerely,

Gracie Raymond

Frontier Glass
 3401 Peger Rd B
 Fairbanks, AK 99709
 frontierglasscommercial@gmail.com

Ph: (907) 451-4527
 Fx: (907) 451-4528

July 12, 2016

The City of Cordova,

Frontier Glass' General Manager, Samuel Slater, has well over ten years of window manufacturing and installation experience. He and his company are currently working on the Ryan Middle School Academic Wing Project, here in Fairbanks, which includes both interior and exterior curtain walls, as well as, a plethora of other interior glass systems. Frontier Glass also recently completed the supply and installation of the glass for Anchorage's Pioneer Home and 5th Avenue Mall. In addition to his successful history in commercial glazing, he is also the brain behind some of the first fiberglass window systems manufactured specifically for Alaska climates.

Three professional references are:

Charlie Deer (Alaska Windows): 907-455-6104

Trent Larson with Unit Company: 907-349-6666

Chuck Giwlow with The State of Alaska (Pioneer Home Project): 907-343-7253

If you have any questions, or need further information please do not hesitate to contact me or Sam. Thank you for your time and consideration.

Sincerely,

Gracie Raymond



Frontier Glass

P: 907-451-4527

F: 907-451-4528

E: frontierglasscommercial@gmail.com

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