

# PLANNING COMMISSION SPECIAL MEETING

MAY 29, 2013 @ 6:30 PM

## NOTE LOCATION CHANGE

CITY HALL CONFERENCE ROOM

## MINUTES

**A. Call to order –**

**B. Roll Call** Present for roll call were Chairman Tom Bailer, John Greenwood, Tom McGann, Scott Pegau, and Roy Srb. Absent were David Reggiani and John Baenen.

Also present were Planner Samantha Greenwood, Assistant Planner Shannon Joekay, Interim City Manager Donald Moore, Moe Zamarron Public Works Director, Bill Howard Streets Supervisor and Malvin Fajardo, Water Super Intendant.  
There were 0 people in the audience.

**C. Approval of Agenda**

**M/Greenwood S/Pegau**

**Upon voice vote, motion passed, 5-0**

**Yea: Bailer, Greenwood, McGann, Pegau, Srb**

**Nay: None**

**D. Disclosure of Conflicts of Interest**

None

**E. Communications by and Petitions from Visitors**

None

**F. New/Miscellaneous Business**

1. Safe Routes to School Discussion

**Samantha Greenwood** ~ On the table is a preliminary drawing of Third Street with no encroachments. One of them shows elevations and the others don't. It has the road and the width of the right of way we have available. The sidewalks are currently designed at 8 feet. You can see it (right of way) gets narrower towards Lake Avenue on the east side. In general, it (right of way) is much bigger than it looks. If you look at Robbie Mattson's Lot #10, there is sidewalk curb on his property line and a wheel chair access ramp is designed there as well. That will have to get worked out. Definitely more room on the west side than the east side but there is pedestals & light poles right in the middle of everything. There are plans on the table for the sidewalks. They show a strip of green area between the sidewalks and the property lines.

**Bailer** ~ Bill (Howard) or Malvin (Fajardo), do either of you have an opinion about which side of the street is best for sidewalks? Someone brought up the point that they don't have a shut off.

**Fajardo** ~ They have a shut off, it's just not on their property. There shut off is on Adams Avenue. It is the Arvidson's. Pastor Barnes also has a service by his property. The only one without a valve box on his property is Joe Arvidson. That's how it is set up.

**Samantha Greenwood** ~ When Moe addressed that his thoughts were that it is cheaper to, at this point, to pick up a piece of sidewalk if needed and replace a leak and put a valve box on their property, when the time comes. The other thing someone wanted was a water main down the street but we aren't digging up the street so that would be a different project.

**Howard** ~ I wrote a letter a month or two ago. I've been thinking since then. It doesn't

really matter which side it is on. We can do either side. If we pushed (snow) toward the east side, we would then have to scrape out each driveway, like the State does.

**Bailer** ~ The other issue was ice up that hill and on the sidewalks.

**Howard** ~ We would scrape the sidewalks and then follow with the sander on the sidewalks to sand them so people won't slip and fall. It would take just 10-15 more minutes to clean out the driveways on the east side.

**Srb** ~ The thing I've noticed with the sides of the street as far as utilities go is the location of the pedestals. They would have to be relocated. This is quite a mound of dirt coming off the Catholic Church. We would need to have a wall or gabion. The light pole at the bottom should be relocated so the snow plow doesn't need to leave a spot of snow where he'd have to go back for it.

**Bailer** ~ Well I guess what got us thinking of another route was how icy this area gets.

**Howard** ~ It does get icy but that's why we sand it all the time. If the sidewalk was there it gives the kids somewhere to walk instead of up the middle of the street. I know whichever way they do it, these people (east side) won't like it because they have boats and RVs parked in the middle of the right of way. They consider that their parking place. It'll either have a snow berm or a sidewalk there.

**Samantha Greenwood** ~ Did you guys get to read the engineer's response? He answered the questions that we had from the last meeting.

**Bailer** ~ Not yet. Also, a developer is thinking about developing the land across Lake Avenue.

**Howard** ~ We definitely want to keep that as a snow dump. (City owns a lot near the developer that Mr. Howard is referring too and the city is planning to keep it as a snow dump)

**Greenwood** ~ Looking at the profile of the sidewalk, is that something you can scrape with the grader?

**Howard** ~ Yea, with the grader you can.

**Samantha Greenwood** ~ Right now, it's drawn at 8 feet but 2 of that is curb and gutter. Does it matter if it got smaller? Will that make it harder?

**Howard** ~ No, you can hang your blade out however far you want.

**Samantha Greenwood** ~ That was one of the questions you guys had, why was it 8 feet?

**Howard** ~ The wider you can get it going up that hill will be better. If you look at the one going down Second Street it is too narrow. Two people can barely walk side by side when it's snowy and icy. It is probably 4 foot wide and just a little too narrow for a hillside in case someone slips.

**Bailer** ~ The other thing that got talked about was Fifth Street as an option.

**Howard** ~ That's where all the snow goes. If we made that into a street, we would have to bring all that snow, by 7:30 in the morning, down across from the grade school. That would probably take an operator an extra hour every time. All the snow from 3<sup>rd</sup> Street that way gets put over there (5<sup>th</sup> street snow dump). That would be our dilemma.

**Bailer** ~ So that would create a sizeable burden for the City.

**Greenwood** ~ How far do you normally go with your snow? Is that area accessible?

**Howard** ~ Well there are a few things we deal with. We have to keep the snow down low when we go around Maxwell's corner or else it creates a dam and his basement floods. We can't push it over the edge because we would tumble boulders down on Burton's Trailer Court. That's quite a hillside that goes back down to those trailers.

**Samantha Greenwood** ~ You'd almost have to have a barrier or some kind.

**Howard** ~ Also, we would have to plow all the way to the grade school cleaned by 7:30 in the morning.

**McGann** ~ Seeing this survey really helps. The notion of a covered walkway is great but it doesn't keep all the snow out. You'll still have to get in there and plow snow unless you have a tunnel.

**Greenwood** ~ Do we have as-builts? Is everyone on their lots?

**Samantha Greenwood** ~ Leo said "no encroachments". He would've drawn or said what was out there. He surveyed it out.

**Pegau** ~ The one issue with Third Street is the corner at the bottom, #10. The existing curb is actually on private property?

**Samantha Greenwood** ~ The engineer will have to address that. The preliminary drawings show that corner.

**Greenwood** ~ Are we claiming the entire right of way?

**Samantha Greenwood** ~ I am still not very clear of that with the engineer's drawings. We can get the engineer on the phone at the meeting.

**Zamarron** ~ They are going to follow the existing grade.

**Greenwood** ~ It appears the sidewalk won't be on the property line, according to the drawing. They will grade it.

**Bailer** ~ That'll help out the home owners. Sam, the discussion we are having is being tight on Lot 10, when across the street you have 20 feet of ROW, can we shift the road over to give us more space. We can take more of the right of way off 11 to give to 10.

**Samantha Greenwood** ~ We would have to redo the road.

**Howard** ~ Yes, we would have to grade and chip seal it.

## 2. North Fill Boat Ramp expansion discussion

**Bailer** ~ Other than saying I'm all for it, does anybody have anything to add?

**Samantha Greenwood** ~ If you look at the picture of the current boat ramp, we talked about going out at an angle, creating a whole new ramp. It will be big enough for all the landing crafts. Tony (Schinella), Moe and I talked about a whole new ramp for landing craft. When there weren't any landing crafts, regular boats can use it as well. It will be on the other side of the current ramp. It would be better for larger landing crafts. It would potentially need dredging if you wanted all tide access. Tony will talk about it at his next Harbor meeting and then we would try get them to give us a recommendation and we would make a recommendation to City Council to start planning and funding for preliminary design like the South Fill.

## G. Audience Participation

None

## H. Commission Comments

**Bailer** ~ Alright, I think the fact that 5<sup>th</sup> Street is a snow dump eliminates that area in my mind as an alternative route. Are you comfortable with the water (lack of water main) issue on 3<sup>rd</sup> Street?

**Fajardo** ~ The electrolysis is gone now. It's just a matter of time before it goes again.

**Zamarron** ~ It's a whole different process. We are working on the surface. There is some drainage at the bottom. To dig a 6 foot trench is a whole other project that needs to be planned for. It will be expensive. It should be in the capital improvement. The pavers will be in town next year doing Whitshed, it'll be the time to catch them. It'll be nice if it was paved. That would be a 2014 project, just like this project. If we can work it at the same time, we definitely will.

**Samantha Greenwood** ~ The conditional use application permit for Dave Sjostedt is in. That means no ex parte communications, it will be quasi-judicial. You can't talk about the project with him. Just a heads up-it will be on the June meeting. If you have any communications with him, just disclose it immediately.

## I. Adjournment

**M/McGann S/Greenwood**

**Motion to adjourn at 7:14 PM**

  
Shannon Joekay, Assistant Planner

10/12/13  
Date