

**Mayor**

Clay Koplin

**Council Members**

- James Burton
- Tim Joyce
- Tom Bailer
- Robert Beedle
- Josh Hallquist
- David Allison
- James Wiese

**City Manager**

Randy Robertson

**City Clerk**

Susan Bourgeois

**Deputy Clerk**

Tina Hammer

**Student Council**

- John Appleton
- August Jewell

**Regular City Council Meeting**  
**April 20, 2016 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Agenda**

**A. Call to order**

**B. Invocation and pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor Clay Koplin, Council members James Burton, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison and James Wiese



**April 22, 2016**

**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest**

**F. Communications by and Petitions from Visitors**

1. Guest Speakers: City Legislative Lobbyist **John Bitney** - report from Juneau
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (**Harbor, HSB, Parks & Rec, P&Z, School Board**)
4. Student Council Representative Report

**G. Approval of Consent Calendar..... (roll call vote)**

5. Resolution 04-16-18..... (page 1)  
 A resolution of the City Council of the City of Cordova, Alaska in support of helicopter skiing in the Chugach National Forest near Cordova, Alaska
6. Council allowance of change to mobile food truck length, Old Squaw, LLC..... (page 2)
7. Council confirmation of CVFD election of officers for 2016..... (page 4)

**H. Approval of Minutes..... (voice vote)**

8. Minutes of 04-06-16 Regular Council Meeting..... (page 5)

**I. Consideration of Bids**

**J. Reports of Officers**

9. Mayor's Report..... (page 8)
10. Manager's Report
  - a. Staff Quarterly Reports
    - i. *Harbor*, Harbormaster **Tony Schinella**..... (page 9)
    - ii. *Police*, Chief **Mike Hicks**..... (page 11)
    - iii. *Information Services/Museum/Library*..... (page 14)  
 Technology Leader, **Jason Gabrielson**  
 Library Director, **Miriam Dunbar**
    - iv. *Public Works*, Director **Rich Rogers**..... (page 20)
    - v. *Parks and Recreation*, Director **Susan Herschleb**..... (page 21)

vi. Finance, Director **Jon Stavig**..... (page 22)  
 vii. City Investments, **Buck Adams**, UBS Financial..... (page 25)  
 viii. Cordova Volunteer Fire Department, Fire Marshal **Paul Trumblee**..... (page 26)  
 11. City Clerk’s Report..... (page 30)

**K. Correspondence**

12. Letter from Governor Walker to Mayor Koplin re Election victory 03-21-16..... (page 31)  
 13. Letter from Mayor Koplin to ADF&G Comm. et al, regarding Tanner Crab meeting, 04-06-16..... (page 32)

**L. Ordinances and Resolutions**

**M. Unfinished Business**

**N. New & Miscellaneous Business**

14. Pending Agenda, Calendar ..... (page 35)  
 Elected & Appointed Officials lists

**O. Audience Participation**

**P. Council Comments**

**Q. Executive Session**

15. ATS 1004 RFP

**R. Adjournment**



**Executive Sessions: Subjects which may be discussed are:** (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.  
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**CITY OF CORDOVA, ALASKA  
RESOLUTION 04-16-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA  
IN SUPPORT OF HELICOPTER SKIING IN THE CHUGACH NATIONAL FOREST  
NEAR CORDOVA, ALASKA**

**WHEREAS**, Guided heli-skiing and recreational activities have been operating from a lodge within Cordova City limits for seventeen years; and

**WHEREAS**, the heli-skiing business has had few negative aesthetic, acoustic, and physical impacts to the community and the Chugach National Forest in alignment with the Cordova Tourism Plan; and

**WHEREAS**, the heli-skiing business adds considerably to the quality of Cordova community life by hosting student assemblies with Olympic athletes and other prestigious clients at Cordova schools, participating in community avalanche and winter rescue operations, and hosting flights for Cordova area organizations to perform aerial assessments for community planning and objectives; and

**WHEREAS**, the heli-skiing contributes significant employment, accommodations and sales tax revenues and Cordova area business activity during the months of February, March, and April when revenues are critical for economic survival by locating their base of operations within City Limits; and

**WHEREAS**, there are attractive and accessible heli-skiing areas of the Chugach National Forest in close proximity to Cordova that could allow additional opportunities for heli-skiing operations to expand or locate their businesses in Cordova.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Cordova, Alaska strongly supports and recommends additional heli-skiing areas to be identified in the Chugach National Forest plan and qualified applicants granted permits to contribute to the economic sustainability of the community of Cordova, Alaska by operating from Cordova.

**PASSED AND APPROVED THIS 20<sup>th</sup> DAY OF APRIL, 2016.**

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Clay Koplin, Mayor

ATTEST:

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Susan Bourgeois, CMC, City Clerk

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## A MEMO FROM SUSAN BOURGEOIS, CMC, CITY CLERK

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DATE: April 12, 2016  
TO: Mayor and City Council  
SUBJECT: Food Truck license

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I received this letter from Alicia Jensen and Jason Long, dba Old Squaw, LLC. Council approved their mobile food truck license in January. At this time they are asking for the allowance of the food truck to be 27' in length. Staff supports this and has no concerns with the additional 2 feet of length.

RECOMMENDED MOTION: Move to allow for the 27' length for the mobile food truck of Old Squaw.

REQUIRED ACTION: Majority roll call vote of the consent calendar.

To: City Clerk

CC: Randy Robertson, Members of City Council, Mayor Koplin

We are humbly writing to ask you to allow a change in the overall dimensions of our almost completed food truck for operation in the City of Cordova. We had originally stated when the application was submitted for a permit that the truck would not exceed 25' in length. That is what we told our builder in Canada. We were just notified late last week that the total length with bumpers is 27'. This was not done intentionally and is now beyond our control.

Thank you for your time and consideration. Alicia and Jason

--

Alicia Jensen and Jason Long  
Old Squaw LLC...Feeding you Like Family  
Pagan Fisheries LLC  
Owners of F/V Salmon Slut

*Cordova Volunteer Fire Department*

FIRE CHIEF MICHAEL HICKS

P.O. Box 304  
Cordova, Alaska 99574  
(907) 424-6117 or (907) 424-6100  
Fax (907) 424-3473  
email: fire@cityofcordova.net



April 15, 2016

Mayor Clay Koplín.  
Cordova City Council  
Randy Robertson City Manager

Would you please include this as an action item for the next available Council meeting 2016.

The Cordova Volunteer Fire Department is requesting confirmation for the following re-elected Chief Officers as of April 14<sup>th</sup> 2016 during our annual Department elections, it is with great pleasure to announce.

Fire Chief- Michael Hicks.

Mr. Michael Hicks has been a member of the CVFD since 1989 and has been the Elected Fire Chief of our Organization for the past 13 years.

Deputy Fire Chief – Robert Mattson

Mr. Robert Mattson has been a member of the CVFD since 1990 and has been an Elected Deputy Fire Chief of our Organization for 7 years.

In accordance with article III, section I of our department constitution ("The Chief shall not take office until confirmed by authorities set up by the city ordinance") and accordance with Title 3 of the City Municipal Code.

3.20.020 - Fire department—Appointment of officers and members.

The chief of the fire department and deputy chief shall be elected annually by the members of the department subject to confirmation by the council. Each shall hold office for one year and until his successor has been duly elected, except that he may be removed by the council for cause after a public hearing. The paid firefighter shall be a full-time salaried employee appointed by the city manager, who shall, in making such appointment, take into consideration recommendations of the members of the department, and said firefighters shall hold office during good behavior, and may be removed by the council only for cause after a public hearing.

Sincerely

A handwritten signature in black ink, appearing to read "Paul Trumblee". The signature is fluid and cursive, written over a white background.

Paul Trumblee  
City Fire Marshal

**Regular City Council Meeting**  
**April 6, 2016 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order**

*Mayor Clay Koplín* called the Council Regular Meeting to order at 7:00 pm on April 6, 2016 in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance**

*Mayor Clay Koplín* led the audience in the Pledge of Allegiance.

**C. Roll call**

Present for roll call were *Mayor Clay Koplín* and Council members *Tom Bailer, Robert Beedle, Josh Hallquist, David Allison* and *James Wiese*. Council members *James Burton* and *Tim Joyce* were present via teleconference. Also present were City Manager *Randy Robertson* and City Clerk *Susan Bourgeois*.

**D. Approval of Regular Agenda**

*M/Bailer S/Allison* to approve the Regular Agenda.

Vote on the motion: 7 yeas, 0 nays. Motion approved.

**E. Disclosures of Conflicts of Interest - none**

**F. Communications by and Petitions from Visitors**

1. Guest Speakers - *Chris Fejes*, the City's insurance broker had been in town for a health insurance questions and answer session with staff so he also spoke briefly to Council and gave an update on how the self-insurance plan has been going for the City. He said over the first 9 months of the plan, there has been a savings of about \$160,000. *Fejes* said about a month ago he began the renewal process; he hopes to have a push in rates with an eighteen month extension. He introduces the others in attendance with him as *Garth Ross* and *Greg Jones* from PBS and *Pierre Nicolet* of Fejes and Associates. PBS is the City's third party administrator.

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

Harbor Commission - *Beedle* had nothing to report.

*Allison* said that the HSB has a regular meeting next Thursday; at PA he hopes to discuss interview schedule for CEO candidates.

*Bailer* said that P&Z had nothing to report and the April meeting has been canceled.

4. Student Council Representative Report - not present

**G. Approval of Consent Calendar**

*Mayor Koplín* declared the consent calendar before Council.

5. Resolution 04-16-17 A resolution of the City Council of the City of Cordova, Alaska, authorizing: Cathy Sherman, museum director; Susan Bourgeois, city clerk; Clay Koplín, mayor; Tom Bailer, vice-mayor; and Samantha Greenwood, city planner, to sign checks, vouchers, notes, other documents and have access to the safe deposit box as authorized by the city council

6. Record the unexcused absence of Council member *Reggiani* from the March 2, 2016 Regular meeting.

7. Record the excused absence of Council member *Burton* from the March 23, 2016 Regular Meeting.

Vote on the consent calendar: 7 yeas, 0 nays. Beedle-yes; Hallquist-yes; Wiese-yes; Joyce-yes; Allison-yes; Bailer-yes and Burton-yes. Consent Calendar was approved.

**H. Approval of Minutes**

*M/Bailer S/Hallquist* to approve the minutes.

8. Minutes of the 02-17-16 Regular Council Meeting

9. Minutes of the 03-02-16 Regular Council Meeting

10. Minutes of the 03-23-16 Council Public Hearing

11. Minutes of the 03-23-16 Regular Council Meeting

Vote on the motion: 7 yeas, 0 nays. Allison-yes; Beedle-yes; Joyce-yes; Bailer-yes; Wiese-yes; Burton-yes and Hallquist-yes. Motion was approved.

## **I. Consideration of Bids**

### **J. Reports of Officers**

12. Mayor's Report - **Mayor Koplín** asked if there were questions on his written report in the packet - **Allison** said he was glad to see the Mayor would be heading to Juneau. **Mayor Koplín** said he will meet with the Governor and others there - **Bitney** will catch him up on harbor project so he can push that as our capital need in Juneau. He will also carry down a letter from the School Board regarding PERS and TRS liabilities and he'll get with ADF&G regarding the Tanner Crab Fishery. **Mayor Koplín** extended his appreciation to police dispatch, EMTs, CCMC staff - he had a house guest with an incident and all of those agencies worked together well for a great outcome.

13. Manager's Report - **Robertson** said LT2 is finishing up, **Susan Start**, inspector from State, is here now. Paving and drainage down on Harbor Loop is gearing up to start next week. The cistern has been filled half way several times and it is holding well, it will need recertification then. Kudos to **Joanie** and the entire crew, Alaska Shield went very well. **Robertson** mentioned that during the active shooter drill, there was an actual drug bust going on and the police department handled it all well. **Bitney** has reported that there is no doubt that the session will be extended. Lastly, **Robertson** said he met with the Parks and Rec Commission very briefly to tell them that there is a personnel action that they cannot know the details of that could limit the pool scheduling. **Bailer** asked **Robertson** about the pet policy - he was expecting to see something this time. **Robertson** said he owes them that, signage has been ordered and the policy is forthcoming. The policy will be issued to the staff. **Hallquist** asked about an update on the elementary school windows. **Robertson** said he and superintendent are working with **Rich** and **Weston** on the scheduling for that, hasn't gone out to bid yet.

**Mayor Koplín** said he had left something out of his report. There have been questions from the public regarding council residency and attendance. He wanted to report that Council passed an ordinance not long ago allowing attendance via teleconference and that is where that stands as of now.

14. City Clerk's Report, **Bourgeois** said she submitted a written report and could answer questions.

## **K. Correspondence - none**

### **L. Ordinances and Resolutions**

15. Resolution 04-16-16 A resolution of the City Council of the City of Cordova, Alaska, supporting negotiations between the Great Land Trust, Lorna Stern, and the City of Cordova regarding property donation to the City of Cordova subject to a conservation easement held by the Great Land Trust, as well as permitting the City to conduct due diligence regarding the property transfer

**M/Bailer S/Hallquist** to approve Resolution 04-16-16 a resolution of the City Council of the City of Cordova, Alaska, supporting negotiations between the Great Land Trust, Lorna Stern, and the City of Cordova regarding property donation to the City of Cordova subject to a conservation easement held by the Great Land Trust, as well as permitting the City to conduct due diligence regarding the property transfer.

**Ms. Stern** was available via teleconference and willing to answer any questions for Council. She asked some questions as well and it was clarified that this was the initial step and now the negotiations/discussions would ensue between her attorney and **David Mitchell** from Great land Trust and the City in order to work out the details of the donation to everyone's satisfaction.

Council member **Joyce** said that this was such a great opportunity for Cordova and it will be a long term benefit to the City and her citizens.

Vote on the motion: 7 yeas, 0 nays. Joyce-yes; Bailer-yes; Wiese-yes; Beedle-yes; Burton-yes; Hallquist-yes and Allison-yes. Motion was approved.

## **M. Unfinished Business - none**

### **N. New & Miscellaneous Business**

16. Pending Agenda, Calendar, Elected & Appointed Officials lists

**Allison** said that the HSB has been meeting on the 2<sup>nd</sup> Thursday of the month at 7pm. HSB also set the times for the upcoming CEO candidate interviews on Monday April 11 at 7pm and 830pm. **Joyce** clarified and the rest of the board members concurred that they would call these meet and greets instead of interviews as they already conducted interviews with these two candidates.



**Mayor Koplin** mentioned that AIGCO and AECOM had contacted him and they want to have a noon work session with the City Council – the date that was chosen was May 10.

Council talked about the **City Attorney, Holly Wells**, who would be present for the May 4 meeting – **Bourgeois** was directed to try to arrange for the marijuana regulations community forum at that same time as **Wells** had mentioned she could present that for the community.

#### **O. Audience Participation**

**Greg Manz** resides in the harbor and he said he’s excited to see the new council members, new mayor, he said that’s exciting. He mentioned that the City Manager and the City Clerk are the doers, they hold this place up; they do an incredible job. He said what the **Stern’s** are doing is awesome. He thought that we should get a postcard or a painting or something by a local artist and all sign it and send it to her as a thank you.

**Patricia Kallander** of 302 Orca Inlet Drive said that she was confused about the tax assessment process she wondered if there would be a public meeting explaining that. She opined that we should revisit the sales tax rate – using a differential like we used to do, for the summer months. **Kallander** also said that she was really let down by the vote against the property on the North Fill. She said when that happened it appears as though Cordova is shut down for business, not open for business. She said she has even heard people speak of it in Anchorage. She said why elect a council if you aren’t going to trust them. Now, it appears as though the same thing might happen again. She hoped Council could relook at that. Lastly she commented on how wonderful this land donation is for the City – she hopes that the trail which exists over there can be part of the process too.

#### **P. Council Comments**

**Joyce** thanked **Ms. Stern** and **Great Land Trust** for that land donation item. Also he commented how when the public is giving comments, it isn’t appropriate for Council members to respond to questions, it is a time for public comment not back and forth discussion.

**Burton** echoed the thanks to Ms. Stern.

**Beedle** thanked the public works crew for filling pot holes. He mentioned exemptions for property taxes that we could put into code. He said essentially people are penalized for upgrading their buildings or yards. He hoped there was something we could do to promote things looking better.

**Allison** said he would save most of his comments for when we set the mill rate. He stated that property value increases do not always equate to tax increases. Council gets to set a mill rate still, they can control the taxes. He will be sticking close to what the target level revenue was set at during budget approval.

**Bailer** thanked **Greg** – he thought that was a great idea of sending something to the **Stern** family. As far as taxes going up, he thinks the community has spoken and said they are ok with it because they are against selling land, they keep overturning land sales. He said we just lost a \$4.5 million building that would have offset property taxes. If we are open for business. He also thanked the Clerk for the reminder text on meeting day.

**Hallquist** echoed the thanks to **Lorna Stern**. He praised the Parks and Rec Department and **Susie** for hard work as well as the Police Department.

**Wiese** thanked **Greg** for his comments as well.

#### **Q. Executive Session**

#### **R. Adjournment**

**M/Bailer S/Joyce** to adjourn

Hearing no objections the meeting was adjourned at 8:03 pm.

Approved: April 20, 2016

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

Mayor's Report  
4-13-16  
Clay Koplín

April 8<sup>th</sup> I had several meetings in Juneau including Representative Stutes, Senator Stevens, Governor Walker, Alaska Department of Fish and Game (ADF&G) Commercial Fisheries director Kelley and deputy director Bowers (tannery crab test fishery), the Alaska Department of Transportation (ADOT) ports and harbors engineer Lukshin (harbor grant program). I was also able to meet with Trevor Fulton in Senator Micchiche's office (Transportation Chair / AMHS) and discussed the key link of Alaska Marine Highway System (AMHS) to the Cordova and Prince William Sound (PWS) economy. In general we discussed the high level economy of Cordova revenues and expenses, and our fish catching and processing infrastructure and visitor's industry. The governor requested a list of items that would help Cordova with local decision-making processes, for instance moving processes from state to local control that would allow for local flexibility in decision making.

I met briefly with Dave Reggiani (State of Alaska South Central Alaska Marine Transportation Advisory Board – MTAB – representative) and discussed the merits of a Cordova AMHS committee. I have spoken with prospective committee members and many see value in a regional, rather than a community committee. I have asked Mike Anderson to serve as Cordova's representative to the Southeast Conference transportation committee and he has agreed. I would ask the City Council to confirm this appointment. Mike has served on various PWS transportation and ferry committees for over 20 years, and has a breadth, depth, and historical perspective of the AMHS system that will represent Cordova well in the current funding pressure on AMHS.

I attended a Cordova Community Medical Center meet and greet this Monday evening.

I attended a Chamber of Commerce meeting today, and am excited by the work that the executive committee and board are conducting in collaboration with Director Cathy Long to better serve the business and member community of the Cordova Chamber.

I will be working with the City Clerk to schedule a meeting of boards and commissions in mid/late May.

TO: City Manager  
 FROM: Harbormaster Schinella  
 DATE: 4/1/2016  
 RE: Quarterly Activity Report Jan-Mar 2016

Exclusive Slips Assigned	703 out of 711 Total Slips			98% Occupancy (as of 4/1/16)	
	Jan	Feb	Mar	Total	
Vessels Charged Daily Rate		2	2	8	12
Vessels Charged Monthly Rate		0	0	0	0
Vessels In Impound Status		0	0	1	1

Port Arrivals:

Shoreside	1	0	2	3
Samson	1	1	1	3

Used oil on hand	10,200 Gals
Used Oil Collected (Jan-Mar)	2905 Gals
Used Oil Collected(Jan-Mar)	2905 Gals
Used Oil Delivered (Jan-Mar)	6160 Gals
Used Oil Delivered (Jan-Mar)	6160 Gals

Vessels Towed	2
Vessels Pumped	2
Vessel Bilges Pumped	1
Vessel Sewage Tanks Pumped	0

Vessel lifts via Travelift Jan-Mar 2016	48
Vessel lifts via Travelift Jan-Mar 2016	48

GENERAL ACTIVITIES

Eagle Construction completed dumpster enclosures in the North and South harbors  
 Repaired 15 electrical issues with electrical pedestals in harbor  
 Built and installed new shelving unit in office  
 Repaired 3 overhead dock lights  
 Painted 25 stall tag and misc. harbor signage  
 Painted walls and outside of restrooms in North harbor  
 Changed one set of tires on Travelift  
 Replaced belt tensioner and idler pulley on Travelift  
 Pressure washed and cleaned restroom stalls South harbor  
 Took 7 loads of Styrofoam blocks from G float repairs to 17 mile landfill  
 Painted and installed new loading zone signs and transient stall signs  
 Filled pot holes in backyard  
 Organized and cleaned up backyard storage area  
 Installed fencing slates on north west corner of backyard fence  
 Attended Cordova oil spill drill  
 Swept sidewalks along Nicholoff Way  
 Installed LED lights in office, break room, restrooms and back entrance  
 Assisted in moving vessels in preparations of Mr. Blacklers building  
 Re-wrote Shipyard storm water prevention plan and submitted to ADEC for approval  
 Made preps to install North ramp floating dock

Completed quarterly lubrication of Travelift  
Painted rust spots on Travelift  
Started advertisement for summer hire  
Advertising for sealed bids of impounded vessel Steelhead  
Advertising for sealed bids of 6 impounded gill nets  
Attended 3 Harbor Commission meetings, 4 City Council meetings, 2 Planning and Zoning meetings

Jan-Mar 2016 revenue: \$91,826.99  
Jan-Mar 2015 revenue: \$79,405.65



City of Cordova  
602 Railroad Ave.  
P.O. Box 1210  
Cordova, Alaska 99574

Phone: (907) 424-6100  
Fax: (907) 253-6120  
Email: [policechief@cityofcordova.net](mailto:policechief@cityofcordova.net)  
Web: [www.cityofcordova.net](http://www.cityofcordova.net)

# CITY OF CORDOVA

## *Office of Chief of Police*

**From:** Michael Hicks, Chief  
**To:** Mayor and Council  
**Via:** Randy Robertson, City Manager  
**Subject:** 1st Quarter 2016 Police Report  
**Date:** April 4, 2015

### PERSONNEL:

We lost two positions due to budget cuts in the state jail contract so we are starting FY16 short an Administrative Assistant and a dispatcher. I plan to reinstate one or both in the future if funding allows for it. The current staff is absorbing these duties and can do so short term. We may have to provide less service, restructure our fee schedule, or start charging for services we provide to other agencies.

### PATROL:

The Cordova Police Department received a total of 294 calls for service during the 1st Quarter of 2016. This is up slightly from the 278 we had in FY15. Of those 294 calls, 62 were turned into investigative cases resulting in 16 arrests. There were 22 citations for moving, equipment, parking, and other violations. 2 warnings were also issued. Investigations for the same period in FY15 were relatively the same with 64 cases and 18 arrests.

There were 17 pets and 5 ATV's registered.

### Dispatch:

Dispatcher Blake Reece will be leaving us in mid-May to attend a college firefighting program in Oklahoma. We hired long time Cordovan James Bailey as his replacement. Mr. Bailey is in training now and should be a good fit for the job. Dispatcher/Jail Officer Eric Long has stepped up to assume the duties of DMV Clerk to fill Reece's vacancy.

## JAIL:

The department made 16 arrests which accounted for 56 man days in the jail facility this quarter. Last year we had 18 arrests which accounted for 85.5 man days in the jail facility. We are still waiting to see what funding we will receive from the state in FY17 for the facility.

## TRAINING:

As we continue to look at cost effective ways to provide a well-trained, professional force, we were able to locate several no cost or low cost training opportunities this quarter. We also provided many hours of free training to the community as well.

In January Officers Rubio and Whetsell attended a free 2 day course provided by the Alaska Department of Homeland Security in Anchorage on Terroristic Response Training. Officers Taylor and Torgerson attended the same training in Fairbanks a few days later.

Dispatchers Natalie Webb and Tyler Troudt attended a 24 hour nationally recognized Emergency Medical Dispatch course at the Alaska State Troopers Dispatch Center in Soldotna.

Ms. Webb and Dispatcher Eric Long attended a three week Municipal Jail Officers academy in Palmer in late January. The course is offered once a year and among other things, the academy teaches regulations regarding prisoners, defense tactics, handcuffing, and search procedures.

The state paid for the academy and lodging. The city paid transportation and per diem. As a result we now have two Alaska Police Standards Council certified Municipal Jail Officers.

Ms. Webb and Firefighter James Thorne also attended a 40 hour DHS funded Communications Leader course in Washington State. This training will help integrate communications into our overall emergency management plan.

Dispatcher Eric Long attended 40 hours of DMV Clerk training in Anchorage so that he can assume his role as a DMV Clerk.

In March the FBI provided free training to 6 Cordova Police, 2 Alaska Wildlife Troopers, and 3 U.S. Forest Service Officers in response tactics for active shooter scenarios. The ALERRT model is the current national standard for this type of response. The training was made available in preparation for the statewide Alaska Shield exercise, but more importantly, it makes our officers better prepared in the event of a real emergency.

Officer Whetsell and I trained over 200 teachers, students, and other organizations on ways to survive an active shooter event using the ALICE model. We have many more sessions planned in what is a continuing education program for our community.

DMV:

The DMV office had 409 paid transactions this quarter by 737 customer's totaling \$23,995.00. \$6,903.00 of that was the city's share.

PROJECTS / EQUIPMENT:

We are going through the negotiating process with the Alaska Wildlife Troopers concerning the possible rental of the old city hall offices and are hoping to have a proposal from them to present to council soon.

We have completed the dispatch office move from downstairs to upstairs. We are in the process of moving the DMV office into the space vacated by dispatch. We hope to have that project completed in the next few days. We will be moving forward with the enhanced 9-1-1 system in the near future. I am hoping to make this project that has been in the works for over 20 years now, a reality.

Also, our team has collected roughly \$441.00 of roughly \$3,000.00 owed to the city for unpaid citations this year. This is an ongoing effort.

Drug Interdiction:

We are making progress with the drug problem. We recently made a couple of arrests involving Methamphetamine and Heroin and expect more arrests in the future.

Respectfully,



Mike Hicks  
Chief

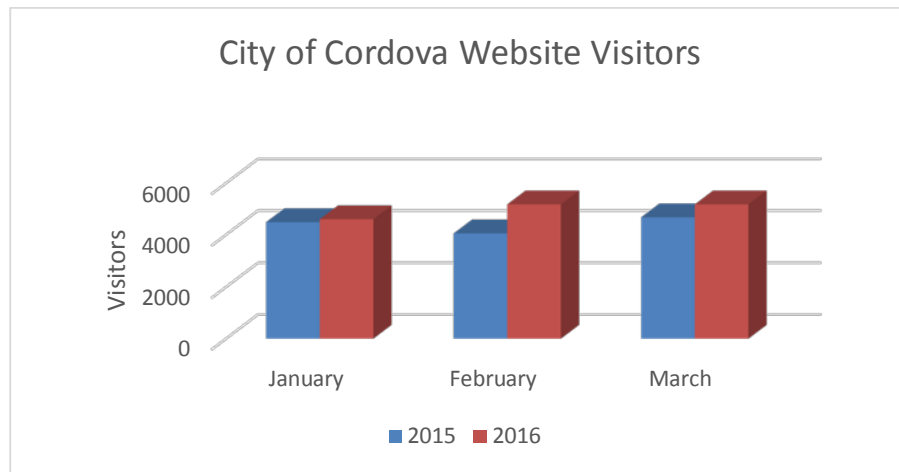
# MEMORANDUM

TO: CITY COUNCIL  
FROM: Jason Gabrielson, Library Technology Leader  
DATE: April 7, 2016  
SUBJECT: Q1 2016 Department Report

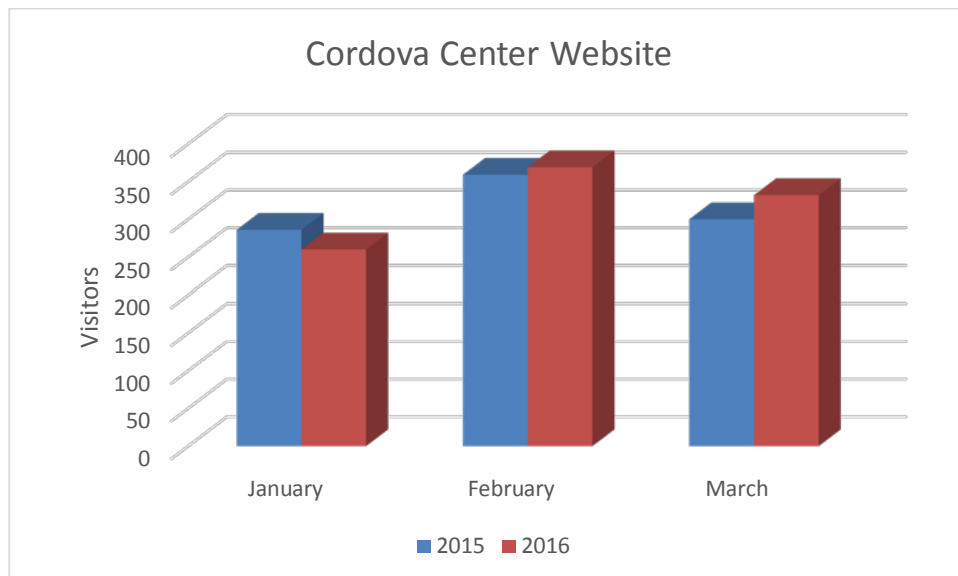
This memo summarizes activities and accomplishments of the Information Services Department (Information Technology) during the first quarter of 2016.

## Web Site Traffic

The following chart depicts the comparison between 2015 Q1 and 2016 Q1 web traffic to cityofcordova.net.

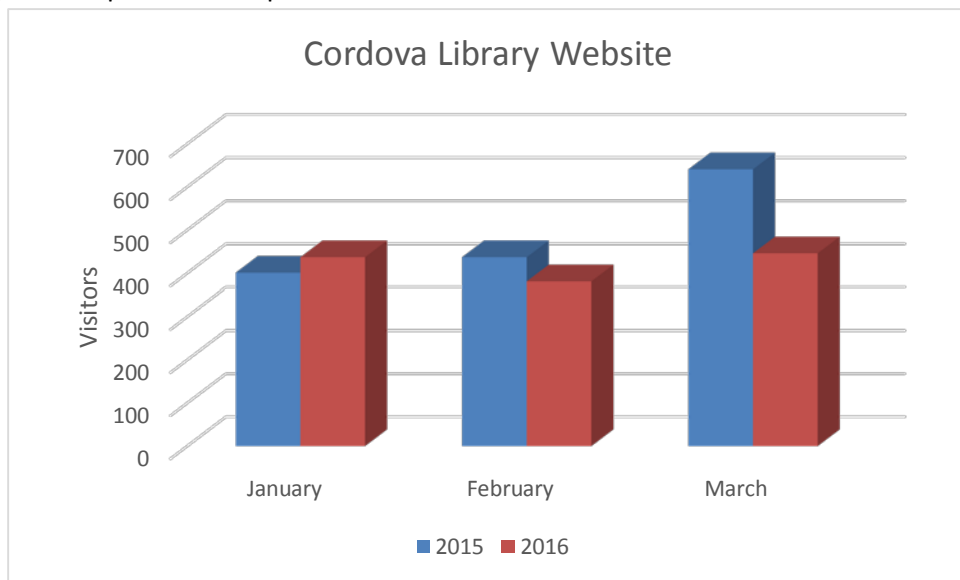


The following chart depicts visitors to thecordovacenter.org.

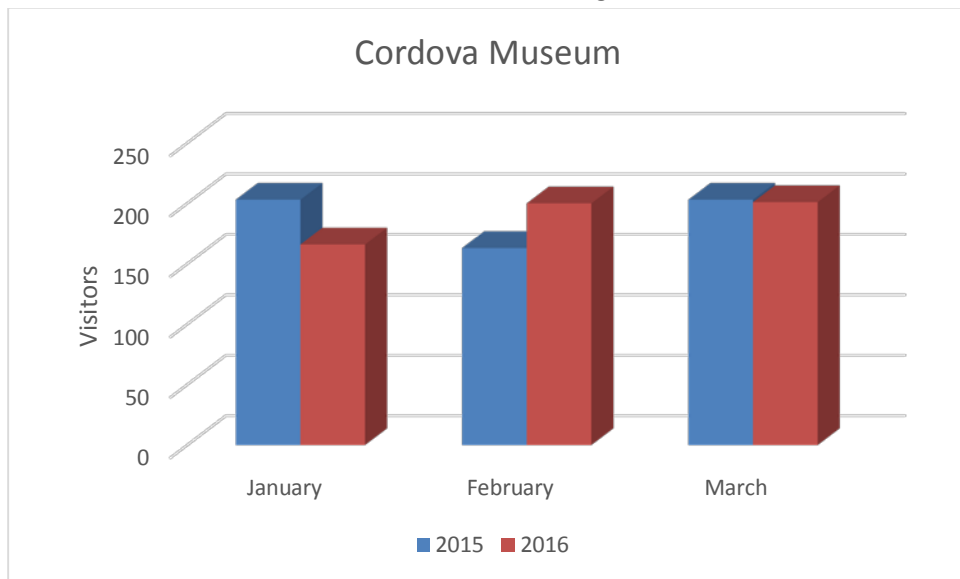




The following chart depicts the comparison between 2015 Q1 and 2016 Q1 web traffic to cordovalibrary.org.



The following chart depicts the comparison between 2015 Q1 and 2016 Q1 web traffic to cordovamuseum.org.



#### Websites

- Cathy and I are cooperatively working on constructing a Cordova Center booking site.

#### IT (Network, Systems, Policies)

- Jason wrote an IT Systems Acquisitions Policy which is still in DRAFT awaiting instruction from city manager, and Information Services was a part of writing the new Telecommunications Policy.
- The library staff elected to remove the less educational games computers.

- We've gathered 3 quotes for City Hall for a Multi-Function Copier Printer and service for their deliberation.
- Jason and Arctic IT connected all the water plants back to the Cordova Center so that each plant can communicate with the waste water plant SCADA in a secure manner.
- Arctic IT configured a virtual server for Jason to schedule and broadcast the Cordova Center events schedule and other content to the display in the Cordova Center atrium.
- We replaced 4 computer workstations that were no longer under warranty.

To: Mayor and City Council

Through City Manager Randy Robertson

Subject: 2016 1st Quarter Report from the Cordova Public Library

Date: April 1, 2016

From: Miriam Dunbar, Library Director, Cordova Public Library

During January through March 2016:

- Visitation: 5061
  - Interlibrary Loans: 66
  - Internet Use: 1062 sessions
  - Materials Added: 199 (Includes McNaughton)
  - Circulation: 2,586
  - Alaska Digital Library: 300 checkouts
  - Wifi Use: 1043 sessions
  - Materials Deleted: 349
- 
- **Staff** continued weeding, thinning some Easy Non-fiction.
  - **After School Art** happens each Friday in the Education Room.
  - **Tech Night** was on January 7 and focused on learning to use smart phones and tablets. Jason Gabrielson, and high school student Mathias Reid facilitated the training. 4 people attended.
  - **Pokemon Club** started on January 19, with 24 children attending. Anna Hernandez and Paula Payne are organizing this weekly activity for school age children. Cope Store is donating a pack of Pokemon cards for a prize each week.
  - **Star Wars Family Fun Night** was on January 21, and had 72 people attending, many in full costume. There was a great mixture of craft projects, door prizes and dynamic activities, including Darth Vader (Larry Goodale) battling children with balloon light sabers, which had been made by Noah Mobley. A total of ten volunteers (6 of them teens) assisted the four staff members to make this event run very smoothly.
  - **Teen Art Club** started on January 27, and meets each Wednesday evening with about 8 students. Paula Payne is leading this class.
  - **Big Read** is a nationwide literary program that features a classic book and offers grants for participating organizations. The 2016-2017 book is *The Maltese Falcon*. KCHU radio station has submitted a Big Read grant, with our input. If the grant is successful, we will receive copies of the book, and will have book talks and other special events starting in September 2016.
  - **February was Black History Month**, so we displayed our newest books about African Americans.
  - **March is Women's History Month**, so we displayed our newest books written by and about important women.
  - **Alaska Reads** is a statewide program that features an Alaskan author who tours the state for one month. The 2016 book is *Blonde Indian: An Alaska Native Memoir* by Ernestine Hayes. We participated in an OWL videoconference with the author on March 8. Darrel Olsen led book discussions at Ilanka Cultural Center on March 17, and at CCMC cafeteria on March 22.
  - **Bunny Basket of Books** is an incentive program for children to check out books. 6 baskets of books were given to children whose names were drawn from the 17 people attending the event.
  - **Story time for Little Ones** continues to be popular for our young children. Often over 20 children and adults attend during the winter months. The second session for Everyday Explorers generally has 6-8 children participate. Everyone is enjoying the new Children's Room.

- **Outreach to Senior Citizens** is continuing with positive results. Library materials, including interlibrary loans, are being brought to eight CCMC residents to enjoy each week.
- **5 children's chairs** were added to the Children's room. These were purchased by an Alaska State Library Mini-grant.
- **Friends of Cordova Public Library** met on March 7. They are sponsoring a Poetry Night on April 9.
- **Library Board** met on March 21. Next regular meeting is June 13, 2016



Patrons love our large windows and comfortable seating. The Pokemon Club made masks and walked in the Iceworm Parade. Storm Troopers, Princess Leia, and DARTH Vader joined us for our Star Wars Family Fun Night. Six Bunny Baskets of Books were given to children who had checked out books in March.



# Public Works Department

## Memorandum

To: Randy Robertson, City Manager  
From: Rich Rogers, Public Works/Engr  
Date: 12Apr16  
RE: PW Quarterly Report 01Jan16-31Mar16

- Facilities
  - finished CT Scanner at CCMC
  - managed Cdv Center punch list completions, events, & AV installs
  - prepared Mt Eccles Window Upgrades Scope of Work
  - made repairs to Cdv Center cistern
  - coordinated overhead door repair contract city-wide
- Refuse
  - handled over 26 bales/week with zero Baler Down Days
  - bid & awarded Baler Upgrades Project to Eagle Contracting
  - prepared expansion footprint for Bale Cell #03
  - started Glass Bottle collection at our 2 Recycle Stations
  - hauled ~48 rolloffs to landfill
  - transferred Chris Mallory from Streets in February
- Streets
  - swept streets, graded 40 miles of roads, fixed signs, pumped out basins
  - multiple streets sanding events; no snow events since Dec15
  - repaired 290 potholes & completed 57 City Shop work orders
  - installed metal siding on Shop south ext wall
  - bid & awarded Paving Project for April start
  - hired equipment operator Matt Garner in early January
  - built new waste oil burner exhaust stack thru Shop wall
  - installed 180' storm piping and basins at Baler
- Water & Sewer
  - maintained Lab certifications & completed 6 certification tests
  - provided ~6MG/wk drinking water & ~3MG/wk wastewater
  - managed LT2 UV project with 7 reactors installed by 15March
  - completed Crater Lake FS Feasibility Study with CEC
  - hired Jon Hutchens in February
- Planning
  - handled Old City Hall disposition & Breakwater Fill Lot issues
  - completed Blackler Shipyard Lease
  - continued Museum/Library disposal process
  - handled multiple ROW permits & issued 11 Bldg Permits (21 in 2015)

... END...

**From the Administrative Office of the City of Cordova  
Parks and Recreation Department**

P.O. Box 1210  
Cordova AK, 99574  
(907)424-7282



TO: The Mayor and City Council  
Randy Robertson / City Manager

FROM: Susan Herschleb / Director of Parks and Recreation

RE: 2016 1<sup>st</sup> Quarter Report

DATE: 4/8/16

Dear Mayor Koplín, Randy Robertson & City Council;

The 2016 Bob Korn Memorial Pool 1<sup>st</sup> quarter data shows us slightly behind in revenue and substantially behind in usage compared to last year. The pool schedule in the first quarter of 2015 was slightly different. We offered one hour more of lap swimming and additional tot swim per week. After investigating the data collected last year for these swims; I found we are down by approximately **1,000** visits. There is undoubtedly some correlation between that decreased figure and some personnel challenges we had within the aquatics program. Those are being addressed, and thus far there has been favorable recognition by the swimming community and staff on a more positive way forward for our pool programming. We will monitor and adjust as our staffing and finances allow.

Bidarki Rec. Center had a slow start to the year. We were actually a little surprised by the lag in New Year's resolution traffic! Apparently, February is the new January! We found ourselves almost \$3k ahead in entrance fees for February and over \$3k ahead in March. Usage for the 1<sup>st</sup> quarter shows Bidarki had **1,937** more visits than last year at this time. I am certain this is because of reinstating our youth basketball leagues and an obvious uptick in adult personal fitness.

Susan E. Herschleb Director of Parks and Recreation for the City of Cordova

# MEMO, City of Cordova

To: Mayor and City Council

Through: Randy E. Robertson, City Manager

From: Jon K. Stavig, Finance Director

Date: 12 April October 2016

RE: Finance Department Report

Following are the traditional two page financial fund summary reports for year-to-date ended 31 March 2016.

The first page is a fund summary for the general fund only. The second page includes all funds, general fund and enterprise funds. Overall, revenues and expenses are tracking very similarly as in past years. We're just starting to receipt in 1<sup>st</sup> quarter sales tax.

The City's auditors from BDO are on site the week of 11th April and the following week conducting an audit of the City's finances for fiscal year end 2015.

The City's account balances as of 11 April 2016 are as follows;

Combined Central Treasury Accounts	\$4,335,722.54
(FNBA & UBS balances)	
Combined Permanent Fund Accounts	\$9,589,354.00
(UBS balances)	
UBS Line of Credit balance	\$762,255.34

Respectfully submitted,

Jon K Stavig



CITY OF CORDOVA  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING MARCH 31,  
 2016  
 GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<b>REVENUE</b>					
TAXES	621,683.79	621,683.79	6,041,500.00	5,419,816.21	10.3
LICENSES & PERMITS	( 260.00)	( 260.00)	15,600.00	15,860.00	( 1.7)
OTHER GOVERNMENTAL	38,953.60	38,953.60	2,596,469.00	2,557,515.40	1.5
LEASES & RENTS	57,457.05	57,457.05	213,200.00	155,742.95	27.0
LAW ENFORCEMENT	71,481.60	71,481.60	247,353.00	175,871.40	28.9
D. M. V.	16,703.50	16,703.50	99,600.00	82,896.50	16.8
PLANNING DEPARTMENT REVENUE	3,690.00	3,690.00	13,500.00	9,810.00	27.3
RECREATION DEPT REVENUE POOL	16,514.85	16,514.85	84,900.00	68,385.15	19.5
REVENUE	3,798.00	3,798.00	34,000.00	30,202.00	11.2
SALE OF PROPERTY	90.00	90.00	12,000.00	11,910.00	.8
INTERFUND TRANSFERS IN	123,010.95	123,010.95	587,043.75	464,032.80	21.0
OTHER REVENUE	2,227.46	2,227.46	160,000.00	157,772.54	1.4
STATE DEBT SERVICE	483,168.00	483,168.00	960,269.00	477,101.00	50.3
REIMBURSME					
	1,438,518.80	1,438,518.80	11,065,434.75	9,626,915.95	13.0
<b>EXPENDITURES</b>					
CITY COUNCIL	691.91	691.91	20,450.00	19,758.09	3.4
CITY CLERK	62,843.62	62,843.62	263,177.00	200,333.38	23.9
CITY MAYOR	50.00	50.00	2,900.00	2,850.00	1.7
CITY MANAGER	85,908.46	85,908.46	351,512.00	265,603.54	24.4
FINANCE	100,917.38	100,917.38	415,051.00	314,133.62	24.3
PLANNING DEPARTMENT EXPENSE	56,743.80	56,743.80	243,509.00	186,765.20	23.3
PLANNING COMMISSION	737.86	737.86	4,500.00	3,762.14	16.4
DEPARTMENT OF MOTOR VEHICLE	21,524.27	21,524.27	72,022.00	50,497.73	29.9
LAW ENFORCEMENT	269,639.15	269,639.15	1,005,001.00	735,361.85	26.8
JAIL OPERATIONS	66,859.33	66,859.33	243,306.00	176,446.67	27.5
FIRE & EMS	88,530.61	88,530.61	360,006.00	271,475.39	24.6
DISASTER MANAGEMENT DEPT.	3,495.47	3,495.47	14,000.00	10,504.53	25.0
INFORMATION SERVICES	204,175.73	204,175.73	833,180.00	629,004.27	24.5
FACILITY UTILITIES	40,491.45	40,491.45	150,684.00	110,192.55	26.9
PW ADMINISTRATION	42,346.30	42,346.30	174,217.00	131,870.70	24.3
FACILITY MAINTENANCE	64,792.30	64,792.30	280,294.00	215,501.70	23.1
STREET MAINTENANCE	133,200.76	133,200.76	693,583.00	560,382.24	19.2
SNOW REMOVAL	18,219.46	18,219.46	80,095.00	61,875.54	22.8
EQUIPMENT MAINTENANCE	82,055.20	82,055.20	375,310.00	293,254.80	21.9
PARKS MAINTENANCE	36,898.06	36,898.06	114,360.00	77,461.94	32.3
CEMETERY MAINTENANCE DEPT.	.00	.00	31,091.00	31,091.00	.0
RECREATION - BIDARKI	94,236.37	94,236.37	357,290.75	263,054.38	26.4
POOL	94,602.46	94,602.46	301,743.00	207,140.54	31.4
SKI HILL	12,994.62	12,994.62	64,200.00	51,205.38	20.2
NON-DEPARTMENTAL	61,872.82	61,872.82	339,512.52	277,639.70	18.2
LONG TERM DEBT SERVICE	900,439.95	900,439.95	1,964,612.00	1,064,172.05	45.8
INTERFUND TRANSFERS OUT	97,750.00	97,750.00	97,750.00	.00	100.0
TRANSFERS TO OTHER ENTITIES	689,540.26	689,540.26	2,212,078.48	1,522,538.22	31.2
	3,331,557.60	3,331,557.60	11,065,434.75	7,733,877.15	30.1

CITY OF CORDOVA  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING MARCH 31,  
 2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
101 GENERAL FUND	1,438,518.80	1,438,518.80	11,065,434.75	9,626,915.95	13.0
104 CITY PERMANENT FUND	38,984.00	38,984.00	465,184.00	426,200.00	8.4
203 FIRE DEPT. VEHICLE ACQUISITION	4,050.00	4,050.00	65,000.00	60,950.00	6.2
401 GENERAL PROJ & GRANT ADMN 426	163,257.03	163,257.03	215,902.00	52,644.97	75.6
CORDOVA CENTER FUND	1,534.26	1,534.26	.00	( 1,534.26)	.0
435 HOSPITAL REPAIR PROJECT	.00	.00	52,019.12	52,019.12	.0
502 HARBOR ENTERPRISE FUND	77,014.73	77,014.73	1,246,588.00	1,169,573.27	6.2
503 SEWER ENTERPRISE FUND	177,169.52	177,169.52	765,155.82	587,986.30	23.2
504 WATER ENTERPRISE FUND	132,096.48	132,096.48	796,319.04	664,222.56	16.6
505 REFUSE ENTERPRISE FUND	228,470.38	228,470.38	1,044,952.63	816,482.25	21.9
506 ODIK CAMPER PARK	2,100.80	2,100.80	60,746.00	58,645.20	3.5
605 SOLID WASTE PROJECTS	.00	.00	86,000.00	86,000.00	.0
654 LT2 COMPLIANCE PROJECT	86,793.00	86,793.00	.00	( 86,793.00)	.0
702 HARBOR FUND DEP'N RESERVE 703	150,000.00	150,000.00	150,000.00	.00	100.0
SEWER FUND DEP'N RESERVE	100,000.00	100,000.00	100,000.00	.00	100.0
704 WATER FUND DEP'N RESERVE	50,000.00	50,000.00	50,000.00	.00	100.0
705 REFUSE FUND DEP'N RESERVE FUN	50,000.00	50,000.00	50,000.00	.00	100.0
805 LANDFILL FUND	50,000.00	50,000.00	50,000.00	.00	100.0
	<u>2,749,989.00</u>	<u>2,749,989.00</u>	<u>16,263,301.36</u>	<u>13,513,312.36</u>	<u>16.9</u>

<u>EXPENDITURES</u>					
101 GENERAL FUND	3,331,557.60	3,331,557.60	11,065,434.75	7,733,877.15	30.1
203 FIRE DEPT. VEHICLE ACQUISITION	499.47	499.47	7,500.00	7,000.53	6.7
205 VEHICLE REMOVAL/IMPOUND FUND	1,260.95	1,260.95	16,301.00	15,040.05	7.7
401 GENERAL PROJ & GRANT ADMN	36,574.82	36,574.82	215,902.00	179,327.18	16.9
426 CORDOVA CENTER FUND	250,582.12	250,582.12	.00	( 250,582.12)	.0
435 HOSPITAL REPAIR PROJECT	.00	.00	52,019.12	52,019.12	.0
450 STREET IMPROVEMENT PROJECT	5,377.56	5,377.56	1,793,913.00	1,788,535.44	.3
502 HARBOR ENTERPRISE FUND	411,436.40	411,436.40	1,246,588.00	835,151.60	33.0
503 SEWER ENTERPRISE FUND	238,657.96	238,657.96	737,585.82	498,927.86	32.4
504 WATER ENTERPRISE FUND	175,045.64	175,045.64	778,776.54	603,730.90	22.5
505 REFUSE ENTERPRISE FUND	312,388.10	312,388.10	1,044,952.63	732,564.53	29.9
506 ODIK CAMPER PARK	12,298.56	12,298.56	57,188.00	44,889.44	21.5
605 SOLID WASTE PROJECTS	.00	.00	86,000.00	86,000.00	.0
654 LT2 COMPLIANCE PROJECT	1,264,787.11	1,264,787.11	.00	( 1,264,787.11)	.0
	<u>6,040,466.29</u>	<u>6,040,466.29</u>	<u>17,102,160.86</u>	<u>11,061,694.57</u>	<u>35.3</u>



UBS Financial Services Inc.

3000 A Street, Suite 100  
Anchorage, Alaska 99503

Buck Adams, CFP®, CIMA®, ChFC®  
Senior Vice President – Investments  
buck.adams@ubs.com  
Direct: (907) 261-5944

April 4, 2016

City Council Members and Staff  
City of Cordova, Alaska  
602 Railroad Avenue  
Cordova, Alaska 99574

Dear Council Members and Staff,

The City of Cordova had a total of **\$12,858,361** (including accrued interest), on deposit with UBS, distributed among six funded accounts as of April 4, 2016. Four of these accounts are under active investment management, utilizing the UBS Portfolio Management Program (three within the Permanent Fund portfolio and one in Central Treasury). Both the Permanent Fund and Central Treasury also have an additional account, primarily used for cash management purposes. The credit line has an outstanding balance of **\$762,255**.

A word one could use to describe 2016 so far in the capital markets is, turbulent. Equity markets across the globe experienced a level of volatility that investors haven't seen since 2011, declining between 10-15% into February. Fortunately, the markets bounced back, due in part to some stabilization coming into the energy markets. None-the-less, both oil and natural gas are still down approximately 14% and 24% YTD respectively. Large Cap U.S. companies and emerging markets have managed to climb back into positive territory. However, smaller US companies and the majority of the developed markets, such as Japan and Europe, are still in negative territory in the mid to high single digit range. On the fixed income side, bonds that are more sensitive to moves in interest rates, such as US governments, have produced an insulating effect to the wild ride experienced by the equity markets. Credit sensitive bonds, such as high yield, which tend to more closely follow the equity markets also experienced a sell-off, but have generally recovered along with the equity markets.

*Year to date, Cordova's overall portfolio is up over \$100,000 on the year or just over 1%. Since late 2009 the portfolio has had an annualized return 1.80% per year, which is approximately 30 times higher than the .06% that US T-Bills and other similar money market like strategies have averaged.*

Within the Permanent Fund (PF), the three managed accounts are divided between different strategies that strive to manage portfolio fluctuations (volatility). As a reference point, the S&P 500 Industrial Index has an average historic annual fluctuation (as measured by standard deviation) of 15%. However, it has ranged from as low as 5% to a high of 65% in the past! By comparison, the largest PF portfolio, at \$6.7 million, has a target fluctuation of 5%, followed by the two much smaller portfolios targeting 8% and 11% respectively.

This year has illustrated the benefits of these strategies. Earlier this year, when the global equity markets were experiencing double digit losses, the portion of the Permanent Fund portfolio, which seeks to provide an experience closest to that of the global equity markets, was only off by approximately 5%. It has since recovered into slightly positive territory for the year. The two other portfolio components within the PF fluctuated even less, as designed. They have both too have recovered into positive territory as well. By contrast, many of the the largest, global dynamic allocation portfolios in the world, participated in the drawdown to a higher degree and have yet to return to positive territory. Granted, we cannot control the whims of the markets, but we are seeking to manage our sensitivity to those shifts and provide a more consistent experience. Risk management is not risk avoidance, but risk awareness. As always, we thank you for the opportunity to serve Cordova.

Sincerely, Buck Adams, CFP®, CIMA®, ChFC® and Chad Adams, CFP®, ChFC®

**To: Mayor and City Council**  
**Through: Randy Robertson, City Manager**  
**From: Paul Trumblee, Fire Marshal**  
**Date: April 15, 2016**

**CORDOVA VOLUNTEER FIRE DEPARTMENT**  
**Quarterly Report**

In this 1st quarter of 2016. The Cordova Volunteer Fire Department responded to 39 calls for Fire, Rescue and EMS for a total of 215 member hours. Including emergency calls, the volunteers of the fire department participated in the regular Thursday night meetings, public education and other activities for a total of 2451 member hours.

Synopsis of this quarters training include, Fire Fighter I Academy, Emergency Trauma Technician class, Alaska Shield training, Oil Spill Drills, EMS Skills check off for recertification, fire pre-plan checks, Bleeding control skills, A.L.I.C.E training and re-certs, IV/IO and spinal protocols, temporary morgue training, ground ladder training, firefighter skills check off, and triage training.

Please see detail monthly activity sheets attached for more information on fire department activities.

<b>Jan. 2016 ACTIVITIES</b>		Attendance	Hours	Total People Hours
	<b>Thursday Meetings</b>			
1/7	EMS Skills Check-off for Recertification	8	3	24
1/7	Preplan Check	14	3	42
1/14	Ambulance Inventory	10	1	10
1/14	Business Meeting	26	2	52
1/21	Run Reviews	8	1.5	12
1/21	Officers Meeting	5	1	5
1/21	Bleeding Control	26	3.5	91
1/28	Ambulance Inventory		1	0
1/28	A.L.I.C.E. / Recert / Stations	28	3	84
	<b>Total</b>			<b>320</b>
<b>Date</b>	<b>Public Education Taught</b>			
	<b>None</b>			
	<b>Total</b>			<b>0</b>
<b>Date</b>	<b>Other Activities</b>			
1/3	EMS Skills Check-off for Recertification	4	3	12
1/6	CME hours for Medics	1	8	8
1/6	EMS Skills Check-off for Recertification	6	3	18
1/7	EMS Skills Check-off for Recertification	8	3	24
1/8	EMS Skills Check-off for Recertification	2	3	6
1/13	Treasurer Duties	1	6	6
1/14	EMS Skills Check-off for Recertification	2	2	4
1/15	CME hours for Medics	1	15	15
1/15	EMS Skills Check-off for Recertification	2	2	4
1/16	EMS Skills Check-off for Recertification	2	2	4
1/18	EMS Skills Check-off for Recertification	4	2	8
1/21	Pediatric Assessment Webinar	22	2	44
1/21	CME hours for Medics	1	8	8
1/22	EMS Skills Check-off for Recertification	2	2	4
1/24	EMS Skills Check-off for Recertification	2	5	10
1/27	Install Chair Rail	1	1.5	1.5
1/27	EMT Instructor Meeting	5	2	10
1/27	EMS Skills Check-off for Recertification	2	1	2
1/27	Treasurer Duties	1	10	10
1/29	Online CME	1	4	4
1/29	Online Certification Paperwork	1	5	5
1/31	ASHI Admin	1	2	2
				0
	<b>Total</b>			<b>209.5</b>
<b>Date</b>	<b>Fire Runs</b>			
				0
	<b>Total</b>			<b>0</b>
<b>Date</b>	<b>Amb. Runs</b>			
1/8	Transport	3	2	6
1/9	Man can't Breath	3	2	6
1/11	Stroke	4	2	8
1/20	Medical Transport	2	2	4
1/23	Woman can't move	3	2	6
1/25	Asthma Attack	4	2	8
1/28	Woman unable to stand	3	2	6
1/31	Dislocated Hip	3	3	9
	<b>Total</b>			<b>53</b>
<b><u>Total hours for the month of January</u></b>				<b>583</b>

<b>February 2016 ACTIVITIES</b>		Attendance	Hours	Total People Hours
<b>Thursday Meetings</b>				
2/4	Accountability / Iceworm Prep	0	0	0
2/11	Ambulance Inventory	11	1	11
2/11	Business Meeting	24	2	48
2/18	Run Reviews	8	1	8
2/18	IV/IO & Spinal Protocols	7	2	14
2/18	Firefighter Tools	11	2	22
2/25	Ambulance Inventory	7	1	7
2/25	Temporary Mounge Training	16	2	32
2/25	Ground Ladders	8	3	24
<b>Total</b>				<b>70</b>
<b>Date</b>	<b>Public Education Taught</b>			
2/29	CCR	1	16	16
<b>Total</b>				<b>16</b>
<b>Date</b>	<b>Other Activities</b>			
2/3	Treasurer IRS filing	1	5	5
2/6	Survival Suit Standby	4	2	8
2/6	Iceworm Parade	20	3	60
2/8	Treasurer Duties	1	3	3
2/10	EMS Training Webinar	9	2	18
2/11	Explorers Meeting	6	1	6
2/13	EMT Skills	2	2.5	5
2/13	Skill Sheets Cardiac	1	5	5
2/14	FF1 Week 1	9	20	180
2/14	Skill Sheets Cardiac	1	2	2
2/15	Proctor EMT 3 Recertification	1	3.5	3.5
2/16	Working on Constitution	1	4	4
2/16	Accountability	1	6	6
2/16	EMT 3 recertification	2	16	32
2/17	CME accounting	1	1	1
2/18	Constitution, By-Laws, Codes	1	4	4
2/18	Recertification Filing	2	1	2
2/20	Cleaning Constitution	1	4	4
2/21	FF1 Week 2	9	20	180
2/24	Building Prop	1	6	6
2/25	Explorers Meeting	2	1	2
2/27	Treasurer Duties	1	6	6
2/28	FF1 Week 3	9	20	180
<b>Total</b>				<b>723</b>
<b>Date</b>	<b>Fire Runs</b>			
2/17	Habor Fire Phone	1	1	1
2/29	High School Fire Drill	4	1	4
<b>Total</b>				<b>5</b>
<b>Date</b>	<b>Ambulance Runs</b>			
2/2	Medical Transport	3	2	6
2/3	Knee Injury	3	1	3
2/5	Unknown Condition	4	2.5	10
2/8	Medical Transport	3	2	6
2/8	Lift Assist	3	1	3
2/10	Medical Transport	3	1	3
2/11	Medical Transport	3	2	6
2/12	Medical Transport	3	2	6
2/12	Seizure	3	1	3
2/13	Seizure	3	1	3
2/13	Seizure	3	1.5	4.5
2/14	Medical Transport	3	2	6
2/15	Unable to move	3	1	3
2/19	Medical Transport	3	2	6
2/20	Pacemaker area pain	3	1.5	4.5
2/26	Abdominal Pain	3	1	3
2/26	Possible Concussion	3	0	0
2/26	Difficulty Breathing	4	1.5	6
2/29	Medical Transport	3	2	6
<b>Total</b>				<b>88</b>
<b>Total hours for the month of February</b>				<b>902</b>

<b>March 2016 ACTIVITIES</b>		Attendance	Hours	Total People Hours
	<b>Thursday Meetings</b>			
3/3	CPR Pro	10	2.5	25
3/3	Inventory	3	2	6
3/3	Firefighter Skills	8	2	16
3/10	Business Meeting	14	2	28
3/17	Run Reviews	9	1	9
3/17	AK Shield Training	25	2	50
3/24	Triage	23	2	46
3/31	AK Shield Training	29	2	58
				<b>238</b>
<b>Date</b>	<b>Public Education Taught</b>			
3/31	CCR	1	16	16
	<b>Total</b>			<b>16</b>
<b>Date</b>	<b>Other Activities</b>			
3/2	Firefighter 1 Class	8	4	32
3/4	Firefighter 1 Class	7	4	28
3/5	Firefighter 1 Class	4	8	32
3/8	Constitution Meeting	6	3	18
3/9	Firefighter 1 Class	6	4	24
3/10	Constitution Research	1	6	6
3/11	Emergency Vehicle Operations Class	7	4	28
3/11	Constitution Research	1	4	4
3/12	Emergency Vehicle Operations Class	14	6	84
3/14	Firefighter 1 Class	7	4	28
3/15	Constitution Meeting	8	2.5	20
3/16	Firefighter 1 Class	7	4	28
3/18	Firefighter 1 Class	6	4	24
3/19	Firefighter 1 Class	7	4	28
3/20	Code Blue Grant	2	4	8
3/21	Firefighter 1 Class	7	4	28
3/24	SREMSC Survey	1	2	2
3/25	Firefighter 1 Class	7	4	28
3/26	Hazmat Practical Test	10	6	60
3/27	Staining Window Trim	1	3	3
3/28	Firefighter 1 Class	6	4	24
3/29	Constitution Meeting	7	3	21
3/30	Firefighter 1 Class	7	4	28
3/31	Station Cleanup	2	2	4
3/31	Skill Checkoff	2	2	4
3/31	CPR Pro & First Aid	2	10	20
3/31	Hazmat Instructor Training	1	24	24
	<b>Total</b>			<b>638</b>
<b>Date</b>	<b>Fire Runs</b>			
3/9	Vehicle Fire	16	1	16
3/28	Smoke Alarm Malfunction	1	1	1
3/29	Mile 13 Barracks Alarm	9	1	9
3/31	CO check	1	1	1
	<b>Total</b>			<b>27</b>
<b>Date</b>	<b>Ambulance Runs</b>			
3/1	Medical Transport	3	2	6
3/14	Medical Transport	3	3	9
3/16	Lift Assist	7	1	7
3/16	Medical Transport	3	3	9
3/21	Weak & Unable to Move	4	2	8
3/22	Possible Stroke	3	1	3
	<b>Total</b>			<b>42</b>
<b>Total hours for the month of March</b>				<b>961</b>



City of Cordova,  
Office of the City Clerk  
Cordova, AK 99574  
601 First Street \* PO Box 1210

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## **CITY CLERK'S REPORT TO COUNCIL**

*April 20, 2016 Regular Council Meeting*

**Date of Report:** Apr 13-15, 2016

### **Things the Clerk's Office would like Council feedback on:**

- Please comment tonight or via email concerning availability for events listed on calendars and Pending Agenda page of tonight's packet, I know everyone's busy season is upon us – it is appreciated if I/we can all know ahead of time as much as possible in scheduling meetings and ensuring quorums, etc.

### **Things the Clerk's Office has been working on:**

- Prepared agenda and packet for regular meeting on 04-20-16
- City Assessor's staff worked on the 2016 appeals in preparation for the Board of Equalization hearing of April 18
- Clerk's office updated resolved appeals in preparation for mailing of adjusted assessment notices after the BOE hearing
- Filed, refiled property cards for updates, assessor use, property owner use, etc.
- Researched BOE protocols for new board members, forwarded information from charter, code, statute, DCCED website, etc. to board members
- Reminded, worked with, compiled staff reports for inclusion in April 20 packet
- Met with City Planner to discuss mobile restaurant item in consent calendar
- Met with City Manager, Mayor to discuss agenda prep
- Assisted with check signer paperwork from bank
- Signed City payroll and accounts payable checks
- Assisted property owners with appeal forms, copies of property record cards and informed them of the increases this year and consistency across the board
- Answered other property related requests, i.e. foreclosures, sales, mortgage company financing requests of taxes paid/owed, etc.
- Assisted taxpayers with property tax paid information for previous years as they complete personal income tax returns
- Responded to election questions posed to me by an absentee voter in the last City Election
- Replied to AIGCO – set time/date for Council work session with them - May 10 @ noon
- Worked with City Attorney & CC scheduling staff on dates/times for training session and marijuana community forum



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Governor Bill Walker  
STATE OF ALASKA

March 21, 2016

The Honorable Clay Koplín  
Mayor  
City of Cordova  
P.O. Box 1210  
Cordova, AK 99574

Dear Mayor Koplín,

Congratulations on being elected Cordova's newest Mayor. Your community has clearly recognized your outstanding vision and energy to see change and get results.

Your experience and relationship with the community demonstrates you have what it takes to be a leader and steward of positive change in Cordova. I trust you will work together with Cordova's residents to keep the schools and community headed in the right direction.

It was a pleasure to meet with you recently, and I offer my best wishes as you transition to Mayor and lead the community.

Sincerely,

A handwritten signature in cursive script that reads "Bill Walker".

Bill Walker  
Governor

# CITY OF CORDOVA



April 6, 2016

Sam Cotten, Commissioner  
Alaska Department of Fish and Game (ADF&G)  
PO Box 115526  
Juneau, AK 99811-5526

RE: Prince William Sound Tanner Crab Test Fishery

Dear Mr. Cotten,

Thank you for videoconferencing with Prince William Sound (PWS/Cordova) area fishermen, processors, and community leaders Friday before last. We have a clearer understanding of the department's goals and methodologies, and in the words of the fishermen and processors leaving the meeting afterwards "we can do this" (collect better data at a lower cost with the department).

To summarize key points and chart a path forward, the following is suggested by Cordova meeting attendees:

- Allow the use of square pots which are readily available in PWS
- Put test pots exactly in trawl path areas to correlate pot surveys to trawl surveys
- Consider 1/3 trawl area sets, 1/3 ADF&G selected, and 1/3 skipper selected or similar
- Include ADF&G shellfish decision-makers as observers (Homer office ADF&G)
- Develop a list of potential observers from Cordova (biologists at PWS Science Center, U.S. Forest Service, Private Contractors, PWS Aquaculture, and Cordova office of ADF&G)
- Cordova businesses offered to provide free land-based lodging for observers, and contribute to food expenses (Prince William Motel / Nichols Front Door Store)
- Consider a fixed catch threshold (even ADF&G internal) that provides a flexible onsite mechanism for extending the test beyond 600 pot pulls if the abundance exceeds expectations; especially if more of the thousands of square miles of area can be assessed.
- Allow lodging for three on boats, i.e. skipper, one crew, one observer (4 is tough/expensive)
- Consider phasing out destructive (high mortality) trawl testing
- Relax requirement for skipper to have former tanner crab experience, perhaps "pot fishery" experience or "x" years of commercial fishing in the PWS area rather than fishery specific
- Prepare a new RFP that includes stakeholders (fishermen, processors, CDFU, and ADF&G) during preparation to resolve "deal breakers" and yield a test fishery that will collect a higher volume of more accurate data at a reasonable cost for all stakeholders
- Issue RFP by fall 2016, for a winter 2016-2017 tanner crab test fishery

# CITY OF CORDOVA



We look forward to working with you to measure the PWS tanner crab resource in our mutual goal of assuring the sustainable yield of harvestable resources, and the economic viability of Alaska's coastal communities and broader economy in general. We look forward to future discussions of complex biological systems and additional management tools such as marketable predator species (skates, pacific cod, and dog-fish shark) fisheries that we believe have, in the past, contributed to the sustainability of tanner crab and other prey fisheries, and provided seasonal and economic diversity to the PWS fishing industry.

Respectfully,

Clay Koplín, Cordova Mayor

Cc: Scott Kelley, ADF&G Director, Commercial Fisheries  
Alexis Cooper, Jerry McCune, Cordova District Fisherman United (CDFU)  
John Whissel, Native Village of Eyak (NVE)  
Barbara Blake, Lt. Governor's Special Assistant  
Reid Harris, Rep. Stutes' Legislative Assistant  
Louise Stutes, Representative, District 32  
Bill Walker, Governor  
Attendees, Cordova Meeting Friday March 25, 2016

Encl: Cordova Attendee List

# Visitor's Register

Welcome to the Chugach National Forest



Date	Name	# in Party	Address	Comments
3/25	Clay Koplin	1		AFFILIATION
3/25	Ryan Thomas			City Mayor
	Doug Johnson			
	Tom Chatterer	1		CRS
	GEORGE COVEL	1		SUBSISTENCE CRAB FISHERMAN
	DAVID OTNESS	1		CITIZEN
3/25	Kory Blake	1		CITIZEN
	Bob Smith	1		FISHERMAN
	Garbet Urata	1		FISHERMAN
	Marcus Wessell	1		ADF+G
	Mike Smither	1	Bx 1976 ear	
	Jim KACS4	1	BOX 1305	
	Wanna Umw			
	CEO VAS44		Box 1040	
	Jim Smith	1	Box 251	
	Matt Piche			
	John Whissel	1		
	Bob Smith			
	Dan Nichols			
	Sett Olsen	1	PO Box 875524 Wasilla	
				FISHERMAN

Suggestions for improving recreation opportunities and enjoyment will be appreciated by the District Forest Ranger, U.S. Forest Service, stationed at Cordova

## **Pending agenda:**

**HSB Quarterly regular meetings July 6, 2016; Oct 5, 2016; Jan 4, 2017; Apr 5, 2017**

Presently the board is meeting monthly, 2<sup>nd</sup> Thursday of the month at 7pm – special meetings between the regular quarterly meetings

Staff quarterly reports in packets: **Jul 20, 2016; Oct 19, 2016; Jan 18, 2017; Apr 19, 2017**

**May 3 & 4** – City Attorney(s) in town for the following

- 1) community forum re: marijuana regulations – North Star theater **May 3, 7:30 pm**
- 2) work session 1-2 hours re council training & HSB and hospital governance **May 3** before community forum or **May 4** before regular meeting – tbd @ April 20 mtg or sooner

**May 10 @ noon** Council work session with AIGCO & AECOM – location tbd, need an anticipated head count – could be theater could be education room

Capital Priorities List Meeting **Jun 1, 2016; Sep 7, 2016; Dec 7, 2016; Mar 1, 2017** – on hold due to limited (none) capital budget at state level

**Date TBD** - discussion regarding water charges at the harbor

**October 1, 2016** - effective date of substitute ordinance 1137 (plastic bag and polystyrene container ban)  
Council wants this on Pending Agenda so as to keep an eye on public opinion/effectiveness of the enactment of this ordinance

## **Committees:**

***Cordova Center Committee:*** Tim Joyce, Sylvia Lange, Randy Robertson, Kristin Carpenter, Native Village of Eyak Representative, Chamber of Commerce Representative, Business Community Representative, PWSSC Representative, Stage of the Tides Representative.

***Fisheries Advisory Committee:*** David Reggiani, PWSAC; Ken Roemhildt, Seafood Sales; Jim Holley, AML; Torie Baker, Chair, Marine Advisory Program Coordinator; Chelsea Haisman; and Jeremy Botz, ADF&G


***Cordova Trails Committee:*** Elizabeth Senear, VACANCY, VACANCY, Toni Godes, and David Zastrow

## **Calendars:**

3 months of calendars are attached hereto  
Apr 2016; May 2016; June 2016

# APRIL 2016


CALENDAR MONTH APRIL  
 CALENDAR YEAR 2016  
 1ST DAY OF WEEK SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 Alaska Shield Exercise	2 Alaska Shield Exercise
			CSD parent/teacher conferences 3/30, 3/31, 4/1			
3	4	5	6 7:00 Council reg mtg CCAB	7	8	9 CSD ACT test
10	11	12 6:30 P&Z CCB	13 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	14	15 CSD Inservice Star Wars the Force Awakens 8pm: North Star Theater	16 Health Fair Dressed To Kill Star Wars: 2pm, 5pm, 8pm: North Star Theater
17	18 7:00 Council as Board of Equalization CCAB	19	20 7:00 Council reg mtg CCAB	21	22	23 Cordova Clean-up 10am-noon  CHS Prom 9-midnight CCA & atrium
24	25	26	27	28	29	30

1  
2  
Notes  
Legend:  
CCAB-Cordova Center  
Community Rms A&B  
HSL-High School Library  
CCA-Cordova Center  
Community Rm A  
CCB-Cordova Center  
Community Rm B  
CCM-Cordova Center Mayor's  
Conference Rm

# MAY 2016

CALENDAR MONTH MAY  
 CALENDAR YEAR 2016  
 1ST DAY OF WEEK SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 possible wksn 530 or 6pm 7:30 Community forum re marijuana regulations North Star Theater	4 possible wksn 530 or 6pm 7:00 Council reg mtg CCAB	5 shorebird festival	6 shorebird festival	7 CSD SAT test shorebird festival
8  Mother's Day shorebird festival	9	10 Noon - Council Worksession with AIGCO & AECOM location tbd	11 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	12 7:00 HSB CCAB	13	14
15	16	17 6:30 P&Z CCB	18 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	19	20	21 CHS Graduation
22	23	24	25	26 CSD last day of School	27	28
29	30 Memorial Day-City Hall Offices Closed	31	1	2	3	4

**Notes**




Legend:  
 CCAB-Cordova Center  
 Community Rms A&B  
 HSL-High School Library

CCA-Cordova Center  
 Community Rm A  
 CCB-Cordova Center  
 Community Rm B

CCM-Cordova Center Mayor's  
 Conference Rm

# JUNE 2016

CALENDAR MONTH JUNE  
 CALENDAR YEAR 2016  
 1ST DAY OF WEEK SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29 	30 Little League Baseball in Cordova	31	1 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	2	3	4
5	6	7	8 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	9 7:00 HSB CCAB	10	11
12	13	14 Flag Day  6:30 P&Z CCB	15 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	16	17	18
19	20	21 Summer Solstice 	22	23	24	25
26	27	28	29	30	1	2
3	4	Notes				

Legend:  
 CCAB-Cordova Center  
 Community Rms A&B  
 HSL-High School Library

CCA-Cordova Center  
 Community Rm A  
 CCB-Cordova Center  
 Community Rm B

CCM-Cordova Center Mayor's  
 Conference Rm



**CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS  
& APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS**

**MAYOR AND CITY COUNCIL - ELECTED**

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	<b>Clay Koplin</b> <a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>	March 1, 2016	March-19
Council members:			
Seat A: 3 years	<b>James Burton</b> <a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 1, 2016 March 5, 2013	March-19
Seat B: 3 years	<b>Timothy Joyce</b> <a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>	March 4, 2014 March 14, 2013 August 2, 2012	March-17 filled vacancy appt to A
Seat C: 3 years	<b>Tom Bailer, Vice Mayor</b> <a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>	March 4, 2014	March-17
Seat D: 3 years	<b>Robert Beedle</b> <a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>	March 3, 2015	March-18
Seat E: 3 years	<b>Josh Hallquist</b> <a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>	March 3, 2015	March-18
Seat F: 3 years	<b>David Allison</b> <a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>	March 1, 2016	March-19
Seat G: 3 years	<b>James Wiese</b> <a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>	March 1, 2016	March-19

**SCHOOL BOARD - ELECTED**

length of term		Date Elected	Term Expires
3 years	<b>Bret Bradford</b>	March 3, 2015	March-18
3 years	<b>Tammy Altermott</b>	March 1, 2016 March 5, 2013	March-19
3 years	<b>Peter Hoepfner</b>	March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-18
3 years	<b>Sheryl Glasen</b>	March 4, 2014	March-17
3 years	<b>Barb Jewell, President</b>	March 1, 2016 March 5, 2013	March-19
3 years	<b>Vacant (appointed, non-voting) City Council Rep</b>		

**LIBRARY BOARD - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Wendy Ranney</b>	November-15 April-13	November-18
3 years	<b>Shannon Mallory</b>	November-13	November-16
3 years	<b>Krysta Williams</b>	December-14 November-11	November-17
3 years	<b>Kay Groff</b>	December-14 December-11 January-09	November-17
3 years	<b>Mary Anne Bishop, Chair</b>	November-13 November-10 November-06	November-16

**CORDOVA COMMUNITY MEDICAL CENTER – HEALTH SERVICES BOARD - with Council election**

length of term		Date Appointed	Term Expires
3 years	<b>James Burton</b>		with Council office
3 years	<b>Tom Bailer</b>		with Council office
3 years	<b>Tim Joyce</b>		with Council office
3 years	<b>James Wiese</b>		with Council office
3 years	<b>Robert Beedle</b>		with Council office
3 years	<b>Josh Hallquist</b>		with Council office
3 years	<b>David Allison</b>		with Council office

**PLANNING AND ZONING COMMISSION - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Allen Roemhildt</b>	January-14	November-16
3 years	<b>Scott Pegau</b>	December-14 December-11	November-17
3 years	<b>John Baenen</b>	November-15 December-12	November-18
3 years	<b>Tom Bailer, chair</b>	November-13 December-11 November-08	November-16
3 years	<b>Tom McGann, vice chair</b>	December-14 December-11 April-11	November-17
3 years	<b>Heath Kocan</b>	November-15	November-18
3 years	<b>Mark Frohnapfel</b>	February-15	November-17

**HARBOR COMMISSION - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Robert Beedle, chair</b>	January-14	November-17
3 years	<b>Greg LoForte</b>	February-13 January-10 January-07	November-16
3 years	<b>Max Wiese</b>	January-14 March-11	November-17
3 years	<b>Ken Jones</b>	February-13	November-16
3 years	<b>Jacob Betts</b>	November-15	November-18

**PARKS AND RECREATION COMMISSION - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Kara Johnson</b>	February-15 December-12	November-17
3 years	<b>Miriam Dunbar</b>	November-15 August-14	November-18
3 years	<b>Wendy Ranney, Chair</b>	November-15 August-14	November-18
3 years	<b>Stephen Phillips</b>	November-15	November-18
3 years	<b>Marvin VanDenBroek</b>	February-14	November-16
3 years	<b>Karen Hallquist</b>	November-13	November-16
3 years	<b>Dave Zastrow</b>	February-15 September-14	November-17

seat up for re-election in 2017

termed out in 2017