

Mayor
Clay Koplin

Council Members

James Burton
Kenneth Jones
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
James Wiese

City Manager

Alan Lanning

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Olivia Carroll

Regular City Council Meeting
April 18, 2018 @ 7:00 pm
Cordova Center Community Rooms
Agenda



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton, Kenneth Jones, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and James Wiese

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (CCMCABoD, School Board)
4. Student Council Representative Report

G. Approval of Consent Calendar..... (roll call vote)

5. Record excused absence of Council member *Jeff Guard* from the April 4, 2018 regular meeting

H. Approval of Minutes..... (voice vote)

6. Minutes of the March 21, 2018 Council Regular Meeting..... (page 1)
7. Minutes of the April 4, 2018 Council Public Hearing..... (page 5)

I. Consideration of Bids

J. Reports of Officers

8. Mayor's Report
9. Manager's Report
10. City Clerk's Report
11. Staff Quarterly Reports - 1Q 2018
 - a. Parks and Recreation, **Susan Herschleb**, Director..... (page 6)
 - b. Cordova Harbor & Port, **Tony Schinella**, Harbormaster..... (page 10)
 - c. Finance Department, **Jon Stavig**, Director..... (page 12)

K. Correspondence

L. Ordinances and Resolutions

M. Unfinished Business

12. Council action on disposal and method of disposal Lot 4A, Block 5, North Fill..... (voice vote)(page 15)

N. New & Miscellaneous Business

13. Council action to protest or waive right to protest renewal of liquor license..... (voice vote)(page 24)
14. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 30)

O. Audience Participation

P. Council Comments

Q. Executive Session

15. Legal update - Beecher matter

R. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at www.cityofcordova.net

**Regular City Council Meeting
March 21, 2018 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Mayor Clay Koplín called the Council regular meeting to order at 7:00 pm on March 21, 2018, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Mayor Koplín led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were **Mayor Clay Koplín** and Council members **Melina Meyer, Anne Schaefer, David Allison** and **James Wiese**. Council members **Jeff Guard** and **James Burton** were present via teleconference. Council member **Ken Jones** was absent. Also present were City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Allison S/Wiese to approve the Regular Agenda.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Jones). Motion was approved.

E. Disclosures of Conflicts of Interest

Schaefer said she has a conflict of interest with agenda item 16 because she is employed by the Prince William Sound Science Center. **Schaefer** also declared ex parte communication regarding agenda item 18, with **James Dundas**, a resident out at 5 mile. She said he had told her of his concerns over the FEMA restrictions in that area, safety concerns with having an influx of seasonal people out there and potentially a downturn in property values there. **Mayor Koplín** thanked her for the disclosures and said that during audience comments Mr. Dundas would have an opportunity to say those same things in front of all of council. There was discussion about the definition of ex parte. **Bourgeois** stated that contact with any interested party in the matter, be it the proposer or a neighboring property owner, is considered ex parte and should be declared. As far as the conflict of interest, **Mayor Koplín** said that he did not believe **Schaefer** was conflicted due to her employment with the Science Center on item 16.

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items

Nancy Bird 101 Lake Avenue spoke in support of the passage of item 16, Ordinance 1168.

Katrina Hoffman 301 South Second Street spoke in support of the passage of item 16.

Camtu Ho 129 Harbor Loop Rd, spoke in support of the passage of Resolution 03-18-10, item 5.

Kristin Carpenter 507 Fourth Street and speaking for the CRWP spoke in support of the passage of item 16. She also spoke against the disposal in item 17 until there was a definitive spot picked out for the impound lot prior to selling that lot.

Pete Mickelson Whitshed Road, out of City limits, spoke in support of the passage of item 16.

RJ Kopchak of Cordova, spoke in support of the passage of item 16.

Cathy Renfeldt of Cordova, spoke on behalf of the Cordova Chamber of Commerce, in favor of Ordinance 1168, item 16.

James Dundas 5 Mile Loop Rd, spoke against the lease of the lots out there, item 18.

Bob Behrends Bear Country Lodge on 5 Mile Loop Road, spoke against item 18, thinks Council should gather additional information, look at other options for the area.

Greg LoForte 319 First Street, spoke in favor of disposal by direct negotiation for item 17.

Tom Bailer 304 Orca Inlet Drive, spoke in support of item 5 and Ordinance 1168 and said his opinion is that an employee of the Science Center should be declared conflicted and should not vote on the matter - that is how it has been done in the past. He also spoke against getting rid of the impound lot, against item 17 - said when it was before Council previously, it was voted that way, that there was no other viable spot for impound lot.

Barb Hanson 5 Mile Loop Road, spoke about item 18, said more time should be given to look into this before a decision is made.

Kristin Carpenter 507 Fourth Street spoke about item 18; said there used to be homes there, it was previously developed, wasn't ever a green belt. We do need some summer housing, she also understands the density concerns.

3. Chairpersons and Representatives of Boards and Commissions

Kristin Carpenter reported for the CCMCA Board – reported on the following: 1) tomorrow night’s meeting - credentialing an ObGyn specialist and a tele-psychiatrist; 2) month of February pharmacy filled 838 prescriptions; 3) at the national level – there is some support to remove the 340B pharmacy program which would impact us greatly; 4) at the state level we need to push for the stop-gap funding bill for Medicaid & AMHS – pretty critical for CCMC; 5) 3 more RN’s are coming on as permanent staff – will be down to 2-3 travelers – making great progress on this; 6) staff is implementing the new EHR program on the nursing home side which will help with documentation issues that were mentioned on the recent State survey; 7) reorganization of Sound Alternatives underway – will be more under the supervision of the Medical Center Administration.

4. Student Council Representative Report – not present

G. Approval of Consent Calendar

Mayor Koplín declared the consent calendar was before the City Council.

5. Resolution 03-18-10 A resolution of the City Council of the City of Cordova, Alaska, approving the site plan from Thai Vu and Camtu Ho dba Alaska Wild Seafoods to construct a fish processing facility on Lot 6, Block 2, South Fill Development Park

6. Record excused absence of *Mayor Koplín* from the March 7, 2018 regular meeting

Vote on the consent calendar: 6 yeas, 0 nays, 1 absent. Wiese-yes; Jones-absent; Meyer-yes; Schaefer-yes; Allison-yes; Burton-yes and Guard-yes. Consent Calendar was approved.

H. Approval of Minutes - none

I. Consideration of Bids - none

J. Reports of Officers

7. Mayor’s Report – *Mayor Koplín* reported that he is organizing a crab feed for Saturday night at 6 pm, minimal \$10 cost, most everything was donated, Council is invited. *Schaefer* asked the *Mayor* if there was any update on the fast cutter deployment – wondered if he received any news on that while he was in DC. *Mayor Koplín* said that the USCG isn’t saying much but in speaking to *Representative Don Young’s* office, he heard that they were leaning towards the 2 new boats going to Sitka and Seward. He said the USCG is always looking for assets though and if we have some waterfront planning going on we should still consider them in some of that. Plus that would be helpful especially if more vessels are deployed in the near future which *Murkowski* and *Sullivan* both seem to think is likely. *Mayor Koplín* said he spoke with *Commander Bronson* (Commander on Sycamore) and they will be heading home soon – he is interested in getting Cordova declared a Coast Guard community, he’s been working with Parks and Rec and they want to have a Frisbee golf course operating by June 1.

8. Manager’s Report – City Manager *Alan Lanning* said he’ll be gone Friday March 23 until April 3 for his son’s pre-deployment leave. He said we just fully implemented our second shared position with CCMC – facilities maintenance manager and now IT (we both use Arctic IT now). We are cooperating fully with the hospital and he wants to compliment the Public Works staff for being that way – Friday at 3:00 pm a team went over to fix the sanitization boiler that had an issue – many of those guys are jacks of all trades. *Lanning* said we really need some strategic planning sessions in April.

Mayor Koplín asked to revert back to his report – he met with a representative of *Uncruise* in DC and they are having an issue with licensing one of their vessels (the vessel that would be the PWS vessel) – the congressional delegation is assisting them in getting a waiver and he will be drafting a letter of support about that. They should begin PWS service in 2019, more realistically it will be 2020.

9. City Clerk’s Report – *Bourgeois* reported that she is wrapping up the regular election and will begin advertising and working on the Special election of May 15. Absentee in person for that will be in her office May 1 – 14, M-F 8 am – 5 pm. Assessment notices are out and we are in the 30 day appeal period. Last day to appeal, April 6 by 5 pm.

K. Correspondence

10. 03-09-18 Letter from Superintendent Russin re support for land sale to PWSSC

11. 03-13-18 Letter from CEO Rod Worl, Eyak Corp., re support for land sale to PWSSC

12. 03-13-18 Letter from Jim Holley, Lynden/AML, re support for land sale to PWSSC

13. 03-13-18 Letter from Pete Hoepfner, School Board, re support for land sale to PWSSC

14. 03-14-18 Letter from Cordova Chamber of Commerce re support for land sale to PWSSC

15. 03-15-18 Letter from Mayor Koplín re support for 60° North Seafoods

L. Ordinances and Resolutions

16. Ordinance 1168 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the sale and conveyance of A.S.L.S. 2001-5 according to the Plat number 2006-9 to the Prince William Sound Science and Technology Institute, for \$50,000 - 1st reading

M/Allison S/Wiese to adopt Ordinance 1168 an ordinance of the City Council of the City of Cordova, Alaska, authorizing the sale and conveyance of A.S.L.S. 2001-5 according to the Plat number 2006-9 to the Prince William Sound Science and Technology Institute, for \$50,000.

Allison spoke in support but asked what the fair market value of the lot was. City Planner *Greenwood* said the assessed value is \$68,000. He also asked if we could negotiate a change to this that allows us the discount if we exercise the right of first refusal. *Lanning* said we will do that. He also hoped they would leverage the full value to assist with fundraising campaign. *Wiese* was also in support. *Lanning* said that this sort of presentation, i.e. the materials included in the packet as backup to the ordinance is what he hopes will be the future of land development in Cordova. *Allison* agreed that the Science Center put together a nice packet of information. *Guard* said he is in support but would like to hear some solutions for the burn pile. *Lanning* said the burn pile is separate and distinct from this property. *Meyer* said something she learned was that this land must be used for specific purposes, education and recreation, etc. therefore, she believes it is a perfect location for the PWSSC. *Mayor Koplín* backed up to the declarations of conflicts of interest and said he will declare that *Schaefer* is conflicted on this and then will ensure he has spoken with the City Attorney to clarify that before the next meeting.

Vote on the motion: 5 yeas, 0 nays, 1 absent (Jones), 1 conflict of interest (Schaefer). Motion was approved.

M. Unfinished Business

N. New & Miscellaneous Business

17. Council action on disposal and method of disposal Lot 4A, Block 5, North Fill

M/Allison S/Schaefer to dispose of Lot 4A, Block 5, North Fill Development Park as outlined in CMC 5.22.060 B by requesting sealed proposals to lease or purchase the property.

Allison said he knows there is concern about the City impound lot having to be moved but he also thinks it is always worth seeing what kinds of ideas people might have for that lot. *Schaefer* said she agrees with that, wants to hear what other ideas might be out there. *Wiese* asked staff if other lots have been considered for the impound lot.

M/Guard S/Meyer to refer to staff until staff can give recommendations for other locations for the impound lot.

Burton said it's a great idea to refer until we have a good plan for moving the impound lot.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Jones). Motion was approved.

18. Council action on disposal and method of disposal Tracts 7, 8 & 9B, Group C, ASLS 73-35

M/Schaefer S/Meyer to dispose of Tracts 7, 8 & 9B, Group C, ASLS 73-35 as outlined in CMC 5.22.060 B by requesting sealed proposals to lease the property.

Schaefer said that this process will give the local residents time to see what proposals come in (vs. just selling directly to this proposer). Also, she said his letter was preliminary and not too detailed but she would be glad to look at more detailed proposals that this motion should lead to.

Meyer agreed and noted those proposals would be reviewed at P & Z as well, just more time and more eyes on things.

Allison said he too is not against hearing proposals but he'd like us to involve the local property owners out there more so than has been done to date - of course he understands that we just got this ourselves.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Jones). Motion was approved.

19. Pending Agenda, Calendar and Elected & Appointed Officials lists

Council scheduled a work session on April 4 for strategic planning to begin at 5:30 pm. Also April 18 work session will be the training with the City Attorney starting at 5 pm.

O. Audience Participation

Cathy Renfeldt invited Council to the Cordova Economic Summit on April 19 at the Cordova Center from 8:00 am until 4:30 pm. There will be drop-in sessions throughout the day. Business owners, community members all invited to discuss economic development opportunities in the Community.

Katrina Hoffman 301 South Second Street thanked the Council for support in passing the ordinance tonight for the PWSSC land purchase. She mentioned a research conference, the Copper River Delta Science Symposium, happening in the Cordova Center next week on Tuesday, Wednesday and Thursday. Community members can get in for any one day for \$20.

Tom Bailer 304 Orca Inlet Drive said about the 5 mile loop road issue, please get it right. Said he agrees with *Allison* concerning ex parte, doesn't think you can get things done in a small town without listening to the people. He said as long as you don't comment and don't respond and then declare it at the meeting. A little common sense goes a long way. He wondered why the Science Center didn't buy the land for the real value, \$300 or \$400 thousand, \$50,000 for 5 acres,

hmmph. Maybe call it \$400 thousand and take \$50 thousand and call the rest an in-kind contribution from the City that they can then leverage. It will be tough to justify it to a property tax payer that gets their bill for \$50 thousand for a quarter of an acre. As far as land sales he thinks the City needs to reel it in. Support your main industry and take a step back and think about it.

Nancy Bird thanked the Council for approval on Ordinance 1168. She mentioned that on land sales she's been on P&Z going the way she thought was the will of this council to recommend taking proposals and see what's out there. However, she thinks the people putting in the initial proposals (the letters of interest) are getting frustrated with the process. So she now is leaning toward stepping back and doing more strategic planning.

Kristin Carpenter April 17, DoT meeting concerning their proposed work on Orca Road, culvert replacement which is now planned for 2020. CRWP has a little bit of funding to coordinate a sport fishing angler platform there. Also the CRWP is replacing a culvert on the CR Highway over the next 3 weeks and at some point there will be a 3 day closure of the highway at mile 16.5.

P. Council Comments

Schaefer thanked the audience for coming and giving comments.

Wiese ditto.

Burton looking forward to seeing what the Science Center pulls off, thinks that's a great location for them.

Guard land disposal stuff does seem rushed and harried, he appreciates the comments.

Meyer thanks for putting up with her in her first meeting. Trying to learn as much as she can, all the land stuff is tough. Also thanked the audience for comments.

Allison agreed and thanked the audience for comments.

Q. Adjournment

M/Allison S/Wiese to adjourn the meeting.

Hearing no objection Mayor Koplin adjourned the meeting at 8:40 pm.

Approved: April 21, 2018

Attest: _____
Susan Bourgeois, CMC, City Clerk

City Council Public Hearing
April 4, 2018 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order

Mayor Clay Koplín called the Council public hearing to order at 6:47 pm on April 4, 2018, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were Council members *Ken Jones, Melina Meyer, Anne Schaefer, David Allison* and *James Wiese*. Council member *James Burton* was present via teleconference. Council member *Jeff Guard* was absent. Also present were City Manager *Alan Lanning* and Assistant City Planner *Leif Stavig*.

C. Public hearing

1. Ordinance 1168 An ordinance of the City Council of the City of Cordova, Alaska, authorizing the sale and conveyance of A.S.L.S. 2001-5 according to the Plat number 2006-9 to the Prince William Sound Science and Technology Institute, for \$50,000

Mayor Koplín opened the hearing up for public testimony on Ordinance 1168.

Tom Carpenter 501 Sunnyside Drive spoke to the land disposal, not specifically intended at the PWSSC, but more about the sale at less than fair market value. He spoke against the disposal for \$50,000 and wanted Council to consider if it's the best use for the property. He wanted to ensure, if it is sold, that there is strong language concerning development and payment of property taxes, etc.

Council member *Meyer* asked Manager *Lanning* if Planning staff could address the value of that piece of land as well as any deed restrictions that exist on that property.

Sam Greenwood explained that when this piece of land was deeded to the City from the State, the restrictions placed on it were as far as use – could only be recreational, public, educational type use. The state would come in and take that land back if the City were to try to sell it to someone wanting to put a fish processing facility there. No industrial or retail private type of business could ever be put there. Current assessed value is \$68,000.

Katrina Hoffman 301 South Second Street, CEO of PWSSC said the zoning of this property is Conservation District, in addition to the deed restrictions, the zone also puts boundaries on what is allowable there. Thanked Council for the support last time, she appreciates the generosity of the sale price being below market value, which is allowable for Council to do when disposing to a non-profit. The Science Center now has a heavy lift to raise the \$15 million needed for what they will be constructing and this is one of the ways the community can show support for that.

D. Adjournment

Mayor Koplín adjourned the public hearing at 6:57 pm, with no objection.

Approved: April 18, 2018

Attest: _____
Susan Bourgeois, CMC, City Clerk

From the Administrative Office of the City of Cordova Parks and Recreation Department



DATE: 4/10/18
TO: Mayor Koplin and Council
FROM: Susan Herschleb / Director of Parks and Recreation
RE: 2018 / 1st quarter report

Dear Mayor and Council,

The first quarter of 2018 seems to be holding steady as far as revenue, when compared to the first quarter of 2017. We see a slight reduction in attendance at Bidarki, and a slight increase at the Pool. In many respects the slight reduction in attendance at Bidarki is a surprise. I anticipated a profound decrease, considering the absence of Iceworm dodgeball this year. Data on attendance collected during our Iceworm dodgeball tournament is always impressive!

What you do not see, in the first quarter revenue report is, the 1st quarter payment from the USCG. This was to be expected. We took the opportunity to renegotiate our contract for 2018; and expect the first quarter payment very soon. We were well into the second quarter of 2017, prior to achieving 24-hour access for active duty USCG members. This year, they will enjoy a full year of extended access and the annual cost has been adjusted to reflect this improvement in service.

The maintenance crew has been busy during the first quarter. Many mini projects should payout favorably for the department. One, is most exciting. Staff was able to retro fit some new bulbs for the main fixtures in the gymnasium at Bidarki. A challenge with this project, was to design a protective overlay for the existing encasements. The overlays are an extraordinary success, and the new bulbs are projected to save about 50% in energy costs.

The Parks and Rec. Commission is busy reviewing the 10-year Master Plan and participating in the planning of projects that are related to recreation access and improvement around town. The Skater's Cabin beach expansion and new developments at the Shelter Cove Recreation Area are both stimulating and exciting. Community members can expect to be invited into these discussions as we work through the planning process.

We ended the first quarter with the last Easter Egg hunt to be held at Nirvana Park. The intension is to include local churches and children in hunting for a new venue. We aim for this to be a positive experience. Change is hard, but we are surrounded with beauty and our Community is unique in almost every way. A new venue will be different, but I am sure, just as special.

Susan E Herschleb,

Director of Parks and Recreation
City of Cordova
P.O. Box 1210
Cordova, AK

CITY OF CORDOVA - PARKS AND RECREATION DEPARTMENT - 2018
BIDARKI RECREATION CENTER 1ST QUARTER REPORT

1ST QUARTER REVENUE

Month	Drop In	Pass	Activity	Skaters	F.Mem						Other	Totals
January	108	4259.72	675	440								5482.72
February	17	2240	100	270								2627
March	130	1375	125	210								1840
Totals	255	7874.72	900	920	0	0	0	0	0	0	0	9949.72

1ST QUARTER ATTENDANCE

January	1987											
February	1337											
March	1430											
Totals	4754											

CITY OF CORDOVA - PARKS AND RECREATION DEPARTMENT - 2018
BOB KORN MEMORIAL POOL 1ST QUARTER REPORT

1ST QUARTER REVENUE

Month	Drop In	Pass	Facility	Program	Lesson						Other	Totals
January	398	180										578
February	267	55			645							967
March	626	55										681
Totals	1291	290	0	0	645	0	0	0	0	0	0	2226

* * Bidarki Recreation Center took in \$1717.36 in pass revenue for the pool.

1ST QUARTER ATTENDANCE

January	1265											
February	1007											
March	978											
Totals	3250											

CITY OF CORDOVA PARKS AND RECREATION DEPARTMENT - 2018
ODIAK CAMPER PARK & SHELTER COVE REVENUE

1ST QUARTER REVENUE

January	80											
February	22											
March	373											
Totals	475											

TO: City Manager
 FROM: Harbormaster Schinella
 DATE: 4/11/2018
 RE: Quarterly Activity Report Jan-Mar 2018

Exclusive Slips Assigned	700 out of 711 Total Slips			93% Occupancy (as of 3/31/18)
	Jan	Feb	Mar	Total
Vessels Charged Daily Rate	0	2	2	4
Vessels Charged Monthly Rate	0	1	1	7
Vessels In Impound Status	1	1	1	1

Port Arrivals:

Shoreside	1	2	0	3
Samson	0	1	2	3

Used Oil Collected (Jan-Mar)	950 Gals
Used Oil Collected(Jan-Dec)	950 Gals
Used Oil Delivered (Jan-Mar)	3775 Gals
Used oil shipped out (Jan-Mar)	0 Gals

Vessels Towed	0
Vessels Pumped	2
Vessel Bilges Pumped	1
Vessel Sewage Tanks Pumped	0

Vessel Haul outs Jan-Mar 2018 22

GENERAL ACTIVITIES

- Transferred used oil from sorting tank to storage tank
- Ordered new Hydraulic pumps for 3 stage & Loading dock hoists
- Completed rebuild and installed of 7 J and K float finger floats
- Installed new pile hoop on I float main float
- Installed new pile hoop on J float main float
- Installed cleats on J-65/67, J-66/68, J-70/72, J-122/124
- Built new work bench in shop area
- Installed new hydraulic turning gear on City dock hoist
- Repaired six electrical issues with electrical pedestals in harbor
- Installed new hydraulic oil cooler on Bobcat
- Copper Highway Heating made repairs to office boiler
- Installed 2 new pile hoops and one end cap on G float
- Snow removal
- Installed new Travelift straps
- Installed new lights on Bobcat
- Conducted security duties at Ocean dock during Samson offload
- Rebuildt 3 finger floats
- Installed new life ring and cabinet on Ocean dock
- Responded to Tsunami warning and moved all equipment to 2nd street

Monthly bills for vessel moorage and storage
Reconnected two finger floats on H float
Installed new remote remote control and transmitter on Travelift
Serviced 911 phones within the harbor
Conducted dock rounds daily
Cleaned restrooms
Pumped and cleaned oil collection sumps
Completed 2 Smartash burner cycles
Repaired 3 Shipyard electrical pedestal issues
Picked trash out of the water throughout the harbor
Installed new air compressor in shop
Conducted LZ security during Valdez Heli Ski Guide landing on South Fill parking lot
Picked up trash around dumpster areas

MEMO, City of Cordova

To: Mayor and City Council
Through: Alan Lanning, City Manager
From: Jon K. Stavig, Finance Director
Date: 11 April 2018
RE: Finance Department Report

Following are the traditional two- page financial fund summary reports for year-to-date ended 28 February 2018.

The first page is a fund summary for the general fund only. The second page includes all funds, general fund and enterprise funds. Overall, revenues and expenses are tracking very similarly as in past years. We're just starting to receipt in 1st quarter sales tax.

The City's auditors from BDO are on site the week of 16th April and the following week conducting an audit of the City's finances for fiscal year end 2017.

The City's account balances as of 10 April 2018 are as follows;

Combined Central Treasury Accounts	\$4,527,837.44
(FNBA & UBS balances)	
Combined Permanent Fund Accounts	\$8,066,625.60
(UBS balances)	

Respectfully submitted,

Jon K Stavig

CITY OF CORDOVA
FUND SUMMARY
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	500,855.02	500,855.02	6,801,751.00	6,300,895.98	7.4
LICENSES & PERMITS	615.00	615.00	20,600.00	19,985.00	3.0
OTHER GOVERNMENTAL	11,350.00	11,350.00	1,291,195.00	1,279,845.00	.9
LEASES & RENTS	48,025.82	48,025.82	294,200.00	246,174.18	16.3
LAW ENFORCEMENT	63,515.33	63,515.33	260,286.00	196,770.67	24.4
D. M. V.	7,844.60	7,844.60	69,600.00	61,755.40	11.3
PLANNING DEPARTMENT REVENUE	1,852.00	1,852.00	13,500.00	11,648.00	13.7
RECREATION DEPT REVENUE	10,193.49	10,193.49	84,900.00	74,706.51	12.0
POOL REVENUE	4,553.76	4,553.76	34,000.00	29,446.24	13.4
SALE OF PROPERTY	1,281.00	1,281.00	12,000.00	10,719.00	10.7
INTERFUND TRANSFERS IN	85,459.00	85,459.00	512,754.00	427,295.00	16.7
OTHER REVENUE	6,133.29	6,133.29	263,462.00	257,328.71	2.3
STATE DEBT SERVICE REIMBURSME	.00	.00	716,000.00	716,000.00	.0
	<u>741,678.31</u>	<u>741,678.31</u>	<u>10,374,248.00</u>	<u>9,632,569.69</u>	<u>7.2</u>
<u>EXPENDITURES</u>					
CITY COUNCIL	178.03	178.03	1,000.00	821.97	17.8
CITY CLERK	37,284.72	37,284.72	252,869.00	215,584.28	14.7
CITY MAYOR	766.09	766.09	1,000.00	233.91	76.6
CITY MANAGER	46,402.57	46,402.57	315,530.00	269,127.43	14.7
FINANCE	58,535.07	58,535.07	397,483.00	338,947.93	14.7
PLANNING DEPARTMENT EXPENSE	35,566.34	35,566.34	229,019.00	193,452.66	15.5
PLANNING COMMISSION	.00	.00	1,000.00	1,000.00	.0
DEPARTMENT OF MOTOR VEHICLES	11,325.67	11,325.67	58,207.00	46,881.33	19.5
LAW ENFORCEMENT	110,499.82	110,499.82	875,591.00	765,091.18	12.6
JAIL OPERATIONS	28,081.59	28,081.59	226,604.00	198,522.41	12.4
FIRE & EMS	62,841.26	62,841.26	306,026.00	243,184.74	20.5
DISASTER MANAGEMENT DEPT.	1,802.19	1,802.19	6,000.00	4,197.81	30.0
INFORMATION SERVICES	115,653.53	115,653.53	732,864.00	617,210.47	15.8
FACILITY UTILITIES	33,287.08	33,287.08	130,400.00	97,112.92	25.5
PW ADMINISTRATION	25,593.17	25,593.17	166,775.00	141,181.83	15.4
FACILITY MAINTENANCE	41,059.64	41,059.64	278,423.00	237,363.36	14.8
STREET MAINTENANCE	91,438.39	91,438.39	639,657.00	548,218.61	14.3
SNOW REMOVAL	7,557.68	7,557.68	35,925.00	28,367.32	21.0
EQUIPMENT MAINTENANCE	57,434.08	57,434.08	329,005.00	271,570.92	17.5
PARKS MAINTENANCE	13,611.64	13,611.64	81,496.00	67,884.36	16.7
CEMETERY MAINTENANCE DEPT.	700.00	700.00	7,188.00	6,488.00	9.7
RECREATION - BIDARKI	45,810.12	45,810.12	283,300.00	237,489.88	16.2
POOL	42,971.86	42,971.86	235,182.00	192,210.14	18.3
SKI HILL	12,509.64	12,509.64	92,012.00	79,502.36	13.6
NON-DEPARTMENTAL	51,101.08	51,101.08	280,012.52	228,911.44	18.3
LONG TERM DEBT SERVICE	925,588.30	925,588.30	1,949,245.00	1,023,656.70	47.5
INTERFUND TRANSFERS OUT	.00	.00	77,147.00	77,147.00	.0
TRANSFERS TO OTHER ENTITIES	632,699.28	632,699.28	2,385,287.48	1,752,588.20	26.5
	<u>2,490,298.84</u>	<u>2,490,298.84</u>	<u>10,374,248.00</u>	<u>7,883,949.16</u>	<u>24.0</u>

CITY OF CORDOVA
 FUND SUMMARY
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
101 GENERAL FUND	741,678.31	741,678.31	10,374,248.00	9,632,569.69	7.2
104 CITY PERMANENT FUND	8,416.68	8,416.68	465,184.00	456,767.32	1.8
203 FIRE DEPT. VEHICLE ACQUISITION	2,712.90	2,712.90	75,000.00	72,287.10	3.6
401 GENERAL PROJ & GRANT ADMN	12,423.88	12,423.88	117,940.00	105,516.12	10.5
502 HARBOR ENTERPRISE FUND	62,647.22	62,647.22	1,450,536.00	1,387,888.78	4.3
503 SEWER ENTERPRISE FUND	110,200.62	110,200.62	1,000,233.00	890,032.38	11.0
504 WATER ENTERPRISE FUND	78,070.33	78,070.33	720,755.00	642,684.67	10.8
505 REFUSE ENTERPRISE FUND	141,161.37	141,161.37	1,083,089.20	941,927.83	13.0
506 ODIK CAMPER PARK	102.00	102.00	75,456.00	75,354.00	.1
702 HARBOR FUND DEP'N RESERVE	.00	.00	150,000.00	150,000.00	.0
703 SEWER FUND DEP'N RESERVE	.00	.00	100,000.00	100,000.00	.0
704 WATER FUND DEP'N RESERVE	.00	.00	50,000.00	50,000.00	.0
705 REFUSE FUND DEP'N RESERVE FUN	.00	.00	50,000.00	50,000.00	.0
805 LANDFILL FUND	.00	.00	50,000.00	50,000.00	.0
	<u>1,157,413.31</u>	<u>1,157,413.31</u>	<u>15,762,441.20</u>	<u>14,605,027.89</u>	<u>7.3</u>

<u>EXPENDITURES</u>					
101 GENERAL FUND	2,490,298.84	2,490,298.84	10,374,248.00	7,883,949.16	24.0
203 FIRE DEPT. VEHICLE ACQUISITION	531.09	531.09	7,500.00	6,968.91	7.1
205 VEHICLE REMOVAL/IMPOUND FUND	820.03	820.03	16,301.00	15,480.97	5.0
401 GENERAL PROJ & GRANT ADMN	4,466.38	4,466.38	117,940.00	113,473.62	3.8
502 HARBOR ENTERPRISE FUND	170,284.78	170,284.78	1,450,536.00	1,280,251.22	11.7
503 SEWER ENTERPRISE FUND	112,921.87	112,921.87	1,000,233.00	887,311.13	11.3
504 WATER ENTERPRISE FUND	105,897.25	105,897.25	720,755.00	614,857.75	14.7
505 REFUSE ENTERPRISE FUND	122,890.84	122,890.84	1,051,149.00	928,258.16	11.7
506 ODIK CAMPER PARK	6,508.63	6,508.63	72,450.00	65,941.37	9.0
654 LT2 COMPLIANCE PROJECT	13,120.00	13,120.00	.00	(13,120.00)	.0
	<u>3,027,739.71</u>	<u>3,027,739.71</u>	<u>14,811,112.00</u>	<u>11,783,372.29</u>	<u>20.4</u>



AGENDA ITEM 12
City Council Meeting Date: 4/18/18
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 4/18/18
ITEM: Disposal of Lot 4A, Block 5, North Fill Development Park
NEXT STEP: Direction to City Manager on Disposal and Disposal Method

ORDINANCE RESOLUTION
 MOTION INFORMATION

- I. REQUEST OR ISSUE:** Direct City Manager on Disposal and Disposal Method.
- 5.22.040 - Letter of interest to lease or purchase.
C. The planning commission shall review the letter of interest and recommend to the city council whether to offer the real property interest for disposal by one of the methods as described in Section 5.22.060(B).
- II. RECOMMENDED ACTION / NEXT STEP:** Make Motion. Suggested motion is “I move to dispose of Lot 4A, Block 5, North Fill Development Park as outlined in Cordova Municipal Code 5.22.060 B by *”
- Choose one of the following to insert for the asterisk:
1. Negotiating an agreement with Nerka Enterprises to lease or purchase the property.
 2. Inviting sealed bids to lease or purchase the property.
 3. Offering the property for lease or purchase at public auction.
 4. Requesting sealed proposals to lease or purchase the property.

III. FISCAL IMPACTS: Potential sales tax and property tax

IV. BACKGROUND INFORMATION:

3/13/18 - At the Planning Commission Regular Meeting, the commission recommended City Council request sealed proposals:

M/Bird S/Pegau to recommend to City Council to dispose of Lot 4A, Block 5, North Fill Development Park as outlined in Cordova Municipal Code 5.22.060 B by requesting sealed proposals to lease or purchase the property.

McGann said they should consider the highest and best use for the land, but if there are proposals, they could consider it at that point. The city needs an impound lot, and they could consider making a recommendation to council for a new impound lot location. **Bird** said she didn't think that the letter was the best use for the lot and she thought it would be useful to have input from the Harbor. **Tony Schinella**, Harbormaster, said that the lot was very small and could probably only fit skiffs.

Greenwood said that the lot is currently managed by the Police and Public Works Departments. She explained that there were some potential sites for the impound lot to relocate to, but they all have some negatives to them. When vehicles are impounded, they have to stay as-is until they are proven abandoned or turned over to the city. If the impound is at the landfill, then they have to be driven all the way out there and may have to be driven back to town. There is also no security, which the city is responsible for. The lot on the highway next to Eagle Construction would have to be excavated out, and it is used as a rock source by Public Works. The Water Treatment Plant should be secured for water treatment and not attract others.

Pegau said he is supportive of two substandard lots being combined into one. This lot has always gotten a lot of interest in the past. **Baenen** said he did not support the lot used as an impound lot, or for boat storage. **McGann** said that boat storage should be in the hands of the private sector. He thought the baler could be reorganized to fit the impound lot.

Greg LoForte said that the lots were originally one lot. His intention is to replat Lot 4A and 4B back into one lot. Lot 4A was offered to someone recently who turned it down since it was small. His lot is assessed at \$247,000, and with Lot 4A the value would go up considerably. He said there was a need for more storage. Right now, there isn't security at the impound, so people will come and take car parts. He would be willing to buy the property and lease some of it to the city for an impound. **Greenwood** clarified that the lots were nonconforming, but not illegal. You can build on either lot. **LoForte** requested that the minimum lot size be reduced to 8,000 square feet so that his lot is conforming. **Greenwood** said that was an option. She said that there was an auction process for the impounded cars. There was recently an auction, so that is why there is only three cars there now.

Baenen said the lot could have a small business with a building similar to **LoForte's** existing building.

M/Baenen S/Bolin to amend the motion to recommend to City Council that the city retain Lot 4A, Block 5, North Fill Development Park.

Bolin said that he agrees that the impound lot shouldn't be there, but there are not a lot of good options for where it should go. **Bird** said she would like to see proposals. **McGann** said that they can see what is out there for ideas.

Upon voice vote, amendment failed 2-3.

Yea: **Baenen, Bolin**

Nay: *McGann, Pegau, Bird*

Absent: *Roemhildt, Holter*

Upon voice vote, main motion passed 3-2.

Yea: *McGann, Pegau, Bird*

Nay: *Baenen, Bolin*

Absent: *Roemhildt, Holter*

3/21/18 - At the City Council Regular Meeting, the City Council referred this agenda item back to staff so they could get more information about the impound lot and potential alternative locations. See Attachment B for a staff recommendation for impound lot location.

V. **LEGAL ISSUES:** None currently

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** This lot is currently being used by the city as an impound lot. No other sites have been identified to store impounded vehicles.

VII. **SUMMARY AND ALTERNATIVES:** The council could choose to not dispose of the property.

ATTACHMENT A



ATTACHMENT B

Purpose

Recommendation for location of impound lot.

Background

The current impound lot is available on the 2018 Land Disposal Maps and a letter of interest has been received. City Council asked that staff to provide a summary of possible locations for the impound lot and a recommendation from these options.

Evidence cars and airport impounds are stored at the police station due to the lack of security at impound lot. Evidence cars must be picked up at the time of arrest. The Streets Department has one employee on call at all time. When the on-call employee gets called out, a second street employee is called to assist with the impound.

Public Safety notifies the Streets Department of abandoned vehicles that need to be picked up. Equipment used to move vehicles to the impound lot include the Freight Liner Tow Truck, a tow dolly, and an axle dolly, and the loader with forks. Two employees are used for safety. After an auction, the street crew hauls the unsold vehicles from the impound lot to the city shop to drain the fluids and remove batteries, and then hauls the vehicles to the landfill.

The city is liable for all vehicles that are impounded until 45 days after initial notice of impoundment. Impounded vehicles can be towed to the impound lot 15 days after tagging. After 45 days, the vehicles can be auctioned and fluids can be drained. Due to expense, advertising, time and tracking requirements, auctions are held quarterly or bi annually depending on the quantity of vehicles and staffing.

Locations for the Impound Lot

Copper River Highway Lot (Next to Eagle Construction)

Current Use

The Streets Department uses the property for screening gravel used for miscellaneous drainage projects, potholes and other street related projects. The existing impound lot on the North Fill is 60 feet wide by 110 feet long. To gain that size of space on the Copper River Highway lot, approximately 1,000 yards of rock (100 truckloads) will have to be moved. There is a possibility some blasting or hammering may be needed to level the ground. The Public Works Department estimates this would cost between \$15,000 and \$20,000 dollars to contract out and have the area prepared for fencing.

Pros

- Possible that new public safety building would include an impound lot
- Auction easily held at site
- Close to town

Cons

- Collection of junk cars unsightly
- Substantial cost involved to prepare lot, fencing and security
- Lot reserved for future public safety building

- Loss of screening area for Street Department
- Impounded cars would be an attractant

17 Mile Landfill

Current Use

ADEC has stated that the Mile 17 landfill could be used for an impound lot with conditions. The cars would have to be stored in such a state that the vehicles would not leak fluids or cause any other environmental concerns. Personnel present at the landfill is intermittent during the work week; most of the time the area is unmanned. Access to the landfill is difficult to control and the gate is a weak deterrent. In the recent past, the landfill building has been broken into, signs and scrap metal have been shot, the gate has been pulled down with a vehicle, vandalism has occurred, and landfill material has been removed.

Pros

- Large area
- ADEC approves with conditions
- Possible to have vehicle stripped by auction buyer at site
- Out of sight of public
- Hauling of impounded vehicles could be reduced

Cons

- Security would have to be improved- Limited manned hours-isolated area
- Abandoned vehicles would provide an attractant
- Site will have to be monitored-limited employee presence
- ADEC will monitor on annual inspections and there could be possible changes and/or additional requirements from ADEC
- Viewing prior to auction would require additional man power from public safety
- Auction on site-bidder would have to remove car and bring back or if vehicles were stripped on site additional city personal time at landfill would be required
- Out of town - Police staff would not have the ability to “run” to impound lot to answer questions or check status of vehicle
- Draining fluids and preparing vehicle for disposal at landfill would require additional equipment & mechanic time
- Vandalism could allow fluids to leak causing possible violations of ADEC requirements.
- Auctions cannot occur and fluids cannot be removed from impounded cars until day 46 making it difficult to adhere to ADEC requirements
- Auctions would have to be timely increasing cost and personal time to public safety

Baler

Current Use

This lot is leased from the state and is used as a transfer site for refuse, C&D, and other large items. Lot is used for storing roll off containers, dumpsters, recycling dumpsters, web recycling van, refrigerators with Freon. A portion of the lot is used for snow storage in the winter. The site serves as a public drop off for household trash, household appliances and C&D

Pros

- Closer to town than 17 mile

- ADEC approves with conditions
- Closer to city shop
- Auction easily held at site

Cons

- Abandoned vehicles would be an attractant
- ADEC will monitor on annual inspections and there could be possible changes and/or additional requirements from ADEC
- Limited space
- Auctions cannot occur and fluids cannot be removed from impounded cars until day 46 making it difficult to adhere to ADEC requirements
- Auctions would have to be timely increasing cost and personal time to public safety

Harbor Loop Recycle Lot

Current Use

A portion of the lot is used for vehicle and recreational boat trailer parking. A portion of the lot is leased by the Copper River Watershed Project and currently only city recycle containers are located on that portion of the lot.

Pros

- In town
- Similar security level as impound lot
- Auction easily held at site

Cons

- Commercial district impound lot does not meet zoning intent
- Vehicle and recreational boat trailer parking would be loss
- Concern from commercial business owners
- Limited storage and access (with lease lot)
- Collection of junk cars unsightly

Waste Water Treatment Plant

Current Use

Location of equipment and facilities to treat the city of Cordova's effluent. Storage of pipes and other apprentices for water and sewer lines is also on this site.

Pros

- Some security
- Closer to town than Mile 17
- Close to city shop

Cons

- Impound cars would be an attractant
- Non-authorized personal are not allowed at waste water plant, cars would have to be moved for auction

- Space is limited storage area and facilities need to be accessed at all time
- Security is limited to a gate. Access around gate, tidelands and through forest is available
- Waste water plant is not permitted with ADEC. Impounded vehicles and potential increase in unauthorized people may jeopardize permit

Mile 4 Substation

This property is not an option due to the lot size, topography and State highway right of way. The building and training area are located on most of buildable property. The front property line is about 10 to 15 feet from the front of the building.

Impound Lot

Current Use

The site is currently used as the impound lot and there is a Conex for storage of bikes and other miscellaneous items. It is in waterfront industrial zone district.

Pros

- Close to police station
- Some security being in a populated area
- Current use is impound lot
- Auction easily held at site

Cons

- Lot could be developed by business
- Collection of junk cars unsightly

Summary

The baler, waste water treatment plant and the landfill are ADEC permitted sites and are essential to city functions. Potential increase due to having the impound vehicles at these locations are not worth jeopardizing or adding additional requirements to the current city permits.

The Copper River Highway lot would need substantial improvement. If the proceeds from the sale of the impound lot were to be used it would require a Permanent Fund transfer and vote of council.

Using the Harbor Loop Recycle Lot as an impound lot is not conducive to promoting a commercial district.

Recommendation

Staff recommend the impound lot remain where it is and be designated as not available on the land disposal maps. Adding permanent fencing, motion lights or other types of deterrents would be helpful to reduce liability concerns for the city and the removal of parts prior to the auction. Improved security at the impound lot will help increase the amount of revenue generated from the auction. Auction proceeds could help offset the cost of these improvements.

NERKA ENTERPRISES
BOX 865
CORDOVA, ALASKA
77574
2/28/18

CITY OF CORDOVA
BOX 1210
CORDOVA AK. 99574

Planning Department
Attn: Sam Greenwood

Sam,
I would like to purchase Lot 4A, Block 5 NFD, which is just South of my existing property. It is my intention to re-plat this 8,267 sq. ft. lot and combine it with my existing 8,117 sq. ft lot. The primary purpose of the venture is to eliminate my sub-standard lot by combining it with lot 4 A.

I am proposing to purchase the lot at fair market value. As for the question of utilization, I would like to provide a service of Unsheltered Boat Storage

It this is at all possible, please contact me @907-253-3332.

Sincerely,


Greg & Eva LoForte

Cc; City Manager



AGENDA ITEM 13
City Council Meeting Date: 4/18/2018
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 4/9/2018
ITEM: Council option to protest Liquor License Renewal
NEXT STEP: Motion to protest or waive right to protest

ORDINANCE
 MOTION

RESOLUTION
 INFORMATION

- I. **REQUEST OR ISSUE:** A Cordova “Beverage Dispensary-Seasonal” licensed entity, The Gandy Dancer Bar, has applied for a Liquor License Renewal with the State through the AMCO (Alcohol and Marijuana Control Office).
- II. **RECOMMENDED ACTION / NEXT STEP:** Council action to protest the renewal, waive right to protest or waive right to protest with conditions.
- III. **FISCAL IMPACTS:** Council needs to weigh the possible fiscal impacts such as:
1) an open and operating business at the airport, whether seasonally or year-round, would be collecting and remitting sales tax plus may be considered to have an intangible value to the marketing of Cordova (i.e. ability to boast about the number of operating businesses that serve food/alcohol when an event is being considered, etc.).
2) there is also the possibility of Cordova having an open and operating business elsewhere in town if this license were to be sold to a different prospective business that intended to operate it more regularly, more year-round vs. seasonally.
AMCO has explained to staff that Cordova’s population allows for one licensed beverage dispensary. If a license within a City that is already above the allowable number of bars becomes inactive due to non-renewal, lapse of renewal, etc. that license does not get sold, it goes away. Therefore, a protest vs. a waiver of right to protest with conditions becomes an important distinction for Council to consider.
- IV. **BACKGROUND INFORMATION:** When staff received the renewal application along with the letter from AMCO explaining the local governing body’s protest rights, there was

immediate concern with the business owner's responses in section 5 of form AB-17 (attached). AMCO is conducting an investigation to ascertain the validity of the responses on the application. Since that investigation is ongoing, AMCO relayed to City staff that the local governing body still should act to protest, waive protest or waive protest with conditions before the deadline.

- V. **LEGAL ISSUES:** attached, AS 4.11.400 gives the statutory population limitations for liquor licenses. The local governing body's right to protest is defined in AS 04.11.480.
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to waive Council's right to protest approval of the renewal of liquor license #2587 Beverage Dispensary - Seasonal for Copper River & Northwest Limited, Inc. dba the Gandy Dancer Bar, with conditions. Council could also move to protest the renewal or waive the right to protest altogether.

If council chooses the option to waive a protest with conditions, specific conditions should be formulated ahead of the meeting so staff can determine the allowability of such conditions with AMCO. Therefore, perhaps contact with staff ahead of the meeting would be advisable.

Deadline to protest approval is 60 days from receipt of letter from DCCED, AMCO – which was received on February 20, 2018. Therefore, April 21, 2018 is the deadline.



February 20, 2018

City of Cordova
Attn: Susan Bourgeois
VIA Email: cityclerk@cityofcordova.net

Re: Notice of 2018/2019 Liquor License Renewal Application

License Type:	Beverage Dispensary – Seasonal	License Number:	2587
Licensee:	Copper River & Northwest Limited, Inc.		
Doing Business As:	The Gandy Dancer Bar		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Erika McConnell, Director
amco.localgovernmentonly@alaska.gov



Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board
Form AB-17: 2018/2019 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Copper River & Northwest Limited, Inc.	License #:	2587
License Type:	Beverage Dispensary - Seasonal	Statute:	AS 04.11.090
Doing Business As:	The Gandy Dancer Bar		
Premises Address:	Lot 1 Block 88 Cordova Airport		
Local Governing Body:	City of Cordova		
Community Council:	None		

Mailing Address:	P.O. Box 1564				
City:	Cordova	State:	AK	ZIP:	99574

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	BECKY CHAPEK		
Contact Phone:	(907) 424-5356	Business Phone:	(907) 424-5356
Contact Email:	beckychapek@gmail.com		

Seasonal License? Yes No
 If "Yes", write your six-month operating period: July 1 - Dec 31





Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: 2018/2019 Renewal License Application

Section 2 – Authorization

Communication with AMCO staff: Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate

Name:				
Mailing Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				

This individual is an: applicant affiliate

Name:				
Mailing Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				





Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board
Form AB-17: 2018/2019 Renewal License Application

Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by using the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>
 Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	73258D
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official Name:	Copper River Northwest Limited, Inc.					
Title(s):	Secretary President	Rebekah A. Chapek	Phone:	(907) 424-5356	% Owned:	100%
Mailing Address:	P.O. Box 1564					
City:	Cordova	State:	Alaska	ZIP:	99574	

Entity Official Name:						
Title(s):		Phone:		% Owned:		
Mailing Address:						
City:		State:		ZIP:		

Entity Official Name:						
Title(s):		Phone:		% Owned:		
Mailing Address:						
City:		State:		ZIP:		





Alaska Alcoholic Beverage Control Board

Form AB-17: 2018/2019 Renewal License Application

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:	2016	2017
The license was regularly operated continuously throughout each year, for 8 or more hours each day.	<input type="checkbox"/>	<input type="checkbox"/>
The license was regularly operated during a specific season each year, for 8 or more hours each day.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.	<input type="checkbox"/>	<input type="checkbox"/>
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.	<input type="checkbox"/>	<input type="checkbox"/>

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:	Yes	No
Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Alcohol Server Education

This section must be completed only by the holder of a beverage dispensary, club, or pub license or conditional contractor's permit. The holders of all other license types should skip to Section 8.

Read the line below, and then sign your initials in the box to the right of the statement: _____ Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.





Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board
Form AB-17: 2018/2019 Renewal License Application

Section 8 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

BC

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

BC

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

BC

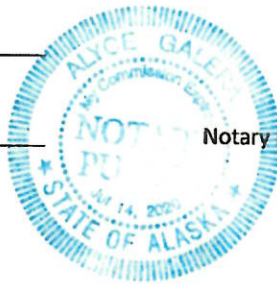
I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

BC

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Becky Chapex
 Signature of licensee

BECKY CHAPEK
 Printed name of licensee



[Signature]
 Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 7-14-20

Subscribed and sworn to before me this 22 day of December, 2017.

License Fee:	\$ 1250.00	Application Fee:	\$ 200.00	TOTAL:	\$ 1450.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					\$1450.00



gambling, the board

- (1) may suspend the license or permit; and
- (2) shall suspend the license or permit for a period of at least 30 days if the offense is the person's second or subsequent violation of AS 05.15 related to gambling.

Article 05. RESTRICTIONS ON ISSUANCE AND TRANSFER OF LICENSES

Sec. 04.11.390. Residence requirements. [Repealed, Sec. 19 ch 74 SLA 1999].

Repealed or Renumbered

Sec. 04.11.395. Board imposed conditions or restrictions.

The board may, in the best interests of the public, impose conditions or restrictions on a license or permit issued under this chapter.

Sec. 04.11.400. Population limitations.

(a) Except as provided in (d) - (k) of this section, a new license may not be issued and the board may prohibit relocation of an existing license

(1) outside an established village, incorporated city, unified municipality, or organized borough if, after the issuance or relocation, there would be (A) more than one restaurant or eating place license for each 1,500 population or fraction of that population, or (B) more than one license of each other type, including licenses that have been issued under (d) or (e) of this section, for each 3,000 population or fraction of that population, in a radius of five miles of the licensed premises, excluding the populations of established villages, incorporated cities, unified municipalities, and organized boroughs that are wholly or partly included within the radius;

(2) inside an established village, incorporated city, or unified municipality if, after the issuance or relocation, there would be inside the established village, incorporated city, or unified municipality

(A) more than one restaurant or eating place license for each 1,500 population or fraction of that population; or

(B) more than one license of each other type, including licenses that have been issued under (d) or (e) of this section, for each 3,000 population or fraction of that population;

(3) inside an organized borough but outside an established village or incorporated city located within the borough if, after the issuance or relocation, there would be inside the borough, but outside the established villages and incorporated cities located within the borough,

(A) more than one restaurant or eating place license for each 1,500 population or fraction of that population; or

(B) more than one license of each other type, including licenses that have been issued under (d) or (e) of this section, for each 3,000 population or fraction of that population excluding the population of those established villages that have adopted a local option under AS 04.11.491(b)(1), (3), or (4), and excluding the population of incorporated cities located within the organized borough.

(b) If the radius described in (a)(1) of this section encompasses all of an established village, incorporated city, or unified municipality and the population resident inside and outside the established village, incorporated city, or unified municipality but inside the radius described in (a)(1) of the section is less than 3,000, the board may deny the issuance or relocation of the license.

(c) [Repealed, Sec. 88 ch 74 SLA 1985].

(d) The board may approve the issuance or transfer of ownership of a beverage dispensary or restaurant or eating place license without regard to (a) of this section if it appears that the issuance or transfer will encourage the tourist trade by encouraging the construction or improvement of

(1) a hotel, motel, resort, or similar business relating to the tourist trade with a dining facility or having kitchen facilities in a majority of its rental rooms and at least a minimum number of rental rooms required according to the population of the established village, incorporated city, unified municipality, or population area established under (a) of this section in which the facility will be located, as follows:

- (A) 10 rental rooms if the population is less than 1,501;
- (B) 20 rental rooms if the population is 1,501 - 2,500;
- (C) 25 rental rooms if the population is 2,501 - 5,000;
- (D) 30 rental rooms if the population is 5,001 - 15,000;
- (E) 35 rental rooms if the population is 15,001 - 25,000;
- (F) 40 rental rooms if the population is 25,001 - 50,000;

and

(G) 50 rental rooms if the population is greater than 50,000; or

(2) an airport terminal.

(e) The board may approve the issuance or transfer of ownership of a restaurant or eating place license without regard to (a) of this section if

(1) the premises of the restaurant or eating place are more than 18 miles from the corporate limits of a city or unified municipality;

(2) the premises will serve food to the traveling public; and

(3) the board finds that the public convenience will be served by the issuance or transfer.

(f) An application requesting a transfer of location of licensed premises limited under (a) or (b) of this section shall be granted without regard to (a) of this section if the new location is less than one mile from the original location and

(1) no ground for denial exists under AS 04.11.340(1) or (3);

and

(2) relocation of the licensed premises is necessary due to

(A) termination of a lease or rental agreement;

(B) condemnation of the premises;

(C) the substantial destruction of the premises by any cause.

(g) The board may approve the issuance or transfer of ownership of a restaurant or eating place license in a municipality without regard to (a) of this section if the board finds that issuance or transfer of the license is necessary for the public convenience.

(h) Except as provided in (f) of this section, within an incorporated city, unified municipality or an organized borough, a new club license may be issued, and the relocation of an existing club license may be approved by the board if

(1) the issuance or relocation of club licenses under the population limitation contained in (2) of this subsection has been approved by resolution adopted by the incorporated city, unified municipality, or organized borough within which the club license is to be issued or relocated; and

(2) after issuance or relocation there would not be, inside the incorporated city or unified municipality, or inside the organized borough but outside the incorporated cities located within the borough, more than one club license for each 1,500 population or fraction of 1,500 population.

(i) This section does not apply to a golf course license issued under AS 04.11.115.

(j) The board may approve the issuance of an outdoor recreation lodge license without regard to (a) of this section if it appears that the issuance will encourage the tourist trade by encouraging the construction or improvement of a business relating to the tourist trade and the business meets the requirements for issuance of the license under AS 04.11.225.

(k) The board may allow the relocation of an existing beverage dispensary license under AS 04.11.090 to a restaurant, eating place, or

hotel, motel, resort, or similar business that contains a restaurant or eating place, in a borough with a population of 60,000 or more if the governing body of the borough approves the relocation. However, if the relocation of the license is into or within an incorporated city in the borough, the board may not approve the relocation unless the governing bodies of both the borough and the incorporated city approve the relocation. The board may allow not more than three relocations in a borough under this subsection each decade. In this subsection, "decade" means each 10-year period beginning April 1 in a year ending in zero.

(l) In (a)(1) of this section, "population" includes only those persons residing inside the radius not later than the date the application is received by the board and not earlier than 60 days before the application is received by the board.

(m) In (a)(2) and (3) of this section, "population" includes only those persons residing inside the established village, incorporated city, unified municipality, or organized borough as of December 31 of the year preceding the date of application.

(n) In this section "radius" means the circular area or distance limited by the sweep of a straight line originating at the proposed licensed premises and extending outward.

Sec. 04.11.410. Restriction of location near churches and schools.

(a) A beverage dispensary or package store license may not be issued and the location of an existing license may not be transferred if the licensed premises would be located in a building the public entrance of which is within 200 feet of a school ground or a church building in which religious services are regularly conducted, measured by the shortest pedestrian route from the outer boundaries of the school ground or the public entrance of the church building. However, a license issued before the presence of either cause of restriction within 200 feet of the licensed premises may be renewed or transferred to a person notwithstanding this subsection.

(b) If a beverage dispensary or package store license for premises located within 200 feet of a school ground or church building in which religious services are regularly conducted is revoked, expires, or is transferred to another location, a beverage dispensary or package store license may not be issued or transferred to the formerly licensed premises until the cessation of either cause of restriction.

Sec. 04.11.420. Zoning limitations.

(a) A person may not be issued a license or permit in a municipality if a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages unless a variance of the regulation or ordinance has been approved.

(b) The municipality shall inform the board of zoning regulations or ordinances that prohibit the sale or consumption of alcoholic beverages.

Sec. 04.11.430. Person and location.

(a) Each license shall be issued to a specific individual or individuals, to a partnership, including a limited partnership, to a limited liability organization, or to a corporation. If the license is issued to a corporation or a limited liability organization, the registered agent of the corporation or limited liability organization must be an individual resident of the state.

(b) Except for a license authorizing the sale of alcoholic beverages on a common carrier, a specific location shall be indicated on the license or permit as the licensed premises, the principal address of which shall be indicated on the license or permit. The mailing address of a licensee or, if the licensee is a corporation, the address of the registered office of the corporation must be kept current and on file in the main office of the board.

reasons for the objection. The board shall consider the objections and testimony received at a hearing conducted under AS 04.11.510(b)(2) when it considers the application. An objection and the record of a hearing conducted under AS 04.11.510(b)(2) shall be retained as part of the board's permanent record of its review of the application.

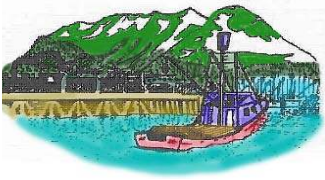
Sec. 04.11.480. Protest.

(a) A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license by sending the board and the applicant a protest and the reasons for the protest within 60 days of receipt from the board of notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and in no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer. The local governing body may protest the continued operation of a license during the second year of the biennial license period by sending the board and the licensee a protest and the reasons for the protest by January 31 of the second year of the license. The procedures for action on a protest of continued operation of a license are the same as the procedures for action on a protest of a renewal application. The board shall consider a protest and testimony received at a hearing conducted under AS 04.11.510(b)(2) or (4) when it considers the application or continued operation, and the protest and the record of the hearing conducted under AS 04.11.510(b)(2) or (4) shall be kept as part of the board's permanent record of its review. If an application or continued operation is protested, the board shall deny the application or continued operation unless the board finds that the protest is arbitrary, capricious, and unreasonable.

(b) If the permanent residents residing outside of but within two miles of an incorporated city or an established village wish to protest the issuance, renewal, or transfer of a license within the city or village, they shall file with the board a petition meeting the requirements of AS 04.11.510(b)(3) requesting a public hearing within 30 days of the posting of notice required under AS 04.11.310, or by December 31 of the year application is made for renewal of a license. The board shall consider testimony received at a hearing conducted under AS 04.11.510(b)(3) when it considers the application, and the record of a hearing conducted under AS 04.11.510(b)(3) shall be retained as part of the board's permanent record of its review of the application.

(c) A local governing body may recommend that a license be issued, renewed, relocated, or transferred with conditions. The board shall consider recommended conditions and testimony received at a hearing conducted under AS 04.11.510(b)(2) or (4) when it considers the application or continued operation, and the recommended conditions and the record of the hearing conducted under AS 04.11.510(b)(2) or (4) shall be kept as part of the board's permanent record of its review. If the local governing body recommends conditions, the board shall impose the recommended conditions unless the board finds that the recommended conditions are arbitrary, capricious, or unreasonable. If a condition recommended by a local governing body is imposed on a licensee, the local governing body shall assume responsibility for monitoring compliance with the condition, except as otherwise provided by the board.

(d) In addition to the right to protest under (a) of this section, a local governing body may notify the board that the local governing body has determined that a licensee has violated a provision of this title or a condition imposed on the licensee by the board. Unless the board finds that the local governing body's determination is arbitrary, capricious, or unreasonable, the board shall prepare the determination as an accusation against the licensee under AS 44.62.360 and conduct proceedings to resolve the matter as described under AS 04.11.510(c).



City Council of the City of Cordova, Alaska
Pending Agenda April 18, 2018 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
- 2) Code change re Council member service on boards/commissions
- 3) Discussion/action regarding water charges at the Harbor - meters will be in place by May 1
- 4) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
- 5) Waterfront development
- 6) Cordova Center bird mitigation - for 2018
- 7) 2018 budget discussions - possible implications of 2 tax propositions on special election ballot
- 8) Shipyard expansion - RFP/discussion/work session/agenda item
- 9) Comprehensive plan/master plan

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:

6/6/2018	9/5/2018	12/5/2018	3/6/2019
-----------------	-----------------	------------------	-----------------
- 2) Staff quarterly reports will be in the following packets:

4/18/2018	7/18/2018	10/17/2018	1/16/2019
------------------	------------------	-------------------	------------------
- 3) City Council/staff/other Boards and Commissions - Training session with City Attorney
 5 - 7 pm on 4/18 - other boards & commissions invited
- 4) Strategic Planning Work Sessions: @ least 2, first to be 4/4/18, 5:30 - 6:45 pm
 update strategic plan with reference to comprehensive plan & waterfront planning
- 5) Hazard Mitigation Plan to come before council as a resolution for approval - May 2018
- 6) Shipyard expansion - agenda item? work session?

Clear direction should be given to Clerk/Manager on the what and when of this proposed agenda item.

item:

**suggested
agenda date:**

- 1) ...
- 2) ...
- 3) ...

Mayor Koplín or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda - April 18, 2018 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:** 1-Torie Baker, chair (Marine Adv Prgm) 2-Jeremy Botz (ADF&G)
authorizing resolution 04-03-45 3-Tim Joyce (PWSAC) 4-Jim Holley (AML)
approved Apr 16, 2003 5-Chelsea Haisman (fisherman) 6-Tommy Sheridan (processor)
Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon

- 2) Cordova Trails Committee:** 1-Elizabeth Senear 2-Toni Godes
authorizing resolution 11-09-65 3-Dave Zastrow
approved Dec 2, 2009 4-vacant 5-vacant






- 3) Fisheries Development Committee:** 1-Warren Chappell 2-Andy Craig 3-Bobby Linville
authorizing resolution 12-16-43 4-Gus Linville 5-Tommy Sheridan 6-Bob Smith
approved Dec 23, 2016

E. City of Cordova appointed representatives to various Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council**
Robert Beedle re-appointed March 2016 2 year term
re-appointed March 2014
appointed April 2013
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
Tom Bailer term until Oct 2018 3 year term
appointed February 2017
- 3) Southeast Conference AMHS Reform Project Steering Committee**
Mike Anderson appointed April 2016 until completion of project
Sylvia Lange alternate

APRIL 2018




CALENDAR MONTH **APRIL**
 CALENDAR YEAR **2018**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 	2	3	4 5:30 Council work session 6:45 Council pub hrg CCAB 7:00 Council reg mtg CCAB	5 CHS Band & Choir Hawaii trip * Apr 4 - 11	6 last day to appeal 2018 property assessments	7
8	9 CHS Band & Choir Hawaii trip * Apr 4 - 11	10 6:30 P&Z CCAB	11 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	12	13 CSD Inservice day	14  DTK 2018
15	16 7:00 Board of Equalization Meeting	17 6:00 Council work session	18 5:00 Council work session 7:00 Council reg mtg CCAB	19  Chamber of Commerce Economic Summit 8:00 am - 4:30 pm Cordova Center	20 2:00-4:00 pm Spring Salmon Harvest Task Force Mtg Cdv Ctr	21  Health FAIR
22 	23	24 6:00 P&R CCM	25 5:30 CTC Board Meeting 6:00 CEC Board Meeting	26 6:00 CCMCAB HCR	27	28
29	30	1	2	3	4	5
6	7	Notes				

Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library
CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B
CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room

MAY 2018




CALENDAR MONTH **MAY**
 CALENDAR YEAR **2018**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
		----- absentee voting @ City Hall May 1 - May 14 M-F 8a-5p -----				
			6:00 Council work session 7:00 Council reg mtg CCAB			
6	7	8	9	10	11	12
		----- absentee voting @ City Hall May 7 - May 14 M-F 8a-5p -----				
		6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB			
13		15	16	17	18	19
		Special Election CCA 7am - 8pm 	6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
20	21	22	23	24	25	26
		6:00 P&R CCM	6:00 CEC Board Meeting	6:00 CCMCAB HCR		
27	28	29	30	31	1	2
	Memorial Day- City Hall Offices Closed		5:30 CTC Board Meeting			
3	4	Notes				

Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library
CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B
CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room

JUNE 2018

CALENDAR MONTH **JUNE**
 CALENDAR YEAR **2018**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			PRINCE WILLIAM SOUND SCIENCE CENTER Copper River Nouveau
10	11	12	13	14	15	16
		6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB	 Flag Day		
17	18	19	20	21	22	23
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB  Summer Solstice			
24	25	26	27	28	29	30
		6:00 P&R CCM	6:00 CEC Board Meeting 5:30 CTC Board Meeting	6:00 CCMCAB HCR		
1	2	Notes				

Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library
CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B
CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	Clay Koplín Mayor@cityofcordova.net	March 1, 2016	March-19
Council members:			
Seat A: 3 years	James Burton CouncilSeatA@cityofcordova.net	March 1, 2016 March 5, 2013	March-19
Seat B: 3 years	Kenneth Jones CouncilSeatB@cityofcordova.net	March 7, 2017	March-20
Seat C: 3 years	Jeff Guard CouncilSeatC@cityofcordova.net	March 7, 2017	March-20
Seat D: 3 years	Melina Meyer CouncilSeatD@cityofcordova.net	March 6, 2018	March-21
Seat E: 3 years	Anne Schaefer <small>elected by cncl</small> CouncilSeatE@cityofcordova.net	March 6, 2018 December 6, 2017	March-21
Seat F: 3 years	David Allison, Vice Mayor CouncilSeatF@cityofcordova.net	March 1, 2016	March-19
Seat G: 3 years	James Wiese CouncilSeatG@cityofcordova.net	March 1, 2016	March-19

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President bjewell@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Bret Bradford bbradford@cordovasd.org	March 6, 2018 March 3, 2015	March-21
3 years	Tammy Altermott taltermott@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Peter Hoepfner phoepfner@cordovasd.org	March 6, 2018 March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-21
3 years	Sheryl Glasen sglasen@cordovasd.org <i>Vacant (appointed, non-voting) City Council Rep</i>	March 7, 2017 March 4, 2014	March-20

seat up for re-election in 2019

board/commission chair

seat up for re-appt in Nov 18

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Kristin Carpenter	March 7, 2017	March-20
3 years	Sally Bennett	March 7, 2017	March-19
3 years	April Horton	March 7, 2017	March-19
3 years	Linnea Ronnegard	March 6, 2018	March-21
3 years	Amanda Wiese	March 6, 2018	March-21
	elected by board	November 2, 2017	

LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-16 November-13 November-10 November-06	November-19
3 years	Wendy Ranney	November-15 April-13	November-18
3 years	Erica Clark	November-16	November-19
3 years	Sarah Trumblee	February-18	November-20
3 years	Krysta Williams	February-18	November-20

PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Nancy Bird	November-16	November-19
3 years	Allen Roemhildt	November-16 January-14	November-19
3 years	Scott Pegau, vice chair	November-17 December-14 December-11	November-20
3 years	John Baenen	November-15 December-12	November-18
3 years	Tom McGann, chair	November-17 December-14 December-11 April-11	November-20
3 years	Chris Bolin	September-17	November-18
3 years	Lee Holter	November-17	November-20

seat up for re-appt in Nov 18

seat up for re-election in 2019

board/commission chair

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mike Babic	November-17	November-20
3 years	Andy Craig	November-16	November-19
3 years	Max Wiese	November-17	November-20
		January-14	
		March-11	
3 years	Ken Jones	November-16	November-19
		February-13	
3 years	Jacob Betts, Chair	November-15	November-18

PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-15	November-18
		August-14	
3 years	Anne Schaefer	November-17	November-20
3 years	Miriam Dunbar	November-15	November-18
		August-14	
3 years	Stephen Phillips	November-15	November-18
3 years	Marvin VanDenBroek	November-16	November-19
		February-14	
3 years	Karen Hallquist	November-16	November-19
		November-13	
3 years	Dave Zastrow	November-17	November-20
		February-15	
		September-14	

HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	Brooke Johnson	August-16	November-19
3 years	John Wachtel	August-16	November-18
3 years	Sylvia Lange	August-16	November-18
3 years	Nancy Bird	November-17	November-18
3 years	Jim Casement, Chair	November-17	November-20

seat up for re-election in 2019

board/commission chair

seat up for re-appt in Nov 18