

**Mayor**

James Kacsh

**Council Members**

Kristin Carpenter

Tim Joyce

Tom Bailer

Robert Beedle

Josh Hallquist

David Reggiani

James Burton

**City Manager**

Randy Robertson

**City Clerk**

Susan Bourgeois

**Deputy Clerk**

Tina Hammer

**Student Council**

Ashley Reece

Bhren Peña

**COUNCIL SPECIAL MEETING  
APRIL 6, 2015 @ 12:00 PM  
CITY HALL CONFERENCE ROOM**

**AGENDA**

**A. CALL TO ORDER**

**B. ROLL CALL**

Mayor James Kacsh, Council members Kristin Carpenter, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Reggiani and James Burton

**C. APPROVAL OF AGENDA..... (voice vote)**

**D. DISCLOSURES OF CONFLICTS OF INTEREST**

**E. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Audience Comments regarding agenda items

**F. NEW BUSINESS**

**2. Resolution 04-15-21..... (roll call vote)(page 1)**

A resolution of the City Council of the City of Cordova, Alaska, authorizing the transfer from the general reserve fund the amount of \$200,000.00 to be transferred to Cordova Community Medical Center to fund short term operational expenses

**3. Council discussion on 2015 budget ..... (page 2)**

**G. AUDIENCE PARTICIPATION**

**H. COUNCIL COMMENTS**

**I. ADJOURNMENT**

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosures.

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**CITY OF CORDOVA, ALASKA  
RESOLUTION 04-15-21**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA,  
ALASKA, AUTHORIZING THE TRANSFER FROM THE GENERAL RESERVE FUND  
THE AMOUNT OF \$200,000.00 TO BE TRANSFERRED TO CORDOVA COMMUNITY  
MEDICAL CENTER TO FUND SHORT TERM OPERATIONAL EXPENSES**

**WHEREAS**, the City of Cordova (City) and Cordova Community Medical Center (CCMC) are partners in providing healthcare services in Cordova; and

**WHEREAS**, CCMC has needs to pay for ongoing improvements in establishing an electronic health record system and other operational expenses; and

**WHEREAS**, the City has supported CCMC with loans in the past to support these needs; and

**WHEREAS**, the City and CCMC have agreed that these funds are intended to be repaid back to the City by December 31, 2015.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Cordova, by this resolution, authorize the transfer from the General Reserve Fund in the amount of \$200,000.00 to be transferred to Cordova Community Medical Center to fund short term operational expenses.

**PASSED AND APPROVED THIS 6<sup>th</sup> DAY OF APRIL 2015**

\_\_\_\_\_  
Jim Kacsh, Mayor

ATTEST:

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Susan Bourgeois, CMC, City Clerk

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## A MEMO FROM MAYOR KACSH

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DATE: April 3, 2015  
TO: City Council  
SUBJECT: 2015 Budget Discussion

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- **Page 5 2015 Revenue Detail**

- 101-302-40215 Shared Revenue should be \$9,000 less  
If legislature passes current budget
- 101-302-40220 Forest Receipts – Roads should be \$65,663.69 less
- 101-302-040221 Forest Receipts – Schools should be \$670,339.06 less  
As it stands at this very moment with our US Delegation  
Slight potential for very reduced rate from USFS
- 101-304-40245 State Contract – Jail should be \$110,000 less  
If legislature passes current budget

- **Page 3 2015 GF Revenue Summary**

Net Total GF Revenue	\$11,657,774.88
Subtract above scenarios	\$885,002.75
GF Revenue should be	\$10,772,772.13

- **Page 4 2015 GF Expense Summary**

Total	\$11,657,774.88
Add Loan for CCMC	\$200,000.00

- **Page 38**

Transfer to GF Reserve	\$250,000.00
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Looking at a potential \$1,085,002.75 hole in our 2015 budget with the only large dollar relief coming from our transfer to GF reserve.

Need to start looking at cost saving measures within 2015 budget, and prepare for impact to 2016

Periods: 01/15-12/15

Account Number	Account Title	2012-12 Prior year 3 Actual	2013-13 Prior year 2 Actual	2014-14 Prior year Actual	2014-14 Prior year Budget	2015-15 Current year Budget
<b>General Fund</b>						
<b>Taxes</b>						
101-300-00000	Taxes	5,473,278.04	5,383,983.10	6,057,622.35	5,665,864.99	5,922,864.00
<b>Licenses &amp; Permits</b>						
101-301-00000	Licenses & Permits	24,675.00	15,960.00	18,340.00	15,600.00	15,600.00
<b>Other Governmental</b>						
101-302-00000	Other Governmental	3,253,742.86	3,092,100.25	2,980,070.19	3,930,832.71	3,052,733.75
<b>Leases &amp; Rents</b>						
101-303-00000	Leases & Rents	178,281.78	187,309.34	173,595.92	165,000.00	195,900.00
<b>Law Enforcement</b>						
101-304-00000	Law Enforcement	253,607.62	342,841.31	354,742.20	352,630.00	352,030.00
<b>D. M. V.</b>						
101-305-00000	D. M. V.	67,482.70	88,703.96	75,060.48	92,600.00	99,600.00
<b>Planning Department Revenue</b>						
101-323-00000	Planning Department Revenue	12,268.70	13,085.56	8,527.40	18,500.00	18,500.00
<b>Recreation Dept Revenue</b>						
101-345-00000	Recreation Dept Revenue	71,285.50	80,802.00	85,429.66	74,150.00	86,150.00
<b>Pool Revenue</b>						
101-346-00000	Pool Revenue	17,821.50	25,265.50	32,398.50	34,200.00	29,200.00
<b>Sale of Property</b>						
101-347-00000	Sale of Property	2,871.00	1,409.00	74,688.00	6,500.00	12,000.00
<b>Interfund Transfers In</b>						
101-390-00000	Interfund Transfers In	852,083.84	492,043.80	492,043.80	492,043.75	772,043.75
<b>Other Revenue</b>						
101-397-00000	Other Revenue	168,795.39	28,154.50-	593,088.74	125,000.00	144,430.38
<b>State Debt Service Reimbursements</b>						
101-398-00000	State Debt Service Reimbursements	959,698.25	960,099.00	958,903.00	967,800.00	956,723.00
Total Revenue:		11,335,892.18	10,655,448.32	11,904,510.24	11,940,721.45	11,657,774.88
General Fund Revenue Total:		11,335,892.18	10,655,448.32	11,904,510.24	11,940,721.45	11,657,774.88
General Fund Expenditure Total:		.00	.00	.00	.00	.00
Net Total General Fund:		11,335,892.18	10,655,448.32	11,904,510.24	11,940,721.45	11,657,774.88

Account Number	Account Title	2012-12 Actual	2013-13 Actual	2014-14 Actual	2014-14 Budget	2015-15 Current year Budget
<b>General Fund</b>						
<b>City Council</b>						
101-401-00000	City Council	13,749.51	14,689.76	7,875.83	19,400.00	18,450.00
<b>City Clerk</b>						
101-402-00000	City Clerk	244,798.25	272,099.32	232,219.52	252,573.00	271,771.00
<b>City Mayor</b>						
101-403-00000	City Mayor	.00	.00	1,615.73	3,425.00	2,900.00
<b>City Manager</b>						
101-421-00000	City Manager	350,800.63	341,845.90	317,927.43	366,070.00	385,768.00
<b>Finance</b>						
101-422-00000	Finance	402,056.55	418,702.22	315,523.38	411,616.00	446,333.00
<b>Planning Department Expense</b>						
101-423-00000	Planning Department Expense	223,805.32	228,640.81	207,003.35	292,106.00	263,763.00
<b>Planning Commission</b>						
101-424-00000	Planning Commission	45.00	6,140.36	2,357.86	6,500.00	5,500.00
<b>Department of Motor Vehicles</b>						
101-440-00000	Department of Motor Vehicles	57,711.08	76,913.86	76,951.71	75,903.00	89,197.00
<b>Law Enforcement</b>						
101-441-00000	Law Enforcement	784,800.61	900,263.96	918,347.91	894,036.00	1,131,732.00
<b>Jail Operations</b>						
101-442-00000	Jail Operations	205,935.95	234,550.82	249,471.38	237,125.00	282,355.00
<b>Fire &amp; EMS</b>						
101-443-00000	Fire & EMS	317,010.32	317,767.12	309,399.87	366,781.00	382,959.00
<b>Disaster Management Dept.</b>						
101-445-00000	Disaster Management Dept.	.00	7,205.97	4,895.27	7,500.00	12,440.00
<b>Information Services</b>						
101-501-00000	Information Services	395,613.46	589,945.28	819,192.99	929,402.00	931,880.00
<b>Facility Utilities</b>						
101-598-00000	Facility Utilities	183,373.98	189,371.24	162,619.46	164,700.00	176,950.00
<b>PW Administration</b>						
101-601-00000	PW Administration	129,779.16	137,995.68	101,935.88	166,318.00	187,446.00
<b>Facility Maintenance</b>						
101-602-00000	Facility Maintenance	185,268.16	280,188.04	150,762.99	273,462.00	270,779.00
<b>Street Maintenance</b>						
101-603-00000	Street Maintenance	562,566.83	581,616.23	708,465.39	703,693.00	736,728.00
<b>Snow Removal</b>						
101-604-00000	Snow Removal	55,991.73	71,291.11	54,989.93	86,510.00	93,530.00
<b>Equipment Maintenance</b>						
101-605-00000	Equipment Maintenance	284,719.35	343,916.27	276,284.60	346,315.00	400,023.00
<b>Parks Maintenance</b>						
101-606-00000	Parks Maintenance	103,823.16	104,018.19	120,862.42	116,575.00	114,323.00
<b>Cemetery Maintenance Dept.</b>						
101-607-00000	Cemetery Maintenance Dept.	11,979.75	6,745.92	8,200.71	11,247.00	51,091.00
<b>Recreation - Bidarki</b>						
101-701-00000	Recreation - Bidarki	384,453.80	400,277.69	390,518.23	430,912.00	443,573.00
<b>Pool</b>						
101-702-00000	Pool	272,555.94	320,570.74	299,761.86	268,451.00	286,169.00
<b>Ski Hill</b>						
101-704-00000	Ski Hill	74,501.78	66,471.54	59,341.80	74,500.00	74,250.00
<b>Non-Departmental</b>						
101-824-00000	Non-Departmental	560,662.73	382,885.99	357,625.73	353,145.00	334,012.52
<b>Long Term Debt Service</b>						
101-895-00000	Long Term Debt Service	1,702,548.66	1,628,261.16	1,628,510.85	1,628,512.00	1,630,349.00
<b>Interfund Transfers Out</b>						
101-901-00000	Interfund Transfers Out	914,720.73	1,246,388.07	577,000.00	1,129,694.97	367,840.38
<b>Transfers to Other Entities</b>						
101-902-00000	Transfers to Other Entities	2,488,250.91	2,071,959.49	2,130,336.88	2,606,249.48	2,265,662.98
Total Expenditure:		10,911,523.35	11,240,722.74	10,489,998.96	12,222,721.45	11,657,774.88

## 2015 GENERAL FUND REVENUE DETAIL

Periods: 01/15-12/15

Account Number	Account Title	2011-11 Prior year 4 <sup>tr</sup> Actual	2012-12 Prior year 3 Actual	2013-13 Prior year 2 Actual	2014-14 Prior year Actual	2014-14 Prior year Budget	2015-15 Current year Budget
<b>General Fund</b>							
<b>Taxes</b>							
101-300-40001	Property Tax	1,618,002.20	1,667,035.91	1,603,451.94	2,125,115.92	1,862,000.00	2,129,000.00
101-300-40003	Property Tax-Penalties	.00	.00	2,715.83	1,584.66	.00	.00
101-300-40005	Property Tax-Interest	.00	.00	199.19	541.37	.00	.00
101-300-40010	Sales & Use Taxes	3,219,068.63	3,285,180.39	3,266,908.77	3,388,753.84	3,300,000.00	3,300,000.00
101-300-40011	Public Accommodations Surtax	117,502.17	116,263.85	116,136.12	114,907.79	117,500.00	117,500.00
101-300-40012	Vehicle Rental Surtax	16,065.55	14,602.87	11,138.72	14,516.52	16,000.00	16,000.00
101-300-40013	Sales Tax Compensation timely	28,845.42	30,200.74	30,494.02	30,600.13	30,000.00	30,000.00
101-300-40030	Penalties & Int. - Sales Tax	14,368.62	9,572.83	17,281.13	18,498.34	15,000.00	15,000.00
101-300-40040	In Lieu Tax Payments	401,611.23	408,840.87	393,229.58	422,220.54	385,364.99	375,364.00
101-300-40041	Payment in Lieu of Tax - Other	.00	1,982.06	3,415.84	2,083.50	.00	.00
<b>Total Taxes:</b>		<b>5,357,772.98</b>	<b>5,473,278.04</b>	<b>5,383,983.10</b>	<b>6,057,622.35</b>	<b>5,665,864.99</b>	<b>5,922,864.00</b>
<b>Licenses &amp; Permits</b>							
101-301-40100	General Business Licenses	14,625.00	24,095.00	14,555.00	17,775.00	15,000.00	15,000.00
101-301-40120	Taxi - For Hire Operators	1,215.00	580.00	1,405.00	565.00	600.00	600.00
<b>Total Licenses &amp; Permits:</b>		<b>15,840.00</b>	<b>24,675.00</b>	<b>15,960.00</b>	<b>18,340.00</b>	<b>15,600.00</b>	<b>15,600.00</b>
<b>Other Governmental</b>							
101-302-40205	Raw Fish Tax	1,658,375.19	1,371,289.78	1,432,356.36	1,661,223.18	2,200,000.00	1,250,000.00
101-302-40210	Liquor Licenses	11,675.00	11,650.00	12,300.00	11,650.00	12,000.00	12,000.00
101-302-40215	Share Revenue - General	276,416.00	294,223.00	206,187.00	205,993.00	205,610.00	205,610.00
101-302-40220	Forest Receipts - Roads	100,351.90	98,409.37	86,029.61	72,959.66	77,426.65	65,663.69
101-302-40221	Forest Receipts - School	1,080,179.79	1,020,715.32	861,220.07	744,821.18	775,098.06	670,339.06
101-302-40225	Utility Cooperative Refunds	114,526.00	134,090.75	151,623.86	234,084.57	150,000.00	200,000.00
101-302-40230	Shared Fisheries Tax	24,852.09	65,314.70	31,221.57	32,607.88	40,000.00	33,000.00
101-302-40239	Pension State Relief	216,240.19	251,549.94	295,667.00	.00	463,948.00	616,121.00
101-302-40240	Library Grant	6,500.00	6,500.00	10,817.63	16,730.72	6,750.00	.00
101-302-40245	E-Rate Grant (Library)	.00	.00	4,677.15	.00	.00	.00
<b>Total Other Governmental:</b>		<b>3,489,116.16</b>	<b>3,253,742.86</b>	<b>3,092,100.25</b>	<b>2,980,070.19</b>	<b>3,930,832.71</b>	<b>3,052,733.75</b>
<b>Leases &amp; Rents</b>							
101-303-40310	Cordova Industrial Park Leases	10,156.80	10,570.00	2,803.71	.00	.00	.00
101-303-40320	N. Harbor Fill Lease	82,611.89	82,819.55	83,205.55	98,829.14	80,000.00	80,000.00
101-303-40330	S. Harbor Fill Lease	25,372.27	24,368.00	28,509.41	18,310.16	25,000.00	25,000.00
101-303-40340	Boat Trailer Space Rental	3,150.00	3,120.00	.00	.00	.00	.00
101-303-40345	Parking Permits	990.00	850.00	100.00	.00	.00	.00
101-303-40350	Other Land Leases	22,045.93	18,878.27	35,811.56	35,939.17	22,000.00	22,000.00
101-303-40360	Other Building Leases	2,200.00	4,675.96	6,629.11	9,517.45	5,000.00	7,000.00
101-303-51110	Lease Rev Pass-Thru Mt Eyak	28,820.00	33,000.00	30,250.00	11,000.00	33,000.00	61,900.00
<b>Total Leases &amp; Rents:</b>		<b>175,346.89</b>	<b>178,281.78</b>	<b>187,309.34</b>	<b>173,595.92</b>	<b>165,000.00</b>	<b>195,900.00</b>
<b>Law Enforcement</b>							
101-304-40245	State Contract - Jail	206,806.00	151,249.50	216,902.50	243,042.50	240,080.00	240,080.00
101-304-40250	Surcharge - SOA	2,160.00	1,170.00	580.00	940.00	2,000.00	2,000.00
101-304-40265	State Dispatch Services	4,725.00	4,725.00	4,725.00	5,906.25	4,725.00	4,725.00
101-304-40267	USFS Dispatch Services	4,725.00	4,725.00	6,750.00	6,750.00	6,725.00	6,725.00
101-304-40370	Court Fines & Forfeitures	40.00	38.00	65.00	.00	200.00	200.00
101-304-40371	Citations	27,040.00	11,273.00	7,046.00	20,574.00	7,500.00	7,500.00
101-304-40380	ATV Registration Fees	325.00	340.00	220.00	290.00	300.00	300.00

Account Number	Account Title	2012-12 Prior year 3 Actual	2013-13 Prior year 2 Actual	2014-14 Prior year Actual	2014-14 Prior year Budget	2015-15 Current year Budget
<b>General Fund</b>						
<b>Non-Departmental</b>						
101-824-51020	Operating Supplies	9,657.89	14,166.83	12,607.35	15,000.00	15,000.00
101-824-52070	Leases & Rentals	9,239.34	8,710.35	8,343.18	9,000.00	9,000.00
101-824-52170	Dues & Subscriptions	.00	.00	.00	500.00	500.00
101-824-52179	Drug Testing	2,512.00	3,851.00	2,383.00	5,000.00	5,000.00
101-824-52180	Professional Services	17,791.94	4,088.88	5,956.85	7,500.00	7,500.00
101-824-52181	Software Licensing	24,397.44	12,367.81	27,691.85	26,000.00	26,000.00
101-824-52182	Avalanche Mitigation Jan-April	12,000.00	10,800.00	14,400.00	14,000.00	16,000.00
101-824-52183	Avalanche Mitigation Nov-Dec	3,600.00	7,200.00	.00	6,000.00	9,000.00
101-824-52184	State Reimb - Avalanche Contra	7,500.00-	9,000.00-	9,000.00-	9,000.00-	9,000.00-
101-824-52185	Bank Fees & Bank Reconciliatio	2,864.06	3,660.78	11,857.21	2,500.00	5,000.00
101-824-52188	Lobbyist - State	52,423.24	50,955.04	50,000.00	55,000.00	55,000.00
101-824-52189	Lobbyist - Federal	.00	.00	.00	.00	.00
101-824-52190	Attorney Fees	191,840.96	171,940.73	136,111.68	138,000.00	125,000.00
101-824-52191	Attorney Fees - Hospital Mgt	7,086.16	2,111.50	.00	.00	.00
101-824-52192	Legal Issues - Sales Tax	.00	.00	.00	.00	.00
101-824-52210	Audit Fees	61,838.08	75,214.00	89,729.66	62,000.00	62,000.00
101-824-52240	IT Services	78,278.34	82,419.03	7,140.00	.00	.00
101-824-52310	Promotions & Advertisements	21,196.00	437.99	272.92	.00	.00
101-824-52340	Eyak Site Remediation	.00	8,784.99	5,191.83	10,000.00	6,000.00
101-824-52341	Oil Spill Response	.00	.00	.00	.00	10,000.00
101-824-52350	Recruitment and Moving	1,240.00	19,236.51	12,952.97	15,000.00	15,000.00
101-824-55010	Equipment & Furnishings	.00	499.93	26.50	500.00	500.00
101-824-56000	Insurance	125,367.36	52,258.10	118,778.25	80,000.00	136,800.00
101-824-57000	In-kind Services Allocation	53,170.08-	136,817.48-	136,817.52-	83,855.00-	160,287.48-
Total Non-Departmental:		560,662.73	382,885.99	357,625.73	353,145.00	334,012.52
<b>Long Term Debt Service</b>						
101-895-58034	1998 GO Bond Principal	70,000.00	.00	.00	.00	.00
101-895-58035	1998 GO Bond Interest	3,325.00	.00	.00	.00	.00
101-895-58038	2005 GO Bond - Principal	112,000.00	116,000.00	124,000.00	124,000.00	132,000.00
101-895-58039	2005 GO Bond - Interest	53,800.00	48,200.00	42,400.00	42,400.00	36,200.00
101-895-58042	2009 II GO Bond - Principal	575,000.00	595,000.00	620,000.00	620,000.00	645,000.00
101-895-58044	2009 II GO Bond - Interest	785,781.26	762,381.26	738,080.95	738,082.00	711,169.00
101-895-58054	2010B II - Taxable - Interest	9,179.90	9,179.90	9,179.90	9,180.00	9,180.00
101-895-58056	2010A II - Exempt - Principal	35,000.00	35,000.00	35,000.00	35,000.00	40,000.00
101-895-58058	2010A II - Exempt - Interest	4,000.00	3,300.00	2,250.00	2,250.00	1,200.00
101-895-58060	2011 Series III Principal	35,000.00	40,000.00	40,000.00	40,000.00	40,000.00
101-895-58062	2011 Series III Interest	19,462.50	19,200.00	17,600.00	17,600.00	15,600.00
Total Long Term Debt Service:		1,702,548.66	1,628,261.16	1,628,510.85	1,628,512.00	1,630,349.00
<b>Interfund Transfers Out</b>						
101-901-57339	Transfer to General Fund Reser	.00	.00	.00	747,694.97	250,000.00
101-901-57340	Transfer to Cap Proj Fund #401	164,775.00	152,462.07	577,000.00	382,000.00	117,840.38
101-901-57380	Transfer to Chip Seal CIP #410	.00	267,796.00	.00	.00	.00
101-901-57385	Transfer to Vehicle Removal F	33,000.00	33,000.00	.00	.00	.00
101-901-59998	Transfer to Permanent Fund	716,945.73	743,130.00	.00	.00	.00
101-901-59999	Transfer to Other Capital Proj	.00	50,000.00	.00	.00	.00
Total Interfund Transfers Out:		914,720.73	1,246,388.07	577,000.00	1,129,694.97	367,840.38