

Mayor

Clay Koplin

Council Members

Tom Bailer

Kenneth Jones

Jeff Guard

Melina Meyer

Anne Schaefer

David Allison

David Glasen

City Manager

Alan Lanning

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Olivia Carroll

**Regular City Council Meeting
March 20, 2019 @ 7:00 pm
Cordova Center Community Rooms
Agenda**



Happy St. Patrick's Day

A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members Tom Bailer, Kenneth Jones, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison and David Glasen

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in 3.10.010 https://library.municode.com/ak/cordova/codes/code_of_ordinances should be declared, then Mayor rules on whether member should be recused, Council can overrule
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers
 - a. **Barb Jewell**, Sound Alternatives and **Nicole Songer**, CFRC
 - b. **Joanie Behrends**, CERT program and presentation of certificates
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (CCMCABoD, School Board)
4. Student Council Representative Report

G. Approval of Consent Calendar..... (roll call vote)

5. Resolution 03-19-11..... (page 1)

A resolution of the City Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a sole source contract with Federal Signal, Inc., for the purpose of acquiring a tsunami siren and equipment for the City of Cordova

6. Resolution 03-19-12..... (page 8)

A resolution of the City Council of the City of Cordova, Alaska, authorizing the City Manager to enter a sole source contract with ProComm Alaska LLC, for the purpose of purchasing dispatch repeaters and base radios for the City of Cordova

7. Resolution 03-19-13..... (page 15)

A resolution of the City Council of the City of Cordova, Alaska, authorizing the City Manager to enter a sole source contract with ProComm Alaska LLC, for the purpose of purchasing portable radios for the City of Cordova

8. Record excused absences of Council members *James Burton*, *Ken Jones* and *Anne Schaefer* from the March 6, 2019 Regular Meeting

H. Approval of Minutes

I. Consideration of Bids

J. Reports of Officers

9. Mayor's Report

10. Manager's Report

a. Comprehensive Plan Update..... (page 22)

11. City Clerk's Report.

K. Correspondence

12. Cordova School District Resolution 2019-03 Opposing Formation of a PWS Borough..... (page 39)

13. 03-21-19 Letter from ADEC re Shoreside Petroleum wastewater discharge permit..... (page 40)

L. Ordinances and Resolutions

14. Resolution 03-19-14..... (roll call vote)(page 44)

A resolution of the City Council of the City of Cordova, Alaska, authorizing the City of Cordova to amend the FY19 budget in the amount of \$25,000 for the design drawings for a renovation/expansion of the Odiak Camper Park

M. Unfinished Business

N. New & Miscellaneous Business

15. Council election of Vice Mayor to serve for one year..... (voice vote)(page 49)

16. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 50)

O. Audience Participation

P. Council Comments

Q. Executive Session

17. City Clerk's Annual Evaluation - to be handled in an executive session because it is a subject that tends to prejudice the reputation and character of a person; provided that the person may request a public discussion, and, in this instance, the Clerk has not requested a public discussion

R. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at www.cityofcordova.net



AGENDA ITEM # 5
City Council Meeting Date: 3/20/2019
CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 3/20/2019

ITEM: 2018 NOAA GRANT

☐ ORDINANCE
☒ RESOLUTION

☐ INFORMATION
☐ MOTION

- I. **REQUEST OR ISSUE:** The request is for City Council to approve the 2018 NOAA Grant sole source resolution 03-19-11
- II. **RECOMMENDED ACTION / NEXT STEP:** Forward resolution to the State of Alaska, and to implement and complete project by summer of 2019
- III. **FISCAL IMPACTS:** No fiscal impact to the City of Cordova
- IV. **BACKGROUND INFORMATION:** The City is a Tsunami Ready Community with 2 existing sirens; one key component is to add additional all hazard warning devices.
- V. **LEGAL ISSUES:** none
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** none
- VII. **SUMMARY AND ALTERNATIVES:** This grant is to add one new siren and fix and upgrade an existing siren, total sirens for the City of Cordova will be 4.

**CITY OF CORDOVA, ALASKA
RESOLUTION 03-19-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO ENTER INTO A SOLE SOURCE CONTRACT
WITH FEDERAL SIGNAL, INC., FOR THE PURPOSE OF ACQUIRING A TSUNAMI
SIREN AND EQUIPMENT FOR THE CITY OF CORDOVA**

WHEREAS, the Alaska Department of Homeland Security, under the 2018 NOAA Tsunami Sirens Grant for Equipment and Installation, awarded the City of Cordova \$49,200 to purchase and install a new Tsunami siren and rebuild and install an existing siren; and

WHEREAS, Federal Signal, Inc. is a nationally recognized vendor of emergency sirens and has extensive experience working with state and local officials; and

WHEREAS, Federal Signal, Inc., possesses both the equipment and trained personnel to install Tsunami sirens; and

WHEREAS, the City of Cordova has exclusively used Federal Signal, Inc., equipment, software and personnel to mount all previous emergency sirens within its jurisdiction; and

WHEREAS, the Federal System, Inc. Signal Encoder and its companion Eclipse8 Mechanical Siren is fully compatible and will function seamlessly with Cordova's emergency notification system; and

WHEREAS, no equipment will need to be purchased or installed by additional companies and no additional training will be necessary for full compatibility within our system; and

WHEREAS, this request meets the provisions of Section 5.12.150 of the Cordova Municipal Code in providing for sole source procurements for professional services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cordova, Alaska hereby authorizes the City Manager to enter into a contract with Federal Signal, Inc., for purchasing a Tsunami Siren, associated equipment and associated equipment and materials to rebuild and install an existing Siren for the City of Cordova in an amount not to exceed \$49,200.

PASSED AND APPROVED THIS 20th DAY OF MARCH 2019

Clay R. Koplin, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Military and Veterans' Affairs

Division of Homeland Security
and Emergency Management

P.O. Box 5750
JBER, AK 99505-0750
Main: 907.428.7000
Fax: 907.428.7009
www.ready.alaska.gov

November 7, 2018

Alan Lanning, City Manager
City of Cordova
PO Box 1210
Cordova, AK 99574

RE: 2018 NOAA Tsunami Activities Grant, NA18NWS4670068
State Grant No.: 20NOAA-GY18

Certified Mail: 9171 9690 0935 0210 4280 28

Dear Mr. Lanning:

We are pleased to award the City of Cordova the amount of \$49,200.00 to install an all hazards warning system for tsunami evacuations under the 2018 National Oceanic and Atmospheric Administration (NOAA) Tsunami Activities Grant. The U.S. Department of Commerce has reviewed and approved the statement of work and award funds are reserved for the acquisition and use of the allowable materials, equipment, and resources identified in the project statement of work.

Please review the Project Budget Details Report for accuracy. As a reminder, all procurement transactions must be conducted in a manner providing full and open competition. To ensure this, we require a Procurement Method Report with every expense (with the exception of local advertising, legal notices, and travel arrangements) submitted for reimbursement under this grant and pre-approvals may be required at multiple steps in the procurement process. Please see the Procurement Method Report for additional details.

Enclosed are two pre-signed Obligor Award Documents (OADs). Please review the information for accuracy and the special conditions. Sign both obligator documents, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency Point of Contact
PO Box 5750
JBER, AK 99505

If the OADs cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form and instructions are available for download on our Grant's website, <http://ready.alaska.gov/grants>.

Mr. Lanning
November 7, 2018
Page 2 of 2

Please complete and return a Signatory Authority Form with the signed OAD. If needed, Electronic Payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Dan Belanger, at (907) 428-7034 or by email at dan.belanger@alaska.gov.

Sincerely,

A handwritten signature in black ink, reading "Paul L. Nelson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Paul L. Nelson
Deputy Director

Enclosure(s): (2 originals) Obligating Award Document
Project Budget Details Report

cc: Paul Trumblee, Jurisdiction Project Manager
Jon Stavig, Jurisdiction Chief Financial Officer

Project Budget Details Report

2018 NOAA/ NWS Tsunami / NOAA


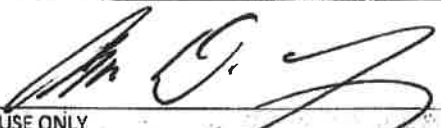
Cordova, City of



Reported Category = ALL. Reported Revision = 0 of 0.

<u>PBD#</u>	<u>Expense Category</u>	<u>Solution Area</u>	<u>Discipline</u>	<u>Qty</u>	<u>Budgeted Cost</u>	<u>PBD# Amt Spent</u>	<u>PBD# Balance</u>
1	Equipment	Other	EMA	State			
	EHP	Item:		Federal	\$49,200.00		\$49,200.00
	<input type="checkbox"/> EHP	Tsunami Warning Siren Project					
	Description	Purchase and installation of 1 all hazard tsunami warning siren. Installation of additional siren Cordova already owns.					

Adjusted Grant Award	
State	
Federal	\$49,200.00
Total Budgeted Allocated (Fed & State)	\$49,200.00

PBD Total Allocations:	State	
	Federal	\$49,200.00
Total Expenses:	State	
	Federal	
Summary Balance:	State	
	Federal	\$49,200.00
PBD Non-Budgeted Funds:		\$0.00

State of Alaska Division of Homeland Security and Emergency Management Under US Department of Commerce National Oceanic and Atmospheric Administration						Page 1 of 7 FEDERAL AWARD DATE August 1, 2018 FEDERAL GRANT PROGRAM 2018 NOAA Tsunami Activities Grant FEDERAL GRANT NUMBER NA18NWS4670068 CFDA: 11.467 AWARD AMOUNT \$49,200.00 20NOAA-GY18	
OBLIGATING AWARD DOCUMENT							
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT			
City of Cordova P.O. Box 1210 Cordova, AK 99574		FROM:	September 01, 2018	AMENDMENT #:		STATE PROGRAM NUMBER 20NOAA-GY18	
		TO:	September 30, 2019	EFFECTIVE DATE:			
DUNS NUMBER	075739771		FUNDING ALLOCATION				
EIN	92-6000138		PLANNING		EXERCISE		
METHOD OF PAYMENT	Electronic		TRAINING		EQUIPMENT	\$49,200.00	
PURPOSE OF AWARD							
The attached Project Budget Details Report is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT REQUIREMENTS AND PROGRAM TERMS AND CONDITIONS							
The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)] See attached for continued Grant Requirements and Program Terms and Conditions							
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
None							
AGENCY INFORMATION							
ADDRESS	Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750				WEBSITE	http://ready.alaska.gov	
					EMAIL	mva.grants@alaska.gov	
					PHONE	907-428-7000	
					FAX	907-428-7009	
STATE PROJECT MANAGER		PHONE	FAX	EMAIL			
Dan Belanger		907-428-7034	907-428-7009	dan.belanger@alaska.gov			
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Paul L. Nelson, Deputy Director				Alan Lanning, City Manager			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
		DATE	11-7-18			DATE	11-27-18
FOR STATE USE ONLY							
Division File Number:		18 NOAA 1.6.19.1		Date Returned			
Fund	Unit	AR Unit	Object	Activity	Function	Program	PPC
1004	2001	090000200	7001	2012	18 NOAA CDVA	2NOAA2018	GYNOAA

State of Alaska Division of Homeland Security and Emergency Management Under US Department of Commerce National Oceanic and Atmospheric Administration						Page 1 of 7	
						FEDERAL AWARD DATE	
						August 1, 2018	
						FEDERAL GRANT PROGRAM	
						2018 NOAA Tsunami Activities Grant	
OBLIGATING AWARD DOCUMENT						FEDERAL GRANT NUMBER	
						NA18NWS4670068	
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT		CFDA: 11.467	
City of Cordova P.O Box 1210 Cordova, AK 99574		FROM:	September 01, 2018	AMENDMENT #:		AWARD AMOUNT	
		TO:	September 30, 2019	EFFECTIVE DATE:			
		STATE PROGRAM NUMBER					
DUNS NUMBER		075739771		FUNDING ALLOCATION			
EIN		92-6000138		PLANNING		EXERCISE	
METHOD OF PAYMENT		Electronic		TRAINING		EQUIPMENT \$49,200.00	
PURPOSE OF AWARD							
The attached Project Budget Details Report is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT REQUIREMENTS AND PROGRAM TERMS AND CONDITIONS							
The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)] See attached for continued Grant Requirements and Program Terms and Conditions							
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
None							
AGENCY INFORMATION							
ADDRESS	Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750			WEBSITE	http://ready.alaska.gov		
				EMAIL	mva.grants@alaska.gov		
				PHONE	907-428-7000		
				FAX	907-428-7009		
STATE PROJECT MANAGER		PHONE		FAX		EMAIL	
Dan Belanger		907-428-7034		907-428-7009		dan.belanger@alaska.gov	
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Paul L. Nelson, Deputy Director				Alan Lanning, City Manager			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
			DATE				DATE
			11-7-18				
FOR STATE USE ONLY							
Division File Number:		18 NOAA 1.6.19.1		Date Returned			
Fund	Unit	AR Unit	Object	Activity	Function	Program	PPC
1004	2001	090000200	7001	2012	18 NOAA CDVA	2NOAA2018	GYNOAA



AGENDA ITEM # 6
City Council Meeting Date: 3/20/2019
CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 3/20/2019

ITEM: 2018 SHSP GRANT Police Dispatch Repeaters and Base Radios

☐ ORDINANCE
☒ RESOLUTION

☐ INFORMATION
☐ MOTION

- I. **REQUEST OR ISSUE:** The request is for City Council to approve the 2018 SHSP Sole Source resolution 03-19-12
- II. **RECOMMENDED ACTION / NEXT STEP:** Forward Resolution to the State of Alaska, and to implement and complete project by summer of 2019.
- III. **FISCAL IMPACTS:** No fiscal impact to the City of Cordova
- IV. **BACKGROUND INFORMATION:** Aging emergency dispatch radio equipment required the need to seek out grants before requesting resources from the City's general fund, a grant was award to replace the equipment.
- V. **LEGAL ISSUES:** No Legal Issues
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. **SUMMARY AND ALTERNATIVES:**

**CITY OF CORDOVA, ALASKA
RESOLUTION 03-19-12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO ENTER A SOLE SOURCE CONTRACT WITH
PROCOMM ALASKA LLC, FOR THE PURPOSE OF PURCHASING DISPATCH
REPEATERS AND BASE RADIOS FOR THE CITY OF CORDOVA**

WHEREAS, the Alaska Department of Homeland Security, under the 2018 State Homeland Security Grant Program (SHSP), awarded the City of Cordova \$54,974.58 to purchase Dispatch Repeaters and Base Radios as part of a \$139,374.22 award; and

WHEREAS, ProComm Alaska LLC, is a State recognized vendor of Commercial Grade Motorola radios and products and has extensive experience working with the state and local officials; and

WHEREAS, the City of Cordova has used ProComm Alaska LLC, on previous SHSP Grants as sole source to purchase emergency communication equipment within its jurisdiction; and

WHEREAS, the repeaters and base radios are replacing existing units and are fully compatible and will be functionally seamless; and

WHEREAS, no additional equipment or training will be needed to be purchased or installed by additional companies or vendors to be necessary for full compatibility within our organization saving our community future funds; and

WHEREAS, this request meets the provisions of the Cordova Municipal Code in Section 5.12.040 - Council approval of contracts. No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract: and Section 5.12.150 (a)(5) - providing for sole source procurements for professional services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cordova, Alaska hereby authorizes the City Manager to enter a contract with ProComm Alaska LLC., for purchasing dispatch repeater and base radios and associated equipment and materials for the City of Cordova in an amount not to exceed \$54,974.58

PASSED AND APPROVED THIS 20th DAY OF MARCH 2019

Clay R. Koplin, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Military and
Veterans' Affairs

Division of Homeland Security
and Emergency Management

P.O. Box 5750
JBER, AK 99505-0750
Main: 907.428.7000
Fax: 907.428.7009
www.ready.alaska.gov

September 25, 2018

Mr. Alan Lanning, City Manager
City of Cordova
PO Box 1210
Cordova, AK 99574

RE: 2018 State Homeland Security Program, EMW-2018-SS-00045-S01
State Grant No.: 20SHSP-GY18

Certified Mail: 9171 9690 0935 0210 4268 40

Dear Mr. Lanning:

We received funds from the U.S. Department of Homeland Security under the 2018 State Homeland Security Program. We are pleased to award the City of Cordova the amount of \$139,374.22 under this grant. Funding from this program is provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazards events.

Please review the Grant Requirement and Program Terms and Conditions. Program Terms and Conditions will be discussed at the 2018 electronic Grant Kick-Off Meeting to be held in October 2018.

Please review Project Budget Details for Environmental and Historical Preservation requirements and approved project specifics. As a reminder, all procurement transactions must be conducted in a manner providing full and open competition. To ensure this, we require a Procurement Method Report with every expense (with the exception of local advertising, legal notices, and travel arrangements) submitted for reimbursement under this grant and pre-approvals may be required at multiple steps in the procurement process. Please see the Procurement Method Report for additional details.

Enclosed are two pre-signed Obligating Award Documents (OADs). Please review the information for accuracy and review any Special Conditions. Sign both OADs, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency Point of Contact
PO Box 5750
JBER, AK 99505

Mr. Lanning
September 25, 2018
Page 2 of 2

If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. The form and instructions are available for download on our Grants website, <http://ready.alaska.gov/grants>.

If signatory points of contacts have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed OAD. The Signatory Authority Form is available for download on our Grants website. If needed, Electronic Payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Tiffany Peltier, at (907) 428-7026 or by email at mva.grants@alaska.gov.


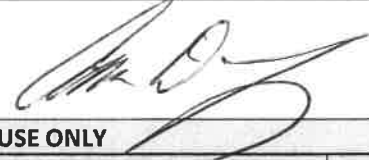
Sincerely,



Paul L. Nelson
Deputy Director

Enclosure(s): (2 originals) Obligating Award Document
Project Budget Details Report

cc: Paul Trumblee, Jurisdiction Project Manager
Jon Stavig, Jurisdiction Chief Financial Officer

State of Alaska Division of Homeland Security and Emergency Management Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate						Page 1 of 8	
						FEDERAL AWARD DATE	
						August 14, 2018	
						FEDERAL GRANT PROGRAM	
						2018 State Homeland Security Program	
OBLIGATING AWARD DOCUMENT						FEDERAL GRANT NUMBER	
						EMW-2018-SS-00045-S01	
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT		CFDA: 97.067	
City of Cordova PO Box 1210 Cordova, AK 99574		FROM:	October 01, 2018	AMENDMENT #:		AWARD AMOUNT	
		TO:	September 30, 2020	EFFECTIVE DATE:			
		STATE PROGRAM NUMBER					
DUNS NUMBER		075739771		FUNDING ALLOCATION			
EIN		92-6000138		PLANNING		EXERCISE	\$27,276.00
METHOD OF PAYMENT		Electronic		TRAINING	\$13,500.00	EQUIPMENT	\$98,598.22
PURPOSE OF AWARD							
The attached Project Budget Details is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT REQUIREMENTS AND PROGRAM TERMS AND CONDITIONS							
The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)] See attached for continued Grant Requirements and Program Terms and Conditions							
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
AGENCY INFORMATION							
ADDRESS	Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750			WEBSITE	http://ready.alaska.gov		
				EMAIL	mva.grants@alaska.gov		
				PHONE	907-428-7000		
				FAX	907-428-7009		
STATE PROJECT MANAGER		PHONE	FAX	EMAIL			
Tiffany Peltier		(907) 428-7026	(907) 428-7009	tiffany.peltier@alaska.gov			
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Paul L. Nelson, Deputy Director				Alan Lanning, City Manager			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
			DATE				DATE
			9-24-18				10-3-18
FOR STATE USE ONLY							
Division File Number:		1.6.10.3		Date Returned			
Fund	Unit	AR Unit	Object	Activity	Function	Program	PPC
1004	2001	099180010	7001	2012	18 SHSP CDVA	2SHSP2018	GYSHSP

Project Budget Detail Report

2018 State Homeland Security Program Grant / SHSP

Cordova, City of

Reported Category = ALL. Reported Revision = 0 of 0.

PBD#	Expense Category	Solution Area	Discipline	Qty	Budgeted Cost	PBD# Amt Spent	PBD# Balance
1	Equipment	Interop.Communications	LE	State			
EHP	Item:				Federal	\$54,974.58	\$54,974.58
<input type="checkbox"/> EHP	Dispatch Repeaters and Base Consolettes						
Description	Purchase and install two new repeaters and consolettes in the City's dispatch center. This equipment will be used to provide efficient, reliable communications for response area.						

2	Equipment	Interop.Communications	EMA	State			
EHP	Item:				Federal	\$38,107.64	\$38,107.64
<input type="checkbox"/> EHP	Portable Radios						
Description	Purchase portable radios for critical structures/entities throughout the City. These radios will assist with communications during all-hazard events.						

3	Equipment	Detect.Equip	HZ	State			
EHP	Item:				Federal	\$5,516.00	\$5,516.00
<input type="checkbox"/> EHP	Gas Monitors						
Description	Purchase gas monitors for the Cordova Volunteer Fire Department. These monitors will help identify the presence of hazardous gas during and emergency response.						

4	Exercise	Prog: Des,Dev,Cond,Eval	EMA	State			
EHP	Item:				Federal	\$3,016.00	\$3,016.00
<input type="checkbox"/> EHP	Supplies for Alaska Shield 2019 Exercise Participation						
Description	Purchase supplies for Alaska Shield 2019 exercise participation. This includes signs, moulage, safety supplies, and other consumable supplies. *Note durable medical equipment is not eligible for purchase under the exercise category.						

5	Exercise	OverTime	EMA	State			
EHP	Item:				Federal	\$16,972.00	\$16,972.00
<input type="checkbox"/> EHP	Overtime and Backfill for Alaska Shield 2019 Exercise Participation						
Description	Overtime and Backfill costs for Alaska Shield 2019 exercise participation.						

Project Budget Details Report

2018 State Homeland Security Program Grant / SHSP

Cordova, City of

Reported Category = ALL. Reported Revision = 0 of 0.

<u>PBD#</u>	<u>Expense Category</u>	<u>Solution Area</u>	<u>Discipline</u>	<u>Qty</u>	<u>Budgeted Cost</u>	<u>PBD# Amt Spent</u>	<u>PBD# Balance</u>
6	Exercise	Prog: Des,Dev,Cond,Eval	EMA				
EHP <input type="checkbox"/> EHP					State		
Item:					Federal	\$7,288.00	\$7,288.00
Description					Travel for Alaska Shield 2019 Exercise Participation. Travel for Alaska Shield 2019 Exercise. This includes travel for 2 evaluators during the exercise, and for four attendees to attend the after action conference.		

7	Training	Course: Dev,Del,Eval	EMA				
EHP <input type="checkbox"/> EHP					State		
Item:					Federal	\$13,500.00	\$13,500.00
Description					Alaska Shield 2019 Training Training in support and preparation of Alaska Shield 2019. The courses that will be conducted in the community are Advanced Planning Concepts, and Ammonia Safety and Training.		

Adjusted Grant Award

State	
Federal	\$139,374.22

Total Budgeted Allocated (Fed & State)

	\$139,374.22
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PBD Total Allocations:

State	
Federal	\$139,374.22

Total Expenses:

State	
Federal	

Summary Balance:

State	
Federal	\$139,374.22

PBD Non-Budgeted Funds:

	\$0.00
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AGENDA ITEM # 7
City Council Meeting Date: 3/20/2019
CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 3/20/2019

ITEM: 2018 SHSP GRANT Portable Radios

☐ ORDINANCE
☒ RESOLUTION

☐ INFORMATION
☐ MOTION

- I. **REQUEST OR ISSUE:** The request is for City Council to approve the 2018 SHSP Sole Source resolution.
- II. **RECOMMENDED ACTION / NEXT STEP:** Forward Resolution to the State of Alaska, and to implement and complete project by summer of 2019.
- III. **FISCAL IMPACTS:** No fiscal impact to the City of Cordova
- IV. **BACKGROUND INFORMATION:** The Fire Department recognized the need for additional portable radios and applied for and received a grant to better serve our community.
- V. **LEGAL ISSUES:** No Legal Issues
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. **SUMMARY AND ALTERNATIVES:**

**CITY OF CORDOVA, ALASKA
RESOLUTION 03-19-13**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO ENTER A SOLE SOURCE CONTRACT WITH
PROCOMM ALASKA LLC, FOR THE PURPOSE OF PURCHASING PORTABLE RADIOS
FOR THE CITY OF CORDOVA**

WHEREAS, the Alaska Department of Homeland Security, under the 2018 State Homeland Security Grant Program (SHSP), awarded the City of Cordova \$38,107.64 to purchase Portable Radios as part of a \$138,374.22 award; and

WHEREAS, ProComm Alaska LLC, is a State recognized vendor of Commercial Grade Motorola radios and products and has extensive experience working with the state and local officials; and

WHEREAS, the City of Cordova has used ProComm Alaska LLC, on previous SHSP Grants as sole source to purchase emergency communication equipment within its jurisdiction; and

WHEREAS, the portable radios are fully compatible with our emergency communication infrastructure and will be functionally seamless and will assist with communications during all hazard events; and

WHEREAS, no additional equipment or training will be needed to be purchased or installed by additional companies or vendors to be necessary for full compatibility within our organization saving our community future funds; and

WHEREAS, this request meets the provisions of the Cordova Municipal Code in Section 5.12.040 - Council approval of contracts. No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract: and Section 5.12.150 (a)(5) - providing for sole source procurements for professional services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cordova, Alaska hereby authorizes the City Manager to enter a contract with ProComm Alaska LLC., for purchasing Portable Radios and associated equipment and materials for the City of Cordova in an amount not to exceed \$38,107.64

PASSED AND APPROVED THIS 20th DAY OF MARCH 2019

Clay R. Koplin, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Military and
Veterans' Affairs

Division of Homeland Security
and Emergency Management

P.O. Box 5750
JBER, AK 99505-0750
Main: 907.428.7000
Fax: 907.428.7009
www.ready.alaska.gov

September 25, 2018

Mr. Alan Lanning, City Manager
City of Cordova
PO Box 1210
Cordova, AK 99574

RE: 2018 State Homeland Security Program, EMW-2018-SS-00045-S01
State Grant No.: 20SHSP-GY18

Certified Mail: 9171 9690 0935 0210 4268 40

Dear Mr. Lanning:

We received funds from the U.S. Department of Homeland Security under the 2018 State Homeland Security Program. We are pleased to award the City of Cordova the amount of \$139,374.22 under this grant. Funding from this program is provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazards events.

Please review the Grant Requirement and Program Terms and Conditions. Program Terms and Conditions will be discussed at the 2018 electronic Grant Kick-Off Meeting to be held in October 2018.

Please review Project Budget Details for Environmental and Historical Preservation requirements and approved project specifics. As a reminder, all procurement transactions must be conducted in a manner providing full and open competition. To ensure this, we require a Procurement Method Report with every expense (with the exception of local advertising, legal notices, and travel arrangements) submitted for reimbursement under this grant and pre-approvals may be required at multiple steps in the procurement process. Please see the Procurement Method Report for additional details.

Enclosed are two pre-signed Obligating Award Documents (OADs). Please review the information for accuracy and review any Special Conditions. Sign both OADs, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency Point of Contact
PO Box 5750
JBER, AK 99505

Mr. Lanning
September 25, 2018
Page 2 of 2

If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. The form and instructions are available for download on our Grants website, <http://ready.alaska.gov/grants>.

If signatory points of contacts have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed OAD. The Signatory Authority Form is available for download on our Grants website. If needed, Electronic Payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Tiffany Peltier, at (907) 428-7026 or by email at mva.grants@alaska.gov.


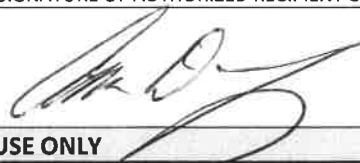
Sincerely,



Paul L. Nelson
Deputy Director

Enclosure(s): (2 originals) Obligating Award Document
Project Budget Details Report

cc: Paul Trumblee, Jurisdiction Project Manager
Jon Stavig, Jurisdiction Chief Financial Officer

State of Alaska Division of Homeland Security and Emergency Management Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate						Page 1 of 8 FEDERAL AWARD DATE August 14, 2018 FEDERAL GRANT PROGRAM 2018 State Homeland Security Program	
OBLIGATING AWARD DOCUMENT						FEDERAL GRANT NUMBER EMW-2018-SS-00045-S01	
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT		CFDA: 97.067	
City of Cordova PO Box 1210 Cordova, AK 99574		FROM:	October 01, 2018	AMENDMENT #:		AWARD AMOUNT \$139,374.22	
		TO:	September 30, 2020	EFFECTIVE DATE:			
		STATE PROGRAM NUMBER					
DUNS NUMBER		075739771		FUNDING ALLOCATION			
EIN		92-6000138		PLANNING		EXERCISE	\$27,276.00
METHOD OF PAYMENT		Electronic		TRAINING	\$13,500.00	EQUIPMENT	\$98,598.22
PURPOSE OF AWARD							
The attached Project Budget Details is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT REQUIREMENTS AND PROGRAM TERMS AND CONDITIONS							
The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)] See attached for continued Grant Requirements and Program Terms and Conditions							
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
AGENCY INFORMATION							
ADDRESS	Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750			WEBSITE	http://ready.alaska.gov		
				EMAIL	mva.grants@alaska.gov		
				PHONE	907-428-7000		
				FAX	907-428-7009		
STATE PROJECT MANAGER		PHONE	FAX	EMAIL			
Tiffany Peltier		(907) 428-7026	(907) 428-7009	tiffany.peltier@alaska.gov			
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Paul L. Nelson, Deputy Director				Alan Lanning, City Manager			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
			DATE				DATE
			9-24-18				10-3-18
FOR STATE USE ONLY							
Division File Number:		1.6.10.3		Date Returned			
Fund	Unit	AR Unit	Object	Activity	Function	Program	PPC
1004	2001	099180010	7001	2012	18 SHSP CDVA	2SHSP2018	GYSHSP

Project Budget Detail Report

2018 State Homeland Security Program Grant / SHSP

Cordova, City of

Reported Category = ALL. Reported Revision = 0 of 0.

PBD#	Expense Category	Solution Area	Discipline	Qty	Budgeted Cost	PBD# Amt Spent	PBD# Balance
1	Equipment	Interop.Communications	LE	State			
EHP	Item:				Federal	\$54,974.58	\$54,974.58
<input type="checkbox"/> EHP	Dispatch Repeaters and Base Consolettes						
Description	Purchase and install two new repeaters and consolettes in the City's dispatch center. This equipment will be used to provide efficient, reliable communications for response area.						

2	Equipment	Interop.Communications	EMA	State			
EHP	Item:				Federal	\$38,107.64	\$38,107.64
<input type="checkbox"/> EHP	Portable Radios						
Description	Purchase portable radios for critical structures/entities throughout the City. These radios will assist with communications during all-hazard events.						

3	Equipment	Detect.Equip	HZ	State			
EHP	Item:				Federal	\$5,516.00	\$5,516.00
<input type="checkbox"/> EHP	Gas Monitors						
Description	Purchase gas monitors for the Cordova Volunteer Fire Department. These monitors will help identify the presence of hazardous gas during and emergency response.						

4	Exercise	Prog: Des,Dev,Cond,Eval	EMA	State			
EHP	Item:				Federal	\$3,016.00	\$3,016.00
<input type="checkbox"/> EHP	Supplies for Alaska Shield 2019 Exercise Participation						
Description	Purchase supplies for Alaska Shield 2019 exercise participation. This includes signs, moulage, safety supplies, and other consumable supplies. *Note durable medical equipment is not eligible for purchase under the exercise category.						

5	Exercise	OverTime	EMA	State			
EHP	Item:				Federal	\$16,972.00	\$16,972.00
<input type="checkbox"/> EHP	Overtime and Backfill for Alaska Shield 2019 Exercise Participation						
Description	Overtime and Backfill costs for Alaska Shield 2019 exercise participation.						

Project Budget Details Report

2018 State Homeland Security Program Grant / SHSP

Cordova, City of

Reported Category = ALL. Reported Revision = 0 of 0.

<u>PBD#</u>	<u>Expense Category</u>	<u>Solution Area</u>	<u>Discipline</u>	<u>Qty</u>	<u>Budgeted Cost</u>	<u>PBD# Amt Spent</u>	<u>PBD# Balance</u>
6	Exercise	Prog: Des,Dev,Cond,Eval	EMA				
EHP					State		
<input type="checkbox"/> EHP					Federal	\$7,288.00	\$7,288.00
Item: Travel for Alaska Shield 2019 Exercise Participation.							
Description: Travel for Alaska Shield 2019 Exercise. This includes travel for 2 evaluators during the exercise, and for four attendees to attend the after action conference.							

7	Training	Course: Dev,Del,Eval	EMA				
EHP					State		
<input type="checkbox"/> EHP					Federal	\$13,500.00	\$13,500.00
Item: Alaska Shield 2019 Training							
Description: Training in support and preparation of Alaska Shield 2019. The courses that will be conducted in the community are Advanced Planning Concepts, and Ammonia Safety and Training.							

Adjusted Grant Award

State
Federal \$139,374.22

Total Budgeted Allocated (Fed & State)

\$139,374.22

PBD Total Allocations:

State
Federal \$139,374.22

Total Expenses: State
Federal

Summary Balance: State
Federal

\$139,374.22

PBD Non-Budgeted Funds:

\$0.00



Cordova Comprehensive Plan Update: *Project Newsletter, March 2019*

Dear Cordova Community Members and Partners,

Today, we are excited to share our third project update. If you missed the first two, you can view them on the project website, CordovaCompPlan.com.

If you know someone who may be interested in receiving these updates, please encourage them to sign up at CordovaCompPlan.com



Thank you for joining us during Iceworm Festival! And...THANK YOU

to the Iceworm Festival Board and volunteers for the many fun-packed activities and events, and numerous opportunities to get resident feedback on their future Cordova.

- **Community Conversation** – We hosted a well-attended January 30th Community Conversation, where we revealed and discussed the interactive map and survey results. [View the meeting summary.](#)
- **Cordova Community Medical Center (CCMC) Lunch** – We talked with seniors and other residents during the Wednesday, January 30th Senior Lunch. Thank you, seniors, for your lifelong contributions to Cordova, and for your valuable input on how to improve quality of life for Cordova's older residents.
- **Cordova Center Conversations** – All day Friday and Saturday, February 1st and 2nd, we shared information and talked with Cordova residents and visitors in the upper atrium, including many of you that were checking out and voting on the photo competition at the museum, or perusing items the Arts and Crafts Fair, or just warming up after the survival suit races or parade!

-

Leading up to and throughout the week of Iceworm we collected in-person and online responses to the January 2019 question of the month, **“What makes you want to stay in /leave Cordova?”** [CLICK HERE to view the results.](#) 259 residents responded, which far exceeded our goal of 100 responses!





How can you learn more and get involved?

Over the next two months, the project team will use **your survey responses, map comments** and other research to guide the direction and content of the draft comprehensive plan.

In the meantime, there will be several upcoming opportunities to review and discuss what we have heard and learned so far, including summaries and themes of map comments.

- **March 2019 Question of the Month**

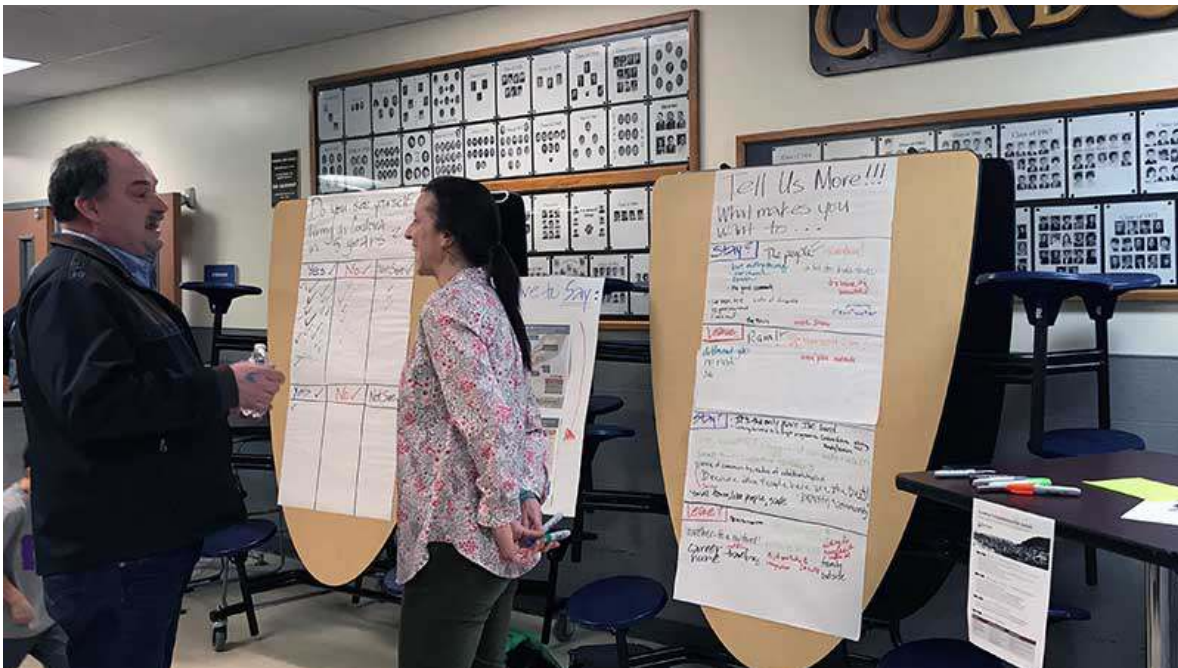
*THE QUESTION: Pick the best idea! What project or strategy do you think would bring **the most economic benefit** to Cordova residents (i.e., more year-round jobs, more businesses that meet resident/visitor needs, and overall, increased revenue to support community priorities)? [CLICK HERE to pick your idea and share more!](#)*

OUR GOAL – 100 responses in 10 days!

- **Plan Committee Conversations and Presentations** – In the coming months, City staff and Plan Committee members are giving short presentations at Cordova events and workplaces. **Want us to present at an upcoming staff gathering, board meeting, book club or after-work meet-up event?** *Contact*

us using the information at the bottom of this newsletter.

- Visit our website – CordovaCompPlan.com
- Follow the City of Cordova on Facebook – www.facebook.com/CordovaAK/



What is our schedule?

- **March 2019** – Reconvene the Planning Committee to review emerging themes, confirm preliminary goals and strategies, and discuss ways to get the word out about the draft plan.
- **March and April** – Conduct additional outreach with organizations and businesses.
- **April** – Hold joint work session with the Planning Commission and City Council to get feedback on the draft plan.
- **Early May** – Release the draft plan.

- **Early May through Early Fall** – Conduct an extended public review process over the summer to give fishermen, seasonal residents and others the opportunity to review and share comments.
- **Fall 2019** – Finalize the plan.

Questions or have additional comments? Contact the project team:

Leif Stavig

Planner

City of Cordova

907-424-6220

planning@cityofcordova.net

Shelly Wade

Agnew::Beck Project Manager

907-242-5326

shelly@agnewbeck.com

Thank you for contributing to your community plan.
Visit the project website for more information and to sign up for
updates: CordovaCompPlan.com



Cordova Comp Plan Update Survey + Map Results, Jan 2019: What you have to say

A summary of most repeated and supported themes, strategies and project ideas from the comment map and survey

Close to 600 Responses Received!

- **268 comments** on the interactive project comment map (*this side*).
- Another **327 responses** to the survey (*flipside*).

Recreation

Transportation

Economic
Development

Maritime

Housing

Health +
Environment



City of Cordova
ALASKA

Project Website

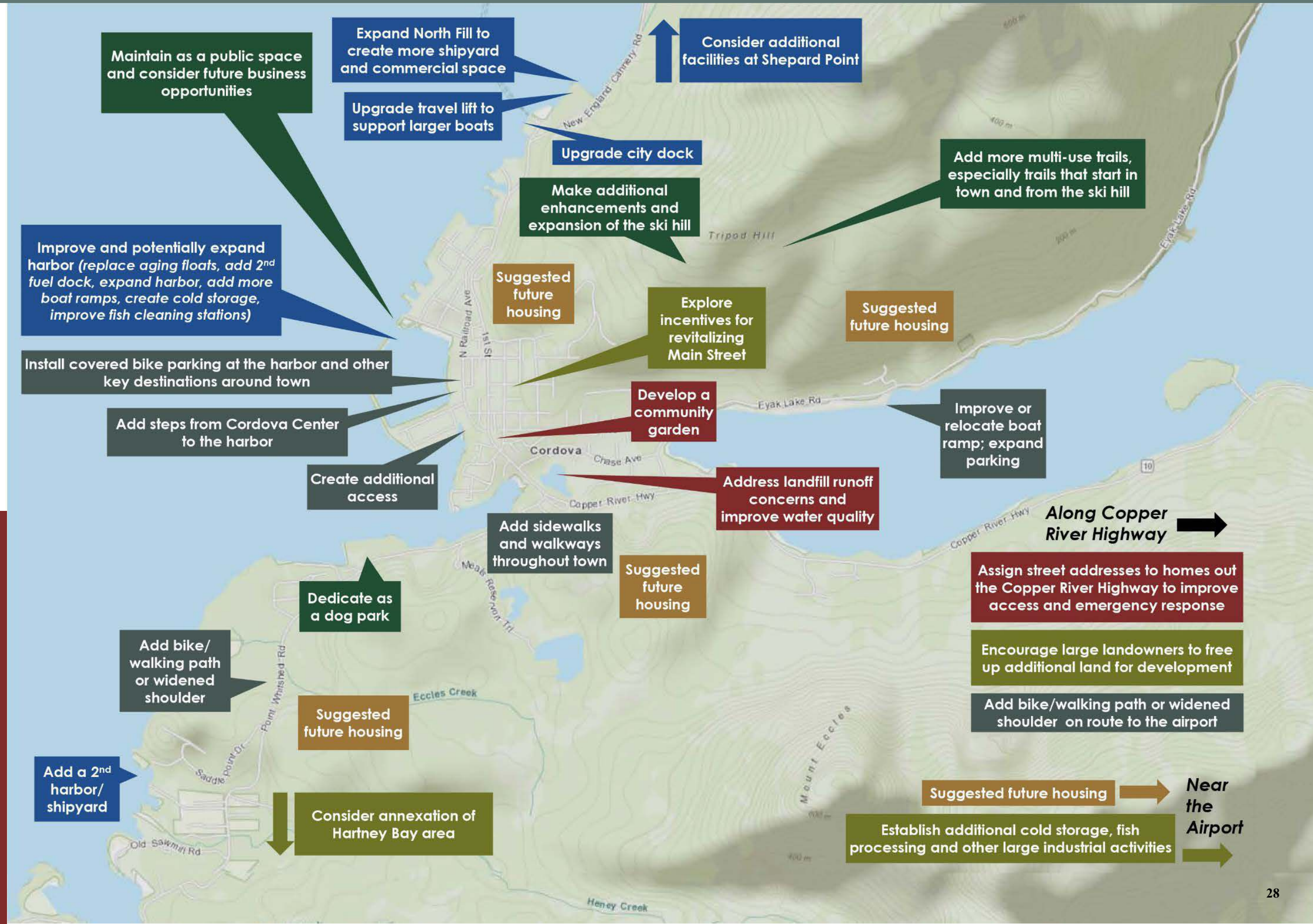
Visit the project website for more information and to sign up for updates:

www.CordovaCompPlan.com

Project Contacts

Leif Stavig, Interim Planner
City of Cordova
907-424-6220
planning2@cityofcordova.net

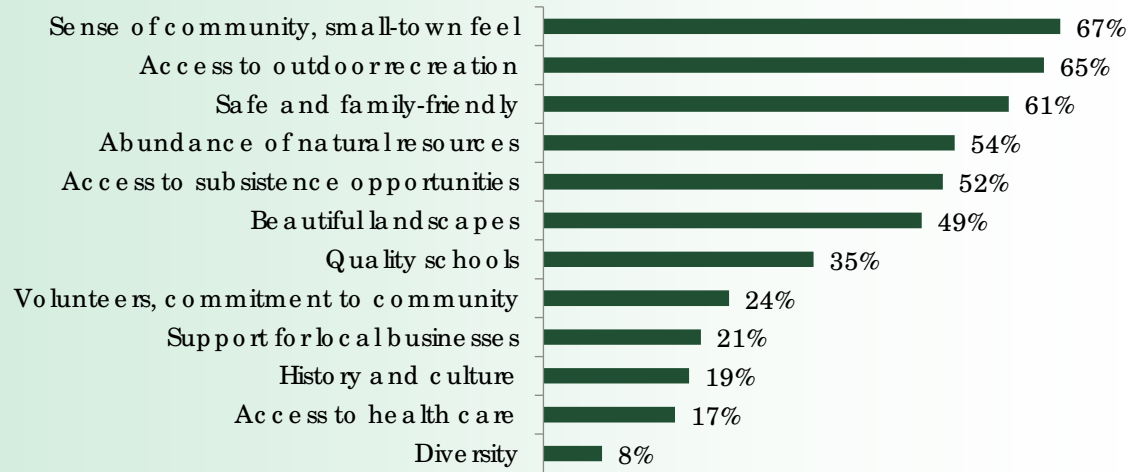
Shelly Wade, Project Manager
Agnew::Beck
907-242-5326
shelly@agnewbeck.com



Cordova Comp Plan Update Survey + Map Results, Jan 2019: What you have to say

A summary of most repeated and supported themes, strategies and project ideas from the comment map and survey

What do you most value about Cordova?

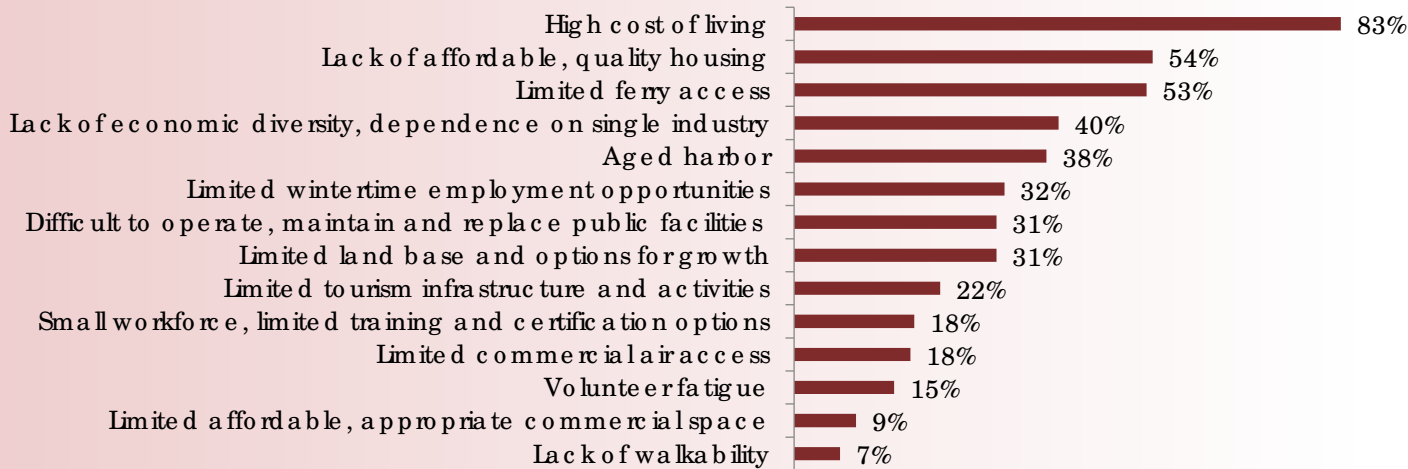


"Cordova is a wonderful community because it is small, because of the strong fishing economy, and because of the vibrant people who would not fit in anywhere else."

How can Cordova create year-round jobs? Your ideas:

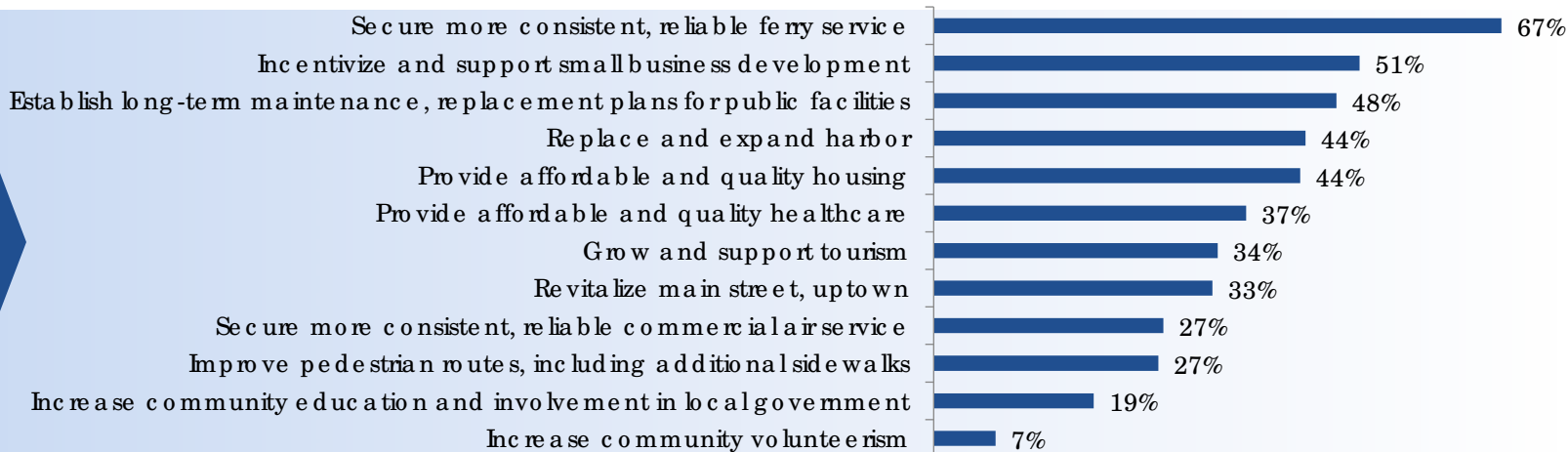
- ❖ Diversify the economy (agriculture, aquaculture, more small-scale tourism, timber)
- ❖ Expand maritime services (indoor boat maintenance facility, increased vessel repair services, boat rebuilding, community cold storage)
- ❖ Expand value-added seafood processing (fish sticks, imitation crab, smokehouse)
- ❖ Grow wintertime fisheries (cod, shrimp, herring, crab, halibut)
- ❖ Expand vocational and technical education opportunities (marine industry-specific trainings)
- ❖ Create small business incentives (tax incentives, training, co-work space)
- ❖ Improve access via improved ferry service or other connections
- ❖ Address Cordova's high cost of living (groceries, housing, travel)

What are Cordova's biggest challenges?



"I love this town and hate the thought of having to leave but it costs so much to live here ...now that I'm retired I have to leave."

What are the most important projects, strategies we should focus on over the next 5 years?



"Cordova is difficult to get to which is one of the reasons why many people live here. It is off the beaten path, in a beautiful place...But with this comes additional challenges. When the ferry or airlines cannot support the needs of the community, people may begin to look for opportunities elsewhere."

What other ideas and concerns were shared in the survey?

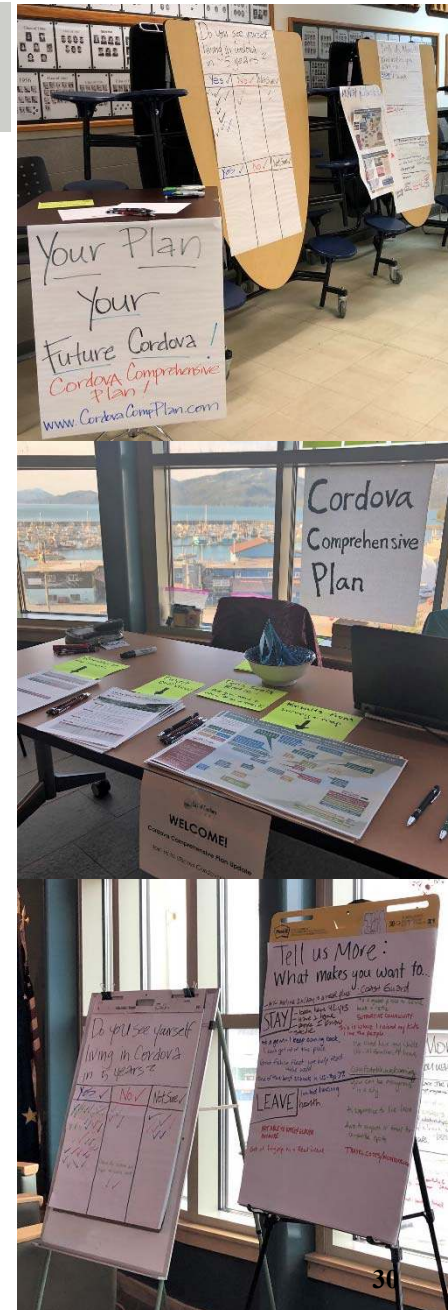
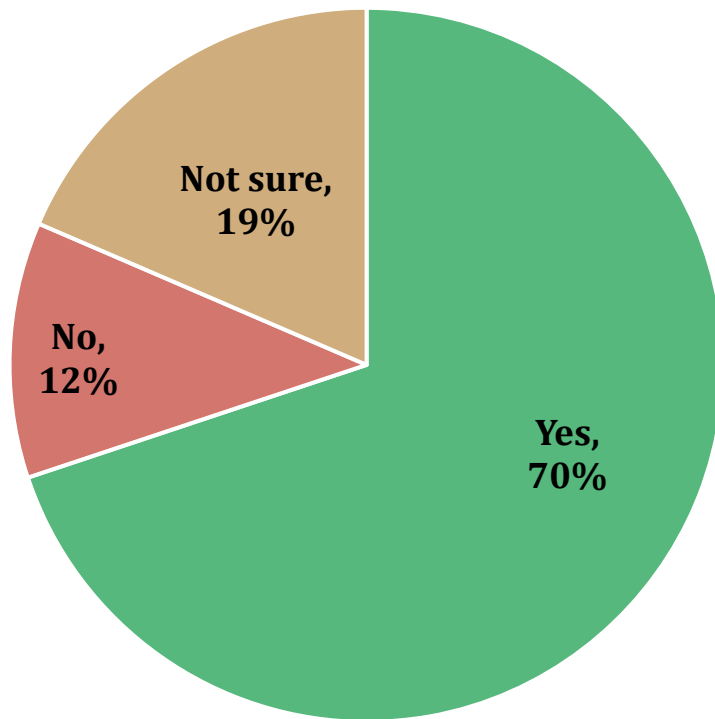
- ❖ Create more senior housing options
- ❖ Limit infill of tidelands to protect fish and bird habitat
- ❖ Clean up streets and encourage property owners to tidy lots
- ❖ Consider supplementing city revenues with sources other than property tax
- ❖ Explore ways to consolidate healthcare delivery between the City and the Native Village of Eyak
- ❖ Improve recycling and trash management, including better bear management

Cordova Comprehensive Plan Update

Question of the Month Results: January 2019

A total of 259 residents responded to the January Question of the Month, either electronically or in-person during the Iceworm Festival.

Do you see yourself living in Cordova in five years?



What makes you want to stay?

The following word cloud was generated using combined comments to this question. The size of a word in the cloud is based on the frequency each word was mentioned in survey responses; largest words were mentioned most frequently.¹ Representative quotes are shown on the right.



"Cordova is the greatest town I've ever lived in. It's beautiful and quirky and amazing...Nothing beats Cordova!"

"I live in Cordova because it is exactly the place I want to live, great work/life balance, out the door adventure, quality rural lifestyle with a splash of cosmopolitan perspective."

"I can't get rid of this place. It sticks with you."

"It's my home. I love the feeling of community and having my family here. This has been my family's home for generations."

"We have a great fishing fleet. We help feed the world."

"Youth grow up feeling loved. It's beautiful here."

"The beautiful natural surroundings. In just a 5-minute drive we are in one of the most beautiful places in the world. Our livelihood is here, as long as we fish commercially it is preferable to live in Cordova."

“The people, outdoor opportunities, community spirit, cultural events, activities for kids, security, Mt Eccles Elementary, Net Loft, the food, and summer.”

"The people and the lack of people."

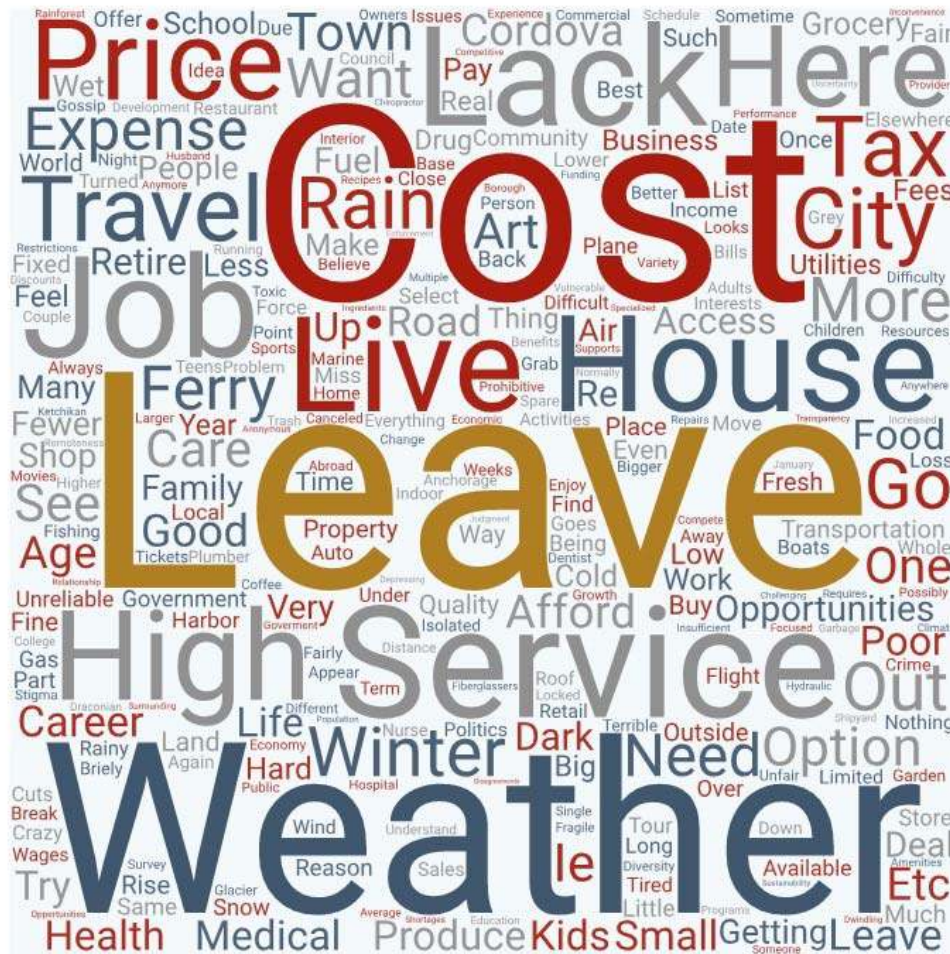
"I've been here fifty years, what's another five?"

“Community is supportive of education, school and teachers.”

¹ Word clouds were generated using Word Cloud Art: <https://wordart.com>

What makes you want to leave?

The following word cloud was generated using combined comments to this question. The size of a word in the cloud is based on the frequency each word was mentioned in survey responses; largest words were mentioned most frequently.² Representative quotes are shown on the right.



“High cost of ferry and flight travel. High cost of food and unreliable service so sometimes there is no fresh produce.”

“The weather, opponents to business development, lack of winter fisheries, inability to find qualified workers in winter.”

"Loss of our road, ferry, and air service, lack of restaurants, lack of small businesses to shop at, retail businesses closing."

"If I had to pick a reason to leave it would be access to a variety of medical services as I get older."

"It is so expensive to leave town. We miss our families and want to see the world, but it is very cost prohibitive."

"Lack of decent, affordable housing. Limited options for buying and renting. Housing is a real problem here."

"We are a retired couple on a fixed income, the cost of living and health care may force us to make a move."

“The climate and the darkness in winter.”

"I will leave for school. I've lived here my whole life and I want to experience other things."

"If it turned into Ketchikan I would leave -I'm not interested in big tour boats."

² Word clouds were generated using Word Cloud Art: <https://wordart.com>

Cordova Comprehensive Plan Update: Community Conversation #2, January 30, 2019

Summary of Results



Activity #1: Discuss Map and Survey Results: What is missing?

Description of activity: *Participants were asked to review the snapshot of the interactive map and community survey results; the room was split into small groups and each group identified topics, project and strategies they felt were missing.*

View the Snapshot here: http://cordovacomplan.com/wp-content/uploads/2019/01/Cordova-Comp-Plan_Snapshot_January2019.pdf

Housing

- Expand water service.
- Revitalize existing housing.
- Create more affordable, strategically located and accessible housing.
- Increase the amount of seasonal housing.

Economic Development

- Fiber optic construction.
- Establish more festivals and events to bring residents together and attract visitors to town, including Filipino Independence Day and a Pacific Rim festival.

Health + Environment

- Identify a new location and relocate the public safety building. One potential suggested site: the intersection of Lefevre and the Copper River Highway.
- Increase medical support services for older residents to stay in Cordova as they age.

Transportation and Maritime

- South Fill expansion needs to consider Shorebird Treaty and shorebird habitat.
- Need weir maintenance at Six Mile.
- Combine the ferry and air service strategy into one strategy: “Secure more consistent, reliable ferry and air service.”
- Improve and increase water-based freight services.

Activity #2: Strategy Discussion

Description of Activity: *Participants were divided into small groups. Each group identified a priority strategy and brainstormed responses to the following questions: How can we be successful with this strategy? What are important next steps?*

Brainstorm: Small Business Incentives

- Consider tax abatements and tax relief for new businesses.
- Establish revolving loan programs. For example, local government could help cover costs of important infrastructure at low interest rates.
- Establish a co-op loan program.
- Focus small business incentives on specific industries that are needed in the community, and in locations that align with the Cordova Comprehensive Plan.

Brainstorm: Improve Air Service and Freight

- Summary of the challenge:
 - The loss of half freight/half passenger service from Alaska Airlines has hurt cargo deliveries.
 - There are only three Alaska Airlines freight planes for all of Alaska.
 - Under the current administration, ferry service may further decline, increasing the importance of air service.
- Cordova and other remote communities need to put pressure on Alaska Airlines for better freight service.
- Are there other smaller, Ravn-type airlines that could serve the community?
- There are not many coastal representatives in Juneau. How can we increase representation?
- Small businesses will struggle to operate and sustain themselves without consistent transportation.

Brainstorm: Revitalize Housing (two groups covered this topic)

- Expand affordable housing in strategic locations that are accessible/walkable to reduce the need for parking and vehicle use. Incentivize efficient, smaller units such as studios and one bedrooms.
- For older residents and those with mobility challenges, consider accessibility and safety. Some of the neighborhoods are too hilly to walk safely. Apartment buildings may need elevators for older residents.
- Increase the availability of seasonal housing.
- Establish property tax abatement program to revitalize Main Street and help make housing and redevelopment projects more financially feasible.
 - The program could also include local hire or supply requirements.
 - The City could offer a year of abatement for every housing unit created.
- Potential locations for new housing:
 - Main Street (would increase accessibility and reduce need for parking)
 - Consider rezoning South Fill to allow for higher density housing near the harbor, such as apartments.
 - Buildings that could be renovated to provide housing:
 - Old gingerbread house
 - The Alaskan

- Salvation Army Building
- Old Coho
- other vacant properties
- Reach out to Alaska Housing Finance Corporation (AHFC) or a private developer to inquire about creating a larger housing project. What options exist to do a multi-story mixed use development with 1st floor commercial and two floors of residential?
- Encourage residents to add accessory dwelling units to their properties to increase density and housing options.

Brainstorm: Improve Parking and Transportation

- If the public safety building gets moved, could that be turned into additional parking?
- Cordova needs more efficient walkways/connectivity and more sidewalks.
- Consider creating a Complete Streets policy for Cordova.
- Establish more handicap accessible sidewalks and construct easier/less steep trails for more accessible recreation.
- Add more boardwalks around town.

Brainstorm: Repair and Expand (not Replace) Harbor

- Apply for a Tier 1 grant.
- The Cordova City Council has authorized putting a bond issue on the ballot in March; public education will be important to build support (\$5 million for the state grant, \$5 million for bond measure).
 - Provide information about how many new slips will be created as a result of repairs (some are unused now due to damage).
 - Promote the connection between an increase in slip fees, and improved harbor maintenance.
 - Provide education: what will \$10 million bring for the new harbor? How much more will be needed to complete the job?
 - Consider dedicating a portion of slip fee increase to future maintenance.

Activity #3: How can we create more jobs?

Description of Activity: Participants were divided into small groups. Starting with the initial survey responses on the Snapshot handout, each group brainstormed how Cordova can create more year-round jobs.

View the Snapshot here: http://cordovacomplan.com/wp-content/uploads/2019/01/Cordova-Comp-Plan_Snapshot_January2019.pdf

Expand Fisheries

- Encourage year-round processing to keep people in town. The infrastructure is here already.
- Some Cordova fishermen participate in year-round fisheries that are harvested in Prince William Sound but must deliver their catch to Whittier or Kodiak for processing. Are there opportunities to do more processing here?
- One of the challenges is dealing with the cost of outfall from low-value fish. Are there creative ways to address this?
- Potential fish for year-round processing include Pacific cod, pollock, flatfish.
- Expand value-added processing.
 - Promote the DEC-approved commercial kitchen in the Cordova Center.
 - Encourage residents to do more jarring, canning out of season.
 - Expand out of town marketing and sales.
- Advocate to UAF to continue funding Cordova's SeaGrant position.
- Encourage the Science Center to expand relevant industry research such as testing shellfish.

Improve Local Hire, Training and Career Growth

- Increase opportunities for residents to develop trade skills that are needed in Cordova through vocational training. Many of Cordova's tradespeople will retire soon and younger people will need to fill those roles.
- Establish training programs; recruit tradesmen to teach courses in Cordova for needed trades such as welding, mechanics, electricians, plumbers, HVAC, carpenters. If the public safety building is relocated, the building could be repurposed into a training space like AVTEC.
- Encourage large local employers to create more entry level roles and offer in-house training to make it easier for locals with limited experience to have more economic mobility and career growth. This includes the Forest Service, the City, non-profits, etc.
- Encourage major employers to better market employment opportunities in the off season. Some residents may opt to stay year-round if they realize there are so many jobs available.
- "We don't need to grow our summertime population, but we do need to keep more people here in the off season. Even an increase of 200 or 300 in the winter would make a big difference. I don't think we want our summertime population to grow any more -that would put a strain on our resources like parking and housing."

Expand Existing and Emerging Industries

- Tourism
 - Expand small-scale tourism such as heliskiing in the winter, fishery charters in summer.
- Agriculture
 - Expand the production of local produce.
 - Create high tunnel greenhouses at 5-mile loop to support year-round production of produce.
 - Native Village of Eyak may have explored this – follow up to see what happened and what was learned.
- Encourage new businesses in town such as a microbrewery or kombucha maker.

Support Entrepreneurship

- Establish a business incubator.
- Expand regional branding and promote local crafts; establish a “Made in Cordova” brand.
- Establish a Maker Place:
 - This should include tools, space and equipment such as woodworking tools and a kiln.
 - Arts and crafts can promote community building and help mental health.
 - Identify potential donors of space/land, such as the old high school.
 - Potential collaborators include Native Village of Eyak, Eyak Corporation, Rasmussen, Murdoch Charity Trust, etc.

Increase and Promote Cordova’s Quality of Life

- Promote Cordova as a great place for telecommuters; strong communication connectivity, high quality of life.
- Advertise Cordova at Universities to young graduates who want an active lifestyle.
- Could Cordova host a call center?
- Need more year-round restaurants. Residents may be more willing to stay year-round if things do not shut down in the off-season.
- Support Cordova’s aging residents and attract additional seniors by expanding the array of support services such as personal health aides, in home care and assisted living.
- Pursue upgrades at the ski hill, such as snowmakers and a new motor for the lift. In order to promote ski tourism, there needs to be reliable snow throughout the winter.

Address the High Cost of Living

- The cost of housing limits new job growth. Over the coming years we are losing approximately 30 housing units due to older buildings being demolished, which will make the problem worse.
- Local businesses are having a hard time getting people to stay (restaurants, businesses) and have to close because they can’t find qualified staff. Many staff leave due to cost of living; it’s hard to live in Cordova if you have a lower-paying job.
- Address freight costs to address high business costs.

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

**RESOLUTION OF THE CORDOVA SCHOOL DISTRICT
BOARD OF EDUCATION**
Resolution No. 2019: 03

**A RESOLUTION OPPOSING THE FORMATION OF A PRINCE WILLIAM SOUND BOROUGH
PROPOSING THE INCLUSION OF THE CITY OF CORDOVA**

WHEREAS, the Cordova School District has been recognized nationally for its innovation, student achievement, and successful practices over the course of the past decade; and

WHEREAS, the District is driven by the needs of our students and the voices of community members, at large, and, thus, is successful because of the close connections that we have to our local educational stakeholders; and

WHEREAS, each community within the Sound represents different and unique cultures and perspectives, including Cordova, and that the formation of a borough puts at risk the strategic direction of the District in educating our students; and

WHEREAS, the School Board has reviewed the potential impacts of borough formation on our school district, including positive outcomes and concerns; and

WHEREAS, Alaska Statute allows for only one school district to operate within a borough; and

WHEREAS, being absorbed into a large borough eliminates local education governance for Cordova; and

WHEREAS, loss of local governance diminishes the citizen-stakeholder voice in identifying and supporting the needs and potential of students in our community; and

WHEREAS, an additional layer of borough government detracts from the established efficiencies and operational practices of the District; and

WHEREAS, recent feasibility studies failed to identify and quantify how a borough formation would enhance our education system or the quality of life for our students;

NOW, THEREFORE, BE IT RESOLVED, as the governing board responsible for ensuring a high-quality public education for each student in our community, the Cordova School District Board of Education is resolute in strongly opposing the formation of a borough structure involving the City of Cordova.

Approved by the Cordova School District Board of Education on February 13, 2019.

 _____, Board President



March 12, 2019

Subject: **Early notification** of wastewater discharge permit for Shoreside Petroleum, Inc.

Dear Local and Tribal Government Leaders:

The Alaska Department of Environmental Conservation (DEC) proposes to reissue an Alaska Pollutant Discharge Elimination System (APDES) individual permit (AK0036994) for the Shoreside Petroleum, Inc. This permit would regulate wastewater discharges into Orca Inlet.

Background Information

The facility is located on Orca Inlet approximately one mile north of the community center of Cordova, Alaska. The facility supplies gasoline, aviation fuel, diesel fuel, and heating oil to both marine and shore-based customers. Discharges into Orca Inlet (receiving water) consist of water from secondary containment areas.

Description of Discharge

The facility discharges water from secondary containment areas into Orca Inlet located in southeast Prince William Sound. The permit establishes limits for oil and grease, total organic carbon, total aqueous hydrocarbons, total aromatic hydrocarbons, and pH. The permit will include monitoring for total discharge flow. The permit does not include an authorized mixing zone as the discharges are not expected to cause, or contribute to, an exceedance of state water quality criteria in the receiving water.

Opportunities for tribal and local government participation in this permitting decision

DEC recognizes rural Alaska has unique needs and considerations with regard to wastewater discharges and strives to issue permits that reflect a full understanding of local conditions. This letter is intended as an **early notice** to assist you in determining whether your community may be affected and inform you of the opportunity to provide traditional, cultural, or other local information that DEC should consider as part of this permit reissuance. DEC would like to know how your area and resources may be affected by this permitting action.

Next Steps

After the permit is drafted, there will be a **10 day applicant review period** of the preliminary draft permit. Following the applicant review period, there will be a **30 day public review and comment period**. I will provide a copy of the public notice for the permit by mail or e-mail at the start of the public comment period. After the public review and comment period, there will be a **5 day applicant review period** of the final draft permit before the permit is issued.

If requested, I can also provide notice of the preliminary draft and proposed final applicant review periods. Due to the short timeframes for those reviews, notices are sent by email or fax. Please provide an e-mail address or fax number if you would like to receive notices for the preliminary draft and proposed final applicant review periods.

If you would like more information or would like to provide DEC with information about this permit, please do not hesitate to contact me at (907) 465-5272 or at gina.shirey@alaska.gov. For technical questions about the permit, you may also directly contact the permit writer, Marc Bentley, at (907) 269-6287 or at marc.bentley@alaska.gov.

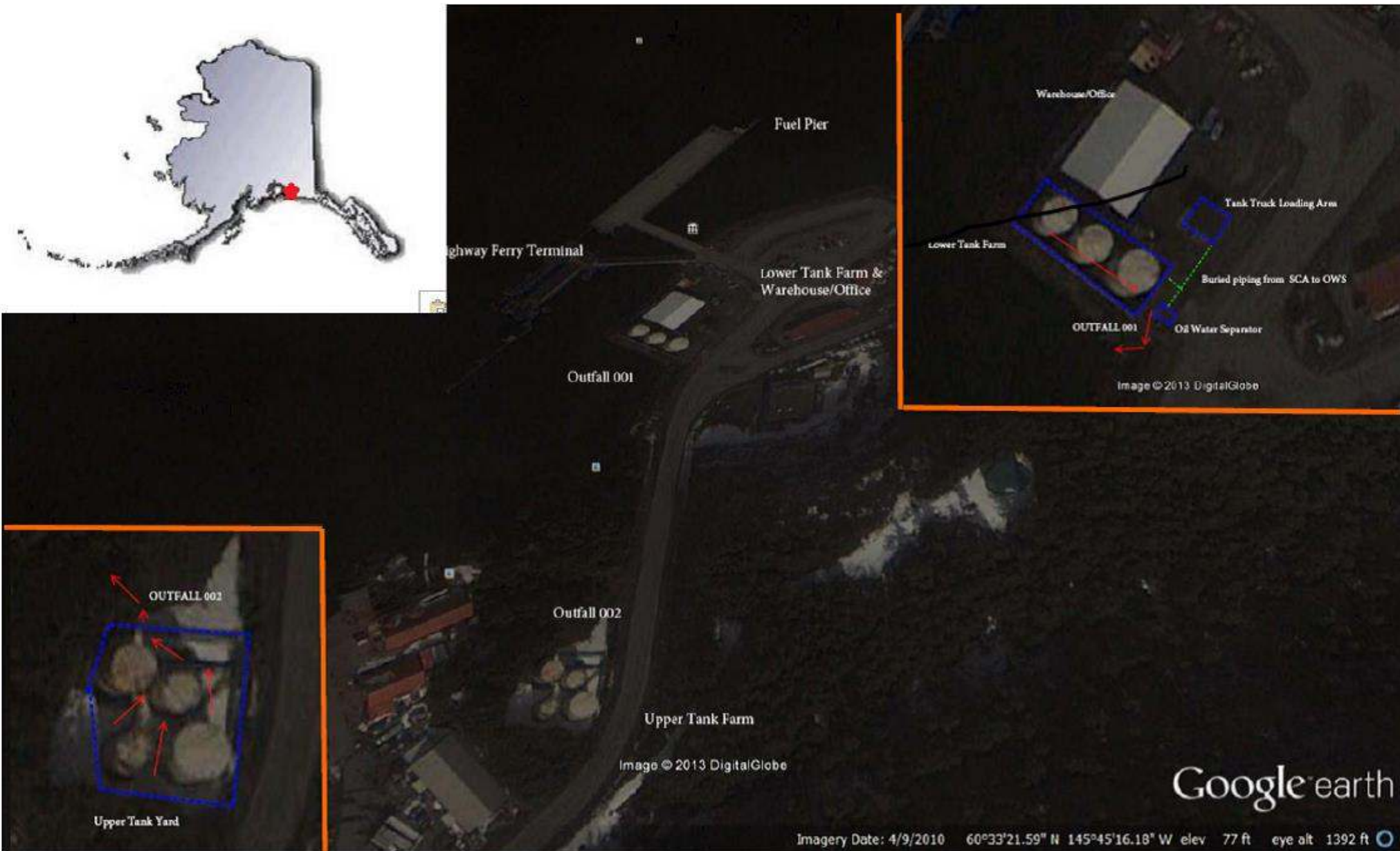
Sincerely,

A handwritten signature in black ink that reads "gina shirey". The signature is written in a cursive, lowercase style.

Gina Shirey
Local and Tribal Government Coordinator

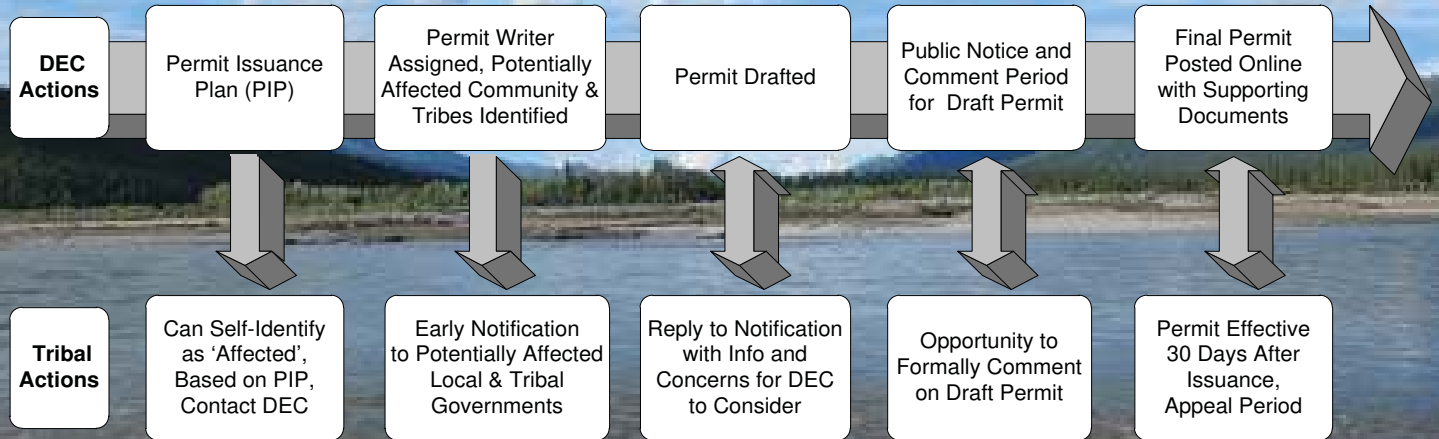
Enclosure: Figure 1: Area Vicinity Map
 Tribal Involvement in the Permitting Process postcard

cc: Potentially Affected Local Governments
 Potentially Affected Federally-recognized Indian Tribes



<p>AREAS DEPICTED ARE REPRESENTATIVE, AND MAY NOT BE EXACT.</p>		<p>3/12/19</p>	<p>DIVISION OF WATER PO BOX 111800 JUNEAU, AK 99811 PHONE (907) 465-5272 HTTP://DEC.ALASKA.GOV/</p>	<p>G. SHIREY</p>	<p>ALASKA POLLUTANT DISCHARGE ELIMINATION SYSTEM</p> <p>SHORESIDE PETROLEUM INC., CORDOVA BULK FUEL FACILITY CORDOVA, ALASKA</p>	FIGURE NUMBER
						1

Tribal Involvement in the Permitting Process



The Department of Environmental Conservation (DEC) strives to develop sound permits based on a full understanding of local conditions, informs tribes about potential permitting actions that may affect them, and provides opportunities for tribal input during the permitting process.



AGENDA ITEM 14
City Council Meeting Date: 03/20/2019
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Herschleb / Director of Parks and Recreation
DATE: 03/11/2019
ITEM: Resolution 03-19-14
NEXT STEP: Vote on a budget amendment

☐ ORDINANCE ☒ RESOLUTION
☐ MOTION ☐ INFORMATION

I. REQUEST OR ISSUE:

The Parks and Recreation Department and the Commission requests City Council to support the Parks and Recreation commission resolution 506-400-19-01 with a budget amendment of \$25,000.00 to cover the costs of engineered drawings of a renovation/expansion of Odiak Camper Park, for the purpose of applying for a Land Water Conservation fund grant.

- That City Council approve a budget amendment of \$25,000.00 from Odiak Camper Park cash reserves to account number 506-400-52180.

II. RECOMMENDED ACTION / NEXT STEP:

- **Staff suggest the following motion:**
'I move to approve resolution 03-19-14'

III. FISCAL IMPACTS:

The Land Water Conservation Fund (LWCF) grant would require a 50% match from the City. We cannot determine the match amount without a design concept. Engineered drawings are required to apply for the grant; they are not included in the grant. The balance on the Odiak Camper Park cash reserve account as of 2019 the balance was 140k.

- An expansion of Odiak Camper Park will increase the number of spaces available to rent and create more revenue.

IV. BACKGROUND INFORMATION:

The LWCF, was the original funding source, used to build Odiak Camper Park, as well as, the Whitshed multi-use field and ballpark. The LWCF uses The State of Alaska Division of Parks and Recreation Comprehensive Plan (known as SCORP; Statewide Comprehensive Outdoor Recreation Plan) to prioritize eligibility for funding. The current priority is enhancing/renovating existing LWCF properties, with a focus on providing ADA accessible bathroom facilities on their properties. This priority will remain the same through the year 2020. Presently Odiak Camper Park, the multi-use field and the ballfield do not have ADA accessible bathrooms.

This budget amendment is consistent with the following documents:

- The Parks and Recreation Master Plan
 - Odiak Camper Park was reviewed fall of 2018. This project is ranked second in priority overall in the Parks and Recreation Dept. Master Plan. The Parks and Recreation Commission categorized their priorities for the property (attached)
- The City of Cordova Strategic Plan
 - Renovating and expanding the Camper Park would be consistent with two of the Strategic Plan Priorities. It would stimulate Economic Development and improve Infrastructure.
 - Listed under the Strategic Work Plan; 2018 Action Items, you will find listed; Project Development – RV Park.
- Resolution 506-400-19-01. A resolution from the Parks and Recreation Commission (attached)

V. LEGAL ISSUES:

N/A

VI. SUMMARY AND ALTERNATIVES:

If budget amendment is not passed the grant application cannot be submitted.

**CITY OF CORDOVA, ALASKA
RESOLUTION 03-19-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY OF CORDOVA TO AMEND THE FY19 BUDGET IN THE
AMOUNT OF \$25,000.00 FOR THE DESIGN DRAWINGS FOR A
RENOVATION/EXPANSION OF THE ODIK CAMPER PARK**

WHEREAS, the City Council of the City of Cordova has adopted the City Operating Budget and appropriated funds for FY 19 for the period of January 1, 2019 to December 31, 2019.

WHEREAS, the Odiak Camper Park fund has cash reserves available for projects, which are neither encumbered nor expected to be spent by year end. As of 2019 the reserve balance is \$140,000.

WHEREAS, the funds will be appropriated in line item 506-400-52180 professional services. to fund the design and engineering drawings of a renovation/expansion of the Odiak Camper Park, for the purpose of applying for a Land Water Conservation Fund (LWCF) grant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cordova, that: authorizes the amendment of the FY19 Budget and in the amount of \$25,000.00 for the design and engineering drawings of a renovation/expansion of the Odiak Camper Park.

PASSED AND APPROVED THIS 20th DAY OF MARCH 2019.

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

Parks and Recreation Commission Master Plan

PROPERTY:

Odiak Camper Park:

Classification: Camper Park

The Parks and Recreation Commissioners have categorized their review of Odiak Camper Park and prioritize each category.

Health and Safety priorities:

1. Water Sewer hook ups.
2. Improve / move bath house; if water sewer lines are being placed at Park.
3. Good garbage management / reduce, minimize attractive nuisance.
4. Safe access to bike and walking trails. The Commission supports the Safe Routes to School proposal; to place a bike/walking path along Whitshed road between the Copper River Highway Odiak Camper Park.

Recreational priorities:

1. Move playground area (which is need of replacement) to the multi-use field for the whole community to enjoy. This proposal is particularly attractive if the bike path is placed on Whitshed road via SRTS grant. This would also allow us to redesign the Park and create more R/V parking spaces.

Administrative priorities:

2. Make sure rates reflect costs for future capital projects.

CITY OF CORDOVA, ALASKA

Parks and Recreation Commission Resolution 506-400-19-01

A RESOLUTION BY THE CITY OF CORDOVA PARKS AND RECREATION COMMISSION, IN SUPPORT OF USING ODIAK CAMPER PARK RESERVES TO GENERATE ENGINEERED DRAWINGS DEPICTING A REDESIGNED LAYOUT OF ODIAK CAMPER PARK, TO INCLUDE WATER AND SEWER LINES TO THE SITES, AN INCREASED NUMBER OF RECREATIONAL SITES OVERALL, AND A REPOSITIONING OF THE PLAYGROUND AND BATHHOUSE, THAT WOULD PROVIDE THE COMMUNITY YEAR-ROUND ACCESS.

Whereas water and sewer lines are not currently plumbed to any of the recreational sites in Odiak Camper Park; and

Whereas long term tenants are routinely dumping greywater and greywater is an attractive nuisance, increasing the potential for dangerous interaction between humans and wildlife; and

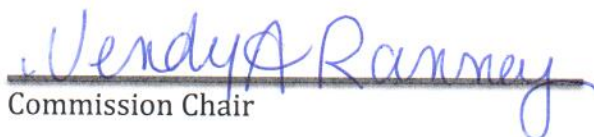
Whereas the City of Cordova sold parcel ASLS2001-5 decreasing the number of opportunities available for temporary RV parking and tent camping; and

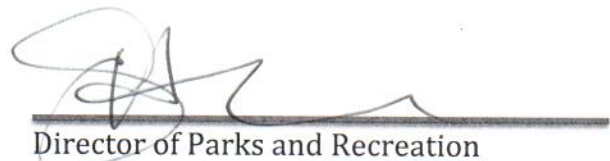
Whereas the playground and bathhouse are located within the boundaries of the camper park, effectively eliminating community use of both amenities; and

Whereas redesigning the layout of Odiak Camper Park will increase the number of RV spaces available to seasonal visitors;

Now therefore be it resolved, the Cordova Parks and Recreation Commission adopts this resolution in support of using Odiak Camper Park reserves to generate engineered drawings depicting a redesigned layout of Odiak Camper Park, to include water and sewer lines to the sites, an increased number of recreational sites overall, and a repositioning of the playground and bathhouse, that would provide the Community year-round access.

Approved on this day the 26th of February 2019.


Commission Chair


Director of Parks and Recreation



AGENDA ITEM 15
City Council Meeting Date: 3/20/2019
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 03/12/2019
ITEM: Vice Mayor Election
NEXT STEP: Majority voice vote

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** Council election of a Vice Mayor.
- II. **RECOMMENDED ACTION / NEXT STEP:** Council nominates a council member to serve as Vice Mayor for one year. Suggested motion:
I move to nominate Council member _____ to serve as Vice Mayor until the first meeting after the certification of the 2020 Regular City Election.
- III. **FISCAL IMPACTS:** none
- IV. **BACKGROUND INFORMATION:** See charter reference under legal issues below. Most important role of Vice Mayor is chairing meetings in the Mayor's absence and otherwise taking on the role of Mayor when Mayor is absent.
- V. **LEGAL ISSUES:** Charter section 2-2 reads as follows:
*At the first meeting after the time prescribed for the beginning of the terms of newly elected council members, or as soon thereafter as practicable, the council **shall elect one of its members vice mayor**, who shall serve as such **until the next such first meeting**. The vice mayor shall only act as mayor during the absence or disability of the mayor, or, if a vacancy occurs in the office of mayor, until another mayor is appointed by the council and is qualified. The vice mayor when presiding over the council as acting mayor, shall have a vote only as a council member. If the office of vice mayor becomes vacant, the council shall elect, from its members, another vice mayor for completion of the unexpired term.*
- VI. **SUMMARY AND ALTERNATIVES:** Council can either vote aloud, by roll call vote, or by secret ballot for a nominee or nominees.



City Council of the City of Cordova, Alaska

Pending Agenda March 20, 2019 Regular Council Meeting

A. Future agenda items

- 1) Code change re Council member service on boards/commissions, re mobile restaurant approval
- 2) Need for a Federal Lobbyist/RFP
- 3) Odiak Camper Park and/or other locations for long term rv/trailer space rentals in Cordova
- 4) Harbor expansion Town Hall type meeting - public input
- 5) Resolution 12-18-36 re E-911, will be back when a plan has been made, referred 12/19/18

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:

6/5/2019 9/4/2019 12/4/2019 3/4/2020

- 2) Staff quarterly reports will be in the following packets:

4/17/2019 7/17/2019 10/16/2019 1/15/2020

- 3) Healthcare study joint meetings Council, CCMCA Board & NVETC - mtg of the principles held 1/29/19

next principles mtg tba

- 4) Strategic Planning - revisit plan

- 5) ADoT reps in town for Whiteshed Road Pedestrian Path Project Kickoff meetings

3/21/2019 Community Rooms A & B, 5:00 - 7:00 pm

- 6) Sometime in **late March/early April 2019** - joint work session with Planning Commission,

City Council and Comprehensive Plan Committee

**Clear direction should be given to Clerk/Manager on any proposed agenda item
including who is being tasked / what the action will be / when it will be on an agenda**

item for action

tasking which staff

proposed date

1) ...

2) ...

3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska

Pending Agenda March 20, 2019 Regular Council Meeting

D. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:

authorizing resolution 04-03-45	1-Torie Baker, chair (Marine Adv Prgm)	2-Jeremy Botz (ADF&G)
approved Apr 16, 2003	3-Tim Joyce (PWSAC)	4-Jim Holley (AML)
Mayor Koplin is currently contacting existing members and hopes to have new appointments for Council concurrence soon	5-Chelsea Haisman (fisherman)	6-Tommy Sheridan (processor)
- 2) Cordova Trails Committee:

re-auth res 11-18-29 app 11/7/18	1-Elizabeth Senear	2-Toni Godes
auth res 11-09-65 app 12/2/09	3-Dave Zastrow	4-Ryan Schuetze
	5-Wendy Ranney	6-Michelle Hahn
- 3) Fisheries Development Committee:

authorizing resolution 12-16-43	1-Warren Chappell	2-Andy Craig	3-Bobby Linville
approved Dec 23, 2016	4-Gus Linville	5-Tommy Sheridan	6-Bob Smith
- 4) PWS Borough Advisory Committee:

authorizing resolution 09-18-26	1-Ezekiel Brown	2-Angela Butler	3-Hayley Hoover
approved Sept 19, 2018	4-Sylvia Lange	5-Barb Jewell	6-
	7-		
- 5) Comprehensive Plan Committee:

authorizing resolution 10-18-28	1-Cathy Long	2-Kristin Carpenter	3-Tom McGann
approved Oct 3, 2018	4-Nancy Bird	5-Brooke Johnson	6-Katrina Hoffman
	7-Bret Bradford	8-Dave Zastrow	9-Olivia Carroll
	10-	11-	12-

E. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council








Robert Beedle	re-appointed June 2018	2 year term until May 2020
	re-appointed March 2016	
	re-appointed March 2014	
	appointed April 2013	
- 2) Prince William Sound Aquaculture Corporation Board of Directors

Tom Bailer	re-appointed October 2018	3 year term until Sept 2021
	appointed February 2017-filled a vacancy	
- 3) Southeast Conference AMHS Reform Project Steering Committee

Mike Anderson	appointed April 2016	until completion of project
Sylvia Lange	alternate	

MARCH 2019

CALENDAR MONTH **MARCH**
CALENDAR YEAR **2019**
1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	1	2
3	4	5	6	7	8	9
	absentee voting @ City Hall Feb 19 - Mar 4 M-F 8a-5p	PWSAC Spring Mtg 9am CCAB  Cordova General Election 7am - 8pm CCER 	2019 assessments notices mailed CHS end of 3Q 6:00 Council work session 7:00 Council reg mtg CCAB	 CSD Spring Break March 7 - 15, 2019 CHS Basketball Interior Conference Tournament in CDV March 7-9, 2019 		
10	11	12	13	14	15	16
	CSD Spring Break March 7 - 15, 2019	6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCM 	12:00 Council spec mtg CCAB CSD Spring Break March 7 - 15, 2019 CHS Basketball @ State Tournament March 14 - 16, 2019 		
17	18	19	20	21	22	23
			5:30 CTC Board Meeting 6:00 Council work session 7:00 Council reg mtg CCAB	5:00 - 7:00 pm AKDoT Whitshed Ped Path Public Meeting CCAB		
24	25	26	27	28	29	30
	 Seward's Day City Hall Offices Closed	6:00 P&R CCM	6:00 CEC Board Meeting	6:00 CCMCAB HCR CSD Parent Teacher Conferences March 27 - 29, 2019		
31	1	2	3	4	5	6

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library

CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room

LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room




Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms -
2nd Wed



CTC - 3rd Wed
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last
Thurs





APRIL 2019

CALENDAR MONTH	APRIL
CALENDAR YEAR	2019
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1  <i>April Fool's Day</i>	2	3 <div>6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB</div>	4	5 <div>appeal period for 2019 property assessments closes</div>	6
7	8	9	10 <div>7:00 Sch Bd HSL 7:00 Harbor Cms CCM</div>	11	12	13
14	15 <div>7:00 Board of Equalization Meeting CCAB</div>	16 <div>6:30 P&Z CCAB</div>	17 <div>5:30 CTC Board Meeting 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB</div>	18	19  April 19-27	20
21 Easter Sunday 	22	23	24 <div>6:00 CEC Board Meeting</div>	25 <div>6:00 CCMCAB HCR</div>	26	27
28	29	30 <div>6:00 P&R CCM</div>	1	2	3	4
5	6	Notes Legend: CCAB-Community Rms A&B HSL-High School Library CCA-Community Rm A CCB-Community Rm B CCM-Mayor's Conf Rm CCER-Education Room LN-Library Fireplace Nook CRG-Copper River Gallery HCR-CCMC Conference Room				
					Cncl - 1st & 3rd Wed P&Z - 2nd Tues SchBd, Hrb Cms - 2nd Wed □	CTC - 3rd Wed P&R - last Tues CEC - 4th Wed CCMCA Bd - last Thurs

MAY 2019

CALENDAR MONTH	MAY
CALENDAR YEAR	2019
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
			6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
5	6	7	8	9	10	11
		6:30 P&Z CCAB	7:00 Sch Bd HSL 7:00 Harbor Cms CCM			
12 	13	14	15	16 	17	18 
			5:30 CTC Board Meeting 6:00 Council work session 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			CHS Graduation
19	20	21	22	23	24 	25
			6:00 CEC Board Meeting	6:00 CCMCAB HCR		
26	27	28	29	30	31	1
	Memorial Day City Hall Offices Closed					
		6:00 P&R CCM				
2	3	Notes				

Legend:
CCAB-Community Rms A&B
HSL-High School Library

CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room

LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Wed
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor:	Clay Koplin	March 5, 2019	March-22
3 years	Mayor@cityofcordova.net	March 1, 2016	
Council members:			
Seat A:	Tom Bailer	March 5, 2019	March-22
3 years	CouncilSeatA@cityofcordova.net		
Seat B:	Kenneth Jones	March 7, 2017	March-20
3 years	CouncilSeatB@cityofcordova.net		
Seat C:	Jeff Guard	March 7, 2017	March-20
3 years	CouncilSeatC@cityofcordova.net		
Seat D:	Melina Meyer	March 6, 2018	March-21
3 years	CouncilSeatD@cityofcordova.net		
Seat E:	Anne Schaefer <small>elected by cncl</small>	March 6, 2018	March-21
3 years	CouncilSeatE@cityofcordova.net	December 6, 2017	
Seat F:	David Allison, Vice Mayor	March 5, 2019	March-22
3 years	CouncilSeatF@cityofcordova.net	March 1, 2016	
Seat G:	David Glasen	March 5, 2019	March-22
3 years	CouncilSeatG@cityofcordova.net		

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President	March 5, 2019	March-22
	bjewell@cordovasd.org	March 1, 2016	
		March 5, 2013	
3 years	Bret Bradford bbradford@cordovasd.org	March 6, 2018	March-21
		March 3, 2015	
3 years	Tammy Altermott	March 5, 2019	March-22
	taltermott@cordovasd.org	March 1, 2016	
		March 5, 2013	
3 years	Peter Hoepfner	March 6, 2018	March-21
		March 3, 2015	
	phoepfner@cordovasd.org	March 6, 2012	
		March 3, 2009	
		March 7, 2006	
3 years	Sheryl Glasen	March 7, 2017	March-20
	saglasen@cordovasd.org	March 4, 2014	
	<i>Vacant (appointed, non-voting)</i>		
	<i>City Council Rep</i>		

seat up for re-election in 2020	vacant
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board/commission chair

seat up for re-appt in Nov 19

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Kristin Carpenter, President	March 7, 2017	March-20
3 years	Greg Meyer	March 5, 2019	March-22
	elected by board to fill a vacancy due to resignation	July 19, 2018	
3 years	Barbara Solomon	March 5, 2019	March-22
3 years	Linnea Ronnegard	March 6, 2018	March-21
3 years	Gary Graham	March 5, 2019	March-21
	elected by board to fill a vacancy due to resignation	May 31, 2018	

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-16	November-19
		November-13	
		November-10	
		November-06	
3 years	Wendy Ranney	November-18	November-21
		November-15	
		April-13	
3 years	Sherman Powell	June-18	November-19
3 years	Sarah Trumblee	February-18	November-20
3 years	Krysta Williams	February-18	November-20

Planning and Zoning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Nancy Bird	November-16	November-19
3 years	Allen Roemhildt	November-16	November-19
		January-14	
3 years	Scott Pegau, vice chair	November-17	November-20
		December-14	
		December-11	
3 years	John Baenen	November-18	November-21
		November-15	
		December-12	
3 years	Tom McGann, chair	November-17	November-20
		December-14	
		December-11	
		April-11	
3 years	Chris Bolin	November-18	November-21
		September-17	
3 years	Trae Lohse	November-18	November-20

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seat up for re-election in 2019

vacant

board/commission chair

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	November-17	November-20
3 years	Andy Craig	November-16	November-19
3 years	Max Wiese	November-17	November-20
		January-14	
		March-11	
3 years	Ken Jones	November-16	November-19
		February-13	
3 years	Jacob Betts, Chair	November-18	November-21
		November-15	

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-18	November-21
		November-15	
		August-14	
3 years	Anne Schaefer	November-17	November-20
3 years	Ryan Schuetze	August-18	November-21
3 years	Kirsti Jurica	November-18	November-21
3 years	Marvin VanDenBroek	November-16	November-19
		February-14	
3 years	Karen Hallquist	November-16	November-19
		November-13	
3 years	Dave Zastrow	November-17	November-20
		February-15	
		September-14	

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	Brooke Johnson	August-16	November-19
3 years	John Wachtel	November-18	November-21
		August-16	
3 years	Wendy Ranney	November-18	November-21
3 years	Nancy Bird	November-18	November-21
		November-17	
3 years	Jim Casement, Chair	November-17	November-20

seat up for re-election in 2019

board/commission chair

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vacant