

Mayor  
James Kallander

Council Members  
Keith van den Broek  
James Kacsh  
David Allison  
Bret Bradford  
EJ Cheshier  
David Reggiani  
Robert Beedle

City Manager  
Mark Lynch

City Clerk  
Susan Bourgeois

Deputy Clerk  
Erika Empey  
Robyn Kincaid

Stu. Co. Rep.  
Shyla Krukoff

**COUNCIL WORK SESSION  
MARCH 2, 2011 @ 6:00 PM  
LIBRARY MEETING ROOM**

**AGENDA**

**A. CALL TO ORDER**

**B. ROLL CALL**

Mayor James Kallander, Council members Keith van den Broek, James Kacsh, David Allison, Bret Bradford, EJ Cheshier, David Reggiani, and Robert Beedle

**C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Audience Comments regarding agenda items

**D. WORKSESSION TOPIC**

2. Tsunami Zone Review
3. Police and Fire Building Space Needs..... (page 1)

**E. AUDIENCE PARTICIPATION**

**F. COUNCIL COMMENTS**

**G. ADJOURNMENT**

**If you have a disability that makes it difficult to attend city-sponsored functions,  
You may contact 424-6200 for assistance.**

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February 8 & 9, 2011

**CITY OF CORDOVA**  
Public Safety Building Design Workshop



**PRELIMINARY SPACE PROGRAM**

**POLICE DEPARTMENT REQUIREMENTS**

Police Administration

|                                   | <u>QTY</u> | <u>DIMS</u> | <u>AREA</u> |
|-----------------------------------|------------|-------------|-------------|
| Chief's Office with Meeting Space | 1          | @ 12 x 24   | 288         |
| Administrative Assistant Office   | 1          | @ 12 x 12   | 144         |
| Office Supply / Storage           | 1          | @ 6 x 4     | 24          |
| Cleaning Closet / Storage         | 1          | @ 6 x 4     | 24          |
| <b>Sub-Total:</b>                 |            |             | <b>480</b>  |

Squadroom

|                           |   |           |              |
|---------------------------|---|-----------|--------------|
| Officer's Offices         | 6 | @ 10 x 10 | 600          |
| Adult Interview Room      | 1 | @ 8 x 10  | 80           |
| Child Soft Interview Room | 1 | @ 10 x 14 | 140          |
| Equipment Storage Room    | 1 | @ 12 x 14 | 168          |
| Armory                    | 1 | @ 10 x 10 | 100          |
| Supply Room               | 1 | @ 6 x 8   | 48           |
| <b>Sub-Total:</b>         |   |           | <b>1,136</b> |

Jail Facility

|  |   |           |              |
|--|---|-----------|--------------|
| Booking Area (One 8'x10' Holding Cell, Booking Computer, Fingerprint Computer, Phone Area) | 1 | @ 20 x 20 | 400          |
| DUI Processing Center (Datamaster)   | 1 | @ 8 x 16  | 128          |
| Jail Storage Lockers   | 1 | @ 4 x 6   | 24           |
| Food Prep / Kitchenette (With Freezer & Microwave)   | 1 | @ 8 x 10  | 80           |
| Jail Supply (Linen, Toiletory & Prisoner Uniform Storage)                                  | 1 | @ 8 x 10  | 80           |
| Mail Jail Cells (With Day Room)  | 2 | @ 17 x 20 | 680          |
| Female Jail Cell (With Day Room)   | 1 | @ 17 x 20 | 340          |
| Juvenile Holding Facility  | 1 | @ 8 x 10  | 80           |
| Visiting Room  | 1 | @ 8 x 8   | 64           |
| Sally Port Area  | 1 | @ 16 x 24 | 384          |
| <b>Sub-Total:</b>  |   |           | <b>2,260</b> |

|  | <u>QTY</u> | <u>DIMS</u> | <u>AREA</u>  |
|--|------------|-------------|--------------|
| <u>Evidence Processing</u>   |            |             |              |
| Evidence Processing Area (Cabinets, Table, Drying Cabinet)   | 1          | @ 10 x 10   | 100          |
| Evidence Store Room (Perimeter & Middle Shelving)  | 1          | @ 16 x 16   | 256          |
| <b>Sub-Total:</b>  |            |             | <b>356</b>   |
| <u>Parking &amp; Outdoor Storage</u>   |            |             |              |
| Small Equipment Parking Garage   | 1          | @ 12 x 24   | 288          |
| Outdoor Evidence & Property Storage (Bikes, etc., Plus Storage For Lubes, lights, Traffic Cones, etc.) | 1          | @ 10 x 12   | 120          |
| Indoor Parking (2 Vehicles)  | 2          | @ 10 x 24   | 480          |
| <b>Sub-Total:</b>  |            |             | <b>888</b>   |
| <u>Department of Motor Vehicles</u>  |            |             |              |
| Work Area (2 Desks, 8 File Cabinets, Computer, etc.)   | 1          | @ 20 x 20   | 400          |
| Office (Desk, Office Furniture, etc.)  | 1          | @ 10 x 10   | 100          |
| <b>Sub-Total:</b>  |            |             | <b>500</b>   |
| <b>TOTAL DEDICATED POLICE DEPARTMENT AREA:</b>   |            |             | <b>5,620</b> |

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**PRELIMINARY SPACE PROGRAM**

**QTY                      DIMS                      AREA**

**FIRE DEPARTMENT REQUIREMENTS**

Administrative Spaces

|                                    |   |   |    |   |    |            |
|------------------------------------|---|---|----|---|----|------------|
| Fire Chief's Office                | 1 | @ | 10 | x | 14 | 140        |
| Fire Marshal's Office              | 1 | @ | 10 | x | 14 | 140        |
| Administrative Storage & Copy Room | 1 | @ | 11 | x | 26 | 286        |
| Administrative Office              | 1 | @ | 10 | x | 16 | 160        |
| Staff Office                       | 1 | @ | 10 | x | 16 | 160        |
| <b>Sub-Total:</b>                  |   |   |    |   |    | <b>886</b> |

**Sub-Total:**

Hose Tower (With Training Props & Amenities)

|                   |   |    |   |    |            |
|-------------------|---|----|---|----|------------|
| 1                 | @ | 14 | x | 14 | 196        |
| <b>Sub-Total:</b> |   |    |   |    | <b>196</b> |

**Sub-Total:**

Apparatus Bays (5 ea. double depth - 15 x 90)

|                   |   |    |   |    |              |
|-------------------|---|----|---|----|--------------|
| 5                 | @ | 18 | x | 80 | 7,200        |
| <b>Sub-Total:</b> |   |    |   |    | <b>7,200</b> |

**Sub-Total:**

90' depth is long, 15' width insufficient  
 (Current Engine design is 35'. Current Truck is 46'.)

Emergency Response Support

|  |   |   |    |   |    |              |
|--|---|---|----|---|----|--------------|
| Worshop / Tool Room                                  | 1 | @ | 16 | x | 16 | 256          |
| Medical Clean-Up / Decontamination                   | 1 | @ | 12 | x | 10 | 120          |
| Laundry  | 1 | @ | 12 | x | 6  | 72           |
| EMS Supply Room                                      | 1 | @ | 12 | x | 16 | 192          |
| SCBA Shop (Compressor, Bottle Storage, Maintenance)  | 1 | @ | 10 | x | 16 | 160          |
| Firematic Storage                                    | 1 | @ | 14 | x | 16 | 224          |
| Technical Rescue Locker                              | 1 | @ | 12 | x | 16 | 192          |
| Janitor Closet                                       | 1 | @ | 5  | x | 6  | 30           |
| Turnout Gear Lockers (80 each @ 24" x 24" footprint) | 1 | @ | 16 | x | 40 | 640          |
| <b>Sub-Total:</b>                                    |   |   |    |   |    | <b>1,886</b> |

**Sub-Total:**

Assumed size of 16' x 20' serves only 40 lockers

Storage Mezzanine Above Support Spaces

|                   |  |  |  |  |  |              |
|-------------------|--|--|--|--|--|--------------|
|                   |  |  |  |  |  | 1,886        |
| <b>Sub-Total:</b> |  |  |  |  |  | <b>3,772</b> |

**Sub-Total:**

Dormitories

3 Dorm Rooms - 12' x 14' (Double Occupancy)

Sub-Total:

2 @ 12 x 14

336

336

TOTAL DEDICATED FIRE DEPARTMENT AREA:

**12,390**

QTY

DIMS

AREA

**CITY OF CORDOVA**  
Public Safety Building Design Workshop



**PRELIMINARY SPACE PROGRAM**

**QTY                      DIMS                      AREA**

**BUILDING SUPPORT SPACES**

|                         |   |           |     |                           |
|-------------------------|---|-----------|-----|---------------------------|
| Boiler Room (10' x 20') | 1 | @ 15 x 30 | 450 | Assumed size is too small |
| Electrical Switch Gear  | 1 | @ 6 x 12  | 72  |                           |
| Water Service           | 1 | @ 2 x 8   | 16  |                           |
| Emergency Generator     | 1 | @ 10 x 20 | 200 |                           |

|  |   |           |     |   |
|--|---|-----------|-----|---|
| Men's Accessible Toilet Room (1 per floor, 200 sf)   | 2 | @ 10 x 25 | 500 | Assumed size is too small - code driven |
| Women's Accessible Toilet Room (1 per floor, 256 sf) | 2 | @ 10 x 25 | 500 | Assumed size is too small - code driven |

|                                      |   |         |    |                                |
|--------------------------------------|---|---------|----|--------------------------------|
| Janitor Closets (1 per floor, 32 sf) | 2 | @ 5 x 6 | 60 | Assumed size is too small      |
| Drinking Fountains (1 per floor)     | 2 |         | 0  | Absorbed in circulation factor |

|                       |   |           |              |   |
|-----------------------|---|-----------|--------------|---|
| Stairs (8' x 20')     | 2 | @ 10 x 20 | 400          | Assumed size is too small - code driven |
| Elevator              | 1 | @ 7 x 9   | 63           | Code required                           |
| Elevator Machine Room | 1 | @ 6 x 8   | 48           | Code required                           |
| <b>Sub-Total:</b>     |   |           | <b>2,309</b> |   |

**SHARED SPACES - POLICE & FIRE**

Dispatch Center - (Secured on the Police Use Side)

|   |   |           |            |  |
|---|---|-----------|------------|--|
| 2-Station Console (Radios, Computer, Maps, Printer, etc.) | 1 | @ 16 x 12 | 192        |  |
| Toilet / Kitchenette                                      | 1 | @ 12 x 10 | 120        |  |
| Dispatch Supervisor Office                                | 1 | @ 12 x 12 | 144        |  |
| Filing / Storage (6 File Cabinets, 2 Bookshelves)         | 1 | @ 10 x 10 | 100        |  |
| Copy Area (Copier, Table, Cabinet)                        | 1 | @ 10 x 10 | 100        |  |
| Server & Radio Room                                       | 1 | @ 10 x 12 | 120        |  |
| Entry Lobby & Reception                                   | 1 | @ 10 x 20 | 200        |  |
| <b>Sub-Total:</b>   |   |           | <b>976</b> |  |

**Conference Room / Library                      0                      @ 16 x 20                      0**

(Table for 10, bookshelves, fire & law library)

|  | QTY | DIMS      | AREA  |
|--|-----|-----------|---|
| <b>Sub-Total:</b>  |     |           |   |
|  | 0   |           | 0   |
| Fitness Room (Fitness equipment, mats, self-defense tactics) | 1   | @ 16 x 20 | 320 treadmill, dumbbell rack, bowflex, ellipt |
| Men's Locker Room  | 1   | @ 20 x 30 | 400 5 assigned police lockers, 2 assigned lo  |
| Women's Locker Room  | 1   | @ 20 x 30 | 400 5 assigned police lockers, 2 assigned lo  |
| <b>Sub-Total:</b>  |     |           | <b>1,120</b>                                  |
| Driving/Firearm Simulation Room                              | 1   | @ 12 x 12 | 144 potentially used by young drivers         |
| <b>Sub-Total:</b>  |     |           | <b>144</b>                                    |
| Lounge / Day Room  | 1   | @ 25 x 30 | 750   |
| <b>Sub-Total:</b>  |     |           | <b>750</b>                                    |
| <b>Training Room</b>   | 0   | @ 24 x 42 | 0   |
| <b>Sub-Total:</b>  |     |           | <b>0</b>                                      |
| <b>Training Room</b>   |     |           |   |
| Training Room (80 people @ 16 sf ea, dividing wall)          | 1   | @ 32 x 40 | 1,280   |
| Storage (Tables, Chairs, White Boards, Props)                | 1   | @ 12 x 16 | 192   |
| Kitchen  | 1   | @ 12 x 16 | 192   |
| Pantry / Storage   | 1   | @ 8 x 8   | 64  |
| <b>Sub-Total:</b>  |     |           | <b>1,728</b>                                  |

TOTAL SHARED & COMMON SPACES:

**7,027**

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**PRELIMINARY SPACE PROGRAM**

|                                       |                  |
|---------------------------------------|------------------|
| <b>POLICE DEPARTMENT REQUIREMENTS</b> | 5,620 sf         |
| <b>FIRE DEPARTMENT REQUIREMENTS</b>   | 12,390 sf        |
| <b>SHARED &amp; COMMON SPACES</b>     | <u>7,027</u> sf  |
| Total Programmed Space:               | 25,037 sf        |
| Circulation / Grossing Factor (15%):  | <u>3,756</u> sf  |
| <b>TARGET GROSS BUILDING AREA:</b>    | <b>28,793 SF</b> |