Regular City Council Meeting  
February 15, 2017 @ 7:00 pm  
Cordova Center Community Rooms  
Agenda

A. Call to order

B. Invocation and pledge of allegiance
I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call
Mayor Clay Koplin, Council members James Burton, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison and James Wiese

D. Approval of Regular Agenda...................................................................................................................................................(voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors
1. Guest Speakers
2. Audience comments regarding agenda items........................................................................................................ (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Harbor, HSB, Parks & Rec, P&Z, School Board)
4. Student Council Representative Report

G. Approval of Consent Calendar...........................................................................................................................................(roll call vote)

5. Resolution 02-17-04.........................................................................................................................................................(page 1)
   A resolution of the City Council of the City of Cordova, Alaska adopting an alternative allocation method for the FY17 shared fisheries business tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound

6. Council action on right to protest liquor license renewal for a Cordova business (LOOM #1266)..............(page 7)

7. Council concurrence of Mayor’s appointment of the 2017 Election Board..............................................(page 11)

8. Record excused absence of Council member Allison from the January 18, 2017 Regular meeting
9. Record unexcused absence of Council member Beedle from the February 1, 2017 Regular meeting

H. Approval of Minutes.....................................................................................................................................................(voice vote)

10. Minutes of 02-01-17 Regular Council Meeting.................................................................................................(page 12)

I. Consideration of Bids

J. Reports of Officers
11. Mayor’s Report..........................................................................................................................................................(page 14)
12. Manager’s Report
13. City Clerk’s Report

K. Correspondence
14. 02-07-17 Letter from Don Sjostedt in support of Adams Street upgrades project.................................(page 15)
15. 02-07-17 Letter from J. Baenen & T. Altermott in support of Adams Street upgrades project..........(page 17)
L. Ordinances and Resolutions

16. Resolution 02-17-05
   A resolution of the City Council of the City of Cordova, Alaska, approving the license for a mobile restaurant

17. Resolution 02-17-06
   A resolution of the City Council of the City of Cordova, Alaska, supporting reinstatement of Prince William Sound crab and other historical fisheries and the development of new fisheries and mariculture, emphasizing benefits to fishermen, processors, and local economies while sustaining the resource for yield

M. Unfinished Business

18. Sheridan Alpine Association water bill

N. New & Miscellaneous Business

19. Council concurrence of Mayor’s appointment of City of Cordova representative to the PWSAC board of directors

20. Pending Agenda, Calendar and Elected & Appointed Officials lists

O. Audience Participation

P. Council Comments

Q. Executive Session

21. City land disposal performance deed of trust negotiations

R. Adjournment

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at www.cityofcordova.net
Agenda Item # 5 within the Consent Calendar
City Council Meeting Date: 02/15/2017

City Council Communication Form

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 02/06/2017
ITEM: Resolution 02-17-04
ACTION: Adopting alternative allocation method for shared fish business tax

__X__ Ordinance
___ Resolution
___ Motion
___ Information

I. REQUEST OR ISSUE: Council annually approves this resolution which allows for a 3 way split of the shared portion of FMA 15 PWS between Whittier/Cordova/Valdez.

II. RECOMMENDED ACTION: Approval of the consent calendar including: motion to approve resolution 02-17-04.

III. FISCAL IMPACTS: Business tax of $118,070.96 and landing tax of $607.50 are the amounts, per the letter and attachment from DCCED, to be divided equally among the 3 communities in FMA #15. Approval of the resolution garners Cordova $39,559.49 even though only $20,000 was budgeted for 2017.

IV. BACKGROUND INFORMATION: Several years ago the Clerk’s office spent considerable time in conversations with the other 2 communities and with the state to determine if a different alternative allocation method would be amenable. In the end, Cordova, Valdez and Whittier decided that the three way split was the best method.
V. **LEGAL ISSUES:** none

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** A conflict could arise between Cordova and the other two communities if we persisted in attempting to allocate the FMA # 15 funding in an alternative method different from the customary 3 way split. In an attempt to remain neighborly, we should abandon further research and attempts to gain a larger share than the customary one-third.

VII. **SUMMARY AND ALTERNATIVES:** Council could direct staff to proceed with the long form and/or proceed with negotiations with the other 2 communities for a different split. See attached spreadsheet that analyzes a different split and still could garner Cordova only an extra $8,000. Valdez would be the community that could have the most to gain and yet they have not been interested in the past in doing anything but the customary 3-way split. Also if staff were directed to proceed with the long-form that would compel Valdez and Whittier to also complete the long form.
## Analysis of FMA # 15 data and possible splits of Fisheries Business Tax

<table>
<thead>
<tr>
<th>Community</th>
<th>Population of each community in FMA # 15</th>
<th>% of whole pop of FMA # 15</th>
<th>Half of full amount being allocated</th>
<th>Each community share of half based on population</th>
<th>Share of other half based on long form (showing effects of commercial fishing) 45/45/10?</th>
<th>Possible total if long form completed by all 3 communities</th>
<th>Total if equal 3-way split</th>
<th>How much each community could see to gain/lose</th>
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</thead>
<tbody>
<tr>
<td>Cordova</td>
<td>2321</td>
<td>35.25%</td>
<td>$59,339.23</td>
<td>$20,915.16</td>
<td>$26,702.65</td>
<td>$47,617.82</td>
<td>$39,559.49</td>
<td>$8,058.33</td>
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<tr>
<td>Valdez</td>
<td>4011</td>
<td>60.91%</td>
<td>$59,339.23</td>
<td>$36,144.21</td>
<td>$26,702.65</td>
<td>$62,846.87</td>
<td>$39,559.49</td>
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<td>Whittier</td>
<td>253</td>
<td>3.84%</td>
<td>$59,339.23</td>
<td>$2,279.85</td>
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<td>100.00%</td>
<td>$59,339.23</td>
<td>$2,279.85</td>
<td>$5,933.92</td>
<td>$8,213.77</td>
<td>$39,559.49</td>
<td>-</td>
</tr>
</tbody>
</table>
CITY OF CORDOVA, ALASKA
RESOLUTION 02-17-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY17 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 15: PRINCE WILLIAM SOUND

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY16 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development (DCCED) that the municipality suffered significant effects during calendar year 2015 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by DCCED; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of DCCED, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, The Cordova City Council proposes to use an alternative allocation method for allocation of FY17 funding available within the Prince William Sound Management Area in agreement with all other municipalities in this area participating in the FY17 Shared Fisheries Business Tax Program.

NOW, THEREFORE, BE IT RESOLVED, that The City Council of the City of Cordova by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2015 of fisheries business activity in the Prince William Sound Management Area.

ALTERNATIVE ALLOCATION METHOD: All eligible communities in the Prince William Sound Fisheries Management Area (Whittier, Valdez, and Cordova) will receive an equal share of the available funds.

PASSED AND APPROVED THIS 15th DAY OF FEBRUARY, 2017

_______________________________________
Clay R. Koplin, Mayor

ATTEST:

_______________________________________
Susan Bourgeois, CMC, City Clerk
January 30, 2017

Dear Municipal Official,

Attached please find the 2017 Shared Fisheries Business Tax Program application. I am sorry for the delay in getting this distributed to you. There have been many changes in DCRA over the past year, and so along with the changes come learning challenges. Having said that, next year should be smooth sailing!

The purpose of the Shared Fisheries Business Tax Program (SFBT) is to provide for a sharing of state fish tax collected outside municipal boundaries with municipalities that have been affected by fishing industry activities. Municipalities around the state will share approximately $2.60 million based on 2015 fisheries activity as reported by fish processors on their fish tax returns.

The law that created this program requires that program funding be first allocated to fisheries management areas around the state based on the level of fish processing in each area compared to the total fish processing for the whole state. Then the funding is further allocated among the municipalities located within each fisheries management area based on the relative level of impacts experienced by each municipality. Details of how the program works are presented in the application under Program Description.

Your municipality is located in the Prince William Sound Fisheries Management Area (FMA 15). The municipalities located in this area include Cordova, Valdez and Whittier. The FY 17 program allocation to be shared within this area is estimated to be $118,678.46.

The fisheries management areas where the program allocation is greater than $4,000 multiplied by the number of municipalities in the area, program regulations provide for a “long-form” application. In your area, the threshold value equals $12,000, (3 municipalities x $4,000) and you are therefore receiving the attached Long-Form Application. The long-form application provides for a “standard” and an “alternative” method of funding allocation. We encourage your municipality to complete the FY 17 SFBT application as soon as possible. Due to the delay in sending these applications out, the deadline to return them has been extended to March 17, 2017.

If you have any questions about the program or require assistance in completing the application, please call me at 465-5541.

Sincerely,

Debi Kruse
Community Aid and Accountability Manager
<table>
<thead>
<tr>
<th>Community</th>
<th>Population</th>
<th>50% divided</th>
<th>Calculated Allocation</th>
<th>Estimated Payment</th>
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<tr>
<td>Community Count</td>
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</table>

*Three municipalities share available funding equally*
AGENDA ITEM 6
City Council Meeting Date: 02/15/2017

FROM: Susan Bourgeois, City Clerk
DATE: 02/06/2017
ITEM: Council option to protest Liquor License Renewal
NEXT STEP: Approval of Consent Calendar

___ ORDINANCE ___ RESOLUTION
x ___ MOTION ___ INFORMATION

I. REQUEST OR ISSUE: Local Cordova establishment has applied for Liquor License Renewal with State through the AMCO (Alcohol and Marijuana Control Office).

II. RECOMMENDED ACTION / NEXT STEP: Council action to protest the renewal or waive right to protest.

III. FISCAL IMPACTS: If said business has not been compliant regarding sales tax, business license renewal, property tax and utility payments to the City, staff will advise Council.

IV. BACKGROUND INFORMATION: Finance Director Jon Stavig, City Clerk Susan Bourgeois and Police Chief Mike Hicks have advised that there is no financial or public safety reason for Council to protest this renewal.

V. LEGAL ISSUES: The local governing body’s right to protest is defined in AS 04.11.480.

VII. SUMMARY AND ALTERNATIVES: Suggested motion is to move to waive Council’s right to protest approval of the renewal of Loyal Order of the Moose #1266 liquor license #747.

Deadline to protest approval is 60 days from receipt of letter from DCCED, AMCO – which was on February 3. If circumstances change before April 4, 2017, staff will advise and bring this before Council again.
February 3, 2017

City of Cordova
Attn: Susan Bourgeois
VIA Email: cityclerk@cityofcordova.net

Re: Notice of 2017/2018 Liquor License Renewal Application

<table>
<thead>
<tr>
<th>License Type:</th>
<th>Club</th>
<th>License Number:</th>
<th>747</th>
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</thead>
<tbody>
<tr>
<td>Licensee:</td>
<td>Loyal Order of the Moose #1266</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doing Business As:</td>
<td>Loyal Order of the Moose #1266</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Jedediah Smith, Local Government Specialist
amco.localgovernmentonly@alaska.gov
Susan Bourgeois

From: Jon Stavig  
Sent: Monday, February 06, 2017 9:14 AM  
To: Susan Bourgeois  
Subject: RE: Liquor License Renewal LGB Notification-Loyal Order of the Moose #1266 license # 747

Susan,

I have reviewed the status of LOOM #1266 as it relates to compliance with City Code pertaining to business license, sales tax and utility services.

After such review, I find no reason to protest renewal.

Jon K. Stavig  
City of Cordova, Finance Director  
Cordova, Alaska  
907-424-6200  
finance@cityofcordova.net

From: Susan Bourgeois  
Sent: Monday, February 06, 2017 8:15 AM  
To: Mike Hicks <policechief@cityofcordova.net>; Jon Stavig <finance@cityofcordova.net>  
Subject: FW: Liquor License Renewal LGB Notification-Loyal Order of the Moose #1266 license #747

Please let me know your thoughts on LOOM #1266 – as they seek renewal of liquor license and Council has an opportunity to protest. Any concerns? Please advise by noon on Wednesday February 8 so I can put this on the February 15, 2017 agenda.

Thanks,  
Susan
No issues here. They always try to do the right thing. IE: asked council permission to be open outside of normal hours recently, etc. Mike

Please let me know your thoughts on LOOM #1266 – as they seek renewal of liquor license and Council has an opportunity to protest. Any concerns? Please advise by noon on Wednesday February 8 so I can put this on the February 15, 2017 agenda.

Thanks,

Susan
AGENDA ITEM 7
City Council Meeting Date: 02/15/2017

FROM: Susan Bourgeois, City Clerk
DATE: 02/03/2017
ITEM: Council concurrence of appointments to 2017 Election Board
NEXT STEP: Approval of Motion to concur

_____ ORDINANCE _____ RESOLUTION
x  MOTION _____ INFORMATION

I. REQUEST OR ISSUE: City Clerk’s office is requesting appointment of the 2017 Election Board to run the upcoming March 7, 2017 General Election.

II. RECOMMENDED ACTION / NEXT STEP: Council action to concur with Mayor Koplin’s appointments.

III. FISCAL IMPACTS: The committee will be paid for hours worked – the pay scale is approved annually when Council adopts the City fee and rate schedule.

IV. BACKGROUND INFORMATION: Many of these names being put forward are experienced in election management, often running the state elections for Division of Elections as well. These individuals have served in this capacity for several years and continually act professionally and ensure successful elections for the City Clerk’s office and the City of Cordova.

V. LEGAL ISSUES: n/a

VII. SUMMARY AND ALTERNATIVES: Suggested motion is to move to concur with Mayor Koplin’s appointments of Diana Rubio, as Chairperson and Seawan Gehlbach, Cathy Pegau, Ann Schultz, Sue Shellhorn, Ruth Steele, Tina Hammer and Susan Bourgeois as members to the 2017 Election Board.
Regular City Council Meeting  
February 1, 2017 @ 7:00 pm  
Cordova Center Community Rooms A & B  
Minutes

A. Call to order  
Mayor Clay Koplin called the Regular Council Meeting to order at 7:00 pm on February 1, 2017 in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance  
Mayor Koplin led the audience in the Pledge of Allegiance.

C. Roll call  
Present for roll call were Mayor Clay Koplin and Council members James Burton, Tim Joyce, Josh Hallquist, David Allison and James Wiese. Council member Tom Bailer was present via teleconference. Council member Robert Beedle was absent. Also present were City Manager Alan Lanning and City Clerk Susan Bourgeois.

D. Approval of Regular Agenda  
M/Burton S/Joyce to approve the Regular Agenda.  
Vote on the motion: 6 yeas, 0 nays, 1 absent (Beedle). Motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors  
1. Guest Speakers - none  
2. Audience comments regarding agenda items - none  
3. Chairpersons and Representatives of Boards and Commissions  
Tim Joyce reported that HSB will meet next week and that includes the annual performance review of the hospital administrator.  
4. Student Council Representative Report – not present

G. Approval of Consent Calendar  
Mayor Koplin declared the consent calendar was before the City Council.

5. Council action on right to protest liquor license renewal for a Cordova business (Reluctant Fisherman Inn)  
Vote on the consent calendar: 6 yeas, 0 nays, 1 absent. Beedle-absent; Hallquist-yes; Wiese-yes; Joyce-yes; Allison-yes; Bailer-yes; and Burton-yes. Consent Calendar was approved.

H. Approval of Minutes  
M/Burton S/Hallquist to approve the minutes.  
6. Minutes of 01-18-17 Council Public Hearing  
7. Minutes of 01-18-17 Regular Council Meeting  
Vote on the motion: 6 yeas, 0 nays, 1 absent (Beedle). Motion approved.

I. Consideration of Bids - none

J. Reports of Officers  
8. Mayor’s Report – Mayor Koplin had a written report in the packet. He mentioned that he’d be travelling to Juneau next week and Bitney was going to be setting up some meetings for him.  
9. Manager’s Report – Lanning said he wants to set the next date for strategic planning, also there are 2 executive sessions tonight, he’d invite Sam Greenwood and Leif Savig to the first one and just himself for the second one.  
10. City Clerk’s Report - Bourgeois reported the declared candidates so far for the March 7 regular election. She said that  
11. Staff Quarterly Reports  
a. Cordova Police Department 4Q16, Mike Hicks, Chief of Police  
b. Port of Cordova, 4Q16, Tony Schinella, Cordova Harbormaster  
c. Information Services Department, 4Q16 Cathy Sherman, Information Services Director

K. Correspondence  
Mayor Koplin mentioned that the population is an increase.

L. Ordinances and Resolutions - none

M. Unfinished Business
13. Council direction regarding RFP for ASLS 79-259 and Lot 1 USS 4606
   M/Joyce S/Burton to move forward with advertising the RFP.
   Staff assisted Council in understanding the item. Staff has no budget this year for advertising such an RFP and was of the opinion that if a developer is interested in the lot, he can come in and start the process with a letter. No such person has expressed an interest as of yet. A smaller lot which is the access to this larger lot had been the subject of a letter of interest in 2016 and Council at that time directed staff to go out for RFP for the smaller lot combined with this larger lot not just the smaller lot. Once Council understood, most were inclined to go with staff’s opinion.
   Vote on the motion: 0 yeas, 6 nays, 1 absent (Beedle). Motion failed.

N. New & Miscellaneous Business
14. Pending Agenda, Calendar and Elected & Appointed Officials lists
   Council opted to have the next strategic planning work session on Tuesday February 7 from 6 - 8pm.

O. Audience Participation - none

P. Council Comments
    Joyce thanked Alan for all the work he’s doing on strategic planning. He said it is helping him in how he is even looking at agenda items now.
    Allison mentioned that it had been on the news tonight that Cordova was the safest city in Alaska - kudos to police department and emergency services people.
    Hallquist thanked staff and audience.
    Wiese also thanked Alan and staff and he reminded Council members to beat the bushes to find candidates to sign up for positions.
    Bailer echoed the thanks to staff and thanked Bourgeois for the texts while he is travelling, helpful.

At 7:24 pm Mayor Koplin recessed the meeting with no objection from Council in order to clear the room before the executive session.

The regular session was called back to order at 7:28 PM.

Q. Executive Session
   M/Hallquist S/Burton to enter an executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government, specifically, the Stern property negotiation and the personnel policy.
   Vote on the motion: 6 yeas, 0 nays, 1 absent (Beedle). Motion was approved.
   15. Stern property donation negotiation
   16. Personnel policy
   Council entered the executive session at 7:28 pm.
   The regular meeting was reconvened at 8:11 pm. Mayor Koplin stated that Council took no action but directed Lanning to proceed as was discussed in the executive session.

R. Adjournment
   M/Allison S/Joyce to adjourn the meeting.
   Hearing no objection the meeting was adjourned at 8:12pm.

Approved: February 15, 2017

Attest: ____________________________________
   Susan Bourgeois, CMC, City Clerk
We have now completed 5 of the anticipated 6 Strategic Planning meetings with a goal of completing a draft before municipal elections in March. The next session will be February 16th at 6:00pm, Cordova Center rooms A and B.

I assisted in the preparation of federal funding requests for capital projects including the south harbor rebuild.

I attended the first meeting of the newly formed Cordova Fisheries Development Committee, where they discussed developing new fisheries andreviving former fisheries in Prince William Sound. The State of Alaska has formed a mariculture task force to encourage the production of shellfish and edible seaweed (it is illegal to farm finfish in Alaska).

I will be in Juneau February 9th and 10th and will meet with legislative leadership, the USFS, Representative Louise Stutes and Senator Gary Stevens and others to promote policies that benefit the City of Cordova (school debt bond reimbursement) and Cordova Electric Cooperative policies and projects.

I want to extend the community’s appreciation to the residents who declared their candidacy for City Council, CCMC Authority Board, and School Board. It is an exciting time to serve the community of Cordova in these capacities.

Congratulations to Father Tom Killeen, Cordova’s new Citizen of the Year. Cordova appreciates your years of service and support.

Thank You Iceworm Committee for a fun festival (and for the great weather).

Have a great week Cordova

Mayor Clay
City of Cordova  
PO Box 1210  
Cordova, AK 99574  

RE: City of Cordova - Adams Avenue Sidewalks  

To the Mayor and City Council,  

Eagle Contracting is requesting that this letter be put on the agenda for the February 15th, 2017 Council Meeting. This project provides ADA sidewalks on Adams Avenue from Second Street to Main Street; these improvements are long term investments with a life span of 30 plus years.  

Reasons and comments for the Adams Street Upgrades:  

-Road Improvement  
-The design is already complete; staff time and engineer time has already been expended  
-Less future maintenance and better drainage  
-Safer pedestrian and vehicle traffic  
-Connects the grade school to Main Street and provides a safer walking route for the school children  
-A.K.D.O.T. grant has been awarded to the City of Cordova with a total project cost of $541,870  
A.K.D.O.T. grant of $411,000 (use it while we have it-this is in excess of a three to one match)  
City match of $130,000 was allocated 2016 but pulled during the recent budget process  
-There will be an asphalt plant in town during the 2017 season, making this project more practical and affordable.  
-Not many other construction projects going on in 2017, this should make very competitive bids.  
-Money generated through wages and local purchases stays local and circulates several times.
This project is an example of “bringing in outside dollars into Cordova”. If Cordova chips in the above listed amount, then the state of Alaska gives our community $411,000; this would be money coming into Cordova’s economy from other communities. Additionally, the City of Cordova has always shown support for our Commercial Fishing Industry; bringing this project back onto this year’s work load demonstrates the same support towards the Construction Industry and the related local jobs it creates.

This project provides additional safety to Cordova’s children, will improve the quality of road and sidewalks on Adams Avenue and reduces future maintenance in this area; at a fraction of the cost. The ideal time to bid this job is now so this project can start at the prime road construction season; mid-April to early May. Please reconsider and put the Adams Avenue Sidewalks project back on the 2017 construction schedule.

Sincerely,

Donald Sjostedt
Project Manager

cc: Clay Koplin, Mayor
    Tom Baller, City Council member
    Tim Joyce, City Council Member
    James Burton, City Council Member
    James Wiese, City Council Member
    Josh Holquist, City Council Member
    Robert Beedle, City Council Member
    David Allison, City Council Member
    Alan Lanning, City Manager
    Rich Rogers, Public Works Director
    Samantha Greenwood, City Planner
    Susan Bourgeois, City Clerk
February 7, 2017

Mayor & City Council
City of Cordova
PO Box 1210
Cordova, AK 99574

RE: City of Cordova Adams St. Sidewalk project

To the Mayor & City Council,

Wilson Construction would like to have this letter included in the 2/15/17 City Council packet. We would like to address the Adams St sidewalk project that has been cut from the budget.

We are in support of putting this item back onto the calendar and back in the budget for work to be done in 2017. This project would put dollars back into Cordova’s economy. There has been work done and design done on this job, so it is pretty much ready to go out for bid. The City’s contribution of $130,000.00 will get us a $500,000.00 job. That seems like a no brainer, for the amount that will go back into our community. So far there aren’t many projects looking to come out this year. This would allow for a very competitive bid process and we will also have an asphalt company in town this summer working on the airport that would be able to sell the contractor asphalt at a better price than if we had to bring it into town for a very small job. Included in this job is a sidewalk that would give our kids a safe route on this stretch of the road. This is immediately adjacent to the elementary school where there is no current sidewalk for safe walking for the kids. It also includes paving that portion of the road and addressing the storm drain system in that area. Quite a bit of product for the amount the City has to contribute. I appreciate your consideration on this matter and also the consideration of another economy in Cordova that supports and maintains the infrastructure of our town.

Sincerely,

John Baener & Tammy Altermott
Wilson Construction owners
AGENDA ITEM 16
City Council Meeting Date: 02/15/2017

FROM: Susan Bourgeois, City Clerk
DATE: 02/08/2017
ITEM: Resolution 02-17-05 approving a mobile restaurant
NEXT STEP: Majority voice vote

I. REQUEST OR ISSUE: Resolution approving a mobile restaurant per CMC chapter 6.16 (attached).

II. RECOMMENDED ACTION / NEXT STEP: Council motion to approve Resolution 02-17-05.

III. FISCAL IMPACTS: This would allow the startup of a new business in Cordova that would contribute to sales tax revenue as well as enhance the food choices for citizens of and visitors to Cordova. A land use permit for the location being requested would also bring income to the City.

IV. BACKGROUND INFORMATION: Prospective business owner and requester of the mobile restaurant license, Stephanie Rusinski, has written a letter explaining her business plan and offered a map of the location she is hoping to place her mobile restaurant.

V. LEGAL ISSUES: n/a

VI. SUMMARY AND ALTERNATIVES: Council can approve the resolution or ask questions to further understand the business owner’s plan and possibly ask for modifications.
CITY OF CORDOVA, ALASKA
RESOLUTION 02-17-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
APPROVING THE LICENSE FOR A MOBILE RESTAURANT

WHEREAS, CMC 6.16.010 defines a mobile restaurant as any restaurant or other stand, vehicle or cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public rights-of-way, or upon private property not in a structure affixed to the land; and

WHEREAS, applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety; and

WHEREAS, operators of a mobile restaurant in Cordova must abide by Cordova Municipal Code Chapter 6.16.050 which reads as follows:

A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.
B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.
C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.
D. A mobile restaurant may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location.
E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

WHEREAS, Stephanie Rusinski has made application to the Clerk to operate a mobile restaurant; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cordova, Alaska, does hereby approve the application of Stephanie Rusinski for a license to operate a mobile restaurant in Cordova for one year.

PASSED AND APPROVED THIS 15th DAY OF FEBRUARY, 2017

________________________________
Clay R. Koplin, Mayor

ATTEST:

________________________________
Susan Bourgeois, CMC, City Clerk
Dear City Clerk & City Council

I, Stephanie Rusinski Bernard, am asking you to Please, approve me for a 2017 Mobile Food Permit. With this permit I can move forward with a vision I have for Cordova that they will Love and Enjoy! I want to bring Cordova the convenience and Loyalty that they want and deserve.

My plan is to provide an establishment that will fill everyone’s needs. A drive thru coffee shack that will meet all requirements of Alaska DEC regulations, Food handling, Employee certified and city rules. My mobile coffee shack will not exceed 25’ length or 8’ in width or 11’ in height. Operation, I’m also asking for the open city lot by the science center and breakwater.

It might seem like just another food cart but here is my vision. What is the one thing we all share in common that keeps us going? Coffee! Whether you’re a doctor, a city worker, fisherman, mother or father here in Cordova, we all need our caffeine to keep us moving! I want to be open for the first to rise! I want them to wake up and know they can count on me to have the cup of coffee that brings a smile to their day! 7 days a week! The coffee shack will be open from 5:30am – 5:30 pm depending on business. I am the type of person that will never turn someone away! I also want to bring Cordova coffee delivery. I will run that operation from 5:30 am – 8:30 pm. I want to fill the needs of people who can’t get out for whatever reason. I want to fill the needs of mothers and fathers who can’t find the time to cook by focusing on a menu that will please the children. Also bringing a menu that will fill the needs of a rushed fisherman trying to beat the tides. My menu will be small and simple. Nothing will require frying. It will all be precooked and simply warmed by a warmer conveyer belt machine. I vision families pulling up to my establishment, adults having their coffees, children having their meals pulling their vehicle around to wave goodbye to their loved ones that are headed out to sea.

I will not provide any seating area, it will be strictly vehicle operation, therefore there shouldn’t be any trash, but it will be part of my job to keep the lot clean. I will have trash cans provided at the lot and pay city to come pick up. My shack will be generator powered and I will haul all water waste to dump facilities.

Please, give me the chance to give Cordova a fast, reliable, friendly and loving atmosphere that I truly know they will enjoy. After all, I have been serving Cordova since summer of 2005 and it has been the people of Cordova who have been asking me to start this business. They have seen my love and dedication for the people for many years. They have noticed and pointed out the art I have provided of making sure everything is perfect for them! And they have cherished the loyalty I have given them even through rough situations, I stand by to make sure they leave happy. This is what Cordova has asked of me for many years and now I have come along an investor who wants to get this ball rolling. I would like to have my coffee shack up and running as soon as possible for it’s the smiles on people’s faces that I truly crave and cannot wait to see!

※ I’m purposing a rental agreement for 600 sq. ft. on the open lot next to science center.
   ○ 100 sq. ft. Trailer
   ○ 2 x 100 sq ft. Cars
   ○ 20 sq ft. Garbage Can
   ○ 100 sq ft. Employee Parking

Stephanie Rusinski

[Signature]

Stephanie Rusinski

20
Chapter 6.16 - FOOD HANDLING ESTABLISHMENTS

Sections:

6.16.010 - Definitions.

For the purposes of this chapter, the following terms shall be defined as follows:

A. "Food" means any matter, including milk, intoxicating liquors, and other liquids, commonly consumed by persons.

B. "Food handler" means and includes any person employed or working in any food handling establishment.

C. "Food handling establishment" means any restaurant, itinerant restaurant, mobile restaurant, bar, market, store, confectionery, bottling works, bakery or dairy as defined in this section.

D. "Itinerant restaurant" includes any restaurant operating for a temporary period in connection with a fair, carnival, circus, public exhibition or other similar gathering.

E. "Mobile restaurant" includes any restaurant or other stand, vehicle, cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public ways or rights-of-way, or upon private property not in a structure affixed to the land.

(Prior code § 6.301, as amended during 1979 codification).

6.16.020 - License—Mobile restaurants to show necessity.

Applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety. The council may restrict the license to areas within the city in which the applicant presents sufficient evidence of convenience and necessity. Upon request for appearance, the council shall schedule a prompt hearing and permit the applicant reasonable time to present evidence.

(Prior code § 6.304, as amended during 1979 codification).

6.16.030 - License—Showing of other required licenses.

A food handling establishment shall have and show to the satisfaction of the city clerk that such establishment has the applicable state, borough and city licenses required for the use and occupancy of the premises or to operate the business involved before the city clerk may issue the annual license.


6.16.040 - License—Revocation.

A food handling license once issued is subject to suspension or revocation if the licensee fails to maintain all state, borough and city licenses and to meet all state, borough and city health requirements, and comply with all city and state laws, ordinances and regulations.

(Prior code § 6.308, as amended during 1979 codification).
6.16.050 - Operation of mobile restaurant.

A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.

B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.

C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.

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E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

(Prior code § 6.305, as amended during 1979 codification).
CITY OF CORDOVA, ALASKA
RESOLUTION 02-17-06

WHEREAS, fisheries play the central role in Cordova and the region’s economy and subsistence lifestyle; and

WHEREAS, the role of crab fisheries in particular has been absent from Cordova and the region’s economy for three decades; and

WHEREAS, the goal of the State of Alaska’s Policy on King and Tanner crab resource management, established by the Board of Fish (BOF), is to “manage king and tanner stocks in a manner which will protect, maintain, improve, and extend these resources for the greatest overall benefit to Alaska and the nation”; and

WHEREAS, a key benefit of achieving the goal is “providing a sustained and reliable supply of high quality products to the industry and consumers which will provide stable and substantial employment in all sectors of the economy relating to these fisheries”; and

WHEREAS, achieving these departmental and socioeconomic goals and benefits necessitate sound stock assessment methodologies; and

WHEREAS, the ADF&G appears to undervalue the role of commercial crab fisheries in Prince William Sound as a stock assessment tool; and

WHEREAS, the ADF&G and the BOF has, for numerous years and board cycles, rebuffed all attempts by various individuals, groups and other entities to achieve the stated policy goals in Area E though the use of commercial fisheries for stock assessment methods; and

WHEREAS, after making significant progress by collaborating with Area E stakeholders to move toward a tanner crab pot fishery to better measure and manage the resource, the ADF&G has returned to relying exclusively on trawl surveys for crab stock assessment, a method which is widely criticized as inadequate, flawed, and destructive of the resource; and

WHEREAS, the ADF&G has instituted a subsistence fishery which is prohibitively expensive to pursue because of the extremely small daily harvest limit of crab to local residents, and increased size limits for retained crab, which provides confusing stock statistics from subsistence harvest to the ADF&G;
NOW THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, strongly supports crab and other fisheries which minimize expense to fishermen, maximize benefits to local and regional residents, and provide clear and accurate stock assessment data to the ADF&G.

BE IT FURTHER RESOLVED that the City Council of the City of Cordova supports the use of commercial fisheries as a stock assessment tool, supports the elimination of trawls as a method for crab stock assessment in Prince William Sound, and supports a crab management plan which provides for a sustainable harvest levels at a biomass that currently exists rather than historical high harvest thresholds before a fishery is allowed.

PASSED AND APPROVED THIS 15th DAY OF FEBRUARY, 2017

______________________________
Clay R. Koplin, Mayor

ATTEST:

______________________________
Susan Bourgeois, CMC, City Clerk
AGENDA ITEM # 18
City Council Meeting Date: 2/15/2017

CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager
DATE: 2/15/2017
ITEM: Mt. Eyak Water
NEXT STEP: Seeking Council Motion

___ ORDINANCE
X MOTION
___ INFORMATION
___ RESOLUTION

I. REQUEST OR ISSUE:

As we discussed in the last Work Session, the Ski Hill contractor, Sheridan Alpine Association, received a substantial water bill for the month of December, for snow making activities. At the direction of Council, Sheridan Alpine Association is seeking Council action on reduction of those charges.

II. RECOMMENDED ACTION / NEXT STEP:

Council motion to reduce the charge to the HI classification for the months of December 2016 and January 2017, pending a renegotiation of the management contract with Sheridan Alpine Association, providing additional contract clarity.

III. FISCAL IMPACTS:
The fiscal impacts are:

**Current:** Light Industrial: $3.58 rate: December Charge; $975.99. January Charge $319.69.
**Proposed:** Heavy Industrial: $1.60 rate: December charge reduced to $436.19 and January reduced to $142.88.

**Total Impact:** $716.61

Completely reduced both months to the flat rate: $1295.68 pending the negotiation for the Agreement.

IV. **BACKGROUND INFORMATION:**

The City and Sheridan Alpine Association previously negotiated a management contract for Mt. Eyak. The contract language in section 6.2, indicates the City shall provide “utilities” for the facility. The contract was negotiated in 2013 and requires additional clarification. The Association has requested relief from those higher billings. At the 2/1/2017 Work Session, Council directed staff to bring options for the water bill and to begin contract discussions. This CCCF is intended to address the water billings.

V. **LEGAL ISSUES:**

I believe this conforms to 14.04.080 (A) The city from time to time shall determine the classification and type of utility service provided to a customer based on actual use factors or changes in use; and (D) The city shall determine from time to time the use classification of any facility for which charges for utility service are based on its use classification. The city will change the use classification of a facility upon the application of a customer supported by evidence demonstrating to the satisfaction of the city that the change is warranted. A change in use classification shall be subject to any applicable expansion fee. It also conforms to 14.04.100 (A) The city will correct any utility billing error which it discovers or of which it is given notice not later than the end of the third billing period after the billing period in which the error occurred. The city shall refund any resulting overpayment to the customer, and bill the customer for any resulting underpayment.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:**

There are none anticipated.

VII. **SUMMARY AND ALTERNATIVES:**

Approved the rate application and reduction.
Reject the rate application and reduction.
Suggest other alternative.
AGENDA ITEM 19
City Council Meeting Date: 02/15/2017

FROM: Susan Bourgeois, City Clerk
DATE: 02/08/2017
ITEM: Council concurrence of Mayor’s appointment of City representative to the PWSAC Board of Directors
NEXT STEP: Approval of Motion to concur

I. REQUEST OR ISSUE: The City Council has been asked to fill the seat on the PWSAC board of directors that is held by a representative of the City Council.

II. RECOMMENDED ACTION / NEXT STEP: City Council and Mayor Koplin have been tasked with bringing possible candidates for this appointment to the meeting tonight and then Council could take action to concur with Mayor Koplin’s appointment. Per the email attached here from the PWSAC executive secretary, the representative chosen should be able to attend the Board meeting on March 3, 2017 in Anchorage and should also not be the holder of an Area E salmon permit.

III. FISCAL IMPACTS: PWSAC works to enhance fisheries in and around Cordova which significantly impact Cordova’s overall economy.

IV. BACKGROUND INFORMATION: The City Council most recently concurred with the appointment of Bret Bradford as the City representative to PWSAC board of directors in September of 2015. Excerpt from meeting minutes:

M. UNFINISHED BUSINESS
21. Council confirmation of Mayor Kaesh’s appointment of the City of Cordova representative to the PWSAC Board of Directors
M/Bailer S/Burton to approve Mayor Kaesh’s appointment of Bret Bradford to serve as the City representative to the PWSAC Board of Directors for a term that runs October 2015 through September 2018.
Vote on motion: 6 yeas, 0 nays, 1 absent. Joyce-yes; Bailer-yes; Burton-yes; Beedle-yes; Reggiani-absent; Hallquist-yes and Carpenter-yes. Motion was approved.

However, at this time, Bret Bradford has become a PWS gillnet commercial fishing permit holder and that precludes him from remaining on as the City representative to the board.

V. **LEGAL ISSUES:** n/a

VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin’s appointment of ________________ as the City’s representative to the PWSAC board of directors for a term lasting through September 2018.
February 2, 2017

City of Cordova Mayor and Council Members
City of Cordova
P.O. Box 1210
Cordova, AK 99574

Dear City of Cordova Mayor and Council Members:

It is time once again to designate the City’s representative to the PWSAC Board of Directors. Bret Bradford was the representative until he became ineligible last month by the purchase of a drift gillnet permit. His three year term was from 2015 ‐2018.

Please provide a letter of recommendation to appoint the City’s delegate to the PWSAC Board of Directors. The representative would be expected to attend the Board of Directors meetings in March and October each year. The next Board of Directors meeting will be March 3, 2017 in Anchorage. It is important that your City’s representative be able to attend these meetings. The only limitation to observe when making this recommendation is that the person not be an Area E Salmon Permit Holder, a processing industry interest, or native organization interest.

In order to facilitate this appointment in a timely manner, we would like to receive your letter of recommendation as soon as possible. Thank you.

Sincerely,

Kate Jager
Executive Secretary

Kate Jager
Executive Secretary
Prince William Sound Aquaculture Corporation
PO Box 1110
Cordova, Alaska 99574
907-424-7511
pwsac@ak.net
City Council of the City of Cordova, Alaska
Pending Agenda - February 15, 2017 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
   future Council agenda item
2) Discussion/action regarding water charges at the Harbor
3) 
4) 

B. Upcoming Meetings, agenda items and/or events:

1) Capital Priorities List and Resolution to come before Council quarterly:
   3/1/2017  6/7/2017  9/20/2017  12/6/2017
2) 10/1/16 was the effective date of Ordinance 1137 (plastic bag and polystyrene container ban), Council
   wants this as a reminder and to gauge the effectiveness of the enactment of this ordinance
3) Ordinance 1146 put marijuana moratorium until January 1, 2017
4) Staff quarterly reports will be in the following packets:
   4/19/2017  7/19/2017  10/18/2017  1/17/2018
5) March 7, 2017 - City Regular Election, advertising began December 2016
   up for election - council seats B & C (Joyce, Bailer) and one school board seat (Glasen)
   and...five CCMC authority board members

C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to staff on the what and when of this proposed agenda item.

<table>
<thead>
<tr>
<th>item:</th>
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Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it
on an agenda, or a second Council member can concur with the sponsoring Council member.
### Membership of existing advisory committees of Council formed by resolution:

#### 1) Fisheries Advisory Committee:
- Chair: Torie Baker (Marine Adv Prgm)
- Member: Jeremy Botz (ADF&G)
- Member: Jim Holley (AML)
- Member: Chelsea Haisman
- Member: Dave Reggiani (PWSAC)

Authorized: resolution 04-03-45
Approved: Apr 16, 2003

#### 2) Fisheries Development Committee:
- Chair: Warren Chappell
- Member: Andy Craig
- Member: Bobby Linville
- Member: Gus Linville
- Member: Tommy Sheridan
- Member: Bob Smith

Authorized: resolution 12-16-43
Approved: Dec 23, 2016

#### 3) Cordova Trails Committee:
- Chair: Elizabeth Senear
- Member: Toni Godes
- Member: Dave Zastrow
- Member: vacant
- Member: vacant

Authorized: resolution 11-09-65
Approved: Dec 2, 2009

### City of Cordova appointed representatives to various other Boards et al:

#### 1) Prince William Sound Regional Citizens Advisory Council
- Robert Beedle: appointed April 2013,
  re-appointed March 2014,
  re-appointed March 2016
- 2 year term

#### 2) Prince William Sound Aquaculture Corporation Board of Directors
- vacant at this time: term until Oct 2018
- 3 year term
- to be appointed at the 2/15/17 regular meeting

#### 3) Southeast Conference AMHS Reform Project Steering Committee
- Mike Anderson: appointed April 2016 through December 2017
- Sylvia Lange: alternate
# Calendar

**FEBRUARY 2017**

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<td>Presidents' Day-City Hall Offices Closed</td>
<td>Home HS Basketball Feb 17-18</td>
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**Legend:**

- CCAB - Cordova Center Community Rms A&B
- CCA - Cordova Center Community Rm A
- CCB - Cordova Center Community Rm B
- CCM - Cordova Center Mayor's Conference Rm
- CCER - Cordova Center Education Room

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**Notes:**

- **Iceworm festival Feb 1-Feb 5**
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**FEBRUARY 2017 Calendar**

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- **7:00 HS B CCAB**
- **6:00 P&R CCM**
- **--------- absentee voting @ City Hall Feb 21 - Mar 6 M-F 8a-5p ---------**
- **Home HS Basketball Feb 17-18**
- **Home HS Basketball Feb 24-25**
MARCH 2017

--- absentee voting at City Hall Feb 21 - Mar 6 M-F 8a-5p ---

6:45 Council pub hrg (maybe) CCAB
7:00 Council reg mtg CCAB
7:00 Sch Bd HSL
7:00 Harbor Cms CCB
7:00 HSB CCAB
Conference basketball tourney @ Glennallen

Cordova General Election
7 am - 8 pm CCA

7:00 Council reg mtg CCAB
6:30 P&Z CCB
6:45 Council pub hrg (maybe) CCAB
7:00 Council reg mtg CCAB

CSD spring break Mar 13-17

6:00 P&R CCM

Notes

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- 6:45 Council pub hrg (maybe) CCAB
- 7:00 Council reg mtg CCAB
- 6:30 P&Z CCB
- CSD Inservice
# MAYOR AND CITY COUNCIL - ELECTED

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<th>Seat/Length of Term</th>
<th>Email</th>
<th>Date Elected</th>
<th>Term Expires</th>
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<tr>
<td>Mayor: Clay Koplin</td>
<td><a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a></td>
<td>March 1, 2016</td>
<td>March-19</td>
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<td>3 years</td>
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**Council members:**

- **Seat A:** James Burton  
  Date Elected: March 1, 2016  
  Term Expires: March-19  
  Email: CouncilSeatA@cityofcordova.net

- **Seat B:** Timothy Joyce  
  Date Elected: March 4, 2014  
  Term Expires: March-17  
  Email: CouncilSeatB@cityofcordova.net  
  Filled vacancy: March 14, 2013  
  Appt to A: August 2, 2012

- **Seat C:** Tom Bailer, Vice Mayor  
  Date Elected: March 4, 2014  
  Term Expires: March-17  
  Email: CouncilSeatC@cityofcordova.net

- **Seat D:** Robert Beedle  
  Date Elected: March 3, 2015  
  Term Expires: March-18  
  Email: CouncilSeatD@cityofcordova.net

- **Seat E:** Josh Hallquist  
  Date Elected: March 3, 2015  
  Term Expires: March-18  
  Email: CouncilSeatE@cityofcordova.net

- **Seat F:** David Allison  
  Date Elected: March 1, 2016  
  Term Expires: March-19  
  Email: CouncilSeatF@cityofcordova.net

- **Seat G:** James Wiese  
  Date Elected: March 1, 2016  
  Term Expires: March-19  
  Email: CouncilSeatG@cityofcordova.net

---

# SCHOOL BOARD - ELECTED

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Elected</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years Barb Jewell, President</td>
<td>March 1, 2016</td>
<td>March-19</td>
</tr>
<tr>
<td><a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a></td>
<td>March 5, 2013</td>
<td></td>
</tr>
<tr>
<td>3 years Bret Bradford</td>
<td>March 3, 2015</td>
<td>March-18</td>
</tr>
<tr>
<td><a href="mailto:bbradford@cordovasd.org">bbradford@cordovasd.org</a></td>
<td>March 5, 2013</td>
<td></td>
</tr>
<tr>
<td>3 years Tammy Altermott</td>
<td>March 1, 2016</td>
<td>March-19</td>
</tr>
<tr>
<td><a href="mailto:taltermott@cordovasd.org">taltermott@cordovasd.org</a></td>
<td>March 5, 2013</td>
<td></td>
</tr>
<tr>
<td>3 years Peter Hoepfner</td>
<td>March 3, 2015</td>
<td>March-18</td>
</tr>
<tr>
<td><a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a></td>
<td>March 6, 2012</td>
<td>March 2019</td>
</tr>
<tr>
<td>March 3, 2009</td>
<td>March 7, 2006</td>
<td></td>
</tr>
<tr>
<td>3 years Sheryl Glasen</td>
<td>March 4, 2014</td>
<td>March-17</td>
</tr>
<tr>
<td><a href="mailto:sglasen@cordovasd.org">sglasen@cordovasd.org</a></td>
<td></td>
<td></td>
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</tbody>
</table>

*Vacant (appointed, non-voting)*

*City Council Rep*
### LIBRARY BOARD - APPOINTED

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Mary Anne Bishop, Chair November-16</td>
<td>November-19</td>
</tr>
<tr>
<td></td>
<td>November-13</td>
<td></td>
</tr>
<tr>
<td></td>
<td>November-10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>November-06</td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Wendy Ranney November-15</td>
<td>November-18</td>
</tr>
<tr>
<td></td>
<td>April-13</td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Erica Clark November-16</td>
<td>November-19</td>
</tr>
<tr>
<td>3 years</td>
<td>Krysta Williams December-14</td>
<td>November-17</td>
</tr>
<tr>
<td></td>
<td>November-11</td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Kay Groff December-14</td>
<td>November-17</td>
</tr>
<tr>
<td></td>
<td>December-11</td>
<td></td>
</tr>
<tr>
<td></td>
<td>January-09</td>
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</tbody>
</table>

### COMMUNITY HEALTH SERVICES BOARD - with Council election

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>David Allison</td>
<td>with Council office</td>
</tr>
<tr>
<td>3 years</td>
<td>James Burton</td>
<td>with Council office</td>
</tr>
<tr>
<td>3 years</td>
<td>Tim Joyce, President</td>
<td>with Council office</td>
</tr>
<tr>
<td>3 years</td>
<td>Tom Bailer</td>
<td>with Council office</td>
</tr>
<tr>
<td>3 years</td>
<td>Robert Beedle</td>
<td>with Council office</td>
</tr>
<tr>
<td>3 years</td>
<td>Josh Hallquist</td>
<td>with Council office</td>
</tr>
<tr>
<td>3 years</td>
<td>James Wiese</td>
<td>with Council office</td>
</tr>
</tbody>
</table>

### PLANNING AND ZONING COMMISSION - APPOINTED

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Nancy Bird November-16</td>
<td>November-19</td>
</tr>
<tr>
<td></td>
<td>Allen Roehmildt November-16</td>
<td>November-19</td>
</tr>
<tr>
<td></td>
<td>January-14</td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Scott Pegau December-14</td>
<td>November-17</td>
</tr>
<tr>
<td></td>
<td>December-11</td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>John Baenen November-15</td>
<td>November-18</td>
</tr>
<tr>
<td></td>
<td>December-12</td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Tom McGann, vice chair December-14</td>
<td>November-17</td>
</tr>
<tr>
<td></td>
<td>December-11</td>
<td></td>
</tr>
<tr>
<td></td>
<td>April-11</td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Heath Kocan November-15</td>
<td>November-18</td>
</tr>
<tr>
<td>3 years</td>
<td>Mark Frohnapfel February-15</td>
<td>November-17</td>
</tr>
</tbody>
</table>

*board/commission chair*

*seat up for re-election in 2017*

*seat up Nov 17*
### HARBOR COMMISSION - APPOINTED

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Robert Beedle, Chair</td>
<td>January-14 November-17</td>
</tr>
<tr>
<td>3 years</td>
<td>Andy Craig</td>
<td>November-16 November-19</td>
</tr>
<tr>
<td>3 years</td>
<td>Max Wiese</td>
<td>January-14 November-17</td>
</tr>
<tr>
<td>3 years</td>
<td>Ken Jones</td>
<td>November-16 November-19</td>
</tr>
<tr>
<td>3 years</td>
<td>Jacob Betts</td>
<td>November-15 November-18</td>
</tr>
</tbody>
</table>

### PARKS AND RECREATION COMMISSION - APPOINTED

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Wendy Ranney, Chair</td>
<td>November-15 November-18</td>
</tr>
<tr>
<td>3 years</td>
<td>Kara Johnson</td>
<td>February-15 November-17</td>
</tr>
<tr>
<td>3 years</td>
<td>Miriam Dunbar</td>
<td>November-15 November-18</td>
</tr>
<tr>
<td>3 years</td>
<td>Stephen Phillips</td>
<td>November-15 November-18</td>
</tr>
<tr>
<td>3 years</td>
<td>Marvin VanDenBroek</td>
<td>November-16 November-19</td>
</tr>
<tr>
<td>3 years</td>
<td>Karen Hallquist</td>
<td>November-16 November-19</td>
</tr>
<tr>
<td>3 years</td>
<td>Dave Zastrow</td>
<td>February-15 November-17</td>
</tr>
</tbody>
</table>

### HISTORIC PRESERVATION COMMISSION - APPOINTED

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Cathy Sherman</td>
<td>August-16 November-19</td>
</tr>
<tr>
<td>3 years</td>
<td>Heather Hall</td>
<td>August-16 November-19</td>
</tr>
<tr>
<td>3 years</td>
<td>Brooke Johnson</td>
<td>August-16 November-19</td>
</tr>
<tr>
<td>3 years</td>
<td>John Wachtel</td>
<td>August-16 November-18</td>
</tr>
<tr>
<td>3 years</td>
<td>Sylvia Lange</td>
<td>August-16 November-18</td>
</tr>
<tr>
<td>3 years</td>
<td>Tom McGann</td>
<td>August-16 November-18</td>
</tr>
<tr>
<td>3 years</td>
<td>Jim Casement, Chair</td>
<td>August-16 November-17</td>
</tr>
</tbody>
</table>