

**Mayor**

*Clay Koplin*

**Council Members**

*James Burton*

*Tim Joyce*

*Tom Bailer*

*Robert Beedle*

*Josh Hallquist*

*David Allison*

*James Wiese*

**City Manager**

*Alan Lanning*

**City Clerk**

*Susan Bourgeois*

**Deputy Clerk**

*Tina Hammer*

**Student Council**

*Corinne Pegau*

**Regular City Council Meeting  
February 15, 2017 @ 7:00 pm  
Cordova Center Community Rooms  
Agenda**



*Happy Valentine's Day  
February 14, 2017*

**A. Call to order**

**B. Invocation and pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor Clay Koplin, Council members James Burton, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison and James Wiese

**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest**

**F. Communications by and Petitions from Visitors**

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (**Harbor, HSB, Parks & Rec, P&Z, School Board**)
4. Student Council Representative Report

**G. Approval of Consent Calendar..... (roll call vote)**

**5. Resolution 02-17-04..... (page 1)**

A resolution of the City Council of the City of Cordova, Alaska adopting an alternative allocation method for the FY17 shared fisheries business tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound

6. Council action on right to protest liquor license renewal for a Cordova business (LOOM #1266)..... (page 7)
7. Council concurrence of Mayor's appointment of the 2017 Election Board..... (page 11)
8. Record excused absence of Council member **Allison** from the January 18, 2017 Regular meeting
9. Record unexcused absence of Council member **Beedle** from the February 1, 2017 Regular meeting

**H. Approval of Minutes..... (voice vote)**

**10. Minutes of 02-01-17 Regular Council Meeting..... (page 12)**

**I. Consideration of Bids**

**J. Reports of Officers**

11. Mayor's Report..... (page 14)
12. Manager's Report
13. City Clerk's Report

**K. Correspondence**

14. 02-07-17 Letter from Don Sjostedt in support of Adams Street upgrades project..... (page 15)
15. 02-07-17 Letter from J. Baenen & T. Altermott in support of Adams Street upgrades project..... (page 17)

## **L. Ordinances and Resolutions**

16. Resolution 02-17-05..... (page 18)  
A resolution of the City Council of the City of Cordova, Alaska, approving the license for a mobile restaurant
17. Resolution 02-17-06..... (page 24)  
A resolution of the City Council of the City of Cordova, Alaska, supporting reinstatement of Prince William Sound crab and other historical fisheries and the development of new fisheries and mariculture, emphasizing benefits to fishermen, processors, and local economies while sustaining the resource for yield

## **M. Unfinished Business**

18. Sheridan Alpine Association water bill..... (voice vote)(page 26)

## **N. New & Miscellaneous Business**

19. Council concurrence of Mayor's appointment of City of Cordova..... (voice vote)(page 28)  
representative to the PWSAC board of directors
20. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 31)

## **O. Audience Participation**

## **P. Council Comments**

## **Q. Executive Session**

21. City land disposal performance deed of trust negotiations

## **R. Adjournment**

**Executive Sessions: Subjects which may be discussed are:** (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

**If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.**

**Full City Council agendas and packets available online at [www.cityofcordova.net](http://www.cityofcordova.net)**



## Agenda Item # 5 within the Consent Calendar City Council Meeting Date: 02/15/2017

### City Council Communication Form

---

**FROM:** Susan Bourgeois, CMC, City Clerk  
**DATE:** 02/06/2017  
**ITEM:** Resolution 02-17-04  
**ACTION:** Adopting alternative allocation method for shared fish business tax

---

☐ Ordinance  
☒ Resolution

☐ Motion  
☐ Information

---

- I. **REQUEST OR ISSUE:** Council annually approves this resolution which allows for a 3 way split of the shared portion of FMA 15 PWS between Whittier/Cordova/Valdez.
- II. **RECOMMENDED ACTION:** Approval of the consent calendar including: motion to approve resolution 02-17-04.
- III. **FISCAL IMPACTS:** Business tax of \$118,070.96 and landing tax of \$607.50 are the amounts, per the letter and attachment from DCCED, to be divided equally among the 3 communities in FMA #15. Approval of the resolution garners Cordova \$39,559.49 even though only \$20,000 was budgeted for 2017.
- IV. **BACKGROUND INFORMATION:** Several years ago the Clerk's office spent considerable time in conversations with the other 2 communities and with the state to determine if a different alternative allocation method would be amenable. In the end, Cordova, Valdez and Whittier decided that the three way split was the best method.

V. **LEGAL ISSUES:** none

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** A conflict could arise between Cordova and the other two communities if we persisted in attempting to allocate the FMA # 15 funding in an alternative method different from the customary 3 way split. In an attempt to remain neighborly, we should abandon further research and attempts to gain a larger share than the customary one-third.

VII. **SUMMARY AND ALTERNATIVES:** Council could direct staff to proceed with the long form and/or proceed with negotiations with the other 2 communities for a different split. See attached spreadsheet that analyzes a different split and still could garner Cordova only an extra \$8,000. Valdez would be the community that could have the most to gain and yet they have not been interested in the past in doing anything but the customary 3-way split. Also if staff were directed to proceed with the long-form that would compel Valdez and Whittier to also complete the long form.

Analysis of FMA # 15 data and possible splits of Fisheries Business Tax								
	population of each community in FMA # 15	% of whole pop of FMA # 15	half of full amount being allocated	each community share of half based on population	share of other half based on long form (showing effects of commercial fishing) 45/45/10?	possible total if long form completed by all 3 communities	total if equal 3- way split	how much each community could see to gain/lose
Cordova	2321	35.25%	\$59,339.23	\$20,915.16	\$26,702.65	\$47,617.82	\$39,559.49	\$8,058.33
Valdez	4011	60.91%	\$59,339.23	\$36,144.21	\$26,702.65	\$62,846.87	\$39,559.49	\$23,287.38
Whittier	253	3.84%	\$59,339.23	\$2,279.85	\$5,933.92	\$8,213.77	\$39,559.49	-\$31,345.72
totals	6585	100.00%						

**CITY OF CORDOVA, ALASKA  
RESOLUTION 02-17-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA  
ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY17  
SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS  
ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF  
SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 15: PRINCE  
WILLIAM SOUND**

**WHEREAS**, AS 29.60.450 requires that for a municipality to participate in the FY16 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development (DCCED) that the municipality suffered significant effects during calendar year 2015 from fisheries business activities; and

**WHEREAS**, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by DCCED; and,

**WHEREAS**, 3 AAC 134.070 provides for the use, at the discretion of DCCED, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of relative significant effect of fisheries business activity on the respective municipalities in the area; and,

**WHEREAS**, The Cordova City Council proposes to use an alternative allocation method for allocation of FY17 funding available within the Prince William Sound Management Area in agreement with all other municipalities in this area participating in the FY17 Shared Fisheries Business Tax Program.

**NOW, THEREFORE, BE IT RESOLVED**, that The City Council of the City of Cordova by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2015 of fisheries business activity in the Prince William Sound Management Area.

**ALTERNATIVE ALLOCATION METHOD:** All eligible communities in the Prince William Sound Fisheries Management Area (Whittier, Valdez, and Cordova) will receive an equal share of the available funds.

**PASSED AND APPROVED THIS 15<sup>th</sup> DAY OF FEBRUARY, 2017**

\_\_\_\_\_  
Clay R. Koplin, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Commerce, Community,  
and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

P.O. Box 110809  
Juneau, AK 99811-0809  
Phone: 907.465.5541  
Fax: 907.465.5867

January 30, 2017

Dear Municipal Official,

Attached please find the 2017 Shared Fisheries Business Tax Program application. I am sorry for the delay in getting this distributed to you. There have been many changes in DCRA over the past year, and so along with the changes come learning challenges. Having said that, next year should be smooth sailing!

The purpose of the *Shared Fisheries Business Tax Program (SFBT)* is to provide for a sharing of state fish tax collected outside municipal boundaries with municipalities that have been affected by fishing industry activities. Municipalities around the state will share approximately \$2.60 million based on 2015 fisheries activity as reported by fish processors on their fish tax returns.

The law that created this program requires that program funding be first allocated to fisheries management areas around the state based on the level of fish processing in each area compared to the total fish processing for the whole state. Then the funding is further allocated among the municipalities located within each fisheries management area based on the relative level of impacts experienced by each municipality. Details of how the program works are presented in the application under *Program Description*.

Your municipality is located in the Prince William Sound Fisheries Management Area (FMA 15). The municipalities located in this area include Cordova, Valdez and Whittier. The FY 17 program allocation to be shared within this area is estimated to be \$118,678.46.

The fisheries management areas where the program allocation is greater than \$4,000 multiplied by the number of municipalities in the area, program regulations provide for a "long-form" application. In your area, the threshold value equals \$12,000, (3 municipalities x \$4,000) and you are therefore receiving the attached Long-Form Application. The long-form application provides for a "standard" and an "alternative" method of funding allocation. We encourage your municipality to complete the FY 17 SFBT application as soon as possible. Due to the delay in sending these applications out, the **deadline to return them has been extended to March 17, 2017**.

If you have any questions about the program or require assistance in completing the application, please call me at 465-5541.

Sincerely,

A handwritten signature in blue ink that reads "Debi Kruse".

Debi Kruse  
Community Aid and Accountability Manager

FMA 15: Prince William Sound Area									
Alternative Method*	Business Tax			Landing Tax					
	Total allocation:			Total allocation					
	\$118,070.96			\$607.50					
	TOTAL			TOTAL					
Community	Population	50% divided	Calculated Allocation	Estimated Payment					
Cordova	2,321	\$39,356.99	\$39,356.99	\$39,559.49	\$202.50	\$39,559.49			
Valdez	4,011	\$39,356.99	\$39,356.99	\$39,559.49	\$202.50	\$39,559.49			
Whittier	253	\$39,356.99	\$39,356.99	\$39,559.49	\$202.50	\$39,559.49			
Totals	6,585	\$118,070.96	\$118,070.96	\$118,678.46	\$607.50	\$118,678.46			
Community Count	3								
*Three municipalities share available funding equally									





**AGENDA ITEM 6**  
**City Council Meeting Date: 02/15/2017**  
CITYCOUNCILCOMMUNICATIONFORM

---

**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 02/06/2017  
**ITEM:** Council option to protest Liquor License Renewal  
**NEXT STEP:** Approval of Consent Calendar

---

☐ ORDINANCE  
☒ MOTION

☐ RESOLUTION  
☐ INFORMATION

---

- I. **REQUEST OR ISSUE:** Local Cordova establishment has applied for Liquor License Renewal with State through the AMCO (Alcohol and Marijuana Control Office).
- II. **RECOMMENDED ACTION / NEXT STEP:** Council action to protest the renewal or waive right to protest.
- III. **FISCAL IMPACTS:** If said business has not been compliant regarding sales tax, business license renewal, property tax and utility payments to the City, staff will advise Council.
- IV. **BACKGROUND INFORMATION:** Finance Director Jon Stavig, City Clerk Susan Bourgeois and Police Chief Mike Hicks have advised that there is no financial or public safety reason for Council to protest this renewal.
- V. **LEGAL ISSUES:** The local governing body's right to protest is defined in AS 04.11.480.
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to waive Council's right to protest approval of the renewal of Loyal Order of the Moose #1266 liquor license # 747.

Deadline to protest approval is 60 days from receipt of letter from DCCED, AMCO – which was on February 3. If circumstances change before April 4, 2017, staff will advise and bring this before Council again.



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

February 3, 2017

City of Cordova

Attn: Susan Bourgeois

VIA Email: [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net)

**Re: Notice of 2017/2018 Liquor License Renewal Application**

<b>License Type:</b>	Club	<b>License Number:</b>	747
<b>Licensee:</b>	Loyal Order of the Moose #1266		
<b>Doing Business As:</b>	Loyal Order of the Moose #1266		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jedediah Smith".

Jedediah Smith, Local Government Specialist  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

## Susan Bourgeois

---

**From:** Jon Stavig  
**Sent:** Monday, February 06, 2017 9:14 AM  
**To:** Susan Bourgeois  
**Subject:** RE: Liquor License Renewal LGB Notification-Loyal Order of the Moose #1266 license # 747

Susan,

I have reviewed the status of LOOM #1266 as it relates to compliance with City Code pertaining to business license , sales tax and utility services.

After such review, I find no reason to protest renewal.

**Jon K. Stavig**

City of Cordova, Finance Director  
Cordova, Alaska  
907-424-6200  
[finance@cityofcordova.net](mailto:finance@cityofcordova.net)

---

**From:** Susan Bourgeois  
**Sent:** Monday, February 06, 2017 8:15 AM  
**To:** Mike Hicks <policechief@cityofcordova.net>; Jon Stavig <finance@cityofcordova.net>  
**Subject:** FW: Liquor License Renewal LGB Notification-Loyal Order of the Moose #1266 license #747

Please let me know your thoughts on LOOM #1266 – as they seek renewal of liquor license and Council has an opportunity to protest. Any concerns? Please advise by noon on Wednesday February 8 so I can put this on the February 15, 2017 agenda.

Thanks,  
Susan

---

## Susan Bourgeois

---

**From:** Mike Hicks  
**Sent:** Monday, February 06, 2017 9:25 AM  
**To:** Susan Bourgeois; Jon Stavig  
**Subject:** RE: Liquor License Renewal LGB Notification-Loyal Order of the Moose #1266 license #747

Susan,

No issues here. They always try to do the right thing. IE: asked council permission to be open outside of normal hours recently, etc. Mike

---

**From:** Susan Bourgeois  
**Sent:** Monday, February 06, 2017 8:15 AM  
**To:** Mike Hicks <policechief@cityofcordova.net>; Jon Stavig <finance@cityofcordova.net>  
**Subject:** FW: Liquor License Renewal LGB Notification-Loyal Order of the Moose #1266 license #747

Please let me know your thoughts on LOOM #1266 – as they seek renewal of liquor license and Council has an opportunity to protest. Any concerns? Please advise by noon on Wednesday February 8 so I can put this on the February 15, 2017 agenda.

Thanks,  
Susan

---



**AGENDA ITEM 7**  
**City Council Meeting Date: 02/15/2017**  
CITYCOUNCILCOMMUNICATIONFORM

---

**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 02/03/2017  
**ITEM:** Council concurrence of appointments to 2017 Election Board  
**NEXT STEP:** Approval of Motion to concur

---

☐ ORDINANCE  
☒ MOTION

☐ RESOLUTION  
☐ INFORMATION

---

- I. **REQUEST OR ISSUE:** City Clerk's office is requesting appointment of the 2017 Election Board to run the upcoming March 7, 2017 General Election.
- II. **RECOMMENDED ACTION / NEXT STEP:** Council action to concur with Mayor Koplin's appointments.
- III. **FISCAL IMPACTS:** The committee will be paid for hours worked – the pay scale is approved annually when Council adopts the City fee and rate schedule.
- IV. **BACKGROUND INFORMATION:** Many of these names being put forward are experienced in election management, often running the state elections for Division of Elections as well. These individuals have served in this capacity for several years and continually act professionally and ensure successful elections for the City Clerk's office and the City of Cordova.
- V. **LEGAL ISSUES:** n/a
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointments of Diana Rubio, as Chairperson and Seawan Gehlbach, Cathy Pegau, Ann Schultz, Sue Shellhorn, Ruth Steele, Tina Hammer and Susan Bourgeois as members to the 2017 Election Board.

**Regular City Council Meeting  
February 1, 2017 @ 7:00 pm  
Cordova Center Community Rooms A & B  
Minutes**

**A. Call to order**

**Mayor Clay Koplin** called the Regular Council Meeting to order at 7:00 pm on February 1, 2017 in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance**

**Mayor Koplin** led the audience in the Pledge of Allegiance.

**C. Roll call**

Present for roll call were **Mayor Clay Koplin** and Council members **James Burton**, **Tim Joyce**, **Josh Hallquist**, **David Allison** and **James Wiese**. Council member **Tom Bailer** was present via teleconference. Council member **Robert Beedle** was absent. Also present were City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

**D. Approval of Regular Agenda**

**M/Burton S/Joyce** to approve the Regular Agenda.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Beedle). Motion was approved.

**E. Disclosures of Conflicts of Interest - none**

**F. Communications by and Petitions from Visitors**

1. Guest Speakers - none
2. Audience comments regarding agenda items - none
3. Chairpersons and Representatives of Boards and Commissions

**Tim Joyce** reported that HSB will meet next week and that includes the annual performance review of the hospital administrator.

4. Student Council Representative Report - not present

**G. Approval of Consent Calendar**

**Mayor Koplin** declared the consent calendar was before the City Council.

5. Council action on right to protest liquor license renewal for a Cordova business (Reluctant Fisherman Inn)

Vote on the consent calendar: 6 yeas, 0 nays, 1 absent. Beedle-absent; Hallquist-yes; Wiese-yes; Joyce-yes; Allison-yes; Bailer-yes and Burton-yes. Consent Calendar was approved.

**H. Approval of Minutes**

**M/Burton S/Hallquist** to approve the minutes.

6. Minutes of 01-18-17 Council Public Hearing
7. Minutes of 01-18-17 Regular Council Meeting

Vote on the motion: 6 yeas, 0 nays, 1 absent (Beedle). Motion approved.

**I. Consideration of Bids - none**

**J. Reports of Officers**

8. Mayor's Report - **Mayor Koplin** had a written report in the packet. He mentioned that he'd be travelling to Juneau next week and **Bitney** was going to be setting up some meetings for him.

9. Manager's Report - **Lanning** said he wants to set the next date for strategic planning, also there are 2 executive sessions tonight, he'd invite **Sam Greenwood** and **Leif Stavig** to the first one and just himself for the second one.

10. City Clerk's Report - **Bourgeois** reported the declared candidates so far for the March 7 regular election. She said that

11. Staff Quarterly Reports

- a. Cordova Police Department 4Q16, **Mike Hicks**, Chief of Police
- b. Port of Cordova, 4Q16, **Tony Schinella**, Cordova Harbormaster
- c. Information Services Department, 4Q16 **Cathy Sherman**, Information Services Director

**K. Correspondence**

12. January 13, 2017 letter from DCCED re population determination for Cordova 2016

**Mayor Koplin** mentioned that the population is an increase.

#### **L. Ordinances and Resolutions - none**

#### **M. Unfinished Business**

13. Council direction regarding RFP for ASLS 79-259 and Lot 1 USS 4606

**M/Joyce S/Burton** to move forward with advertising the RFP.

Staff assisted Council in understanding the item. Staff has no budget this year for advertising such an RFP and was of the opinion that if a developer is interested in the lot, he can come in and start the process with a letter. No such person has expressed an interest as of yet. A smaller lot which is the access to this larger lot had been the subject of a letter of interest in 2016 and Council at that time directed staff to go out for RFP for the smaller lot combined with this larger lot not just the smaller lot. Once Council understood, most were inclined to go with staff's opinion.

Vote on the motion: 0 yeas, 6 nays, 1 absent (Beedle). Motion failed.

#### **N. New & Miscellaneous Business**

14. Pending Agenda, Calendar and Elected & Appointed Officials lists

Council opted to have the next strategic planning work session on Tuesday February 7 from 6 - 8pm.

#### **O. Audience Participation - none**

#### **P. Council Comments**

**Joyce** thanked **Alan** for all the work he's doing on strategic planning. He said it is helping him in how he is even looking at agenda items now.

**Allison** mentioned that it had been on the news tonight that Cordova was the safest city in Alaska - kudos to police department and emergency services people.

**Hallquist** thanked staff and audience.

**Wiese** also thanked **Alan** and staff and he reminded Council members to beat the bushes to find candidates to sign up for positions.

**Bailer** echoed the thanks to staff and thanked **Bourgeois** for the texts while he is travelling, helpful.

At 7:24 pm **Mayor Koplin** recessed the meeting with no objection from Council in order to clear the room before the executive session.

The regular session was called back to order at 7:28 PM.

#### **Q. Executive Session**

**M/Hallquist S/Burton** to enter an executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government, specifically, the Stern property negotiation and the personnel policy.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Beedle). Motion was approved.

15. Stern property donation negotiation

16. Personnel policy

Council entered the executive session at 7:28 pm.

The regular meeting was reconvened at 8:11 pm. **Mayor Koplin** stated that Council took no action but directed **Lanning** to proceed as was discussed in the executive session.

#### **R. Adjournment**

**M/Allison S/Joyce** to adjourn the meeting.

Hearing no objection the meeting was adjourned at 8:12pm.

Approved: February 15, 2017

Attest: \_\_\_\_\_

Susan Bourgeois, CMC, City Clerk

Mayor's Report  
2-8-17  
Clay Koplin

We have now completed 5 of the anticipated 6 Strategic Planning meetings with a goal of completing a draft before municipal elections in March. The next session will be February 16<sup>th</sup> at 6:00pm, Cordova Center rooms A and B.

I assisted in the preparation of federal funding requests for capital projects including the south harbor rebuild.

I attended the first meeting of the newly formed Cordova Fisheries Development Committee, where they discussed developing new fisheries and reviving former fisheries in Prince William Sound. The State of Alaska has formed a mariculture task force to encourage the production of shellfish and edible seaweed (it is illegal to farm finfish in Alaska).

I will be in Juneau February 9<sup>th</sup> and 10<sup>th</sup> and will meet with legislative leadership, the USFS, Representative Louise Stutes and Senator Gary Stevens and others to promote policies that benefit the City of Cordova (school debt bond reimbursement) and Cordova Electric Cooperative policies and projects.

I want to extend the community's appreciation to the residents who declared their candidacy for City Council, CCMC Authority Board, and School Board. It is an exciting time to serve the community of Cordova in these capacities.

Congratulations to Father Tom Killeen, Cordova's new Citizen of the Year. Cordova appreciates your years of service and support.

Thank You Iceworm Committee for a fun festival (and for the great weather).

Have a great week Cordova

Mayor Clay



# **EAGLE CONTRACTING CORPORATION**

*You've tried the rest now try the best.*

02/07/17

City of Cordova  
PO Box 1210  
Cordova, AK 99574

RE: City of Cordova - Adams Avenue Sidewalks

To the Mayor and City Council,

Eagle Contracting is requesting that this letter be put on the agenda for the February 15<sup>th</sup>, 2017 Council Meeting. This project provides ADA sidewalks on Adams Avenue from Second Street to Main Street; these improvements are long term investments with a life span of 30 plus years.

Reasons and comments for the Adams Street Upgrades:

- Road Improvement
- The design is already complete; staff time and engineer time has already been expended
- Less future maintenance and better drainage
- Safer pedestrian and vehicle traffic
- Connects the grade school to Main Street and provides a safer walking route for the school children
- A.K.D.O.T. grant has been awarded to the City of Cordova with a total project cost of \$541,870  
A.K.D.O.T. grant of \$411,000 (use it while we have it-this is in excess of a three to one match)  
City match of \$130,000 was allocated 2016 but pulled during the recent budget process
- There will be an asphalt plant in town during the 2017 season, making this project more practical and affordable.
- Not many other construction projects going on in 2017, this should make very competitive bids.
- Money generated through wages and local purchases stays local and circulates several times.

P.O. BOX 1128 • CORDOVA, ALASKA 99574 • (907) 424-7702 • FAX (907) 424-3994

# **EAGLE CONTRACTING CORPORATION**

*You've tried the rest now try the best.*

This project is an example of "bringing in outside dollars into Cordova". If Cordova chips in the above listed amount, then the state of Alaska gives our community \$411,000; this would be money coming into Cordova's economy from other communities. Additionally, the City of Cordova has always shown support for our Commercial Fishing Industry; bringing this project back onto this year's work load demonstrates the same support towards the Construction Industry and the related local jobs it creates.

This project provides additional safety to Cordova's children, will improve the quality of road and sidewalks on Adams Avenue and reduces future maintenance in this area; at a fraction of the cost. The ideal time to bid this job is now so this project can start at the prime road construction season; mid-April to early May. Please reconsider and put the Adams Avenue Sidewalks project back on the 2017 construction schedule.

Sincerely,



Donald Sjostedt

Project Manager

cc: Clay Koplin, Mayor  
Tom Bailer, City Council member  
Tim Joyce, City Council Member  
James Burton, City Council Member  
James Wiese, City Council Member  
Josh Hollquist, City Council Member  
Robert Beedle, City Council Member  
David Allison, City Council Member  
Alan Lanning, City Manager  
Rich Rogers, Public Works Director  
Samantha Greenwood, City Planner  
Susan Bourgeois, City Clerk

P.O. BOX 1128 • CORDOVA, ALASKA 99574 • (907) 424-7702 • FAX (907) 424-3994

**Wilson Construction, Inc.**  
**P.O. Box 813**  
**Cordova, AK 99574**  
**(907) 424-3452/Fax: (907) 424-3455**

February 7, 2017


Mayor & City Council  
City of Cordova  
PO Box 1210  
Cordova, AK 99574

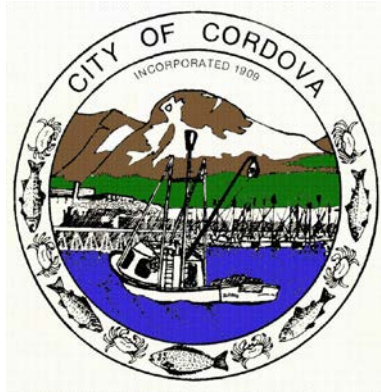
RE: City of Cordova Adams St. Sidewalk project

To the Mayor & City Council,  
Wilson Construction would like to have this letter included in the 2/15/17 City Council packet. We would like to address the Adams St sidewalk project that has been cut from the budget.

We are in support of putting this item back onto the calendar and back in the budget for work to be done in 2017. This project would put dollars back into Cordova's economy. There has been work done and design done on this job, so it is pretty much ready to go out for bid. The City's contribution of \$130,000.00 will get us a \$500,000.00 job. That seems like a no brainer, for the amount that will go back into our community. So far there aren't many projects looking to come out this year. This would allow for a very competitive bid process and we will also have an asphalt company in town this summer working on the airport that would be able to sell the contractor asphalt at a better price than if we had to bring it into town for a very small job. Included in this job is a sidewalk that would give our kids a safe route on this stretch of the road. This is immediately adjacent to the elementary school where there is no current sidewalk for safe walking for the kids. It also includes paving that portion of the road and addressing the storm drain system in that area. Quite a bit of product for the amount the City has to contribute. I appreciate your consideration on this matter and also the consideration of another economy in Cordova that supports and maintains the infrastructure of our town.

Sincerely,

  
John Baenen & Tammy Altermott  
Wilson Construction owners



**AGENDA ITEM 16**  
**City Council Meeting Date: 02/15/2017**  
CITYCOUNCILCOMMUNICATIONFORM

---

**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 02/08/2017  
**ITEM:** Resolution 02-17-05 approving a mobile restaurant  
**NEXT STEP:** Majority voice vote

---

☐ ORDINANCE  
☐ MOTION

☒ RESOLUTION  
☐ INFORMATION

---

- I. **REQUEST OR ISSUE:** Resolution approving a mobile restaurant per CMC chapter 6.16 (attached).
- II. **RECOMMENDED ACTION / NEXT STEP:** Council motion to approve Resolution 02-17-05.
- III. **FISCAL IMPACTS:** This would allow the startup of a new business in Cordova that would contribute to sales tax revenue as well as enhance the food choices for citizens of and visitors to Cordova. A land use permit for the location being requested would also bring income to the City.
- IV. **BACKGROUND INFORMATION:** Prospective business owner and requester of the mobile restaurant license, Stephanie Rusinski, has written a letter explaining her business plan and offered a map of the location she is hoping to place her mobile restaurant.
- V. **LEGAL ISSUES:** n/a
- VII. **SUMMARY AND ALTERNATIVES:** Council can approve the resolution or ask questions to further understand the business owner's plan and possibly ask for modifications.

**CITY OF CORDOVA, ALASKA  
RESOLUTION 02-17-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
APPROVING THE LICENSE FOR A MOBILE RESTAURANT**

**WHEREAS**, CMC 6.16.010 defines a mobile restaurant as any restaurant or other stand, vehicle or cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public rights-of-way, or upon private property not in a structure affixed to the land; and

**WHEREAS**, applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety; and

**WHEREAS**, operators of a mobile restaurant in Cordova must abide by Cordova Municipal Code Chapter 6.16.050 which reads as follows:

- A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.
- B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.
- C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.
- D. A mobile restaurant may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location.
- E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

**WHEREAS**, Stephanie Rusinski has made application to the Clerk to operate a mobile restaurant; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Cordova, Alaska, does hereby approve the application of Stephanie Rusinski for a license to operate a mobile restaurant in Cordova for one year.

**PASSED AND APPROVED THIS 15<sup>th</sup> DAY OF FEBRUARY, 2017**

\_\_\_\_\_  
Clay R. Koplin, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

Jan. 27<sup>th</sup>, 2017

Dear City Clerk & City Council

I, Stephanie Rusinski Bernard, am asking you to Please, approve me for a 2017 Mobile Food Permit. With this permit I can move forward with a vision I have for Cordova that they will Love and Enjoy! I want to bring Cordova the convenience and Loyalty that they want and deserve.

My plan is to provide an establishment that will fill everyone's needs. A drive thru coffee shack that will meet all requirements of Alaska DEC regulations, Food handling, Employee certified and city rules. My mobile coffee shack will not exceed 25' length or 8' in width or 11' in height. Operation, I'm also asking for the open city lot by the science center and breakwater.

It might seem like just another food cart but here is my vision. What is the one thing we all share in common that keeps us going? Coffee! Whether you're a doctor, a city worker, fisherman, mother or father here in Cordova, we all need our caffeine to keep us moving! I want to be open for the first to rise! I want them to wake up and know they can count on me to have the cup of coffee that brings a smile to their day! 7 days a week! The coffee shack will be open from 5:30am – 5:30 pm depending on business. I am the type of person that will never turn someone away! I also want to bring Cordova coffee delivery. I will run that operation from 5:30 am – 8:30 pm. I want to fill the needs of people who can't get out for whatever reason. I want to fill the needs of mothers and fathers who can't find the time to cook by focusing on a menu that will please the children. Also bringing a menu that will fill the needs of a rushed fisherman trying to beat the tides. My menu will be small and simple. Nothing will require frying. It will all be precooked and simply warmed by a warmer conveyer belt machine. I vision families pulling up to my establishment, adults having their coffees, children having their meals pulling their vehicle around to wave goodbye to their loved ones that are headed out to sea.

I will not provide any seating area, it will be strictly vehicle operation, therefore there shouldn't be any trash, but it will be part of my job to keep the lot clean. I will have trash cans provided at the lot and pay city to come pick up. My shack will be generator powered and I will haul all water waste to dump facilities.

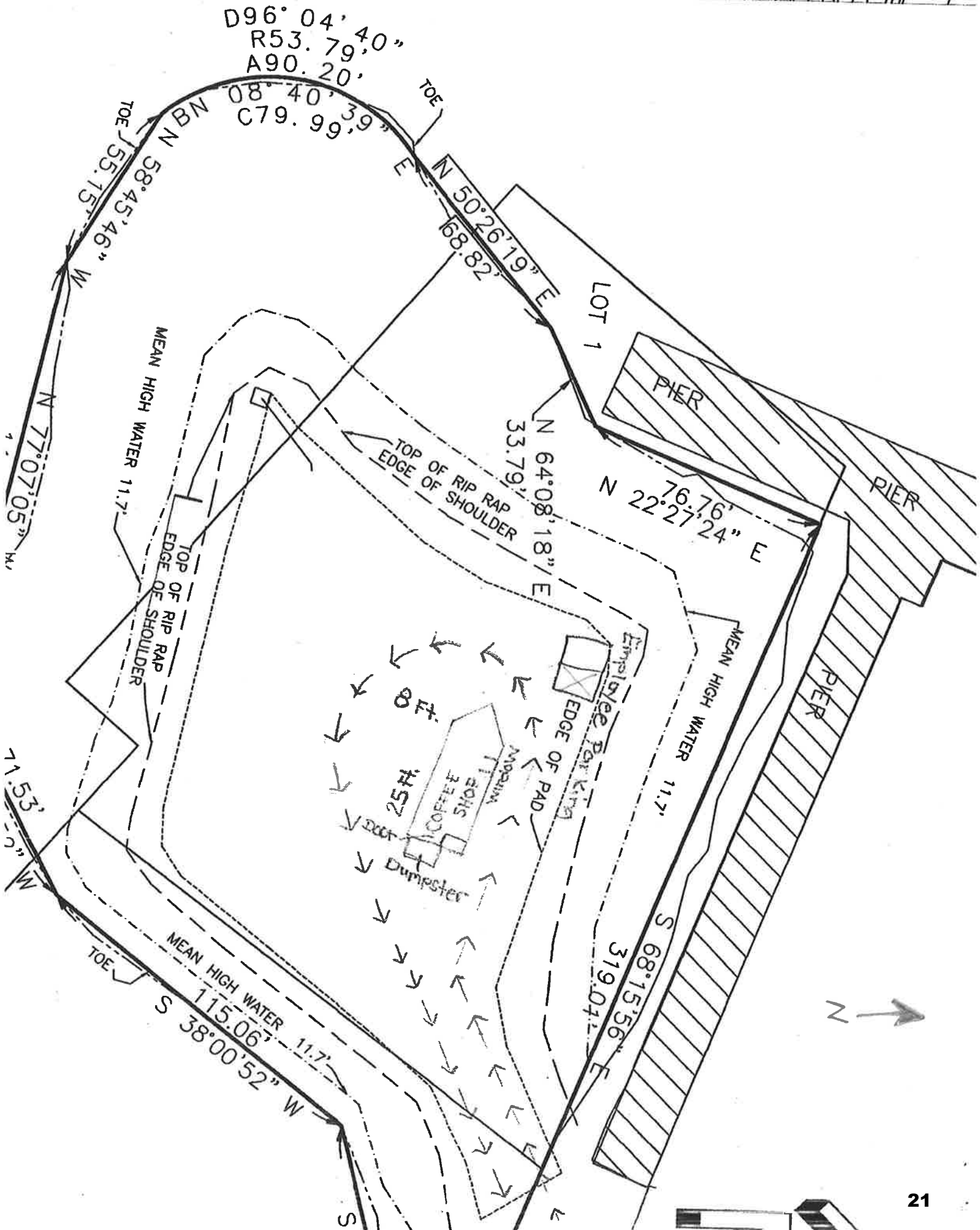
Please, give me the chance to give Cordova a fast, reliable, friendly and loving atmosphere that I truly know they will enjoy. After all, I have been serving Cordova since summer of 2005 and it has been the people of Cordova who have been asking me to start this business. They have seen my love and dedication for the people for many years. They have noticed and pointed out the art I have provided of making sure everything is perfect for them! And they have cherished the loyalty I have given them even through rough situations, I stand by to make sure they leave happy. This is what Cordova has asked of me for many years and now I have come along an investor who wants to get this ball rolling. I would like to have my coffee shack up and running as soon as possible for it's the smiles on people's faces that I truly crave and cannot wait to see!

\* I'm purposing a rental agreement for 600 sq. ft. on the open lot next to Science Center.

- 160 sq. ft. Trailer
- 2 x 160 sq. ft. Cars
- 20 sq. ft. Garbage Can
- 100 sq. ft. Employee Parking

Stephanie Rusinski

Stephanie Rusinski



## Chapter 6.16 - FOOD HANDLING ESTABLISHMENTS

### Sections:

#### 6.16.010 - Definitions.

For the purposes of this chapter, the following terms shall be defined as follows:

- A. "Food" means any matter, including milk, intoxicating liquors, and other liquids, commonly consumed by persons.
- B. "Food handler" means and includes any person employed or working in any food handling establishment.
- C. "Food handling establishment" means any restaurant, itinerant restaurant, mobile restaurant, bar, market, store, confectionery, bottling works, bakery or dairy as defined in this section.
- D. "Itinerant restaurant" includes any restaurant operating for a temporary period in connection with a fair, carnival, circus, public exhibition or other similar gathering.
- E. "Mobile restaurant" includes any restaurant or other stand, vehicle, cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public ways or rights-of-way, or upon private property not in a structure affixed to the land.

(Prior code § 6.301, as amended during 1979 codification).

#### 6.16.020 - License—Mobile restaurants to show necessity.

Applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety. The council may restrict the license to areas within the city in which the applicant presents sufficient evidence of convenience and necessity. Upon request for appearance, the council shall schedule a prompt hearing and permit the applicant reasonable time to present evidence.

(Prior code § 6.304, as amended during 1979 codification).

#### 6.16.030 - License—Showing of other required licenses.

A food handling establishment shall have and show to the satisfaction of the city clerk that such establishment has the applicable state, borough and city licenses required for the use and occupancy of the premises or to operate the business involved before the city clerk may issue the annual license.

(Prior code § 6.306, as amended during 1979 codification).

#### 6.16.040 - License—Revocation.

A food handling license once issued is subject to suspension or revocation if the licensee fails to maintain all state, borough and city licenses and to meet all state, borough and city health requirements, and comply with all city and state laws, ordinances and regulations.

(Prior code § 6.308, as amended during 1979 codification).



6.16.050 - Operation of mobile restaurant.

- A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.
- B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.
- C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.
- D. A mobile restaurant may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location.
- E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

(Prior code § 6.305, as amended during 1979 codification).

**CITY OF CORDOVA, ALASKA  
RESOLUTION 02-17-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
SUPPORTING REINSTATEMENT OF PRINCE WILLIAM SOUND CRAB AND  
OTHER HISTORICAL FISHERIES AND THE DEVELOPMENT OF NEW FISHERIES  
AND MARICULTURE, EMPHASIZING BENEFITS TO FISHERMEN, PROCESSORS,  
AND LOCAL ECONOMIES WHILE SUSTAINING THE RESOURCE FOR YIELD**

**WHEREAS**, fisheries play the central role in Cordova and the region's economy and subsistence lifestyle; and

**WHEREAS**, the role of crab fisheries in particular has been absent from Cordova and the region's economy for three decades; and

**WHEREAS**, the goal of the State of Alaska's Policy on King and Tanner crab resource management, established by the Board of Fish (BOF), is to *"manage king and tanner stocks in a manner which will protect, maintain, improve, and extend these resources for the greatest overall benefit to Alaska and the nation"*; and

**WHEREAS**, a key benefit of achieving the goal is *"providing a sustained and reliable supply of high quality products to the industry and consumers which will provide stable and substantial employment in all sectors of the economy relating to these fisheries"*; and

**WHEREAS**, achieving these departmental and socioeconomic goals and benefits necessitate sound stock assessment methodologies; and

**WHEREAS**, the ADF&G appears to undervalue the role of commercial crab fisheries in Prince William Sound as a stock assessment tool; and

**WHEREAS**, the ADF&G and the BOF has, for numerous years and board cycles, rebuffed all attempts by various individuals, groups and other entities to achieve the stated policy goals in Area E through the use of commercial fisheries for stock assessment methods; and

**WHEREAS**, after making significant progress by collaborating with Area E stakeholders to move toward a tanner crab pot fishery to better measure and manage the resource, the ADF&G has returned to relying exclusively on trawl surveys for crab stock assessment, a method which is widely criticized as inadequate, flawed, and destructive of the resource; and

**WHEREAS**, the ADF&G has instituted a subsistence fishery which is prohibitively expensive to pursue because of the extremely small daily harvest limit of crab to local residents, and increased size limits for retained crab, which provides confusing stock statistics from subsistence harvest to the ADF&G;

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Cordova, strongly supports crab and other fisheries which minimize expense to fishermen, maximize benefits to local and regional residents, and provide clear and accurate stock assessment data to the ADF&G.

**BE IT FURTHER RESOLVED** that the City Council of the City of Cordova supports the use of commercial fisheries as a stock assessment tool, supports the elimination of trawls as a method for crab stock assessment in Prince William Sound, and supports a crab management plan which provides for a sustainable harvest levels at a biomass that currently exists rather than historical high harvest thresholds before a fishery is allowed..

**PASSED AND APPROVED THIS 15<sup>th</sup> DAY OF FEBRUARY, 2017**

---

Clay R. Koplin, Mayor

ATTEST:

---

Susan Bourgeois, CMC, City Clerk



## **AGENDA ITEM # 18**

### **City Council Meeting Date: 2/15/2017**

### **CITY COUNCIL COMMUNICATION FORM**

---

**FROM:** Alan Lanning, City Manager

**DATE:** 2/15/2017

**ITEM:** Mt. Eyak Water

**NEXT STEP:** Seeking Council Motion

---

☐ ORDINANCE  
☒ MOTION  
☐ INFORMATION  
☐ RESOLUTION

---

**I. REQUEST OR ISSUE:**

As we discussed in the last Work Session, the Ski Hill contractor, Sheridan Alpine Association, received a substantial water bill for the month of December, for snow making activities. At the direction of Council, Sheridan Alpine Association is seeking Council action on reduction of those charges.

**II. RECOMMENDED ACTION / NEXT STEP:**

Council motion to reduce the charge to the HI classification for the months of December 2016 and January 2017, pending a renegotiation of the management contract with Sheridan Alpine Association, providing additional contract clarity.

**III. FISCAL IMPACTS:**

The fiscal impacts are:

**Current:** Light Industrial: \$3.58 rate: December Charge; \$975.99. January Charge \$319.69.

**Proposed:** Heavy Industrial: \$1.60 rate: December charge reduced to \$436.19 and January reduced to \$142.88.

**Total Impact:** \$716.61

Completely reduced both months to the flat rate: \$1295.68 pending the negotiation for the Agreement.

#### **IV. BACKGROUND INFORMATION:**

The City and Sheridan Alpine Association previously negotiated a management contract for Mt. Eyak. The contract language in section 6.2, indicates the City shall provide “utilities” for the facility. The contract was negotiated in 2013 and requires additional clarification. The Association has requested relief from those higher billings. At the 2/1/2017 Work Session, Council directed staff to bring options for the water bill and to begin contract discussions. This CCCF is intended to address the water billings.

#### **V. LEGAL ISSUES:**

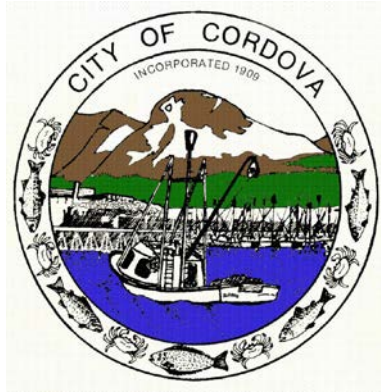
I believe this conforms to 14.04.080 (A) The city from time to time shall determine the classification and type of utility service provided to a customer based on actual use factors or changes in use; and (D) The city shall determine from time to time the use classification of any facility for which charges for utility service are based on its use classification. The city will change the use classification of a facility upon the application of a customer supported by evidence demonstrating to the satisfaction of the city that the change is warranted. A change in use classification shall be subject to any applicable expansion fee. It also conforms to 14.04.100 (A) The city will correct any utility billing error which it discovers or of which it is given notice not later than the end of the third billing period after the billing period in which the error occurred. The city shall refund any resulting overpayment to the customer, and bill the customer for any resulting underpayment.

#### **VI. CONFLICTS OR ENVIRONMENTAL ISSUES:**

There are none anticipated.

#### **VII. SUMMARY AND ALTERNATIVES:**

Approved the rate application and reduction.  
Reject the rate application and reduction.  
Suggest other alternative.



**AGENDA ITEM 19**  
**City Council Meeting Date: 02/15/2017**  
CITYCOUNCILCOMMUNICATIONFORM

---

**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 02/08/2017  
**ITEM:** Council concurrence of Mayor's appointment of City representative to the PWSAC Board of Directors  
**NEXT STEP:** Approval of Motion to concur

---

☐ ORDINANCE  
☒ MOTION

☐ RESOLUTION  
☐ INFORMATION

---

- I. **REQUEST OR ISSUE:** The City Council has been asked to fill the seat on the PWSAC board of directors that is held by a representative of the City Council.
- II. **RECOMMENDED ACTION / NEXT STEP:** City Council and Mayor Koplin have been tasked with bringing possible candidates for this appointment to the meeting tonight and then Council could take action to concur with Mayor Koplin's appointment. Per the email attached here from the PWSAC executive secretary, the representative chosen should be able to attend the Board meeting on March 3, 2017 in Anchorage and should also not be the holder of an Area E salmon permit.
- III. **FISCAL IMPACTS:** PWSAC works to enhance fisheries in and around Cordova which significantly impact Cordova's overall economy.
- IV. **BACKGROUND INFORMATION:** The City Council most recently concurred with the appointment of Bret Bradford as the City representative to PWSAC board of directors in September of 2015. Excerpt from meeting minutes:

**M. UNFINISHED BUSINESS**

21. Council confirmation of **Mayor Kacsh's** appointment of the City of Cordova representative to the PWSAC Board of Directors

**M/Bailer S/Burton** to approve **Mayor Kacsh's** appointment of **Bret Bradford** to serve as the City representative to the PWSAC Board of Directors for a term that runs October 2015 through September 2018.

Vote on motion: 6 yeas, 0 nays, 1 absent. Joyce-yes; Bailer-yes; Burton-yes; Beedle-yes; Reggiani-absent; Hallquist-yes and Carpenter-yes. Motion was approved.

However, at this time, Bret Bradford has become a PWS gillnet commercial fishing permit holder and that precludes him from remaining on as the City representative to the board.

V. **LEGAL ISSUES:** n/a

VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointment of \_\_\_\_\_ as the City's representative to the PWSAC board of directors for a term lasting through September 2018.

## Susan Bourgeois

---

**From:** Kate Jager <pwsac@ak.net>  
**Sent:** Thursday, February 02, 2017 2:58 PM  
**To:** Susan Bourgeois  
**Subject:** City of Cordova Rep

February 2, 2017

City of Cordova Mayor and Council Members  
City of Cordova  
P.O. Box 1210  
Cordova, AK 99574

Dear City of Cordova Mayor and Council Members:

It is time once again to designate the City's representative to the PWSAC Board of Directors. Bret Bradford was the representative until he became ineligible last month by the purchase of a drift gillnet permit. His three year term was from 2015 -2018.

Please provide a letter of recommendation to appoint the City's delegate to the PWSAC Board of Directors. The representative would be expected to attend the Board of Directors meetings in March and October each year. The next Board of Directors meeting will be March 3, 2017 in Anchorage. It is important that your City's representative be able to attend these meetings. The only limitation to observe when making this recommendation is that the person not be an Area E Salmon Permit Holder, a processing industry interest, or native organization interest.

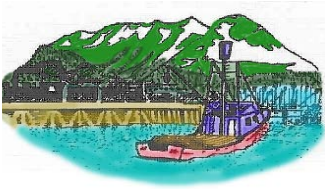
In order to facilitate this appointment in a timely manner, we would like to receive your letter of recommendation as soon as possible. Thank you.

Sincerely,

Kate Jager  
Executive Secretary

*Kate Jager*  
*Executive Secretary*  
*Prince William Sound Aquaculture Corporation*  
*PO Box 1110*  
*Cordova, Alaska 99574*  
*907-424-7511*  
[pwsac@ak.net](mailto:pwsac@ak.net)





## City Council of the City of Cordova, Alaska

### Pending Agenda - February 15, 2017 Regular Council Meeting

#### A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side  
future Council agenda item
- 2) Discussion/action regarding water charges at the Harbor
- 3)
- 4)

#### B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:  

3/1/20176/7/20179/20/201712/6/2017
- 2) 10/1/16 was the effective date of Ordinance 1137 (plastic bag and polystyrene container ban), Council wants this as a reminder and to gauge the effectiveness of the enactment of this ordinance
- 3) Ordinance 1146 put marijuana moratorium until January 1, 2017
- 4) Staff quarterly reports will be in the following packets:  

4/19/20177/19/201710/18/20171/17/2018
- 5) March 7, 2017 - City Regular Election, advertising began December 2016  
up for election - council seats B & C (Joyce, Bailer) and one school board seat (Glasen)  
and...five CCMC authority board members

#### C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to staff on the what and when of this proposed agenda item.

item:

suggested  
agenda date:

- 1) ...
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



## City Council of the City of Cordova, Alaska

### Pending Agenda - February 15, 2017 Regular Council Meeting

D.

#### Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:  
authorizing resolution 04-03-45  
approved Apr 16, 2003  
1-Torie Baker, chair (Marine Adv Prgm)  
2-Jeremy Botz (ADF&G)  
3-Ken Roemhildt (Seafd Sales)  
4-Jim Holley (AML)  
5-Chelsea Haisman  
6-Dave Reggiani (PWSAC)
- 3) Cordova Trails Committee:  
authorizing resolution 11-09-65  
approved Dec 2, 2009  
1-Elizabeth Senear  
2-Toni Godes  
3-Dave Zastrow  
4-vacant  
5-vacant
- 2) Fisheries Development Committee:  
authorizing resolution 12-16-43  
approved Dec 23, 2016  
1-Warren Chappell  
2-Andy Craig  
3-Bobby Linville  
4-Gus Linville  
5-Tommy Sheridan  
6-Bob Smith






E.

#### City of Cordova appointed representatives to various other Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council  
**Robert Beedle** appointed April 2013  
re-appointed March 2014  
re-appointed March 2016  
2 year term
- 2) Prince William Sound Aquaculture Corporation Board of Directors  
**vacant at this time** term until Oct 2018  
3 year term  
to be appointed at the 2/15/17 regular meeting
- 3) Southeast Conference AMHS Reform Project Steering Committee  
**Mike Anderson** appointed April 2016  
through December 2017  
**Sylvia Lange** alternate

# FEBRUARY 2017




CALENDAR MONTH	FEBRUARY
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
				Iceworm festival Feb1-Feb 5		
			6:30 Council work session CCAB 7:00 Council reg mtg CCAB		Iceworm festival Feb 1-Feb 5	
5	6	7	8	9	10	11
		6:00 Council work session CCAB 7:00 Fisheries Dev Cmt CCER	7:00 Sch Bd HSL 7:00 Harbor Cms CCB	7:00 HSB CCAB	CSD Inservice	
12	13	14	15	16	17	18
		VALENTINE'S DAY 		6:00 Council work session CCAB		
		6:30 P&Z CCB	7:00 Council reg mtg CCAB		Home HS Basketball Feb 17-18	
19	20	21	22	23	24	25
	Presidents' Day-City Hall Offices Closed CSD Holiday	----- absentee voting @ City Hall Feb 21 - Mar 6 M-F 8a-5p -----				
					Home HS Basketball Feb 24-25	
26	27	28	1	2	3	4
		6:00 P&R CCM				
		----- absentee voting @ City Hall Feb 21 - Mar 6 M-F 8a-5p -----				
5	6	Notes				

Legend:	CCA-Cordova Center	CCM-Cordova Center Mayor's
CCAB-Cordova Center	Community Rm A	Conference Rm
Community Rms A&B	CCB-Cordova Center	CCER-Cordova Center
HSL-High School Library	Community Rm B	Education Room

# MARCH 2017

CALENDAR MONTH	MARCH
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	1	2	3	4
----- absentee voting @ City Hall Feb 21 - Mar 6 M-F 8a-5p -----						
5	6	7	8	9	10	11
	last day of absentee voting	 Cordova General Election 7 am - 8 pm CCA	7:00 Council reg mtg CCAB  7:00 Sch Bd HSL 7:00 Harbor Cms CCB	7:00 HSB CCAB	 CSD end 3Q Mar 9-11	
12	13	14	15	16	17	18
	CSD spring break Mar 13-17			time & loc tbd-Council spec mtg	conference basketball tourney @ Glennallen	
		6:30 P&Z CCB	6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	CSD spring break Mar 13-17		
19	20	21	22	23	24	25
26	27	28	29	30	31	1
	Sewards Day- City Hall Offices Closed	6:00 P&R CCM	CSD parent-teacher conferences Mar 29-31			
2	3	Notes				




Legend:  
CCAB-Cordova Center  
 Community Rms A&B  
HSL-High School Library

CCA-Cordova Center  
 Community Rm A  
CCB-Cordova Center  
 Community Rm B

CCM-Cordova Center Mayor's  
 Conference Rm  
CCER-Cordova Center  
 Education Room

# APRIL 2017

CALENDAR MONTH	APRIL
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1 
2	3	4	5	6	7	8
			6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
9	10	11	12	13	14	15
		6:30 P&Z CCB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB	7:00 HSB CCAB		
16 	17	18	19	20	21	22 
			6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
23	24	25	26	27	28	29
		6:30 P&Z CCB			CSD Inservice	
30	1	Notes				

Legend:  
CCAB-Cordova Center  
 Community Rms A&B  
HSL-High School Library

CCA-Cordova Center  
 Community Rm A  
CCB-Cordova Center  
 Community Rm B

CCM-Cordova Center Mayor's  
 Conference Rm  
CCER-Cordova Center  
 Education Room

# CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

## MAYOR AND CITY COUNCIL - ELECTED

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b> 3 years Council members:	<b>Clay Koplin</b> <a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>	March 1, 2016	March-19
Seat A: 3 years	<b>James Burton</b> <a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 1, 2016 March 5, 2013	March-19
Seat B: 3 years	<b>Timothy Joyce</b> <a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>	March 4, 2014 March 14, 2013 August 2, 2012	March-17 filled vacancy appt to A
Seat C: 3 years	<b>Tom Bailer, Vice Mayor</b> <a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>	March 4, 2014	March-17
Seat D: 3 years	<b>Robert Beedle</b> <a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>	March 3, 2015	March-18
Seat E: 3 years	<b>Josh Hallquist</b> <a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>	March 3, 2015	March-18
Seat F: 3 years	<b>David Allison</b> <a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>	March 1, 2016	March-19
Seat G: 3 years	<b>James Wiese</b> <a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>	March 1, 2016	March-19

## SCHOOL BOARD - ELECTED

length of term		Date Elected	Term Expires
3 years	<b>Barb Jewell, President</b> <a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a>	March 1, 2016 March 5, 2013	March-19
3 years	<b>Bret Bradford</b> <a href="mailto:bbradford@cordovasd.org">bbradford@cordovasd.org</a>	March 3, 2015	March-18
3 years	<b>Tammy Altermott</b> <a href="mailto:taltermott@cordovasd.org">taltermott@cordovasd.org</a>	March 1, 2016 March 5, 2013	March-19
3 years	<b>Peter Hoepfner</b> <a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a>	March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-18
3 years	<b>Sheryl Glasen</b> <a href="mailto:sglasen@cordovasd.org">sglasen@cordovasd.org</a> <i>Vacant (appointed, non-voting)</i> <i>City Council Rep</i>	March 4, 2014	March-17

seat up for re-election in 2017

board/commission chair

seat up Nov 17

# CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

## LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-16	November-19
		November-13	
		November-10	
		November-06	
3 years	Wendy Ranney	November-15	November-18
		April-13	
3 years	Erica Clark	November-16	November-19
3 years	Krysta Williams	December-14	November-17
		November-11	
3 years	Kay Groff	December-14	November-17
		December-11	
		January-09	

## COMMUNITY HEALTH SERVICES BOARD - with Council election

length of term		Date Appointed	Term Expires
3 years	David Allison		with Council office
3 years	James Burton		with Council office
3 years	Tim Joyce, President		with Council office
3 years	Tom Bailer		with Council office
3 years	Robert Beedle		with Council office
3 years	Josh Hallquist		with Council office
3 years	James Wiese		with Council office

## PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Nancy Bird	November-16	November-19
3 years	Allen Roemhildt	November-16	November-19
		January-14	
3 years	Scott Pegau	December-14	November-17
		December-11	
3 years	John Baenen	November-15	November-18
		December-12	
3 years	Tom McGann, vice chair	December-14	November-17
		December-11	
		April-11	
3 years	Heath Kocan	November-15	November-18
3 years	Mark Frohnapfel	February-15	November-17

seat up Nov 17

seat up for re-election in 2017

board/commission chair

# CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

## HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Robert Beedle, Chair</b>	January-14	November-17
3 years	<b>Andy Craig</b>	November-16	November-19
3 years	<b>Max Wiese</b>	January-14	November-17
		March-11	
3 years	<b>Ken Jones</b>	November-16	November-19
		February-13	
3 years	<b>Jacob Betts</b>	November-15	November-18

## PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Wendy Ranney, Chair</b>	November-15	November-18
		August-14	
3 years	<b>Kara Johnson</b>	February-15	November-17
		December-12	
3 years	<b>Miriam Dunbar</b>	November-15	November-18
		August-14	
3 years	<b>Stephen Phillips</b>	November-15	November-18
3 years	<b>Marvin VanDenBroek</b>	November-16	November-19
		February-14	
3 years	<b>Karen Hallquist</b>	November-16	November-19
		November-13	
3 years	<b>Dave Zastrow</b>	February-15	November-17
		September-14	

## HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	<b>Cathy Sherman</b>	August-16	November-19
3 years	<b>Heather Hall</b>	August-16	November-19
3 years	<b>Brooke Johnson</b>	August-16	November-19
3 years	<b>John Wachtel</b>	August-16	November-18
3 years	<b>Sylvia Lange</b>	August-16	November-18
3 years	<b>Tom McGann</b>	August-16	November-18
3 years	<b>Jim Casement, Chair</b>	August-16	November-17

seat up for re-election in 2017

board/commission chair

advertised seat up Nov 17