

Mayor
James Kallander

Council Members
Tim Joyce
James Kacsh
David Allison
Bret Bradford
EJ Cheshier
David Reggiani
Robert Beedle

**REGULAR COUNCIL MEETING
FEBRUARY 06, 2013 @ 7:30 PM
LIBRARY MEETING ROOM**



AGENDA

Interim City Manager
Donald Moore

City Clerk
Susan Bourgeois

Deputy Clerk
Tina Hammer

Student Council

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. ROLL CALL

Mayor James Kallander, Council members Tim Joyce, James Kacsh, David Allison, Bret Bradford, EJ Cheshier, David Reggiani and Robert Beedle

D. APPROVAL OF REGULAR AGENDA..... (voice vote)

E. DISCLOSURES OF CONFLICTS OF INTEREST

F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Guest Speakers – None
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions
(Harbor, HSB, Parks & Rec, P&Z, School Board)
4. Superintendent's Report
5. Student Council Representative's Report

G. APPROVAL OF CONSENT CALENDAR..... (roll call vote)

6. Waive right to protest renewal of liquor license for Anchor Bar & Liquor Store **(page 1)**
Beverage Dispensary Lic. #61 & Anchor Liquor Store – Package Store Lic. #62
7. Council concurrence of Mayor's appointments to fill vacancies on Harbor Commission..... **(page 6)**

H. APPROVAL OF MINUTES

8. Minutes of 12-19-12 City Council Regular Meeting..... **(page 9)**
9. Minutes of 01-16-13 City Council Regular Meeting..... **(page 18)**

I. CONSIDERATION OF BIDS

J. REPORTS OF OFFICERS

10. Mayor's Report
11. Manager's Report..... **(page 23)**
12. City Clerk's Report..... **(page 35)**
13. Staff Reports

K. CORRESPONDENCE

14. Department of the Navy notice of supplemental EIS in re training in GOA 01-07-13..... **(page 36)**
15. FY14 Population determination from DCCED 01-15-2013..... **(page 39)**
16. Mayor letter in re Alaska Airlines EAS 01-22-13..... **(page 41)**
17. News release form Chugach National Forest in re Forest Plan Revision 01/31/13..... **(page 42)**

L. ORDINANCES AND RESOLUTIONS

18. Ordinance 1104..... **(voice vote)(page 44)**
An ordinance of the City of Cordova, Alaska, exempting Lot 5, Block 5, Odiak Subdivision, from property taxation and any special assessments so long as a payment in lieu of taxes is paid by the Native Village of Eyak on the property and the property is used by the Native Village of Eyak as low-income housing
19. Ordinance 1105..... **(voice vote)(page 46)**

An ordinance of the City of Cordova, Alaska, authorizing the city administration to enter into a cooperation agreement with the Native Village of Eyak for payment in lieu of taxes on Lot 5, Block 5, Odiak Subdivision, so long as the property is used for low-income housing

20. Ordinance 1106..... (voice vote)(page 51)

An ordinance of the City Council of the City of Cordova, Alaska, repealing Cordova Municipal Code Chapter 14.28 entitled “hospital” and adopting Title 15 entitled “city owned medical facilities” which incorporates the provisions of Chapter 14.28 but requires the City Council to sit as the Hospital Service Board and updates the obligations of the medical staff and hospital administrator to reflect the City’s use of a hospital management company to administer City owned medical facilities

21. Resolution 02-13-03..... (voice vote)(page 60)

A resolution of the City Council of the City of Cordova, Alaska, authorizing the appropriation from the General Fund in the amount of \$574,611.00 to the Cordova Community Medical Center (CCMC) to fund the costs of the electronic health records Centriq (EHR Centriq) hardware and software maintenance agreement with Healthland

22. Resolution 02-13-04..... (voice vote)(page 62)

A resolution of the City Council of the City of Cordova, Alaska, appropriating \$90,955.50 from the general fund to the Samson land swap project to fund project related construction costs.

M. UNFINISHED BUSINESS

N. NEW & MISCELLANEOUS BUSINESS

23. Pending Agenda and Calendar..... (page 64)

O. AUDIENCE PARTICIPATION

P. COUNCIL COMMENTS

24. Council Comments

Q. EXECUTIVE SESSION

25. Cordova Center

R. ADJOURNMENT

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

**If you have a disability that makes it difficult to attend city-sponsored functions,
you may contact 424-6200 for assistance.**

Full City Council agendas and packets available online at www.cityofcordova.net

A MEMO FROM SUSAN BOURGEOIS, CITY CLERK

DATE: January 23, 2013
TO: Mayor & City Council
SUBJECT: Liquor License Renewal

The Clerk's office has received notification that the following local establishment has applied for renewal of its liquor license with the State Alcoholic Beverage Control Board. Police Chief Griffiths and Finance Director Jon Stavig have been advised and their suggestions to Council are attached hereto. A passage of the consent calendar is a vote to waive the City Council's right to protest (i.e. gives ABC board no reason to not renew the license).

Licenses: Anchor Bar & Liquor Store – Beverage Dispensary Lic. #61
Anchor Liquor Store – Package Store Lic. #62

Recommended motion: move to waive Council's right to protest the ABC Board's approval of the application for renewal of the Anchor Bar & Liquor Store Beverage Dispensary Lic. #61 and Anchor Liquor Store – Package Store Lic. #62

Required Action: Majority voice vote or approval of the consent calendar.



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Commerce, Community,
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

5848 E. Tudor Road
Anchorage, Alaska 99507
Main: 907.269.0350
Chris Lambert: 907.269.0359
TDD: 907.465.5437
Fax: 907.272.9412

January 22, 2013

Renewal Application Notice

City of Cordova
Attn: City Clerk
VIA EMAIL: cityclerk@cityofcordova.net

DBA	Lic Type	Lic #	Owner	Service Location
Anchor Bar & Liquor Store	Beverage Dispensary	61	Tiny Wings, Inc.	207 Breakwater Ave
Anchor Liquor Store	Package Store	62	Tiny Wings, Inc.	207 Breakwater Ave

We have received a renewal application for the above listed licenses within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 13 AAC 104.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 13 AAC 104.335(a)(3), AS 04.11.090(e), and 13 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. COTÉ
Director

/s/ *Christine C. Lambert*

Christine C. Lambert
Licensing & Records Supervisor
Christine.lambert@alaska.gov



City of Cordova
602 Railroad Ave.
P.O. Box 1210
Cordova, Alaska 99574
Phone: (907) 424-6100
Fax: (907) 424-6000
Email: policechief@cityofcordova.net
Web: www.cityofcordova.net

CITY OF CORDOVA

Office of Chief of Police

Date: 1/24/13
To: The Mayor and Cordova City Council
Through: Don Moore, Interim City Manager
Re: Liquor License Renewal for Anchor Bar
From: Bob Griffiths, Police Chief

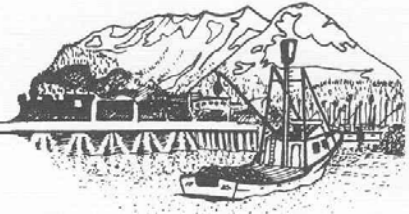
Cordova Police Department records indicate no calls for service, no alcohol related violations nor any incidents associated with the Anchor Bar since the new licensee took over in late September, 2012.

Prior to that date, there were countless calls for service and complaints regarding loud noise, disturbances, thefts and other criminal activity in the immediate vicinity of the Bar.

Respectfully,

Chief of Police

CITY OF CORDOVA



To: Mayor and City Council
Through: Donald L. Moore, Interim City Manager
Subject: Liquor License Renewal -- Tiny Wings Inc dba Anchor Bar & Liquor Store
Date: January 28, 2013
From: Jon K. Stavig, Finance Director

I have reviewed the status of Tiny Wings Inc. dba Anchor Bar & Liquor Store regarding compliance with City Code relating to business license, sales tax and utility services.

From such review, I find no reason to protest renewal of Tiny Wings Inc. dba Anchor Bar & Liquor Store liquor license.

Respectfully,

Jon K Stavig
Finance Director
City of Cordova

A MEMO FROM SUSAN BOURGEOIS, CITY CLERK

DATE: January 25, 2013

TO: Mayor and City Council

SUBJECT: Planning & Zoning Commission

There are two vacant seats on the Harbor Commission that serve three-year terms to expire January 2016. The Clerk's Office advertised these vacancies and asked for letters of interest to be submitted by January 30. There have been two letters submitted; from Greg LoForte and Ken Jones.

RECOMMENDED MOTION: Move to approve Mayor Kallander's appointments of Greg LoForte and Ken Jones to the Harbor Commission, to serve three-year terms to expire January 2016.

REQUIRED ACTION: Majority voice vote.

Greg LoForte
Box 865
Cordova AK 99574
1/10/2013


City of Cordova
Box 1210
Cordova Alaska 99574

att: City Clerk

I wanted to let you know that I am interested in maintaining my seat on the Harbor Commission. I think that there are some interesting decisions that will have to be made concerning the harbor and I would like to be involved.

Thank you for help.

Sincerely,

A handwritten signature in cursive script that reads "Greg LoForte". The signature is written in dark ink and is positioned above the printed name.

Greg LoForte

Susan Bourgeois

From: Kenneth Jones <fvsamani@gmail.com>
Sent: Wednesday, January 23, 2013 7:51 PM
To: Susan Bourgeois
Subject: Harbor Commission

Mr Mayor and Council Members,

With this email, I hereby express my interest in one of the upcoming vacant harbor commission seats. As a life long Cordovan, third generation Area-E fisherman, dual permit holder, and pilot. I will be a voice of many user groups on the harbor commission, and look forward to serving all harbor users and members of the community. I appreciate your consideration and am reachable any time on my cell phone, or this email if you have any questions or comments.

Thank you,
Kenneth Byron Jones

9073603456
fvsamani@gmail.com

**CITY COUNCIL REGULAR MEETING
DECEMBER 19, 2012 @ 7:30 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor James Kallander called the Council Regular Meeting to order at 7:30 pm on December 19, 2012, in the Library Meeting Room.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor James Kallander led the audience in the Pledge of Allegiance.

C. ROLL CALL

Present for roll call were *Mayor James Kallander* and Council members *James Kacsh*, *Bret Bradford*, *David Reggiani* and *Robert Beedle*. Council members *Tim Joyce* and *David Allison* were present via teleconference. Council member *EJ Cheshier* was absent. Also present were Acting City Manager *Cathy Sherman*, City Clerk *Susan Bourgeois* and Student Council Representative *Carl Ranney*.

D. APPROVAL OF REGULAR AGENDA

M/Reggiani S/Bradford to approve the Regular Agenda.

Vote on motion: 6 yeas, 0 nays. Cheshier-absent; Bradford-yes; Beedle-yes; Joyce-yes; Kacsh-yes; Allison-yes and Reggiani-yes. Motion passes.

E. DISCLOSURES OF CONFLICTS OF INTEREST

Allison declared a conflict on item 7 because his wife is employed by Camtu. *Mayor Kallander* agreed and asked that he recused himself on that vote.

F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1a. Guest Speaker – *Troy Tirrell*, 7B Saddlepoint Drive, of the Pioneers of Alaska-Igloo #19 was present to give an informational update on the historic restoration project. *Tirrell* thanked council for their support of the project and the City's historic support of the Igloo. The project's objective is preservation and rehabilitation for the continued use of future generations. The Igloo is now on the national registry of historic places and follows the Secretary of Interior standards. They are working with the Cordova Center and the target date for completion is September 2015 which is the 100th anniversary convention of the Pioneer's Igloo. He's hoping to have them come here in celebration. *Tirrell* noted that for 2012, the Igloo was listed by the Alaska Historical Commission as one of the ten most endangered historic properties in Alaska. The Cordova Historic Preservation commission has partner with the Igloo in obtaining a State 60/40 grant in the amount of \$8,000. These funds were used to hire a structural engineer, whose work will be completed mid-January 2013, thus fulfilling the grant requirements. There has been overwhelming support from local and state membership with over \$34,000 raised. Total project cost is \$550,000 with \$235,000 raised so far of which \$39,000 was paid toward predevelopment. Currently it looks like project will be done in phases, the stick frame and log portion of the building in the first phase, at a cost of approximately \$300,000. This has not been put out to bid yet and is waiting on architectural design completion. One of the problems is finding logs with less than 20% moisture content. *Tirrell* is hoping all problems will be worked out and that construction can start this coming building season. He has applied for a \$200,000 Rasmussen grant but will not know the status until June of 2013. *Mayor Kallander* stated that the City will help anyway that they can. *Tirrell* acknowledged that they are not asking for any funding at this time but that easement issues exist with the City and Shoreside. *Mayor Kallander* recommended *Tirrell* work with Planning and Zoning department to start the process for the easement issues. *Tirrell* briefly described the phase two development from the Cordova Center side of the Igloo.

1b. Guest Speaker – *Kelsey Appleton*, 920 Center Drive, discussed the Community Foundation Program a group of citizens are trying to start in Cordova. *Appleton* and *Kristen Carpenter* attended training at the Alaska Community Foundation in Anchorage to learn how communities can start an endowment fund. She described how this would be like a permanent fund for Cordova that would create a pool of money that different groups could draw upon in the form of scholarships, grants or for fund-raising events. They are currently working on the application process that's due December 31, 2012. The Resolution before council is part of the application process. She is hoping the application will be approved by the end of January. If approved, the Rasmussen Foundation will match funds of \$50,000 for two years if the community raises \$25,000 in the community and unrestricted funds. They plan on tapping into some sources outside of Cordova for funds so the local businesses and community members are not hit so hard. *Mayor Kallander* asked about the non-profit status of the program. *Appleton* explained that our local fund would be under the Alaska Community Foundation's 501C3 non-profit status and they would handle all the paperwork. We would create an advisory board to decide how the funds would be distributed but the Alaska Community Foundation would help manage the funds. *Mayor Kallander* added that donations made to the community would be tax deductible and seemed like a sensible thing to do and thinks it's a good idea. *Appleton* added that it's a long term benefit for the community. *Beedle* asked how this program would affect current fund raising. *Appleton* stated she foresees the program matching or supplementing funds but not competing with local fund raising. She discussed where they are in the process and their advisory members include *Michelle Hahn O'Leary*, *Angela Arnold* and *Sylvia Lange* along with herself and *Kristin Carpenter*. *Bradford* asked who has control of how the funds are invested or saved. She explained that Alaska Community Foundation has a series of accounts set up for each community. The local advisory board would decide how funds were dispersed from the unrestricted account. Other accounts would be more restrictive and dependent upon donor wishes. She plans on getting a lot of feedback from the community as things progress. Once they hear back from the Alaska Community Foundation they will have a community meeting, hopefully in February or March.

2. Audience comments regarding agenda items

Pete Hoepfner of Lot 10 Saddlepoint Subdivision spoke in support of the Whitshed bike path as safety is a great concern. He also expressed his appreciation to *Moe Zamarron* for bringing Public Works day to the elementary school.

Kate Morse of 101 Whiskey Ridge Road spoke in support of the MoA between City, NVE and AKDot&PF. As a resident out Whitshed she felt this project would prevent a future tragedy and as a school board member it was needed for the safety of our students. She also expressed her appreciation to the City for funding the school to the cap and encouraged community members to serve on the Strategic planning committee. *Morse* commented that *Bradford* was a good liaison between City Council and School Board.

Kenneth Jones comment on his letter to council regarding the disposal of Lot 1, Block 1 CIP. He supports the sale of this lot to Ocean Beauty Seafoods for the betterment of the community and fishermen.

Karen Swartzbart of Whitshed Road, Eccles Lagoon expressed her support for reconstruction of Whitshed road with a bicycle/pedestrian pathway. She feels that Cordova should not pass up this opportunity as the DOT has accepted this project for the state transportation improvement program and NVE has agreed to pay half of the local match. She spoke of safety concerns of citizens traveling to the Orca Inlet recreation area and the poor condition of Whitshed Road.

Scott Pegau of 110 Mt. Eccles Estates spoke in support of the memorandum for the Whitshed Road project. He felt it was not a safe road to walk to the recreational facility.

Brad Reynolds of 403 Third Street spoke in support of the construction of a bike path out Whitshed Road. He's a father and enjoys the recreational facilities out Whitshed but feels it is not a safe road to take his daughter. He is also a cyclist and would like a safer route for the community.

Pamela Moe of Eccles Lagoon described her scary experience walking Whitshed Road from her home to her place of work. She also is afraid for kids walking in the dark to the bus stops as the lighting on the road is not very good. She is asking council to vote in favor of the reconstruction project and to think of the future by extending the bike path beyond the first section of Whitshed.

Dustin Solberg Lot 4A Eccles Lagoon said he echoes many of the comments in supports of the Whitshed Road project. He feels with the State support we are quite far along in the process and would like to see council's support.

Linda Crider of Lot 7A Eccles Lagoon submitted to council ten talking points regarding Whitshed bike path. She acknowledges that the project is costly but feels it will have a major impact on the community. She read a historical passage on the challenges of construction of the mile 27 bridge putting this project in perspective. She feels with the State of Alaska accepting this as a project is a real gift to Cordova.

3. Chairpersons and Representatives of Boards and Commissions

Harbor Commission representative **Beedle** reported on the regular December 12th meeting. The Harbor will be getting an AIS system to monitor vessel movement and the AIS representative was in town to install the receiver at no cost. **Allen Marquette** from Cordova Clean Harbor and NVE updated the commission on grant application for small spill response, waste disposal and education. There was discussion on the North Fill development. Problems reported from waste oil burners due to mixtures of used oil that contain regular oil, synthetic oil and antifreeze. They are looking at separate containers for each of these used products. Commission is recommending a new G float and the Shipyard building project at a future time. The next regular meeting is January 9, 2013 with a workshop at noon at the north fill, regular meeting at 7:00 pm.

HSB representative **Reggiani** reported the board approved the purchase of Electronic Heath Records that will be coming to council regarding funding. Board also recommending to council that some of the grant funds for the roof be used to improve pneumatic controls for HVAC system. They approved privileging for a nurse practitioner and medical doctor.

P&R representative **Kacsh** stated there was no meeting.

P&Z representative **Reggiani** reported the board discussed the lots the Science Center was interested in and reviewed recommendation from Harbor Commission, then gave their recommendation to City Council.

School Board representative **Bradford** said the board supports the bike path on Whitshed. Maintenance supervisor **Niles** presented problems burning the waste oil from harbor. **Bradford** is hoping the harbor commission can solve the issue as it has saved \$500,000 in heating fuel costs. Items passed included: RFP for new finance software, amendment to BP 75-11 to shall use ad hoc committee to name facilities, and BP 51-37 positive school environment. School district uses an Alaskan Airline EasyBiz account for travel which has given them a lot of miles and helps with cost of travel. **Bradford** would like City to use same. State entitlement will be about \$190,000 lower due to enrollment.

4. Superintendent's Report

Theresa Keel enthusiastically supports the Whitshed road bike path project. She thanked **Moe** and all the guys who came to the elementary school for Public Works day to show students the equipment and explain safety concerns. It was a great presentation. They need community members on the Strategic Planning committee with budget discussion to begin in January. The budget that was passed this last June has a \$191,177 deficit due to an over estimate of student population. Their current finance program does not have live encumbrances and doesn't allow them to zero base budget. Over the last five years the school district has run a negative budget, except for 2010 when stimulus money was available, and has drawn from their reserves. She's hoping a new finance program will alleviate these budget problems in the future. The new supply of waste oil from ferry is working well in the burner and she hopes the issues

with the harbor waste oil will be resolved. The high school roof is leaking from last winter's snow damage. **Keel** hopes the insurance company will replace the entire roof instead of patching this spring.

5. Student Council Representative's Report

Carl Ranney reported that it was end of the first semester. Student Council uses calendar year so his term is up and this is his last meeting. Basketball teams leave this weekend on their first away game. Council thanked Carl for his participation.

G. APPROVAL OF CONSENT CALENDAR

Mayor James Kallander informed Council that the consent calendar was before them.

Item seven was called out and placed as item 22a.

6. Ordinance 1101

An ordinance of the City Council of the City of Cordova, Alaska, authorizing the conveyance-to Dan Nichols of Lot two (2), Block three (3), Cordova Industrial Park – 2nd reading

~~7. Ordinance 1102~~

~~An ordinance of the City Council of the City of Cordova, Alaska, authorizing the conveyance to Thai Vu and Camtu Ho of Lot six (6), Block two (2), Southfill Development Park – 2nd reading~~

8. Resolution 12-12-50

A resolution of the City Council of the City of Cordova, Alaska, supporting a Cordova Community Fund

9. Proclamation of Appreciation to Janice Warga

10. Proclamation of Appreciation to Roy Srb

Vote on Consent Calendar: 6 yeas, 0 nays. Kacsh-yes; Cheshier-absent; Joyce-yes; Allison-yes; Beedle-yes; Reggiani-yes and Bradford-yes. Consent Calendar was approved.

H. APPROVAL OF MINUTES

M/Reggiani S/Kacsh to approve the minutes.

11. Minutes of 12-05-12 City Council Public Hearing

12. Minutes of 12-05-12 City Council Regular Meeting

Vote on motion: 6 yeas, 0 nays. Joyce-yes; Allison-yes; Beedle-yes; Cheshier-absent; Reggiani-yes; Bradford-yes and Kacsh-yes. Motion passes.

I. CONSIDERATION OF BIDS - None

J. REPORTS OF OFFICERS

13. Mayor's Report

Mayor Kallander stated he met with Representative Austerman in Cordova and showed him State funded projects that were completed or underway. They discussed funding and budget of Cordova Center. He met with acting city manager and thought she was doing a great job.

14. Manager's Report

Sherman stated she completed the interim city manager's contract and it is in this packet. Cordova Center had a DCCED audit today. She gave them a tour and they looked through our books and we are doing great. They were very helpful with some potential funding sources. The total proposed contract for phase II including budget, funding plan and schedule to council in the January 16th packet. The Public Works/Safety Day at school was a big success thanks to **Moe** and crew. **Moe** and **Josh** have been working together to coordinating some projects for FY13. Fire department obtained a homeland security grant for an emergency back-up generator. **Sam** and **Cathy** have been working on a Ski Hill agreement for those subleases. The Samson project is moving along. The Shoreside sale is complete. Trident lease is complete. The School District and MRV Architects was awarded the Len Mackler Award for excellence in design in an educational facility. Reports on the harbor reconfiguration study, boardwalk study and northland fill study will be coming first quarter of 2013. Police completed their public auction of the impounded vehicles. A snow courtesy letter will go out to inform the public that vehicles impeding snow

removal will be removed. Parks & Rec have their doors underway as per council direction. The breakwater fill project has reached substantial completion with final completion in June to allow for the installation of the Coast Guard sign.

15. City Clerk's Report

Bourgeois reported to reduce publishing and lower the Clerk's department budget for advertising a charter change would be needed. She explained that Council would need to pass a resolution by January 5, 2013 to add a ballot proposition to the March 5, 2013 election. **Bradford** supported the change with maintaining the posting around town. **Reggiani** felt the charter needed to be updated to reflect the new technology available and was in favor of looking at it. **Kacsh** thinks it's worth looking at but wants to be cautious. **Mayor Kallander** restated that Council was asking the City Clerk to bring language together for charter change. **Joyce** supports charter change to be more flexible with options available for publishing.

16. Staff Reports – None.

K. CORRESPONDENCE

17. Letter from Ken Jones in re Ocean Beauty and PWSSC Lot 1 Blk 1 CIP 12-10-12

18. Mayor letter of thanks to Sara Mason of AKDoT&PF 12-11-12

19. Talking points/notes from Linda Crider in re Whitshed Bike Path 12-07-12

L. ORDINANCES AND RESOLUTIONS

20. Resolution 12-12-47

A resolution of the City Council of the City of Cordova, Alaska adopting service fees, rates and charges for the 2013 calendar budget

M/Reggiani S/Bradford to approve Resolution 12-12-47 a resolution of the City Council of the City of Cordova, Alaska adopting service fees, rates and charges for the 2013 calendar budget

Vote on motion: 6 yeas, 0 nays. Kacsh-yes; Bradford-yes; Joyce-yes; Cheshier-absent; Beedle-yes; Reggiani-yes and Allison-yes. Motion approved.

21. Resolution 12-12-48

A resolution of the City Council of the City of Cordova, Alaska, adopting an operating budget for fiscal year 2013 and appropriating the amount of \$20,706,325

M/Kacsh S/Reggiani to approve Resolution 12-12-48 a resolution of the City Council of the City of Cordova, Alaska, adopting an operating budget for fiscal year 2013 and appropriating the amount of \$20,706,325

M/Reggiani S/Kacsh to amend resolution 12-12-48 striking the number in the resolution and inserting the new number \$20,667,923.

Reggiani explained that during the budget workshops, the Shipyard fill project and the Sawmill avenue trail, number 8 & 9, appropriations were \$20,332 and \$18,070 respectively. These appropriations will be removed and addressed later on once we have a better understanding of the project.

Vote on amendment: 6 yeas, 0 nays. Bradford-yes; Reggiani-yes; Allison-yes; Cheshier-absent; Kacsh-yes; Joyce-yes and Beedle-yes. Amendment passes.

Vote on motion: 6 yeas, 0 nays. Bradford-yes; Reggiani-yes; Allison-yes; Cheshier-absent; Kacsh-yes; Joyce-yes and Beedle-yes. Motion approved.

22. Resolution 12-12-49

A resolution of the City Council of the City of Cordova, Alaska, designating capital improvement projects

M/Reggiani S/Bradford to approve Resolution 12-12-49 a resolution of the City Council of the City of Cordova, Alaska, designating capital improvement projects

Kacsh thinks that the Electronic Health Records should be removed. **Bradford** agreed it should be pulled.

Reggiani concurred that it was discussed at the recent Health Services Board and that the dollar amount seemed manageable. **Kallander** queried the manageability and **Reggiani** stated the shortfall would be just

over \$100K. **Mayor Kallander** called for a concurrence of council to strike Electronic Health from CIP list to which council concurred. **Beedle** would like to see G Float replacement moved to three and Shipyard Building set aside per Harbor commission recommendation. **Beedle** discussed the difficulties in maintaining a shipyard building and felt long term leasing was an option. He explained that G float was brought over from the North harbor when the South harbor was built so it's the oldest piece of floating dock. Replacement of floats from H over was put on hold due to an insurance claim. **Kallander** stated he introduced the concept of a shipyard building to council several years ago and he recommends not to strike. The plan was to build a building and lease it out long term to provide ship rebuilding services. He was surprised that the Harbor commission does not support this project as there is broad community support. **Sherman** informed council that there is private interest in building a shipyard building with discussion and proposals initiated. Furthermore, the water/wastewater plant upgrades are taken care of with LT2 grants and can be removed from the list. **Kacsh** is not in favor of removing the shipyard building from the list and felt it could be used for storage or maintenance of the lift. **Bradford** agrees with **Kacsh** to leave the shipyard building on the list but would like to see G Float replacement moved up in front of it. **Bradford** proposed an order of 1)Cordova Center 2)G Float replacement 3)Shipyard fill 4)Shipyard building 5)Municipal Dock renovation 6)South Fill sidewalks 7)South Fill expansion & Sawmill Ave extension 8)Public Safety building 9)Recreation building 10)Ferry trail. **Beedle** suggests moving the Shipyard building to item ten and sending it back to Harbor Commission. He states that both Harbormasters were not for the project and \$3.5M is an expensive garage to house an outside piece of equipment. It will be very expensive to run, operate and heat. **Bradford** commented that the idea was to build it and lease it out. He believes that once something gets going down there it will stimulate growth. **M/Beedle S/Kacsh** to amend the shipyard building from four to ten.

Joyce would like to see that motion restated with the entire list.

M/Beedle S/Kacsh motion to amend the CIP list order in resolution 12-12-49 to 1) Cordova Center 2) G Float replacement 3) Shipyard fill 4)Municipal Dock renovation 5)South Fill sidewalks 6) South Fill expansion & Sawmill Ave extension 7)Public Safety building 8)Recreation building 9)Ferry trail 10)Shipyard building

Kacsh doesn't want to see the Shipyard building go away. He doesn't mind it being moved down so there can be a better discussion on it. **Mayor Kallander** felt that council was reversing themselves by moving the Shipyard building to ten as it has been a high priority for quite a long time. **Allison** stated he is not in favor of that order and not reversing himself. **Bradford** concurred with **Allison** and felt that the chances of getting a Shipyard building funded is unlikely in 2013. **Beedle** feels we are not ready for a building in that area. **Mayor Kallander** clarified that it was council's intent from the beginning to have an economic development project not to just own the building but to lease it out and provide more services to the fishing industry. **Allison** stated he wanted G float to be included in the insurance claim before it goes to the State Legislature.

Vote on amendment: 3 yeas, 3 nays. Cheshier-absent; Kacsh-yes; Beedle-yes; Bradford-no; Allison-no; Reggiani-yes and Joyce-no. Amendment failed.

M/Joyce S/Bradford to amend the CIP order of resolution 12-12-49 to 1) Cordova Center 2) Shipyard fill 3) G Float replacement 4) Shipyard building 5) Municipal Dock renovation 6)South Fill sidewalks 7) South Fill expansion & Sawmill Ave extension 8)Public Safety building 9)Recreation building 10)Ferry trail.

Joyce explained he moved up the Shipyard fill project as that provides the land needed to get industry started in that area.

Vote on amendment: 6 yeas, 0 nays. Bradford-yes; Reggiani-yes; Cheshier-absent; Kacsh-yes; Joyce-yes; Allison-yes and Beedle-yes. Amendment approved.

Vote on motion: 6 yeas, 0 nays. Cheshier-absent; Kacsh-yes; Beedle-yes; Bradford-yes; Allison-yes; Reggiani-yes and Joyce-yes. Motion approved.

22a. 7. Ordinance 1102

An ordinance of the City Council of the City of Cordova, Alaska, authorizing the conveyance to Thai Vu and Camtu Ho of Lot six (6), Block two (2), Southfill Development Park – 2nd reading

M/Kacsh S/Beedle to adopt Ordinance 1102 an ordinance of the City Council of the City of Cordova, Alaska, authorizing the conveyance to Thai Vu and Camtu Ho of Lot six (6), Block two (2), Southfill Development Park

Vote on motion: 5 yeas, 0 nays, 1 conflict of interest (Allison). Kacsh-yes; Bradford-yes; Joyce-yes; Cheshier- absent; Beedle-yes and Reggiani-yes. Motion approved.

M. UNFINISHED BUSINESS

23. Approval of MoA between City, NVE and AKDot&PF

M/Kacsh S/Bradford to approve the MOA between the City of Cordova, the Native Village of Eyak and the State of Alaska Department of Transportation and Public Facilities regarding the local match contribution for the Whitshed Road bike and pedestrian path project.

Kacsh questioned if a dollar amount should have been included but sees it's an MOA. **Joyce** stated that in the MOA if DOT pulls funding the City would be refunded their matching payments which he thinks is an important part of the agreement. **Reggiani** supports the agreement but stated that if approved by the State the bulk of the City's contribution would be in 2016. He's of the opinion that council can find the funding for FY2013 but looking beyond he feels the project's money should not come from the permanent fund or general fund reserves. He stated that the bulk of the \$250,000 would be due in FY2016. **Kacsh** supports being creative with the funding by either going to the community for a bond or raising property tax a small amount. **Mayor Kallander** suggests a line item be created in the budget for 25% of cost the next four years to alleviate a balloon payment in 2016 which would forego bonding. Furthermore he and council all support the project and recognize the issues in financing long term. **Joyce** felt this council should not obligate funding for future council members. By putting a line item in the budget it would allow the current council authority to approve the spending. **Mayor Kallander** added that additionally they would have to appropriate each year. **Reggiani** felt there was good community support and by approving this MOA is getting the project started.

Vote on motion: 6 yeas, 0 nays. Bradford-yes; Reggiani-yes; Cheshier-absent; Kacsh-yes; Joyce-yes; Allison-yes and Beedle-yes. Motion approved.

N. NEW & MISCELLANEOUS BUSINESS

24. Consent of Council for Lobbyist to represent an additional municipality

Bitney thanked council for renewing his contract and is proud to represent Cordova. He explained that it was necessary to his business to have clients besides Cordova. He has an offer from the North Slope Borough to represent them next session and seeks council's approval per his agreement. North Slope Borough's interests do not conflict or compete with the City of Cordova. **Kacsh** asked if there was any fisheries management conflict. **Beedle** inquired about the 90 day time fame clause but saw no conflict of interest. **Mayor Kallander** believed Bitney came to council in a good faith effort as soon as he had a firm intent though it is less than 90 days. **Bradford** asked how many communities Bitney represented and felt he had done a good job and that the North Slope Borough client would be good for Cordova. **Bitney** responded that Cordova was his only municipality and all other clients were from Alaska Home Builders. **Joyce** saw no problem in **Bitney** taking on North Slope Borough but asked if there was a situation where it became a competition for funds that the City be informed. **Bitney** said he would commit to that and it was important to his reputation.

Mayor Kallander asked for unanimous consent from council that City of Cordova retain **Bitney** per his contract and Council concurred.

25. HSB Recommendations for Hospital Repairs/Renovations

M/Reggiani S/Bradford to direct the City Manager to proceed with the Pneumatic Control System Restoration based on the Health Services Board recommendation.

Joyce noted that in past discussions this \$108,650 repair was recommended. **Reggiani** stated at the HSB meeting earlier tonight there was a recommendation from the hospital administrator to repair the control system and additionally fund \$30,000 for system balancing. The total recommendation from HSB is \$138,650. **Beedle** believed the system's technology is outdated and this would just be a short term fix. He suggested a digital control system be implemented. **Reggiani** stated that in the HSB meeting the manufacturer's representative assured the board the measures to repair and restore the pneumatic system would last 15 to 20 years. **Bradford** added that pneumatic systems were being used all over the country and parts are available. **Kacsh** pointed out there are other projects that needed to be done at the hospital and by doing a total renovation it would leave no money to do other things. **Beedle** noted that the school has trained personnel to maintain a digital system while there is no one trained for pneumatic. **Bradford** stated they didn't have a good number for a digital bid. **Beedle** added he cannot vote for a pneumatic system.

Vote on motion: 5 yeas, 1 nay. Cheshier-absent; Joyce-yes; Bradford-yes; Beedle-no; Kacsh-yes; Allison-yes and Reggiani-yes. Motion approved.

26. Approval of contract for Interim City Manager

M/Reggiani S/Kacsh to direct the City Manager to enter into a contract with Don Moore for services as Interim City Manager for the community of Cordova Alaska.

Allison queried who enters into contract with the Interim City Manager, should it be the Acting City Manager or the Mayor. Motion restated.

M/Reggiani S/Joyce to direct the Mayor to enter into a contract with Don Moore for services as Interim City Manager for the community of Cordova Alaska.

Vote on motion: 6 yeas, 0 nays. Cheshier-absent; Bradford-yes; Kacsh-yes; Allison-yes; Joyce-yes; Beedle-yes and Reggiani-yes. Motion approved.

27. Approval of leave without pay beyond Manager's authority of City employee

M/Kacsh S/Bradford to direct the City Manager to approve leave without pay for ten day for Chief Robert Griffiths

Kallander stated he was aware, before the Chief was hired, that this was a condition of hire and that the City Manager who negotiated the contract did agree to this. **Reggiani** stated the Chief had been putting in a tremendous amount of hours and has earned this time off. **Allison** asked for clarification on directing the City Manager to grant ten days leave or should it read an additional ten day's leave. **Sherman's** interpretation of code was that City Manager could grant ten day's leave; any additional days would be beyond her approval and have to be granted by Council. **Mayor Kallander** stated the intent would be to grant a total of 20 days, 10 by the City Manager and 10 by the City Council.

Vote on motion: 6 yeas, 0 nays. Cheshier-absent; Bradford-yes; Beedle-yes; Joyce-yes; Kacsh-yes; Allison-yes and Reggiani-yes. Motion approved.

28. Pending Agenda and Calendar

Kacsh asked if Council was obligated by code or charter to hold the first meeting of the month. **Bourgeois** stated she researched that with the attorney and Council can cancel the meeting for lack of a quorum. Council will have a regular meeting next time they can have a quorum, which in this case will be January 16, 2013. **Reggiani** asked the reason for cancelling meeting. **Bourgeois** indicated **Mayor** and staff will be out of town and with the two holidays it a short turn around but left it up to Council. The City Clerk will

decide when a special meeting can be held for charter change resolution. The January 2, 2013 meeting is cancelled.

O. AUDIENCE PARTICIPATION

Ken Jones stated he felt the Shipyard building and G Float replacement were great projects for the City to be pursuing and was glad to see they were not scrapped. He stated that a building on the fill would be huge and he was planning on spending \$200,000 on his boat in the next couple of years and would like to see that money kept in Cordova. Ditto from audience member James Burton.

P. COUNCIL COMMENTS

22. Council Comments

Kacsh said he had some community members approach him about a row of street light out on Lake Avenue by a school crosswalk. It's a State road and lights which they can't fix until spring when they would be able to do some dirt work. He was wondering if someone could be called or if this can be resolved in some way.

Bradford thanked staff and council for a good meeting and wished everyone Merry Christmas.

Reggiani said he was glad **Kacsh** brought up street light issue as he had been hearing a lot about it also. He welcomed Don back to Cordova and looked forward to working with him.

Joyce wished everyone Merry Christmas and happy holidays.

Allison said ditto on happy holiday. He would like to welcome Don back to Cordova and he looks forward to working with him next year. He appreciates all the work Cathy has done and the rest of the staff as well.

Beedle wished everyone Merry Christmas and happy new year. He welcomed Don and told Kelsey to go for it. Thanked staff and everyone.

Mayor Kallander

Thanked Cathy for her efforts as interim City Manager, he thought she had done a great job and he welcomed Don. He thanked Moe for the great idea to get the kids involved with public works to learn about heavy equipment and safety.

Council stood in recess to clear the room for the executive session. Recess was from 9:55 pm until 10:01 pm.

Q. EXECUTIVE SESSION

31. Cordova Center Phase I & II Financial Updates

M/Bradford S/Kacsh to enter into executive session to discuss and receive Cordova Center Phase I & II Financial Updates which are matters the immediate knowledge of would clearly may have an adverse effect upon the finances of the City government.

Vote on motion: 6 yeas, 0 nays. Motion passes.

Council entered executive session at 10:02 pm; Council came out of executive session at 10:12 pm.

R. ADJOURNMENT

M/Reggiani S/Bradford to adjourn the regular meeting at 10:13 pm

Vote on motion: 6 yeas, 0 nays. Motion passes.

Approved: February 6, 2013

Attest: _____
Tina Hammer, Deputy City Clerk

**CITY COUNCIL REGULAR MEETING
JANUARY 16, 2013 @ 7:30 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor James Kallander called the Council Regular Meeting to order at 7:30 pm on January 16, 2013, in the Library Meeting Room.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor James Kallander led the audience in the Pledge of Allegiance.

C. ROLL CALL

Present for roll call were *Mayor James Kallander* and Council members *James Kacsh*, *Bret Bradford*, *David Reggiani* and *Robert Beedle*. Council members *Tim Joyce*, *David Allison* and *EJ Cheshier* were present via teleconference. Also present were Interim City Manager *Don Moore*, Assistant City Manager *Cathy Sherman* and City Clerk *Susan Bourgeois*.

D. APPROVAL OF REGULAR AGENDA

M/Kacsh S/Bradford to approve the Regular Agenda.

Vote on motion: 7 yeas, 0 nays. Cheshier-yes; Bradford-yes; Beedle-yes; Joyce-yes; Kacsh-yes; Allison-yes and Reggiani-yes. Motion passes.

E. DISCLOSURES OF CONFLICTS OF INTEREST - none**F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Guest Speaker – none

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

Harbor Commission representative *Beedle* reported on last Wednesday's noon meeting where they worked on the North Fill layout plan – a plan for how the boat launch would work – a maintenance area and boat storage, they drew up some conceptualls. *Tony Schinella* will then be taking it up to *Moe* and *Don* for more details. They looked at the floats for the new ramp. *Don Moore* was at the Harbor Commission meeting and it was nice to see him there.

HSB chair *Allison* reported the board had just met previous to this Council meeting and they approved a contract with CH2MHill for siding on the hospital which will come before Council at our next meeting. Council will also see financing options for the EHR project at the next meeting. The budget and financials looked good – better for the second 6 months. Also, Ilanka negotiated a one month lease extension due to remodel problems at their new location. So they will be in the clinic location until February 16 now.

P&Z representative *Reggiani* reported that P&Z met and the commission is working on land disposal maps and will be bringing forward a recommendation to Council soon.

P&R representative *Kacsh* stated that they had met on Monday and had a presentation from the Copper River Watershed Project about Odiak Pond. The commission also discussed possibilities involving ownership/management of the Odiak Camper Park. Next meeting they will be discussing community outreach because the numbers of kids attending Bidarki youth programs has declined.

School Board representative *Bradford* said the board met and it was a good meeting, nothing alarming and that Keel would be giving her superintendent's report shortly.

4. Superintendent's Report

Theresa Keel said there were a few building issues, the largest of which was a glycol leak under room seven at the high school – it happened on Sunday but they weren't aware of it until Monday and the entire supply of glycol bled out of the system. The line is repaired but glycol needs to be ordered. This makes

the discussion of the heating system at the high school even more urgent. Maybe an audit is necessary and we can search for grants to upgrade the system – i.e. make it monitorable as is the one at Mt. Eccles. Roof is still leaking – an insurance issue – they may wind up putting a whole new roof on the high school. High school kitchen stoves all went out at once. Parts are on order.

5. Student Council Representative's Report – there was no student council rep in attendance

G. APPROVAL OF CONSENT CALENDAR

Mayor James Kallander informed Council that the consent calendar was before them.

Joyce pointed out a typo in Resolution 01-13-01 – the Clerk said she would remedy that before the resolution was signed.

6. Waive right to protest renewal of liquor license for Loyal Order of Moose #1266 – Club License # 747

7. Resolution 01-13-01

A resolution of the City Council of the City of Cordova, authorizing the City Manager to enter into a 2 year lease of property legally described as Lots 3, 4 & 5, Block 8, Original Townsite with the Chamber of Commerce

8. Resolution 01-13-02

A resolution of the City Council of the City of Cordova, Alaska approving UBS corporate resolution

Vote on Consent Calendar: 7yeas, 0 nays. Cheshier-yes; Kacsh-yes; Beedle-yes; Bradford-yes; Allison-yes; Reggiani-yes and Joyce-yes. Consent Calendar was approved.

H. APPROVAL OF MINUTES

M/Kacsh S/Bradford to approve the minutes.

9. Minutes of 12-19-12 City Council Public Hearing

10. Minutes of 12-26-12 City Council Special Meeting

Vote on motion: 7 yeas, 0 nays. Joyce-yes; Allison-yes; Beedle-yes; Cheshier-yes; Reggiani-yes; Bradford-yes and Kacsh-yes. Motion passes.

I. CONSIDERATION OF BIDS

11. Award bid for Back-Up Power Generator

M/Kacsh S/Allison to direct the City Manager to enter into a contract with Cordova Electric Cooperative to purchase a generator for a sum of \$75,000.

Joyce mentioned that he had forgotten to declare a conflict earlier but that he is on the Board of the Cordova Electric Cooperative. **Mayor Kallander** agreed that was a conflict and asked **Joyce** to recuse himself.

Vote on motion: 6 yeas, 0 nays, 1 conflict of interest (Joyce). Kacsh-yes; Cheshier-yes; Joyce-conflict of interest; Allison-yes; Beedle-yes; Reggiani-yes and Bradford-yes. Motion passes.

J. REPORTS OF OFFICERS

12. Mayor's Report **Mayor Kallander** stated that over vacation he kept in touch with **Cathy** and **Don** and most of what he did between last meeting and this meeting is writing the EVOS letter in the packet tonight. He will let **Cathy** speak to that in a bit.

13. Manager's Report

Don Moore stated he began work on Tuesday and he is quickly catching up on all the back history of the current goings on in the City. He's learning about the Cordova Center, land issues with Science Center, etc. He is so far impressed with the staff he's met already. He has met with Superintendent plans to meet with CCMC administrator and NVE. Personnel shows that turnover at the City is 35% over six months – this is mostly good news – too high means a set of problems exists in the organization which aren't being dealt with. If turnover is low, it doesn't mean much except that nothing else is going on in a community and if you land a City job you stay there. He thinks Cordova's a dynamic place. Also, the spread of turnover is throughout the City. He mentioned some new hires: **Barbara Webber** – front desk, **Shannon**

Joekay assistant planner, *Denis Keogh* – curator of collections. He would like to meet with Council about the City Manager search – i.e. if they want changes in the packet of materials being sent/asked of prospective managers. This will be decided at Pending Agenda. He will also be proceeding post haste with recruitment of a new police chief. As far as boards and commissions, he intends to attend as many meetings as he can, at least initially.

Moore asked *Sherman* to report to Council on the Cordova Center. She handed out a written report. Phase I – Dokoozian Construction is offsite but there are lingering issues and we have not given them “substantial completion”. Window leaks, atrium foyer leaks and they have yet to produce radiant floor mapping. Today a third party, forensic windows specialist was in town today assessing the leaks in the Cordova Center as well as at Mt. Eccles. She had been hoping to get Phase II to Council by this meeting but too close to the deadline. By February there will be even more information ready to go – she would like to shoot for a work session on Cordova Center. *Don Moore* continued and expressed his gratitude with Cathy Sherman how she maintained the office and kept things organized.

Mayor Kallander said he would like council concurrence to direct the City Manager to complete three things concerning the Cordova Center by the second meeting in February (i.e. February 20). His idea is to have Council much more involved in decision making as we develop a business plan, etc. 1) provide a construction schedule and discuss pros and cons of phasing of Phase II vs. waiting to start Phase II until all financing is in place. 2) provide a plan for staffing, maintenance, marketing for event-planning and facilitation. 3) provide a reverse schedule from the date of the grand opening of the Cordova Center which will include the timing of trigger points that will require action by Council and staff – including the anticipation of new staff and the re-tasking of existing staff with job descriptions and necessary qualifications.

Mayor Kallander said he is anxious to get the Council engaged. This gives the City Manager five weeks. Council did concur with the *Mayor's* suggested direction to the City Manager.

14. City Clerk's Report

Bourgeois reported that she had also been away and wanted to thank Deputy Clerk Tina Hammer for doing a great job in her absence. An initiative petition had been filed with the Clerk's office while she was away but it was not timely enough to be able to be a proposition on the March 5, 2013 Regular Election. The sponsor understands the timing and will continue to gather signatures to submit within the thirty-day time frame and knows it will make the 2014 election. In the interim, the sponsor and supporters make seek Council action in changing code as they are proposing. The Election preparations continue as declaration of candidacy opened January 8 and closes February 5. There are two school board seats, three Council seats and the Mayor's seat open. So far *Reggiani* and *Mayor Kallander* have declared for their two respective open seats and that is it.

15. Staff Reports 4Q 2012 Reports

- a. **Tony Schinella**, Harbormaster
- b. **Paul Trumblee**, Fire Marshal, CVFD
- c. **Miriam Dunbar**, Library Director
- d. **Moe Zamarron**, Public Works Director
- e. **Jon Stavig**, Finance Director

Jon said he has a great challenge before him; he is in transition mode between previous finance director and himself – just trying to get up to speed. He is open to suggestions on different reports that Council might want to see presented to them. He is working on figuring out the day-to-day flow of business, the cash flow of City funds and the priorities of the department. Council asked if the audit was scheduled and *Cathy Sherman* said that it was scheduled for the week of April 22, 2013.

- f. **Bob Griffiths**, Chief of Police
- g. **Samantha Greenwood**, City Planner

h. **Susie Herschleb**, Park & Recreation Director

K. CORRESPONDENCE

- 16. Varied public emails in re support for Whitshed path
- 17. Mayor letter to Senator Murkowski 12-21-12
- 18. Mayor letter to Senator Begich 12-21-12
- 19. Mayor letter to Representative Young 12-21-12
- 20. Mayor letter to EVOSTC 12-26-12

L. ORDINANCES AND RESOLUTIONS - none

M. UNFINISHED BUSINESS

- 21. Samson Land Swap Summary and Cost Estimate

M/Kacsh S/Allison to approve the scope and budget for the Samson/CoC land swap and direct the City Manager to identify a source of funds to execute the work.

Kacsh said he did not know this would cost so much. He also said he knows it would enhance both Samson's and the City's use of land down there and that it has been in the works for a while. He wondered if we could analyze this further. **Bradford** supports the project but knows it is not budgeted and the equivalent is one mill. He wondered if we can put it off for a year. **Mayor Kallander** said he agrees that it is more money than had been anticipated but the cost is in materials. Don Moore said that a part of that memo speaks to funds that have already been spent, i.e. the \$19K so what is being asked for here is \$90K – the amount needed for 2013. **Beedle** said he would like to explore another source of funding. **Bradford** said this has taken a long time and these negotiations with Samson were not easy. **Reggiani** said that the actual amount seems to be closer to \$90K. **Beedle** said he would like to wait another meeting – look at the numbers more. **Joyce** said this is to our benefit and we have pushed Samson and there was public pressure to consolidate down there instead of filling new land – so the City listened and went ahead with this option. **Joyce** said that the Harbor borrowed money from the Permanent Fund when we bought the Travelift so maybe this is something that could be added onto that payback schedule. He said he is ready to act on this and it is well worth it. **Allison** agreed – too much work has been done, he is in support of funding as **Joyce** mentioned. **Cheshier** said he is ready to go on this. **Mayor Kallander** said he does hope Council is prepared to go on this because he spent many hours in meetings with Samson's owners, he always checked back in with Council and he has given his word.

Vote on motion: 7 yeas, 0 nays. Kacsh-yes; Bradford-yes; Joyce-yes; Cheshier-yes; Beedle-yes; Reggiani-yes and Allison-yes. Motion approved.

N. NEW & MISCELLANEOUS BUSINESS

- 22. Contract Approval of Samson Electrical

M/Kacsh S/Bradford to direct the City Manager to enter into a contract with Northern Lights Electrical Company to re-feed the electrical services to Samson Tug and Barge's shop, office and power distribution van for a sum of \$79,505.50.

Beedle said that in light of last discussion, he is in favor of this. Bradford asked if we had other responses. **Josh Hallquist** said no, there was only this one.

Vote on motion: 7 yeas, 0 nays. Bradford-yes; Reggiani-yes; Allison-yes; Cheshier-yes; Kacsh-yes; Joyce-yes and Beedle-yes. Motion approved.

- 23. Pending Agenda and Calendar

Council decided to have a special meeting to handle the two Hospital items (EHR financing and contract for siding) and then to have a work session that the City Manager has requested for City Manager recruitment and Police Chief recruitment. These would be held at noon for the Special meeting and then the work session immediately following. **Mayor Kallander** also mentioned a Cordova Center work

session which would be later in February. Council decided to schedule that on Thursday February 21 at 7pm.

O. AUDIENCE PARTICIPATION

Cindy Appleton wanted to give kudos and echo what **Don** said about **Cathy Sherman** – she stepped right in as manager the next day and was accessible and easy to talk to. Now, **Don** is here and available and asks perceptive questions and she looks forward to working closely with him. She thanked Council for voting on the Samson land swap deal and she reminded Council that we specifically went to that spot because it offered room for growth. In doing grants for the City she said that the now-closed EDA grant is an example of how the granting agencies give money but then pay attention to the follow-up reports that she completes to see if the City has followed through with the plans as stated in grant applications etc. So, she said it will look good that we did in this instance.

Cathy Sherman said that CEC has donated storage space for many years for museum pieces that were not on exhibit. She said that she got word today that with their new tenant moving in they may be giving us thirty day notice so she is looking for storage now – about a one-car garage size and it needs to be heated. She thought she would just get the word out so Council and others could brainstorm.

P. COUNCIL COMMENTS

22. Council Comments

Beedle said he wanted to really complement the nurses and staff at the hospital, an amazing experience they do a wonderful job. He also welcomed **Don**.

Allison also welcomed **Don** and **Jon Stavig**. He agrees that it is great how **Cathy** has stepped in several times and he hopes she has an ok vacation and tried not to think about too many things.

Joyce echoed the welcome to **Don** and said he would be back for the next regular meeting.

Cheshier welcome **Don** and **Jon** and thanks to **Cathy**.

Kacsh echoed how **Cathy** stepped up to the plate and that the whole City staff that came ready to work when it was necessary. He appreciates everyone that works for the City.

Mayor Kallander offered thanks to everyone as well – he reiterated that **Cathy** always steps up to the plate.

Council stood in recess to clear the room for the executive session. Recess was from 8:50 pm until 08:55 pm.

Q. EXECUTIVE SESSION

31. Cordova Center request for equitable adjustment

M/Bradford S/Beedle to enter into executive session to discuss Cordova Center request for equitable adjustment which is a matter the immediate knowledge of would clearly have an adverse effect upon the finances of the City government.

Vote on motion: 7 yeas, 0 nays. Bradford-yes; Reggiani-yes; Cheshier-yes; Kacsh-yes; Joyce-yes; Allison-yes and Beedle-yes. Motion approved.

Council entered executive session at 8:55 pm; Council came out of executive session at 9:10 pm. **Mayor Kallander** said they discussed finances with the Manager and no action was taken.

R. ADJOURNMENT

M/Kacsh S/Allison to adjourn the regular meeting at 9:10 pm

Vote on motion: 7 yeas, 0 nays. Motion passes.

Approved: February 6, 2013

Attest: _____
Susan Bourgeois, City Clerk



CITY OF CORDOVA

Office of City Manager

To: Mayor and City Council
From: Donald L. Moore, Interim City Manager
Subject: **Manager's report-February 6, 2013 meeting**
Date: January 31, 2013

ACTING POLICE CHIEF: George Wintle has been appointed Acting Police Chief.

PERS AUDIT: The City has received a report on the PERS audit from the State of Alaska Dept of Administration. The audit covered a number of former employees that were rehired and others that were engaged as independent contractors. There were adverse findings on some but not all positions audited. We are working with the City Attorney on a response.

PROJECTS:

- There will be a teleconference on February 1 regarding defense of the construction issues from the phase 1 Cordova Center Construction. Present will be City Manager, Public Works Director, City Attorney, OAC Project Management Consultants.
- I issued the notice to proceed to NLE for the electrical work related to the Samson Tug & Barge land swap.
- Received proposal from Trinity ERD to perform leak tests on the CDVC windows.
- Signed Contract for the CEC generator project.
- Held teleconference with CH2MHill to initiate the Design/Bid work for the CCMC Exterior Insulated Finish System repair.
- Met with the Cordova Center Task Force (teleconference) with the architect and contractor to review Phase 2a progress. The principals will be at the February 20th meeting for a presentation to the City Council.
- With Council's permission, I wish to have the Public Works Director speak to the Council briefly concerning the "Long term 2" (LT2) water, sewer, solid waste related projects.

FINANCIAL REVIEW: The Finance Director and I teleconferenced with UBS Financial Services to review the 4th quarter summary of the City's investment portfolio. I have attached the summary sheets used in the discussion.

We also have been reviewing the City's operating accounts and have scheduled a meeting with the City's External Auditors on February 22.

COC – 2012 4th Qtr. Overview

01/29/2012

This report is for informational purposes only and should not be relied upon as the basis of an investment or liquidation decision. All information presented is subject to change at any time and is provided only as of the date indicated. UBS Financial Services Inc. account statements and official tax documents are the only official record of your accounts and are not replaced, amended or superseded by any of the information presented in these reports. This report includes all holdings held in the account(s) selected when this report was generated. Those accounts may or may not include all of your accounts with UBS Financial Services, Inc. The accounts included in this report Number(s)" section on the cover of this report. The total realized gain/loss information may include calculations based upon non-UBS Financial Services Inc. cost basis are listed under the "Account information.

The Firm does not independently verify or guarantee the accuracy or validity of any information provided by sources other than UBS Financial Services Inc. In addition, if this report contains positions with unavailable cost basis, the realized gain/ (loss) for these positions are excluded in the calculation for the Total Realized Gain/ (Loss). As a result these figures may not be accurate and are provided for informational purposes only. Clients should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise. Rely only on year-end tax forms when preparing your tax return. Cost basis for Zero Coupon instruments has not been automatically adjusted for accrued original issue discount and therefore gains/ (losses) are not calculated. See your monthly statement for additional information. Important information for Clients of UBS International Inc. This report has been prepared by UBS Financial Services Inc. on behalf of its affiliate UBS International. For technical reasons, this Report may include references to UBS Financial Services Inc. Unless otherwise dictated by the context; any such reference should be read as UBS International.

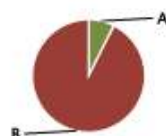
CT-Account Summary

Portfolio review

as of January 25, 2013

Asset allocation summary

	Value on 01/25/2013 (\$)	% of portfolio
A Cash	373,150.92	7.40
US-US Cash	373,150.92	7.40
B Fixed Income	4,668,964.46	92.60
US Fixed Income-Other	411,436.60	8.16
Government-Short	1,375,478.92	27.28
Government-Intermediate	1,669,921.35	33.12
Government-Long	137,514.43	2.73
Corporate Investment Grade Credit-Short	295,535.29	5.86
Corporate Investment Grade Credit-Intermediate	664,322.23	13.18
Corporate Investment Grade Credit-Long	4,989.12	0.10
Corporate High Yield	10,723.93	0.21
Developed Markets	99,042.59	1.96
C Equity	0.00	0.00
D Commodities	0.00	0.00
E Non-Traditional	0.00	0.00
F Other	0.00	0.00
Total Portfolio	\$5,042,115.38	100%



Rounding calculation may affect totals.
Balanced mutual funds represented in multiple asset classes based on Morningstar allocations

Portfolio value and investment returns

	Performance returns (annualized > 1 year)			
	QTD 09/30/2012 to 12/31/2012	YTD 12/31/2011 to 12/31/2012	2011 12/31/2010 to 12/31/2011	3 Years 12/31/2009 to 12/31/2012
Opening value	5,055,906.02	7,570,835.68	7,612,402.78	5,794,545.62
Net deposits/withdrawals	-4,852.67	-2,670,410.10	-262,520.75	-1,351,749.30
Div./interest income	24,182.07	103,457.25	92,630.50	314,051.90
Change in accr. interest	-4,085.98	-586.73	-8,969.64	-19,659.53
Change in value	-9,379.79	58,473.55	137,292.79	324,580.97
Closing value	5,061,769.65	5,061,769.65	7,570,835.68	5,061,769.65
Net Time-weighted ROR	0.12	2.58	3.13	3.31

Net deposits and withdrawals include program and account fees.

Sources of portfolio value

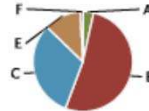


PF – Account Summary

Asset allocation summary

	Value on 01/25/2013 (\$)	% of portfolio
A Cash	327,747.72	3.47
Cash	327,747.72	3.47
B Fixed Income	4,938,840.41	52.26
US	3,885,732.61	41.12
Global	724,328.81	7.67
International	328,778.99	3.47
C Equity	2,972,840.19	31.46
US	1,476,078.22	15.62
Global	812,697.53	8.60
International	684,064.44	7.24
D Commodities	0.00	0.00
E Non-Traditional	1,131,661.50	11.98
Non-Traditional	1,131,661.50	11.98
F Other	78,556.48	0.83
Other	78,556.48	0.83
Total Portfolio	\$9,449,646.31	100%

Balanced mutual funds represented in multiple asset classes based on Morningstar allocations



Portfolio value and investment returns

	Performance returns (annualized > 1 year)			
	QTD	YTD	2011	3 Years
	09/30/2012 to 12/31/2012	12/31/2011 to 12/31/2012	12/31/2010 to 12/31/2011	12/31/2009 to 12/31/2012
Opening value	9,333,079.57	8,838,201.86	8,044,951.78	8,560,297.33
Net deposits/withdrawals	-16,002.44	-60,562.89	842,376.45	-157,561.92
Div./interest income	83,981.62	173,628.02	189,371.45	548,112.18
Change in accr. interest	-1,691.31	-3,170.06	550.75	-8,318.91
Change in value	-55,876.19	395,394.33	-239,048.57	400,962.57
Closing value	9,343,491.25	9,343,491.25	8,838,201.86	9,343,491.25
Net Time-weighted ROR	0.11	5.72	-1.41	2.89

Net deposits and withdrawals include program and account fees.

Sources of portfolio value

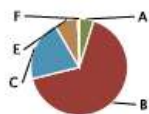


COC Total - Summary

Asset allocation summary

	Value on 01/25/2013 (\$)	% of portfolio
A Cash	700,898.64	4.84
Cash	700,898.64	4.84
B Fixed Income	9,607,804.88	66.30
US	8,455,654.48	58.35
Global	724,328.81	5.00
International	427,821.59	2.95
C Equity	2,972,840.19	20.51
US	1,476,078.22	10.19
Global	812,697.53	5.61
International	684,064.44	4.71
D Commodities	0.00	0.00
E Non-Traditional	1,131,661.50	7.81
Non-Traditional	1,131,661.50	7.81
F Other	78,556.48	0.54
Other	78,556.48	0.54
Total Portfolio	\$14,491,761.70	100%

Balanced mutual funds represented in multiple asset classes based on Morningstar allocations

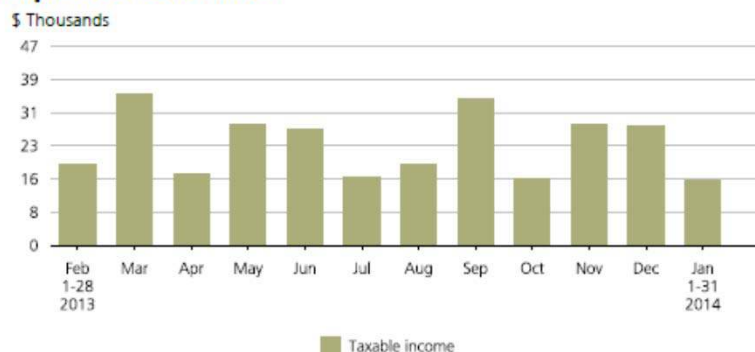


Portfolio value and investment returns

	Performance returns (annualized > 1 year)			
	QTD 09/30/2012 to 12/31/2012	YTD 12/31/2011 to 12/31/2012	2011 12/31/2010 to 12/31/2011	3 Years 12/31/2009 to 12/31/2012
Opening value	14,388,985.59	16,409,037.55	16,101,459.59	27,552,002.80
Net deposits/withdrawals	-20,855.11	-2,730,972.99	135,851.76	-14,958,253.83
Div./interest income	108,163.69	277,085.27	283,826.60	1,060,462.32
Change in accr. interest	-5,777.28	-3,756.80	-8,418.88	-90,315.68
Change in value	-65,255.98	453,867.88	-103,681.52	841,365.30
Closing value	14,405,260.91	14,405,260.91	16,409,037.55	14,405,260.91
Net Time-weighted ROR	0.11	4.32	0.33	2.63

Net deposits and withdrawals include program and account fees.

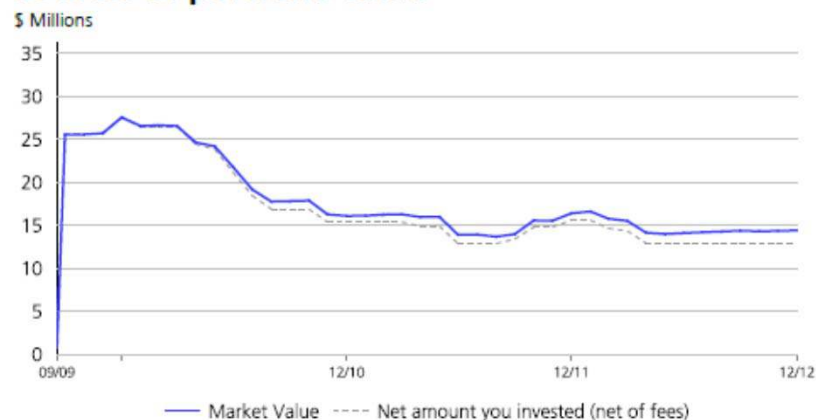
Expected cash flow



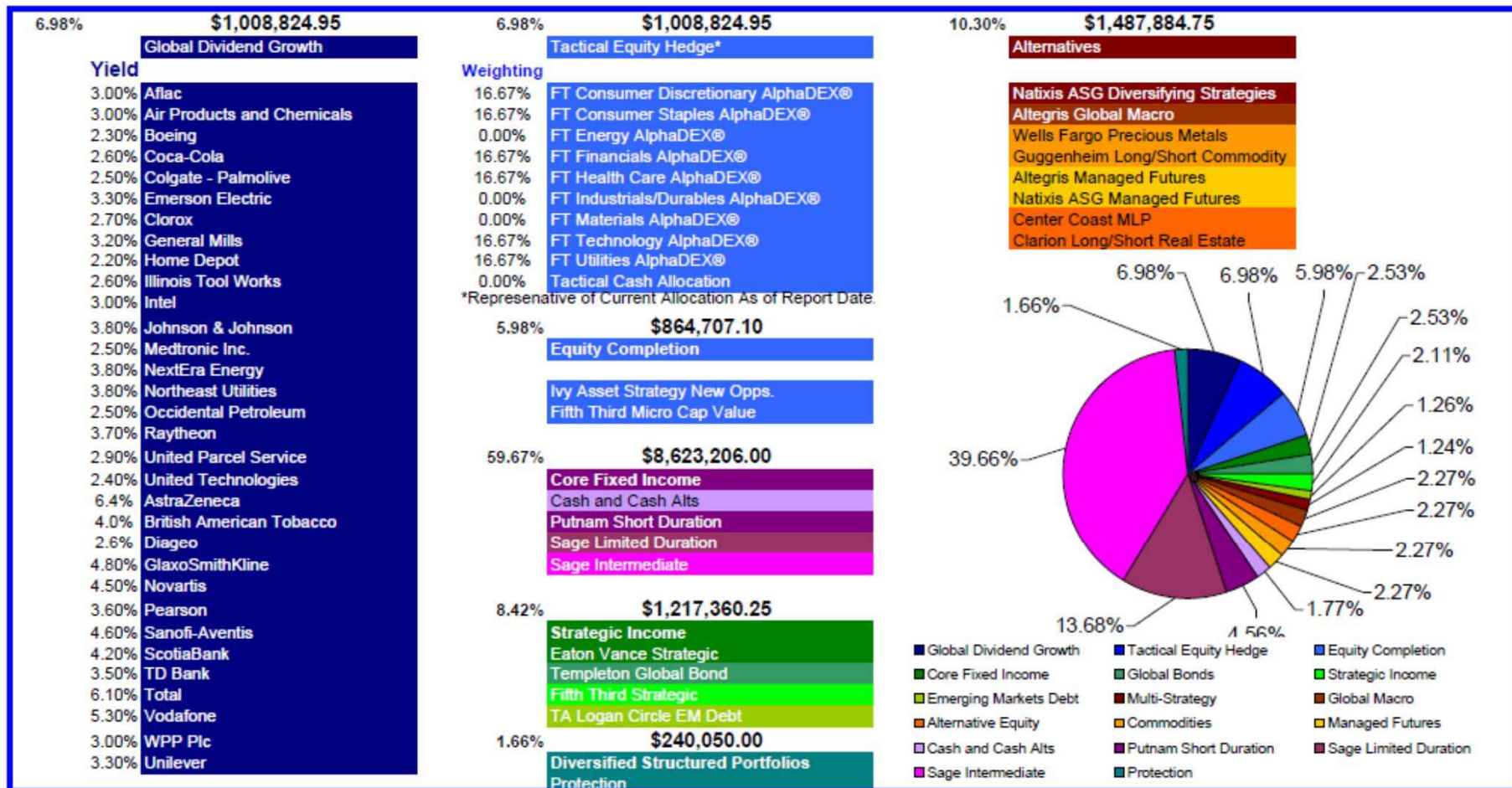
Total expected cash flow: \$282,234.80

Cash flows displayed account for known events such as maturities and mandatory puts.

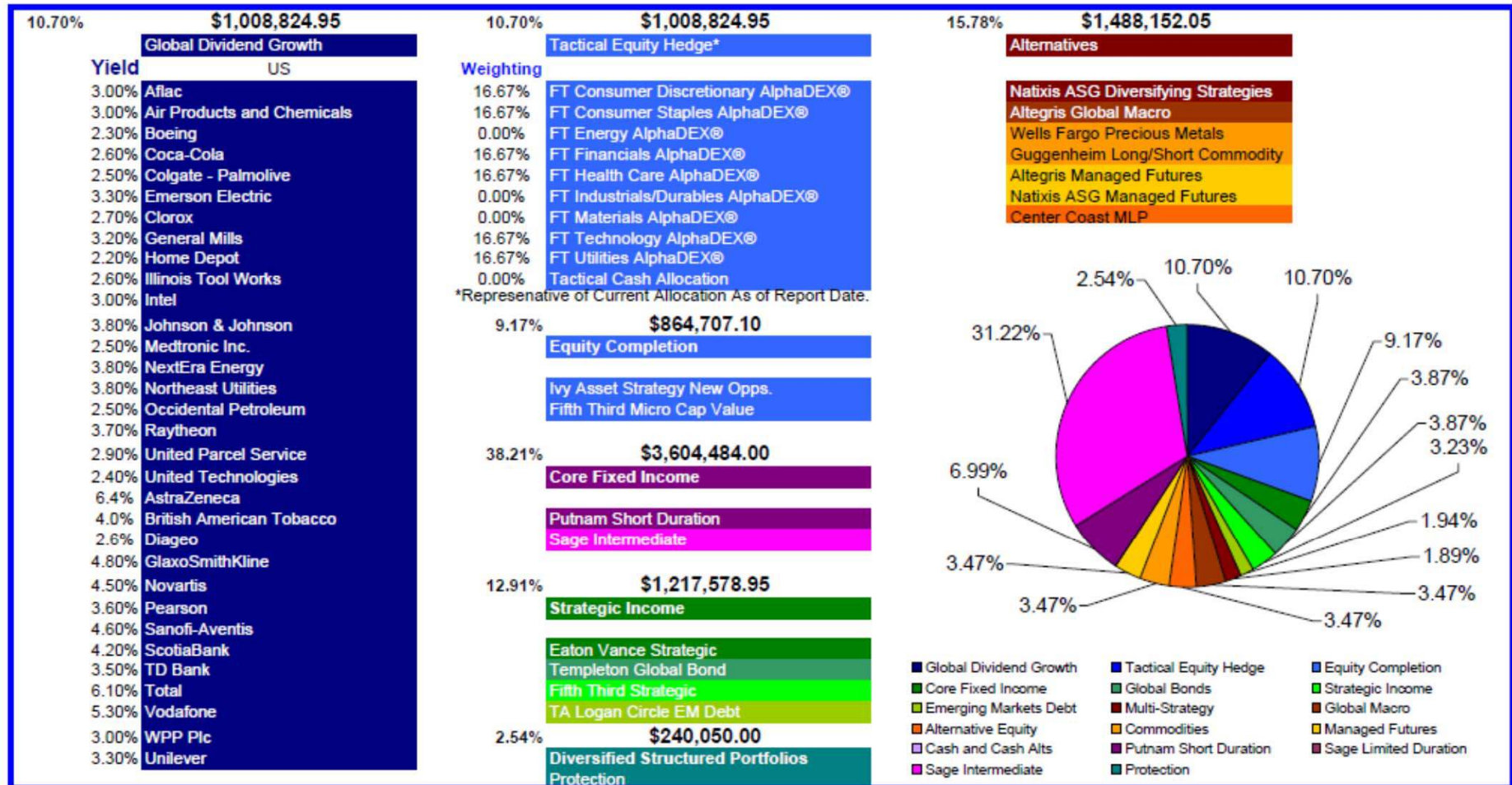
Sources of portfolio value



COC - Total Allocation 01/2013



COC - Permanent Fund Allocation 01/2013



J.P. Morgan ETF Efficiente 5 Index

Performance Update - January 2013

OVERVIEW

JPMorgan ETF Efficiente 5 Index is a J.P. Morgan strategy that seeks to generate returns through investing in exchange traded funds ("ETFs") and a cash index to provide exposure to a universe of diverse assets based on the efficient frontier portfolio analysis approach.

Hypothetical and Actual Historical Performance - December 31, 2002 to December 31, 2012

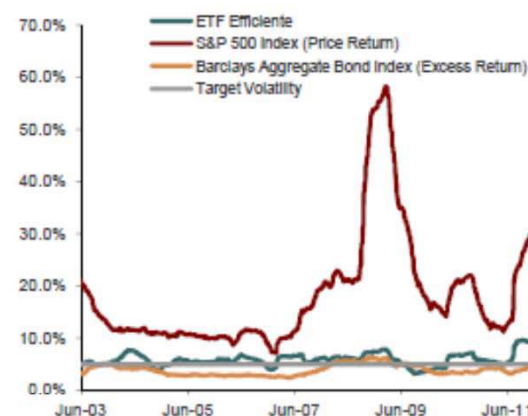


Key Features of the Index

- The strategy is based on a universe of 12 ETFs covering a broad range of assets and geographic regions, and a cash index.
- Monthly rebalancing of portfolio allocation, with all positions financed by short term borrowing of cash.
- Targets a volatility of 5%.
- Levels published on Bloomberg under the ticker EEJPUS5E.



Hypothetical and Actual Historical Volatility - December 31, 2002 to December 31, 2012



Recent Index Performance

	December 2012	November 2012	October 2012	YTD
Historical Return ¹	0.72%	0.75%	-0.16%	6.90%

Recent Index Composition

	SPDR S&P 500 ETF Trust	iShares Russell 2000	iShares MSCI EAFE Index Fund	iShares Barclays 20+ Year TR	iShares iBOXX INV GR Corp Bond	iShares iBOXX HY CORP BOND	iShares MSCI Emerging Mkt Index	iShares JP Morgan EM Bond Fund	iShares S&P GSCI Comdy-Indexed Trust	SPDR Gold Trust	iShares DJ US Real Estate	iShares Barclays TIPS Bond	JPMorgan Cash Index USD 3 Month
January 13	0.0%	0.0%	20.0%	0.0%	20.0%	20.0%	5.0%	20.0%	0.0%	0.0%	0.0%	15.0%	0.0%
December 12	0.0%	0.0%	20.0%	10.0%	20.0%	20.0%	0.0%	20.0%	5.0%	0.0%	0.0%	5.0%	0.0%

7yr ETF Efficiente CD



North America Structured Investments

OVERVIEW

JPMorgan ETF Efficiente 5 Index (the "strategy") is a cross-asset strategy that aims to maximize returns per unit of risk by using portfolio optimization technology. The strategy uses the concept of the efficient frontier to select the optimum portfolio from a universe of 12 exchange-traded funds and a cash index, and aims to maximize returns while targeting a realized volatility of 5%. The strategy rebalances monthly and is non-discretionary. The Index levels incorporate an adjustment factor fee of 0.50% per annum.

May be appropriate for investors requiring asset and geographical diversification, full repayment of principal at maturity and FDIC Insurance up to applicable limits.

Summary of Terms

Issuer:	JPMorgan Chase Bank, N.A.
Par:	\$1,000
Index:	JPMorgan ETF Efficiente 5 Index
Index Ticker:	EEJPUS5E
Principal Return:	100%
Participation Rate:	100%*
Maximum Return:	n/a
Index Return:	(Ending Index Value – Starting Index Value) / Starting Index Value
Pricing Date:	October 26, 2012
Maturity Date:	October 31, 2019
CUSIP:	48124KV9

Return Profile

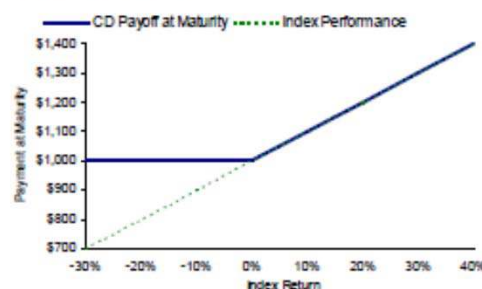
If the ending Index level is greater than its initial level, you will receive a cash payment that provides you with a return per \$1,000 CD equal to the Index return multiplied by the Participation Rate.

If held to maturity you will receive a full repayment of principal on the CDs, even if the Index declines, subject to the credit risk of JPMorgan Chase Bank, N.A. above the applicable FDIC insurance limits.

* To be determined on the Pricing Date, but not less than 100%

** Reflects a Participation Rate of 100% for illustrative purposes and assumes a \$1,000 investment

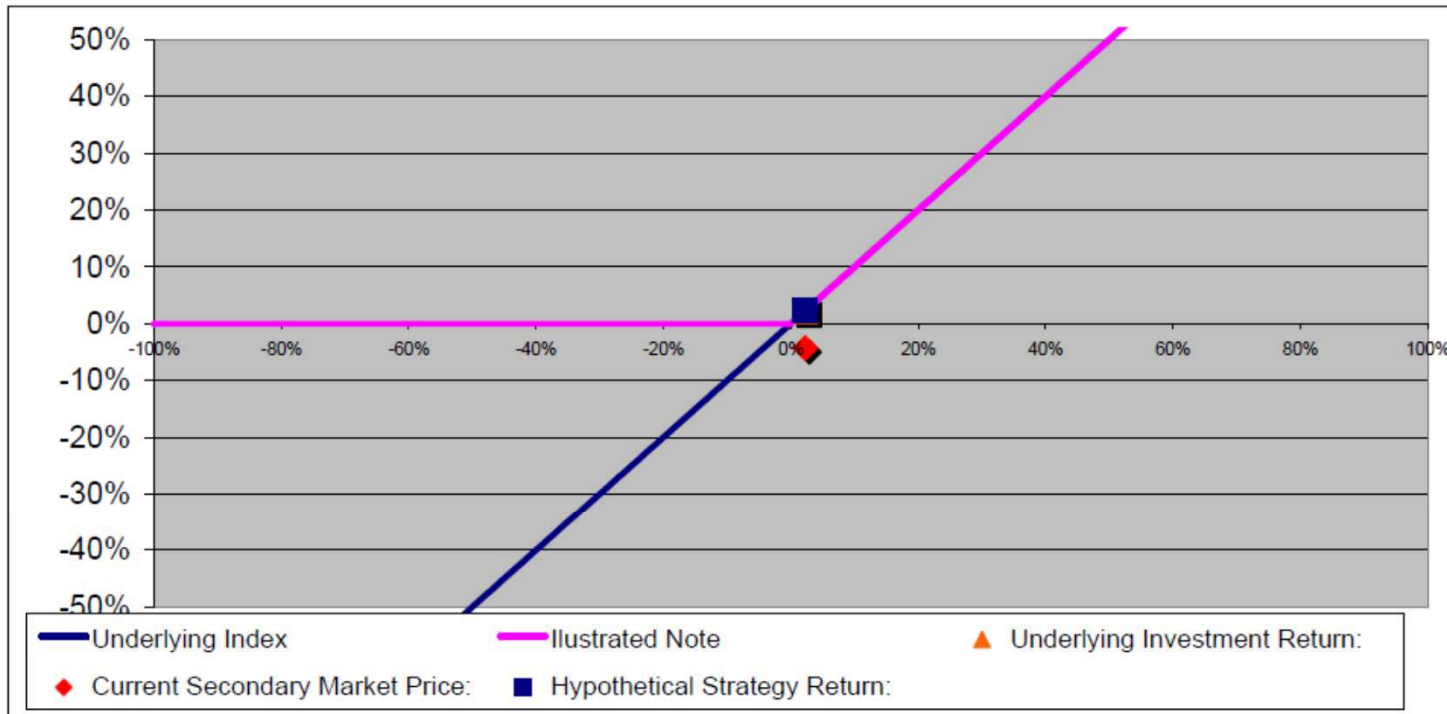
Hypothetical Returns**



Index Return	CD Return	Payment at Maturity
70.00%	70.00%	\$1,700.00
60.00%	60.00%	\$1,600.00
50.00%	50.00%	\$1,500.00
40.00%	40.00%	\$1,400.00
30.00%	30.00%	\$1,300.00
20.00%	20.00%	\$1,200.00
15.00%	15.00%	\$1,150.00
10.00%	10.00%	\$1,100.00
5.00%	5.00%	\$1,050.00
0.00%	0.00%	\$1,000.00
-10.0%	0.00%	\$1,000.00
-20.0%	0.00%	\$1,000.00
-30.0%	0.00%	\$1,000.00
-80.0%	0.00%	\$1,000.00

**The hypothetical returns set forth above are illustrative and may not be the actual returns on the CDs. These returns do not reflect fees or expenses that would be associated with any sale in the secondary market. If these fees and expenses were included, the hypothetical returns shown above would likely be lower.

Current JPM – Effciente 5



Terms

Issue Date 10/31/2012
Year(s): 7
Maturity Date: 10/28/2019
Underlying Investment(s): CD- JPM Effciente 5
Upside Participation Rate: 100%
Upside Performance Cap: N/A
Downside Protection: 100%

Current Scenario Performance
 Secondary Market (Statement Value) -4.26%
 Underlying Index 2.26%
 Static Return (Hypothetical) 2.26%

SBL Summary

Account Loan Summary: PREMIER VARIABLE CREDIT LINE		
Type	Account Balance	Last Activity
0-Loan	500,000.00	01/22/13
Account Balance	500,000.00	

Approved Amount	Drawn Amount
2,750,000.00	500,000.00

Account Loan Details:

[Account Interest History](#)

Collateral Accounts:	Value ¹	Loan Type	Premier Variable Credit Line	Interest Rate ⁴	2.703%
UC04046	2,783,391.67	Approved Amount	2,750,000.00	Reference Rate	30 DAY LIBOR
UC03542	1,978,173.52			Stated Rate	0.203% + 250.00 BP
UC03543	255,949.78		500,000.00	Monthly Accrued Interest	262.86
		Drawn Amount	500,000.00	YTD Interest	262.86
		Available Credit ²	2,250,000.00	Payoff Amount	500,262.86
		Pending Debit Card Purchases	0.00	Next Interest Payment Event ³	February 22, 2013
		Currency	USD		



City of Cordova,
Office of the City Clerk
Cordova, AK 99574
602 Railroad Avenue * PO Box 1210

Phone: 907.424.6248
Fax: 907.424.6000
Cell: 907.253.6248
E-mail: cityclerk@cityofcordova.net

CITY CLERK'S REPORT TO COUNCIL

February 6, 2013 Regular Council Meeting

Date of Report: January 31, 2013

Things I need feedback on or am reporting back to Council on:

- Council's city emails – does anyone want me to change how I and the Manager send emails to you? Kacsh has gone to his cityofcordova.net email – others have that email forwarded to their home email, my group only has your home emails – please direct/advise

Things I have been working on:

- Signed paychecks/other AP checks
- Prepared agendas and packets for work session and special meeting on 01-23-13 and regular mtg on 02-06-13
- Advertised and posted election info in re upcoming charter change ballot propositions
- Emailed staff of City boards and commissions with info on how the Clerk's Department advertises and posts notices of meetings per OMA – asked them to do so uniformly and use the website accordingly
- Deputy Clerk continues toward finalization of the 2013 assessment roll notices out March 8
- Tina also working on delinquencies and will begin preparing for the foreclosure notice to be published in March
- Declaration of candidacy dates FYI: Opens: Tuesday January 8, 2013; Closes: Tuesday February 5, 2013; Election Day: Tuesday March 5, 2013
- Seats coming open and declarations received from:
Council seats: **Seat A** George Covell and Ken Jones; **Seat F** Dave Reggiani; **Seat G** Robert Beedle and James Burton; **Mayor** Jim Kallander, James Kacsh and Marty Cochran; **School Board:** Tammy Altermott, Melissa O'Brien, Loreen Pallas and Barbara Jewell
- Worked with John Bitney to certify his filing with APOC and completed the City's "employer of lobbyist" quarterly filing with APOC for 4Q 2012
- Advertised two Harbor Commission vacancies and prepared agenda item for tonight's meeting
- Worked with municipal code corporation to prepare the next code supplement to be entered into the online version soon
- Helped Mayor with EAS letter for Alaska Airlines
- Contacted previous election board members to gauge interest in working the March 2013 election for the City – will ask for Council concurrence of their appointment at Feb 20 meeting
- Prepared Liquor License renewal agenda item for tonight's meeting
- Setup an EASYBiz account for the City with Alaska Airlines – hope to be using mileage for travel
- Renewed registrations on 30+ City vehicles and distributed to appropriate departments



DEPARTMENT OF THE NAVY

COMMANDER
UNITED STATES PACIFIC FLEET
250 MAKALAPA DRIVE
PEARL HARBOR, HAWAII 96860-3131

IN REPLY REFER TO:

5090

Ser N01CE1/0015

7 Jan 13

SUBJECT: NOTICE OF INTENT TO PREPARE A SUPPLEMENTAL ENVIRONMENTAL
IMPACT STATEMENT/OVERSEAS ENVIRONMENTAL IMPACT STATEMENT
(EIS/OEIS) FOR GULF OF ALASKA (GOA) NAVY TRAINING
ACTIVITIES

Dear Sir or Madam:

This letter is to inform you that the Department of the Navy is preparing a Supplemental EIS/OEIS for Navy training activities in specific areas of the GOA. The Navy is preparing this analysis to supplement the GOA Navy Training Activities Final EIS/OEIS, which was completed with community input in May 2011. A supplement to an environmental impact analysis is prepared when there are new circumstances, information or substantial changes to an action or the environmental analysis, relevant to environmental concerns.

To ensure critical training requirements are met, the Navy will:

- Evaluate new, relevant information and incorporate that information into revised analyses where appropriate,
- Analyze data using a new acoustic model to estimate potential effects on various marine species, and
- Renew current federal regulatory permits and authorizations.

The Navy has requested the National Marine Fisheries Service to be a cooperating agency in the preparation of the Supplemental EIS/OEIS.

The Navy's original purpose and need, Proposed Action and alternatives as presented in the GOA Final EIS/OEIS remains unchanged and therefore will not be reanalyzed in the Supplemental EIS/OEIS.

The Proposed Action of the Supplemental EIS/OEIS is to continue Navy training activities in specific areas of the Gulf of Alaska as detailed under the Preferred Alternative in the GOA Final

SUBJECT: NOTIFICATION OF INTENT TO PREPARE A SUPPLEMENTAL
ENVIRONMENTAL IMPACT STATEMENT/OVERSEAS ENVIRONMENTAL
IMPACT STATEMENT (EIS/OEIS) FOR GULF OF ALASKA (GOA)
NAVY TRAINING ACTIVITIES

EIS/OEIS, and implemented with the 2011 Record of Decision. Both documents can be found at www.GOAEIS.com. Implementation of the Preferred Alternative includes two large-scale at-sea joint force exercises, occurring over a maximum time period of up to 21 consecutive days during the summer months (April through October) in the Alaska Training Areas, shown in Figure 1.

Given that the Navy's Proposed Action and alternatives have not changed, public scoping meetings will not be held, but public comments will be accepted during the scoping period from January 16, 2013 to March 18, 2013. Government agencies and the public are encouraged to submit written comments on the scope, content and concerns to be considered in the development of the Draft Supplemental EIS/OEIS. The Navy will hold public meetings after the release of the Draft Supplemental EIS/OEIS, tentatively scheduled for release in the summer of 2014.

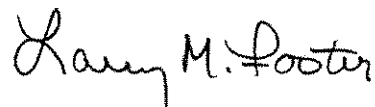
Written comments can be mailed to:

Naval Facilities Engineering Command Northwest
Attention: Mrs. Amy Burt - GOA Supplemental EIS/OEIS
Project Manager
1101 Tautog Circle, Suite 203
Silverdale, WA 98315-1101

Comments may also be submitted online at www.GOAEIS.com. Comments must be postmarked or received online by **March 18, 2013**, to be considered in the Draft Supplemental EIS/OEIS.

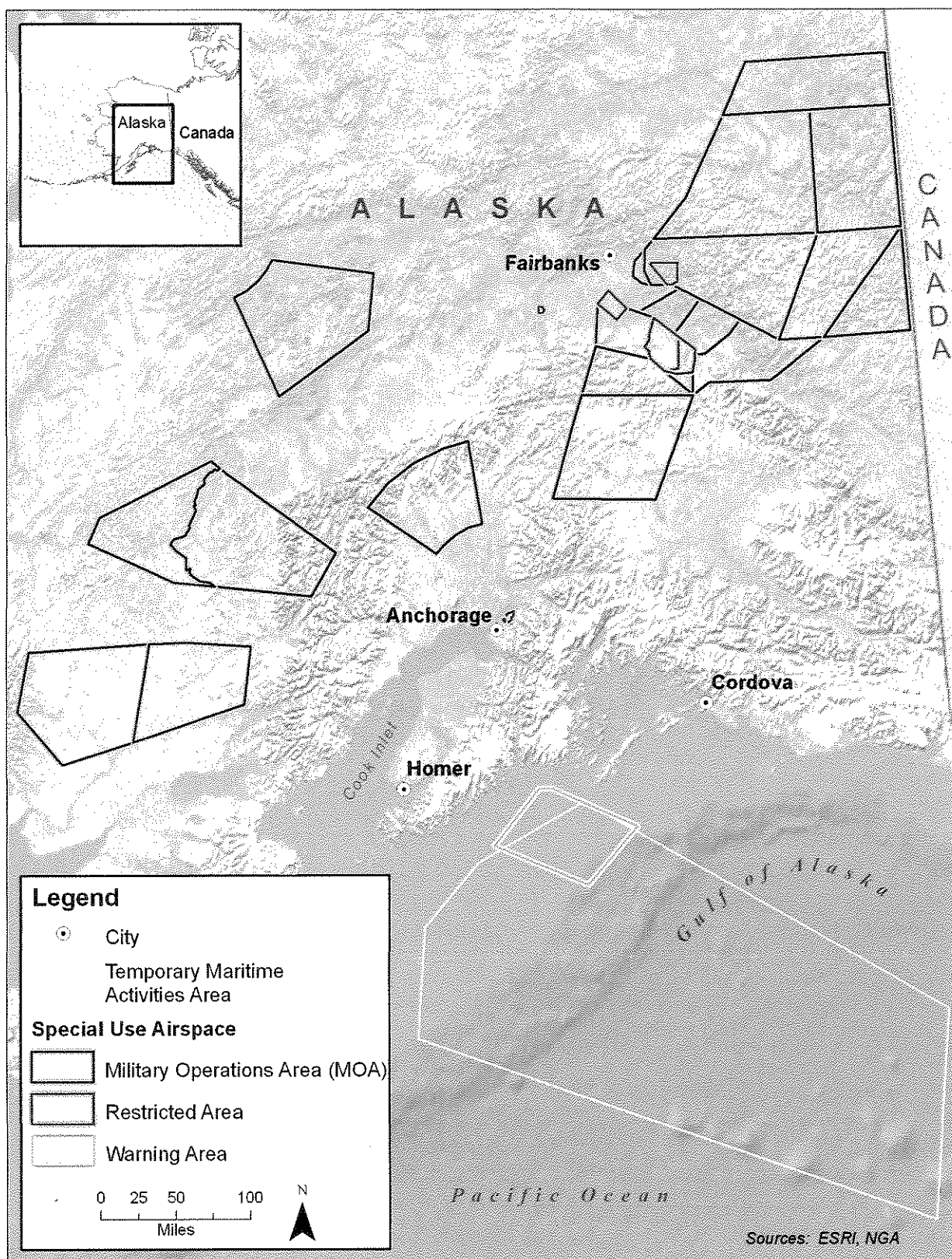
For more information, please visit the project website at www.GOAEIS.com, or please contact Mrs. Amy Burt, GOA Supplemental EIS/OEIS Project Manager, at 360-396-0924 or amy.burt@navy.mil.

Sincerely,



L. M. FOSTER
Director, Environmental Readiness
By direction

Figure 1: Alaska Training Areas





THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Commerce, Community,
and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 West Seventh Avenue, Suite 1640
Anchorage, Alaska 99501
Main: 907.269.4501/907.269.4581
Programs fax: 907.269.4539

January 15, 2013

City of Cordova
P.O. Box 1210
Cordova, AK 99574

RE: FY 14 POPULATION DETERMINATION

Dear Mayor:

The Department of Commerce, Community, and Economic Development annually certifies the population of each municipality for use in various financial assistance programs based upon population estimates prepared by the State Demographer at the Department of Labor and Workforce Development.

The 2012 population of the City of Cordova has been determined to be 2,316.

If you do **not** agree with this figure, you may request an adjustment to your population by using two approved methods – Head Count Census and Housing Unit. Municipalities with a population of less than 1,000 must conduct a “head count census”. Municipalities with a population of 1,000 or more may conduct a “head count census” or use the “housing unit” method, to estimate the population. The department requires that the population adjustment process be completed and postmarked by April 1, 2013 and that the request include:

1. Comprehensive documentation of the proposed population figure using either of the approved methods, and
2. A resolution of the governing body (assembly or council) adopting the new population.

If you choose to request a population adjustment, please review the Head Count Census and Housing Unit Method manuals that the department has published to assist you with this process. These manuals are available at <http://commerce.alaska.gov/dca/>. You may also contact the department for a copy of the manuals. Call (907) 269-4521 or send an email to DCRARResearchAndAnalysis@alaska.gov for additional information.

Sincerely,

A handwritten signature in cursive script, reading "Scott Ruby".

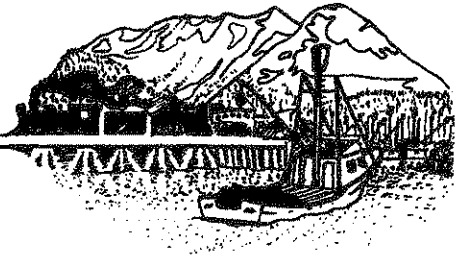
Scott Ruby,
Division of Community and Regional Affairs, Director

Cc: Division of Community and Regional Affairs, Research and Analysis Section
Division of Community and Regional Affairs, Community Aid and Accountability Section

City of Cordova Population Statistics

year	population	% chg	
1910	1152		
1920	955	-17.10%	
1930	980	2.62%	
1940	938	-4.29%	
1950	1165	24.20%	
1960	1128	-3.18%	
1970	1164	3.19%	
1980	1879	61.43%	
1990	2110	12.29%	
2000	2454	16.30%	
2001	2454	0.00%	
2002	2434	-0.81%	
2003	2372	-2.55%	
2004	2298	-3.12%	
2005	2288	-0.44%	
2006	2211	-3.37%	
2007	2194	-0.77%	
2008	2161	-1.50%	
2009	2126	-1.62%	
2010	2239	5.32%	fed census
2011	2289	2.23%	
2012	2316	1.18%	

CITY OF CORDOVA



January 22, 2013

Mr. Dennis DeVany, Chief, EAS and Domestic Analysis
Office of Aviation Analysis
U.S. Department of Transportation
1200 New Jersey Ave., S.E.
Washington D.C. 20590

Re: Continuation of Alaska Airlines' Essential Air Service at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska, Docket OST-1998-4899

Dear Mr. DeVany:

This letter is to express strong support for the selection of Alaska Airlines to continue to provide essential air service to our community.

Alaska's service connects Cordova passengers to one or more major communities of interest, with single-plane service to Anchorage, Juneau, and Seattle. From these hubs, our community can access the airline's extensive route system and benefit from its marketing relationships with other carriers. The passenger and cargo aircraft, which Alaska Airlines proposes to continue using on this route, provides freight, mail and cargo capacity that other carriers simply cannot provide.

Further, Alaska Airlines aircraft are equipped with Required Navigation Performance Technology, which enables the airline to reliably access the airport during inclement weather, thus reducing diversions and cancellations and, in turn, enabling people and products to dependably reach the community.

Simply put, Alaska Airlines' service is critical to the economic well being of our community and I support their application to provide Essential Air Service to Southeast Alaska.

Sincerely,

Jim Kallander, Mayor
City of Cordova

NEWS RELEASE

USDA Forest Service

Chugach National Forest



Contact: Sara Boario, 907-743-9444 or Don Rees, 907-743-9513

Chugach National Forest Launches First Phase of Forest Plan Revision

Public invited to February forums to learn more and provide feedback on forest use and issues

ANCHORAGE, January 31 -- Chugach National Forest officials announced today the beginning of the first phase of a three year planning process to revise the 2002 forest plan under a new National Forest System Planning Rule. The forest plan provides direction for managing resources and activities such as recreation, fish and wildlife habitat, historic and sacred sites, vegetation, mineral exploration and development, and timber.

“The Chugach National Forest is the backyard for nearly half of Alaska’s population and provides opportunities for residents and visitors to live, work, and play across its 5.4 million acres. It’s an important place, and forest plan revision is the process in guiding management over the next fifteen years,” said Forest Supervisor Terri Marceron.

During phase one, also known as the “assessment,” the Forest Service will identify and evaluate existing information about ecological, economic and social conditions and trends related to the Forest and Southcentral Alaska. The resulting assessment report will provide a solid base of current information for phases two, drafting the revised plan and developing an environmental impact statement (EIS), and three, developing a monitoring strategy.

“Many trends and emerging issues like demographic shifts and climate change will require looking beyond our forest boundaries,” Marceron noted. “In the coming weeks and months we’ll be reaching out to other agencies, state and local governments, Alaska Native Tribes and Corporations and the public to make sure our plan takes into consideration the larger landscape around us.”

The public is invited to learn more about the process and provide feedback at nine Forest Planning Forums across the region.

During the forums, the Forest Service will ask:

- How the public uses the forest now, how might use and users change over the next fifteen years
- What the public sees as emerging issues and trends
- How the public can best be involved in the revision process

Last February the Chugach announced that it was selected as one of eight national forests across the country to revise its forest plan under the new planning rule. The Forest was selected because of its robust engagement with the public during development and implementation of the 2002 forest plan.

“Over the past decade, we’ve seen projects like the Spencer Whistle Stop and Chugach Children’s Forest emerge out of our previous collaborative planning efforts, and I’m looking forward to building on that tradition. These planning forums are just the beginning, and over the next three years we’ll be meeting with a broad spectrum of stakeholders, and working to get new voices, like youth, involved in the process,” Marceron explained.

Meeting Dates:Thursday, February 7

Alaska Forum on the Environment, Dena'ina Center (Anchorage), 9-10:30am

Wednesday, February 20

Girdwood Community Center, 6:30-9pm

Thursday, February 21

Seward Public Library, 6:30-9pm

Soldotna Sports Center, 6:30-9pm

Saturday, February 23

Chugach National Forest Supervisor's Office (Anchorage), 10am-12:30pm

Monday, February 25

Cooper Landing Community Center, 6:30-9pm

Moose Pass Community Hall, 6:30-9pm

Wednesday, February 27

Cordova Masonic Hall, 6:30-9pm

Thursday, February 28

Prince William Sound Community College (Valdez), 6:30-9pm

For more information, please visit:

- Chugach Forest Plan Revision "Spotlight" at www.fs.usda.gov/chugach
- New Planning Rule background at www.fs.usda.gov/planningrule

To request information or sign up for the mailing list, email chugachplanrevision@fs.fed.us

MEMORANDUM

**TO: SUSAN BOURGEOIS
CITY CLERK
CITY OF CORDOVA**

FROM: HOLLY C. WELLS

**RE: ORDINANCES 1104 & 1105
EXEMPTION OF NVE PROPERTY USED FOR LOW-INCOME
HOUSING FROM REAL AND PERSONAL PROPERTY TAXES**

FILE NO.: 401,777.212

DATE: JANUARY 29, 2013

The Native Village of Eyak ("NVE") received an Indian Housing Block Grant to provide low income housing under Section 101 of the Native American Housing Assistance and Self Determination Act of 1996, 25 U.S.C. §4111. Under the Act and in order to qualify for Grant funds, the property used for low income housing must be exempt from all real and personal property taxes and any special assessments imposed by the municipality in which the housing project sits. However, the Act permits NVE to pay the City a payment in lieu of taxes ("PILOT") up to \$150 per dwelling unit or ten percent of the difference between the shelter rent and the utility cost, whichever is greater. Accordingly, NVE has requested tax exempt status for the specific property funded by the Grant and has also proposed a cooperation agreement mandating a PILOT of \$150 per dwelling unit or ten percent of the difference between the shelter rent and the utility cost so long as the property at issue is used as low income housing in compliance with the cooperation agreement.

In order to assist NVE in securing and retaining the Grant funds and providing much needed low income housing in Cordova, Ordinance 1104 exempts the property in question from personal and real property tax and any special assessments so long as a cooperation agreement is entered between the City and NVE that provides for a PILOT. Ordinance 1105 authorizes the City Manager to enter into a cooperation agreement proposed by NVE that provides for the necessary PILOT.

**CITY OF CORDOVA, ALASKA
ORDINANCE 1104**

AN ORDINANCE OF THE CITY OF CORDOVA, ALASKA, EXEMPTING LOT 5, BLOCK 5, ODIK SUBDIVISION, FROM PROPERTY TAXATION AND ANY SPECIAL ASSESSMENTS SO LONG AS A PAYMENT IN LIEU OF TAXES IS PAID BY THE NATIVE VILLAGE OF EYAK ON THE PROPERTY AND THE PROPERTY IS USED BY THE NATIVE VILLAGE OF EYAK AS LOW-INCOME HOUSING

WHEREAS, the Native Village of Eyak (“NVE”) used an Indian Housing Block Grant to improve Lot 5, Block 5, in the Odiak Subdivision (the “Property”); and

WHEREAS, NVE acquired and improved the Property for use as low-income housing in compliance with the Indian Housing Block Grant, and

WHEREAS, 25 U.S.C. §4111 requires recipients of the Indian Housing Block Grant to secure exemption from real and personal property taxes and special assessments on the housing project; and

WHEREAS, the City of Cordova (“City”) is authorized to provide an exemption to NVE under 25 U.S.C. §4111; and

WHEREAS, it is in the City’s best interest to support and encourage the development of low-income housing throughout the City given the current shortage of housing,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cordova, that:

Section 1. The Property is exempt from real and personal property taxes and any special assessments so long as NVE and the City enter into a cooperation agreement for payment in lieu of taxes and NVE continues to use the Property as low-income housing as more specifically required under a cooperation agreement approved by City Council and pursuant to 25 U.S.C. § 4111.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published in the Cordova Times, a newspaper of general circulation in the City, within ten (10) days after its passage.

1st reading: February 6, 2013

2nd reading and public hearing: February 20, 2013

PASSED AND APPROVED THIS 20th DAY OF FEBRUARY, 2013.

James Kallander, Mayor

Attest:

Susan Bourgeois, City Clerk

**CITY OF CORDOVA, ALASKA
ORDINANCE 1105**

**AN ORDINANCE OF THE CITY OF CORDOVA, ALASKA, AUTHORIZING THE CITY
ADMINISTRATION TO ENTER INTO A COOPERATION AGREEMENT WITH THE
NATIVE VILLAGE OF EYAK FOR PAYMENT IN LIEU OF TAXES ON LOT 5, BLOCK 5,
ODIAK SUBDIVISION, SO LONG AS THE PROPERTY IS USED FOR LOW-INCOME
HOUSING**

WHEREAS, the Native Village of Eyak (“NVE”) used an Indian Housing Block Grant to acquire and improve Lot 5, Block 5, in the Odiak Subdivision (the “Property”); and

WHEREAS, NVE acquired and improved the Property for use as low-income housing in compliance with the Indian Housing Block Grant, and

WHEREAS, 25 U.S.C. §4111 requires recipients of the Indian Housing Block Grant to secure exemption from real and personal property taxes and special assessments on the housing project and to enter into a cooperation agreement providing the City a payment in lieu of taxes (“PILOT”) on the Property; and

WHEREAS, it is in the City’s best interest to support and encourage the development of low-income housing throughout the City given the current shortage of housing,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cordova, that:

Section 1. The City Manager or his or her representative is hereby authorized to enter into the Local Cooperation Agreement, attached to this Ordinance as Exhibit A, which requires NVE to pay a PILOT of \$150.00 per dwelling unit or ten percent of the difference between the shelter rent and the utility costs per dwelling unit so long as the Property is owned by NVE and used for low-income rental or lease-purchase homeownership purposes.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published in the Cordova Times, a newspaper of general circulation in the City, within ten (10) days after its passage.

1st reading: February 6, 2013

2nd reading and public hearing: February 20, 2013

PASSED AND APPROVED THIS 20th DAY OF FEBRUARY, 2013.

James Kallander, Mayor

Attest:

Susan Bourgeois, City Clerk

Sample Alaska Cooperation Agreement

Version 1:

Tax Exempt and Payment in Lieu of Taxes (PILOT) to Be Paid

Under Section 101 of the Native American Housing Assistance and Self Determination Act of 1996, 25 U.S.C. § 4111 (NAHASDA), Indian Housing Block Grant (IHBG) funds provided on behalf of an Indian tribe may not be used for rental or lease-purchase homeownership units that are owned by the IHBG recipient for the tribe and developed under NAHASDA or the United States Housing Act of 1937 (42 U.S.C. § 1437 et seq.) unless the governing body of the locality, within which the rental or lease-purchase homeownership units are or will be situated, has entered into an agreement with the recipient. With limited exception, the cooperation agreement must provide for local cooperation, tax-exemption of the units and the annual payments of user fees or payments in lieu of taxes to compensate such governments for the costs of providing governmental services (i.e., including police and fire protection, roads, water and sewerage systems, utilities systems and related facilities).

The annual payments of user fees or payments in lieu of taxes may be an amount equal to the greater of \$150 per dwelling unit or 10 percent of the difference between the shelter rent and the utility cost, or may be such lesser amount as: (a) is prescribed by State, tribal, or local law; (b) agreed to by the local governing body in the agreement; or (c) the recipient and the local governing body may agree that such user fees or payments in lieu of taxes shall not be made.

HUD prescribes no form of this required “Cooperation Agreement;” however, in its effort to provide technical assistance to Alaska IHBG recipients, the Alaska Office of Native American Program (AONAP) has developed sample Cooperation Agreements that Alaska IHBG recipients may use to develop their own.

This **Version 1: Tax Exempt and Payment in Lieu of Taxes (PILOT) to Be Paid** may be used as a guide when the Alaska IHBG recipient and the Governing Body of the locality, in which the rental or lease-purchase homeownership units are situated, have agreed that the rental or lease-purchase homeownership units are tax exempt and the Alaska IHBG recipient will pay a user fee or Payments in Lieu of Taxes (PILOT) in accordance Section 101(d)(2) of NAHASDA.

LOCAL COOPERATION AGREEMENT

This agreement entered into this _____ day of _____, 20__, by and between the Native Village of Eyak (herein after called the Recipient), and the City of Cordova (hereinafter called the Local Governing Body”).

In consideration of the mutual covenants hereinafter set forth, the parties do hereby agree as follows:

1. Whenever used in this agreement:
 - a) The term “project” shall mean the property at developed Lot 5 Block 5 Odiak Subdivision by the Recipient with financial assistance of the United States of America, acting by and through the Secretary of the Department of Housing and Urban Development (hereinafter called the “Government”), and under the Native American Housing Assistance and Self Determination Act of 1996 or the United States Housing Act of 1937; and
 - b) The term “shelter rent” shall mean the total of all charges to all tenants of a project(s) for dwelling rents (excluding all other income of such project(s)), less the cost to the Recipient of all dwelling and non-dwelling utilities.
2. The Recipient shall endeavor to secure funding from the Government for the cost to develop, acquire and/or administer one low-income housing project, comprising 1 unit, as a rental unit. The project is located within the jurisdictional limits of the Local Governing Body. The obligations of the parties hereto shall apply solely to this project. Any future project(s), and the units therein, within the jurisdictional limits of the Local Governing Body as those jurisdictional limits are delineated on the date of this agreement, will be negotiated on a case-by-case basis.
3. Pursuant to this agreement, this project within the jurisdictional limits of the Local Governing Body is exempt from all real and personal property taxes and special assessments levied or imposed by the Local Governing Body. So long as the project is owned by the Recipient and is used for low-income rental or lease-purchase homeownership purposes, the Local Governing Body agrees that it will not levy or impose any real or personal property taxes or special assessments with respect thereto as required by Section 101(d) of the Native American Housing and Self Determination Act of 1996, 25 U.S.C. § 4111(d). At any time that the project is no longer funded under the Department of Housing and Urban Development, the Recipient will immediately inform the Local Governing Body and resume a standard schedule of real or personal property taxes.
4. During such period in which the project is exempt from all real and personal property taxes and special assessments levied or imposed by the Local Governing Body,

the Recipient shall make annual payments of either user fees or Payments in Lieu of Taxes (PILOT) instead of taxes or special assessments in payment for public services and facilities furnished from time to time without other cost or charge to such project(s).

5. Each such annual payment of user fees or PILOT shall be made at the time when real property taxes on such project(s) would be paid if it were subject to taxation and shall be in an amount equal to the greater of \$150 per dwelling unit or ten percent (10%) of the difference between the shelter rent and the utility costs per dwelling unit

6. Notwithstanding the Recipient's agreement to pay user fees or a PILOT, the Local Governing Body agrees that no lien against any project(s) or assets of the Recipient shall attach, nor shall any interest or penalties accrue or attach on account thereof, for the failure to make such payments of user fees or PILOT.

7. During the period commencing with the date of the acquisition of any part of the site or sites of any project(s) and continuing so long as such project(s) is owned by the Recipient and used for low-income rental or lease-purchase homeownership purposes, the Local Governing Body, without cost or charge to the Recipient or the tenants of such project(s) other than user fees or PILOT described above, shall furnish or cause to be furnished to the Recipient and the tenants of such project(s) any and all public services, facilities and infrastructure of the same character and to the same extent as are furnished from time to time without cost or charge to other dwellings and inhabitants within the Local Governing Body's jurisdictional limits.

8. If by reason of the Local Governing Body's failure or refusal to furnish or cause to be furnished any and all public services, facilities and infrastructure which it has agreed hereunder to furnish or to cause to be furnished to the Recipient or to the tenants of any project(s), the Recipient incurs any expense to obtain such services or facilities, then the Recipient may deduct the amount of such expense from any payment of user fees or PILOT due or to become due to the Local Governing Body with respect to any low-income housing project(s) owned by the Recipient.]

9. No cooperation agreement previously entered into between the Local Governing Body and the Recipient shall be construed to apply to any project(s) covered by this agreement.

10. This agreement shall not be abrogated, changed, or modified without the consent of both the Local Governing Body and the Recipient. The privileges and obligations of the Local Governing Body hereunder shall remain in full force and effect with respect to each project(s) so long as the Recipient holds title to such project(s). However, if at any time the title to, or possession of, any project(s) is held by a public body or governmental agency, including the Government, the provisions hereto shall inure to the benefit of and may be enforced by such public body or governmental agency, including the Government.

IN WITNESS WHEREOF, the Local Governing Body and the Recipient have respectively signed this agreement and caused their seal to be affixed and attested as of the day and year first above written.

(SEAL)

(Corporate Name of Local Governing Body)

By: _____
(Title)

Attest:

(Title)

(SEAL)

(Corporate Name of the Recipient)

By: _____
Robert Henrichs, President

Attest:

(Title)

MEMORANDUM

**TO: SUSAN BOURGEOIS
CITY CLERK
CITY OF CORDOVA**

FROM: HOLLY C. WELLS

**RE: ORDINANCE 1106
REPEAL OF MUNICIPAL CODE 14.28**

FILE NO.: 401,777.212

DATE: JANUARY 30, 2013

INTRODUCTION

The City of Cordova, Alaska, Administration and the Cordova City Council have been working on restructuring the Cordova Community Medical Center ("CCMC") to streamline its operations and ensure that CCMC is able to continue operations and provide much needed medical services in the City well into the future. To this end, the City entered into an agreement with Providence Alaska in 2012 under which the City pays Providence to manage and administer CCMC subject to oversight by the Health Services Board ("Board"), the City Council, and in certain personnel matters the city manager. The Management Agreement was authorized and approved via Ordinance 1106. Under the Management Agreement, the City agreed that it was inefficient to subject CCMC to oversight by two separate government bodies, namely the Board and the City Council. Accordingly, the City Council determined that, in the interest of the efficient operation and management of CCMC, the City would propose an amendment to the Cordova Municipal Code requiring the Council to sit as the Board. Ordinance 1106 is designed to implement the structural changes previously discussed by City Council, CCMC administration, and City administration. This memorandum discusses in detail the revisions taking place in Chapter 14.28 as it is incorporated in Title 15.

REVISIONS

The following changes have been made to Chapter 14.28:

A. General Revisions

Chapter 14.28 is being removed from Title 14, which deals primarily with City utilities and other unrelated City services, and adopted as Title 15. The chapter name is being expanded to “City Owned Medical Facilities” rather than simply “Hospital” as CCMC encompasses a long term care facility as well as a clinic in addition to the hospital services and thus the new title more accurately describes CCMC operations.

B. Revisions to 14.28.005 Entitled “Definitions”

While this section has been renumbered to CMC 15.10.005, no other changes were necessary as the Code was recently changed to include the definition of a “Contract Administrator” and to encompass all City-owned medical facilities in the definition of “CCMC.”

C. Revisions to CMC 14.28.010 Entitled “Community Health Services Board”

CMC 14.28.010 has been renumbered 15.20.010. This provision now mandates that the City Council shall sit as the Board and eliminates all other requirements regarding the composition of the Board. It also eliminates references to the terms of Board members. The revisions preserve the requirements that the Board appoint a subcommittee to provide guidance regarding mental health and alcohol problems and preserves the general obligations of the Board. The revised Code also continues to require the Board to elect officers as this process should provide for smooth Board meetings.

The revisions to CMC 14.28.010 now require quarterly meetings to be held the first Monday in January, April, July, and October at a time and place to be designated by the Board. This permits Council to simply hold Board meetings before the scheduled Council meetings in those months or to schedule a separate meeting if necessary. The Code was also revised to permit two members of the Board to call an additional meeting at any time when these members determine such a meeting is necessary. The purpose of this provision is to provide the Board with the flexibility to address management or personnel issues that cannot wait until the quarterly meeting.

D. Repeal of CMC 14.28.011 Entitled “Absences to terminate membership”

CMC 14.28.011, which addressed the removal of Board members, was eliminated from the Code and instead removal of Board members is now addressed in CMC 15.20.010 (former 14.28.010), which permits the removal of a Board member only when a member is removed from the City Council. The

intent of this change is to prevent the Board from having a different composition than the Council or a shortage of members.

E. Revisions to CMC 14.28.020 Entitled “Administration”

CMC 14.28.020 has been renumbered as 15.30.020. This section has been revised to eliminate City Council involvement in CCMC governance given that the Board is comprised of the members of Council. Thus, the Board, rather than the Council, now has the authority to appoint and terminate the CCMC administrator. The duties and obligations of the CCMC administrator remain substantially unchanged except that the Code now subjects supervision by the administrator over CCMC personnel to oversight by the City Manager in accordance with the provisions of CCMC personnel plans. This oversight is necessary to ensure that the City maintains control and supervision of its own employees regardless of whether the Board chooses to employ a Contract administrator. The administrator’s duties have also been expanded to require the imposition of a record retention policy and to ensure compliance with that policy.

F. Revisions to CMC 14.20.030 Entitled “Medical Staff”

CMC 14.20.030 has been renumbered as 15.40.030. This section has been greatly simplified, removing definitions of “medical staff” and reducing requirements regarding medical staff responsibilities, contracts, and work performed. Instead, the Code now incorporates by reference the Medical Staff Bylaws, which shall provide for the definition, organization, and governance of the medical staff subject to Board approval of these bylaws and any amendments to these bylaws. This permits the bylaws to be changed more easily by the Board to reflect the needs of CCMC.

G. Revisions to CMC 14.28.032 Entitled “Allied health professionals”

CMC 14.28.032 has been renumbered as 15.50.040. This section has also been revised to remove definitions of “allied health professionals” and descriptions of the duties of such professionals. These definitions and requirements regarding the conduct and duties of allied health professionals will now be addressed in the Medical Staff Bylaws. This section does, however, continue to mandate that allied health professionals submit qualifications to the medical staff credentialing body and that the Board retains final approval of granting privileges to allied health professionals.

H. Revisions to CMC 14.28.035 Entitled “Other health care professionals”

CMC 14.28.035 has been renumbered as 15.60.050. This section also removes the requirements for CCMC privileges from the Code and incorporates the Medical Staff Bylaws to the extent applicable. This section continues to permit the Board to grant privileges at CCMC to health care professionals other than medical staff or allied health professionals.

I. Repeal of CMC 14.28.040 Entitled Records

This section has been removed from the Code but a requirement that the CCMC administrator impose a record retention policy and ensure compliance with that policy has been added to former CMC 14.28.020 (CMC 15.30.020(j)). This permits the administrator to revise the policy quickly as needed to comply with any changes in the law.

J. Revisions to CMC 14.28.050 Entitled Schedule of Revenue

CMC 14.28.050 has been renumbered as 15.70.060. While this section remains substantially unchanged, the formatting was changed so that the numbering was consistent with the rest of the title. While the Board now consists solely of Council members, the budgeting process must occur both before the Council sitting as the Board and the City Council sitting as the Council. This ensures proper procedure regarding public participation in the budget process and permits the Council to include discussions and considerations regarding the CCMC budget alongside the City's general budget.

K. Conclusion

For the most part, all of the changes to former Chapter 14.28 are designed to revise the Code to reflect the reality of current CCMC operations and to provide CCMC and the City flexibility in managing CCMC. These revisions were the result of discussions with CCMC administration, City administration, and meetings with City Council.

**CITY OF CORDOVA, ALASKA
ORDINANCE 1106**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
REPEALING CORDOVA MUNICIPAL CODE CHAPTER 14.28 ENTITLED “HOSPITAL”
AND ADOPTING TITLE 15 ENTITLED “CITY OWNED MEDICAL FACILITIES” WHICH
INCORPORATES THE PROVISIONS OF CHAPTER 14.28 BUT REQUIRES THE CITY
COUNCIL TO SIT AS THE HOSPITAL SERVICE BOARD AND UPDATES THE
OBLIGATIONS OF THE MEDICAL STAFF AND HOSPITAL ADMINISTRATOR TO
REFLECT THE CITY’S USE OF A HOSPITAL MANAGEMENT COMPANY TO
ADMINISTER CITY OWNED MEDICAL FACILITIES**

WHEREAS, the City Council previously determined that it is in the City’s best interests to hire an outside management company to manage the Cordova Community Medical Center (“CCMC”); and

WHEREAS, the City Council also previously determined that while the City would benefit from outside management of CCMC, it also found that it was in the City’s best interest to maintain ownership of CCMC and to continue to employ the majority of CCMC staff directly; and

WHEREAS, the City Council also concluded that CCMC operations would be positively impacted if City Council sat directly as the Hospital Services Board, with guidance and involvement from the community and CCMC management; and

WHEREAS, Chapter 14.28 anticipates a separate Health Services Board and City Council and does not anticipate outside management of CCMC and thus requires revisions to reflect the responsibilities and obligations of the City Council sitting as the Health Services Board;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cordova, that:
Section 1. Cordova Municipal Code Chapter 14.28 is repealed and Title 15 is adopted to read as follows:

TITLE 15 CITY OWNED MEDICAL FACILITIES

Sections:

- 15.10.005 - Definitions.
- 15.20.010 - Community health services board.
- 15.30.020 - Administration.
- 15.40.030 - Medical staff.
- 15.50.040 - Allied health professionals.
- 15.60.050 - Other health care professionals.
- 15.70.060 - Schedule of revenue.
- 15.10.005- Definitions.

As used in this chapter:

“Administrator” means a city employee appointed by the city to administer the CCMC, a contract administrator or, where the context requires, the employee that the contract administrator designates as administrator of the CCMC.

“Board” means the Community Health Services Board.

“CCMC” means the Cordova Community Medical Center, which consists of an acute care hospital, long term care facility and clinic, and all other health care facilities owned and/or operated by the City.

“Contract administrator” means an entity with whom the city contracts to administer and/or manage the CCMC.

15.20.010 - Community health services board.

A. There shall be a board known as the Community Health Services Board which shall be composed of all the members of the City Council. No employee of the CCMC or the administrator shall be eligible to serve on the Board.

B. A subcommittee of the Board comprised of three Board members shall be appointed by a majority of the Board to provide guidance to the mental health and alcohol programs and develop and present the mental health and alcohol budget to the Board.

C. General Powers. Subject to state and municipal law, the Board shall be responsible for the operations of CCMC and shall prescribe the terms under which patients shall be admitted to CCMC. Standards of operation shall be established and enforced, to the extent possible, by the Board. The powers of the Board may be delegated to a contract administrator with approval by a majority of the Board.

D. Organization. The Board shall elect annually from its members a president, a vice-president and secretary and such other officers as it deems necessary. The Board shall establish such committees and shall assign such duties and responsibilities to the committees as it deems necessary.

E. Removal. A member of the Board shall be removed upon removal of that member from the council.

F. Meetings. The board shall meet quarterly on the first Monday in January, April, July, and October at a time and place to be designated by the Board, and notice of and agenda of all meetings shall be posted at a public location in the CCMC, and at the city hall. Any two members of the Board may schedule a meeting at any time when they determine such a meeting is necessary. All meetings of the Board shall be open to the public; except that the Board may meet in executive session, pursuant to notice, to discuss:

1. Matters the immediate knowledge of which would clearly have an adverse effect upon the finance of the government unit;
2. Subjects that tend to prejudice the reputation and character of any person; provided, that the person may attend the discussion and request a public discussion;
3. Matters which, by law, municipal charter or ordinance, are required to be confidential;
4. Matters involving consideration of governmental records that by law are not subject to disclosure;
5. Direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

G. Reports. The Board shall, on or before sixty days prior to the end of the fiscal year, submit a detailed and itemized estimate of revenues and a detailed and itemized budget for the next fiscal year to the City Council.

H. Membership in Association. The Board may maintain membership in any local, state, or national group or association organized and operated for the promotion of the public health and welfare or the advancement of the efficiency of medical center and community health facilities administration and in connection therewith, pay dues and fees thereto.

15.30.020 - Administration.

A. All personnel necessary to operate the CCMC, except for employees of a contract administrator, shall be subject to personnel, pay, and classification plans for CCMC employees. No personnel, pay, or classification plan is effective unless and until it is approved by the board. All contracts for nonmedical services which obligate the CCMC in excess of twenty-five thousand dollars, including contracts for professional or consulting services, must be approved in advance by the board.

B. Administrator. The administrator shall be the chief executive officer of the CCMC.

1. Appointment and Termination of Administrator. The administrator shall be appointed by the board and may be terminated by the board. In determining whether to appoint or terminate an administrator, the board shall consult with the City Attorney.

2. Duties and Responsibilities of the Administrator. The administrator is responsible for the overall supervision of the affairs of the CCMC. The administrator's authority and duties shall include without limitation, the following:

- a. To be responsible for carrying out all applicable laws and ordinances and the terms of all grants received by the health services system;
- b. To be responsible for carrying out policies established by the board or the City Council;
- c. To prepare and submit to the board a detailed and itemized estimate of revenues and a detailed and itemized budget at least ninety days prior to the end of the fiscal year, for the next fiscal year;
- d. To prepare and submit to the board a plan of organization for the personnel and others concerned with the CCMC;
- e. To select, employ, control, and discharge all CCMC employees subject to oversight and approval by City Manager in accordance with the provisions of any CCMC personnel plans;
- f. To work with the professional staff and with those concerned with the rendering of professional services to the end that the best possible care may be rendered to all patients;
- g. To prepare such reports as may be required on any phase of medical center activity;
- h. To attend all meetings of the board and standing committees established by the board, except where otherwise specified;

- i. To supervise all purchasing of equipment and supplies in accordance with policy and procedures established and approved by the board and approved by the city council;
- j. To ensure that CCMC adopts and imposes a record retention policy that fully complies with federal, state, and local laws;
- k. To perform any other duty that may be necessary in the best interest of the city medical center system.

15.40.030 - Medical staff.

- A. The medical staff shall be defined and governed by Medical Staff Bylaws approved by the Board. Any amendments to the Medical Staff Bylaws shall also be approved by the Board. There is created a medical staff which shall be composed of physicians, dentists, and podiatrists.
- B. Professional Care. All persons admitted to CCMC shall be under the professional care of a member of the medical staff.
- C. Responsibility. The medical staff shall be responsible to the board for the clinical and scientific work of the medical center, clinic or other community health facilities operated by the city. The medical staff shall be called upon to advise the board regarding professional problems and policies.
- D. Membership. The medical staff shall at all times comply with all federal and state laws of medical practice. In this latter connection, the practice of fee-splitting shall be prohibited and any such division of fees shall be cause for exclusion or expulsion from the staff. Appointment to the medical staff shall be made by the Board as provided under the Medical Staff Bylaws.
- E. Contract for Rendering of Professional Services. The Board may contract with medical staff for the rendering of professional services at CCMC.
- F. Costs. If any attorney is retained to hear a case, the attorneys fees and costs shall be considered an operating cost of the CCMC.

15.50.040 - Allied health professionals.

Allied health professionals, as defined in the Medical Staff by laws, shall comply with the Medical Staff Bylaws. The Board must approve privileges at CCMC for any allied health professional. Since no right of privileges are presumed, rejection of an applicant is final, except that a rejected applicant may reapply at any time. The granting of privileges to an allied health professional does not confer upon that individual any degree or classification of membership on the medical staff.

15.60.050 - Other health care professionals.

The Board may at its discretion, provide for the granting of privileges at CCMC to health care professionals who are not members of the medical and nursing staff, and who are not allied health professionals. Candidates for this category of health care professionals must possess a valid Alaska license to practice their profession, and must qualify by virtue of all federal, state and local laws. Each category of professional health care providers must furnish such credentials, as shall be required by the Board and the Medical Staff Bylaws.

15.70.060 - Schedule of revenue.

A. Finances of the CCMC shall be in accordance with city, state and federal laws and regulations, those regulations generally prescribed by any accrediting associations as may apply and as the Board determines to accept. For all checks issued from CCMC funds, two signatures shall be required. The Board may, by Board policy, establish a monetary cap and checks exceeding the monetary cap shall require the signature of the administrator and a member of the Board and checks not exceeding the monetary cap shall require the signature of the administrator and a CCMC employee to be designated by the Board. In absence of the administrator checks shall be signed as established by Board policy.

B. Schedule of Charges. A schedule of revenue for each classification as incorporated in the budget shall be approved annually or more frequently as need may arise by the board. The city council may, through taxation or other lawful method of obtaining funding, provide additional or supplemental funding of community health services operations.

C. Preparation and Submission of Budget.

1. The administrator shall prepare an annual budget in accordance with approved CCMC procedures and shall submit such budget to the board for approval. The board shall submit such budget to the city council with its recommendations by no later than sixty days prior to the end of the fiscal year.

2. The city council, in accordance with Section 5-4 of the City Charter, by vote of at least a majority of its members no later than the third day before the beginning of the fiscal year, shall adopt budget appropriations of the next fiscal year. If the council fails to adopt the budget and make appropriations on or before that day, the budget and rate changes if any, as submitted or as amended as the case may be, shall go into effect and the proposed expenditures therein shall become the appropriations for the next fiscal year.

C. Other Fiscal Matters. All other fiscal matters including, but not limited to, custody of funds, accounting and collection, shall be governed by general accounting procedures.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published in the Cordova Times, a newspaper of general circulation in the City, within ten (10) days after its passage.

1st reading: February 6, 2013

2nd reading and public hearing: February 20, 2013

PASSED AND APPROVED THIS 20th DAY OF FEBRUARY, 2013.

James Kallander, Mayor

Attest:

Susan Bourgeois, City Clerk

CITY OF CORDOVA



To: Mayor and City Council
Through: Donald L. Moore, Interim City Manager
Subject: Recommended Motion Resolution 02-13-03
Date: January 29, 2013
From: Jon K. Stavig, Finance Director

I recommend the following motion be presented to the next scheduled council meeting.

Background

The Health Services Board approved the purchase of Centriq EHR from Healthland and a financing plan with the City of Cordova in the amount of \$574,611.00 to cover the initial funding requirements as presented in a contract with Healthland.

The City Council considered and approved the contract at the Special Council meeting of January 23, 2013.

The Council also expressed the intent to finance the costs of this project using a loan from the City General Reserve Fund (Permanent Fund) rather than a commercial financing instrument. The interest rate charged for the repayment of the Permanent Fund loan will be set by the appropriating ordinance.

Recommended Action:

Motion to approve Resolution 02-13-03 appropriating to CCMC \$574,611.00 from the General Fund to fund the purchase of EHR Centriq, from Healthland.

Respectfully submitted,

Jon K Stavig
Finance Director

**CITY OF CORDOVA, ALASKA
RESOLUTION 02-13-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE APPROPRIATION FROM THE GENERAL FUND IN THE
AMOUNT OF \$574,611.00 TO THE CORDOVA COMMUNITY MEDICAL CENTER
(CCMC) TO FUND THE COSTS OF THE ELECTRONIC HEALTH RECORDS
CENTRIQ (EHR CENTRIQ) HARDWARE AND SOFTWARE MAINTENANCE
AGREEMENT WITH HEALTHLAND**

WHEREAS, the City Council and the Health Services Board have approved the purchase of EHR Centriq from Healthland; and

WHEREAS, the contract with Healthland requires initial funding in the amount of \$574,611.00; and

WHEREAS, the City feels that it is in their best interest to allow CCMC to borrow these funds from the City as opposed to a third party; and

WHEREAS, the City and CCMC have agreed that these funds are intended to be repaid back to the City by December 31, 2014 at a rate of 2.5%.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cordova, that the amount of \$574,611.00 is appropriated from the General Fund to the Cordova Community Medical Center (CCMC) to fund the acquisition costs of the Electronic Health Records Centriq System from Healthland; and

BE IT FURTHER RESOLVED, that the City Council will consider an Ordinance to loan CCMC funds from the City General Reserve Fund (Permanent Fund) sufficient to finance the acquisition of the Electronic Health Records-Centriq system to be repaid at the interest rate of 2.5%.

PASSED AND APPROVED THIS 6th DAY OF FEBRUARY, 2013.

James Kallander, Mayor

Attest:

Susan Bourgeois, City Clerk

CITY OF CORDOVA



To: Mayor and City Council
Through: Donald L. Moore, Interim City Manager
Subject: Recommended Motion Resolution 02-13-04
Date: January 29, 2013
From: Jon K. Stavig, Finance Director

I recommend the following motion be presented to the next scheduled council meeting.

Background

The council had previously approved a budget in the amount of 90,955.50 which included a contract to Northern Lights Electrical Company in the amount of 79,505.50 for design work, material, equipment and labor to disconnect the existing power service feeds and re-feed the electrical service to Samson Tug & Barge's shop, office, and power distribution van in Cordova, Alaska.

The Council also expressed the intent to finance the costs of the Sampson Land Swap project by adding the project costs to the existing loan from the City General Reserve Fund (Permanent Fund) to the Harbor Enterprise Fund which was used to procure the Harbor Boatlift.

The Council will consider this action and repayment interest rate by an appropriating ordinance.

Recommend action:

Motion to approve Resolution 02-13-04 appropriating funds pay costs related to the Sampson land swap from the General Fund in an amount not to exceed the previously approved budget amount of \$90,955.50.

Respectfully submitted,

Jon K Stavig
Finance Director

**CITY OF CORDOVA, ALASKA
RESOLUTION 02-13-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
APPROPRIATING \$90,955.50 FROM THE GENERAL FUND TO THE SAMSON LAND
SWAP PROJECT TO FUND PROJECT RELATED CONSTRUCTION COSTS.**

WHEREAS, The City Council has approved a land swap transaction with Samson Tug & Barge; and

WHEREAS, the City Council has also approved a budget to perform these improvements in the amount of \$90,955.50; and

WHEREAS, the City Council directs the Administration to proceed with this project in the best interests of the City of Cordova as it benefits the City; and

WHEREAS, it is the expressed intent of the City Council to consider an ordinance to add the costs of this project to the loan from the City General Reserve Fund (Permanent Fund) which was used for the purchase of the Harbor Boatlift.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cordova, that: the amount of \$90,955.50 is herewith appropriated from the General Fund to the Samson Land Swap project to fund the project related construction costs; and

BE IT FURTHER RESOLVED, that the City Council will consider an ordinance to loan the amount of this appropriation from the City General Reserve Fund (Permanent Fund) to the Samson Land Swap Project to be repaid from the Harbor Enterprise Fund receipts at an interest rate of __%.

PASSED AND APPROVED THIS 6th DAY OF FEBRUARY, 2013.

James Kallander, Mayor

Attest:

Susan Bourgeois, City Clerk

Pending agenda:

Capital Priorities List Meeting –**March 2013, June 2013, September 2013, December 2013**
Regular Election – March 5, 2013 7am – 8pm Library Meeting Room

Committees:

Cordova Center Committee: Tim Joyce, Sylvia Lange, Dan Logan, Mark Lynch, Sam Greenwood, Moe Zamarron, Dave Reggiani, Cathy Sherman

Fisheries Advisory Committee: David Reggiani, PWSAC; Ken Roemhildt, Seafood Sales; Jim Holley, AML; Torie Baker, Marine Advisory Program Coordinator; John Bocci; and Jeremy Botz, ADF&G

Cordova Trails Committee: Elizabeth Senear, VACANCY, Jim Kallander, Toni Godes, and David Zastrow

Public Services Building Design Committee: David Reggiani - Chairman, Chief Bob (Griffiths), Martin Moe, Jim Kacsh, Dick Groff, Mike Hicks, Tom Bailer

E-911 Committee: Chief Bob Griffiths – Chairman, Bret Bradford, Gray Graham, Dick Groff, Mike Hicks (and/or Paul Trumblee), David Allison, George Covell

Calendars:

3 months' of calendars are attached hereto
February 2013; March 2013; April 2013

February 2013

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm HSL-High School Library					1	2
3	4	5 declaration of candidacy closes	6 tbd HSB LMR 7:30 reg mtg LMR	7	8	9
10	11 5:30 Parks & Rec LMR	12 7:00 P&Z LMR	13 7:00 Sch Bd HSL 7:00 Hrbr Cms CH	14	15	16
17	18 Presidents' Day City Hall Offices Closed	19 Absentee voting at City Hall	20 7:15 pub hrg LMR 7:30 reg mtg LMR _____	21 Absentee voting at City Hall	22 _____	23
24	25 Absentee voting at City Hall	26 _____	27 Absentee voting at City Hall	28 _____		Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm HSL-High School Library

March 2013

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm	HSL-High School Library				1 Absentee voting at City Hall	2
3	4 Absentee voting at City Hall	5 Cordova Regular Election Polls open 7a—8p LMR	6 tbd HSB LMR 7:15 pub hrg (maybe) LMR 7:30 reg mtg LMR	7	8	9
10	11 5:30 Parks & Rec LMR	12 7:00 P&Z LMR	13 7:00 Sch Bd HSL 7:00 Hrbr Cms CH	14 7:00 special mtg	15	16
17	18	19	20 7:15 pub hrg (maybe) LMR 7:30 reg mtg LMR	21	22	23
24	25	26	27	28	29	30
31					Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm	HSL-High School Library

April 2013

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm HSL-High School Library	<i>1</i>	<i>2</i>	<i>3</i> 7:15 pub hrg (maybe) LMR 7:30 reg mtg LMR	<i>4</i>	<i>5</i>	<i>6</i>
<i>7</i>	<i>8</i> 5:30 Parks & Rec LMR	<i>9</i> 7:00 P&Z LMR	<i>10</i> 7:00 Sch Bd HSL 7:00 Hrbr Cms CH	<i>11</i>	<i>12</i>	<i>13</i>
<i>14</i>	<i>15</i>	<i>16</i>	<i>17</i> tbd HSB LMR 7:15 pub hrg (maybe) LMR 7:30 reg mtg LMR	<i>18</i>	<i>19</i>	<i>20</i>
<i>21</i>	<i>22</i> City's Financial Audit	<i>23</i> —————	<i>24</i> City's Financial Audit	<i>25</i> —————	<i>26</i> City's Financial Audit	<i>27</i>
<i>28</i>	<i>29</i>	<i>30</i>				Location Legend CH-City Hall Conference Room LMR-Library Mtg Rm HSL-High School Library