

**CITY COUNCIL WORK SESSION
2011 FEE SCHEDULE
JANUARY 19, 2011 @ 6:30 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor Kallander called the Council Work Session to order at 6:30 pm on January 19, 2011 in the Library Meeting Room.

B. ROLL CALL

Present for roll call were *Mayor James Kallander*, Council members *Keith van den Broek*, *Jim Kacsh*, *David Allison*, *Bret Bradford*, *EJ Cheshier* and *David Reggiani*. Council member *Robert Beedle* was absent. Also present were City Manager *Mark Lynch*, City Clerk *Susan Bourgeois* and Deputy City Clerk *Robyn Kincaid*.

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments regarding agenda items - None

D. WORK SESSION TOPIC

2. Discussion of Resolution 01-11-02 Fee Schedule

Lynch stated that business licenses used to be 2-year renewals but now renewal is every year. *Kallander* stated that he remembered doing the fee schedule after the budget but suggested they do fees with the budget in the future. He stated that at budget time he only remembered discussing a sewer increase. *Lynch* replied that at budget time a memo was produced and included the harbor increases.

Harbor: *Lynch* stated that they could put off the harbor increase for another year but then they will be \$40K behind. *Kacsh* stated that he doesn't mind raising fees if that was the original plan at budget time. *Bradford* stated that a 5% increase isn't a big deal it was just a surprise after the budget passed. *Allison* pointed out that there is no need to discuss whether or not it was discussed before just whether it needs to be done now and are we going to do it. He added that Council passed a budget based on assumptions that it balanced with the current fees. To raise fees now will make that budget unbalanced so he does not see a need to raise it if the budget balanced. *Kallander* asked the Harbor Master, *Dale Muma*, if he felt the harbor needs its fees increased this year. *Muma* responded that last time they increased the fees it was 25%. He stated that to raise them incrementally, as suggested, over time would be better. He added that the goal is not to make a profit but to be able to pay their bills. *Kallander* stated that he would like to see the rates increased over a longer period of time. *Muma* stated that at the time of the last increase he had suggested a 2% rate increase and would like to do a 2% increase every year in order to keep ahead instead of playing catch up. *Kacsh* stated that he likes 2011 as it stands but would like to see a plan mapped out for increases for the future. *Muma* stated that doing the fee schedule after the budget doesn't make sense. *Bradford* asked if they adopted a 5% increase if it would be a budget amendment. *Kallander* replied that it would not but it would change the anticipated revenue. *Reggiani* opined that the budget and fee schedule need to be melded and that he is not in favor of raising the harbor fees at this time. He would like to see them build a harbor plan for an incremental increase. *Lynch* added that they added rates to the harbor lift station and call out rates. Under the Union contract call-outs are a high cost to the city. *Kacsh* stated that he is not in favor of rate increases but doesn't mind adding rates for emergency or call-out hours for the boat lift. He wants it to be clear so people don't get a surprise bill. *Muma* agreed that there should be a holiday rate and an emergency rate but after hours can be scheduled. *Cheshier* stated that he is not in favor of increasing harbor fees and that they should have a standard rate for the boat size for the haul-out as it will vary with tides and

fishing openers. **Reggiani** stated that he thinks they need to wait and get more experience with the travel lift. **Bradford** agreed with **Reggiani** and stated that he would like to consider it for the next budget cycle. **Muma** stated that he had compared rates with other harbor facilities and ours are high but he thinks the holiday and emergency is not necessary yet. We need to establish ourselves first. Council concurred to monitor this year and raise rates next year if needed.

Public Works: **Tom Cohenour** reported that some equipment rates did go up and they added OT & holiday rates, a dump station fee, towing a car or pick up fee and water turn on or off fee. He added that he made a notice of the rates to post so the prices will no longer be a mystery to the public and easy to find. He added that the rate sheet also explains that they will be charged more if they need locates without giving notice. He is hoping it will encourage people to schedule ahead of time. **Reggiani** stated that he would like to have one rate instead of three different types of rates to keep down the confusion. **Kacsh** replied that making a single rate would raise the regular rates. **Allison** stated that there should be an incentive to schedule things. **Reggiani** agreed with **Allison** on services but questioned doing it on equipment. **Cohenour** replied that equipment includes an employee. **Kallander** stated that he supports keeping an operator with our equipment. Council agreed with the changes from Public Works.

Planning: **Sam Greenwood** stated that rates have not increased in at least 5-years and the changes they are proposing for their department will not change the budget but will help compensate the effort. Also, the Plotter is a new item and a fee needs to be established for its use. **Kacsh** stated he has a concern with a large increase as it may discourage someone to pay for permits and doing things the right way. **Kallander** asked if the current fees are covering costs. **Greenwood** replied that they do not cover costs currently. **Allison** stated that again it has already been budgeted. **Reggiani** agreed with **Allison** and would like to re-look at it during next year's budget. There was no support for raising fees at this time.

Parks & Rec: **Lynch** informed Council that they are not increasing fees but are reconfiguring the fee schedule. **Cheshier** stated that he is okay with the resolution from Parks and Recreation Council concurred that they were okay with the Parks and Recreation fees.

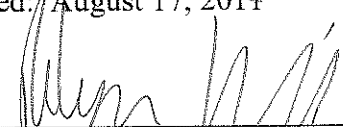
General: **Lynch** stated that business licenses are not breaking even. **Kacsh** stated that he does not mind seeing business licenses increase a little. **Cheshier** suggested it be referred to next year's budget. **van den Broek** suggested that the price for a 2-year license might be too much and may discourage people from purchasing them. **Kallander** suggested they keep it at 1-year as staff has recommended. **Kacsh** agreed that 1-year is good and that \$50 would be better than \$75. **Reggiani** stated that he doesn't see the need to change the fee with a balanced budget. **Bradford** asked about long-term parking rates with no space to support the parking. **Kallander** stated that a parking pass does not guarantee a parking spot just that they won't get a ticket. **Kacsh** replied that everybody should be able to get a parking spot.

E. COUNCIL COMMENTS - None

G. ADJOURNMENT

M/Bradford S/Kacsh to adjourn the work session at 7:25 pm.
Hearing no objection, the meeting was adjourned.

Approved: August 17, 2014

Attest: 
Robyn Kincaid, Deputy City Clerk

