

**CITY COUNCIL REGULAR MEETING
JANUARY 19, 2011 @ 7:30 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor James Kallander called the Council Regular Meeting to order at 7:30 pm on January 19, 2011, in the Library Meeting Room.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Corrine Erickson led the audience in an Invocation.

Mayor Kallander led the audience in the Pledge of Allegiance.

C. ROLL CALL

Present for roll call were *Mayor James Kallander*, Council members *Keith van den Broek*, *Jim Kacsh*, *David Allison*, *Bret Bradford*, *EJ Cheshier* and *David Reggiani* (present via teleconference). Council Member *Robert Beedle* was absent. Also present were City Manager *Mark Lynch*, City Clerk *Susan Bourgeois*, Deputy City Clerk *Robyn Kincaid* and Student Council representative *Jessica Smyke*.

D. APPROVAL OF REGULAR AGENDA

M/Cheshier S/Bradford to approve the Regular Agenda.

Vote on motion: 6 yeas, 0 nays. Motion was approved.

E. DISCLOSURES OF CONFLICTS OF INTEREST

Van den Broek stated that item #22 was written by him. *Mayor Kallander* replied that there was no conflict, as they would not be making a motion on the item.

Allison stated that he had a conflict with item #25 as he is employed by Trident Seafoods. *Mayor Kallander* agreed and asked *Allison* to remove himself from the table when Council discusses item #25.

F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Guest Speakers -None

2. Audience comments regarding agenda items

Susanna Marquette, 000 Crest Cir, spoke in favor of Item #5, the National Scenic Byway Program. She mentioned that the program can only benefit the community and will open up many opportunities. It also has no regulatory restraints, other than no billboards allowed along the route. The route would run from the ferry terminal out to the million-dollar bridge.

3. Chairpersons and Representatives of Boards and Commissions

Jim Nygaard, 601 Alder, updated Council on the school projects. The ILP building update is in the packet. He is looking to put the project Out to bid soon after the March elections. Grand opening of Mt. Eccles Elementary is Tuesday January 25th. The last thing they need to do is install the bleachers. Safe Routes to Schools is in the development stages. They are still working out designs and placements. He is hoping to be able to use the funds left over and the interest earned from the bonds from the Elementary school projects for training and upgrades. There is one opening on the School Board. *Mayor Kallander* commended *Nygaard* for a good job done on the energy programs. *Nygaard* notified Council that a school energy auditor would be coming to do an audit. This will put Cordova in the lead of energy efficient schools in Alaska.

Van den Broek, School board, updated Council that the School Board did vote to opt up in the new AASA classification change. He also mentioned that in food services, *Eva Hager* is retiring and science teacher, *Adam Low*, is resigning at the end of this year. The board voted to increase Pre-school rates from \$90 to \$200 a month to be consistent with other preschools.

Allison, Health Services Board, updated Council that the board signed a collection contract to start collecting the 30, 60, and 90-day invoices. The board has decided to standardize their meeting dates to be the 2nd Wednesday of every month. In their last meeting, they discussed being able to purchase some lab equipment that may be over the \$10K amount allowed by City Code. The Board is looking at possibly leasing the equipment and was not sure if they needed to get Council's approval if a lease total amount was over the \$10K. *Reggiani* stated that he had no problem with the board leasing the equipment if they can afford it within their budget. *Allison* stated that the current equipment is costing more to repair than the cost of a new one. Council concurred that the board can go ahead and acquire the equipment for the hospital as they deemed fit. *Kallander* told *Allison* that the board might look into USDA grants as an additional source for funding for equipment purchases.

Kacsh informed Council that some new things have happened recently regarding a public group he sits on having to do with the USFS; he mentioned that *Theresa Benson* is in the audience, he would like her to give Council the update.

Theresa Benson, Chugach National Forest Service, 13 out of 26 reviewed requests were granted and 8 of those 13 were for Cordova. One project in particular is a Moose Browse Habitat and Permit Project, which is in cooperation with NVE. CRWP received funds for research on an invasive species project. Also, there are 5 different trails on forestry land for maintenance. *Kallander* stated that our Cordova representative did a good job.

Reggiani stated that P&Z reviewed the site plans for AIGCO, it will be on the report for the next council meeting. He also stated that the Public Safety Building Design Committee is having their first meeting January 27th.

a. Student Council Representative

Jessica Smyke reported to Council that the student population has gone down 25% in the last 5 years. They are redoing the scheduling to help make the math scores better. Girl's basketball is going to Ketchikan, Boy's basketball is going to the Dimond Tournament and next weekend is the Cordova tip off. Student Council is planning a thank you for *Eva Hager* as she is retiring. *Smyke* thanked Council for all they have taught her and that the next Council meeting a new representative will be joining them.

G. APPROVAL OF CONSENT CALENDAR

Mayor Kallander stated that the consent calendar was before Council.

Item #5 was called out and became item #23a

4. Resolution 01-11-05

A resolution of the City Council of the City of Cordova, Alaska, directing the City Clerk to prepare and publish a certified copy of the foreclosure list of delinquent real property taxes for the year 2010

~~5. Resolution 01-11-06~~

~~A resolution of the City Council of the City of Cordova, Alaska, supporting the National Scenic Byway Programs to benefit Copper River Highway residents, visitors, and recreationalists~~

6. Waive right to protest renewal of liquor license for the Reluctant Fisherman Inn, #954

Vote on Consent Calendar: 6 yeas, 0 nays, 1 absent (Beedle). van den Broek – yes; Kacsh – yes; Allison – yes; Bradford – yes; Cheshier – yes and Reggiani – yes. Consent Calendar was approved.

H. APPROVAL OF MINUTES

M/Cheshier S/Allison to approve the minutes.

7. Minutes of 12-15-10 Council Public Hearing
8. Minutes of 12-15-10 Council Work Session
9. Minutes of 12-15-10 Regular Council Meeting
10. Minutes of 01-05-11 Council Public Hearing
11. Minutes of 01-05-11 Regular Council Meeting

Vote on motion: 6 yeas, 0 nays, 1 absent (Beedle). Kacsh – yes; Allison – yes; Bradford – yes; Cheshier – yes; Reggiani – yes and van den Broek – yes. Motion was approved.

I. CONSIDERATION OF BIDS - None

J. REPORTS OF OFFICERS

12. Mayor's Report

Mayor Kallander reported that there have been many calls and e-mails between him, **Lynch**, and **John Bitney**; establishing a relationship and relaying the community's priorities for capital projects. Currently the legislature is working on re-districting. This will be a big issue for Cordova and the Council should update themselves on the issues. **Bradford** stated he would like to have a Council work session. **Kallander** stated that he would like to wait until more information is available then set a time for that work session.

13. Manager's Report

Lynch reported that the financial report will be in the next packet as **Ashley** was on vacation. He informed Council that he did sign, again, the final agreement to have the Sound Developer removed but, once again, they are waiting on the Commandant of the Coast Guard for approval. **RJ Kopchak** is at the meeting to make a request to be on the Pending Calendar for a future meeting. AIGCO's sales proposal is still being reviewed by legal. **Lynch** stated that a decision needs to be made regarding the interest on the school bond. **Nygaard** would like to use the funds for equipment for the new building. If that is what Council wants, he will need to draft a Resolution. (The money for the new facility for the school was accidentally left out of the resolution so it will be brought back to Council at the next meeting.) **Lynch** also notified Council that he will be out of town January 25-28 for meetings and will be gone for AML February 7-11. Half a million dollars in HUD money for the Cordova Center came in this week. The raw fish tax was calculated incorrectly and the City received a check for \$293K, for a total of \$729K for 2010.

14. City Clerk's Report - written report in the packet

Bourgeois stated that she is just getting back from vacation and is getting caught up.

15. Staff Reports

a. Moe Zamarron, COR, Cordova Center Project

Zamarron reported that there has not been a lot of activity on site but there has been in the office. They are looking at a 4 to 6 week calendar reduction. The design team is still working out the drawings. January is the time slot for the structural steel. They are currently drafting a new comprehensive construction schedule. Costs are being negotiated for the first group of change orders. A group went down to Juneau to meet with MRV. The good news is that this building is points away from acquiring LEED Platinum Classification status. They may be submitting a bid for phase 2 as early as May. **Kallander** stated that he recommends that the management team makes sure the design is 100% before it begins in order to avoid the issues they had with phase 1. **Lynch** suggested that Council schedule an executive session for the February 2nd regular meeting to discuss change orders.

Quarterly Reports from Staff

- a. Dale Muma, Harbor – 4th Quarter Report
- b. Sam Greenwood, Planning – 4th Quarter Report
- c. Chief Robert Baty, Public Safety Department – 4th Quarter Report
- d. Cathy Sherman, Museum, Library, Info Services, CDV Center – 4th Quarter Report
- e. Buck Adams, UBS, City Investments – report will be on next agenda.
- f. Tom Cohenour, Public Works Department – 4th Quarter Report
- g. Susan Herschleb, Parks and Recreation Department -4th Quarter Report
- h. Oscar Delpino, Fire Department – 4th Quarter Report
- i. Ashley Royal, Finance Department – report will be on the next agenda

K. CORRESPONDENCE

16. Letter to Chairman Torgerson
17. Letter to Secretary LaHood, U.S. DOT
18. Letter to Nancy Bird, PWSSC
19. Letter from Rochelle van den Broek, PWSRCAC representative
20. Letter from Michelle Hoffman, USDA Area Director
21. Letter from Bill Rolfzen, Local Government Specialist
22. Letter from Keith van den Broek, NVE, with requested sample letter

L. ORDINANCES AND RESOLUTIONS

23. Ordinance 1078

An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$793,356 from the General Reserve Fund (Permanent Fund) to Governmental Capital Projects Fund #401, to provide a source of money for the capital projects expenditures which were appropriated in the operating budget for fiscal years 2010 and 2011 – 2nd reading

M/Cheshier S/Kacsh to adopt Ordinance 1078, an ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$793,356 from the General Reserve Fund (Permanent Fund) to Governmental Capital Projects Fund #401, to provide a source of money for the capital projects expenditures which were appropriated in the operating budget for fiscal years 2010 and 2011.

Bradford inquired as to why the \$40K was left out for the school project. *Lynch* responded that it was a mistake (that the next meeting will include the \$40K.)

Vote on Motion: 7 yeas, 0 nays, 1 absent (Beedle). Allison – yes; Bradford – yes; Cheshier – yes; Reggiani – yes; van den Broek – yes; Kacsh – yes and Mayor Kallander – yes. Motion was approved.

23a. Resolution 01-11-06

A resolution of the City Council of the City of Cordova, Alaska, supporting the National Scenic Byway Programs to benefit Copper River Highway residents, visitors, and recreationalists.

M/Kacsh S/van den Broek to approve Resolution 01-11-06, a resolution of the City Council of the City of Cordova, Alaska, supporting the National Scenic Byway Programs to benefit Copper River Highway residents, visitors, and recreationalists.

Bradford stated that he is concerned about what kind of regulations this might impose on the community. *Kallander* stated that he has looked into the matter and can find no reason not to support it and it has a lot of community support. *Lynch* added that in other communities that he has been in this

was a highly sought after designation. **Jason Borer** was invited to join the discussion. He informed Council that there are no regulations other than no billboards can be along the road. This will open up tourism marketing and preservation opportunities. Funding is Federal 80% City 20%. The next steps would be to develop a corridor management plan. **van den Broek** mentioned that he was involved with the planning team on this and would be happy to be the Council appointed representative on the corridor management committee. **Kristen Carpenter** added that these nominations come around once a year and the deadline for the management plan is June.

Vote on Motion: 6 yeas, 0 nays, 1 absent (Beedle). Bradford – yes; Cheshier – yes; Reggiani – yes; van den Broek – yes; Kacsh – yes and Allison – yes. Motion was approved.

M. UNFINISHED BUSINESS

24. Resolution 01-11-02

A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2011 calendar budget.

M/Kacsh S/Bradford to approve Resolution 01-11-02, a resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2011 calendar budget.

Bradford stated that the long-term parking is still an issue. **Kallander** stated that just because you have a parking permit does not guarantee there will be a parking spot available. **Kacsh** stated that there should be a parking tag for every harbor slip with an option to purchase more parking tags.

M/Bradford S/Cheshier to amend the fee schedule to state that each slip will equal one free parking spot for bow pickers (or boats up to or under 40 feet) and two free parking spots for seine boats (or boats over 40 feet), each additional parking spot will cost \$10 a month.

Kallander asked for clarification that each boat should get one parking spot per boat even though boats require different amounts of staff. **Van den Broek** stated that people could carpool. **Lynch** pointed out to Council that there are two different kinds of parking at the harbor. Along Nicholoff way, all those spots are 48 hour parking all others are for 72 hours or more. **Kallander** pointed out that half the fleet lives on the boats and does not have someone to pick them up from the harbor. **Bradford** stated that right now everyone is paying \$20 a month for long-term parking. **Allison** stated that the dollar amount is not a big deal. They already pay a lot for their slip. **Cheshier** said that it should just be left alone. **Kacsh** stated that this is good education to the public that if they park in the front row for more than 48 hours they are going to get a ticket. **Bradford** pointed out that most of the long term will be free as they have slips.

Vote on Amendment: 0 yeas, 6 nays, 1 absent (Beedle). Cheshier – no; Reggiani – no; van den Broek – no; Kacsh – no; Allison – no and Bradford – no. Amendment failed.

Lynch asked for clarification that the Parks & Rec department and the Public works department fees have been approved but nothing else on the proposed fee schedule is approved. **Kacsh** stated that the new plotter will need to be addressed too. **Kallander** asked for concurrence for staff to bring the amended fee schedule to the February 2nd meeting in Resolution form. **Allison** stated that the raise in compensation for the election board should be included.

M/Allison S/Kacsh to refer back to staff to amend the fee schedule as discussed and to present it at the February 2nd Regular Council Meeting in resolution form.

Vote on Motion: 6 yeas, 0 nays, 1 absent (Beedle). Reggiani – yes; van den Broek – yes; Kacsh – yes; Allison – yes; Bradford – yes and Cheshier – yes. Motion was approved.

N. NEW & MISCELLANEOUS BUSINESS

25. Discussion and direction to the City Manager for the request of Trident Seafoods to purchase real property from City

Allison stepped away from the table. *Lynch* stated that it will be a direct negotiation with the applicant Trident Seafoods as its dock sits on this land and there is no other use for the property.

M/Kacsh S/Bradford to instruct the City Manager to negotiate a sale of City real property described as tidelands adjacent to lot 2, block 1, North-Fill Industrial Park and additional tidelands to the west of lot 8, block 1, Cordova Industrial Park and consisting of 39510 sq ft, to Trident Seafoods.

Kacsh and *Bradford* stated that this motion is very cut and dried. *Kallander* noted that Trident Seafoods is putting in a Surimi plant to be implemented this spring. *van den Broek* asked if the Coastal Management Plan specify anything in regards to their proposal. *Lynch* stated that will be part of the sale and permitting Trident will need to follow up with after the sale.

Vote on Motion: 5 yeas, 0 nays, 1 absent (Beedle), 1 conflict of interest (Allison). van den Broek – yes; Kacsh – yes; Bradford – yes; Cheshier – yes and Reggiani – yes. Motion was approved.

26. Mayor appointment and Council concurrence to fill vacant seat on Parks and Recreation Commission
M/Cheshier S/Bradford to concur with the Mayors appointment to the Parks and Rec Committee.

Vote on Motion: 6 yeas, 0 nays, 1 absent (Beedle). van den Broek – yes; Kacsh – yes; Allison – yes; Bradford – yes; Cheshier – yes and Reggiani – yes. Motion was approved.

27. Mayor appointment and Council concurrence to renew seat on Cordova Library Board

M/Allison S/Cheshier to concur with the Mayors appointments of *Allen Marquette* and *Mary Ann Bishop* to the Library board to serve a term that will expire in 2013.

Vote on Motion: 6 yeas, 0 nays, 1 absent (Beedle). van den Broek – yes; Kacsh – yes; Allison – yes; Bradford – yes; Cheshier – yes and Reggiani – yes. Motion was approved.

28. Pending Agenda and Calendar

February 2, 2011 Regular Council meeting to include an executive session to discuss Cordova Center change orders. *Bradford* requested that a work session to discuss the redistricting be kept in mind.

O. AUDIENCE PARTICIPATION

RJ Kopchak, 122 W Davis Ave, Prince William Sound Science Center representative, The Board of Directors would like to meet with Council on February 2nd before the Regular Meeting in a Work Session to discuss their current expansion opportunities and get some feedback on some other options.

Kallander stated that the deadlines for the progress on their new building have not been met. He is reluctant to engage in proposal development. *Kacsh* inquired of *Kopchak* whether the meeting would be about the performance agreement. *Kopchak* could not say. *Bradford* stated he had no problem meeting with them on the 2nd. *Allison* said he had no problem giving them a half hour. *van den Broek* stated that he would rather see them as a guest speaker in the regular meeting. *Reggiani* stated that he was okay with meeting with the board but was apprehensive, as there was no stated topic for the discussion and agreed with *van den Broek* that a better spot would be as a guest speaker. *Kallander* told *Kopchak* that Council would meet with their board in a half hour work session on February 2nd. He requested that *Kopchak* relay to the board that the Council expects the meeting to be descriptive and a proposal to bring their project into compliance.

Keith van den Broek, Director of Environment and Natural Resources for Native Village of Eyak, invites Council and the public to attend a public meeting tomorrow at one o'clock at the Masonic

Temple to discuss an EPA planning grant. The grant will open a large amount of funding opportunities to the community. He also added that NVE has had a change in government: **Mark King**, President; **Jack Hopkins**, Vice-President; **Patience Anderson-Faulkner**, Secretary-Treasurer; **Darrel Olsen**, member; and **Herb Jensen**, member.

Corrine Erickson announced that the Ice Worm Festival is coming soon so look for the trail.

P. COUNCIL COMMENTS

29. Council Comments

Bradford thanked **Lynch** for the work he put into the fee schedule.

Allison stated that he is concerned that if raw fish tax is only \$700K for 2010, Council may have over budgeted for 2011. There is still a cushion because they have not set the mill rate yet. Also, that the City is giving away money by not charging people for Ambulance services. Insurance companies are willing to pay for ambulance rides, but they are not getting billed, so the City is not receiving that revenue.

Reggiani stated that he still thinks the \$1.4M in raw fish tax Council set for the 2011 budget is fine and reminds Council that not all the numbers are in yet.

Kallander stated that he thought the Ambulance billing was taken care of at one time and asked **Lynch** to look into it again.

Q. EXECUTIVE SESSION - None

R. ADJOURNMENT

M/Cheshier S/Bradford to adjourn the regular meeting at 9:45 pm
Hearing no objection, the meeting was adjourned.

Approved: February 16, 2011

Attest: _____

Robyn Kincaid, Deputy City Clerk