

Mayor
James Kallander

Council Members
Keith van den Broek
James Kacsh
David Allison
Bret Bradford
EJ Cheshier
David Reggiani
Robert Beedle

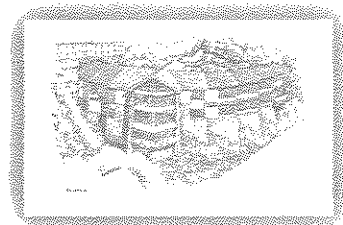
City Manager
Mark Lynch

City Clerk
Susan Bourgeois

Deputy Clerk
Erika Empey
Robyn Kincaid

Student Council
Jessica Smyke

REGULAR COUNCIL MEETING
JANUARY 19, 2011 @ 7:30 PM
LIBRARY MEETING ROOM



AGENDA

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. ROLL CALL

Mayor James Kallander, Council members Keith van den Broek, James Kacsh, David Allison, Bret Bradford, EJ Cheshier, David Reggiani and Robert Beedle

D. APPROVAL OF REGULAR AGENDA..... (voice vote)

E. DISCLOSURES OF CONFLICTS OF INTEREST

F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions
 - a. Student Council Representative

G. APPROVAL OF CONSENT CALENDAR..... (roll call vote)

4. Resolution 01-11-05..... (page 1)
A resolution of the City Council of the City of Cordova, Alaska, directing the City Clerk to prepare and publish a certified copy of the foreclosure list of delinquent real property taxes for the year 2010.
5. Resolution 01-11-06..... (page 3)
A resolution of the City Council of the City of Cordova, Alaska, supporting the National Scenic Byway Programs to benefit Copper River Highway residents, visitors, and recreationalists.
6. Waive right to protest renewal of liquor license for the Reluctant Fisherman Inn, #954 (page 5)

H. APPROVAL OF MINUTES..... (voice vote)

7. Minutes of 12-15-10 Council Public Hearing..... (page 9)
8. Minutes of 12-15-10 Council Work Session..... (page 10)
9. Minutes of 12-15-10 Regular Council Meeting..... (page 12)
10. Minutes of 01-05-11 Council Public Hearing..... (page 19)
11. Minutes of 01-05-11 Regular Council Meeting..... (page 20)

I. CONSIDERATION OF BIDS - None

J. REPORTS OF OFFICERS

12. Mayor's Report
13. Manager's Report..... (page 26)
14. City Clerk's Report..... (page 27)
15. Staff Reports
 - a. Moe Zamarron, COR, Cordova Center Project(page 28)Quarterly Reports from Staff
 - a. Dale Muma, Harbor - 4th Quarter Report..... (page 30)
 - b. Sam Greenwood, Planning - 4th Quarter Report (page 31)
 - c. Chief Robert Baty, Public Safety Department - 4th Quarter Report(page 32)
 - d. Cathy Sherman, Museum, Library, Info Services, CDV Center - 4th Quarter Report(page 34)

- e. Buck Adams, UBS, City Investments - report will be on next agenda.
- f. Tom Cohenour, Public Works Department - 4th Quarter Report (page 37)
- g. Susan Herschleb, Parks and Recreation Department - 4th Quarter Report (page 44)
- h. Oscar Delpino, Fire Department – 4th Quarter Report (page 46)
- i. Ashley Royal, Finance Department – report will be on next agenda.

K. CORRESPONDENCE

- 16. Letter to Chairman Torgerson..... (page 50)
- 17. Letter to Secretary LaHood, U.S. DOT..... (page 51)
- 18. Letter to Nancy Bird, PWSSC (page 52)
- 19. Letter from Rochelle van den Broek, PWSRCAC representative (page 53)
- 20. Letter from Michelle Hoffman, USDA Area Director (page 54)
- 21. Letter from Bill Rolfsen, Local Government Specialist (page 58)
- 22. Letter from Keith van den Broek, NVE, with requested sample letter..... (page 60)

L. ORDINANCES AND RESOLUTIONS

- 23. Ordinance1078..... (roll call vote)(page 62)
An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$793,356 from the General Reserve Fund (Permanent Fund) to Governmental Capital Projects Fund #401, to provide a source of money for the capital projects expenditures which were appropriated in the operating budget for fiscal years 2010 and 2011 – 2st reading

M. UNFINISHED BUSINESS

- 24. Resolution 01-11-02..... (page 64)
A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2011 calendar budget.

N. NEW & MISCELLANEOUS BUSINESS

- 25. Discussion and direction to the City Manager for the request of Trident Seafoods to purchase real property from City..... (page 79)
- 26. Mayor appointment and Council concurrence to fill vacant seat on Parks and Recreation Committee (voice vote)(page 83)
- 27. Mayor appointment and Council concurrence to renew seat on Cordova Library Board (voice vote)(page 85)
- 28. Pending Agenda and Calendar..... (page 87)

O. AUDIENCE PARTICIPATION

P. COUNCIL COMMENTS

- 29. Council Comments

Q. EXECUTIVE SESSION

R. ADJOURNMENT

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosures.

**If you have a disability that makes it difficult to attend city-sponsored functions,
you may contact 424-6200 for assistance.**

All City Council agendas and packets available online at www.cityofcordova.net

A MEMO FROM SUSAN BOURGEOIS, CITY CLERK

DATE: January 6, 2011
TO: Mayor and City Council
CC: File
SUBJECT: Resolution 01-11-05

The attached resolution directs the City Clerk to prepare and publish the foreclosure list for the 2010 delinquent property taxes and directs the City Attorney to file the necessary documents with the State of Alaska Superior Court.

Recommended Motion: Move to approve Resolution 01-11-05

Staff Recommendation: Majority voice vote.

**CITY OF CORDOVA, ALASKA
RESOLUTION 01-11-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DIRECTING THE CITY CLERK TO PREPARE AND PUBLISH A CERTIFIED COPY OF THE
FORECLOSURE LIST OF DELINQUENT REAL PROPERTY TAXES FOR THE YEAR 2010**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cordova;

Section 1: The City Clerk shall, and is hereby directed to prepare a certified copy of the foreclosure list for the delinquent real property taxes, the portions due and payable for the year 2010.

The list shall be in alphabetical order as to the name and shall include:

1. Last known owner of record.
2. Property description as stated on the assessment roll.
3. Year and the amount due of delinquency.
4. Statement that the list is available for public inspection at the City Clerk's office.
5. Penalty and interest and other costs.
6. Statement that list has been presented to the State of Alaska Superior Court for judgment.

Section 2: The City Attorney is directed to present a petition for judgment and a certified copy of the foreclosure list in the State of Alaska Superior Court for judgment.

Section 3: The City Clerk is directed to publish the foreclosure list for four (4) consecutive weeks in the Cordova Times, a newspaper of general circulation, distributed within the City, beginning on the day of filing of the petition for judgment and certified copy of the foreclosure list in Superior Court; and the City Clerk is further directed to mail to the last known owner of each property as his or her name and address appears on the list within ten (10) days after the first publication, a notice advising of the foreclosure proceedings in which the petition for judgment has been filed and describing the property and the amount due and payable on the foreclosure list.

Section 4: During the publication of the foreclosure list and up to the time of transfer to the City of the property by the Superior Court, the Clerk shall allow a person to pay the taxes and/or portions due together with penalty, interest, and other costs and the City Clerk shall note such payment on the foreclosure list.

Section 5: If a holder of a mortgage or lien on real property requests the City Clerk to send by certified mail a notice of a foreclosure list which includes a real property mortgage on which there exists a lien, the City Clerk shall comply with such requests and send such notice by certified mail.

Section 6: The City Attorney is directed to proceed to obtain a judgment and decree that the liens for real property taxes shall be foreclosed in a timely manner and in accordance with applicable law and rule of court, together with costs and attorney fees allowable by the court.

PASSED AND APPROVED THIS 19TH DAY OF JANUARY, 2011.

ATTEST:

James Kallander, Mayor

Susan Bourgeois, City Clerk

City Council members

City of Cordova, Cordova, Alaska

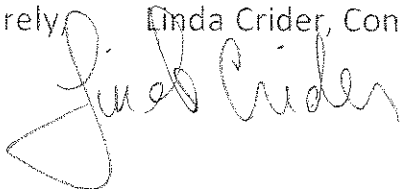
January 12, 2011

For the past six months, there have been a group of Cordovans meeting to discuss the possibility of nominating the Copper River Highway as a State Scenic Byway. I learned of this program and the potential funding sources it has in a meeting last year in Juneau at DOT, and decided to follow up to see if Cordova might be interested. We recently held a public meeting at the Forest Service building (Jan 4th) to listen to a presentation by Marcheta Moulton, the State Scenic Byway program director, who came from Juneau, to explain the program. There were approximately 35 people there and for the most part, comments were favorable. There was discussion concerning the sport fishing impacts at Ibeck Creek and if this should or should not be part of the multiagency corridor management plan should we decide to proceed with the Scenic Byway designation. This is a NON-regulatory "grassroots" program designed to protect the natural, scenic, historic qualities of the corridor while providing for economic development thru recreation, ecotourism, interpretation, and education. Grants are available for first the development of a corridor management plan, and then to address projects identified in the plan.

From my perspective, it is a "win-win" for Cordova and something that the Native Village of Eyak supports and has allowed me time to work on. In your packet is a draft resolution, should the Council decide to support it. We are continuing public involvement, with additional information on websites, KLAM call in talk show, possible "open house" discussions with the director (if she can return for Feb.3 -4th meetings), and putting before various local boards for support. NVE is gathering letters of support from individuals as well.

Thank you for your consideration. Kristin Carpenter, Angela Arnold, Martin Moe, Teresa Benson, Dave Zastrow, Clay Koplin, and Glenn Hollowell are involved in the "core group" committee and available for comment or information.

Sincerely, Linda Crider, Consultant, Native Village of Eyak (lbcridr@aol.com)

A handwritten signature in cursive script, appearing to read "Linda Crider". The signature is written in dark ink and is positioned below the typed name and contact information.

**CITY OF CORDOVA ALASKA
RESOLUTION 01-11-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA
SUPPORTING THE NATIONAL SCENIC BYWAY PROGRAMS TO BENEFIT COPPER
RIVER HIGHWAY RESIDENTS, VISITORS, AND RECREATIONALISTS.**

WHEREAS: The City Council is a duly elected governing body of the City of Cordova, authorized to act by and on behalf of its citizens, and

WHEREAS: The Scenic Byways Program is a national designation which is approved and appointed on a qualified travel corridor, and

WHEREAS: This designation carries the qualifications to apply for funding that could be utilized to improve transportation facilities, promote culture, interpret history, convey information about forest management, and share unique characteristics of the Copper River Highway, and

WHEREAS: Benefits of the Scenic Byway Program includes enhanced educational and interpretive opportunities for residents and visitors about the history, nature and culture of the area, ranging from early native culture through traditional gathering practices; commercial fishing; sport fishing; mining; logging; and recreation, to present day forest management activities; improved eligibility for federal grants to develop and implement proper corridor management; marketing and interpretive plans; assistance in managing and marketing the highway corridor for Byway volunteers and organizers; enhancement of local businesses and government agencies; development of new or enhanced existing facilities along the corridor and in communities through funding sources tied with the Scenic Byway designation, and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, Alaska accepts and supports The Copper River Highway, in Cordova, Alaska, to proceed with nomination to the Scenic Byways Program.

PASSED AND APPROVED THIS 19TH DAY OF JANUARY, 2011.

James Kallander, Mayor

ATTEST:

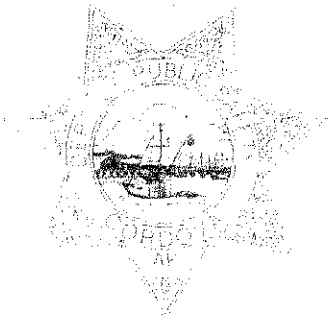
Susan Bourgeois, City Clerk

A MEMO FROM ERIKA EMPEY, DEPUTY CITY CLERK

DATE: January 13, 2011
TO: Mayor & City Council
CC: File
SUBJECT: Liquor License Renewal

The Clerk's office has received notification that the following local establishment has applied for renewal of its liquor license with the State Alcoholic Beverage Control Board. Police Chief Baty has advised that there is no reason for the City of Cordova to file a protest against this request.

License: The Reluctant Fisherman Inn, # 954



Cordova Police Department

Phone: (907) 424-6100 Fax: (907) 424-6120
P.O. Box 1210 Cordova, Alaska 99574
policechief@cityofcordova.net

January 13, 2011

Susan Bourgeois
City of Cordova
PO Box 1210
Cordova, AK 99574

Re: Reluctant Fisherman Inn, #954

Dear Susan,

I have no reason to protest the renewal of the liquor license for the Reluctant Fisherman Inn
(Liquor License #954).

Sincerely,

A handwritten signature in dark ink, appearing to read "R. M. Baty".

Robert M. Baty, Chief of Police



State of Alaska
Department of Public Safety
Alcoholic Beverage Control Board

Sean Parnell, Governor
Joseph A. Masters, Commissioner

January 13, 2011

Renewal Application Notice

City of Cordova
Attn: City Clerk
VIA EMAIL: cityclerk@cityofcordova.net

DBA	Lic Type	Lic #	Owner	Premise Address
Reluctant Fisherman Inn	Beverage Dispensary - Tourism	954	Cannery Row, Inc.	407 Railroad Ave

We have received a renewal application for the above listed licenses (see attached applications) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

Alcoholic Beverage Control Board
5848 E Tudor Rd - Anchorage, AK 99507 - Voice (907) 269-0350 - Fax (907) 272-9412

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 13 AAC 104.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 13 AAC 104.335(a)(3), AS 04.11.090(e), and 13 AAC 104.660(e) must be approved by the governing body.

Sincerely,

SHIRLEY A. GIFFORD
Director

/s/ Christine C. Lambert
Christine C. Lambert
Records & Licensing Supervisor
269-0359
Christine.lambert@alaska.gov

CITY COUNCIL PUBLIC HEARING
DECEMBER 15, 2010 @ 7:15 PM
LIBRARY MEETING ROOM
MINUTES

A. CALL TO ORDER

Mayor James Kallander called the Council public hearing to order at 7:18 pm on December 15, 2010, in the Library Meeting Room.

B. ROLL CALL

Present for roll call were *Mayor James Kallander*, Council members *Keith van den Broek*, *James Kacsh*, *Bret Bradford*, *EJ Cheshier*, *David Reggiani*, and *Robert Beedle*. Council member *David Allison* was absent. Also present were City Manager *Mark Lynch*, City Clerk *Susan Bourgeois* and Deputy City Clerk *Robyn Kincaid*.

C. PUBLIC HEARING

1. Ordinance 1077

An ordinance of the City of Cordova enacting Chapter 18.46 of the Cordova Municipal Code to establish standards for the siting, construction, and operation of wind energy systems (wind turbines)

Mayor Kallander opened the meeting up for public comment.

M/Reggiani S/Kacsh to recess the meeting until 7:29 pm.

Hearing no objections, meeting was recessed until 7:29 pm.

Mayor Kallander brought the public hearing back into session at 7:29 pm and re-opened the meeting for public comment.

No public comment

D. ADJOURNMENT

M/Reggiani S/Kacsh to adjourn the public hearing

Hearing no objection, *Mayor Kallander* adjourned the public hearing at 7:29 pm.

Approved:

Attest: _____
Robyn Kincaid, Deputy City Clerk

CITY COUNCIL WORK SESSION
DECEMBER 15, 2010 @ 6:45 PM
LIBRARY MEETING ROOM
MINUTES

A. CALL TO ORDER

Mayor James Kallander called the Council Work Session to order at 6:45 pm on December 15, 2010, in the Library Meeting Room.

B. ROLL CALL

Present for roll call were *Mayor James Kallander*, Council members *Jim Kacsh*, *EJ Cheshier* and *David Reggiani*. Council members *Keith van den Broek*, *David Allison*, *Bret Bradford* and *Robert Beedle* were absent. Also present were City Manager *Mark Lynch* and City Clerk *Susan Bourgeois*.

C. WORK SESSION TOPIC

1. Meet and greet with Prospective City Lobbyist, John Bitney

The Council and community members mingled with *John Bitney* over snacks while introductions were made all around.

Council Members *Keith van den Broek*, *Bret Bradford* and *Robert Beedle* arrived at 6:50 pm

Mayor Kallander interrupted the mingling and asked *John Bitney* to tell the group a little about himself. *Bitney* thanked everyone for meeting with him. He informed the group that his family moved to Alaska in 1968. His dad was a teacher and they moved around, mostly to small villages, all over Alaska. He got interested in politics when he was helping one of his Dads friends work their campaign for Mayor of the Mat-Su Borough. He then started working for a Legislator in Palmer named Ron Larson, as a legislator's aide. He worked summers as a fishing guide. He discovered that being in Juneau was fun and he liked the legislature. He worked for the Knowles Administration as a legislative liaison. He went into lobbying with some clients, such as, The Home Builders Association, The State Nurses Association, Pioneers of Alaska, and several Health and Social Service Clients. A childhood friend asked him to help her run for Governor in 2006. He went on to work for her, Sarah Palin, in the governor's office for a year. He has spent the last three years working for John Harris. He worked last summer as a Campaign Manager for Lisa Murkowski. He really enjoyed lobbying when he did it before and is looking to make a commitment to doing it again for a while. The building trust and relationships that lobbying requires appeals to him. He thinks of being a lobbyist as being an advocate for his clients. He has trusted relationships with the people he will need to be advocating his clients to, and thinks he can represent his friends well in that manner.

Bitney opened the floor up for questions. He mentioned that he likes the small fishing communities and will be back in Cordova this summer. He also stated that he was surprised at how big and busy the community is. He has mostly lived in the Valley but for the next couple of years he and his wife plan to make Juneau their home. The question was asked what he does in the off-season. He replied that this year he did home repairs and does not have another job. Cordova is his only client currently, he will be acquiring more clients, but Cordova is his focus. *Bitney* was asked what he sees in the long-term for himself. He responded that lobbying is his long-term focus. He did it for five years before and very much enjoyed it.

A note was made that the Governor's budget came out today and Cordova was not included in the list.

Bitney was questioned whether he would lobby just at the state level or if he would also go to the federal level. He stated that he would be very willing but will be honest that he does not know D.C. as he knows Alaska. It was suggested to him that he cultivate relationships with other similar community lobbyists in order to facilitate similar requests in the future at the state or federal level.

Mayor Kallander ended the discussion time and thanked *John Bitney* for sharing with them.

D. COUNCIL COMMENTS - none

E. ADJOURNMENT

Hearing no objection, the meeting was adjourned at 7:17 pm.

Approved:

Attest: _____
Robyn Kincaid, Deputy City Clerk

**CITY COUNCIL REGULAR MEETING
DECEMBER 15, 2010 @ 7:30 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Mayor Jim Kallander called the Council Regular Meeting to order at 7:30 pm on December 15, 2010, in the Library Meeting Room.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Kallander led the audience in the Pledge of Allegiance.

C. ROLL CALL

Present for roll call were *Mayor Jim Kallander*, Council members *Keith van den Broek*, *Jim Kacsh*, *Bret Bradford*, *EJ Cheshier*, *David Reggiani* and *Robert Beedle*. *David Allison* was absent. Also present were City Manager *Mark Lynch*, City Clerk *Susan Bourgeois*, Deputy City Clerk *Robyn Kincaid* and Student Council representative *Jessica Smyke*.

D. APPROVAL OF REGULAR AGENDA

M/Reggiani S/Kacsh to approve the Regular Agenda.

Vote on motion: 6 yeas, 0 nays, 1 absent (Allison). Motion was approved.

E. DISCLOSURES OF CONFLICTS OF INTEREST

Bradford stated that he has a conflict of interest as he is employed by *Dundas* (item #28) for Serves. *Mayor Kallander* agreed and stated that *Bradford* will remove himself from the table at that time.

F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Guest Speakers

a. Buck Adams – UBS Financial

Adams presented to Council (via teleconference) a portfolio showing the newly allocated investments. He explained that he had followed the Council's request and divided the investments (50% Fixed, 40% Equities, and 10% Alternatives) totaling about \$7 million. He gave details about the entities he had chosen for each category: Fixed income was divided between 4 entities, Equities was divided between 7 different entities, and Alternatives were divided between 3 entities. Council chose to direct *Lynch* to implement the recommendation from *Adams* and UBS Financial.

b. Kristin Smith of the CRWP – update on NOAA grant

Smith informed Council that the grant funds, originally to be used for Mavis Island, are going to be used for an Oil and Grit Separator at Nirvana Park. *Smith* showed Council a slideshow of pictures illustrating the need for such a separator, as the runoff and sediment from the road is running into the lake. This Oil and Grit Separator will only allow the filtered water, with 80% of the pollutants removed, to enter the lake. The hope is to install the separator in the spring. *Kacsh* stated that it is a great idea and asked *Smith* about maintenance for the separator. *Smith* responded that it would need to have its filters changed twice a year and to remove the sediment it will just entail hooking up the vacuum truck. *Beedle* asked *Smith* what the separator would look like. *Smith* responded that most of it will be underground and should not have a negative, esthetic impact to the park. *Smith* also stated that they are aware that this will take away from a snow dump area, but it legally should not be a dump area, and so they will request the snow be pushed further into the Nirvana Park parking lot. *Kacsh* asked how the separator would handle a flood. *Bradford* asked *Smith* to come back with specs and drawings.

c. John Bitney – prospective City Lobbyist

As this meeting followed a meet and greet time with John Bitney there was no further discussion.

2. Audience comments regarding agenda items

Lindsay Butters, 940 Lake Ave, stated that they are present to answer questions regarding Item #27.

3. Chairpersons and Representatives of Boards and Commissions

Reggiani stated that P&Z met last night and was updated by: Kristin Smith regarding the NOAA grant, Cathy Sherman on the Cordova Center project, and RJ Kopchak from the Science Center on their development thus far. They looked at the tideland property and the ocean fill area, as per Councils discussion at the last meeting and are waiting for AIGCO's site plan for review at the next meeting.

a. Student Council Representative **Jessica Smyke** stated that there were Basketball games last weekend. The boys varsity won and the girls varsity lost. State Wrestling went well, Bryan Carrillo got second place overall. Spirit Week was last week with a "Pie a teacher" contest (Mr. Carroll got the pie). AASG will be here April 14-16, 2011. They will try for a world record to see how many people they can get in one place wearing rubber boots.

G. APPROVAL OF CONSENT CALENDAR

Mayor Kallander stated that the consent calendar was before the Council.

Called out #10 and moved to #26a.

4. Record excused absence for Council member Bret Bradford (work-related) from the 12-01-10 regular meeting.

5. Waive right to protest renewal of liquor license #2433 OK Restaurant

6. Proclamation of Appreciation to Andrew Craig

7. Resolution 12-10-67

A resolution of the City Council of the city of Cordova, Alaska, authorizing Mark Lynch, City Manager; Cathy Sherman, Acting City Manager; Susan Bourgeois, City Clerk; James Kallander, Mayor; David Reggiani, Vice- Mayor; and Samantha Greenwood, City Planner, to sign checks, vouchers, notes and other documents authorized by the City Council.

8. Resolution 12-10-68

A resolution of the City Council of the City of Cordova, Alaska, adopting an alternative allocation method for the FY11 shared fisheries business tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in the Prince William Sound management area.

9. Resolution 12-10-69

A resolution of the City Council of the City of Cordova, Alaska, to authorize the City Manager to enter into an agreement with Appraisal Company of Alaska for tax year 2011 assessment services in the amount of fifteen thousand dollars (\$15,000).

~~10. Resolution 12-10-70~~

~~A resolution of the city Council of the City of Cordova, Alaska, to authorize the City manager to enter into a two-year agreement with John W. Bitney for consulting services in the amount of forty thousand dollars (\$40,000) per year plus reasonable expenses.~~

11. Resolution 12-10-71

A resolution of the City Council of the City of Cordova, Alaska, designating asset allocation for investment of the City's General Reserve (permanent) Fund.

Mayor Kallander read the Proclamation of Appreciation to Andrew Craig (Item #6).

M/Kacsh S/Reggiani to approve the Consent Calendar.

Vote on Consent Calendar: 6 yeas, 0 nays, 1 absent (Allison). van den Broek – yes; Kacsh – yes; Bradford – yes; Cheshier – yes; Reggiani – yes and Beedle – yes. Consent Calendar was approved.

H. APPROVAL OF MINUTES

M/Reggiani S/Bradford to approve the minutes.

12. Minutes of 10-13-10 Joint Work Session

13. Minutes of 11-08-10 Council Public Hearing

14. Minutes of 11-08-10 Special Council Meeting

Vote on motion: 6 yeas, 0 nays, 1 absent (Allison). Motion was approved.

I. CONSIDERATION OF BIDS - none

J. REPORTS OF OFFICERS

15. Mayor's Report

Mayor Kallander stated that he has had meetings with *Mark Lynch*. Wrote several letters included in the packet. He corresponded with John Bitney for his visit. He started working with Cory at Samson who has agreed to look at proposals for the move. He has *Sam Greenwood* working on drawing up a plan. *Greenwood* will send the drawings to Samson and Council tomorrow and *Kallander* will follow up. Once Samson reviews and agrees to the plan, *Lynch* will start the negotiations.

16. Manager's Report

Mark Lynch reported to Council that he had a teleconference with DEC regarding the sewage outflow. He has been working on distributing an RFI at the instruction of the joint Councils to third parties interested in Cordova's health care due back January 31st. He and staff are working on the 2011 fee schedule for the upcoming year to be presented at the next meeting. He had been working on details for the Capital projects. He sent a letter requesting an update from AIGCO specifically asking for a site plan. He has a teleconference Friday with *Arne Fuglvog* in Senator Murkowski's office hoping to find a political solution to the LT2 situation. The removal of the Sound Developer is in the final stages but is on hold due to a final signature from the Commandant of the Coast Guard. *Lynch* and *Kallander* will be issuing letters, e-mails, and phone calls with the intent of obtaining the signature.

17. City Clerk's Report – see written report

Bourgeois reported that she is going on vacation but *Erika Empey* will be working more hours and *Robyn Kincaid* will be working her normal morning shift so the office will have someone available during regular business hours. Also, starting work on elections for January.

18. Staff Reports

Moe Zamarron, COR, Cordova Center Project – see written report

Zamarron reported that Advanced Blasting started installing the rock anchors that will be tested after the concrete cures. Denny's Construction began pouring concrete on the 14th. Some changes were made to the locations of the rods so the work site logistics have been a challenge. New substantial completion is October 1st and final (for the first phase) is November 1st. There will be a closure December 22nd - February 28th; during which time the supplies will catch up to the work being done, the schedule will be solidified, and will allow them to work in longer daylight hours after the break. Work will continue in the office during the break. Three change orders have been requested thus far. The inspection costs have been relieved from the City saving the City about \$61.5K. *Kallander* inquired about the Redden Marine Building. *Lynch* responded that they are scheduled to close February 1st but it is contingent on when the

new building is completed. Discussion was held concerning the new supplies Redden will be getting in for the upcoming season. Once those supplies come in it will be very difficult to move until after the season. *Lynch* will look into the details and schedule of the move. *Zamarron* informed Council that he will be on vacation but *Tom Cohenour* will still be in the office.

K. CORRESPONDENCE

19. Letter from Clay Koplin, CEC to AIGCO
20. Letter from Erin Hollowell, Cordova Arts & Pageants
21. Letter to Denise Branshaw
22. Three Letters of Support to Teresa Benson, USFS (in re Moose, Geese, Invasive plants)
23. Letter to Cora Campbell, Acting Commissioner ADF&G
24. Letter to Governor Parnell

L. ORDINANCES AND RESOLUTIONS

25. Ordinance 1077

An ordinance of the City Council of the City of Cordova enacting Chapter 18.46 of the Cordova Municipal code to establish standards for the siting, construction, and operation of wind energy systems (wind turbines) 2nd reading

M/Reggiani S/Kacsh to adopt Ordinance 1077, an ordinance of the City Council of the City of Cordova enacting Chapter 18.46 of the Cordova Municipal code to establish standards for the siting, construction, and operation of wind energy systems (wind turbines).

Bradford asked *Sam Greenwood* for clarification on some wording in the Ordinance regarding easements. *Reggiani* clarified that the Ordinance is indicating the tower not necessarily the lines. *Beedle* raised a concern that this Ordinance may interfere with NVE plans. *Greenwood* responded that she showed the Ordinance to NVE before she brought it to Council and they did not see a conflict. *Van den Broek* stated that he also clarified with NVE and there is not an issue.

Vote on approval of Ordinance 1077: 6 yeas, 0 nays, 1 absent (Allison). Kacsh – yes; Bradford – yes; Cheshier – yes; Reggiani – yes; Beedle – yes and van den Broek – yes. Motion was approved.

26. Resolution 12-10-72

A resolution of the City Council of the City of Cordova, Alaska, authorizing the City to issue general obligation bonds in the principal amount of not to exceed \$500,000 to finance the planning, design, and construction of a building to be used as Cordova Schools correspondence program, and to submit the question of the issuance of such bonds to the qualified voters of the City at the March 1, 2011 regular City election; and declaring the intent of the City of Cordova to reimburse original expenditures for costs of the planning, design, and construction of Cordova Schools correspondence program building.

M/Kacsh S/Reggiani to approve Resolution 12-10-72, a resolution of the City Council of the City of Cordova, Alaska, authorizing the City to issue general obligation bonds in the principal amount of not to exceed \$500,000 to finance the planning, design, and construction of a building to be used as Cordova Schools correspondence program, and to submit the question of the issuance of such bonds to the qualified voters of the City at the March 1, 2011 regular City election; and declaring the intent of the City of Cordova to reimburse original expenditures for costs of the planning, design, and construction of Cordova Schools correspondence program building.

Mayor Kallander requested **Jim Nygaard** come to the table for questions. **Bradford** stated that the dollar amount seemed high for a stick building. **Kallander** replied that **Nygaard** has supplied details on the amounts and would not spend the money unwisely. **Kacsh** stated that now starts the education of the use of the building to the community. He would like to see a stick building as opposed to another modular. **Kallander** stated that **Nygaard** brought to Council a request for repairs to the modular and Council agreed constructing a new building would be the safer, more long-term, option. **Kacsh** requested that the modulars be put out of commission after the construction of the new building. **Nygaard** responded that he has been approached about using one of the modulars for storage; but the other will be destroyed and neither will be school property any longer. **Nygaard** stated that he appreciated the Council's vision for the building, that the applications are ready to start and will take some time, but that this is a good investment with 60% reimbursement to the City. **Kacsh** stated that he felt this building could be constructed without raising taxes.

Vote on approval of Resolution 12-10-72: 6 yeas, 0 nays, 1 absent (Allison). Motion was approved.

26a. Resolution 12-10-70

A resolution of the City Council of the City of Cordova, Alaska, to authorize the City manager to enter into a two-year agreement with John W. Bitney for consulting services in the amount of forty thousand dollars (\$40,000) per year plus reasonable expenses.

M/Kacsh S/Reggiani to approve Resolution 12-10-70, a resolution of the City Council of the City of Cordova, Alaska, to authorize the City Manager to enter into a two-year agreement with John W. Bitney for consulting services in the amount of forty thousand dollars (\$40,000) per year plus reasonable expenses.

Kacsh asked for clarification of what "reasonable expenses" included. **Bitney** responded that he felt "reasonable expenses" included only what this Council requested of him, be it; travel expenses for the City's business, lunch meetings at the request of the Council and things of similar nature. He stated that there would be no surprises. If he has questions, he will inquire of the Council, Mayor, or City Manager. **Kacsh** stated that he was comfortable with the response, and that he just wanted to make sure we were all on the same page. **Beedle** requested the termination verbiage be clearer. **Kallander** proposed 90 days notice on either side. That way the city has time to find a replacement and **Bitney** can finish the session. Council concurred to have **Lynch** add 90 days notice for either entity for termination of the contract.

Vote on approval of Resolution 12-10-72: 6 yeas, 0 nays, 1 absent (Allison). Motion was approved.

M. UNFINISHED BUSINESS – None

N. NEW & MISCELLANEOUS BUSINESS

27. Brian Wildrick land purchase discussion and direction to staff

Wildrick, 940 Lake Ave, presented to Council the background of past-denied requests of Council to purchase the land. **Wildrick** requested Council consider the request now as they have a thriving business with design plans for a new building that will benefit the community. **Wildrick** requested that Council allow them to purchase the property they currently lease and that the funds previously paid as rent be applied towards the purchase of the land. He stated that this would level the playing field with other properties that have recently been sold next to the one in question as they were allowed to purchase the land outright and not required to lease first. **Kallander** highlighted the City's property sale guidelines and that there would be a Performance Deed of Trust. He asked **Wildrick** if he could perform his plan on a time scale. **Wildrick** stated that he was going to ask for three years but could do it in two if that is what

is required. **Kacsh** stated that Council should vote on the sale and have staff negotiate the details of the sale. **Reggiani** and **Bradford** agreed with **Kacsh**. **Van den Broek** asked about the part of the request to apply the rent payments as a down payment on the purchase. Council suggested to **Wildrick** that he enter into the property sale negotiations and present the second half of the request after the sale of the property has been negotiated. **Wildrick** agreed with the suggestion.

M/Reggiani S/Beedle to direct the City Manager to enter into negotiations with **Brian Wildrick** for the purchase of Lot A Block 2 of the South Fill Subdivision.

Vote on motion: 6 yeas, 0 nays, 1 absent (Allison). Motion was approved.

28. James & Dea Dundas Performance Deed of Trust discussion and direction to staff

Bradford left the table due to his conflict of interest. **Mayor Kallander** asked **James Dundas** to come to the table. **Dundas** presented his request for the Council to allow the land they purchased, at Mile 5 Copper River Highway, to be subdivided and the other half sold to a man who will build a shop on the property. **Dundas** would also like that building to satisfy the requirements for his Performance Deed of Trust with the City. **Kallander** inquired as to whether **Dundas** would like to sell the property back to the City. **Dundas** responded that he was not interested in that option. **Kallander** stated that land is scarce so the City needs to be careful not to parcel off too much land and it was sold to **Dundas** not intending for it to be subdivided. **Cheshier** stated that the request was too oblique for him. He felt **Dundas** had a contract and should see the contract through himself. **Reggiani** agreed with **Cheshier** and pointed out that in the makings of the subdivision the City would lose its advantage to see that the Performance Deed of Trust carried out. The Performance Deed of Trust on the property has to stay intact. **Kacsh** pointed out that selling the property would spur on economic development. **Cheshier** stated that the property should be developed with the deed intact. **Kacsh** asked if the Deed itself could be renegotiated. **Cheshier** stated that he would like to see plans for ongoing development of the property.

M/Reggiani S/Kacsh to refer to staff to develop site plans for future development on both sides should it be subdivided as discussed.

Van den Broek stated that, as the City cannot impose a Performance agreement on the purchaser of the other piece of property, Council would be allowing the original agreement to be circumvented and he cannot support such a request. **Dundas** stated that they were not trying to short the City. They felt this would bring about both their and the City's best interests. **Kallander** stated that **Lynch** would find a legal way to bring about what the Council has requested.

Vote on motion: 6 yeas, 0 nays, 1 absent (Allison). Motion was approved.

Reggiani moved to have a 5 min recess. Seeing no objections the meeting was recessed at 9:57 pm and reconvened at 10:03 pm

28a. Chief Baty reporting on the E-911 system

Letters notifying of the E-911 surcharge have been sent to the telephone companies to forward on to the citizens. **Baty** suggested that Council put together a committee to review the RFQ's that have been sent out. **Kallander** asked **Lynch** to work with **Baty** to put together some names for the committee. **Bradford** volunteered to represent Council on the committee.

29. Pending Agenda and Calendar

New committee appointment for the E-911 RFQ's

Kacsh requested that the CIP list be put on the agenda in the not too distant future so they can be prepared next year with the requests. Council decided to start work on it in April.

O. AUDIENCE PARTICIPATION

Barbara Beedle, 910 Ingress, thanked Susan for the treats and wanted to point out that the community rec. center (Bidarki) does not have handicap access.

Jennifer Gibbons, Browning St, wanted to comment on three topics. First, being the Sound Developer, she feels some media attention on the issue may help the situation. She also wanted to remind the community that if they see a sheen on the water to please put in a call to the hotline. Second, she is very excited to see a small business succeed and wanted to commend Harborside Pizza for all they have accomplished. Third, she gets to interview our new lobbyist tomorrow and she is really looking forward to the opportunity.

Tom Bailer, 304 Orca Inlet, wanted to comment on the Dundas land deal. He thanked Council for considering the long-term needs of the community and that they made a good decision in that regard.

P. COUNCIL COMMENTS**30. Council Comments**

Beedle stated that he enjoyed getting the pictures from Tom of the scrap metal being shipped out and that he is doing a great job. Also, he wanted to thank JR for putting the meetings on the radio, the time and effort he puts in pays off.

Cheshier stated that he agrees with Beedle that the pictures from Tom were great. The project is a big deal for the community to have that scrap metal taken out of town.

Bradford commented that he is looking forward to seeing the new Harborside Pizza building go up. He also appreciated the work that has gone into removing the scrap metal.

Van den Broek agreed with the other Council members' statements and thanks.

Kallander commented to Council that **Dale Muma** has notified him that they lost 2 more fingers and 2 light poles with the North wind. Council needs to put increased concern and attention on the harbor.

Q. EXECUTIVE SESSION - none**R. ADJOURNMENT**

M/Reggiani S/Bradford to adjourn the regular meeting at 10:25 pm
Hearing no objection, the meeting was adjourned.

Approved:

Attest: _____
Robyn Kincaid, Deputy City Clerk

CITY COUNCIL PUBLIC HEARING
JANUARY 5, 2011 @ 7:15 PM
LIBRARY MEETING ROOM
MINUTES

A. CALL TO ORDER

Vice Mayor David Reggiani called the Council public hearing to order at 7:15 pm on January 5, 2011, in the Library Meeting Room.

B. ROLL CALL

Present for roll call were *Vice Mayor David Reggiani*, Council members *Keith van den Broek*, *James Kacsh*, *David Allison* and *Bret Bradford*. *Mayor James Kallander* and Council members *EJ Cheshier* and *Robert Beedle* were absent. Also present were City Manager *Mark Lynch*, Deputy City Clerk *Erika Empey* and Deputy City Clerk *Robyn Kincaid*.

C. PUBLIC HEARING

1. Ordinance 1078

An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$793,356 from the General Reserve Fund (Permanent Fund) to Governmental Capital Projects Fund #401, to provide a source of money for the capital projects expenditures which were appropriated in the operating budget for fiscal years 2010 and 2011 -1st reading

Vice Mayor Reggiani opened the meeting up for public comment.

M/Kacsh S/Bradford to recess the meeting at 7:17 pm.

Hearing no objections, the meeting was recessed until 7:23 pm.

EJ Cheshier arrived at 7:17 pm.

Robert Beedle arrived at 7:20 pm.

Vice Mayor Reggiani re-opened the meeting for public comment at 7:23 pm.

D. ADJOURNMENT

M/Kacsh S/Bradford to adjourn the public hearing.

Hearing no objection, *Vice Mayor Reggiani* adjourned the public hearing at 7:30 pm.

Approved:

Attest: _____
Robyn Kincaid, Deputy City Clerk

**CITY COUNCIL REGULAR MEETING
JANUARY 5, 2011 @ 7:30 PM
LIBRARY MEETING ROOM
MINUTES**

A. CALL TO ORDER

Vice Mayor David Reggiani called the Council Regular Meeting to order at 7:30 pm on January 5, 2011, in the Library Meeting Room.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Corrine Erickson led the audience in an Invocation.

Vice Mayor Reggiani led the audience in the Pledge of Allegiance.

C. ROLL CALL

Present for roll call were *Vice Mayor David Reggiani*, Council members *Keith van den Broek*, *Jim Kacsh*, *David Allison*, *Bret Bradford*, *EJ Cheshier* and *Robert Beedle*. *Mayor James Kallander* was absent. Also present were City Manager *Mark Lynch*, Deputy City Clerk *Erika Empey*, Deputy City Clerk *Robyn Kincaid* and Student Council representative *Jessica Smyke*.

D. APPROVAL OF REGULAR AGENDA

M/Cheshier S/Kacsh to approve the Regular Agenda.

Add Chief Baty to the Staff reports as #16d.

Vote on motion: 7 yeas, 0 nays. Motion was approved.

E. DISCLOSURES OF CONFLICTS OF INTEREST - None**F. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. Guest Speakers -None

2. Audience comments regarding agenda items

Mary Anne Bishop, 406 Fourth Ave, President of the Prince William Sound Audubon Society, presented Council with a hand out used to illustrate a plan for a different fee schedule for the Harbor regarding boat storage' focusing on discouraging derelict boats from remaining in the harbor. The Society requested that Council not approve Resolution 01-11-02 and adopt a different fee schedule for boat storage that would discourage the accumulation of derelict boats around the boat dock.

3. Chairpersons and Representatives of Boards and Commissions

a. Student Council Representative *Jessica Smyke* reported to Council that there are Basketball games this weekend and home games next weekend. The student Council is trying to get a Ski Hill day approved. The school is participating in a suicide prevention contest. Registration for the April AASG meetings started. Student Council will have someone speak at the Mt. Eccles grand opening. Planning for homecoming is underway. *Allison* inquired if the Student Council had discussed the new ASA region classification that has recently been passed. *Smyke* stated they had not. *Allison* stated that the School Board has been discussing it and it would be good if the students and administration could work together to weigh in on the issue.

G. APPROVAL OF CONSENT CALENDAR

Vice Mayor Reggiani stated that the consent calendar was before Council.

Called out #5, #6, and #8 and moved to Agenda item #24 a, b and c.

4. Record unexcused absence for Council member David Allison from the 12-15-10 regular meeting.

~~5. Resolution 01-11-01~~~~A resolution of the City Council of the City of Cordova, Alaska, authorizing creation of the E-911 RFP review Committee.~~~~6. Resolution 01-11-02~~~~A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates, and charges for the 2011 calendar budget.~~

7. Resolution 01-11-03

A resolution of the City Council of the City of Cordova, Alaska, authorizing amendment to the 2011 budget and re-appropriation for the Capital Projects and Grand Administration Fund #401, for the installation of a boiler at the Bidarki Recreation Center, in the amount of \$27,834.

~~8. Resolution 01-11-04~~~~A resolution of the City Council of the City of Cordova, Alaska, authorizing creation of a Public Service Building Design Committee to advise Council on a building and site plan for a new Public Service Building.~~*M/Kacsh S/Reggiani* to approve the Consent Calendar.

Vote on Consent Calendar: 7 yeas, 0 nays. Cheshier – yes; Reggiani – yes; Beedle – yes; van den Broek – yes; Kacsh – yes; Allison – yes and Bradford – yes. Consent Calendar was approved.

H. APPROVAL OF MINUTES*M/Kacsh S/van den Broek* to approve the minutes.

9. Minutes of 11-08-10 Council Budget Work Session

10. Minutes of 12-01-10 Council Public Hearing

11. Minutes of 12-01-10 Regular Council Meeting

12. Minutes of 12-03-10 Special Council Meeting

Allison corrected the 12-03-10 Special Council Meeting minutes, which stated he was present via teleconference when he was in fact present.

Vote on motion: 7 yeas, 0 nays. Motion was approved.

I. CONSIDERATION OF BIDS - None**J. REPORTS OF OFFICERS**

13. Mayor's Report-written report

14. Manager's Report – written report in the packet

Mark Lynch reported to Council that the Lt. Governor will be in town for the grand opening of Mt. Eccles Elementary January 25th. Also, that the spring session of AML is February 8-10 if any of the Council members are interested in attending. *Kacsh* stated he is co-chair on a committee so must attend. *Lynch* stated he would check with *Kallander* if he would like to attend as well.

15. City Clerk's Report - written report in the packet

16. Staff Reports

a. Parks and Rec, Susie Herschleb, reported to Council that the pool had an issue with chemical levels at the bottom of the pool, which they are correcting. They were able to purchase a new pool cover with residual funds from the ventilation system fix for about 6 thousand dollars. However, they will not be able to put it over the pool until after the chemical levels even out. The pool is on schedule to close in May for repairs.

b. School project, Tom Cohenour, reported to Council that the school would be completed in 10 days. The kids have moved out of the gym onto the second floor. Tests were completed on the gym floor, which will be sealed and completed by January 22nd. The phosphorescing on the concrete bricks is being addressed. Engineers have done inspections. The first and second floors have been completed. Floor zero is 95% completed. The shelving tops in the library were too short but will work until the correct size tops can be installed. Air balancing is still to be completed. The flagpole is still crooked. *Beedle* asked if there is a time period in which the City is protected if something breaks or isn't right. *Cohenour* replied that there is a 12-month warranty period.

c. Cordova Center, Tom Cohenour, reported that concrete has been poured on the walls. They did shut down the site as planned but then it warmed up so there is talk of opening the site back up earlier than anticipated. Construction caused a flood in the Police Department carport and the Fire Department, no damage has been reported. Thanks to *Dick Groff* and *Robin Kacsh* with clean up and damage control. Trenches have been dug to discourage any future flood issues.

d. ALMAR project, Chief Baty, reported that talks of installing the ALMAR system in Cordova have been going on since he first became Chief. Currently Kotzebue and Cordova are the last two out of thirty-eight communities in the state to become fully equipped. The project is scheduled to complete by mid-summer and will not cost the City any money, as Home Land security will be funding the project. *Kacsh* stated that ALMAR is a line of site communication device. The issue discussed before is that we currently do not have the towers to support the system. He mentioned that other communities had to install repeaters and asked if that would be the case in Cordova. *Baty* responded that he was unsure of the details but once he has them will bring them to Council. *Kacsh* clarified for Council that the ALMAR system has many frequencies that will be dedicated for specific groups for specific needs.

K. CORRESPONDENCE

17. Letter from Copper River Watershed Project
18. Letter from Kathleen Kritchen
19. Letter from the Office of Governor Sean Parnell
20. Letter from the Native Village of Eyak
21. Letter from Laurence Ludlow
22. Letter to Representative Bill Thomas
23. Letter to Craig Tillery

L. ORDINANCES AND RESOLUTIONS

24. Ordinance 1078

An ordinance of the City Council of the City of Cordova, Alaska, authorizing the transfer of \$793,356 from the General Reserve Fund (Permanent Fund) to Governmental Capital Projects Fund #401, to provide a source of money for the capital projects expenditures which were appropriated in the operating budget for fiscal years 2010 and 2011 – 1st reading

M/Cheshier S/Kacsh to adopt Ordinance 1078, an ordinance of the city council of the City of Cordova, Alaska, authorizing the transfer of \$793,356 from the General Reserve Fund (Permanent Fund) to Governmental Capital Projects Fund #401, to provide a source of money for the capital projects expenditures which were appropriated in the operating budget for fiscal years 2010 and 2011.

Vote on motion: 7 yeas, 0 nays. Reggiani – yes; Beedle – yes; van den Broek – yes; Kacsh – yes; Allison – yes; Bradford – yes and Cheshier – yes. Motion was approved.

24a. Resolution 01-11-01

A resolution of the City Council of the City of Cordova, Alaska, authorizing creation of the E-911 RFP review Committee

M/Kacsh S/Cheshier to approve Resolution 01-11-01, a resolution of the City Council of the City of Cordova, Alaska, authorizing creation of the E-911 RFP review Committee.

Beedle inquired as to why there was an RFP when Council had decided to use Motorola. *Baty* responded that he had originally come to Council with an estimate from Motorola, who will be submitting an RFP; however, the estimate was just for discussion and information purposes. *Reggiani* listed the names to be on the committee: *Dick Groff, Gary Graham, Chief Robert Baty, Mike Hicks, Oscar Delpino, David Allison*, and *Bret Bradford*.

M/Allison S/Kacsh to amended the resolution to state the committee will have 7 members not 8.

Vote on amendment: 7 yeas, 0 nays. Motion was approved.

Vote on main motion: 7 yeas, 0 nays. Motion was approved.

24b. Resolution 01-11-02

A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates, and charges for the 2011 calendar budget.

M/Kacsh S/Bradford to approve Resolution 01-11-02, a resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates, and charges for the 2011 calendar budget.

Kacsh stated he would like to have the harbor look into other harbors hall-out fees for comparison.

Bradford stated he would like to have a Council discussion on the Harbors fees with the Harbor Master,

Dale Muma. *Bradford* stated he has concerns about the harbor long-term parking and the enforcement

of the registrations. *Cheshier* stated he is concerned with raising harbor rates 5% and why it was not

discussed during budget time. *Lynch* replied that during the budget time it was discussed that the harbor

was just breaking even and that 5% may not even be enough. *Reggiani* stated he would like to talk to

Dale Muma before raising the harbor fee. *Bradford* stated his concern for raising business licenses and

that the amount may be too much. *Kacsh* suggested that Council have a work session to discuss the fee

schedule. *Allison* stated that the increase for business licenses was not discussed during budget time and

would like to see if multiple year licenses are possible. *Beedle* agreed with *Kacsh* that council should

have a work session. *Cheshier* stated that the items should have been tackled at budget time, because if

fees are increased, then the projected revenue Council based the budget on will not be accurate.

M/Bradford S/Kacsh to refer back to staff to be worked out in a work session to be scheduled.

Vote on motion: 7 yeas, 0 nays. Motion was approved.

24c. Resolution 01-11-04

A resolution of the City Council of the City of Cordova, Alaska, authorizing creation of a Public Service Building Design Committee to advise Council on a building and site plan for a new Public Service Building.

M/Allison S/Cheshier to approve Resolution 01-11-04, a resolution of the City Council of the City of Cordova, Alaska, authorizing creation of a Public Service Building Design Committee to advise Council on a building and site plan for a new Public Service Building. *Reggiani* listed the names to be on the committee: *David Reggiani, Dick Groff, Mike Hicks, Tom Bailer, Chief Robert Baty, Martin Moe* and *Jim Kacsh*.

Bradford inquired as to which location the committee would be planning the design. *Reggiani* replied

that the committee would work out the location with the design. *Beedle* requested additional public

process on the location. *Kacsh* stated that nothing is off the table at this state of planning. *Cheshier*

stated that all meetings are public. *Beedle* stated that there is a difference between a public meeting and

a meeting for the public. *Allison* stated that committee meetings are much less formal and allow for additional public interaction. *Kacsh* stated that the facilitator would facilitate the meeting as the topic requires and has faith that *Reggiani* will include public in the committee discussions as the chair. *Beedle* stated he would still like to see a more public workshop.

Vote on motion: 5 yeas, 2 nays (Beedle and Bradford). Motion was approved.

M. UNFINISHED BUSINESS – None

N. NEW & MISCELLANEOUS BUSINESS

25. Vice Mayor appointment and Council concurrence to fill vacant seats on E911 RFP review committee. Committee members *Dick Groff*-chair, *Gary Graham*, *Chief Robert Baty*, *Mike Hicks*, *Oscar Delpino*, *David Allison*, and *Bret Bradford*.

M/Allison S/Kacsh to approve the list of committee members presented by Vice Mayor Reggiani

Beedle stated that he would have liked to see the names in the packet. He would have liked more notice and an opportunity for the public to volunteer if they wished. *Reggiani* stated that he was unable to put the names in the packet due to a time constraint and apologized for not giving more notice. *Beedle* stated he could not concur with the appointments, as he was unable to review the names previous.

Vote on motion: 6 yeas, 1 nay (Beedle). Motion was approved.

26. Vice Mayor appointment and Council concurrence to fill vacant seats on Public Safety Building Design committee. Committee members *David Reggiani*-Chair, *Dick Groff*, *Mike Hicks*, *Tom Bailer*, *Chief Robert Baty*, *Martin Moe* and *Jim Kacsh*.

M/Allison S/Kacsh to approve the list of committee members presented by Vice Mayor Reggiani

Beedle stated that again he could not concur with the appointments, as he was unable to review the names before the meeting. *Reggiani* stated that the point was well taken.

Vote on motion: 6 yeas, 1 nay (Beedle). Motion was approved.

27. Pending Agenda and Calendar

01/19/11 Work Session on Fee Schedule at 6:30 before the Public Hearing and Regular Meeting
AML Winter Legislative Meeting is February 8-10, 2011. *Lynch*, *Kacsh*, and *Beedle* to attend.

O. AUDIENCE PARTICIPATION

Jennifer Gibbons, Browning St, informed Council that the Chamber of Commerce has requested Council keep Main Street dedicated for retail locations and purposes. She requested that Council use the paper as a way to inform the community. *Gibbons* also stated she had a concern with concurrences requested of Council to facilitate further process but gets lost and can be confused as a motion.

Barbara Beedle, 910 Ingress, brought to the Council's attention that there are more committee vacancies than were voted on tonight. She also stated that she felt the business license fee was excessive. *Beedle* informed Council that she has brought a clock to be hung where the public can see it and thinks having coffee available to the public would help them feel more comfortable in attending meetings.

P. COUNCIL COMMENTS

28. Council Comments

Beedle stated that he was looking up Main Street the other day and it really looks nice. He also stated that he was glad to see *Allison* back at the meetings.

Cheshier wished everyone a Happy New Year.

Reggiani also wished everyone a Happy New Year.

Q. EXECUTIVE SESSION - None

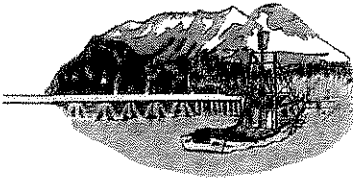
R. ADJOURNMENT

M/Bradford S/Allison to adjourn the regular meeting at 9:05 pm
Hearing no objection, the meeting was adjourned.

Approved:

Attest: _____

Robyn Kincaid, Deputy City Clerk



CITY OF CORDOVA

Office of City Manager

City of Cordova
602 Railroad Ave.
P.O. Box 1210
Cordova, Alaska 99574

Phone: (907) 424-6200

Fax: (907) 424-6000

Email: citymanager@cityofcordova.net

Web: www.cityofcordova.net

January 12, 2011 Manager's Report (for 01/19/11 Council meeting)

12/30, Work on various items and meet with department heads.

1/3, Sign checks, go through bills, general housekeeping, etc.

1/4, Review contracts, leases, etc. Prep for Council meeting. Council meeting.

1/5, Mt. Eccles progress meeting. Personnel matters. Council meeting.

1/6, Various phone calls, e-mails, etc. Work on contracts, agreements, leases, etc.

1/7, Pick up engineers from airport. Tour of community and Capital Improvement projects. Discuss planning.
Return engineers to airport.

1/10, Staff meeting. Work on office housekeeping, filing, CIP planning, etc.

1/11, Meet Nancy Bird and R.J. Kopchek. Various phone calls, e-mails, etc. General housekeeping items.

1/12, Work on Manager's report. Council packet items.

CITY CLERK'S REPORT TO COUNCIL

January 19, 2011 Regular Council Meeting

Date of Report: January 14, 2011

Council Matters: Erika and Robyn completed post-1/5/11 public hearing and regular meeting clean-up, printing, signing, scanning, advertising, distributing and posting on City website, minutes, ordinances, resolutions etc.; Erika completed pre-01/19/11 public hearing prep; pre-01/05/11 work session prep; and 01/19/11 regular meeting prep, compiling, writing, editing, minutes, resolutions, ordinances, other agenda items from different departments, attorneys, manager and/or Mayor and Council; confer with Mayor/Manager/Council members concerning preparation of 01/19/11 meeting agenda then posting agenda and packet to City website

Property Tax Matters/Deputy Clerk: Erika and Robyn handled everyday responses to property tax requests from banks, mortgage companies, citizens, other departments; Erika continued to update ownerships changes to property tax accounts; Erika and Robyn assisted banks and tax research companies in determining 2010 amounts owing for property owners in Cordova; Erika worked on daily imports to the Capital Software system accounting for the now-delinquent property tax payments that have been coming in through the Finance Department; Erika finished updating all the tax roll for the 2011 year except for the cards that the assessor still has. Erika is now checking for errors on any accounts; Robyn worked on minutes, and also helped coordinate for the E911 and PSBD committee's.

Records Requests: daily phone calls and/or drop-ins with Clerk's department questions, property tax questions and procedural matters;

Invoices: coded, approved & submitted regular department bills for payment to accounts payable; signed City payroll and accounts payable checks

Attorney Contact: n/a

CCTF: n/a

General Office: worked on registering all the City vehicles

Other:

Memo

To: Mayor and City Council
From: Moe Zamarron
CC: Mark Lynch, City Manager; Tom Cohenour, Director of Public Works
Date: January 19, 2011
Re: Cordova Center Progress Update

Last update was on January 05, 2011.

PROGRESS

Since the last update:

- The construction team viewed the contractor's schedule and met including Dokoozian's Project Manager and Site Supervisor as well as the civil subcontractor to discuss ways to expedite work and reduce costs. We developed a plan that would allow better maneuverability around the site and will streamline tasks.
- Communications to complete the structural steel submittals continued. Over the last two weeks 4 new requests for information were sent from the contractor and 4 responses to previous requests were returned to the contractor.

Major items to complete in the next two weeks:

- Perform specific civil work that will provide working area access for the drilling and concrete subcontractors.
- Complete structural steel submittal reviews to have materials fabricated and delivered to the jobsite prior to resuming concrete work.

SCHEDULE

The comprehensive construction schedule is currently under review by the contractor and is expected to be shortened following revisions made to site work tasks and rock anchor locations. As soon as this is received it will be summarized and reported to council.

BUDGET

- The third application for payment has paid to the contractor and the fourth application has been received.
- Cost figures have been assigned to the first group of changes and we will receive the first change order pay requests with Application for Payment #5.

ISSUES / PROBLEMS

- There are no issues other than completing the structural steel submittal reviews. As the shop drawings are completed the fabrication is being done and materials are scheduled to arrive over the next 2 months.
- There are currently 20 RFI's outstanding concerning structural steel issues.

Moe Zamarron

MEMORANDUM

TO: City Manager Lynch
FROM: Harbormaster Muma
DATE: 1/4/2011
RE: Quarterly Activity Report/Oct.-Dec.2010

Exclusive Slips Assigned	612 out of 725 Total Slips			84% Occupancy (as of 1/4/11)
	Oct.	Nov.	Dec.	Total
Vessels Charged Daily Rate	10	7	5	22
Vessels Charged Monthly Rate	0	0	0	0
Vessels In Impound Status				2
Vessel Lifts(One Way)	4	4	1	9
Port Arrivals:				
Shoreside	1	1	1	3
Samson	2	1	1	4
 Used Oil Collected(gallons)	1,275			
Used Oil Collected(Jan.-June)	17,895			
Vessels Towed	2			
Vessels Pumped	0			
Vessel Bilges Pumped	1			
Vessel Sewage Tanks Pumped	1			

GENERAL ACTIVITIES

- * Electrical repairs
- * Emergency phone inspections
- * Fire extinguisher inspections
- * Fire extinguisher maintenance
- * Incinerate sorbents
- * Maintenance to hoist
- * Water off to all facilities for winter
- * Repair finger floats
- * Repair utility pedestal
- * Pump used oil
- * Travel Lift maintenance
- * Decking replacement at Approach #5 complete
- * Impound "AK 3827AC"
- * Snow removal
- * Remove damaged H Float finger due to North wind
- * Repair water leak in New Harbor restrooms
- * Temporary repairs to damage H Float fingers due to North wind.

Memorandum

To: City Council, Mark Lynch, City Manager
From: Samantha Greenwood, City Planner
Date: 1/10/11
RE: Quarterly Report, 4th Quarter 2010

The following is a summary of the activities the planning department has been involved in during the 4th quarter period.

Staffing

The planner and 3 board members attended training in Juneau sponsored by the America Planning Associate. The training targeted planning and zoning boards.

Current Planning Activities

Staff has received countless calls and office visits during this period mostly related to ongoing projects, building permits and zoning related matters. This activity has remained fairly constant. Most, if not all, planning enquiries are answered at the time the enquiry is made.

Building Permits issued for the 4th Quarter of 2010:

7 Building Permits were issued for this quarter with a combined estimated cost of construction valued at approximately \$694,000.00.

Long Range Planning Activities

Staff will continue to work with other departments, the planning commission, city council and the city manager on updating and/or revising city codes where necessary.

Staff has gotten all planning related files on the server. We have developed a file structure and are currently working on getting folders, documents and data into this file structure.

We have ordered our computers and ARCGIS 10 software. When the computers and software are up and running, we will work through and tweak the model created for us to convert AutoCad files to GIS data. Then will develop a priority list to work through Autocad files.

Staff has been working with public safety developing an address policy.

Work has begun on updating the zoning map.

Planning topics being discussed at P&Z meetings include

1. Shipyard
2. Sidewalks and traffic flow in the South Fill development park.
3. Sawmill avenue extension
4. Proposed code revision.

In conclusion, this constitutes a majority of activities that have occurred during the 4th quarter of 2010. Please let me know if you have any questions, comments, or concerns.

Memo

To: City Manager Mark Lynch
From: Chief Robert Baty
Subject: 4th Quarter 2010 Report
Date: 1/10/11

PATROL

The Cordova Police Department received a total of 243 Calls for Service. From these Calls for Service, a total of 31 investigative cases were generated. There were a total of 16 arrests made.

There were 44 citations written with a monetary amount of \$7112.00. Of those citations, 6 were either corrected (i.e. \$510 insurance tickets) or voided by the Chief or the Court totaling \$2240.00 and 4 were defaulted for non-payment for a loss of approximately \$1554.00, leaving a potential gain of \$3318.00.

For the year, there were a total of 203 investigative cases. Call for Service stats were kept starting in June and for June through December there were 650 Calls for Service.

For the year, there were 629 citations written with a monetary amount of \$68,616.00. Of those citations, 96 were corrected, voided or dismissed totaling \$27,470.00 and 98 defaulted for non-payment for a loss of approximately \$13,454.00, leaving a potential gain of \$27,692.00.

PERSONNEL

I have been in contact with the State of Alaska DMV contract services and we are working together to get extra personnel trained to handle DMV. DMV Contract Agent Linda Lomax was in Cordova the week of October 25-29 to handle DMV Services for the public. Gentry & Holm went to DMV training the week of November 1-5. DMV opened again on 11/8/10 and everything is running smoothly with Gentry & Holm rotating days. The City is providing 5 days of service a week, for four hours a day. We have received many compliments on Gentry and Holm's handling of DMV duties from the public.

JAIL

Shower stall completed. Billy Houser from Department of Corrections completed an audit of the jail facility. CPD requested State Capital Budget money in the amount of

\$15,000, to remodel the Jail booking area to provide better security. We are still waiting to hear back from the State on that project.

TRAINING

Officers Johns and Kasch went to a 3 week municipal jail academy. Dispatcher Silveira also attended the academy. The City will be reimbursed for all costs associated with the training, travel, per diem, lodging, except the officer's wages.

Officers completed their second firearms qualification this year.

Due to the holiday season we took a break on our in-house training.

Total man hours of training: 368 hours

PROJECTS

- The jail shower is now installed and the walls have been completed.
- 250,000 – 300,000 ALMR radio upgrade provided to CPD from Alaska Division of Homeland Security, at no cost to the City.
- Reviewed telephone bills saving the City 4,000 + annually.
- We are in the process of reviewing long distance and internet bills.
- 911 timeline established, committee formed and RFP's have been sent out.
- Built a booking area (walled off access to squad room and added a door) to isolate prisoners, providing better building security.
- Completed records system archiving project. Archived over 30 years of reports in electronic format, making retrieval of information easier.

PR

- Handed out Halloween bags to the Elementary School.
- Allowing people to complete their community work service at the Police Station.

To: City Council; City Manager; City Clerk
CC: Historical Society, Library Board
From: Cathy Sherman, Information Services Director
Date: December 31, 2010
RE: 4th Quarter Report -- Information Services Department



CORDOVA HISTORICAL MUSEUM:

- Exhibits: "Bequeath of John Asp"
- **Visitation: 1051 (Compared to 1138 last year)**
- **Programs:** Annual Historical Society Dinner; 15th Annual Heritage Cookie Fest
- **School Class Visits:** Presented programs to Mt. Eccles Elementary students on the Chugach Aleut people of Prince William Sound and we made Aleut hunting hats. Also had a session on local artist Jules Dahlager, a famous Alaskan artist who resided here in Cordova. Students had an opportunity to paint with a palette knife.
- Assisted with **research** and review on scenic byway program; tripod ski cabin; Ted Lambert and numerous personal requests for obituaries.
- Contributed **articles** to Cordova Times on local history; Museums Alaska newsletter on Frances Mallory retirement.
- Historical Society held annual **elections**: Trustees for 2011 are Mike Webber, Ira Grindle, Torie Baker, Linda Kelly, Barclay Kopchak, Glenn Hollowell.
- Historical Society current **membership** as of December 30, 2010 is **244**.



CORDOVA PUBLIC LIBRARY:

- **Programs** –provided after school art activities; provided storytime for pre-k and older children.
- Worked with **Friends of the Library** to revitalize active group and have them take lead on fund-raising for Cordova Center library needs.
- Held monthly library **staff meetings** and continued **training** on collection assessment and ListenAlaska.
- Staff attended **Building Library partnerships** and spoke on Cordova Center Project.
- Participated in **Alaska OWL statewide project** kickoff. The Alaska OWL (Online With Libraries) project will unite 104 public library computer centers in a statewide Internet and video conferencing network. Funded by a NTIA broadband grant from the U.S. Department of Commerce as well as by generous support from the Bill and Melinda Gates Foundation and Alaska's Rasmuson Foundation.

INFORMATION SERVICES:

- Recycled electronics with N.V.E. recycling program.
- Lost water, heat and sewer to Centennial Building numerous times throughout the 4th quarter – that was fun!
- Coordinated meetings for manager and Information Services Director with Arctic IT. Worked with Arctic IT on technology requests for city staff; Completed maintenance on all library/museum work stations



- Maintained and updated webpage; continuing to train city staff how to use it
- Completed city employee newsletters.
- Coordinated city employee holiday gathering.
- Completed review of Information Service Department job descriptions.

CORDOVA CENTER: Third Quarter Report

Eight years of planning and fund-raising are finally reaping the rewards. Cordova Center Phase I went out to bid on June 23, 2010. Phase II is tentatively scheduled to go out to bid early summer 2011.

FUNDING:

- Working with Assistant Attorney General Craig Tillery and Jennifer Shore (Alaska Department of Law) completed funding resolution for Exxon Valdez Oil Spill Trustee Council funding commitment.
- Met with Rasmuson Foundation.
- In process now, the USDA grant application, LOI Rasmuson Foundation
- Completed Cordova Center funding reports (to date) for City Manager and Finance Director
- Completed Cordova Center Construction Budget for Phase I
- Drafted Cordova Center Construction Budget for Phase II
- Worked in tandem with Cordova Center Project Manager Moe Zamarron and Cordova Center Owner's Representative Tom Cohenour to complete coding of CC Phase I billings.

CAPITAL CAMPAIGN/PUBLICITY

- Updated webpage; blogs and provided community email updates.
- Providing regular updates to local news media and Phase I funders.
- Providing regular updates to City Council; Cordova Chamber of Commerce
- Provided information packet and updates to new state lobbyist for city

CONSTRUCTION DOCUMENTS AND PLANNING

- Continue to meet with CC Project 'neighbors' Pioneers of Alaska – Igloo #19 and provide regular updates and information.
- Updated and organized Cordova Center files
- Coordinated LEED and energy contractor visit
- Coordinated January Phase II meeting with Design Team and Owner's Representatives.
- Provided information packet and presentation to Planning and Zoning Commission

CONSTRUCTION

- Attended all Owner's Meetings and Construction meetings.
- Dokoozian Construction begins foundation concrete pours and anchor embeds;
- Shutdown for winter break anticipated December 22-February 28.
- Cordova Center Project Manager coordinating final steel and structural submissions and review.

Museum Attendance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
1981					2483
1982					2928
1983					2618
1984					1973
1985					1414
1986	221	682	1004	209	2116
1987					1677
1988	262	645	1326	345	2578
1989	238	629	1270	374	2511
1990	411	765	1534	415	3125
1991	445	936	1355	308	3044
1992	443	509	1857	705	3514
1993	281	1078	1481	406	3246
1994	608	1255	1726	452	4041
1995	458	882	2067	548	3955
1996	905	1897	2358	741	5901
1997	634	1216	2896	936	5682
1998	1047	4330	6502	906	12,785*
1999	1288	3948	4890	853	10,979*
2000	1076	1562	2931	740	6,309
2001	1185	2484	3777	934	8380
2002	1242	2343	4176	1155	8916
2003	1590	2461	4111	963	9125
2004	1839	3063	4907	1206	11,015
2005	1834	3071	5216	1508	11,629
2006	2355	2953	6,189	1771	13,268
2007	1919	3613	4166	1442	11,140
2008	2092	3210	4919	1476	11,697
2009	1543	2436	3618	1138	8735
2010	1121	1866	2735	1051	6773
2011					

*Norwegian Cruise Lines

School classes began coming to the museum in the first quarter of 1996 — Beginning in the fall of 1997 we had a full slate of school classes K-6 visiting once a month Sept-May — Keeps the year-round attendance up.

PUBLIC WORKS DEPARTMENT

4th Quarter Report

October – November - December
2010

The Public Works Department is comprised of 4 Divisions. Major activities for each Division include the following

ADMINISTRATION DIVISION

A wide variety of issues came up requiring my attention including, but not limited to, the following:

- Coordinated and oversaw operations of Streets, Sewer & Water, Solid Waste, and Facilities Maintenance Divisions.
- Rewrote job description for Solid Waste equipment operator position.
- Interviewed Solid Waste equipment operator applicant.
- Wrote grant application to Denali Commission for chip sealing of roads.
- Met with DEC in my office to review our 3 active grants
- Participated in bi-weekly Staff Meetings.
- Attended and participated in City Council meetings.
- Attended and participated in Cordova Center Task Force meetings.
- Developed proposed 2011 budget.
- Met with City Electric for CTC fiber optic route, street cuts, and excavation permits.
- Conducted Cordova Center inspections and functioned as Project Manager during Moe Zamarron's Christmas break.
- Provided input on Safe Routes to School meetings & correspondence.
- Reviewed potential grant sources.
- Attended emergency preparedness meetings.
- Compiled Capital Improvement Projects list and evaluated and worked up cost estimates.
- Held ongoing communication with Nathan Butzlaff (Jefferson Consulting) regarding LT2 issue.
- Participated in meetings and phone conferences with DEC regarding waste water treatment plant permit renewal and outfall issues.
- Selected, purchased, and began implementation of Maintenance Management program.
- Worked with Floyd Damron and CH2MHill team on scope development for Capital Improvement projects.
- Completed and submitted \$500,000 application to DEC to fund WWTP repair project.
- Participated in initial planning session with Copper River Watershed Project regarding pollution prevention measures for water entering Eyak Lake near Nirvanna Park.
- Assisted Planning Department with input on various planning and zoning issues.

Sincerely,

Tom Cohenour
Director of Public Works

WATER & WASTEWATER DIVISION

DAILY WORK DUTIES

Water Sources are checked daily/seven days a week for chlorine residual, turbidity, pH, UVT and general operations (Orca, Murcheson, & Meals). Three locations within the system are checked daily/ five days a week for chlorine residual, turbidity, and general operations (Harbor, Bidarki, & Hospital). Morning sewer lifts station checks (Whiskey Ridge, Murcheson, Eyak, Ferry Dock, Morpac, & Main lift station (South Second ST.)). Operate sludge dewatering system. Make polymer. Deliver sludge to 17 mile. Routine lab work & plant maintenance.

WEEKLY WORK DUTIES

Collect bi-weekly coliform samples. Clean the Wastewater Treatment Plant and Lift Stations. Calibrate meters/monitoring equipment. Download/transfer all data from all three sources. Test/ check back-up generators

MONTHLY WORK DUTIES

Quality control / Quality assurance for Lab. EPA/DEC wastewater reports, DEC water reports, DEC DBP (Disinfection Byproducts Rule) Reports. Read water meters. Deliver shut-off notices, disconnect for nonpayment. Collect monthly samples. Backwash filters at Eyak WTP. Check catchments.

MISCELLANEOUS

- Inspected with camera and cleaned sewer main on Seafood Lane.
- Called out to blocked storm drain behind Laura's Liquor.
- Diverted water runoff on Murcheson's road to water contact tank.
- Placed hand rail on new Orca trail and checked on Orca catchment.
- Checked on Alder dig.
- Flushed water main systems.
- Checked on creek & culvert on upper Davis.
- Worked on Meals PLC with Boreal Controls.
- Cleaned water service valve box at Eyak Packing.
- Met with ADEC who performed a sanitary survey for filter avoidance.
- Inspected Meals reservoir, Heney outfall, and Heney catchment with ADEC.
- Started draining Meals reservoir.
- Repaired Fish & Game/Troopers warehouse water service valve box on Center Drive.
- Performed locates on Birch St, Cedar St, Whitshed Rd and Spruce St.
- Inspected all water storage tanks (Morpac, Meals, Murcheson, 1.5 MG, Mews, & Ski Hill).
- Investigated water noise complaint on Whitshed Rd on Billsbrough's property.
- Worked on Ferry Dock lift station.
- Performed locate on Center Dr.
- Ordered new SC100 display (chlorine analyzer) for Orca, due to power surges. Under warranty.
- Located and shut-off water service on 212 S. 2nd St. for construction.
- Performed locate on 1st St for Orca Power Plant.
- Cleaned out water service valve box on 611 Alder Way.
- Performed water shut-off at Elmer's Point (Olaf Gildness).

- Closed Meals reservoir valve to start filling up reservoir.
- Worked on Marine Way fire hydrant.
- Performed water shut-off on Alder Way.
- Read water meter for harbor on Breakwater Avenue.
- Worked with Boreal Controls through SCADA on Whiskey Ridge lift station (faulty level transducer). New level transducer ordered.
- Performed locate by Sunset View Apartments.
- Repaired & installed flags on fire hydrants.
- Camera pool for leaky pipes.
- Performed locate on Alder Way.
- Replaced Hach door panel on chlorine analyzer at Orca WTP.
- Performed water shut-off & water turn ON, on Alder Way.
- Gave tour of WWTP & Eyak WTP to ADEC Grant & Loan.
- Cleaned water service valve box on ally way between 5th Street & 4th Street.
- Located water main valve boxes & sewer manholes on Young Drive.
- Performed locate on Railroad Avenue.
- Met with ADEC Wastewater Discharge to tour WWTP.
- Attempted to locate water leak on 601 Spruce Street. Unable to locate water leak. Will discontinue water main that connects Spruce St. & Cedar St. and reconnect 4 water services.
- Performed water shut-off on Third St.
- Worked on Odiak lift station pump #2.
- Performed locates on Adams Avenue.
- Repaired chlorine line on Orca WTP.
- Performed locates on Whitshed Rd (Baler), Federal Way, and Harbor Loop Rd.
- Worked on, exercised, activated Meals air relief valve to release air trapped in water line.
- Used Vactor truck to clean culvert on Whitshed Rd on Solid Waste Facility driveway for State DOT.
- Checked on Eyak WTP ceiling repair.
- Performed locate on Glasen trailer court.
- Meals & Orca WTP out of service due high turbidity, caused by heavy rain.
- Located inflow & infiltration on Breakwater St, Railroad Ave, 1st St, Whitshed Rd & Copper River Highway.
- Unloaded pallet of salt to Eyak WTP.
- Shut water OFF & ON at Glasen trailer court for water service repair.
- Replaced level transducer at Whiskey Ridge lift station, back in service.
- Performed locates on Mt Eccles Estates.
- Shut water service OFF at Harbor washing station.
- Located valves on 1st St to isolate fire hydrant on Railroad Ave.
- Responded to possible water leak on Cordova Center project. Found chlorine on water and 2 - ¾" copper line.
- Located & inspected sewer lines & manholes at Breakwater St, Seafood Lane, Haida Lane, LeFevre St, Industrial Rd, First St, Adams St and Railroad Ave.
- Located water service line on Copper River Highway (Maxwell).
- Worked on library water/sewer service leak, hit by City Electric.
- Worked on water leak on 1st St. Found water service line that leads to Cordova Center project and plugged/discontinued.

- Responded to water leak complaint on Lakeshore Drive #19. Found ball valve leaking, shut-off water service valve.
- Cleaned water main valve boxes on Cedar St, Young Dr, & Birch St and placed data loggers (leak detectors).
- Responded on 609 Spruce St. Found no chlorine on water, possible ground water.
- Shut-Off water to Odiak Camper Park.
- Performed locates on Breakwater St.
- Responded to a water leak complaint on Fourth St & Browning. Found chlorine on water coming out of fire hydrant area.
- Located & turn water service ON for 811 Chase Ave.
- Located fire hydrant & water main valves on Fourth St & Browning Ave, Second St & Adams St, and Lake Ave & Railroad Row. For water leak repairs.
- Repaired water & sewer service line for library. Repaired water service valve box.
- Located water service valve box for 812 Lake Ave.
- Performed locate on Copper River Highway.
- Cleaned out water min valve boxes on Fourth St & Browning Ave and Fourth St & Council Ave.
- Responded to damaged fire hydrant on Center Circle. Broke break-away coupling and no water leak.
- Responded to water leak complaint on Third St & Lake Ave. Found storm drain plugged causing water to come the ground.
- Performed locate on Mt. Eccles Estates.
- Shoveled snow off fire hydrants around town and replaced/fixed flag markers.
- Responded to manhole damaged on Cabin Ridge Subdivision. Found sewer main cleanout damaged by snow plow. It was not properly repaired by contractor who damaged it last.
- Kristopher Conway added to Water/Sewer Division.
- Sludge truck to City Shop for repairs.
- Worked on Whiskey Ridge lift station, pump #2 alarms (not pumping). Found rags wrapped around the impeller. Cleared and back in service.
- Replaced impeller assembly on pump #2 at Ferry Dock lift station.
- Replaced chlorine analyzer on Meals for repairs.
- Responded to locate request of water & sewer line on First St for Al Nordgrens.
- Responded to water leak complaint on Cliff Trail. Found and confirm water leak.
- Located main valves on Young Dr and USCG Housing.
- Flushed Meals tank.
- Work on Logistic Capability Assessment with Joanie Behrends.
- Cleaned sewer manhole and line on Solid Waste Facility onto Whitshed Rd.
- Repaired water leak on Cliff Trail. Found Riki Ott's water service line leaking.
- Performed locate on Mt. Eccles Estates.
- Pista Grit off-line, not pumping at STP, found air line damaged. Air line fixed/replaced, back in service.
- Delivered water outage notice for water leak repair on Fourth St & Browning Ave.
- Repaired water leak on Fourth St & Browning, found 6" cast iron split in 3/4. Repaired and back in service.

Sincerely,
 Malvin Fajardo
 Water / Wastewater Superintendent

STREETS DIVISION

STREETS

- Completed capital projects for 2010.
- Reestablished drainage ditch above 8th and 9th Streets.

SNOW

- Prepared equipment for winter snow season
- Took delivery on New Volvo L-120F loader. Beautiful machine, should serve community well.
- Hauled winter sand

EQUIPMENT MAINTENANCE

- Repaired and serviced City equipment
- Currently repairing hydraulic drive system failure on 1993 Motor Grader.

Sincerely,

Rob Brown
Streets Superintendent

SOLID WASTE DIVISION

OPERATIONS

Personnel includes:

- 4 operators (one retired and one new hire)
- 1 supervisor

Equipment includes:

- 2 front loading collections trucks (Mack and Peterbuilt)
- 1 container roll-off truck (Freightliner)
- 1 F450 Ford flatbed with dump hoist
- 1 F250 Ford dumpbed
- 1 Cat grader
- 1 Cat loader
- 1 Hitachi excavator

Customers include (on average)

- 836 residential
- 75 businesses

Daily Activities include:

- Collections (residential and commercial)
- Operating Transfer Station (Baler)
- Operating Landfill at 17 mile

DEC INSPECTIONS

Our next inspection will be in May 2011.

RECYCLING PROGRAM

Our recycling mission is to return useful material back into service while saving valuable space at our landfill site.

We recycle the following:

- Lead line (summer only May – September).
- Nylon fishing nets.
- Aluminum (year round).
- Plastic (year round).

HAZARDOUS WASTE PROGRAM

We're set up to receive a wide variety of hazardous waste such as paint, acids, flammables, and fertilizers. Carson-Dorn is our contractor who comes to Cordova annually to sort, categorize, consolidate, package and ship the hazardous waste.

LANDFILL

Peninsula car crushers concluded their operations for 2010 having removed the stack of vehicles at the landfill along with several tons of loose scrap metal.

Sincerely,
Greg Rankin
Solid Waste Foreman

FACILITIES MAINTENANCE DIVISION

This includes one ½ time position to conduct building repairs and service mechanical components and one full-time custodial position. The following buildings are repaired and maintained in whole or in part by this Division.

- City Hall / Police Station
- Library
- Chamber of Commerce
- Bidarki
- Pool
- City Shop
- Harbor Restrooms (Custodial only)

Daily rounds are conducted of each building to ensure systems are functioning properly. Often small repairs are required such as repairing or replacing hinges, stuck windows, squeaky doors, weather-stripping, switches, light bulbs, installing signs, painting, etc.

POOL

Worked with Johnson Controls to repair air handling system.

LIBRARY / MUSEUM

Miscellaneous minor repairs.

CHAMBER OF COMMERCE

Nothing to report.

EYAK WATER TREATMENT PLANT

Braced up sagging roof in two places so roof would not cave in from snow load this winter.

BIDARKI

Miscellaneous minor repairs.

WASTEWATER TREATMENT PLANT

Repaired roof stack that blew off in windstorm.

CITY SHOP

Miscellaneous minor repairs.

CUSTODIAL

The grey Chevrolet Astro van was replaced with a 2005 Ford Expedition.

Daily cleaning / trash pickup rounds are conducted at the following buildings:

- Bidarki
- Harbormaster's Office
- Harbor North Restroom
- City Hall / Police Station
- Library / Council Chambers

Sincerely,

Rick Johnson
Maintenance I

Chris Fariss
Custodian

Memo

To: City Council
From: Susan Herschleb / Director of Parks and Recreation
Date: 1/12/2011
Re: 4th Quarter report

Dear Council,

Our 4th quarter is looking good. We continue to increase our pass and programming revenue, which means our community, is making healthy choices. This is good for everyone. I need to point out again that our pass revenue does not include sales made at the pool. The 1st quarter of this year and beyond will include all sales within our department.

Although this is just a quarterly report I can't help but compare revenue totals from 2009 with the grand total of 2010. Our last deposit for **2009** reads **\$104,547.18** and our last deposit for **2010** is **\$130,745.50**. The bulk of this increase for 2010 is due to revenue from Odiak Camper Park, however, as I stated before small but steady increases in pass and programming revenue continues.

City of Cordova - Parks and Recreation Dept.

Bidarki Rec. Center 4TH Quarter 2010

4TH Quarter Revenue

Month	Drop in	Passes	Programs	S.Cabin	Odiak	Other	Total
Oct	\$ 143.00	\$ 5,945.00	\$ 2,095.00	\$ 135.00		\$ 20.40	\$ 8,338.40
Nov	\$ 171.00	\$ 13,781.00	\$ 990.00	\$ 100.00	\$ 545.36	\$ 75.00	\$ 15,662.36
Dec	\$ 171.00	\$ 4,305.00	\$ 520.00	\$ 135.00	\$ 373.20		\$ 5,504.20
Total	\$ 485.00	\$ 24,031.00	\$ 3,605.00	\$ 370.00	\$ 918.56	\$ 95.40	\$ 29,504.96

4TH Quarter Attendance

Month	Aero	Tot Time	HS Gym	Y.Programming	Adt. B Ball	Adt V Ball	WR	OG	Total
Oct	55	27	2	350	70	60	991	2331	3886
Nov	56	60	5	235	82	90	852	1598	2978
Dec	59	35		284	72	80	877	1164	2571
Total	170	122	7	869	224	230	2720	5093	9435

CORDOVA VOLUNTEER FIRE DEPARTMENT

4th Quarter Report

During the 4th quarter the members of the Cordova Volunteer Fire Department worked on several projects in addition to Thursday night trainings.

- 611 man hours for Thursday night meetings
- 223 man hours on other Fire Department Related activities
- 11 Fire runs for a total of 111 man hours
- 22 EMS runs for a total of 132 man hours

Attached you will find the Fire department monthly activities for this quarter.

Monthly Activity 10-10

			Attendance	Hours	Total Man Hours
Date	Thursday Meetings				
10/7	Run reviews		6	1	6
10/7	Trauma assessment		6	2	12
10/7	Hose evolutions		17	3	51
10/14	Business meeting		18	3	54
10/21	Golden stethoscope		18	3	54
10/28	Medical assessment		5	2	10
10/28	Fire pumps		19	3	57
	Total		89	17	244
Date	Public Education Taught				
10/30	CPR Pro		2	5	10
	Total		2	5	10
Date	Other Activities				
10/26	Inventory on M-8		1	1	1
10/31	Setup for Halloween party		9	3	27
10/31	Halloween party		11	4	44
	Total		21	8	72
Date	Run # Fire Runs				
10/14	10-49	Unconfirmed fire	12	0.5	6
10/23	10-50	EPIRB search	5	5	25
10/24	10-51	EPIRB search	3	4	12
	Total		20	9.5	43
Date	Run # Amb. Runs				
10/1	10-100	Asthma attack	3	1	3
10/2	10-101	Medical transport	4	1.5	6
10/4	10-102	Hypothermic patient	5	1.5	7.5
10/4	10-103	Hypothermic patient	5	1.5	7.5
10/4	10-104	Hypothermic patient	5	1.5	7.5
10/9	10-105	Medical transport	4	2	8
10/12	10-106	Man with extreme back pain	4	1	4
10/17	10-107	Man having abdominal pain	2	0.5	1
10/17	10-108	Medical transport	3	1.5	4.5
10/20	10-109	Medical transport	3	1.5	4.5
	Total		38	13.5	53.5
	Total hours for the month of October				422.5

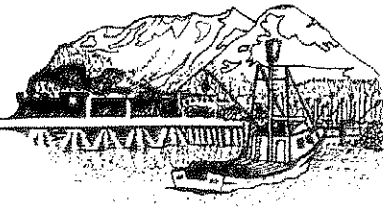
Monthly Activity 11-10

			Attendance	Hours	Total Man Hours
Date	Thursday Meetings				
11/4	Run reviews		5	1	5
11/4	SOP workshop		22	3.5	77
11/11	Business meeting		17	2	34
11/18	CPR		20	2	40
	Total		64	8.5	156
Date	Public Education Taught				
	Total				
Date	Other Activities				
	Total				
Date	Run #	Fire Runs			
11/13	10-52	Fuel leak	9	1.5	13.5
11/20	10-53	Fire alarm at badarki	1	0.5	0.5
11/25	10-54	False alarm	14	0.5	7
11/29	10-85	Vehicle rollover	20	1	20
	55				
		Total	44	3.5	41
Date	Run #	Amb. Runs			
11/7	10-110	Man fell down	3	1	3
11/7	10-111	Medical transport	3	1	3
11/10	10-112	Medical transport	3	2.5	7.5
11/12	10-113	Medical transport	2	2	4
11/13	10-114	Diabetic not breathing	12	1	12
		Total	23	7.5	29.5
	Total hours for the month of November				226.5

Monthly Activity 12-10

			Attendance	Hours	Total Man Hours
Date	Thursday Nighth Meetings				
12/2	Classroom With Brown and Chief Hicks		20	3	60
12/9	Business Meeting		22	2.5	55
12/16	Maintenance and preparation for the CVFD Christmas Party		16	3	48
12/23	No Meeting		0	0	0
12/30	Constitution, Bylaws and Ordinance Meeting		16	3	48
	Total		74	11.5	211
Date	Public Education Taught				
12/4	CPR and AED refresher by O'Brien		1	4	4
	Total		1	4	4
Date	Other Activities				
12/3	Setup for Tree lighting Parade		6	3	18
12/3	Tree Lighting Parade		17	2	34
12/5	Fit Test for a Department Member		2	1	2
12/9	CVFD Constitution & Ordinance Committee Meeting		7	2	14
12/17	CVFD Christmas Party		18	3	54
12/30	CVFD Constitution & Ordinance Committee Meeting		7	2	14
12/30	House Captain Duties		1	0.5	0.5
	Total		58	13.5	136.5
Date	Run #	Fire Runs			
12/6	10-56	Automated Fire Alarm at CCMC	15	0.5	7.5
12/6	10-57	Automated Fire Alarm at CCMC	2	0.5	1
12/7	10-58	Automated Fire Alarm at Orca Power Plant	12	0.5	6
12/25	10-59	Chimney Fire	12	1	12
		Total	41	2.5	26.5
Date	Run #	Ambulance Runs			
12/2	10-115	Medical Transport to Mile 13	4	1.5	6
12/7	10-116	Female with a broken Leg	8	1.5	12
12/9	10-117	Transport fro CCMC to Patient Residence	3	2.5	7.5
12/10	10-118	Medical Transport to Mile 13	4	2	8
12/11	10-119	Medical Transport to Mile 13	3	2	6
12/12	10-120	Female having a drug overdose	3	1.5	4.5
12/18	10-121	Medical Transport to Mile 13	3	1.5	4.5
		Total	28	12.5	48.5
	Total hours for the month of December				426.5

CITY OF CORDOVA



January 3, 2011

John C. Torgerson, Chairman
Alaska Redistricting Board
411 West 4th Avenue, Suite 302
Anchorage, AK 99501

Dear Chairman Torgerson:

As we start off this new year, please allow me - on behalf of the City of Cordova - to offer both you and your fellow board members our best wishes and regard for your important task ahead.

Redistricting is an important issue for Cordova. Incorporated July 8, 1909, Cordova is a thriving, rural Alaskan town steeped in history and tradition. We take great pride in our commercial fishing industry, Alaska Native culture, and strong sense of community.

Within thirty days after the official reporting of the census, the Redistricting Board is anticipated to adopt one or more proposed redistricting plans. At that time, the board is required to hold public hearings on the proposed plan.

The purpose of this letter is to extend an invitation to the Redistricting Board to conduct a public hearing on the proposed plan in Cordova. Such a hearing would benefit both the Board and community.

If you have any questions regarding accommodations or facilities here to conduct a hearing, please contact the City Manager Mark Lynch at (907) 424-6200, or email at citymanager@cityofcordova.net.

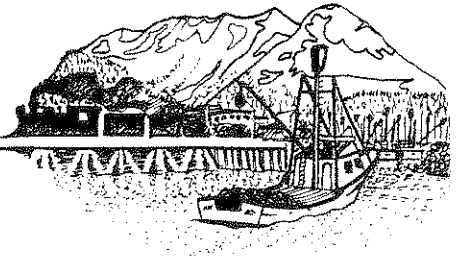
Thank you for considering this request. Your job is important and critical for our community, and your efforts are appreciated.

Sincerely,

Jim Kallander

JK
Jim Kallander, Mayor
City of Cordova

CITY OF CORDOVA



January 12, 2011

The Honorable Ray LaHood
Secretary
U.S. Department of Transportation
1200 New Jersey Avenue, S.E.
Washington, D.C. 20590

Re: Continuation of Alaska Airlines' Essential Air Service at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska, Docket OST-1998-4899

Dear Secretary LaHood:

This letter is to express strong support for the selection of Alaska Airlines to continue to provide essential air service to our community. Alaska's current pattern of service – using jet aircraft – meets crucial needs that would be difficult, if not impossible, to meet with any other type of service or aircraft type:

For instance, it is well known that Cordova is home to a large commercial fishing fleet that provides over 1 million pounds of seafood to consumers in the US and other countries throughout the world. This service is only plausible in conjunction with using the 737-400 passenger and cargo aircraft, which provides freight, mail and cargo capacity that a non-jet carrier could not provide. This partnership supports our main economic source of fishing, along with hundreds of jobs. Without Alaska Airlines daily service, our economy would suffer a major blow.

In addition, Alaska Airlines provides access to advanced health care in Anchorage for all but the most critical emergencies, which requires medivac. This process is enhanced with Alaska's Required Navigation Performance Technology, which enables the airline to reliably access the airport during inclement weather, thus reducing diversions and cancellations. During winter months this is instrumental, especially when the Alaska Marine Highway System is unable to travel, leaving flying as the community's only method to depart.

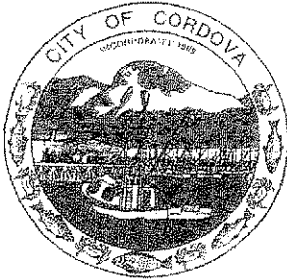
Lastly, Alaska's service connects Southeast Alaska passengers to one or more major communities of interest, with single-plane service to Anchorage, Juneau, Ketchikan or Seattle. From these hubs, our community can access the airline's extensive route system and benefit from its marketing relationships with other carriers.

For these reasons, we respectfully urge DOT to select Alaska Airlines to continue to provide essential air service to Southeast Alaska, as the airline has successfully done for more than thirty years.

Sincerely,

^{ECE}
Jim Kallander, Mayor
City of Cordova

cc: Susan Kurland, Assistant Secretary for Aviation and International Affairs
Dennis DeVany, Chief, EAS and Domestic Analysis
The Honorable Sean Parnell, Governor, State of Alaska
Marc A. Luiken, Commissioner, Alaska State Department of Transportation and Public Facilities



CITY OF CORDOVA

Office of City Manager

City of Cordova
602 Railroad Ave.
P.O. Box 1210
Cordova, Alaska 99574
Phone: (907) 424-6200
Fax: (907) 424-6000
Email: citymanager@cityofcordova.net
Web: www.cityofcordova.net

January 12, 2011

Prince William Sound Science Center
P.O. Box 705
Cordova, Alaska 99574
Attn: Nancy Bird

RE: Notice of Default concerning Lease with Option to Purchase

Dear Ms. Bird,

I read in section 4.5 of the lease purchase agreement that the Science Center was to "submit a site development plan to the City within twenty-four (24) months of the Commencement Date, which development plan shall also contain the required elements of and be considered equivalent to a site plan application under Chapter 16.17 of the Cordova municipal Code;" I interpret the "Commencement Date" to be the date the lease was signed by the City, May 23, 2007. No development plan was presented to the City by the required date of May 23, 2009. Therefore you have failed to perform according to the terms of the lease, and this letter constitutes notice that the City will seek remedies as permitted under the lease.

Sincerely,

Mark Lynch
City Manager
City of Cordova, AK

Hi Susan,

Would you mind distributing this to the full Council.

Following is an update on the spill at TAPS station #1 (Prudhoe Bay), a 400 gallon incident that occurred early on Saturday morning. This is something that the Council should have on their radar while the pipeline remains shut down. Alyeska are still having trouble determining the location of the leak.

Once the leak is identified and repairs are made, restarting the pipeline flow during the cold of winter can lead to several issues:

- * The crude oil develops a gel strength that is too strong to allow pipeline start-up;
- * Water drops out of the crude oil, collects in low spots, and freezes;
- * Ice in the pipeline upon restart could plug the mainline pump suction piping and custody transfer flow meter strainers, causing restart to fail; and
- * When the pipe steel temperature cools to minus 40 F or minus 50 F, pipe welds become susceptible to fracture.

I will keep you posted when the restart occurs and/or if any of the above listed problems arise.

Regards,
Rochelle
PWSRCAC City of Cordova representative

Rochelle van den Broek
Executive Director
Cordova District Fishermen United
P.O. Box 939 :: 509 First Street :: Cordova, Alaska 99574
Ph: 1 (907) 424 3447 :: Fax: 1(907) 424 3430
Email: cdfu@ak.net
Web: <http://www.cdfu.org>



**United States Department of Agriculture
Rural Development
Kenai USDA Service Center**

January 7, 2011

City of Cordova
Attn: The Honorable James Kallander
PO Box 1210
Cordova, AK 99574

Dear Mayor Kallander:

Please let me introduce myself. My name is Michelle Hoffman, and I am the Area Director for USDA Rural Development located in Kenai, Alaska. Our agency has recently made some changes to the localities of our regions. My office is now called the "Gulf Region" which encompasses Prince William Sound along with the Cook Inlet, Kodiak and the Aleutian Islands. We will now be the USDA Rural Development Office which serves your area. As such, I would like to be assured that you are in fact aware of the programs we offer to help improve the economy and quality of life in rural America. Through our programs, we touch rural America in many ways.

Our financial programs support such essential public facilities and services as water and sewer systems, housing, health clinics, emergency service facilities and electric and telephone service. We promote economic development by supporting loans to businesses through banks, credit unions and community-managed lending pools. We offer technical assistance and information to help agricultural producers and cooperatives get started and improve the effectiveness of their operations. We provide technical assistance to help communities undertake community empowerment programs.

Enclosed is a summary of the programs we offer and also includes contact information. Our website is <http://www.rurdev.usda.gov/Home.html>. I hope to be able to visit your area in the near future, and will contact you at that time. In the mean time if you have any questions or would like more information, please don't hesitate to contact me.

Sincerely,


MICHELLE HOFFMAN
Area Director

110 Trading Bay Road, Suite 160 • Kenai, AK 99611
Phone: (907) 283-6640 • Fax: (907) 283-9667

Committed to the future of rural communities.

"USDA is an equal opportunity provider, employer and lender."

To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6362 (TDD)

Rural Development — Housing and Community Facilities Programs

Program	Objective	Applicant	Uses	Population	Loan/Grant	Terms/Conditions
Single Family Home Ownership Direct Loans (Section 502)	Safe, well-built, affordable homes for rural Americans.	Families and individuals who currently own their homes. Apply to Rural Development.	Buy, build, improve, repair or rehabilitate rural home as the applicant's permanent residence.	Rural areas with populations of 20,000 or less.	Direct loan.	Up to 100 percent of market value or cost, whichever is less. Loan amortized for 33/38 years. Applicant may be eligible for payment assistance (subsidy) on the loan.
Single Family Home Ownership Guaranteed Loans (Section 502)	Assist eligible applicants in buying their homes by guaranteeing loans made by private lenders.	Families and individuals. Apply to lender.	Purchase new or existing home.	Rural areas with populations of 20,000 or less.	Loan guarantee.	30 year, fixed rate. Interest rate negotiated between lender and borrower. Loans to 100 percent of market value.
Single Family Home Ownership Direct Repair Loans and Grants (Section 504)	To help very-low-income homeowners remove health and safety hazards or to repair their homes.	Families and individuals who currently own their home. Apply to Rural Development.	Repair or replace roof, winterizing, purchase or repair of heating system, structural repair, and water and sewage connect fees, and similar uses.	Rural areas with populations of 20,000 or less.	Direct loan and grant.	Loan terms to 20 years at 1 percent. Assistance to individual may not exceed \$20,000. Grants only available to very-low-income applicants 62 years or older who cannot afford to pay 1 percent loan.
Mutual Self-Help Housing Grants (Section 523)	Assist lower income families in building their own homes.	Non-profits and public bodies.	Technical assistance to qualify and supervise small groups of families to build each other's homes.	Rural areas with populations of 20,000 or less.	Grant.	Grant agreement.
Rural Rental Housing Direct Loans (Sections 515)	Safe, well-built, affordable rental housing for very-low, and low income individuals and families.	Individuals, limited profit and non-profit organizations. Apply to Rural Development.	New construction or rehabilitation of rental housing.	Rural areas with populations of 20,000 or less.	Direct loan.	Up to 100 percent of total development cost (non-profits); 97 percent (for-profits). 30-year term with up to 50 year amortization. For for-profit organizations with Low-Income Housing Tax Credits, 95 percent of total development costs.
Rural Rental Housing Guaranteed Loans (Section 538)	Safe, well-built, affordable rental housing for low to moderate income individuals and families.	Individuals, partnerships, limited liability companies, trusts, state and local agencies and Indian Tribes. Apply to lender.	New construction or substantial rehabilitation of rural rental housing.	Rural areas with populations of 20,000 or less.	Loan guarantee.	Up to 90 percent loan to value for loans made to for-profit entities, and up to 97 percent loan to value for loans made to non-profit entities. Repayment terms are 25 to 40 year amortization.
Housing Preservation Grants (Section 533)	Repair and rehabilitate housing owned or occupied by very-low- and low-income rural families.	Public bodies and non-profit organizations. Apply to Rural Development.	Operation of a program which finances repair and rehabilitation activities for single family and small rental properties.	Rural areas with populations of 20,000 or less.	Grant.	Grant agreement.
Farm Labor Housing (Sections 514 & 516)	Safe, well-built, affordable rental housing for farm workers.	Individuals, public and private non-profit organizations. Apply to Rural Development.	New construction or substantial rehabilitation of rental housing.	No population restriction.	Direct loan and grant.	Up to 102 percent of total development cost. Up to 33 years to repay at 1 percent interest.
Community Facilities (Faith-Based and First Responder)	Provide essential community facilities for rural communities.	Public bodies, non-profit organizations, and Indian tribes. Apply to Rural Development.	Build facilities and purchase equipment for fire and rescue, early warning systems, police stations, health clinics, schools, libraries, hospitals, etc.	Rural areas with populations of 20,000 or less.	Direct loan or loan guarantee; grant.	Up to 100 percent of market value. Up to 40 years or life of security. Maximum grant 75 percent of project cost.

Direct Loans and Grants - Apply to Rural Development. Loan Guarantees - Apply to intermediary (approved banks, mortgage companies)

Revised June 2009

Rural Development — Business and Cooperative Programs

Program	Objective	Applicant	Uses	Population	Loan/Grant	Terms/Conditions
Business and Industry Guarantee Loans	Create jobs and stimulate rural economies by providing financial backing for rural businesses.	Businesses. Apply through Federal or State chartered banks, credit unions, or savings & loan associations.	Most legal business purposes except production agriculture. Include acquisition, start-up and expansion of businesses that create rural employment.	Any area other than a city or town that has a population of greater than 50,000 inhabitants and the urbanized area contiguous and adjacent to such a city or town.	Loan guarantee.	Lender and borrower negotiate terms. Interest rate tied to published rate that may change no more often than quarterly.
Intermediary Refunding Program Loans	Finance business facilities and community development projects in rural areas.	Public bodies, non-profit corporations, Native American tribes, and cooperatives. Apply to Rural Development.	Community development projects, establishment or expansion of businesses, creation or saving of rural jobs.	Rural areas and incorporated places with populations of less than 25,000.	Direct loan.	The intermediary makes loans to businesses from its revolving loan fund on terms consistent with security offered. Intermediary pays 1 percent for 30 years.
Rural Business Enterprise Grants	Finance and facilitate the development of small and emerging private business enterprises.	Public bodies, private non-profit corporations, and federally recognized Native American tribal groups. Apply to Rural Development.	Buy and develop land, establish a revolving loan fund, construct buildings, plants, equipment, access streets and roads, parking areas, utility and service extensions, and rural distance learning networks.	Any area other than a city or town that has a population of greater than 50,000 inhabitants and the urbanized area contiguous and adjacent to such a city or town.	Grant.	When grant funds are used for revolving loan fund (RLF), the intermediary makes loans to businesses from its RLF on terms consistent with security offered.
Rural Business Opportunity Grants	Finance technical assistance for business development and conduct economic development planning in rural areas.	Public bodies, non-profit corporations, Indian tribes on Federal or State reservations, and cooperatives with members that are primarily rural residents.	Technical assistance, leadership training, establishment of business support centers, economic development plans.	Any area other than a city or town that has a population of greater than 50,000 inhabitants and the urbanized area contiguous and adjacent to such a city or town.	Grant.	Must be completed within 2 years after project has begun.
Rural Economic Development Loans and Grants	Finance economic development and job creation in rural areas.	Electric and telephone utilities eligible for financing from the Rural Utilities Service. Apply to Rural Development.	Promote rural economic development and/or job creation projects including feasibility studies, startup costs, and business incubators.	Rural areas and places with populations of 2,500 or less.	Direct loan and revolving loan fund grant.	The intermediary (electric or telephone utility) makes loans to profit or non-profit businesses and public bodies for rural economic development and/or job creation projects. Loans are 0 percent for 10 years.
Rural Cooperative Development Grants	Establish and operate centers for cooperative development to improve the economic condition of rural areas through the development of new cooperatives and improving operations of existing cooperatives.	Non-profit corporations and institutions of higher education. Apply directly to Rural Development National Office.	To conduct feasibility studies, business plans, and applied research as well as provide training and other technical assistance to new and existing cooperatives and businesses.	Any area other than a city or town that has a population of greater than 50,000 inhabitants and the urbanized area contiguous and adjacent to such a city or town.	Grant.	Applicants must meet specific selection criteria including a minimum 25 percent fund match. Grants are awarded on a competitive basis.
Value-Added Producer Grants	Assist independent agricultural producers to enter into activities that add value to their commodities.	Independent producers, farmer and rancher cooperatives, agricultural producer groups, and majority-controlled producer-based business ventures. Apply directly to Rural Development National Office.	Planning purposes such as conducting feasibility studies or business plans, or as working capital to help start the operations of a venture.	No population restriction.	Grant.	Applicants must meet specific selection criteria. Grants are awarded on a competitive basis. Funds cannot be used to build facilities or purchase equipment. Funds must be matched on a dollar-for-dollar basis.
Small Socially Disadvantaged Producer Grants	Technical Assistance	Cooperatives or associations of cooperative whose primary focus is to provide assistance to small, minority producers and whose governing board and/or membership is comprised of at least 75 percent minority.	To conduct technical assistance such as market research, product and/or service improvement, legal advice and assistance, feasibility study, business plan development, and training.	All areas except cities of more than 50,000 and their contiguous and adjacent urbanized areas.	Grant.	Applicants must meet specific selection criteria and grants are awarded on a competitive basis. Funds are to be used only for Technical Assistance. There are no matching requirements for this program.
Rural Energy For America Program	Promote energy efficiency and renewable energy development.	Agricultural producers and rural small businesses.	Construction or improvements, purchase and installation of equipment, energy audits, permit fees, professional service fees, business plans, feasibility studies.	Any area other than a city or town that has a population of greater than 50,000 inhabitants and the urbanized area contiguous and adjacent to such a city or town.	Loan guarantee and grant.	Applicants must meet specific selection criteria. Loans cannot exceed 50 percent of eligible project costs. Grants are awarded on a competitive basis. Grant cannot exceed 25 percent of eligible project costs.
Rural Energy for America Program Grants	Provide funds to agricultural producers and rural small businesses to conduct energy audits and/or feasibility study for a renewable energy system.	State, tribe, or local Governments; land-grant colleges and universities; rural electric cooperatives; and public power entities, along with rural small businesses and agriculture producers..	Grants for energy audits and renewable energy development assistance.	Rural areas with populations of 20,000 or less.	Grant.	Grants are awarded on a competitive basis and can be up to 25% of total eligible project costs. Grants are limited to \$50,000 for renewable energy feasibility studies.

Rural Development — Utilities Programs

Program	Objective	Applicant	Uses	Population	Loan/Grant	Terms/Conditions
Water and Waste Disposal Loans and Grants	Provide water and waste financing in rural areas to the most financially needy applicants resulting in reasonable user fees.	Public entities, Indian tribes, and non-profit corporations. Apply to Rural Development.	Build, repair, and improve public water systems, and waste collection and treatment systems. Also other related costs.	Rural areas, cities, and towns with up to 10,000 population.	Direct loan and grant.	Interest rates are set quarterly based on an index of current market yields for municipal obligations. Repayment period is a maximum of 40 years. Grant funds may be available.
Water and Waste Disposal Loan Guarantees	Provide loan guarantees to lenders serving financially needy applicants.	Public entities, Indian tribes, and non-profit corporations. Apply to Rural Development.	Construct, repair, modify, expand, improve water supply and distribution systems, and waste collection and treatment systems. Also other related costs.	Rural areas, cities, and towns with up to 10,000 population.	Loan guarantee.	Eligible lenders obtain up to a 90 percent guarantee on loans they make and service. Lenders should contact Rural Development Area or State Office.
Solid Waste Management Grants	Provide technical assistance and/or training to help communities reduce or eliminate pollution of water resources and improve planning and management of solid waste sites.	Non-profit organizations and public bodies. Apply to Rural Development.	Provide technical assistance and training to reduce pollution of water resources and improve management of solid waste facilities.	Rural areas, cities and towns with up to 10,000 population.	Grant.	Projects are funded based on selection at the National level. Applications are accepted from October 1 to December 31 of each year.
Rural Broadband Loans and Loan Guarantees	The deployment of broadband service to eligible rural communities.	Legally organized entities providing or proposing to provide broadband service in eligible rural communities. Cannot serve more than 2 percent of the telephone subscriber lines installed in the U.S.	The construction, acquisition, and improvement of broadband transmission facilities and equipment; land and buildings used in providing broadband service; and the refinancing of Telecommunications Program debt.	Eligible rural communities with a population of 20,000 inhabitants or less.	Direct loan and loan guarantee.	Loans are made at the Treasury rate of interest at the time of the advance for a period equal to expected composite economic life of the assets financed. Loans are guaranteed at the interest rate set by the private lender for no more than 80 percent of the principal amount.
Electric and Telecommunications Loans and Guarantees	Provide financial aid through direct and guaranteed loans for electric and telecommunications services.	For-profit entities, non-profit and cooperative associations, public bodies, and other utilities. Apply directly to Rural Development National Office.	Generation, bulk transmission facilities, and distribution of electric power. Enhance 911 emergency service, digital switching equipment, fiber optic cable, along with traditional main system telecommunications service and broadband services.	Electric: Rural areas as defined by the U.S. Census. Telecommunications: Rural areas with populations of 5,000 or less.	Direct loan and loan guarantee.	Interest rates are established in accordance with 7 CFR 1745.
Distance Learning and Telemedicine Loans and Grants	Development and deployment of advanced telecommunication services throughout rural America to improve education and health care.	Incorporated entities, including municipal corporations, on a for-profit or not-for-profit basis, that operate rural schools, libraries, health care clinics and other organizations that operate educational or health care facilities.	Equipment for classrooms; cameras, video monitors, computers, and LAN. Also for physician consultation, radiology, ex-ray scanners, and digital microscopes.	Rural areas with populations of 20,000 or less.	Direct loan and/or grant.	Matching funds are required.

Direct Loans and Grants - Apply to Rural Development. Loan Guarantees - Apply to intermediary (eligible banks, etc).

Revised June 2009



STATE OF ALASKA
DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Division of Community and Regional Affairs

Sean Parnell, Governor
Susan K. Bell, Commissioner
Tara Jollie, Director

December 29, 2010

The Honorable James Kallander
Mayor
City of Cordova
P.O. Box 1210
Cordova, AK 99574

RE: FY 11 NATIONAL FOREST RECEIPTS PAYMENT

Dear Mayor Kallander:

I am pleased to announce the City of Cordova's FY 11 National Forest Receipts payment in the amount of \$1,180,531.69 for public schools and public roads. The payment has been requested and you should receive it shortly. The amount of your payment allocated for each service is as follows:

Public Schools	\$1,080,179.79
Public Roads	\$100,351.90

In accordance with state law, the public school payment was calculated as the proportion of the number of children in average daily membership of the city school district compared to the total number of children in average daily membership in city school districts and regional educational attendance areas located within the national forest or within 20 miles of the national forest.

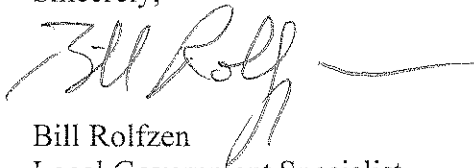
The public road payment was calculated as the proportion of the number of road miles within your municipal boundaries over which the city exercises road powers plus the number of state road miles maintained by your city under agreement with the state to the total number of road miles maintained by state or local governments in the unorganized borough and within the national forest or within 20 miles of the national forest.

Mayor Kallander
December 29, 2010
Page Two

A payment made under the National Forest Receipts Program for public schools must be used only for the operation, maintenance, repair, or construction of public schools. A payment made under the National Forest Receipts Program for public roads must be used only for the operation, maintenance, repair, or construction of public roads over which the municipality exercises road powers. The City of Cordova will be required to submit an accounting report next fiscal year that documents the expenditure of these payments.

Should you have any questions regarding your FY 11 National Forest Receipts payment, please call me at 465-4733.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Rolfzen", followed by a horizontal line.

Bill Rolfzen
Local Government Specialist



Native Village of Eyak
Dept. of Environment and Natural Resources
110 Nicholoff Way ~ PO Box 1388 ~ Cordova, AK 99574
Phone: (907) 424-7738 ~ Fax: (907) 424-7739
www.eyakfish.com

Mayor Jim Kallander
City of Cordova

January 13, 2011

Dear Mayor Kallander and City Council,

The Native Village of Eyak (NVE) is submitting a proposal to the U.S. Fish and Wildlife Service, Office of Subsistence Management for the Partners for Fisheries Monitoring Program (PFMP). This program is intended to provide professional scientific assistance to rural communities in Alaska so that they may more effectively participate in the subsistence fishery management processes. NVE has been involved with this program since 2002, with Erica McCall Valentine being employed by NVE as the PFMP Southcentral Regional Social Scientist for the first 5 years, and Keith van den Broek presently employed as the Regional Fisheries Biologist since 2008. NVE's current proposal seeks funding to continue this program, with a Fisheries Biologist representing the subsistence needs of communities in the Copper River Basin and Southcentral Alaska, and overseeing and developing vital fisheries monitoring programs on the Copper River. The funding will additionally support seasonal youth internships for local residents of the region to gain experience in the fisheries sciences.

NVE has substantial capacity and experience with fisheries research on the Copper River, the Gulf of Alaska, and Prince William Sound. We are very involved in fisheries issues in our area and statewide. As you may know, since 2001, we have been actively conducting fishery research projects on the Copper River. These efforts have been overwhelmingly successful and are currently funded to continue through 2013, with hopes for continued funding into the future. We are in a solid position to ensure that the objectives of the PFMP are carried out in a manner that will be of maximum benefit to rural residents and organizations in the Copper River Basin and Southcentral Alaska.

NVE is asking for your support to help us continue to provide a coordinated effort in fisheries research in our region. A letter of support from your organization would be an invaluable asset. We have included a sample letter of support that you may choose to use. We are requesting that letters of support be postmarked no later than January 31st, 2011, in order to meet the proposal deadline. Letters may be sent directly to the US Fish and Wildlife Service, Office of Subsistence Management via email (preferred) to <fisheries_resource_monitoring@fws.gov>, or mail to:

Office of Subsistence Management
Partners for Fisheries Monitoring Program
1011 E. Tudor Rd, MS 121
Anchorage, AK 99503

If you have any questions, please give me a call. Thank you for your support.

Sincerely,

Keith van den Broek, Director
NVE Department of Environment and Natural Resources

10,000 years in our Traditional Homeland, Prince William Sound & the Copper River Delta

January 13, 2011

Office of Subsistence Management
Partners for Fisheries Monitoring Program
1011 E. Tudor Rd, MS 121
Anchorage, AK 99503

To Whom It May Concern:

The City of Cordova strongly supports the Native Village of Eyak's proposal to the Partners for Fisheries Monitoring Program for a Copper River Fisheries Biologist. We strongly support their efforts to address fisheries resource issues, provide assistance, and ensure that the highest priority subsistence needs are met in our region.

We feel it is crucial that Tribes and local organizations are directly involved in issues and concerns affecting their local subsistence resources. The Native Village of Eyak has demonstrated their ability to develop and implement effective and scientifically sound monitoring programs through their Fisheries Resource Monitoring Program and other comprehensive environmental and natural resources programs. For the past decade, the Native Village of Eyak's Fisheries Program and associated Partner's positions have assisted Tribes and local organizations throughout Southcentral Alaska in becoming more actively involved in federal subsistence fisheries issues. The Tribe's leadership at the regional level will continue to ensure rural involvement in high priority subsistence issues.

We are pleased to support NVE in this worthwhile endeavor.

Sincerely,

Jim Kallander, Mayor
City of Cordova

MEMO, City of Cordova

FROM: Ashley Royal
Finance Director

TO: Mayor and City Council

Date: December 29, 2010

RE: Ordinance to transfer money from the Permanent Fund to the General Capital Projects Fund

Within the adopted budget for 2011, the appropriation for Governmental capital project expenditures was \$681,879. Part of the money is from grants, \$104,223. The primary source for money to pay for the projects is from transfers of money from the Permanent Fund.

Also within the adopted budget for FY 2011, a capital project of \$40,000 for the high school was anticipated at the time, however the scope and funding of the project has changed, thus the modified appropriation and transfer is more appropriately dealt with separately at the proper time.

Also, within the adopted budget for FY 2010, the appropriation of \$300,000 for the purchase of a loader was included, and the loader has now been purchased for an actual invoice amount of \$255,700, but the money to pay for it has not yet been transferred from the permanent fund. This Ordinance also includes such transfer.

The appropriation to spend the money was done in the Budget Resolution. Now, this Ordinance is authorization to transfer money from the Permanent Fund to Fund #401, to actually pay for the projects.

The total transfer requested is \$681,879, less \$104,223 from Grants, and \$40,000 for the School Building, plus \$255,700 for the loader = \$793,356.

Ashley Royal
Finance Director

**CITY OF CORDOVA, ALASKA
ORDINANCE 1078**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA,
ALASKA, AUTHORIZING THE TRANSFERS OF \$793,356 FROM THE GENERAL
RESERVE FUND TO GOVERNMENTAL CAPITAL PROJECTS FUND #401, TO
PROVIDE A SOURCE OF MONEY FOR THE CAPITAL PROJECTS
EXPENDITURES, WHICH WERE APPROPRIATED IN THE ADOPTED BUDGET
FOR FISCAL YEARS 2010 AND 2011.**

WHEREAS, the City Council of the City of Cordova, Alaska, has adopted the City Budget and appropriated funds for FY11 for the period of January 1, 2011 to December 31, 2011, and

WHEREAS, the interfund transfers pursuant to this Ordinance are for providing a source of money to pay for the duly adopted Budget Appropriation within Fund #401, Governmental Capital projects, in the amount of \$537,656, which excludes money from grant sources, and excludes capital project \$40,000 for High School, which may be appropriated and transferred at a later date, in the amounts to be determined in the meantime, and

WHEREAS, this Ordinance provides for an interfund transfer of \$255,700 to Fund #401, which is the invoice amount for the loader purchased in December, FY2010.

NOW, THEREFORE BE IT ORDAINED THAT the City Council of the City of Cordova, Alaska, hereby authorizes the transfer of \$793,356 from the General Reserve Fund into the Governmental Capital Projects Fund #401, to provide a source of money for the capital projects expenditures, which were appropriated in the adopted budget for fiscal years 2010 and 2011.

This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska and published in the Cordova Times, a newspaper of general circulation, within ten (10) days of its passage.

1st reading and Public Hearing: January 5, 2011

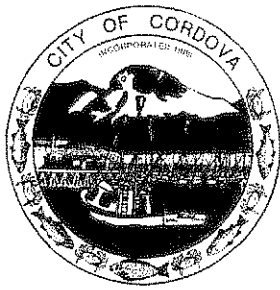
2nd reading and Public Hearing: January 19, 2011

PASSED AND APPROVED THIS 19TH DAY OF JANUARY, 2011.

ATTEST:

Jim Kallander, Mayor

Susan Bourgeois, City Clerk



City of Cordova
602 Railroad Ave.
P.O. Box 1210
Cordova, Alaska 99574
Phone: (907) 424-6200
Fax: (907) 424-6000
Email: citymanager@cityofcordova.net
Web: www.cityofcordova.net

CITY OF CORDOVA

Office of City Manager

January 12, 2011

Memo to City Council
Re: Fee Schedule Justifications

My intention in making adjustments to the 2011 fee schedule was to create a fee structure whereby property owners within Cordova are not subsidizing businesses or construction projects with tax dollars. This includes such fees as Planning and Public Works fees, as well as business licenses. In the case of Public Works, the City does not want to compete with local construction businesses beyond what is necessary for City utilities.

It is important to keep in mind that all costs are constantly increasing. This is just as true for the City. I have included a table showing the Consumer Price Index since 1990. Often referred to as the "Cost of Living" you will notice that it has averaged about 2.7% per year over the past 11 years. The City is affected by these price increases just as everyone else is. Our labor costs, fuel costs, supply costs, etc., continue to increase and, if fees are not set appropriately, tax dollars must make up the deficit. For example, business licenses currently are \$35. Our estimate is that staff spends 1-1/4 to 1-1/2 hours per year preparing, issuing, and maintaining business license related files (includes tax exemption cards, etc.). Based on that estimate the cost to the City is \$50-60 per license. I proposed an increase to \$75 so that another increase would not be necessary for a few years.

I am including memos from various departments, most of which were sent to me along with the initial fee proposals. There are new memos from Public Works and Harbor. You will also find a resolution from the Parks & Rec Commission supporting their new fee structure. Department heads have been asked to be present at the work session. You will notice on the Harbor memo that the last fee increase was in 2008. If you refer to the CPI table you can see that the cumulative increase in the CPI for 2008-2010 is 8.3%. The Harbormaster has proposed a 5% increase in moorage, and no increase elsewhere.

I have also included pertinent sections of the 2011 budget for your reference.

Thank you,

Mark Lynch
City Manager

MEMO

DATE: January 10, 2011

TO: City Manager/City Council

FROM: Harbormaster Muma

RE: Proposed Rate Increase

The last harbor fee rate increase was in 2008, which was a 25% increase to all rates to account for a large deficit in balancing the budget.

From the 2009 budget up to our current 2011 budget, expenditures at the harbor have increased approximately 9.5%. In an effort to maintain a level with rising costs, it is my opinion that this proposed increase of 5% is necessary. Keep in mind that during the budget process, the city manager suggested that a fee increase may be necessary.

Although we made some substantial cuts to some expenditure line items in the 2011 budget, other line items such as employee costs, FICA, PERS, health insurance, compensation insurance, electricity costs and bank fees have increased. Overall expenditures in the 2011 budget as compared to the 2010 budget are up \$37,157.

The rate increase proposed is 5% to all moorage rates including aircraft. Fees are also recommended for emergency after hours and holiday travel lift work. No other rates will be affected. These proposed changes will provide for approximately \$40,000 in additional revenue which should keep us just ahead of our anticipated expenses.

Memo from Public Works (Tom Cohenour)

Rate Increase Justifications:

EQUIPMENT

Rates were adjusted to reflect overall industry increases. Our rate increases were based on local contractor rates where we took the higher end of the scale. Renting equipment is not the business we want to be in. Our goal in having established rates is two-fold:

1. Establish a basis from which to charge contractors who have short term rental needs not otherwise filled by equipment available in Cordova.
2. Establish a basis from which to bill for work performed.

We do not anticipate a significant revenue stream from renting equipment or billing for work performed.

SERVICES / LABOR / MATERIAL

These rates are meant to cover our costs not to generate an income.

Memorandum

To: Mark Lynch
From: Faith Wheeler-Jeppson; Planning
Date: 12/23/2010
RE: Proposed changes for the Planning Dept. Fee Schedule

- Fees have not been adjusted in over 5 years.
 - Fees were compared state wide and are within the range of fees in other similar communities.
- Issuance of building permits:
 - On average staff will spend at minimum 4 hours on the research and issuance of a building permit which equals approximately \$120.00-\$185.00 in staff time alone.
- Items such as Variances, Conditional Use Permits, Site Plan Reviews, Exceptions, Subdivisions and Vacation of ROWs
 - Are required to be reviewed and an action made by the Planning and Zoning Commission.
 - These items require staff time to research; provide public notification and preparation prior to Planning Commission meetings.
 - Time involved varies depending on the situation, complexity of the request and research needed. An average of time would be approximately 6 hours.
- Map/Plotter fees:
 - the proposed fees will cover the cost of ink and paper
 - Businesses like Kinko's were contacted to get an idea of what prices.
 - One ink cartridge is \$60.00 with black and gray needing to be replaced on an average about every 3 months
 - One roll of 36" X 150 feet of paper is \$150.00 with shipping.
 - Time involved in creating and producing maps to be printed varies.

Memo

To: Mark Lynch / City Manager
From: Susan Herschleb / Director of Parks and Recreation
Date: 1/13/2011
Re: 2011 Fee schedule

Mark,

You asked me to review the fee schedule as it pertains to passes for both the Rec. Center and Pool. I have spent some time looking at offering pass options that would "reward" our heaviest users who tend to be residents. I think that my administrative assistant and I have come up with some great changes. Attached you will find a rough draft of the entire fee schedule for Parks and Recreation. I will attach a copy of the current registration sheet so you can compare. Below I have given you a brief description of each change and why we think it would work.

1. Eliminate 3 & 6 month passes all together:

We sold only 11 6 month passes in 2010 almost all were sold in May or September so either they are residents that are busy fishing in the summer and purchase for the winter or they are here for the summer and leave for the winter (non-resident).

Our two new options (off season and summer pass defined below) will 'reward' resident traffic and be a great alternative to the 6 mo. option for all others. 3 mo. passes are primarily purchased in the summer by transient traffic. They are also hard for our staff to track during our busy summer months. Dishonest patrons will continue to use their pass long after it expires.

Our summer traffic will have to either purchase the (NEW) summer pass, pay the monthly rate or daily drop in fee (note the summer drop in rate increase) all of which means more money for us.

2. Summer and Off season pass options:

These passes cost the same for each user group the summer pass starts May 1st and expires October 1st (5 mo's) the off season pass starts October 1st and ends May 1st (7 mo's). Obviously the off season folks get a better deal (residents). You can also see that the annual passes for each user group further rewards resident traffic with substantial breaks.

3. Monthly rates:

Increased a bit - but still a great deal. These passes are sold to transient traffic as well and usually professionals who can pay the price.

Please note that all the pass options for senior, youth, military, student and disabled individuals are a really good deal all the time. Definitions of these 5 user groups are outlined in the "citizenship key" on the 2011 fees draft.

4. Youth passes:

Youth passes are almost always sold to residents – however, the changes we suggest are for good reason. The increase for a Bidarki Rec. Center is \$20.00, the great news is that all programming would be free to those who have an annual or annual combo pass. This rewards the youth who take part in all of our programming for their age group. Its increased overall but a savings to those who would normally pay \$50.00 per year + a \$20.00 activity fee for each program... we like less paperwork too!

The youth pool pass has decreased. Most youth pool passes sold are to those who are either on the Iceworm swim team or the high school team. We currently have a special price just for the Iceworm swim team of \$116.00 annually. These kids are also paying a monthly fee to the Iceworm committee and traveling! We are unfortunately excluding those who haven't the money... we decided to lower the annual youth pool pass to \$100.00 for all.

5. Daily drop in rate:

Drop in rates would increase for adults only during the summer season (May 1st– Oct. 1st) this user group is obviously strongly encouraged to either purchase a monthly pass or the summer pass. The adult rate would drop down for the remaining 7 months (Oct. 1st–may 1st) to its current rate; \$5.00 per day.

6. Punch cards:

Punch cards NO MORE!! We only sold one for all of 2010 at the Rec. Center. These are purchased and the patron has one calendar year from the day they are purchased to used 12 punches - \$50.00. Ughhhh! Staff can not keep track of this and folks tend to abuse it. The pool has neglected to put expiration dates on their cards and now they have a box of them that seem to never get punched. Patrons are asked to mark that they have a punch card at sign in. Often they get confused and simply mark they have a pass. This makes it nearly impossible to manage. The new option is just pay the drop in fee if you only come 12 times per year – this keeps everyone honest.

**CITY OF CORDOVA, ALASKA
RESOLUTION 01-11-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA ADOPTING
SERVICE FEES, RATES AND CHARGES FOR THE 2011 CALENDAR BUDGET**

WHEREAS, the City of Cordova has adopted the City's 2011 Operating Budget; and

WHEREAS, the City Council determines by resolution the fees, rates and charges for city services that are not otherwise established by ordinance or other applicable law; and

WHEREAS, fees for water, sewer, and garbage are established by ordinance and can be found in Chapters 14.08, 14.16, and 8.12 respectively of the Cordova Municipal Code;

NOW, THEREFORE, BE IT RESOLVED that the City Council of Cordova, Alaska, hereby adopts the attached list of service fees, rates and charges for the 2011 calendar year:

PARKS AND RECREATION DEPARTMENT

CITIZENSHIP KEY:

ADULT:	<i>18 years and older/ not in school</i>
STUDENT DEPENDANT:	<i>A family member who is in college or trade school and still claimed as a dependant on parent's tax return.</i>
FAMILY:	<i>two adults, parents or legal guardians who share a household with up to 5 youth and/or student dependants. NOTE: A \$10.00 additional fee per youth / student dependant will be charged for families larger then 7.</i>
SENIOR:	<i>60 years or older</i>
YOUTH:	<i>6-17 years old and/or still in high school</i>
CHILD:	<i>5 years and younger FREE admission w/ adult</i>
MILITARY:	<i>Enlisted in the armed forces and presenting an I.D.</i>
STUDENT:	<i>College or trade school student presenting an I.D.</i>
DISABLED:	<i>An individual proclaimed disabled by his/her State of residency.</i>
USCG:	<i>Enlisted in United States Coast Guard</i>
CCMC:	<i>Employed by the Cordova Community Medical Center</i>
CPSD:	<i>Employed by the Cordova Public School District</i>
CVFD:	<i>A member of the Cordova Volunteer Fire Department</i>
CITY EMPLOYEE:	<i>Employed by the City of Cordova</i>

FEE SCHEDULE:

BIDARKI RECREATION CENTER –OR- BOB KORN MEMORIAL POOL ANNUAL PASSES	
ADULT	\$225.00
FAMILY	\$400.00
SENIOR / YOUTH POOL / MILITARY / STUDENT / DISABLED	\$100.00
YOUTH BIDARKI	\$80.00
COMBO ANNUAL PASSES	
ADULT	\$400.00
FAMILY	\$600.00
SENIOR / YOUTH / MILITARY / STUDENT / DISABLED	\$150.00
SUMMER PASS START MAY 1ST & EXPIRE OCTOBER 1ST (5MO'S)	
ADULT BIDARKI OR POOL	\$150.00
ADULT COMBO	\$250.00
FAMILY BIDARKI OR POOL	\$300.00
FAMILY COMBO	\$450.00
OFF SEASON PASS START OCTOBER 1ST – MAY 1ST (7MO'S)	
ADULT BIDARKI OR POOL	\$150.00
ADULT COMBO	\$250.00
FAMILY BIDARKI OR POOL	\$300.00
FAMILY COMBO	\$450.00
MONTHLY RATE:	
ADULT BIDARKI OR POOL	\$55.00
ADULT COMBO	\$100.00
FAMILY BIDARKI OR POOL	\$80.00

Resolution 01-11-02

Page 1 of 9

FAMILY COMBO	\$150.00
SENIOR / YOUTH / MILITARY / STUDENT / DISABLED	\$30.00
DAILY DROP IN RATE:	
SUMMER RATE: ADULT BIDARKI OR POOL	\$10.00
SUMMER RATE: SENIOR / YOUTH / MILITARY / STUDENT / DISABLED	\$3.00
OFF SEASON RATE: ADULT BIDARKI OR POOL	\$5.00
OFF SEASON RATE: SENIOR / YOUTH / MILITARY / STUDENT / DISABLED	\$3.00
GENERAL CITIZENSHIP STRUCTURE:	
DURING THE MONTH OF NOVEMBER ALL ADULT AND FAMILY ANNUAL PASSES ARE PURCHASED AT A 20% DISCOUNT.	
USCG:	
ANNUAL FEE:	\$5,000.00
CCMC/ CPSD:	
FAMILY COMBO:	\$220.00
CVFD:	
DAILY DROP IN	\$1.00
ADULT ANNUAL COMBO	\$180.00
CITY EMPLOYEE:	
FAMILY COMBO	\$180.00
ACTIVITY FEES:	
A YOUTH PROGRAMMING FEE FOR INDIVIDUALS WHO DO NOT HOLD A PASS; AS DETERMINED BY THE DIRECTOR	\$20 -\$40.00
SUMMER CAMP:	
2 WEEK SESSION	\$200.00
SIBLING (ADDITIONAL CHILD IN 2 WEEK SESSION)	\$125.00
ONE WEEK SESSION	\$110.00
DAILY DROP IN	\$25.00
SLEEPOVER DROP IN	\$45.00
FISHERMAN'S MEMORIAL:	
MEMORIAL PLAQUE	\$350.00
FACILITY RENTAL:	
BIRTHDAY PARTY @ REC. CENTER (1.5 HOURS)	\$50.00
WEDDING RECEPTION @ REC.CENTER (SAT - SUN ONLY)	\$250.00
DANCES	20%
CLASSROOM @ REC. CENTER (PER DAY CLEAN UP BY USER)	\$25.00
CONFERENCES @ REC.CENTER (PER DAY)	\$500.00
TABLES FOR RENT (PER DAY)	\$5.00
BIRTHDAY PARTY @ POOL (1 GUARD 25 PEOPLE MAX)	\$50.00
BIRTHDAY PARTY @POOL (2 GUARDS 75 PEOPLE MAX)	\$75.00
CHRISTMAS BAZAAR TABLE RENTAL:	
6 FT.	\$45.00
8 FT.	\$60.00
FOOD COURT	\$60.00
SHARED TABLE (PER PERSON)	\$30.00
SKATERS CABIN:	
1 DAY: (PER DAY)	\$25.00
2 DAY: (FOR SECOND 24 HOUR PERIOD TOTAL \$60.00)	\$35.00
3 DAY: (FOR THIRD 24 HOUR PERIOD TOTAL \$ 110.00)	\$50.00
DEPOSIT: (SEPARATE REFUNDABLE CHECK)	\$35.00
ODIAK CAMPER PARK:	
DAILY RENTAL (INCLUDES ELECTRICITY/12% SALES TAX))	\$23.00 /day
MONTHLY RENTAL (INCLUDES ELECTRICTY+LEASE/6 % SALES TAX)	\$23.00/day
MONTHLY DEEP FREEZE CHARGE (PER FREEZER)	\$15.00/month
TENT AREA (no vehicles)	\$ 5/day
ALL OTHER CAMPING SPACES (as arranged by Parks & Rec)	\$10/day

INFORMATION SERVICESLibrary/Museum**Meeting Room**

Meeting room reservations made according to priority use as set forth in the Policies and Procedures Manual of the Cordova Public Library. \$25 clean-up deposit may be required; clean up by user is required; cleaning deposit is refundable.

Library fees

Overdue fee - \$.10/day
Copies - \$.25/page

POLICE DEPARTMENT

City Impound Fee:

Vehicles and trailers up to 21 feet in length	\$10/day
Each foot beyond 21 feet	\$ 1/foot
All other material	\$0.28/sq. foot/day

Alcohol Breath Test	\$50.00
Fingerprinting:	\$ 20 - 1 card \$ 35 - 2 cards
Police Reports	\$10 (approval from Chief)
Discovery CDs	\$15.00
Discovery Video	\$15.00
Service of Civil Papers	65.00
Chauffer's License	\$35.00
Dog License:	
Altered animal	\$10.00
Non altered	\$15.00
Conditional	\$ 5.00
Replacement	\$ 2.00

Impound Fees:

Cats -- Flat fee	\$50.00
Dog -- 1 st Impound	\$25.00 Licensed \$50.00 Unlicensed
Dog -- 2 nd Impound	\$50.00 Licensed \$75.00 Unlicensed
Dog -- 3 rd Impound	Determined by Chief

Boarding Fees:

Dogs	\$20.00/day
Cats	\$10.00/day

When an animal is impounded, the fee is as follows: Impound + Boarding + Medical + License if not yet obtained or proof of license = Total

FIRE DEPARTMENT

Ambulance	\$500/run
Standby for Fire Dept.	\$200 & \$25 per hr per man and \$50 per hr for Officer

PUBLIC WORKS

DESCRIPTION	UNIT	STRAIGHT TIME RATE	OVERTIME RATE	HOLIDAY RATE	MINIMUM CHARGE
EQUIPMENT					
Volvo L120F Loader	Hour	\$130.00	\$163.50	\$230.50	
Cat 950 Loader	Hour	\$130.00	\$163.50	\$230.50	
Cat IT 62G Loader	Hour	\$130.00	\$163.50	\$230.50	
Michigan L-120 Loader	Hour	\$130.00	\$163.50	\$230.50	
Hitachi 230 Excavator	Hour	\$150.00	\$183.50	\$250.50	
Cat 436B Tractor/Backhoe	Hour	\$120.00	\$153.50	\$220.50	
Cat 163H Grader 2003	Hour	\$150.00	\$183.50	\$250.50	
Cat 140G Grader 1989	Hour	\$150.00	\$183.50	\$250.50	
Elgin Street Sweeper	Hour	\$200.00	\$233.50	\$300.50	
Ford L9000 Vacuum Truck (Vactor) 1992	Hour	\$225.00	\$258.50	\$325.50	
Ford L9000 Tandem Dump Truck 1987	Hour	\$110.00	\$143.50	\$210.50	
Ford L8000 Flatbed Truck w/ hoist 1991	Hour	\$110.00	\$143.50	\$210.50	
Mack Tandem Dump Truck 2008	Hour	\$110.00	\$143.50	\$210.50	
Tow Truck	Hour	\$120.00	\$153.50	\$220.50	
Dynapack CP132 Rubber Tired Roller	Hour	\$100.00	\$133.50	\$200.50	
Pickup Truck or Van w/ 1 person	Hour	\$110.00	\$143.50	\$210.50	
Vibratory Plate Compactor	Hour	\$75.00	\$108.50	\$175.50	
Bobcat 943 Skid Steer Loader	Hour	\$90.00	\$123.50	\$190.50	
Chevy 3500 Service Truck w/ Welder 2009	Hour	\$150.00	\$183.50	\$250.50	
City Level, Tripod, and Rod	Hour	\$80.00	\$113.50	\$180.50	
Cut-off saw	Hour	\$75.00	\$108.50	\$175.50	
Electric Jackhammer - Bosch	Hour	\$75.00	\$108.50	\$175.50	
1" Pump - Honda	Hour	\$75.00	\$108.50	\$175.50	
1.5" Electric Pump	Hour	\$100.00	\$133.50	\$200.50	
2" Pump - Honda	Hour	\$150.00	\$183.50	\$250.50	
120/240V Power Gen- Honda EG 3500	Hour	\$100.00	\$133.50	\$200.50	
Jackhammer w/ Compressor Ingersoll-Rand	Hour	\$110.00	\$143.50	\$210.50	
HDPE Welder	Day	\$150.00	\$183.50	\$250.50	1 Day
4" Honda Pump w/ Intake & Discharge Hose	Hour	\$200.00	\$233.50	\$300.50	4 HR
6" Gorman-Rupp Pump w/ Intake & Discharge Hose	Hour	\$250.00	\$283.50	\$350.50	4 HR
1.5" Neptune Backflow Preventer RPZ w/ Meter *	Day	\$90.00	\$123.50	\$190.50	1 Day
3/4" Double Check Valve Backflow Preventer *	Day	\$50.00	\$83.50	\$150.50	1 Day
* Must be installed & removed by City staff daily					

SERVICES					
Dump Station Fee (behind Harbor Office)	Each	\$20.00	--	--	
Towing - Car or Pickup Truck	Hour	\$120.00	\$153.50	\$220.50	
Water Turn On or Off (free to year-round customers)	Each	\$50.00	\$83.50	\$150.50	
Water Sample Testing - Coli Forms	Each	\$45.00	\$78.50	\$145.50	
Cemetery Plot - Preparation and Covering	Each	\$500.00	\$533.50	\$600.50	
Cemetery Plot - Purchase (Regular Hours Only)	Each	\$200.00	--	--	
Water Tap (connection to main)	Hour	\$67.00	\$134.00	\$167.50	
Shut off Notices (delivered for non-payment)	Each	\$25.00	--	--	
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days notice)	Each	No Charge	--	--	
Emergency water & sewer locate (less than 2 business days notice)	Hour	\$68.75	\$103.13	\$171.88	
LABOR					
Laborer	Hour	\$68.75	\$103.13	\$171.88	
MATERIALS					
Patching Chip Sealed Roads	SF	\$60.00	--	--	
Patching Asphalt Roads	SF	\$60.00	--	--	
Sand	CY	\$18.00	--	--	10 CY

NOTE 1: All equipment includes an operator. 3 hour minimum may apply to any situation involving a City employee.

NOTE 2: Overtime or holiday rates apply outside of regular (straight time) work hours.

NOTE 3: Straight time work hours vary but are generally 7:00 AM to 3:30 PM. All rates are per employee.

NOTE 4: Water & sewer line locates per Utility Coordination Council Request procedure are free. (2 business day notice required.

All locates requested outside of normal business hours will be charged as emergency locate.)

NOTE 5: All prices subject to 6% sales tax.

HARBOR**MOORAGE**

Annual Moorage	\$ 32.29/ft/yr
Monthly Moorage	\$ 11.29/ft/mo
Daily Moorage	\$.84/ft/day paid in advance
	\$ 1.00/ft/day if billed

* All slips will be reserved based on over-all length of vessels, including those slips on "L" floats. Moorage rates on "L" floats will be calculated at 75% of the current annual moorage rate (only for those slips between approach ramps). Established 10/17/01 by Resolution 10-01-79.

Annual Seaplane Moorage	\$815.72/yr
Daily Seaplane Moorage	\$ 33.95/day
Eyak Lake Seaplane Moorage	
40' space	\$360.93/yr
60' space	\$538.52/yr

GRID FEES (per tide)

Under 30'	\$.45/ft/tide
30'-50'	\$.50/ft/tide
51'-70'	\$.68/ft/tide
Over 70'	\$1.30/ft/tide

MISCELLANEOUS SERVICE FEES

Launch Ramps	
Stall holders	- no charge
Non-stall holders	\$ 75.00/yr
Waitlist	\$ 75.63/5 yrs.
Vessel Towing	\$ 60.50/hr
Vessel Pumping	\$ 30.25/hr
Pump Rental	\$ 30.25/hr
Harbor Staff Labor	\$ 68.75/hr
	\$103.13/hr for O.T.
	\$171.88/hr for Holiday
Impound Fees	\$ 68.75
Impound/Storage of Nets	\$275.00
Storage of Impounds	\$.28/sq ft/day
Electricity(for elec. rental slips)	\$ 10.00/day
*a deposit of \$100.00 required for all electrical pigtailed	
Bilge Water Collection	\$ 90.75/hr
Showers	\$ 5.00
Dock Use Fee	\$1.72/linear ft/day

PORT**WHARFAGE**

Minimum	\$1.51/ton
Wharfage N.O.S. (not otherwise specified)	\$4.78/ton
Wharf Demurrage - first 5 days	\$1.51/ton
after 5 days	\$3.03/ton

DOCKAGE

Charge	\$1.38/ft/day
--------	---------------

STORAGE

Boat storage	\$2.00/ft/mo
Gear storage	\$.28/sq ft/
Van storage	
40' van	\$ 75.63/mo or 907.50/yr
20' van	\$ 45.38/mo or \$544.50/yr

WATER

Charge	\$.91/1000 gallons
Minimum	\$68.06 plus \$68.75 labor

USED OIL RECEPTION

Under 100 gallons	- no charge
100 gallons or more suitable for burning	\$68.75/man-hour
100 gallons or more unsuitable for burning	\$45.38/gallon plus \$68.75/man-hour plus shipping & disposal

FUELS

First 50 thousand barrels	\$ 0.16/barrel
Second 50 thousand barrels	\$ 0.14/barrel
Over 100 thousand barrels	\$ 0.13/barrel

PORT STAFF LABOR

Charge	\$68.75 hr \$103.13/hr for O.T. \$171.88/hr for Holiday
--------	---

TRAVEL LIFT

RATES: All payment for vessel lifts must be in advance and for round trip

Up to 40'	\$11.00/ft	40' = \$440.00
41' - 58'	\$12.00/ft	41' = \$492.00,
58' and over	\$13.00/ft	80' = \$1,040.00

Emergency lifts outside of normal work hours:	add \$200
Emergency lifts on Holidays:	add \$500

MISCELLANEOUS FEES

Inspection Haul: 60% of round trip	
Minimum Fee:	\$300.00
Electrical Use:	\$10.00/day up to 42' \$25.00/day 43' and over

Storage Rates:

<u>14 Days or less</u>	<u>Over 14 Days</u>	<u>Over 12 Months</u>
Up to 40' - \$20.00/day	\$2.00/ft/month	\$4.00/ft/month
41'-58' - \$30.00/day		
59' and over - \$50.00/day		

Washdown:

Washdown pads are free.

No-Show Fee:

Once a lift is scheduled and the boat owner fails to show or cancel the lift at least one hour before the scheduled lift time, the minimum lift fee will be charged.

DESCRIPTIONS

Per Lift:	All rates are per lift or one way.
Inspection Haul:	Hauled out and left in slings over dock for a period of 2 hours and returned to the water. \$75.00 per 15 minutes after allotted time. Limited to approval and availability.
Minimum Fee:	This is the lowest fee for Travelift use. There is a one hour minimum for such things as re-blocking or relocating of vessels.

PLANNING DEPARTMENT

Zoning Code Fees

Appeals \$250.00

Permits

Conditional Use	\$300.00
Encroachment	\$200.00
Exception	\$200.00
Rezone	\$200.00
Sign	\$ 50.00

Building Permits

Single-Family	\$100.00
Multi-Family	\$200.00
Business	\$250.00
Commercial	\$250.00
Industrial	\$300.00

Subdivision

Preliminary Plat	\$200.00 plus \$25.00 per lot
Final Plat	½ of Preliminary
Plat Amendment	\$100.00 plus \$20.00 per lot

Variance \$250.00

Vacation R.O.W. \$300.00

Copy fee

Copies	\$.25/page
Small Color Maps	\$10.00 (11 X 17)
Medium Color Maps	\$20.00 (18 X 24)
Large Color Maps	\$30.00 (24 X 36)
XKL Large Color Maps	\$40.00 (33 X 44)

GENERAL SERVICES

Long-Term Parking Rates

With Harbor Slip for boat to 40 feet	1 free/yr.
With Harbor Slip for boat over 40 feet	2 free/yr.
Vehicles up to 21 feet length of vehicle	\$20/mo
Each foot beyond 21 feet length	\$1/foot/mo

Seasonal Boat Trailer Parking Spaces (May 1 – October 15)

With Harbor Slip Rental	\$150.00
Without Harbor Slip Rental	\$400.00

Business License (1/1/11 to 9/30/11)	\$35.00/yr.
Business License (effective 10/01/11)	\$75.00/yr.
Copies	\$.25/page
Copies of audiocassette tapes or CD's	\$5.00/audiocassette or CD of City meetings (does not include audiocassette or CD)
City Code Books	\$425.00 plus cost per updates
City Property Tax Books- hardcopy	\$120.00
Electronic copy	\$ 15.00
Budget Documents	\$ 30.00
Non-Sufficient-Funds Checks	\$ 45.00
Election Board Compensation (as per CMC 2.32.020)	
Election Chairperson	\$ 12.50/hr
Election Board/Clerks	\$ 12.00/hr

BE IT FURTHER RESOLVED that these fees, rates and charges shall remain in effect until changed by further action of the City Council.

First Reading: January 5, 2011

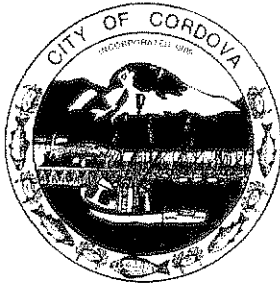
Public Hearing & Second Reading: January 19, 2011

PASSED AND APPROVED THIS 19TH DAY OF JANUARY, 2011

David Reggiani, Vice Mayor

ATTEST:

Susan Bourgeois, City Clerk



City of Cordova
602 Railroad Ave.
P.O. Box 1210
Cordova, Alaska 99574
Phone: (907) 424-6200
Fax: (907) 424-6000
Email: citymanager@cityofcordova.net
Web: www.cityofcordova.net

CITY OF CORDOVA

Office of City Manager

January 12, 2011

Memo to City Council

Re: Request to purchase real property from City.

Recently I received a request from Trident Seafoods to purchase city real property - Tidelands Adjacent to Lot 2, Block 1, North Fill Industrial Park and additional tidelands to west of Lot 8 block 1, Cordova Industrial Park. These tidelands carry the same zoning as the adjoining uplands which is Waterfront Industrial. The area that Trident would like to purchase is 39,510 square feet. Currently Trident Seafood owns the uplands above these tidelands and a dock that is over the tidelands. Trident would like to build 2 sets of Dolphin Piling at the North and South ends of the area, allowing for a barge to safely tie up which will take on product produced in our Fish Oil and Hydrolysate plant. At this time I am asking Council to provide direction on how the land should be disposed of as described in Chapter 5 of the city code section concerning sale of real property.

5.22.060—Methods of disposal for fair market value.

A. In approving a disposal of an interest in city real property for fair market value, the council shall select the method by which the city manager will conduct the disposal from among the following:

- 1. Negotiate an agreement with the person who applied to lease or purchase the property;*
- 2. Invite sealed bids to lease or purchase the property;*
- 3. Offer the property for lease or purchase at public auction;*
- 4. Request sealed proposals to lease or purchase the property.*

In this case I believe it is in the best interest of the City of Cordova to select option #1: “negotiate an agreement with the person who applied to lease or purchase the property;” If Council agrees with that assessment I offer the following suggested motion:

I move to instruct the City Manager to negotiate a sale of City real property described as “Tidelands Adjacent to Lot 2, Block 1, North Fill Industrial Park and additional tidelands to west of Lot 8 block 1, Cordova Industrial Park,” and consisting of 39,510 square feet, to Trident Seafoods.

Thank you

Mark Lynch
City Manager



301 SEAFOOD LANE, P.O. BOX 1040
CORDOVA, AK 99574
TEL: 907 424 7111 FAX: 907 424 5273

December 6, 2010

FROM: **Rick Isaacson**, PWS Operations Manager
TO: **Mark Lynch**, Cordova City Manager
Samantha Greenwood, Cordova City Planner

RE: **Proposal for Purchase of Tidelands**

Greetings:

Trident Seafoods, Inc., is offering to purchase the tidelands, described on the attached drawings, tidelands Seaward to the West of Lot 2, Block 1 in the North Fill Development Park and additional tidelands to the West of Lot 8, Block 1, Cordova Industrial Park for Fair Market Value, as appraised.

A Dock that the city sold Trident Seafoods, (see attached Bill of Sale) is currently located over these tidelands supported by pilings driven into these tidelands. Purchasing these tidelands will allow Trident to install 2 sets of Dolphin Piling at the North and South ends of the area, allowing for a barge to safely tie up which will take on product produced in our Fish Oil and Hydrolysate plant. This benefits our community in numerous ways.

This expansion will allow Trident to more fully utilize our fish waste handling facility. Additional Processing Capacity means Additional Markets for our Local Fishermen. It means additional Property and Raw Fish Tax for the community, along with additional employment opportunities, More Payroll, and More Utility Usage.

We look forward to a continued cooperative working relationship with the City to enhance and grow the economy of our town. Since Trident already owns the Dock which is located on these tidelands, Trident owns the uplands adjacent, as well as the adjacent tidelands, we respectfully request that you negotiate a purchase agreement directly with Trident as allowed for in City Code Section: 5.22.060 A-1.

Site Plan Drawings of this project with dimensions is attached to this letter. We would like to get started on this project as soon as possible with construction complete before Salmon fishing opens up in May, 2011.


Best Regards,

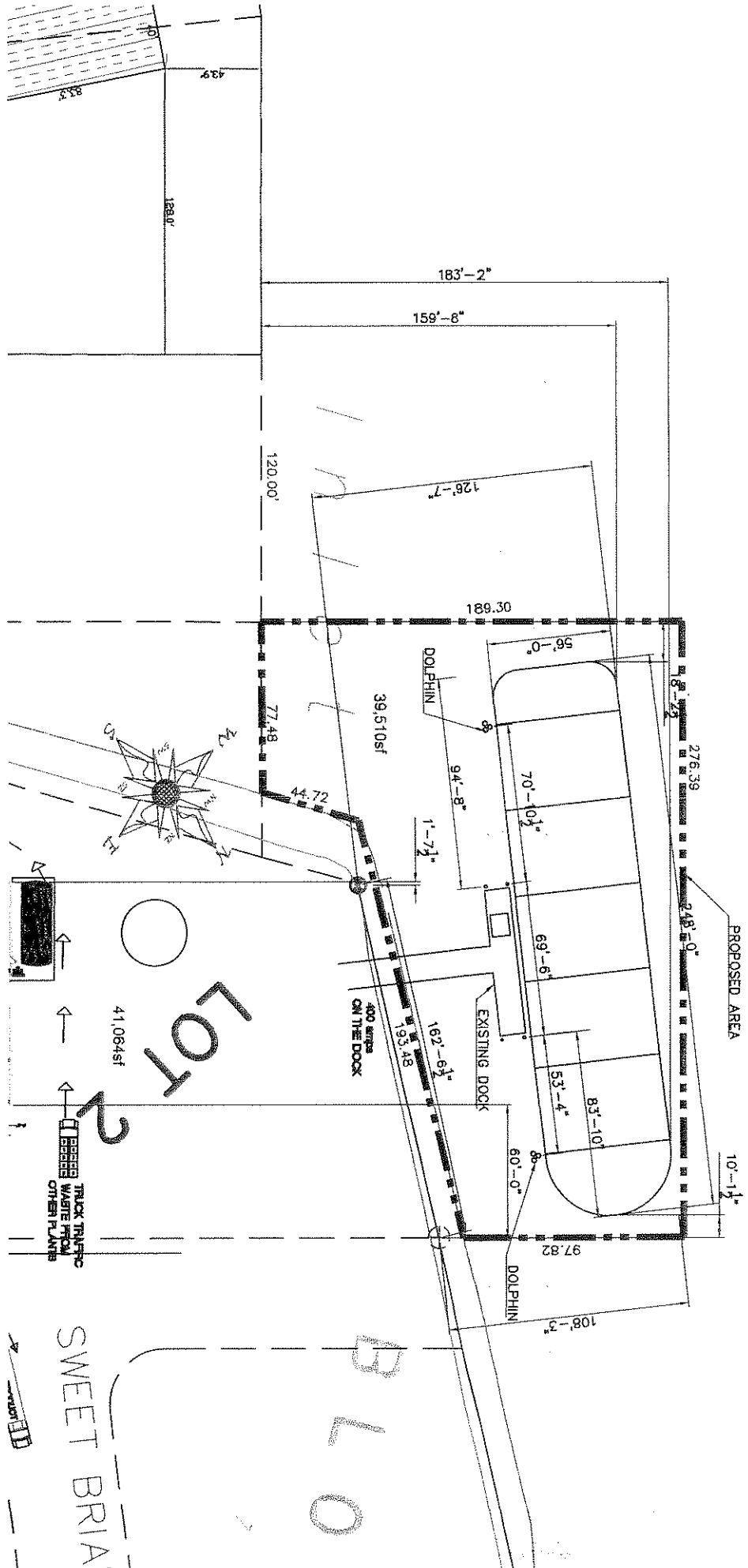
Rick Isaacson

CC: John Garner, Trident Corporate
David Allison, Cordova Administration
Leo Vargas, Cordova North Plant Manager

Area of Tidelands requested to be purchased




TRIDENT SEAFOODS CORP.
 PROJECT SUPPORT
 1330 S. W. 8th Avenue N.W.
 Seattle, WA 98107
 Phone: 804-788-8818
 Fax: 804-781-4500
 E-MAIL: trident@tridentseafoods.com



A MEMO FROM ERIKA EMPEY, DEPUTY CITY CLERK

DATE: January 13, 2011
TO: Mayor and City Council
CC: File
SUBJECT: Parks and Recreation Committee

Allison Bidlack is interested in serving on the Parks and Recreation Committee. The seat is a three-year term and will expire November 2013.

RECOMMENDED MOTION: Move to approve Mayor Kallander's appointment of Allison Bidlack to the Parks and Recreation Committee, to serve a three-year term that will expire at the end of November 2013.

REQUIRED ACTION: Majority voice vote.

20 December 2010

Dear Mayor Kallander:

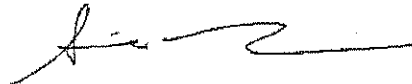
I am writing to express interest in serving on the Cordova Parks and Recreation Commission. I am an active user of the City's many parks and recreational facilities, and am grateful that we have access to such nice resources. I also appreciate the hard work that goes into maintaining and improving this infrastructure, and would like to help out with this ongoing effort.

I have been an active member of the Cordova sports and recreation community since I moved here in 2007. In the winter, I am a regular snowshoer and skier, using the Mt Eyak ski area and surrounding mountains, and I enjoy ice skating on Eyak Lake and Delta waterways. I also lift weights and use the cardio equipment at Bidarki during the winter months. In the summer, I hike local trails several times a week, ride my road bike when I can, and row my shell on the lake. In an organized event capacity, I volunteer for the Salmon Runs every year and I coached the CHS swim team during the 2008 season. In 2008 I also started and continue to administer (with Torie Baker and Liz Seneer) the Cordova Rowing Club. We now have over 20 members and four club boats, as well as three privately-owned shells. I coach novice and experienced scullers, and even took the team to Anchorage in 2009 to compete against other clubs in the state. We are growing every year, with increased interest among Cordova's citizens.

As a member of the Parks and Recreation Commission, I would like to work towards improving the facilities at Bidarki, replacing the aging Bob Korn Pool, and improving our many outdoor parks. I would also like to see more recreational opportunities on and around the lake. Eyak Lake is a spectacular public resource, and I have had some conversations with Susie and others about the possibility of building a community boathouse and dock. Boating safety classes for children, and paddling and sailing lessons could take place there, as well as public canoe rentals. A woodshop could also be added, where traditional and Native watercraft could be built, and children and teens could learn about these vanishing arts. I realize that this is a long-term vision, but it is one that I think is worth pursuing: it would enrich our community and bring people together to share our heritage and our beautiful lake.

Thank you for your time and consideration. I look forward to hearing from you.

Best Regards,



Allison Bidlack
103 Henrichs Loop Rd
PO Box 2191
424-7220

A MEMO FROM ERIKA EMPEY, DEPUTY CITY CLERK

DATE: January 13, 2011
TO: Mayor and City Council
CC: File
SUBJECT: Reappointment to the Library Board

Allen Marquette's seat on the Library Board expired, and he is interested in reappointment. The term expires November 2013.

RECOMMENDED MOTION: Move to approve Mayor Kallander's appointment of Allen Marquette to the Library Board to serve a term that will expire November 2013.

REQUIRED ACTION: Majority voice vote.

To City of Cordova
P.O. Box 1210
Cordova, Alaska 99574

January 6, 2011

To whom it may concern,

I have been on the Cordova Library Board for several years now and would like to continue my service to the community. Please renew my board seat for the next three years.

Sincerely, Allen Marquette
P.O. Box 1891
Cordova, Alaska 99574
(907) 424-4775

PENDING AGENDA

February 8-10, 2011 – AML

March 16, 2011 – Work Session with Steve Vasant – State Assessor in re: BOE Hearings Procedure

Capital Priorities List Meeting – April 2011

Committees:

Cordova Center Committee: Tim Joyce, Sylvia Lange, VACANCY, Darrel Olsen, Larue Barnes, VACANCY, Valerie Covell, David Roemhildt, Dan Logan, Nancy Bird, and Cathy Sherman

Fisheries Advisory Committee: David Reggiani, PWSAC; Ken Roemhildt, Seafood Sales; Jim Holley, AML; Torie Baker, Marine Advisory Program Coordinator; VACANCY; and Brian Marston, ADF&G

Cordova Trails Committee: Elizabeth Senear, VACANCY, Jim Kallander, Toni Godes, and David Zastrow

E911 Committee: Dick Groff – Chairman, Gary Graham, Chief Baty, Mike Hicks, Oscar Delpino, Dave Allison, Bret Bradford

Public Services Building Design Committee: David Reggiani - Chairman, Chief Baty, Martin Moe, Jim Kaesh, Dick Groff, Mike Hicks, Tom Bailer

January 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5 7:15 pub hng 7:30 reg mtg	6	7	8
9	10	11	12	13	14	15
16	17 City Hall Offices Closed—Martin Luther King Jr. Holiday	18	19 6:30 wksn 7:15 pub hng 7:30 reg mtg	20	21	22
23	24	25	26	27 Public Safety Building Design Comm. 7 pm	28	29
30	31					

February 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2 7:15 pub hrg (maybe) 7:30 reg mtg	3	4 Ice Worm Weekend	5 Ice Worm Weekend
6 Ice Work Weekend	7	8 AML	9	10 →	11	12
13	14	15	16 7:15 pub hrg (maybe) 7:30 reg mtg	17	18	19
20	21 City Hall Offices Closed—President's Day Holiday	22	23	24	25	26
27	28	29	30			