

Mayor

Clay Koplin

Council Members

James Burton

Tim Joyce

Tom Bailer

Robert Beedle

Josh Hallquist

David Allison

James Wiese

City Manager

Alan Lanning

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Corinne Pegau

**City Council Public Hearing
January 18, 2017 @ 6:45 pm
Cordova Center Community Rooms
Agenda**



A. Call to order

B. Roll call

Mayor Clay Koplin, Council members James Burton, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison and James Wiese

C. Public Hearing

1. Resolution 01-17-03..... (page 9)

A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2017 calendar budget

D. Adjournment



2017 Tip Off Tourney Participants:

**Cordova Wolverines, Unalaska Raiders, Dimond JV Lady Lynx, Haines Glacier Bears Boys, Eielson Ravens
Thursday, Friday, Saturday, January 19-21 @ Cordova High School**

**If you have a disability that makes it difficult to attend city-sponsored functions,
You may contact 424-6200 for assistance.**

All City Council agendas and packets available online at www.cityofcordova.net

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**Regular City Council Meeting
January 18, 2017 @ 7:00 pm
Cordova Center Community Rooms
Agenda**



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members James Burton, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison and James Wiese

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (**Harbor, HSB, Parks & Rec, P&Z, School Board**)
4. Student Council Representative Report

G. Approval of Consent Calendar..... (roll call vote)

5. Resolution 01-17-01..... (page 1)

A resolution of the City Council of the City of Cordova, Alaska, approving the final plat of 'Subdivision of Tract "B" of Alpine Properties Subdivision, Phase 1'

6. Resolution 01-17-02..... (page 8)

A resolution of the City Council of the City of Cordova, Alaska, authorizing the City Manager to seek funding in order to rebuild the Cordova south harbor

7. Resolution 01-17-03..... (page 9)

A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2017 calendar budget

8. Council action on right to protest liquor license renewal for a Cordova business..... (page 26)

H. Approval of Minutes..... (voice vote)

9. Minutes of 12-21-16 Council Public Hearing..... (page 30)

10. Minutes of 12-21-16 Regular Council Meeting..... (page 31)

I. Consideration of Bids

J. Reports of Officers

11. Mayor's Report..... (page 36)

12. Manager's Report

13. City Clerk's Report

14. Staff Quarterly Reports

a. CVFD 4Q16, **Paul Trumblee**, City Fire Marshal..... (page 37)

b. PWD, 4Q16, **Rich Rogers**, City Engineer and Public Works Director..... (page 41)

c. Parks & Recreation, 4Q16 **Susan Herschleb**, Department Director..... (page 45)

d. Finance Department, 4Q16 **Jon Stavig**, Finance Director..... (page 47)

K. Correspondence

- 15. December 16, 2016 Letter from George Covell re City budget..... (page 50)
- 16. January 5, 2017 Letter from Linnea Ronnegard City Streets Crew..... (page 53)
- 17. January 5, 2017 Letter from Office of the State Assessor re Cordova FVD..... (page 54)
- 18. January 6, 2017 Letter from Dixon Sherman re City budget..... (page 55)
- 19. January 11, 2017 Letter from Katrina Hoffman re City Land Disposal Maps..... (page 57)

L. Ordinances and Resolutions

M. Unfinished Business

N. New & Miscellaneous Business

- 20. Council adoption of 2017 City Land Disposal Maps..... (voice vote)(page 58)
- 21. Council direction on disposal and disposal method for portion of..... (voice vote)(page 77)
Lot 10A, Block 2, South Fill Development Park
- 22. Council concurrence of Mayor's appointments to the..... (voice vote)(page 97)
Fisheries Development Committee
- 23. Pending Agenda, Calendar and Elected & Appointed Officials lists..... (page 99)

O. Audience Participation

P. Council Comments

Q. Executive Session

R. Adjournment



2017 Tip Off Tourney Participants:

Cordova Wolverines, Unalaska Raiders, Dimond JV Lady Lynx, Haines Glacier Bears Boys, Eielson Ravens
Thursday, Friday, Saturday, January 19-21 @ Cordova High School

Executive Sessions: Subjects which may be discussed are: (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

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AGENDA ITEM # 5
City Council Meeting Date: 1/18/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 1/11/17
ITEM: Final Plat Approval for Subdivision of Tract "B" of Alpine Properties Subdivision, Phase I
NEXT STEP: Resolution 01-17-01

☐ ORDINANCE
☒ RESOLUTION

☐ INFORMATION
☐ MOTION

I. REQUEST OR ISSUE:

Requested Actions: Final Plat Approval
Applicant: John Harvill
Address: CRH
Zoning: RR3 Rural Residential District
Attachments: Location Map
Application
Final Plat
Resolution 01-17-01

II. RECOMMENDED ACTION / NEXT STEP: Staff recommend that the request for final plat approval be approved by Resolution 01-17-01.

"I move to approve Resolution 01-17-01."

III. FISCAL IMPACTS: Subdivision provides for a smaller developable portion parcel from a larger parcel.

IV. BACKGROUND INFORMATION: Notification of the subdivision was sent to all property owners within 300 feet of the property.

This plat is subdividing out the tract that contains Phase II of the Alpine Properties Subdivision.

1/10/17 – The following action was taken at the Planning Commission Regular Meeting:

M/Pegau S/Baenen to recommend to City Council to approve the final plat request for Subdivision of Tract “B” of Alpine Properties Subdivision, Phase I.

Upon voice vote, motion passed 6-0.

Yea: McGann, Pegau, Baenen, Roemhildt, Frohnappel, Kocan

Absent: Bird

V. LEGAL ISSUES: No legal review required.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: N/A

VII. SUMMARY AND ALTERNATIVES:

Staff findings:

1. The proposed plat conforms to the Comprehensive Plan Policies and serves the public use, health, and safety.
2. There are no known physical conditions present which may be hazardous to the future inhabitants of these tracts.

**CITY OF CORDOVA, ALASKA
RESOLUTION 01-17-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
APPROVING THE FINAL PLAT OF ‘SUBDIVISION OF TRACT “B” OF ALPINE
PROPERTIES SUBDIVISION, PHASE I’**

WHEREAS, the City of Cordova recognizes that the Planning and Zoning Commission, having completed a review of the final plat, recommended at its January 10, 2017 Regular Meeting that the final plat be approved; and

WHEREAS, this is the plat of Subdivision of Tract “B” of Alpine Properties Subdivision, Phase I Plat 2007-04 Creating Tract B-1 and Remainder of Tract B of Alpine Properties Subdivision; and

WHEREAS, the plat is subject to all conditions, easements, covenants, reservations, restrictions and rights of way of record; and

WHEREAS, the proposed subdivision is zoned Rural Residential District (RR3).

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Cordova, Alaska hereby approves the final plat of ‘Subdivision of Tract “B” of Alpine Properties Subdivision, Phase I’ effective the date this resolution is approved.

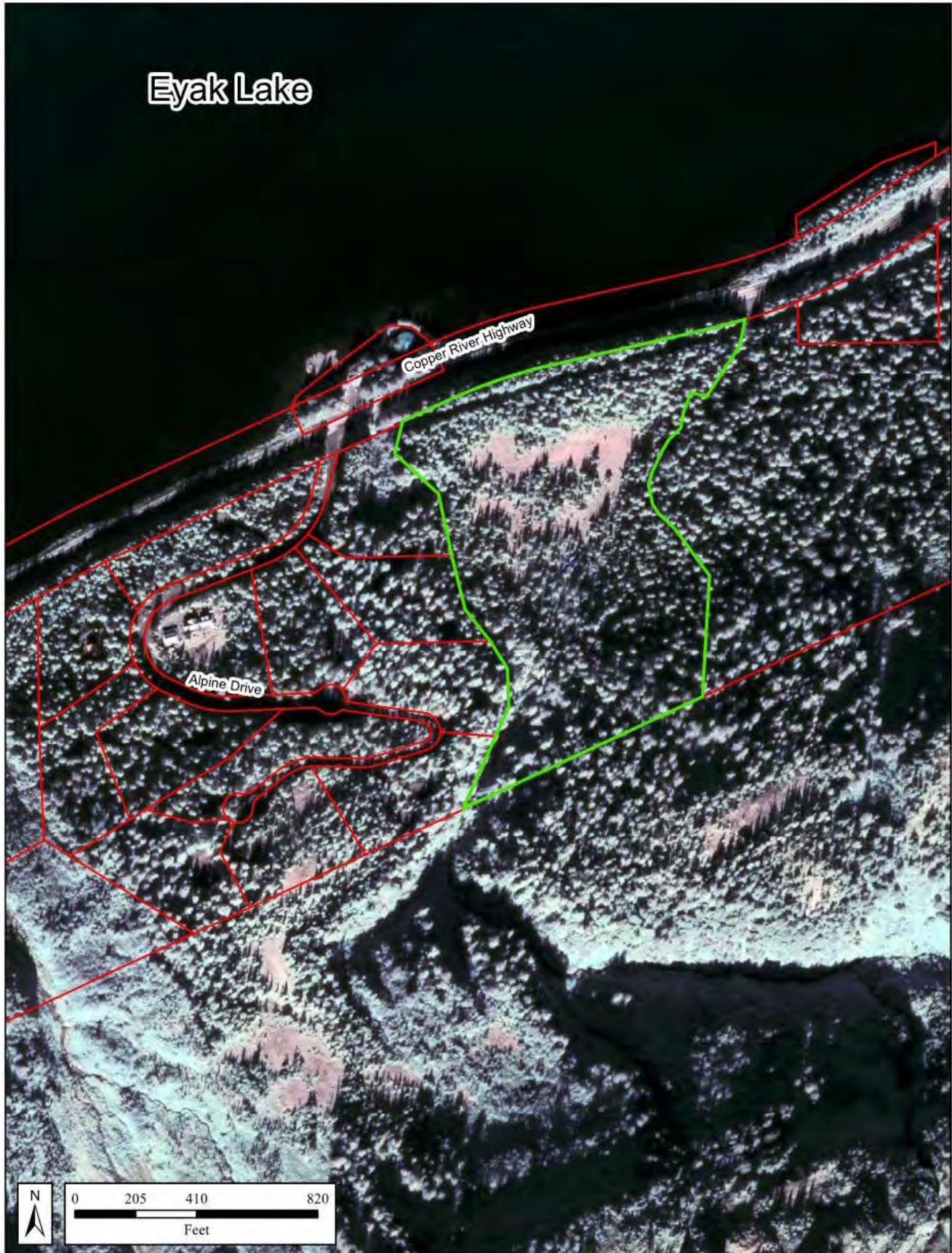
PASSED AND APPROVED THIS 18th DAY OF JANUARY, 2017.

Clay R Koplin, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk

ATTACHMENT A



ATTACHMENT B

**SUBDIVISION - ZONING APPLICATION
CITY OF CORDOVA**

INSTRUCTIONS

*Print or type requested information. Incomplete applications will be returned to the applicant and will delay the processing of your request. All applications must be filed with the Planning Department **21 days prior to** the next Planning Commission meeting date.*

TYPE OF REQUEST		FEE
<input type="checkbox"/>	Subdivisions	varies
<input type="checkbox"/>	Preliminary Plat **plus \$20 per lot	\$150**
<input checked="" type="checkbox"/>	Final Plat	1/2 of Prelim Plat
<input type="checkbox"/>	Plat Amendment **plus \$15 per lot	\$75**

APPLICANT INFORMATION	
Name	JOHN HARVILL
Address	P.O. Box 1569 CORDOVA, AK 99574
Telephone [home]	424-4512
Business Name	K & H, LLC
Business Address	SAME
Telephone [business]	SAME
Business FAX	N/A
Project architect/engineer	St. Denny Surveying Inc.
Address of architect/engineer	P.O. Box 388, Kodiak, AK 99615
Telephone of architect/engineer	(907) 481-3500
PROPERTY/PROJECT INFORMATION	
Address of subject property	3.6 mile CRH
Parcel identification number	Tract B-1 Phase TWO ATTACHED
Property owner [name/address]	JOHN HARVILL
Current zoning	RR-3
Proposed use	RR-3
Construction start date	N/A

ZONING APPLICATION

Owner of property (if different than applicant).
If multiple owners, list names and addresses
of each and indicate ownership interest.
Attach additional sheet if necessary.

N/A

Real Estate Firm/Broker handling sale of
property. Provide name and address. **Note:**
*If you do not own the property, you must
provide a copy of a Purchase Agreement or
instrument acceptable to the city indicating
the owner is fully aware of, and in agreement
with, the requested action.*

N/A

APPLICANT CERTIFICATION

By the signature(s) attached hereto, I (we) certify that the information provided within this application
and accompanying documentation is, to the best of my (our) knowledge, true and accurate.
Furthermore, I (we) hereby authorize the City and its representatives to enter the property associated
with this application for purposes of conducting necessary site inspections.

By: 
(Signature)
Name: JOHN HARVILLE
(Type/Print)

By: _____
(Signature)
Name: _____
(Type/Print)

Date: 12/4/2016 Date: _____

Appeal Procedures: A decision of the Planning Commission may be appealed to the Board of
Adjustment. An appeal must be filed in writing with the City Clerk within ten (10) days of the decision.
In accordance with the procedures outlined in Section 18.64.030 of the City of Cordova Zoning Code.

CITY USE ONLY - PLEASE DO NOT WRITE IN THIS SECTION

ITEM	ACTION
Date application received:	
Fee paid:	
Does application require a public hearing?	
Staff review date/reviewer name:	
Planning Commission final action:	
City Council final action:	
Other:	

7

7

**CITY OF CORDOVA, ALASKA
RESOLUTION 01-17-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO SEEK FUNDING IN ORDER TO REBUILD
THE CORDOVA SOUTH HARBOR**

WHEREAS, the Cordova South Harbor was constructed in 1983 with an expected life of 30 years; and

WHEREAS, the PN&D Engineering September 2016 report, “The Cordova South Harbor Condition Assessment” indicates that the harbor is in an advanced and accelerating rate of decline; and

WHEREAS, Cordova, Alaska, serves the largest commercial fishing fleet in the State of Alaska; and

WHEREAS, Cordova is a regional port serving the fisheries of Prince William Sound, the Copper River Flats and the Gulf of Alaska, and has grown to become the third largest seafood delivery port in Alaska and has ranked as high as the fifth largest seafood delivery port in the United States; and

WHEREAS, new and existing seafood processors, a regional shipyard, and other maritime services and industries have solicited the City for sites to build or grow their business in Cordova; and

WHEREAS, the South Harbor serves the subsistence hunting and fishing needs of the community, it provides tsunami protection for moored vessels and harbor side infrastructure, and it berths the largest oil spill response vessel fleet in Prince Williams Sound; and

WHEREAS, rebuilding a regional harbor is a large infrastructure investment that exceeds the capacity of a small community to finance; and

WHEREAS, the City of Cordova does have limited Harbor enterprise funding and bonding capacity to share in the development cost of upgrading the South Harbor Renovation Project.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby authorizes City Manager Alan Lanning to seek \$20,000,000 of funding to renovate the Cordova South Harbor including applications for Federal Loans and Grants, applications for State of Alaska Loans and Grants, Foundation Grants, and other financing sources as he deems necessary to fund the construction of the Cordova South Harbor Renovation Project.

PASSED AND APPROVED THIS 18th DAY OF JANUARY 2017.

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk



AGENDA ITEM 7
fee resolution in consent calendar
City Council Meeting Date: January 18, 2017
CITY COUNCIL COMMUNICATION FORM

FROM: Jon K. Stavig, Finance Director

DATE: 01/11/2017

☒ **RESOLUTION**
☐ **MOTION**
☐ **INFORMATION**

I. RECOMMENDED ACTION / NEXT STEP:

Move to adopt the attached 2017 Fee Schedule Resolution

II. SUMMARY

The attached fee schedule is materially the same as the fee schedule passed for 2016. There are not proposed changes to the major utilities, water, sewer, refuse.

The only major change is the inclusion of fees related to the Cordova Center.

**CITY OF CORDOVA, ALASKA
RESOLUTION 01-17-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA
ADOPTING SERVICE FEES, RATES AND CHARGES FOR THE 2017 CALENDAR
BUDGET**

WHEREAS, the City Council of the City of Cordova has adopted the City's 2017 Operating Budget; and

WHEREAS, the City Council of the City of Cordova determines annually, by resolution, the fees, rates and charges for city services that are not otherwise established by ordinance or other applicable law; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Cordova, Alaska, hereby adopts the attached list of service fees, rates and charges for the 2017 calendar year:

CITY OF CORDOVA 2017 FEE SCHEDULE

GENERAL SERVICES

BUSINESS LICENSES

Primary	\$35.00 per year
Additional	\$25.00 per year
Special Event	\$25.00 per event

FEES

Non-Sufficient-Funds Checks	\$50.00
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SERVICES

Letter/Legal Copies & Fax	Fee per Page
Black & White	\$0.50
Color	\$1.00
Fax (incoming and outgoing)	\$1.00
Budget Documents	\$20.00
Staff Time	Per Hour
Employee Straight Time	\$72.00
Employee Overtime	\$108.00

ELECTION BOARD COMPENSATION

Election Chairperson	\$12.50 per hour
Election Board/Clerks	\$12.00 per hour

PLANNING DEPARTMENT

BUILDING PERMITS & ZONING COMPLIANCE PERMITS

Single Family	\$50.00
Multi-Family	\$100.00
Commercial	\$150.00
Industrial	\$200.00
Sales Tax Exemption Card (must have Building Permit)	\$180.00

PERMITS

Conditional Use	\$250.00
Encroachment	\$200.00

Exception	\$250.00
Rezone	\$350.00
Vacation of R.O.W.	\$250.00
Variance	\$250.00
Tideland	\$250.00
Street Cut	\$150.00
Sign	\$25.00

SITE PLAN REVIEW

Commercial/Business	\$150.00
Industrial	\$200.00

SUBDIVISION

Preliminary Plat	\$150.00 + \$20.00 per lot
Final Plat	½ of Preliminary
Plat Amendment	\$75.00 plus \$15.00 per lot
Administrative Plat	\$100.00

LEASE & PURCHASE AGREEMENTS

Lease and/or Purchase Agreements	\$150.00
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APPEALS

Appeal to Planning Commission	\$200.00
Appeal to City Council	\$200.00

COPIES, PRINTS, & SCANS

Letter or Legal	Fee per Page
Black & White	\$0.50
Color	\$1.00
Large Format	Fee per Page
Black & White	\$2.50/sq.ft.
Color	\$5.00/sq.ft.
Scanning	\$25.00/first sheet; \$5.00/additional sheet

POLICE DEPARTMENT

LICENSE FEES

Vehicles	
ATV	\$25.00
Snow-machine	\$25.00
Dogs	
Altered Animal	\$20.00
Non-Altered Animal	\$25.00
Provisional	\$10.00
Replacement	\$5.00

SERVICE RATES

Alcohol Breath Test	\$50.00
Fingerprinting	\$ 25/single card; \$15/second card
Police Reports (requires approval from Chief)	\$10.00
Discovery CDs	\$15.00

Discovery Video	\$15.00
Service of Civil Papers	\$65.00

IMPOUND FEES

Vehicles & Trailers	Daily
Vehicles & Trailers up to 21' long	\$10.00
Each additional foot	Add an additional \$1/foot
All other material	\$0.29/square foot
Animals*	Daily
Cats – Flat fee	\$50.00
Dog – 1 st Impound	\$25.00 Licensed \$50.00 Unlicensed
Dog – 2 nd Impound	\$50.00 Licensed \$75.00 Unlicensed
Dog – 3 rd Impound	Determined by Chief
Boarding Fees	Daily
Cats	\$10.00
Dogs	\$20.00

*Total animal impound costs = Impound Fee + Boarding Fee + Medical Costs + License Fee (if not yet obtained)

FIRE DEPARTMENT

Ambulance Trip	\$500.00 per run + \$0.15/mile
Standby for Fire Department Personnel	\$200.00 per incident + \$25.00/Hr per Department Member + \$50.00/Hr per Fire Department Officer

PARKS & RECREATION DEPARTMENT

BIDARKI RECREATION CENTER/BOB KORN MEMORIAL POOL

ADULT PASSES

Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Monthly	\$55.00	\$100.00
Annual	\$225.00	\$400.00
Summer Rates	(May 1 – September 1)	
Daily	\$10.00	n/a
Weekly	\$30.00	\$50.00
Summer Special (5 MO: May 1 – Sept 30)	\$150.00	\$250.00
Off-Season Rates	(September 1 – April 30)	
Daily	\$5.00	n/a
Weekly	\$15.00	\$25.00
Off-Season Pass (8 MO)	\$150.00	\$250.00

FAMILY PASSES

Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Monthly	\$80.00	\$150.00
Annual	\$400.00	\$600.00
Summer Rates	(May 1 – September 1)	

Summer Special (5 MO: May 1 – Sept 30)	\$300.00	\$450.00
Off-Season Rates	(September 1 – April 30)	
Off-Season Pass (8 MO)	\$300.00	\$450.00

SPECIAL & YOUTH PASSES

Daily, Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Daily (year-round)	\$3.00	n/a
Monthly	\$30.00	\$50.00
Bidarki Annual	\$80.00	\$150.00
Pool Annual	\$100.00	

CORPORATE PASSES*	Description	Fee
USCG	Family Combo / Flat Annual Fee	\$7,014.00
CCMC	Family Annual Combo	\$180.00
City Employee	Family Annual Combo	\$180.00
CPSD	20% Discount on any Annual Pass	-20%
Participating Cannery	Valid May 1 – September 30	\$1,000.00

*Corporate Late Fee: 10% compounding monthly

SUMMER CAMP

Package	Description	Fee
10-Day Package	Any 10 days during any session	\$200.00
5-Day Package	Any 5 days during any session	\$110.00
Daily	Any regular camp day	\$25.00
Sleep Over	Any scheduled sleep over	\$45.00

FACILITY RENTAL AND EVENT REGISTRATION

Christmas Bazaar Vendor	Description	Fee
Non-Food Table/Space	Location: Cordova Center	\$50.00
Food Table/Space	All vendors must have a business license	\$60.00
Shared Table/Space		\$60.00
Pool Rental	Description	Fee
Little Surfer	1 Hr 10 Min; No Lobby Rental	\$50.00
Big Kahuna	1 Hr 40 Min; Optional Lobby Rental	\$75.00
Wipe Out	2 Hr 25 Min; Super Soak/Optional Lobby Rental	\$100.00
Special Interest/Trainings	Fee dependent upon guarding requirement Fee authorized by Director	n/a

Bidarki Gym Rental	Description	Fee
Birthday Party	1 Rec Aide / 25 Guest Maximum	\$50.00/Hr
Athletic Rental	Usage agreement required after hours	\$35.00/Hr
Dances	Usage agreement required & 20% of door	n/a
Conferences	Usage agreement required. Rate: 8-Hr day	\$500.00
Skaters Cabin Rental	Description	Fee
1 ST 24 Hr Period	Requires \$35.00 deposit	\$25.00
2 ND 24 Hr Period		\$35.00
3 RD 24 Hr Period		\$50.00

RV PARK & TENT CAMPING

RV Camping*	Description	Fee
Shelter Cove, Private Site	No electricity provided; Tax included 7 days maximum rental	\$20.00
Shelter Cove Econo Space	Per Day; Tax included 5 days or less	\$11.00
Odiak Camper Park – Long Term	.20 per KWH Daily Rate billed separately - Tax included	\$25.00
Tent Camping	Description	Fee
Odiak Camper Park	Per Day; Tax included	\$11.00
Shelter Cove	5 days or less	\$20.00

*Odiak Camper Park Lot Rent Late Fee: 10% compounding monthly

Lost Key Tag: \$1.00

Port-o-John Rental	Description	Fee
Daily	Does not include pump-out fees	\$50.00
Weekly (7 Days)	See Sewer section of Fee Schedule for rates	\$175.00
Monthly (30-31 Days)		\$400.00

HARBOR

MOORAGE*

Vessel	
Daily, per vessel	\$0.99/ft/day paid in advance \$1.17/ft/day if billed
Monthly, per vessel	\$13.33/ft/mo
Annual, per vessel	\$38.14/ft/yr
Sea Plane	
Daily	\$33.95/day
Annual	\$815.72/yr
Eyak Lake 40' Slip	\$340.98/yr
Eyak Lake 60' Slip	\$538.52/yr

* All slips will be reserved based on over-all length of vessels, including those slips on "L" floats. Moorage rates on "L" floats will be calculated at 75% of current annual moorage rate (only for slips between approach ramps).

GRID FEES (PER TIDE)

Vessel Length	
0' – 50'	\$.58/ft/tide
51' – 70'	\$.79/ft/tide
Over 70'	\$1.50/ft/tide

IMPOUND FEES

Vessel	\$ 1,000.00
Net	\$288.75
Vessel Storage	\$ 2.50/ft/day

SERVICE RATES

General Services	
Waitlist	\$20.00/year
Pump Rental	\$31.76/hr
Electricity (for rental slips with power supply)	\$15.00/day
Labor & Equipment	\$95.29/hr
Showers	\$5.00
Dock Use Fee	\$2.00/ft/day
Staff Time	
Employee Straight Time	\$72.00/hr
Employee Overtime	\$108/hr
Launch Ramps	
2-Week Permit	\$20.00
Stall Holders	No charge
Non-Stall Holders	\$78.75/year

PORT**WHARFAGE & DOCKAGE**

Wharfage N.O.S. (not otherwise specified)	\$5.27/ton (non-taxable)
Dockage	\$1.66/ft/day

VESSEL STORAGE

Up to 12 Months	\$2.50/ft/mo
Over 12 Months	\$10.00/ft/mo

SERVICE RATES

Water	
Minimum Water Charge	\$68.06 + \$72.00 (for employee labor)
Metered Rate	\$1.00/1000 gallons
Fuels	Per Barrel
First 50,000 barrels	\$0.17
Second 50,000 barrels	\$0.15
Over 100,000 barrels	\$0.14
Used Oil	
≤ 100 gallons	No charge
> 100 gallons, suitable for burning	\$95.29/man-hour

> 100 gallons, unsuitable for burning	\$47.65/gallon + \$95.29/man-hour + shipping & disposal
Staff Time	
Employee Straight Time	\$72.00/hr
Employee Overtime	\$108.00/hr
Miscellaneous Fees	
Electrical Use	\$25.00/day for vessels 43' and longer
Washdown	Free up to 2 hours \$72.00/hr when more than 2 hours

TRAVEL LIFT*

Vessel Length	Rate
0' – 40'	\$22.00/ft
41' – 58'	\$24.00/ft
Over 58'	\$26.00/ft
No-Show Fee**	\$300.00
Inspection Haul***	60% of Travel Lift round trip rate

* All rates are per lift or one way. Payment must be paid in advance and for round trip

**Boat owner does not show or fails to cancel at least 1 hour before scheduled time. Owner is charged the minimum fee to cover such things as re-blocking or relocating vessels

***Limited to approval and availability. Vessel is hauled out, left in slings over dock for 2 hours, and returned to the water. After 2 hours, vessel is charged \$75.00 per 15 minutes. Unsuccessful haul is charged 60% round-trip of Travel Lift rate.

PUBLIC WORKS

NOTE 1: All equipment includes an operator. 3 hour minimum may apply to any situation involving a City employee

NOTE 2: Overtime or holiday rates apply outside of regular (straight time) work hours

NOTE 3: Straight time work hours vary but are generally 7:00 AM to 3:30 PM. All rates are per employee

NOTE 4: Water & sewer line locates per Utility Coordination Council Request procedure are free. (2 business days' notice required. All locates requested outside of normal business hours will be charged as emergency locate.)

NOTE 5: All prices subject to 6% sales tax

SERVICE RATES

General Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Towing - Car or Pickup Truck	Hour	\$120.00	\$153.50	\$220.50
Cemetery Plot - Preparation and Covering	Each	\$500.00	\$750.00	\$1000.00
Cemetery Plot – Purchase (Regular Hours Only)	Each	\$200.00	--	--
Shut off Notices (delivered for non-payment)	Each	\$25.00	--	--
Staff Time	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Laborer	Hour	\$72.00	\$108.00	\$180.00

MATERIALS & EQUIPMENT RENTAL RATES

Materials	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Patching Chip Sealed Roads	SF	\$15.00	--	--
Patching Asphalt Roads	SF	\$15.00	--	--
Sand, 5-gallon bucket	Bucket	\$5.00		

Sand <i>Minimum charge of 10 cubic yards</i>	CY	\$18.00	--	--
Equipment Rental	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Shop Time	Hour	\$100.00	\$150.00	\$200.00
Hilti Concrete Drill	Hour	\$75.00	\$97.50	\$175.00
Volvo L120F Loader	Hour	\$130.00	\$163.50	\$230.50
Cat 950 Loader	Hour	\$130.00	\$163.50	\$230.50
Cat IT 62G Loader	Hour	\$130.00	\$163.50	\$230.50
Michigan L-120 Loader	Hour	\$130.00	\$163.50	\$230.50
Hitachi 230 Excavator	Hour	\$150.00	\$183.50	\$250.50
Cat 436B Tractor/Backhoe	Hour	\$120.00	\$153.50	\$220.50
Cat 163H Grader 2003	Hour	\$150.00	\$183.50	\$250.50
Cat 140G Grader 1989	Hour	\$150.00	\$183.50	\$250.50
Elgin Street Sweeper	Hour	\$200.00	\$233.50	\$300.50
Ford L9000 Vacuum Truck (Vactor) 1992	Hour	\$225.00	\$258.50	\$325.50
Ford L9000 Tandem Dump Truck 1987	Hour	\$110.00	\$143.50	\$210.50
Ford L8000 Flatbed Truck w/ hoist 1991	Hour	\$110.00	\$143.50	\$210.50
Mack Tandem Dump Truck 2008	Hour	\$110.00	\$143.50	\$210.50
Tow Truck	Hour	\$120.00	\$153.50	\$220.50
Dynapack CP132 Rubber Tired Roller	Hour	\$100.00	\$133.50	\$200.50
Pickup Truck or Van w/ 1 person	Hour	\$110.00	\$143.50	\$210.50
Vibratory Plate Compactor	Hour	\$75.00	\$108.50	\$175.50
Bobcat 943 Skid Steer Loader	Hour	\$90.00	\$123.50	\$190.50
Chevy 3500 Service Truck w/ Welder 2009	Hour	\$150.00	\$183.50	\$250.50
City Level, Tripod, and Rod	Hour	\$80.00	\$113.50	\$180.50
Cut-off saw	Hour	\$75.00	\$108.50	\$175.50
Electric Jackhammer - Bosch	Hour	\$75.00	\$108.50	\$175.50
1" Pump - Honda	Hour	\$75.00	\$108.50	\$175.50
1.5" Electric Pump	Hour	\$100.00	\$133.50	\$200.50
2" Pump - Honda	Hour	\$150.00	\$183.50	\$250.50
120/240V Power Gen- Honda EG 3500	Hour	\$100.00	\$133.50	\$200.50
Jackhammer w/ Compressor Ingersoll-Rand	Hour	\$110.00	\$143.50	\$210.50
HDPE Welder <i>Minimum charge of 1 day</i>	Day	\$150.00	\$183.50	\$250.50
4" Honda Pump w/ Intake & Discharge Hose <i>Minimum charge of 4 hours</i>	Hour	\$200.00	\$233.50	\$300.50
6" Gorman-Rupp Pump w/ Intake & Discharge Hose <i>Minimum charge of 4 hours</i>	Hour	\$250.00	\$283.50	\$350.50
1.5" Neptune Backflow Preventer RPZ w/ Meter* <i>Minimum charge of 1 day</i>	Day	\$90.00	\$123.50	\$190.50

*Must be installed & removed by City staff daily

BALER

Disposal Fees	Unit	Rate
Residential & commercial refuse	Cubic yard	\$5.93
Construction & Demolition (C&D) materials	Cubic yard	\$9.35
Hazardous Materials	Gallon	\$8.72
Asbestos materials*	Cubic yard	\$114.07
Scrap metal	Cubic yard	\$16.94
Major household appliances		\$8.44 each
Refrigerators, freezers & other with Freon**		\$50.20 each

*Customer must give 2 weeks advanced noticed and receive approval prior to dumping

**Freon must be removed prior to removal of compressors. Certificate of refrigerant removal required to waive fee

17-MILE LANDFILL

Vehicles are only accepted at the 17-mile landfill once all fluids, tires and batteries are removed.

Vehicle Disposal*	Rate
Vehicles & light duty trucks	\$227.81
Large trucks & equipment <i>Minimum charge of \$570.07</i>	\$ 16.94/cu. yd.
Campers and/or house trailers ≤ 32 feet	\$188.57
Campers, house trailers > 32 feet	\$376.05
Boat Hull	Cost = estimated labor & equipment (as required to prepare for placement in landfill) + estimated cubic yardage at C&D rate

* Requires Vehicle Disposal Form and Vehicle Title. Get form from the City of Cordova web site, the City Office or at the Baler. Junk titles can be obtained through DMV.

REFUSE PICK-UP SERVICE

Residential (Once/Week)	Rate
1-3 containers (35 gallons)	\$49.47/month
Each additional container	\$4.94/each pick-up
Residence vacant for more than 30 consecutive days	No charge for the period*
Self-service at Baler	\$32.02/month
Commercial (Once/Week)	
1-3 containers (35 gallons)	\$49.47/month
Each additional container	\$4.94/each pick-up

*Requires Service Suspension Form. Get form from the City of Cordova web site or City Hall

DUMPSTER PLACEMENT, RENTAL, & TIPPING**NO HAZARDOUS CONTENTS ALLOWED IN DUMPSTERS**

Do not compact materials in dumpster. Recycling Dumpsters are for cardboard or aluminum only. Contents must be clean and separated to be eligible for reduced rates.

Dumpster Placement or Removal	Rate		
Regular Dumpster (4-8 cubic yard)	\$54.50		
High Capacity Dumpster (20 cubic yard)	\$190.75 (includes 7-day rental)		
20' Enclosed Conex for Recycling	\$109.00		
Dumpster Rental	Rate		
4 cubic yard dumpster	\$38.32/month		
6 cubic yard dumpster	\$56.23/month		
8 cubic yard dumpster	\$75.37/month		
20 cubic yard dumpster	7-day rental included in placement fee		
20' Enclosed Conex for Recycling	\$109.00/month		
Dumpster Tip	Regular Rate	Sunday Rate	Holiday Rate
4 cubic yard dumpster	\$56.23/each	\$84.35/each	\$112.46/each
6 cubic yard dumpster	\$85.60/each	\$128.40/each	\$171.20/each
8 cubic yard dumpster	\$113.71/each	\$170.57/each	\$227.42/each
20 cubic yard dumpster	\$239.80/each	\$359.70/each	\$479.40/each
20' Enclosed Conex for Recycling	\$190.75/each	\$286.13/each	\$381.50/each
Additional tip	full charge of applicable rate per pick up		

WATER**NON-METERED SERVICE**

Monthly fee for water service is **twenty-nine dollars and fifty-eight cents (\$29.58)** multiplied by the Equivalent Unit below

EQUIVALENT UNIT TABLE

	Classification	Equivalent Unit
1	Single-family dwelling	1.0
2	Multifamily residence: per dwelling unit	1.0
3	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0
4	Hotel, B&B or motel with individual bath: per room	.5
4a	Hotel, B&B and motel with individual bath and kitchen: per room	.7
5	Boarding house or hotel without individual baths: per room or fraction thereof	.3
5a	Bunkhouse facility with central bath: per bunk	.2
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0
6a	Bar with restaurant: for every 25 seats or fraction thereof	2.0
6b	Restaurants: for every 25 seats or fraction thereof	1.0
6c	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0
6d	Clubs with kitchen: for every 25 seats or fraction thereof	0.7
7	Retail store/office: for every 12 plumbing fixture units or fraction thereof	1.0
8	Schools:	

(1)	Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0
(2)	Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0
(3)	Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	1.0
	Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof	1.0
10	Churches: for each church	1.0
10a	Churches with meeting rooms: for each church	1.5
11	Laundromats/self-service laundry: per washing machine in a commercial laundromat/self-service laundry or in any other washing facility, the use of which is not strictly limited to occupants of a residential building or mobile home park in which the facility is located	0.5
12	Hospital, rest home, convalescent home: for each bed	0.3
13	Gasoline service station or repair garage	1.0
14	Carwash, self-service: per stall	1.0
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0
16	Port: per 1,000 gallons	1.0
17	Fire hydrants, per hydrant	0.5
18	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
19	City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	
20	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.	
21	All industrial uses shall be metered and charged according to <u>Section 14.08.020</u>	

Use the following schedule to determine flat rate for non-metered water service to the following use
Classifications

Use Classification	Basis for Charge
Small boat harbor: per hydrant	\$1.00 per stall
Special user (ship moored to a dock temporarily or bulk water purchaser)	\$116.88/day

METERED SERVICE

Monthly rate for water service to facility that is metered shall be the sum of: (Production fee equal to the product of the number of thousands of gallons of water used multiplied by the rate per gallon assigned to the use classification of the facility in the Production Charge Table) + (Monthly demand charge determined in the demand table)

PRODUCTION CHARGE TABLE

Use Classification	Production Charge
Heavy industrial	\$1.60/1,000 gallons
Residential and light industrial	\$3.58/1,000 gallons
Special user (ship moored to a dock temporarily or bulk water purchaser)	\$3.52/1,000 gallons

MONTHLY DEMAND CHARGE TABLE

Service Line Size	Charge
1"	\$29.58
Larger than 1" and less than 2"	\$37.40
2"	\$43.24
Larger than 2" and less than 4"	\$70.12
4"	\$93.50
Larger than 4"	\$201.02

WATER CONNECTION

The fee for connecting to the city water system is based on line size of the use that is served:

Service Line Size	Residential Charge	Nonresidential Charge
1"	\$100.00	\$200.00
Larger than 1" less than 2"	\$150.00	\$300.00
2"	\$200.00	\$400.00
Larger than 2" less than 4"	\$400.00	\$800.00
4"	\$600.00	\$1,200.00
Larger than 4"	\$800.00	\$1,600.00
Expansion*	\$207.00	\$414.00

*Expansion Fee is charged when expanding the use of an existing non-metered water connection. It is determined by multiplying the applicable charge (residential or non-residential) by the equivalent units in the equivalent unit table above.

SERVICE RATES

General Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Water Turn On or Off (free to year-round customers)	Each	\$50.00	\$83.50	\$150.50
Water Sample Testing - Coli Forms	Each	\$57.00	\$78.50	\$145.50
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate (less than 2 business days' notice)	Hour	\$72.00	\$108.00	\$180.00
3/4" Double Check Valve Backflow Preventer *	Day	\$50.00	\$83.50	\$150.50

*Must be installed & removed by City staff daily

SEWER

Rates

Monthly fee for Residential sewer service is **forty-eight dollars and ninety-three cents (\$48.93)** multiplied by the equivalent unit in table below. Residential equivalent units are identified with an R.
 The monthly fee for Commercial sewer service is **fifty-eight dollars and fifty seven cents (\$58.57)** multiplied by the equivalent unit in table below. Commercial equivalent units are identified with a C.
 The monthly fee for Industrial sewer service is **one hundred two dollars and ninety eight cents (\$102.98)** multiplied by the equivalent unit in table below. Industrial equivalent units are identified with an I.

EQUIVALENT UNIT TABLE

	Classification	Equivalent Unit
1.	Single-family dwelling	1.0 x R
2.	Multifamily residence: per dwelling unit	1.0 x R
3.	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0 x R
4.	Hotel, B&B or motel with individual bath: per room	0.3 x C
4a.	Hotel, B&B and motel with individual bath and kitchen: per room	0.7 x C
5	Boarding house or hotel without individual baths: per room or fraction thereof	0.3 x C
5a.	Bunkhouse facility with central bath: per bunk	0.3 x C
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0 x C
6a.	Bar with restaurant: for every 25 seats or fraction thereof	2.0 x C
6b.	Restaurants: for every 25 seats or fraction thereof	1.0 x C
6c.	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0 x C
6d.	Clubs with kitchen: for every 25 seats or fraction thereof	0.7 x C
7	Retail store, office: for every 12 plumbing fixture units or fraction thereof	1.0 x C
8	Schools:	
	(1) Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0 x R
	(2) Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
	(3) Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
	Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof	1.0 x C
10	Churches: for each church	1.0 x C
10a.	Churches with meeting rooms: for each church	0.5 x C
11	Laundromats or self-service laundry: for each washing machine in a commercial laundromat or self-service laundry or in any other washing facility, the use of which is not strictly limited to occupants of a residential building, or mobile home park in or on which the facility is located	0.3 x C
12	Hospital, rest home, convalescent home: for each bed	1.0 x C
13	Gasoline service station or repair garage	1.0 x C
14	Carwash, self-service: per stall	1.0 x C
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0 x C

16	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
17	The City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	
18	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.	
19	Processing facility per office	1.0 x I

SEWER CONNECTION & SEPTIC DUMPING

The fee for connecting to the city sewer system is based on line size the use that is served, as follows:

Service Line Size	Residential Charge	Nonresidential Charge
4"	\$735.60	\$1,507.80
Larger than 4"	\$1,005.20	\$2,010.40
Expansion fee*	\$272.65	\$545.30
Septic Tank Dump**, ***	\$94.24	\$414.65

*Fee for expanding the use of an existing sewer service shall be determined by multiplying the applicable charge below by the number of equivalent units in the equivalent unit table above.

**The fee for portable toilet contents disposal is \$50.00 per dump

***The fee for dump station use is \$20.00 per dump

SERVICE RATES

Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate (less than 2 business days' notice)	Hour	\$72.00	\$108.00	\$180.00

CORDOVA CENTER RENTAL

ROOM RATES, DIMENSIONS, AND SEATING CAPACITY

Room	Regular	Local	Minimum Booking Duration	Hourly Local/Reg	Capacity	Notes
Entire Facility	\$3,200	\$1600	8	\$200/\$400	964	
Theater Complex	\$400	\$200	4	\$50/\$100	200	% Discount Local
Auditorium	\$100	\$50	Flat Fee	N/A	200	Movies/Lectures
Community Room A	\$160	\$80	4	\$20/\$40	60	
Community Room B	\$80	\$40	4	\$10/\$20	25	
Community Room A &	\$240	\$120	4	\$30/\$60	100	
Education Room	\$60	\$30	2	\$15/\$30	40	
Project Room	\$20	\$10	1	\$10/\$20	15	
Mayors Conference	\$20	\$10	1	\$10/\$20	15	
Atrium (2nd floor)	\$80	\$40	4	\$20/\$40	75	
Atrium (3rd floor)	\$	\$	4	N/A	40	No charge
Copper River Gallery	\$120	\$60	4	\$15/\$30	40	
Library Fireplace Nook	\$	\$	2	N/A	12	Per Special Request
Kitchen	\$200	\$100	4	\$25/\$50		
Theatre Production Fee	\$200	\$100	> than 4 man hours			
Dance Production Fee	\$200	\$100	> than 4 man hours			
Clean Up Fee	\$100	\$50	If required			Determined by CC
Set Up Fee	\$50	\$35	If CC crew required			
Coffee/Water Service	\$100	\$50				
Advanced Set Up Fee	\$50	\$25	Custom Requests			Determined by CC
Dress Rehearsal Fee	\$150	\$75	Require full lighting			
Performance Fee	\$150	\$75	Require full lighting			
AV Technician Fee	\$150	\$75	If CC Crew Required			
Laptop	\$30	\$15	Provided By CC			
Wireless Handheld Mic	\$4	\$2	Per mic			
Wireless Headset Mic	\$4	\$2	Per mic			
Polycom Equipment	\$10	\$5	MCR/ED/CAB/2			
In Room	\$10	\$5	MCR/ED/CAB			
Marley Floor	\$100	\$50	Must be installed			
Logitech Wireless	\$2	\$1	3 - CC			
Wired Handheld Mic	\$4	\$2	10 - CC			
Wired Table Mic	\$0	\$0	Included Room B			
RF Assisted Listening	\$0	\$0	Theatre/CAB			
Di Converter for Music	\$2	\$1	3 - CC			
Projector	\$0	\$0	Theatre/AB/ED			
Blue Ray/DVD	\$0	\$0	Theatre/AB/MCR			
Easel	\$2	\$1	25 (CRG)			
Whiteboard	\$0	\$0	ED/AB/MCR			
Easel, Paper, Markers	\$2	\$1	Provided by CC			
Podium	\$2	\$1	3 Podiums, 2 with			

BE IT FURTHER RESOLVED that these fees, rates and charges shall remain in effect until changed by further action of the City Council.

Public Hearing: January 18, 2017

PASSED AND APPROVED THIS 18th DAY OF JANUARY, 2017

Clay Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

DRAFT



AGENDA ITEM 8
City Council Meeting Date: 01/18/2017
CITYCOUNCILCOMMUNICATIONFORM

FROM: Susan Bourgeois, City Clerk
DATE: 01/12/2017
ITEM: Council option to protest Liquor License Renewal
NEXT STEP: Approval of Consent Calendar

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** Local Cordova Restaurant has applied for Liquor License Renewal with State through the AMCO (Alcohol and Marijuana Control Office).
- II. **RECOMMENDED ACTION / NEXT STEP:** Council action to protest the renewal or waive right to protest.
- III. **FISCAL IMPACTS:** If said business has not been compliant regarding sales tax, business license renewal, property tax and utility payments to the City, staff will advise Council.
- IV. **BACKGROUND INFORMATION:** Finance Director Jon Stavig, City Clerk Susan Bourgeois and Police Chief Mike Hicks have advised that there is no financial or public safety reason for Council to protest this renewal.
- V. **LEGAL ISSUES:** The local governing body's right to protest is defined in AS 04.11.480.
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to waive Council's right to protest approval of the renewal of liquor license # 2433.

Deadline to protest approval is 60 days from receipt of letter from DCCED, AMCO – which was on January 9. If circumstances change before March 10, 2017, staff will advise and bring this before Council again.



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 9, 2017

City of Cordova
Attn: Susan Bourgeois
VIA Email: cityclerk@cityofcordova.net

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Restaurant or Eating Place	License Number:	2433
Licensee:	Dae J Chung		
Doing Business As:	O.K. Restaurant		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

AMCO Staff
amco.localgovernmentonly@alaska.gov

Susan Bourgeois

From: Jon Stavig
Sent: Thursday, January 12, 2017 12:59 PM
To: Susan Bourgeois; Mike Hicks
Subject: RE: liquor license

Susan,

I have reviewed the status of O.K. Restaurant as it relates to compliance with City Code pertaining to business license, sales tax and utility services.

After such review, I find no reason to protest renewal.

Jon K. Stavig

City of Cordova, Finance Director

Cordova, Alaska

907-424-6200

finance@cityofcordova.net

Susan Bourgeois

From: Mike Hicks
Sent: Friday, January 13, 2017 5:09 AM
To: Susan Bourgeois; Jon Stavig
Subject: Re: liquor license

There have been no issues with this business so I see no reason not to renew this license.

Chief

**City Council Public Hearing
December 21, 2016 @ 6:45 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Vice Mayor Tom Bailer called the Council public hearing to order at 6:45 pm on December 21, 2016, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were Council members *James Burton, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison* and *James Wiese*. Council member *Tim Joyce* was present via teleconference. *Mayor Clay Koplin* was absent. Also present were City Manager *Alan Lanning* and City Clerk *Susan Bourgeois*.

C. Public hearing

1. Resolution 12-16-37 A resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2017

2. Ordinance 1149 An ordinance of the City Council of the City of Cordova, Alaska, creating a new Cordova municipal code title 15 to restructure the Cordova Community Medical Center, repealing the existing title 15

Vice Mayor Bailer opened the hearing up for public testimony on Resolution 12-16-37 and Ordinance 1149.

Greg Meyer of 1 Cannery Row, commented about the City budget.

Dorne Hawxhurst of 902 Cliff Trail, commented on the City budget.

Barb Jewell of mile 2.2 Whitshed Rd., spoke about the budget.

Erica Clark of 302 Adams, spoke about the budget.

Pete Hoepfner of Lot 10 Saddle Point, spoke about the city budget.

Scot Mitchell of 5 Alpine Falls Drive, commented on the City budget.

Mark Potvin of 401 Sunset View, spoke about the city budget.

D. Adjournment

Hearing no objection, the Public Hearing was adjourned at 7:05 pm

Approved: January 18, 2017

Attest: _____
Susan Bourgeois, CMC, City Clerk

**Regular City Council Meeting
December 21, 2016 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order

Vice Mayor Tom Bailer called the Regular Council Meeting to order at 7:00 pm on December 21, 2016 in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

Vice Mayor Bailer led the audience in the Pledge of Allegiance.

C. Roll call

Present for roll call were Council members **James Burton, Tom Bailer, Robert Beedle, Josh Hallquist, David Allison** and **James Wiese**. Council member **Tim Joyce** was present via teleconference. **Mayor Clay Koplin** was absent. Also present were City Manager **Alan Lanning** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda

M/Allison S/Hallquist to approve the Regular Agenda.

M/Allison S/Burton to add an agenda item allowing the Moose Lodge to open early on Sunday's during playoff football this year - add as item 28a.

Council member **Joyce** said he appreciated the effort but thought that by code we cannot add an action item to the agenda in this way. The City Clerk did not have that exact provision in front of her, she would look it up.

Vote on the motion to amend: 4 yeas, 3 nays (Hallquist, Bailer, Joyce). Motion was approved.

Vote on the main motion: 6 yeas, 1 nay (Joyce). Motion was approved.

E. Disclosures of Conflicts of Interest - none

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items

Vickie Blackler of 901 Center Drive and representing the Moose lodge spoke on favor of item 28a that was added to the agenda.

3. Chairpersons and Representatives of Boards and Commissions

Beedle said that at the last Harbor Commission meeting they discussed harbor fees across the dock. **Mayor Koplin** was in attendance and he spoke about a possible funding source for harbor replacement. He said that they anticipate having about \$1.5 million in the harbor funds which could be used for matching funds. Upcoming workshop, January 12 @ 6pm - hope to come up with ideas, etc. if these funds come available. He welcomed a new Board member, **Andy Craig** and also **Ken Jones** was reappointed. He said Harbor Commission meets for regular meetings the second Wednesday of the month at 7pm - he'd love to see more participation.

Tim Joyce reported that HSB met on December 8, items discussed were: 1) LTC survey, a few deficiencies but one of the best had at CCMC in a long time; 2) they have reduced their budget request of the City and staff numbers are down from 75 to 66; 3) the required quality report on physicians was submitted timely in 2016 - kudos to **Lee Holter** and **Randy Apodaca** for that; 4) the hospital auxiliary held an appreciation day for the hospital staff on November 23 - 2 receptions, one for day shift, one for evening shift; 5) USCG met with **Mitchell** and they have a medic that is also a radiology tech and he will be working at the hospital in the near future on a part time basis.

Susie Herschleb reported that Parks and Recreation Commission has 2 meetings scheduled for January, one is for an audit of all services provided for strategic planning purposes and the regular meeting will focus on starting to review the master plan - they will also continue to work on possible new access points on Eyak Lake for public recreation. Special meeting will be January 10 and the regular meeting will be the last Tuesday of the month, January 31, 2017.

Leif Stavig reported about Planning and Zoning Commission - 2 items from that meeting are on Council's agenda tonight and also CRWP requested a lease on the South Fill for a recycle project and next month meeting will have agenda items such as: land disposal maps, elections for chair, vice-chair.

Alex Russin said holiday break starts tomorrow, Dec 22 - early release at 1pm until Thursday January 5. Toys for Tots has sent every child in the community a gift (school enrolled and outside of school) - to be distributed tomorrow. They are embarking on strategic planning as well - working initially on a mission statement/vision statement.

4. Student Council Representative Report – not present

G. Approval of Consent Calendar

Vice Mayor Bailer declared the consent calendar was before the City Council. Council member **Beedle** called out item 6 and the **Vice Mayor** said it would be placed as item 23a.

5. Resolution 12-16-39 A resolution of the City Council of the City of Cordova, Alaska, approving the final plat of 'Lot 8A & 8B, Block 1, Pebo Subdivision'

~~6. Resolution 12-16-40 A resolution of the City Council of the City of Cordova, Alaska, authorizing the renewal of the line of credit with UBS bank USA in a principal amount of not to exceed \$750,000 for the purpose of borrowing in anticipation of the receipt of revenues of the city to finance city capital projects, and providing for related matters~~

7. Resolution 12-16-41 A resolution of the City Council of the City of Cordova, Alaska in support of the repairs to the "million dollar bridge" milepost 50 on the Copper River Highway

8. Resolution 12-16-42 A resolution of the City Council of the City of Cordova, Alaska, authorizing public employee's retirement system participation agreement amendment number 5

9. Council approval of LWOP in excess of 10 days per collective bargaining agreement

Vote on the consent calendar: 7 yeas, 0 nays. Wiese-yes; Joyce-yes; Beedle-yes; Hallquist-yes; Allison-yes; Burton-yes and Bailer-yes. Consent Calendar was approved.

H. Approval of Minutes

M/Burton S/Hallquist to approve the minutes.

10. Minutes of 12-7-16 Council Public Hearing

11. Minutes of 12-7-16 Regular Council Meeting

Vote on the motion: 7 yeas, 0 nays. Motion approved.

I. Consideration of Bids - none

J. Reports of Officers

12. Mayor's Report – **Mayor Koplin** had a written report in the packet.

a. 2003 Revenue Committee report to City Council

13. Manager's Report – **Lanning** said in consideration of the items before council he would not have a lengthy report – aid he had an attorney client privileged memo re sales tax that we could go in to an executive session about if necessary.

14. City Clerk's Report – **Bourgeois** reported that the regular election will be March 7, 2017. She will be placing ads soon about the seats open – 2 council, 1 school board and 5 for the newly formed CCMC authority board.

K. Correspondence

15. October 31, 2016 email from PWSSC and NOAA praising Cordova Center staff and venue

16. December 7, 2016 letter from Mayor Koplin supporting NVE Tanner Crab proposal

17. December 10, 2016 letter from Mayor Koplin to Petterson re EVOS long term follow up study

18. December 9, 2016 email from Fulton's re 2017 budget

19. December 15, 2016 letter from Jewell re city appropriation to CSD for 2017 budget

20. December 15, 2016 letter from Glasen re 2017 City budget

Beedle commented that items 16 & 17 he believes should be run by council before the Mayor writes these.

L. Ordinances and Resolutions

21. Ordinance 1149 An ordinance of the City Council of the City of Cordova, Alaska, creating a new Cordova municipal code title 15 to restructure the Cordova Community Medical Center, repealing the existing title 15. – 2nd reading

M/Beedle S/Burton to adopt Ordinance 1149 an ordinance of the City Council of the City of Cordova, Alaska, creating a new Cordova municipal code title 15 to restructure the Cordova Community Medical Center, repealing the existing title 15.

Beedle said this deserves a full time board, he is looking forward to this. **Joyce** said he will also support the ordinance.

Vote on the motion: 7 yeas, 0 nays. Beedle-yes; Joyce-yes; Hallquist-yes; Bailer-yes; Allison-yes; Wiese-yes and Burton-yes. Motion was approved.

22. Ordinance 1150 An ordinance of the City Council of the City of Cordova, Alaska, amending chapter 5.40.010 to adopt a one percent increase to the general sales tax imposed by the City of Cordova from April 1 through September 30 – 1st reading

M/Beedle S/Joyce to adopt Ordinance 1150 An ordinance of the City Council of the City of Cordova, Alaska, amending chapter 5.40.010 to adopt a one percent increase to the general sales tax imposed by the City of Cordova from April 1 through September 30.

M/Joyce S/Hallquist to refer to staff until we go through some strategic planning.

Joyce said he thinks we should pass a budget tonight but get through the strategic planning as soon as possible – he really urged Council to get to this early in January. He opined that after the strategic planning if it was determined that this might still be necessary, it could be approved in February and still be effective timely for the season it is intended for. **Wiese** said he would support this tonight. **Burton** said he is struggling with this – he is of the opinion that if we get to this in January and decided on this or any other new tax he'd want it to go right to the schools. **Hallquist** thought this could be a piece to help solve our problems but he wants to look at other revenue sources as well.

Vote on the motion to refer: 7 yeas, 0 nays. Motion approved.

23. Resolution 12-16-37 A resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2017 and appropriating the amount of \$14,372,542 as summarized pursuant to the following table

M/Hallquist S/Beedle to approve Resolution 12-16-37 a resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2017 and appropriating the amount of \$14,372,542 as summarized pursuant to the following table

Hallquist thanked **Lanning** and **Stavig** – they and their team have done a fantastic job with all that has been asked of them.

Stavig had a few items that needed slight changes – refuse enterprise fund had a typo that needed adjusting. Info services required a deduction in the wages line-item for a staff member being reduced to part-time, and the temporary employees line-item needs to be \$10000. The difference there (approx. \$24k) is going to chip sealing. **Lanning** said that this version includes a one mil property tax increase – yielding an estimated \$240,000. Since last budget work session we reduced the school budget by \$51,500 as directed and the CCMC budget by \$160k (the directed \$51,500 and a capital item – a UPS, which we have other options to work on for this). Then we reduced the City operating expenses further by approximately \$237,000 and then the \$213,000 remaining was a reduction to staff, both temps, permanent and at some point there will be attrition and we reduced wages accordingly. **Beedle** said he was glad it was a balanced budget and every department will feel the haircut. **Allison** brought up some hospital issues and...after lengthy discussion, Council realized a need for a change to the budget regarding a capital item of a new blood refrigerator at CCMC.

M/Allison S/Bailer to amend the budget by adding \$16,000 to the transfer to CCMC and increasing the transfer from the permanent fund by that \$16,000 on the revenue side.

Vote on the motion to amend: 7 yeas, 0 nays. Allison-yes; Hallquist-yes; Bailer-yes; Beedle-yes; Wiese-yes; Burton-yes and Joyce-yes. Motion was approved.

Hallquist asked about the \$224k Cordova Center debt and wondered why it wasn't in the 2017 budget. The City Manager, **Cathy Sherman** and **Rich Rogers** explained the Cordova Center debt remaining. **Lanning** said he'd get with **Stavig** and work out a plan to retire this debt. **Allison** commented that he would like all the smaller entities that get City contributions each year to be prepared for the future to also look at their own budgeting and expect a cut for the future equivalent to the cuts that the City, Schools, Hospital have taken in this tough scenario.

Vote on the main motion as amended: 7 yeas, 0 nays. Beedle-yes; Allison-yes; Wiese-yes; Hallquist-yes; Bailer-yes; Burton-yes and Joyce-yes. Motion was approved.

23a. 6. Resolution 12-16-40 A resolution of the City Council of the City of Cordova, Alaska, authorizing the renewal of the line of credit with UBS bank USA in a principal amount of not to exceed \$750,000 for the purpose of borrowing in anticipation of the receipt of revenues of the city to finance city capital projects, and providing for related matters

M/Allison S/Joyce to approve Resolution 12-16-40 a resolution of the City Council of the City of Cordova, Alaska, authorizing the renewal of the line of credit with UBS bank USA in a principal amount of not to exceed \$750,000 for the purpose of borrowing in anticipation of the receipt of revenues of the city to finance city capital projects, and providing for related matters.

Allison said he likes this for staff in order to get payments made that are timely. He believes this allows for management of cash-flow. **Beedle** said he would not support this. **Joyce** said he will support this, it helps so the City does not have to sell investments and take a loss on them in order to pay bills when revenues are anticipated. **Hallquist** said he is not in support of this because he believes that this is the mechanism by which we overspent on the Cordova Center. **Burton** agrees it is needed for cash flow issues but he is concerned about its utilization. **Stavig** said if this isn't approved he will have to work with his cash flow to ensure he has it when necessary – this is a tool certainly not ever used for operating, strictly for project payments when grants run as reimbursements (such as ADEC grants currently). **Bailer** was not in support – he said we did without it until 2010. **Bourgeois** mentioned that the City's invested funds previous to 2010 were gaining

very low returns and when we moved to UBS for investments is when we set this up to offset the need to sell investments at a loss to make project payments in lieu of reimbursements.

Vote on the motion: 2 yeas, 5 nays. Wiese-no; Burton-no; Beedle-no; Hallquist-no; Allison-yes; Joyce-yes and Bailer-no. Motion failed.

M. Unfinished Business

24. Current CIP List – Resolution 09-16-33 – discussion/suggested revisions/additions

Council concurred to have this item brought back at the first January meeting.

25. Fisheries Advisory Committee authorizing Resolution from 2003 discussion/direction to Mayor and/or staff

Bourgeois led this with an explanation of what was in front of them. Two gentlemen have contacted the **Mayor** requesting to be placed on the Fisheries Advisory Committee and **Mayor Koplin** asked her to put the authorizing resolution in front of Council for discussion tonight. She believed that Council member **Beedle** then had a suggestion. His suggestion is to amend the resolution and create a Fisheries Development Committee in its place. **Beedle's** resolution language was read into the record and it was basically the exact resolution in front of Council with the word “advisory” replaced with “development”. **Bourgeois** said she would get with **Mayor Koplin** and work this up, she would have to consider language to disband the existing committee and then replace it with this one. Council gave concurrence to bring this back to them in such a manner.

N. New & Miscellaneous Business

26. Action on disposal method for City land, Lot 20, Block 23, Original Townsite

M/Beedle S/Burton to dispose of Lot 20, Block 23, Original Townsite as outlined in Cordova Municipal Code 5.22.060 B by #1 negotiating an agreement with Carl and Jane Jensen to lease or purchase the property.

Hallquist asked if there was a dollar amount. **Greenwood** answered questions for Council – she said that fair market value would be established and pursued in negotiations.

M/Hallquist S/Wiese to amend to #2 invite sealed bids to lease or purchase the property.

After discussion of the difference between bids and proposals, **Hallquist** withdrew the amendment with concurrence of the second.

M/Hallquist S/Allison to amend to #4 invite sealed *proposals* to lease or purchase the property.

Vote on the motion to amend: 7 yeas, 0 nays. Motion approved.

Vote on the main motion as amended: 7 yeas, 0 nays. Motion approved.

Mayor Koplin arrived at the meeting at 9:00 pm and took over as chair of the meeting.

27. Proposed sales tax and excise tax ordinances – council discussion

28. Current City sales tax exemptions – council discussion/direction

Items 27 and 28 were both moved to be discussed during the next regular meeting or to be hashed out during pending agenda.

28a. Moose Lodge request

M/Allison S/Hallquist to authorize that the Moose Lodge be allowed to open early on Sundays during the 2016 – 2017 NFL playoffs.

Joyce called for a point of order as he believed this to be an illegal motion as we are not allowed to add action items to the agenda. He cited Code 3.12.060 D.

Beedle thought if we could give the Moose an idea that this would likely pass at the next meeting, but then handle it legally at the next meeting that might assist them for purposes of planning for their event. **Joyce** suggested a special meeting at noon on Friday.

M/Joyce S/Bailer to postpone action on this until Friday at noon in a special meeting.

Wiese agreed, let's keep it legal – I can be here noon Friday for this.

Vote on the motion: 7 yeas, 0 nays. Motion approved.

29. Pending Agenda, Calendar and Elected & Appointed Officials lists

Bourgeois asked for no Regular Meeting on January 4 as a lot of staff, including the City Manager and City Clerk would be gone the entire week previous which would be when agenda items are prepared, approved, created. Council concurred and suggested to get started on strategic planning including the sales tax items pushed from tonight's meeting at a Special Meeting on Thursday January 5. Also the Special meeting on Friday December 23 would include the Moose item as well as the CIP resolution and the Fisheries Advisory/ Development Committee item.

O. Audience Participation

Mark Frohnapfel of 828 Woodland Drive, he said everyone thought we would have a balanced budget tonight but we seem \$240k short for the Cordova Center and we have a \$30k typo, he said, that doesn't seem balanced to me. He said that some of the contributions to the Cordova Center, like his company's annual contribution, gets put into the general fund and then gets spent. He said that Council should stop throwing bombs at the people who are spending it because it didn't happen without some sort of council approval. He also thought it inappropriate to bring up a \$16k capital item for the hospital that has been talked about for a year; that should have been handled outside of tonight's final budget approval and discussion.

P. Council Comments

Joyce thanked **Alan** and he looks forward to the strategic planning.

Burton thanked staff and to the audience he said it is clear to him and it is challenging for them as well as Council - he knows Council's work is not done, they had to pass this budget and now they'll move on to the strategic planning where he hopes to see audience members to assist.

Beedle he thanked the hard work and effort - he wants the people to know that their words aren't lost - we hear you - don't give up. He looks forward to strategic planning for the future economic health of Cordova.

Allison echoed thanks to **Alan** and staff - he said what he said about schools already - he wants to find a way to get them more money by the time their new year begins. He'd like to see staff come up with a plan to pay past due bills (i.e. Cordova Center conversation). He ended with thank you and Merry Christmas.

Bailer he echoed all of those comments and thanked **Alan**, said he was sorry they had to put him in such a tough place with this budget. He thanked all of City staff, he knows there has been stress regarding jobs and budget cuts and he appreciates that.

Hallquist thanked staff, Merry Christmas and Happy New Year.

Wiese echoed the thanks to **Alan** and staff - the time spent and the hard cuts made. He wants all the people in the audience to keep showing up for meetings.

Mayor Koplin thanked **Vice Mayor Bailer** for chairing the meeting.

Q. Adjournment

M/Bailer S/Allison to adjourn the meeting.

Hearing no objection the meeting was adjourned at 9:41 pm.

Approved: January 18, 2017

Attest: _____
Susan Bourgeois, CMC, City Clerk

Mayor's Report
1-12-17
Clay Koplin

I have been working with Manager Lanning, City Harbormaster and Planner, and Cordova District Fishermen United (CDFU) director Rachel Kallander to pursue support for City Council's top capital priority, the South Harbor Rebuild. Rachel has been instrumental in evaluating and providing strategic guidance on federal funding opportunities.

I attended the Harbor Commission Meeting in December, and will attend the following-up meeting tomorrow evening with the South Harbor Rebuild project as a primary agenda item.

I also attended the Cordova Historical Society Meeting. I continue to be impressed and humbled by the many, many volunteer hours spent by dozens of Cordovans working to improve the community we live in. The Historical Society is no exception as they work to preserve the historical buildings and aspects of our Cordova.

A good portion of my work for council in January has revolved around the strategic planning process, which has consisted of two meetings so far, with four more anticipated before the March election. We will soon reach a point in the planning process where public input and guidance is solicited as we map a course for Cordova's next few years of progress.

With budget and strategic planning activities in December and January, I am looking to February or March to host the next mayor's meeting of boards and commissions. I continue to attend board and commission meetings as my schedule allows, and was impressed at the efforts and progress of the CCMC staff and health services board in charting a path toward quality, sustainable, medical and health services for Cordova.

Have a great January Cordova

Clay

To: Mayor and City Council
Through: Mike Hicks, City Manager
From: Paul Trumblee, Fire Marshal
Date: January 4th, 2017

CORDOVA VOLUNTEER FIRE DEPARTMENT
Quarterly Report

In the Final 4th quarter of 2016. The Cordova Volunteer Fire Department responded to 46 calls for Fire, Rescue and EMS for a total of 347 member hours. Ending this year with 204 calls for service compared to last year's 215. Including emergency calls, the volunteers of the fire department participated in the regular Thursday night meetings, public education and other activities for a total of 1413 member hours for this quarter. Year to date accumulated hours 7613, compared to last years 6115.5.

Please see detail monthly activity sheets attached for more information on fire department activities.

October 2016 ACTIVITIES		Attendance	Hours	Total People Hours
Date	Thursday Meetings			
10/6	USCG SYCAMORE Walkthrough	16	2	32
10/13	Business Meeting	23	2	46
10/20	ISAR Introduction	23	4	92
10/28	Ambulance Inventory	6	1	6
10/28	Halloween Drill Setup	18	2	36
	Total			212
Date	Public Education Taught			
10/20	Preschool Station Visit	2	1	2
10/20	Preschool Visit	1	1	1
10/25	Elementary School Public Education	2	1	2
10/26	Elementary School Public Education	2	1	2
10/29	CFRC Run & Carnival	4	2	8
10/31	Halloween Setup	5	2	10
10/31	Halloween Drill	15	3	45
	Total			70
Date	Other Activities			
10/1	Substation Cleanup	3	4	12
10/12	Drug Identification Class	5	4	20
10/13	Equipment Test	1	1	1
10/13	Medical Director Meeting	1	2	2
10/20	Evacuation Drill	15	1	15
10/21	ISAR Introduction	22	4	88
10/22	ISAR Introduction	19	8	152
10/29	Member Tenure Awards	3	2.5	7.5
	Total			298
Date	Fire Runs			
10/6	Oven Fire	16	0.5	8
10/22	Stove Fire	12	0.5	6
10/27	Alarm @ Highschool	5	0.5	2.5
	Total			17
Date	Ambulance Runs			
10/1	Medical Transport	3	2.5	7.5
10/4	Fall	3	2	6
10/8	MVC	14	1.5	21
10/8	Medical Transport	3	2	6
10/9	Dizzyness & Naseau	4	3	12
10/9	Code	10	1	10
10/11	Code	12	1	12
10/11	Broken Nose	3	1	3
10/14	MVA	6	2	12
10/15	Seizure	3	1.5	4.5
10/15	Unknown	3	1.5	4.5
10/17	Medical Transport	3	2	6
10/21	Stroke	11	1.5	16.5
10/21	Fall	3	2	6
10/24	Medical Transport	2	2	4
10/27	Difficulty Breathing	3	1.5	4.5
10/28	Headache/Dizzy	3	2	6
	Total			142
<u>Total hours for the month of October</u>				738

November 2015 ACTIVITIES		Attendance	Hours	Total People Hours
Date	Thursday Meetings			
11/3	Stations	5	2	10
11/3	Hoseline Advance / Primary Search	14	2	28
11/10	Business Meeting	21	2	42
11/17	PPE Inspection	14	2	28
11/17	Run Reviews	8	2	16
11/17	EMT 1 Skills	6	2	12
	Total			136
Date	Public Education Taught			
11/21	Newcomers Briefing	3	2	6
11/30	Everyday Explorers Station Visit	2	1	2
11/30	Girl Scouts Safety Talk	1	1	1
	Total			9
Date	Other Activities			
11/21	Anaphylaxis Training	2	3	6
11/29	Ambulance Service Recertification	2	1	2
	Total			8
Date	Fire Runs			
11/19	MVA	14	4	56
	Total			56
Date	Ambulance Runs			
11/1	Back Pain	5	1	5
11/3	Back Pain	3	1	3
11/7	Medical Transport	2	1	2
11/11	Pneumonia	3	1.5	4.5
11/11	Fall from Ladder	4	1.5	6
11/11	Medical Transport	2	2	4
11/13	Leg & Arm Pain	5	1.5	7.5
11/13	Medical Transport	3	2	6
11/14	Dizzy Woman	3	1.5	4.5
11/16	Medical Transport	2	1.5	3
11/19	MVA no injury	1	1	1
11/21	Woman who fell	4	1.5	6
	Total			53
<u>Total hours for the month of November</u>				262

December 2016 ACTIVITIES		Attendance	Hours	Total People Hours
Date	Thursday Meetings			
12/1	EMT Skills / Station Maintenance	22	3	66
12/8	Ambulance Inventory	4	1	4
12/8	Business Meeting	16	2	32
12/15	CPR Pro Class	18	4	72
12/22	Flashover Video / Skills	17	2	34
12/29	Year End Review / Dodgeball	15	2	30
	Total			238
Date	Public Education Taught			
				0
	Total			0
Date	Other Activities			
12/2	Tree Lighting	17	4	68
12/8	Ambulance Recertification	1	15	15
12/21	BBP Class	1	1	1
12/23	Skill Recert	3	2	6
12/31	House Captain	1	6	6
	Total			96
Date	Fire Runs			
12/16	Alarm @ Trident North	14	1	14
12/16	Alarm @ Ocean Beauty	3	1	3
	Total			17
Date	Ambulance Runs			
12/2	Seizure	3	1	3
12/14	Seizure	3	1	3
12/21	Unconscious Female	3	2	6
12/22	Difficulty Breathing	3	2	6
12/22	Laceration	8	2	16
12/22	Medical Transport	3	2.5	7.5
12/22	Fall	3	1.5	4.5
12/22	Medical Transport	3	2	6
12/26	Man slipped on ice	3	1	3
12/29	Difficulty Breathing	4	1	4
12/30	Assault	3	1	3
	Total			62
<u>Total hours for the month of December</u>				413



AGENDA ITEM 14b.
City Council Meeting Date: 01/18/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Rich Rogers, Public Works

DATE: 01/10/20017

ITEM: Quarterly Report Q4 2016

NEXT STEP: Read/FYI

- I. **REQUEST OR ISSUE:** The report is submitted as requested.
- II. **RECOMMENDED ACTION / NEXT STEP:** FYI / Reading.
- III. **FISCAL IMPACTS:** None.
- IV. **BACKGROUND INFORMATION:** n/a
- V. **LEGAL ISSUES:** n/a
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** n/a
- VII. **SUMMARY AND ALTERNATIVES:**

**Public Works Quarterly Report 4Q2016 &
Public Works Annual Data Totals for 2016**

Oct Nov Dec 2016

- Started the Post LT2 \$3.8M Water Upgrades Project w/ plans/specs & 4 contract awards
- Completed Baler Shop Upgrade Project

- Installed new storm drain pipe at Railroad Ave shoulder
- Assisted Copper River Watershed Project snow dump construction at Old Library
- Reduced 2017 PW Budget substantially
- Passed ADEC Annual Watershed Filtration Avoidance Inspection
- Completed replacement of Stainless Steel Bolts on final 3 Eyak Lake pumps in wetwell
- Started monitoring landfill gas levels at 17 Mile Landfill per ADEC
- Removed two damaged landfill groundwater wells
- Sampled Old Whitshed Rd Landfill leachate
- Rewrote & recommended City Code change re: nonconforming properties
- Received many compliments re: beautiful cemetery care on/around Veteran's Day
- Participated in quarterly School District facility maintenance/repair meeting

(End of Quarterly Report)

2016 Annual PW Summaries:

Refuse:

-Solid Waste bales made	= 1389	2015 = 1485 bales
-Cardboard bales made	= 30	2015 = 27 bales
-Aluminum cans bales made	= 3.5	2015 = 2 bales
-Glass Dumpsters filled	= 15	15x4CY each = 60CY glass (uncrushed vol)
-Days Baler down for maintenance	= 5 days	2015 = 4 days 2014 = 14 days
-Roll offs C&D to Landfill	= 190	Total Yards YTD = 3800
-Roll offs Metal to Landfill	= 52	Total Yards YTD = 1040

Water & Sewer:

- Total Water Used = 353.095 Mgal
- Eyak Lake filter plant;
 - 2015 Days Operation = 4 days
 - 2016 Days Operation = 0 days (note: 10 days/yr is our running average)
- Total STP Flow = 88.325 Mgal
- Bio-solids annual total = 524.8 cubic yards to landfill
- Greg Rankin Septic Loads to WWTP = 95 loads

Facilities:

Cordova Center:

2016 was the first full year of the Cordova Center operations. Numerous events were hosted including more than 75 one day events, 15 two day events, 10 three day events, 15 four or more day events, and 1 ten day event. 5 concert events have occurred at the Cordova Center with advanced lighting and sound being completed by the facilities and info services team. Through these events procedures and policies were established to create a positive event for attendees. 5 temporary employees were trained on audio video, lighting, and setup and take down of events. Maintenance schedules for equipment were established along with maintenance contracts for specially system including elevator, and access controls.

Schools:

Dramatically reduced the water intrusion in the Mt. Eccles School via window repairs in room 220 and other intrusion points. The automatic transfer switch is now operational on the emergency generator. This repair will continue into 2017 as the generator connex still requires automatic louvers to run fully automated. The HVAC system at Mt. Eccles is currently fully controllable after a contractor was able to reprogram many of the controls to be functional on a web based system. The main fan units are controllable via a non-web based server. The 2017 plan is to get all the controls system on the web based server. Continued participation with the school district on future and current maintenance needs. New LED exterior lights were installed at the High School.

Facilities General:

Brought in HVAC contractor to review multiple facilities heating and boiler systems. Repairs were done to correct findings on annual state boiler inspection. Additional maintenance needs were corrected or noted for future scheduled repairs. Numerous additional “small” repairs were completed throughout the cities facilities including miscellaneous small electrical; lighting fixtures, receptacles, heating system, and structural repairs. Review of waste oil usage in multiple facilities and developed a plan to clean future waste oil product for waste oil burners. Assisted Parks and Rec with new vault toilet for skater’s cabin area.

Planning:**2016 Building Permits issued: 28 – 7 more than 2015**

- Residential: 21
- Commercial: 4
- Water Front Industrial: 3

2016 Recorded Plats: 7

- Administrative Plat: 4
- Minor Subdivision: 2
- Subdivision: 1

2016 Land Disposal Actions**Re-conveyance of Performance Deeds of Trust**

- Harborside Pizza completed
- Roemhildt Lot 5 South Fill - in progress
- Three letters sent notifying purchasers of compliance with Performance deed of trust by 2017 - 2 commercial, 1 residential

City Properties Disposed of

- Old Museum and library building-lease with option to purchase
- Old City hall building office space – lease
- ATS 1004 – RFP No proposals received
- CPI rate increase billed on existing leases where applicable
- Lot 1, U.S.S. 4606 – renewed lease to AT&T
- Tract B, Block 34, U.S.S. 449 - Council directed to put out an RFP; Survey work complete
- Lot 20, Block 23 Original Townsite RFP will be out after first of the year
- Lot 10A, Block 2, South Fill Development Park- P&Z meeting on 1/10/2016

Code Updates

- Nuisance Code
- Non-Conforming Lots, Uses and buildings

Memos, Resolutions and Ordinances**Planning and Zoning Commission**

- 27 Memos
- 5 Resolutions

City Council

- 26 Memos
- 12 Resolutions
- 4 Ordinances

2016 Grants/Loans

- Post LT2 loan rec'd additional \$3M with \$1.1M subsidy for continued water upgrades
- Applied for/rec'd ATAP Adams Avenue ADA sidewalks grant with 25% match \$541,866
- Applying for USDA Rural Dev RDA grant/loan; cap cell 1, etc.; ROM \$6M
- 2005 Waste Water Loan-Spending remaining amount and will close loan in 2018
- Facilitated ADOT MOU for Whitshed Road bike/pedestrian path

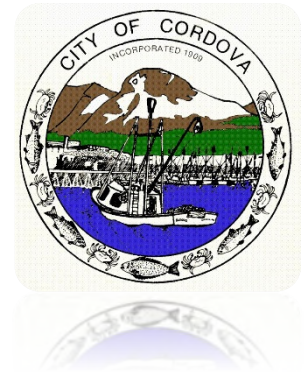
Streets Division:**2016 Annual Totals**

Public Safety Impounds:	15
Public Nuisance Impounds:	19
Potholes Repaired:	810
Catch Basins Cleaned:	55
Snow Removal Events:	20
Sanding Events:	56
Sweeping Hours/Cubic Yards:	207/565
Sign Repair and Replacement:	20
Street and Parking Lot Painting/Hours:	26
Miles of Road Graded:	98
Shop Work Orders completed:	293
Used Oil Burner Man Hours:	77
Burn Pile Pushups:	123
Burn Pile Loads Hauled	33
Graves Dug	2
Catch basins installed	15
Chip Seal, 5000gallon boxes	2
Chip Seal, lane-feet	9500

...end of report....

From the Administrative Office of the City of Cordova Parks and Recreation Department

Date: 1/11/17
To: City Council / Mayor Koplin
From: Susan Herschleb / Director of Parks and Recreation
RE: 4th quarter 2016 / Year-end report



Dear Council and Mayor,

The Parks and Recreation Department experienced many changes in 2016. We have worked hard to focus on and better track data. Our card swipe system certainly helped us! Especially, when tracking usage and POS. Billing at the Camper Park tightened up; late fees were collected and electrical fees were adjusted. Odiak Camper is almost 19k over the projected revenue for 2016. Almost Every administrative process was improved or enhanced and it's paying off!

Our facility schedules changed due to reduced operating budgets; management at the pool changed at the beginning of the second quarter and summer programming offered an array of options; all different from what we have done in the past.

The good news is that our numbers at Bidarki Rec. Center, have increased; we have 1000 more visits and we are close to 14k over our projected revenue total as well. The pool's usage totals are par with 2015, with a profound reduction in the pool's schedule. We like to see that what we are offering at the pool is very well attended! Revenue at the pool is exactly what we projected; a little over 34k.

Other beneficial changes to be noted are; the department's Maintenance Supervisor is CPO certified and now handling about 90% of the tasks involved with water quality at the pool. He is also managing preventative and routine maintenance at the pool; the pool manager is no longer performing these tasks. This shift allows the pool manager to be more available to actively lifeguard, teach swim lessons and create new programming, which keeps spending down and stimulates usage/participation.

2017 will require a lot of brainstorming, troubleshooting and creativity. Although providing continuity of service seems impossible with the 2017 operating budget; my crew is capable of change and willing to take on new challenges.

Susan E. Herschleb
Director of Parks and Recreation
City of Cordova

CITY OF CORDOVA - PARKS AND RECREATION DEPARTMENT - 2016
BIDARKI RECREATION CENTER 4TH QUARTER REPORT
4TH QUARTER REVENUE

Month	Drop In	Pass	Pool	Program	S.Camp	RV Park	Skaters	F.Mem	Bazaar	Iceworm	Misc	Totals
OCT	121	1741.58	561.58	400		2518	25		1600			6967.16
NOV	194	17662.85	11467.85	40		1406.2	45		720		100	31635.9
DEC	402	3536.75	711.75	30			125		120		1772	6697.5
Totals	717	22941.18	12741.18	470	0	3924.2	195	0	2440	0	1872	45300.56

4TH QUARTER ATTENDANCE

OCT	2473											
NOV	2388											
DEC	2186											
Totals	7047											

Odiak Camper Park Revenue: October \$2518.00
 November \$1406.20
 December \$
 4TH Quarter Total \$3924.2

Pool Revenue: October \$561.68 Pool Attn: October 1447
 November \$11467.85 November 1244
 December \$711.75 December 914
 Total: \$12741.28 Total: 3605



AGENDA ITEM # 14d.

City Council Meeting Date:

CITY COUNCIL COMMUNICATION FORM

FROM: Jon K. Stavig, Finance Director

DATE: 01/11/2017

I. SUMMARY:

Following are the traditional two page financial fund summary reports for year-to-date ended 12-31-2016.

The first page is a fund summary for the general fund only. The second page includes all funds, general fund and enterprise funds. Overall, things generally tracked close to budget with the exception of the fish tax revenue and the transfer to CCMC throughout the year.

The City's account balances as of 11 January 2017 are as follows:

Combined Central Treasury Accounts (FNBA & UBS balances)	\$5,771,306.23
Combined Permanent Fund Accounts (UBS balances)	\$8,639,559.03

CITY OF CORDOVA
FUND SUMMARY
FOR THE 12 MONTHS ENDING DECEMBER 31,
2016
GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
TAXES	6,046,271.02	6,046,271.02	6,041,500.00	(4,771.02)	100.1
LICENSES & PERMITS	21,410.00	21,410.00	15,600.00	(5,810.00)	137.2
OTHER GOVERNMENTAL	1,825,167.15	1,825,167.15	2,596,469.00	771,301.85	70.3
LEASES & RENTS	297,532.68	297,532.68	213,200.00	(84,332.68)	139.6
LAW ENFORCEMENT	203,872.65	203,872.65	247,353.00	43,480.35	82.4
D. M. V.	68,673.24	68,673.24	99,600.00	30,926.76	69.0
PLANNING DEPARTMENT REVENUE	11,876.10	11,876.10	13,500.00	1,623.90	88.0
RECREATION DEPT REVENUE POOL	88,581.92	88,581.92	84,900.00	(3,681.92)	104.3
REVENUE	33,686.22	33,686.22	34,000.00	313.78	99.1
SALE OF PROPERTY	2,388.25	2,388.25	12,000.00	9,611.75	19.9
INTERFUND TRANSFERS IN	492,043.80	492,043.80	587,043.75	94,999.95	83.8
OTHER REVENUE	58,503.36	58,503.36	160,000.00	101,496.64	36.6
STATE DEBT SERVICE	861,471.00	861,471.00	960,269.00	98,798.00	89.7
REIMBURSME					
	10,011,477.39	10,011,477.39	11,065,434.75	1,053,957.36	90.5
EXPENDITURES					
CITY COUNCIL	11,740.14	11,740.14	20,450.00	8,709.86	57.4
CITY CLERK	251,706.32	251,706.32	263,177.00	11,470.68	95.6
CITY MAYOR	1,655.67	1,655.67	2,900.00	1,244.33	57.1
CITY MANAGER	353,030.35	353,030.35	351,512.00	(1,518.35)	100.4
FINANCE	389,825.47	389,825.47	415,051.00	25,225.53	93.9
PLANNING DEPARTMENT EXPENSE	225,627.16	225,627.16	243,509.00	17,881.84	92.7
PLANNING COMMISSION	1,607.64	1,607.64	4,500.00	2,892.36	35.7
DEPARTMENT OF MOTOR VEHICLE	69,299.00	69,299.00	72,022.00	2,723.00	96.2
LAW ENFORCEMENT	945,388.44	945,388.44	1,005,001.00	59,612.56	94.1
JAIL OPERATIONS	229,806.99	229,806.99	243,306.00	13,499.01	94.5
FIRE & EMS	341,975.75	341,975.75	360,006.00	18,030.25	95.0
DISASTER MANAGEMENT DEPT.	14,364.59	14,364.59	14,000.00	(364.59)	102.6
INFORMATION SERVICES	816,701.10	816,701.10	833,180.00	16,478.90	98.0
FACILITY UTILITIES	169,758.37	169,758.37	150,684.00	(19,074.37)	112.7
PW ADMINISTRATION	156,745.96	156,745.96	174,217.00	17,471.04	90.0
FACILITY MAINTENANCE	261,483.07	261,483.07	280,294.00	18,810.93	93.3
STREET MAINTENANCE	740,139.72	740,139.72	693,583.00	(46,556.72)	106.7
SNOW REMOVAL	65,703.57	65,703.57	80,095.00	14,391.43	82.0
EQUIPMENT MAINTENANCE	350,650.58	350,650.58	375,310.00	24,659.42	93.4
PARKS MAINTENANCE	129,465.85	129,465.85	114,360.00	(15,105.85)	113.2
CEMETERY MAINTENANCE DEPT.	33,137.97	33,137.97	31,091.00	(2,046.97)	106.6
RECREATION - BIDARKI	335,985.48	335,985.48	357,290.75	21,305.27	94.0
POOL	286,172.78	286,172.78	301,743.00	15,570.22	94.8
SKI HILL	78,675.71	78,675.71	64,200.00	(14,475.71)	122.6
NON-DEPARTMENTAL	357,608.47	357,608.47	339,512.52	(18,095.95)	105.3
LONG TERM DEBT SERVICE	1,964,611.15	1,964,611.15	1,964,612.00	.85	100.0
INTERFUND TRANSFERS OUT	97,750.00	97,750.00	97,750.00	.00	100.0
TRANSFERS TO OTHER ENTITIES	3,113,750.84	3,113,750.84	2,212,078.48	(901,672.36)	140.8
	11,794,368.14	11,794,368.14	11,065,434.75	(728,933.39)	106.6

CITY OF CORDOVA
FUND SUMMARY
FOR THE 12 MONTHS ENDING DECEMBER 31,
2016

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
101 GENERAL FUND	10,011,477.39	10,011,477.39	11,065,434.75	1,053,957.36	90.5
104 CITY PERMANENT FUND	73,408.80	73,408.80	465,184.00	391,775.20	15.8
203 FIRE DEPT. VEHICLE ACQUISITION	46,637.90	46,637.90	65,000.00	18,362.10	71.8
401 GENERAL PROJ & GRANT ADMN 435	254,702.39	254,702.39	215,902.00	(38,800.39)	118.0
HOSPITAL REPAIR PROJECT	40,517.60	40,517.60	52,019.12	11,501.52	77.9
502 HARBOR ENTERPRISE FUND	1,715,036.60	1,715,036.60	1,246,588.00	(468,448.60)	137.6
503 SEWER ENTERPRISE FUND	777,909.62	777,909.62	765,155.82	(12,753.80)	101.7
504 WATER ENTERPRISE FUND	625,560.79	625,560.79	796,319.04	170,758.25	78.6
505 REFUSE ENTERPRISE FUND	1,113,486.84	1,113,486.84	1,044,952.63	(68,534.21)	106.6
506 ODIK CAMP PARK	81,747.12	81,747.12	60,746.00	(21,001.12)	134.6
605 SOLID WASTE PROJECTS	.00	.00	86,000.00	86,000.00	.0
654 LT2 COMPLIANCE PROJECT	1,878,039.07	1,878,039.07	.00	(1,878,039.07)	.0
702 HARBOR FUND DEP'N RESERVE 703	150,000.00	150,000.00	150,000.00	.00	100.0
SEWER FUND DEP'N RESERVE	100,000.00	100,000.00	100,000.00	.00	100.0
704 WATER FUND DEP'N RESERVE	50,000.00	50,000.00	50,000.00	.00	100.0
705 REFUSE FUND DEP'N RESERVE FUN	50,000.00	50,000.00	50,000.00	.00	100.0
805 LANDFILL FUND	50,000.00	50,000.00	50,000.00	.00	100.0
	17,018,524.12	17,018,524.12	16,263,301.36	(755,222.76)	104.6
<u>EXPENDITURES</u>					
101 GENERAL FUND	11,794,368.14	11,794,368.14	11,065,434.75	(728,933.39)	106.6
203 FIRE DEPT. VEHICLE ACQUISITION	4,519.58	4,519.58	7,500.00	2,980.42	60.3
205 VEHICLE REMOVAL/IMPOUND FUND	12,151.88	12,151.88	16,301.00	4,149.12	74.6
401 GENERAL PROJ & GRANT ADMN	254,660.77	254,660.77	215,902.00	(38,758.77)	118.0
435 HOSPITAL REPAIR PROJECT	34,770.00	34,770.00	52,019.12	17,249.12	66.8
450 STREET IMPROVEMENT PROJECT	1,753,615.99	1,753,615.99	1,793,913.00	40,297.01	97.8
502 HARBOR ENTERPRISE FUND	1,664,251.15	1,664,251.15	1,246,588.00	(417,663.15)	133.5
503 SEWER ENTERPRISE FUND	701,823.02	701,823.02	737,585.82	35,762.80	95.2
504 WATER ENTERPRISE FUND	601,533.25	601,533.25	778,776.54	177,243.29	77.2
505 REFUSE ENTERPRISE FUND	973,150.56	973,150.56	1,044,952.63	71,802.07	93.1
506 ODIK CAMP PARK	59,730.00	59,730.00	57,188.00	(2,542.00)	104.4
603 SEWER PROJECTS	5,526.25	5,526.25	.00	(5,526.25)	.0
605 SOLID WASTE PROJECTS	100,773.92	100,773.92	86,000.00	(14,773.92)	117.2
654 LT2 COMPLIANCE PROJECT	2,191,957.51	2,191,957.51	.00	(2,191,957.51)	.0
	20,152,832.02	20,152,832.02	17,102,160.86	(3,050,671.16)	117.8

December 16, 2016

Mayor Koplin and Cordova
City Council Members
PO Box 1210
Cordova, AK 99574

RE: FY 2017 Budget

Gentlemen:

I recently attended two of your budget meetings to gain a better understanding of the issues you confront as you develop the Cordova FY 2017 budget and contemplate corresponding levels of taxation. I have also talked individually with council members and many of our fellow citizens about these matters. Put simply, your predecessors left you one heck of a mess and it will take a determined effort on your part to get things back on a rational course.

For perspective, one must understand that the City of Cordova budget has approximately tripled over the last 20 years. During this same time period, our population has declined by about 16 percent. *This is not a sustainable proposition.* There is a compelling argument that this association will worsen over time if the underlying problems remain unresolved. After all, whether old and on a fixed-income or young and excited about all of the uniqueness and amenities Cordova has to offer, this little town must be affordable or the population will continue to decline.

How did we get there? I think we all knew that the state and federal revenue sharing, good fishing and prices, Exxon settlements and other revenues were great for our collective well-being and quality of life over the past 20 years – new roads, harbor, hydroelectric power, school improvements, etc. – but we also knew that this largess wouldn't last forever. Nevertheless, we took our eye off the ball and succumbed to the “just one more year” mentality and now the day of reckoning has arrived.

From your deliberations thus far, Council seems determined to address the FY 17 dilemma through a combination of spending reduction and tax increases designed to get us through the year, into a new Council and, hopefully, to circumstances that allow us to uncross our fingers. While that is the path of least resistance it is not a strategic approach focused on the fundamental spending and revenue issues and will basically pass most of the problem on to that next Council. A path to a sustainable budget demands that realistic revenue assumptions for FY 17 and the next five years must be forecast and agreed upon. Likewise, on the spending side, identification of core or essential municipal services will help set the priorities and determine what is not needed. I would suggest that a sustainable municipal budget for

Cordova resembles what will accrue from business activity and revenue generation during the *average fishing season*. The data to make these calculations are readily available. For perspective in this exercise, look to our primary industry and revenue producer where declining permit values, no new boat building activity and very few new nets being hung define the economic landscape.

To those who argue that we can tax our way out of this problem I would urge caution. Remember, Cordova is a small, isolated community with an extremely high cost of living. And, as Greg Meyer pointed out the other night, each and every citizen in this town is already burdened with some of the highest municipal debt and property taxes in the state. As Councilman Beedle remarked, the same dynamics that confound the city budget process right now also apply to the citizenry – following a bad fishing season most people have less disposable income, are spending less and certainly less able to shoulder additional taxes.

Property tax increases are not part of an equitable solution given that they are already high, were recently increased and are only applied to a minority of assessed properties. There is a point where property taxation departs from the delicate balance related to cost of services provided and begins to flirt with the punitive.

In an isolated community where the cost of goods is already extremely high, marginal increases in sales tax rates will depress business activity and cause people to buy online or in Anchorage. This is indisputable. Economics is a behavioral science after all and consumers and small business will do what is rational when it comes to their individual budgets.

This wouldn't be a spending/taxing debate without descending into the realm of the so called "sin tax". I don't even know why we use this term. After all, these are legal products and one is not required to confess their use. What might be sinful perhaps is that these type of taxes are known to be regressive and discriminatory and cause similar behavioral responses as sales taxes – people go elsewhere. Regressive taxes are such because they affect the less fortunate disproportionately. Discriminatory taxes are those which target a particular product often with some veiled social agenda in mind. For example, like alcohol, obesity kills many of us well before our time. So, to be fair in our fiscal frenzy, perhaps we ought to throw a tax on Cheetos, sugary drinks and Dan's deli counter and solve several problems at once?

Cordova is a small, isolated fishing town and our fortunes rise and fall with the success of the salmon fishery. As I have suggested, our municipal budget must therefore mirror available revenues generated during the *average fishing season*. To get to that point we know we will have to make difficult choices that will reduce city services and cause some to find employment elsewhere. The suggestion to close/sell/privatize the Bidarki facility makes sense – it operates at a five to one loss. Perhaps someone in the private sector could turn it into a going concern and provide those same services. Other big-ticket but non-essential city services like Information Services need further significant reduction – keeping the streets plowed is certainly more important for a community of our limited means.

Law enforcement is, of course, an essential city function and those guys are “our finest”. However, that component of the proposed budget is quite large, has grown significantly over the years and shouldn’t be immune from the aggressive trimming necessary to balance spending with available revenue. One source of state sharing that remains is our trooper post. We lease space to the troopers in the old city hall at a significant cost to the taxpayer. Why can’t their presence become a more integral part of our law enforcement formula and thereby realize savings by corresponding reductions at the local level?

Obviously there are many other areas and departments that can economize other than the high profile ones I’ve used as examples. If we are to match our budget with our limited means, this must happen. Your is an unenviable task but remember, this is not about next year but rather about where this community will be five years from now with respect to opportunity and affordability. Keep your eye on that declining population as you go about your work. Good luck gentlemen and know that many of us will support your efforts in this regard and on our behalf.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Covell', with a stylized flourish at the end.

George Covell

I live in townhouse #17 on Lake Avenue. During heavy rainfalls, the water cascading down 7th avenue forged large ruts in my driveway and a large ditch between my driveway and 7th avenue, making it almost impossible for me to back out of my driveway.

This fall the City crew put in an additional drain between the townhouses and Coast Guard housing. I am no longer getting the ditch behind my driveway, the new drain is taking care of the rain water.

This is a large thank you to the City crew for recognizing the need and for correcting the problem. I appreciate the work you put into this problem.

Thank you
Linnie Kenney

ALTA 12/10/00 by A. LANNINI



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

RECEIVED

JAN 5 2017

City of Cordova

550 West Seventh Avenue, Suite 1640
Anchorage, Alaska 99501
Main: 907.269.4501/907.269.4581
Programs fax: 907.269.4539

December 29, 2016

CERTIFIED/RETURN RECEIPT REQUESTED
7015 1730 0000 6840 9342

Office of the Mayor
City of Cordova
PO Box 1210
Cordova, AK 99574

RE: 2016 FULL VALUE DETERMINATION – Final Agency Decision

Dear Sir or Madam:

By letter dated September 30, 2016, the Department of Commerce, Community, and Economic Development determined that, as of January 1, 2016, the full and true value of taxable real and personal property in your municipality is as follows:

Real Property:	\$213,625,500
Personal Property	\$84,585,400
State Assessed Property (AS 43.56):	\$9,385,570
TOTAL:	\$307,596,470

This purpose of this letter is to notify you that the September 30, 2016, full and true value determination is a final agency decision. Your municipality has thirty days from the date of this letter to appeal the decision to the superior court under AS 14.17.510(a) and Rule 602 of the Alaska Rules of Appellate Procedure.

Sincerely,

Marty McGee, State Assessor

Jan. 6, 2017

RECEIVED

JAN 6 2017

City of Cordova

To: Mayor Koplin and City Council Members

RE: FY 17 City Budget

My initial intent was to simply paraphrase Mr. Clem Tillion's letter that went out across the State of Alaska a little over a year ago, I quickly realized that I could not do it justice. So, if you haven't read it before or if you did, please take the time to read it.

I see the bulk of Cordova's financial problems stemming from a loss of revenue (timber receipts, raw fish tax and fluctuating mill rate) and unplanned additional costs (CCMC, Cordova Center). I agree with Mr. Tillion 100%.

Any budget review must include an analysis of which services are necessary and which can be reduced or eliminated. But that alone will not solve Cordova's problems let alone maintain our current quality of life. I heard an audience member speak at your December meeting that she was willing to pay more taxes to help maintain the quality of life that Cordova offers. For the record, I am another Cordovan that is willing to pay higher taxes to maintain our quality of life here.

If we want a better education for our children, good medical care, a clean town, safe roads and sidewalks, a safe functional harbor, etc. then it is our responsibility to pursue all means necessary to create that revenue. Taxes are a tool in the tool box that cannot be overlooked.

I, as well as many, benefit from a senior discount on property tax here in Cordova. Same thing goes for the senior discount of utilities. Unless it has been changed, I believe I, as well as many, also benefit from reduced taxes on fuel oil (it was about 10-12 years ago, when people who hauled their own fuel oil received a tax break and then everyone received that break). Those are just three I can think of that could be restructured.

Yours is a hard chair to sit in at times, I know. If you keep the good of the community as your goal, we will be better off in the future.

Sincerely,

Dixon Sherman

Corboda Times

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PROTECT THE PED

The free ride is over

COMMENTARY
BY CLEM TILLION
For The Cordova Times

Why is it that each time I see a proposal to solve Alaska's fiscal problems, it includes a raid on the Alaska Permanent Fund? The Permanent Fund receives only a fraction (25 percent of the state's royalty share) of the money Alaska receives from the companies that tap the oil found on state lands at the North Slope. That's land we the people of Alaska own in common. It's as if those who would plunder the Permanent Fund have bought retirement homes far from Alaska and want to spend our last hope for our own future rather than pay their share before they leave.

When the Permanent Fund was proposed, I was the president of the state Senate and a close friend and ally of Gov. Jay Hammond, one of the true champions of the fund. We proposed that 25 percent of all money received from oil bonuses and royalties be set aside in a fund for the people. We did not envision the rest of the state's income be blown in a massive feeding frenzy.

Our resource revenue is a one-time benefit for what the state receives for selling a piece of Alaska, be it oil, minerals or other resources that, once harvested, are gone forever.

Jay Hammond's dream was always to give the people the money and make the government claw it back, thus keeping government to a size the people were willing to pay for. But will power is always in short supply. We went on to spend

freely as if our wealth had no end, and then to compound our foolish actions, we repealed a large number of the taxes in place before oil.

Well, today oil is no longer and probably never again will be the golden goose that allows us to live high on the hog off one industry. So, tough as it is to grow up, we now must pay our way. The last legislative session balanced the state budget by taking several billion dollars out of the Constitutional Budget Reserve Fund. The move was legal, but it means that this year we will not have the \$260 million this savings account would have earned.

Now we must both cut government spending and increase taxes. As the Alaska people are the least taxed in the nation, it's time we face the reality the time has come.

Take the highway motor fuel tax, for instance. At 8 cents a gallon, it is the lowest in the U.S. The feds help us build our highways, but the motor fuel tax was supposed to cover the cost of maintenance.

However, as the cost of maintaining a mile of highway comes to approximately \$65,000 a mile, our tax is a joke. The only stretch of highway in Alaska that pays its way connects Anchorage with Joint Base Elmendorf-Richardson.

The reality is we must pass a number of new taxes and give a hefty increase to others. As a lifelong Republican, I can only say that recommending a large tax increase is tough to swallow, but I immigrated to this land many years ago, and I have children and they have children. We are Alaskans, and I do not want to return to the "good old days." I want my great

grandchildren to have good schools, roads and hospitals.

I hate taxes and all the paperwork, but there is no alternative. The free ride is over.

Will we have to reinstate the state income tax? Yes. Are we going to need a statewide sales tax? Probably.

We need a real royalty and tax on mining, not the old 1872 Mining Law. Our fishing industry is very healthy, but fish are a public resource and we should pay say a 4 percent royalty as well as the taxes we pay now.

No tax should be so large it oppresses the people, or so small it does not do the job.

It's imperative our state legislators avoid kicking the can down the road by doing half a job.

My father, an old warrior, had a saying: "If you take the King's shilling, then fight the King's war." He referred to the old 40 shillings on the drum when a young man joined the British Army.

A legislator has a similar responsibility and shouldn't be in a race for longevity.

Fellow Alaskans, I appeal to you all. Working together, legislators and citizens, Republicans and Democrats, we can still have a great future, perhaps unmatched anywhere.

Clem Tillion, now a commercial fisheries consultant, is a former president of the Alaska Senate, and lives in Hanalei, Hawaii, on the Kona Peninsula.



PO Box 705
Cordova, AK 99574

907.424.5800
pwssc@pwssc.org

www.pwssc.org

January 11, 2017

Dear City Council Members,

As most of you know, the Prince William Sound Science Center (PWSSC) wishes to identify the site on which we will develop a multimillion dollar research and education facility. At their January 10th meeting, the Planning and Zoning Commission made decisions about the City of Cordova land disposal maps. Prior to that meeting, PWSSC communicated our potential interest on two lots owned by the city: ASLS-2001-5 and ASLS-79-258. The lots had been designated as unavailable. We are interested in the opportunity to purchase one of those sites (or a portion of one of those sites) for our facilities.

The Planning and Zoning Commission (P&Z) voted to recommend making ASLS-79-258 available. We respectfully request that you consider making both ASLS-79-258 and ASLS-2001-5 available so we can continue to explore development opportunities. There are many compatible uses and activities between current improvements to ASLS-2001-5 and possible development, in addition to ASLS-79-258. The Parks and Recreation Commission is embarking on a critical review of their 10-year master plan and over the next several months, and you all are engaged in some important strategic planning. Information will evolve out of those processes that may provide great guidance on whether and how to proceed with any complementary proposed development. As P&Z prefers to review these maps only once a year, by making both parcels available at this time you will support continuing evaluation of possible land sales and development.

Best regards,

A handwritten signature in black ink, appearing to read "Katrina Hoffman".

Katrina Hoffman
President & CEO
khoffman@pwssc.org
907-424-5800 x225



AGENDA ITEM # 20
City Council Meeting Date: 1/18/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 1/11/17
ITEM: 2017 Land Disposal Maps
NEXT STEP: Review and Adopt 2017 Land Disposal Maps

<input type="checkbox"/>	ORDINANCE	<input type="checkbox"/>	INFORMATION
<input type="checkbox"/>	RESOLUTION	<input checked="" type="checkbox"/>	MOTION

I. REQUEST OR ISSUE:

Adopt the 2017 Land Disposal Maps as recommended by the Planning Commission.

II. RECOMMENDED ACTION / NEXT STEP:

“I move to adopt the 2017 Land Disposal Maps.”

III. FISCAL IMPACTS:

Land disposals can be a revenue source for the city, but there are also significant costs associated with staff time, attorney time, advertising, etc.

IV. BACKGROUND INFORMATION:

1/6/17 – The Planning Commission received letter (Attachment A) from the Prince William Sound Science Center, requesting the commission consider making ASLS 2001-5 and ASLS 79-258 available. The location map of these two lots is Attachment B.

1/10/17 – At the Planning Commission Regular Meeting, the commission passed Resolution 17-01 (Attachment C), recommending the City Council adopt the 2017 Land Disposal Maps. The following is a summary of what occurred at the meeting.

M/Baenen S/Roemhildt to approve Resolution 17-01.

McGann pointed out that making a lot available in no way commits them to any action; it only gives people the opportunity to submit a letter of interest. The commission proceeded to go through each map one-by-one.

On the New England Cannery Road map, **Frohnappfel** was concerned about disposing the rock quarry in ASLS 79-258 since they may use it in the future. **Baenen** said that it was big enough that they could only dispose a portion of it and retain the quarry. **Roemhildt** said that he wanted ASLS 2001-5 to be available, but he has concerns about the parking. **Greenwood** said that Parks and Recreation was willing to consider options with the parcel. **Frohnappfel** said they had received comments about how parking and parks were needed and he was not in favor of making ASLS 2001-5 available.

There was unanimous consent to make ASLS 79-258 available.

M/**Kocan** S/**Roemhildt** to amend the Land Disposal Maps to make ASLS 2001-5 available.

Baenen said that it was right across from the fishing area and was a tourism area with parking and tent platforms. It is an area that all of Cordova uses.

Upon roll call vote, amendment failed 3-2.

Yea: **McGann, Kocan**

Nay: **Baenen, Roemhildt, Frohnappfel**

COI: **Pegau**

Absent: **Bird**

On the Ocean Dock Subdivision map, **Roemhildt** said he would like the land across from the shipyard to be not available. The commission concurred to make no change to the map and to keep the land available.

On the South Fill Development Park map, **Baenen** said that because it is a snow dump, he is leaning towards keeping the portion of Lot 10A not available. **McGann** said that per the memo from **Rich Rogers**, there would be greater snow removal costs on heavy snowfall years, but he doesn't think it is too large of a burden. **Frohnappfel** said the lot was used extensively for parking in the summer. He does not think it falls under the zoning regulations. He is more inclined towards a temporary, seasonal agreement. **Carpenter** said that they were open to whatever land use agreement the city felt was the best.

M/**Roemhildt** S/**Kocan** to amend the Land Disposal Maps to make a portion of Lot 10, Block 2, South Fill Development Park available.

Upon voice vote, amendment passed 3-2.

Yea: **McGann, Kocan, Roemhildt**

Nay: **Baenen, Frohnappfel**

COI: **Pegau**

Absent: **Bird**

On the Power Creek Road map, **Roemhildt** said that the single subdivided lot on Power Creek Road was the only access area to the larger area behind it. He wanted to dissolve the lot lines; **Greenwood** said that would require the city to replat the lot.

Upon voice vote, resolution passed 5-0.

Yea: **McGann, Baenen, Roemhildt, Frohnappfel, Kocan**

COI: **Pegau**

Absent: **Bird**

The Copper River Watershed Project's letter of interest was the only letter of interest received for land designated 'Not Available' in the 2016 Land Disposal Maps.

The following lists are the changes to the 2017 Land Disposal Maps.

General Changes to the 2017 Land Disposal Maps:

- Some of the map's perspectives have been altered to show more/less area.
- Parcel layer has been updated with all new subdivisions.
- Parcel lines more accurate, fixed errors in parcel lines, etc.
- Order of the maps has been changed so that maps are in geographical order.

Specific Updates by Map Page:

- New England Cannery Road
 - The Planning Commission made ASLS 79-258 available.
- Old Town
 - Facility Contractor's lease of the Library and Museum is shown.
- South Fill Development Park
 - The Planning Commission made a portion of Lot 10A available.

V. LEGAL ISSUES:

Legal issues vary with each property disposal.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

Conflicts or environmental issues should be considered on a property by property basis.

VII. SUMMARY AND ALTERNATIVES:

Land disposal maps are reviewed annually by the Planning Commission and City Council. The land disposal maps are used as a tool to disseminate potential land purchase and development opportunities to the public.

ATTACHMENT A



PO Box 705
Cordova, AK 99574

907.424.5800
pwssc@pwssc.org

www.pwssc.org

January 6, 2017

Dear Planning and Zoning Commission Members,

Thank you for your consideration despite the late date of this letter. I was just informed that at your January 10th meeting, you have the opportunity to make decisions about the City of Cordova land disposal maps.

Within the next year, the Prince William Sound Science Center wishes to identify the site on which we will develop a multimillion dollar research and education facility. There are sites of potential interest on two lots owned by the city. These lots are currently designated as unavailable.

We appeal to you to please consider making available lots ASLS-2001-5 and ASLS-79-258. We are interested in the opportunity to purchase one of those sites (or a portion of one of those sites) for our facilities. If you find that you are in a position where you need more time to consider this request, we respectfully request that you delay your decision making about land disposal maps until your February meeting.

Best regards,

A handwritten signature in black ink, appearing to read "Katrina Hoffman".

Katrina Hoffman
President & CEO
khoffman@pwssc.org
907-424-5800 x225

RESEARCH + EDUCATE + INTE

ATTACHMENT B



ATTACHMENT C

**CITY OF CORDOVA, ALASKA
PLANNING COMMISSION
RESOLUTION 17-01**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CORDOVA,
ALASKA, RECOMMENDING THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA
ADOPT THE 2017 LAND DISPOSAL MAPS**

WHEREAS, the City of Cordova's City Manager and City Planner are directed by Cordova Municipal Code Section 5.22.040(B) – The city manager shall refer a letter of interest from a qualified interested party to the city planner. If the city planner finds that the real property is available for lease or purchase, the city planner shall schedule the letter of interest for review by the planning commission; and City of Cordova's Planning Commission is directed by Cordova Municipal Code Section 5.22.040(C) – The planning commission shall review the letter of interest and recommend to the city council whether to offer the real property interest for disposal by one of the methods as described in Section 5.22.060(B); and

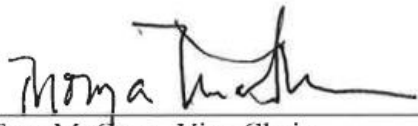
WHEREAS, the City of Cordova's Planning Commission has determined that updating the initial Land Disposal Maps from the 2006 Land Disposal Committee and annually reviewing and recommending the maps for City Council's approval will enable the City Manager and City Planner to efficiently determine if land is available for purchase, lease, or lease to purchase; and

WHEREAS, the City of Cordova's Planning Commission has identified these Land Disposal Maps as the most current and updated version to be used in the land disposal process; and

WHEREAS, having annually updated maps will benefit the citizens of Cordova by providing maps for public review.

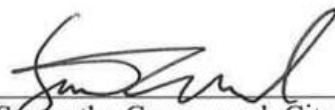
NOW, THEREFORE BE IT RESOLVED THAT the Planning Commission of the City of Cordova, Alaska hereby recommend the City Council of the City of Cordova, Alaska adopt the 2017 Land Disposal Maps.

PASSED AND APPROVED THIS 10TH DAY OF JANUARY, 2017



Tom McGann, Vice Chair

ATTEST:



Samantha Greenwood, City Planner

2017 Land Disposal Maps

Adopted by City Council: xx/xx/xx

Map Designations

Available – Available to purchase, lease, or lease with an option to purchase.

Not Available – The identified property is NOT available for sale. A response will be sent to the interested party stating that the parcel is not available for purchase. These parcels include protected watersheds, substandard lots, snow dumps, and other lots used by the city.

Tidelands – All requests to purchase tidelands will be reviewed by the Planning Commission as they are received. The Planning Commission will make a recommendation on disposing of the tidelands to City Council.

Leased – These are lots currently leased to a business or government entity by the City and are not available during the lease term. There are leases that are short term and renew every two years and others are long term leases with substantial improvements on the property. At the end of the lease term the property becomes available for disposal.

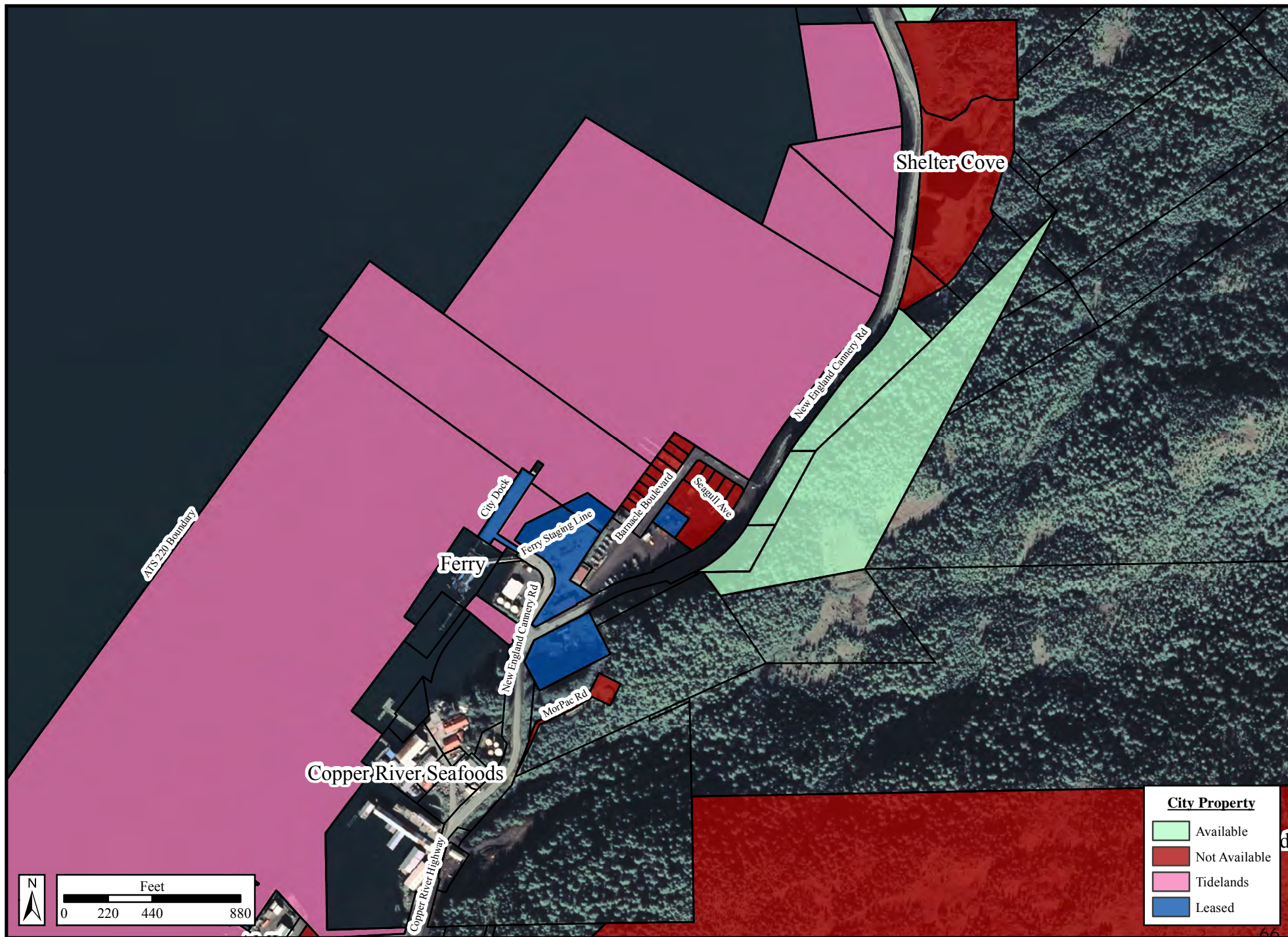
Update Policy

Maps will be updated on an annual basis by the Planning Department staff, reviewed by the Planning Commission, and adopted by City Council. This update process will begin after each new year with updated maps being presented to the Planning Commission in January.

New England Cannery Road



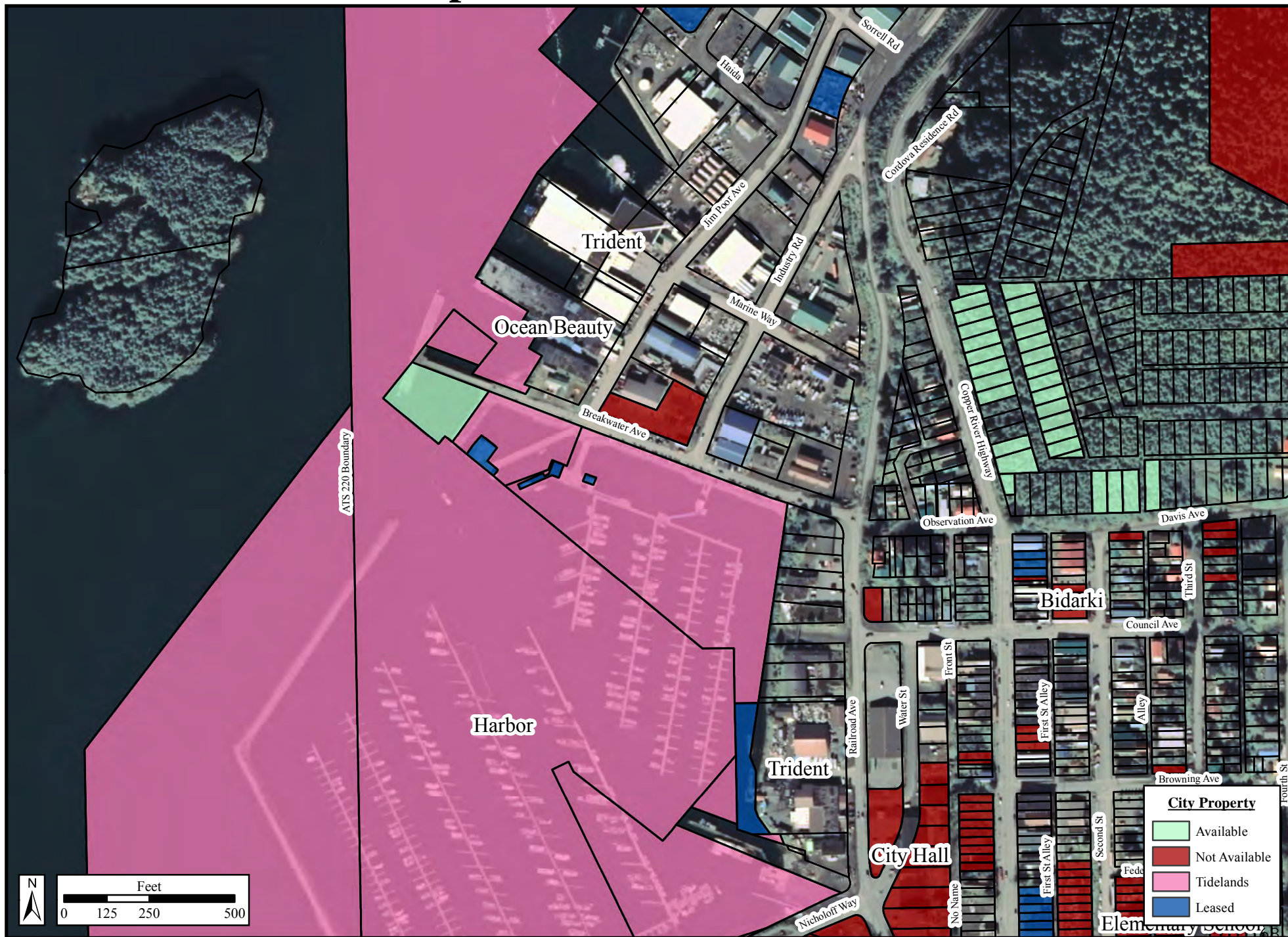
Ocean Dock Subdivision



North Fill Development Park



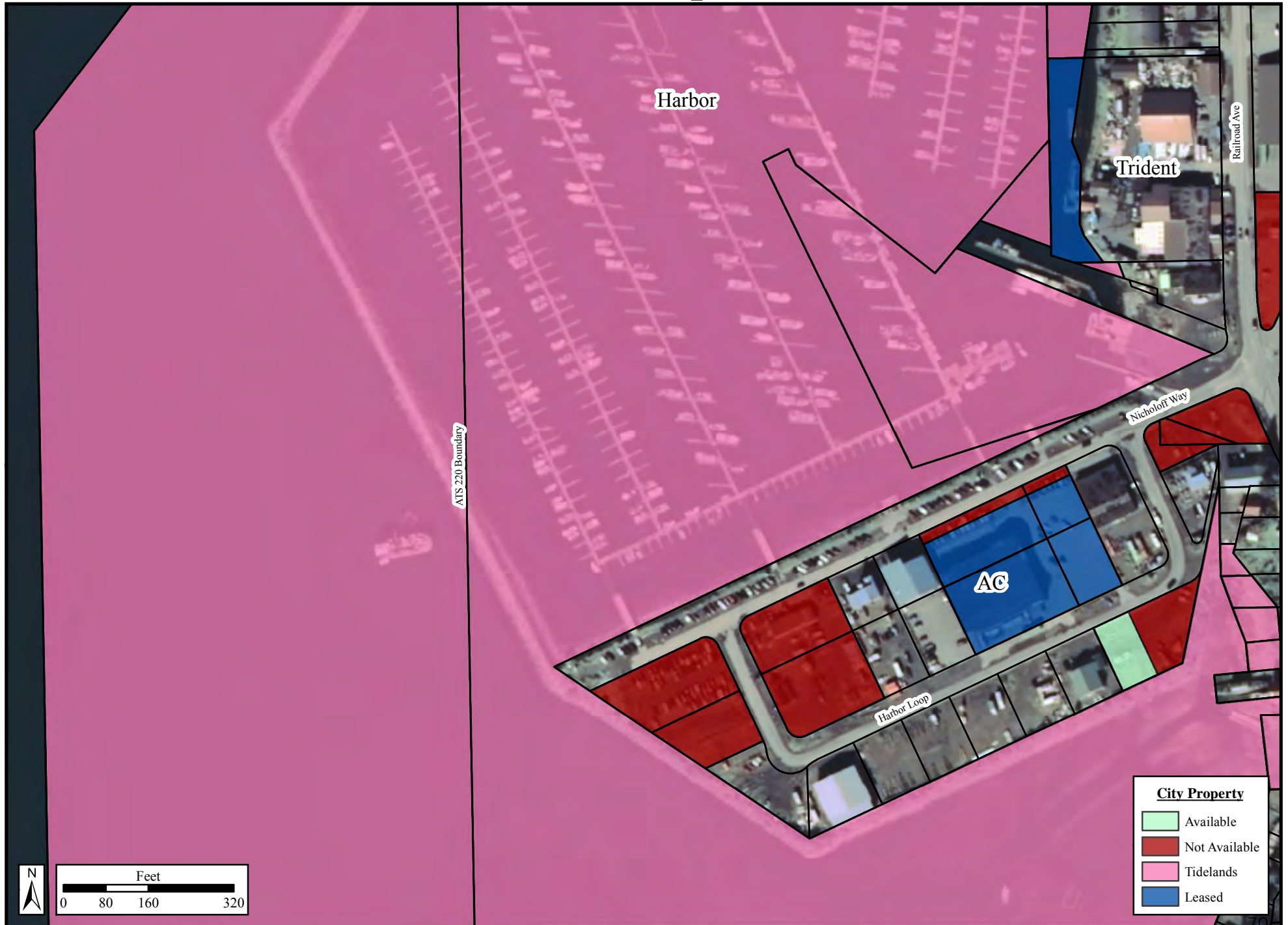
Tidewater Development Park & Cordova Industrial Park



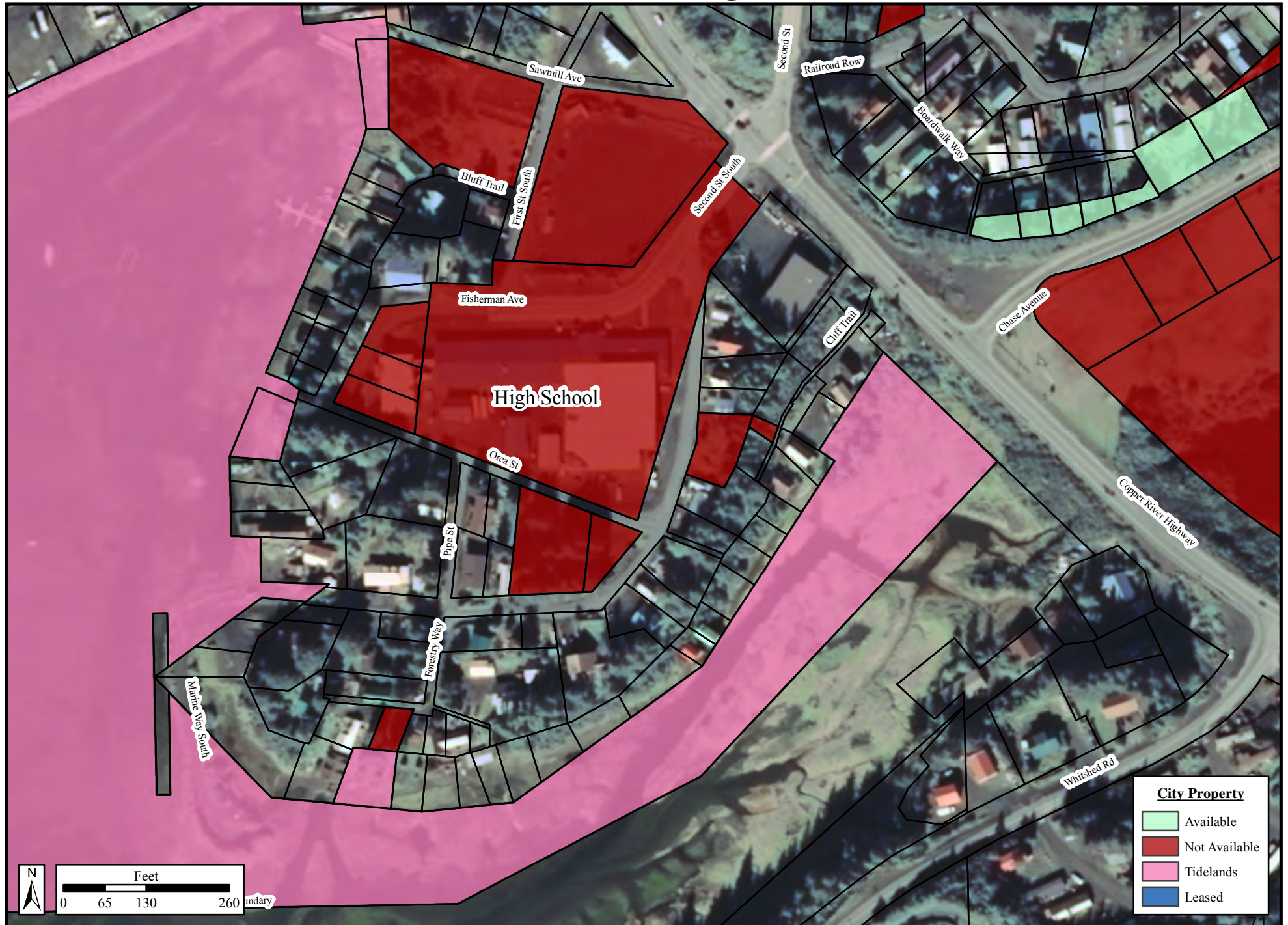
Old Town



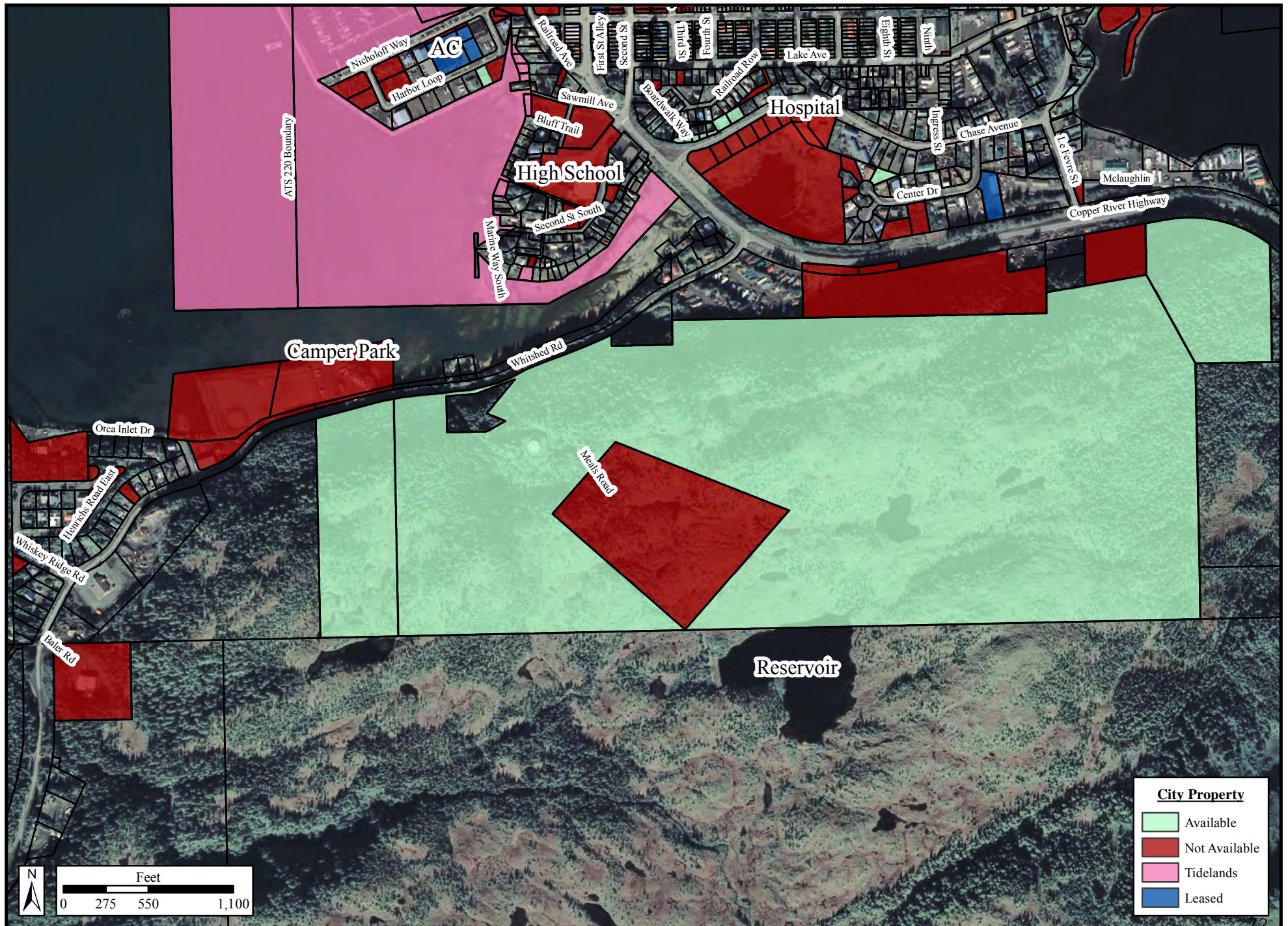
South Fill Development Park



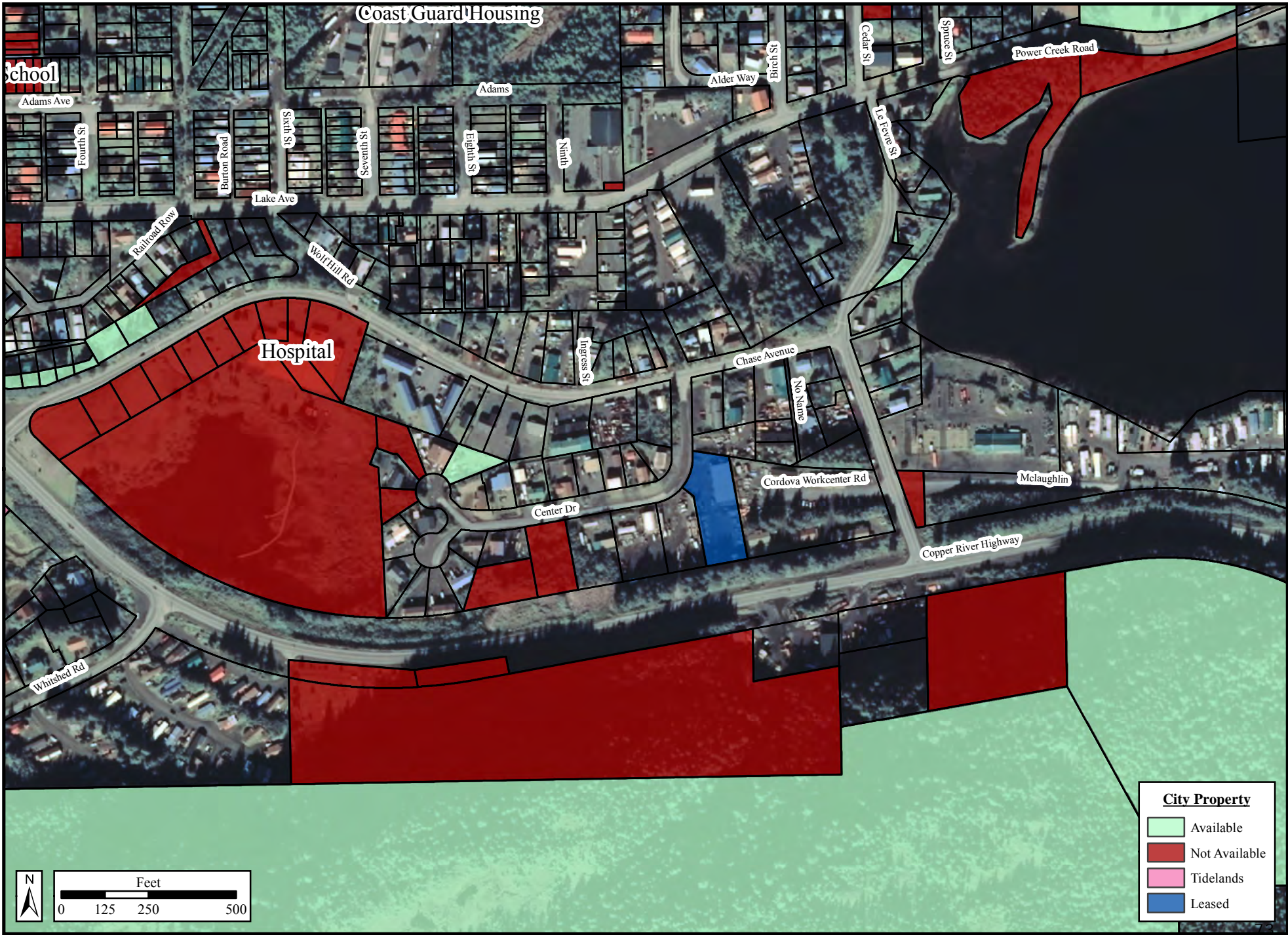
Odiak Slough



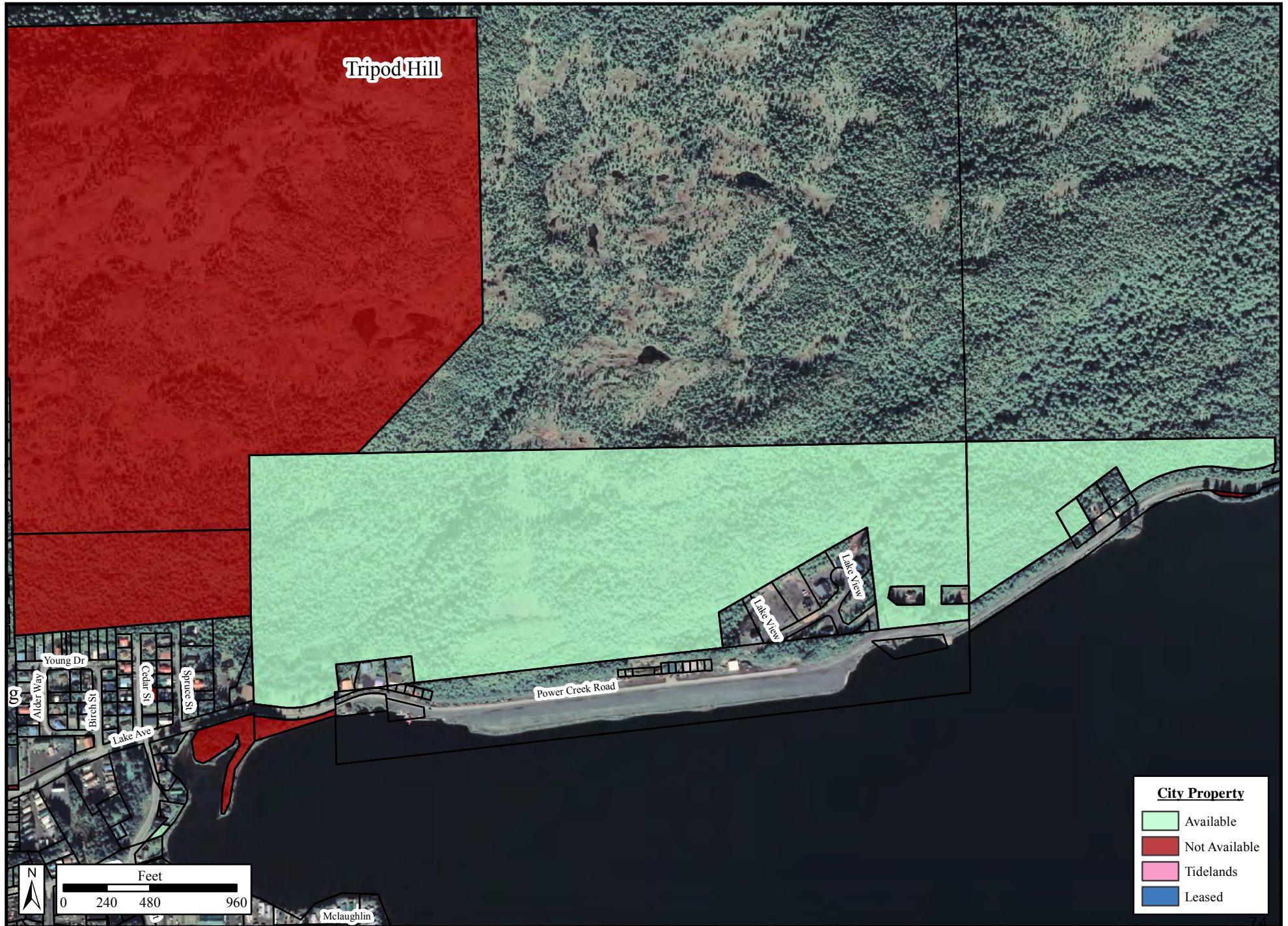
Whitshed Road



Odiak Park



Power Creek Road



Eyak Lake



Five Mile Loop





AGENDA ITEM # 21
City Council Meeting Date: 1/18/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Planning Staff
DATE: 1/11/17
ITEM: Disposal of a Portion of Lot 10A, Block 2, South Fill Development Park
NEXT STEP: Direction to City Manager on Disposal and Disposal Method

_____ **ORDINANCE** _____ **INFORMATION**
_____ **RESOLUTION** X **MOTION**

I. REQUEST OR ISSUE:

Requested Actions: Direction to City Manager on Disposal and Disposal Method
Applicant: Copper River Watershed Project
Disposal Property Address: 135 Harbor Loop Road
Area: Area requested = 9,396 sq. ft. Total area of lot = 22,605 sq. ft.
Zoning: Waterfront Commercial Park District
Attachments: Location Map
Comments from City Staff
Letter of Interest

II. RECOMMENDED ACTION / NEXT STEP:

5.22.060 - Methods of disposal.

B. In approving a disposal of an interest in city real property, the city council shall select the method by which the city manager will conduct the disposal from among the following:

- 1. Negotiate an agreement with the party who submitted a letter of interest to lease or purchase the property;*
- 2. Invite sealed bids to lease or purchase the property;*
- 3. Offer the property for lease or purchase at public auction;*
- 4. Request sealed proposals to lease or purchase the property.*

Staff suggest the following motion:

“I move to direct the City Manager to dispose of a portion of Lot 10A, Block 2, South Fill Development

Park as requested in the letter of interest from the Copper River Watershed Project as outlined in Cordova Municipal Code 5.22.060 B by *”

Choose one of the following to insert for the asterisk:

1. Negotiating an agreement with the Copper River Watershed to lease or purchase the property.
2. Inviting sealed bids to lease or purchase the property.
3. Offering the property for lease or purchase at public auction.
4. Requesting sealed proposals to lease or purchase the property.

III. FISCAL IMPACTS:

There are potential positive fiscal impacts to the refuse department if the amount plastic in the waste stream is removed, both in personnel time and the amount of waste that is in the land fill. There could be a negative impact to the Street Department in large snow years, although the Copper River Watershed Project has stated that they would work with the city if space for snow was needed. See attached memo from the Public Works Director for more detail.

IV. BACKGROUND INFORMATION:

12/7/16 – Letter of interest received from Copper River Watershed Project.

12/13/16 – At the Planning Commission Regular Meeting, the commission referred the item back to staff for the following reasons:

1. Public Hearing and notification to nearby property owners.
2. More input from Public Works Department.
3. Investigate alternative locations.
4. Method for dealing with the land being not available.

For item 1, staff mailed notices with the Watershed Project’s letter of interest to all property owners on the South Fill and nearby residential properties. Item 2 and 3 are addressed in the email from Rich Rogers, Attachment C. Item 4 is addressed by the 2017 Land Disposal Maps.

The following are the approved minutes from the meeting:

M/Roemhildt S/Bird to recommend to City Council to dispose of a portion of Lot 10A, Block 2, South Fill Development Park as requested in the letter of interest from the Copper River Watershed Project as outlined in Cordova Municipal Code 5.22.060 B by negotiating an agreement with the Copper River Watershed Project to lease the property.

Stavig said in 2014 when the refuse baler was under construction, the city created a temporary transfer station on the lot and people loved and hated it. The commission took action against the transfer station being there and the public provided the commission letters against the transfer station. **Roemhildt** had requested the letters for this meeting. **Bird** said that the letters and the memo from **Bill Howard**, Streets Superintendent, make her want to go slow with moving forward. She wondered if there were alternative locations for the recycling station since there are concerns with that lot.

Roemhildt said since it was just a trial and beneficial to the public, he felt compelled to try it out. **Kocan** said one of the main things in the comprehensive plan was recycling. **Baenen** confirmed with **Stavig** that the recycling station would fall under a public service and was a permitted use for the zoning district. **Pegau** said it would be nice to consolidate recycling facilities. **Frohnappfel** said he supports recycling, but not necessarily in that area. **McGann** said that the letter stated they would be responsible for cleaning the area if it gets trashed. He also said that phase one of their proposal requires them to be near to AC.

Aaron Muma, Refuse Superintendent, said he fully supports their proposal. The more that they do, the more it frees his crew up. He said that eventually they would move the glass and aluminum recycling to that location.

Shae Bowman from the Watershed Project, said that none of the structures they were proposing were permanent. She said they need a grant to move forward with the improvements, but otherwise it could be self-sustaining. **Pegau** clarified that they could move the super sacks by truck so that they aren't required to be next to AC. **Bowman** said the baler would cost around \$10,000 and that they need to finish the process hopefully by the spring for their grant application.

Pegau said that the lot was not available on the Land Disposal Maps. **Carpenter** wanted to add that the Watershed Project recently expanded the capacity of snow storage behind the old library/museum. **McGann** said that they have done a couple projects concerning snow dump run-off, and was wondering if it was legal to dump directly into the ocean. **Stavig** said that generally the operators try not to dump directly into the ocean. **Frohnappfel** said that they could possibly lease it seasonally or look at alternative locations.

Baenen said he would like to hear from the nearby property owners. **Stavig** said he would mail out notices and have a separate public hearing for the agenda item. **Kocan** said he would like more input from **Howard** as it seems there is enough room, but he is not an equipment operator. **Bird** said she would like staff to look hard for another location that meets the Watershed Project's needs. She wanted **Howard** to address the cost of moving snow as it may be a great benefit to have the recycling, but if it increases snow removal costs then it would be net zero. **McGann** asked that staff come prepared with a method for dealing with the land being not available.

M/Pegau S/Frohnappfel to refer the agenda item back to staff.

With no objection, the motion was referred.

1/10/17 – At the Planning Commission Public Hearing, three members of the public spoke favorably about the Copper River Watershed Project's letter of interest.

The following is a summary of what occurred during the Regular Meeting:

M/Roemhildt S/Pegau to recommend to City Council to dispose of a portion of Lot 10A, Block 2, South Fill Development Park as requested in the letter of interest from the Copper River Watershed Project as outlined in Cordova Municipal Code 5.22.060 B by negotiating an agreement with the Copper River Watershed Project to lease or purchase the property.

M/Pegau S/Frohnappfel to amend the motion by striking "or purchase."

Upon voice vote, amendment passed 6-0.

Yea: McGann, Pegau, Baenen, Roemhildt, Frohnappfel, Kocan

Absent: Bird

Pegau said that the city currently has their recycling laid out similar to what is proposed in phase one. He is protective of parking around the harbor, and he has concerns with phase two with more structures. They did not hear anything negative from the neighboring property owners. **Frohnappfel** said that he thought there could be a better location, but that is not up to him. **Roemhildt** said that this would allow for a public service that saves the city money. He said the savings from recycling makes sense when compared to the added cost of snow removal. **Kocan** said that recycling needs to be in a location that is easy for people to do it. They could spend the next 10 years looking for the best spot and they just need to get them going.

Upon voice vote, main motion passed 6-0.

Yea: McGann, Pegau, Baenen, Roemhildt, Frohnappfel, Kocan

Absent: Bird

V. LEGAL ISSUES:

Lease template agreement will require legal review.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

Potential conflicts – Parking, debris, snow dumping, users

Potential environmental issues – Loose debris

VII. SUMMARY AND ALTERNATIVES:

At this time, council needs to provide direction to the city manager on how to proceed with the disposal of this property. Alternatives could include not disposing or using a land use permit as an alternative mechanism for the use.

ATTACHMENT A





ATTACHMENT B

From: Tony Schinella
Sent: Friday, December 02, 2016 11:52 AM
To: Sam Greenwood <planning@cityofcordova.net>
Subject: RE: FW: Letter of Interest for Recycling

Sam,

I think once stage 2 is complete it is going to take 1/3 of that lot to allow for placement and removal of containers. As for parking, it is going to take some education to get people to park in a way to effectively utilize the space without corking their operations, but I don't see why it can't work. We don't store boats in there so no problems with that.

From: Bill Howard
Sent: Friday, December 02, 2016 10:56 AM
To: Sam Greenwood; Aaron Muma; Rich Rogers; Tony Schinella
Cc: Leif Stavig
Subject: RE: FW: Letter of Interest for Recycling

The problem I have is with all the new businesses and development in this area, this is a critical part of our operation in being able to dispose of snow, the only other place is all the way at the end of the harbor = time, wear and tear on equipment and roads. Let me remind everyone since we havnt had snow in a couple years, that when we do get it. This where we take all the snow from Boat Launch Area, Boat repair area, Harbor Parking down to AC turn in, Water Street, Lower Civic Center Parking, Fire and police Parking, Swimming pool, and Railroad Ave from Copper river Highway to Council. A lot of snow to pack all the way down Nicoloff Way to the end and also this is where Ac Value, Anchor Parts and the rest of the businesses end up putting their snow when their parking lots are full. We can get away with the footprint there already, however that's about it.

Bill

ATTACHMENT C

Sam, Leif –

As requested, here are responses to the three P&Z comments reflected in the minutes of the December 2016 meeting, provided by Leif:

I. Bird’s comment re: “staff look at other locations that meet the CRWP Watershed Project’s needs”, is addressed as follows:

- behind old library/museum: main snow dump required for winter availability
- junk car lot Industry Rd: inadequate square footage; no room; priority to junk vehicles
- burnpile area Hippy Cove: inconvenient location; isolated area not subject to oversight for vandalism, illegal dumping
- North Fill boatramp staging/parking lot: required to fulfill Harbor mission at North Ramp
- Nicholoff Way West End parking lot: major snow dump; windy & non-central location
- Harbor Loop Recycle Yard behind AC: good central location; well known as recycle station; least impact to existing snow dump operations
- Baler on Whitshed Rd: not a central location; limited space already cramped for Baler mission
- other: CRWP has not identified nor requested any other parcels due to various reasons of unsuitability, principally being “not conveniently centrally located” for drop off of recyclables. Staff has reached out to CRWP again for reconsideration of other parcels, but to no avail.

II. Kocan’s comment re: “like more input from Howard”, and Bird’s comment re: “address the cost of moving snow to benefit recycling”, are addressed below, which is the result of Bill Howard’s experiences of 20 years of moving snow in Cordova. Bill and Rich Rogers have attempted to quantify and estimate the volumes of snow involved, given the extremely variable quantities of snow dumped in Cordova, which have ranged from about one foot per year to (the rare) 30 feet per year. The term “we” refers to the estimates made by Bill and Rich:

1. *Average annual* Cordova snowfall is 118”, from 1949 thru 2005 (website data....), in the months November through March .
2. This is about 10 feet of snow from Nov thru March, or about 2 feet per month, or about 6” per week. If Streets Dept were clearing and moving 6” per week, then we believe the “reduced area” Harbor Loop Snow Dump would be able to handle this volume, even with 9,400 square feet of the lot being used as a Recycle Station.

3. When no more snow can be dumped and pushed (pushed out 30 yards over the mud flats) at the Harbor Loop Snow Dump, then loaders (and dump trucks, when employed during less frequent heavy snow winters) would have to carry the snow further and dump it at the west end of Nicholoff Road, over the west edge onto the mudflats. This is a travel distance of 1300', one way, instead of the shorter 300' distance to dump at Harbor Loop Snow Dump.
4. Over the last 20 years, Bill has experienced 2 winters out of 20 that required "dump trucks and loaders" to move snow rather than the normal "loaders only". So, 10% of winters were quite heavy, and 90% were less severe. One year was the Snowpocalypse storm. Trucks and loaders each move about 8 CY cubic yards per load, using snow buckets and "no tailgates" on trucks. We think that out of 20 winters, we will face maybe 4 winters that would exceed the capacity of the "reduced" Harbor Loop Snow Dump and thus require rented trucks to haul the snow to West Nicholoff Snow Dump.
5. During Snowpocalypse, approximately 8 contracted dump trucks were hired (4 from Eagle and 4 from Wilson). They worked daytime shift of 10 hours, making about 3 loads/hour, so the math is :

Cubic Yards CY of snow moved = 8 trucks x 10 hrs/day x 3 loads/hr x 8 CY/truck = 1,920 CY/day, so we will, for simplicity, say about 2,000 CY/day.

This effort lasted 6 days/week, for about 10 weeks, so math is: 2000 CY/day x 6 day/wk x 10 wks =
= 120,000 cubic yards of snow moved to 3 dump sites.

The 3 dumps sites used were West Nicholoff Dump (70% dumped there) and North Fill Ramp (20%) and Harbor Loop Dump Site (10% dumped there). So Harbor Loop received about 12,000 CY of snow, and this volume was pushed/ramped out over mudflats.

6. If part of Harbor Loop Snow Dump was to become a Recycle Station, then our snow dumping capacity there will be cut about in half. In a large storm, about 6000 CY of snow will have to be transported the additional 1300' one-way distance to West Nicholoff Dump site instead of being dumped at the Harbor Loop Dump Site. At 8CY per truck or loader, this becomes 6000/8 = 750 truck/loader loads out to the west end of Nicholoff Way. This adds an extra 4 minute haul time per load, so 4 min x 750 loads = 3000 minutes = 50 vehicle rental hours, at \$150/hour, equals an *additional* cost of 50 x 150 = **\$7500** for this heavy storm.
7. Using the estimate of 4 "heavy" winters in 20 years, at \$7500/winter, the math is 4 x \$7500 = \$30,000 additional costs over 20 years for snow hauling, which is an expense of \$1500/year over 20 year period. The Streets Crew annual Snow Removal budget has been around \$80,000 for the last few years, with 2017 seeing a decrease to about \$40,000. So, the **\$1500 per year** impact does not seem like a problematic number to us, but that, of course, is subject to interpretation.

NOTE: The snow removal operation morphs gradually each year. Our Streets crew has had 4 operators and 4 pieces of snow moving equipment for about 20 years. Periodically, improvements are made to increase efficiency, such as acquiring larger orange snow buckets, adding a small plow truck/sander truck, etc. Gradually, we lose snow dump locations, which incrementally adds minutes to

each operator's tasks of relocating snow to get it out of the way with minimal handling. Gradually, total square footage of areas to be plowed has grown (added 4 subdivisions, Shipyard, Cordova Center upper and lower lots, etc...). Bill says that the crew used to be able to handle a 12" snow storm in an 8-hour day. It now takes a 10-hour or 12-hour day to do that work. The gradual combined effect is to "squeeze" the snow crews into longer days, including overtime costs, etc...

...end of comments.....

Thank you.

Rich Rogers, PE
Cordova Public Works Director/City Engineer
601 First Street, PO Box 1210
Cordova, Alaska 99574
Cell 907-253-6224
Office 907-424-6231



COPPER RIVER WATERSHED PROJECT

≈ Upriver and down, salmon are common ground ≈

December 7, 2016

Alan Lanning, City Manager
City of Cordova
P.O. Box 1210
Cordova, Alaska 99574

Dear Mr. Lanning,

We are writing to request permission to develop a small recycling station on Lot 10A, Block 2 on the South Fill. In the past the City used the lot as a staging area for recycling containers. The lot is 22,605 square feet and we would like to use 9,396 square feet of the lot. This is the total amount we would use once phase two was implemented, and allows for drive-in access.

Through meetings with City staff, research, and guidance from Valley Community Recycling Solutions (www.valleyrecycling.org, located in Palmer, AK), the Copper River Watershed Project (CRWP) staff have created an action plan, outlined in this request, to expand the community's recycling capacity with the use of this city owned lot and community participation.

We are requesting that the City of Cordova consider a short-term lease to the Copper River Watershed Project on a trial basis, unless another land use mechanism is more suitable to the project (e.g. a land use permit).

Background:

This past year the Copper River Watershed Project and Alaska Commercial Value Center (A/C) teamed up to offer plastic recycling events in Cordova. The plastic recycling collections are one-day events every other month. The Copper River Watershed Project and volunteers collect the plastic in the A/C parking lot and the A/C team bales the plastic. Once baled, A/C stages the plastic in the A/C backhaul container van. When the container van is full, the plastic is shipped to Full Container Recycling in Tacoma, Washington.

To date we have hosted three plastic recycling events. Each time, the quantity of plastic has increased, demonstrating that the people of Cordova value the opportunity to recycle. At our last collection event, we collected signatures from community members expressing their support for expanding Cordova's recycling capacity (see attached pages).

Vision:

We are requesting use of the land to develop a recycling station so that the community can recycle material continually, so that we have a place to store and stage material, and so that we can improve upon the current recycling system the Refuse Department offers. All the equipment will be moveable, non-permanent structures.

We have developed a two-phase approach to increase the recycling capacity of Cordova.

Phase 1: Build a plastic recycling drop-off station (build it big enough to accommodate Phase 2).

- Collect and store plastic for baling at A/C.
- Once baled, ship the plastic in A/C's backhaul.
- Additionally, the Refuse Department could place containers for aluminum, glass, and cardboard collection at the site. The Refuse Department would continue to haul and bale that material and volunteers would work to ensure the City's collection containers stay clean.
- CRWP and volunteers will work to educate the public about how to properly recycle all materials.

We estimate that Phase 1 will use 6,721 square feet. See included sketch.

Funding to build a recycling station will come from a Rural Cap Grant CRWP received this spring totaling \$1,250 and funds raised through CRWP's net recycling program.

Phase 2: Purchase a baler, a tension-fabric structure, and two shipping containers.

- Expand the program to include steel cans and office paper. At this point we could also take on the responsibility for baling aluminum, mixed paper, and cardboard. We plan to expand to the new materials over a period of time so as not to overwhelm the program.
- Material will be stored in super-sacks inside a shipping container until there is enough material to bale.
- Cardboard will continue to be collected in the current collection container but eventually CRWP will take over the baling and shipping of the material.
- Once enough material has been collected it will be baled and then moved into a second shipping container.
- Once the second shipping container is full CRWP will coordinate shipping the material to Tacoma, Washington for recycling.

We estimate that Phase 2 will use 9,396 square feet. See included sketch.

We will pursue funding for Phase 2 from the Rasmuson Foundation, and plan to request \$25,000, with matching funds also coming from community donations and CRWP's net recycling program.

The recycling station will be supported by community participation. Volunteers will operate the recycling center during open hours, maintain the recycling stations, and help stage material for baling. During Phase 1, A/C will bale the material and ship it to Tacoma in its backhaul. During Phase 2, we envision that a few part-time employees trained to operate a baler and a fork-lift would bale the material and volunteers would continue to volunteer as in Phase 1. CRWP will coordinate volunteers, employees, and shipping arrangements to ensure the program runs smoothly.

Benefits:

There are multiple benefits and challenges when recycling in a rural community like Cordova. The biggest challenge is the high shipping costs; however, once a sustainable recycling program is established we should be able to cover the costs of shipping with the revenues earned from the recycled material.

The benefits are that with a sustainable recycling program recyclable materials will be diverted from the landfill and become commodities that lessen our environmental impact.

The program will also cut costs and reduce the workload for the Refuse Department. By reducing our waste stream we will extend the life of the landfill and Refuse Department equipment, reduce fuel costs for hauling garbage to the landfill, and reduce the amount of material the Refuse Department deals with on a daily basis.

In order to recycle cardboard and aluminum, the Refuse Department spends a half-day cleaning the baler before baling recyclable material and then a half-day baling the material. Once phase 2 is implemented, we anticipate that the extra work will be eliminated from Refuse Department duties.

Estimate of savings due to Recycling:

Rich Rogers, head of the Public Works Department, estimated that collecting and handling one pound of municipal solid waste costs \$ 0.47. Based on this cost, we estimated the minimum savings potential from recycling.

Material	Collection Rate (bales/month)*	Weight (pounds)	Savings per month (\$0.47 x weight)
#1 PETE Plastics	1.125	711	\$334.17
#2 HDPE Plastics	0.625	566.875	\$266.43
Aluminum	1.25	562.5	\$264.38
Cardboard	5	964	\$453.08
Total			\$1,318.06

The estimate for the collection rate is based on data from Threshold Recycling in Kodiak. Because Cordova's population is half of Kodiak's, we halved the amount of recyclable material we expect to collect. We used data from Kodiak because it faces similar challenges by not being connected to a road system and it uses the same size baler we would buy. We did not include steel cans or paper in this estimate due to lack of data but we would also plan to recycle those materials.

* These bales will be smaller than the ones produced by the Refuse Department's current baler.

Education Opportunity

CRWP staff would lead a comprehensive recycling education campaign to educate residents about the value of recycling and the importance of cleaning and sorting for effective recycling.

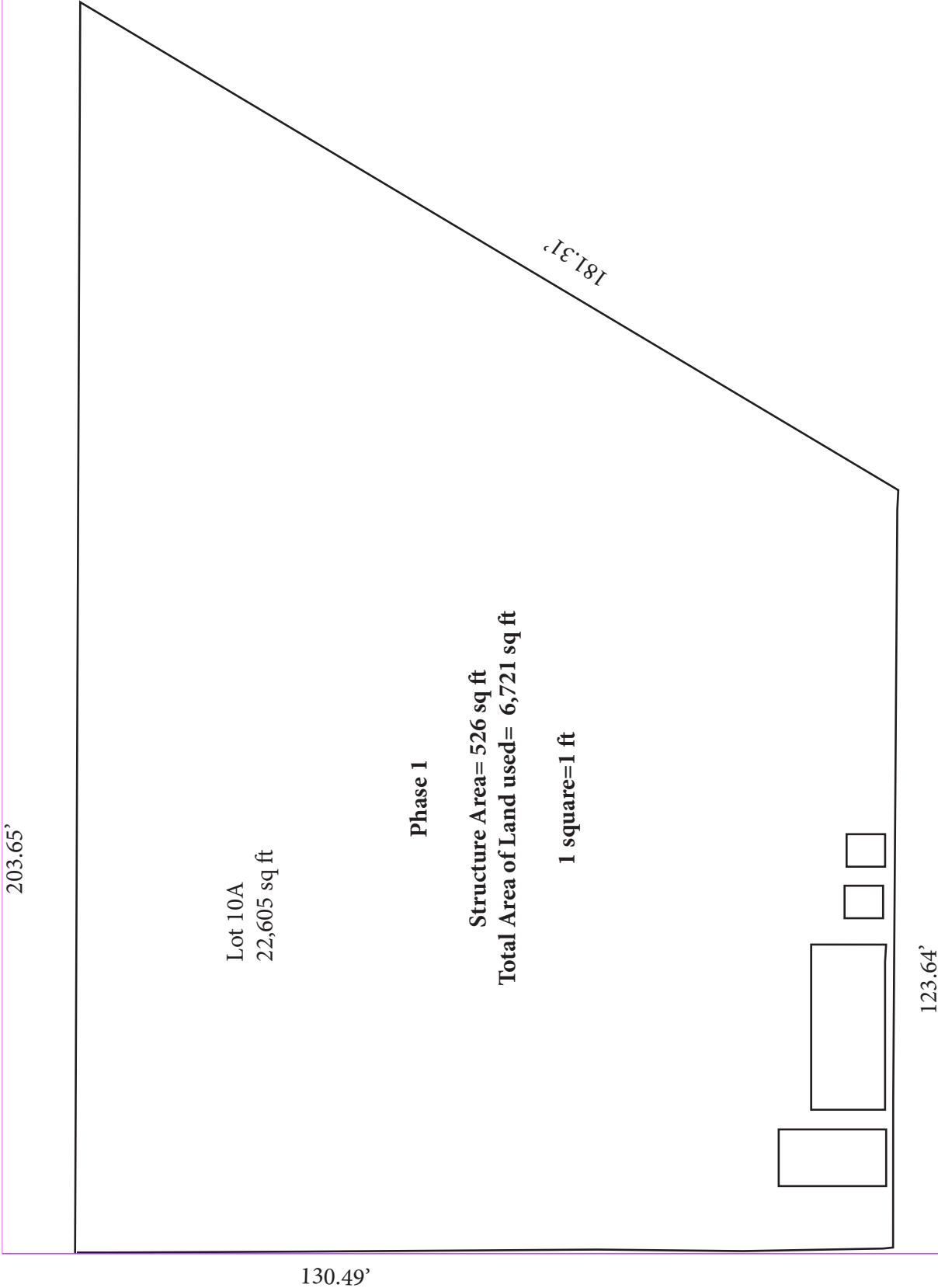
CRWP also plans to work with the schools to provide students with opportunities to volunteer for Community Service Give Back Hours at the recycling center, to help create educational outreach material, and to learn about the global recycling market.

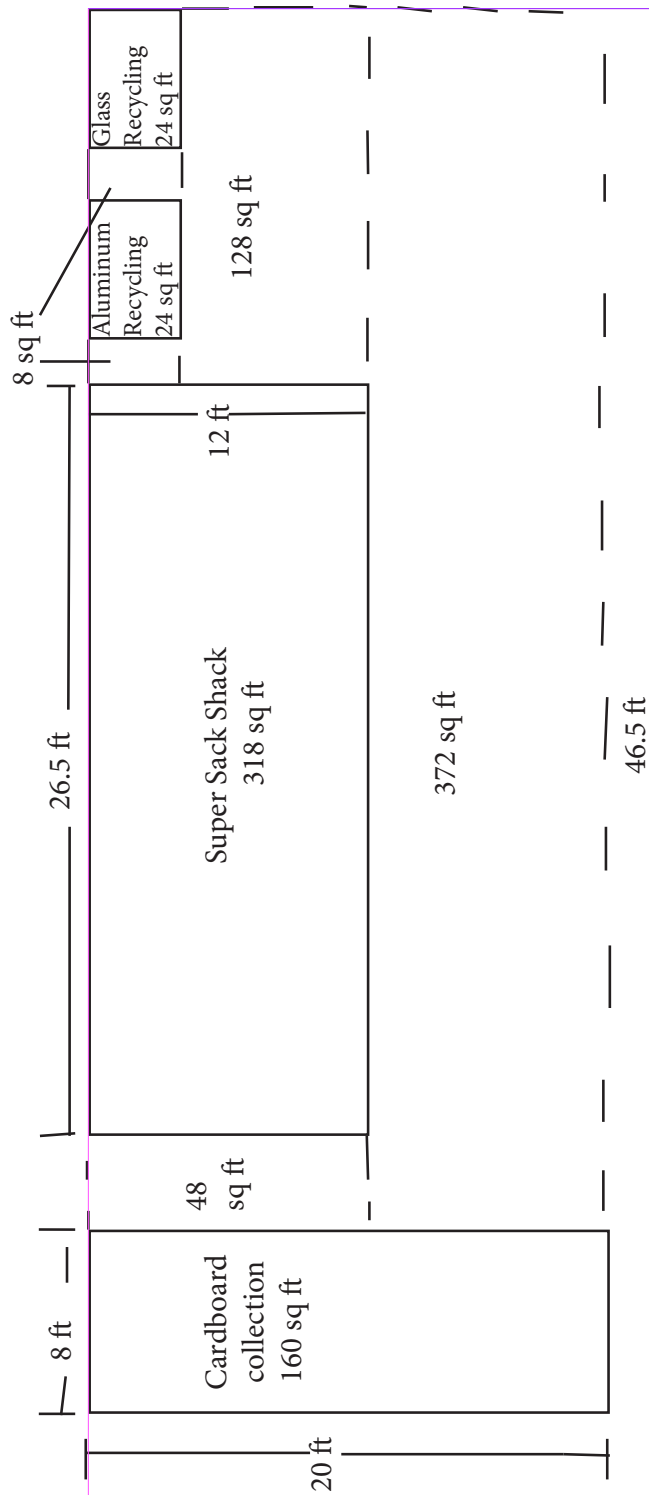
We greatly appreciate the efforts the City staff have already made to provide recycling in Cordova and the time and advice we have received from the City's Planning, Refuse, and Public Works departments for developing recycling ideas and we hope we can continue to work with the City as a partner.

Thank you for your consideration of this request.

Kristin Carpenter
Executive Director

Shae Bowman
Operations Manager





Phase 1

Structure Area= 526 sq ft
Total Area of Land used= 6721 sq ft

1 square=1 ft

Harbor Loop Rd

203.65'

Phase 2

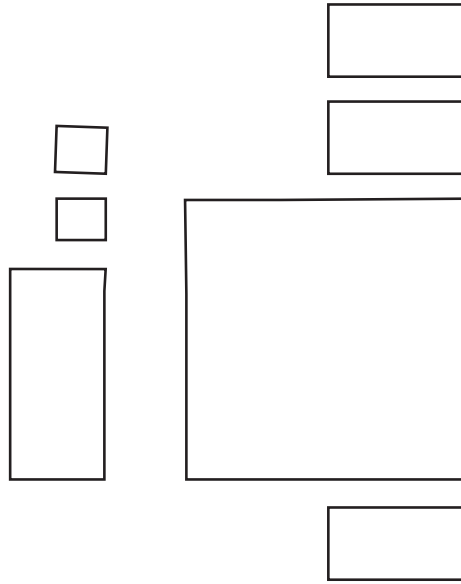
Structure Area= 2,446 sq ft

Total Area of Land Used= 9,396 sq ft

1 square= 1 foot

Lot 10A

22,605 sq ft

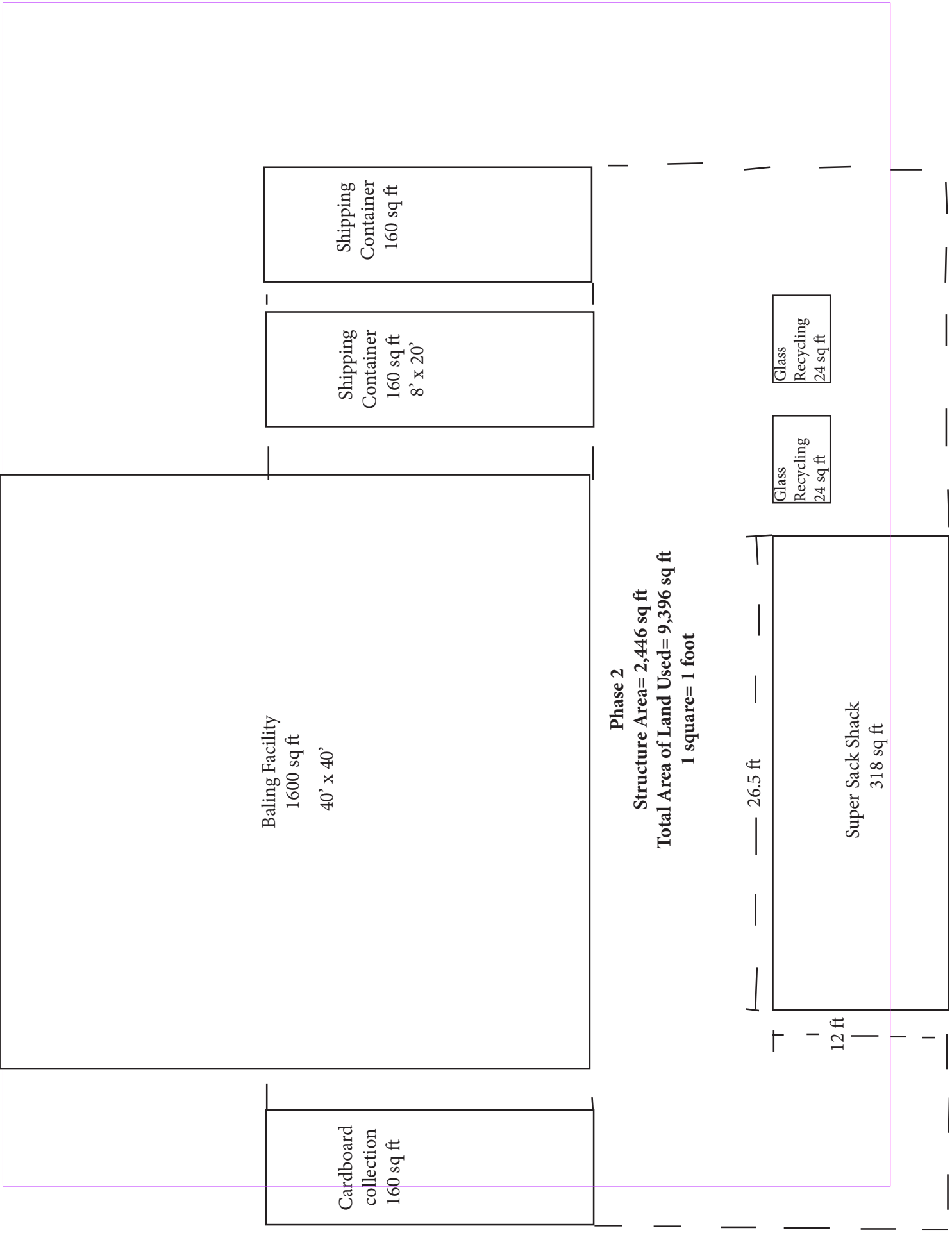


123.64'

1 sq= 3 ft

130.49'

181.31'



**Statement of Support:
Expand Recycling Capacity in Cordova**

We are active recyclers, and support expanding the community of Cordova's recycling capacity through the use of city resources and land for developing a community-recycling center.

Date	Name	Signature
9/29/16	Enica Clark	E Clark
9/30/16	Karen Swartzbart	Karen Swartzbart
9-30-16	John Burch	John Burch
9-30-16	Charlotte Westry	Charlotte Westry
9/30/16	Mildred Hodges	Mildred Hodges
9/30/16	Charlette Carroll	Charlette Carroll
9-30-16	Eric Wages	Eric Wages
9-30-16	The GoodViews	Justin
9/30/16	Kendra Apodaca	Kendra Apodaca
9/30/16	Matt Rush	Matt Rush
9/30/16	CLIFF WARD	Cliff Ward
9/30/16	Lauren Padaver	Lauren Padaver
9/30/16	Mazie VanDenBroek	Mazie VanDenBroek
9/30/16	PATY McGuire	Paty McGuire
9/30/16	Natasha Casciano	Natasha Casciano
9/30/16	Laura Hanson	Laura Hanson
9/30/16	Molly Rengiani	Molly Rengiani
9/30/16	Jamie Frode	Jamie Frode
9/30/16	Cathy Long	Cathy Long
9/30/16	Nicole Rinkelt	Nicole Rinkelt
9/30/16	Rebecca Garland-Anderson	Rebecca Garland-Anderson
9-30-16	Paula Sudano	Paula Sudano
9-30-16	Tamara Kussin	Tamara Kussin
9-30-16	Anya Honkola	Anya Honkola
9-30-16	Danielle Hopkins	Danielle Hopkins
9-30-16	Kate Wilson	Kate Wilson
9-30-16	Mary Anne Bishop	Mary Anne Bishop
9-30-16	DAVID JAMES A. AUKLET CHARTER SCHOOL	David James A. Auklet
9-30-16	Heather Vestry	Heather Vestry
9/30/16	Carol Potter	Carol Potter
9/30/16	Gray Meyer	Gray Meyer
9/30/16	Robert Blake	Robert Blake
9-30-16	Seawan Gehibach	Seawan Gehibach
9/30/16	Susan Farzan	Susan Farzan
9/30/16	Geirri Koechling	Geirri Koechling
9/13/16	Marleena Niffitt	Marleena Niffitt

**Statement of Support:
Expand Recycling Capacity in Cordova**

We are active recyclers, and support expanding the community of Cordova's recycling capacity through the use of city resources and land for developing a community-recycling center.

Date	Name	Signature
9/30/16	Anna Hernandez	Anna Hernandez
9/30/16	Sigene Fritsch	Sigene Fritsch
9/30/16	Alissa Fletes	Alissa Fletes
9/30/16	Jared Niles	Jared Niles
9/30/16	Mary Little	Mary Little
9/30/16	Bob Behrends	Bob Behrends
9/30/16	Jessica Smyke	Jessica Smyke
9/30/16	Mae Vansant	Mae Vansant
9/30/16	Debra Adams	Debra Adams
9/30/16	Julie Reynolds	Julie Reynolds
9/30/16	Karen Hallquist	Karen Hallquist
9/30/16	Debbie Collins	Debbie Collins
9/30/16	Viv Knop	Viv Knop
9/30/16	Laurie Phillips	Laurie Phillips
9/30/16	Tyson Tammillo	Tyson Tammillo
9/30/16	KRISTEN MROZOWSKI	Kristen Mrozowski
9/30/16	Michelle DiMeglio	Michelle DiMeglio
9/30/16	Dan Monbelle	Dan Monbelle
9/30/16	Toni Godes	Toni Godes
9/30/16	Miriam Dunbar	Miriam Dunbar
9/30/16	Reben Calina	Reben Calina
9/30/16	Sam Chitt	Sam Chitt
9/30/16	Malani Tatu	Malani Tatu
9/30/16	Vivie Nishina	Vivie Nishina
9/30/16	Daniel Olser	Daniel Olser
9/30/16	Ryan Casey	Ryan Casey
9/30/16	Gayle Groff	Gayle Groff



AGENDA ITEM 22
City Council Meeting Date: 01/18/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 01/12/2017
ITEM: Council concurrence of appointments to FDC
NEXT STEP: Approval of Motion to concur

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** Mayor Koplin wants to fill the Fisheries Development Committee so they can begin work.
- II. **RECOMMENDED ACTION / NEXT STEP:** Council action to concur with his appointments.
- III. **FISCAL IMPACTS:** The committee will work toward development of fisheries in and around Cordova which could significantly help Cordova's overall economy.
- IV. **BACKGROUND INFORMATION:** Resolution 12-16-43 (attached) was approved by Council on December 23, 2016 authorizing creation of this committee.
- V. **LEGAL ISSUES:** n/a
- VII. **SUMMARY AND ALTERNATIVES:** Suggested motion is to move to concur with Mayor Koplin's appointments of Warren Chappell, Bob Smith, Bobby Linville, Gus Linville, Tommy Sheridan and Andy Craig to the Fisheries Development Committee.

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-16-43**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING CREATION OF A FISHERIES DEVELOPMENT COMMITTEE**

WHEREAS, the City Council desires to establish a Fisheries Development Committee;
and

WHEREAS, the purpose of the Fisheries Development Committee is to develop fisheries
and mariculture, etc. and advise Council on related issues in the Prince William Sound area; and

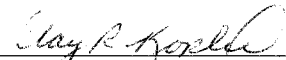
WHEREAS, the Fisheries Development Committee will consist of six members appointed
by the Mayor and confirmed by Council; and

WHEREAS, the Fisheries Development Committee shall remain in force until such time
Council deems the Committee is no longer needed.


NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of
Cordova, Alaska, hereby authorizes the creation of a Fisheries Development Committee to develop
fisheries, mariculture, etc. in the Prince William Sound area.

PASSED AND APPROVED THIS 23rd DAY OF DECEMBER 2016.

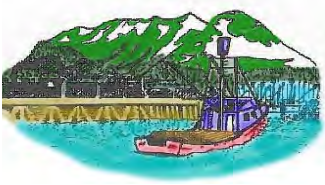




Clay R. Koplin, Mayor

ATTEST:


Susan Bourgeois, CMC, City Clerk



City Council of the City of Cordova, Alaska

Pending Agenda - January 18, 2017 Regular Council Meeting

A. Future agenda items - when will these be heard before Council?

- 1) Council direction to staff in pursuing Crater Lake Water & Power project from City (water) side
future Council agenda item
- 2) Discussion/action regarding water charges at the Harbor
- 3)
- 4)

B. Upcoming Meetings, agenda items and/or events:

- 1) Capital Priorities List and Resolution to come before Council quarterly:

3/1/20176/7/20179/20/201712/6/2017
- 2) **10/1/16** was the effective date of Ordinance 1137 (plastic bag and polystyrene container ban), Council wants this as a reminder and to gauge the effectiveness of the enactment of this ordinance
- 3) Ordinance 1146 put marijuana moratorium until January 1, 2017
- 4) Staff quarterly reports will be in the following packets:

4/19/20177/19/201710/18/20171/17/2018
- 5) March 7, 2017 - City Regular Election, advertising to begin December 2016
up for election - council seats B & C (Joyce, Bailer) and one school board seat (Glasen)

C. Mayor/Council member/staff member suggestions for future agenda items:

Clear direction should be given to staff on the what and when of this proposed agenda item.

item:	suggested agenda date:
-------	---------------------------

- 1) ...
- 2) ...
- 3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska

Pending Agenda - January 18, 2017 Regular Council Meeting

D.

Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:
authorizing resolution 04-03-45
approved Apr 16, 2003
1-Torie Baker, chair (Marine Adv Prgm)
2-Jeremy Botz (ADF&G)
3-Ken Roemhildt (Seafd Sales)
4-Jim Holley (AML)
5-Chelsea Haisman
6-Dave Reggiani (PWSAC)
- 3) Cordova Trails Committee:
authorizing resolution 11-09-65
approved Dec 2, 2009
1-Elizabeth Senear
2-Toni Godes
3-Dave Zastrow
4-vacant
5-vacant
- 2) Fisheries Advisory Committee:
authorizing resolution
12-16-43
approved Dec 23, 2016
seats to be filled in 2017

E.

City of Cordova appointed representatives to various other Boards et al:

- 1) Prince William Sound Regional Citizens Advisory Council
Robert Beedle appointed April 2013
re-appointed March 2014
re-appointed March 2016
2 year term
- 2) Prince William Sound Aquaculture Corporation Board of Directors
Bret Bradford appointed October 2015
3 year term
- 3) Southeast Conference AMHS Reform Project Steering Committee
Mike Anderson appointed April 2016
through December 2017
Sylvia Lange alternate





JANUARY 2017

CALENDAR MONTH	JANUARY
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 	2 New Year holiday - City Hall Offices Closed	3	4 7:00 Council reg mtg CCAB	5 6:00 Spec Mtg CCAB	6	7
8	9	10 6:30 P&Z CCB	11 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	12 7:00 HSB CCAB	13	14
15	16  i have a dream! MLK Jr. Day-City Hall Offices Closed	17 1st regular session of 30th legislature begins	18 6:45 Council pub hrg CCAB 7:00 Council reg mtg CCAB	19	20 	21
22	23	24	25	26	27 Cordova Tip-off Basketball Tourney Jan 19-21 CSD Inservice 1/19 & 1/20	28
29	30	31 6:00 P&R CCM	1	2	3	4
5	6	Notes Legend: <u>CCAB</u> -Cordova Center Community Rms A&B <u>HSL</u> -High School Library <u>CCA</u> -Cordova Center Community Rm A <u>CCB</u> -Cordova Center Community Rm B <u>CCM</u> -Cordova Center Mayor's Conference Rm <u>CCER</u> -Cordova Center Education Room				

FEBRUARY 2017

CALENDAR MONTH	FEBRUARY
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
				Iceworm festival Feb1-Feb 5		
			7:00 Council reg mtg CCAB		Iceworm festival Feb 1-Feb 5	
5	6	7	8	9	10	11
			7:00 Sch Bd HSL 7:00 Harbor Cms CCB	7:00 HSB CCAB	CSD Inservice	
12	13	14	15	16	17	18
		6:30 P&Z CCB	6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB		 Home HS Basketball Feb 17-18	
19	20	21	22	23	24	25
	Presidents' Day-City Hall Offices Closed CSD Holiday	----- absentee voting @ City Hall Feb 21 - Mar 6 M-F 8a-5p -----				 Home HS Basketball Feb 24-25
26	27	28	1	2	3	4
		6:00 P&R CCM	----- absentee voting @ City Hall Feb 21 - Mar 6 M-F 8a-5p -----			
5	6	Notes				



Legend:
CCAB-Cordova Center
 Community Rms A&B
HSL-High School Library

CCA-Cordova Center
 Community Rm A
CCB-Cordova Center
 Community Rm B

CCM-Cordova Center Mayor's
 Conference Rm
CCER-Cordova Center
 Education Room

MARCH 2017

CALENDAR MONTH	MARCH
CALENDAR YEAR	2017
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	1	2	3	4
			6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
5	6	7	8	9	10	11
			7:00 Sch Bd HSL 7:00 Harbor Cms CCB	7:00 HSB CCAB		
					Mar 9-11	
					conference basketball tourney @ Glennallen	
12	13	14	15	16	17	18
		6:30 P&Z CCB	6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
19	20	21	22	23	24	25
26	27	28	29	30	31	1
		6:00 P&R CCM				
2	3	Notes				
		Legend: CCAB-Cordova Center Community Rms A&B HSL-High School Library	CCA-Cordova Center Community Rm A CCB-Cordova Center Community Rm B	CCM-Cordova Center Mayor's Conference Rm CCER-Cordova Center Education Room		

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

MAYOR AND CITY COUNCIL - ELECTED

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	Clay Koplin Mayor@cityofcordova.net	March 1, 2016	March-19
Council members:			
Seat A: 3 years	James Burton CouncilSeatA@cityofcordova.net	March 1, 2016 March 5, 2013	March-19
Seat B: 3 years	Timothy Joyce CouncilSeatB@cityofcordova.net	March 4, 2014 March 14, 2013 August 2, 2012	March-17 filled vacancy appt to A
Seat C: 3 years	Tom Bailer, Vice Mayor CouncilSeatC@cityofcordova.net	March 4, 2014	March-17
Seat D: 3 years	Robert Beedle CouncilSeatD@cityofcordova.net	March 3, 2015	March-18
Seat E: 3 years	Josh Hallquist CouncilSeatE@cityofcordova.net	March 3, 2015	March-18
Seat F: 3 years	David Allison CouncilSeatF@cityofcordova.net	March 1, 2016	March-19
Seat G: 3 years	James Wiese CouncilSeatG@cityofcordova.net	March 1, 2016	March-19

SCHOOL BOARD - ELECTED

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President bjewell@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Bret Bradford bbradford@cordovasd.org	March 3, 2015	March-18
3 years	Tammy Altermott taltermott@cordovasd.org	March 1, 2016 March 5, 2013	March-19
3 years	Peter Hoepfner phoepfner@cordovasd.org	March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-18
3 years	Sheryl Glasen sglasen@cordovasd.org <i>Vacant (appointed, non-voting)</i> <i>City Council Rep</i>	March 4, 2014	March-17

seat up for re-election in 2017

board/commission chair

seat up Nov 17

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

LIBRARY BOARD - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	November-16 November-13 November-10 November-06	November-19
3 years	Wendy Ranney	November-15 April-13	November-18
3 years	Erica Clark	November-16	November-19
3 years	Krysta Williams	December-14 November-11	November-17
3 years	Kay Groff	December-14 December-11 January-09	November-17

COMMUNITY HEALTH SERVICES BOARD - with Council election

length of term		Date Appointed	Term Expires
3 years	David Allison		with Council office
3 years	James Burton		with Council office
3 years	Tim Joyce, President		with Council office
3 years	Tom Bailer		with Council office
3 years	Robert Beedle		with Council office
3 years	Josh Hallquist		with Council office
3 years	James Wiese		with Council office

PLANNING AND ZONING COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Nancy Bird	November-16	November-19
3 years	Allen Roemhildt	November-16 January-14	November-19
3 years	Scott Pegau	December-14 December-11	November-17
3 years	John Baenen	November-15 December-12	November-18
3 years	Tom McGann, vice chair	December-14 December-11 April-11	November-17
3 years	Heath Kocan	November-15	November-18
3 years	Mark Frohnapfel	February-15	November-17

seat up Nov 17

seat up for re-election in 2017

board/commission chair

CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS & APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS

HARBOR COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Robert Beedle, Chair	January-14	November-17
3 years	Andy Craig	November-16	November-19
3 years	Max Wiese	January-14	November-17
		March-11	
3 years	Ken Jones	November-16	November-19
		February-13	
3 years	Jacob Betts	November-15	November-18

PARKS AND RECREATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	November-15	November-18
		August-14	
3 years	Kara Johnson	February-15	November-17
		December-12	
3 years	Miriam Dunbar	November-15	November-18
		August-14	
3 years	Stephen Phillips	November-15	November-18
3 years	Marvin VanDenBroek	November-16	November-19
		February-14	
3 years	Karen Hallquist	November-16	November-19
		November-13	
3 years	Dave Zastrow	February-15	November-17
		September-14	

HISTORIC PRESERVATION COMMISSION - APPOINTED

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman	August-16	November-19
3 years	Heather Hall	August-16	November-19
3 years	Brooke Johnson	August-16	November-19
3 years	John Wachtel	August-16	November-18
3 years	Sylvia Lange	August-16	November-18
3 years	Tom McGann	August-16	November-18
3 years	Jim Casement, Chair	August-16	November-17

seat up for re-election in 2017

board/commission chair

advertised seat up Nov 17