

**Mayor**  
James Kacsh  
**Council Members**  
Kristin Carpenter  
Tim Joyce  
Tom Bailer  
Robert Beedle  
Josh Hallquist  
David Reggiani  
James Burton  
**City Manager**  
Randy Robertson  
**City Clerk**  
Susan Bourgeois  
**Deputy Clerk**  
Tina Hammer  
**Student Council**  
Ashley Reece  
Bhren Peña

**Regular City Council Meeting**  
**January 06, 2016 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Agenda**



**A. Call to order**

**B. Invocation and pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor James Kacsh, Council members Kristin Carpenter, Tim Joyce, Tom Bailer, Robert Beedle, Josh Hallquist, David Reggiani and James Burton

**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest**

**F. Communications by and Petitions from Visitors**

1. Guest Speakers - **Kate Morse**, Program Director, CRWP..... (page 1)
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Harbor, HSB, Parks & Rec, P&Z, School Board)
4. Student Council Representative Report

**G. Approval of Consent Calendar..... (roll call vote)**

**5. Ordinance 1139..... (page 5)**

An ordinance of the City Council of the City of Cordova, Alaska amending Cordova Municipal Code Title 8 entitled "Health and Safety" to adopt Chapter 8.40 entitled "Marijuana Regulation," and designating the Cordova City Council as the City's local regulatory authority on marijuana - 1<sup>st</sup> reading

**6. Ordinance 1140..... (page 7)**

An ordinance of the City Council of the City of Cordova, Alaska amending Cordova Municipal Code Title 8 to add a new Chapter 8.44 to prohibit the extraction of tetrahydrocannabinol ("THC") or any cannabinoid by use of materials or methods deemed dangerous to public health and safety, unless otherwise permitted by law - 1<sup>st</sup> reading

**7. Resolution 01-16-01..... (page 9)**

A resolution of the City Council of the City of Cordova, Alaska adding a section of fees, changing a service rate and correcting the wording within a section of the 2016 fee schedule approved as Resolution 12-15-51 on December 16, 2015

**8. Council action on right to protest liquor license renewals for Cordova businesses..... (page 22)**

- |                          |  |
|--------------------------|--|
| # 2587 Gandy Dancer Bar  | beverage dispensary-seasonal               |
| # 4786 Baja Taco         | restaurant/eating place-public convenience |
| # 40 Alaskan Hotel & Bar | beverage dispensary                        |
| # 41 Alaskan Hotel & Bar | package store                              |
| # 3410 AC Company #235   | package store                              |

**H. Approval of Minutes**

**9. 12-16-15 Public Hearing Minutes..... (page 28)**

**10. 12-16-15 Regular Meeting Minutes..... (page 29)**

**I. Consideration of Bids**

**J. Reports of Officers**

- 11. Mayor’s Report
- 12. Manager’s Report
- 13. City Clerk’s Report

**K. Correspondence**

- 14. 12-14-15 Letter from Chamber of Commerce to Mayor & Council..... (page 34)
- 15. 12-15-15 Letter to interested parties from DNR regarding shore fishery lease applications..... (page 36)

**L. Ordinances and Resolutions**

- 16. Resolution 01-16-02..... (voice vote)(page 42)  
 A resolution of the City Council of the City of Cordova, Alaska, authorizing the City of Cordova to issue general obligation debt, consisting of bonds or a loan from the Alaska Department of Environmental Conservation, in the principal amount of not to exceed \$3,000,000 to finance the water division LT2 compliance upgrade project, and to submit the question of the issuance of such debt to the qualified voters of the city at the March 1, 2016 regular City election

**M. Unfinished Business**

- 17. Council concurrence of Mayor’s appointments to the AMHS Committee..... (voice vote)(page 57)

**N. New & Miscellaneous Business**

- 18. Pending Agenda, Calendar, Elected & Appointed Officials lists..... (page 59)

**O. Audience Participation**

**P. Council Comments**

- 19. Council Comments

**Q. Executive Session**

**R. Adjournment**

*2016 ~ two thousand sixteen ~ 2016*

**Executive Sessions: Subjects which may be discussed are:** (1) Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) Subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) Matters which by law, municipal charter or code are required to be confidential; (4) Matters involving consideration of governmental records that by law are not subject to public disclosure.

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

Full City Council agendas and packets available online at [www.cityofcordova.net](http://www.cityofcordova.net)



COPPER RIVER  
WATERSHED  
PROJECT

# Bringing Back Odiak

## Restoring salmon habitat in Cordova's Odiak Pond

Stagnant water upstream of culvert.



**BEFORE...**

**...AFTER**



a silver salmon in the new channel!

**BEFORE...**



The trees in the middle of this photo are growing through and around the old railroad trestle. An old wooden culvert connects the stream to the pond.

**...AFTER**



By removing the old culvert the stream is able to flow freely into the pond.



The site was cleared of trees and excavation with hand tools revealed the upper layers of the railroad trestle.



Come-alongs and griphoists were used to remove the top layer, and a backhoe helped remove the buried materials.



Tons of creosote-soaked lumber were removed. Cutting it into manageable chunks revealed the wood had barely deteriorated in the over 100 years it had stood in place.



Coir logs were used to anchor the toe of the bank, and brush-layering with dormant willows was used to re-establish the stream banks. Picture of completed project on other side!

*This restoration project was facilitated by the Copper River Watershed Project (CRWP) under award NA11NMF4380268 from National Oceanic and Atmospheric Administration, U.S. Department of Commerce, administered by the Alaska Department of Fish & Game. CRWP also wishes to thank Gabrielle Brown, the City of Cordova, Alaska Forum on the Environment, the Erbey family, the Native Village of Eyak, Americrops NCCC Gold 7crew, Trident Seafoods, and the U.S. Forest Service Cordova Ranger District for their assistance and support.*



COPPER RIVER  
WATERSHED  
PROJECT

# Cordova's First Bioswale

## Using native vegetation to filter stormwater entering Odiak Pond



In an effort to improve water quality flowing into Odiak Pond, a type of vegetative filter called a bioswale was constructed behind the Cordova Community Medical Center. Runoff from the parking lot and street drains into and runs through the bioswale and into the pond during Cordova's frequent rainstorms.

The stormwater runoff contains sediments and pollutants from streets, houses, and cars that can harm salmon habitat. Native plants such as columbine, iris, and willow are planted in the bioswale, and these plants are key to the bioswale's success.

The native plants filter the water with their roots, extracting pollutants and successfully breaking down contaminants. The plants also stop sediment and debris from draining into the pond. The bioswale's filtration process provides protection for the environment, allowing cleaner water to flow into the pond. Odiak Pond is spawning and rearing habitat for coho salmon, so keeping the pond clean is very important.

Copper River Watershed Project and its partners are continually working to restore Odiak for fish, wildlife and people, as a home as well as an outdoor space for community members and visitors to enjoy. By working to preserve Odiak watershed, we are also helping to conserve biodiversity of salmon stocks on the Copper River Delta, which is important to the long-term health of regional fisheries.

### Youth Involvement

Students from Mt. Eccles Elementary School, Cordova High School, local girl scout troops, and Bidarki Summer Camps helped to collect native plant seedlings from the Copper River Delta and transplant them into the channel to improve the ability of the bioswale to filter stormwater runoff.

Students also created an educational sign that has been permanently installed by the bioswale to educate visitors to the site about how it works (flip over to see a copy of the sign).



The bioswale project was completed with help from the City of Cordova, the Cordova Community Medical Center, Alaska Plant Material Center, and local students and volunteers. Supported with grants from the Prince William Sound Resource Advisory Committee, U.S. Forest Service Chugach National Forest, U.S Fish & Wildlife Service, National Association of Counties Research Foundation, and National Fish and Wildlife Foundation 5-Star Restoration Program: Southern Company, FedEx and EPA.

# Nature's Filter

This garden, called a bioswale, works as a natural filter of dirt, gravel, debris, and other contaminants that are carried by stormwater run-off.

## What a Bioswale Does

Stormwater run-off flows from hard surfaces such as rooftops, parking lots, and roads, and makes its way into local waterways during Cordova's frequent rainstorms. Stormwater carries micro-pollutants from developed areas that are harmful to salmon habitat. By decreasing the amount of pollutants entering the pond, the bioswale will improve salmon habitat.

## How it Works

Stormwater seeps through the plants and is absorbed into the ground. Large debris and sediments are trapped by plants while micro-pollutants are broken down through various chemical processes in the plants and soil.

Odiak Pond watershed provides spawning and rearing habitat for coho salmon. By preserving salmon habitat in Odiak Pond, we are helping to conserve biodiversity in the coho salmon populations around Cordova. Diversity of salmon stocks is vital to maintaining a healthy, sustainable fishery in the surrounding Copper River watershed.

Project by:



With support from:

Alaska Forum on the Environment | Alaska Plant Material Center | Cordova School District | National Association of Counties Research Foundation | Native Village of Eyak | National Fish & Wildlife Foundation 5-Star Restoration Program: Southern Company, FedEx and EPA | Prince William Sound Resource Advisory Committee | Prince William Sound Science Center | United States Fish & Wildlife Service | United States Forest Service

Sign created by Cordova High School students  
Katie Bailey, Gabrielle Brown, and Cadence Muffitt



Native plants like iris (top) and marsh marigolds (bottom) flourish in the marshy soil at the bottom of the bioswale. Hydrocarbons and other pollutants that wash off of roadways are broken down and trapped in the bioswale (right), resulting in cleaner water draining into Odiak Pond.



---

## A Memo from Susan Bourgeois, CMC, City Clerk

---

DATE: December 29, 2015

TO: Mayor and City Council and the public

SUBJECT: Ordinances 1139 & 1140

---

*City Attorney Katie Davies* presented two draft ordinances in her presentation to City Council on December 16, 2015. She suggested that Council pass these whether or not it decides to opt-in regarding marijuana and its newly regulated legality within the State of Alaska per Alaska Statute 17.38. The first, Ordinance 1139, designates City Council as the regulatory authority on marijuana in Cordova strictly for the City's ability to then collect revenue because according to the statute 50% of license fees go to the local regulatory authority. *Davies* said that the fees have not been set yet but the licenses will be for any number of different aspects of marijuana-related businesses such as: growing, selling, testing, of marijuana and marijuana products. Ordinance 1140 deals with THC extraction and it prohibits certain manufacturing processes of marijuana which are very dangerous.

Required action: Majority roll call vote of the consent calendar on first reading.

**CITY OF CORDOVA, ALASKA  
ORDINANCE 1139**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA  
AMENDING CORDOVA MUNICIPAL CODE TITLE 8 ENTITLED “HEALTH AND  
SAFETY” TO ADOPT CHAPTER 8.40 ENTITLED “MARIJUANA REGULATION,” AND  
DESIGNATING THE CORDOVA CITY COUNCIL AS THE CITY’S LOCAL REGULATORY  
AUTHORITY ON MARIJUANA**

**WHEREAS**, the voters of Alaska approved Ballot Measure 2 on November 4, 2014; and

**WHEREAS**, Ballot Measure 2 provided for general legalization of marijuana and adopted a new chapter in the Alaska Statutes, which has been codified at Alaska Statute 17.38; and

**WHEREAS**, Alaska Statute 17.38.100(c) provides for the transfer of a portion of license application fees to the “local regulatory authority” in a municipality and thus it is in the City’s best interest to establish a “local regulatory authority” to ensure collection of any available fees; and

**WHEREAS**, the Cordova City Council is hereby designated the “local regulatory authority” pursuant to Alaska Statute 17.38.100(c).

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Cordova, that:  
Section 1. Cordova Municipal Code Title 8 Entitled “Health and Safety” is amended to add a chapter designating the Cordova City Council as the City’s local regulatory authority on marijuana.

**Chapter 8.40 - Marijuana Regulation**

Sections.

8.40.010 Local regulatory authority

8.40.010 Local regulatory authority.

The City Council is designated as the “local regulatory authority” as that term is used in Alaska Statutes Chapter 17.38 and any implementing legislation or rule-making.

Section 2: This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: January 6, 2016

2nd reading and public hearing: January 20, 2016

**PASSED AND APPROVED THIS 20<sup>th</sup> DAY OF JANUARY, 2016**

\_\_\_\_\_  
James Kacsh, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk



**CITY OF CORDOVA, ALASKA  
ORDINANCE 1140**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA  
AMENDING CORDOVA MUNICIPAL CODE TITLE 8 TO ADD A NEW CHAPTER 8.44 TO  
PROHIBIT THE EXTRACTION OF TETRAHYDROCANNABINOL ("THC") OR ANY  
CANNABINOID BY USE OF MATERIALS OR METHODS DEEMED DANGEROUS TO  
PUBLIC HEALTH AND SAFETY, UNLESS OTHERWISE PERMITTED BY LAW**

**WHEREAS**, in 2014, Alaska voters approved a ballot measure legalizing personal recreational marijuana use and possession of marijuana and marijuana paraphernalia; and

**WHEREAS**, other jurisdictions that have legalized marijuana have experienced an increase in fires and explosions related to certain methods of manufacturing marijuana products, including the use of highly flammable materials and methods to extract THC oil from the marijuana plant, resulting in significant personal injury, death and property damage; and

**WHEREAS**, it is in the interest of the City of Cordova and its residents to protect the public health and safety against known and unreasonable risks of certain manufacturing processes of a legalized marijuana industry.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Cordova, that:  
Section 1. Cordova Municipal Code is hereby amended to enact chapter 8.44, Prohibited Acts Regarding Marijuana, as follows:

**Chapter 8.44 - Prohibited Acts Regarding Marijuana**

Sections

8.44.010 Certain manufacturing processes prohibited.

8.44.010 Certain manufacturing processes prohibited.

- A. It shall be unlawful for any person to: Manufacture a marijuana concentrate, hashish, or hash oil by use of solvents containing compressed flammable gases or through use of a solvent-based extraction method using a substance other than vegetable glycerin, unless the person is validly licensed and permitted in accordance with statute, regulation, or ordinance.
- B. Definitions. For purposes of this section:
  - 1. "manufacture" means the preparation, compounding, conversion, or processing of marijuana, hashish, or hash oil, either directly or indirectly by extraction from substances of natural origin, independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, and includes any packaging or repackaging of the marijuana, hashish, or hash oil, or labeling or relabeling of its container. It includes the organizing or supervising of the manufacturing process. It does not include the legally authorized planting, growing, cultivating, or harvesting of a plant.
  - 2. "marijuana concentrate" means any product which, through manufacture, contains tetrahydrocannabinol (THC). Common names and types of product include "shatter", butane or CO2 hash oil, "ring pots", butter, hash, hashish, keif, oil, or wax.
- C. Seizure. Any marijuana as defined in AS 17.38.900, equipment, material, product, package or container possessed, used or intended to be used, or produced in violation of

this section may be seized and held as evidence to be used in any future proceeding and may be disposed of as appropriate after their use for evidentiary purposes is no longer required, including in accordance with chapter 18.30 of this code.

Section 2: This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, and published within ten (10) days after its passage.

1st reading: January 6, 2016  
2nd reading and public hearing: January 20, 2016

**PASSED AND APPROVED THIS 20<sup>th</sup> DAY OF JANUARY, 2016**

\_\_\_\_\_  
James Kacsh, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

DRAFT

---

## A Memo from Susan Bourgeois, CMC, City Clerk

---

DATE: December 28, 2015

TO: Mayor, City Council and Public

SUBJECT: 2016 Fee Schedule and subsequent Resolution 01-16-01

---

In the process of updating the fee schedule with current 2016 rates, the finance department also created consistent formatting of the fee schedule resolution. Part of the process included moving sections around and in that process some police department license fees were inadvertently deleted. Natalie Webb, Lead Dispatcher, informed us of the omission and this resolution is now before Council to remedy that error. One police-suggested increase (to fingerprinting) was also not included originally and is therefore remedied here as well. A simple wording change has also been requested by the parks and recreation department.

Recommended Motion: Move to approve the consent calendar

Required Action: Majority roll call vote on the consent calendar

**CITY OF CORDOVA, ALASKA  
RESOLUTION 01-16-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA ADDING A SECTION OF FEES, CHANGING A SERVICE RATE AND CORRECTING THE WORDING WITHIN A SECTION OF THE 2016 FEE SCHEDULE APPROVED AS RESOLUTION 12-15-51 ON DECEMBER 16, 2015**

**WHEREAS**, the City Council of the City of Cordova determines annually, by resolution, the fees, rates and charges for city services that are not otherwise established by ordinance or other applicable law; and

**WHEREAS**, a section of fees and a suggested increase to a service rate within the Police Department was inadvertently left out of the fee schedule passed as resolution 12-15-51 and is therefore, included below; and

**WHEREAS**, within the parks and recreation section of the fee schedule passed as resolution 12-15-51, there was a wording error that is corrected below.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Cordova, Alaska, hereby approves the attached corrections to the original fee schedule adopted as Resolution 12-15-51 on December 16, 2015, and directs the City Clerk to attach it as an addendum to that resolution.

**ADDITIONS/CHANGES TO CITY OF CORDOVA 2016 FEE SCHEDULE**

**POLICE DEPARTMENT**

**LICENSE FEES**

<b>Vehicles</b>	
ATV	\$25.00
Snow-machine	\$25.00
<b>Dogs</b>	
Altered Animal	\$25.00
Non-Altered Animal	\$25.00
Provisional	\$10.00
Replacement	\$5.00

**SERVICE RATES**

Fingerprinting	\$ 25/single card; \$15/second card
----------------	-------------------------------------

**PARKS & RECREATION DEPARTMENT**

<b>Port-o-John Rental</b>	<b>Description</b>	<b>Fee</b>
Daily	Does not include pump-out fees Contact Cordova Septic for rates	\$50.00
Weekly (7 Days)		\$175.00
Monthly (30-31 Days)		\$400.00

**BE IT FURTHER RESOLVED** that these fees, rates and charges shall remain in effect until changed by further action of the City Council.

Public Hearing: January 06, 2016

**PASSED AND APPROVED THIS 6<sup>th</sup> DAY OF JANUARY, 2016**

\_\_\_\_\_  
James Kacsh, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA  
RESOLUTION 12-15-51**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA ADOPTING SERVICE FEES, RATES AND CHARGES FOR THE 2016 CALENDAR BUDGET**

**WHEREAS**, the City Council of the City of Cordova is concurrently adopting the City’s 2016 Operating Budget; and

**WHEREAS**, the City Council of the City of Cordova determines annually, by resolution, the fees, rates and charges for city services that are not otherwise established by ordinance or other applicable law; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Cordova, Alaska, hereby adopts the attached list of service fees, rates and charges for the 2016 calendar year:

**CITY OF CORDOVA 2016 FEE SCHEDULE  
GENERAL SERVICES**

**LICENSES**

Primary	\$35.00 per year
Additional	\$25.00 per year
Special Event	\$25.00 per event

**FEES**

Non-Sufficient-Funds Checks	\$50.00
Library Overdue Books	\$0.10/day

**SERVICES**

Letter/Legal Copies & Fax	Fee per Page
Black & White	\$0.50
Color	\$1.00
Fax	\$1.00
Budget Documents	\$20.00
Staff Time	Per Hour
Employee Straight Time	\$72.00
Employee Overtime	\$108.00

**ELECTION BOARD COMPENSATION**

Election Chairperson	\$12.50 per hour
Election Board/Clerks	\$12.00 per hour

**PLANNING DEPARTMENT**

**BUILDING PERMITS & ZONING COMPLIANCE PERMITS**

Single Family	\$50.00
Multi-Family	\$100.00
Commercial	\$150.00
Industrial	\$200.00
Sales Tax Exemption Card (must have Building Permit)	\$180.00

**PERMITS**

Conditional Use	\$250.00
Encroachment	\$200.00
Exception	\$250.00
Rezone	\$350.00
Vacation of R.O.W.	\$250.00
Variance	\$250.00
Tideland	\$250.00
Street Cut	\$150.00
Sign	\$25.00

**SITE PLAN REVIEW**

Commercial/Business	\$150.00
Industrial	\$200.00

**SUBDIVISION**

Preliminary Plat	\$150.00 + \$20.00 per lot
Final Plat	½ of Preliminary
Plat Amendment	\$75.00 plus \$15.00 per lot
Administrative Plat	\$100.00

**LEASE & PURCHASE AGREEMENTS**

Lease and/or Purchase Agreements	\$150.00
----------------------------------	----------

**APPEALS**

Appeal to Planning Commission	\$200.00
Appeal to City Council	\$200.00

**COPIES, PRINTS, & SCANS**

Letter or Legal	Fee per Page
Black & White	\$0.50
Color	\$1.00
Large Format	Fee per Page
Black & White	\$2.50/sq.ft.
Color	\$5.00/sq.ft.
Scanning	\$25.00/first sheet; \$5.00/additional sheet

**POLICE DEPARTMENT****SERVICE RATES**

Alcohol Breath Test	\$50.00
Fingerprinting	\$ 20/single card; \$15/second card
Police Reports (requires approval from Chief)	\$10.00
Discovery CDs	\$15.00
Discovery Video	\$15.00
Service of Civil Papers	\$65.00

**IMPOUND FEES**

<b>Vehicles &amp; Trailers</b>	Daily
Vehicles & Trailers up to 21' long	\$10.00
Each additional foot	Add an additional \$1/foot
All other material	\$0.29/square foot
<b>Animals*</b>	Daily
Cats – Flat fee	\$50.00
Dog – 1 <sup>st</sup> Impound	\$25.00 Licensed \$50.00 Unlicensed
Dog – 2 <sup>nd</sup> Impound	\$50.00 Licensed \$75.00 Unlicensed
Dog – 3 <sup>rd</sup> Impound	Determined by Chief
<b>Boarding Fees</b>	Daily
Cats	\$10.00
Dogs	\$20.00

\*Total animal impound costs = Impound Fee + Boarding Fee + Medical Costs + License Fee (if not yet obtained)

**FIRE DEPARTMENT**

Ambulance Trip	\$500.00 per run + \$0.15/mile
Standby for Fire Department Personnel	\$200.00 per incident + \$25.00/Hr per Department Member + \$50.00/Hr per Fire Department Officer

**PARKS & RECREATION DEPARTMENT**

**BIDARKI RECREATION CENTER/BOB KORN MEMORIAL POOL**

**ADULT PASSES**

Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Monthly	\$55.00	\$100.00
Annual	\$225.00	\$400.00
Summer Rates	(May 1 – September 1)	
Daily	\$10.00	n/a
Weekly	\$30.00	\$50.00
Summer Special (5 MO: May1 – Sept 30)	\$150.00	\$250.00
Off-Season Rates	(September 1 – April 30)	
Daily	\$5.00	n/a
Weekly	\$15.00	\$25.00
Off-Season Pass (8 MO)	\$150.00	\$250.00

**FAMILY PASSES**

Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Monthly	\$80.00	\$150.00
Annual	\$400.00	\$600.00
Summer Rates	(May 1 – September 1)	
Summer Special (5 MO: May1 – Sept 30)	\$300.00	\$450.00
Off-Season Rates	(September 1 – April 30)	
Off-Season Pass (8 MO)	\$300.00	\$450.00

**SPECIAL & YOUTH PASSES**

Daily, Monthly or Annual Rates	Single Facility (Pool OR Bidarki)	Combo Pass (Both Facilities)
Daily (year-round)	\$3.00	n/a
Monthly	\$30.00	\$50.00
Bidarki Annual	\$80.00	\$150.00
Pool Annual	\$100.00	

CORPORATE PASSES*	Description	Fee
USCG	Family Combo / Flat Annual Fee	\$7,014.00
CCMC	Family Annual Combo	\$180.00
City Employee	Family Annual Combo	\$180.00
CPSD	20% Discount on any Annual Pass	-20%
Participating Cannery	Valid May 1 – September 30	\$1,000.00

\*Corporate Late Fee: 10% compounding monthly

**SUMMER CAMP**

Package	Description	Fee
10-Day Package	Any 10 days during any session	\$200.00
5-Day Package	Any 5 days during any session	\$110.00
Daily	Any regular camp day	\$25.00
Sleep Over	Any scheduled sleep over	\$45.00

**FACILITY RENTAL AND EVENT REGISTRATION**

Christmas Bazaar Vendor	Description	Fee
Non-Food Table/Space	Location: Cordova Center All vendors must have a business license	\$50.00
Food Table/Space		\$60.00
Shared Table/Space		\$60.00
Pool Rental	Description	Fee
Little Surfer	1 Hr 10 Min / No Lobby Rental	\$50.00
Big Kahuna	1 Hr 40 Min / Optional Lobby Rental	\$75.00

Wipe Out	2 Hr 25 Min/Super Soak/ Optional Lobby Rental	\$100.00
Special Interest/Trainings	Fee dependent upon guarding requirement Fee authorized by Director	n/a
<b>Bidarki Gym Rental</b>	<b>Description</b>	<b>Fee</b>
Birthday Party	1 Rec Aide / 25 Guest Maximum	\$50.00/Hr
Athletic Rental	Usage agreement required after hours	\$35.00/Hr
Dances	Usage agreement required & 20% of door	n/a
Conferences	Usage agreement required. Rate is 8-Hr day	\$500.00
<b>Skaters Cabin Rental</b>	<b>Description</b>	<b>Fee</b>
1 <sup>ST</sup> 24 Hr Period	Requires \$35.00 deposit	\$25.00
2 <sup>ND</sup> 24 Hr Period		\$35.00
3 <sup>RD</sup> 24 Hr Period		\$50.00

**RV PARK & TENT CAMPING**

<b>RV Camping*</b>	<b>Description</b>	<b>Fee</b>
Shelter Cove, Private Site	No electricity provided; Tax included 7 days maximum rental	\$20.00
Shelter Cove Econo Space	Per Day; Tax included 5 days or less	\$11.00
Odiak Camper Park – Long Term	.20 per KWH Daily Rate billed separately Tax included	\$25.00
<b>Tent Camping</b>	<b>Description</b>	<b>Fee</b>
Odiak Camper Park	Per Day; Tax included	\$11.00
Shelter Cove	5 days or less	\$20.00

\*Odiak Camper Park Lot Rent Late Fee: 10% compounding monthly

Lost Key Tag: \$1.00

<b>Port-o-John Rental</b>	<b>Description</b>	<b>Fee</b>
Daily	Does not include pump-out fees See Sewer section of Fee Schedule for rates	\$50.00
Weekly (7 Days)		\$175.00
Monthly (30-31 Days)		\$400.00

**MOORAGE\***

**HARBOR**

<b>Vessel</b>	
Daily, per vessel	\$0.99/ft/day paid in advance \$1.17/ft/day if billed
Monthly, per vessel	\$13.33/ft/mo
Annual, per vessel	\$38.14/ft/yr
<b>Sea Plane</b>	
Daily	\$33.95/day
Annual	\$815.72/yr
Eyak Lake 40' Slip	\$340.98/yr
Eyak Lake 60' Slip	\$538.52/yr

\* All slips will be reserved based on over-all length of vessels, including those slips on "L" floats. Moorage rates on "L" floats will be calculated at 75% of the current annual moorage rate (only for those slips between approach ramps).

**GRID FEES (PER TIDE)**

<b>Vessel Length</b>	
0' – 50'	\$.58/ft/tide
51' – 70'	\$.79/ft/tide
Over 70'	\$1.50/ft/tide

**IMPOUND FEES**

Vessel	\$ 1,000.00
Net	\$288.75
Vessel Storage	\$ 2.50/ft/day

**SERVICE RATES**



<b>General Services</b>	
Waitlist	\$20.00/year
Pump Rental	\$31.76/hr
Electricity (for rental slips with power supply)	\$15.00/day
Bilge Water Collection	\$95.29/hr
Showers	\$5.00
Dock Use Fee	\$2.00/ft/day
<b>Staff Time</b>	
Employee Straight Time	\$72.00/hr
Employee Overtime	\$108/hr
<b>Launch Ramps</b>	
2-Week Permit	\$20.00
Stall Holders	No charge
Non-Stall Holders	\$78.75/year

### **PORT**

#### **WHARFAGE & DOCKAGE**

Wharfage Minimum	\$1.65/ton (non-taxable)
Wharfage N.O.S. (not otherwise specified)	\$5.27/ton (non-taxable)
Dockage	\$1.66/ft/day

#### **VESSEL STORAGE**

Up to 12 Months	\$2.50/ft/mo
Over 12 Months	\$10.00/ft/mo

#### **SERVICE RATES**

<b>Water</b>	
Minimum Water Charge	\$68.06 + \$72.00 (for employee labor)
Metered Rate	\$1.00/1000 gallons
<b>Fuels</b>	
	Per Barrel
First 50,000 barrels	\$0.17
Second 50,000 barrels	\$0.15
Over 100,000 barrels	\$0.14
<b>Used Oil</b>	
≤ 100 gallons	No charge
> 100 gallons, suitable for burning	\$95.29/man-hour
> 100 gallons, unsuitable for burning	\$47.65/gallon + \$95.29/man-hour + shipping & disposal
<b>Staff Time</b>	
Employee Straight Time	\$72.00/hr
Employee Overtime	\$108.00/hr
<b>Miscellaneous Fees</b>	
	Rate
Electrical Use	\$25.00/day for vessels 43' and longer
Washdown	Free up to 2 hours \$72.00/hr when more than 2 hours

#### **TRAVEL LIFT\***

<b>Vessel Length</b>	<b>Rate</b>
0' – 40'	\$22.00/ft
41' – 58'	\$24.00/ft
Over 58'	\$26.00/ft
No-Show Fee**	\$300.00
Inspection Haul***	60% of Travel Lift round trip rate

\* All rates are per lift or one way. Payment must be paid in advance and for round trip

\*\*Boat owner does not show or fails to cancel at least 1 hour before scheduled time. Owner is charged the minimum fee to cover such things as re-blocking or relocating vessels

\*\*\*Limited to approval and availability. Vessel is hauled out, left in slings over dock for 2 hours, and returned to the water. After 2 hours, vessel is charged \$75.00 per 15 minutes. Unsuccessful haul is charged 60% round-trip of Travel Lift rate.

**PUBLIC WORKS**

NOTE 1: All equipment includes an operator. 3 hour minimum may apply to any situation involving a City employee

NOTE 2: Overtime or holiday rates apply outside of regular (straight time) work hours

NOTE 3: Straight time work hours vary but are generally 7:00 AM to 3:30 PM. All rates are per employee

NOTE 4: Water & sewer line locates per Utility Coordination Council Request procedure are free. (2 business days' notice required.

All locates requested outside of normal business hours will be charged as emergency locate.)

NOTE 5: All prices subject to 6% sales tax

**SERVICE RATES**

<b>General Services</b>	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Towing - Car or Pickup Truck	Hour	\$120.00	\$153.50	\$220.50
Cemetery Plot - Preparation and Covering	Each	\$500.00	\$750.00	\$1000.00
Cemetery Plot – Purchase (Regular Hours Only)	Each	\$200.00	--	--
Shut off Notices (delivered for non-payment)	Each	\$25.00	--	--
<b>Staff Time</b>	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Laborer	Hour	\$72.00	\$108.00	\$180.00

**MATERIALS & EQUIPMENT RENTAL RATES**

<b>Materials</b>	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Patching Chip Sealed Roads	SF	\$60.00	--	--
Patching Asphalt Roads	SF	\$60.00	--	--
Sand <i>Minimum charge of 10 cubic yards</i>	CY	\$18.00	--	--
<b>Equipment Rental</b>	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Shop Time	Hour	\$100.00	\$150.00	\$200.00
Hilti Concrete Drill	Hour	\$75.00	\$97.50	\$175.00
Volvo L120F Loader	Hour	\$130.00	\$163.50	\$230.50
Cat 950 Loader	Hour	\$130.00	\$163.50	\$230.50
Cat IT 62G Loader	Hour	\$130.00	\$163.50	\$230.50
Michigan L-120 Loader	Hour	\$130.00	\$163.50	\$230.50
Hitachi 230 Excavator	Hour	\$150.00	\$183.50	\$250.50
Cat 436B Tractor/Backhoe	Hour	\$120.00	\$153.50	\$220.50
Cat 163H Grader 2003	Hour	\$150.00	\$183.50	\$250.50
Cat 140G Grader 1989	Hour	\$150.00	\$183.50	\$250.50
Elgin Street Sweeper	Hour	\$200.00	\$233.50	\$300.50
Ford L9000 Vacuum Truck (Vactor) 1992	Hour	\$225.00	\$258.50	\$325.50
Ford L9000 Tandem Dump Truck 1987	Hour	\$110.00	\$143.50	\$210.50
Ford L8000 Flatbed Truck w/ hoist 1991	Hour	\$110.00	\$143.50	\$210.50
Mack Tandem Dump Truck 2008	Hour	\$110.00	\$143.50	\$210.50
Tow Truck	Hour	\$120.00	\$153.50	\$220.50
Dynapack CP132 Rubber Tired Roller	Hour	\$100.00	\$133.50	\$200.50
Pickup Truck or Van w/ 1 person	Hour	\$110.00	\$143.50	\$210.50
Vibratory Plate Compactor	Hour	\$75.00	\$108.50	\$175.50
Bobcat 943 Skid Steer Loader	Hour	\$90.00	\$123.50	\$190.50
Chevy 3500 Service Truck w/ Welder 2009	Hour	\$150.00	\$183.50	\$250.50
City Level, Tripod, and Rod	Hour	\$80.00	\$113.50	\$180.50
Cut-off saw	Hour	\$75.00	\$108.50	\$175.50
Electric Jackhammer - Bosch	Hour	\$75.00	\$108.50	\$175.50
1" Pump - Honda	Hour	\$75.00	\$108.50	\$175.50
1.5" Electric Pump	Hour	\$100.00	\$133.50	\$200.50
2" Pump - Honda	Hour	\$150.00	\$183.50	\$250.50
120/240V Power Gen- Honda EG 3500	Hour	\$100.00	\$133.50	\$200.50
Jackhammer w/ Compressor Ingersoll-Rand	Hour	\$110.00	\$143.50	\$210.50
HDPE Welder <i>Minimum charge of 1 day</i>	Day	\$150.00	\$183.50	\$250.50
4" Honda Pump w/ Intake & Discharge Hose	Hour	\$200.00	\$233.50	\$300.50

<i>Minimum charge of 4 hours</i>				
6" Gorman-Rupp Pump w/ Intake & Discharge Hose	Hour	\$250.00	\$283.50	\$350.50
<i>Minimum charge of 4 hours</i>				
1.5" Neptune Backflow Preventer RPZ w/ Meter*	Day	\$90.00	\$123.50	\$190.50

\*Must be installed & removed by City staff daily

**BALER**

<b>Disposal Fees</b>	<b>Unit</b>	<b>Rate</b>
Residential & commercial refuse	Cubic yard	\$5.93
Construction & Demolition (C&D) materials	Cubic yard	\$9.35
Hazardous Materials	Gallon	\$8.72
Asbestos materials*	Cubic yard	\$114.07
Scrap metal	Cubic yard	\$16.94
Major household appliances		\$8.44
Refrigerators, freezers & other with Freon**		\$50.20 each

\*Customer must give 2 weeks advanced noticed and receive approval prior to dumping

\*\*Freon must be removed prior to removal of compressors. Certificate of refrigerant removal required to waive fee

**17-MILE LANDFILL**

Vehicles are only accepted at the 17-mile landfill once all fluids, tires and batteries are removed.

<b>Vehicle Disposal*</b>	<b>Rate</b>
Vehicles & light duty trucks	\$227.81
Large trucks & equipment	\$ 16.94/cu. yd.
<i>Minimum charge of \$570.07</i>	
Campers and/or house trailers ≤ 32 feet	\$188.57
Campers, house trailers > 32 feet	\$376.05
Boat Hull	Cost = estimated labor & equipment (as required to prepare for placement in landfill) + estimated cubic yardage at C&D rate

\* Requires Vehicle Disposal Form and Vehicle Title. Get form from the City of Cordova web site, the City Office or at the Baler. Junk titles can be obtained through DMV.

**REFUSE PICK-UP SERVICE**

<b>Residential (Once/Week)</b>	<b>Rate</b>
1-3 containers (35 gallons)	\$49.47/month
Each additional container	\$4.94/each pick-up
Residence vacant for more than 30 consecutive days	No charge for the period*
Self-service at Baler	\$32.02/month
<b>Commercial (Once/Week)</b>	
1-3 containers (35 gallons)	\$49.47/month
Each additional container	\$4.94/each pick-up

\*Requires Service Suspension Form. Get form from the City of Cordova web site or City Hall

**DUMPSTER PLACEMENT, RENTAL, & TIPPING**

**NO HAZARDOUS CONTENTS ALLOWED IN DUMPSTERS**

Do not compact materials in dumpster

Recycling Dumpsters are for cardboard or aluminum only. Contents must be clean and separated to be eligible for reduced rates.

<b>Dumpster Placement or Removal</b>	<b>Rate</b>
Regular Dumpster (4-8 cubic yard)	\$54.50
High Capacity Dumpster (20 cubic yard)	\$190.75 (includes 7-day rental)
20' Enclosed Conex for Recycling	\$109.00
<b>Dumpster Rental</b>	<b>Rate</b>
4 cubic yard dumpster	\$38.32/month
6 cubic yard dumpster	\$56.23/month

8 cubic yard dumpster	\$75.37/month		
20 cubic yard dumpster	7-day rental included in placement fee		
20' Enclosed Conex for Recycling	\$109.00/month		
<b>Dumpster Tip</b>	<b>Regular Rate</b>	<b>Sunday Rate</b>	<b>Holiday Rate</b>
4 cubic yard dumpster	\$56.23/each	\$84.35/each	\$112.46/each
6 cubic yard dumpster	\$85.60/each	\$128.40/each	\$171.20/each
8 cubic yard dumpster	\$113.71/each	\$170.57/each	\$227.42/each
20 cubic yard dumpster	\$239.80/each	\$359.70/each	\$479.40/each
20' Enclosed Conex for Recycling	\$190.75/each	\$286.13/each	\$381.50/each
Additional tip	full charge of applicable rate per pick up		

### WATER

#### NON-METERED SERVICE

Monthly fee for water service is **twenty-nine dollars and fifty-eight cents (\$29.58)** multiplied by the Equivalent Unit below

#### EQUIVALENT UNIT TABLE

	Classification	Equivalent Unit
1	Single-family dwelling	1.0
2	Multifamily residence: per dwelling unit	1.0
3	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0
4	Hotel, B&B or motel with individual bath: per room	.5
4a	Hotel, B&B and motel with individual bath and kitchen: per room	.7
5	Boarding house or hotel without individual baths: per room or fraction thereof	.3
5a	Bunkhouse facility with central bath: per bunk	.2
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0
6a	Bar with restaurant: for every 25 seats or fraction thereof	2.0
6b	Restaurants: for every 25 seats or fraction thereof	1.0
6c	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0
6d	Clubs with kitchen: for every 25 seats or fraction thereof	0.7
7	Retail store/office: for every 12 plumbing fixture units or fraction thereof	1.0
8	Schools:	
	(1) Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0
	(2) Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0
	(3) Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	1.0
	Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof	1.0
10	Churches: for each church	1.0
10a	Churches with meeting rooms: for each church	1.5
11	Laundromats/self-service laundry: per washing machine in a commercial laundromat/self-service laundry or in any other washing facility, the use of which is not strictly limited to occupants of a residential building or mobile home park in which the facility is located	0.5
12	Hospital, rest home, convalescent home: for each bed	0.3
13	Gasoline service station or repair garage	1.0
14	Carwash, self-service: per stall	1.0
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0
16	Port: per 1,000 gallons	1.0
17	Fire hydrants, per hydrant	0.5
18	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
19	City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	

20	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.
21	All industrial uses shall be metered and charged according to Section 14.08.020

Use the following schedule to determine flat rate for non-metered water service to the following Use Classifications

Use Classification	Basis for Charge
Small boat harbor: per hydrant	\$1.00 per stall
Special user (ship moored to a dock temporarily or bulk water purchaser)	\$116.88/day

#### METERED SERVICE

Monthly rate for water service to facility that is metered shall be the sum of: (Production fee equal to the product of the number of thousands of gallons of water used multiplied by the rate per gallon assigned to the use classification of the facility in the Production Charge Table) + (Monthly demand charge determined in the demand table)

#### PRODUCTION CHARGE TABLE

Use Classification	Production Charge
Heavy industrial	\$1.60/1,000 gallons
Residential and light industrial	\$3.58/1,000 gallons
Special user (ship moored to a dock temporarily or bulk water purchaser)	\$3.52/1,000 gallons

#### MONTHLY DEMAND CHARGE TABLE

Service Line Size	Charge
1" or smaller	\$29.58
Larger than 1" and less than 2"	37.40
2"	43.24
Larger than 2" and less than 4"	70.12
4"	93.50
Larger than 4"	201.02

#### WATER CONNECTION

The fee for connecting to the city water system is based on line size of the use that is served:

Service Line Size	Residential Charge	Nonresidential Charge
1" or smaller	\$100.00	\$200.00
Larger than 1" less than 2"	\$150.00	\$300.00
2"	\$200.00	\$400.00
Larger than 2" less than 4"	\$400.00	\$800.00
4"	\$600.00	\$1,200.00
Larger than 4"	\$800.00	\$1,600.00
Expansion*	\$207.00	\$414.00

\*Expansion Fee is charged when expanding the use of an existing non-metered water connection. It is determined by multiplying the applicable charge (residential or non-residential) by the equivalent units in the equivalent unit table above.

#### SERVICE RATES

General Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Water Turn On or Off (free to year-round customers)	Each	\$50.00	\$83.50	\$150.50
Water Sample Testing - Coli Forms	Each	\$57.00	\$78.50	\$145.50
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate (less than 2 business days' notice)	Hour	\$72.00	\$108.00	\$180.00
3/4" Double Check Valve Backflow Preventer *	Day	\$50.00	\$83.50	\$150.50

\*Must be installed & removed by City staff daily

**SEWER**

Rates

Monthly fee for Residential sewer service is **forty-eight dollars and ninety-three cents (\$48.93)** multiplied by the equivalent unit in table below. Residential equivalent units are identifies with an R.

The monthly fee for Commercial sewer service is **fifty-eight dollars and fifty seven cents (\$58.57)** multiplied by the equivalent unit in table below. Commercial equivalent units are identifies with a C.

The monthly fee for Industrial sewer service is **one hundred two dollars and ninety eight cents (\$102.98)** multiplied by the equivalent unit in table below. Industrial equivalent units are identifies with an I.

**EQUIVALENT UNIT TABLE**

	<b>Classification</b>	<b>Equivalent Unit</b>
1.	Single-family dwelling	1.0 x R
2.	Multifamily residence: per dwelling unit	1.0 x R
3.	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0 x R
4.	Hotel, B&B or motel with individual bath: per room	0.3 x C
4a.	Hotel, B&B and motel with individual bath and kitchen: per room	0.7 x C
5	Boarding house or hotel without individual baths: per room or fraction thereof	0.3 x C
5a.	Bunkhouse facility with central bath: per bunk	0.3 x C
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0 x C
6a.	Bar with restaurant: for every 25 seats or fraction thereof	2.0 x C
6b.	Restaurants: for every 25 seats or fraction thereof	1.0 x C
6c.	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0 x C
6d.	Clubs with kitchen: for every 25 seats or fraction thereof	0.7 x C
7	Retail store, office: for every 12 plumbing fixture units or fraction thereof	1.0 x C
8	Schools:	
	(1) Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0 x R
	(2) Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
	(3) Public or private child care centers: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
	Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof	1.0 x C
10	Churches: for each church	1.0 x C
10a.	Churches with meeting rooms: for each church	0.5 x C
11	Laundromats or self-service laundry: for each washing machine in a commercial laundromat or self-service laundry or in any other washing facility, the use of which is not strictly limited to occupants of a residential building, or mobile home park in or on which the facility is located	0.3 x C
12	Hospital, rest home, convalescent home: for each bed	1.0 x C
13	Gasoline service station or repair garage	1.0 x C
14	Carwash, self-service: per stall	1.0 x C
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0 x C
16	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
17	The City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	

18	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.	
19	Processing facility per office	1.0 x I

**SEWER CONNECTION & SEPTIC DUMPING**

The fee for connecting to the city sewer system is based on line size the use that is served, as follows:

Service Line Size	Residential Charge	Nonresidential Charge
Less than 4"	\$502.60	\$1,005.20
4"	\$735.60	\$1,507.80
Larger than 4"	\$1,005.20	\$2,010.40
Expansion fee*	\$272.65	\$545.30
Septic Tank Dump**, ***	\$94.24	\$414.65

\*Fee for expanding the use of an existing sewer service shall be determined by multiplying the applicable charge below by the number of equivalent units in the equivalent unit table above.

\*\*The fee for portable toilet contents disposal is \$50.00 per dump

\*\*\*The fee for dump station use is \$20.00 per dump

**SERVICE RATES**

Services	Unit	Strait Time Rate	Overtime Rate	Holiday Rate
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate (less than 2 business days' notice)	Hour	\$72.00	\$108.00	\$180.00

**BE IT FURTHER RESOLVED** that these fees, rates and charges shall remain in effect until changed by further action of the City Council.

Public Hearing: December 16, 2015

**PASSED AND APPROVED THIS 16<sup>th</sup> DAY OF DECEMBER, 2015**



*[Signature]*  
James Kacsh, Mayor

ATTEST:  
*[Signature]*  
Susan Bourgeois, CMC, City Clerk

---

## A MEMO FROM SUSAN BOURGEOIS, CMC, CITY CLERK

---

DATE: December 30, 2015  
TO: Mayor & City Council  
SUBJECT: Liquor License Renewals

---

The Clerk's office has received notification that the following local establishments have applied for renewal of their liquor licenses with the State of Alaska Alcoholic Beverage Control Board. Police Chief Hicks and Finance Director Jon Stavig have been advised and their suggestions to Council are attached hereto or will be presented to Council on the night of the meeting. The Clerk's office opines as follows: at this time all businesses are current in property taxes. Per the Alcoholic Beverage Control Board's letter, Council can protest the renewal within 60 days of the date of the letter which would require action by February 07, 2016 for license numbers 2587 and 4786 and by February 18, 2016 for license numbers 40, 41 and 3410.

Licenses:	# 2587 Gandy Dancer Bar	beverage dispensary-seasonal
	# 4786 Baja Taco	restaurant/eating place-public convenience
	# 40 Alaskan Hotel & Bar	beverage dispensary
	# 41 Alaskan Hotel & Bar	package store
	# 3410 AC Company #235	package store

**Suggested motion:** move to waive Council's right to protest these renewals – Council could separate these and waive the right to protest for one and do something else for the other.

**Required Action:** Majority voice vote or majority roll call vote of the consent calendar.





December 7, 2015

Ms. Susan Bourgeois  
City of Cordova  
VIA Email: [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net)

Re: Notice of 2016/2017 Liquor License Renewal Applications

Dear Ms. Bourgeois,

We have received a renewal application for each of the following licenses within your jurisdiction:

Lic. #	Doing Business As	License Type	Licensee	Premises Address
2587	The Gandy Dancer Bar	Beverage Dispensary- Seasonal	Copper River & Northwest Limited, Inc.	Lot 1 Block 88 Cordova Airport
4786	Baja Taco	Restaurant/Eating Place-Public Convenience	Andra Doll	1 Harbor Loop Road

A local governing body as defined under AS 04.21.080(b)(18) may protest the approval of an application(s) pursuant to AS 04.11.480 by providing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is arbitrary, capricious, and unreasonable. Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify our office and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind when responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application(s) referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information regarding local governing body protests, please refer to 3 AAC 304.145.

If you have any questions or concerns or require additional information, please feel free to contact our licensing unit at [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Sincerely,



***Sarah Daulton Oates***

Records & Licensing Supervisor  
sarah.oates@alaska.gov



December 18, 2015

Ms. Susan Bourgeois  
City of Cordova  
VIA Email: [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net)

Re: Notice of 2016/2017 Liquor License Renewal Applications

Dear Ms. Bourgeois,

We have received a renewal application for each of the following licenses within your jurisdiction:

Lic. #	Doing Business As	License Type	Licensee	Premises Address
40	Alaskan Hotel & Bar	Beverage Dispensary	David Chipman & Cheryl Lewis	600 First Street
41	Alaskan Hotel & Bar	Package Store	David Chipman & Cheryl Lewis	600 First Street
3410	Alaska Commercial Company #235	Package Store	The North West Company (International), Inc.	106 Nicholoff Way

A local governing body as defined under AS 04.21.080(b)(18) may protest the approval of an application(s) pursuant to AS 04.11.480 by providing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is arbitrary, capricious, and unreasonable. Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the

proposed premises and no variance of the regulation or ordinance has been approved, please notify our office and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind when responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application(s) referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information regarding local governing body protests, please refer to 3 AAC 304.145.

If you have any questions or concerns or require additional information, please feel free to contact our licensing unit at [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Sincerely,



***Sarah Daulton Oates***

Records & Licensing Supervisor

sarah.oates@alaska.gov

# CITY OF CORDOVA



To: Mayor and City Council  
Through: Robert E. Robertson, City Manager  
Subject: Liquor License Renewal Notice dated 12-7-2015 & 12-18-2015  
Date: December 30, 2015  
From: Jon K. Stavig, Finance Director

I have reviewed the status of the Alaskan Hotel & Bar (License #40 & 41), Alaska Commercial Company #235 (License #3410), The Gandy Dancer Bar (License # 2587) and Baja Taco (License #4786) as it relates to compliance with City Code pertaining to business license, sales tax and utility services.

From such review, I find no reason to protest renewal of these entities.

Respectfully,

Jon K Stavig  
Finance Director  
City of Cordova

**City Council Public Hearing  
December 16, 2015 @ 6:45 pm  
Cordova Center Community Rooms A & B  
Minutes**

**A. Call to order**

*Mayor James Kacsh* called the Council public hearing to order at 6:45 pm on December 16, 2015, in the Cordova Center Community Rooms.

**B. Roll call**

Present for roll call were *Mayor James Kacsh* and Council members *Kristin Carpenter, Tom Bailer, Robert Beedle, Josh Hallquist, David Reggiani* and *James Burton*. Council member *Tim Joyce* was absent due to teleconference problems. Also present were City Manager *Randy Robertson* and Deputy City Clerk *Tina Hammer*.

**C. Public hearing**

1. Resolution 12-15-51 A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2016 calendar budget

2. Resolution 12-15-52 A resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2016 and appropriating the amount of \$16,752,750

*Mayor Kacsh* opened the hearing up for public comment on either of the resolutions.

*Jon Stavig* spoke to a transposition error in the draft resolution that changed the total appropriation amount to \$16,912,159 but the budget document itself is correct. Additionally, one staffer was omitted but that cost of \$63,000 will be absorbed.

*Mayor Kacsh* asked if there was any public comment and there was none.

*M/Reggiani S/Carpenter* to recess the public hearing at 6:50pm until 6:55 pm.  
Hearing no objection, the Public Hearing was recessed until 6:55 pm.

At 6:55 pm *Mayor Kacsh* called the public hearing back to order and asked if there was any further public comment. There was none.

**D. Adjournment**

*M/Burton S/Hallquist* to adjourn the Public Hearing  
Hearing no objection, the Public Hearing was adjourned at 6:55 pm

Approved: January 6, 2016

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

**Regular City Council Meeting  
December 16, 2015 @ 7:00 pm  
Cordova Center Community Rooms A & B  
Minutes**

**A. Call to order**

*Mayor James Kacsh* called the Council Regular Meeting to order at 7:00 pm on December 16, 2015 in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance**

*Mayor James Kacsh* led the audience in the Pledge of Allegiance.

**C. Roll call**

Present for roll call were *Mayor James Kacsh* and Council members *Kristin Carpenter, Tom Bailer, Robert Beedle, Josh Hallquist, David Reggiani* and *James Burton*. Council member *Tim Joyce* was present via teleconference. Also present were City Manager *Randy Robertson* and Deputy Clerk *Tina Hammer*.

**D. Approval of Regular Agenda**

*M/Burton S/Hallquist* to approve the Regular Agenda.

Vote on the motion: 7 yeas, 0 nays. Beedle-yes; Hallquist-yes; Burton-yes; Joyce-yes; Carpenter-yes; Bailer-yes and Reggiani-yes. Motion approved.

**E. Disclosures of Conflicts of Interest**

*Reggiani* stated that he believes there is no conflict on number 6, but disclosed that he is a current member of MTAB. *Mayor Kacsh* agreed that he does not have a conflict.

**F. Communications by and Petitions from Visitors**

1. Guest Speaker - none

a. *Katie Davies* of Birch Horton Bittner & Cherot gave a presentation introducing the State of Alaska's newly adopted marijuana regulations. Additionally, she compiled a 250 page packet of information regarding those regulations to accompany her presentation. The Alaskan voters approved ballot measure 2 on November 4, 2014 and it became effective February 24, 2015, as Chapter 38 of Section 17 of the Alaska Statutes. A Marijuana Control Board (MCB) was created to enforce regulations which were finalized in November 2015. Individuals will be able to apply for licenses in February 2016 and the State will start issuing those licenses in May 2016. The statute provides for local government authority to regulate marijuana facility operations and locations within its boundaries. Communities can choose to opt-in or out by action of the city council or public initiative. Her recommendation is to form an advisory committee to work with city council to identify specific issues that may pertain to Cordova. *Davies* presented two draft ordinances which she suggests Council pass whether or not they decide to opt-in. The first designates Council as the regulatory authority on Marijuana in Cordova strictly for the ability to then collect revenue according to the statutes (50% of license fees go to the local regulatory authority). She said that the fees have not been set yet but the licenses are for any number of different things, growing, selling, testing, etc. The other draft ordinance deals with THC extraction and it prohibits certain manufacturing processes which are very dangerous. She said this is the beginning of the process - to plant the seed and Council could begin thinking about it.

2. Audience comments regarding agenda items – **none**.

3. Chairpersons and Representatives of Boards and Commissions

*Beedle* said that Harbor Commission had a meeting – *Michael Lukshin* from Juneau (AKDoT) gave a presentation on sources of funding for Harbor projects.

*Carpenter* said HSB will need to pick a regular meeting time, she might bring that up at pending agenda.

Parks and Rec Director *Susie Herschleb* reported that *P & R* had to cancel last meeting for lack of a quorum. They will meet again on December 29.

*Bailer* reported on the last school board meeting as he did attend. He informed them that Council intended to budget money for the Mt. Eccles windows to be fixed. They seemed very happy about that and he reported that not only did the girls' volleyball team win the state tournament, they also had the highest average GPA of the schools at the tournament.

*Beedle* reported on an RCAC event, "Science Night Live" that he attended, where some Cordovans presented – *Rob Campbell* (on plankton bloom in PWS) and *Scott Pegau* (on herring).

4. Student Council Representative Report – was not present

#### G. Approval of Consent Calendar

*Mayor Kacsh* declared the consent calendar before Council.

5. Resolution 12-15-50 A resolution of the City Council of the City of Cordova, Alaska adopting an alternative allocation method for the FY16 shared fisheries business tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound

6. Resolution 12-15-53 A resolution of the City Council of the City of Cordova, Alaska, authorizing creation of an AMHS advisory committee in order to advise city council on AMHS issues

7. Resolution 12-15-54 A resolution of the City Council of the City of Cordova, Alaska, approving the final plat of 'Ladd SLUP lot'

8. Resolution 12-15-55 A resolution of the City Council of the City of Cordova, Alaska, supporting the conservation of fish and wildlife habitat in the Copper River watershed and the protection of livelihoods that are dependent upon that habitat

Vote on the consent calendar: 7 yeas, 0 nays. Carpenter-yes; Beedle-yes; Joyce-yes; Bailer-yes; Burton-yes; Reggiani-yes and Hallquist-yes. Consent Calendar was approved.

#### H. Approval of Minutes

*M/Burton S/Bailer* to approve the minutes.

9. 11-04-15 Regular Meeting Minutes

10. 11-18-15 Public Hearing Minutes

11. 11-18-15 Regular Meeting Minutes

12. 12-02-15 Regular Meeting Minutes

Vote on the motion: 7 yeas, 0 nays. Joyce-yes; Bailer-yes; Burton-yes; Beedle-yes; Reggiani-yes; Hallquist-yes and Carpenter-yes. Motion approved.

#### I. Consideration of Bids - none

#### J. Reports of Officers

13. Mayor's Report – *Mayor Kacsh* said he has handed out a letter from DNR and he'd like the Fisheries Advisory Committee to get together and look at this and report back to Council.

*John Bitney* was present to address Council. He said that just tonight he saw an update that Congress had passed the budget and *Senator Murkowski* was able to get a one year extension on the J1 Visa Program. DoT has been taking comments on the Marine Highway and there have been 3 key things regarding that. 1) the department actually came to Cordova to hear public input; 2) DoT contracting with McDowell Group to do an economic analysis of what the ferry system means to the state's economy – we were successful in getting Cordova to be one of the three communities that they will focus that study on – i.e. we want to show Anchorage the value of these ferry-connected communities; 3) work with the administration and the next step is work with the legislature and *Senator Micciche* (Chair of Senate Finance) was invited to Cordova to listen to the community – he will be here January 6, in the morning – details to be worked out still. *Bitney* said he would definitely try to be here too for that.

*Bitney* also reported that the Governor yesterday released his full package of bills that go with the budget. There is one that changes the structure of the Permanent Fund (to allow some to be used for government expenses), and bills that: create an income tax, allow for increases to fisheries taxes, alcohol tax, tobacco tax, fuel taxes, cruise ship head taxes and decreases in credits for oil taxes. Session will begin January 19 – there are some opportunities, not all doom and gloom. At the same time *Bitney* said it has become a more, "protect what we have" attitude; i.e. our ferries, our jails, PERS contribution rates, etc. The Governor did propose a \$250 million bond package targeting harbors.

14. Manager's Report – *Robertson* said that the transformer for the CT scanner was damaged en-route to Cordova which should cause a delay, unknown as of yet how long. *Robertson* also commented that the first Holiday Bazaar at the Cordova Center was last weekend and he had *Susie Herschleb* present a few slides and details of the event. 37 merchandise and food vendors total – past years it has been between 30 – 32, 73 kids had pictures with Santa, 200 shop-Cordova bags were given away by the Chamber of Commerce, 400 recyclable bags were given away by the Eyak Preservation Council – there were definitely plenty of people here. *Herschleb* said the word of the event was flow – they analyzed flow of people, flow of vendors unpacking goods, flow of traffic outside during the event, etc. She feels as though many improvements can be made for the future – maybe food vendors outside and open earlier, maybe City Christmas tree out here and carolers to accompany, overall great team work by those who work at the Cordova Center,



and Bidarki staff. **Herschleb** thanked her staff: **Heather Brannon**, **Jeremy Donohue**, **Charles Melovidov**, **Kelsey Appleton** and **Jim Fritsch** – quite an event to pull off, was a great time though.

**Joyce** asked the City Manager about a recent article in the newspaper discussing the breakwater fill lot sale and the financial ramifications to the City. He'd like to know if the manager had some accurate numbers on this. **Robertson** said he hasn't spent an undue amount of staff time on this because the author of the letter has not made it clear as to what she meant in her editorial. **Joyce** asked if **Robertson** knew how much money the Salty Steer had invested in the project as of this time. The Manager said he knew of a great deal of attorney time they had invested but not a dollar figure. **Bailer** commented that he also read the editorial which insinuated that the City would be in financial trouble if they sold the lot but he was unaware of what that meant. **Beedle** asked about the article and said if it is public, he would like to know who wrote it. **Bailer** and **Robertson** both said it was in the Cordova Times – it was written by **MaryAnn Bishop**.

15. City Clerk's Report – there was no report.

#### **K. Correspondence**

16. 11-30-15 PWSEDD letter to AMHS

17. 11-30-15 O'Brien letter in re parking on First Street

18. 12-01-15 Cordova legislators' joint letter to Governor and ADFG Commissioner concerning Tanner Crab in PWS  
**Hallquist** said regarding the **O'Brien** letter, he wondered if there had been any proposals received yet on the Library/Museum building. **Robertson** said there has been one submitted as of this time. **Hallquist** opined that the bazaar was telling and maybe we should think about parking. **Joyce** said that the playground that used to be behind the Library is now parking and that has taken the place of the parking lost with the building of the Cordova Center. **Beedle** thanked the legislators for the letter to the Governor regarding Tanner Crab.

#### **L. Ordinances and Resolutions**

19. Resolution 12-15-51 A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2016 calendar budget

**M/Burton S/Bailer** to approve Resolution 12-15-51 A resolution of the City Council of the City of Cordova, Alaska, adopting service fees, rates and charges for the 2016 calendar budget.

**Joyce** said this has been discussed over several meetings – not too many changes over the past year.

Vote on the motion: 7 yeas, 0 nays. Carpenter-yes; Hallquist-yes; Joyce-yes; Beedle-yes; Burton-yes; Reggiani-yes and Bailer-yes. Motion approved.

20. Resolution 12-15-52 A resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2016 and appropriating the amount of \$16,752,750

**M/Burton S/Carpenter** to approve Resolution 12-15-52 A resolution of the City Council of the City of Cordova, Alaska, adopting an operating and capital budget for fiscal year 2016 and appropriating the amount of \$16,912,159

**Burton** said there has been time spent on this, staff presentations lots of hashing out, etc. It's that time of year again. **Reggiani** asked **Robertson** to go through his memo a bit in explanation of the budget; and what may have been edited since Council last saw this so they can have a clear understanding of what's being funded and what's not being funded. **Robertson** stated that from the initial budget presented, Council directed lowering the anticipated revenue for Fish Tax and Sales Tax; a little was taken away from the Chamber contribution; the marketing budget was plussed-up and then Council added a little more to that; ski hill will receive the pass-thru leases directly and then **Mr. Swartzbart** is invited for a work session in January or February to further discuss that; fee schedule – about the only change is increase to electrical charges at Odiak camper park; \$20K for moving dispatch was rolled right into police budget, we found it in there to keep it off of the capital list; there is \$17K in there for Chester Pools – half of the cost of the filtration upgrade from last year (we had said we'd do it that way) therefore, it's in there for the visibility of it; the baler upgrade project is being done in house as well with the use of the current reserve as well as the depreciation amount that is budgeted for this year. As far as capital, **Robertson** came away with: finish Cordova Center, fix pool roof and Mt. Eccles windows. **Reggiani** asked about whether the capital items were included in the resolution before them right now. The answer is no, it will come at a later time. **Reggiani** thought the \$95K could be funded from the general fund reserve (he opined it was small enough for that), the \$1.4M for the line of credit, he would think about funding that through the permanent fund and then identify ways that user fees, etc. (i.e. use of the Cordova Center) could be ear-marked as ways to pay back the permanent fund. **Mayor Kacsh** said that could come before council in January or early February as an ordinance and it would require 7 yeases to pass that ordinance. **Reggiani** agreed but said that the \$95K coming from the general fund reserve could be done tonight – i.e. should be included in tonight's resolution.

*M/Reggiani S/Burton* for a 10 minute recess for *Jon Stavig* to figure out the \$95K change to the budget resolution.  
Hearing no objection the meeting stood at recess at 8:15 pm.

The regular meeting was reconvened at 8:28 pm.

*Jon Stavig* walked Council through the edits that would be necessary in the resolution in order to accomplish the \$95K transfer from general fund reserve that they asked for in the budget document. Eight of the figure sin all needed to be changed – significantly, in the resolution header the figure being appropriated changed from \$16,912,159 to \$17,007,159.

*M/Reggiani S/Bailer* to amend Resolution 12-15-52 as stated by *Jon Stavig* with the several edits to the figures, notably the amount being appropriated changed to \$17,007,159.

*Reggiani* thought this was the easiest way to be transparent about where these projects will be funded from, rather than adjusting our assumptions on sales tax or fish tax to make up the difference.

Vote on the amendment: 7 yeas, 0 nays. Hallquist-yes; Reggiani-yes; Bailer-yes; Beedle-yes; Carpenter-yes; Joyce-yes and Burton-yes. Motion to amend was approved.

*Bailer* asked again about the landscaping for the Cordova Center, he wanted to ensure that it was not coming from Streets budgeted money. *Robertson* said he recalls that it was decided that it can be handled in house. *Bailer* wondered why it wasn't included in the \$1.4M. *Robertson* said we have the skillset and if it is a good summer weather-wise this can be accomplished without asking for more funds. *Bailer* also said he hopes the electricity budgeted number is good, but he believes we might be overly optimistic with that amount. *Robertson* said our initial impression is that it's a really tight building a few points away from gold standard – and there are only 2 gold rated buildings in the state, however, *Bailer* may be right, we are still in the commission stage of this building. Most important and economical for the city will be to have these other buildings offline – i.e. Library/Museum. Those are bleeding us dry.

Vote on the main motion as amended: 7 yeas, 0 nays. Beedle-yes; Carpenter-yes; Burton-yes; Hallquist-yes; Bailer-yes; Reggiani-yes and Joyce-yes. Main motion was approved.

## **M. Unfinished Business**

### **N. New & Miscellaneous Business**

21. Pending Agenda, Calendar, Elected & Appointed Officials list

*Mayor Kacsh* said for the next meeting he'd like to see the two pot ordinances. He also mentioned that soon, **January** or **February** it would be good to see an ordinance moving the money from the permanent fund to cover the \$1.4 million to complete the Cordova Center (i.e. the line of credit).

January 6, 2016 from 10am – noon **Senator Micciche** will be in Cordova conducting a public meeting to hear AMHS concerns – in Council chambers.

January 11, 2016 noon meeting with **Ron Vigus** of QHR.

### **O. Audience Participation**

*David Allison* 203 Whiskey Ridge – thanked Council for their volunteer time they put in – he extends that appreciation to their families for the sacrifice they make too. He thanked the staff for hard work on the budget. *Randy, Jon* and all the staff present – he said it is nice to see all the staff in the audience in attendance because it hasn't always been that way. He also expressed public appreciation to *Stephen Sundby* for his work as interim administrator at CCMC. He also expressed a Merry Christmas and Happy New Year to everyone.

### **P. Council Comments**

13. Council Comments

*Joyce* echoed *Allison* with Holiday wishes. He also said that as far as the Resolution passed in the consent calendar concerning the coal mining in Bering River, he believes that Council should use more due diligence instead of just forwarding on things presented to us.

*Burton* thanked staff for all the work that went into the budget.

*Bailer* said that if anyone has the opportunity to drive by the Coast Guard Housing, they are tearing off and replacing the siding and putting it on the way they should have the first time. He said it's a good example of outside architects and engineers not understanding how to build in Cordova – they may have followed the plans but the plans weren't good for Cordova.

*Reggiani* thanked *Randy, Jon* and staff for the great work on the budget this year; really sharp and tight and impressive to do so right in the middle of a big move. He also said Merry Christmas to everybody.

*Beedle* echoed the holiday greetings.

*Carpenter* echoed *Reggiani's* budget comments. Congrats to *Tim* as he is about to become a grandfather – great news. *Robertson* advised that the state has approved the Tsunami siren \$36,000 grant so he thanked Council for that action. *Mayor Kacsh* echoed the budget comments – said the process was one of the best he's ever been through.

**Q. Executive Session - none**

**R. Adjournment**

*M/Bailer S/Burton* to adjourn.

Hearing no objections the meeting was adjourned at 8:53 pm.

Approved: January 06, 2016

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

DRAFT



**Cordova Chamber of Commerce**  
**PO Box 99**  
**Cordova, AK 99574**  
**907-424-7260**  
**cordovachamber.com**

**Board of Directors**

---

**Kelsey Appleton**, SERVS  
**Mimi Briggs**, Alaskan Hotel/Cordova Museum  
**Rob Eckley**, Fisherman  
**Steve Graves**, Nichols Back Door Co.  
**Chelsea Haisman**, Haisman Photography  
**Katrina Hoffman**, Prince William Sound Science Center/OSRI  
**LCDR James L. Jarnac**, ex-officio, USCG  
**Jim Kacsh**, Mayor of Cordova, Anchor Marine/NAPA  
**Kerin Kramer**, ex-officio, Executive Director, Native Village of Eyak  
**Cathy Long**, Cordova Wireless  
**Wendy Ranney**, Orca Adventure Lodge/Cordova School Dist.  
**Randy Robertson**, ex-officio, Cordova City Manager  
**Osa Schultz**, Seaview Condo/Pet Projects  
**Ryan Schuetze**, Crow's Nest Printing  
**Robert Skorkowsky**, ex-officio, USFS District Ranger  
**Thea Thomas**, Fisherman

---

December 14, 2015

On behalf of the Cordova Chamber of Commerce,  
Season's Greetings Mayor Kasch and City Council members,

The Cordova Chamber of Commerce would like to thank all of you for your continued support of The Chamber's organization over the years. The City Manager recently shared with the Board that the Council has proposed to include in the 2016 City Budget a \$70,000 Grant for the Chamber to continue to pursue the many productive activities done on behalf of local businesses, our membership and the Cordova community as a whole.

Over the last several years we have accomplished much for a small mostly volunteer organization. We have maintained and expanded our budget, expanded our membership, honed our marketing materials and brought them into the modern world through print, digital and social media. We very successfully overhauled our presence at the Sportsman Show with upscale visual media and a prime location in the arena. We've done some very important housekeeping including bringing our bookkeeping into the 21st century - and some literal housekeeping by overhauling the office interior and affixing signage to the building!

We expanded the success of events such as the Shorebird Festival and the Fourth of July, enjoyed by Cordovans as well as many visitors. We've launched new promotions such as "Shop Cordova First." Produced a fabulous new Shorebird video - our first video to support marketing that was fully funded by partnering sponsors. We've helped to facilitate important and meaningful community visits from our U.S. Senators, and our state Senator and Representatives. And, we have been consistently present at the local and state level working on issues important to the community including the funding and completion of the Cordova Center and Alaska Marine Highway.



**Cordova Chamber of Commerce**  
**PO Box 99**  
**Cordova, AK 99574**  
**907-424-7260**  
**cordovachamber.com**

**Board of Directors**

---

**Kelsey Appleton**, SERVS  
**Mimi Briggs**, Alaskan Hotel/Cordova Museum  
**Rob Eckley**, Fisherman  
**Steve Graves**, Nichols Back Door Co.  
**Chelsea Haisman**, Haisman Photography  
**Katrina Hoffman**, Prince William Sound Science Center/OSRI  
**LCDR James L. Jarnac**, ex-officio, USCG  
**Jim Kacsh**, Mayor of Cordova, Anchor Marine/NAPA  
**Kerin Kramer**, ex-officio, Executive Director, Native Village of Eyak  
**Cathy Long**, Cordova Wireless  
**Wendy Ranney**, Orca Adventure Lodge/Cordova School Dist.  
**Randy Robertson**, ex-officio, Cordova City Manager  
**Osa Schultz**, Seaview Condo/Pet Projects  
**Ryan Schuetze**, Crow's Nest Printing  
**Robert Skorkowsky**, ex-officio, USFS District Ranger  
**Thea Thomas**, Fisherman

---

December 14, 2015

The coming year brings new opportunities to the Chamber and the City, especially with the opening of the Cordova Center which has been greatly anticipated by the community. In the short term, the Chamber Board of Directors will be holding elections in early February to elect a new slate of officers. Several of our long standing board members are moving on, including Jennifer Gibbins who has served as President for the past five years. Additionally, the board's search committee will reconvene to move the search for a new executive director forward. We've had a few candidates to date, however, the board has determined to re-post the position. We would greatly appreciate input from the Council on skills or attributes that the Council would like to see in our new executive. In the meantime, the board continues to play an active role in chamber duties and our office manager Ashley Hambrick continues to respond to traveler and visitor inquiries; and to do a superb job of maintaining our bookkeeping and social media.

Thank you again, and Best Wishes for a Happy New Year!

Osa Schultz  
Treasurer



December 15, 2015

Subject: Public Notice for Shore Fishery Lease Applications

Dear Interested Party:

The State of Alaska is evaluating new shore fish lease applications received during the 2015 application period. We would like you to review the enclosed map depicting the approximate location of the set net site(s) in your area. To review the 2015 application notices and maps please visit the Shore Fish website at: <http://dnr.alaska.gov/mlw/shore/index.cfm> and click on the 2015 Applications link under the Shore Fishery Index.

Comments or protest regarding the issuance of a lease must be submitted in writing and directed to the Regional Manager of the Southcentral Region Land Office, Division of Mining, Land and Water at 550 W 7<sup>th</sup> Ave, Suite 900C, Anchorage, AK 99501-3577.

Protests should clearly state the nature and purpose of the protest in accordance with 11 AAC 64.450 (a & b) and be submitted to **both** the applicant and the Department of Natural Resources by certified or registered mail **no later than January 29th, 2016**. Protests postmarked after this date will not be accepted. A decision will be made after the protest period has ended.

To request the **mailing address** for a **particular applicant**, please contact one of the Shore Fish representatives listed below.

Enclosed on page 2 is a copy of 11 AAC 64.450 for your convenience. If you have any questions, please do not hesitate to contact the Shore Fish staff for assistance.

Sincerely,

The Shore Fish Leasing Team

**Christy Colles**  
(907) 269-8116  
[christianna.colles@alaska.gov](mailto:christianna.colles@alaska.gov)

**Kathy Luttio**  
(907) 269-8132  
[kathy.luttio@alaska.gov](mailto:kathy.luttio@alaska.gov)

**Andrew Miller**  
(907) 269-8545  
[andrew.miller@alaska.gov](mailto:andrew.miller@alaska.gov)

Enclosures: Public Notice, 11 AAC 64.450, and set net location map

**STATE OF ALASKA  
DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF MINING, LAND AND WATER  
550 W 7<sup>th</sup> Ave, Suite 900C  
Anchorage, Alaska 99501-3577**

## **Public Notice**

The Shore Fish Leasing Program within the Department of Natural Resources is evaluating Shore Fishery lease applications and amendments submitted during the 2015 application period. The public is welcome to review and comment on the proposed actions. To review the new application materials and view the associated maps, please visit the Shore Fishery Leasing Program website at: <http://dnr.alaska.gov/mlw/shore/index.cfm> and click on the 2015 Applications link under the Shore Fishery Index. Please follow the directions outlined at the end of this notice to submit any comments or protests. The Public Notice period begins **December 15, 2015**, and the deadline to submit written comments or protests is on or before **January 29, 2016**.

This public notice includes the following lease applications within the described fishing districts:

### **Alaska Peninsula**

#### *Southcentral District*

**Dwain A. Foster Sr., ADL 227894**

Proposed lease amendment is for 1 net at 600 feet in length, located on the south side of the Alaska Peninsula on the east side of Pavlof Bay, within protracted Section 23, Township 54 South, Range 80 West, Seward Meridian.

### **Bristol Bay**

#### *Egegik District*

**Nancy L. Trott, ADL 202774**

Proposed lease amendment is to adjust the southeast net further south for 1 net at 150 feet in length, located in Bristol Bay on the north shore of Egegik Bay, within protracted Section 32, Township 22 South, Range 50 West, Seward Meridian.

**Richard D. Bekoalok, ADL 232283**

Proposed lease is for 1 net at 300 feet in length, located in Bristol Bay within Egegik River between King Salmon Island and Egg Island, within protracted Section 5, Township 23 South, Range 49 West, Seward Meridian.

**Robert Weinberg, ADL 232304**

Proposed lease is for 1 net at 300 feet each in length, located in Bristol Bay within Egegik River between King Salmon Island and Egg Island, within protracted Section 5, Township 23 South, Range 49 West, Seward Meridian.

#### *Naknek-Kvichak District*

**Shayan Rohani, ADL 201709**

Proposed lease amendment is for 1 net at 300 feet in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 2.25 miles southeast of Graveyard Point, within protracted Section 32, Township 15 South, Range 46 West, Seward Meridian.

**Donald L. Huizenga, ADL 232214**

Proposed lease is for 1 net at 300 feet in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 1200 feet north northwest of Libbyville, within protracted Section 24, Township 16 South, Range 47 West, Seward Meridian.

**Jeffrey L. Elbie, ADL 232229**

Proposed lease is for 1 net at 300 feet in length, located in Bristol Bay on the east side of Kvichak Bay, approximately one mile southwest of the mouth of the Naknek River, within protracted Section 18, Township 17 South, Range 47 West, Seward Meridian.

**\*John B. Roehl, ADL 232236 (competing with ADL 232318)**

Proposed lease is for 2 nets at 150 feet each in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 1.1 miles northeast of Libbyville, within protracted Section 13, Township 16 South, Range 47 West, Seward Meridian.

**\*Alfred M. Quintel, ADL 232318 (competing with ADL 232236)**

Proposed lease is for 1 net at 300 feet in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 1.1 miles northeast of Libbyville, within protracted Section 13, Township 16 South, Range 47 West, Seward Meridian.

**Irene E. Wilson, ADL 232287**

Proposed lease is for 1 net at 300 feet in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 0.8 miles north northeast of the mouth of the Naknek River, within protracted Section 5, Township 17 South, Range 47 West, Seward Meridian.

**Peter Ludvick Jr., ADL 232288**

Proposed lease is for 2 nets at 150 feet each in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 1.5 miles southeast of Graveyard Point, within protracted Section 32, Township 15 South, Range 46 West, Seward Meridian.

**Pavel R. Vitek, ADL 232319**

Proposed lease is for 2 nets at 150 feet each in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 6 miles southwest of the Naknek River, within protracted Section 34, Township 17 South, Range 48 West, and protracted Section 3, Township 18 South, Range 48 West, Seward Meridian.

**Duane Niehuis, ADL 232329**

Proposed lease is for 1 net at 300 feet in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 4 miles southwest of the mouth of the Naknek River, within protracted Section 26, Township 17 South, Range 48 West, Seward Meridian.

**Flint B. Nienhuis, ADL 232330**



Proposed lease is for 1 net at 300 feet in length, located in Bristol Bay on the east side of Kvichak Bay, approximately 4.5 miles southwest of the mouth of the Naknek River, within protracted Sections 26, 27, 34 and 35, Township 17 South, Range 48 West, Seward Meridian.

***Nushagak District***

**Shawn T. Oles, ADL 232285**

Proposed lease is for 1 net at 300 feet in length, located in Bristol Bay on the west side of Nushagak Bay, and on the southwest side near the mouth of the Igushik River, within protracted Section 16, Township 17 South, Range 58 West, Seward Meridian.

***Togiak District***

**Christine C. Poulsen, ADL 232323**

Proposed lease is for 2 nets at 150 feet each in length, located in Bristol Bay on the west side of Kalukak Bay, approximately 25.8 miles southeast of Togiak, Alaska, within protracted Section 22, Township 15 South, Range 63 West, Seward Meridian.

**Cook Inlet**

***Northern District***

**Patric T. Thistle, ADL 24300**

Proposed lease amendment is to adjust the location of 3 (HW&LW) nets at 210 feet each in length, located in northern Cook Inlet, southwest of the Ivan River, within protracted Sections 5 and 8, Township 13 North, Range 8 West, and Sections 26 and 27, Township 13 North, Range 9 West, Seward Meridian.

**Richard J. Thistle, ADL 232321**

Proposed lease is for 3 nets at 210 feet each in length, located in northern Cook Inlet immediately southwest of the mouth of the Ivan River, within protracted Sections 5 and 8, Township 13 North, Range 8 West, Seward Meridian.

**Michael E. Wood, ADL 232322**

Proposed lease is for 3 (HW&LW) nets at 210 feet each in length, located in northern Cook Inlet approximately .75 miles southwest of the mouth of the Ivan River, within protracted Sections 7 and 8, Township 13 North, Range 8 West, Seward Meridian.

***Southern District***

**Kevin L. Seville, ADL 226707**

Proposed lease amendment is for 1 net at 210 feet in length, located in southern Cook Inlet near English Bay and Port Graham, within protracted Sections 25 and 36, Township 9 South, Range 16 West, Seward Meridian.

**Prince William Sound**

***Eshamy District***

**\*David W. Fleming, ADL 32881 (competing with ADL 221686)**

The proposed lease amendment adds 1 net at 300 feet in length, located in Prince William Sound, on the south shore of the mouth of Main Bay, within protracted Section 3, Township 5 North, Range 8 East, Seward Meridian.

**\*Susan Harvey, ADL 221686 (competing with ADL 32881)**

The proposed lease amendment adds 1 net at 300 feet in length, located in Prince William Sound, on the south shore of the mouth of Main Bay, within protracted Section 3, Township 5 North, Range 8 East, Seward Meridian.

Comments or protests regarding a lease or amendment application must be submitted in writing and directed to the Regional Manager of the Southcentral Region Land Office of the Division of Mining, Land and Water at 550 W 7<sup>th</sup> Ave, Suite 900C Anchorage, AK 99501-3577. A protest must clearly state the nature and purpose of the protest in accordance with 11 AAC 64.450 and be submitted to both the applicant and the Department of Natural Resources by certified or registered mail no later than **January 29, 2015**. Protests postmarked after this date will not be accepted. To request the mailing address for a particular applicant, please contact one of the Shore Fish representatives listed below:

**Christy Colles**

Natural Resource Manager  
(907) 269-8116

Email: [christianna.colles@alaska.gov](mailto:christianna.colles@alaska.gov)

**Andrew Miller**

Natural Resource Specialist  
(907) 269-8545

Email: [andrew.miller@alaska.gov](mailto:andrew.miller@alaska.gov)

**Kathy Luttio**

Natural Resource Specialist  
(907) 269-8132

Email: [kathy.luttio@alaska.gov](mailto:kathy.luttio@alaska.gov)

For more information on how to submit comments or protests, please do not hesitate to contact the Shore Fish staff for assistance.

Sincerely,

The Shore Fish Leasing Team

11 AAC 64.450. PROTEST.

(a) A person may protest an application for or the location of a shore fishery lease site by mailing a statement of protest to the applicant and to the director. The protest may be filed from the time a site has been staked until the last date for filing a protest, as determined and published in writing by the department. The postmark date of the statement of protest constitutes the date of protest. If a protest is filed, the director will not issue a lease until resolution of the protest.

(b) A statement of protest must be in writing, must be signed by the protester, and must contain

- (1) the protester's name and mailing address;
- (2) the protester's limited entry permit number or interim-use salmon setnet permit, if any;
- (3) the applicant's name and address as shown on the staking sign;
- (4) a brief statement of reasons why the protester believes that the lease site location is invalid or that the protester is more qualified to fish at the lease site; affidavits may be included to support the reasons set out in the statement; and
- (5) a brief statement of the relief requested, which may be either denial of the lease site location, or a determination that the protester is more qualified to fish from the lease site and more entitled to lease the site than is the applicant.

(c) The applicant shall prepare a brief written response rebutting the protester's statement; the applicant shall mail the response to the protester and to the director within 30 days after receiving the statement of protest. Affidavits may be included to support the facts set out in the response.

(d) The director will base a decision resolving a protest on the criteria contained in AS 38.05.082 and on the protest, response, supporting affidavits, and hearing, if one is conducted. The decision constitutes the final departmental action unless it is appealed. Authority: AS 38.05.020, AS 38.05.082

# Memorandum

**To:** City Council  
**From:** Public Works/Planning Staff  
**Date:** 12/30/15  
**Re:** Resolution 01-16-02

---

## **PART I – BACKGROUND**

On 8/19/15, the city passed Resolution 08-15-38 (Attachment A), which authorized the City Manager to apply for a loan from the ADEC. The city’s LT2 compliance project is currently under construction. Many mechanical upgrades were not included in the project in order to ensure that the funding that has already been secured would be sufficient to cover the LT2 basic requirements. Additional needs include items such as upgrades to the SCADA system variable frequency drives, and hypochlorite generation systems. Attached is a spreadsheet of items included and not included in the current LT2 construction project (Attachment B), and the scope of engineering services (Attachment C).

## **PART II – DISCUSSION**

The city requested a \$3 million dollar loan. The loan term would be 20 years at an interest rate 1.5%. Many loans are open for 10 or more years after the loan is received. Up to \$1.1 million may be subject to a subsidy. This funding would be available in State FY 2017 (beginning July 2016).

The Water Department is currently paying approximately \$70,000 annually in repayment of a prior loan that will be paid off in 2020 (see Attachment D). The future payments for the current LT2 loan are also shown in the spreadsheet. If the city receives the second ADEC loan for the maximum amount (\$3.0 million), the city would be repaying \$1.1 million with a fixed payment over 20 years. In the table below, different loan amounts and their respective first payments (the largest) are shown.

Repayment Amount	Annual Payment	Annual Interest	Total Annual Payment (Largest)
\$1,900,000.00	\$95,000.00	\$27,075.00	\$122,075.00
\$1,000,000.00	\$50,000.00	\$14,250.00	\$64,250.00
\$500,000.00	\$25,000.00	\$7,125.00	\$32,125.00

In order for the city to accept the loan, the council needs to place the question of whether to issue such debt before the voters as proposition 2 on the ballot for the March 1, 2016 Regular Election.

## **PART III – SUGGESTED MOTION**

“I move to approve Resolution 01-16-02”

**CITY OF CORDOVA, ALASKA  
RESOLUTION 01-16-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
AUTHORIZING THE CITY OF CORDOVA TO ISSUE GENERAL OBLIGATION DEBT,  
CONSISTING OF BONDS OR A LOAN FROM THE ALASKA DEPARTMENT OF  
ENVIRONMENTAL CONSERVATION, IN THE PRINCIPAL AMOUNT OF NOT TO  
EXCEED \$3,000,000 TO FINANCE THE WATER DIVISION LT2 COMPLIANCE UPGRADE  
PROJECT, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH DEBT TO  
THE QUALIFIED VOTERS OF THE CITY AT THE MARCH 1, 2016 REGULAR CITY  
ELECTION**

**WHEREAS**, the City of Cordova, Alaska (the “City”) is a home rule city and under Section 11 of Article X of the Alaska Constitution may exercise all legislative power not prohibited by law or the charter of the City; and

**WHEREAS**, under the provisions of City Charter Section 6-1, the City may incur general obligation debt only when authorized by the Council and ratified by a majority of the voters of the City voting on the question; and

**WHEREAS**, the United States Environmental Protection Agency has mandated that all Public Water Systems that use water from surface sources take steps to comply with Long Term 2 (LT2) regulations meant to protect the public against the effects of the microorganism known as Cryptosporidium (the “Project”); and

**WHEREAS**, the State of Alaska Department of Environmental Conservation (“DEC”) offers loans at favorable interest rates (currently 1.5%) for up to 20 years, for which the Project appears eligible; and

**WHEREAS**, DEC offered the City a loan of \$3,000,000 loan to finance costs of the Project with a subsidy in the form of principal forgiveness not exceeding \$1,100,000 and the City may obtain this funding through the issuance of general obligation debt, either in the form of bonds or a loan from DEC; and

**WHEREAS**, it is necessary and in the best interest of the City and its residents that the City authorize the issuance of general obligation debt for the purposes described in this Resolution.

**NOW, THEREFORE, BE IT RESOLVED THAT**

Section 1. It is hereby determined to be for a public purpose and in the public interest of the City to incur general obligation indebtedness in an amount not to exceed Three Million Dollars (\$3,000,000) for the purpose of financing the acquisition and construction of the Project.

Section 2. The City is authorized to borrow the sum of not to exceed Three Million Dollars (\$3,000,000) to finance the capital improvements described in Section 1, and the borrowing shall be evidenced by the issuance of general obligation debt of the City. The full faith and credit of the City are pledged for payment of the principal of and interest on the debt.

Section 3. The City shall submit the following proposition to the qualified voters of the City at the March 1, 2016 regular City election. The proposition must receive an affirmative vote from a majority of the qualified voters voting on the question to be approved.

**Proposition No. 2**  
**General obligation debt for the federally mandated**  
**Water division LT2 compliance upgrade project**

Shall the City of Cordova incur general obligation indebtedness in an amount not to exceed Three Million Dollars (\$3,000,000) consisting of either bonds or a loan from the State of Alaska Department of Environmental Conservation, to finance the acquisition and construction of the Water Division LT2 Compliance Upgrade Project to comply with the federally mandated Long Term 2 (LT2) drinking water quality regulations?

The debt shall be secured by a pledge of the full faith and credit of the City, and may be subject to a subsidy in the form of principal forgiveness in an amount not exceeding One Million One Hundred Thousand Dollars (\$1,100,000).

Section 4. The proposition, both for paper ballots and machine ballots, shall be printed on a ballot which may set forth other bond propositions, and the following words shall be added as appropriate and next to a space provided for marking the ballot for voting by hand or machine:

Proposition No. 2

Yes   
No

Section 5. Sections 1 and 2 of this Resolution shall become effective only if the proposition described in Section 3 is approved by a majority of the qualified voters voting on the proposition at the March 1, 2016 regular City election. The remaining sections of this Resolution shall become effective upon passage and approval.

**PASSED AND APPROVED THIS 6<sup>th</sup> DAY OF JANUARY, 2016**

\_\_\_\_\_  
James Kacsh, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

**ATTACHMENT A**

**CITY OF CORDOVA, ALASKA  
RESOLUTION 08-15-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORDOVA, ALASKA  
AUTHORIZING THE CITY MANAGER TO APPLY FOR AN ALASKA CLEAN WATER  
FUND LOAN FROM THE ALASKA DEPARTMENT OF ENVIRONMENTAL  
CONSERVATION TO COMPLETE POST LT2 UPGRADES**

**WHEREAS**, LT2 compliance requirements have led to a major construction project at the City's water treatment facilities, slated for fall and winter 2015-2016; and

**WHEREAS**, the Alaska Department of Environmental Conservation is able to offer funding through the Alaska Clean Water Fund which includes substantial subsidy possibilities; and

**WHEREAS**, the City of Cordova intends to apply for a loan of up to \$3 million, including a subsidy of \$1.5 million, from the Alaska Clean Water Fund.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Cordova, Alaska, does hereby authorize the City Manager to apply for an Alaska Clean Water Fund loan from the Alaska Department of Environmental Conservation to complete Post LT2 Upgrades.

**BE IT FURTHER RESOLVED** that the City Council of the City of Cordova, Alaska, will approve an additional resolution authorizing the acceptance of a loan offer from the Alaska Clean Water Fund.

**PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF AUGUST, 2015**



  
James Kacsh, Mayor

ATTEST:

  
Susan Bourgeois, CMC, City Clerk

2015/2016 Cordova Water System LT2 Upgrades		Include in UV LT2 Bid Project	Additive Alternate ALT #	Do Not Include In Bid Project	Hire Work Outside this Bid Project	Notes:
<b>Murcheson / Eyak WTP</b>						
1	Remove potential cross connections, ADEC items	✓				3 places. Blind flanges & shelf new BFV
2	Replace valves that leaks when closed.	✓				Those known, identified in Bid Docs (Unit Price)
3	Replace motors for the Eyak Filter pumps, which are energy cost saving motors.			✓		
4	Add VFD to Filter pump motors, to save energy cost and control flow to filters.			✓		
5	Replace all defective doors (2 – at bottom level, panic & double doors at C12 room)	✓				Replace identified doors, open out. Keypad entry 2
6	Add flow meters into each filters		✓		1	IFE, 4 magmeters
7	Flow meters all calibrated or replaced if not working properly	✓	✓		5	Murcheson replaced. have Sparling technician callib Eyak filtrate & Distribution FMs
8	Replace circle charts with SCADA trends for (pH, temps, C12 residual, flow, & tank level	✓				Upgraded, new CPs
9	Standardized SCADA readings/display/trends.....same for all water sources.	✓				
10	Continuously record turbidity reading and data for all filters (combined & 4 filters).	✓				
11	Replace outdated turbidity meters for filters. Replace old GLI with new HACH and icepik		✓		2	Andrea/Cait: is there still turbidimeters needing replacement
12	Have capability to upgrade/add data into SCADA system, for future expansions.	✓				Extra I/Os
13	Complete Eyak filter to operational within the SCADA system.			✓		
14	Go through all actuators and valve; replace if not working properly	✓		✓		Those known, identified in Bid Docs (Unit Price)
15	Get permits required for backwashing filter & running to waste....Discharge permit?			✓		City Retains the Action Item
16	Have C12 gen unit tied into SCADA systems.	✓				
17	Repaint water pipes	✓				Prepare, Recoat, Insulate
18	Fix dehumidifier [Replace?]		✓		4	Add Alt if Replaced; or Repair Outside Bid Project
19	Install metal siding on the west side of Eyak WTP.			✓		
20	Install/repair blower & vent at C12 room		✓		3	Add Alt if Replaced; or Repair Outside Bid Project
21	Install security cameras around EWTP.			✓		
22	Repair/upgrade water catchment.			✓		
23	Install vent on bottom level as flood protection.			✓		
24	Cla-val to distribution			✓		hire GC Systems, need SOW/PO (work June/July)
25	CEC Electrical Relocation			✓		
<b>Meals/Heney</b>						
1	Make sure controls works properly.	✓				Boreal repaired
2	Have contractor go through cla-val's (flow controlling valve)					hire GC Systems, need SOW/PO (work June/July)
3	Replace all valves that are defective	✓				Those known, identified in Bid Docs (Unit Price)
4	Replace circle charts with SCADA trends for (pH, temps, C12 residual, flow, & tank level	✓				Upgraded, new CPs
5	Standardized SCADA readings/display/trends.....same for all water sources.	✓				
6	Have capability to upgrade/add data into SCADA system, for future expansions.	✓				Extra I/Os
7	Repaint water pipes	✓				Prepare, Recoat, Insulate
8	Replace defective doors and use master key for all doors.	✓				Defective door was replaced. New Key Pad 2 doors
9	Calibrate all flow meters and replaced if defective	✓				RW replaced. During Construction, have Sparling technician callib Distribution FM
10	Install siding to Meals WTP or repainted	✓				New roofing, Repaint all
11	Possibly replace/upgrade C12 gen, to match up EWTP.			✓		
12	Repair/upgrade water transmission pipe & catchment (Heney).			✓		
13	Meals reservoir dam need rehabbed (spill way & sheet metal covered with fill).			✓		
<b>Orca</b>						
1	Repair/upgrade water catchment.					
2	Roof repaired or replaced	✓				New roof, wall repair, Repaint all



3	Replace circle charts with SCADA trends for (pH, temps, Cl2 residual, flow, & tank level									Upgraded, new CPs
4	Calibrate flow meter									Replacing each
5	Standardized SCADA readings/display/trends.....same for all water sources.									
6	Have capability to upgrade/add data into SCADA system, for future expansions.									Extra I/Os
7	Remotely control/adjust settings via SCADA.									only included if possible with current system/upgrades
8	Cl-a-val (flow controlling valve)									hire GC Systems, need SOW/PO (work June/July)
9	Replace 10" blow-off valve for the Orca									Buried Valve/valve box, discharge to creek
10	Repaint pipes & structure									Prepare, Recoat, Insulate
11	Need info in regards to Giardia filters for Orca community									Filters not required after UV on-line
12	Build tool shed at Orca catchment for tools & equipment									trying to install cabinet on wall for small items storage
<b>CT - Storage Tanks</b>										
1	All CT & Holding tanks needs inside of tanks cleaned and outside painted.									Future Project. GVJ&A to provide proposal to
2	Morpac Tank inside recoat&circulator to prevent from freezing, causing paint to chip away.									Prepare Bid Project(s)
<b>Distribution System</b>										
1	Model Update/New Model of Distribution System									Future Projects
2	De-bottleneck; Upgrade Distribution System									Future Projects



Electrical Engineering  
System Integration  
Industrial Control Panel Manufacturing

3100 Channel Dr. Ste. 210N  
Juneau, AK 99801

Phone: 907-586-8367  
FAX: 907-586-4010

**AUGUST 26, 2010**

## **PROPOSED SCOPE OF ENGINEERING SERVICES FOR THE CITY OF CORDOVA, PUBLIC WORKS DEPARTMENT**

### **PROJECT: UPGRADE THE CONTROLS AND COMMUNICATIONS FOR THE WATER TREATMENT PLANTS INCLUDING EYAK, ORCA AND MEALS-HENEY.**

#### **GENERAL**

The City of Cordova, Alaska needs to upgrade their water treatment facilities for the purpose of improving reliability, improving efficiency of the operations, reducing labor costs and improving the quality of water available for distribution to the City of Cordova. Most of the electronic equipment in use at the Eyak filter plant is out of date or non-functional and must be replaced completely or at least in part in order to provide a working and reliable control system. This includes adding the Eyak Filter Plant to the SCADA system. This will allow operators to monitor plant operations from locations other than being resident at the plant.

Following the description of services described in this section, we will include a cost section. Our costs are based on design engineering of the various components, supply of the control panels and supply of the field instrumentation including: miscellaneous instruments, valves, actuators and flow meters. We will include in the costs: supervision of installation, startup of the plant, documentation of the equipment provided, PLC and SCADA programming, update of the O&M Manuals and operator training. We have not included installation and wiring of electrical equipment or the installation of mechanical equipment. We assume that these other services will be provided by Cordova Public Works personnel and a licensed electrician hired by the City to install and wire the equipment.

#### **EYAK WATER FILTER PLANT – GENERAL INFORMATION**

The Eyak Plant was constructed in 1983. It was constructed as a major alternative water source in the event of poor mountain snow-pack or problems with the other treatment plants. The plant has only been used occasionally since it was constructed and has been exercised on occasion. The plant was in operating condition until it was flooded in 2009. The flood water damaged all electrical equipment located within two feet of the floor elevation. As a result, only filters 2 and 4 can be used, and they have to be operated in Manual mode. Each of the four filters utilizes five electrically operated valves. The four larger valves in each bank use actuators manufactured by AUMA, and are used strictly in open/close mode. AUMA valve actuators are still manufactured and supported, and they can be repaired if necessary. The actuators for the 3" surface wash valves are manufactured by Limatorque and are still available. It was not possible to check all of the filter process valves for proper operation because of flood damage to the valve controllers for filters 1 and 3. However, all of the valve actuator for filters 2 and 4 are functioning properly. For this reason we cannot reach a conclusion on the number of filter valve actuators requiring repair or replacement, or if a completely different system should be considered. We recommend that no decision on this issue be made until new operating and power controls are installed and all of the existing valve operators are checked. It is possible that adjustment of the limit switches of some of

the actuators will be required. An electrically operated 4" filter-to-wash valve should be added to the overall system in order to meet current DEC requirements.

Flow rates for plant processes are controlled by BIF modulating valves, manual valves and orifice plates. The BIF valves and actuators are no longer manufactured. Some limited parts are available from third party suppliers. The existing valves seem to be operating properly and are considered to be good equipment, but the electronics are old and can't be replaced. There could be problems with several of the control systems. It is possible to bypass the control panels and operate the valves directly using the existing BIF venturi meters and valve actuators. There are some electronics located in the valve bodies, which are required for valve operation. We are looking at the possibility for spare parts that you could keep on hand. The other option is to replace these flow meters and modulating valves in their entirety. New replacement flow meters, valves and valve actuators are readily available at moderate cost, but the installation cost will be fairly high because the BIF units occupy a small space compared to replacement units. Quite a bit of 12" and 8" piping work would be required. We recommend that we replace the existing control panels for the three modulating valves, but continue to use the existing BIF Venturi/actuator equipment. We will also look into obtaining some spare parts from the third party suppliers.

The control console was partially updated in 2003 with a new Allen-Bradley programmable logic controller that replaced some of the electro-mechanical logic controls (clock, control relays and timers) included in the original configuration. This solved some of the reliability problems that were present at that time. The power controls consist of individual circuit breakers, transformers, timing relays, control relays, contactors and motor starters. These original power controls have been in continuous use from 1983 through the present. The controls that were flooded are damaged beyond repair and must be replaced completely. Many of these damaged components are no longer available for purchase. Because of their age they cannot be replaced on a one to one basis. It would be necessary to substitute many of the components with modern units that are currently available. This approach would require major modification of the control panel in order to incorporate the up-dated components. The new power components would result in better reliability for filters 1 and 3, but the same outdated control logic would be in use for the plant. It is our opinion that the remaining undamaged components are at an age where long term reliability is questionable. In addition the relay logic used to control the system is very much out of date. We recommend that the power controls should be replaced completely in order to take full advantage of modern control systems and improved reliability of the overall plant. This replacement would result in the PLC providing most of the control logic instead of the relay based logic currently in use.

The existing console is partially functional. The operator interface is no longer working, which limits plant use to manual operation only. Manual operation, including backwashing, of filter banks 2 and 4 is possible, but will require constant attendance of an operator. Automatic operation should not be used without replacing of the operator interface, and replacement of the pilot lights. The existing operator interface is no longer available, and should be replaced with a modern unit that would display the overall water SCADA system in addition to the Eyak plant. The pilot lights should be replaced with push-to-test LED units. The lights can be replaced easily, and the selector switches can remain in use. The plant console can continue to serve the same functions that are currently available with improved information available

on the operator interface. The Manual functions will continue to be available exactly as they presently exist. The proposed new operating system will allow better control of flow rates, ability to operate the system remotely with confidence that the system will function properly in an emergency. The new PLC controls and the power controls can be installed in the existing console enclosure. We would build new back panels in our shop and install them in the rear section of the console. Some wiring would remain on the inside of the console to serve the pilots lights, switches and terminals for control wiring from field devices. The existing field wiring can be re-used in most cases, so that the electricians work can be minimized.

The four Eyak Lake intake pumps are powered by 60HP, 480V, 3PH induction motors. These motors are controlled by across the line starters. In order to lengthen the life of the motors and pumps, and to reduce water hammer, the City needs to replace the existing motor starters. We recommend that the motor starters be replaced with variable frequency (VFD) drives. The pump motors will be started and stopped with a signal from the PLC controller or using manual controls on the motor control center (MCC). The pumping rate would be controlled by varying motor speeds using a PID circuit in the PLC. The pumping rate set point would be established in the PLC through the SCADA system. This configuration will also allow remote starting through the SCADA system and lead/lag designations so that a lag pump will start automatically in the event of failure of the lead pump. The existing CLA-VAL units will remain in place in order to prevent overpressure in the raw water manifold.

## **EYAK WATER FILTER PLANT AND SCADA IMPROVEMENTS – PROPOSED IMPLEMENTATION**

### **Task 1: Replace Intake Pump Controls**

The three existing motor starters will be replaced with the following new equipment:

1. Replace the existing starters with new Allen-Bradley PowerFlex 700 VFD drives.
2. Manual/Auto controls are mounted on the existing MCC door. Controls include an H-O-A switch, green run light and red trouble light for each of the three pumps.
3. In AUTO mode pump operation can be controlled from the main control PLC. The basis of automatic control has not been determined.
4. Engineering, on-site startup and O&M Manuals are included in the BCI Price.
5. Installation work and field wiring is to be performed in the field by a licensed electrician and is not included in our estimated price.

### **Task 2: Replace PLC Filter Plant Controls and Integrate Into SCADA System**

The existing Allen-Bradley SLC5/03 that operates the Filter Plant will be removed and replaced with an Allen-Bradley Compact Logix processor and I/O modules. This Task consists of the following:

1. Remove the existing PLC and replace with the following new equipment: Allen-Bradley CompactLogix PLC, 13 I/O modules, battery backup power supply for PLC, network switch, circuit breakers, miscellaneous terminals, wire, etc.
2. Extend wiring from the existing terminal blocks to the PLC terminals.
3. Engineering, shop wiring, BCI field wiring and coordination, on-site startup and O&M Manuals are included in the BCI Price.
4. Additional work is to be performed in the field by a licensed electrician and is not included in this price.

Task 3: Replace Panel View on the Main Control Panel with a SCADA Terminal

1. The existing Panel View is not functional. The City will provide a new PC, which will be used as a SCADA terminal similar to that in use at the WWTP. This will provide control and monitoring of the Eyak and Murcheson Water Treatment Plants, as well as control and monitoring of the complete water and wastewater systems. BCI will provide a monitor, SCADA software, engineering and programming.
2. Installation work and field wiring is to be performed in the field by a licensed electrician and is not included in our estimated price.

Task 4: Replace Motor Starters for All Existing Filter Valve Actuators

1. All flood damaged and undamaged filter valve controls will be replaced with new reversing motor starters.
2. All equipment currently located on the rear side of the main filter control back panel will be removed.
3. New back panels will be provided by BCI. Reversing starters for all 24 valve actuators will be shop mounted and pre-wired on the new back panels. The new panels will be mounted in place of the existing panels.
4. Wiring between the existing terminal blocks and the new starters will be accomplished by the electrical contractor. Much of the wiring now in use will be eliminated since the control logic will now be performed by the new PLC instead of relays and timers.
5. Engineering, shop wiring, BCI field wiring and coordination, on-site startup and O&M Manuals are included in the BCI Price.
6. Installation and field wiring is to be performed by a licensed electrician and is not included in this price.

Task 5: Test Filter Valves and Valve Actuators Including BIF Valves

1. All 20 existing automatic filter valves and the three BIF modulating flow control valves need to be fully tested after the new PLC controls are installed and tested. It's possible that all valves will function properly after the controls are replaced. All of the automatic filter valves (AUMA and Limitorque actuators) that were not connected to flooded controllers are functional. The BIF valves were functional several years ago, but cannot be tested until the main filter controls are repaired or replaced.
2. When testing is complete, it will be possible to determine the equipment requiring repair or replacement, and the extent of such repairs.
3. In addition to evaluating the condition of the actuators, valves and flow meters, we will determine the cost of new equipment if any is required, and the availability of spare parts.
4. If it is found to be necessary to replace the old BIF equipment, we will determine the costs associated with such repair and replacement and prepare necessary specifications for the work. Any major engineering work involving replacement is not included in this Scope of Work for this Task.
5. Work required to reset limit switches if needed is not included in this scope of work.

Task 6: Replace all Pilot Lights in the Filter Control Panel.

1. We will furnish new Allen-Bradley Push-to-Test LED pilot lights to replace the existing incandescent lights. The new lights can be installed in the existing holes currently housing the incandescent lights. The individual lighting transformers used in the

existing console will be eliminated. The new LED lamps will last for several years without burning out even when energized continuously.

2. Minimal rewiring will be required in order to provide the Push-to-Test function. The existing H-O-A switches will remain in use without modification.
3. Engineering, shop wiring, BCI field wiring and coordination, on-site startup and O&M Manuals are included in the BCI Price.
4. Installation and field wiring is to be performed by a licensed electrician and is not included in this price.

Task 7: Provide New 4" Filter to Waste Valves With Electric Actuators

1. Manual filter to waste valves are existing for each of the filters. The existing butterfly valves will be replaced with electric actuated open/close valves. The cost of the valves and actuators are included in this Scope of Work. Additional H-O-A switches and pilot lights will be required for this task and installed in the Control Console. The cost for the reversing starters is included in Task 4.
2. Engineering, on-site startup and O&M Manuals are included in the BCI Price for this Task.
3. Installation of the valves, actuators and field wiring is not included in this price.

Task 8: Upgrade SCADA Software at WWTP

1. To facilitate the addition of the Eyak WTP to the SCADA system and to simplify the programming associated with the required Main Terminal Unit change. The SCADA software at the WWTP needs to be upgraded. This will also allow for the use of current and future versions of Windows.
2. New SCADA software, programming and on-site startup is included in this task.
3. New computers will be supplied by the City.

Task 9: Add Master PLC for RTU

1. In order to add any more stations to the SCADA system, the Main Terminal Unit (MTU) needs to be upgraded from a PC running RSVIEW to a master PLC. This PLC will serve as the polling master for all of the remote lift stations, water pumping stations and tanks. This will also allow for a second SCADA terminal to be located at the Eyak WTP.
2. New SCADA software, programming and on-site startup is included in this task.
3. New computers will supplied by the City.

**COST PROPOSAL**

The following costs are based on the Scope of Services described in the nine tasks of the previous section. These costs include only the work performed directly by BCI and equipment supplied by BCI. It is our assumption that a portion of the other work will be performed by City of Cordova personnel and/or contractors engaged by the City.

**Task 1: Replace Intake Pump Controls:**

• Engineering	\$4,400	
• Parts	26,970	
• Start-up	4,400	2016-2017 estimate
• Expenses	<u>1,000</u>	~\$55,000
• <i>Total – Task 1</i>	<i>\$36,770</i>	

**Task 2: Replace Filter Plant Controls:**

		New Filter MCP: \$200,000
• Engineering	\$4,400	
• Parts	14,140	
• Programming	4,400	
• Start-up	5,500	
• Expenses	<u>1,000</u>	
• <i>Total – Task 2</i>	<i>\$29,440</i>	~\$40,000

**Task 3: Replace Panel View on the Main Control Panel with a SCADA Terminal**

• Engineering	\$1,100	
• Parts	450	
• Software	3,000	
• Programming	4,400	
• Start-up	2,200	
• Expenses	<u>1,000</u>	
• <i>Total – Task 3</i>	<i>\$12,150</i>	~\$17,000

**Task 4: Replace Motor Starters for All Existing Filter Valve Actuators**

• Engineering	\$2,880	
• Parts	19,190	
• Start-up	2,000	
• Expenses	<u>600</u>	
• <i>Total – Task 4</i>	<i>\$24,670</i>	~\$34,000

**Task 5: Test Filter Valves and Valve Actuators Including BIF Valves**

• Engineering	<u>\$1,600</u>	
• <i>Total – Task 5</i>	<i>\$1,600</i>	~\$2,200

Possible valve replace: ~\$40,000

## ATTACHMENT C

### Task 6: Replace all Pilot Lights in the Filter Control Panel.

• Engineering	\$800	
• Parts	3,600	
• Start-up	600	
• Expenses	<u>400</u>	
• Total – Task 6	\$5,400	In new MCP cost

### Task 7: Provide New Filter to Waste Valves With Electric Actuators

• Engineering	\$1,200	
• Parts	6,780	
• Start-up	1,000	
• Expenses	<u>600</u>	
• Total – Task 7	\$9,580	~\$13,000

possible valve replacement: ~\$20,000

### Task 8: Upgrade SCADA Software at WWTP

• Software	3,000	
• Programming	2,200	
• Start-up	2,200	
• Expenses	<u>1,000</u>	
• Total – Task 8	\$8,400	~\$12,000

### Task 9: Add Master PLC for RTU

• Engineering	\$2,200	
• Parts	4,500	
• Programming	4,400	
• Start-up	4,400	
• Expenses	<u>1,000</u>	
• Total – Task 9	\$16,500	~\$30,000

### **OPTION 1 – Total Cost: \$144,510**

The above scope of work is to be considered Option 1, which includes several facilities in the Cordova Water and Wastewater system. In order to provide the City with separate options just related to getting the Eyak Water Treatment Plant to a usable condition we have added two additional options based on the above proposed work.

### **OPTION 2 – Total Cost: \$81,550**

This option would limit the scope of work to only the specific tasks to get the half of the Eyak WTP to a usable status. Two of the filters and two of the raw water pumps would be left in disrepair, pilot lights would not be replaced, and Filter To Waste Valves would not be added. Tasks 6, 7, 8, and 9 are eliminated and the parts for Tasks 1 and 4 are reduced by 50%.

### **OPTION 3 – Total Cost: ~\$52,400**

This option would be to “band-aid” the plant to get as much working as possible without replacing any parts except for the operator interface (Task 3). We propose a time and expense contract for the labor and any additional parts. Where possible, parts would be swapped with working parts from the two filters that would remain out of service just to get



## ATTACHMENT C

two running. This option is not recommended, but just offered to accommodate the budget to get emergency repairs complete.

Task 3: \$12,150

Travel: \$1,200

Perdiem: \$3,500

Rental Car: \$1050

Engineering/Testing: 300 hours = \$34,500

Design, Equip, Labor for install: ~ \$465,000.

If bid docs, CRS required: ~75,000

Total: ~540,000

**ATTACHMENT D**

Year	Current Water Loan Balance	Annual Payment	Annual Interest	Total Annual Payment		2013 LT2 Loan	Annual Payment	Annual Interest	Total Annual Payment
	\$414,266.00					\$270,375.00			
2015	\$345,222.00	\$69,044.00	\$6,214.00	\$75,258.00					
2016	\$276,178.00	\$69,044.00	\$5,178.00	\$74,222.00					
2017	\$207,134.00	\$69,044.00	\$4,143.00	\$73,187.00					
2018	\$138,090.00	\$69,044.00	\$3,107.00	\$72,151.00		\$256,856.25	\$ 13,518.75		
2019	\$69,046.00	\$69,044.00	\$2,071.00	\$71,115.00		\$243,337.50	\$ 13,518.75	\$ 4,083.62	\$17,602.37
2020	\$2.00	\$69,044.00	\$1,036.00	\$70,080.00		\$229,818.75	\$ 13,518.75	\$ 3,879.44	\$17,398.19
2021						\$216,300.00	\$ 13,518.75	\$ 3,675.26	\$17,194.01
2022						\$202,781.25	\$ 13,518.75	\$ 3,471.08	\$16,989.83
2023						\$189,262.50	\$ 13,518.75	\$ 3,266.90	\$16,785.65
2024						\$175,743.75	\$ 13,518.75	\$ 3,062.72	\$16,581.47
2025						\$162,225.00	\$ 13,518.75	\$ 2,858.54	\$16,377.29
2026						\$148,706.25	\$ 13,518.75	\$ 2,654.36	\$16,173.11
2027						\$135,187.50	\$ 13,518.75	\$ 2,450.17	\$15,968.92
2028						\$121,668.75	\$ 13,518.75	\$ 2,245.99	\$15,764.74
2029						\$108,150.00	\$ 13,518.75	\$ 1,837.63	\$15,356.38
2030						\$94,631.25	\$ 13,518.75	\$ 1,633.45	\$15,152.20
2031						\$81,112.50	\$ 13,518.75	\$ 1,429.27	\$14,948.02
2032						\$67,593.75	\$ 13,518.75	\$ 1,225.09	\$14,743.84
2033						\$54,075.00	\$ 13,518.75	\$ 816.72	\$14,335.47
2034						\$40,556.25	\$ 13,518.75	\$ 612.54	\$14,131.29
2035						\$27,037.50	\$ 13,518.75	\$ 408.36	\$13,927.11
2036						\$13,518.75	\$ 13,518.75	\$ 204.18	\$13,722.93
2037									

---

## A Memo from Susan Bourgeois, CMC, City Clerk

---

DATE: December 28, 2015  
TO: Mayor, City Council and Public  
SUBJECT: Mayor's appointment to fill the AMHS committee

---

RECOMMENDED MOTION: Move to approve Mayor Kacsh's appointments to the AMHS committee as follows:

1 NVE seat	...
1 School seat	...
1 Chamber of Commerce seat	...
1 City seat	...
5 Community seats	Wendy Ranney, Mike Anderson...

REQUIRED ACTION: Majority voice vote.

From: "**Wendy Ranney**" <[thewindyranney@gmail.com](mailto:thewindyranney@gmail.com)>  
Date: Wed, Dec 23, 2015 at 4:36 PM -0800  
Subject: Ferry Committee  
To: "Jim Kacsh" <[mayor@cityofcordova.net](mailto:mayor@cityofcordova.net)>

Hello Mayor Kacsh,

I just wanted to let you know that I am interested in serving on the new committee regarding the Marine Highway Services to Cordova.

I am very interested in helping Cordova keep what we have and look at future options that will enhance the economy that we already have and benefit the future of the town.

Thank you,  
Wendy Ranney

From: "**Michael Anderson**" <[mvaclay@gmail.com](mailto:mvaclay@gmail.com)>  
Date: Fri, Dec 18, 2015 at 1:57 PM -0800  
Subject: Ferry committee  
To: "Jim Kacsh" <[mayor@cityofcordova.net](mailto:mayor@cityofcordova.net)>

Jim,

I would be honored to serve on the newly formed Alaska Marine Highway ferry committee. I served for many years on the previous ferry committee, and also was Cordova's representation on the Prince William Sound Transportation Plan that improved our ferry service. I feel that this is critical infrastructure to our city.

Regards, Michael Anderson

## **Pending agenda:**

**Fall 2015 / after fishing:** Code change regarding HSB and/or creation of a Health Care Advisory Board – awaiting QHR input (possibly more info forthcoming after **Jan 11** QHR meeting w-council)

Capital Priorities List Meeting **Mar 2, 2016; Jun 1, 2016; Sep 7, 2016; Dec 7, 2016** – on hold due to limited (none) capital budget at state level

HSB Quarterly regular meetings **Jan 6, 2016; Apr 6, 2016; July 6, 2016; Oct 5, 2016**

Presently the board is meeting monthly – special meetings between the regular quarterly meetings

HSB to meet the second Thursday of the month starting on February 11, 2016 – per Council discussion at Dec 16, 2015 meeting, however...

{15.20.010 - Community health services board...F. Meetings. The board shall meet **quarterly** in concurrence with the **first council meeting in January, April, July, and October** at a time and place to be designated by the board, and notice of and agenda of all meetings shall be posted at a public location in the CCMC, and at the city hall.}

Staff quarterly reports in packets: **Jan 20, 2016; April 20, 2016; Jul 20, 2016; Oct 19, 2016**

Joint Work Session with the **Native Village of Eyak Tribal Council** – met 11-9-15 (no City Council quorum); to meet quarterly – next tba (**January?**)

Per **City Attorney RFP**, set up a schedule for the chosen firms to come present to City Council:

Scheduled for **Jan 20, 2015** meeting

**Date TBD** - discussion regarding water charges at the harbor

**Date TBD** – work session with Sheridan Ski Club

Formation of a **marijuana**-related committee

**October 1, 2016** - effective date of substitute ordinance 1137 (plastic bag and polystyrene container ban) Council wants this on Pending Agenda so as to keep an eye on public opinion/effectiveness of the enactment of this ordinance

## **Committees:**

**Cordova Center Committee:** Tim Joyce, Sylvia Lange, Randy Robertson, Kristin Carpenter, Native Village of Eyak Representative, Chamber of Commerce Representative, Business Community Representative, PWSSC Representative, Stage of the Tides Representative.

**Fisheries Advisory Committee:** David Reggiani, PWSAC; Ken Roemhildt, Seafood Sales; Jim Holley, AML; Torie Baker, Chair, Marine Advisory Program Coordinator; Chelsea Haisman; and Jeremy Botz, ADF&G

**Cordova Trails Committee:** Elizabeth Senear, VACANCY, VACANCY, Toni Godes, and David Zastrow

**AMHS Committee:** to be filled January 2016

**Marijuana Committee:** pending

## **Calendars:**

3 months of calendars are attached hereto

Jan 2016; Feb 2016; Mar 2016

# JANUARY 2016

CALENDAR MONTH	JANUARY
CALENDAR YEAR	2016
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 CSD Holiday  New Year's Day-City Hall Offices Closed	2
3	4	5 declaration of candidacy period opens for 3/1/16 regular election	6 6:45 Council pub hrg CCAB 7:00 Council reg mtg CCAB	7	8	9
10	11 12:00 Council spec mtg CCAB	12 6:30 P&Z CCB	13 7:00 Sch Bd HSL 7:00 Harbor Cms CCB	14	15	16
17	18 Martin Luther King Jr.-City Hall Offices Closed	19	20 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	21 Tipoff Basketball Tournament CSD-CHS Gym	22 Tipoff Basketball Tournament CSD-CHS Gym CSD-inservice	23 Tipoff Basketball Tournament CSD-CHS Gym
24	25	26	27	28 Noon-Mayor Lunch with Bd & Cms reps CCB	29	30
31	1	<b>Notes</b> Legend: CCAB-Cordova Center Community Rms A&B HSL-High School Library CCA-Cordova Center Community Rm A CCB-Cordova Center Community Rm B CCM-Cordova Center Mayor's Conference Rm CSD-Cordova School District CCER-Cdv Ctr Educ Rm				

# FEBRUARY

# 2016

CALENDAR MONTH **FEBRUARY**  
 CALENDAR YEAR **2016**  
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
	iceworm festival	iceworm festival	6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	iceworm festival	iceworm festival	iceworm festival
7	8	9	10	11	12	13
superbowl '50' iceworm festival		6:30 P&Z CCB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB			
14	15	16	17	18	19	20
	CSD Holiday Presidents' Day-City Hall Offices Closed	absentee voting CSD Inservice	absentee voting 6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB	absentee voting	absentee voting	absentee voting
21	22	23	24	25	26	27
	absentee voting	absentee voting	absentee voting	absentee voting	absentee voting	absentee voting
28	29	1	2	3	4	5
	absentee voting					

6 7

**Notes**

Legend:  
 CCAB-Cordova Center  
 Community Rms A&B  
 HSL-High School Library

CCA-Cordova Center  
 Community Rm A  
 CCB-Cordova Center  
 Community Rm B

CCM-Cordova Center  
 Mayor's Conference Rm

# MARCH 2016

CALENDAR MONTH	MARCH
CALENDAR YEAR	2016
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	1	2	3	4	5
		<b>ELECTION DAY</b>	6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
6	7	8	9	10	11	12
		6:30 P&Z CCB	7:00 Sch Bd HSL 7:00 Harbor Cms CCB	12:00 Council spec mtg CCAB		
13	14	15	16	17	18	19
			CSD Spring Break			
			6:45 Council pub hrg (maybe) CCAB 7:00 Council reg mtg CCAB			
	CSD Spring Break	CSD Spring Break		CSD Spring Break	CSD Spring Break	
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	<b>Notes</b>				

Legend:  
CCAB-Cordova Center  
Community Rms A&B  
HSL-High School Library

CCA-Cordova Center  
Community Rm A  
CCB-Cordova Center  
Community Rm B

CCM-Cordova Center Mayor's  
Conference Rm



**CITY OF CORDOVA, ALASKA – ELECTED OFFICIALS  
& APPOINTED MEMBERS OF CITY BOARDS and COMMISSIONS**

**MAYOR AND CITY COUNCIL - ELECTED**

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b> 3 years	<b>James Kacsh</b> <a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>	March 5, 2013	March-16
Council members:			
Seat A: 3 years	<b>Kristin Carpenter</b> <a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 5, 2013	March-16
Seat B: 3 years	<b>Timothy Joyce</b> <a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>	March 4, 2014 March 14, 2013 August 2, 2012	March-17 filled vacancy appt to A
Seat C: 3 years	<b>Tom Bailer</b> <a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>	March 4, 2014	March-17
Seat D: 3 years	<b>Robert Beedle</b> <a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>	March 3, 2015	March-18
Seat E: 3 years	<b>Josh Hallquist</b> <a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>	March 3, 2015	March-18
Seat F: 3 years	<b>David Reggiani</b> <a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>	March 5, 2013 March 2, 2010 March 3, 2009	March-16 1 yr trm
Seat G: 3 years	<b>James Burton, Vice-Mayor</b> <a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>	March 5, 2013	March-16

**SCHOOL BOARD - ELECTED**

length of term		Date Elected	Term Expires
3 years	<b>Bret Bradford</b>	March 3, 2015	March-18
3 years	<b>Tammy Altermott</b>	March 5, 2013	March-16
3 years	<b>Peter Hoepfner</b>	March 3, 2015 March 6, 2012 March 3, 2009 March 7, 2006	March-18
3 years	<b>Sheryl Glasen</b>	March 4, 2014	March-17
3 years	<b>Barb Jewell, President</b>	March 5, 2013	March-16
3 years	<b>Vacant (appointed, non-voting) City Council Rep</b>		

**LIBRARY BOARD - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Wendy Ranney</b>	November-15 April-13	November-18
3 years	<b>Shannon Mallory</b>	November-13	November-16
3 years	<b>Krysta Williams</b>	December-14 November-11	November-17
3 years	<b>Kay Groff</b>	December-14 December-11 January-09	November-17
3 years	<b>Mary Anne Bishop, Chair</b>	November-13 November-10 November-06	November-16

**CORDOVA COMMUNITY MEDICAL CENTER – HEALTH SERVICES BOARD - with Council election**

length of term		Date Appointed	Term Expires
3 years	<b>Kristin Carpenter, President</b>		with Council office
3 years	<b>Tom Bailer</b>		with Council office
3 years	<b>Tim Joyce</b>		with Council office
3 years	<b>James Burton</b>		with Council office
3 years	<b>Robert Beedle</b>		with Council office
3 years	<b>Josh Hallquist</b>		with Council office
3 years	<b>David Reggiani</b>		with Council office

**PLANNING AND ZONING COMMISSION - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Allen Roemhildt</b>	January-14	November-16
3 years	<b>Scott Pegau</b>	December-14 December-11	November-17
3 years	<b>John Baenen</b>	November-15 December-12	November-18
3 years	<b>Tom Bailer</b>	November-13 December-11 November-08	November-16
3 years	<b>Tom McGann</b>	December-14 December-11 April-11	November-17
3 years	<b>Heath Kocan</b>	November-15	November-18
3 years	<b>Mark Frohnapfel</b>	February-15	November-17

**HARBOR COMMISSION - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Robert Beedle</b>	January-14	November-17
3 years	<b>Greg LoForte</b>	February-13 January-10 January-07	November-16
3 years	<b>Max Wiese</b>	January-14 March-11	November-17
3 years	<b>Ken Jones</b>	February-13	November-16
3 years	<b>Jacob Betts</b>	November-15	November-18

**PARKS AND RECREATION COMMISSION - APPOINTED**

length of term		Date Appointed	Term Expires
3 years	<b>Kara Johnson</b>	February-15 December-12	November-17
3 years	<b>Miriam Dunbar</b>	November-15 August-14	November-18
3 years	<b>Wendy Ranney, Chair</b>	November-15 August-14	November-18
3 years	<b>Stephen Phillips</b>	November-15	November-18
3 years	<b>Marvin VanDenBroek</b>	February-14	November-16
3 years	<b>Karen Hallquist</b>	November-13	November-16
3 years	<b>Dave Zastrow</b>	February-15 September-14	November-17

seat up for re-election in 2016

termed out in 2016