

Minutes
CCMC Authority – Board of Directors
CCMC Admin Conference Room
February 27, 2020 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Greg Meyer called the Board Meeting to order at 6:00pm.

Board members present: **Greg Meyer, Chris Bolin and Kristin Carpenter.**

A quorum was established. 3 members present.

CCMC staff present: Randall Draney, CEO; Kelly Kedzierski, CNO; Tamara Russin, Director of Ancillary Services; Mariesa Woods, Business Office Manager; Barb Jewell, Behavioral Health Program Manager and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

A. APPROVAL OF AGENDA

M/Carpenter S/Ronnegard "I move to approve the Agenda as amended."

Meyer - yea, Carpenter - yea, Bolin - yea, Ronnegard – absent, Graham - absent
3 yeas, 0 nay, 2 absent; Motion passed.

B. CONFLICT OF INTEREST ~ None

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments ~ None
2. Guest Speaker ~ None

D. APPROVAL OF MINUTES

1. December 17, 2019 Special Meeting Minutes

2. January 23, 2020 Special Meeting Minutes

M/Carpenter S/Bolin "I move to approve the December 17, 2019 Special Meeting Minutes and the January 23, 2020 Special Meeting Minutes."

Meyer - yea, Carpenter - yea, Bolin - yea, Ronnegard – absent, Graham - absent
3 yeas, 0 nay, 2 absent; Motion passed.

E. BOARD DEVELOPMENT ~ None

F. REPORTS OF OFFICERS and ADVISORS

1. Nursing Report – Kelly reported that her written reports are in the packet, a couple of additional items to mention is that we continue to meet with Ilanka, the folks from Cordova Prepared on the Coronavirus. There as a meeting on that today, I unfortunately was unavailable to attend the meeting, but will find out what happened. We also got our Long Term Care survey results back, I think that we did well. We have not gotten out Life Safety results back yet, that should be coming in soon. We will continue to work with everyone to make sure that we are as prepared as we can be for COVID-19. The biggest thing is to practice hand hygiene and cough etiquette.
2. Business Office Manager Report – Mariesa reported that they have recently hired a remote biller. We want to stop our contract with AVEC our third party billing and

coding company, they are just not up to par. Randall has reached out to them to see if we can get out of the contract early, we're waiting to hear back from them on that.

The plan is to bring back Coding Concepts and their staff.

3. Board Chair report – Greg reported that he had met with Helen and Bert and that talks are moving along. We will meet again on March 7th, 2020.
4. CEO/CFO Report – Randall reported that his written report is in the packet, additional items to mention is that Lee Bennett was here, he'll be coming back in March for a few weeks. The Auditors will be here the week of April 20th. Our elevator will be down for about a month, originally we thought it was going to be about 17K to fix it but our elevator is 30 years old and the parts are obsolete. We're working with Otis to see what we can do, I'll bring you more information on that when we have it. We're looking for a second Physical Therapist, Angela is staying consistently busy. We could benefit from having a traveler come in to provide additional services.
6. Ancillary Services Report – Tamara reported that her written report is in the packet, additional items to mention are that we've switched to Alaska Imaging from vRAD, I think that we will get a more consistent service at a better cost to the hospital.

G. CORRESPONDENCE ~ None

H. DISCUSSION ITEMS

1. 2020 CMS Surveys – Long Term Care & Life Safety

Discussion on the surveys was had during the Nursing Report.

I. ACTION ITEMS

1. ADM 802 – Board Interaction with Staff

M/Carpenter S/Bolin "I move that the CCMC Authority Board of Directors draft and approve a Board Communications policy with no restrictions regarding communications between staff and the Board, and archive the current ADM 802 Board Interactions with Staff policy."

Meyer - yea, Carpenter - yea, Bolin - yea, Ronnegard – absent, Graham - absent 3 yeas, 0 nay, 2 absent; Motion passed.

The Board had an open discussion on how and why the current policy came to be. They discussed whether having a policy at this point during the collaboration process would be a moot point. In further conversation it was brought up that some employees may feel more comfortable speaking with one Board member compared to another. Being restricted to speak only to one member may hamper employees from coming to talk to the Board at all.

Randall expressed that as the CEO he does not have a problem with there not being a policy, as long as everyone understands that there is a chain of command and that they follow it.

The Board asked that this be brought back to the April Meeting as an Agenda Item.

J. AUDIENCE PARTICIPATION

Barb Jewell spoke with concern in regards to the lack of Board action on the ADM 802 policy.

K. BOARD MEMBERS COMMENTS

Meyer – None

Carpenter – None

Bolin – None

L. EXECUTIVE SESSION

1. CCMC Leadership

M/Bolin S/Carpenter "I move that the CCMC Authority Board of Directors go into Executive Session for matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity."

Meyer - yea, Carpenter - yea, Bolin - yea, Ronnegard – absent, Graham - absent 3 yeas, 0 nay, 2 absent; Motion passed.

The Board went into Executive Session at 6:55pm

M. ADJOURNMENT

M/Carpenter S/Bolin "I move to adjourn"

Greg Meyer declared the meeting adjourned at 7:05pm.

Prepared by: Faith Wheeler-Jeppson