

Minutes
CCMC Authority – Board of Directors
CCMC Admin Conference Room
December 17, 2019 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Greg Meyer called the Board Meeting to order at 6:00pm.

Board members present: **Greg Meyer, Kristin Carpenter, Gary Graham, and Linnea Ronnegard.**

A quorum was established. 4 members present.

CCMC staff present: Randall Draney, CEO; Kelly Kedzierski, CNO; Tamara Russin, Director of Ancillary Services; and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

A. APPROVAL OF AGENDA

M/Graham S/Ronnegard "I move to approve the Agenda."

Meyer - yea, Carpenter - yea, Graham - yea, Ronnegard – yea, Bolin - absent
4 yeas, 0 nay, 1 absent; Motion passed.

B. CONFLICT OF INTEREST ~ None

C. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments ~ None
2. Guest Speaker ~ None

D. APPROVAL OF MINUTES

1. November 12, 2019 Special Meeting Minutes

M/Ronnegard S/Carpenter "I move to approve the November 12, 2019 Special Meeting Minutes."

Meyer - yea, Carpenter - yea, Graham - yea, Ronnegard – yea, Bolin - absent
4 yeas, 0 nay, 1 absent; Motion passed.

2. November 25, 2019 Special Meeting Minutes

M/Graham S/Carpenter "I move to approve the November 25, 2019 Special Meeting Minutes."

Meyer - yea, Carpenter - yea, Graham - yea, Ronnegard – yea, Bolin - absent
4 yeas, 0 nay, 1 absent; Motion passed.

E. BOARD DEVELOPMENT

1. Community Health Needs Assessment – Reviewed the purpose of the Community Health Needs Assessment, the IRS requirements for conducting a CHNA and the process that CCMC will use for the data collection from the results of the CHNA survey.

F. REPORTS OF OFFICERS and ADVISORS

1. Board Chair report – Greg reported that he met with City Council, the City Manager and with NVE, he will have more information to bring to the board for the next meeting.
2. CEO/CFO Report – Randall reported that his written report and Financials are in the packet, Randall reviewed the highlights of the Financials with the Board.
3. Chief Nursing Report – Kelly reported that her reports are in the packet, and she is available to answers any questions to Board may have.
4. Business Office Report – Mariesa reviewed her report for the Business Office with the Board.
6. Ancillary Services Report – Tamara reported that her written report is in the packet, and she is available to answer any questions the Board may have.

G. CORRESPONDENCE ~ None

H. DISCUSSION ITEMS ~ None

I. ACTION ITEMS

1. 2019 Community Health Needs Assessment Approval

M/Carpenter S/Graham "I move to approve the 2019 Community Health Needs Assessment."

**Meyer - yea, Carpenter - yea, Ronnegard – yea, Graham - yea, Bolin - absent
4 yeas, 0 nay, 1 absent; Motion passed.**

2. 2018 CAH Periodic Evaluation Approval

M/Carpenter S/Ronnegard "I move to refer Action Item #2 the 2018 CAH Periodic Evaluation and #6 the Delineation of Privileges for Alaska Regional Telemedicine back to staff."

**Meyer - yea, Carpenter - yea, Graham - yea, Ronnegard – yea, Bolin - absent
4 yeas, 0 nay, 1 absent; Motion passed.**

3. Quality Assurance and Performance Improvement (QAPI) Plan Approval

M/Ronnegard S/Graham "I move that the CCMC Authority Board of Directors approve the 2020 QAPI Plan as presented."

**Carpenter - yea, Meyer - yea, Graham - yea, Ronnegard – yea, Bolin - absent
4 yeas, 0 nay, 1 absent; Motion passed.**

4. Initiation of PERS Termination Study Approval

M/ Graham S/Ronnegard "I move that the CCMC Authority Board of Directors direct the Board Chairman Greg Meyer to initiate the PERS Termination Study at an estimated cost to the Cordova Community Medical Center of \$4,000 - \$6,000 with the State of Alaska; Division of Retirement and Benefits."

M/Carpenter S/Ronnegard "I move that the CCMC Authority Board of Directors direct the Board Chairman Greg Meyer to initiate the PERS Termination Study at an estimated

cost to the Cordova Community Medical Center not to exceed \$6000.00 with the State of Alaska; Division of Retirement and Benefits.”

Meyer - yea, , Ronnegard – yea Carpenter - yea, Graham - yea, Bolin - absent 4 yeas, 0 nay, 1 absent; Amendment passed.

Meyer - yea, Carpenter - yea, Graham - yea, Ronnegard – yea, Bolin - absent 4 yeas, 0 nay, 1 absent; Main Motion passed.

5. Suspension of Privileges for Brian Iutzi, M.D.

M/Carpenter S/Ronnegard “I move that the CCMC Authority Board of Directors temporarily suspend Brian Iutzi, M.D.’s privileges effective November 27, 2019 per the attached recommendation from Medical Director, Dr. Hannah Sanders.”

Meyer - yea, Carpenter - yea, Graham - yea, Ronnegard – yea, Bolin - absent 4 yeas, 0 nay, 1 absent; Motion passed.

6. Delineation of Privileges for Alaska Regional Telemedicine – referred back to staff (please see above motion for Action item #2)

J. AUDIENCE PARTICIPATION ~ None

K. BOARD MEMBERS COMMENTS ~ the board requested a Special Meeting for this Friday, December 20th at 12pm in the Conference Room to move forward with the PERS Termination Study documentation. (meeting was subsequently cancelled)

L. EXECUTIVE SESSION

1. CEO Evaluation

M/Carpenter S/Graham “I move that the CCMC Authority Board of Directors go into Executive Session for matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity regarding the CEO Evaluation.”

Meyer - yea, Graham - yea, Carpenter - yea, Ronnegard – yea, Bolin - absent 4 yeas, 0 nay, 1 absent; Motion passed.

M. ADJOURNMENT

M/Ronnegard S/Bolin “I move to adjourn”

Greg Meyer declared the meeting adjourned at 7:20pm.

Prepared by: Faith Wheeler-Jeppson