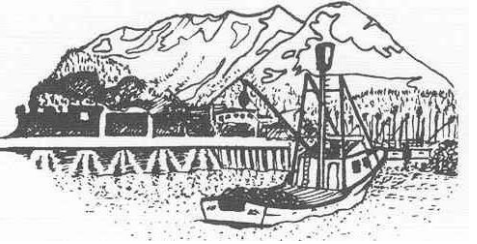


CITY OF CORDOVA



Chairman:
Ken Jones
Commissioners:
Andy Craig
Max Wiese
Mike Babic
Jacob Betts
Harbormaster:
Tony Schinella
Admin Assistant:
Brandy Griffith

**HARBOR COMMISSION REGULAR MEETING
DEC 13, 2017 @ 7:00 PM
CITY HALL ROOM CONFERENCE ROOM B**

AGENDA

CALL TO ORDER

ROLL CALL

Ken Jones, Andy Craig, Max Wiese, Jacob Betts, Mike Babic

- 1. APPROVAL OF REGULAR AGENDA..... Page 1**
- 2. APPROVAL OF MINUTES**
 - A. Oct 31, 2017 @ 7:00 PM Special meeting.....Page 2
- 3. COMMUNICATIONS BY VISITORS**
 - B. Audience comments regarding agenda items (3 minutes per speaker)
- 4. Election of Chair and/or Vice Chair.....Page 3**
- 5. Harbormasters report.....Page 4**
- 6. NEW BUSINESS**
 - A. Cruise ship lightering and tour vessel moorage fees.....Discussion
- 7. OLD BUSINESS**
 - A. Tidelands Moorage fees.....Page 5
- 8. MISCELLANEOUS BUSINESS**
- 9. AUDIENCE PARTICIPATION**
- 10. COMMISSION COMMENTS**
- 11. ADJOURNMENT**

**MINUTES
HARBOR COMMISSION SPECIAL MEETING
OCTOBER 31, 2017 @ 7:00 PM
CITY HALL CONFERENCE ROOM B**

Call to order: This meeting was called to order by Robert Beedle @ 7:08 pm.

Roll Call: In Attendance: Robert Beedle, Andy Craig, Max Wiese, Ken Jones

Approval of Agenda: M/ Wiese, 2nd/ Jones, V/ Unanimous to approve

Approval of Minutes: M/ Craig, 2nd/ Wiese, V/ Unanimous to approve

Communications by Visitors: None

Harbormaster's Report: The report was printed in the agenda packet. Additional: North Fill Ramp floating dock was hit again, this time Alaskan Challenger reported hitting it.

New Business: Resolution 10-17-01, requesting \$200,000 from the Harbor Reserve fund to construct a building to process collected used oil. General discussion about the proposed building. Looking at a size of 30x40 or 40x60, depending on responses to RFP. Two areas of consideration for placement are beside the existing used oil tanks, or in the space currently occupied by the conex boxes behind the harbor office. M/ Craig, 2nd/Jones, V/ Unanimous to approve resolution as written.

Old Business: None

Miscellaneous Business: None

Audience Participation: None

Commission Comments: Wiese- need to get started on the building. Craig- Glad we are moving forward. Jones- Think we will need more money, but the building will pay for itself. Beedle- Likes the extra storage for port equipment. Sorry for being late.

Adjournment: M/ Jones, 2nd/Wiese, V/ Unanimous to adjourn at 7:37 pm

11.08.020 - Harbor commission.

A. Harbor commission shall be established for the purpose of advising the city council on the operation, maintenance and improvement of the Port of Cordova's facilities, and for such additional purposes as the city council may from time to time designate. The harbor commission shall consist of five voting members. The city manager and harbormaster shall be ex officio members of the commission and shall have the right of the floor to participate in all discussions, however, they shall not have a vote. The commission shall elect a chairman and vice-chairman from its membership each January.

B. Only residents of the city who qualify as municipal voters pursuant to [Section 2.08.010](#) shall be entitled to serve on the harbor commission. One of the members of the commission may be designated by the council from its number. Members not designated from the council from its number shall be nominated by the mayor and confirmed by the council.

C. Each term of membership shall be for three years and shall be overlapping. All members shall serve without compensation.

D. The harbor commission shall hold a minimum of one meeting per quarter or as needed at a date, time and place as set by the commission, except that the commission shall not be required to have meetings during the fishing season or any like period as may hereafter be set by the commission, during any given year, said period not to exceed six months.

E. The harbor commission shall conduct its meeting in accordance with Robert's Rules of Order.

F. The unexpired portion of any term remaining after a vacancy exists on the commission shall be filled as the original appointment.

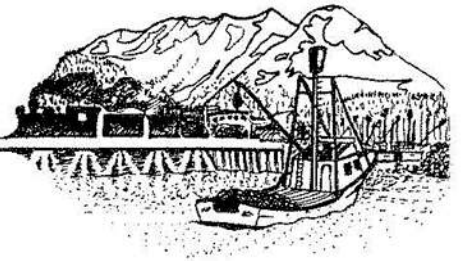
Harbormaster's Report

- Welded traction bars on walk ramp from the loading dock in North Harbor
- Renewed all hydraulic hoses on Bobcat, awaiting new heater core
- Changed oil and plug in snow blowers
- Replaced two street lights with new LED lights
- Completed 142 vessel lifts YTD
- Worked with Rich Roger on build packet for new used oil building
- Manned the Cordova Port & Harbor booth at the Seattle Marine Expo. Thank you Alpine Diesel and Cordova Outboard for their donations
- Secured 15 vessels after they broke mooring lines
- Ordered new light poles for dock lights
- Ordered bolts to make repairs to finger floats
- Ordered new lifting straps for Travelift
- Installed new walk ramp angle guides in South Harbor
- Cleaned oil sumps
- Re-secured decking on loading dock
- Sent out monthly invoices
- Sent out stall eviction notices
- Unloaded and stored 14 totes from NVE for anti-freeze collection
- Dock rounds
- Finally was able to get FSM the harbor accounting program updated and installed onto the correct computer
- Working with NVE and CPD to partner on a security camera system around the harbor
- The Harbor is now selling sweat shirts. They make great gifts
- Snow removal
- Picked up trash around the harbor
- Attended council meetings
- Attended Parks and Rec meeting
- Impounded one vessel
- Four runs with the Smart Ash burner

CITY OF CORDOVA

Harbor and Port

(907) 424-6400



TIDELANDS MOORAGE APPLICATION

Owner Name: _____
Driver's License Number: _____ State: _____
Proof of Insurance: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Email address: _____
Home Phone: _____ Work Phone: _____ Cell Phone: _____
Agent or Operator (if other than owner): _____
Vessel Name: _____
ADFG: _____ AK#: _____ Doc #: _____
Use: _____ Recreation _____ Commercial _____ Charter _____ Research
Hull Material: _____ Fiberglass _____ Aluminum _____ Wood _____ Steel
Builder: _____ Color: _____
Overall Length: _____ ft Beam: _____ ft Draft: _____ ft
Fuel: _____ Gasoline _____ Diesel _____ Other Total Gallons: _____

Please Read Below Before Signing

Compliance with regulations: I request moorage privileges on tidelands owned by the City Of Cordova for the above described vessel and agree to abide by the posted rules and regulations as established by Title 11 of the Cordova Municipal Code. **Every owner, operator, agent of any vessel or aircraft using the City owned tidelands shall provide proof of insurance.** I expressly consent and authorize the City to move the vessel in the event fees are not paid, ordinances or regulations are violated, or in the event of an emergency as defined or decided by the City of Cordova. I agree to hold the City harmless from any loss or physical damage to my gear and/or loss of use and/or injury to passenger or member of my crew. I hereby consent to a physical inspection of the vessel and its equipment by Harbor employees, officers or agents, in the exercise of duties as outlined in the Cordova Municipal Code, at any time while the vessel is within the boundaries of the City of Cordova Alaska. Vessel security, or vessel monitoring, while in the boundaries of the City of Cordova is not the responsibility of City/Harbor employees, officers or agents.

Payment of Fees: I agree to pay harbor charges and fees for any other service which, I or my designee, order or without order, as may be necessary in an emergency, as defined or decided by the City of Cordova, to protect city owned property and/or my vessel or other vessels from damage. The City will be indemnified by the vessel owner for any damage or environmental damages to the city owned tidelands or any surrounding lands as a result of the vessel, its passengers or crew.

Moorage Fees: Moorage will be paid either on an annual basis and will be due when billed. I understand that failure to pay in may result in the impoundment of the vessel. In the event of unpaid fees and/or services, the City of Cordova against the registered owner's vessel described on this application may file a lien.

SIGNED: _____
(Registered owner / operator / agent)

DATE: _____

This agreement is entered into this _____ day of _____, _____. The ending date of this agreement will be based on the harbor's daily logs.

Tidelands Moorage fee

\$12.00 per foot a year
\$6.00 per foot a month
.75 per foot per day